Baldwin Public Library
Library Board of Directors

Library Board Meeting

July 16, 2018

James W. Suhay, President
Bob Tera, Vice President
Ashley Aidenbaum, Secretary
Melissa Mark
Frank Pisano
David Underdown

Doug Koschik, Library Director

Baldwin Public Library

Mission

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect and discover.

Vision

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

Core Values

We are committed to:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

BPL

BALDWIN PUBLIC LIBRARY

Adopted October 2010

Baldwin Public Library Board

SUHAY, JAMES W., President 740 Fairfax Birmingham, MI 48009 Home: (248) 642-8514 e-mail: jsuhay@sbcglobal.net	Term expires 2019	Finance and Building Committees
TERA, ROBERT, Vice President 315 Chesterfield Avenue Birmingham, MI 48009 Home: (248) 646-2575 e-mail: bob.tera@baldwinlib.org	Term expires 2019	Finance and Policy Committees
AIDENBAUM, ASHLEY M., Secretary 327 Southfield Rd. Apt. 2CS Birmingham, MI 48009 Home: (248) 892-2149 e-mail: ashleymariea@gmail.com	Term expires 2021	Communications and Personnel Committees
MARK, MELISSA S. 635 Puritan Birmingham, MI 48009 Home: (248) 644-8451 e-mail: weir527@gmail.com	Term expires 2021	Communications and Personnel Committees
PISANO, FRANK 612 Davis Birmingham, MI 48009 Home: (248) 646-0463 Cell: (248) 835-6058 e-mail: frank.pisano@baldwinlib.org	Term expires 2021 **Oppenheimer and Co. Inc.** 325 North Old Woodward Avenue, Suite 370 Birmingham, MI 48009 Phone: (248) 593-3723	Building and Finance Committees
UNDERDOWN, DAVID 437 Suffield Birmingham, MI 48009 Home: (248) 642-5337 Cell: 248 909-1072 e-mail: underdown34@gmail.com	Term expires 2019 **Douglas Cleaners, Inc**. Birmingham, MI 48009 Phone: (248) 644-6864 Fax: (248) 642-7067	Policy and Building Committees
SCHAUFLER, CHELSEA, Student Representative Home: (248) 765-0388 e-mail: chelseasing2012@gmail.com	Term expires February 2019	

AGENDA

Baldwin Public Library Board Meeting

Monday, July 16, 2018 at 7:30 p.m.

Rotary Tribute & Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.
This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

A. Approval of June 18, 2018 minutes p. 6
B. Approval of June 2018 vendor payments in the amount of $93,112.87, including payments in excess of $6,000 p. 10
C. Approval of total expenses in the amount of $351,133.45 p. 16

II. Board Reports and Special Announcements

A. President's report
B. Board comments
C. ALA Annual Conference Update – Jeff Jimison
D. Fundraising update (Melissa Mark)
E. Staff Anniversaries (Frank Pisano)
F. Upcoming events of interest (Rebekah Craft) p. 65

Board Committee Reports

III. A. Finance Committee (Bob Tera) p. 14

IV. Library Report p. 17

V. Liaisons

A. Friends of the Baldwin Public Library, no report
B. Beverly Hills (Lee Peddie, Mayor Pro Tem, Beverly Hills Village Council)
C. Bloomfield Hills (Susan McCarthy, Mayor Pro Tem, Bloomfield Hills City Commission)

VI. Unfinished Business

VII. New & Miscellaneous Business

A. Discussion of 2019 Calendar p. 41

VIII. Items Removed from Consent Agenda

IX. Information Only

A. *Downtown Publications* article "Library approved to proceed for more renovations" p. 46

B. *Eagle* article "Presentation on online privacy" p. 47

C. *Eccentric* article "Baldwin summer concerts" p. 47

D. *Eccentric* article "Learn online privacy at library" p. 48

E. *Eccentric* article "Learn online privacy at library" p. 48

F. *Eccentric* article "Game Night at Baldwin Library" p. 48

G. *Eagle* article "Baldwin rocks through summer with special events" p. 49

H. *Detroit Free Press* article "She was homeless until a Detroit library stepped in to help" p. 51

I. *Detroit Free Press* article "'Censor' hides R-rated 'Fifty Shades' flicks at Berkley Library" p. 59

J. *Reason* article "Yes, 'Hate Groups' Can Hold Meetings in Libraries, Too" p. 62

K. Upcoming events of interest p. 65

X. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

XI. Adjournment

Next regular meeting of Library Board: Monday, August 20, 2018 at 7:30 p.m.

Suggested motion: To adjourn the July 16 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un dia antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).

BALDWIN PUBLIC LIBRARY
MINUTES, REGULAR MEETING
June 18, 2018

1. Call to Order and Roll Call

The meeting was called to order by Secretary Ashley Aidenbaum at 7:30 p.m.

Library Board present: Frank Pisano, Ashley Aidenbaum, David Underdown, Melissa Mark and Student Representative Chelsea Schaufler.

Absent and excused: Jim Suhay and Bob Tera.

Library Staff present: Doug Koschik, Library Director; Rebekah Craft, Associate Director; Megan Novak, Adult Services Intern; and, Paul Gillin, Administrative Assistant.

Friends of the Library Liaison: Ryndee Carney, Board Member, Friends of Baldwin Public Library

Contract community representatives present: Lee Peddie, Mayor Pro Tem, Beverly Hills Village Council.

Members of the public present: Kyle Haning, Library Design Associates.

Aidenbaum asked Schaufler to read aloud the Library's mission statement.

2. Consent Agenda

Motion to approve the consent agenda.
1st Pisano
2nd Mark
A roll call vote was taken.
Yeas: Pisano, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.
The motion was approved unanimously.

3. Board Reports and Special Announcements:

Aidenbaum asked Novak to step forward and introduce herself to the Board. Novak spoke briefly about her background and interest in libraries.

Schaufler updated the Board on her Library service project. She focused on two things: a concert event inspired by the Libraries Rock theme of this year's summer reading and an event built around kindness toward animals. Mark asked if either event was more appealing to her than the other; she stated that the concert would probably get more teens involved, but she remains interested in doing both. Mark and Aidenbaum offered support and suggested tying the project(s) in with other Library events or activities.

Mark provided an update on fundraising activities. The Rivage Day Spa event on May 22 was attended by 65 people and made good progress toward the goal of raising $100,000. Letters are being sent to people who could not attend the May 22 event, offering them ways to support the Youth renovation project. Mark will investigate grants as well, and Aidenbaum offered to assist. Mark then spoke about the Books and Bites event on October 19, and mentioned a plan to do a mass mailing to those persons associated with the Library for solicitation of funds.

Next, Pisano acknowledged the following staff anniversaries: Gantz (16 years); O'Brien (17 years); Rothley (4 years); and, Smith (15 years).

Craft mentioned a few of BPL's upcoming events of interest, which can be found on page 126 of the June Board packet.

Board Committee Reports:

Finance Committee: Pisano reported that the Committee met on June 11, 2018 and that the FY 2017-2018 Budget continues to track well. Changes in allocations of some Trust assets were recommended by Raymond James and approved by the Finance Committee. Pisano also spoke about a few changes in the assumptions used by the City for the defined benefit plans. Complete minutes of this meeting are on pages 14 of the June Board packet. The next meeting of the Finance Committee will take place on July 9, 2018 at 4:30 p.m.

Building Committee: Pisano reported that the Building Committee met on May 29, 2018 and June 12, 2018 at 4:30 p.m. Complete minutes and notes of these meetings can be found on pages 17-18 of the June Board packet. The next meeting of the Building Committee will take place on August 1, 2018 at 4:30 p.m.

Motion: To approve the issuance of a Request for Proposals (RFP) for design development, construction drawings, bidding, and construction administration, based on a draft, on page 19, for the proposed expansion and renovation of the Youth Services section of the Baldwin Public Library, conditioned on review and approval by the City.

1st Pisano
2nd Mark

Yeas: Pisano, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.
The motion was approved unanimously.

Motion: To approve a contract to purchase carpet and furniture from Library Design Associates for the Grand Hall and Harry Allen Room in the amount of $127, 231, as listed on Library Design Associates proposal P-26489.3, dated 6/13/18.

1st Pisano
2nd Underdown

Mark mentioned that the Committee met numerous times. The original cost estimate of the project was $173,000, but the project was eventually scaled back to $127,231. During that process, only Library Design Associates submitted a complete quote. Underdown asked Haning to speak. Haning outlined

the experience and strengths of Library Design Associates and mentioned its long-term relationship with BPL.

A vote was taken:
Yeas: Pisano, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.
The motion was approved unanimously.

4. Library Report:

Koschik mentioned a few items from the Library Report, which can be found on pages 83-97 of the June Board packet:

- The recent visit by the spring 2018 class of the Citizens Academy
- The Rocks' sponsorship of the 2018 Books & Bites
- Auction donations from Paper Source and Pickle and Penguin in support of Books & Bites
- The Eick Family's continued support of the flower bed in front of the Library

Craft highlighted a few additional items of interest. She noted that Jeff Jimison, from the Idea Lab, created a StairsPiano, which was very popular at the summer reading open house on June 15.

5. Liaisons:

Friends of Baldwin Public Library: Craft introduced Ryndee Carney, a new board member of the Friends who is spearheading their social media efforts.

Beverly Hills: Pisano mentioned that he would like to meet with Peddie and the Beverly Hills Village Council to talk about the upcoming 2020 millage vote. Peddie expressed her interest in having such discussion and will bring it up at the next Council meeting.

Bloomfield Hills: There was no report.

6. Unfinished Business: There was no unfinished business.

7. New and Miscellaneous Business:

Koschik describe the details of the proposed Library Card Policy as outlined on page 128 of the June Board Packet. He described it as a limited change concerning elimination of the limits on the number of toys and puppets that can be checked out by Birmingham and contract community residents.

Motion: To approve changes to the Library Card Policy as listed on page 128 of the June Board Packet.
1st Pisano
2nd Underdown
Yeas: Pisano, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.
The motion was approved unanimously.

8. Information Only: See pages 99-126 of the June Board packet.

9. Adjournment

Motion: To adjourn the meeting.
1st Underdown
2nd Mark
Yeas: Pisano, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.
The motion was approved unanimously. The meeting was adjourned at 8:32 p.m. The next regular meeting will be on Monday, August 20, 2018 at 7:30 p.m.

Ashley Aidenbaum, Secretary Date

Register of Claims

Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
	006638	ACTION MAT & TOWEL RENTAL	65.25
	007745	ALL COVERED	760.00
	000843	BAKER & TAYLOR BOOKS	19,253.61
	000408	BALDWIN PUBLIC LIBRARY	76.80
	000517	BEIER HOWLETT P.C.	216.75
	000421	BLACKSTONE PUBLISHING	423.00
	004074	BOOK FARM INC	69.10
	004269	CENTER POINT LARGE PRINT	81.11
	003856	CENTRAL MICHIGAN PAPER	335.50
	004680	DALTON COMM. CLEANING CORP	450.00
	000585	FARMINGTON COMM. LIBRARY	2,704.31
	005651	FINDAWAY WORLD, LLC	181.93
	000902	GALE/CENGAGE LEARNING	349.48
	000249	GUARDIAN ALARM	222.41
	008662	JEFF JIMISON	780.74
	008827	KANOPY, LLC	4.00
	003527	LOWER HURON SUPPLY CO	171.08
	007927	MICHELLE HOLLO	883.75
	002013	MIDWEST TAPE	17,184.61
	000678	OCLC, INC.	279.45
	000481	OFFICE DEPOT INC	143.26
	005509	ONE MORE STORY, INC	110.00
	006785	OVERDRIVE, INC.	8,302.81
	007678	PENGUIN RANDOM HOUSE LLC	63.75
	006497	RNA OF ANN ARBOR INC	2,300.00
	007651	SABER BUILDING SERVICES INC.	1,095.00
	007098	SHAW SYSTEMS & INTEGRATION	3,387.00
	006347	SOUTHERN COMPUTER WAREHOUSE	617.79
	000797	THE LIBRARY NETWORK	3,072.50
	007281	UNIQUE INTEGRATED COMMUNICATIONS	350.00
	005861	UNIQUE MGMT SERVICE, INC	17.90
	004265	WESTON WOODS	119.80
258973	007745	ALL COVERED	1,660.50
259006	002067	CENTRAL PARKING SYSTEM	1,224.00
259010	007615	CINTAS CORPORATION-K11	205.64
259032	000597	GRAPHIC SCIENCES, INC.	372.50
259103	007907	SP+ CORPORATION	1,400.00
259124	007401	XEROX FINANCIAL SERVICES	307.87
259125	007401	XEROX FINANCIAL SERVICES	499.85
259142	006759	AT&T	446.80
259153	006860	JANELLE BOYCE	5,000.00
259155	003904	CAPITAL ONE BANK	4,361.22
259163	000627	CONSUMERS ENERGY	1,137.00
259168	000575	DEMCO	335.56
259169	003165	DEMCO SOFTWARE	386.00
259174	000179	DTE ENERGY	7,555.34
259178	001063	EASTMAN FIRE PROTECTION INC	180.54
259179	008458	EASTSIDE LOCKSMITHS LLC	79.00

Register of Claims

Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
259197	006666	GRID 4 COMMUNICATIONS INC.	278.62
259202	007211	HOME DEPOT CREDIT SERVICES	40.75
259225	003766	MICHIGAN OFFICE SOLUTIONS	734.20
259248	008808	ROCK SOLID POWERWASH	275.00
259274	008789	VFO	1,400.00
259297	000408	BALDWIN PUBLIC LIBRARY	86.95
259298	004867	BALDWIN PUBLIC LIBRARY TRUST	496.92
259334	000249	GUARDIAN ALARM	165.00
259351	005550	LEE & ASSOCIATES CO., INC.	279.80
259357	003766	MICHIGAN OFFICE SOLUTIONS	102.80
259398	000158	VERIZON WIRELESS	28.32
		Total:	93,112.87

I hereby certify that each of the above invoices are true and correct.

