Baldwin Public Library
Library Board of Directors

Library Board Meeting

August 21, 2017

Frank Pisano, President
James W. Suhay, Vice President
Bob Tera, Secretary
Ashley Aidenbaum
Sheila Brice
David Underdown

Doug Koschik, Library Director
Baldwin Public Library

Mission
The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect and discover.

Vision
The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world’s knowledge.

Core Values
We are committed to:
- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

Adopted October 2010
# Baldwin Public Library Board

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Term expires 2017  
**Oppenheimer and Co. Inc.**  
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Phone: (248) 593-3723  
Building and Finance Committees

**SUHAY, JAMES W., Vice President**  
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Term expires 2019  
Finance and Building Committees

**TERA, ROBERT, Secretary**  
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Finance and Personnel Committees

**AIDENBAUM, ASHLEY M.**  
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Communications and Personnel Committees

**BRICE, SHEILA, President**  
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Communications and Policy Committees

**UNDERDOWN, DAVID**  
437 Suffield  
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e-mail: underdown34@gmail.com  
Term expires 2019  
Policy and Building Committees

**CAPONE, SIENA, Student Representative**  
Home: (248) 723-9930  
e-mail: siena.capone@gmail.com  
Term expires February 2018

**WEBSTER, GLENNIE, Student Representative**  
Home: (248) 594-0086  
e-mail: gw1519@gmail.com  
Term expires February 2018
Baldwin Public Library Board Meeting  
Monday, August 21, 2017 at 7:30 p.m.  
Rotary Tribute & Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting. This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library’s mission statement, and establishment of a quorum.

I. Consent Agenda

All items on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

A. Approval of July 17, 2017 minutes  
B. Approval of July 2017 vendor payments in the amount of $70,920.80, including payments in excess of $6,000  
C. Approval of total expenses in the amount of $155,739.69

II. Board Reports and Special Announcements

A. President’s Report  
B. Board Comments  
C. Upcoming Events of Interest – Rebekah Craft

III. Board Committee Reports

A. Finance Committee (Bob Tera)  
B. Building Committee (Jim Suhay)  

Suggested Motion: Motion to approve the Scope of Work for the Expansion and Renovation of the Youth Services Section of the Baldwin Public Library as found on page 23 of this packet.

Suggested Motion: Motion to authorize Library Director to hire a civil engineering firm to produce “as-built” drawings of the Youth Services room for an amount not to exceed $12,000.

IV. Library Report

V. Liaisons

A. Friends of the Baldwin Public Library (no report)
B. Beverly Hills (Lee Peddie, Beverly Hills Village Council, no report)
C. Bloomfield Hills (Michael Dul, Bloomfield Hills City Commission, no report)

VI. Unfinished Business

VII. New and Miscellaneous Business

VIII. Items Removed from Consent Agenda

IX. Information Only

A. Letter from U.S. Senator Gary Peters to Mr. Frank Pisano
B. Funding for IMLS has passed another hurdle in the House
C. Teens’ Top Ten Nominees Book List 2017
D. Learn Connect Discover Welcome Brochure
E. Computer & Technology Classes – Fall 2017
F. Go Cardless Flier
G. Eccentric article “Young spellers nail the words in library bee”
H. Eccentric article “Warriors do battle with LEGO robots”
I. Eccentric article “Teen library lock-in”
J. Eccentric article “Celebrate summer reading at the Baldwin Library”
K. Eccentric article “Baldwin Public Library Events”
L. Eccentric article “Valentine talks issues at Next event”
M. Downtown Publications article “Bloomfield Hills commissioner decides to step down”
N. Downtown Publications article “Commissions to look the same after voting”
O. Eccentric article “‘Positive attitude’ key for 100-year old”
P. Detroit Free Press article “Prescription for life: Dr. John Dorsey, 90, looks back on 60 years in medicine”
Q. Vanity Fair article “Why Should Kids Have All the Fun?”
R. Patch article “Woodward Avenue Resurfacing Starts in September”
S. Arch Daily article “Gunars Birkerts, Architect of the World’s Largest Library, Dies Aged 92”
T. Detroit Free Press article “Detroit architect Gunnar Birkerts dies at 92, created Domino’s Farms”
U. Upcoming Events of Interest

X. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely
as possible. We welcome your comments but cannot debate items not on the agenda.

XI. Next regular meeting of Library Board: Monday, September 18, 2017 at 7:30 p.m.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance. Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).
1. **Call to Order and Roll Call**

The meeting was called to order by President Frank Pisano at 7:30 p.m.

Library Board present: Sheila Brice, Frank Pisano, Bob Tera, Dave Underdown, James Suhay, Ashley Aidenbaum and student representative Glennie Webster.

Absent and excused: None.

Library Staff present: Doug Koschik, Library Director; Rebekah Craft, Associate Director and Paul Gillin, Administrative Assistant.

Beverly Hills Liaison: Lee Peddie.

Bloomfield Hills Liaison: Michael Dul.

Members of the public: Missy Mark.

Pisano asked Webster to read aloud the Library’s mission statement.

2. **Consent Agenda**

**Motion:** To approve the consent agenda.

1st Tera  
2nd Brice

A roll call vote was taken.

Yeas: Pisano, Brice, Tera, Aidenbaum, Suhay and Underdown.  
Nays: None.

Absent and excused: None.

The motion was approved unanimously.

**Board Reports and Special Announcements:** Pisano thanked those patrons who wrote down their comments and observations about the Adult Services renovation. (See pages 22 – 25 of the July Board packet for a transcript). Pisano and Brice congratulated Craft on her two-year anniversary and expressed their appreciation for her excellent contributions to the Library.

Craft highlighted the Library’s upcoming events, the complete list of which can be found on page 110 of the July Board packet.
3. **Board Committee Reports**

**Finance Committee:** Tera reported that the Finance Committee met on Thursday, July 13, 2017 at 4:30 p.m. The preliminary year-end FY 2016-2017 budget report shows revenues at approximately the expected level, while expenses were quite a bit less than expected. The Adult Services renovation project came in approximately $152,000 under budget. Pisano spoke briefly about the drop in the fund balance and expressed his appreciation to Library staff for their continued cost containment. A complete report of the Finance Committee meeting can be found on pages 14-16 of the July Board packet.

The next meeting of the Finance Committee will be on Monday, August 14, 2017 at 4:30 p.m.

**Building Committee:** Suhay reported that the Building Committee met on Wednesday, July 12, 2017 at 4:30 p.m. He highlighted a few items from the complete minutes, which can be found on pages 17-21 of the July Board packet. The meeting covered the final Phase One punch list, HVAC issues, and pre-planning considerations for Phase Two. Pisano thanked Library patrons and staff for their patience during the elevator renovation as well as the City for paying for the renovation. Aidenbaum suggested sharing patron comments about the Adult Services renovation with the City Commission and also recommended placing a comment board in the Youth Room to solicit ideas from patrons about the proposed Youth Room renovation. Tera supported getting plans out to the public as soon as practical to gauge reaction and solicit input.

The next meeting of the Building Committee will be Wednesday, July 19, 2017 at 4:00 p.m.

4. **Library Report and Renovation Update:** Koschik and Craft presented highlights from the Library Report, on pages 27–61 of the July Board packet. Koschik reviewed components of the key metrics for FY 2016-17, as shown on page 28 of the July Board packet. Underdown asked what an integrated library system is. Koschik explained the term and went on to explain why the Library will be issuing an RFP for a potential new system. Aidenbaum asked if we knew which systems other libraries are using and which one is considered “best in class.” Koschik said that we do and noted that there has been a consolidation in vendors over the years, leaving only three or four now. Aidenbaum then suggested that we solicit input from other libraries relative to their use of volunteers. Koschik outlined the present staffing plans for the Idea Lab and Steve Remenapp’s acceptance of the position of Technology Librarian on a six-month trial basis. He will be in charge of the Idea Lab. Aidenbaum and Brice encouraged the Library to contact area schools to see if there might be a student who would be interested in assisting in the Idea Lab and suggested that the student representatives might assist in soliciting volunteers. Pisano thanked Koschik for his excellent presentation to the Bloomfield Hills City Commission. Koschik announced the departure of Library employee Claire Fielder to accept a full-time position in Boston.

Craft updated the Board on numerous Library endeavors, such as the touch screen display (launching on July 18, 2017); summer reading (more than 1,500); and sponsorships for the upcoming Books and Bites.

5. **Liaisons**

**Friends of the Library:** There was no report.

**Beverly Hills:** There was no report.
Bloomfield Hills: Commissioner Michael Dul stated that Koschik’s presentation to the Bloomfield Hills City Commission was very well received. Dul mentioned that many of Koschik’s remarks were tailored specifically to the Bloomfield Hills audience, which was appreciated.

6. **Unfinished Business:** There was no unfinished business.

7. **New and Miscellaneous Business:**

Koschik stated that the 2018 City Commission meeting schedule on page 65 of the July Board packet has been approved by the Commission. He then made corrections to two dates on the Library’s proposed 2018 calendar on page 64 of the July board packet: April 16, 2018 should be the date for the Board and Trust meeting (not April 15, as was listed), and April 13, 2018 should be the date for the Friends of the Library Board Board meeting (not November 5, as was listed).

**Motion:** To approve the 2018 Library calendar as found on page 64 of the July 2017 Board packet, as amended by Library Director Koschik.

1st Tera
2nd Brice

Yeas: Pisano, Brice, Tera, Aidenbaum, Suhay and Underdown.
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

4. **Items Removed from the Consent Agenda:** No items were removed.

5. **Information Only:** See pages 68 – 110 of the July Board packet.

6. **Adjournment**

**Motion:** To adjourn the meeting.

1st Underdown
2nd Suhay

Yeas: Pisano, Brice, Tera, Aidenbaum, Suhay and Underdown.
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

The meeting was adjourned at 8:32 p.m. The next regular meeting will take place on Monday, August 21, 2017 at 7:30 p.m.

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Total: 70,920.80

I hereby certify that each of the above invoices are true and correct.

________________________, 20___

Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board
BOARD COMMITTEE REPORTS

Finance Committee
Building Committee
MINUTES OF MEETING ON 7.19.2017

RE: BALDWIN PUBLIC LIBRARY
BIRMINGHAM, MICHIGAN

Subject: Baldwin Public Library Building Committee

The Baldwin Library Building Committee meeting was called to order by Doug Koschik at 4:30 p.m., in the Delos Board Room.

Present were:
Baldwin Public Library Building Committee members: Jim Suhay, Frank Pisano, Dave Underdown
Baldwin Public Library staff: Doug Koschik, Rebekah Craft, Stephanie Klimmek
Luckenbach Ziegelman Gardner (LZG) staff: Karen Swanson, Robert Ziegelman
One member of the public

I. Approval of minutes of previous committee meetings.
   1. In a motion made by Suhay and seconded by Pisano, the Committee unanimously approved the minutes of the Building Committee’s July 12 meeting.

II. Timetable for completion of conceptual/schematic design of Phase 2
   1. The Library will need to present schematic designs to the City Commission at its January 2018 long-range planning session (if possible) or at its April 2018 budget hearing. In order to have the plans completed in time, the Library will need to issue an RFP to hire an architectural firm for the designs.
   2. The City Commission will not approve funding for the project until plans have been presented.

III. Walk through: Exterior and interior of Youth Room
   1. The Committee toured the exterior of the Library along Bates and Martin Streets and the interior of the Youth Room. Stephanie Klimmek, Head of Youth Services, pointed out areas for improvement in the space and suggested spaces that will need to be enlarged in the expansion.
   2. Youth staff will compile a wish list of space requirements for the renovation and expansion based off suggestions from the 2012 plan from George Lawson, with adjustments as needed.

IV. Key Assumptions for Phase 2
   1. Phase 2 will involve the renovation and expansion of the Youth Room, staff offices, and the two public bathrooms in the entry hallway. The Circulation area and front entrance will not be included in this phase of renovations. It remains to be decided whether a café will be included in Phase 2.

V. Timing of As-Built Drawings
   1. The Library will hire a firm to create as-built drawings. These drawings will then be presented to the architectural firm hired for Phase 2.

VI. Future meeting date: The next Building Committee meeting will be on Wednesday, August 2 at 4:30 p.m. in the Delos Board Room.
August Finance Committee Report

The Baldwin Public Library Board’s Finance Committee met on Monday, August 14, 2017, at 4:30 p.m. in the Delos Board Room. Present were Frank Pisano, Bob Tera, Doug Koschik, and Rebekah Craft.

- Koschik shared a revised year-end report for the FY 2016-17 budget. All anticipated revenues have been received but not all expenses have come in. Koschik reported that Baldwin’s penal fine revenue came to $71,589.56 for FY 2016-17, and the final state aid payment came to $11,640.96. A few more adjustments will probably occur before the FY 2016-17 books are closed, which will happen at the end of August. Factoring in these adjustments, the year-end fund balance will ultimately end up at around $460,000. The revised FY 2016-17 year-end report, labeled “June 2017, Revised 8/11/17” immediately follows this set of minutes.
- Koschik went over the financial statement for July, the first month of FY 2017-18. Revenues for the month were high since all Birmingham tax receipts ($3,118,390) were booked in July, as is the practice. The taxes received from the City of Birmingham reflect Baldwin’s increased millage rate for FY 2016-17 and FY 2017-18, which will help pay the remaining costs of the Adult Services renovation. (Baldwin’s millage rate has increased from 1.1 mills to 1.41 mills for two fiscal years in order to cover part of the expense of the project.) The budget is tracking well after one month.
- Tera reported on the City Retirement Investment Committee meeting he attended.
- Craft discussed July Trust expenditures with the Friends of the Baldwin Public Library’s funds.
- The next meeting of the Finance Committee will take place on Monday, September 11, 2017, at 4:30 p.m.
FINANCIAL REPORT: JULY 2017

This report references the Revenue and Expense Report 2017-18, found on the following page. At 8.33% of the way through fiscal year 2017-2018, the Library has spent 4.5% of its budget and received 74.7% of its revenue. By this point of the year, the Library was budgeted to have spent 4.4% of its budget and to have received 76.6% of its revenue. Payment was made to Markit, Inc. for phase 2 website development & hosting ($8,633.33). The month included only one full pay period and one partial pay period.

**Vendor payments in excess of $6,000:**

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker &amp; Taylor Books</td>
<td>$10,990.44</td>
</tr>
<tr>
<td>DTE Energy</td>
<td>$7,515.19</td>
</tr>
<tr>
<td>Markit, Inc.</td>
<td>$8,633.33</td>
</tr>
<tr>
<td><strong>Total vendor payments in excess of $6,000</strong></td>
<td><strong>$27,138.96</strong></td>
</tr>
</tbody>
</table>

| Balance of vendor payments less than $6,000 | $43,781.84 |
| **Total vendor payments** | **$70,920.80** |

**City of Birmingham allocations:**

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll Period 7/1</td>
<td>$4,916.21</td>
</tr>
<tr>
<td>Payroll Period 7/2-7/15</td>
<td>$71,084.23</td>
</tr>
<tr>
<td>Employee Health Care Payroll Deduction</td>
<td>($551.40)</td>
</tr>
<tr>
<td>BS&amp;A Software Charge</td>
<td>$248.19</td>
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<tr>
<td>Administrative Services</td>
<td>$8,740.83</td>
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<tr>
<td>MML Insurance Premium</td>
<td>$380.83</td>
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<tr>
<td><strong>Total City of Birmingham allocations</strong></td>
<td><strong>$84,818.89</strong></td>
</tr>
</tbody>
</table>

**Total expenses for the month** | **$155,739.69**
<table>
<thead>
<tr>
<th>REVENUES</th>
<th>Amended 2017-18 Budget</th>
<th>Current Month Budget July 2017</th>
<th>Current Month Actual July 2017</th>
<th>Variance For Month</th>
<th>Y-T-D Budget 2017-18</th>
<th>Y-T-D Actual 2017-18</th>
<th>Variance For Y-T-D</th>
<th>% Received/Spent Y-T-D</th>
<th>Prior year Spent</th>
<th>% Received/Spent Y-T-D</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAXES</td>
<td>$3,118,390</td>
<td>$3,118,390</td>
<td>$3,118,390</td>
<td>$0</td>
<td>$3,118,390</td>
<td>$3,118,390</td>
<td>$0</td>
<td>100.0%</td>
<td>$2,951,970</td>
<td>100.0%</td>
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<td>PROVISION FOR TAX LOSS</td>
<td>($15,000)</td>
<td>($1,250)</td>
<td>$0</td>
<td>$1,250</td>
<td>($1,250)</td>
<td>$0</td>
<td>$1,250</td>
<td>0.0%</td>
<td>($400)</td>
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<tr>
<td>COUNTY AND STATE REVENUE</td>
<td>$102,700</td>
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<td>$0</td>
<td>0.0%</td>
<td>$0</td>
<td>0.0%</td>
<td>0.0%</td>
</tr>
<tr>
<td>LOCAL GRANTS</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>0.0%</td>
<td>$0</td>
<td>0.0%</td>
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<td>COMMUNITY CONTRACTS</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>0.0%</td>
<td>$0</td>
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<tr>
<td>PATRON USE REVENUE</td>
<td>$95,350</td>
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<td>$8,572</td>
<td>$572</td>
<td>$8,000</td>
<td>$8,572</td>
<td>$572</td>
<td>9.0%</td>
<td>$7,217</td>
<td>7.5%</td>
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<td>INVESTMENT INCOME</td>
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<td>$0</td>
<td>($900)</td>
<td>$900</td>
<td>$0</td>
<td>($900)</td>
<td>0.0%</td>
<td>$0</td>
<td>0.0%</td>
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<tr>
<td>TOTAL REVENUE</td>
<td>$4,188,350</td>
<td>$3,126,040</td>
<td>$3,126,962</td>
<td>$922</td>
<td>$3,126,040</td>
<td>$3,126,962</td>
<td>$922</td>
<td>74.7%</td>
<td>$2,958,787</td>
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<tr>
<td>EXPENSES</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PERSONNEL SERVICES</td>
<td>$2,098,060</td>
<td>$76,000</td>
<td>$75,449</td>
<td>($551)</td>
<td>$76,000</td>
<td>$75,449</td>
<td>($551)</td>
<td>3.6%</td>
<td>$853,304</td>
<td>4.2%</td>
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<td>SUPPLIES</td>
<td>$75,000</td>
<td>$6,250</td>
<td>$10,356</td>
<td>$4,106</td>
<td>$6,250</td>
<td>$10,356</td>
<td>$4,106</td>
<td>13.8%</td>
<td>$7,098</td>
<td>8.5%</td>
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<tr>
<td>CONTRACTED SERVICES</td>
<td>$295,990</td>
<td>$24,500</td>
<td>$29,464</td>
<td>$4,964</td>
<td>$24,500</td>
<td>$29,464</td>
<td>$4,964</td>
<td>10.0%</td>
<td>$16,403</td>
<td>5.1%</td>
</tr>
<tr>
<td>TECHNOLOGY &amp; MAINTENANCE</td>
<td>$136,000</td>
<td>$3,000</td>
<td>$1,522</td>
<td>($1,478)</td>
<td>$3,000</td>
<td>$1,522</td>
<td>($1,478)</td>
<td>1.1%</td>
<td>$2,491</td>
<td>1.7%</td>
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<tr>
<td>UTILITIES</td>
<td>$99,000</td>
<td>$9,000</td>
<td>$8,682</td>
<td>($318)</td>
<td>$9,000</td>
<td>$8,682</td>
<td>($318)</td>
<td>8.8%</td>
<td>$7,234</td>
<td>7.8%</td>
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<td>OTHER CHARGES</td>
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<td>$5,000</td>
<td>$5,156</td>
<td>$556</td>
<td>$5,000</td>
<td>$5,156</td>
<td>$556</td>
<td>8.7%</td>
<td>$3,810</td>
<td>7.7%</td>
</tr>
<tr>
<td>BUILDING IMPROVEMENTS &amp; FURNISHINGS</td>
<td>$160,000</td>
<td>$6,000</td>
<td>$5,693</td>
<td>($307)</td>
<td>$6,000</td>
<td>$5,693</td>
<td>($307)</td>
<td>3.6%</td>
<td>$287</td>
<td>0.0%</td>
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<tr>
<td>COLLECTIONS</td>
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<td>$25,000</td>
<td>$19,417</td>
<td>($5,583)</td>
<td>$25,000</td>
<td>$19,417</td>
<td>($5,583)</td>
<td>3.5%</td>
<td>$32,190</td>
<td>5.8%</td>
</tr>
<tr>
<td>TOTAL EXPENSES</td>
<td>$3,483,320</td>
<td>$154,750</td>
<td>$155,740</td>
<td>$990</td>
<td>$154,750</td>
<td>$155,740</td>
<td>$990</td>
<td>4.5%</td>
<td>$154,898</td>
<td>2.9%</td>
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<td>VARIANCE</td>
<td>$705,030</td>
<td>$2,971,290</td>
<td>$2,971,222</td>
<td>($68)</td>
<td>$2,971,290</td>
<td>$2,971,222</td>
<td>($68)</td>
<td>(68)</td>
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<tr>
<td>FUND BALANCE-BEGINNING OF YEAR</td>
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<td></td>
<td></td>
<td></td>
<td>$479,693</td>
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<td>FUND BALANCE-CURRENT</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,450,915</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Amended 2017-18 Budget</td>
<td>Current July 2017</td>
<td>Current July 2017</td>
<td>Variance For Month</td>
<td>Y-T-D 2017-18 Budget</td>
<td>Y-T-D 2017-18 Actual</td>
<td>Variance For Y-T-D</td>
<td>% Received/ Y-T-D Spent</td>
<td>Prior year % Received/ Y-T-D Spent</td>
<td></td>
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<td>------------------------</td>
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<td>-----------------------------</td>
<td>-----------------------------------</td>
<td></td>
</tr>
<tr>
<td>1st Month</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.33% of the year</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
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</table>
MINUTES OF MEETING ON 7.19.2017

RE: BALDWIN PUBLIC LIBRARY
BIRMINGHAM, MICHIGAN

Subject: Baldwin Public Library Building Committee

The Baldwin Library Building Committee meeting was called to order by Doug Koschik at 4:30 p.m., in the Delos Board Room.

Present were:
Baldwin Public Library Building Committee members: Jim Suhay, Frank Pisano, Dave Underdown
Baldwin Public Library staff: Doug Koschik, Rebekah Craft, Stephanie Klimmek
Luckenbach Ziegelman Gardner (LZG) staff: Karen Swanson, Robert Ziegelman
One member of the public

I. Approval of minutes of previous committee meetings.
   1. In a motion made by Suhay and seconded by Pisano, the Committee unanimously approved the minutes of the Building Committee’s July 12 meeting.

II. Timetable for completion of conceptual/schematic design of Phase 2
   1. The Library will need to present schematic designs to the City Commission at its January 2018 long-range planning session (if possible) or at its April 2018 budget hearing. In order to have the plans completed in time, the Library will need to issue an RFP to hire an architectural firm for the designs.
   2. The City Commission will not approve funding for the project until plans have been presented.

III. Walk through: Exterior and interior of Youth Room
   1. The Committee toured the exterior of the Library along Bates and Martin Streets and the interior of the Youth Room. Stephanie Klimmek, Head of Youth Services, pointed out areas for improvement in the space and suggested spaces that will need to be enlarged in the expansion.
   2. Youth staff will compile a wish list of space requirements for the renovation and expansion based off suggestions from the 2012 plan from George Lawson, with adjustments as needed.

IV. Key Assumptions for Phase 2
   1. Phase 2 will involve the renovation and expansion of the Youth Room, staff offices, and the two public bathrooms in the entry hallway. The Circulation area and front entrance will not be included in this phase of renovations. It remains to be decided whether a café will be included in Phase 2.

V. Timing of As-Built Drawings
   1. The Library will hire a firm to create as-built drawings. These drawings will then be presented to the architectural firm hired for Phase 2.

