Baldwin Public Library

Electronic Device, Network, and Internet Use Policy

The Baldwin Public Library (hereafter known as the Library) provides access to the Internet through computers in the Library and through both wired and wireless Internet accessible to patrons who bring their own devices. All patrons will have enhanced access to ideas and information through the Library's connection to the Internet.

Use of Library Computing Resources
Workstations are available on a first-come, first-served basis. Customers are granted a specified amount of access time per day; additional time may be given if there are no patrons waiting. Some workstations are limited to resident cardholders, while others limited to children, parents and guardians of children, and/or young adults.

Workstations must be used in a responsible manner, respecting the rights of others and taking care of the equipment. Changing workstation settings is prohibited. Unauthorized use of others' passwords or identity is prohibited.

Accessing Information
The Library does not monitor and has no control over the information accessed through the Internet and cannot be held responsible for its content. The Internet and its resources may contain material that may be deemed controversial or inappropriate by certain users. The Library does not restrict access or protect users from information that they may find offensive, except as provided by law or specifically delineated in this Policy. Patrons use the Internet at their own discretion and are expected to abide by the Library's Code of Conduct.

Parents and guardians of minor children, not the Library, are responsible for their children's use of the Internet through the Library connection. Filtered Internet access, as defined by The Library Privacy Act, as amended, MCL 397.606, is available on all computers located within the Youth Room designated for public access to the Internet, but it is only a partial solution in limiting access to web sites which some parents might find objectionable. Filters are unavailable on all other computers and devices.

Patrons who believe that a site has been mistakenly filtered in the Youth Room can submit a request to the Library Director to have the site un-filtered. If the administrative staff determines that the site does not contain obscene matter or sexually explicit matter that is harmful to minors, then the administrative staff may authorize the system wide unblocking of the site. The patron will be informed of the decision in writing. The decision may be appealed by submitting a written request to Library staff. Library staff shall then schedule a hearing before the Library Board and shall notify the patron requesting the hearing in writing at least seven days before the hearing.

Prohibited Activities
Illegal activities or any other activities intended to disrupt network services or equipment are prohibited.

Materials on the Internet may be subject to copyright laws which users are responsible for upholding.

Violation
The Library's computers, network, and Internet connection may not be used for any illegal activity or in any manner in violation of the Library's Internet Policy. Illegal acts will be prosecuted to the full extent of the law.

Users violating this Policy will be asked to comply by staff. In response to serious or repeated violations of this Policy, the Library reserves the right to terminate a patron's session; prevent a patron from using the Library's computers, network, or Internet connection; and ask a patron to leave the Library building, according to the provisions laid out in the Library's Code of Conduct.

The Library reserves the right to remotely monitor and access all public access computers for customer support, maintenance, and security purposes.

Precautions
Files downloaded from the Internet, through the Library's network, or from Library computers may contain viruses or spyware that may infect other computers. The Library is not responsible for damage or loss that may occur from the use of the Library's computers, network, or Internet connection.

Patrons are responsible for ensuring that their personal data is not compromised when using the Library's computers, network, or Internet connection. Accessing, sending, or connecting information to the Library's computers, network, or Internet connection is done at the sole risk of the user. The Library has no control over the security of a patron's data.

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