_____, 20_____ _____
Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

_____
Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

July Finance Committee Report

The Baldwin Public Library Board's Finance Committee met on Monday, June 9, 2018, at 4:30 p.m. in the Delos Board Room. Present were Frank Pisano, Jim Suhay, Bob Tera, and Rebekah Craft.

- Rebekah gave a preliminary report on the FY 2017-18 budget. Revenue still to be received includes state aid and penal fines. All final budget expenses are tracking as expected.
- The Library's end-of-year fund balance will be approximately $1,285,000 once final budget adjustments are made.
- Craft discussed June Trust expenditures with the Friends of the Baldwin Public Library's funds.
- The next meeting of the Finance Committee will take place on Monday, August 13, 2018, at 4:30 p.m.

BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2017-18 **12th Month**
JUNE 2018 **100% of the year**

	Amended 2017-18 Budget	Current Month Budget June 2018	Current Month Actual June 2018	Variance For Month	Y-T-D Budget 2017-18	Y-T-D Actual 2017-18	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2016-17	% Received/ Spent Prior Y-T-D
REVENUES										
TAXES	$3,118,390	$0	$0	$0	$3,118,390	$3,111,802	($6,588)	99.8%	$2,962,027	100.3%
PROVISION FOR TAX LOSS	($15,000)	($1,250)	$0	$1,250	($15,000)	($3,733)	$11,267	24.9%	($1,869)	12.5%
COUNTY AND STATE REVENUE	$102,700	$91,150	$0	($91,150)	$102,700	$18,498	($84,202)	18.0%	$100,340	119.9%
LOCAL GRANTS	$0	$0	$0	$0	$0	$32,724	$32,724	100.0%	$0	0.0%
COMMUNITY CONTRACTS	$875,910	$218,977	$220,542	$1,565	$875,910	$879,115	$3,205	100.4%	$862,287	99.4%
PATRON USE REVENUE	$95,350	$7,350	$8,245	$895	$95,350	$92,020	($3,330)	96.5%	$86,249	89.6%
INVESTMENT INCOME	$11,000	$1,100	$4,124	$3,024	$11,000	$20,667	$9,667	187.9%	$3,209	19.4%
TOTAL REVENUE	$4,188,350	$317,327	$232,911	($84,416)	$4,188,350	$4,151,093	($37,257)	99.1%	$4,012,243	100.3%
EXPENSES										
PERSONNEL SERVICES	$2,098,060	$268,498	$247,360	($21,138)	$2,098,060	$2,083,051	($15,009)	99.3%	$1,984,861	98.6%
SUPPLIES	$75,000	$6,250	$3,466	($2,784)	$75,000	$74,412	($588)	99.2%	$75,172	90.0%
CONTRACTED SERVICES	$295,990	$25,240	$28,495	$3,255	$295,990	$363,048	$67,058	122.7%	$310,541	96.5%
TECHNOLOGY & MAINTENANCE	$136,000	$13,000	$1,911	($11,089)	$136,000	$94,652	($41,348)	69.6%	$90,589	63.5%
UTILITIES	$99,000	$11,500	$9,772	($1,728)	$99,000	$86,216	($12,784)	87.1%	$83,343	88.7%
OTHER CHARGES	$59,070	$2,070	$4,466	$2,396	$59,070	$60,413	$1,343	102.3%	$50,658	102.8%
BUILDING IMPROVEMENTS & FURNISHINGS	$160,000	$25,000	$5,016	($19,984)	$160,000	$73,670	($86,330)	46.0%	$1,950,609	90.7%
COLLECTIONS	$560,200	$46,200	$50,648	$4,448	$560,200	$564,910	$4,710	100.8%	$497,645	89.8%
TOTAL EXPENSES	$3,483,320	$397,758	$351,133	($46,625)	$3,483,320	$3,400,371	($82,949)	97.6%	$5,043,418	93.2%
VARIANCE	$705,030	($80,431)	($118,223)	($37,792)	$705,030	$750,722	$45,692			
FUND BALANCE-BEGINNING OF YEAR						$460,986				
FUND BALANCE-CURRENT						$1,211,708				

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

FINANCIAL REPORT: June 2018

This report references the Revenue and Expense Report 2017-18, found on the following page. At 100% of the way through fiscal year 2017-2018, the Library has spent 97.6% of its budget and received 99.1% of its revenue. By this point of the year, the Library was budgeted to have spent 100% of its budget and to have received 100% of its revenue. Still to be received is the final state aid payment and Oakland County Penal fines.

Vendor payments in excess of $6,000:	
Baker & Taylor Books	$19,253.61
DTE Energy	$7,555.34
Midwest Tape	$17,184.61
Overdrive, Inc.	$8,302.81
Total vendor payments in excess of $6,000	**$52,296.37**
Balance of vendor payments less than $6,000	$40,816.50
Total vendor payments	**$93,112.87**
City of Birmingham allocations:	
Payroll Period 5/20-6/2	$69,993.61
Payroll Period 6/3-6/16	$72,824.10
Employee Health Care Payroll Deduction	($657.00)
Payroll Period 6/17-6/30	$73,880.05
Fixed Past Retirement Cost	$2,937.75
Fixed Past Retirement Health Care Cost	$6,929.92
4th Quarter Hospitalization Adjustment	$21,451.24
Credit Card Processing Fee-March	$249.91
Water & Sewer Usage 1/15/18-4/15/18	$1,080.00
Beier Howlett	$375.00
BS&A Software Charge	$248.19
Administrative Services	$8,740.83
MML Insurance Premium	$380.83
Total City of Birmingham allocations	**$258,434.43**
Reconciling Adjustments:	
Trust Credit Card Payment for Teen Babysitter Training-Transferred to Trust in June	($413.85)
Total expenses for the month	**$351,133.45**

LIBRARY REPORT

- Key Metrics Dashboard
- Strategic Plan Status Report
- Services and Programs
- Marketing and Public Relations
- Financial Stability
- Personnel and Organization
- Community Relationships and Partnerships
- Facilities and Technology

Strategic Plan Status Report

Key Metrics Dashboard: June 2018

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 17-18 End of Q4 Target	Better/ (Worse) Target	Off Target Cautionary On Target
Financials							
Revenues	$ 232,911	$ 108,664	$ 4,151,093	$ 3,820,431			**On Target**
Expenses	$ 351,133	$ 350,779	$ 3,400,371	$ 4,799,043			**On Target**
Circulation							
Circ (Charges & Renewals)	44,990	43,859	503,941	488,031	**425,000**	78,941	**On Target**
Self-Check Usage	23.8%	22.0%	22.8%	21.4%	**25.0%**	-2.2%	**Cautionary**
% of Circ by Residents	92.7%	90.2%	91.1%	90.4%	**90.0%**	1.1%	**On Target**
% of Circ by Non-Residents	7.3%	9.8%	8.9%	9.6%	**10%**	-1.1%	**On Target**
Interlibrary Loans							
Items borrowed	679	785	8,969	9,229			
Items loaned	512	1,146	8,516	10,675			
Technology Usage							
Database Sessions	1,295	1,575	17,425	13,987	**13,000**	4,425	**On Target**
Downloadable Content	7,661	7,038	88,871	80,617	**80,000**	8,871	**On Target**
Public Computer Usage	1,210	1,610	15,097	19,291	**20,000**	(4,903)	**Off Target**
Wireless Sessions	22,563	20,460	237,076	208,122	**180,000**	57,076	**On Target**
Website Hits/Pageviews	27,882	29,454	299,226	278,846	**325,000**	(25,774)	**Off Target**
Program Attendance							
Adults	575	690	5,535	5,360			
# of Programs for Adults	16	20	284	217			
Teens	1,489	1,760	3,079	2,899			
# of Programs for Teens	20	19	142	85			
Youth	4,361	5,737	26,353	25,848			
# of Programs for Youth	67	87	678	618			
Computer Classes	20	4	387	359			
# of Computer Programs	7	2	103	56			
Online Video Views	39	341	539	1,062			
Idea Lab Certifications	2		68				
Idea Lab Visits	85		799				
Total Program Attendance	**6,484**	**8,532**	**35,893**	**35,528**	**35,000**	893	**On Target**
Total # of Programs	**110**	**128**	**1,207**	**976**	**950**	257	**On Target**
Gate Count	**25,555**	**28,724**	**247,044**	**270,842**	**265,000**	**(17,956)**	**Off Target**
Volunteer Hours	**264**	**312**	**2,513**	**2,504**	**1,900**	**613**	**On Target**
Social Media	**New Users**	**New Users LY**					
e-Newsletter Subscribers	32	71	1853	1676	**1900**	-47	**Off Target**
Facebook Page Likes	34	56	1907	1722	**1900**	7	**On Target**
Twitter Followers	13	14	1164	1076	**1200**	-36	**Off Target**

Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Key Metrics Explanation: June 2018

At the end of the fiscal year:

- **Financials**: The numbers shown in the financial section of the dashboard are not final. A final report will be issued in August or September. Before the 2017-18 fiscal year is closed out, revenues will probably increase by approximately $80,000 to include penal fines and State Aid. Final expenses are lower than expected because the Grand Hall furniture and carpet replacement project and the new integrated library system purchase were delayed until FY2018-19.

- **Circulation**: Circulation increased by 3.2% this year as compared to last and was 15.7% higher than our FY2017-18 goal. FY2017-18 should be considered a "recovery year" because 43,000 adult items stored during the Adult Services renovation were moved back to the building and available for checkout starting in June 2017.

- **Technology Statistics**:
    - **Database Statistics**: The Library's database usage increased by 19.7% in FY 2017-18 as compared to FY 2016-17 and exceeded the FY 2017-18 goal by 25.4%. Adult Services Librarians offered several classes on Baldwin's popular databases throughout the year, which helped increase awareness and usage. Also, Baldwin's new website layout makes finding and using databases much easier.
    - **Downloadable Content**: The Library's downloadable content usage remains extremely popular. Usage was 9.3% higher in FY2017-18 as compared to FY 2016-17 and exceeded the yearly goal by 10%. The Library has maintained a 3:1 ratio for holds on electronic books.
    - **Computer Usage**: In FY 2017-18, public computer usage was off target and short of the goal of 20,000 sessions by 32.5%. This is a continuation of a trend that we have observed for several years. Public computer usage has continued to decline while the use of personal devices connecting to the Library's wireless network has increased. Wireless sessions were 12.2% higher in FY2017-18 as compared to the previous year and exceeded the FY2017-18 goal by 24.1%.
    - **Website Pageviews:** The new web design, which debuted in November 2018 helped to improve pageviews this year. Usage of the Library's website increased

6.8% as compared to FY2016-17. However, pageviews were 8.6% lower than the goal for FY2017-18.

