Baldwin Public Library
Library Board of Directors

Library Board Meeting

September 17, 2018

James W. Suhay, President
Bob Tera, Vice President
Ashley Aidenbaum, Secretary
Melissa Mark
Frank Pisano
David Underdown

Doug Koschik, Library Director
Baldwin Public Library

Mission
The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect and discover.

Vision
The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world’s knowledge.

Core Values
We are committed to:

♦ Intellectual Freedom
♦ Equitable and Inclusive Access
♦ Education and Learning
♦ Welcoming Environment
♦ Integrity
♦ Partnerships
♦ Excellence

Adopted October 2010
### Baldwin Public Library Board

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<td>Finance and Building Committees</td>
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<td>740 Fairfax</td>
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<tr>
<td>Birmingham, MI 48009</td>
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<tr>
<td>Home: (248) 642-8514</td>
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<tr>
<td>e-mail: <a href="mailto:jsuhay@sbcglobal.net">jsuhay@sbcglobal.net</a></td>
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| TERA, ROBERT, Vice President | 2019          | Finance and Policy Committees |
| 315 Chesterfield Avenue     |               |                           |
| Birmingham, MI 48009        |               |                           |
| Home: (248) 646-2575        |               |                           |
| e-mail: bob.tera@baldwinlib.org |            |                           |

| AIDENBAUM, ASHLEY M., Secretary | 2021          | Communications and Personnel Committees |
| 327 Southfield Rd. Apt. 2CS    |               |                           |
| Birmingham, MI 48009           |               |                           |
| Home: (248) 892-2149           |               |                           |
| e-mail: ashleymariea@gmail.com |               |                           |

| MARK, MELISSA S. | 2021          | Communications and Personnel Committees |
| 635 Puritan      |               |                           |
| Birmingham, MI 48009|           |                           |
| Home: (248) 644-8451|           |                           |
| e-mail: weir527@gmail.com |               |                           |

| PISANO, FRANK | 2021          | Building and Finance Committees |
| 612 Davis     |               |                           |
| Birmingham, MI 48009|           |                           |
| Home: (248) 646-0463|           |                           |
| Cell: (248) 835-6058|           |                           |
| e-mail: frank.pisano@baldwinlib.org |               |                           |

| UNDERDOWN, DAVID | 2019          | Policy and Building Committees |
| 437 Suffield     |               |                           |
| Birmingham, MI 48009|           |                           |
| Home: (248) 642-5337|           |                           |
| Cell: 248 909-1072 |           |                           |
| e-mail: underdown34@gmail.com |               |                           |

| SCHAUFLER, CHELSEA, Student Representative | February 2019 |                           |
| Home: (248) 765-0388 |               |                           |
| e-mail: chelseasing2012@gmail.com |               |                           |
AGENDA
Baldwin Public Library Board Meeting
Monday, September 17, 2018 at 7:30 p.m.
Rotary Tribute & Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.
This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library’s mission statement, and establishment of a quorum.

I. Consent Agenda
All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

A. Approval of August 20, 2018 minutes p. 6
B. Approval of August 27, 2018 Special Board Meeting minutes p. 9
C. Approval of August 2018 vendor payments in the amount of $68,780.34, including payments in excess of $6,000 p. 11
D. Approval of total expenses in the amount of $303,524.37 p. 16

II. Board Reports and Special Announcements
A. President’s report
B. Board comments
C. Fundraising update (Melissa Mark) p. 71
D. Upcoming events of interest (Rebekah Craft) p. 64

III. Board Committee Reports
A. Finance Committee (Frank Pisano) p. 14
B. Building Committee (David Underdown) p. 17

IV. Library Report p. 27
V. Liaisons
A. Friends of the Baldwin Public Library p. 43
B. Beverly Hills (Lee Peddie, Mayor Pro Tem, Beverly Hills Village Council)
C. Bloomfield Hills (Susan McCarthy, Mayor Pro Tem, Bloomfield Hills City Commission)

VI. Unfinished Business
VII. New & Miscellaneous Business
VIII. Items Removed from Consent Agenda
IX. Information Only
   A. Downtown Publications article “Andrew Wu” p. 46
   B. Eccentric article “First-grade program at Baldwin” p. 48
   C. Eagle article “First-graders learn the ropes at annual library program” p. 49
   D. Eccentric article “First-grade program at Baldwin” p. 50
   E. Eccentric article “Baldwin Youth Room fundraiser” p. 50
   F. Eccentric article “First-grade program at Baldwin” p. 51
   G. Royal Oak Review article “Seed library sprouts at Royal Oak Public Library” p. 52
   H. New York Times article “To Restore Civil Society, Start With the Library” p. 55
   I. Eagle article “Pages come to life at second annual Read in the Park” p. 59
   J. Oakland Press article “Southeast Michigan entertainment Sept. 14-20” p. 61
   K. Marilyn Opdyke professional profile
   L. Downtown Publications article “Library youth service room architect approved” p. 63
   M. Upcoming events of interest p. 64

X. General Public Comment Period
   The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

XI. Adjournment
   Next regular meeting of Library Board: Monday, October 15, 2018 at 7:30 p.m.

Suggested motion: To adjourn the September 17 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).
1. Call to Order and Roll Call

The meeting was called to order by President Jim Suhay at 7:30 p.m.

Library Board present: Jim Suhay, Bob Tera, Ashley Aidenbaum, David Underdown, Melissa Mark, and Student Representative Chelsea Schaufler.

Absent and excused: Frank Pisano

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Matthew Weerakoon, Idea Lab Technician; Nicholas Tupper, Idea Lab Technician; Kim Fisher, Circulation Assistant II.

Friends of the Library Liaison: None present.

Contract community representatives present: Lee Peddie, Village of Beverly Hills

Members of the public present: John Gardner and Bob Ziegelman, from Luckenbach Ziegelman Gardner Architects

Suhay asked Schaufler to read aloud the Library’s mission statement.

2. Consent Agenda

Motion to approve the consent agenda.

1st Tera
2nd Aidenbaum

A roll call vote was taken.

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

Suhay said it was great to have Director Koschik back after a complicated but successful ankle surgery.

Next, Aidenbaum acknowledged the following staff anniversaries: Lowe (13 years), Davey (11 years), Koyle (9 years), McBroom (1 year), Howey (1 year), von Oeyen (6 years), Beyer (9 years), Tait (17 years), Gillin (5 years), Patton (1 years), Meyer (6 years).

The Board warmly welcomed the following new or newly-promoted employees, all of whom were present and provided a brief introduction of themselves:

Matthew Weerakoon, Idea Lab Technology Assistant.
Nicholas Tupper, Idea Lab Technology Assistant.
Kim Fisher, Circulation Supervisor.

Mark provided an update on various fundraising endeavors. To date, we have received over $83,000 in donations for the Youth Room expansion and renovation project. Including pledges, total donations are expected to exceed $100,000. In addition to Books & Bites, we will be doing a general fundraising mailing in November.

Craft mentioned a few of BPL’s upcoming events of interest, which can be found on page 59 of the August Board packet. Student representative Schaufler described how the bi-weekly Teen Writers Group works.

**Board Committee Reports:**

**Finance Committee:** Tera reported that the Committee met on August 13, 2018. The FY 2018-2019 budget continues to track well. Complete minutes of this meeting are on pages 14 – 16 of the August Board packet.

The next meeting of the Finance Committee will take place on September 10, 2018 at 4:30 p.m.

Aidenbaum asked if the copiers under a new contract would be new. Koschik stated that they would be new and that the cost would likely be lower with a new contract.

**Building Committee:** Underdown gave an update on the August 1, 2018 Building Committee meeting. Complete minutes of this meeting are on page 17 of the August Board Packet.

4. **Library Report:**

The complete Library Report can be found on pages 21 – 38 of the August board packet.

5. **Liaisons:**

**Friends of Baldwin Public Library:** There was no report. However, Tera reported that the July book table proceeds were $870 and expressed his gratitude to the Friends for all of their good work for the Library.

**Beverly Hills:** There was no report, but Lee Peddie said she would report on Library activities at a future Beverly Hills Village Council meeting.

**Bloomfield Hills:** There was no report.

6. **Unfinished Business:**

**Motion:** To approve the 2019 Library calendar as found on page 40 of the August 2018 Board packet.

1st Tera
2nd Underdown

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.
Nays: None.
Absent and excused: Pisano.
The motion was approved unanimously.

7. **New and Miscellaneous Business:** There was no new or miscellaneous business.

Aidenbaum mentioned recent state legislation that requires students who are not proficient in reading by the end of third grade to repeat the grade. She asked if the Library has done anything to help schools and students prepare for this legislation, or if the Library would consider doing so. She noted that third grade is crucial in development because that is when children switch from “learning to read” to “reading to learn.” Koschik said that Craft and Klimmek will work together with the public and private schools to see how Baldwin can help.

Underdown thanked Craft for the hard work she did while Koschik was on sick leave. He also mentioned that he had just tried the Library’s new streaming service called Kanopy, and noted how easy it is to use. He stated that he has been on the Library Board for 11 years and said it has been very rewarding.

8. **Information Only:** See pages 41-59 of the August Board packet.

9. **Adjournment:**

**Motion:** To adjourn the meeting.

1st Aidenbaum
2nd Underdown

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.
Nays: None.
Absent and excused: Pisano.

The motion was approved unanimously. The meeting was adjourned at 8:20 p.m. The next regular meeting will be on Monday, September 17, 2018 at 7:30 p.m.
1. **Call to Order and Roll Call**

The meeting was called to order by Jim Suhay at 6:05 p.m.

Library Board present: Jim Suhay, Frank Pisano, Melissa Mark, Ashley Aidenbaum, Bob Tera, David Underdown

Absent and excused: None

Library Staff present: Doug Koschik, Library Director

Members of the public present: Three people

2. **Board Committee Reports**

**Building Committee:**

Koschik presented material pertinent to the recommendation of the Youth Room Bids Evaluation Team that the Library Board accept the proposal of Luckenbach Ziegelman Gardner for architectural services for the Youth Room expansion and renovation. The Team’s recommendation is presented on pages 4 and 5 of the August 27, 2018 Board packet.

**Motion:** To accept the proposal of Luckenbach Ziegelman Gardner for architectural services for the proposed expansion and renovation of the Baldwin Public Library Youth Room in an amount not to exceed $161,648, as recommended by the City/Library review panel, and further to recommend that the Birmingham City Commission approve the agreement with Luckenbach Ziegelman Gardner at its September 6, 2018 meeting.

1st Underdown
2nd Pisano

The Board discussed the motion.

A vote was taken:

**Yeas:** Suhay, Aidenbaum, Mark, Pisano, Tera, and Underdown

**Nays:** None.

The motion was approved unanimously.
3. **New and Miscellaneous Business**

**Motion:** To approve the revised 2019 Library calendar as found on page 142 of the August 27, 2018 Board packet.

1st Aidenbaum  
2nd Tera  

Koschik explain that the October 2019 Board meeting had been erroneously set for October 14. Instead, it should be on October 21. The purpose of this motion is to correct that error.

A roll call vote was taken.  
Yees: Suhay, Aidenbaum, Mark, Pisano, Mark, Tera, Underdown  
Nays: None  
Absent and excused: None.  
The motion was approved unanimously.

4. **General Public Comment Period**

There was no public comment.

5. **Adjournment**

Motion to adjourn the meeting.  
1st Mark  
2nd Pisano  

Yees: Suhay, Aidenbaum, Mark, Pisano, Tera, Underdown  
Nays: None.  
The motion was approved unanimously. The meeting was adjourned at 6:31 p.m.

The next regular meeting of the Library Board will be on Monday, September 17, at 7:30 p.m.

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Ashley Aidenbaum, Secretary

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The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board
BOARD COMMITTEE REPORTS

Finance Committee
Building Committee
The Baldwin Public Library Board’s Finance Committee met on Monday, September 10, 2018, at 4:30 p.m. in the Delos Board Room. Present were Frank Pisano, Bob Tera, Jim Suhay, Doug Koschik, and Rebekah Craft.

