

MINUTES

BALDWIN PUBLIC LIBRARY BOARD MEETING

April 17, 2006

- Present** Paul Vander Meer, Ileana Thal, Joan Heinicke, Seth Chafetz, Tom Sweeney, Ann Conigliaro arrived at 8:17pm
- Staff** Martha Custer – Director, Wendy Lampert – Administrative Assistant, Doug Koschik – Associate Director, Julie Farkas – Associate Director
- Guests** Warren Spatz
- Call to Order** President Paul Vander Meer called the meeting to order at 7:30P.M.
- Consent Agenda** Joan Heinicke wanted item C removed. Ileana Thal made a motion to approve items A and B. Tom Sweeney seconded.
VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileana Thal
Paul Vander Meer
Tom Sweeney
Nays, None
Absent, Ann Conigliaro
- Marti Custer presented the vouchers in the amount of \$310,417.93, to Tom Sweeney to be signed.
- President's Report** Paul Vander Meer reviewed the legal decision on committee appointments. Seth Chafetz asked if the bylaws were approved in an open meeting. Marti Custer said that point had been confirmed.
- Director's Report** Marti Custer provided more information on the Mothers, Daughters and Leaders of Oakland County nomination. Joan Heinicke asked if the Southfield Public Library no longer wants to house the international collection, is there any chance that Baldwin can? Marti explained Baldwin just doesn't have the space. Joan Heinicke wanted to know why Goldner Walsh does the Community House landscaping free and not the library's. Paul Vander Meer said the fundraising committee could check into that.
- Associate Directors'**

Report	Seth Chafetz appreciated Julie Farkas' report and asked her if the library has a strategic plan. Julie said yes; it is on the website and there is a brochure. Ileana asked Doug Koschik if interlibrary loan is still on hold. Doug said yes. TLN has been unable to get MiLE back up and running. Marti Custer said eventually Baldwin will be on both MiLE and MelCat.
Friends of the Library	Warren Spatz reported new officers on the Friends' Board: Kathy Nyberg is president, Therese Costello is secretary and Joe Wolf is treasurer.
Beverly Hills	No liaison present.
Committee Reports:	
Finance	<p>Marti Custer reported on the meeting with Bingham Farms. One of their issues is the way the formula works; every 3-4 years it spikes and then comes back down. Bingham Farms wants predictability. Tom Sweeney passed out a chart showing comparative data on population, households, SEV, taxable value, amounts paid, and effective millage rates. One approach would be to apply a percentage to the Birmingham levy so the amount could be adjusted by Headlee. It would be a simple formula. Marti said tying the formula to the levy rather than the budget would avoid spikes in the rate.</p> <p>The discussion moved to Beverly Hills. Tom Sweeney thinks they are underpaying. He recommends the Board notify Beverly Hills by the end of June that the contract will be renegotiated. Paul Vander Meer noted that without a deadline, Beverly Hills has no motivation to negotiate. The Board will revisit the issue at next month's meeting.</p>
Building & Grounds	Marti Custer showed the concept drawings from TMP. Paul Vander Meer discussed the response letter from Tom Markus. Paul said the project would be competitive bid per our Financial Policy. Tom Sweeney said he has the names of lawyers who specialize in construction law. Tom said he has investigated other municipal lawyers. The committee has an interview set up and will bring the information back to the Board.
Friends	Joan Heinicke went to the annual meeting and the program was good. The Friends are getting ready for the book sale.
Policy	Tom Sweeney made a motion to approve the Collection Development Policy. Ileana Thal seconded. VOTE: Yeas, Joan Heinicke

Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Tom Sweeney made a motion to approve the Gift and Donation Policy. Ileane Thal seconded.

VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Personnel

Paul Vander Meer passed out a proposed draft of the Director's evaluation form and reviewed the changes. The Board discussed it. Ileane Thal made a motion to approve the Director's performance evaluation form. Seth Chafetz seconded.

VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Paul Vander Meer reviewed the staff survey.

Miscellaneous

Tom Sweeney made a motion to approve the request for Marti Custer and Denise Konchel to attend the ALA conference in New Orleans. Ileane Thal seconded.

VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Paul Vander Meer announce that the library budget would be presented to the city in May.

Ileane Thal made a motion to approve item C, approval of vouchers. Seconded by Tom Sweeney. The Board discussed several of the expenses.

VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Public Comment

Warren Spatz asked when the architect's plans would be implemented. Marti Custer said there is no date yet. Marti said the fall book sale is being moved up to September due to the lower level renovations.

Ann Conigliaro said the date on the website was wrong for the packet. Marti Custer said it was an oversight due to staff changeover.

Adjournment

The April 17, 2006 meeting of the Baldwin Public Library Board of Directors was adjourned at 9:33 P.M. Motioned by Ann Conigliaro. Seconded by Tom Sweeney.

VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Next Meeting

May 15, 2006 at 7:30 P.M. in the Board Room

Tom Sweeney
Secretary, Board of Trustees
Baldwin Public Library