

Baldwin Public Library Library Board of Directors

Library Board Meeting

September 16, 2019

Bob Tera, President
Ashley Aidenbaum, Vice President
Melissa Mark, Secretary
Frank Pisano
James W. Suhay
David Underdown



Doug Koschik, Library Director

Baldwin Public Library

Mission

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect and discover.

Vision

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

Core Values

We are committed to:

- ◆ Intellectual Freedom
- ◆ Equitable and Inclusive Access
- Education and Learning
- ♦ Welcoming Environment
- ♦ Integrity
- ♦ Partnerships
- ♦ Excellence



Baldwin Public Library Board

TERA, ROBERT, President 315 Chesterfield Avenue Birmingham, MI 48009 Home: (248) 646-2575 Cell: (248) 515-6063 e-mail: sugimori@sbcglobal.net	Term expires 2019	Finance and Policy Committees
AIDENBAUM, ASHLEY M., Vice President 327 Southfield Rd. Apt. 2CS Birmingham, MI 48009 Home: (248) 892-2149 e-mail: ashleymariea@gmail.com	Term expires 2021	Communications and Personnel Committees
MARK, MELISSA S., Secretary 635 Puritan Birmingham, MI 48009 Home: (248) 644-8451 e-mail: weir527@gmail.com	Term expires 2021	Communications, Building and Personnel Committees
PISANO, FRANK 612 Davis Birmingham, MI 48009 Home: (248) 646-0463 Cell: (248) 835-6058 e-mail: frank.pisano@baldwinlib.org	Term expires 2021 Oppenheimer and Co. Inc. 385 South Eton Birmingham, MI 48009 Phone: (248) 593-3723	Building and Finance Committees
SUHAY, JAMES W., 740 Fairfax Birmingham, MI 48009 Home: (248) 642-8514 e-mail: jsuhay@sbcglobal.net	Term expires 2019	Finance and Building Committees
UNDERDOWN, DAVID 437 Suffield Birmingham, MI 48009 Home: (248) 642-5337 Cell: 248 909-1072 e-mail: underdown34@gmail.com	Term expires 2019 Douglas Cleaners, Inc. Birmingham, MI 48009 Phone: (248) 644-6864 Fax: (248) 642-7067	Policy Committee
AHMET, KLEA, Student Representative Home: e-mail: kleaahmet07@gmail.com	Term expires February 2020	

AGENDA

Baldwin Public Library Board Meeting

Monday, September 16, 2019 at 5:30 p.m. **Rotary Tribute & Donor Rooms**

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting. This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new husiness

		451112551	
	A.	Approval of August 19, 2019 Board Meeting minutes.	p. 6
	В.	Approval of August 2019 vendor payments in the amount of \$83,402.93,	
		including payments in excess of \$6,000.	p. 9
	C.	Approval of total expenses in the amount of \$369,267.46.	p. 12
II.	Board	Reports and Special Announcements	
	A.	President's report	
	В.	Board comments	
	C.	Staff anniversaries	p. 47
	D.	Upcoming events of interest (Rebekah Craft)	p.101
III.	Board	Committee Reports	
	A.	Building Committee (Jim Suhay)	p. 14
		Suggested motion: To recommend that the Birmingham City Commission	p. 22
		approve the use of Guardian SNX 62/67 glass for the Youth Room Expansion	
		and Renovation.	
IV.	Librar	y Report and Renovation Update	p. 43
V.	Liaisor	ns	

- V
 - A. Report from Friends of the Baldwin Public Library (Ryndee Carney)
 - B. Beverly Hills (Lee Peddie, Mayor, Beverly Hills Village Council)
 - C. Bloomfield Hills (Susan McCarthy, Mayor, Bloomfield Hills City Commission)
- VI. **Unfinished Business**