- Koschik noted that minor updates have been made to the FY 2017-18 budget but a final report is still not ready.
- Koschik stated expenditures in August included three pay periods and payments over $6,000 to Baker & Taylor, Midwest Tape, OverDrive, and DTE. The budget is tracking well after two months.
- Craft was unable to report on August Friends of the Library expenditures because of a bookkeeping delay, but the report will be included in the September Board packet.
- Pisano reported on the City Investment Committee meeting he attended.
- The next meeting of the Finance Committee will take place on Monday, October 8, 2018, at 4:30 p.m.
## Baldwin Public Library
### Revenue and Expense Report 2018-19
#### August 2018

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<tr>
<td><strong>Total Revenue</strong></td>
<td>$4,355,770</td>
<td>$8,709</td>
<td>$8,413</td>
<td>($296)</td>
<td>$3,267,288</td>
<td>$3,265,781</td>
<td>($1,507)</td>
<td>75.0%</td>
<td>$3,134,611</td>
<td>74.8%</td>
<td></td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Personnel Services</strong></td>
<td>$2,273,420</td>
<td>$248,000</td>
<td>$234,294</td>
<td>($13,706)</td>
<td>$328,000</td>
<td>$308,324</td>
<td>($19,676)</td>
<td>13.6%</td>
<td>$311,318</td>
<td>14.8%</td>
<td></td>
</tr>
<tr>
<td><strong>Supplies</strong></td>
<td>$75,500</td>
<td>$6,291</td>
<td>$2,931</td>
<td>($3,360)</td>
<td>$12,582</td>
<td>$14,472</td>
<td>$1,890</td>
<td>19.2%</td>
<td>$16,712</td>
<td>22.3%</td>
<td></td>
</tr>
<tr>
<td><strong>Contracted Services</strong></td>
<td>$354,500</td>
<td>$10,000</td>
<td>$9,510</td>
<td>($490)</td>
<td>$24,000</td>
<td>$23,400</td>
<td>($600)</td>
<td>6.6%</td>
<td>$52,439</td>
<td>17.7%</td>
<td></td>
</tr>
<tr>
<td><strong>Technology &amp; Maintenance</strong></td>
<td>$150,000</td>
<td>$5,000</td>
<td>$5,070</td>
<td>$70</td>
<td>$7,000</td>
<td>$6,613</td>
<td>($387)</td>
<td>4.4%</td>
<td>$7,282</td>
<td>5.4%</td>
<td></td>
</tr>
<tr>
<td><strong>Utilities</strong></td>
<td>$100,500</td>
<td>$9,000</td>
<td>$8,587</td>
<td>($423)</td>
<td>$18,500</td>
<td>$17,962</td>
<td>($538)</td>
<td>17.9%</td>
<td>$17,196</td>
<td>17.4%</td>
<td></td>
</tr>
<tr>
<td><strong>Other Charges</strong></td>
<td>$66,170</td>
<td>$6,000</td>
<td>$5,106</td>
<td>($564)</td>
<td>$16,000</td>
<td>$14,642</td>
<td>($1,358)</td>
<td>22.1%</td>
<td>$10,666</td>
<td>18.1%</td>
<td></td>
</tr>
<tr>
<td><strong>Building Improvements &amp; Furnishings</strong></td>
<td>$122,000</td>
<td>$1,000</td>
<td>$432</td>
<td>($568)</td>
<td>$2,000</td>
<td>$792</td>
<td>($1,208)</td>
<td>0.6%</td>
<td>$16,737</td>
<td>10.5%</td>
<td></td>
</tr>
<tr>
<td><strong>Collections</strong></td>
<td>$587,700</td>
<td>$40,000</td>
<td>$37,594</td>
<td>($2,406)</td>
<td>$88,975</td>
<td>$84,307</td>
<td>($4,668)</td>
<td>14.3%</td>
<td>$48,112</td>
<td>8.7%</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$3,729,790</td>
<td>$325,291</td>
<td>$303,524</td>
<td>($21,767)</td>
<td>$470,057</td>
<td>$470,512</td>
<td>($26,454)</td>
<td>12.6%</td>
<td>$481,129</td>
<td>13.8%</td>
<td></td>
</tr>
<tr>
<td><strong>Variance</strong></td>
<td>$625,980</td>
<td>($316,582)</td>
<td>($295,112)</td>
<td>($21,470)</td>
<td>$2,770,231</td>
<td>$2,795,270</td>
<td>($25,039)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Fund Balance
- **Beginning of Year**: $1,289,553
- **Current**: $4,084,823

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

Note: Of the $3,249,870 in Birmingham tax revenue, $2,556,574 is for operating expenses, and $693,296 is for pre-funding the Youth Room expansion and renovation.
This report references the Revenue and Expense Report 2018-19, found on the following page. At 16.7% of the way through fiscal year 2018-2019, the Library has spent 12.6% of its budget and received 75% of its revenue. By this point of the year, the Library was budgeted to have spent 13.3% of its budget and to have received 75% of its revenue. The month included three pay periods.

**Vendor payments in excess of $6,000:**

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker &amp; Taylor Books</td>
<td>$17,031.28</td>
</tr>
<tr>
<td>DTE Energy</td>
<td>$7,450.05</td>
</tr>
<tr>
<td>Midwest Tape</td>
<td>$7,862.48</td>
</tr>
<tr>
<td>Overdrive</td>
<td>$10,432.72</td>
</tr>
<tr>
<td><strong>Total vendor payments in excess of $6,000</strong></td>
<td><strong>$42,776.53</strong></td>
</tr>
</tbody>
</table>

| Balance of vendor payments less than $6,000 | $26,003.81 |
| **Total vendor payments** | **$68,780.34** |

**City of Birmingham allocations:**

<table>
<thead>
<tr>
<th>Payroll Period</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/15-7/28</td>
<td>$76,640.95</td>
</tr>
<tr>
<td>7/29-8/11</td>
<td>$82,272.92</td>
</tr>
<tr>
<td>Employee Health Care Payroll Deduction</td>
<td>($657.00)</td>
</tr>
<tr>
<td>8/12-8/25</td>
<td>$76,037.16</td>
</tr>
<tr>
<td>Beier Howlett P.C.</td>
<td>$450.00</td>
</tr>
<tr>
<td><strong>Total City of Birmingham allocations</strong></td>
<td><strong>$234,744.03</strong></td>
</tr>
</tbody>
</table>

**Total expenses for the month**

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$303,524.37</strong></td>
</tr>
</tbody>
</table>
Minutes of working session
(Agenda items are in black. Notes from working session, provided by Gardner and Swanson, are in red)

project: BPL Youth Services – Renovation / Addition

date: September 12, 2018

location: BPL

attending:
- Director D. Koschik
- Asst Director R. Craft
- Youth Services Head S. Klimmek
- BPL Construction Committee Members: J. Suhay, F. Pisano, D. Underdown
- LZG: R. Ziegelman, J. Gardner, K. Swanson

Agenda/Topics for Discussion/Observations

1. Opening Remarks – LZG
   Bob presented a PowerPoint presentation of all schematic design site plans, floor plans, reflected ceiling plans, FFE plans, and exterior and interior perspectives. He reviewed design concepts that have brought us to this point in the project.

2. BPL Youth Library Addition – Renovation Design Review
   Ditto from #1 above

3. Opening Remarks - BPL
   The group reviewed comments from patrons regarding additional “lounge” seating. Suhay asked Swanson to list existing vs. proposed seating numbers & report back. See #7 below.

   Discussed possibility of eliminating HEX seating to allow for more lounge-type furniture.

   Changes to Computer count from schematic phase: Now 6 computers are required, instead of 4. Klimmek will figure out how to distribute and secure iPads. BPL wants to make sure this area isn’t as crowded as the Adult Services computer area.

   Concern was expressed about noise around computer area, based on experience in Adult Services.

4. Schedule(S)
   .Re-Affirm Project Schedule - LZG proposed a schedule of working sessions. We’ll generally meet every other Wednesday @ 4:30-6:00. But we’ll also reserve slots for in-between Wednesdays at the same time, in case there is a need for more meetings.
   All meeting correspondence will now include Bruce Johnson and Mike Morad so as to give them the option of attending/commenting.
   .Schedule for Further Review By Public & Staff - BPL would like to schedule public and staff review. LZG suggested/requested dates ASAP. Baldwin is thinking of holding a session for the public at its Library Board meeting on October 15.
   .Date of Final Plan Sign Off - Nothing was settled in this regard. LZG needs to present before Planning and Historical Boards ASAP. Doug will send LZG the schedule as soon as he knows definite dates.

5. Project Procedures
   “2 steps forward / 0 steps backward” approach. Project does not have the time nor budget to allow for steps backward or revisiting design issues. Design Development is a phase in which previously approved schematic concepts are developed further, not redesigned. Substantial design changes to the building and/or spatial re-designs are not included in design development phase architectural services fees.

- **Floor Plan: E-W Shelving Orientation vs N-S Orientation & Furniture Layout**
  East-west. See #3 above. Although the north-south orientation allows for more shelving, the east-west orientation allows for more seating, so the east-west orientation was determined to be preferable, based on public demand for more seating.

- **Fish Tank and Display Wall Cabinetry** (BPL Fishtank Contact?)
  See #3 above. For cost reasons, we will need to choose between two standard-size aquariums: 6’ x 2 ½ ‘ x 2’ or 8’ x 3’ x 2’. The wall cabinetry should incorporate shelving for new books and posters. Possibly there will be some enclosed display shelves. BPL will advise.

- **Story/Craft Room & Cabinetry Plan & Elevations**
  Plan approved, but the cabinets will be raised to ceiling to provide more storage. Counter will be lowered to 2'-10" (ADA-compliant height).

- **Coat Room & Stroller Layout Plan & Elevations**
  Plan/elevations/sections approved. BPL will confirm stroller height(s) & provide to LZG.

- **Staff Work Room Counter and Shelving Plan & Elevations**
  Plan approved. BPL will confirm shelving module “insert” dimensions and provide them to LZG.

- **ADA Compliant Toilet Room Plan**
  Plans approved. But we also need a fold-down changing station in Men’s Room to match what’s in the Women’s. The restrooms will get a new and effective exhaust ventilation system. To help keep odors from collecting, the new tile application will have less grout either by using larger tiles or by having thinner grout joints. The toilets should be pedestal and attached to the floor.

- **Typical Wall Section**
  Security/privacy discussion. Possible solutions: a) solid wall, b) blinds to raise from floor, or c) “etched” film on lower 2-3 feet of glass panel. A concern regarding a permanent solution (e.g., solid wall at bottom) is that smaller children could not see out. It has been a design intent that children could see outside.

- **Reflected Ceiling Plan & Lighting**
  There was a discussion of Adult Services lighting & similarities to what’s proposed in Youth. At the request of staff and the public, dimmers will be specified for all lighting in Youth. Lighting color temperature will be 3500 degrees Kelvin.

- **Electrical Plan**
  LZG present the design development electrical plan. The current layout is based on north-south shelving orientation and its associated furniture layout. The plan will have to be revised to reflect east-west shelving orientation, with corresponding furniture layout.

- **HVAC concept / analysis**
  LZG suggested that George Hopkins (from Peter Basso) attend our Sept. 26 meeting to hear BPL’s comments regarding existing Youth Room conditions and HVAC inadequacies. LZG will contact George.

Based on Smith Library Construction documents from circa 1960, LZG assumed that there is a crawl space below the existing Youth Room. The current HVAC concept is based on extending the existing ductwork through the crawl space. Doug said, however, that he had been told by electricians in the 1990s that there is, in fact, no crawl space. In addition, he knows of no access door to it. Discussions/comments: There may be a crawl space that lacks an access door. LZG will make arrangements (with the Dailey Company or somebody else) to get the floor (precast T per existing construction documents) cored to find out one way or the other.

- **Other**
7. REVIEW OF FF&E (Furniture, Fixtures, and Equipment) - Layout and quantity review of: Many issues were discussed in the agenda items above. Swanson had to leave the meeting, but later provided the count below:

<table>
<thead>
<tr>
<th>Item</th>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Lounge*</td>
<td>2</td>
<td>13</td>
</tr>
<tr>
<td>2-person lounge (loveseats)</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Poofs (or equivalent)</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Beanbag</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>4-top study tables</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>2-top study tables</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Single person study</td>
<td>11</td>
<td>NA</td>
</tr>
<tr>
<td>Computer stations</td>
<td>7</td>
<td>6</td>
</tr>
<tr>
<td>4-top children’s table</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

*We can look at increasing some of the single lounge chairs to a chair-and-a-half, which could fit an adult and small child*

**General Area**
- Shelving
- Computer stations
- iPad stations
- Study Tables
- Desk chairs
- Lounge Seating
- Reading nooks
- Smart TV?

**Staff Offices**  LZG will investigate how a wider aquarium will impact office workstation layout.
- Desks/chairs
- File storage
- Shelving
- Storage Room
- File storage
- Counter space
- Equipment

**Story Room**
- Tables
- Chairs
- Counter space
- Storage
- Equipment

**Play Area**
- Toy shelving
- Board book cart(s)
- Interactive wall panels
- Felt panels
- Alphabet table/chairs
- Poofs
- Floor toys

**Other FF&E Issues**
8. Children’s Garden / Terrace and Landscape Base around Building
   .The design was reviewed.
   .9/26 meeting: LZG will present alternatives for shrubs at base of fence and at base of building.
   .Klimmek discussed a desire for a children’s sensory garden possibly within the children’s garden.
   .Possible addition of a 3rd table and umbrella to the terrace.
   .Possible alphabet letters on stepping stones.
   .The garden will need input from various parties.