- **Program Attendance**: Program attendance was excellent in FY 2017-18, exceeding program attendance in the previous fiscal year by 1% and exceeding the FY 2017-18 goal by 2.5%.

- **Gate Count**: Gate count (i.e., the number of people entering the Library) was down 9.6% from FY 2016-2017, and was 7.3% lower than the target number for FY 2017-18. Though gate count was lower than expected, program attendance continues to be high.

- **Volunteer Hours**: Total volunteer hours exceed this year's target by 613 hours and were 9 hours higher than last year's level. In FY2018-19, we expect to add even more volunteer hours as we work with the Birmingham Public's Schools vocational program.

Services and Programs

Strategic goal: Focus on fresh, dynamic services, and programs that meet Library users' changing needs.

Summer Reading Open House

The Library hosted a Summer Reading Open House to kick off the 2018 program, Libraries Rock!, on Friday, June 15. Over 600 people attended the event and signed up for our Youth, Teen or Adult Programs. During the event, participants were able to sign up for each program, try out our Virtual Reality headset, make a craft in the Youth Room, and play games in the lower level. The Idea Lab built a laser-operated stair piano on the front steps that was a big hit. The Friends of the Library were on hand to pass out ice cream as each person leaving the Library.

As of July 13, 1,109 children have signed up for the Youth program, 391 teens have signed up for the Teen program, 95 adults and have signed up for the Adult program.

Financial Stability

Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.

Michigan Humanities Council Touring Grants

Youth Librarians Donna Smith and Cathy Gimby applied for and received Michigan Humanities Council Touring Grants for two programs Baldwin is hosting this summer. The grants cover 40% of the performance fee and Baldwin received $400 to host both programs. On July 11, The Wild Swan Theater, a traveling theater troupe based in Ann Arbor that brings stories from classic children's literature to life, presented "Once Upon a Time." On July 26, Guy Louis will present a family concert. Louis brings guitars, a mandolin, and a ukulele to the library for his high-energy, entertaining, and interactive show.

Books & Bites

The theme this year is “A Novel Wine Tasting.” The event will be held on Friday, October 19 from 6:00 to 9:00 p.m. The event will feature food and desserts; live music; wine, beer, and spirits tastings; and a silent auction. A committee is hard at work finding sponsors and donors for the evening and planning the event. More information about sponsorship opportunities can be found at baldwinlib.org/booksandbites.

The following businesses and people have recently signed on as sponsors:

- $100 – Library Design Associates, Emagine Entertainment, Bob & Susie Michelotti, Rariden Schumacher-Mio & Co.
- $500 – Susan Hill, Hall & Hunter Realtors
- $1000 – LocalHop

We have received $2,900 in sponsorships to date.

We have received silent auction donations from the following businesses: Birmingham Family YMCA, Chateau Chantal, Cheryl Maher – The Pilates Method, Emagine Entertainment, Enchanted Photography, Flemings Prime Steakhouse & Wine Bar, Hyde Park Prime Steakhouse, Jax Car Wash, Mari Vineyards, Michigan Opera Theatre, PaperSource, Piccolo Penguin, St.

Dunstan's Theatre, The Henry Ford, The Village Players of Birmingham, Tiffany Florist, Vinotecca, White Birch.

Marketing and Public Relations

Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world's knowledge.

New Releases and Upcoming Events

Craft submitted press releases about programs and events to local media outlets. Press releases from the last month included:

- Tech-Free Tuesday Family Game Night at the Baldwin Public Library
- Baldwin Library Hosts Summer Concerts
- Baldwin Library Receives Grant for Music and Theatre Programs
- Baldwin Library Adds Film Streaming Service, Kanopy

eNewsletters

Bart Gioia, Computer Trainer, continues to compile and distribute the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Marketing

Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following:

- Story Book Trail Signs
- Books & Bites postcards, fliers, and coasters
- Simon vs. the Homo Sapiens Agenda – Teen book suggestion brochure
- Friends of the Baldwin Public Library Summer Newsletter
- Fall Learn Connect Discover issue

Personnel and Organization

Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.

Volunteer Hours
264 volunteer hours were utilized in the month of June.

Communications with Staff
Staff talks were held on June 20 and 21 as a follow-up to the June Library Board meeting.

Staff Updates
Rebekah Craft reached 3 years of service on July 6.

During May and June, Baldwin's management team performed annual employee evaluations for Library staff members. Staff members are receiving salary increases, effective July 1.

New Staff

Idea Lab Technology Assistant

Matthew Weerakoon is a new Techonology Assistant in the Idea Lab. In the Fall he will be a junior at Groves High School, where he is co-captain of the FIRST Robotics Team and the Director of Curriculum for the Student Congress. Matthew has taken a variety of engineering courses as a BPS middle and high school student, and has used 3D printers and laser engravers, as well as other tools and equipment. He is skilled in using CAD programs and designing 3D models from blueprints and general design criteria. In addition to his technical skills, Matthew has experience teaching others how to use technology and tutoring his fellow students in math.

Substitute Adult Services Librarians

Robbie Terman is new to public libraries, but has many years of experience as an archivist at the Jewish Federation of Metro Detroit, the Cranbrook Archives, and the Walter Reuther Library. Robbie is a graduate of Groves High School and Baldwin was her home library for many years. Robbie holds a Bachelor of General Studies from Oakland University, as well as a Master of Library and Information Science and a Certificate in Archival Administration from Wayne State University.

Amanda Itria recently moved back to Michigan after working as a Librarian at Copper Mountain College in Joshua Tree, California for several years. Prior to her move to the Pacific Coast, she worked as an Adult Services Librarian at the Roseville Public Library. She also interned at the Canton Public Library, and worked as a graduate student Reference Librarian at Wayne State University. Amanda holds a Bachelor of Arts in Political Science and a Master of Library and Information Science from Wayne State University.

Michelle Kaczmarek is an experienced public librarian who takes pride in providing excellent service to her patrons. After taking some time away from the profession, she is returning to public libraries with excitement and enthusiasm. Previously, Michelle worked as a Youth Services Librarian at the Grosse Pointe Public Library for five years. She has also worked as a substitute librarian at the Livonia Public Library and as a Librarian's Assistant at the Northville District Library. She currently subs at the Brighton Public Library. Michelle holds a Bachelor of Science in Anthropology from Eastern Michigan University, and a Master of Library and Information Science and a Certificate in Archival Administration from Wayne State University.

Circulation Assistant I

Two Circulation I Assistant positions opened up in July due to recent staff promotions (Kim Fisher to Circulation II Assistant and Megan Novak to Adult Services Intern). Jessica Hoeck and Patricia Henricks, current Baldwin pages, have been hired as of July 15; both have been working at Baldwin since September 2017. Due to their promotions, and to Lilli Bowman's departure for college, multiple page openings have been posted.

Metronet

Koschik attended the quarterly MetroNet Directors meeting at the Farmington Community Library on June 29.

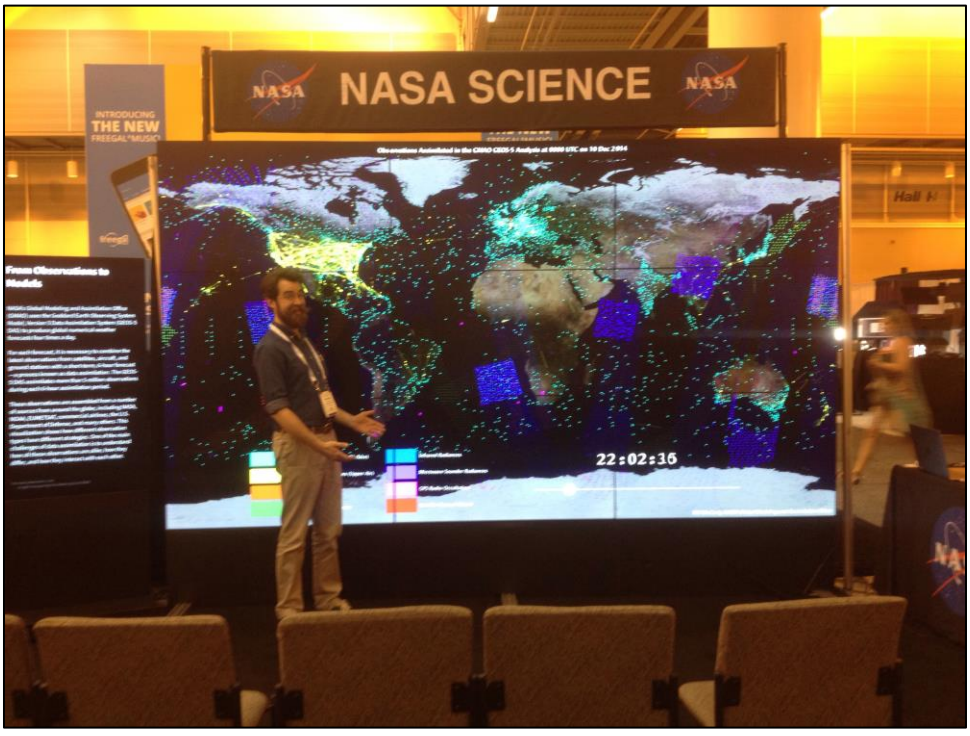
Teen Services Librarian Elisabeth Phou Attends BER Seminar

On May 8 Elisabeth Phou attended the BER seminar “What's New in Young Adult Literature and How to Use it in Your Program,” presented by teacher-librarian Shauna Yusko. We were given a handbook with all of Shauna's favorite YA books from 2017. It also includes book lists by genre, awards, and display ideas. She talked about several titles from the handbook, told us which ones were appropriate for middle school and/or high school, recommended certain ones for book clubs, and highlighted the trends she's been seeing in YA literature. Attending this seminar will help with my reader's advisory skills and also introduced me to websites and resources with

which I was not previously familiar. I loved everything about this seminar and found it extremely beneficial to my job as the Teen Librarian!

Idea Lab Supervisor Jeff Jimison Attends ALA 2018 Conference

From Jeff: Tremendous thanks to BPL for sending me to ALA 2018! I had a marvelous time at the conference. Not only was it my first time attending ALA (or any other library conference, for that matter) it was also my first visit to New Orleans, a particularly beautiful place known for its hospitality. The conference itself was an absolute whirlwind. I attended a dozen sessions in the short time I was there, and I left each one feeling inspired and motivated. Talented librarians and professionals from organizations all over the country (even NASA!) shared presentations on a huge variety of topics- Diversity in Makerspaces, Establishing Standards for Preserving 3D Information, Creating Artificial Intelligence Labs, Designing Escape Room Programs, Citizen Science Projects. Attending the presentations also made me realize how much I feel I could share with the library community- I had several ideas for presentations of my own! I expect I'll be exploring the prospect of attending future conferences, not just as an attendee, but as a presenter myself. In the end, I return from the conference having made a bunch of great connections, having teamed up with a few cool organizations, and my brain absolutely brimming with fresh content!



Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.

City of Birmingham
Koschik and Craft have attended weekly City of Birmingham staff meetings. Craft submitted content to the City of Birmingham for inclusion in its monthly *Around Town* email newsletter.

Beverly Hills
Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Bingham Farms
Craft submitted information to the Village of Bingham Farms for inclusion in its quarterly newsletter.

Birmingham Next
Rebekah Craft continues to host the Popular Reads book club at Next. Bart Gioia, Technology Trainer, continues to teach one computer class per month at Next.

Birmingham Rotary Club
Koschik has continued to attend Birmingham Rotary Club meetings.

Birmingham All Seasons
H Jennings, Adult Services librarian, is facilitating a monthly book club at All Seasons, the independent senior living facility in Birmingham.

The Community House
Three times a month, youth librarians Donna Smith and Susan Dion facilitate story times for the children at The Community House Early Childhood Center. Miss Donna visits the toddler classroom while Miss Susan visits the preschoolers. Miss Susan also facilitates a special story time at Baldwin that The Community House students attend. This allows them to take a fun and safe field trip once a month. Each time they leave, Miss Susan waves to them from the Story Room window and all the children eagerly await the goodbye ritual. The Community children also come to many of the programs that we offer in the summer including Libraries Rock with The Music Lady and Tunes N Tales with Tricia.