- VII. New & Miscellaneous Business
- VIII. Items Removed from Consent Agenda

IX. Information Only

Α.	Youth Room Expansion & Renovation FAQ	р	/0
В.	Read in the Park Flyer	p. 7	72
C.	If You Liked Educated by Tara Westover brochure	p. 7	73
D.	If You Liked Where the Crawdads Sing by Delia Owens brochure	p. 7	75
E.	Out of this World BPL Teen Writing Contest High School Winner's Essay by	p. 7	77
	Caitlin MacKenzie		
F.	Out of this World BPL Teen Writing Contest Middle School Winner's Essay by	p. 8	32
	Kathryn Kubicz		
G.	Oakland Press article "Baldwin Public Library in Birmingham to begin	p. 8	37
	curbside service"		
Н.	Downtown Publications article "Baldwin Library offering curbside pickup"	p. 8	39
I.	Birmingham Heritage article "Martha Baldwin to be Inducted in the Michigan		
	Women's Hall of Fame"	p. 9	90
J.	Eagle article "Artwork 'pops' up around Birmingham"	p. 9	92
K.	Eccentric article "Take a sneak peek at Detroit Country Day's \$18 million		
	work in progress"	p. 9	95
L.	Star Tribune article "Libraries without librarians? Twin Cities systems try it"	p. 9	97
M.	Staff Development Day Agenda	p.10	00
N.	Upcoming events of interest	p.10	01

X. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

XI. Adjournment

Next regular meeting of Library Board: Monday, October 21, 2019 at 7:30 p.m. *Suggested motion:* To adjourn the September 16 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un dia antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



BALDWIN PUBLIC LIBRARY MINUTES, REGULAR MEETING August 19, 2019

1. Call to Order and Roll Call

The meeting was called to order by President Bob Tera at 7:30 p.m.

Tera asked Koschik to read aloud the Library's Mission Statement.

Library Board present: Bob Tera, Melissa Mark, Jim Suhay, Dave Underdown, and Ashley Aidenbaum.

Absent and excused: Frank Pisano and Student Representative Klea Ahmet.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and Paul Gillin, Administrative Assistant.

Friends of the Library Liaison: None.

Contract community representatives present: None.

Members of the public present: None.

2. <u>Consent Agenda:</u>

Motion to approve the consent agenda.

1st Aidenbaum

2nd Mark

A roll call vote was taken.

Yeas: Tera, Mark, Suhay, Aidenbaum, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

3. <u>Board Reports and Special Announcements:</u>

Tera announced that the September 16, 2019 meeting will start at 5:30 p.m. He then mentioned that the biggest Library undertaking of the past month has been emptying out both the Youth Room and the Youth/Circulation office area so that construction work could begin on the Youth Room expansion. The Youth Room has been moved to the former Teen Area and renamed as the Kids Corner, while the staffs of the Youth and Circulation Departments have taken up temporary quarters in other parts of the building.

The staffs of those two departments planned carefully and worked hard, even as the Summer Reading Program was still going on. As a result, this activity was carried out with minimal impact on the public. Staff will, of course, be inconvenienced by their makeshift office space until they can move into their new quarters next spring, at the end of the project, but they're making the best of it.



Too many people were involved in this process to name individually, but Tera thanked the entire staffs of the Youth and Circulation Departments--as well as the Head of IT, who had to set up their computer and telephone connections--for their patience, flexibility, and hard work!

Next, Koschik acknowledged the following staff anniversaries: Linda Beyer (10 years); Anne Davey (12 years); Paul Gillin (6 years); Mick Howey (2 years); Karen Koyle (10 years); Tony Lowe (14 years); Kathleen McBroom (2 years); Terry Meyer (7 years); Daniel Patton (2 years); Kristen Tait (18 years); Nicholas Tupper (1 year); and, Sarah von Oeyen (7 years).

Craft highlighted a few upcoming events of interest, details of which can be found on pages 247-248 of the August Board packet.

Board Committee Reports:

<u>Finance Committee</u>: Suhay reported that the Committee met on Monday, August 12, 2019. Complete minutes of the meeting are on pages 16 – 20 of the August Board packet. The next meeting of the Finance Committee will take place on Monday, September 9, 2019 at 4:30 p.m.

<u>Building Committee</u>: Mark reported that the working committee met several times over the past month. The complete reports can be found on pages 21 – 49 of the August Board packet.