9. Other

10. Next Working Session Date  Wednesday, Sept. 19 from 4:00 to 5:30 at BPL to discuss FF&E.
Patron Comments from Flip Chart in Youth Room, June-September 2018

What do you think of the proposed Youth Room Expansion & Renovation?

Windows
1. We love the windows!! The youth library gets so much use; we’d visit more if bigger b/c gets cramped. Thank you!
2. Excess windows – shades for direct morning sunlight? A/C costs
3. Love the windows – warmth in winter morning sun
4. A lot more solar heat – make sure A/C properly routed and with capacity
5. Negative: $ 4 HVAC done to greatly increased window area, Positive: Great! More rooooom 4 kidz!
6. It looks beautiful and it is a nice view if you’re going to read a book
7. Hopefully there are treatments to keep children’s loud voices from drifting into rest of library.
   Lots of glass = bouncing sound
8. How will all the glass be heated in the winter?
9. No glass, roof too hot!
10. The glass is really cool!
11. I like the windows

Seating
1. I like the chairs. They must be comfy well get lots of shade and sunlight when we need it
2. More tables?
3. Make sure the chairs are comfy
4. More and or better couches
5. Bean bag chairs x4
6. Please add bean bag chairs and more books
7. More couches
8. More comfy chairs
9. Kind of boring. Not a lot of furniture
10. Get more comfy spots!
11. More room to read books
12. Please have chairs
13. Needs more seating, other than that looks good
14. Looking good are those pods for seating?
15. Please add seating
16. There are NO chairs in the current youth room so please add them
17. Needs more comfy seating
18. It looks good! Make sure there are chairs please 😊
19. Needs more seating but other than that it looks good
20. Looks okay make sure there’s more seating
21. Reading lounge like the adult one but with more color
22. Few chairs in classroom for grandmas
23. More reading nooks
24. More places to sit
25. Make sure there are chairs! Or couches
26. Reading cubbies look awesome!
27. Chairs!
28. It looks great make sure there are seats!!
29. It looks great, make sure there are seats!!
30. I think you should add modern furniture
31. Looks okay but I would want more furniture and what are those pods?
32. Comfy reading corner please

Cafe
1. Looks awesome! But needs a café!
2. Food
3. Drinking fountains
4. I’m excited & I hope there’s gonna be a café!
5. A café
6. Add café plz
7. Please have food in a café
8. It is good. There should be a lot of food and it has to be free
9. Café area for moms to talk to other moms and an area for kids to snack
10. A lot of food!
11. PLZ add a café
12. Food please
13. Food has to be free and better books
14. Add a café please!
15. Coffee area

Play Area
1. Need larger play area
2. Fantastic play area!
3. Bigger space to play
4. There is a lot more room in the new area
5. Large area for toddlers to play
6. More playing areas?
7. More movable things
8. Tent/tunnel
9. Keep some books easily accessible for parents in play area
10. Thomas table!
11. Slide
12. Tenting play area
13. New felt board

Technology
1. Where are the ipads?
2. We will need quiet time with wonderful well written literature; without devices 24/7! I've been reading since 4 years old and reading good books can save your marriage! (Men are from Mars, women are from Venus, Love and respect)
3. Please have/install a PS4 Xbox
4. Where are the kids computers with all the games
5. Remove Ipads and rotate toys in play area
6. X Box
Fish tank/Animals
1. Wut will hapin to the fish tank?
2. It needs live animals x6
3. Put some dogs here
4. Park for dogs & childs – Neil Pat H.
5. More pet friends (to keep the fish company!)
6. No pets: People have allergies!
7. A pet bunny (very fluffy)
8. Shark tank with great white shark

Garden/Patio
1. Looks amazing! Love all the different spaces to read. Too bad about those beautiful maple trees, though the garden will hopefully have a tree!
2. Outdoor space
3. Love the patio!
4. A play structure
5. I like the outdoor space!

Restrooms
1. More toilets!

Accessibility
1. May we have another/alternative handicap entrance/exit please?
2. Needs new entrance
3. Handicap accessible. Your library stacks are too narrow for wheelchairs
4. Eliminate/reconfigure, reorganize bottom shelf books – can’t ready and of the titles when they’re on their sides

Librarian-specific requests
1. Quiet board games
2. More movies!
3. More education and less entertainment
4. More crafts
5. More discovery books, please!
6. Sensory story times
7. STEM Cart
8. Parent/child book clubs beginning in 1st grade
9. More books
10. Music in park
11. Storytime in park
12. A wall with librarian’s favorite picks they keep refilling so busy parents can grab favorites that are sure to be good
13. Foreign language craft days
14. Storytime for 6+ after school and weekend mornings
15. It’s great! Please can you add a tactile corner?
16. Need a “Code Adam” protocol please
17. More books on CD
18. Get more dog books
19. I like trains
20. Make a shelf dedicated to school: Literacy, math, comprehension, critical thinking, organized K-12 (make that 12 shelves)

General comments

- Paws up.
- Neeto – Elliot
- It will be cool. Excited for the expansion! It will be AMAZING
- So coolsom! I love it/so butiful!
- Love it – from Troy
- Beautiful
- It looks very cool! – Nia
- Excellent. Very nice design. I fully support! – Yvonne
- So great to see it’s going to happen
- Just think: In 5-10 years this entire building will fit in your pocket! Why expand a soon-to-be dinosaur? Oh! I know! A new steakhouse! – Jeff
- And yet you were in here, obviously using the library. Is it irrelevant to you?
- Very cool (love the study rooms)
- STUDY ROOMS ARE AMAZING!
- Looks amazing
- It’s so cool
- It looks great!
- YES!
- Easy to find books
- Amazing updates
- Love the design and deco!
- Great
- I think it’s cool that they are going to renovate the youth room.
- That will be so great! – SH
- It will be awesome
- It is kewl and good
- Make it big and get better books
- Looks Terrific!!
- It all ready looks amazing and big!!!
- It will be cool!! – ek
- That will be cool!
- Really cool and big! – RK
- It looks great, so many more book options
- More colorful would be nice!
- I’m so excited!!
- Who Cares
- Reading enhances your world – Ella D.
- We love it!
- Excited! I hope it looks cool
- So poop!
- Awesome
- #1
- Good
- Amazing!!
- Looks like a great plan!
- Thank you!
- It’s very cool
- It looks really cool, hopefully it turns out well!
- I love the kids section!
- I love this place
- I love the kids
- Yay!
- My family is seriously happy!
- I think it will be a lot nicer and roomier and fun!
- Well, now I can’t find anything
- Hope it’s good
- I am looking forward to it! Might be interesting
- Cool looking forward to it!
- Good luck! It’s needed.
- Might be interesting
- Soooo excited
- It looks so cool!
- Go for it?
- Finally – Birmingham deserves this
- Sweet! I LOL it!
- Wow! I’m sure Conor will love it
- Whahooo!
- It’s gonna be great!
- I can’t wait! It’s going to be the best! I love it!
- It’s going to be great!
- I love it!! Mia
• Yay! Looks cool! – CJ
• Looks so cool! Good luck builders and amazing job, designers. Can’t wait to see it! - Adelle
• I love it! So happy will be helpful when I’m older! Cassie!
• Love the roof side part
• Yay!
• Cool
• Do it! Very pretty! I can’t wait!
• It’s really cool!
• More space is great!!
• Good
• Awesome!!
• Real nice! Rock on
• Sounds good!
• Amazing
• RLY excited
• It will be so cool and a fun environment!
• Can’t wait!
• Exciting
• What a huge improvement. The kids will love it!
• Great job
• Looks great!
• So exciting
• Excellent!
• Very cool!
• I’m so excited! It looks so cool
• Looks snazzy!
• Can’t wait to check it out with my friend Lily
• Within five years this entire building will fit in your pocket
• Think forward

• Looking forward to come and study in a new kids area
• Welcoming, beautiful wing
• Luv it
• I love it
• Love the idea
• I love reading at the library…yay
• Yass
• Pretty
• It looks really cool!
• That is so exciting!
• It is so cool
• I can’t wait to see it!
• Thank you! We love our library
• Amazing!
• Love!
• I like reading so I come to the Library
• So cool
• Nice
• Nice job
• It’s super lit
• Oh good – more construction in B’ham 😊
• I love Baldwinlib
• It’s going to be so, much FUN!
• I am so excited.
• It will be very beneficial, and I can’t wait!!
• Love it! So good!
• Looks awesome!
• Looks good
• So good
• We love it!
• I am so excited and happy
• Kewl, just like life
• Cool!
• Beautiful!

• Can’t wait for it!
• Super cool!
• Radical!
• Yay
• Cool
• So excited
• It looks good!
• Exciting and different
• Great!
• It looks amazing!
• I like it
• Rilly awesome
• It look great!
• Awesome!
• It looks great
• Party time
• More color
• Can’t wait!
• Very excited, thank you!
• Why mess with perfection
• I like that you are getting rid of the brown/dark furniture
• Great!
• I love it
• Bigger space
• Looks great!
• Yay!
• I love it
• Yay!
• Yes! I looks awesome!
• So cool
• It looks so cool!
• Cute
• Cool and fun
• Love it when will it happen?
• Can’t wait, can’t wait, can’t wait
• Ummm…is this the same room?
• So cool
• I can’t wait!
LIBRARY REPORT

Key Metrics Dashboard
Strategic Plan Status Report
Services and Programs
Marketing and Public Relations
Financial Stability
Personnel and Organization
Community Relationships and Partnerships
Facilities and Technology
Program Photos
Summer Reading Reports
Expenditures from FOBPL Donations
## Key Metrics Dashboard: August 2018

<table>
<thead>
<tr>
<th></th>
<th>Current Month</th>
<th>This month last year</th>
<th>Current FYTD</th>
<th>Previous FYTD</th>
<th>FY 18-19 End of Q1 Target</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financials</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>$ 8,413</td>
<td>$ 7,097</td>
<td>$ 3,267,288</td>
<td>$ 2,970,330</td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 303,524</td>
<td>$ 296,285</td>
<td>$ 497,057</td>
<td>$ 377,427</td>
<td></td>
</tr>
<tr>
<td><strong>Circulation</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Circ (Charges &amp; Renewals)</td>
<td>49,840</td>
<td>48,118</td>
<td>99,319</td>
<td>96,967</td>
<td>109,565</td>
</tr>
<tr>
<td>Self-Check Usage</td>
<td>21.7%</td>
<td>22.8%</td>
<td>23.3%</td>
<td>23.3%</td>
<td></td>
</tr>
<tr>
<td>% of Circ by Residents</td>
<td>91.8%</td>
<td>90.7%</td>
<td>92.4%</td>
<td>91.1%</td>
<td></td>
</tr>
<tr>
<td>% of Circ by Non-Residents</td>
<td>8.2%</td>
<td>9.3%</td>
<td>7.7%</td>
<td>8.9%</td>
<td></td>
</tr>
<tr>
<td><strong>Interlibrary Loans</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Items borrowed</td>
<td>789</td>
<td>676</td>
<td>1,680</td>
<td>1,345</td>
<td></td>
</tr>
<tr>
<td>Items loaned</td>
<td>1,341</td>
<td>755</td>
<td>1,986</td>
<td>1,665</td>
<td></td>
</tr>
<tr>
<td><strong>Technology Usage</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Database Sessions</td>
<td>1,178</td>
<td>1,796</td>
<td>2,362</td>
<td>3,166</td>
<td>4,609</td>
</tr>
<tr>
<td>Downloadable Content</td>
<td>8,828</td>
<td>7,913</td>
<td>17,309</td>
<td>15,564</td>
<td>22,629</td>
</tr>
<tr>
<td>Public Computer Usage</td>
<td>1,318</td>
<td>1,753</td>
<td>2,513</td>
<td>3,343</td>
<td>6,135</td>
</tr>
<tr>
<td>Wireless Sessions</td>
<td>23,787</td>
<td>19,837</td>
<td>47,220</td>
<td>39,460</td>
<td>55,000</td>
</tr>
<tr>
<td>Website Hits/Pageviews</td>
<td>28,645</td>
<td>27,479</td>
<td>55,598</td>
<td>57,448</td>
<td>88,193</td>
</tr>
<tr>
<td><strong>Program Attendance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adults</td>
<td>273</td>
<td>381</td>
<td>633</td>
<td>610</td>
<td></td>
</tr>
<tr>
<td># of Programs for Adults</td>
<td>17</td>
<td>16</td>
<td>38</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Teens</td>
<td>97</td>
<td>82</td>
<td>517</td>
<td>247</td>
<td></td>
</tr>
<tr>
<td># of Programs for Teens</td>
<td>6</td>
<td>9</td>
<td>23</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>Youth</td>
<td>2,382</td>
<td>2,071</td>
<td>5,874</td>
<td>5,478</td>
<td></td>
</tr>
<tr>
<td># of Programs for Youth</td>
<td>36</td>
<td>40</td>
<td>96</td>
<td>95</td>
<td></td>
</tr>
<tr>
<td>Computer Classes</td>
<td>56</td>
<td>40</td>
<td>89</td>
<td>62</td>
<td></td>
</tr>
<tr>
<td># of Computer Programs</td>
<td>14</td>
<td>10</td>
<td>22</td>
<td>19</td>
<td></td>
</tr>
<tr>
<td>Online Video Views</td>
<td>75</td>
<td>35</td>
<td>150</td>
<td>108</td>
<td></td>
</tr>
<tr>
<td>Idea Lab Certifications</td>
<td>6</td>
<td></td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Idea Lab Visits</td>
<td>142</td>
<td></td>
<td>291</td>
<td></td>
<td>375</td>
</tr>
<tr>
<td>Total Program Attendance</td>
<td>3,031</td>
<td>2,609</td>
<td>7,562</td>
<td>6,505</td>
<td>8,180</td>
</tr>
<tr>
<td>Total # of Programs</td>
<td>73</td>
<td>75</td>
<td>179</td>
<td>166</td>
<td>195</td>
</tr>
<tr>
<td><strong>Gate Count</strong></td>
<td>27,801</td>
<td>26,758</td>
<td>53,966</td>
<td>53,516</td>
<td>79,361</td>
</tr>
<tr>
<td><strong>Volunteer Hours</strong></td>
<td>193</td>
<td>211</td>
<td>514</td>
<td>513</td>
<td>563</td>
</tr>
<tr>
<td><strong>Social Media</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>e-Newsletter Subscribers</td>
<td>0</td>
<td>20</td>
<td>1854</td>
<td>1716</td>
<td>1970</td>
</tr>
<tr>
<td>Facebook Page Likes</td>
<td>30</td>
<td>7</td>
<td>1962</td>
<td>1745</td>
<td>1949</td>
</tr>
<tr>
<td>Twitter Followers</td>
<td>-9</td>
<td>7</td>
<td>1164</td>
<td>1089</td>
<td>1170</td>
</tr>
<tr>
<td>Instagram Followers</td>
<td>47</td>
<td></td>
<td>482</td>
<td></td>
<td>425</td>
</tr>
</tbody>
</table>
Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Services and Programs

