



BALDWIN LIBRARY BOARD  
MINUTES, TRUST MEETING  
November 21, 2011

1. Call to Order

The meeting was called to order by President Andrew Harris at 8:52 p.m.

Library Board present: Sheila Brice, Andrew Harris, Frank Pisano, James W. Suhay, Bob Tera, David Underdown

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Matt Church, Associate Director; Josh Rouan

2. Consent Agenda

Motion to approve the consent agenda, which included the October 2011 Trust minutes, and October 2011 receipts and disbursements.

1<sup>st</sup> Suhay  
2<sup>nd</sup> Pisano

A roll call vote was taken.

Yeas: Brice, Harris, Pisano, Suhay, Tera, Underdown

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. New and Miscellaneous Business

Koschik mentioned that Plante & Moran has completed the draft of IRS form 990 for the Trust. There are some minor changes that need to be made. The Finance Committee will review the form again soon.

Pisano reported that the value of the Trust is down 2.7% from last year, though the value is up from last month. Koschik stated that a meeting with Ron Carpenter from Raymond James is scheduled for December 7. Carpenter will review the state of the Baldwin Trust's investments.

4. Adjournment

Motion to adjourn the meeting.

1<sup>st</sup> Pisano  
2<sup>nd</sup> Suhay

Yeas: Brice, Harris, Pisano, Suhay, Tera, Underdown

Nays: None.

Absent and excused: None.

The motion was approved. The meeting was adjourned at 8:56 p.m.

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Sheila Brice, Secretary

Date