



BALDWIN PUBLIC LIBRARY
MINUTES, REGULAR MEETING
May 20, 2019

1. Call to Order and Roll Call

The meeting was called to order by President Bob Tera at 7:30 p.m.

Tera asked Ahmet to read aloud the Library's Mission Statement.

Library Board present: Jim Suhay, Bob Tera, Frank Pisano, Ashley Aidenbaum, David Underdown, Melissa Mark, and Student Representative Klea Ahmet

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Josh Rouan, Technical Services Coordinator; and Paul Gillin, Administrative Assistant.

Friends of the Library Liaison: None.

Contract community representatives present: None.

Members of the public present: Three

2. Consent Agenda

Motion to approve the consent agenda.

1st Pisano

2nd Mark

A roll call vote was taken.

Yeas: Suhay, Tera, Pisano, Aidenbaum, Mark, and Underdown.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

Tera noted the challenging month that the Youth Department has recently experienced, and he thanked staff members Klimmek, Dion, Salucci, Green, Retford, and Gimby for their efforts and professionalism. Next, Tera highlighted the Library's Kanopy service and some of its offerings. This service is free to Library patrons.

Pisano reported that various Board members and staff attended the Race Relations and Diversity Task force breakfast on May 2, 2019. He read aloud the commendation for Baldwin's Diversity Champion, Elisabeth Phou. He also called attention to the recent article in *Burb* which featured Koschik.

Ahmet described an animal rescue-related event she is doing with Phou on June 29, 2019, from 12:30 to



4:30, at the Library.

Next, Pisano acknowledged the following staff anniversaries: Itria (1 year); Jennings (2 years); Konchel (17 years); and Terman (1 year).

Rouan went over some salient details about Baldwin's conversion to Polaris, a new integrated library computer system. Then he demonstrated some of the many advantages the system offers staff and patrons. Finally, Rouan provided a few remarks about the Innovative User Group Conference he recently attended.

Aidenbaum noted how both the recent Adult renovation and the catalog conversion have met a common goal: ease of navigation.

Koschik thanked the named endowment funds of Linne Underdown Hage Forester and Clarice G. Taylor for making professional development possible.

Craft highlighted a few upcoming events of interest, details of which can be found on pages 130-131 of the May Board packet.

Board Committee Reports:

Finance Committee: Pisano reported that the Committee met on Wednesday, May 15, 2019. Complete minutes of these meetings are on pages 14–16 of the May Board packet. The budget for FY 2018-2019 continues to track well. The next meeting of the Finance Committee will take place on Tuesday, June 11, 2019 at 4:30 p.m.

Building Committee: Suhay reported that several Phase 2-related meetings occurred over the past month. The quotes for both construction and FFE (furniture, fixtures, and equipment) came in higher than anticipated, but the Committee is confident that sufficient funding will be found to achieve a quality project. Notes from these meetings and other materials related to the selection of The Dailey Company are on pages 17-37 of the May Board packet. Mark asked whether the quote of \$1.91 million from The Dailey Company included the landscaping and was told it did.

Motion: To support The Dailey Company as the construction contractor for the Youth Room expansion and renovation project, as recommended by the City and Library review committee, for an amount not to exceed \$1,910,000, to be paid by the Library, and furthermore to recommend that the Birmingham City Commission approve The Dailey Company as the construction contractor.

1st Suhay

2nd Mark

Koschik mentioned that The Dailey Company had been the general contractor for the Adult Services renovation, which was undertaken in 2016-17.

Yeas: Suhay, Tera, Pisano, Aidenbaum, Mark, and Underdown.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.



Policy Committee: Underdown reminded the Board that Committee met on Thursday, April 11, 2019, to discuss the proposed changes to the Code of Conduct Policy. The proposed revision was then reviewed by legal counsel and the Birmingham Police Department. Subsequent to those revisions, Library Management and the Board suggested no further changes. The report, as well as the existing policy and the revised policy, are on pages 38–42 of the May Board packet.

Aidenbaum inquired about viewing inappropriate materials, as mentioned in Item M of the revised Code of Conduct. The language seemed vaguer than it had been in the prior policy. A short discussion ensued about the types of computer viewing that the Policy is meant to prohibit. Craft explained why the Library decided on more flexible language.

Motion: To approve the revised Code of Conduct Policy, as found on page 41 of this packet.

1st Underdown

2nd Suhay

Yeas: Suhay, Tera, Pisano, Aidenbaum, Mark, and Underdown.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

4. Library Report:

Koschik mentioned a couple of articles in the Information Only section of the May Board packet: *Whiteness as Collections* and *First They Came for the Books*. He suggested that the Policy Committee might be an appropriate place to begin a conversation about the content of these articles and their implications. He noted that the Library Board, in the past, has adopted the following American Library Association statements as Baldwin Public Library policies: the Library Bill of Rights, the Freedom to Read Statement, and the Freedom to View Statement. Koschik then highlighted a few items from the Library Report, as did Craft. The complete Library Report can be found on pages 43-79 of the May Board packet.

5. Liaisons:

Friends of Baldwin Public Library: There was no report.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: There was no unfinished business.

7. New and Miscellaneous Business: There was none.

8. Information Only: See pages 8–131 of the May Board packet.



9. Adjournment:

Motion: To adjourn the meeting.

1st Aidenbaum

2nd Mark

Yeas: Suhay, Tera, Aidenbaum, Pisano, Mark, and Underdown.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:52 p.m. The next regular meeting will be on Monday, June 17, 2019, at 7:30 p.m.

Melissa Mark, Secretary

Date

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