VI. Future meeting date: The next Building Committee meeting will be on Wednesday, August 2 at 4:30 p.m. in the Delos Board Room.
MINUTES OF MEETING ON 8.02.2017

RE: BALDWIN PUBLIC LIBRARY
BIRMINGHAM, MICHIGAN

Subject: Baldwin Public Library Building Committee

The Baldwin Library Building Committee meeting was called to order by Doug Koschik at 4:30 p.m., in the Delos Board Room.

Present were:
Baldwin Public Library Building Committee members: Jim Suhay, Frank Pisano, Dave Underdown
Baldwin Public Library staff: Doug Koschik, Rebekah Craft, Stephanie Klimmek
Luckenbach Ziegelman Gardner (LZG) staff: Karen Swanson, Robert Ziegelman
One member of the public

I. Approval of minutes of previous committee meetings.
   1. In a motion made by Pisano and seconded by Suhay, the Committee unanimously approved the minutes of the Building Committee’s July 19 meeting.

II. Review of Lawson building program for Youth Services
   1. Stephanie Klimmek presented a preliminary report on Youth Services space considerations for the renovation and expansion. Her report was based on the 2012 George Lawson building program as well as recent feedback from Youth staff.
   2. Staff and Building Committee members will continue to revise the report and compile feedback from public comments and focus groups.
   3. Her final report will eventually go to the architectural firm selected for the project.

III. As-built drawings
   1. The Library will hire a civil engineering firm to create as-built drawings. The drawings will be based on the original 1960 construction and shop drawings (if they exist) and, more importantly, on visual inspection. During the process, the firm will remove ceiling tiles to create an accurate ceiling drawing and will take pictures of structural findings.

IV. Revision of RFP
   1. Koschik presented a draft RFP for the Youth Services renovation and expansion, and solicited feedback from the Committee. The final RFP will be presented to the Library Board for approval at its August 21 meeting.

V. Future meeting date: The next Building Committee meeting will be on Wednesday, August 16 at 4:30 p.m. in the Delos Board Room.
MINUTES OF MEETING ON 8.17.2017

RE: BALDWIN PUBLIC LIBRARY
 BIRMINGHAM, MICHIGAN

Subject: Baldwin Public Library Building Committee

The Baldwin Library Building Committee meeting was called to order by Doug Koschik at 4:30 p.m., in the Delos Board Room.

Present were:
Baldwin Public Library Building Committee members: Jim Suhay, Frank Pisano, Dave Underdown
Baldwin Public Library staff: Doug Koschik, Rebekah Craft, Stephanie Klimmek
Luckenbach Ziegelman Gardner (LZG) staff: Karen Swanson, John Gardner
Three members of the public

I. Approval of minutes of previous committee meetings.
   1. In a motion made by Pisano and seconded by Suhay, the Committee unanimously approved the minutes of the Building Committee’s August 2 meeting.

II. Revision of RFP for Expansion/Renovation of Youth Services Section
   1. The Committee reviewed the draft RFP and suggested changes to the Scope of Work and RFP timeline.
   2. The RFP will be presented to the Library Board on August 21 for approval. Once approved, it will be issued on MITN on August 22.
   3. The Library will solicit quotes from three civil engineering firms for as-built drawings of the Youth Services room.
   4. The Committee discussed the best way to present the Youth Department’s space requirements for the renovation and settled on listing a range of square footage for each space in the room.

III. Idea Lab Exhaust
   1. Gardner reported that the exhaust in the Idea Lab is not functioning adequately. Contractors with the Dailey Company will seal the ducts, balance the air flow, and increase the velocity. If these adjustments do not fix the problem, a new fan will be installed.

IV. Computer Lab
   1. Committee members were in agreement that the new computer lab should be open to the public as additional seating for public computer usage when the lab is not in use for classes or programs in the Idea Lab.

V. Future meeting date: The next Building Committee meeting will be on Wednesday, September 6 at 4:30 p.m. in the Delos Board Room.
REQUEST FOR PROPOSALS
For Expansion/Renovation of Youth Services Section of Baldwin Public Library

Sealed proposals endorsed “RENOVATION/EXPANSION OF YOUTH SERVICES SECTION OF BALDWIN PUBLIC LIBRARY”, will be received at the Administrative Office, Baldwin Public Library, 300 West Merrill Street, Birmingham, Michigan, 48009; until 3:30 p.m. on Tuesday, September 19, 2017, after which time bids will be publicly opened and read.

The Baldwin Public Library is accepting sealed bid proposals from qualified professional firms to develop a conceptual/schematic design for the renovation and expansion of the Youth Services section of the Baldwin Public Library. This work must be performed as specified in accordance with the specifications contained in the Request For Proposals (RFP).

The RFP, including the Specifications, may be obtained online from the Michigan Inter-governmental Trade Network at http://www.mitn.info or at the Baldwin Public Library, 300 West Merrill St., Birmingham, Michigan, ATTENTION: Doug Koschik, Director.

The acceptance of any proposal made pursuant to this invitation shall not be binding upon the Library until an agreement has been executed.

Submitted to MITN: August 22, 2017
Deadline for Submissions: 3:30 p.m. on Friday, September 19, 2017
Contact Person: Doug Koschik, Director
300 W Merrill St.
Birmingham, MI 48009
Phone: 248.554.4682
Email: doug.koschik@baldwinlib.org
# REQUEST FOR PROPOSALS
For Expansion/Renovation of Youth Services Section of Baldwin Public Library

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<tr>
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<td>ATTACHMENT C - COST PROPOSAL</td>
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<tr>
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<td>ATTACHMENT F – VISION FOR FUTURE OF BUILDING</td>
<td>27</td>
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<tr>
<td>ATTACHMENT G – LONG-RANGE BUILDING VISION</td>
<td>319</td>
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</table>
INTRODUCTION
For purposes of this request for proposals the Baldwin Public Library will hereby be referred to as “Library” and the private firm will hereby be referred to as “Architect.”

The Baldwin Public Library is accepting sealed bid proposals from qualified architects to develop a conceptual/schematic design for the renovation and expansion of the Youth Services section of the Baldwin Public Library. This work must be performed as specified in accordance with the specifications outlined by the Scope of Work contained in this Request For Proposals (RFP).

During the evaluation process, Library reserves the right, where it may serve Library’s best interest, to request additional information or clarification from proposers, or to allow corrections of errors or omissions. At the discretion of Library, firms submitting proposals may be requested to make oral presentations as part of the evaluation.

It is anticipated the selection of a firm will be completed by October 16, 2017. An Agreement for services will be required with the selected Architect. A copy of the Agreement is contained herein for reference. Contract services will commence upon execution of the service agreement by Library.

REQUEST FOR PROPOSALS (RFP)
The purpose of this RFP is to request sealed bid proposals from qualified Architects to develop a conceptual/schematic design for the renovation of the Youth Services section of the Baldwin Public Library.

MANDATORY PRE-BID MEETING
Wednesday, August 30, 2017, at 4:00 p.m.

INVITATION TO SUBMIT A PROPOSAL
Proposals shall be submitted no later than 3:30 p.m. on Tuesday, September 19, 2017 to:

Baldwin Public Library
Attn: Doug Koschik
300 W. Merrill St.
Birmingham, Michigan 48009

One (1) original, one (1) print copy, and one (1) electronic copy, in PDF format, of the proposal shall be submitted. The two print copies of the proposal should be firmly sealed in an envelope, which shall be clearly marked on the outside, “RENOVATION/EXPANSION OF YOUTH SERVICES SECTION OF BALDWIN PUBLIC LIBRARY,” and should be mailed or delivered to the address above. The electronic version should be submitted to doug.koschik@baldwinlib.org. Any proposal received after the due date cannot be accepted and will be rejected and returned, unopened, to the proposer.
INSTRUCTIONS TO BIDDERS

1. Any and all forms requesting information from the bidder must be completed on the attached forms contained herein (see Architect’s Responsibilities). If more than one bid is submitted, a separate bid proposal form must be used for each.

2. Any request for clarification of this RFP shall be made in writing and delivered to: Doug Koschik, Director, 300 W. Merrill St., Birmingham, MI 48009 or doug.koschik@baldwinlib.org. Such request for clarification shall be delivered, in writing, no later than 5 days prior to the deadline for submissions. The Library will distribute all clarifications to all people who attended the August 30 mandatory pre-bid meeting.

3. All proposals must be submitted following the RFP format as stated in this document and shall be subject to all requirements of this document including the instruction to respondents and general information sections. All proposals must be regular in every respect and no interlineations, excisions, or special conditions shall be made or included in the RFP format by the respondent.

4. The contract will be awarded by the Baldwin Public Library to the most responsive and responsible bidder with the lowest price and the contract will require the completion of the work pursuant to these documents.

5. Each respondent shall include in his or her proposal, in the format requested, the cost of performing the work. The Baldwin Public Library is a sub-unit of the City of Birmingham, a tax-exempt municipal government located in Oakland County. Do not include such taxes in the proposal figure. Library will furnish the successful company with tax exemption information when requested.

6. Each respondent shall include in their proposal the following information: Firm name, address, city, state, zip code, telephone number, and fax number. The company shall also provide the name, address, telephone number and e-mail address of an individual in their organization to whom notices and inquiries by Library should be directed as part of their proposal.
EVALUATION PROCEDURE AND CRITERIA
The evaluation and selection of the Architect will be done by the Baldwin Public Library Board of Directors, who will evaluate the proposals based on, but not limited to, the following criteria:

1. Experience and demonstrated ability in design of libraries and similar public projects

2. Experience and qualifications of proposed team members, including interior design staff and partners, that will be assigned to the project

3. Demonstrated understanding of the expectations of Birmingham and/or similar communities that place high value on aesthetics of public spaces, as well as an understanding of the importance of Library as part of Birmingham’s civic center

4. Demonstrated performance in execution of projects on time and within budget

5. Bid price for professional fees:
   a. Fixed-fee proposals from qualified architects for a conceptual/schematic design.

6. Quality and completeness of proposal

TERMS AND CONDITIONS
1. Library reserves the right to reject any or all proposals received, waive informalities, or accept any proposal, in whole or in part, it deems best. Library reserves the right to award the contract to the next most qualified Architect if the successful Architect does not execute a contract within ten (10) business days after the award of the proposal.

2. Library reserves the right to request clarification of information submitted and to request additional information of one or more Architects.

3. Library reserves the right to terminate the contract at its discretion should it be determined that the services provided do not meet the specifications contained herein. Library may terminate this Agreement at any point in the process upon notice to Architect sufficient to indicate Library’s desire to do so. In the case of such a stoppage, Library agrees to pay Architect for services rendered to the time of notice, subject to the contract maximum amount.
4. Any proposal may be withdrawn up until the date and time set above for the opening of the proposals. Any proposals not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide the services set forth in the proposal.

5. The cost of preparing and submitting a proposal is the responsibility of the Architect and shall not be chargeable in any manner to Library.

6. The successful bidder will be required to furnish a Performance Bond in an amount not less than 100% of the contract price in favor of the Baldwin Public Library conditioned upon the faithful performance of the contract, and completion on or before the date specified.

7. Payment will be made within thirty (30) days after invoice. Acceptance by Library is defined as authorization by the designated Library representative to this project that all the criteria requested under the Scope of Work contained herein have been provided. Invoices are to be rendered each month following the date of execution of an Agreement with the Library.

8. Architect will not exceed the timelines established for the completion of this project.

9. The successful bidder shall enter into and will execute the contract as set forth and attached as Attachment A.

ARCHITECT’S RESPONSIBILITIES
Each bidder shall provide the following as part of their proposal:

1. Complete and sign all forms requested for completion within this RFP.
   a. Bidder’s Agreement (Attachment B - p. 15)
   b. Cost Proposal (Attachment C - p. 16)
   c. Iran Sanctions Act Vendor Certification Form (Attachment D - p. 17)
   d. Agreement (Attachment A - p. 9 – only if selected by the Library).

2. Provide a description of the firm, including resumes and professional qualifications of the principals involved in administering the project. Do not include the resumes and professional qualifications for individuals who will not be assigned to this project.
   a. Provide a list of the staff members who will be assigned to this project, including names, titles, phone number, email address, and role for this project.
   b. Any changes in the staff members assigned to this project shall be communicated to Library, in writing.

3. Provide a description of completed projects that demonstrate the firm’s ability to complete projects of similar scope, size, and purpose, and in a timely manner, and within budget.
4. Provide a written plan detailing the anticipated timeline for completion of the tasks set forth in the Scope of Work (p. 18).

5. The Architect will be responsible for any changes necessary for the plans to be approved by the Baldwin Public Library.

6. Provide a list of subcontractors and their qualifications, if applicable.

7. Provide three (3) client references from past projects, include name of contact, title, and current phone number. At least two (2) of the client references should be for projects of a similar size and scope for a municipal client.

LIBRARY’S RESPONSIBILITIES
1. Library will provide a designated representative (Doug Koschik, doug.koschik@baldwinlib.org, 248-554-4681) to work with Architect to coordinate both Library’s and Architect’s efforts and to inspect and verify any work performed by Architect.

2. Library will provide access to the building during regular business hours.

SETTLEMENT OF DISPUTES
The successful bidder agrees to certain dispute resolution avenues/limitations. Please refer to paragraph 17 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

INSURANCE
The successful bidder is required to procure and maintain certain types of insurances. Please refer to paragraph 12 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

CONTINUATION OF COVERAGE
The Architect also agrees to provide all insurance coverages as specified. Upon failure of the Architect to obtain or maintain such insurance coverage for the term of the agreement, Library may, at its option, purchase such coverage and subtract the cost of obtaining such coverage from the contract amount. In obtaining such coverage, Library shall have no obligation to procure the most cost effective coverage but may contract with any insurer for such coverage.

EXECUTION OF CONTRACT
The bidder whose proposal is accepted shall be required to execute the contract and to furnish all insurance coverages as specified within ten (10) days after receiving notice of such acceptance. Any contract awarded pursuant to any bid shall not be binding upon Library until a written contract has been executed by both parties. Failure or refusal to execute the contract shall be considered an abandonment of all rights and interest in the
award and the contract may be awarded to another. The successful bidder agrees to enter into and will execute the contract as set forth and attached as Attachment A.

INDEMNIFICATION
The successful bidder agrees to indemnify Library and various associated persons. Please refer to paragraph 13 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

CONFLICT OF INTEREST
The successful bidder is subject to certain conflict of interest requirements/restrictions. Please refer to paragraph 14 of the Agreement attached as Attachment A for the details and what is required of the successful bidder.

EXAMINATION OF PROPOSAL MATERIALS
The submission of a proposal shall be deemed a representation and warranty by the Architect that it has investigated all aspects of the RFP, that it is aware of the applicable facts pertaining to the RFP process and its procedures and requirements, and that it has read and understands the RFP. Statistical information which may be contained in the RFP or any addendum thereto is for informational purposes only.

PROJECT TIMELINE

1. Mandatory pre-bid meeting will be held on Wednesday, August 30, 2017, at 4:00 p.m.

2. Proposals will be submitted by Tuesday, September 19, at 3:30 p.m.

3. All proposals will be reviewed by the Baldwin Public Library Building Committee at a date to be determined in late September 2017, at which time the Building Committee will select a shortlist.

4. The candidates on the shortlist will be invited to an interview in front of the Library Board at a special meeting of the Library Board on Monday evening, October 2, 2017.

5. The successful candidate will be confirmed by the Library Board on October 2, 2017.

6. The first meeting between Architect and the Building Committee will take place as soon as practical after October 2, 2017.

7. Architect will complete the work detailed in Appendix E (Scope of Work) no later than Friday, January 12, 2018.

8. Architect will present work to Library Board at the Board’s meeting on January 17, 2018.
9. Architect will assist in preparing a report and presentation for the City Commission’s long-range planning session on Saturday, January 27, 2018.

The Architect will not exceed the timelines established for the completion of this project.
ATTACHMENT A - AGREEMENT
For Expansion/Renovation of Youth Services Section of Baldwin Public Library

This AGREEMENT, made this _____ day of ____________, 2017, by and between BALDWIN PUBLIC LIBRARY, having its principal office at 300 West Merrill Street, Birmingham, MI (hereinafter sometimes called "Library"), and ______________, Inc., having its principal office at _____________________ (hereinafter called "Architect"), provides as follows:

WITNESSETH:

WHEREAS, the Baldwin Public Library, through the Library Director, is desirous of having work completed to develop a conceptual/schematic design for the renovation and expansion of the Youth Services section of the Baldwin Public Library.

WHEREAS, the Library has heretofore advertised for bids for the procurement and performance of services required to develop a conceptual/schematic design for the renovation and expansion of the Youth Services section of the Baldwin Public Library., and in connection therewith has prepared a request for sealed proposals ("RFP"), which includes certain instructions to bidders, specifications, terms and conditions.

WHEREAS, the Architect has professional qualifications that meet the project requirements and has made a bid in accordance with such request for cost proposals to develop a conceptual/schematic design for the renovation and expansion of the Youth Services section of the Baldwin Public Library.

NOW, THEREFORE, for and in consideration of the respective agreements and undertakings herein contained, the parties agree as follows:

1. It is mutually agreed by and between the parties that the documents consisting of the Request for Proposal to develop a conceptual/schematic design for the renovation and expansion of the Youth Services section of the Baldwin Public Library and the Architect’s cost proposal dated ______________, 2017 shall be incorporated herein by reference and shall become a part of this Agreement, and shall be binding upon both parties hereto. If any of the documents are in conflict with one another, this Agreement shall take precedence, then the RFP.

2. The Library shall pay the Architect for the performance of this Agreement in an amount not to exceed ____________________, as set forth in the Architect’s ______________, 2017 cost proposal.

3. This Agreement shall commence upon execution by both parties, unless the Library exercises its option to terminate the Agreement in accordance with the Request for Proposals.

4. The Architect shall employ personnel of good moral character and fitness in performing all services under this Agreement.
5. The Architect and the Library agree that the Architect is acting as an independent Architect with respect to the Architect’s role in providing services to the Library pursuant to this Agreement, and as such, shall be liable for its own actions and neither the Architect nor its employees shall be construed as employees of the Library. Nothing contained in this Agreement shall be construed to imply a joint venture or partnership and neither party, by virtue of this Agreement, shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party, except as specifically outlined herein. Neither the Library nor the Architect shall be considered or construed to be the agent of the other, nor shall either have the right to bind the other in any manner whatsoever, except as specifically provided in this Agreement, and this Agreement shall not be construed as a contract of agency. The Architect shall not be entitled or eligible to participate in any benefits or privileges given or extended by the Library, or be deemed an employee of the Library for purposes of federal or state withholding taxes, FICA taxes, unemployment, workers’ compensation or any other employer contributions on behalf of the Library.

6. The Architect acknowledges that in performing services pursuant to this Agreement, certain confidential and/or proprietary information (including, but not limited to, internal organization, methodology, personnel and financial information, etc.) may become involved. The Architect recognizes that unauthorized exposure of such confidential or proprietary information could irreparably damage the Library. Therefore, the Architect agrees to use reasonable care to safeguard the confidential and proprietary information and to prevent the unauthorized use or disclosure thereof. The Architect shall inform its employees of the confidential or proprietary nature of such information and shall limit access thereto to employees rendering services pursuant to this Agreement. The Architect further agrees to use such confidential or proprietary information only for the purpose of performing services pursuant to this Agreement.

7. This Agreement shall be governed by and performed, interpreted and enforced in accordance with the laws of the State of Michigan. The Architect agrees to perform all services provided for in this Agreement in accordance with and in full compliance with all local, state and federal laws and regulations.

8. If any provision of this Agreement is declared invalid, illegal or unenforceable, such provision shall be severed from this Agreement and all other provisions shall remain in full force and effect.

9. This Agreement shall be binding upon the successors and assigns of the parties hereto, but no such assignment shall be made by the Architect without the prior written consent of the Library. Any attempt at assignment without prior written consent shall be void and of no effect.

10. The Architect agrees that neither it nor its subcontractors will discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment.
because of race, color, religion, national origin, age, sex, height, weight or marital status. The Architect shall inform the Library of all claims or suits asserted against it by the Architect’s employees who work pursuant to this Agreement. The Architect shall provide the Library with periodic status reports concerning all such claims or suits, at intervals established by the Library.

11. The Architect shall not commence work under this Agreement until it has, at its sole expense, obtained the insurance required under this paragraph. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with carriers acceptable to the Baldwin Public Library.

12. The Architect shall maintain during the life of this Agreement the types of insurance coverage and minimum limits as set forth below:

   A. **Workers’ Compensation Insurance**: Architect shall procure and maintain during the life of this Agreement, Workers’ Compensation Insurance, including Employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

   B. **Commercial General Liability Insurance**: Architect shall procure and maintain during the life of this Agreement, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000 per occurrence combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Architects Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.

   C. **Motor Vehicle Liability**: Architect shall procure and maintain during the life of this Agreement Motor Vehicle Liability Insurance, including all applicable no-fault coverages, with limits of liability of not less than $1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

   D. **Additional Insured**: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be Additional Insureds: The Baldwin Public Library and The City of Birmingham, including all elected and appointed officials, all employee and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to any other coverage that may be available to the additional insured, whether any other available coverage by primary, contributing or excess.

   E. **Professional Liability**: Professional liability insurance with limits of not less than $1,000,000 per claim if Architect will provide service that are customarily subject to this type of coverage.
F. **Cancellation Notice:** Workers' Compensation Insurance, Commercial General Liability Insurance and Motor Vehicle Liability Insurance (and Professional Liability Insurance, if applicable), as described above, shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Non-Renewal, shall be sent to: Darlene Poprafsky, Bookkeeper, Baldwin Public Library, 300 West Merrill Street, Birmingham, MI 48009.

G. **Proof of Insurance Coverage:** Architect shall provide the Baldwin Public Library at the time the Agreement is returned for execution, Certificates of Insurance and/or policies, acceptable to the Baldwin Public Library, as listed below.

1) Two (2) copies of Certificate of Insurance for Workers' Compensation Insurance;
2) Two (2) copies of Certificate of Insurance for Commercial General Liability Insurance;
3) Two (2) copies of Certificate of Insurance for Vehicle Liability Insurance;
4) Two (2) copies of Certificate of Insurance for Professional Liability Insurance;
5) If so requested, Certified Copies of all policies mentioned above will be furnished.

H. **Coverage Expiration:** If any of the above coverages expire during the term of this Agreement, Architect shall deliver renewal certificates and/or policies to the Baldwin Public Library at least (10) days prior to the expiration date.

I. **Maintaining Insurance:** Upon failure of the Architect to obtain or maintain such insurance coverage for the term of the Agreement, the Baldwin Public Library may, at its option, purchase such coverage and subtract the cost of obtaining such coverage from the Agreement amount. In obtaining such coverage, the Baldwin Public Library shall have no obligation to procure the most cost-effective coverage but may contract with any insurer for such coverage.

13. **To the fullest extent permitted by law,** the Architect and any entity or person for whom the Architect is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the Baldwin Public Library and The City of Birmingham, their elected and appointed officials, employees and volunteers and others working on behalf of the Baldwin Public Library and The City of Birmingham against any and all claims, demands, suits, or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Baldwin Public Library and The City of Birmingham, their elected and appointed officials, employees, volunteers or others working on behalf of the Baldwin Public Library and the City of Birmingham, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this Agreement. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or
omission of its elected or appointed officials, employees, volunteers or others working on behalf of the Baldwin Public Library and The City of Birmingham.

14. If, after the effective date of this Agreement, any official of the Library, or spouse, child, parent or in-law of such official or employee shall become directly or indirectly interested in this Agreement or the affairs of the Architect, the Library shall have the right to terminate this Agreement without further liability to the Architect if the disqualification has not been removed within thirty (30) days after the Library has given the Architect notice of the disqualifying interest. Ownership of less than one percent (1%) of the stock or other equity interest in a corporation or partnership shall not be a disqualifying interest. Employment shall be a disqualifying interest.

15. If Architect fails to perform its obligations hereunder, the Library may take any and all remedial actions provided by the general specifications or otherwise permitted by law.

