



BALDWIN PUBLIC LIBRARY  
MINUTES, REGULAR MEETING  
August 20, 2018

1. Call to Order and Roll Call

The meeting was called to order by President Jim Suhay at 7:30 p.m.

Library Board present: Jim Suhay, Bob Tera, Ashley Aidenbaum, David Underdown, Melissa Mark, and Student Representative Chelsea Schaufler.

Absent and excused: Frank Pisano

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Matthew Weerakoon, Idea Lab Technician; Nicholas Tupper, Idea Lab Technician; Kim Fisher, Circulation Assistant II.

Friends of the Library Liaison: None present.

Contract community representatives present: Lee Peddie, Village of Beverly Hills

Members of the public present: John Gardner and Bob Ziegelman, from Luckenbach Ziegelman Gardner Architects

Suhay asked Schaufler to read aloud the Library's mission statement.

2. Consent Agenda

**Motion to approve the consent agenda.**

1<sup>st</sup> Tera

2<sup>nd</sup> Aidenbaum

A roll call vote was taken.

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

Suhay said it was great to have Director Koschik back after a complicated but successful ankle surgery.

Next, Aidenbaum acknowledged the following staff anniversaries: Lowe (13 years), Davey (11 years), Koyle (9 years), McBroom (1 year), Howey (1 year), von Oeyen (6 years), Beyer (9 years), Tait (17 years), Gillin (5 years), Patton (1 years), Meyer (6 years).

The Board warmly welcomed the following new or newly-promoted employees, all of whom were present and provided a brief introduction of themselves:

Matthew Weerakoon, Idea Lab Technology Assistant.



Nicholas Tupper, Idea Lab Technology Assistant.  
Kim Fisher, Circulation Supervisor.

Mark provided an update on various fundraising endeavors. To date, we have received over \$83,000 in donations for the Youth Room expansion and renovation project. Including pledges, total donations are expected to exceed \$100,000. In addition to Books & Bites, we will be doing a general fundraising mailing in November.

Craft mentioned a few of BPL's upcoming events of interest, which can be found on page 59 of the August Board packet. Student representative Schaufler described how the bi-weekly Teen Writers Group works.

#### Board Committee Reports:

Finance Committee: Tera reported that the Committee met on August 13, 2018. The FY 2018-2019 budget continues to track well. Complete minutes of this meeting are on pages 14 – 16 of the August Board packet.

The next meeting of the Finance Committee will take place on September 10, 2018 at 4:30 p.m.

Aidenbaum asked if the copiers under a new contract would be new. Koschik stated that they would be new and that the cost would likely be lower with a new contract.

Building Committee: Underdown gave an update on the August 1, 2018 Building Committee meeting. Complete minutes of this meeting are on page 17 of the August Board Packet.

#### 4. Library Report:

The complete Library Report can be found on pages 21 – 38 of the August board packet.

#### 5. Liaisons:

Friends of Baldwin Public Library: There was no report. However, Tera reported that the July book table proceeds were \$870 and expressed his gratitude to the Friends for all of their good work for the Library.

Beverly Hills: There was no report, but Lee Peddie said she would report on Library activities at a future Beverly Hills Village Council meeting.

Bloomfield Hills: There was no report.

#### 6. Unfinished Business:

**Motion:** To approve the 2019 Library calendar as found on page 40 of the August 2018 Board packet.

1<sup>st</sup> Tera

2<sup>nd</sup> Underdown

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.

Nays: None.

Absent and excused: Pisano.



The motion was approved unanimously.

7. New and Miscellaneous Business: There was no new or miscellaneous business.

Aidenbaum mentioned recent state legislation that requires students who are not proficient in reading by the end of third grade to repeat the grade. She asked if the Library has done anything to help schools and students prepare for this legislation, or if the Library would consider doing so. She noted that third grade is crucial in development because that is when children switch from “learning to read” to “reading to learn.” Koschik said that Craft and Klimmek will work together with the public and private schools to see how Baldwin can help.

Underdown thanked Craft for the hard work she did while Koschik was on sick leave. He also mentioned that he had just tried the Library’s new streaming service called Kanopy, and noted how easy it is to use. He stated that he has been on the Library Board for 11 years and said it has been very rewarding.

8. Information Only: See pages 41-59 of the August Board packet.

9. Adjournment:

**Motion:** To adjourn the meeting.

1<sup>st</sup> Aidenbaum

2<sup>nd</sup> Underdown

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously. The meeting was adjourned at 8:20 p.m. The next regular meeting will be on Monday, September 17, 2018 at 7:30 p.m.

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Ashley Aidenbaum, Secretary

Date