Strategic goal: Focus on fresh, dynamic services, and programs that meet Library users’ changing needs.

Summer Reading
The 2017 Summer Reading program concluded on August 17. It was very successful in terms of the number of people registered. A full report on the summer reading program can be found on pages 39-42.

Birmingham Public Schools – Adult Transitions Program
During the school year, three students from the BPS Adult Transitions program will be working five hours per week at the Library. Kristen Tait is overseeing and coordinating the volunteer opportunities for these students. They will mainly be working in the Circulation and Technical Services departments.

Financial Stability

Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.

Books & Bites
The theme this year is “A Novel Wine Tasting.” The event will be held on Friday, October 19 from 6:00 to 9:00 p.m. The event will feature food and desserts; live music; wine, beer, and spirits tastings; and a silent auction. A committee is hard at work finding sponsors and donors for the evening and planning the event. More information about sponsorship opportunities can be found at baldwinlib.org/booksandbites.

The following people have recently signed on as sponsors:
- $2,500 – Friends of the Baldwin Public Library
- $1,000 - The Van Syckle Family
- $1,000 – Chris Pero
- $500 – Douglas Cleaners
We have received $11,800 in sponsorships to date.

The event’s wine tasting sponsor is Uptown Market. Svenska Café, Canelle, Commonwealth, Papa Joe’s, Holiday Market, and Ike’s Restaurant are providing food for the event.

We have new silent auction donations from these businesses: 7Greens, Adventures in Toys, Astrein’s Creative Jewelers, Birmingham Chocolate, City of Birmingham, Detroit Foundation Hotel, Detroit Symphony Orchestra, Melissa & Tom Mark, Michigan Opera Theatre, The Townsend Hotel, and United Shore Professional Baseball League.

Marketing and Public Relations

Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world’s knowledge.

New Releases and Upcoming Events
Craft submitted press releases about programs and events to local media outlets. Press releases from the last month included:

- Baldwin Library Hosts Fundraiser to Benefit Youth Room Expansion
- Author Elizabeth Berg to Speak at Read in the Park Celebration
- Baldwin Library Hosts MANHATTAN SHORTS Festival
**eNewsletters**

Bart Gioia, Computer Trainer, continues to compile and distribute the Library’s four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

**Marketing**

Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following:

- Battle of the Books
- Books & Bites
- Fundraising brochures

**Personnel and Organization**

*Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.*

**Volunteer Hours**

193 volunteer hours were utilized in the month of August.

**Staff Updates**

Patricia Henricks reached 1 year of service on September 1.

Jessica Hoeck reached 1 year of service on September 5.

Vicki Sower reached 11 years of service on September 5.

Elizabeth Volpe reached 13 years of service on September 16.

Brandon Bolek-Toubeaux will reach 17 years of service on September 18.

Josh Rouan will reach 18 years of service on September 19.

Elizabeth Finnell will reach 22 years of service on September 22.

Barby Nixon will reach 16 years of service on September 23.

**Staffing Update**

Maeve Devlin, Youth Librarian, accepted a full-time Youth Services Librarian position at another library and completed her last day at Baldwin on September 13. We are currently accepting applications for a part-time Youth Services Librarian and a part-time Operations Assistant.
**MeL Databases**
In addition to funding MeLcat, the popular statewide inter-library loan program, the Library of Michigan also funds numerous online databases and makes them accessible to all Michigan residents through [www.mel.org](http://www.mel.org) ("MeL" is shorthand for the Michigan Electronic Library).
On October 1 of this year, after a lengthy RFP process, MeL’s core suite of library databases will be changing. On that date most of the databases on MeL.org provided by the library vendor Gale will be replaced by comparable products from EBSCO, another prominent library vendor. Baldwin patrons will also notice that the links on our database page will change to reflect these new resources. While there will be an adjustment period as patrons get used to the changes, we have been preparing over the last several months to make this change as seamless as possible. Our librarians have been familiarizing themselves with these new resources before the official launch so that they can help patrons navigate the new interfaces, and Baldwin will be purchasing, from its own funds, at least one popular expiring Gale resource—Legal Forms.

**TLN Circulation Committee**
Kristen Tait, Circulation Services Coordinator, attended the TLN Circulation Committee meeting on Thursday September 13. This meeting was held at the Commerce Township Library, and included a tour of the library. The majority of the meeting was spent discussing the various issues TLN shared system libraries are facing with their recent migration to the ILS CARL/CARL-X. We should be prepared for a similar six-month to one-year transition period when we switch ILS vendors, although as a stand-alone library we should not face as many issues or as many difficult problems to solve as TLN has faced. TLN recently rejoined MeL on September 5, and the Circulation procedures involved in processing MeL loans are now quite complicated due to CARL’s inability to handle nonstandard barcodes.

Customer Service Training
During the next few months, Library staff will be participating in customer service training. Marilyn Opdyke, of The Opdyke Group, will be facilitating this training. Marilyn has met with each member of the management team and will be creating training sessions that are tailored to each department’s needs. More information about Marilyn’s company and experience can be found on page 62 of the Information Only section.
Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone’s mutual benefit.

City of Birmingham
Koschik has attended weekly City of Birmingham staff meetings. Craft submitted content to the City of Birmingham for inclusion in its monthly Around Town email newsletter.

On September 10, Doug Koschik gave a Library tour to members of the Japanese delegation from Ritto, Japan—Birmingham’s sister city.

Beverly Hills
Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Bingham Farms
Craft submitted information to the Village of Bingham Farms for inclusion in its quarterly newsletter.

City of Bloomfield Hills
Rebekah Craft will attend the Bloomfield Hills Open House on September 16, where the Library will have a table. She will talk about services and programming opportunities to attendees at the event and will be able to sign up residents for Library cards. Children who attend the event will be able to select a book to take home.

Birmingham Next
Rebekah Craft continues to host the Popular Reads book club at Next. Bart Gioia, Technology Trainer, continues to teach one computer class per quarter at Next.

Birmingham Rotary Club
Koschik has continued to attend Birmingham Rotary Club meetings. At the September 10 meeting, he gave a two-minute update on the Library and discussed Books & Bites, Read in the Park, Kanopy, and naming rights opportunities.

Birmingham All Seasons
Lauren Ziolkowski, Adult Services librarian, is facilitating a monthly book club at All Seasons, the independent senior living facility in Birmingham.
Friends of the Baldwin Public Library
Rebekah Craft attended the September 11 Board meeting of the Friends.

Facilities and Technology
Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Idea Lab
Following is the monthly report from Idea Lab Supervisor Jeff Jimison:
“Much like a member of the Lepidoptera order, The Idea Lab is an entity which appears to undergo processes of holometabolism, or complete metamorphosis. Such a metamorphosis has occurred, as The Lab now possesses an almost entirely new form - closer now to maturity than ever. Spawned almost a year ago now, The Lab first existed as a mere egg, and all were unsure of what it may grow to become. Then, for some months, The Lab grew into a larval stage-taking in raw filament spools as nutrition- doing a bit of art and science, but conserving energy for the great mystery ahead. Slowly, it began to enter the pupal stage, encasing itself in a tightly-woven cocoon of ideas and inspiration. Its contents liquefying and rearranging in strange and inscrutable ways. Now the cycle has completed! It began as a Lab, but it has emerged, nearly-unrecognizable, as a glorious, organized, well-equipped Laboratory! In its new form, it can easily achieve Artistic and Scientific tasks of which it never thought itself capable. Come and witness the new developments for yourself! Inspect its fascinating new features, like a computerized embroidery machine, a high-end CNC die cutter, and real equipment storage! And if we observe it closely, quietly, we may even notice signs of some further transformation; of a new stage yet to come.”

Book Drop
The replacement book drop will be installed on September 18. Baldwin has received a check for the replacement cost from TLN’s insurance company. A TLN driver damaged the book drop in June 2018.

Grand Hall Carpeting & Furniture
Rebekah Craft is working with Kyle Haning of Library Design Associates (LDA) and with Janelle Boyce. LDA has ordered carpet and furniture for the Grand Hall renovation. Two fabrics for the project are on backorder and will not be available until October 5. The carpet and furniture will be installed sometime after Books & Bites.
Birkerts Roof Replacement
The Birkerts roof replacement is nearly complete. The skylights still need to be covered and the edges of the roofing material need to be trimmed.

Sculpture
Brooks Cowan, the City of Birmingham’s liaison to the Public Arts Board, has issued an Open Call for Public Art Sculpture Submission. This is for a sculpture to replace the one that used to be on the southwest lawn of the Library. A link to this open call can be found on the home page of the Library’s website. So far, one submittal has been made.

Powerwashing
The front entryway was powerwashed on September 13.

Youth Room Expansion and Renovation
On September 6, Koschik addressed the Birmingham City Commission. He asked them to approve Luckenbach Ziegelman Gardner as architects for the remaining stages of the Youth Room expansion and renovation, as the Library Board had previously done at its special meeting on August 27. The response from the City Commission was positive. They unanimously approved the following resolution:

Resolution approving the agreement with Luckenbach Ziegelman Gardner for architectural services for the proposed renovation of the Youth Services section of the Baldwin Public Library, with funds to be paid by the Library (acct. #271-790.000-901.0600), and further directing the Mayor and City Clerk to sign the agreement on behalf of the City.
August at Baldwin wrapped up the Adult Summer Reading program, this year’s theme was *Libraries Rock*! Patrons learned about natural indigo dye with Color Wheel, and made unique hand-dyed scarves.

The Great Foodini visited BPL to teach about using salt to enhance flavor when cooking, and to celebrate the finale of the Summer Reading Program.

*Thank you to the Friends of the Baldwin Public Library for sponsoring our programs!*
With August comes the end of Teen Summer Reading. This year’s Summer Reading finale was an after-hours laser tag party in the Library. Kids played laser tag on the Library’s main floor; made perler bead crafts and doodled with the 3D pens; played video games; watched the hit Marvel movie *Black Panther*; and won all kinds of great prizes!