Birmingham Family YMCA

During the summer, from June through August, campers at the YMCA in Birmingham walk to the library and spend time in the building for two hours each week. They come on Tuesdays and Thursdays and utilize both the Youth Room and the Teen Scene. They participate in craft activities, read books, and keep the Librarians very busy with all their reference questions. Each week of camp has a different theme and the Library helps the YMCA complete their required literacy component by choosing books for them each week that match the theme. In addition to all this, the librarians visit the YMCA once a month to perform a story time for the youngest campers, who do not walk to the Library. Between 60 and 70 campers visit the Library each week.

Facilities and Technology

Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Idea Lab

In the past two months we've been going full-tilt! Perhaps you've heard about the success of our Stairs Piano? After a couple weeks in production, we were able to finish work on the “musical stairs” in time for Summer Reading Kickoff. It was a huge hit! We've already been contacted by other local libraries- "Can we borrow your Stairs Piano?" they ask. And we are pretty nice, so we will probably let them! Also, while it may not be super exciting to everyone, we're really geeked about the cool improvements that have been made to our CR-10 3D Printer: New stabilizers and vibration dampers, an auto-bed-level sensor, polycarb guidewheels, and a new heated bed strain relief designed and built entirely in-house by Jeff! And, although

the Laser Engraver suffered a broken belt a couple weeks ago, we were able to make repairs promptly, and she's up and running smoothly again. Our laser-cut paper gems event turned out great! The past two months have also presented excellent opportunities for outreach. We visited the Birmingham Farmer's market, taking a couple of our 3D printers on tour to demonstrate for passersby, and Jeff was able to give a talk on 3D printing for SEMCO (South Eastern Michigan Computer Organization) at Lawrence Tech. Both of these outings have already resulted in a spike in interest for The Idea Lab.

Grand Hall Carpeting & Furniture

Rebekah Craft is working with Kyle Haning of Library Design and Janelle Boyce to begin ordering carpet and furniture for the Grand Hall renovation. The project is expected to be completed by October 12, which is just in time for Books & Bites. The Furniture sub-committee will need to meet again to make final lamp and side table selections. Haning and Boyce are coming up with potential lamp and side table selections and Craft will share these with the Committee.

Birkerts Roof Replacement

The Birkerts roof replacement is under way. On July 11, the rock ballast was removed from the roof. The project will begin on July 23 and is expected to last 1.5 weeks, weather permitting.

Sculpture

Brooks Cowan, the City of Birmingham's liaison to the Public Arts Board, has issued an Open Call for Public Art Sculpture Submission. This is for a sculpture to replace the one that used to be on the southwest lawn of the Library. A link to this open call can be found on the home page of the Library's website.

Grosse Pointe District Library

On June 19, Doug Koschik and Rebekah Craft gave a Library tour to staff from the Grosse Pointe District Library. GPDL is working with an architect to remodel and reconfigure their main library and branches and were visiting local libraries to solicit feedback and pull together ideas. Jessica Keyser, Director, sent this note of praise after the tour: "Thank you both so much for the tour of your beautiful library today! We left there buzzing with ideas and excitement. Your creativity, talent, and teamwork are evident in all aspects of your library. You really set the gold standard! We will be watching for updates on your youth room expansion, and we will share information with you on our project as we move forward as well."

Eastman Fire

A representative from Eastman Fire inspected fire extinguishers in the building on June 14.

Upholstery Cleaning

On Friday, June 27, furniture in the Birkerts addition and Youth Room were professionally cleaned. Additionally, the two upholstered benches in the lower level were cleaned. Going forward, we plan to have the furniture cleaned on a yearly basis.

Fireplace

With funds from an anonymous donor, we have added an electric fireplace to the Harry Allen Room. While the fireplace does not emanate any heat, it does emit a warm and inviting glow.

Bed Bug Inspection

A quarterly bed bug inspection was held on July 12. No bed bugs were detected in the building. The next inspection will be held in October.

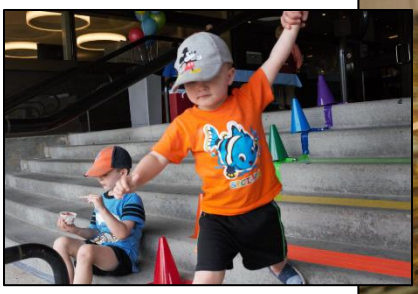
Curbside Book Drop

A delivery truck driver caused serious structural and cosmetic damage to our curbside book drop on June 25. We are in contact with the delivery company and they are working with their insurance company to pay for the damage. We have ordered a new drop from Library Design Associates and expect to receive it in 6-8 weeks. When the new drop arrives, it will be installed 2-3 inches further back than its current location to lessen future damage to the box.

Adult Event Photos

In May as part of the Library's ongoing collaboration with the Birmingham Museum, Leslie Pielack, Director of the Museum, gave a well-researched talk about how the Saginaw Trail became Woodward Avenue and influenced the founding of Birmingham.

In June we celebrated the start of summer with BPL's annual Summer Reading Kickoff event. Here are some pictures from the fun day!

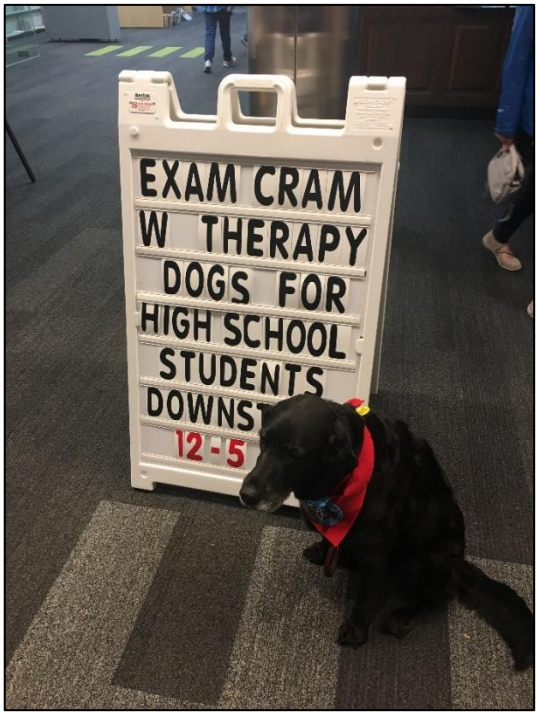


Thank you to the Friends of the Baldwin Public Library for sponsoring our programs!

Teen Event Photos

On June 1 and 8, Teen Services Librarian Elisabeth Phou visited Berkshire Middle School in Beverly Hills and spoke to over 600 students in 6th, 7th, and 8th grade about Teen Summer Reading.

Exam Cram with therapy dogs on June 9 and 10 was successful. Between Saturday night and Sunday afternoon, over 100 high school students used the library to study and pet a dog.



Teens got crafty at the Maker Mondays in June. On June 18 the teens learned how to take care of a succulent plant and used a toy dinosaur as the planter.

On June 25, we made kindness rocks. These are painted rocks that are meant to uplift people who find them. If you look, you might see some inside and outside of the library!

Thank you to the Friends of the Baldwin Public Library for sponsoring our programs.

Youth Event Photos

Libraries Rock with the Music Lady!
Over 100 children and grown ups attended a family concert by Beverly Meyer. Thanks to the Friends of the Baldwin Public Library for sponsoring this event!

Tech Free Tuesday Family Game Night

Caroline Salucci pulled out a variety of card games, board games, snacks, and coloring for families to use throughout the night.

Baldwin Public Library: Friends Funds		
June 2018 Expenditures		
Adult Services		
Ceramic Wall Art Workshop	$	500.00
Fairy Gardening Program	$	75.00
Program Supplies	$	17.97
Total	$	592.97
Teen Services		
Summer Reading Prizes	$	382.47
Babysitting Class Fee	$	(60.00)
Program Supplies	$	647.23
Dinosaur Planter Supplies	$	24.98
Kindness Rocks Supplies	$	40.77
Playstation Controllers	$	97.43
Total	$	1,132.88
Youth Services		
Book Club Books	$	70.05
Craft Supplies	$	165.25
Accucut Supplies	$	74.00
Summer Reading Program Supplies	$	173.90
Summer Reading Prizes	$	413.99
Geology Rocks Program Supplies	$	78.12
Kuungana Drum & Dance Program	$	400.00
Tunes & Tales by Tricia Program	$	200.00
Total	$	1,575.31
Outreach & Equipment		
Books for Bloomfield Hills Open House	$	200.57
Total	$	200.57
Total Expenditures	**$**	**3,501.73**
June 2018 Balances		
Adult Services	$	4,195.88
Teen Services	$	5,529.35
Youth Services	$	13,307.92
Outreach & Equipment	$	458.15
Total Balance	**$**	**23,491.30**
June Book Sale Proceeds		$827.00
Submitted by Rebekah Craft on July 9, 2018		

NEW BUSINESS

2019 Baldwin Library Calendar Proposed

The following page contains the proposed 2019 Baldwin Library calendar. The calendar lists all Board meetings, Friends of the Baldwin Public Library Board meetings, holiday closures, and religious days when no Board activities can be held.

Library staff would like the Board to consider whether or not to close the Library during one Friday in September to host a staff development day. Because the Youth Room will be under construction and closed to the public in the fall of 2019, closing the Library for one day would allow Youth Librarians to dedicate time to setting up new temporary Youth Services spaces and work areas. Additionally, this day would allow all staff to attend trainings.

The last staff development day was held on September 15, 2017.

Baldwin Public Library
2019 Calendar (Proposed)

Tuesday, January 01, 2019	Closed	New Years Day
Tuesday, January 08, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, January 21, 2019	No Board activity	Martin Luther King, Jr. Day
Wednesday, January 23, 2019	7:30 PM	Library Board Meeting
Tuesday, February 12, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, February 18, 2019	7:30 PM	Library Board Meeting
Tuesday, March 12, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, March 18, 2019	7:30 PM	Library Board Meeting
Tuesday, April 09, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, April 15, 2019	7:30 PM	Library Board Meeting
Friday, April 19, 2019	No Board activity	Good Friday
Friday, April 19, 2019	No Board activity	Passover begins
Sunday, April 21, 2019	Closed	Easter
Saturday, April 27, 2019	No Board activity	Passover ends
Friday, May 03, 2019	7:00 PM - 9:00 PM	Friends of the Library Book Sale
Saturday, May 04, 2019	9:30 AM - 4:30 PM	Friends of the Library Book Sale
Sunday, May 05, 2019	12 NOON - 4:00 PM	Friends of the Library Book Sale
Monday, May 06, 2019	10:00 AM - 2:00 PM	Friends of the Library Book Sale
Tuesday, May 14, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, May 20, 2019	7:30 PM	Library Board Meeting
Saturday, May 25, 2019	Closed	Memorial Day Weekend
Sunday, May 26, 2019	Closed	Memorial Day Weekend
Monday, May 27, 2019	Closed	Memorial Day
Tuesday, June 04, 2019	No Board activity	Eid al-Fitr
Tuesday, June 11, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, June 17, 2019	7:30 PM	Library Board Meeting
Thursday, July 04, 2019	Closed	Independence Day
Monday, July 15, 2019	7:30 PM	Library Board Meeting
Sunday, August 11, 2019	No Board activity	Eid al-Adha
Monday, August 19, 2019	7:30 PM	Library Board Meeting
Saturday, August 31, 2019	Closed	Labor Day Weekend
Sunday, September 01, 2019	Closed	Labor Day Weekend
Monday, September 02, 2019	Closed	Labor Day Weekend
Tuesday, September 10, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, September 16, 2019	7:30 PM	Library Board Meeting
Sunday, September 29, 2019	No Board activity	Rosh Hoshanah
Tuesday, October 08, 2019	7:00 PM	Friends of the Library Board Meeting
Wednesday, October 09, 2019	No Board activity	Yom Kippur
Monday, October 14, 2019	7:30 PM	Library Board Meeting
Friday, November 01, 2019	7:00 PM - 9:00 PM	Friends of the Library Book Sale
Saturday, November 02, 2019	9:30 AM - 4:30 PM	Friends of the Library Book Sale
Sunday, November 03, 2019	12 NOON - 4:00 PM	Friends of the Library Book Sale
Monday, November 04, 2019	10:00 AM - 2:00 PM	Friends of the Library Book Sale
Tuesday, November 12, 2019	7:00 PM	Friends of the Library Board Meeting
Monday, November 18, 2019	7:30 PM	Library Board Meeting
Wednesday, November 27, 2019	Close at 5:30 PM	Thanksgiving Holiday
Thursday, November 28, 2019	Closed	Thanksgiving Day
Monday, December 16, 2019	7:30 PM	Library Board Meeting
Tuesday, December 24, 2019	Closed	Christmas Eve
Wednesday, December 25, 2019	Closed	Christmas Day
Tuesday, December 31, 2019	Close at 5:30 PM	New Year's Eve
Wednesday, January 01, 2020	Closed	New Years Day

INFORMATION ONLY

Library approved to proceed for more renovations

June 29, 2018

|

Lisa Brody

Birmingham's Baldwin Public Library was approved by the city commission at its meeting on Monday, June 25, to issue a request for proposal (RFP) to finalize designs and prepare for the expansion and renovation of its Youth Services section.

