

Baldwin Public Library
Special Board of Directors Meeting
March 9, 2009

I. Call to order and establishment of a quorum

President Ann Conigliaro called the meeting to order at 7:33 p.m.

Quorum was established with a Roll call.

Library Board:

Michael Earl
Andrew Harris
Ronald Vander Molen
Ileane Thal
David Underdown
Ann Conigliaro

Absent:

None

Library Staff:

Marti Custer, Library Director
Doug Koschik, Associate Director
Matthew Church, Associate Director

II. Executive session – Closed meeting requested by Adkinson, Need and Allen to discuss
Attorney/Client privileged communication.

Motion to go into closed session to review privileged communication from attorney, Linda
Mayer of Adkinson, Need and Allen

1st: Underdown

2nd: Earl

Roll call vote:

Yeas:

Michael Earl
Andrew Harris
Ronald Vander Molen
Ileane Thal
David Underdown
Ann Conigliaro

Open meeting reconvened at 9:20 pm.

III. New Business:

Review of 2009/2010 Library operating budget

Earl presented summary information concerning the most recent budget modifications. The proposed budget reductions based on current spending patterns are not sustainable; they do not allow for salary increases or for sufficient funds to be set aside for development of the Capital fund. He had discussed with the Director if she had confidence in and could deliver this budget. She assured him that she would make the decisions necessary to meet the budget requirements.

The Public Hearing presentation will focus on goals and objectives, library usage compared to comparable libraries, information about the reduction in FTEs and summary information about proposed budget expenditures and millage rate. The Public Hearing will be rescheduled but must be completed in time to allow transmittal of the budget information to the city by April 1. Notification will be given as soon as a new date is identified.

Earl discussed the financial subcommittee meeting with the city commission members. He suggested the library should request additional information concerning the actuarial projections for the defined benefit programs and have a representative on the retirement board. The detailed financial information concerning administrative fees requested from the city at the first meeting has still not been provided. It was concluded that while the meetings have been valuable in that we have a better understanding of the city's position; little progress has actually been achieved.

The items proposed to be included in the Capital fund were reviewed and the following recommendations for transfer and implementation discussed.

Capital Improvements	Project budgets		Transfer 08-09 budget	Unfunded
Main Floor-1 st floor	500,000		375,000	125,000
Youth Area-1 st floor	200,000			200,000
Administrative area-3 rd floor	95,000			95,000
BLDG feasibility study	85,000			85,000
Current furnishings replacement fund	250,000		50,000	200,000
		\$1,130,000		
Technology				
Self check	100,000		100,000	0
RFID	250,000		250,000	0
General Technology (network and servers)	110,000		50,000	60,000
ILS upgrade (integrated Library Software)	250,000	\$ 710,000	50,000	200,000
Grand total	\$1,840,000	\$ 1,840,000	\$875,000	\$965,000

Motion: Move to transfer \$875.000 to Library Improvement Capital Fund.
1st Underdown

2nd Harris

The motion was approved by a unanimous vote.

IV. Public Comment:

None.

Motion to adjourn

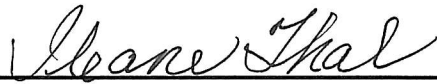
1st: Thal

2nd: Underdown

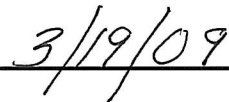
The motion was approved unanimously.

The meeting was adjourned at 10:12 p.m.

Minutes prepared by Ann Willhite



Ileana Thal, Secretary



Date