16. All notices required to be sent pursuant to this Agreement shall be mailed to the following addresses:

Baldwin Public Library
Attn: Doug Koschik
300 West Merrill St
Birmingham, MI 48009
248.554.4682
doug.koschik@baldwinlib.org

17. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled either by commencement of a suit in Oakland County Circuit Court, the 48th District Court or by arbitration. If both parties elect to have the dispute resolved by arbitration, it shall be settled pursuant to Chapter 50 of the Revised Judicature Act for the State of Michigan and administered by the American Arbitration Association with one arbitrator being used, or three arbitrators in the event any party’s claim exceeds $1,000,000. Each party shall bear its own costs and expenses and an equal share of the arbitrator’s and administrative fees of arbitration. Such arbitration shall qualify as statutory arbitration pursuant to MCL§600.5001 et. seq., and the Oakland County Circuit Court or any court having jurisdiction shall render judgment upon the award of the arbitrator made pursuant to this Agreement. The laws of the State of Michigan shall govern this Agreement, and the arbitration shall take place in Oakland County, Michigan. In the event that the parties elect not to have the matter in dispute arbitrated, any dispute between the parties may be resolved by the filing of a suit in the Oakland County Circuit Court or the 48th District Court.

18. FAIR PROCUREMENT OPPORTUNITY: Procurement for the Baldwin Public Library will be handled in a manner providing fair opportunity for all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the Baldwin Public Library.
IN WITNESS WHEREOF, the said parties have caused this Agreement to be executed as of the date and year above written.

WITNESSES:

________________________________________

ARCHITECT

By:_____________________________________

Its:

________________________________________

BALDWIN PUBLIC LIBRARY

By:_____________________________________

  Frank Pisano
  Its: Library Board President

Approved:

________________________________________

Doug Koschik, Director
(Approved as to substance)

Darlene Proprafsky, Bookkeeper
(Approved as to financial obligation)

________________________________________

Timothy J. Currier, City Attorney
(Approved as to form)
ATTACHMENT B - BIDDER’S AGREEMENT
For Expansion/Renovation of Youth Services Section of Baldwin Public Library

In submitting this proposal, as herein described, the Architect agrees that:

1. They have carefully examined the specifications, terms and Agreement of the Request for Proposal and all other provisions of this document and understand the meaning, intent, and requirement of it.

2. They will enter into a written contract and furnish the item or items in the time specified in conformance with the specifications and conditions contained therein for the price quoted by the proponent on this proposal.

PREPARED BY
(Print Name) DATE

TITLE DATE

AUTHORIZED SIGNATURE E-MAIL ADDRESS

COMPANY

ADDRESS PHONE

NAME OF PARENT COMPANY PHONE

ADDRESS
In order for the bid to be considered valid, this form must be completed in its entirety. The cost for the Scope of Work as stated in the Request for Proposal documents shall be a lump sum, as follows:

<table>
<thead>
<tr>
<th>COST PROPOSAL</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM</td>
<td>BID AMOUNT</td>
</tr>
<tr>
<td>Fixed Fee Proposal for Conceptual/Schematic Design</td>
<td>$</td>
</tr>
<tr>
<td>Miscellaneous (Attach Detailed Description)</td>
<td>$</td>
</tr>
<tr>
<td><strong>GRAND TOTAL AMOUNT</strong></td>
<td><strong>$</strong></td>
</tr>
</tbody>
</table>

Firm Name _______________________________________________________

Authorized signature_____________________________________________ Date _____________
ATTACHMENT D - IRAN SANCTIONS ACT VENDOR CERTIFICATION FORM
For Expansion/Renovation of Youth Services Section of Baldwin Public Library

Pursuant to Michigan Law and the Iran Economic Sanction Act, 2012 PA 517 ("Act"), prior to the Library accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must certify that it is not an "Iran Linked Business", as defined by the Act.

By completing this form, the Vendor certifies that it is not an “Iran Linked Business”, as defined by the Act and is in full compliance with all provisions of the Act and is legally eligible to submit a bid for consideration by the Library.

PREPARED BY
(Print Name)

DATE

TITLE

DATE

AUTHORIZED SIGNATURE

E-MAIL ADDRESS

COMPANY

ADDRESS

PHONE

NAME OF PARENT COMPANY

PHONE

ADDRESS

TAXPAYER I.D.#
ATTACHMENT E – SCOPE OF WORK
For Expansion/Renovation of Youth Services Section of Baldwin Public Library

Overview

This RFP describes a project (“Project”) to design and carry out an expansion and interior renovation of the Youth Services section of the Baldwin Public Library (“Library”). The purpose of the RFP is to solicit fixed-fee proposals from qualified architects for a conceptual/schematic design.

The Baldwin Public Library—located at 300 West Merrill in downtown Birmingham—was built in 1927, with major additions completed in 1960 and 1982. The original building was designed by Marcus Burrowes; the 1960 addition was designed by Lynn Smith; and the 1982 building was designed by Gunnar Birkerts. The Birkerts Addition underwent a major renovation in 2017.

The Project that Library is proposing is limited in nature: the interior renovation and expansion of the Youth Services section of the Library (the 1960 addition), including the renovation of the corridor leading to Youth Services and the adjacent public restrooms.

Library hopes to complete the Project within three years. The targeted completion date is mid-2020. Any work done in the Project must be carried out in such a way that possible future building modifications and additions will not be significantly compromised.

Library has done extensive research on community needs and wants, has gathered information on its shelving and computer requirements, and has developed a list of objectives and a vision statement (see Attachment-Project Objectives). Library also has the conceptual/schematic design of a proposed renovation, developed by Fanning Howey in 2011, and a building program, developed by Library Building Consultant George Lawson in 2012 and, in part, revised by staff (for the Youth Room) in 2017. In addition, Luckenbach Ziegelman Gardner developed a long-range building vision for the Library in 2015. (See appendix G.)

While Library is providing a list of objectives and the results of prior conceptual work on the building, it is eager to receive innovative, creative, and cost-effective solutions to the challenge of designing a “library of the future” in a cost-effective manner. The objectives and prior work should be considered starting points for discussion, not prescriptions.
The main purpose of this RFP is to request architectural services for the conceptual and schematic design of an expansion and renovation of the Youth Room, specifically:

- Expansion
- Space planning
- Interior design and layout
- Space planning
- Estimates of probable costs
- Schematic plans for mechanical, electrical, and plumbing
- Concepts for technology and furniture, fixtures, and equipment

These elements will be used to gather community input and develop promotional materials necessary for community approval.

When the various Project stages are funded, work will commence on design development, compilation of construction documents, bidding, and construction administration. Per City of Birmingham policy, a different RFP for these services will be required.

Library will contract separately with a vendor for furniture, fixture, and equipment (FFE) requirements, and Architect will be responsible for coordination with that vendor. (In the past, Library has contracted with LDA—Library Design Associations—for such services.)

**Firm Qualifications**

Library is seeking the services of an architect with expertise and demonstrated ability in designing libraries and similar buildings. Qualifications and examples of accomplishments, including those involving Youth Services library interior design, should be included in the response to this RFP. Architect is expected to have Youth Services design experience, either in-house or through the use of a consultant.
Scope of Work

Program Confirmation

1) Assist Library in determination of responsibilities, procedures, and schedule requirements. The Architect will be responsible for documentation of all meetings associated with the Project.

2) Assist Library by reviewing record drawings, assessing “as built” condition, and providing preliminary feasibility concerns, if any. Library and the City of Birmingham possess drawings of all three parts of the Library building. Library is commissioning new “as-built” drawings of the Youth Room from a third-party consultant, which will be available in early October 2017.

3) Review existing studies, space programming, layouts, and designs provided by Library with regard to the Scope of Work of the project. Provide early advice to Library on possible changes to the objectives to assure feasibility, quality, budgetary adherence, and minimal reductions in service during construction.

4) Confirm professional fees and the conceptual/schematic design schedule with Library.

Conceptual/Schematic Building Design

1) Provide several overall design alternatives and assist Library in selection of one primary design for detail consideration. The process will include a meeting with the entire Library staff to hear their opinions and approximately six to ten meetings with Library administration and the Library Board Building Committee.

2) Determine interior features supported by:
   - Conceptual/schematic floor plans and perspective views of the project
   - Renderings of interior features
   - Recommendations on which features can be included in the plan, based on the fit of the various features into the building design and the estimated cost of the features.

3) Assist Library in selecting a final concept. After selection, provide final schematic design and documentation to include:
   - Preliminary floor plans and interior concepts (including lighting and furnishings) for Youth Services section, corridor, and public restrooms.
• Assessment of mechanical, plumbing, electrical, safety, and structural requirements
• Suggested internal materials and finishes, lighting, acoustics, furniture and equipment
• Renderings of internal features suitable for public viewing
• Estimate of project costs including line-by-line breakout of all fees, architectural costs, construction costs, furnishings, shelving, technology, and construction and design contingencies
• Project phasing plan and construction timeline

4) Assist Library in gaining consensus via formal presentations to and public discussions with:
   • Library Board (2 meetings)
   • City Commission (1 meeting)

5) Provide revised documents reflecting input from 4):
   • Preliminary floor plans and interior concepts (including lighting and furnishings) for Youth Services section, corridor, and public restrooms.
   • Assessment of mechanical, plumbing, electrical, safety, and structural requirements
   • Suggested internal materials and finishes, lighting, acoustics, furniture and equipment
   • 3-4 board-mounted renderings of internal features and layout, suitable for public viewing
   • Estimate of project costs including line-by-line breakout of all fees, architectural costs, construction costs, furnishings, shelving, technology, and construction and design contingencies
   • Project phasing plan and construction timeline

6) Ensure that all work proposed—including mechanical and electrical—will not compromise possible future modifications and additions to the building.

Selection Criteria

1. Experience and demonstrated ability in design of libraries—specifically, Youth Services—and similar public projects
2. Experience and qualifications of proposed team members, including interior design staff and partners, that will be assigned to the project
3. Demonstrated understanding of the expectations of Birmingham and/or similar communities that place high value on aesthetics of public spaces, as
well as an understanding of the importance of Library as part of Birmingham’s civic center
4. Demonstrated performance in execution of projects on time and within budget
5. Bid price for professional fees:
   a. Fixed-fee proposals from qualified architects for a conceptual/schematic design.
6. Quality and completeness of proposal

RFP Submission Requirements
1. Cover letter, including main contact person
2. Architect description and qualifications
   a) Provide a list of library projects completed within the past five years
   b) Provide a list of library projects completed within the past five years that are similar in size, scope, budget, and scale as proposed for this project
   c) For both lists above, include project dates, descriptions, budgets, and client reference and contact information
3. Proposed project team and resumes, including interior design staff and partners
   a) Include examples of project each team member has worked on
4. Project approach
   a) For the design of libraries, describe your design philosophy
   b) List several key factors that are important in the design of a library—specifically re-envisioning 21st century public libraries with a focus on Youth Services, incorporating concepts of the library of the future, and situating such a library in Birmingham’s civic center
5. Proposed work plan and schedule
6. Assumptions on deliverables
7. Bid price for professional fees:
   a) Fixed-fee proposals from qualified architects for a conceptual/schematic design

Ownership of Drawings and Reports

Library will own the final print and electronic versions of all drawings and reports prepared by the Architect.
PROJECT OBJECTIVES

While Library is providing a list of objectives, a building program, the results of prior conceptual work on the building done by Fanning Howey and Luckenbach Ziegelman Gardner, and a vision statement, it is eager to receive innovative and creative solutions to the challenge of designing a “library of the future” in a cost-effective manner, including the application of sustainable, energy-efficient technology. The objectives and prior work should be considered starting points for discussion, not prescriptions.

Project Objectives

Unless another other location is mentioned, all references below are to the main floor of the Youth Services Department (i.e., the 1960 Linn Smith addition plus a small section of the 1981 Gunnar Birkerts addition).

Renovate Corridor Leading to Youth Room
1. Renovate and widen the hallway leading to the Youth Room in order to improve traffic flow and allowing room for strollers, coat racks, and Youth display.
2. Renovate the public restrooms off of the corridor.

Expand Youth Room
1. Expand the Youth Room to the east and south by approximately 2,000 square feet.
2. Provide an exterior appearance that complements the existing building, Shain Park, and the city campus.
3. Allow some transition between the east façade and the sidewalk.

Renovate Interior and Furnishings of Current Space
1. Continue and complement the design themes used in the Birkerts renovation, including exposing the 1927 building wherever possible.
2. Coordinate the design and colors for all interior features, including walls and carpeting.
3. Replace the carpet.
4. Determine which furniture, if any, can be re-used and what should be replaced.

Redesign Shelving
1. Calculate the proper amount and layout of shelving for the physical collection over the next few years. The overall collection size will remain the same.
2. Design a shelving configuration that is more logical and aesthetically pleasing than the current layout, that does not include overly long rows, and that meets ADA requirements.
3. Use the existing shelving, with updated end panels, as much as possible.
4. Design a space that is flexible and that will allow space currently used for books and computers to be transformed into other kinds of uses in the future.

**Improve Lighting/Acoustics/Seating/Feeling of Openness**

1. Improve the lighting, including natural lighting.
2. Improve the acoustics in order to accommodate the need for both quiet space and active collaboration space.
3. Re-configure the seating in some areas to foster informal discussion and collaboration.
4. Investigate raising the ceiling.

**Design More Spacious Interior with Logical Layout**

1. Significantly expand the Story Room into a Program Room, and also expand the early childhood Play Area.
2. Improve the layout of shelving, seating, collaboration spaces, Play Area, etc., in order to promote instinctive and logical wayfinding.
3. Install effective and child-friendly signage.
4. Suggest print and electronic aids to guide people through the building.
5. Make all areas ADA-compliant.
6. Improve sight lines, so that staff can easily supervise the space.
7. Improve and expand the Story Room, Play Area, Youth offices, and storage space.
8. Provide adequate space for children's development, education, and play.

**Improve Use of Technology and Space Utilization**

1. Library will purchase any needed computers and other equipment out of its operating budget, rather than out of Project budget.
2. Install a suitable Youth Services desk, preferably smaller than the current one, with space for appropriate technology.
3. Install the technological infrastructure required by space design.
4. Maximize public space by utilizing innovative approaches to provide adequate storage space despite minimal overall expansion.

**Install Suitable Seating**

1. Install an appropriate mixture of general seating and study/collaboration space.
2. Put in as many small group study areas as possible.
**Design Flexible Spaces**
1. Since libraries and library use will continue to change, design spaces that are flexible and adaptable. For example, create open floor plans and spread an excellent technological infrastructure as far as possible throughout the building.

**Leave Largely or Completely Unchanged the Following:**

1. Circulation Services area
2. Outside entrance to Library

Library realizes that it might wish to address other building projects in the future—the Circulation Services area, the lobby, and Library’s entrance—including associated hardscaping and landscaping. There are, however, no definite plans for such work at this time. Any work done in this currently proposed Project must be carried out in such a way that possible future building modifications will not be significantly compromised. In order to be sure of this, Library is requiring Architect to provide an exterior conceptual/schematic rendering of a potential future Library entrance, taking into account the work already done on the Birkerts Addition and the work that will be done in the Youth Room.

**Cost**
Library wishes to achieve a cost-effective plan. Based on previous architectural input, Library believes that the Project can be delivered for a price not to exceed $2.1 million.
The full text of the vision statement approved by the Baldwin Public Library Board of Trustees can be found below. The statement’s first sentence—and overall summary—reads: “The Baldwin Public Library wishes to undertake a building project that will provide it with a well-designed, forward-looking, technologically advanced, and visually exciting space to carry out innovative library services in the 21st century.” The vision includes the following phases over an undetermined number of years:

- Phase 1: A renovation of the Adult Services section of Library, concentrating on the main floor of the Birkerts Addition, which was completed in 2017.
- Phase 2: A renovation and expansion of the Youth Room—the subject of this RFP.
- Phase 3: A renovation of the public entrance, lobby, and Circulation Department, which might involve external construction to add more space.

VISION FOR THE FUTURE OF THE BALDWIN PUBLIC LIBRARY BUILDING

The Baldwin Public Library wishes to undertake a building project that will provide it with a well-designed, forward-looking, technologically advanced, and visually exciting space to carry out innovative library services in the 21st century.

History and Future

In early 2014, the Baldwin Public Library and the City of Birmingham proposed a comprehensive renovation and expansion of the Library building, a proposal that was rejected at the polls. Now, the Baldwin Library is proposing to continue to live, for the most part, within the footprint of its current physical structure. Since Baldwin will continue to use that structure, Baldwin needs to update it so that it can better accommodate current and future library services. In general, the Library wishes to play to the building’s strengths, centering traditional, quiet, reflective activities in the Tudor arts and crafts structure designed by Marcus Burrowes in 1927, and using the modernist Gunnar Birkerts Addition, designed in 1981, to house active and collaborative activities.

We see the work proceeding in three phases:

- Phase 1: A renovation of the Adult Services section of the Library, concentrating on the main floor of the Birkerts Addition, but including some modifications to the 1927 building. This phase will involve no external construction. We will
reallocate space; improve the layout of shelving and seating; create activity and collaboration hubs; establish small group study rooms; and promote technological access to information.

- Phase 2: A renovation of the Youth Room, which might involve external construction.
- Phase 3: A renovation of the public entrance, lobby, and Circulation Department, which might involve external construction.

We hope to complete Phase 1 within two to three years. Then we will consider the future of Phases 2 and 3.

**Vision of the public library over the next five years**

The Baldwin Library has always attempted to be in the forefront of new library services. Through a series of focus groups, community forums, community surveys, library benchmark studies, and research studies of the professional literature, Baldwin has identified many community needs and wants and has envisioned what the library of the future will be like. Among the documents that Baldwin has examined is the Aspen Institute report *Rising to the Challenge: Re-Envisioning Public Libraries*, which is a distillation of current thinking about the library of the future: [http://csreports.aspeninstitute.org/documents/AspenLibrariesReport.pdf](http://csreports.aspeninstitute.org/documents/AspenLibrariesReport.pdf)

Public libraries need to align their services, as well as their buildings, to the goals of their communities. In Baldwin’s case, this means serving a well-educated, fairly affluent, technologically savvy clientele, demographically somewhat older than the average American community. Baldwin strives not only to provide the services its citizens want, but also to enhance their user experience, both in the library building and online.

Baldwin’s vision aligns with two goals established in the Library’s 2010 strategic plan:

- Focus on fresh, dynamic services and programs that meet Library users’ changing needs.
- Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

It also aligns with three goals set by the Birmingham City Commission in 2010:

- Be innovative and responsive in how services are provided to the community.
- Support the vitality of both the residential and business communities.
- Continue to be proactive with infrastructure maintenance programs and reinvestment in cost-effective improvements to roads, sewers, water mains, and public facilities.
As daily experience shows us clearly, public libraries are no longer primarily storehouses of physical artifacts, but rather:

- Gateways to information in all formats
- Laboratories—places to experiment and innovate
- Learning commons—spaces for collaboration and sharing

As such, public library buildings should include zones that encourage different types of learning. Among these zones are:

- Quiet, reflective spaces
- Active areas, conducive to collaboration and sharing
- Small group meeting and study rooms, with presentation capabilities
- Social spaces—such as a commons, an exhibit space, and a café
- “Touch points,” where users come into direct contact with library services—for example, a staff service desk or a touch screen with library event and location information

The Aspen Institute report envisions a number of roles for the library of the future. Public libraries must strive to encourage entrepreneurial learners, the creators of knowledge. The buildings in which libraries are housed need to foster an environment that promotes learning and the access of information, no matter how the information is stored. Staff is responsible for curating the Library’s collections and for being prepared to guide, as needed, the learning experience, thereby helping the public achieve useful and productive outcomes.

The Baldwin Library requires a blended design, one that accommodates traditional stacks and quiet spaces, as well as vibrant collaboration spaces. The building must be sufficiently flexible to accommodate the changes that will inevitably come over the years. In this rapidly changing world, it is, in fact, impossible to know for sure what will happen more than five years out, but Baldwin needs to make sure that it can at least accommodate how people are using technology at the current time and how we believe they will use it in the near future.

**Translating that vision into Baldwin’s physical structure**

To achieve the goals mentioned above, Baldwin wishes to focus its proposed building improvements, throughout all phases of the project, in the following categories. While Baldwin is providing a list of specific objectives, that list should not be considered prescriptive. Baldwin is eager to entertain any and all innovative and creative solutions to the challenge of designing a “library of the future” in a cost-effective manner. Baldwin is also eager to see environmentally friendly materials and methods used in any building project.

- Freshen the interior (new carpeting, updated furniture, coordinated color and design).
• Redesign the shelving (if possible, lower the height of existing shelving; determine the correct size of the physical collection; change the configuration of the shelving to allow easier browsing).
• Improve lighting, acoustics, seating, and the feeling of openness in order to foster discussion and collaboration.
• Design an interior where users feel comfortable and can easily find their way around (improve the layout; install effective signage; use print and electronic aids to guide people; make all newly designed areas ADA-accessible).
• Expand and update technology (determine the correct number of public computers; move the computer lab to a more visible and usable area; install a suitable Adult Services Desk; offer up-to-date technology; consider a digital creation space).
• Install as many small group study/collaboration rooms as possible, equipped with appropriate technology and presentation equipment.
• Design flexible spaces since libraries and library use will inevitably continue to change.

In Phase 1, specifically, Baldwin intends to:
• Focus primarily on the main floor of the Birkerts Addition.
• Ensure that any work done in Phase 1 will be consistent with future building plans.
• Leave largely intact those areas of the Adult Services section which have been recently renovated and work well, such as the Teen Area and the Rotary Room. The Grand Hall—a pleasant and functional space—but one that has gone largely untouched for 12 years, will probably require some minor modifications.

Approved by Library Board 12/15/2014
At the long-range planning session on January 16, 2016, I will deliver an update from the Baldwin Public Library Board of Directors to the City Commission on two topics: the proposed renovation of the Adult Services section of the Library and the Library’s long-range building vision. Both of these projects are intended to help the Baldwin Library better serve Birmingham residents.

Proposed Adult Services Renovation Project

At its October 12 meeting, the Birmingham City Commission approved the conceptual and schematic designs by Luckenbach|Ziegelman|Gardner Architects (LZG) for the renovation of Baldwin Public Library’s Adult Services area. At that meeting, the Commission also asked the Library and the City of Birmingham to develop a Request for Proposals (RFP) for design development, construction drawings, bidding assistance, and construction administration for the proposed renovation. The Baldwin Public Library Board of Directors approved the RFP on November 16, and the Birmingham City Commission approved it on December 7. The RFP was duly issued on December 8. Bids are due on January 6, 2016. On January 14, the Baldwin Public Library Board of Directors will review the bids and select its preferred architectural firm. At the January 16 long-range planning session, I will announce the Library Board’s recommendation. The recommendation will then go to the City Commission for a vote at the Commission’s January 25 meeting.

Baldwin Public Library’s Long-Range Building Vision

At its October 12 meeting, the Birmingham City Commission asked the Baldwin Public Library Board of Directors to develop a long-range vision for the Library’s building, which would supplement the proposed Adult Services renovation that the Library Board has been discussing for a year. The purpose was threefold:

1. To describe in conceptual terms the types of changes that the Library envisioned beyond the Adult Services renovation.
2. To ensure that the work contemplated for the proposed Adult Services renovation did not compromise building modifications envisioned in further phases.
3. To develop cost estimates for future work on the Library building.

This kind of long-range building vision would be highly conceptual. It would consider the nature and extent of future building modifications, but not provide details. The cost estimates would be based on a square-footage charge for similar projects.
The Library Board turned to LZG for assistance on this project. The Board had worked fruitfully with LZG on the conceptual and schematic stages of the proposed Adult Services renovation project and felt that LZG would be able to perform this additional project well and within a tight time frame. LZG provided a quote for the work, which the Library Board accepted. The selection of LZG to carry out the long-range building vision does not preclude any other firm from doing conceptual/schematic/design development/construction drawings on future Library building phases, should the City of Birmingham ultimately decide to move forward with those phases.

In working on this long-range building vision, the Library was able to draw from knowledge it gathered between 2011 and 2013, when it developed a comprehensive plan for a building renovation and expansion. At that time, the Library conducted a survey, held focus groups and community forums, benchmarked the Baldwin Library building against the buildings of other comparable libraries, and surveyed the literature on the "library of the future."

