

## MINUTES

### BALDWIN PUBLIC LIBRARY BOARD MEETING

October 16, 2006

**Present** Paul Vander Meer, Ileana Thal, Ann Conigliaro, Joan Heinicke, Seth Chafetz, Tom Sweeney arrived at 7:32pm

**Staff** Martha Custer – Director, Wendy Lampert – Administrative Assistant, Julie Farkas – Associate Director, Doug Koschik – Associate Director

**Guests** Dorothy Pfeifer, Coco Siewert

**Call to Order** President Paul Vander Meer called the meeting to order at 7:30P.M.

**Consent Agenda** Paul Vander Meer asked if there were any questions regarding the consent agenda. None.

VOTE: Yeas, Joan Heinicke  
Ann Conigliaro  
Seth Chafetz  
Ileana Thal  
Paul Vander Meer  
Nays, None  
Absent, Tom Sweeney

A motion to approve vouchers for September and certifying of claims was initiated by Ileana Thal. Ann Conigliaro seconded the motion.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileana Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

Marti Custer presented the vouchers in the amount of \$225,633.63 to Tom Sweeney to be signed.

**Financial Report** Marti Custer reported that the health insurance expenses will be considerably less than the budgeted amount and recommended transferring funds to legal and microforms. Tom Sweeney made a motion to transfer \$30,000 into budget line 3003 legal and \$2,509 into budget line 5303 microforms from

1008 hospitalizing thus reducing that line \$32,509. Ileana Thal seconded.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileana Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

**President's Report**

Paul Vander Meer reported that the discussions with the city have made no progress. Paul Vander Meer is sending a letter to the fundraising committee letting them know about the delay.

**Director's Report**

Marti Custer reported Metronet has selected AT&T as the best vendor to replace IOC as internet provider, however Metronet is still reviewing the contract with IOC to ascertain if they can terminate it. Marti Custer met with lawyers at Adkison, Need & Allen. The lawyers recommend checking the city charter language against the state charter to clarify the legal relationship of the library to the city. Eighteen staff members were able to attend MLA last week.

**Associate Directors' Report**

Julie Farkas discussed the stress on the Circulation Department with the increases in patronage. The Board asked about program attendance being down. Marti Custer replied that offerings are fewer because the library expected to be in the midst of building renovations at this point.

**Friends of the Library**

Warren Spatz was not present. Marti Custer reported that the Friends formally voted that the Claudia Ireland bequest will be spent in the library not in the park.

**Beverly Hills**

Dorothy Pfeiffer said the village is focused on the election. All the candidates have stated support for the library contract.

**Committee Reports:**

**Finance**

The committee met last week. They discussed the new legal representation and banking problems with Comerica. Marti Custer will be investigating other banking options. Tom Sweeney made a motion authorizing Marti Custer to sign the letter of commitment with Adkison, Need & Allen. Ann Conigliaro seconded.  
VOTE: Yeas, Ann Conigliaro

Seth Chafetz  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

**Friends**

Joan Heinicke reported on the Friends' meeting.

**Personnel**

Tom Sweeney made a motion to adopt the proposed amended pay scale and to create two new position categories. Seth Chafetz seconded.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

Ann Conigliaro made a motion to participate in the City of Birmingham's self-funded health insurance program for fiscal year 2006/2007 for active and retired employees. Seth Chafetz seconded.

Ileane Thal recused herself.  
VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

Tom Sweeney made a motion to request the City Commission to amend the language for buy-back options to include prior service in a public library. Seth Chafetz seconded.

VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

**Miscellaneous** Marti Custer presented the Department Goals for 2006/2007. These goals tie back to the Library Goals.

**Public Comment** None.

**Adjournment** The October 16, 2006 meeting of the Baldwin Public Library Board of Directors was adjourned at 8:47 P.M. Motioned by Tom Sweeney. Seth Chafetz seconded.  
VOTE: Yeas, Ann Conigliaro  
Seth Chafetz  
Ileane Thal  
Paul Vander Meer  
Tom Sweeney  
Joan Heinicke  
Nays, None  
Absent, None

**Next Meeting** November 20, 2006 at 7:30 P.M. in the Board Room

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Minutes prepared by Wendy Lampert

Tom Sweeney  
Secretary, Board of Trustees  
Baldwin Public Library