

Teen Volunteer Application: Grades 9-12

NAME (PRINT): _____ AGE: _____

EMAIL: _____ GRADE: _____ SCHOOL: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

I want to volunteer because...

- I need _____ volunteer hours as a school requirement to be completed by _____ (date)
- I have to do community service for the court. I need _____ hours completed by _____ (date)
- Other: _____

WHY DO YOU THINK THE LIBRARY IS IMPORTANT TO THE COMMUNITY? _____

HAVE YOU EVER HAD A JOB OR VOLUNTEERED AT ANOTHER ORGANIZATION? PLEASE DESCRIBE.

ARE YOU FAMILIAR WITH HOW MATERIALS ARE ARRANGED AT THE LIBRARY? PLEASE EXPLAIN.

WHAT TYPE OF TASKS DO YOU ENJOY?

WHAT TYPE OF TASKS DO YOU NOT ENJOY?

PLEASE TURN OVER



Possible assignments—(check as many interest you)

- Friends of the Library Book Sale Set Up and Clean Up (May and November)
- Shelving/Searching Library Materials
- Event assistance—assist librarians with special programs and events, including **set up** and clean up
- Joining the Teen Advisory Board – brainstorm ideas, plan/prepare for teen programs, attend TAB meetings
- Using a computer, scanner, copy machine, paper shredder, etc. to perform clerical tasks
- Other (please elaborate): _____

In the boxes below, please check the time slot you would be able to volunteer.

Day	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Library Hours	12:00-5:00	9:30-9:00	9:30-9:00	9:30-9:00	9:30-9:00	9:30-5:30	9:30-5:30
Morning							
Afternoon							
Evening							

HOW SOON CAN YOU START? _____

The Teen Librarian will contact you as soon as possible.

Please return all applications to the Adult Reference Desk when completed or e-mail to adult.reference@baldwinlib.org.

Volunteer positions are available, as projects arise. Placement is not immediate, and hours are dependent on project and volunteer availability. Applications remain on file for six months.

Thank you for thinking of the Baldwin Public Library to donate your time!

APPLICANT'S SIGNATURE: _____

TODAY'S DATE: _____