Thank you to the Friends of the Baldwin Public Library for sponsoring our programs!
**Youth Event Photos**

*Dinosaurs Rock with PaleoJoe!*

Joseph Kchodl, otherwise known as PaleoJoe, is an award-winning paleontologist, author, and storyteller. He brings real fossils and dinosaur bones as well as other props to help share his love of dinosaurs with parents and children.

*Musica Batteria*

Musical duo Kristen Tait and Lynn Koch presented an afternoon of musical fun featuring a marimba, drums of all sizes, and even a duck call!
Baldwin Public Library – Adult Summer Reading 2018

Summary Report

BPL’s Adult Services department hosted a successful Summer Reading Program for adults this year, with a total of 108 registered readers. This summer’s program theme was “Libraries Rock.” This year marked the first year that Adult program participants registered and logged all of their books online. We received positive feedback about the change since it was much easier for people to log their books; however, several patrons missed having a special program booklet with reading suggestions. Next year we will once again manage participation online, but we will also produce a booklet with reading suggestions and program information.

The majority of participants resided within Baldwin’s four communities, but residents of other communities, including Southfield, Troy and Franklin, also participated. The breakdown of participants by community is shown in the table below.

<table>
<thead>
<tr>
<th>Community</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Birmingham</td>
<td>46</td>
</tr>
<tr>
<td>Beverly Hills</td>
<td>32</td>
</tr>
<tr>
<td>Other</td>
<td>8</td>
</tr>
<tr>
<td>Bloomfield Hills</td>
<td>7</td>
</tr>
<tr>
<td>Troy</td>
<td>6</td>
</tr>
<tr>
<td>Southfield</td>
<td>5</td>
</tr>
<tr>
<td>Bingham Farms</td>
<td>2</td>
</tr>
<tr>
<td>Franklin</td>
<td>2</td>
</tr>
</tbody>
</table>

Birmingham Farmers Market; and programs in the Library’s new Idea Lab, including making paper gems, building drones, and instrument building.

The Summer Reading kickoff registration event was full of fun for the entire family. Adults got into the spirit by signing up to read for the chance to win prizes – including a Kindle e-reader, Klipsch Bluetooth headphones, and a gift basket full of salts and spices and seasonings. Everyone cooled off with an ice cream treat on their way out the door.

Throughout the summer adults could log in to their summer reading program accounts through the Library’s website to log their books and even write reviews. Because we tracked patron reading online we know that Emily Giffin’s novel All We Ever Wanted was the most popular book with program participants this summer, followed closely by Celeste Ng’s novel Little Fires Everywhere.

The grand prizes were awarded at the Adult Summer Reading Finale Program, which featured a fun presentation from The Great Foodini about using salt to enhance flavors when cooking. Patrons collected great tips and got to sample lots of dishes prepared by The Great Foodini herself! Adult Services Librarian Sarah Bowman planned the finale and many attendees commented on how much fun they had at the event.

Thank you to the Friends of the Library who supported Adult Summer Reading through programs, supplies, prizes, and book club books.
Summary Report

BPL’s Adult Services department hosted a very successful Summer Reading Program for teens in 2018, with a total of 403 registered teen readers – just three participants shy of last year’s total. This summer’s program theme was “Libraries Rock.” The success of this year’s program is built upon the gains made over the past two years, which were largely attributable to the school outreach performed by Elisabeth Phou, Teen Services Librarian, prior to the start of Summer Reading. Elisabeth made 6 school visits to area high schools and middle schools, speaking about BPL and the Summer Reading Program to more than 1,800 students, many of whom signed up to participate on the spot. Collectively the teens logged 5,973 hours of reading time – an average of nearly 15 hours of reading per teen. The total hours spent reading increased by 33% from last summer, increasing the average time spent reading by 4 hours per teen participant.

The majority of participants resided within Baldwin’s four communities, but residents from other communities participated as well. The breakdown of participants by community is shown in the table below.

<table>
<thead>
<tr>
<th>Community</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beverly Hills</td>
<td>139</td>
</tr>
<tr>
<td>Birmingham</td>
<td>111</td>
</tr>
<tr>
<td>Bloomfield Hills</td>
<td>44</td>
</tr>
<tr>
<td>West Bloomfield</td>
<td>33</td>
</tr>
<tr>
<td>Southfield</td>
<td>29</td>
</tr>
<tr>
<td>Franklin</td>
<td>18</td>
</tr>
<tr>
<td>Other</td>
<td>9</td>
</tr>
<tr>
<td>Troy</td>
<td>9</td>
</tr>
<tr>
<td>Bloomfield Township</td>
<td>6</td>
</tr>
<tr>
<td>Bingham Farms</td>
<td>5</td>
</tr>
</tbody>
</table>

Teens received a free book at the time of registration and could earn prizes by logging reading hours. Once they logged 10 hours they could choose another book from the prize cart; at 20 hours they earned a coupon for a free ice cream cone from Dairy Mat; at 40 hours they earned a grab bag with little prizes inside; and at 60 hours they earned a coupon for a free popcorn at Emagine Theatres. For every 10 hours logged they earned an entry into the Grand Prize drawing for chances to win a Nintendo Switch, Apple AirPod, or a Beats Pill speaker.

122 teens logged at least 10 hours, and 36 logged more than 60 hours. There were 3 grand prizewinners; many small prizewinners; and more than 150 prize books were given out over the course of the summer.

There were 43 programs for teens over the summer, for which attendance totaled more than 1,000. In July alone attendance at Teen programs was 420 – more than the Adult program attendance for the corresponding month for the first time in many years. Some of the most popular events included the Summer Reading Kickoff, a Red Cross Babysitting Workshop, Maker Mondays throughout the summer, Tonks & the Aurors concert, Drop-in Videogaming, and Teen Drone Club! At the summer reading finale the teens played laser tag after hours on the Library’s main floor, played video games, made perler bead and 3D crafts, and watched movies. The grand prizes awarded at the finale included a Nintendo Switch, Apple Air Pods, and a Beats Pill speaker.

Thank you to the Friends of the Library who supported Teen Summer Reading through programs, supplies, prizes, and paperback prize books.
Baldwin Public Library – Youth Summer Reading 2018

Summary Report

This past summer, BPL’s Youth Services department hosted a successful Summer Reading Program for children from birth through those entering 6th grade with a total of 1,218 registered readers. This year we had our highest participation numbers since we began electronically recording participation back in 2008. This summer’s theme was “Libraries Rock!” The majority of participants resided within Baldwin’s four communities, but residents from other communities participated as well. The breakdown of participants by community is shown in the table below.

<table>
<thead>
<tr>
<th>Community</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
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<td>570</td>
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<tr>
<td>Beverly Hills</td>
<td>368</td>
</tr>
<tr>
<td>Bloomfield Hills</td>
<td>83</td>
</tr>
<tr>
<td>Bingham Farms</td>
<td>7</td>
</tr>
<tr>
<td>Southfield</td>
<td>33</td>
</tr>
<tr>
<td>Troy</td>
<td>68</td>
</tr>
<tr>
<td>West Bloomfield</td>
<td>8</td>
</tr>
<tr>
<td>Franklin</td>
<td>11</td>
</tr>
<tr>
<td>Bloomfield Township</td>
<td>21</td>
</tr>
<tr>
<td>Other</td>
<td>49</td>
</tr>
</tbody>
</table>

Collectively participants earned 1,821 prizes which is 335 more prizes than last year. We gave out 775 books and 1,046 other prizes such as echo-microphones, kazoo, mustache whistles, egg shakers, and more! Children can earn up to four prizes by completing the 20 goals on their game sheet. Goals are literacy based and reflect the Summer Reading 2018 theme. 686 registrants reached at least 5 goals, earning them a prize and increasing participation this year by 3%. Program completion increased by 5% with 236 children finishing all 20 goals.

Along with the Weekly Lotto, which children could enter each time they came to the Library, there were three Grand Prizes for those who completed the program. The eight Weekly Lotto prizes (one winner each week of Summer Reading) included a gift card to BookBeat, a family pack of passes to the BBAC, and goodies like bouncy balls and bracelets. This year’s Grand Prizes were donated by Zap Zone in Farmington Hills and the Cranbrook Institute of Science. Thank You!

In addition to offering our regular story times, youth staff created, implemented and hosted 130 programs for youth with attendance totaling 7,965 children and adults! In addition to our programs for the public, youth staff conducted outreach programs with The Community House and the YMCA, presenting 12 programs specifically designed for those institutions. The YMCA campers made twice-weekly visits to the Library participating in Summer Reading, creating crafts, working on the scavenger hunt and enjoying the Teen Scene.

Youth Services staff is committed to providing outstanding programs that promote literacy to children from birth, and Summer Reading is one of the best outreach tools we have. Literacy is especially important for the third graders and under in light of the new Read by Third Grade Law. 1,058 of the participants in Summer Reading are in third grade or under and Youth Staff gave away 362 books as prizes this summer to children in third grade or below.
We want to thank all the businesses that supported Summer Reading with prize donations and the Friends of the Library who supported Youth Summer Reading through programs, craft supplies, prizes, and prize books. We could not do it without them!
## Baldwin Public Library: Friends Funds
### August 2018 Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td><strong>Adult Services</strong></td>
<td>Measuring cups for Cookbook club</td>
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<tr>
<td></td>
<td>Program Refreshments</td>
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<td></td>
<td>Crowns of Care Program Supplies</td>
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<td></td>
<td>Book Club Books</td>
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<td>Summer Reading Prizes</td>
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<td><strong>Teen Services</strong></td>
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<td>Craft supplies</td>
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<td></td>
<td>Pizza &amp; Pages refreshments</td>
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<td>Nature Center Program deposit</td>
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<td>Book Club Books</td>
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<td>Pizza for After Hours Laser Tag</td>
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<td>Booster Party Supplies</td>
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<td><strong>Outreach &amp; Equipment</strong></td>
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<td><strong>Total</strong></td>
<td><strong>-$</strong></td>
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<td><strong>Total Expenditures</strong></td>
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### August 2018 Balances

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Submitted by Rebekah Craft on September 10, 2018
Whether playing a musical composition on the violin or rolling molten glass to compose a new piece of art, Birmingham resident Andrew Wu sees overlaps in meaning and measure with both mediums.

"I found a lot of similarities between glass and music," Wu said. "You're constantly rotating the (glass) pipe, so having a good concept of rhythm really helps. Muscle memory and fine motor skills helps in both, and having spacial awareness plays a big part in it."

Wu began his musical training as a child at the Cleveland Institute of Music, and went on to become concertmaster of the Cleveland Orchestra Youth Orchestra before attending the University of Michigan. It was in Ann Arbor that Wu decided he would pursue a career in music.

"I thought I was going to go into physics, then I decided to double major in music," Wu said. "Then I dropped the science degree. Finally, I left with two master's degrees, one in violin performance and one in chamber music."

Wu said it was a resident administrator in his dorm that suggested he join the student orchestra. "I realized I love performing, so why not get a music degree. It wasn't until the second term of my junior year that I knew music is what inspired me and made me happy," he said. "I couldn't see myself doing something else."

Wu was already playing some shows with the Michigan Opera Theatre, the Detroit Symphony Orchestra and others when he decided to start taking glassblowing lessons about 2001 at the Michigan Hot Glass Workshop, in Detroit's Russell Industrial Center. In 2003, he began teaching glassblowing classes.

"Every movement shows up on the surface of the material. And in music, you're always aware of what you're doing, as well as what all your colleagues are doing," he said.

"It's really very rewarding, not just personally, but you can effect other people as well."
Wu's work has been shown in exhibits at the Birmingham Bloomfield Art Center, the Detroit Institute of Arts, and galleries in Birmingham, Chicago and Rochester. Today, he limits time in the glass studio to Mondays, when he teaches and works on consignment work for private clients. The majority of his time, however, is devoted to music.

"Next season at the Michigan Opera Theatre is going to be really interesting," he said. "We are looking at works of literature that were turned into opera."

In addition to his position with the Michigan Opera Theatre, Wu serves as the director of the Baldwin String Ensemble. He is also working with a small group on a new project named Orchestra Sono, of which he will serve as concertmaster.

"The BBSO (Birmingham Bloomfield Symphony Orchestra) went dormant a few years ago," he said. "We reconvened with a group and are starting with a new vision. Hopefully, we are able to find a location by the end of this year and make it ready to start in the spring of 2019."

With music, Wu said he hopes to be able to connect audiences with the music in a way that allows them to understand how music is created by the musicians, as well as what inspired the composers who created the compositions.

"That's really what we are hoping for with Orchestra Sono," he said. "We are hoping to connect the audiences and our community in a positive way."

**Photo: Laurie Tennent**
First-grade program at Baldwin

Baldwin youth librarians are offering first-graders a behind the scenes look at how the library's youth department works at 10:30 a.m. Saturday, Aug. 25 or Sept. 15. Students will learn how to find books in the Youth Room, what types of items are available for checkout and how to treat library materials.