Library director Doug Koschik informed commissioners that library staff and the library board “very closely followed the RFP for the Adult Services phase which we did in December 2015.”

He said they hope to have engineering drawings completed by the holidays, “so we can begin construction by July 2019.”

All construction costs will be paid for out of library funds.

The Youth Services renovation will be phase two of a planned three-part renovation of the library, which did a complete renovation of their Adult Services and references areas in 2016 and 2017. Phase three is anticipated to be for the Circulation Department, and will include redoing the front entrance, and possibly the addition of a small cafe.

Commissioners voted 6-0 to approve the issuance of the RFP, with Mark Nickita absent.

candgnews.com

June 27, 2018

SUNDAY, JULY 1

Presentation on online privacy

Baldwin Public Library, 300 W. Merrill St. in Birmingham, is hosting a series about online privacy protection from 7 to 8 p.m. June 25 and July 1 in the library's lower level. The two-part class will cover data breaches, phishing, government surveillance, password managers, using a VPN and more. Registration is requested. To register or for more information, call (248) 554-4650 or visit www.baldwinlib.org.

BIRMINGHAM Eccentric

July 1, 2018

Baldwin summer concerts

The Baldwin Library is presenting a variety of musical performances that will entertain and educate as part of its annual Summer Reading program, Libraries Rock.

- Music Explorers, with the Baldwin String Ensemble — 2 p.m. Sunday, July 15: Take a closer look at Franz Schubert's incredible string quartet, "Death and the Maiden." String musicians Andrew Wu, Melody Wootton, James Greer and Dan Thomas will present the piece along with information about the composer and inspiration for the work.
- The History of Blues in America, with Joey Leone — 7 p.m. Monday, July 30: Acclaimed guitarist Joey Leone has spent four decades performing blues music, studying its history and examining its influence on other music such as rock 'n' roll, country, rockabilly and jazz.
- The Art of Electronic Music — 7 p.m. Friday, Aug. 10: DJ Steve Tappen will talk about the art of crate digging, beatmaking and DJing with vinyl records as he spins some tunes at this special after hours event.

This series is presented as part of the 2018 Adult Summer Reading Program. Advance registration is requested and can be done on the library's website (www.baldwinlib.org) or by calling the Adult Services Department at 248-554-4650.

BIRMINGHAM
Eccentric

June 17, 2018

Learn online privacy at library

The Baldwin Public Library, 300 W. Merrill Street, in Birmingham is hosting a series about online privacy protection. The two-part class will take place 7-8 p.m. Monday, June 25 and July 1, in the library's lower level.

Registration is requested for this event and may be done by calling the Adult Services department at 248-554-4650. Students may attend either or both sessions. For more information, go to www.baldwinlib.org

.

June 24, 2018

Learn online privacy at library

The Baldwin Public Library, 300 W. Merrill Street, in Birmingham is hosting a series about online privacy protection. The two-part class will take place 7-8 p.m. Monday, June 25 and July 1, in the library's lower level.

Registration is requested for this event and may be done by calling the Adult Services department at 248-554-4650. Students may attend either or both sessions. For more information, go to www.baldwinlib.org

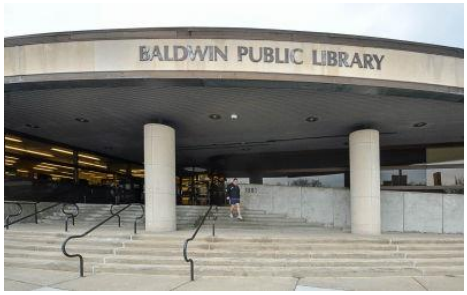
.

Game Night at Baldwin Library

The Baldwin Public Library, 300 W. Merrill Street, in Birmingham is offering families a chance to hang out and take a break from screen time 6:30-7:30 p.m. Tuesday, June 26, by hosting a tech-free evening of fun for young families. Connect, enjoy, and relax during this stress-free night with games, coloring books, puzzles, snacks and activities. For more information, go to www.baldwinlib.org.

Baldwin rocks through summer with special events

By: Tiffany Esshaki | Birmingham - Bloomfield Eagle | Published July 9, 2018



BIRMINGHAM — Rebekah Craft, associate director of the Baldwin Public Library, said the summertime — when kids get a break from school books — is actually the library's busiest time of year.

"A lot of kids and parents are coming in to make sure kids aren't losing any reading comprehension," she said. "It's a great place for activities and to cure boredom."

Thwarting summer monotony is a tall order, so the BPL has a jam-packed schedule of events, with a little something to do every day and lots of options for all ages throughout the season.

The theme of this year's summer reading program, one of the library's most popular draws, is "Libraries Rock." And even though the official kickoff event was last month, guests can come in at any time to get started.

"While school is out for the summer, there is no better place to be inspired and to stay in the learning more than at the public library," Stephanie Klimmek, head of youth services, said in an email. "If you don't do it already, consider making Baldwin one of your routine places to visit this summer."

Participants get a starter packet filled with information about reading goals, games and, of course, events at the library tied to the program theme. Family story times, a stuffed animal sleepover, craft hours and Ruff Reader days — opportunities for new readers to practice reading aloud to specially trained pups from Therapy Dogs International — are just a few of the opportunities available to kiddos in July and August.

Of course, teens and adults have an appropriately curated schedule of programming and entertainment. Everything is free to members, courtesy of the Friends of the Baldwin Public Library.

But you can't get into the Libraries Rock theme without some tunes, right? Baldwin has you covered there too. The library's summer concert series features performances from a string ensemble, a blues band and an electronic music DJ, with complementary lectures and activities.

A Franz Schubert-centered string ensemble performance will be held at 2 p.m. Sunday, July 15; followed by the “History of Blues in America” with Joey Leone at 7 p.m. Monday, July 30; and “The Art of Electronic Music” at 7 p.m. Friday, Aug. 10.

“Detroit has a special place in the history of electronic music as the Detroit techno scene of the late ’80s helped the music evolve and change in fundamental ways,” DJ Steve Tappen said in a prepared statement. He’ll host the Aug. 10 concert.

“I’m looking forward to delivering a unique presentation that BPL’s patrons will enjoy. It’ll be 100 percent authentic.”

This year, the library can hone in even more on the arts thanks to a grant provided by the Michigan Humanities Council and the Michigan Council for the Arts and Cultural Affairs. The funds will go to two family-friendly events this month, including a performance of “Once Upon a Time” by the Ann Arbor-based acting troupe Wild Swan Theater.

On Thursday, July 26, musician Guy Louis will bring guitars, a mandolin and a ukulele to the library at 1:30 p.m. for a high-energy, interactive performance that touches on classic rock favorites.

Heading into August, visitors can look forward to music trivia, a Harry Potter-themed concert and even more events. For a full schedule of programs and special activities, visit www.BaldwinLib.org or call (248) 647-1700.

The Baldwin Public Library is located at 300 W. Merrill St. in downtown Birmingham.

To keep youth programming alive into the future, Birmingham City Commission members approved a request for proposals 6-0, with Commissioner Mark Nickita absent, June 25 seeking design drawings for the expansion of the Baldwin Public Library’s youth services department.
The project, which is Phase 2 of the total three-part renovation plan, will be paid for with library funds. Phase 1, a renovation and expansion of the adult services department with a price tag of $2.1 million, was completed last June.

Library Director Doug Koschik said he hopes the designs will be completed by the holiday season so that an RFP for construction can go out in January, with plans to build in the summer of 2019.

She was homeless until a Detroit library stepped in to help

Frank Witsil, Detroit Free Press Published 12:13 p.m. ET June 29, 2018 | **Updated 4:29 p.m. ET June 29, 2018**

(Photo: Kimberly P. Mitchell, Detroit Free Press)

CONNECTTWEETLINKEDINCOMMENTEMAILMORE

When Disa Bryant needed a place to live, she found a home away from home at the Detroit Public Library.

Libraries have long been repositories of knowledge, mostly through archiving and lending books, and places to go when school is out for the summer. In an age of the internet and Amazon, communities are trying to do more with these institutions as Bryant — and other residents — turn to them for help.

Now libraries are helping people find housing, jobs and start new lives.

Bryant credits the Detroit library's Parkman branch — a place she visited as a young girl with her aunt — with saving her when she was homeless: Librarian Annette Lotharp told her about a housing program and put her in touch with a counselor who found her shelter and, within a year, her own house to rent.

Parkman Branch, a Detroit Public Library on Oakman Boulevard in Detroit, on Wednesday, June 20, 2018. *(Photo: Kimberly P. Mitchell, Detroit Free Press)*

"It was a sad story, initially, but then, it ended up being a happy ending," Bryant said as she told her story in a quiet corner of the stately branch off Oakman Blvouard in Detroit. "The library had a big part in my success."

Bryant — who is divorced and raising a teenage daughter — said she did her best to make ends meet. The 51-year-old graduated from Mumford High School, attended Marygrove College and Wayne State, and worked a variety of jobs, mostly temporary positions in customer service.

Still, the single mother said she also suffered from ulcerative colitis, an inflammatory bowel disease that would flare up and make it difficult to work.

In 2015, she said she got sick, missed too many days at the Detroit Employment Solutions Corp., and lost her job. She said she fell behind on her property taxes, lost her Russell Woods house, and moved in with her sister in Redford Township.

Then, she became depressed. But, the library, Bryant said, gave her a place to go.

At the library, she said, she and her daughter could both study. Bryant focused on getting a college degree, which she said she eventually earned from ITT Technical Institute. Her daughter got help with her homework. Bryant also used the internet to look for, and find, a job.

"You could stay all day," she said. "That was such a godsend to me."

Changing perceptions

In many cities and communities — especially during the summer — libraries are places where residents go to cool off; check out books, movie DVDs, and music CDs; gather for meetings, and learn a new hobby.

But, in the past decade, libraries have been trying to offer more experiences that they couldn't otherwise afford or know where else to get: Assistance applying for jobs and finding places to live; classes on how to read and use computers; and access to live music and expensive artwork.

When American libraries started nearly 300 years ago, books were the focus because bound publications were expensive, rare and difficult to get, said Pam Smith, president of the Public Library Association in Thornton, Colo. For the good of society, book owners lent their treasures.

By the 1900s, steel magnate and philanthropist Andrew Carnegie decided that libraries were essential. He used his money to build more than 2,500 libraries, including the Detroit main library and 60 others in Michigan. He believed books could give ordinary people the knowledge they needed to work.

Now, there are nearly 119,500 libraries — including public libraries, academic libraries, school libraries and government libraries — in America, according to the American Library Association, a Chicago-based nonprofit.

To thrive, Smith said, public libraries need to offer more than books.

"If we are a warehouse for books, that is one thing," she said, emphasizing libraries can — and already do — much more for communities. "But, I think the future for being a warehouse is not so great."

The American Library Association noted a shift from print to digital services in a 2014 report "The State of America's Libraries." It said that in the year before the report was published the number of visitors to libraries had declined 5 percent, but the visits to library websites had gone up 5 percent.

The report also identified a top priority for libraries: Enhance what it called "community engagement" to address "current social, economic, and environmental issues," through partnerships with governments and other organizations.

In other words: help people who are struggling.

Nationwide, some libraries have gone as far as employing full-time counselors to help do this.

