

# Minutes

## BALDWIN PUBLIC LIBRARY BOARD MEETING

March 19, 2007

<b>Present</b>	Paul Vander Meer, Ileana Thal, Joan Heinicke, Seth Chafetz
<b>Absent</b>	Tom Sweeney, Ann Conigliaro
<b>Staff</b>	Martha Custer – Director, Wendy Lampert – Administrative Assistant, Julie Farkas – Associate Director, Doug Koschik – Associate Director
<b>Guests</b>	Lee Peddie
<b>Call to Order</b>	President Paul Vander Meer called the meeting to order at 7:30P.M.
<b>Consent Agenda</b>	<p>Joan Heinicke wanted item C removed. Seth Chafetz wanted item A removed. Seth Chafetz made a motion to approve item B. Ileana Thal seconded.</p> <p>VOTE: Yeas, Joan Heinicke Seth Chafetz Ileana Thal Paul Vander Meer</p> <p>Nays, None Absent, Tom Sweeney, Ann Conigliaro</p>
<b>Financial Report</b>	No questions.
<b>President's Report</b>	Paul Vander Meer distributed a draft of a letter for the city commission. The Board reworked the letter. Paul Vander Meer said that the Board had met last year to set Board tasks and he asked if the Board wanted to meet for a planning session this year. The Board set May 6, 2007 at 11:00am for the planning session.
<b>Library Report</b>	Marti Custer reported that TLN will find an interim director rather than hiring one. The state budget cutbacks are crippling TLN. The Building Monitor position has been filled. The contract addenda has been received from TMP but not the insurance papers yet. Julie Farkas demonstrated the new service, MyLibrarydv. Doug Koschik has been working on the library internal network.

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## **Friends of the Library**

The annual meeting will be April 22, 2007. The Friends are looking for another board member.

## **Beverly Hills**

Lee Peddie asked about MyLibrarydv. She wants to announce it at the Beverly Hills meeting.

## **Miscellaneous**

Seth Chafetz made a motion to authorize two staff members to attend Readers' Advisory workshop in Toledo to be paid from budget line 3304 Training. Joan Heinicke seconded

VOTE: Yeas, Paul Vander Meer

Seth Chafetz

Ileane Thal

Joan Heinicke

Nays, None

Absent, Tom Sweeney, Ann Conigliaro

Ileane Thal made a motion to authorize the Director to place for public bid specifications for the renovation and refurbishment of the Circulation and Youth Department work areas. Joan Heinicke seconded.

VOTE: Yeas, Paul Vander Meer

Seth Chafetz

Ileane Thal

Joan Heinicke

Nays, None

Absent, Tom Sweeney, Ann Conigliaro

Ileane Thal made a motion to authorize the Director to issue an RFP for a construction manager to oversee the lower level renovation. Seth Chafetz seconded.

VOTE: Yeas, Paul Vander Meer

Seth Chafetz

Ileane Thal

Joan Heinicke

Nays, None

Absent, Tom Sweeney, Ann Conigliaro

The Board discussed amending the February minutes to say: "Rose Weber commented" and Eaton Curtis commented." Ileane Thal made a motion to approve the minutes of the February 19, 2007 meeting as amended. Seth Chafetz seconded.

VOTE: Yeas, Paul Vander Meer

Seth Chafetz

Ileane Thal

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Joan Heinicke  
Nays, None  
Absent, Tom Sweeney, Ann Conigliaro

The Board discussed the voucher for the legal bill. Seth Chafetz moved to approve vouchers for February with the exception of the 2/5/07 legal bill and the chamber forecast luncheon. Joan Heinicke seconded. Following discussion the Board voted.

VOTE: Yeas, Joan Heinicke  
Seth Chafetz  
Nays, Ileana Thal  
Paul Vander Meer  
Absent, Tom Sweeney  
Ann Conigliaro

Ileana Thal moved to approve the vouchers except for the \$650 invoice from the attorney. Joan Heinicke seconded. Following discussion the Board voted.

VOTE: Yeas, Paul Vander Meer  
Seth Chafetz  
Ileana Thal  
Joan Heinicke

Nays, None  
Absent, Tom Sweeney, Ann Conigliaro

Marti Custer presented the vouchers in the amount of \$249747.15 to Paul Vander Meer to be signed.

## **Public Comment**

None.

## **Adjournment**

The March 19, 2007 meeting of the Baldwin Public Library Board of Directors was adjourned at 9:09 P.M. Motioned by Seth Chafetz. Ileana Thal seconded.

VOTE: Yeas, Paul Vander Meer  
Seth Chafetz  
Ileana Thal  
Joan Heinicke  
Nays, None  
Absent, Tom Sweeney, Ann Conigliaro

## **Next Meeting**

April 23, 2007 at 7:30 P.M. in the Board Room

# Minutes

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Tom Sweeney  
Secretary, Board of Trustees  
Baldwin Public Library

Minutes prepared by Wendy Lampert