Each attendee will leave receive a Beginning to Read book, provided by funds from the Bob and Jean Kelly Endowment. Children who live in Baldwin's service area, Birmingham, Beverly Hills, Bingham Farms or the city of Bloomfield Hills, will also receive their first library card.

Registration is required and can be done at baldwinlib.org/calendar or calling 248-554-4670. The Baldwin Public Library is located at 300 W. Merrill Street.
First-graders learn the ropes at annual library program

BY TIFFANY ESSHAKI
tesshaki@canegnews.com

BIRMINGHAM — Do you remember the first lesson in responsibility you learned as a kid? It might’ve been earning an allowance with chores, or feeding and walking the dog. But for so many, the first step into adulthood comes when they’re handed their own library card.

It’s a rite of passage that means so much to little ones, according to Susan Dion, a library specialist at Baldwin Public Library. And it’s one the library likes to make a big splash over during its annual First Grade First Card program.

At 10:30 a.m. Saturday, Aug. 15 and Sept. 15, first-graders can bring their favorite adult with them to the library for a special

See PROGRAM on page 7A

Program
from page 3A

tour of the library’s youth room. Kids will learn how to find books, what types of items are available for checkout and how to treat library materials.

“You can see they’re really excited about it,” Dion said. “And even though a parent can sign their child up really at any time for a library card, we encourage them to do it this way to learn about the full benefits of their card and what it means.”

Dion said the event is a great way to teach kids not only about

the resources available to them at the library, but also what it means to have a card with their name on it.

“They learn that they’re responsible for it. It’s not just a fun thing to have,” Dion said. “If their friend says, ‘Hey, would you take this out for me?’ They’re responsible for making sure it doesn’t get damaged and gets returned. It’s a big step.”

Stephanie Klimmek, the head of youth services at the library, said parents typically learn something new about what the library offers during the tour.

“This is a special program because it introduces children and their grown-ups to the library and its resources, creates excitement for reading, and empowers children to choose what books to take home with their very own library card,” Klimmek said in a prepared statement.

Registration is required for the First Grade First Card program on both dates. Participants can register at baldwinlib.org/calendar or by calling the youth room at (248) 554-4670.

Baldwin Public Library is located at 300 W. Merrill St. in downtown Birmingham.

Call Staff Writer Tiffany Esshaki at (586) 498-1095.
First-grade program at Baldwin

Baldwin youth librarians are offering first-graders a behind the scenes look at how the library’s youth department works at 10:30 a.m. Saturday, Sept. 15. Students will learn how to find books in the Youth Room, what types of items are available for checkout and how to treat library materials.

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Registration is required and can be done at baldwinlib.org/calendar or calling 248-554-4670. The Baldwin Public Library is located at 300 W. Merrill.

Baldwin Youth Room fundraiser

The Baldwin Library, 300 W. Merrill Street, in Birmingham will host A Novel Wine Tasting, 6-9 p.m. Friday, Oct. 19, featuring wines from around the world, along with a selection of beers and spirits. All proceeds will help fund the expansion and renovation of the Youth Room, expected to begin in summer 2019.

There will be silent auction items, live jazz music, a photo booth and a wine tasting game. Enjoy a strolling dinner and desserts from Cannelle Patisserie, Commonwealth, Holiday Market, Noble Fish, Svenska Café, Papa Joes, and Ike’s Restaurant, provided by Uptown Market. The beer tasting is sponsored by Griffin Claw Brewing Co. and the wine tasting is sponsored by Uptown Market.

Tickets are $75 for general admission and $65 for ages 65 and over. Purchase tickets at www.baldwinlib.org/booksandbites. Silent auction donations are welcome and sponsorship opportunities are also available. Event sponsors at the $1,000 level or higher will be commemorated on an Honor Roll Donor plaque in the new Youth Room and will receive four event tickets.
First-grade program at Baldwin

Baldwin youth librarians are offering first-graders a behind the scenes look at how the library's youth department works at 10:30 a.m. Saturday, Sept. 15. Students will learn how to find books in the Youth Room, what types of items are available for checkout and how to treat library materials.

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Registration is required and can be done at baldwinlib.org/calendar or calling 248-554-4670. The Baldwin Public Library is located at 300 W. Merrill Street.
Adult services librarian Mick Howey stands beside the new seed library, a project that he spearheaded. The public is encouraged to take up to five seed packets and return seeds from their own harvests.

Photo by Sean Work

Seed library sprouts at Royal Oak Public Library

By: Sarah Wojcik | Royal Oak Review | Published September 10, 2018

Envelopes full of seeds, including donations from community members, sit on display in the new seed library at the Royal Oak Public Library Sept. 8.

Photo by Sean Work
Howey holds a packet of seeds that produce oddly shaped cucumbers, which is part of the new seed library contained within a repurposed microfiche cabinet at the Royal Oak Public Library.

Photo by Sean Work

ROYAL OAK — Thanks to adult services librarian Mick Howey, Royal Oak Public Library patrons can now browse for more than just books.

Howey recently turned an old microfiche cabinet into a seed library that contains an array of vegetable, herb and flower seeds for those with an interest in horticulture. It is free and open to everyone.

Gardeners may take up to five seed packets, with the hope that they, in turn, will provide seeds from their own harvests to replenish the seed library’s stock.

Howey said he had heard of other libraries in the area offering seed libraries, and he thought it would be a good fit in Royal Oak. He said he was also inspired by the 2016 documentary “Seed: The Untold Story.”

“(The documentary) went into the importance of heirloom seeds and the loss of diversification of seeds,” he said. “And the Royal Oak community is in their gardens a lot.”

Howey added that he essentially turns his whole backyard into a vegetable garden in the summer.

He began working on the seed library in February or March, he said, and he received seed packet donations from High Mowing Organic Seeds, Baker Creek Heirloom Seeds, Territorial Seed Co. and Seed Savers Exchange.

“It was just a matter of separating them and getting them set up and finding a place in the library for them,” Howey said. “We have some signage on top of it, and we’re actually growing a few plants in the library as a demonstration.”

He said the demonstration plants include tomatoes, carrots, green beans and lettuce.
“The idea was to do a soft opening, and we’ll have programs here at the library to promote it,” Howey said. “The reception has been good. They’ve been taking seeds, and a few people have donated seeds.”

He said the seed library includes coin envelopes for people to use to donate seeds, and some people have used their own and have drawn illustrations on them.

“There’s a satisfaction in (growing plants from seeds), and to me, it’s important to promote heirloom seeds,” Howey said. “It’s an outlet for people to get seeds where they don’t have to buy them, and it might lead them to try different things.”

Roxanne Plater — a library board member, a volunteer with the Friends of the Royal Oak Public Library and a Michigan State Extension master gardener volunteer — said she is excited about the new seed library.

Plater maintains the butterfly garden on the east side of the path leading up to the library’s main entrance, and she also gardens at home.

“I look forward to participating. I will try to see what we can harvest this year (from the butterfly garden),” she said. “I also collect different seeds at home.”

The Royal Oak Public Library is located at 222 E. 11 Mile Road, east of North Main Street.

For more information, call (248) 246-3724 or visit www.ropl.org.

*Call Staff Writer Sarah Wojcik at (586) 218-5006.*
To Restore Civil Society, Start With the Library

This crucial institution is being neglected just when we need it the most.

By Eric Klinenberg

Is the public library obsolete?

A lot of powerful forces in society seem to think so. In recent years, declines in the circulation of bound books in some parts of the country have led prominent critics to argue that libraries are no longer serving their historical function. Countless elected officials insist that in the 21st century — when so many books are digitized, so much public culture exists online and so often people interact virtually — libraries no longer need the support they once commanded.

Libraries are already starved for resources. In some cities, even affluent ones like Atlanta, entire branches are being shut down. In San Jose, Calif., just down the road from Facebook, Google and Apple, the public library budget is so tight that users with overdue fees above $10 aren’t allowed to borrow books or use computers.

But the problem that libraries face today isn’t irrelevance. Indeed, in New York and many other cities, library circulation, program attendance and average hours spent visiting are up. The real problem that libraries face is that so many people are using them, and for such a wide variety of purposes, that library systems and their employees are overwhelmed. According to a 2016 survey conducted by the Pew Research Center, about half of all Americans ages 16 and over used a public library in the past year, and two-thirds say that closing their local branch would have a “major impact on their community.”

Libraries are being disparaged and neglected at precisely the moment when they are most valued and necessary. Why the disconnect? In part it’s because the founding principle of the public library — that all people deserve free, open access to our shared culture and heritage — is out of sync with the market logic
that dominates our world. But it’s also because so few influential people understand the expansive role that libraries play in modern communities.

Libraries are an example of what I call “social infrastructure”: the physical spaces and organizations that shape the way people interact. Libraries don’t just provide free access to books and other cultural materials, they also offer things like companionship for older adults, de facto child care for busy parents, language instruction for immigrants and welcoming public spaces for the poor, the homeless and young people.

I recently spent a year doing ethnographic research in libraries in New York City. Again and again, I was reminded how essential libraries are, not only for a neighborhood’s vitality but also for helping to address all manner of personal problems.

For older people, especially widows, widowers and those who live alone, libraries are places for culture and company, through book clubs, movie nights, sewing circles and classes in art, current events and computing. For many, the library is the main place they interact with people from other generations.

For children and teenagers, libraries help instill an ethic of responsibility, to themselves and to their neighbors, by teaching them what it means to borrow and take care of something public, and to return it so others can have it too. For new parents, grandparents and caretakers who feel overwhelmed when watching an infant or a toddler by themselves, libraries are a godsend.

In many neighborhoods, particularly those where young people aren’t hyper-scheduled in formal after-school programs, libraries are highly popular among adolescents and teenagers who want to spend time with other people their age. One reason is that they’re open, accessible and free. Another is that the library staff members welcome them; in many branches, they even assign areas for teenagers to be with one another.

To appreciate why this matters, compare the social space of the library with the social space of commercial establishments like Starbucks or McDonald’s. These are valuable parts of the social infrastructure, but not everyone can afford to frequent them, and not all paying customers are welcome to stay for long.

Older and poor people will often avoid Starbucks altogether, because the fare is too expensive and they feel that they don’t belong. The elderly library
patrons I got to know in New York told me that they feel even less welcome in the trendy new coffee shops, bars and restaurants that are so common in the city’s gentrifying neighborhoods. Poor and homeless library patrons don’t even consider entering these places. They know from experience that simply standing outside a high-end eatery can prompt managers to call the police. But you rarely see a police officer in a library.

This is not to say that libraries are always peaceful and serene. During the time I spent doing research, I witnessed a handful of heated disputes, physical altercations and other uncomfortable situations, sometimes involving people who appeared to be mentally ill or under the influence of drugs. But such problems are inevitable in a public institution that’s dedicated to open access, especially when drug clinics, homeless shelters and food banks routinely turn away — and often refer to the library! — those who most need help. What’s remarkable is how rarely these disruptions happen, how civilly they are managed and how quickly a library regains its rhythm afterward.

The openness and diversity that flourish in neighborhood libraries were once a hallmark of urban culture. But that has changed. Though American cities are growing more ethnically, racially and culturally diverse, they too often remain divided and unequal, with some neighborhoods cutting themselves off from difference — sometimes intentionally, sometimes just by dint of rising costs — particularly when it comes to race and social class.

Libraries are the kinds of places where people with different backgrounds, passions and interests can take part in a living democratic culture. They are the kinds of places where the public, private and philanthropic sectors can work together to reach for something higher than the bottom line.

This summer, Forbes magazine published an article arguing that libraries no longer served a purpose and did not deserve public support. The author, an economist, suggested that Amazon replace libraries with its own retail outlets, and claimed that most Americans would prefer a free-market option. The public response — from librarians especially, but also public officials and ordinary citizens — was so overwhelmingly negative that Forbes deleted the article from its website.

We should take heed. Today, as cities and suburbs continue to reinvent themselves, and as cynics claim that government has nothing good to contribute to that process, it’s important that institutions like libraries get the recognition they deserve. It’s worth noting that “liber,” the Latin root of the word “library,” means both “book” and “free.” Libraries stand for and
exemplify something that needs defending: the public institutions that — even in an age of atomization, polarization and inequality — serve as the bedrock of civil society.

If we have any chance of rebuilding a better society, social infrastructure like the library is precisely what we need.

Eric Klinenberg (@EricKlinenberg), a professor of sociology and the director of the Institute for Public Knowledge at New York University, is the author of the forthcoming book “Palaces for the People: How Social Infrastructure Can Help Fight Inequality, Polarization, and the Decline of Civic Life,” from which this essay is adapted.

