

MINUTES

BALDWIN PUBLIC LIBRARY BOARD MEETING

June 19, 2006

Present Paul Vander Meer, Ileana Thal, Joan Heinicke, Tom Sweeney, Seth Chafetz arrived at 7:31pm, Ann Conigliaro arrived at 7:45pm

Staff Martha Custer – Director, Wendy Lampert – Administrative Assistant, Doug Koschik – Associate Director, Carol Woodard – Adult Services

Guests Warren Spatz, Dorothy Conrad, Dorothy Pfeiffer

Call to Order President Paul Vander Meer called the meeting to order at 7:30P.M.

Consent Agenda Ileana Thal made a motion to approve the consent agenda. Tom Sweeney seconded.
VOTE: Yeas, Joan Heinicke
Ileana Thal
Paul Vander Meer
Tom Sweeney
Nays, None
Absent, Ann Conigliaro
Seth Chafetz

Joan Heinicke asked about the extension cords that ran out from the library to the art fair. Marti Custer said it is a practice that has been in effect since before she came to the library. Seth Chafetz asked about the Hawthorne Appliance charge on the credit card statement. Marti said it was for new coffee pots for the meeting rooms. Marti Custer presented the vouchers in the amount of \$221,645.40, to Tom Sweeney to be signed.

President's Report Paul Vander Meer said the Fundraising Committee will meet on July 13th. He asked the Board members to send him any suggestions they have for additional members.

Director's Report Marti Custer said she had received news that TLN cannot get MiLE reinstated and they are abandoning it. Doug Koschik has contacted MeLCat, but it will probably be the first of the year before Baldwin can go up on it. The library is looking into the interloan module from Sirsi.

Marti had a meeting with Dan Schulte. The city is going with a new retiree health care plan the first of the year in which money goes into an employee directed account that the retiree uses to purchase their own insurance. This is for future retirees.

Marti met with Joe Valentine last week and assured him that the library will follow the city's purchasing guidelines in the renovation process. She told him he could sit in on the process as much as he needed. Marti said the city could quote for the construction manager position, but they declined. The city wants the library to not do anything that would prevent using Martin Street as a front entrance in the future in accordance with the 2016 plan. The Board members discussed using Martin Street as an entrance.

Seth read Tom Markus' letter recommending that any contract be approved by the City Commission. The Board members discussed if there was a precedent for the city approving library contracts.

Associate Directors' Report

Doug Koschik said that the Sirsi migration had gone well.

Friends of the Library

Warren Spatz reported that the book sale was great, over \$13,000.00. The newsletter will be coming out. The next book sale is in September. The next Friends' meeting is August 8th; there will be no meeting in July.

Beverly Hills

No oral report. Dorothy Pfeiffer sent written materials for the packet.

Committee Reports:

Building & Grounds

The committee will be making a recommendation for a construction manager.

Friends

Joan Heinicke said the Friends are still working on the Claudia Ireland bequest.

Community Relations & Fundraising

Paul Vander Meer said the committee listing needed to be corrected to remove Joan's name.

Personnel

The Board members reviewed the salary chart of proposed pay ranges. Tom Sweeney made a motion to accept the 2006-2007 salary scale. Ileana Thal seconded. Marti Custer was asked about employees at the maximum of their range. She explained that redlined employees don't get a raise until the range grows to catch up with them.

VOTE: Yeas, Joan Heinicke
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney
Ann Conigliaro
Nays, None
Absent, None

Ann Conigliaro reviewed a handout detailing potential cost savings on health insurance through the MLK Group. The full Board will hear a presentation from both health plans at a future Board meeting in order to make a decision.

Miscellaneous

Kathryn Hagaman, Bingham Farms Village manager, sent an email saying that Bingham Farms would rather keep the current contract and deal with the rate spikes than renegotiate. Marti Custer recommended maintaining the contract since the analysis shows Bingham Farms is paying approximately their share.

Tom Sweeney reviewed a chart analyzing the Beverly Hills payments showing they have declined as a percentage of the Birmingham levy. The Board discussed the issue. The Board decided to study the issue more to get more information before deciding whether or not to initiate the two year negotiation period.

Seth Chafetz said he hoped there would be some interest in having a booth at next year's Village Fair to raise funds for the library. Paul Vander Meer suggested that Seth coordinate that for next year.

Public Comment

Dorothy Conrad asked if the fair pays the library for electrical usage. She said the League of Women Voters have a booth at the Dream Cruise and pay for a permit.

Adjournment

The June 19, 2006 meeting of the Baldwin Public Library Board of Directors was adjourned at 9:33 P.M. Marti had requested a closed session to discuss her performance review. It was decided to reconvene as a closed session following the Trust meeting. Motioned by Tom Sweeney. Ileane Thal seconded.

VOTE: Yeas, Ann Conigliaro
Seth Chafetz
Ileane Thal
Paul Vander Meer
Tom Sweeney

Joan Heinicke
Nays, None
Absent, None

Next Meeting

July 17, 2006 at 7:30 P.M. in the Board Room

Tom Sweeney
Secretary, Board of Trustees
Baldwin Public Library

Minutes prepared by Wendy Lampert