<u>Personnel Committee:</u> Aidenbaum reported that the Committee met on Monday, August 12, 2019. Minutes of this meeting are on pages 50 - 163 of the August Board packet.

Motion: To approve the updated version of the Baldwin Public Library Employee Handbook, as found on page 103-148 of the August Board Packet.

1st Mark 2nd Tera

Yeas: Tera, Aidenbaum, Mark, Suhay, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

4. Library Report:

Koschik and Craft each highlighted a few items from the Library Report, which can be found on pages 165 - 182 of the August Board packet.

5. <u>Liaisons:</u>

<u>Friends of Baldwin Public Library:</u> There was no report, but Tera expressed his appreciation for the support of the Friends.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: There was no unfinished business.



7. <u>New and Miscellaneous Business</u>:

Motion: Motion to approve the 2020 Library calendar as found on page 185 of the August 2019 Board packet.

1st Suhay 2nd Mark

Yeas: Tera, Aidenbaum, Mark, Suhay, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

Next, Koschik outlined the history of the service contract with Bloomfield Hills, which started in 2011. The proposal is to renew the contract with one change regarding the yearly increase, which would be the inflation rate or 3%, whichever is less. Until now, it has been the inflation rate or 5%, whichever is less.

Motion: To approve the second amendment to the Agreement for Library Services with the City of Bloomfield Hills in the form as presented tonight [August 19, 2019] subject to the Library Board at a later date approving the exact amount of the first year payment and the specific mills to go on the August 2020 Bloomfield Hills ballot to raise that amount of money.

1st Underdown

2nd Suhay

Yeas: Tera, Aidenbaum, Mark, Suhay, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

- 8. Information Only: See pages 199 248 of the August Board packet.
- 9. Adjournment:

Motion: To adjourn the meeting.

1st Mark

2nd Underdown

Yeas: Tera, Aidenbaum, Mark, Suhay, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously. The meeting was adjourned at 8:18 p.m. The next regular

meeting will be on Monday, September 16, 2019 at 5:30 p.m.

Melissa Mark, Secretary

Date

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Register of Claims

Baldwin Public Library 300 W. Merrill Street Birmingham, MI 48009

		Birmingham, MI 48009	
Check Number	Vendor #	Vendor	Amount
	006638	ACTION MAT & TOWEL RENTAL	43.50
	000843	BAKER & TAYLOR BOOKS	19,099.90
	000408	BALDWIN PUBLIC LIBRARY	91.91
	000421	BLACKSTONE PUBLISHING	749.40
	004680	DALTON COMM. CLEANING CORP	495.00
	000575	DEMCO, INC	120.80
	005651	FINDAWAY WORLD, LLC	913.86
	000249	GUARDIAN ALARM	197.41
	008827	KANOPY, INC	682.00
	003527	LOWER HURON SUPPLY CO INC	433.32
	007927	MICHELLE HOLLO	1,260.00
	002013	MIDWEST TAPE	12,924.08
	000678	OCLC, INC.	300.81
	000481	OFFICE DEPOT INC	357.22
	006785	OVERDRIVE, INC.	12,715.44
	007678	PENGUIN RANDOM HOUSE LLC	127.50
	007823	PITNEY BOWES GLOBAL FINANCIAL	472.53
	009116	QUIET STORM PUBLISHING LLC	29.98
	000733	RECORDED BOOKS, LLC	236.83
	006347	SOUTHERN COMPUTER WAREHOUSE	539.23
	009024	THE D.M. BURR GROUP	3,221.32
	000797	THE LIBRARY NETWORK	1,312.77
1334	003858	ADVANCED LIGHTING & SOUND	90.00
1353	005550	LEE & ASSOCIATES CO., INC.	717.60
1395	004232	DEARBORN LITHOGRAPH INC	3,277.00
268253	006666	GRID 4 COMMUNICATIONS INC.	291.56
268325	007907	SP+ CORPORATION	1,400.00
268341	009026	WELLS FARGO VENDOR FIN SERV	677.87
268348	008309	ABSOLUTE LOCKSMITHS	80.00
268349	007745	ALL COVERED	1,583.00
268353	006759	AT&T	675.02
268368	003904	CAPITAL ONE BANK	8,399.57
268384	000179	DTE ENERGY	9,227.53
268402	004493	ELITE IMAGING SYSTEMS	401.12
268420	007211	HOME DEPOT CREDIT SERVICES	46.60
268439	MISC	MICHIGAN STATE UNIVERSITY	100.00
268616	000158	VERIZON WIRELESS	111.25

