



BALDWIN PUBLIC LIBRARY
MINUTES, REGULAR MEETING
April 15, 2019

1. Call to Order and Roll Call

The meeting was called to order by President Bob Tera at 7:30 p.m.

Library Board present: Jim Suhay, Bob Tera, Frank Pisano, Ashley Aidenbaum and David Underdown.

Absent and excused: Melissa Mark and Klea Ahmet.

Library Staff present: Rebekah Craft, Associate Director; and Paul Gillin, Administrative Assistant.

Friends of the Library Liaison: None.

Contract community representatives present: None.

Members of the public present: None.

2. Consent Agenda

Motion to approve the consent agenda.

1st Pisano

2nd Suhay

A roll call vote was taken.

Yeas: Suhay, Tera, Pisano, Aidenbaum, and Underdown.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

Tera remarked about the recent and successful conversion to Polaris; he is particularly fond of the ability to create saved lists by subject, author, books, etc.

Tera called attention to and commended a few additional staff persons involved with the Polaris implementation: Jamie Richards, IT Coordinator; Lauren Ziolkowski, Adult Services Librarian; and, Bart Gioia; Technology Trainer.

Pisano attended the recent Friends Annual meeting and concert afterward. He thanked the Friends for all they do for BPL; Suhay echoed that support and gratitude.

Next, Pisano acknowledged the following staff anniversaries: Bolivar (4 years); Crawford (4 years); Cronkite (4 years); Fritz-Gvozdich (10 years); Glenn (7 years); Gudenburr (1 year); Kasparian (22 years); Retford (1 year); and, Ziolkowski (4 years).



Craft highlighted a few upcoming events of interest, details of which can be found on pages 81-82 of the April Board packet.

Board Committee Reports:

Finance Committee: Pisano reported that the Committee met on Monday, April 8, 2019. Complete minutes of these meetings are on pages 14 – 16 of the April Board packet. Raymond James' Carpenter made some recommendations to move out of funds focusing on growth and into funds more focused on value. The Committee approved these changes. The budget for FY2018-2019 continues to track well. The next meeting of the Finance Committee will take place on Monday, May 13, 2019 at 4:30 p.m.

Building Committee: Suhay reported that the Building Committee met on Tuesday, April 9, 2019. Complete minutes of the meeting are on page 17 of the April Board packet. He highlighted a proposed change, which would incorporate skylights along the exterior curtain wall and an interior space. No decision is needed at this time but Suhay wanted the Board to consider this for a future decision when more details on cost are known. Aidenbaum inquired if we had considered where the light would be cast and how often the skylight would require cleaning. Inquiries will be made. The next meeting will be at a yet to be determined date.

Policy Committee: Underdown reported that Committee met on Thursday, April 11, 2019. Craft solicited input from staff and other libraries and revised the BPL Code of Conduct. Aidenbaum inquired about the changes and if there were any changes to address inclusiveness of groups such as the homeless. The new policy does not limit the number of bags which can be brought into the Library. Complete minutes of the meeting are on page 18 of the April Board packet.

4. Library Report:

Craft reviewed a few items from the Library report, including the key metrics on page 20 of the April Board packet; the complete Library Report can be found on pages 19 - 40 of the April Board packet.

5. Liaisons:

Friends of Baldwin Public Library: There was no report but the recent event "Books, Bags and Bagels" raised approximately \$1600.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: There was no unfinished business.

7. New and Miscellaneous Business: There was none.

8. Information Only: See pages 41 – 82 of the April Board packet.

9. Adjournment:

Motion: To adjourn the meeting.



1st Suhay

2nd Aidenbaum

Yeas: Suhay, Tera, Aidenbaum, Pisano and Underdown.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously. The meeting was adjourned at 8:34 p.m. The next regular meeting will be on Monday, May 20, 2019 at 7:30 p.m.

Melissa Mark, Secretary

Date

APPROVED