



BALDWIN PUBLIC LIBRARY
MINUTES, REGULAR MEETING
May 21, 2018

1. Call to Order and Roll Call

The meeting was called to order by Jim Suhay at 7:30 p.m.

Library Board present: Frank Pisano, Bob Tera, Ashley Aidenbaum, Jim Suhay, David Underdown, Melissa Mark and Student Representative Chelsea Schaufler.

Absent and excused: None.

Library Staff present: Doug Koschik, Library Director; Rebekah Craft, Associate Director; Josh Rouan, Technical Services Coordinator; Syntha Green, Youth Librarian; and, Paul Gillin, Administrative Assistant.

Friends of the Library Liaison: Judy Vindici, member of the Friends of the Baldwin Public Library Board

Contract community representatives present: None present.

Members of the public present: None present.

Suhay asked Schaufler to read aloud the Library's mission statement.

2. Consent Agenda

Motion to approve the consent agenda.

1st Underdown

2nd Mark

A roll call vote was taken.

Yeas: Suhay, Pisano, Tera, Underdown, Aidenbaum and Mark.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

Suhay mentioned that the Celebrate Birmingham Parade on May 20 had been a great success, with thirty people and four dogs participating. He thanked all of them.

Pisano acknowledged the diversity breakfast held on May 3, 2018, and praised Maria Williams for her recognition as a Diversity Champion.

Green introduced herself to the Board and provided a few highlights of her experience prior to joining the Library as a part-time Youth Librarian; the Board welcomed Green to the BPL staff.

Mark provided an update on the Rivage Day Spa event to be held on Tuesday, May 22, 2018. She mentioned other fundraising endeavors as well, including a letter campaign, naming rights, and the



Books and Bites event on October 19, 2018.

Next, Pisano acknowledged the following staff anniversaries: Jennings (1 year); Konchel (16 years); Stroker (1 year); and, Weeks (3 years).

Craft mentioned a few of BPL's upcoming events of interest, which can be found on page 98 of the May Board packet.

Board Committee Reports:

Finance Committee: Tera reported that the Committee met on May 14, 2018, and that the FY 2017-2018 budget continues to track well. He noted that the Friends book sale on May 4-7 had netted nearly \$11,000. Complete minutes of this meeting are on pages 14-16 of the May Board packet. Mark acknowledged the tremendous and generous contributions of the Friends; Vindici mentioned that the group of volunteers who comprise the Friends are an incredibly dedicated, industrious group. The next meeting of the Finance Committee will take place on June 11, 2018 at 4:30 p.m.

Building Committee: Pisano reported that the Building Committee met on May 1, 2018 at 4:30 p.m. Complete minutes and notes of this meeting and revised minutes from the April 11, 2018 meeting can be found on pages 26-27 of the May Board packet. Mark acknowledged the efforts of Janelle Boyce in helping us select carpet and furniture for the Grand Hall. The next meeting of the Building Committee will take place on June 12, 2018 at 4:30 p.m.

4. Library Report:

Craft highlighted a few items of interest from the Library Report, which can be found on pages 31-47 of the May Board packet.

5. Liaisons:

Friends of Baldwin Public Library: Vindici commended Deb Mohatarem for her excellent job running the book sale. Then she noted that the Friends made approximately \$29,000 from book sales last year, and that the Board voted, on May 8, to give the Library \$24,695 to fund its wish list.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business:

Aidenbaum updated the Board on the efforts to secure a replacement sculpture for the southwest corner of the Library lawn and presented the following resolution:



Motion: To approve the Open Call for Public Art that the Birmingham Public Arts Board has compiled and that can be found on page 101 of the May 2018 Board packet, and to recommend that the Public Arts Board issue this Open Call.

1st Aidenbaum

2nd Underdown

Yeas: Suhay, Pisano, Tera, Underdown, Aidenbaum and Mark.

Nays: None.

Absent and excused: None.

7. New and Miscellaneous Business: Selection of new ILS.

Rouan gave a presentation, first detailing Baldwin's acquisition process. Then he touched on the ways the ILS (integrated library system) impacts the patron. He presented the case for a change in our ILS vendor, listing problems with our existing system. Next, Rouan reviewed the six contenders who were considered, and explained why Innovative Interfaces Incorporated's (III) Polaris system was selected as the top choice.

Suhay asked if the inability of the patron to place new holds would be the only major inconvenience to the patron during the transition process, and Rouan said yes. Pisano asked if this information would be communicated to the patrons and was assured it would be. Aidenbaum asked if we had any leverage to get improvements from SirsiDynix, the Library's current vendor, before we switch to Polaris; Rouan was not hopeful that any improvements would be forthcoming. Aidenbaum also asked about the financial health of III. Rouan stated that SirsiDynix and III are the two main players in the public library ILS field; furthermore, his research revealed SirsiDynix has roughly ten times as many libraries migrating away from them than III. Underdown asked if the contract met the City's requirements and was told that the City's lawyer was comfortable with the changes III had asked for. Koschik then described a few additional features that had not been included in the RFP but are desirable. He requested funding for those.

Tera inquired when we had decided to explore a new provider. It was first considered over a year ago but tabled due to other undertakings at the Library. When Rouan assumed his position at the end of 2017, it was decided to move forward again. Tera was satisfied that this decision was a carefully considered one.

Motion: To select III Polaris as Baldwin's new integrated library system vendor and to sign a contract, as specified in the RFP, for a period of three years, in the total amount of \$173,920, to be paid out of account 830.0200 (ILS Services), and to authorize the Library Director to negotiate specified add-on items for a one-time not-to-exceed amount of \$16,000 and an annual not-to-exceed amount of \$11,000.

1st Pisano

2nd Underdown

Yeas: Suhay, Pisano, Tera, Underdown, Aidenbaum and Mark.

Nays: None.

Absent and excused: None.



8. Information Only: See pages 49-98 of the May Board packet.

9. Adjournment

Motion to adjourn the meeting.

1st Tera

2nd Mark

Yeas: Suhay, Pisano, Tera, Underdown, Aidenbaum and Mark.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 9:09 p.m. The next regular meeting will be on Monday, June 18, 2018 at 7:30 p.m.

Ashley Aidenbaum, Secretary

Date

APPROVED