In March, the Public Library Association conference in Philadelphia held a session, "A Social Worker Walks Into a Library," with presenters from libraries in Washington D.C., San Francisco, Denver and Georgetown, Texas, that had hired social workers.

"One of the questions people ask is: In the age of the internet, Google, and Amazon, is there a role for the public library?" Smith said. "I give you a resounding yes."

A cool place to learn

This summer, the Detroit Public Library — through the main library on Woodward Avenue and selected branches — is offering students in kindergarten through the third grade a six-week reading program.

It is one of many programs and scholastic activity that libraries offer to assist families that can't afford summer camps and enrichment programs that research shows help students from forgetting what they learned during their time off from school.

Sixteen children from 2 p.m. to 4 p.m. Monday through Thursday at the Parkman branch have started the reading program, including 5-year-old Aunica Stephens.

The branch also is offering youngsters free lunches, arts and crafts classes, a reading program for older children, ballet dance lessons, and sessions to teach kids and adults how to use and program computers.

The director of recruiting for the Wayne County Sheriff's Office, Keith Williams, even stops by to entice older teens and adults into careers in law enforcement.

For some families, the lure during the summer heat is even more basic: air conditioning.

"It's so good for the students," reading teacher Nikita Hopkins said. "This is more like a community hub."

On Wednesday, Aunica Stephens, the youngest of four siblings, took a test to see what reading level she should start at. She sat at a round table with her mother, Carolyn Stephens, and two reading specialists with the Detroit Public Schools.

As part of the test, she went through a book with large print, "Follow Me, Moon." It had some deliberate mistakes in it that she was supposed to identify: paragraphs that were printed upside down and words that were misspelled and out of order.

Later, she was asked to write down certain words.

In purple marker, she printed: "come," "stop," "no."

After the test, Aunica played a computer game. She used the keyboard to direct a Dora the Explorer, a Nick Jr. cartoon character, to virtually kick a soccer ball into the goal, a fun exercise that could enhance her hand-eye coordination.

"What I get out of it is that the more you read to the kids and the more you allow them to read, the better at reading they become," Carolyn Stephens said. "They are learning sounds and reading techniques. It helps the kids advance."

'Enlighten and empower'

Among public libraries, the Detroit library system boasts that it is the fourth-largest in the nation by volumes, just behind libraries in Boston, New York, and Cincinnati, and ahead of libraries in cities with even larger populations, including Los Angeles and Chicago and Philadelphia.

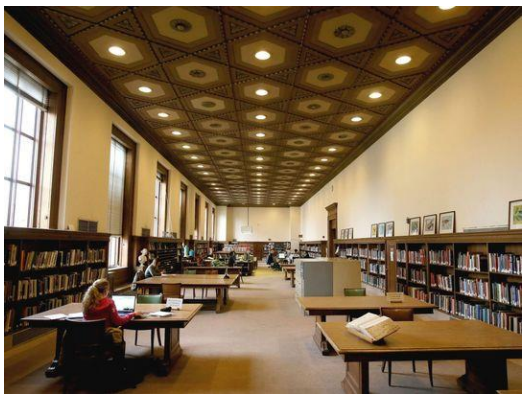
"Our mission is relatively simple: to enlighten and empower people to make their way in this world," Detroit library spokesman A.J. Funchess said. "As more people move into the city — the resurgence of Detroit — there’s going to be a resurgence of Detroit's library, too.”

The City Library of Detroit opened in 1817, 20 years before Michigan became a state.

It became the Detroit Public Library in 1865 and is now the second largest library system in the state (after the University of Michigan Library) with more than 7.2 million volumes and 21 branches, 19 of which are open.

The main library building off Woodward Avenue — designed by Cass Gilbert, the architect who also designed the U.S. Supreme Court Building in Washington and the Woolworth Building in New York — was constructed from Vermont marble with serpentine Italian marble trim.

The collection includes rare books, historical documents, and special music by black artists.



The main branch of the Detroit Public Library on Woodward Avenue in Detroit in March 2017. *(Photo: Eric Seals, Detroit Free Press)*

And, in addition to the library's programs, other groups are using the institution to help deliver services.

The United Way of Southeast Michigan also is giving children who sign up through Detroit library branches a free opportunity to use computer software, ABC Mouse, that is designed to enhance reading skills.

"Libraries are the one place where people from an array of economic backgrounds can come and get their interests met," said Tammie Jones, a United Way vice president. "Whether you are high-income and a voracious reader who prefers not to have your bookshelves exploding or whether you are low-income and need to find support developing your résumé, the library is a place everyone can turn to."

Esmeralda Torres of southwest Detroit enrolled two of her three children — her 6-year-old son and 8-year-old daughter — in the program to boost their reading and English language skills. The children attend Academy of the Americas, a public school that offers a Spanish-English bilingual program.

"My little girl has been having trouble reading," Torres, 36, said. "It's like a supplement, on the side, that helps keep her English skills going while she is learning Spanish. This really, really is a blessing to have."

Making hard choices

Still, library directors say that to add services they must make the case to elected officials, donors, and taxpayers who allow them the funding they need.

They also have to make some hard choices.

"Our funding is always something we have to fight for," said Devan Green, Pontiac library director. "We have to show we are serving the public and how we are serving them. You have people say, 'You don't need the library,' but that's not true."

In one of the poorest cities in Oakland County, the Pontiac library is so vital that once a month, volunteers use it to offer meals to hungry residents.

"We're a library, but everyone meets here for many different things," said Green, who estimated the library has hosted more than 400 meetings for groups in the past year. "We're really like the community center."

In the next few years, Green said, the library also would like to find ways to reach residents who don't have transportation to get to it with satellite locations throughout the city and possibly a van or small bus that would bring publications to the people.

Still, some libraries, like Southfield, are still recovering from cuts during the recession.

Southfield officials and residents spent months a couple decades ago debating what kind of library the city needed and ultimately decided to build a new one that was nearly three times the size of the one it replaced.

"It was meant to be a beacon to draw people to Southfield," said City Librarian Dave Ewick, who called the design visionary. "I think it's one of the best things we've got in the city, and it does bring people from neighboring communities."

Ewick counters concerns that libraries are imperiled by reduced funding and the digital age by arguing that libraries supply residents reliable information.

"Google," he said, "will give you 60 million answers. The librarian will help you find the one you want."

But, Ewick said, the library also is still reeling from cuts in hours and employees that were made at the height of the recession. It also still faces many decisions about what new services to add — and how to pay for them.

'Being with family'

Libraries also are aiming to be places where people who couldn't afford to go to concert halls and museums can hear and see art. The Southfield library spent $500,000 to buy "The Boy and Bear" sculpture, which had been at the now-closed Northland Center mall, and other artwork.

On a recent afternoon, Molly Higgins, 37, of Ann Arbor, took her two sons — Jonah and Sam Higgins, 5 and 4, respectively — to the library in Southfield for the first time. They admired the Marshall Fredericks bear.

"Take a picture," Sam, smiling, begged his mother said. "Take a picture!"

"The Boy and Bear" sculpture by artist Marshall Frederick was relocated to the Southfield Public Library. It is photographed in May 2016. *(Photo: Mandi Wright, Detroit Free Press)*

In growing communities, the libraries are growing — but, also transforming.

A new, larger North Branch of the Clinton-Macomb Public Library is in the works at 25 Mile Road and Broughton in the Town Center area of Macomb Township and scheduled to open in 2020.

"Books will always be the thing people think of when they think of libraries," said Jamie Morris, the library's head of community relations. "But it's not just for housing books, it's for people to come and be a part of the community."

In Detroit, Bryant — who now has a house within just a few miles of the Parkman branch — said she and her 13-year-old daughter still frequent the library, just not every day like she had been.

"It's kind of relaxing just to come to the library to get a book and to have an adventure by reading it, by expanding your mind and thinking," Bryant said. "I was so happy to be at the library because it was so warm, like being with family."

Contact Frank Witsil: 313-222-5022 or fwitsil@freepress.com.

'Censor' hides R-rated 'Fifty Shades' flicks at Berkley Library

Christina Hall, Detroit Free PressPublished 4:41 p.m. ET July 3, 2018 | **Updated 8:37 a.m. ET July 5, 2018**

(Photo: Berkley Public Library)

CONNECTTWEETLINKEDIN 3COMMENTEMAILMORE

It might be the biggest mystery in Berkley in a *long* time.

Someone has been playing a game of hide-and-seek at the Berkley Public Library with the trilogy of "Fifty Shades" movies and two other films on DVD.

But the library says what the person did isn't a game — it's censorship — and it's not going to tolerate that.

"One of the tenets of being a library and being a librarian is access to all information. You can't pick and choose what you're going to carry. If patrons want that, we have to provide that information, even if it is a feature film," said Lauren Arnsman, a reference librarian at the library.

To fight back against the self-anointed censor, the library is displaying the recently found missing movies with a sign that reads: "The Berkley Public Library is against censorship. Someone didn't

want you to check these items out. They deliberately hid all of these items so you wouldn't find them. This is not how libraries work."

Arnsman said the most recent "Fifty Shades" movie, "Fifty Shades Freed," was noticed missing in mid-June.

A year ago, she said, the second of three "Fifty Shades" movies, "Fifty Shades Darker," also went mysteriously missing. The library bought a new copy of that movie and nothing else happened.

"This time they went missing and because of it happening a year before, we kinda had a feeling it was deliberate," Arnsman said.

The library bought new copies of the movie on DVD and Blu-ray to replace the missing movie. Then, the new copies of the movie and older copies of the other movies in the trilogy went missing.

Additional investigation by the library showed the movie "Eyes Wide Shut" and the documentary "Jerusalem" also were missing.

Read more:

A Detroit library saved her from homelessness

New shops, breweries coming to Oakland County

Most of the movies were found hidden in the library, though Arnsman did not want to reveal specifically where the movies were hidden. Copies of the older "Fifty Shades" movies have not been found, but new copies have been purchased.

In all, Arnsman said the library has spent more than $100 to replace the movies, but now has all of them in DVD and Blu-ray formats for patrons to check out.No one has come forward to say they took or moved the movies. Arnsman doesn't expect the person to do so, either.

She said the trilogy of "Fifty Shades" books has not gone missing.

Arnsman said sometimes library materials fall behind shelves, get lost or are misfiled.

However, this was different.

"This was apparently a deliberate act to hide all of these materials," she said of the situation, which she called unusual. "I don't see how it could be an accident."

Arnsman said she believes someone "took it upon themselves to decide what we should or should not have in our collection." She doesn't know who that person is.

The library disclosed the mystery several times in posts on its Facebook page.

Arnsman said about 14,000 people are in the library's service area of Berkley, but the library also has patrons from Southfield, Huntington Woods, Oak Park and Ferndale.

She said she was surprised at the positive comments and community support voiced after the Facebook posts.

Supporters praised the library for its recent display of the formerly missing movies and its stance, with comments ranging from "thank you" to "love my library."

Contact Christina Hall: chall@freepress.com. Follow her on Twitter: @challreporter.

CONNECTTWEETLINKEDIN 3COMMENTEMAILMORE

Yes, 'Hate Groups' Can Hold Meetings in Libraries, Too

The American Library Association is facing criticism for reaffirming First Amendment rights.

Joe Setyon | Jul. 12, 2018 2:35 pm

Wavebreakmedia Ltd/Dreamstime.com

The American Library Association (ALA) is refusing to back down from its stance that "hate groups" have the right to meet in public libraries.

Last week, the ALA revised its interpretation of the *Library Bill of Rights* to note that library meeting rooms should be open to all kinds of organizations. "If a library allows charities, non-profits, and sports organizations to discuss their activities in library meeting rooms," the revised interpretation says, "then the library cannot exclude religious, social, civic, partisan political, or hate groups from discussing their activities in the same facilities."

While the revision is new, the ALA's policy is not. In fact, under a section titled "Hate Speech and Hate Crime," the organization's website explains that as "sanctuary spaces for First Amendment ideals," libraries must protect hate speech and "symbols of hate." Hateful conduct, however, "is not tolerated."

Still, some people were upset that the ALA would reaffirm the First Amendment rights of "hate groups." Many took to Twitter to express their displeasure:

Netanel Ganin@OpOnions

So catching up on this ALA Council...