The Library was also able to draw on the lessons learned from the May 2014 vote on the comprehensive Library building plan. The defeat of that proposal showed that Birmingham residents wanted a more modest, less expensive upgrade of the Library building, one that did not call for the demolition of existing space.

Library Administration sought input from the Heads of Youth Services and Circulation, the two departments that would be most affected by future building upgrades, and developed a list of needs and wants. The Library’s Building Committee also met to discuss priorities. Input from both sources went into a scope of work which called for two possible future building phases—one centering on the Youth Room and the other centering on the Circulation Department and front entrance. These are considered Phases 2 and 3 of the overall building plan, with Phase 1 being the proposed Adult Services renovation that the Library Board has already shared with the City Commission and the public.

The scope of work for Phases 2 and 3 excludes several features of the 2014 comprehensive plan:

- Renovation of the Grand Hall, including restoration of such architectural elements as the east bay window
- Renovation of the second floor
- Improvement of the staff entrance
- Major increases in square footage other than in the Youth Room and front entry. (The new plan calls for an approximate 9% increase in gross square footage, as opposed to the 2014 plan’s 40% increase.)
- Replacement of the 1960 and 1981 additions with a more modern, cost-efficient building
The Library intends to pay for furniture, paint, and carpet upgrades in the Grand Hall and second floor out of its operating budgets in future years. The Library will also pay for new technology equipment (computers, peripherals, etc.) out of its operating budgets.

The long-range building vision that LZG developed in concert with Library Administration and the Building Committee is based on the following principles:

- The Library building’s role as part of Birmingham’s civic center needs to be considered when building modifications are considered.
- The architectural integrity of the Birkerts Addition should be respected by maintaining the curve along the west and south of the building.
- The original 1927 building needs to be better honored by restoring its brick to the original color and highlighting where that building meets the 1960 and 1981 additions.
- The building deserves to be suffused with light, which will improve both aesthetics and functionality.
- The layout of the building needs to be rationalized, leading to better “wayfinding.” In other words, the building needs to be laid out in such a way that patrons will be able to navigate it more easily than they are now able to. In order to accomplish this, the Library envisions a “main street” running through the Birkerts Addition to the Youth Room, as well as a “commons” area in the core of the building, close to where all three parts of the building—the original 1927 building plus the 1960 and 1981 additions—meet.
- Aesthetic and functional improvements are long overdue. By upgrading the lighting, the Library will achieve energy savings.
- Birmingham’s aging population, as well as its young families using strollers, need a street-level entrance.
- ADA guidelines must be respected through the building.
- There will continue to be increased demand for study and collaboration space—including a café—with an adequate technological infrastructure in all areas.
- The Circulation Department needs to be laid out more logically and slightly more space is needed for the automated book sorting machine.
- The one area of the Library earmarked for a significant expansion is the Youth Room. The benchmarking study conducted in 2012 by the Joint Library Building Committee showed that the Youth Room is where Baldwin is most notably falling behind the public library facilities of other comparable communities. Despite space limitations, Baldwin’s Youth Services Department provides strong services and garners more program attendance per capita than nearly any other public library in Michigan. An expansion in the Youth Room would allow Baldwin to serve the educational needs of its youngest patrons even more effectively than it currently does. The gross square footage increase in the Youth Room would be approximately 40%—or 2,000 gross square feet—considerably less than the
approximately 70% increase proposed in 2014, but still significant. This increase would allow the Youth Room to maintain the current size of its physical collection, which is overcrowded—and located on shelving divided by aisles whose widths don’t even meet ADA standards. Unlike in Adult Services, Youth materials are not being superseded so quickly by electronic resources. It is important to keep the physical collection at its present size and arranged in a way that allows people with disabilities to access it. This expansion would also allow an increase in the size of the small children’s activity room, where the Library’s popular story times take place.

The Library’s long-range building vision is divided into three phases.

**Phase 1**

Phase 1 is the proposed Adult Services renovation, which has been discussed previously. It has already gone through fairly detailed conceptual and schematic design work. The cost is estimated at $2,218,172 in 2016 dollars, based on detailed work done by LZG, Frank Rewold and Son (construction), and Library Design Associates (furniture and fixtures). The part of the Library affected by Phase 1 is shown in Appendix A, under “Space Plan – Phase 1.”

**Phase 2**

Phase 2 would consist of the following elements:

- Renovation of the existing Youth Room, including public, staff, and storage spaces.
- Expansion of the Youth Room, adding approximately 40%--or approximately 2,000 gross square feet. This expansion would carry the Library building out to the sidewalk along Bates Street.
- Widening of the hallway leading from the entrance toward the Youth Room. This will help circulation flow and succeed in connecting the Youth Room better to Adult Services. In effect, it would be a continuation of the “main street” proposed for Adult Services.
- Upgrade of the public restrooms on the main floor.
- Re-use of existing shelving, wherever possible.
- New furniture and fixtures.

The part of the Library affected by Phase 2 is shown in Appendix A, under “Space Plan – Phase 2.” The estimated cost of Phase 2, in 2016 dollars, is $1,882,157, as shown in Appendix B, with additional details provided in Appendix C.

**Phase 3**

Phase 3 would consist of the following elements:
- Renovation of the Commons/Circulation area.
- Development of a new entry and a possible relocation of the Circulation area. This would require the enclosure of some square footage currently outside and exposed to the elements, an area lying underneath the Birkerts curve, consisting now of a concrete patio and wide steps. The enclosure would probably be glass. The steps to the main floor, five feet above ground level, would be redone and reduced in scope. An elevator would be installed to transport people who need assistance from street level to the main floor. The automated book sorter would need to be moved to another location in order to be adjacent to an outside book drop. The gross square footage affected by all of this work would be approximately 2,000 square feet.
- Upgrade of the outdoor space next to the new enclosed entry. All of the construction involved in Phases 1, 2, and 3 would take a toll on the existing outdoor space, and enclosing the area under the Birkerts curve would transform the setting. Therefore, an upgrade to the outdoor space would be necessary. The Library believes the replacement of concrete with aggregate pavement, as well as improvements to the hardscape, landscape, and lighting, should be made.
- Installation of skylights around the exterior of the 1927 building, along the line where the 1927 building meets the 1960 and 1981 additions. The skylights would allow natural light to flood into the interior of the building. LED lighting, installed during Phases 1 and 2, would continue to be used to highlight the brick walls of the 1927 building when natural light is not present.

The part of the Library affected by Phase 3 is shown in Appendix A, under “Space Plan – Phase 3.” The estimated cost of Phase 2, in 2016 dollars, is $1,643,922, as shown in Appendix B, with additional details provided in Appendix C.

All 3 Phases Together

The parts of the Library affected by Phases 1, 2, and 3 are shown in Appendix A, under “Space Plan – Phases 1, 2, 3.” The three phases are independent of each other. Construction work done for Phase 1 would not need to be redone in later phases, except for relatively minor projects, like freshening up the current lobby area after all the parts of the vision have been accomplished. In other words, there would be extremely minimal work and cost duplication during the course of the three phases.

Process

Baldwin intends to proceed with the design of Phases 2 and 3 in the same way it did with Phase 1. When the City Commission signals its approval to move ahead with each phase, the Library and City would issue an RFP and select an architect in a manner approved by the City. The architect would work with the Library Board and
Library Administration—and, wherever appropriate, with City government—to develop a conceptual/schematic design. The Library would solicit input from Library staff and the public. It would also consult various City boards and committees, especially to the extent that the design affects the exterior look of the building. The City Commission would have the final decision on approving the designs.

Each phase of the project is independent of the other. Committing to Phase 1 would not lead inevitably to Phase 2 or Phase 3. The decision on whether to proceed with each phase would depend on the political and financial realities of the day. It may be best to conduct the conceptual and schematic architectural work for Phases 2 and 3 together, but that decision would be made at the time when it is decided whether or not to proceed with planning Phase 2.

It also needs to be stressed that the precise features to be included in Phases 2 and 3 would be decided at the conceptual/schematic stages. The features described in this document are the most accurate ideas possible at this stage in the process.

**Timeline**

Assuming that the public is willing and financing is available, the Library Board would prefer to proceed with the construction of Phase 1 in 2016, with the construction of Phase 2 in 2019, and with the construction of Phase 3 in 2022. While such a schedule spreads out the work over a number of years, it would minimize disruption to the public at any given time and would allow the public to evaluate each phase after its completion and decide whether to proceed with the next one. Note that once the beginning construction date of a particular phase has been chosen, the start of the design process (architect selection, conceptual design, schematic design, design development, construction drawings, and bidding) would need to begin approximately 18 months in advance.

**Costs**

The costs of the three phases are listed in Appendix B—first in 2016 dollars and then in 2016, 2019, and 2022 dollars, based on the year in which the Library Board would ideally like to see the construction of each phase begins. In calculating 2019 and 2022 construction costs, the Library has used a 4% annual cost escalator, which is the estimate that the construction firm Frank Rewold and Son has provided.
In 2016 dollars, the three phases would cost a total of $5,744,251:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 1</td>
<td>$2,218,172</td>
</tr>
<tr>
<td>Phase 2</td>
<td>1,882,157</td>
</tr>
<tr>
<td>Phase 3</td>
<td>1,643,922</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,744,251</strong></td>
</tr>
</tbody>
</table>

If the costs are adjusted to 2019 dollars for Phase 2 and to 2022 dollars for Phase 3, the total cost would be $6,415,428:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 1 (2016)</td>
<td>$2,218,172</td>
</tr>
<tr>
<td>Phase 2 (2019)</td>
<td>2,117,170</td>
</tr>
<tr>
<td>Phase 3 (2022)</td>
<td>2,080,086</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,415,428</strong></td>
</tr>
</tbody>
</table>

LZG calculated estimated costs by determining the cost per square foot of similar projects, such as Baldwin’s Phase 1, and multiplying that by the square footage that would be involved in the various phases and sub-phases of the project. These per-square-foot costs include general conditions, architectural services, engineering services, consultants, construction phasing, construction, furniture and fixtures, a contractor’s contingency of 10%, and the construction management fee. A calculation of these fees can be found in Appendix C - Conceptual Budget Summary.

Note that, on top of the per-square-foot charges, LZG has added costs for supplemental engineering fees, in case the HVAC system requires additional work (which studies have so far shown that it won’t), and for a possible library consultant.

**Square Footage**

In Phases 2 and 3, combined, the Library is proposing an increase of about 3600 gross square feet or 9%. The Library is currently slightly over 40,000 gross square feet. If Phases 2 and 3 are implemented as envisioned, the Library, would end up at slightly under 44,000 gross square feet.

**Are Any Building-Related Projects Not Included in This Cost Estimate?**

Chapter XVI, Section 3 of the City Charter states that “The city commission shall provide for the maintenance of the grounds and building [of the library] in a safe and presentable condition and shall pay the expense thereof from the general funds of the city.” In keeping with this provision, the City of Birmingham has, over the years, carried out repairs on the Library building. In 2015, for example, the City installed a new freight elevator in the Library because the previous one had ceased functioning.

1. The Library’s public elevator is over 30 years old and showing signs of wear, resulting in an increased number of service calls. Sometime within the next several years the elevator will need to be replaced in order to be compliant
with standards. The new elevator will occupy the same shaft as the current
elevator. The Library has asked the City to add this project to its list of future
capital projects for the Library.

2. The roof over the Birkerts Addition is over 30 years old. The City has been
maintaining it, and so far, leaks in this roof have been limited to the points
where the flat roof of the Birkerts Addition meets the peaked roof of the 1927
building. Nevertheless, the roof will need to be replaced in the foreseeable
future. The Library has asked the City to add this project to its list of future
capital projects for the Library. The logical time for the City to carry out this
project might well be when skylights are added around the perimeter of the
1927 building, which is currently called for in Phase 3, but conditions might
end up requiring an earlier replacement date.

3. When Martin Street was widened several years ago, the landscaping between
Martin Street and the Library building was not upgraded. Since the long-
range building vision does not call for any changes to the Martin Street façade
of the Library building, and since the current landscaping is dated, the Library
has asked the City to add a Martin Street landscape upgrade to its list of
future capital projects.

4. The Library’s long-range building vision calls for an upgrade of the outdoor
space by the front entry. If the City wishes to go a step further, however, and
make this area emulate the quality of Shain Park (say, with granite pavers),
the estimated cost of that particular project rises from approximately $150,000
to $600,000. That extra cost is currently not included in any budgets. This is
an idea that the City might wish to consider for the future.

Earlier, I mentioned that the Library will pay for furniture, paint, and carpet
upgrades to the Grand Hall and second floor out of its operating budgets. It will
also pay for technology equipment (computers, peripherals, etc.) out of its
operating budgets, although technological infrastructure (wiring, etc.) will come
out of project costs. The costs of furniture, paint, carpet, and computers are
tenant-related—rather than landlord-related—which is why the Library will cover
them.

**Conclusion**

The Baldwin Public Library Board of Directors is pleased to present the
Birmingham City Commission with the long-range Library building vision it
requested in October. The vision calls for significant building improvements over
the course of the next seven years, although the work envisioned is more modest
in scope and cost than what the 2014 comprehensive Library building plan would
have accomplished, if it had been implemented.

The plan calls for three phases. Phase 1 would renovate the Adult Services
section of the Library. Phase 2 would renovate and expand the Youth Room.
Phase 3 would renovate the Circulation Department and main entry, provide for a street-level entrance to the building, and enclose a modest amount of usable space by the main entry.

The work contemplated for Phase 1 would not compromise the building modifications envisioned in Phases 2 and 3. Indeed, this proposed long-range building vision, which we believe is quite cost-effective, calls for three phases with minimal duplication of work.

The total cost of the three phases of the project would be $5,744,251 in 2016 dollars—or if costs for future phases are estimated at future values, the cost of the three phases would be $6,415,428.
Appendix A
Baldwin Library’s Long-Range Building Vision
Design Approach and Space Plans for Phases 1, 2, and 3

The designs on the following eight pages were developed jointly by Luckenbach|Ziegelman|Gardner Architects LLG and the Baldwin Public Library Board of Directors and Library Staff.
DESIGN APPROACH

CONTEXT

- Phase 1:A – Renovation of Adult Services section of the Library, concentrating on main floor of the Birkert Addition

- Phase 2:A – Renovation and expansion of Youth Room

- Phase 3:A, B – Renovation and expansion of public entrance, lobby, and Circulation Department; renovation of patio
Space Plan - Phase 2
Baldwin Public Library

Project Scope

Phase 2

a

Renovation of existing space:
- Lighting/furniture/fixtures, carpeting
- Reorganize Youth Department offices
- New lighting, furniture, fixtures, carpet
- Extend "Main Street" for wayfinding
- Toilet room renovation: tile, partitions & fixtures

b

New one level addition:
- New lighting, furniture, fixtures, carpet
- Extend existing HVAC into addition
Phase 2
- Renovation: Lighting/furniture/carpet (Costs based on Adult Services Phase 1)
- Reorganize Youth Dept. Offices/Lighting
- Extend "Main Street"
- Toilet Rooms Renovation: Title/petitions/fixtures
- New one level addition to tie into existing Youth Room
- New modular furniture/new carpet
- HVAC

Phase 3
- Remove existing drop ceiling
- Expose existing structural concrete/ceiling
- New lighting to match Grand Hall
- New modular furniture/new carpet
- Stairwell renovation: Paint/ceiling/wood/metalwork
- Fossil fuel relocation of book return & sorter
- New cafe

- Remove concrete steps/new steps up to Level 1 from grade & flooring
- New elevator (glass)
- Remove existing room/aid in new skylights
- New glass/steel frame entrance & entry (new fsg below)
- Possible relocation of book return & sorter
- New circulation desk
- New electrical/lighting/HVAC/Internet technology
- Remove existing concrete walk/paths
- New pavers (aggregate finish)
- New exterior lighting/landscaping/landscape lighting
- Sidewalks between 1927 Building, Birkerts Addition & Smith Addition
## Costs of Long-Range Building Vision – Phases 1, 2, and 3

<table>
<thead>
<tr>
<th>Phase</th>
<th>In 2016 Dollars</th>
<th>In 2016-2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 1: Construction</td>
<td>$2,218,172</td>
<td>$2,218,172</td>
</tr>
<tr>
<td>begins in 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 2: Construction</td>
<td>$1,882,157</td>
<td>$2,117,170</td>
</tr>
<tr>
<td>begins in 2019*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 3: Construction</td>
<td>$1,643,922</td>
<td>$2,080,086</td>
</tr>
<tr>
<td>begins in 2022*</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,744,251</strong></td>
<td><strong>$6,415,428</strong></td>
</tr>
</tbody>
</table>

* Assumes 4% annual cost escalator

Phase 2 is valued in 2019 dollars
Phase 3 is valued in 2022 dollars

## Costs of Long-Range Building Vision – Phases 2 and 3 Alone

<table>
<thead>
<tr>
<th>Phase</th>
<th>In 2016 Dollars</th>
<th>In 2016-2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 2: Construction</td>
<td>$1,882,157</td>
<td>$2,117,170</td>
</tr>
<tr>
<td>begins in 2019*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phase 3: Construction</td>
<td>$1,643,922</td>
<td>$2,080,086</td>
</tr>
<tr>
<td>begins in 2022*</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,526,079</strong></td>
<td><strong>$4,197,256</strong></td>
</tr>
</tbody>
</table>

* Assumes 4% annual cost escalator

Phase 2 is valued in 2019 dollars
Phase 3 is valued in 2022 dollars
## Conceptual Budget Summary

**project** Baldwin Public Library - Phases 2 & 3  
**date** December 15, 2015

### Project Scope

#### Phase 2*

<table>
<thead>
<tr>
<th>Scope</th>
<th>Name</th>
<th>SF</th>
<th>$/SF</th>
<th>Budget Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Children's Library Existing</td>
<td>5,340</td>
<td>192.00</td>
<td>$ 1,025,280</td>
</tr>
<tr>
<td>B</td>
<td>Children's Library Addition</td>
<td>2,085</td>
<td>350.00</td>
<td>729,750</td>
</tr>
<tr>
<td>Phase 2 Subtotal</td>
<td>7,425</td>
<td></td>
<td>$ 1,755,030</td>
<td></td>
</tr>
</tbody>
</table>

#### Phase 3*

<table>
<thead>
<tr>
<th>Scope</th>
<th>Name</th>
<th>SF</th>
<th>$/SF</th>
<th>Budget Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>Circulation/Commons Area</td>
<td>2,030</td>
<td>141.00</td>
<td>$ 286,230</td>
</tr>
<tr>
<td>D</td>
<td>New Entry/Circulation Area</td>
<td>2,090</td>
<td>465.00</td>
<td>971,850</td>
</tr>
<tr>
<td>Phase 3 Building Subtotal</td>
<td>4,120</td>
<td></td>
<td>$ 1,258,080</td>
<td></td>
</tr>
</tbody>
</table>

| E     | Outdoor Space**               | 3,660 | 41.00 | 150,060 |
| Phase 3 Building & Outdoor Space Subtotal | 7,780 |       | $ 1,408,140 |

**Building Renovation/Addition Total** | 11,545 |       | $ 3,013,110 |

**Outdoor Space** | 3,660 | 150,060 |

**Total** | 15,205 |       | $ 3,163,170 |

*Budget cost $/SF provided by Frank Rewold & Son (FR&S), General Contractors, Rochester, Michigan. Included in this construction estimate are general conditions, architectural services, engineering services, consultants, and construction phasing based on Phase 1 cost estimate for Phase 1 scope, furniture and fixtures, contractor's contingency of 10%, and construction management fee.

** Estimate for demo, hardscaping, and landscaping, including use of aggregate finish. If granite pavers are desired in order to make the area emulate the quality of Shain Park, the cost rises to $165/SF, or $603,900 total.

(Continued on next page)
## Conceptual Costs Estimate Adjustments and Commentary

<table>
<thead>
<tr>
<th>Scope</th>
<th>Comments</th>
<th>Budget Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phases 2&amp;3</td>
<td>FR&amp;S estimate based on square footage costs for Phase1 &amp; recent similar work for construction scope and types similar to those as described by LZG. <em>See note above regarding FR&amp;S conceptual estimate of budget cost inclusions</em></td>
<td>$3,163,170</td>
</tr>
<tr>
<td>Supplemental Engineering</td>
<td>Basic engineering costs are included in FR&amp;S estimate above. Supplemental fees may be incurred for the building additions in Phase 2 and the building enclosure in Phase 3D (new entry), which will require more structural engineering analysis / work, mechanical engineering analysis / work for HVAC &amp; electrical &amp; lighting systems. This adds to budget for engineering fees</td>
<td>45,000</td>
</tr>
<tr>
<td>Skylights</td>
<td>Add</td>
<td>120,000</td>
</tr>
<tr>
<td>Lib Consultant</td>
<td>Add</td>
<td>30,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td><strong>$3,358,170</strong></td>
</tr>
<tr>
<td>Owner's Contingency</td>
<td>Add 5% (Note: This is on top of the 10% contractor’s contingency included above.)</td>
<td>167,909</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$3,526,079</strong></td>
</tr>
</tbody>
</table>
Comments from BPL Patrons

As we prepare to start planning for the Youth Services Renovation and Expansion in 2019, what are your favorite parts about our current Youth Room?

- Windows
- LEGO table
- Sensory Boards
- Crafts
- The Books, books, all the good books, tons of books, books,
- The Librarians, the staff
- Toy Section
- Trucks
- Activities at the back table
- Globe
- Fish tank
- Stained glass windows, all the windows
- Story Room
- Entire kids area and activities
- Scavenger hunt
- Manga
- Movies
- Weekly summer reading lotto
- Story Times
- Everything
- Friendly Helpers
- The arts and crafts to do and play
- The playroom
- The DVDs
- Tablets, iPads
- Park view
- It’s fun for kids
- Kids can play without being shushed
- Friendly librarians
- Storytime
- The displays above the books
- Lots of good books
- Trucks
- Lots of color
- Playaways
- New book section
- Great programs
- The little shelves – you can actually see your kids
- It’s friendly
- Toy check out
- Puppets
- All the fun things you can do
- Crafts
- Smelly bookmarks
- Awesome as always
- The Books inspire me
- Quiet places to read
- Events
- Technology
- Globe

As we prepare to start planning for the Youth Services Renovation and Expansion in 2019, what things would you like to see in the new Youth Room?

