

Minutes

BALDWIN PUBLIC LIBRARY BOARD MEETING

June 18, 2007

- Present** Paul Vander Meer, Ileana Thal, Joan Heinicke, Seth Chafetz, Tom Sweeney, Ann Conigliaro
- Absent** None
- Staff** Martha Custer – Director, Wendy Lampert – Administrative Assistant, Doug Koschik – Associate Director, Susan LaBelle – Adult Services
- Guests** Warren Spatz, Lee Peddie, Margaret Betts, David Zoellner, David Bloom
- Call to Order** President Paul Vander Meer called the meeting to order at 7:30 P.M.
- Consent Agenda** Seth Chafetz wanted item A removed. Seth Chafetz made a motion to approve items B and C. Tom Sweeney seconded.
VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileana Thal
Seth Chafetz
Paul Vander Meer
Nays, None
Absent, None
Marti Custer presented the vouchers in the amount of \$239,343.36 to Tom Sweeney to be signed.
- Financial Report** Marti Custer had nothing to add.
- President's Report** Paul Vander Meer shared an email exchange between himself and Coco Siewert regarding adding new items to the agenda. ~~The Board discussed that it is not illegal or improper to occasionally add items to the agenda. The early agenda is an informational piece.~~

David Bloom commented that he looks at the agenda to decide whether or not to come to the meeting. He thinks there is no reason to add things at the last minute unless it is an emergency.

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Paul Vander Meer discussed having a Board workshop after every election to acquaint new board members and to reacquaint seasoned board members with the proper role of the Library Board. Marti Custer will report back on consultants.

Paul Vander Meer reported that the ethics board ~~found that Joan Heinicke's complaint was not valid. The Board discussed the issue and jurisdiction orally~~ announced its decision and will issue a final written report. Joan Heinicke moved to bring the question of jurisdiction back to the next meeting. Seth Chafetz seconded.

Warren Spatz asked if the ethics board was elected. Paul Vander Meer responded that it is appointed by the commission.

VOTE: Yeas, Joan Heinicke
Nays, Ann Conigliaro
Tom Sweeney
Ileane Thal
Seth Chafetz
Paul Vander Meer
Absent, None
The motion failed.

Library Report

No questions.

David Zoellner asked about the comments on his firm and himself in the Finance Committee summary in the Board packet. Paul Vander Meer told him that discussion should properly be held in the Trust meeting.

Friends of the Library

Warren Spatz said the Friends had no meeting so there is no report. He asked when the construction was due to start. Marti Custer said it is uncertain; possibly the middle of August or September.

Beverly Hills

Nothing.

Miscellaneous

Marti Custer reviewed the electrical cabling work bids with the Board. Marti Custer recommends Spectron

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because they are 30% lower and they have done satisfactory work for the city before. Ileana Thal moved to accept the quote from Spectron Denken for \$8,600.00 to be paid from line 5002 Building. Seth Chafetz seconded.

VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileana Thal
Seth Chafetz
Paul Vander Meer
Nays, None
Absent, None

Marti Custer raised the issue of Shain Park and the lack of restroom facilities and how that would impact library service. The Board discussed the possibility of studying this issue further.

Tom Sweeney made a motion to accept the 2007-2008 salary scale as presented. Ileana Thal seconded.

David Zoellner said the salary scale doesn't say who is getting a raise. Paul Vander Meer explained that this document is a salary scale and does not reflect individual wages. The individual increase is based on merit and determined by performance review.

VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileana Thal
Seth Chafetz
Paul Vander Meer
Nays, None
Absent, None

Marti Custer recommended that three "No Smoking Beyond This Point" signs be posted at various points of entry to the library property. Ileana Thal moved to post the three signs on the outer boundaries of library property. Joan Heinicke seconded.

VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileana Thal

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Seth Chafetz
Paul Vander Meer
Nays, None
Absent, None

Paul Vander Meer said that the Open Meetings Act provides for closed sessions for specific purposes, one of them being a periodic evaluation. Marti Custer has requested a closed session for her annual evaluation. Tom Sweeney moved to go into closed session following the Trust meeting. Seth Chafetz seconded.

VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileane Thal
Seth Chafetz
Paul Vander Meer
Nays, None
Absent, None

Susan LaBelle, Adult Services Librarian, gave a demonstration of the new Playaways.

Public Comment

David Zoellner said he spoke at last month's meeting at the request of a citizen. Mr. Zoellner said the comments about himself and his firm in the summary of the Finance Committee are inaccurate. He said whoever wrote this owes him a written apology. Mr. Zoellner thinks all the proposals should be submitted again and be reviewed by a third party. Paul Vander Meer said this report would be discussed as part of the Trust meeting.

David Bloom said he is leaving before the Trust meeting but he thinks the Library Board should expunge the comments from the record, offer the man an apology, and move on.

Item A – approval of the May minutes. Seth Chafetz said the minutes don't reflect Warren Spatz's comments correctly. Warren Spatz read the comment and said he wasn't sure if that was what he intended. Warren Spatz said the comments should be removed. Tom Sweeney made a motion to delete that sentence. Ann Conigliaro seconded.

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VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileane Thal
Paul Vander Meer
Nays, Seth Chafetz
Absent, None

Tom Sweeney made a motion to approve the May minutes as amended. Ileane Thal seconded.

VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileane Thal
Paul Vander Meer
Nays, Seth Chafetz
Absent, None

Adjournment

The June 18, 2007 meeting of the Baldwin Public Library Board of Directors was adjourned at 9:13 P.M. Motioned by Ann Conigliaro. Ileane Thal seconded.

VOTE: Yeas, Ann Conigliaro
Joan Heinicke
Tom Sweeney
Ileane Thal
Seth Chafetz
Paul Vander Meer
Nays, None
Absent, None

Reconvene

The Board reconvened at 10:15 P. M. The performance review of the Director was positive. The Library Board decided by unanimous affirmative vote to increase the Director's salary 2.5%.

The meeting adjourned at 10:30 P.M.

Next Meeting

July 16, 2007 at 7:30 P.M. in the Board Room

Tom Sweeney
Secretary, Board of Trustees
Baldwin Public Library

Minutes prepared by Wendy Lampert