Hate speech has no place in a library or just society, that that's not obvious to the council is clear and upsetting

When white supremacists are given a space in your library, you signal that every group/person they target is not welcome
7:07 PM - Jul 9, 2018

Kate Deibel@metageeky

I'm beginning to wonder what ALA's views on screaming fire in a crowded library would be?
Oh wait, by having hate groups present, you prevent large swaths of people from every going to the library.#NoHateALA
12:24 PM - Jul 12, 2018

Tyler Vachon@tylervachoff

ALA recently updated their interpretation of the Library Bill of Rights around meeting rooms to state that if we allow "charities, non-profits, and sports" orgs that we "cannot exclude...hate groups." This milquetoast hands-off garbage centrism in pursuit of "neutrality" sucks.
10:24 PM - Jul 8, 2018

Libraries are supposed to be a safe place for patrons and staff, adhering to this bullshit makes libraries unsafe. You want our field to be more diverse, you want our institutions to serve all, yet we continuously do shit that makes those things impossible.

— Natalie (@InkyLibrarian) July 9, 2018

The ALA responded by explaining that while it doesn't endorse hate groups or speech, the First Amendment leaves no choice in the matter. "Publicly funded libraries are bound by the First Amendment and the associated law governing access to a designated public forum," read a statement from James LaRue, director of the ALA's Office for Intellectual Freedom. "A publicly funded library is not obligated to provide meeting room space to the public, but, if it chooses to do

so, under law cannot discriminate or deny access based upon the viewpoint of speakers or the content of their speech."

It's encouraging to see that even in the face of criticism, the ALA is reminding libraries that the First Amendment protects everyone's right to free speech. As the Supreme Court has held on numerous occasions, hate groups can express themselves just like anyone else. What they say might be despicable, but they still have the right to say it.

LaRue may have put it best on Twitter. "Are we so afraid of hate speech that we'd give up all the rest?" he wrote.

Meredith@librarianmer

· 9 Jul

Replying to @jaslar and 2 others
In terms of safety, I'm thinking about *our* responsibility to our community rather than the law. Maybe the answer is simply not to provide meeting spaces to the public at all.

James LaRue@jaslar

Right now, that's the only legal solution. But most library meeting room uses BUILD community. Are we so afraid of hate speech that we'd give up all the rest?
7:26 PM - Jul 9, 2018

Photo Credit: Wavebreakmedia Ltd/Dreamstime.com

Joe Setyon is an assistant editor at *Reason*.

Upcoming Events of Interest

Kuungana Drum and Dance
Tuesday, July 17, at 7:00 p.m. Registration required.
Baba Kevin Collins and the Kuungana Drum and Dance Company share their love for African music in this lively, entertaining, educational, and participatory performance.

Early Roads in Metro Detroit, with Paul Sewick
Wednesday, July 18 at 7:00 p.m. Registration required.
Paul Sewick discusses the history of Native American footpaths that became Metro Detroit's earliest roads, streets that follow the outlines of the old French ribbon farms, the establishment of Detroit's radial avenues, and the survey system that gave rise to our "Mile Road" grid.

Crowns of Care
Saturday, July 21 at 1:00 p.m. Registration required.
Join us for an opportunity to help paint and decorate unique leather crowns for Crowns of Care, an organization that provides crowns to inspire children battling serious illnesses.

Bees in the D, with Brian Peterson
Tuesday, July 24, at 7:00 p.m. Registration required.
Join Brian Peterson of "Bees in the D" about the practice and benefits of honey beekeeping to save the declining bee population in our community. See a real hive and try on beekeeping gear!

Dancing in Diapers
Thursday, July 26 at 10:30 a.m.
Bring in those active babies and toddlers for this musical exercise program that's sure to get them movin' and groovin'.

Wizard Rock Concert with Tonks & the Aurors
Saturday, July 28 at 7:00 p.m. Registration required.
Join Tonks & the Aurors for a night of Harry Potter themed musical performances. Dress up, nerd out, and bring your friends to rock! This is an after-hours event. Tweens, teens, and adults are welcome.

Different: Grades 2 to 5
Wednesday, August 1, at 2:30 p.m. Registration required.
Join us as local author, Claire Trainor reads from her new book, Different, followed by a book discussion and a demonstration for how you can make your own bento boxes at home.

Music Trivia at Brady's Tavern
Wednesday, August 8 at 6:30 p.m. Registration required.
Enjoy a rousing round of music-themed trivia. Please arrive by 6:30, Trivia starts at 7:00!

After-Hours Teen Laser Tag Party
Saturday, August 11, from 6:30 to 9:30 p.m. Registration required.
Grades 6-12. Let's end Teen Summer Reading with laser tag, pizza, movies, and video games after the library closes! Summer Reading prize winners will be announced at this event.

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Monday, July 16, 2018

Rotary Tribute & Donor Rooms

Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

A. Approval of the June 18, 2018 minutes p. 69

B. Acceptance of the June 2018 receipts of $9,460.08 p. 75

C. Approval of the June 2018 disbursements of $10,930.96 p. 76

II. New and Miscellaneous Business

III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

IV. Adjournment

Motion: To adjourn the July 16 Trust Meeting.

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, August 20, 2018.

BALDWIN LIBRARY BOARD
MINUTES, TRUST MEETING
June 18, 2018

1. Call to Order

The meeting was called to order by Secretary Ashley Aidenbaum at 8:32 p.m.

Library Board present: Frank Pisano, David Underdown, Ashley Aidenbaum, and Melissa Mark.

Absent and excused: Jim Suhay and Bob Tera.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and Paul Gillin, Administrative Assistant.

Members of the public present: None.

2. Consent Agenda

Motion: To approve the consent agenda, which included the Trust minutes, and receipts and disbursements.
1st Pisano
2nd Mark
A roll call vote was taken.
Yeas: Pisano, Brice, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.
The motion was approved unanimously.

3. New and Miscellaneous Business: Pisano touched briefly on the fine performance of the portfolio and expressed his appreciation for the continued generous support of the Library's patrons.

4. Adjournment

Motion: To adjourn the meeting.
1st Underdown
2nd Mark
Yeas: Pisano, Underdown, Aidenbaum and Mark.
Nays: None.
Absent and excused: Suhay and Tera.

The motion was approved unanimously. The meeting was adjourned at 8:34 p.m. The next regular meeting will be on Monday, August 20, 2018.

Ashley Aidenbaum, Secretary Date

Baldwin Public Library Trust: June 2018

June receipts totaled $9,460.08. June disbursements totaled $10,930.96.

The current value of the Trust is $1,634,388.06, divided up in the following way:

Total endowment investments*	$1,125,472.78
Endowment funds distributed for use	$119,583.95
Total endowment funds	$1,245,056.73
General spendable funds	$282,233.22
Restricted funds**	$71,509.22
Naming rights for Rotary Tribute Room	$28,588.89
Total non-endowment funds	$389,331.33
Total endowment funds	$1,245,056.73
Total non-endowment funds	$389,331.33
Total of all Trust funds	$1,634,388.06

* The principal of the endowment funds is $818,859.98.

**Includes memorials, proceeds from fundraisers, and donations from the Friends of the Baldwin Public Library.

Baldwin Public Library Trust
Portfolio Performance Benchmarks
As of June 30, 2018

Index	2018: YTD	2017: Entire Year
S&P 500 (Equity benchmark)	1.67%	19.42%
Global Aggregate (Bond benchmark)	-1.61%	6.48%
Blended Return of Both Benchmarks*	0.85%	16.19%
Baldwin Trust's Portfolio Return	1.88%	17.60%
Trust's Portfolio Performance Compared to Blended Return of Benchmarks	**1.03%**	**1.41%**

*Since November 2017, the blended return has been calculated according to the Baldwin Trust's current allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS
JUNE 30, 2018

Investment and Cash Report									
	Prior Month	**Current**		**Current**				**Change in**	**Ending**
	Balance	**Month**	**Year to Date**	**Month**	**Year to Date**	**Transfer**	**Transfer**	**Investment**	**Balance**
	05/31/18	**Revenue**	**Revenue**	**Expenses**	**Expenses**	**In**	**Out**	**Value**	**06/30/18**
Chemical Bank Checking:									
Endowment Money	$0.00	$0.00	$0.00	$911.54	$44,990.62	$911.54			$0.00
2012 Books & Bites at Baldwin Fundraiser	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			$0.00
2013 Books & Bites at Baldwin Fundraiser	$0.00	$0.00	$0.00	$0.00	$960.68	$0.00			$0.00
2015 Books & Bites at Baldwin Fundraiser	$0.00	$0.00	$0.00	$675.31	$8,434.54	$675.31			$0.00
2017 Books & Bites at Baldwin Fundraiser	$0.00	$0.00	$0.00	$0.00	$6,176.98	$0.00			$0.00
2018 Books & Bites at Baldwin Fundraiser	$0.00	$0.00	$0.00	$0.00	$122.00	$0.00			$0.00
2018 Youth Room Fundraising	$0.00	$0.00	$0.00	$4,688.88	$4,918.54	$4,688.88			$0.00
Restricted Funds	$1,772.20	$0.00	$0.00	$3,682.07	$51,100.72	$3,748.11			$1,838.24
General Spendable Funds	$83.59	$0.00	$0.00	$976.16	$17,086.03	$976.16			$83.59
TOTAL	$1,855.79	$0.00	$0.00	$10,933.96	$133,790.11	$11,000.00			$1,921.83
Chemical Bank Money Market:									
Endowment Budgeted Funds	$66,786.63	$0.00	$1,943.60	$0.00	$0.00	$54,465.75	($911.54)		$120,340.84
Endowment Investment Funds	$150.00	$50.00	$2,800.00	$0.00	$0.00	$0.00	$0.00		$200.00
2012 Books & Bites at Baldwin Fundraiser	$17.94	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$17.94
2013 Books & Bites at Baldwin Fundraiser	$2,995.08	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$2,995.08
2015 Books & Bites at Baldwin Fundraiser	$2,730.97	$0.00	$0.00	$0.00	$0.00	$0.00	($675.31)		$2,055.66
2017 Books & Bites at Baldwin Fundraiser	$22,516.82	$0.00	$25,583.80	$0.00	$0.00	$0.00	$0.00		$22,516.82
2018 Books & Bites at Baldwin Fundraiser	($122.00)	$1,800.00	$1,800.00	$0.00	$0.00	$0.00	$0.00		$1,678.00
2018 Youth Room Fundraising	$8,570.34	$7,100.00	$15,900.00	$0.00	$0.00	$0.00	($4,688.88)		$10,981.46
Restricted Funds	$32,689.13	$485.00	$48,761.00	$0.00	$0.00	$0.00	($3,748.11)		$29,426.02
General Spendable Funds	$15,827.39	$25.08	$25,421.27	$0.00	$0.00	$0.00	($976.16)		$14,876.31
TOTAL	$152,162.30	$9,460.08	$122,209.67	$0.00	$0.00	$54,465.75	($11,000.00)		$205,088.13
Raymond James & Associates:									
Endowment Fund Investments	$1,157,498.31					$0.00	$0.00	($11,872.12)	$1,145,626.19
Endowment Cash	$46,241.35					$0.00	($54,465.75)	$15,702.99	$7,478.59
Sub-total Endowment Funds	$1,203,739.66					$0.00	($54,465.75)	$3,830.87	$1,153,104.78
General Spendable Funds Cash	$638.23					$0.00	$0.00	($108.71)	$529.52
General Spendable Mutual Funds	$266,238.31					$0.00	$0.00	($2,305.34)	$263,932.97
Stock Donated for Youth Room Fundraising	$0.00					$10,112.40	$0.00	($301.57)	$9,810.83
Sub-total General Spendable Funds	$266,876.54					$10,112.40	$0.00	($2,715.62)	$274,273.32
TOTAL	$1,470,616.20					$10,112.40	($54,465.75)	$1,115.25	$1,427,378.10
Total All Funds	$1,624,634.29	$9,460.08	$122,209.67	$10,933.96	$133,790.11	$75,578.15	($65,465.75)	$1,115.25	$1,634,388.06

BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT BY INDIVIDUAL FUND
JUNE 30, 2018