BIRMINGHAM/BEVERLY HILLS — The event is called Read in the Park, but it’s so much more than just enjoying a good book under a shady tree.

The second annual event, which pairs Birmingham’s Baldwin Public Library with the Beverly Hills Parks and Recreation Department, invites families to Beverly Park — located off of Southfield Road in Beverly Hills — on Saturday, Sept. 22, to hear exclusive talks from noted national authors along the park’s year-old book trail.

“We’re pleased to partner with the village of Beverly Hills Parks and Recreation Department to host these fine authors in beautiful Beverly Park. It’s always exciting to meet an author and hear them speak about their work and the inspiration behind it,” Maria Williams, head of Baldwin Library’s adult services, said in a prepared statement.

This year, New York Times best-selling author Elizabeth Berg will speak about her popular titles, including "Tapestry of Fortunes," “The Dream Lover” and “The Story of Arthur Truluv.” Her discussion will begin at 1:30 p.m.

At 3 p.m., Lisa Wheeler — author of the popular children’s Dino books, like “Dino-Soccer” and “Dino-Wrestling” — will have puppets in tow to engage the younger set in her work.

“Last year was really fun. We had Wong Herbert Yee, a local author (of) ‘Mouse and Mole’ (who) also wrote ‘Fireman Small,’ which is what’s on the storybook trail,” said Stephanie Klimmek, head of youth services at the library. “We got a good, personal look at how he created ‘Fireman Small,’ from the beginning sketches up through when the book was published. It was really cool for everyone to hear the author speak and then actually go walk the trail and read the picture book he had just talked about.”
The event will begin at 1 p.m., and though there is no cost to attend, registration is requested by calling (248) 554-4650 or visiting BaldwinLib.org/calendar. Oak Park’s independent bookseller, The Book Beat, will be on-site selling works by both authors, available for signings.

Beverly Park is located at 18801 Beverly Road in Beverly Hills. In the event of rain, the author events will be held at Baldwin Public Library, located at 300 W. Merrill St. in downtown Birmingham.
Southeast Michigan entertainment Sept. 14-20

Books


• Book Signing with Mickey Lolich, Bill Dow and Tom Gage: 3-5 p.m. Sept. 15, Detroit Institute of Arts, 5200 Woodward Ave., Detroit, 313-833-4005, dia.org.
MARILYN A. OPDYKE
PROFESSIONAL PROFILE

MARILYN A. OPDYKE is president and founder of the Opdyke Consulting Group, Incorporated, a management consulting firm focused on human resources, leadership and organizational development. Marilyn’s clients range from large automotive suppliers, universities and school districts to small family owned operations, large and small non-profits and cultural institutions, and city and state governments. Regardless of size, Marilyn approaches her clients’ needs from a strategic perspective, learning about their business issues and helping them align their people policies, practices and organizational structure with their business objectives and strategies. She is a seasoned trainer, leadership coach and facilitator. Her mission: Develop leaders; Facilitate solutions.

Marilyn brings a depth of experience and education to her training, consulting and coaching practice. While she values and utilizes both her business degrees it is her ability to blend academic research and models with hands-on workplace experience that makes her stand out as a trainer, facilitator and leadership coach. In the corporate arena Marilyn honed her ability to achieve tough business objectives while developing and motivating a diverse and productive workforce. She also developed a passion for quality when she was trained in both Deming and Crosby approaches to Quality Management. Prevention and process improvement became her trademarks, but people are her focus. Her deep-rooted conviction that people are the defining factor in organizational performance frames all her work. To her, leadership matters!

The Opdyke Consulting Group, Inc., her management consulting firm, provides all sized businesses and organizations with training, facilitation and people solutions that compliment and support their organization’s strategies and values. When needed she partners with other consulting groups to bring the best combination of skills, experiences and learning models to her customers.

Marilyn has developed and delivered over 25 different courses in quality, communications, leadership, customer service, management and planning as well as created many customized series of courses for clients, each designed to build competency and engagement for that particular audience and organization. In addition she provides retreat design and facilitation, leadership and executive coaching and facilitates strategic planning and other initiatives for multiple clients. Through her interpersonal skills and strategic planning process she has effectively guided leaders through issues and information resulting in clear goals and aligned strategies and tactics. Her keynote presentations, facilitated events and training are filled with energy, anecdotes, and powerful lessons for leaders at all stages of their careers.

Marilyn’s facilitation, training and consulting experience includes:
- Twenty-four years of corporate experience in the computer, automotive, and non-profit sectors
- Nineteen years as an independent consultant and owner of The Opdyke Group, Inc. and the Opdyke Consulting Group, Inc. with a focus on human resources, leadership and organizational development, facilitation and coaching
- Design and delivery of customized training and professional and leadership development experiences for numerous client organizations
- One-on-one coaching for over 30 leadership and executive clients
- Facilitation of numerous strategic planning processes and events with non-profit boards, educational institutions and corporate leadership teams
- Board and leadership consulting and facilitation experience with non-profits, educational institutions and the state and regional workforce development system
- Design and delivery of leadership and staff retreats and interactive learning events

A lifetime learner herself, Marilyn holds a Bachelor of Business Administration (BBA) degree from the University of Michigan, a Master of Business Administration (MBA) from Eastern Michigan University and pursued her doctoral work at the University of Colorado at Denver. She has served on numerous non-profit, academic and workforce development boards. She currently lives in Troy, Michigan. Her corporate web site is www.opdykegroup.com.
Birmingham city commissioners unanimously approved an agreement with Luckenbach Ziegelman Gardner for architectural services for the proposed renovations for the youth services section of the Baldwin Public Library, at their meeting on Thursday, September 6.

Library director Doug Koschik informed commissioners that two architectural firms had responded to request for proposals (RFPs) to renovate the youth room, which will be phase two of a planned three-part renovation of the library. The library did a complete renovation of the adult services and references areas in 2016 and 2017. Phase three is anticipated to be for the circulation department, redoing the front entrance, and possibly ing a small cafe.

Luckenbach Ziegelman Gardner did the work on phase one of the adult services and reference areas of the library.

“Luckenbach Ziegelman was over $10,000 less than the other firm, and the library board recommends awarding the contract to LZG,” Koschik said.

“As well as being about $11,000 less, they also did the adult services renovation, which was a great success,” noted commissioner Rackeline Hoff.

“It would provide great continuity,” Koschik agreed. “They already know the building. It would be the same team.”

He said both the design and architectural drawings are due by December 20, in order for the library to present them to the city commission for approval.

“We hope to begin construction in summer 2019, and expect it to be done by April 2020,” Koschik said, noting the youth room would be closed during construction.
Upcoming Events of Interest

Dewey Know How to Have Fun?
*Tuesday, September 18, from 4:30 to 5:30 p.m. Registration required.*
Grades 1 to 6. Solve puzzles, decipher codes, and complete challenges at this program celebrating National Library Card Sign Up Month.

The Saginaw Trail, with Leslie K. Pielack
*Wednesday, September 19, from 7:00 to 8:00 p.m. Registration required.*
The Saginaw Trail led from the frontier town of Detroit into the wilderness, weaving through towering trees and swamps to distant Native American villages. Celebrate the publication of Leslie K. Pielack's book, The Saginaw Trail: from Native American path to Woodward Avenue. Refreshments will be served and Book Beat will be selling books for signing.

Teen Open Mic Night
*Thursday, September 20, from 7:00 to 8:30 p.m. Registration required to perform or attend.*
Can you sing or play an instrument? Come out and showcase your talent, or just come to watch the performances and cheer everyone on. Grades 6-12 (parents/family/friends welcome for moral support)

Story Time Yoga
*Monday, September 24, from 10:30 to 11:30 a.m. Registration required.*
Join owner of Born Yoga, Ashley Goldberg, for this fun and unique approach to story time. Favorite stories are brought to life through yoga poses, puppets, and songs. Please bring a yoga mat or a towel.

Iconic Restaurants of Ann Arbor
*Tuesday, September 25, from 7:00 to 8:00 p.m. Registration required.*
Joe Milan and Gail Offen will share a presentation about Ann Arbor's culinary gems.

MANHATTAN SHORT Film Festival
*Friday, September 28, from 7:00 to 9:15 p.m. Registration required.*
OR Friday, October 5, from 1:00 to 3:15 p.m. Registration required.
More than 100,000 film lovers unite in over 300 cinemas across 6 continents to view and vote on the finalists' films in the 21st annual MANHATTAN SHORT Film Festival. All of the shorts will be shown at each viewing. The total run time is estimated to be two hours.

Digital Library Orientation
*Wednesday, October 3, 2018, from 6:30 to 8:00 p.m. Registration required.*
Interested in e-books, e-audiobooks, streaming movies, and digital music? Reference staff will provide an overview of services available to you with your Baldwin Library card. Hands-on assistance will be provided. Bring your device and power cable, BPL card, and all appropriate passwords.
Parenting Strategies - How to Help Your Stressed Out Middle Schooler
Wednesday, October 3, from 7:00 to 8:00 p.m. Registration required.
Learn tips and tricks on a variety of child-rearing topics presented by Jessica Cortez, LMSW.

Paws With A Cause
Saturday, October 6, from 2:00 to 3:00 p.m. Registration required.
Come meet a volunteer and some of their service dogs from Paws With A Cause as we learn about the work they do and how to get involved.

Pumpkin Paper Bombs (Drop-in)
Saturday, October 6, from 10:00 a.m. to 4:00 p.m.
Drop it and pop it! User laser cut templates to assemble your own jumping paper pumpkin bombs.

Zombie Felties
Wednesday, October 10, from 7:00 to 8:00 p.m. Registration required.
Grades 4 to 6. Scare up a good time creating little stuffies that can be as ghoulish as you'd like them to be.

What Do I Read Next?
Wednesday, October 10, from 7:00 to 8:00pm. Registration required.
An Adult Services Librarian will share some websites and databases designed to help you find your next favorite read.

Family Photo Preservation
Tuesday, October 16, from 7:00 to 8:00 p.m. Registration required.
Do you have boxes of family photos waiting to be organized? Learn the top ten preservation mistakes and how to avoid them.
BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda
Trust Minutes
Trust Financial Reports
Gifts to Trust: Receipts
Check Register: Claims
Baldwin Public Library Trust Meeting
Monday, September 17, 2018
Rotary Tribute & Donor Rooms
Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda
   All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.
   A. Approval of the August 20, 2018 minutes
   B. Acceptance of the August 2018 receipts of $15,101.80
   C. Approval of the August 2018 disbursements of $6,985.13.

II. New and Miscellaneous Business

III. General Public Comment Period
   The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

IV. Adjournment
   Motion: To adjourn the September 17 Trust Meeting.

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, October 15, 2018.
1. Call to Order

The meeting was called to order by President Jim Suhay at 8:20 p.m.

Library Board present: Jim Suhay, Bob Tera, David Underdown, Ashley Aidenbaum, and Melissa Mark.

Absent and excused: Frank Pisano.

Library Staff present: Doug Koschik, Director, and Rebekah Craft, Associate Director.

Members of the public present: None.

2. Consent Agenda

Motion: To approve the consent agenda, which included the Trust minutes, and receipts and disbursements.

1st Tera
2nd Mark

A roll call vote was taken.

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

3. New and Miscellaneous Business: Suhay reported that the Trust is performing well. Aidenbaum asked whether the Library should report the pledges received for the Youth Room project in a footnote on the Trust report. Underdown and Suhay said that they, too, would like to see this. It was decided to include that information in a footnote in future Board packets.

4. Adjournment

Motion: To adjourn the meeting.

1st Underdown
2nd Mark

Yeas: Suhay, Tera, Underdown, Aidenbaum, and Mark.

Nays: None.

Absent and excused: Pisano

The motion was approved unanimously. The meeting was adjourned at 8:25 p.m. The next regular meeting will be on Monday, September 17, 2018.

Ashley Aidenbaum, Secretary

Date
Baldwin Public Library Trust: August 2018


The current value of the Trust is $1,743,255.19, divided up in the following way:

- Total endowment investments* $1,169,803.23
- Endowment funds distributed for use $112,468.75
- Total endowment funds $1,282,271.98

- General spendable funds $330,505.94
- Restricted funds** $101,888.38
- Naming rights for Rotary Tribute Room $28,588.89
- Total non-endowment funds $460,983.21

- Total endowment funds $1,282,271.98
- Total non-endowment funds $460,983.21
- Total of all Trust funds $1,743,255.19

* The principal of the endowment funds is $818,859.98.