- More space, Bigger space to play, it’s too small and crowded, More room to move around in, More open space, More space to play, More craft space
- Wider aisles, more room between shelves
- Better signage for where the books are
- Kids check out station
- Bigger play area
- I loved when you set books out on top of the shelves. It was like having someone search for a ton of good books on my behalf. Miss this!
- Modern lighting
- Bigger fish tank with more fish, More colorful fish
- Better bathroom
- Lunch area
- Color
• Better features for new children’s books
• More shelves for new books
• More felt pieces for board
• Cozy places to read
• More soothing lighting
• Get new games on the iPads
• Make the story and craft room an open play area
• More comfortable seating for grown ups to read to kids, agree, me too!
• More windows
• Cooler seating, Bean bags, More furniture, update furniture, Giant pillows, More seating, Flexible seating, Pillow extra fluffly, Comfier chairs, More places to sit, Add comfy seating for reading in current play area, Pullout couches, Bean bag chairs, comfortable chairs, modern and comfy chairs, big bean bags to sit with my kiddos
• Bigger play area with new toys, Cooler toys, Better toys for older kids, Cooler toys, More stuffed animals, More toys – magnetics, train table, kitchen setup, Costumes
• Carpet, Rainbow carpet, Fluffier carpet
• Terrarium
• More separate from the quiet area
• More secluded toy area
• More books
• More graphic novels
• Coffee maker, agreed!, yasss!, yes please!, totally can I have some cream to go with, and sugar
• New books
• Hooks for bags
• Disco ball
• More technology, Interactive learning systems
• Better prizes for the Summer Reading program
• Puppet shows
• Private rooms for book talks
• More posters about upcoming things
• More events in the winter
• Keep the windows!
• Organize books by popular subject like West Bloomfield
• More LEGOS
• Wheelchair accessibility for Daddy
• Secret stairs
• More books and more furniture
• More interactive games and puzzles for 5-7 year olds
• Dog, 10 puppies, cat
• Candy
• Thomas the Train table
• Book of the month
• Book suggestion board
• More busy boards for toddlers/babies (like the ones that are already there)
• 100 iPads
• Crafts all year round, not just in summer
LIBRARY REPORT

Key Metrics Dashboard
Strategic Plan Status Report
Services and Programs
Marketing and Public Relations
Financial Stability
Personnel and Organization
Community Relationships and Partnerships
Facilities and Technology
# Strategic Plan Status Report

## Key Metrics Dashboard: July 2017

<table>
<thead>
<tr>
<th></th>
<th>Current Month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
<th>FY 17-18 End of Q1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financials</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$3,126,962</td>
<td>$2,959,188</td>
<td>$3,126,962</td>
<td>$2,959,188</td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>$155,740</td>
<td>$133,333</td>
<td>$155,740</td>
<td>$133,333</td>
<td></td>
</tr>
<tr>
<td><strong>Circulation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Circ (Charges &amp; Renewals)</td>
<td>48,849</td>
<td>52,349</td>
<td>48,849</td>
<td>52,349</td>
<td>126,810</td>
</tr>
<tr>
<td>Self-Check Usage</td>
<td>23.8%</td>
<td>22.4%</td>
<td>23.8%</td>
<td>22.4%</td>
<td>25.0%</td>
</tr>
<tr>
<td>% of Circ by Residents</td>
<td>91.5%</td>
<td>89.7%</td>
<td>91.5%</td>
<td>89.7%</td>
<td>90.0%</td>
</tr>
<tr>
<td>% of Circ by Non-Residents</td>
<td>8.5%</td>
<td>10.3%</td>
<td>8.5%</td>
<td>10.3%</td>
<td>10%</td>
</tr>
<tr>
<td><strong>Interlibrary Loans</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Items borrowed</td>
<td>669</td>
<td>731</td>
<td>669</td>
<td>731</td>
<td></td>
</tr>
<tr>
<td>Items loaned</td>
<td>910</td>
<td>866</td>
<td>910</td>
<td>866</td>
<td></td>
</tr>
<tr>
<td><strong>Technology Usage</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Database Sessions</td>
<td>1,370</td>
<td>1,065</td>
<td>1,370</td>
<td>1,065</td>
<td>2,762</td>
</tr>
<tr>
<td>Downloadable Content</td>
<td>7,651</td>
<td>6,193</td>
<td>7,651</td>
<td>6,193</td>
<td>18,701</td>
</tr>
<tr>
<td>Public Computer Usage</td>
<td>1,590</td>
<td>2,011</td>
<td>1,590</td>
<td>2,011</td>
<td>6,137</td>
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<tr>
<td>Wireless Sessions</td>
<td>19,623</td>
<td>17,391</td>
<td>19,623</td>
<td>17,391</td>
<td>45,000</td>
</tr>
<tr>
<td>Website Hits/Pageviews</td>
<td>29,969</td>
<td>25,877</td>
<td>29,969</td>
<td>25,877</td>
<td>85,978</td>
</tr>
<tr>
<td><strong>Program Attendance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adults</td>
<td>229</td>
<td>444</td>
<td>229</td>
<td>444</td>
<td></td>
</tr>
<tr>
<td># of Programs for Adults</td>
<td>14</td>
<td>17</td>
<td>14</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>Teens</td>
<td>165</td>
<td>182</td>
<td>165</td>
<td>182</td>
<td></td>
</tr>
<tr>
<td># of Programs for Teens</td>
<td>13</td>
<td>9</td>
<td>13</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Youth</td>
<td>3,407</td>
<td>3,485</td>
<td>3,407</td>
<td>3,485</td>
<td></td>
</tr>
<tr>
<td># of Programs for Youth</td>
<td>55</td>
<td>55</td>
<td>55</td>
<td>55</td>
<td></td>
</tr>
<tr>
<td>Computer Classes</td>
<td>22</td>
<td>49</td>
<td>22</td>
<td>49</td>
<td></td>
</tr>
<tr>
<td># of Computer Programs</td>
<td>9</td>
<td>6</td>
<td>9</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Online Video Views</td>
<td>73</td>
<td>76</td>
<td>73</td>
<td>76</td>
<td></td>
</tr>
<tr>
<td><strong>Total Program Attendance</strong></td>
<td>3,896</td>
<td>4,236</td>
<td>3,896</td>
<td>4,236</td>
<td>6,517</td>
</tr>
<tr>
<td><strong>Total # of Programs</strong></td>
<td>91</td>
<td>87</td>
<td>91</td>
<td>87</td>
<td>221</td>
</tr>
<tr>
<td><strong>Gate Count</strong></td>
<td>26,758</td>
<td>28,433</td>
<td>26,758</td>
<td>28,433</td>
<td>76,292</td>
</tr>
<tr>
<td><strong>Volunteer Hours</strong></td>
<td>302</td>
<td>271</td>
<td>302</td>
<td>271</td>
<td>479</td>
</tr>
<tr>
<td><strong>Social Media</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Users</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e-Newsletter Subscribers</td>
<td>20</td>
<td>15</td>
<td>1696</td>
<td>1379</td>
<td>1708</td>
</tr>
<tr>
<td>Facebook Page Likes</td>
<td>16</td>
<td>17</td>
<td>1738</td>
<td>1474</td>
<td>1740</td>
</tr>
<tr>
<td>Twitter Followers</td>
<td>6</td>
<td>10</td>
<td>1082</td>
<td>936</td>
<td>1120</td>
</tr>
</tbody>
</table>

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Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Services and Programs

*Strategic goal: Focus on fresh, dynamic services, and programs that meet Library users’ changing needs.*

**Website Redesign**
Craft continues to work with Markit on the new website. Markit is working with LocalHop to ensure that our new events calendar is integrated into the new website. The Library has hired Birmingham copywriter Krissy Wicks to write cohesive copy for all content on the new website.

**LocalHop Events Calendar**
On August 15, the Library transitioned to using the LocalHop events calendar. This new events calendar is mobile-compatible, accepts credit card payments, allows patrons to add events to personal calendars or share on social media, and is more user-friendly. Because we are a beta tester of the calendar, LocalHop has provided this service to us at no charge. Feedback from patrons on the calendar has been positive.

We are in the process of transitioning our online room reservation system (for rentals and room scheduling) from Evanced to an online calendar called Skedda. This program will accept online credit card payments for room rentals.

**Idea Lab**
The Idea Lab will open on September 5 with a soft launch. Technology Librarian Steve Remenapp has been working to learn the ins and outs of the new laser cutter and its associated software. Jamie Richards, Steve Remenapp, Doug Koschik and Rebekah Craft attended a 3D Cube Pro printer training session with Dominic from the Novi Public Library on July 27. Jamie has been tweaking the printer and printing several test prints to make sure everything is ready to go during the launch.

Steve is working on writing policies and waivers for the use of the machines, setting open hours for the lab, creating a web page (baldwinlib.org/idealab) with information about the lab, and establishing a programming schedule for the lab.
Below are examples of work from the laser engraver.
**Interactive Lobby Display**

The new interactive lobby display went live on July 18. This display has information about current programs, a map of the Library, photos and contact information for Library management and the Library Board, current weather, and a feed from the Library's Instagram account.

Below are examples of screens from the display.
Summer Reading
The 2017 Summer Reading program concluded on August 15. It was very successful in terms of the number of people registered. A full report on the summer reading program will appear in the September Board packet.

Martha Baldwin and Baldwin Public Library Research Project
On July 10, Koschik met with Alice S. Horning, a Beverly Hills resident and a professor in the Department of Writing and Rhetoric at Oakland University. Horning's research focuses on the nature of reading and writing and recent changes to literacy resulting from technological developments. She is currently writing a book about literacy activities in the period 1880-1930, at which time American libraries played a key role in the development of literacy. Horning interviewed Koschik about Martha Baldwin and the Baldwin Public Library, and Koschik provided Horning with all of the relevant resources at the Library's disposal. Horning's book will
contain a "mini case study" about the Baldwin Public Library's role in the promotion of literacy. Koschik is also reviewing Horning's manuscript.

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**Financial Stability**

*Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.*

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**Books & Bites**

We will host a fundraising event in honor of the 90th anniversary of the original building on Friday, November 10, from 6:00 to 9:00 p.m. A committee is hard at work planning the event and finding sponsors and donors of auction items. More information about sponsorship opportunities can be found at baldwinlib.org/booksandbites.

The following person has recently signed on as a sponsor:

- **Silver ($500) – Doug Koschik**

We have received $10,100 in sponsorships to date.

We have also received raffle donations from the following businesses: Born Yoga, Masri Clinic, Beyond Juicery + Eatery, Jax Kar Wash, Sundance Shoes, Enchanted Photography, Cranbrook Academy of Art and Art Museum, Glamour Nail Salon, Fleming's Prime Steakhouse & Wine Bar, Center for Yoga, Tiffany Florist, 6 Salon, Bonobo Winery, Birmingham Village Players, and Wesch Cleaners, Townsend Hotel, Westin Book Cadillac Detroit, Papersource, Dick O'Dows, Motor City Casino, Goldfish Swim, Orange Theory, Tim Horton’s, Kakos, City of Birmingham, Third Man Records, and St. Dunstan’s Theatre Guild.

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**Marketing and Public Relations**

*Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world's knowledge.*

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**New Releases and Upcoming Events**

Paul Gillin, Administrative Assistant, continues to send a list of upcoming events to local media contacts twice per month.
Craft submitted press releases about programs and events to local media outlets. Press releases from the last month included:

- Baldwin Library Hosts Teen Lock-In
- Celebrate Summer Reading at the Baldwin Library

**eNewsletters**
Bart Gioia, Computer Trainer, continues to compile and distribute the Library’s four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

**Marketing**
Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She recently designed the Fall issue of Learn.Connect.Discover, an updated brochure advertising Baldwin’s services, a brochure for the Teens’ Top Ten Contest, an updated flier for the Fall Computer and Technology programs, an Idea Lab logo and flier, and a flier advertising apps for storing your BPL card barcode. These can all be found in the Information Only section of the Board Packet. Next, she will be designing posters to advertise youth programs on the four new bulletin boards in the hallway to the Youth Room.
Personnel and Organization

Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.

Communications with Staff
Staff talks were held on July 19 and 20 as a follow-up to the July Library Board meeting.

Volunteer Hours
302 volunteer hours were utilized in the month of July.

Staff Updates
Tony Lowe reached 12 years of service on August 2.
Anne Davey reached 10 years of service on August 2.
Karen Koyle reached 8 years of service on August 3.
Jocelyn Levin reached 5 years of service on August 6.
Sarah von Oeyen reached 5 years of service on August 6.
Linda Beyer reached 8 years of service on August 10.
Kristen Tait reached 16 years of service on August 15.
Paul Gillin reached 4 years of service on August 16.
Terry Meyer will reach 5 years of service on August 27.

Maker Faire
Steve Remenapp, Technology Librarian, attended the Henry Ford Museum Maker Faire in July. He was able to see what groups are doing this work (near and far), what kinds of things they are making, and consider how this kind of work and exploration could be adapted to the resources and space at Baldwin. He picked up ideas for events and programming that would be feasible with less staff investment (e.g. 3D photography and LED activities), which is especially crucial right now as so much time is being devoted to learning new machines and software.

OverDrive Digipalooza
Josh Rouan attended OverDrive’s biennial user conference, Digipalooza ‘17, in Cleveland from August 2-4. During his time, he was able to meet with multiple OverDrive employees to discuss the MetroNet consortium's contract and give direct feedback on product features. He also previewed upcoming changes to OverDrive’s mobile platform and toured their revamped Digital Bookmobile. Breakout sessions showcased other libraries’ approach to marketing their OverDrive collections, and Josh enjoyed meeting other librarians from across the country during networking sessions.
Staff Changes
Doug Koschik, Maria Williams, and Rebekah Craft interviewed four applicants for the position of Adult Services Substitute Librarian and extended job offers to all applicants. The new librarians began training in August and will begin independent shifts in the Adult Services department in September.

Kathleen McBroom is an experienced librarian who most recently served as the Director of Compensatory Education & School Improvement for Dearborn Schools until her retirement from the district in 2016. She has taught library science students at Wayne State's School of Library and Information Science and at the University of Michigan School of Information. She began her library career as an Adult Services Reference Librarian at the Lansing Public Library. She is also a longtime resident of Beverly Hills. Kathleen has an MLS from the University of Michigan and a Masters in Teaching from Wayne State University.

Julie Mills is also an experienced librarian, having worked as a Youth Services Librarian in Kentucky, Indiana and now in Novi, Michigan. At the Evansville Vanderburgh Public Library in Indiana she was an Assistant Branch Manager, and she has experience in many areas of library operations from circulation to project management. Julie has an MSLIS from Florida State University.

Dan Patton currently works as an Adult Librarian at the Canton Public Library and regularly subs at Southfield Public Library. Dan may be familiar to many of you as he was the Museum/Program Assistant at the Birmingham Museum for several years, and is currently the President of the museum’s Friends Board. Dan is a history buff and especially loves graphic novels. Dan has an MLIS from Wayne State University.

Mick Howey has managed the dairy department at Papa Joe's Gourmet Market in Birmingham since 2002. Under his leadership the department has become an integral department for the store, and he takes pride in creating a warm and welcoming atmosphere for the store’s patrons. Mick lives in Royal Oak and has volunteered at the Royal Oak Public Library, but Baldwin will be his first professional library job. He holds a BA in History from Wayne State University, and he completed his MLIS at Wayne in 2015.

Doug Koschik and Roxanne Sander, Head of Technical Services, interviewed applicants for the position of Technical Services Assistant II. Belinda Bolivar has been hired for this position.
Belinda has been working as a page at BPL since April of 2015. She also currently works at the Westgate Branch of the Ann Arbor District Library as a page and processor. From July through December of 2012 she served as an intern at the Michigan House of Representatives. After completing her Associates degree in liberal arts at Oakland Community College, Belinda earned her Bachelor of Arts degree with a major in history from Michigan State University in 2016. In addition to serving in her new position in Technical Services, she plans to continue working at Westgate and will also spend a few hours each week as a page here at BPL. Belinda will begin in Technical Services on Monday, August 21.

Kristen Tait and Anne Davey, of the Circulation Department, interviewed applicants for the position of Library Page. They are in the process of hiring three new employees and we will share more information once the hiring process is complete.

The Library is in the process of hiring two Technology Assistants for the Idea Lab. Interviews were held on August 18.

Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone’s mutual benefit.

City of Birmingham
Koschik has attended weekly City of Birmingham staff meetings. Craft submitted content to the City of Birmingham for inclusion in its monthly Around Town email newsletter.

Youth librarians hosted the Kids Zone at the Farmers Market on July 30. The Baldwin Boosters were on hand to help visitors make a fun project. About 190 people visited the Kids Zone.

Beverly Hills
Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Koschik gave a presentation to the Beverly Hills Village Council on August 1. It’s on page 91 of this packet.

Bingham Farms
Craft submitted information to the Village of Bingham Farms for inclusion in its quarterly newsletter.
Birmingham Next
Rebekah Craft continues to host the Popular Reads book club at Next.

Bart Gioia, Technology Trainer, will be teaching one computer class per month at Next.

Koschik attended a Boomer Summit planning meeting at Next on August 1. The 2017 Boomer Summit will be held on Saturday morning, October 14.

Birmingham All Seasons
Maria Williams, Head of Adult Services, is facilitating a monthly book club at All Seasons, the independent senior living facility in Birmingham.

Birmingham Rotary Club
Koschik has continued to attend Birmingham Rotary Club meetings.

2018 Calendar
We have included the final, approved 2018 Baldwin Library calendar on page 112.

Patrons
Articles about two of Baldwin’s patrons are on page 137 and 140 of this Board Packet.

Facilities and Technology
Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Public Elevator
The public elevator passed inspection on August 2 and was open to the public at 4:00 p.m. that afternoon. We are grateful to the City of Birmingham for funding this project.

Bed Bug Inspection
A quarterly bed bug inspection was held on July 13. No bed bugs were detected in the building. The next inspection will be held in October.

Plumbing
The chiller in the drinking fountain on the main floor was repaired on August 3. The water supply line to the lower level restrooms was repaired on August 14.
Public Computers
Youth Room computers, both staff and public, have been upgraded to match the computers in Birkerts. Reports have been very positive about the new equipment.

PA System
A second amplifier was added to our PA system in August to help balance out the volume of PA system announcements throughout the building. Additionally, two new speakers were installed in the Youth Room to help Youth staff and patrons hear announcements better.
Background

- Services for Village residents & employees:
  - Check-out
  - Interlibrary loan
  - Home delivery
  - Programs for all ages (e.g., summer reading program)
  - Electronic resources (databases, e-books, e-audiobooks, e-music, e-videos, etc.)
Usage

- 7,700 Beverly Hills residents are card holders
- Checked out over 129,000 items in FY 2016–17
- 447 residents took part in 2016 summer reading program

Helping Students

- First grade/first card
- Contacts with public & private schools
  - Homework help
  - Program announcements sent to schools
  - Summer reading presentations at schools
  - Link from school media centers to Baldwin’s website
- BrainFuse tutoring
Visibility in Community

- *Learn Connect Discover* newsletter
- Book return box at Village Hall
- “Lending library” at Village Hall
- Storybook Trail

Memorial Day Parade
How Can You Help?

- Join Friends of the Library
- Donate to Trust, including named endowment funds
- Naming rights available
- Attend Books & Bites fundraiser:
  - Friday, November 10
  - Proceeds go toward Youth Room renovation
  - $75/ticket
  - Purchase through website or call Library

Trends

- Electronic resources now 17% of circulation
- More emphasis on study/collaboration/programming
- Idea Lab
Adult Services Renovation

- *Project completed on time, under budget*
- Thanks for putting up with 7 months of disruption
- Architects: Luckenbach Ziegelman Gardner
- Interior designer: Karen Swanson
- Construction: The Dailey Company
- Building is owned by City of Birmingham
- Funding came from:
  - Library’s fund balance
  - Temporary increase in Birmingham’s Library millage

What Did Project Accomplish?

- *“Let there be light”*
- More study/collaboration/programming space through reduced collection size
- Better technology, fewer computers
- Improved layout & functionality
- Enhanced lighting & aesthetics
- Heightened respect for 1927 building
Ribbon-Cutting on June 11

Exterior: *Before*
Exterior: *Now*

Interior: *Before*
Interior: *Now*

Light, Layout, Signage, Ceiling
Furniture, Study Spaces

Teen Scene
Reference Desk & Computers

Collaboration Rooms
Charging Bar

1927 Building
Computer & Idea Labs

Local History Room
Claudia Ireland Room

Successful Relationship

- Hills residents are using Baldwin
- Library is financially stable
- Upgraded physical plant
- Always improving services and outreach

*Come visit us!*
Adult Event Photos

In July, the Library hosted a lecture by Stephen Vogel, its quarterly Cookbook Club meeting, and many other great events. Stefanie Hays delivered an engaging and aromatic presentation about essential oils and their many uses (below).

And Adult Services Librarian Sarah Bowman taught patrons how to etch creative designs on wine glasses (below).

Thank you to the Friends of the Baldwin Public Library for their generous sponsorship of our programs.
Teen Event Photos

National Teen Library Lock-In
On Friday, July 29, 2017 BPL’s teens came to the Library after hours for the National Teen Library Lock-in, where they made slime, did karaoke, did a photo scavenger hunt, and played sardines!

Thank you to the Friends of the Baldwin Public Library for their generous sponsorship of our programs.
Youth Event Photos

The Community House Story Time
Twice a month, Librarians from BPL head to The Community House to do story times for their Early Childhood Center. But one special day each month, the preschool children from The Community House take a field trip to the Library. Miss Susan does a story time and craft with them. Below are the children that came in July with their craft.

Amelia Bedelia Party
Parents and children alike spent a fun morning in July at Miss Susan’s Amelia Bedelia Party. There were stories, a photo op, crafts, snacks and silliness galore.
Castles and Dragons and Knights, Oh My!
Miss Cathy led a family story time all about medieval times. Children could gallop on poodle noodle horses, make fire breathing dragons and shields, and put on puppet shows.
**Ozobots**

Children in Grades 1 to 3 were able to experiment and play with the Ozobots from the Library’s mobile Makerspace kits. The Ozobots are designed to speed up, slow down, change direction, spin in a circle, and more all using colors drawn on paper. Children had fun and learned the basics of coding.

We want to give a huge thank you to the Friends of the Baldwin Public Library for sponsoring all of our summer reading events!
OLD BUSINESS
<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, January 1, 2018</td>
<td>Closed</td>
<td>New Years Day</td>
</tr>
<tr>
<td>Tuesday, January 9, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Monday, January 15, 2018</td>
<td>No Board activity</td>
<td>Martin Luther King, Jr. Day</td>
</tr>
<tr>
<td>Wednesday, January 17, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Tuesday, February 13, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Monday, February 19, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Tuesday, March 13, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Monday, March 19, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Friday, March 30, 2018</td>
<td>No Board activity</td>
<td>Good Friday</td>
</tr>
<tr>
<td>Saturday, March 31, 2018</td>
<td>No Board activity</td>
<td>Passover begins</td>
</tr>
<tr>
<td>Sunday, April 1, 2018</td>
<td>Closed</td>
<td>Easter</td>
</tr>
<tr>
<td>Saturday, April 7, 2018</td>
<td>No Board activity</td>
<td>Passover ends</td>
</tr>
<tr>
<td>Tuesday, April 10, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Monday, April 16, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Friday, May 4, 2018</td>
<td>7:00 PM - 9:00 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Saturday, May 5, 2018</td>
<td>9:30 AM - 4:30 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Sunday, May 6, 2018</td>
<td>12 NOON - 4:00 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Monday, May 7, 2018</td>
<td>10:00 AM - 2:00 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Tuesday, May 8, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Monday, May 21, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Saturday, May 26, 2018</td>
<td>Closed</td>
<td>Memorial Day Weekend</td>
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<tr>
<td>Sunday, May 27, 2018</td>
<td>Closed</td>
<td>Memorial Day Weekend</td>
</tr>
<tr>
<td>Monday, May 28, 2018</td>
<td>Closed</td>
<td>Memorial Day</td>
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<tr>
<td>Tuesday, June 12, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Friday, June 15, 2018</td>
<td>No Board activity</td>
<td>Eid al-Fitr</td>
</tr>
<tr>
<td>Monday, June 18, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Wednesday, July 4, 2018</td>
<td>Closed</td>
<td>Independence Day</td>
</tr>
<tr>
<td>Monday, July 16, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Monday, August 20, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Tuesday, August 21, 2018</td>
<td>No Board activity</td>
<td>Eid al-Adha</td>
</tr>
<tr>
<td>Saturday, September 1, 2018</td>
<td>Closed</td>
<td>Labor Day Weekend</td>
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<tr>
<td>Sunday, September 2, 2018</td>
<td>Closed</td>
<td>Labor Day Weekend</td>
</tr>
<tr>
<td>Monday, September 3, 2018</td>
<td>Closed</td>
<td>Labor Day Weekend</td>
</tr>
<tr>
<td>Monday, September 10, 2018</td>
<td>No Board activity</td>
<td>Rosh Hoshanah</td>
</tr>
<tr>
<td>Tuesday, September 11, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
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<tr>
<td>Monday, September 17, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Wednesday, September 19, 2018</td>
<td>No Board activity</td>
<td>Yom Kippur</td>
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<tr>
<td>Tuesday, October 9, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
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<tr>
<td>Monday, October 15, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Friday, November 2, 2018</td>
<td>7:00 PM - 9:00 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Saturday, November 3, 2018</td>
<td>9:30 AM - 4:30 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Sunday, November 4, 2018</td>
<td>12 NOON - 4:00 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Monday, November 5, 2018</td>
<td>10:00 AM - 2:00 PM</td>
<td>Friends of the Library Book Sale</td>
</tr>
<tr>
<td>Tuesday, November 13, 2018</td>
<td>7:00 PM</td>
<td>Friends of the Library Board Meeting</td>
</tr>
<tr>
<td>Monday, November 19, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
</tr>
<tr>
<td>Wednesday, November 21, 2018</td>
<td>Close at 5:30 PM</td>
<td>Thanksgiving Holiday</td>
</tr>
<tr>
<td>Thursday, November 22, 2018</td>
<td>Closed</td>
<td>Thanksgiving Day</td>
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<tr>
<td>Monday, December 17, 2018</td>
<td>7:30 PM</td>
<td>Library Board Meeting</td>
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<tr>
<td>Monday, December 24, 2018</td>
<td>Closed</td>
<td>Christmas Eve</td>
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<td>Tuesday, December 25, 2018</td>
<td>Closed</td>
<td>Christmas Day</td>
</tr>
<tr>
<td>Monday, December 31, 2018</td>
<td>Close at 5:30 PM</td>
<td>New Year’s Eve</td>
</tr>
<tr>
<td>Tuesday, January 1, 2019</td>
<td>Closed</td>
<td>New Years Day</td>
</tr>
</tbody>
</table>
United States Senate  
WASHINGTON, DC 20510-2205  

June 30, 2017  

Mr. Frank Pisano  
President  
Baldwin Public Library  
300 West Merrill Street  
Birmingham, MI 48009-1483  

Dear Mr. Pisano,  

Thank you for contacting me regarding the Institute of Museum and Library Services (IMLS). I appreciate you taking the time to express your views. Your input is, and will always be, welcomed and appreciated.  