							CHANGE IN	
							VALUE	CURRENT
		PRINCIPAL		VALUE AS OF	2017/18	EARNINGS	JULY 1, 2017-	VALUE OF
		AMOUNT		JULY 1, 2017	DONATIONS	INCOME OUT	JUNE 30, 2018	ENDOWMENT
FUND	NAME	OF FUND	PURPOSE				$117,465.13	INVESTMENTS
401	Frances Balfour	$10,000.00	Adult Reading	$13,192.01		$675.47	$1,434.50	$13,951.04
402	Gladys E. Brooks	$41,437.86	Large Print Books/Senior Citizens	$54,664.02		$2,798.96	$5,944.24	$57,809.30
403	Jane Cameron	$68,770.00	Programs	$85,880.93		$4,417.37	$9,865.03	$91,328.59
404	Jane Martin Clark	$5,000.00	Baldwin Public Library	$6,596.00		$337.73	$717.25	$6,975.52
405	Jan Coil	$10,500.00	Baldwin Public Library	$13,708.42		$702.50	$1,506.22	$14,512.14
406	Aubrey & Grace Flood	$5,000.00	Youth Services	$6,596.00		$337.73	$717.25	$6,975.52
407	Paul R. Francis	$10,000.00	Staff Appreciation	$12,258.61		$631.54	$1,434.50	$13,061.57
408	Friends of the Library	$32,000.00	Library Collections	$42,214.76		$2,161.52	$4,590.39	$44,643.63
409	Priscilla Goodell	$113,718.00	Baldwin Public Library	$150,017.55		$7,681.33	$16,312.80	$158,649.02
410	Emmelene Hornac	$50,000.00	Youth Services & Adult Reading	$65,960.10		$3,377.35	$7,172.48	$69,755.23
411	H. G. Johnston	$6,350.00	Reference Collection	$8,317.29		$426.12	$910.90	$8,802.07
412	Bob & Jean Kelly	$10,508.00	Youth Services Programs	$13,160.40		$676.75	$1,507.37	$13,991.02
413	William Kernan, Jr.	$25,000.00	Library Collections	$32,980.07		$1,688.67	$3,586.24	$34,877.64
414	Merle L. Roninger	$250,890.00	Reference Collection	$330,881.25		$16,942.45	$35,990.07	$349,928.87
415	Rosso Family Foundation	$10,000.00	Baldwin Public Library	$13,192.03		$675.47	$1,434.50	$13,951.06
416	Marion G. Sweeney	$11,100.00	Youth Services	$12,879.31	$1,100.00	$718.53	$1,592.29	$14,853.07
417	Stephen Vartanian	$10,000.00	Audio Visual Material	$13,192.03		$675.47	$1,434.50	$13,951.06
419	Clarice G. Taylor	$59,852.76	Professional Development	$81,515.69		$4,163.26	$8,585.85	$85,938.28
421	Eric & Julie Gheen	$10,000.00	Adult Reading Print Books	$12,233.47		$630.35	$1,434.50	$13,037.62
422	Ileane Thal	$39,948.98	Baldwin Public Library	$46,353.12	$35.00	$2,401.31	$5,730.66	$49,717.47
423	Judith Nix	$15,207.48	Adult & Youth Programs	$17,985.50		$929.49	$2,181.51	$19,237.52
424	MAF-Rae Dumke	$10,000.00	Architecture Books	$12,286.43		$632.85	$1,434.50	$13,088.08
425	Linne Underdown Hage Forester	$13,576.90	Professional Development	$12,798.41	$2,275.00	783.53	$1,947.60	$16,237.48
		$818,859.98		$1,058,863.40	$3,410.00	$54,465.75	$117,465.13	$1,125,272.78

BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
JUNE 30, 2018

		Prior Month	Current	Year to	Current	Year to			Change in	Ending
		Balance	Month	Date	Month	Date	Transfer	Transfer	Investment	Balance
Gift & Tribute Funds	**Purpose**	**05/31/18**	**Revenue**	**Revenue**	**Expense**	**Expense**	**In**	**Out**	**Value**	**06/30/18**
General Spendable Funds		$282,787.52	$25.08	$25,421.27	$976.16	$17,086.03	$0.00	$0.00	$7,396.78	$289,233.22
Restricted Funds:										
Memorials		$7,468.30	$425.00	$2,001.00	$120.34	$1,646.79				$7,772.96
2012 Books & Bites at Baldwin Fundraiser		$17.94	$0.00	$0.00	$0.00	$0.00				$17.94
2013 Books & Bites at Baldwin Fundraiser		$2,995.08	$0.00	$0.00	$0.00	$960.68				$2,995.08
2015 Books & Bites at Baldwin Fundraiser		$2,730.97	$0.00	$0.00	$675.31	$8,434.54				$2,055.66
2017 Books & Bites at Baldwin Fundraiser		$22,516.82	$0.00	$25,583.80	$0.00	$6,176.98				$22,516.82
2018 Books & Bites at Baldwin Fundraiser		($122.00)	$1,800.00	$1,800.00	$0.00	$122.00				$1,678.00
2018 Youth Room Fundraising		$8,570.34	$7,100.00	$15,900.00	$4,688.88	$4,918.54				$10,981.46
Friends	Adult Services Programs	$4,788.85	$0.00	$6,880.00	$592.97	$7,967.17				$4,195.88
	Young Adult Programs	$6,662.23	$60.00	$11,510.00	$1,192.88	$11,559.90				$5,529.35
	Youth Services Programs	$14,883.23	$0.00	$22,945.00	$1,575.31	$20,377.03				$13,307.92
	Outreach & Equipment	$658.72	$0.00	$5,425.00	$200.57	$6,139.83				$458.15
	Sub-toal Restricted	$71,170.48	$9,385.00	$92,044.80	$9,046.26	$68,303.46	$0.00	$0.00	$0.00	$71,509.22
Rotary Room Fund	Naming Rights-Principal	$27,832.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$27,832.00
	Maintenance Funds	$756.89	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$756.89
Total Gift and Tribute Funds		$382,546.89	$9,410.08	$117,466.07	$10,022.42	$85,389.49	$0.00	$0.00	$7,396.78	$389,331.33
Endowment Funds										
Endowment Budgeted Funds	General Funds	$41,949.46	$0.00	$373.60	$490.00	$2,272.62	$11,798.34			$53,257.80
	Adult Large Print	($375.58)	$0.00	$0.00	$421.54	$4,461.43	$2,798.96			$2,001.84
	Adult Services Department	$9,503.42	$0.00	$0.00	$0.00	$2,957.45	$4,919.59			$14,423.01
	Adult Audio Visual	$1,780.92	$0.00	$0.00	$0.00	$0.00	$675.47			$2,456.39
	Adult Reference	$297.82	$0.00	$0.00	$0.00	$18,612.59	$17,368.57			$17,666.39
	Adult Programs	$5,559.53	$0.00	$0.00	$0.00	$4,817.40	$4,882.11			$10,441.64
	Adult Architecture	$860.43	$0.00	$0.00	$0.00	$14.64	$632.85			$1,493.28
	Youth Services Department	$4,924.57	$0.00	$0.00	$0.00	$4,732.51	$5,346.78			$10,271.35
	Youth Programs	$685.05	$0.00	$0.00	$0.00	$860.70	$464.75			$1,149.80
	Professional Development	$304.86	$0.00	$70.00	$0.00	$4,629.28	$4,946.79			$5,251.65
	Staff Appreciation	$539.26	$0.00	$1,500.00	$0.00	$1,632.00	$631.54			$1,170.80
	Sub-total	$66,029.74	$0.00	$1,943.60	$911.54	$44,990.62	$54,465.75			$119,583.95
Total Endowment Investments	All Funds	$1,176,057.66	$50.00	$2,800.00	$0.00	$3,410.00	$0.00	($54,465.75)	$3,830.87	$1,125,472.78
Total Endowment Funds		$1,242,087.40	$50.00	$4,743.60	$911.54	$48,400.62	$54,465.75	($54,465.75)	$3,830.87	$1,245,056.73
Total All Trust Funds		$1,624,634.29	$9,460.08	$122,209.67	$10,933.96	$133,790.11	$54,465.75	($54,465.75)	$11,227.65	$1,634,388.06

Receipts by Bank

11-Jul-18

Bank Number 11 Talmer Bank and Trust

Receipt Number	Date	Account Number and Name	Amount	Received From
820	30-Jun-18	600.3003.999.00.01 Friends YA Programs	$60.00	Teen Patrons
				Payment for American Red Cross 6/23 Babysitting Training Class
		302.0000.999.00.03 Memorial Funds	$50.00	Elisabeth S. Montaner
				In Honor of Melissa Mark's Birthday
		302.0000.999.00.03 Memorial Funds	$125.00	Suzanne Wera
				In Memory of Margaretha & Raymond Eick
		302.0000.999.00.03 Memorial Funds	$125.00	Lynda O'Neill
				In Memory of Margaretha & Raymond Eick
		302.0000.999.00.03 Memorial Funds	$125.00	Steve Eick
				In Memory of Margaretha & Raymond Eick
		302.0000.999.00.10 2018 Youth Room Fundraising	$500.00	Peter & Julie Hollinshead
				May 22 Youth Room Fundraiser
		302.0000.999.00.10 2018 Youth Room Fundraising	$1,000.00	Victor & Michelle Saroki
				May 22 Youth Room Fundraiser
		302.0000.999.00.10 2018 Youth Room Fundraising	$500.00	Raymond James & Associates
				May 22 Youth Room Fundraiser
		302.0000.999.00.09 2018 Books & Bites at Baldwin Fundrais	$1,000.00	Karen & Robert Rock
				Sponser Donation for 2018 Books & Bites
		302.0000.999.00.09 2018 Books & Bites at Baldwin Fundrais	$100.00	Library Design Associates
				Sponsor Donation for 2018 Books & Bites
		301.0000.999.00.08 Trust Money Mkt Endowment Fund	$50.00	David Underdown
				Linne Underdown Hage Forester Endowment Donation
		302.0000.999.00.10 2018 Youth Room Fundraising	$5,000.00	J.M. Jung
				May 22 Youth Room Fundraiser
		302.0000.999.00.10 2018 Youth Room Fundraising	$100.00	Ruth Rattner
				May 22 Youth Room Fundraiser
		302.0000.999.00.09 2018 Books & Bites at Baldwin Fundrais	$500.00	Susan Hill-Hall & Hunter Realtors
				Sponsor Donation for 2018 Books & Bites
		302.0000.999.00.09 2018 Books & Bites at Baldwin Fundrais	$100.00	Bob & Susan Michelotti
				Sponsor Donation for 2018 Books & Bites
		302.0000.999.00.09 2018 Books & Bites at Baldwin Fundrais	$100.00	Rariden Schumacher Mio & Co.
				Sponsor Donation for 2018 Books & Bites
		301.0000.999.00.07 Trust Money Mkt General Funds	$25.08	Chemical Bank
				Interest Incom for June
		Receipt Number Total:	$9,460.08	

6/19/2018 2:56:37 PM

Check Register

Baldwin Public Library

300 W. Merrill Street

Birmingham , MI 48009

For Checks dated: 6/19/2018

Claim	Check Number	Vendor	Amount
111801	4856	CAPITAL ONE BANK	$2,561.11
111803	4857	GORDON FOOD SERVICE	$280.23
111804	4858	BIRMINGHAM ROTARY CLUB	$490.00
111805	4859	OFFICE DEPOT INC	$165.25
111806	4860	DEMCO	$42.74
111807	4861	OTC BRANDS, INC.	$42.92
111808	4862	ACCUCUT	$74.00
111809	4863	MELISSA MARK	$1,599.30
111810	4864	HOLIDAY CATERING	$2,789.58
111811	4865	TUNES N TALES BY TRICIA	$200.00
111812	4866	SCHOLASTIC INC	$605.57
111813	4867	ENGLISH GARDENS	$75.00
111814	4868	AFRICAN DRUM AND DANCE	$400.00
111815	4869	KATIE BRAMLAGE	$500.00
111816	4870	CENTER POINT LARGE PRINT	$27.27
111817	4871	GALE/CENGAGE LEARNING	$394.27
111818	4872	GIMBY, CATHERINE	$53.92
111820	4873	JEFF JIMISON	$24.95
111821	4874	BAKER & TAYLOR BOOKS	$530.12
111822	4875	BALDWIN PUBLIC LIBRARY TRUST	$74.73
		Total All Checks:	**$10,930.96**