**Includes memorials, proceeds from fundraisers, and donations from the Friends of the Baldwin Public Library. To date, donations to the Phase 2 Youth Room Expansion & Renovation fundraiser have totaled $101,610.59.
Youth Room Plaque Donors

**Diamond ($20,000 and above)**

Melissa & Tom Mark  
The Underdown Family

**Platinum ($10,000 to $19,999)**

The Community House  
In Memory of Janet Frost  
Barbara & Jim Suhay  
Fran & George Stern

**Gold ($5,000 to $9,999)**

Susan & Tom Sweeney  
Gerri & Robert Vander Molen

**Silver ($1,000 to $4,999)**

Camille & Donald Breen  
David A. & Maureen Bell Field  
Pam & Carroll DeWeese  
Friends of Baldwin Public Library  
Doug Koschik  
LocalHop  
Cindi & Doyle Mosher  
Chris Pero  
Julia & Leroy Richie  
Karen & Robert Rock  
Michelle & Victor Saroki  
Sue & Rex Smith  
Robert Tera  
Van Syckle Family  
Jennifer & Paul Wheeler  
Ann & Jim Willhite

9.13.18
Baldwin Public Library Trust
Portfolio Performance Benchmarks
As of August 31, 2018

<table>
<thead>
<tr>
<th>Index</th>
<th>2018: YTD</th>
<th>2017: Entire Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>S&amp;P 500 (Equity benchmark)</td>
<td>8.52%</td>
<td>19.42%</td>
</tr>
<tr>
<td>Global Aggregate (Bond benchmark)</td>
<td>-1.53%</td>
<td>6.48%</td>
</tr>
<tr>
<td>Blended Return of Both Benchmarks*</td>
<td>6.01%</td>
<td>16.19%</td>
</tr>
<tr>
<td>Baldwin Trust’s Portfolio Return</td>
<td>5.78%</td>
<td>17.60%</td>
</tr>
</tbody>
</table>

**Trust’s Portfolio Performance Compared to Blended Return of Benchmarks**
-0.23% 1.41%

*Since November 2017, the blended return has been calculated according to the Baldwin Trust’s current allocation of 75% equities and 25% fixed income, cash, and cash alternatives.
# Baldwin Public Library Trust

**Balances by Financial Institutions**

**August 31, 2018**

<table>
<thead>
<tr>
<th>Prior Month Balance</th>
<th>Current Balance</th>
<th>Current Year-to-Date Transfer</th>
<th>Change in Investment Balance</th>
</tr>
</thead>
</table>

## Investment and Cash Report

<table>
<thead>
<tr>
<th>Account Type</th>
<th>Prior Month</th>
<th>Current</th>
<th>Current Year-to-Date</th>
<th>Transfer</th>
<th>Change in Investment Balance</th>
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</thead>
<tbody>
<tr>
<td>Chemical Bank Checking</td>
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<td></td>
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<tr>
<td>Endowment Money</td>
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<td>$0.00</td>
<td>$3,292.06</td>
<td>$3,292.06</td>
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<tr>
<td>2012 Books &amp; Bites at Baldwin Fundraiser</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>2013 Books &amp; Bites at Baldwin Fundraiser</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>2014 Books &amp; Bites at Baldwin Fundraiser</td>
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<td>$0.00</td>
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<td>2015 Books &amp; Bites at Baldwin Fundraiser</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$638.41</td>
<td>$638.41</td>
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<td>2017 Books &amp; Bites at Baldwin Fundraiser</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>2018 Books &amp; Bites at Baldwin Fundraiser</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$708.06</td>
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<tr>
<td>2018 Youth Room Fundraising</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Restricted Funds</td>
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<td>$2,216.60</td>
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<tr>
<td>General Spendable Funds</td>
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<td>$0.00</td>
<td>$133.00</td>
<td>$133.00</td>
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<td><strong>TOTAL</strong></td>
<td>$2,091.72</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$6,988.13</td>
<td>$6,988.13</td>
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</tbody>
</table>

| Chemical Bank Money Market | | | | | |
| Endowment Budgeted Funds | $116,517.70 | $0.00 | $0.00 | $0.00 | $0.00 |
| Endowment Investment Funds | $300.00 | $50.00 | $150.00 | $0.00 | $0.00 |
| 2012 Books & Bites at Baldwin Fundraiser | $17.94 | $0.00 | $0.00 | $0.00 | $0.00 |
| 2013 Books & Bites at Baldwin Fundraiser | $2,995.08 | $0.00 | $0.00 | $0.00 | $0.00 |
| 2015 Books & Bites at Baldwin Fundraiser | $1,442.61 | $0.00 | $0.00 | $0.00 | $0.00 |
| 2017 Books & Bites at Baldwin Fundraiser | $22,516.82 | $0.00 | $0.00 | $0.00 | $0.00 |
| 2018 Books & Bites at Baldwin Fundraiser | $2,559.42 | $1,100.00 | $2,200.00 | $0.00 | $0.00 |
| 2018 Youth Room Fundraising | $37,131.46 | $13,500.00 | $39,650.00 | $0.00 | $0.00 |
| Restricted Funds | $21,779.99 | $400.00 | $896.92 | $0.00 | $0.00 |
| General Spendable Funds | $12,764.36 | $51.80 | $142.13 | $0.00 | $0.00 |
| **TOTAL** | $218,025.38 | $15,101.80 | $43,039.05 | $0.00 | $43,039.05 |

| Raymond James & Associates | | | | | |
| Endowment Fund Investments | $1,168,066.30 | $0.00 | $0.00 | $22,951.22 | $1,191,017.52 |
| Endowment Cash | $6,088.08 | $0.00 | $0.00 | $179.63 | $6,267.71 |
| **Sub-total Endowment Funds** | $1,174,154.38 | $0.00 | $0.00 | $23,130.85 | $1,197,155.23 |
| General Spendable Funds Cash | $529.62 | $0.00 | $0.00 | $38.80 | $568.42 |
| General Spendable Mutual Funds | $267,775.91 | $0.00 | $0.00 | $3,334.27 | $271,110.18 |
| Stock Donated for Youth Room Fundraising | $41,024.47 | $0.00 | $0.00 | $5,036.12 | $46,060.59 |
| **Sub-total General Spendable Funds** | $309,330.00 | $0.00 | $0.00 | $8,409.19 | $317,739.19 |
| **TOTAL** | $1,483,484.38 | $0.00 | $0.00 | $31,540.04 | $1,515,024.42 |

**Total All Funds** | $1,703,601.48 | $15,101.80 | $43,039.05 | $6,988.13 | $21,818.24 | $7,000.00 | ($7,000.00) | $31,540.04 | $1,743,255.19
## BALDWIN PUBLIC LIBRARY TRUST ENDOWMENT BY INDIVIDUAL FUND
### AUGUST 31, 2018

<table>
<thead>
<tr>
<th>FUND</th>
<th>NAME OF FUND</th>
<th>PURPOSE</th>
<th>VALUE OF AMOUNT</th>
<th>VALUE AS OF JULY 1, 2018</th>
<th>EARNINGS JULY 1, 2018- AUGUST 31, 2018</th>
<th>CHANGE IN VALUE</th>
<th>VALUE OF ENDOWMENT AUGUST 31, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>401</td>
<td>Frances Balfour</td>
<td>Adult Reading</td>
<td>$10,000.00</td>
<td>$13,951.04</td>
<td>$539.54</td>
<td>$14,490.58</td>
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<tr>
<td>402</td>
<td>Gladys E. Brooks</td>
<td>Large Print Books/Senior Citizens</td>
<td>$41,437.86</td>
<td>$57,809.30</td>
<td>$2,235.72</td>
<td>$60,045.02</td>
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<tr>
<td>403</td>
<td>Jane Cameron</td>
<td>Programs</td>
<td>$68,770.00</td>
<td>$91,328.59</td>
<td>$3,710.39</td>
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<tr>
<td>404</td>
<td>Jane Martin Clark</td>
<td>Baldwin Public Library</td>
<td>$5,000.00</td>
<td>$6,975.52</td>
<td>$269.77</td>
<td>$7,245.29</td>
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<td>405</td>
<td>Jan Coil</td>
<td>Baldwin Public Library</td>
<td>$10,500.00</td>
<td>$14,512.14</td>
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<tr>
<td>406</td>
<td>Aubrey &amp; Grace Flood</td>
<td>Youth Services</td>
<td>$5,000.00</td>
<td>$6,975.52</td>
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<td>$7,245.29</td>
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<tr>
<td>407</td>
<td>Jane Martin Clark</td>
<td>Baldwin Public Library</td>
<td>$5,000.00</td>
<td>$6,975.52</td>
<td>$269.77</td>
<td>$7,245.29</td>
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<tr>
<td>408</td>
<td>Friends of the Library</td>
<td>Library Collections</td>
<td>$32,000.00</td>
<td>$44,643.63</td>
<td>$1,726.52</td>
<td>$46,370.15</td>
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<tr>
<td>409</td>
<td>Priscilla Goodell</td>
<td>Baldwin Public Library</td>
<td>$113,718.00</td>
<td>$158,649.02</td>
<td>$6,135.50</td>
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<tr>
<td>410</td>
<td>Emmeleene Homac</td>
<td>Youth Services &amp; Adult Reading</td>
<td>$50,000.00</td>
<td>$69,755.23</td>
<td>$2,697.68</td>
<td>$72,452.91</td>
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<tr>
<td>411</td>
<td>H. G. Johnston</td>
<td>Reference Collection</td>
<td>$6,350.00</td>
<td>$8,802.07</td>
<td>$342.61</td>
<td>$9,144.68</td>
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<tr>
<td>412</td>
<td>Bob &amp; Jean Kelly</td>
<td>Youth Services Programs</td>
<td>$10,508.00</td>
<td>$13,991.02</td>
<td>$566.94</td>
<td>$14,557.96</td>
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<tr>
<td>413</td>
<td>William Kernan, Jr.</td>
<td>Library Collections</td>
<td>$25,000.00</td>
<td>$34,877.64</td>
<td>$1,348.84</td>
<td>$36,226.48</td>
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<tr>
<td>414</td>
<td>Merle L. Roninger</td>
<td>Reference Collection</td>
<td>$250,890.00</td>
<td>$349,928.85</td>
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<tr>
<td>415</td>
<td>Rosso Family Foundation</td>
<td>Baldwin Public Library</td>
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<td>$14,490.60</td>
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<td>416</td>
<td>Marion G. Sweeney</td>
<td>Youth Services</td>
<td>$11,100.00</td>
<td>$14,853.07</td>
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<td>417</td>
<td>Stephen Vartanian</td>
<td>Audio Visual Material</td>
<td>$10,000.00</td>
<td>$13,951.06</td>
<td>$539.54</td>
<td>$14,490.60</td>
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<tr>
<td>419</td>
<td>Clarice G. Taylor</td>
<td>Professional Development</td>
<td>$59,852.76</td>
<td>$85,938.28</td>
<td>$13,536.42</td>
<td>$363,465.27</td>
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<tr>
<td>421</td>
<td>Eric &amp; Julie Gheen</td>
<td>Adult Reading Print Books</td>
<td>$10,000.00</td>
<td>$13,037.62</td>
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<td>$13,577.16</td>
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<td>422</td>
<td>Jeanne Thal</td>
<td>Baldwin Public Library</td>
<td>$39,948.98</td>
<td>$49,717.47</td>
<td>$2,155.39</td>
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<tr>
<td>423</td>
<td>Judith Nix</td>
<td>Adult &amp; Youth Programs</td>
<td>$15,207.48</td>
<td>$19,237.52</td>
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<tr>
<td>424</td>
<td>MAF-Rae Dumke</td>
<td>Architecture Books</td>
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<tr>
<td>425</td>
<td>Linne Underdown Hage Forester</td>
<td>Professional Development</td>
<td>$13,576.90</td>
<td>$16,237.48</td>
<td>$732.52</td>
<td>$16,970.00</td>
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**Total:**
- Principal Amount: $818,859.98
- Current Value: $1,125,272.78
- Change in Value: $44,180.45
- Total Investments: $1,169,453.23
<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Purpose</th>
<th>Prior Month Balance</th>
<th>Current Month Revenue</th>
<th>Current Month Expense</th>
<th>Current Month Transfer</th>
<th>Change in Ending Balance</th>
<th>Current Month Transfer</th>
<th>Ending Month Balance</th>
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</thead>
<tbody>
<tr>
<td><strong>Gift &amp; Tribute Funds</strong></td>
<td></td>
<td></td>
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<tr>
<td>General Spendable Funds</td>
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<td>Restricted Funds:</td>
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<td>Memorials</td>
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# Receipts by Bank

**11-Sep-18**

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**Receipt Number Total:** $15,101.80

**Total Amount For This Bank:** $15,101.80
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**LIBRARY TOTALS:**
Total of 20 Checks: 6,985.13
Less 1 Void Checks: 0.00
Total of 19 Disbursements: 6,985.13