Museums and libraries make Michigan communities stronger by offering positive educational and economic opportunities. Michigan is home to 670 public libraries across the state, and the Pure Michigan website features over 520 museums of all sizes and themes. Our state’s cultural institutions bring art, science, and history into the lives of Michigan students, families, and tourists. Museums also contribute $21 billion to the U.S. economy each year. I am committed to supporting investments in cultural institutions that promote learning, innovation, and economic development throughout Michigan.  

I have consistently urged my colleagues on the Senate Appropriations Committee to provide robust funding for IMLS, which supports 123,000 libraries and 35,000 museums across the country. It provides grants to these institutions for enhancing partnerships with public schools and communities. IMLS supports initiatives such as increasing access through technology, creating makerspaces, providing teacher professional development, and honoring American veterans. This program helps ensure our libraries and museums are equipped with the tools they need to best serve our communities and foster lifelong learning.  

In addition, I have strongly advocated for fully funding the National Endowment for the Arts and National Endowment for the Humanities. These agencies award hundreds of thousands of dollars to important Michigan programs each year, including over 30 grants in 2016. Valuable Michigan institutions such as the Detroit Institute of Arts, Charles H. Wright Museum of African American History, and universities across the state benefit from these investments. I will continue fighting to protect these critical resources for Michigan communities whenever related legislation comes before the Senate.  

Thank you again for contacting me. I always enjoy hearing from you and hope that you take the time to contact me again soon. For more information, please feel free to visit my website, http://www.peters.senate.gov, or find me on Facebook, Twitter, and Instagram @SenGaryPeters.
Gary C. Peters
UNITED STATES SENATOR
Funding for IMLS has passed another hurdle in the House.

Good morning. I'm pleased to confirm that, after a marathon "markup" session lasting well into yesterday evening, the House Appropriations Committee has approved direct library funding language in the Labor-HHS spending bill identical to that included in last week's Subcommittee bill which makes no cuts in IMLS, LSTA or IAL funding relative to last year's levels. While errors in the details of the official Committee Report will need to be corrected (see excerpt in Word doc attached), we have been assured that the Subcommittee and Committee both voted to provide IMLS with $231 million, LSTA with $183.6 million and IAL with $27 million in FY 2018. That's reflected shown in our own Excel tracking chart, also attached.

As discussed in the blog just posted<http://www.districtdispatch.org/2017/07/fy-2018-library-funding-remains-uncut-house-appropriations-committee/> to District Dispatch, the House now appears unlikely to act on this funding bill (and all but a few others related to security/defense) before beginning its month-long August recess. The Senate, which will defer its recess by two weeks, could begin work on a Labor-HHS bill (that's unclear) but is virtually certain not to vote on it at any level until the fall. Once the bill adopted last night reaches the House floor this fall, amendments to the bill related to library funding are extremely unlikely. We will push hard in the Senate, however, for the full $186.6 million requested for LSTA in this year's House and Senate Dear Appropriator letters. We also will work closely in coalition with the many groups attempting to restore cuts made in programs in which libraries are among many other eligible recipients, such as the Department of Education's Striving Readers<https://www2.ed.gov/programs/strivingreaders-literacy/index.html> to assist children from birth through Grade 12.

Given the procedural status and timing described above, the blog also underscores the importance of ongoing library funding advocacy over the summer while members of Congress are back in their home states and Districts.

Kevin

Kevin L. Maher
Deputy Director, Office of Government Relations
American Library Association
Washington Office
(202) 403-8236
is a “TEEN CHOICE” list, where teens nominate and choose their favorite books from the previous year.

Online voting will be open from August 15 through Teen Read Week (October 8-14) at www.ala.org/yalsa/teenstopten.

The “TOP TEN” titles will be announced the following week, so be sure to check back for the list of winners!

THINK YOU CAN FIGURE OUT WHAT THE TOP TEN WILL BE?
Visit Baldwin’s Teen Department to enter our contest. Whoever guesses the most books correctly, will win $25 to Books-A-Million!

IF I WAS YOUR GIRL
Meredith Russo
Amanda Hardy only wants to fit in at her new school, but she is keeping a big secret, so when she falls for Grant, guarded Amanda finds herself yearning to share with him everything about herself, including her previous life as Andrew.

SCYTHE (FUTURE PERFECT, #1)
Neal Shusterman
In a world where disease has been eliminated, the only way to die is to be killed (‘gleaned’) by professional reapers (‘scythes’). Two teens must compete with each other to become a scythe—a position neither of them wants. The one who becomes a scythe must kill the one who doesn’t.

LOVE & GELATO
Jenna Evans Welch
After her mother dies, Lina travels to Italy where she discovers her mother's journal and sets off on an adventure to unearth her mother's secrets.

PS. I LIKE YOU
Kasie West
When Lily writes a lyric of her favorite indie band on her desk, someone responds. Lily and this mysterious person continue to write back and forth to each other. She hopes the notes are from the boy she likes, but when she finds out who they are really from, she is shocked and unsure about how to feel.

THE ART OF BEING NORMAL
Lisa Williamson
David Piper, always an outsider, forms an unlikely friendship with Leo Denton who, from the first day at his new school wants only to be invisible, but when David's deepest secret gets out, that he wants to be a girl, things get very messy for both of them.

THE SUN IS ALSO A STAR
Nicola Yoon
Natasha, whose family is hours away from being deported, and Daniel, a first generation Korean American who strives to live up to his parents' expectations, unexpectedly fall in love and must determine which path they will choose in order to be together.

*Annotations provided by the Teens’ Top Ten book groups and Novelist.

BPL
Baldwin Public Library
www.ala.org/yalsa/teenstopten
BOOK LIST
2017 TEENS’ TOP TEN NOMINEES*

NIGHTSTRUCK (NIGHTSTRUCK, #1)
Jenna Black
Becker, the daughter of bickering divorced parents, is an ordinary teenage girl, but that all changes one night when she tries to save an innocent life and is tricked into allowing a dark magic into her world that only comes out at night.

THE KILLING JAR
Jennifer Bosworth
“I try not to think about it, what I did to that boy,” Kenna Marden has a secret. She’s haunted with the burden of knowing she killed a boy and she can’t explain how. Now, the boy’s dad seeks revenge.

PASSENGER (PASSENGER, #1)
Alexandra Bracken
Sixteen-year-old Jessie, still grieving over her mother’s death, must move from Chicago to “The Valley,” with a new stepfamily but no new friends until an anonymous fellow student emails and offers to help her navigate the school’s treacherous social waters.

TELL METHREETINGS
Julie Buxbaum
Sixteen-year-old Jessie, still grieving over her mother’s death, must move from Chicago to “The Valley,” with a new stepfamily but no new friends until an anonymous fellow student emails and offers to help her navigate the school’s treacherous social waters.

ONCE UPON A DREAM (TWISTED TALES, #2)
Liz Braswell
In an alternate take on the classic fairy tale, the prince falls asleep and Aurora must escape the magical world created in her own dreams.

LADY MIDNIGHT (THE DARK ARTIFICES, #1)
Cassandra Clare
Emma Carstairs wants to prove that her parents weren’t killed by Sebastian in the Dark War. Now she has the chance to do just that, and get Mark back from the wild hunt.

TRUTHWITCH (THE WITCHLANDS, #1)
Susan Dennard
On a continent ruled by three empires, some are born with a magical skill that sets them apart from others. With the help of a Windwitch and the hindrance of a Bloodwitch, Safi and Iseult must fight emperors, princes, and mercenaries alike.

DON’T GET CAUGHT
Kurt Dinan
To his great surprise, uncool eleventh-grader Max Cobb is invited to join the Chaos Club, an exclusive group of students responsible for some of the biggest pranks at his high school.

THE GREAT AMERICAN WHATEVER
Tim Federle
Quinn, an aspiring screenwriter, copes with his sister’s death while his best friend forces him back out into the world to face his reality.

WE WILL NOT BE SILENT: THE WHITE ROSE STUDENT RESISTANCE MOVEMENT THAT DEFIED ADOLF HITLER
Russell Freedman
Present the true story of the White Rose, a group of students in Nazi Germany who were active undercover agents of the resistance movement against Hitler and his regime.

GIRL IN PIECES
Kathleen Glasgow
As she struggles to recover and survive, seventeen-year-old homeless Charlotte “Charlie” Davis cuts herself to dull the pain of abandonment and abuse.

GENIUS: THE GAME
Leopoldo Gout
Dive into a new type of teen-genius novel as Gout pulls you into a rollercoaster of a plot. Hilarious and smart T. Cai, Tunde, and Rex show readers what the next generation of innovation looks like.

REBEL OF THE SANDS (REBEL OF THE SANDS, #1)
Alwyn Hamilton
Amani is desperate to leave the dead-end town of Dustwalk, and she’s counting on her sharpshooting skills to help her escape. But after she meets Jin, the mysterious rebel running the desert nation of Miraji and herself.

THE DIABOLIC (THE DIABOLIC, #1)
S. J. Kincaid
Nemesis is a Diabolic, a humanoid teenager and the galaxy’s most deadly weapon, who masquerades as Sidonia, a senator’s daughter, and becomes a hostage of the galactic court.

STARLIGHT (STARLIGHT, #1)
Melissa Landers
Desperate to relocate to an off-world place where nobody cares about her humble working status or her criminal past, Solara Brooks indentures herself to a rich bully who pretends to be her servant on a starship full of eccentric crewmates after he is framed for conspiracy on Earth.

THE YEAR WE FELL APART
Emily Martin
A year ago Harper made the biggest mistake of her life by destroying her relationship with her best friend and first love Declan, so now that he is home from boarding school for the summer, Harper has three months to fix the year of miscommunications, secrets, and lies or finally let go altogether.

BURNING MIDNIGHT
Will McIntosh
Teens Sully, Hunter, Dom, and Mandy team up in a race against unscrupulous billionaire CEO Alex Holliday to locate a collectible sphere, which may have a very steep price.

HEARTLESS
Marissa Meyer
In this prequel to Alice in Wonderland, Cath would rather open a bakery and marry for love than accept a proposal from the King of Hearts, especially after meeting the handsome and mysterious court jester.

ALL WE HAVE LEFT
Wendy Mills
In interweaving stories of sixteen-year-olds, modern-day Jesse tries to cope with the ramifications of her brother’s death on 9/11, while in 2001, Alia, a Muslim, gets trapped in one of the Twin Towers and meets a boy who changes everything for her as flames rage around them.

THIS IS WHERE IT ENDS
Marike Nijkamp
Four students, all connected in one way or another, speak from their perspective over a terrifying 54 minutes when, after a school-wide assembly, the auditorium doors won’t open and someone begins shooting.
MATERIALS

LOAN PERIODS:
Most items check out for 3 weeks.
Renewals available for most items.

EXCEPTIONS:
- Hot Picks Books – 2 weeks
- Hot Picks DVDs / Blu Rays – 2 days
- Feature DVDs / Blu Rays – 1 week
- Magazines, Video Games – 1 week

OUTREACH:
- Large print books
- Digital and manual magnifiers
- Home delivery service

CAN’T FIND SOMETHING?
ASK US.
If we don’t own an item you want, we will do our best to acquire it for you through MelCat or Interlibrary Loan.

VISIT US

www.baldwinlib.org
300 W. Merrill Street
Birmingham, MI 48009
248-647-1700

BUILDING HOURS:
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- Pizza and Pages monthly book club
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- Test Prep materials online and in print
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- Homework help with BrainFuse live online tutoring
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Learn a new language with Mango Languages! Mango offers a user-friendly website and app. This hands-on class will walk you through the process of creating an account through starting your first lesson.
Registration required.

CUT THE CORD
SATURDAY, OCTOBER 14 AT 2:00 P.M.
Whether you want to cancel or learn more about streaming video options, this class is for you. Attendees will see a Roku, Amazon Fire TV, and Apple TV in action, with plenty of time for questions.
Registration required.

EBOOKS WITH LIBBY
MONDAY, OCTOBER 16 AT 7:00 P.M.
Libby is OverDrive’s newest app to connect you with the ebooks and audiobooks you want, and will soon replace the old OverDrive app. Whether you currently use the OverDrive app or are new to ebooks altogether, this class is for you. Be sure to bring your Baldwin library card as well as passwords for the Apple App Store or Google Play Store.
Registration required.

BRAINFUSE
MONDAY, NOVEMBER 13 AT 7:00 P.M.
Brainfuse is a powerful online portal connecting students at home or in the Library to live tutors for homework help, exam prep, and paper editing. Learn more at this introductory session.
Registration required.

EXCEL 2016: SPREADSHEET BASICS
SATURDAYS, SEPTEMBER 9 & 16 AT 2:00 P.M.
Learn the fundamentals of spreadsheet creation with Microsoft Excel in this two-session class.
$10.00, Registration required.

COMPUTER BASICS
TUESDAYS, SEPTEMBER 5 & 12 AT 6:30 P.M.
OR SATURDAYS, NOVEMBER 4 & 11 AT 2:00 P.M.
Learn the basics of computing from mastering mouse skills to managing and saving files in this two-session class.
$10.00, Registration required.

TYPING
WEDNESDAY, SEPTEMBER 6 AT 6:30 P.M.
Do you type with two fingers? If so, this class is for you. Learn keyboarding the correct way with fun and rewarding exercises that will increase your speed and accuracy.
$5.00, Registration required.

WORD 2016: AN INTRODUCTION
THURSDAY, SEPTEMBER 14 AT 2:00 P.M.
OR TUESDAY, NOVEMBER 14 AT 6:30 P.M.
Learn the fundamentals of word processing with Microsoft Word.
$5.00, Registration required.

POWERPOINT 2010: AN INTRODUCTION
THURSDAYS, OCTOBER 5 & 12 AT 6:30 P.M.
Learn the fundamentals of slideshow creation with Microsoft PowerPoint in this two-session class.
$10.00, Registration required.

BUILD A WEBSITE
WEDNESDAYS, OCTOBER 11, 18 & 25 AT 6:30 P.M.
Create a basic website for yourself or for your business in this three-session class.
$15.00, Registration required.

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THURSDAY, OCTOBER 19 AT 6:30 PM
Become a Twitter pro as we create an account, compose tweets, connect with friends, and more.
$5.00, Registration required.

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THURSDAY, OCTOBER 26 AT 6:30 PM
Build and nurture your professional identity with LinkedIn, the world’s largest network of its kind.
$5.00, Registration required.

ADOBE PHOTOSHOP: AN INTRODUCTION
THURSDAYS, NOVEMBER 2, 9, & 16 AT 6:30 P.M.
This three-session class covers the basics of photo enhancement and manipulation using Photoshop CC & Photoshop Elements. Improve skin tone, whiten teeth, create a digital collage, and more.
$15.00, Registration required.
These smartphone apps are the smart way to checkout without your card. See a Circulation Clerk if you have questions.
Young spellers nail the words in library bee

Elementary school-age spellers took to the library battlefield Monday in the Baldwin Public Library's "Build a Better World" spelling bee.

Because of the wide range of spellers, participants were separated into two groups: K-3 and 4-6. Each speller received words appropriate for their grade level, and the top three spellers in each group won a prize.
“Baldwin’s spelling bee is a yearly favorite for our patrons. It’s a fun, yet educational, opportunity for students to keep up with their spelling skills during summer break,” said Youth Services Librarian Maeve Devlin.

The program was presented as part of the 2017 Youth Summer Reading Program, “Build a Better World.”

For more information on library programs, visit www.baldwinlib.org.
It was a spirited battle when the Baldwin Public Library hosted area teenagers for a high-energy Sumo Battle with LEGO robots.

The library recently hosted the LEGO Robot Challenge for teenagers, who got some help in building their robotic creations from the staff at Birmingham's Robot Garage.
Teens worked together building robot competitors for the Sumo Battle. The Robot Garage offered instruction and materials, helping guarantee a "fun experience and successful outcome" for everyone, organizers said.

The program was presented as part of the 2017 Teen Summer Reading Program, “Build a Better World.”

The Baldwin Public Library is located in downtown Birmingham at 300 W. Merrill St. The library’s website is www.baldwinlib.org.
Erik Laansoo waits for the signal to begin the battle. (Photo: Bill Bresler | hometownlife.com)

Teen Librarian Elizabeth Phou watches the battle. Mannie Stephens is at the controls of his Lego robot Blark. (Photo: Bill Bresler | hometownlife.com)
AREA EVENTS

Send calendar items to
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Teen library lock-in

On July 28, libraries all across the United States are “locking in” teenagers after hours as part of the National Teen Library Lock-In. The Baldwin Library is participating in the activities with games, crafts, food, karaoke and virtual author visits at this special after-hours event.

After the library closes, teens in grades 6-12 will spend the evening of Friday, July 28, from 6:30-10:30 p.m., inside the library.

A.V. Geiger, Miranda Kenneally and Natalie Richards, all authors of young adult fiction, will be live on Skype for virtual chats with participants. Along with the author visits, teens will have the opportunity to play minute to win it, make fidget spinners and slime, participate in a photo scavenger hunt and make ice cream sundaes.

This program is presented as part of the 2017 Summer Reading Program. Advanced registration, along with a signed permission slip, is required. For more information about Baldwin’s Summer Reading Program, contact the Teen Services department at 248-554-4650.

The Baldwin Public Library is located in downtown Birmingham at 300 W. Merrif St.
Celebrate summer reading at the Baldwin library

More than 1,600 people have joined the Baldwin Public Library’s Build a Better World summer reading program this year. The program is open to all ages and it is not too late to join in the fun. “Get Started” packets are available at the library and sign-ups will continue through Aug. 7. Go to www.baldwinlib.org/summer-reading for more information about the program.

“Summer reading has been wonderful this year. It’s so exciting to see kids who are enthusiastic about reading. We’ve had a busy summer with special programs, story times, craft projects and scavenger hunts,” said Stephanie Klimmek, head of Youth Services. “Our summer reading challenge boards are filling up and we’ve given away over 300 books to participants.”

To celebrate the accomplishments of this year’s participants, the library is hosting three special finale programs.

**Salsa Cook Off, with Chef Jake Williams**

7 p.m. Tuesday, Aug. 8. Put your salsa to the test by entering it into the Salsa cook off competition. Chef Jake Williams and a panel of local celebrities will be the judges. Adult Summer Reading prizes will be awarded.

**End of Summer Reading Party for Teens**

7 p.m. Thursday, Aug. 10. Celebrate your reading accomplishments this summer with DIY ice cream sandwiches and life-size Jenga and Connect Four. Teen Summer Reading prizes will be awarded.

**Build a Better World, with Baffling Bill the Magician**

10:30 a.m. Monday, Aug. 14. Come see Baffling Bill’s amazing magic show complete with audience participation and Gus the Bunny. Baffling Bill is a funny and talented magician who will keep kids and grownups alike mesmerized.

Registration for these programs is required. Call the Youth Services department at 248-554-4670, the Adult and Teen Services department at 248-554-4650 or go to baldwinlib.org to register.

Program sponsors include the Friends of the Baldwin Public Library, Book Beat, The Robot Garage, the Birmingham Bloomfield Art Center, Emagine Palladium and Zap Zone.

The Baldwin Public Library is at 300 W. Merrill St. Hours are 9:30 a.m. to 9 p.m. Monday through Thursday; 9:30 a.m. to 5:30 p.m. Friday and Saturday and noon to 5 p.m. Sunday.
BALDWIN PUBLIC LIBRARY EVENTS

Sunday, Aug. 13

Movie Screening ‘American Revolutionary: The Evolution of Grace Lee Boggs’
2-4 p.m. in the Jeanne Lloyd Room

View the story of Detroit activist Grace Lee Boggs, an labor and civil rights activist for whom the Detroit 1967 riot was a watershed moment.

Monday, Aug. 14

Build a Better World with Baffling Bill
10:30-11:30 a.m. in the Lower Level

Come see Baffling Bill’s amazing magic show complete with audience participation and Gus the Bunny! Registration required.

Maker Monday: Paper Circuits
3-4 p.m. in the Lower Level
Tinker, make, try, create and explore. Each Maker Monday will feature a different STEAM-related project.

Finance Committee Meeting
4:30-5 p.m. in the Board Room
Meeting of the Baldwin Public Library Finance Committee.

Tuesday, Aug. 15

See LIBRARY, Page A8

LIBRARY

Continued from Page A7

Excel 2010: An Introduction
6:30-8 p.m. in the Computer Lab

Learn the fundamentals of spreadsheet creation with Microsoft Excel. Prerequisites: Basic understanding of Windows and use of a mouse. Fee is $10.

Friends Don’t Let Friends Read Alone
7-8 p.m. in the Board Room

Join us for our monthly book club the third Tuesday of every month. This month’s selection is “The Black-Eyed Blonde” by Benjamin Black.

Smart Home Technology
7-8 p.m in the Lower Level

Learn more about smart home technology like the Nest thermostat and Amazon’s Alexa and how the Internet of Things is growing every day in this librarian-led class.

Wednesday, Aug. 16

Social Knitworking
2-4 p.m. in the Board Room

Join Baldwin’s social “knit-workers” for some friendly knitting and chatting. Knitters and crocheters of all skill levels are welcome.

Photoshop: An Introduction
6:30-8 p.m. in the Computer Lab

This three-session class will cover the basics of photo enhancement and manipulation using Photoshop Elements and Photoshop CC. Improve skin tone, whiten teeth, create a digital collage and more. Prerequisites: Basic understanding of Windows and use of a mouse. Fee is $15.

Sunday, Aug. 20

Socrates Cafe
2-2:55 p.m. in the Board Room

Meets monthly the third Sunday of each month for thoughtful conversation on a different topic.
A large group of interested citizens came to the program at Next, the Senior Center, to learn about current events in Birmingham presented by City Manager Joe Valentine. Valentine has been the manager for three years, following holding seven previous positions working for the city since 1997.

Valentine had a fine PowerPoint presentation and was articulate in explaining the current and upcoming projects underway in Birmingham. He noted that July is the beginning of the fiscal year for the city. The city levied tax rate has been lowered for the third year in a row as a result of increased property values.

The average taxpayer pays $8,600 per year, which is distributed to many funds with only one third going to the city. “We anticipate reductions for the next two years, also,” Valentine said.

One of the projects underway now is the construction of Fire House 2 at Chesterfield and Maple. Everyone was amazed when Valentine explained that there was only a 1-inch clearance for the firetrucks to back into the station in the previous building. The rear-view mirrors had to be folded in. The new station is expected to be finished by the end of the year. It will be state of the art.

Oak Street from Chesterfield to Glenhurst is being repaved with sewer and water improvements.

Working with the Birmingham Public Schools, a plan has been made to improve the safety of the students at Quarton Elementary School by creating an access and dropoff zone in front of the building.
Poppleton Road by the downtown Kroger store will be paved and improved. Access to the Kroger parking lot will be maintained. In 2018 Old Woodward will be closed between Oakland and Brown streets for major road, water and sewer improvements.

