

## MINUTES

### BALDWIN PUBLIC LIBRARY BOARD MEETING

July 17, 2006

- Present** Joan Heinicke, Seth Chafetz, Ileana Thal, Paul Vander Meer, Tom Sweeney, Ann Conigliaro
- Staff** Martha Custer – Director, Wendy Lampert – Administrative Assistant, Julie Farkas – Associate Director, Doug Koschik – Associate Director
- Guests** Warren Spatz, Dorothy Pfeiffer, David Bloom
- Call to Order** President Paul Vander Meer called the meeting to order at 7:30P.M.
- Consent Agenda** Joan Heinicke wanted items A and B removed. Seth Chafetz wanted item C removed.
- Financial Report** Marti Custer said she got a notice from the city today that they are going to reverse the charges for the Beier Howlett bill. Ann Conigliaro asked if the discussion with the attorney last week had anything to do with that. Marti is not certain what impacted that decision.
- President's Report** Paul Vander Meer said the Fundraising Committee met last Thursday. It was a good first meeting. The members of the committee are Paul Vander Meer, Marti Custer, Ileana Thal, Karen Daskas, Martha Moyer, Coco Siewert, Herb Graebner, Andrew Harris, and Missy Mark. This was an organizational meeting; no goals have been set yet. There was a general discussion concerning the process of appointing members to the committee.
- Director's Report** There will be a new employee breakfast on Thursday morning for employees hired within the last six months. The summer reading club has signed up 24 adults, 48 teens, and 840 youths. In lieu of a part-time position in Youth Services, the job will be posted as a paid intern position. Marti asked Sharon Ostin about the estimated income shortfall of \$48,000. Sharon said that the millage had been advertised at the rate of 1.4848, so it can't be changed. The Board needs to pass a motion to collect the maximum under Headlee in the future. This will not effect the operations of the library for this year, but does lower the amount in the reserve fund. The date for the

employee longevity luncheon was set for August 9<sup>th</sup> at 220. The Board discussed funding for the luncheon.

David Bloom said that where he works they don't do luncheons anymore or people pay for themselves. He understands the need to reward employees for longevity, but feels the board members and Director should pay for their own lunches.

**Associate Directors' Report**

No questions on the written reports.

**Friends of the Library**

Warren Spatz said the consensus of the Friends' Board is that the Claudia Ireland bequest will not be used as a gift to Shain Park; it will be used to enhance the library. Warren said the renovations of the lower level should address increased lighting and adequate outlets at the bottom of the stairs. The Friends had no meeting in July.

**Beverly Hills**

Dorothy Pfeiffer said Beverly Hills is gearing up for elections. She thanked the library for the kiosk in the village office.

**Committee Reports:**

**Friends**

Joan Heinicke said the Friends had no meeting. She did go to the dinner for the Public Library Trustee Association of Oakland County and heard a presentation on Wireless Oakland. Marti said the library is having a Wireless Oakland presentation for our Metro net subscribers on July 26<sup>th</sup>.

**Miscellaneous**

Mike Kristophe and Aimee Taube from the MLK group made a presentation for Blue Cross health insurance. There was a general discussion of the merits of the plan and potential savings. The Board decided to delay the decision until the August meeting when the actual costs for the city's plan will be known. The Board directed Marti to begin collecting census information from the employees and to communicate with the staff on a proactive basis to let them know that the benefits will not be changing.

David Bloom asked if the library pulls out of the city's self insured plan, how much impact there would be on the city's rates. Based on our current information the city rates will not be impacted.

Tom Sweeney moved to approve the 2007 calendar. Ileana Thal seconded.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz

Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Nays, Joan Heinicke  
Absent, None

Ileane Thal moved that the minutes of the June 19, 2006 meeting be approved as written. Tom Sweeney seconded. The Board discussed the pros and cons of more detail in the minutes in relation to Roberts Rules of Order and the instruction the Board had received during board training. Tom Sweeney will edit the July minutes in addition to Wendy Lampert.

David Bloom understands that what matters is what the decision is, but feels that the path taken to the decision is important. He thinks it is important to have a record of what happened. The minutes should reflect that. It does more harm than good to limit the minutes.

VOTE: Yeas, Ann Conigliaro  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Nays, Joan Heinicke  
Seth Chafetz  
Absent, None

Ileane Thal moved to approve the individual vouchers in excess of \$6,000.00. Ann Conigliaro seconded. Marti Custer was asked about the payment to TMP. She explained that TMP had already done a fair amount of work before the conflict with the city came up.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

Seth Chafetz moved to approve vouchers for June. Tom Sweeney seconded. Marti was asked about the charge on the credit card to Aunt Olive's. It was for the Learning in Retirement final lunch.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileane Thal

Paul Vander Meer  
Tom Sweeney  
Joan Heinicke

Nays, None  
Absent, None

Marti Custer presented the vouchers in the amount of \$320,854.36 to Tom Sweeney to be signed.

**Public Comment**

None.

Marti Custer was asked if the library would be providing electricity for the jazz fest. Marti said she had contacted Joe Valentine on this issue and he will investigate it. In the meanwhile we can ask people not to use it.

**Adjournment**

The July 17, 2006 meeting of the Baldwin Public Library Board of Directors was adjourned at 9:23 P.M. Motioned by Tom Sweeney. Seth Chafetz seconded.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

**Next Meeting**

August 21, 2006 at 7:30 P.M. in the Board Room

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Tom Sweeney  
Secretary, Board of Trustees  
Baldwin Public Library

Minutes prepared by Wendy Lampert