Explaining more about the future projects, Valentine explained that in 2020 Maple will be improved between Brown and Landon Woodward and Southfield. The road will be narrowed slightly, the sidewalks will be wider and there will be larger tree wells in which flowers will be planted. A watering system will help keep the trees healthy.

“Our goal is to keep the sidewalks as walkable as possible,” Valentine said.

This fall, the city-wide master plan will be examined with all of the elements considered. A new five-year parks and recreation plan will be developed for the parks. A new city logo is under consideration now.

Crime stats encouraging

The crime statistics are very encouraging. Comparisons have been made with 2006 statistics. There is only one area in which the occurrences of crime are larger and that is in the fraud category.

In the realm of parking in the downtown area, new technology has been implemented. There is a widget on the city’s website that tells drivers how many parking places are available in each of the structures. A prepaid card can be obtained at the Chester Street garage which can be used to enter and exit the structures, if users do not wish to use their credit cards. All of the money paid into the parking system may only be used for parking related expenses such as building additions to structures and new technology.

Only two bistros have been approved this year. One is for a sushi bistro in the Peabody Mansion and one is for a bistro in the new Whole Foods Market which is being built at Maple Road and Eton. The new Whole Foods Store is responsible for installing new traffic lights at Eton and Maple which are needed to manage the traffic patterns when the new store opens.

New construction

In his information-filled presentation, Valentine talked about new construction, explaining that the new building on the Peabody Restaurant site will have mixed use and five stories. The first story will be retail, the second and third stories will be office space and the top floors will be residential. The same pattern will be found in the building going up on the Varsity Store site.

At Brown and Old Woodward a boutique hotel is being planned.
Still in the early consideration stage is a plan to extend Bates Street north of Willits through the parking lot by the Baptist Church and expanding the existing parking structure on the east side while encouraging residential living on the west side of the proposed street along the river.

As Valentine finished his presentation, he encouraged questions from the audience. Many shared the thoughts of David Underdown, who said, “Keep up the good work.”

*Diane K. Bert is a Bloomfield Hills resident with a Ph.D. in educational psychology from Wayne State University. She's a regular contributor to the Birmingham Eccentric. She can be reached at dkbert617@gmail.com*
Two terms were enough for Bloomfield Hills City Commissioner Michael Dul, who announced Tuesday that he’s not running for re-election.

“Five years was a good stretch,” he said about his decision not to run again. “My business is going full throttle, so that’s the main reason. It was a fulfilling experience, it was exciting, but it’s time for me to move on.”

Tuesday was the filing deadline in Oakland County for candidates seeking office in the November election. In Bloomfield Hills, the four other sitting commissioners are running unopposed.

In Birmingham, city commission members Stuart Sherman, Mark Nickita and Rackeline Hoff are running unopposed. Baldwin Public Library Board members Frank Pisano and Ashley Aidenbaum are seeking re-election, while incumbent Sheila Brice has decided to step down. Two political newcomers, Michael Kroll and Melissa Mark, are vying to fill the open seat.

Dul’s decision not to run was the biggest surprise of the day. His departure creates a vacancy on the Bloomfield Hills commission that will be filled either through an appointment or a resident choosing to run a write-in campaign.
Dul was first elected to office in 2012 after serving on the city’s planning board. The landscape architect decided to run because Bloomfield Hills was mulling a tree ordinance and he wanted to have some input in how it was crafted.

“I wanted a fair ordinance and I think we accomplished that,” he said. “We did a lot of great things on the commission … we kept the budget in shape and we picked a new city manager. We hired a new building official and a new finance director. The commission is in great shape and the city is running well. And the morale here is so good — you walk into city hall and everyone greets you with a smile.”

jgrossman@hometownlife.com

586-826-7030
Commissions to look the same after voting

By Lisa Brody
News Editor

07/28/2017 - The Birmingham and Bloomfield Hills city commissions will have a familiar feel after this November's elections, as incumbents, other than Bloomfield Hills commissioner Mike Dul, filed to run once again, and no challengers filed to take them on by the filing deadline of 4 p.m. Tuesday, July 25.

Three long-term commissioners in Birmingham, whose terms will be ending in November, filed to run for re-election. Rackeline Hoff, Mark Nickita and Stuart Sherman filed to run for another four-year term on the seven-member city commission. They were the only applicants for the three open seats.

Hoff is currently completing her fourth term, Sherman his third, and Nickita his second. Both Nickita and Sherman have served twice as Birmingham's mayor; Hoff has been mayor for the city of 20,103 residents three times.

The Birmingham City Commission serves as the city's legislative body, consisting of seven commissioners, one of whom serves as mayor. The commissioners represent the citizens, and formulate and enable policy as the legislative and policy-making body of the municipal government. They are elected at large for four-year terms at non-partisan elections held in November of each odd-numbered year. The city commission operates as a home rule charter city, with a council-manager form of government. The city commission is empowered to pass ordinances and adopt resolutions as it deems necessary, consistent with the city charter and state law.

Bloomfield Hills has a similar legislative body and system, with five commissioners on its city commission who are elected every two years for two-year terms. A few years ago, a staggered system of electing commissioners was replaced with electing the entire board every two years.

This year, four of five commissioners submitted petitions to run for another two-year term, Mike Coakley, Susan McCarthy, Sarah McClure and Stuart Sherr. The fifth commissioner, Michael Dul, declined to run for re-election, and no challengers have applied for the fifth open seat.

Dul said he has been on the commission for five years. "It was fun, and it was cool, but I'm really busy (with work, as a landscape design professional), and I really enjoy it, and I don't want to be so diluted," he said. "I'm looking forward, especially to the next five years, to set myself up for the next phase."

According to the rules, a write-in candidate has until two weeks prior to the election to register at the city clerk's office. If there is no write-in candidate, after the election, the city commission will appoint a fifth commissioner.

Four candidates filed for three open Birmingham Library Board seats, with incumbents Frank Pisano and Ashley Aidenbaum running for another four-year term, and challengers Mike Kroll and Melissa Mark also running. Current board member Sheila Brice, whose term is expiring, did not submit a petition to run again.
Charming, vivacious Camilla Kavanagh and her three daughters are celebrating her 100th birthday with family and friends coming to town from Florida, Connecticut, Philadelphia, Northern Michigan, Ohio and North Carolina to join local friends and relatives.

“My three beautiful daughters have been planning this for months,” says Kavanagh.

“She is so busy, it is hard to get a date on her calendar,” says her daughter Susan Van Auken from Ohio. “Mom cares about her appearance and is dressed to the teeth all of the time.”

During her happy 50-year marriage to Raymond J. Duffy, Camilla lived in Grosse Pointe, which was her childhood home area. “Mother was always very active in volunteer work in the community including Bon Secours Hospital, two theater groups, Christ Child Society, Project Hope, leading our Girl Scout troop and other activities,” says Susan Van Auken.

“I encouraged independence and college educations,” added Camilla. “All of my children are wonderful parents. I have three daughters, nine grandchildren and seven great grandchildren with one more on the way.”

“She is a generous, caring, fabulous grandmother,” says daughter Denise Borgon of Beverly Hills.
“We all have happy memories of family dinners every Sunday made by our mother. Grandparents and other relatives joined us. There was always music as well as fine food. Denise and Bob Borgon continue the tradition today,” says Sue Van Auken.

“"She is a heroine to all of us. She sets the bar really high with her energy, sense of humor, graciousness and kindness. She sets the example of what we can hope to attain as we grow older.""

Terry Stacy

Camilla and Ray loved to travel, circumnavigating the world three times. They were part of the NOMAD travel group. She reminisced about riding a llama in Peru during their travels to six continents. When asked about her favorite destination, Camilla mentioned Africa, Australia, Japan and many other countries. “I loved India,” she added. “The minute we got home, my husband was ready for another trip!”

“My mother takes her daughters on yearly trips, especially enjoying cruises. We’ve been to Europe and all over. One land trip included Sedona, the Grand Canyon and nearby areas," Denise Borgon explained.

In 1939, Camilla and Ray were in Florida on a business trip and saw an ad for $44 round-trip flight to Cuba. They enjoyed this trip as newlyweds.

After Raymond Duffy passed away, Thomas Giles Kavanagh began courting Camilla. He was a retired Michigan Supreme Court Justice. They, too, had a very happy marriage, moving to the Birmingham area. Soon Camilla became active in the Women of Bloomfield Club.

Terry Stacy is an active member of the Women of Bloomfield. She enthusiastically describes Camilla, “My goodness, she is a heroine to all of us. She sets the bar really high with her energy, sense of humor, graciousness and kindness. She sets the example of what we can hope to attain as we grow older. She’s amazing. She’s forever young. She has a vast array of friends in all of our interest groups.”

Camilla’s daughter Debbie Alfano came from Newport, N.C., for the festivities.

One of Debbie’s friends, Sheila Elser, wrote a touching note on the birthday card she sent to Camilla. She said, “You are one elegant lady whose kindness and grace have impacted my life.”

Ten years ago Camilla joined BASCC, the Birmingham program for seniors, which is now called Next. She says, “I think is it a great place to meet people. Everybody is friendly. It is a nice place to
be with a wonderful staff that makes me feel very much at home. I enjoy the movies and dinners, the knitting group, and I helped with hospitality.” Friends drive her to Next events.

The daughters of Camilla planned a party for her at the Grosse Pointe Farms Park. A catered meal and opportunities for tennis and swimming were options for the guests. On the invitation the phrases “Cheers to 100 Years! She’s Aged to Perfection” were highlighted.

Sue VanAuken said, “There were many tributes to mother at the party. Guests were particularly moved by the words of Stephanie Borgon who described her grandmother as inspiring and her best friend. Photos of travels and a beautiful portrait of Camilla added to the green and blue decor. Although the party supposedly ended at 3:30, guests lingered into the evening.”

Thinking about her longevity, Camilla Kavanagh said, “I think it is attitude … look at the positive. Don’t go back and feel sorry for yourself, look ahead, tomorrow is another day.”

Diane K. Bert is a Bloomfield Hills resident with a Ph.D. in educational psychology from Wayne State University. She’s a regular contributor to the Birmingham Eccentric. She can be reached at dkbert617@gmail.com
Prescription for life: Dr. John Dorsey, 90, looks back on 60 years in medicine

Kristen Jordan Shamus, Detroit Free Press
Published 9:51 p.m. ET July 31, 2017 | Updated 9:21 a.m. ET Aug. 1, 2017

Dr. John M, Dorsey Jr. began his career when doctors still made house calls and the iron lung was being used to treat people with polio. Now, at age 90, he’s still seeing patients at Beverly Hills Pediatrics. Kristen Shamus

His career in medicine began when doctors still made house calls, before the advent of the measles vaccine and the pacemaker, and when polio epidemics maimed and killed by the thousands.

In his six decades in medicine, Dr. John M. Dorsey Jr. has seen almost everything. He's delivered babies, performed spinal taps and blood transfusions and met patients at his office in Bingham Farms after hours to stitch up gashes and dole out prescriptions and advice.

Dr. Dorsey, who turned 90 on Saturday, is still at it — though he's dropped the house calls.

For three months during his medical training, he recalls overseeing massive steel cylinders called iron lungs as they pushed and pulled air out of the lungs of polio-ravaged children whose paralyzed bodies couldn't control even their breathing.

"I was in charge of the iron lung ward," Dorsey said. "I had some 12 to 15 units at Herman Kiefer Hospital," which was just north of Henry Ford Hospital.
"The polio vaccine was being worked on, but the epidemics were very frightening, and they were epidemics. ... There are very few of me left in practice who really did see them the way that we used to see them. It was terrifying."

Dr. Dorsey estimates he's close to racking up 400,000 office visits in a long career that helped shaped health care for thousands of Michigan children.

An early advocate for the need for infant car seat laws, he served on a General Motors advisory panel on car seat safety and was chairman of a national automotive safety committee. He founded a medical clinic in Pontiac, cofounded Common Ground Sanctuary and also served on the Birmingham City Commission.

Dorsey established a medical program for the children of migrant workers and won the pediatrician of the year award for 2009-2010 from the Michigan Academy of Pediatrics.
Only about 10% of American doctors continue to work past age 70, according to the Federation of State Medical Boards, which does a biannual census of actively licensed physicians in the U.S. But the census doesn't differentiate age beyond the category of 70 and older, so it's difficult to say how many physicians continue working into their 90s.

The State of Michigan doesn't track medical licenses based on the age of doctors, according to a spokesman from the Department of Licensing and Regulatory Affairs.

His long career in medicine, he said, makes him uniquely experienced.

"I've seen so much over the years, but that doesn't make me an expert," said Dorsey, who cofounded Beverly Hills Pediatrics in 1959. "It only makes me an expert by default because I've seen so much."

Though his schedule has dropped from four days a week in the office to three, he doesn't plan to retire.

"Well, my friends who have retired who are still living have just kind of faded into oblivion, and I think that could happen to me very easily," he said. "I think people who wistfully retire and lose their licensing ... they wind up playing golf. I don't play golf."

His career longevity, he says, often gives him the advantage of generational knowledge.

"Some of my first patients are entering their 60s," he said. "Sometimes, I'll get three generations of families instead of just two.

"There's nothing more helpful than watching a family start, and sometimes they'll come in with pediatric social issues or pediatric developmental issues so that when I see them for a conference,
I’ve got mileage that nobody else can ever get because I’ve seen them, and their families and I could see things unfolding and unfolding and unfolding.

"It's a real quality of diagnosis just by length of exposure."

The Anagnos and Doria families can attest to that.

Maria Doria was an infant when her mother, Pat Anagnos, first took her to see Dorsey in the early 1970s. Now 45, all three of Doria's children — Anthony, 11, Adriana, 16, and Alexa, 18 — are his patients, too.

And Maria Doria's brother, Bill Anagnos, 54, of Bloomfield Hills, credits Dr. Dorsey with changing the course of his life.

"When I was 12, I fractured my spine," he said. "I wiped out on a little minibike. I went to an orthopedic surgeon who said to my mother, and I'm still amazed he said this in front of me, 'I hope your son is smart because he’s never going to be able to use his body for the rest of his life.' Not that I was paralyzed, but infirm. Suffice it to say, I was devastated. My mother said, 'Let's go see Dr. Dorsey.'

"He examined me and he said, 'You're a young boy and you're very healthy. I'm going to write you a prescription for a corset-style brace with stiff metal bars up the back. You wear that all day long, except at night. At night, you sleep on the floor. Come see me after eight weeks.'

"At 8 weeks, they X-rayed me, and I was fine. I went on to move to California and be in the film business."

Anagnos did stunts in the 1989 movie "Tap" with Gregory Hines and Sammy Davis Jr., "where one of the tricks I do is run up the side of a building and back flip off the wall.

"I always thought of that. If I'd have listened to that orthopedic surgeon and not listened to Dr. Dorsey, I probably never would have pursued that avenue. So Dr. Dorsey had a lot to do with my pursuing a lot of the physical things I've done in my life. If not for him, I'd have just sat back and said forget it."

Anagnos's niece, Alexa Doria, also has been inspired by Dorsey.

"I'm actually interested in pursuing medicine myself because of Dr. Dorsey," said Alexa, who plans to attend the University of Michigan in the fall.
Dr. John Dorsey, nearly 90, speaks with the Detroit Free Press and the Adriana Doria, 16 and her sister Alexa Doria, 18 who will be going into medicine due to Dr. Dorsey’s influence on her at Beverly Hills Pediatrics in Bingham Farms, Thursday, July 20, 2017. (Photo: Kathleen Galligan, Detroit Free Press)

"I can only aspire to be half the doctor that he is. ... I have never been to a doctor who has both the bedside manner and the extensive knowledge in just about every area of medicine, and it’s amazing to see the generations of our family, and the fact that he’s still the same, wonderful doctor he is."
Dr. Dorsey's own interest in medicine came from his father, Dr. John M. Dorsey Sr., a noted psychiatrist and Wayne University professor who studied under Sigmund Freud, the renowned father of modern psychoanalysis.

"Probably because I didn’t think I’d be good at anything else, I went into medicine," the second John M. Dorsey said. "It was the flavor in the house."

His parents took a young John and his brother, Edward, with them to Vienna, Austria, in 1935 so the senior John Dorsey could work with Freud.

"My brother and I were just dropped out of the sky into school, and my teacher, Nuchi Plank, knew a little bit of English, and we knew no German. But when you’re 8, 9, 10 years old, you really absorb language well."

He remembers having the run of the town in those years leading up to World War II, riding the street cars, and enjoying the more country-like Grinzing, Austria, where Freud liked to spend his summers.

"One day, we went over as a family, and I played ping-pong with Freud," he said. "I think I’m the only person still on earth that played ping-pong with Freud and knew him face-to-face."

"Right before we came back to the United States in 1937, my mom asked our Jewish friends, 'Don’t you think you should leave?' But they thought Hitler would blow over, which did not take place."

Soon after, the Nazis wrested power over Austria. Freud escaped to London, where he died in 1939 of cancer.
After the war, Dorsey heard from his former fourth- and fifth-grade teacher at the school he and his brother attended in Vienna.

"She had escaped from Austria, and she told me that my brother and I were the only survivors from our grades," he said. "About half the students at our school were Jews. They all died. The other half wound up in the German Army, and I think they died in Russia. She told me this in 1946, that we were the only two survivors from the two years we were there."

That was a harsh reality to absorb.

"I mean, we're survivors, but we were privileged survivors," he said. "We came into Austria, and we came out. As Americans, it was not an issue. So we were not really survivors; it's just that we were the only ones left out of the entire class roll."

With that realization, he said, "I went into pediatrics, which was very exciting, and I never looked back."

He contacted Freud's daughter, Anna Freud, who continued to work in psychoanalysis after her father's death. He asked whether he might study with her for a while to inform his work in pediatrics, but was rebuffed.

So he turned his attention elsewhere, serving on the boards of Cranbrook Schools and Roeper School, working as a medical consultant for WXYZ-TV (Channel 7) and even penning an occasional guest column in the Free Press in the 1980s and 1990s.
Dr. John Dorsey, who is about to turn 90 and is still practicing as a pediatrician, is seen in his early years in a photo album at Beverly Hills Pediatrics in Bingham Farms, Thursday, July 20, 2017. Dorsey often was a guest on many television talk shows. (Photo: family photo, Dr. John Dorsey)

He enlisted in the Navy and served in the reserves from 1945-1950, and later reenlisted, rising to the rank of colonel in the U.S. Army Medical Corps.

Dr. Anna Maria Oniciu, who has worked for 26 years alongside Dorsey at Beverly Hills Pediatrics, said he's been an incredible mentor for her.

"It's his attitude toward life, his curiosity that is just unbelievable," she said. "He can read about airplanes, about Einstein, and then, he just talked to me last month about Coco Chanel. He's interested in everything, and I think that's why he's so young."

Oniciu was a political refugee who worked in Romania as a pediatrician before coming to the U.S. Dorsey, she said, helped her get licensed to practice in Michigan.
She recalled a day soon after she arrived in the U.S. when Dorsey took her to Beaumont to shadow him while he saw patients.

"I spent a whole day seeing patients with him, and then he gets on his bike and goes home. I expected, coming from Romania, that he would drive a Cadillac. But he would ride home on his bike!" she said, laughing.

"He never, ever took the elevator at Beaumont. He always was on the stairs. ... I always take the stairs, now, like him. It's because of him.

"He has been just like a star in the sky, and all of us, we follow."

His brother, Dr. Edward Dorsey, a retired psychiatrist like their father, said he always was a leader.

"Johnny is a phenomenon," he said. "He was right from the start, and he's risen like cream in any organization — from high school president, to medical class president, and you probably know, he's been elected chief of the medical staff at Beaumont Royal Oak as often as they can reelect him.

"He's just an admirable person. He likes people, and people like him. ... I don't know what's going to stop him."

If you ask John Dorsey, not a thing.

*Contact Kristen Jordan Shamus: 313-222-5997 or kshamus@freepress.com. Follow her on Twitter @kristenshamus.*
Dr. John Dorsey, nearly 90, speaks with the Detroit Free Press and the Anagnos and Doria families he's treated for decades at Beverly Hills Pediatrics in Bingham Farms, Thursday, July 20, 2017. (Photo: Kathleen Galligan, Detroit Free Press)
WHY SHOULD KIDS HAVE ALL THE FUN?

Handy, his mother with a recent move, Bruce Handy came across a paper he'd written as a high-school senior. The subject was Dostoevsky's Crime and Punishment, and at the end of the paper to the question "What did you learn writing this paper?"—Handy wrote, "I learned that I would rather have read Charlie and the Chocolate Factory." Already he was the smart aleck who would cut his teeth at Spy magazine. But more than that, his answer was prophetic.

For Handy is now bringing out his first book, Wild Things: The Joy of Reading Children's Literature as an Adult [Simon & Schuster]. It's nothing less than a Golden Ticket into the Whipple-Scrumptious world of children's classics, where mystical and marvelous surprises await.

Handy, a contributing editor at Vanity Fair, has ranged elegantly among subjects high and low, silly and serious. In Wild Things, returning to the books he read as a boy and to the books he discovered while reading to his children, Handy finds himself in a heightened realm of response—intellectual, conspiratorial, comic, quizzical, charmed, heartbroken, thunderstruck. To what is he responding? Handy starts with Goodnight Moon, ends with Charlotte's Web, and in between explores Beatrix Potter's principled anthropomorphism, Sendak and the fairy tale, Seuss's anarchic, C. S. Lewis and God, and the revelation that is Laura Ingalls Wilder. "These are works of art," Handy says, "and as with great works of art they bear scrutiny. The older you get the more you see." Literary criticism through the prism of memoir, Wild Things is a read—a ride—of pure pleasure.

—LAURA JACOBS
Community Corner

Woodward Avenue Resurfacing Starts In September

Residents can voice their opinions about the project at a meeting next month at the Baldwin Public Library.

By Scott Daniel (Patch Staff) - Updated August 14, 2017 6:00 pm ET

BIRMINGHAM, MI — Residents will get a chance to provide input on a Woodward Avenue resurfacing project that scheduled to start next month. The Michigan Department of Transportation will hold a public meeting on Aug. 29 at the Baldwin Public Library.

The resurfacing project will replace asphalt, make sidewalk ramps improvements, concrete repairs, minor drainage improvements, and signal modernization at Oak Avenue. Work is slated to occur between 14 Mile Road and Quarton Road/Big Beaver Road starting next month.

(For more local news, click here to sign up for real-time news alerts and newsletters from Birmingham Patch, click here to find your local Michigan)
Concrete patching will be done in September and October on weekends. Work crews will return in April 2018 for paving, which will require a variety of lane closures and work hours. The project is expected to be completed in August 2018.

The Aug. 29 meeting will be held from 4:30-6:30 p.m. The Baldwin Public Library is located at 300 W Merrill Street in Birmingham.

Photo by Ken Lund via Flickr Commons
ArchDaily

Gunārs Birkerts, Architect of the World's Largest Library, Dies Aged 92

14:00 - 15 August, 2017

Gunārs Birkerts, Architect of the World's Largest Library, Dies Aged 92

Gunārs Birkerts, the prolific Latvian-American architect best known for designing the "Castle of Light"—the world's largest library in Riga, Latvia—has died aged 92. The National Library, which was first conceived in 1988 and officially opened in 2014, has become among the most significant, and controversial, contemporary public buildings in Latvia. Throughout his career, Birkerts completed a number of large-scale projects including the Corning Museum of Glass and the Corning Fire Station in Corning, New York; Marquette Plaza
in Minneapolis, Minnesota; the Kemper Museum of Contemporary Art in Kansas City, Missouri; and the Embassy of the United States in Caracas, Venezuela.

The Latvian National Library (2014). © Wikimedia user Zairon licensed under CC BY 4.0. Image Courtesy of Zairon

Born on January 7, 1925, Birkerts studied at Riga Gymnasium before fleeing Latvia in 1943, from which he would later commence studies at Stuttgart Technical College. In 1949 he moved to the USA and was subsequently based in Detroit. Birkerts spent time in the offices of Perkins and Will, Eero Saarinen, and Minoru Yamasaki. He later maintained a practice in Wellesley, Massachusetts.

A comprehensive profile of Birkerts and the project of the Latvian National Library can be read on DesignCurial.
Detroit architect Gunnar Birkerts dies at 92, created Domino's Farms

John Gallagher, Detroit Free Press
Published 4:39 p.m. ET Aug. 15, 2017 | Updated 5:45 p.m. ET Aug. 15, 2017

Tributes were flowing in Tuesday for the late Gunnar Birkerts, a Latvian-born architect who over half a century of practicing in Detroit designed some of Southeast Michigan's most notable buildings. John Gallagher/Detroit Free Press

(Photo: Free Press archives)

Tributes were flowing in Tuesday for the late Gunnar Birkerts, a Latvian-born architect who over half a century of practicing in Detroit designed some of southeast Michigan's most notable buildings.

Among his best-known works: Domino's Farms in Ann Arbor, the 1300 Lafayette residential tower near downtown Detroit, the orange-hued Calvary Baptist Church near Elmwood Cemetery in Detroit, the University of Detroit Mercy's Fisher Administration Building and the University of Michigan Law School's underground library.

Birkerts also taught architecture at the University of Michigan from 1959-90.

Birkerts, 92, died Tuesday at his home in Massachusetts, where he had moved a number of years ago after maintaining his practice in Birmingham for decades.

He was born in Riga, Latvia, but fled the advancing Russian army near the end of World War II. He studied architecture in Germany, then came to Detroit to take part in the vibrant Mid-century Modern movement of the day. Birkerts worked for famed Detroit architects Eero Saarinen and Minoru Yamasaki before starting his own firm.

Although a thorough modernist, he could not be pinned down to a single style. For Domino's Farms, where Domino's founder Tom Monaghan championed the work of Frank Lloyd Wright, Birkerts crafted a modern updating of Wright's signature prairie style. But for Calvary Baptist in Detroit, he created an orange-hued design likened by some to a Howard Johnson's restaurant.
His 1300 Lafayette, UDM's Fisher Administration Building and other works seemed to spring from a new and different stylistic source, each one unique to its site and purpose.

In a 2003 interview with the Free Press, Birkerts explained his preference for angular, irregular shapes over straight lines.

"Straight-line geometry is very man-made," he said. "The angle is what we find in nature. And if I can work with a form that moves, I can express the nature of the building."

Anthony Gholz, a longtime friend and a partner in Birkerts' firm, recalled the intense creative atmosphere that flourished in the office.

"Once you signed on to Gunnar’s team, there was no turning back, no looking back, and nothing less than all-out effort," Gholz said. "Those of us who bought into that philosophy felt we were part of a long heritage of great design. As part of his team, we went down the road together, each trying to create the best design possible."
Besides his work in metropolitan Detroit, Birkerts designed notable buildings elsewhere, including the Federal Reserve Bank in Minneapolis, the Contemporary Arts Museum in Houston, the University of Iowa College of Law and the U.S. Embassy in Venezuela.

Late in life, Birkerts realized a decades-long dream of seeing his design for the National Library of Latvia in his native Riga completed. He had worked on the project at least since the 1980s, shaping the overall design from a Latvian myth of a magic mountain.

He used some of the same motifs of a rising set of jagged peaks in works locally, too, including some of the imagery for the renovations at the Cathedral of the Most Blessed Sacrament on Woodward Avenue in Detroit.

"The final built creation was the only thing that mattered," Gholz said. "I couldn't be prouder to have been part of the team that Gunnar assembled over the years and the variety and quality of the work we produced."

Contact John Gallagher: 313-222-5173 or gallagher@freepress.com. Follow him on Twitter @jgallagherfreep.
Upcoming Events of Interest

A Gigantic Folly and Waste: The United States in WW I
August 22, 2017 from 7:00 p.m. - 8:00 p.m. Registration required.
Join lecturer Bruce Zellers for an enlightening look at the United States' role in WWI. The United States remained neutral when Europe went to war in 1914. When it entered the conflict in 1917, the nation hoped to transform the world. It was to be a "war to end all wars." It didn't turn out that way.

Intro to Digital Magazines
August 24, 2017 from 7:00 p.m. - 8:00 p.m. Registration required.
Learn how to access beautiful, full color digital versions of your favorite magazines with RBdigital's new app (formerly Zinio). Bring your Baldwin Library card, device, and passwords for your device and associated accounts.

First Grade First Card
August 26, 2017 from 10:30 a.m. - 11:30 a.m.
Saturday, September 9 from 10:30 a.m. - 11:30 a.m. Registration required.
Students entering first grade will have the opportunity to learn about the Library and get their very own library card. Must live in Birmingham, City of Bloomfield Hills, Beverly Hills, or Bingham Farms. Registration required.

Pizza and Pages - Discuss the Great Michigan Read: X by Ilyasah Shabazz
September 7, 2017 from 7:00 p.m. - 8:00 p.m. Registration required.
Join us for pizza and a book discussion on the first Thursday of the month! The first 10 teens to register get a free book. This program is co-sponsored by Jet's Pizza. Books are generously donated by the Friends of Baldwin Public Library. Ages 13-18. Registration required.

College Funding 101, with Carrie Gilchrist
September 9, 2017 from 2:00 p.m. - 3:30 p.m. Registration required.
Learn about the Free Application for Federal Student Aid - or FAFSA - and other ins and outs of college funding from a university financial aid officer. Parents and teens are welcome to attend together.

Fall Wreaths with Felt Flowers
September 13, 2017 from 7:00 p.m. - 8:30 p.m. Registration required.
Decorate a grapevine wreath with rolled felt flowers in festive fall colors. All supplies provided.

Family Story Times at the Museum: The Way We Used to Live
September 14, 2017 from 7:00 p.m. - 7:30 p.m. Registration required.
These story times are offered offsite at the Birmingham Museum. Admission to the story time is free. Parking is available at the Chester Street Parking structure.

Read in the Park
September 16, 2017 from 1:00 p.m. - 4:00 p.m.
Head to Beverly Park and enjoy activities for the whole family. Hear New York Times bestselling author, medical historian, and esteemed University of Michigan professor Dr. Howard Markel discuss his new book "The Kelloggs: the Battling Brothers of Battle Creek." At 1:30 p.m., meet Wong Herbert Yee, the author of Fireman Small and the Mouse and Mole books. Enjoy the Story Book Trail featuring one of Yee's books, and listen as he reads some of his own stories. In the event of rain, the author talks will be held at the Library.
BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda
Trust Minutes
Trust Financial Reports
Gifts to Trust: Receipts
Check Register: Claims
Baldwin Public Library Trust Meeting
Monday, August 21, 2017
Rotary Tribute & Donor Rooms
Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda
   All items on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.
   A. Approval of the July 17, 2017 minutes p. 162
   B. Acceptance of the July 2017 receipts of $1,382.82 p. 169
   C. Approval of the July 2017 disbursements of $10,629.43 p. 170

II. New and Miscellaneous Business

III. General Public Comment Period
   The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, September 18, 2017.
1. Call to Order

The meeting was called to order by President Frank Pisano at 8:33 p.m.

Library Board present: Frank Pisano, Sheila Brice, Bob Tera, Dave Underdown, Ashley Aidenbaum, Jim Suhay and Student Representative Glennie Webster.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and Paul Gillin, Administrative Assistant.

Member of the public present: Missy Mark.

2. Consent Agenda

Brice requested that item A be removed from the Consent Agenda.

Motion: To approve the consent agenda (items B and C only), which includes receipts and disbursements.

1st Suhay
2nd Tera

A roll call vote was taken.
Yeas: Pisano, Brice, Tera, Aidenbaum, Suhay and Underdown
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

3. New and Miscellaneous Business:

Pisano noted that Trust assets have outperformed their benchmarks during the first six months of calendar year 2017.

Brice requested that the minutes of the June 19 Trust meeting (item A of the consent agenda) be adjusted to note that Missy Mark attended the meeting.

Motion: To approve the minutes of the June 19 Trust meeting (item A of the consent agenda), as amended.

1st Suhay
2nd Tera

A roll call vote was taken.
Yeas: Pisano, Brice, Tera, Aidenbaum, Suhay and Underdown
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

4. **Adjournment**

**Motion:** To adjourn the meeting.

1st Tera
2nd Brice

Yeas: Pisano, Brice, Underdown, Tera, Suhay, Aidenbaum and Underdown.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:37 p.m. The next regular meeting will be on Monday, August 21, 2017.

Bob Tera, Secretary

Date
Baldwin Public Library Trust: July 2017

July receipts totaled $1,382.82. July disbursements totaled $10,632.43.

The current value of the Trust is $1,520,155.72, divided up in the following way:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total endowment investments*</td>
<td>$1,077,112.56</td>
</tr>
<tr>
<td>Endowment funds distributed for use</td>
<td>$105,977.58</td>
</tr>
<tr>
<td>Total endowment funds</td>
<td>$1,183,090.14</td>
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<tr>
<td>General spendable funds</td>
<td>$267,831.82</td>
</tr>
<tr>
<td>Restricted funds**</td>
<td>$40,644.87</td>
</tr>
<tr>
<td>Naming rights for Rotary Tribute Room</td>
<td>$28,588.89</td>
</tr>
<tr>
<td>Total non-endowment funds</td>
<td>$337,065.58</td>
</tr>
<tr>
<td>Total endowment funds</td>
<td>$1,183,090.14</td>
</tr>
<tr>
<td>Total non-endowment funds</td>
<td>$337,065.58</td>
</tr>
<tr>
<td>Total of all Trust funds</td>
<td>$1,520,155.72</td>
</tr>
</tbody>
</table>

* The principal of the endowment funds is $815,449.98.

** Includes memorials, proceeds from fundraisers, and donations from the Friends of the Baldwin Public Library.
**Baldwin Public Library Trust**  
**Portfolio Performance Benchmarks**  
**As of July 31, 2017**

<table>
<thead>
<tr>
<th>Index</th>
<th>2017: Year-to-Date</th>
<th>2016: Entire Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>S&amp;P 500 (Equity benchmark)</td>
<td>10.34%</td>
<td>11.95%</td>
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<tr>
<td>Global Aggregate (Bond benchmark)</td>
<td>5.85%</td>
<td>2.09%</td>
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<tr>
<td>Blended Return of Both Benchmarks*</td>
<td>8.99%</td>
<td>8.99%</td>
</tr>
<tr>
<td>Baldwin Trust’s Portfolio Return</td>
<td>9.88%</td>
<td>9.70%</td>
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</tbody>
</table>

**Trust’s Portfolio Performance Compared to Blended Return of Benchmarks**  
0.89%  
0.71%

*Since September 2013, the blended return for 2013 has been calculated according to the Baldwin Trust’s current allocation of 70% equities and 30% fixed income, cash and cash alternatives.*
### BALDWIN PUBLIC LIBRARY TRUST
### BALANCES BY FINANCIAL INSTITUTIONS
### JULY 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>Prior Month Balance</th>
<th>Current Month Revenue</th>
<th>Current Year to Date Expenses</th>
<th>Transfer In</th>
<th>Transfer Out</th>
<th>Change in Investment</th>
<th>Ending Balance 07/31/17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Investment and Cash Report</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Chemical Bank Checking:</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Endowment Money</td>
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<td>$2,187.64</td>
<td>$2,187.64</td>
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<tr>
<td>2012 Books &amp; Bites at Baldwin Fundraiser</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>2013 Books &amp; Bites at Baldwin Fundraiser</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>2015 Books &amp; Bites at Baldwin Fundraiser</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$2,389.92</td>
<td>$2,389.92</td>
<td>$2,389.92</td>
<td>$0.00</td>
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<tr>
<td>2017 Books &amp; Bites at Baldwin Fundraiser</td>
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<td>$0.00</td>
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<td>$0.00</td>
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<tr>
<td>Restricted Funds</td>
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<td>$5,733.09</td>
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<td>General Spendable Funds</td>
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<td>$0.00</td>
<td>$321.78</td>
<td>$321.78</td>
<td>$318.78</td>
<td>$107.59</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$2,354.44</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$10,632.43</td>
<td>$10,632.43</td>
<td>$10,600.00</td>
<td>$2,322.01</td>
</tr>
</tbody>
</table>

| **Chemical Bank Money Market:** |                     |                       |                              |             |              |                      |                          |
| Endowment Budgeted Funds  | $108,922.11         | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $106,734.47              |
| Endowment Investment Funds| $30,810.00          | $50.00                | $50.00                       | $0.00       | $0.00        | $0.00                | $860.00                  |
| 2012 Books & Bites at Baldwin Fundraiser | $17.94           | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $17.94                   |
| 2013 Books & Bites at Baldwin Fundraiser | $3,955.76          | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $3,955.76                |
| 2015 Books & Bites at Baldwin Fundraiser | $10,490.20         | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $8,100.28                |
| 2017 Books & Bites at Baldwin Fundraiser | $3,110.00          | $1,000.00             | $1,000.00                    | $0.00       | $0.00        | $0.00                | $4,110.00                |
| Restricted Funds          | $27,950.13          | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $27,950.13               |
| General Spendable Funds   | $6,514.07           | $332.82               | $332.82                      | $0.00       | $0.00        | $0.00                | $6,528.11                |
| **TOTAL**                | $191,770.21         | $1,382.82             | $1,382.82                    | $0.00       | $0.00        | $0.00                | $192,553.03              |

| **Raymond James & Associates**: |                     |                       |                              |             |              |                      |                          |
| Endowment Fund Investments | $1,082,549.11      | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $1,101,228.93            |
| Endowment Cash            | $4,146.29           | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $4,146.29                |
| Sub-total Endowment Funds | $1,086,695.40      | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $1,101,228.93            |
| General Spendable Funds Cash | $0.02             | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $0.00                    |
| General Spendable Mutual Funds | $228,873.37      | $30,000.00            | $30,000.00                   | $0.00       | $0.00        | $0.00                | $228,873.37              |
| General Spendable CD Funds | $0.00               | $0.00                 | $0.00                        | $0.00       | $0.00        | $0.00                | $0.00                    |
| Sub-total General Spendable Funds | $228,873.37      | $30,000.00            | $30,000.00                   | $0.00       | $0.00        | $0.00                | $228,873.37              |
| **TOTAL**                | $1,315,568.79       | $30,000.00            | $30,000.00                   | $0.00       | $0.00        | $0.00                | $1,345,568.79            |

**Total All Funds**        | $1,509,693.44       | $1,382.82             | $1,382.82                    | $10,632.43  | $10,632.43   | $0.00                | $1,520,155.72            |
<table>
<thead>
<tr>
<th>FUND</th>
<th>NAME OF FUND</th>
<th>PURPOSE</th>
<th>INVESTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>401</td>
<td>Frances Ballour</td>
<td>Adult Reading</td>
<td>$13,405.26</td>
</tr>
<tr>
<td>402</td>
<td>Gladys E. Brooks</td>
<td>Large Print Books/Senior Citizens</td>
<td>$55,547.67</td>
</tr>
<tr>
<td>403</td>
<td>Jane Cameron</td>
<td>Programs</td>
<td>$87,347.42</td>
</tr>
<tr>
<td>404</td>
<td>Jane Martin Clark</td>
<td>Baldwin Public Library</td>
<td>$6,702.62</td>
</tr>
<tr>
<td>405</td>
<td>Jan Coil</td>
<td>Baldwin Public Library</td>
<td>$13,932.33</td>
</tr>
<tr>
<td>406</td>
<td>Aubrey &amp; Grace Flood</td>
<td>Youth Services</td>
<td>$6,702.62</td>
</tr>
<tr>
<td>407</td>
<td>Paul R. Francis</td>
<td>Staff Appreciation</td>
<td>$12,471.86</td>
</tr>
<tr>
<td>408</td>
<td>Friends of the Library</td>
<td>Library Collections</td>
<td>$42,897.15</td>
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<tr>
<td>409</td>
<td>Priscilla Goodell</td>
<td>Baldwin Public Library</td>
<td>$152,442.54</td>
</tr>
<tr>
<td>410</td>
<td>Emmelene Homac</td>
<td>Youth Services &amp; Adult Reading</td>
<td>$67,026.33</td>
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<tr>
<td>411</td>
<td>H. G. Johnston</td>
<td>Reference Collection</td>
<td>$8,452.70</td>
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<tr>
<td>412</td>
<td>Bob &amp; Jean Kelly</td>
<td>Youth Services Programs</td>
<td>$13,384.48</td>
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<tr>
<td>413</td>
<td>William Kernan, Jr.</td>
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<tr>
<td>414</td>
<td>Merle L. Roninger</td>
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<td>415</td>
<td>Rosso Family Foundation</td>
<td>Baldwin Public Library</td>
<td>$13,405.28</td>
</tr>
<tr>
<td>416</td>
<td>Marion G. Sweeney</td>
<td>Youth Services</td>
<td>$13,092.56</td>
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<tr>
<td>417</td>
<td>Stephen Vartanian</td>
<td>Audio Visual Material</td>
<td>$13,405.28</td>
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<tr>
<td>419</td>
<td>Clarice G. Taylor</td>
<td>Professional Development</td>
<td>$82,792.03</td>
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<tr>
<td>420</td>
<td>Eric &amp; Julie Gheen</td>
<td>Adult Reading Print Books</td>
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<tr>
<td>421</td>
<td>Jean Thal</td>
<td>Baldwin Public Library</td>
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<tr>
<td>422</td>
<td>Judith Nix</td>
<td>Adult &amp; Youth Programs</td>
<td>$18,309.42</td>
</tr>
<tr>
<td>423</td>
<td>MAF-Rae Dumke</td>
<td>Architecture Books</td>
<td>$12,499.68</td>
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<tr>
<td>425</td>
<td>Linne Underdown Hage Forester</td>
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<td>$10,762,525.56</td>
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**BALDWIN PUBLIC LIBRARY TRUST**
**ENDOWMENT BY INDIVIDUAL FUND**
**JULY 31, 2017**

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<tr>
<th>FUND</th>
<th>NAME OF FUND</th>
<th>PURPOSE</th>
<th>VALUE AS OF</th>
<th>2017/18 EARNINGS</th>
<th>VALUE OF</th>
<th>CHANGE IN</th>
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<td>402</td>
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<td>Programs</td>
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<td>$13,932.33</td>
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<td>$6,702.62</td>
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<td>Youth Services &amp; Adult Reading</td>
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<td>Youth Services Programs</td>
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<td>$13,405.28</td>
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<td>417</td>
<td>Stephen Vartanian</td>
<td>Audio Visual Material</td>
<td>$13,192.03</td>
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<td>$13,405.28</td>
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<tr>
<td>420</td>
<td>Eric &amp; Julie Gheen</td>
<td>Adult Reading Print Books</td>
<td>$12,233.47</td>
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<td>$12,446.72</td>
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<tr>
<td>421</td>
<td>Jean Thal</td>
<td>Baldwin Public Library</td>
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<td>422</td>
<td>Judith Nix</td>
<td>Adult &amp; Youth Programs</td>
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**TOTAL** | **$815,449.98** | **$1,058,863.40** | **$0.00** | **$0.00** | **$17,389.16** | **$1,076,252.56**
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<th>Prior Month</th>
<th>Current Year to Current Year to Change in Ending</th>
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<td>Balance</td>
<td>Month Date Transfer Transfer Investment Balance</td>
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<td>Gift &amp; Tribute Funds</td>
<td>Purpose</td>
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<td>General Spendable Funds</td>
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<td>Restricted Funds:</td>
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<td>Memorials</td>
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<tr>
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<tr>
<td>Young Adult Programs</td>
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<tr>
<td>Youth Services Programs</td>
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<tr>
<td>Outreach &amp; Equipment</td>
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<td>Director's Discretionary</td>
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<td>Sub-total Restricted</td>
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<tr>
<td>Rotary Room Fund</td>
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<tr>
<td>Naming Rights-Principal</td>
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<td>Maintenance Funds</td>
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<tr>
<td>Total Gift and Tribute Funds</td>
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<td>Endowment Funds</td>
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<tr>
<td>General Funds</td>
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<tr>
<td>Adult Large Print</td>
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<tr>
<td>Adult Services Department</td>
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<tr>
<td>Adult Audio Visual</td>
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<td>Adult Reference</td>
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<td>Adult Programs</td>
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<td>Adult Architecture</td>
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<td>Youth Services Department</td>
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<td>Youth Programs</td>
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<td>Staff Appreciation</td>
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<td>Sub-total</td>
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<td>Total Endowment Investments</td>
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<tr>
<td>All Funds</td>
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<td>Total Endowment Funds</td>
<td>$1,197,838.62</td>
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<tr>
<td>Total All Trust Funds</td>
<td>$1,509,693.44</td>
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## Receipts by Bank

**15-Aug-17**

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<th>Talmer Bank and Trust</th>
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<td>Date</td>
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</tr>
<tr>
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<tr>
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<td>301.0000.999.00.08 Trust Money Mkt Endowment Fund</td>
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</tr>
<tr>
<td>301.0000.999.00.07 Trust Money Mkt General Funds</td>
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**Receipt Number Total:** $1,382.82

**Total Amount For This Bank:** $1,382.82
# Check Register

**Baldwin Public Library**  
300 W. Merrill Street  
Birmingham, MI 48009

## All Banks

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
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<td>ELIZABETH HEITER</td>
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<tr>
<td>4646</td>
<td>7/20/2017</td>
<td>CAPITAL ONE BANK</td>
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<tr>
<td>4647</td>
<td>7/20/2017</td>
<td>SCHOLASTIC INC</td>
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<tr>
<td>4648</td>
<td>7/20/2017</td>
<td>BIRMINGHAM PUBLIC SCHOOLS</td>
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<tr>
<td>4649</td>
<td>7/20/2017</td>
<td>GORDON FOOD SERVICE</td>
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<td>4650</td>
<td>7/20/2017</td>
<td>OFFICE DEPOT INC</td>
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<tr>
<td>4651</td>
<td>7/20/2017</td>
<td>SOUTHERN COMPUTER WAREHOUSE</td>
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<tr>
<td>4652</td>
<td>7/20/2017</td>
<td>SARAH BOWMAN</td>
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<tr>
<td>4653</td>
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<td>REBEKAH CRAFT</td>
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<tr>
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<td>GOOD DOCS</td>
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<td>4663</td>
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**Total Amount of Warrants:** $10,629.43
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<th>Adult Services</th>
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<tbody>
<tr>
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<td>Bruce Zellers WWI Lecture</td>
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<td>Program Refreshments</td>
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<tr>
<td>Grace Boggs Documentary Performance License</td>
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<td>Book Club Books</td>
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<td>Program Supplies</td>
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<table>
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<td>Pizza &amp; Pages</td>
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<tr>
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<td>CCS Photography Workshop</td>
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<td>Teen Lock-in Karaoke</td>
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<td>American Red Cross Babysitting Training</td>
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<tr>
<td>Teen Services bookmarks and brochures</td>
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<table>
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<tr>
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</tr>
<tr>
<td>Baffling Bill Magic Show</td>
<td>$ 395.00</td>
</tr>
<tr>
<td>Program Refreshments</td>
<td>$ 25.17</td>
</tr>
<tr>
<td>Book Club Books</td>
<td>$ 149.75</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 2,245.77</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outreach &amp; Equipment</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Books for Bloomfield Hills Open House</td>
<td>$ 250.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 250.00</strong></td>
</tr>
</tbody>
</table>

| **Total Expenditures**                              | **$ 5,733.09**   |

<table>
<thead>
<tr>
<th>July 2017 Balances</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Services</td>
<td>$ 4,527.80</td>
</tr>
<tr>
<td>Teen Services</td>
<td>$ 3,097.18</td>
</tr>
<tr>
<td>Youth Services</td>
<td>$ 8,494.78</td>
</tr>
<tr>
<td>Outreach &amp; Equipment</td>
<td>$ 922.98</td>
</tr>
<tr>
<td><strong>Total Balance</strong></td>
<td><strong>$ 17,042.74</strong></td>
</tr>
</tbody>
</table>

| July Book Sale Proceeds                             | $695.00          |

Submitted by Rebekah Craft on August 14, 2017