Register of Claims

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Page:

Baldwin Public Library 300 W. Merrill Street Birmingham, MI 48009

Check Number Vendor # Vendor Amount

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Building Committee

FINANCIAL REPORT: AUGUST 2019

This report references the Revenue and Expense Report 2019-20, found on the following page. At 16.67% of the way through fiscal year 2019-2020, the Library has spent 8.9% of its budget and received 75% of its revenue. By this point of the year, the Library was budgeted to have spent 2.9% of its budget and to have received 74.8% of its revenue. This month included three payrolls.

Vendor payments in excess of \$6,000:

Baker & Taylor Books	\$19,099.90
DTE Energy	\$9,227.53
Midwest Tape	\$12,924.08
Overdrive, Inc.	\$12,715.44
Total vendor payments in excess of \$6,000	\$53,966.95
Balance of vendor payments less than \$6,000	\$29,435.98
Total vendor payments	\$83,402.93
City of Birmingham allocations:	
Payroll Period 7/14-7/27	\$86,228.84
Payroll Period 7/28-8/10	\$87,689.47
Employee Health Care Payroll Deduction	(\$657.00)
Payroll Period 8/11-8/24	\$90,943.45
Fixed Past Retirement Health Care Cost	\$6,929.92
Fixed Past Retirement Cost	\$4,373.50
BS&A Software Charge	\$248.19
Administrative Services	\$8,740.83
MML Insurance Premium	\$380.83
MML Pool Endorsement	\$1,094.00
Credit Card Processing Fee	\$0.00
Total City of Birmingham allocations	\$285,972.03
Reconciling adjustments:	
BPL Trust Adult Services Program Credit Card Charges-Reimbursed in August	(\$107.50)
Total expenses for the month	\$369,267.46

	119-20	
BALDWIN PUBLIC LIBRARY	REVENUE AND EXPENSE REPORT 2019-20	AUGUST 2019

2nd Month 16.67% of the year

										•	
	Approved 2019-20 Budget	Current Month Budget <u>August 2019</u>	Current Month Actual August 2019	Variance For Month	Y-T-D Budget 2019-20	Y-T-D Actual 2019-20	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2018-19	% Received/ Spent Prior Y-T-D	
REVENUES											
TAXES	\$3,385,950	80	80	80	\$3,385,950	\$3,385,950	80	100.0%	\$3,249,870	100.0%	
PROVISION FOR TAX LOSS	(\$15,000)	80	80	0\$	80	820	850	-0.3%	(\$44)	0.3%	
COUNTY AND STATE REVENUE	\$104,300	80	80	0\$	80	80	80	0.0%	80	0.0%	
LOCAL GRANTS	80	80	80	0\$	80	80	80	100.0%	80	0.0%	
COMMUNITY CONTRACTS	\$924,890	80	80	0\$	80	80	80	0.0%	80	0.0%	
PATRON USE REVENUE	\$81,150	86,700	87,289	8289	\$13,400	\$13,547	\$147	16.7%	\$15,911	19.3%	
INVESTMENT INCOME	\$52,290	80	08	80	80	80	80	0.0%	\$1,892	5.1%	
TOTAL REVENUE	\$4,533,580	86,700	87,289	8289	\$3,399,350	\$3,399,547	\$197	75.0%	\$3,267,629	75.0%	
EXPENSES											
PERSONNEL SERVICES	\$2,374,870	\$265,000	\$275,508	\$10,508	\$342,000	\$351,171	\$9,171	14.8%	\$328,641	14.5%	
SUPPLIES	896,000	88,000	86,170	(\$1,830)	\$16,000	\$13,609	(\$2,391)	14.2%	\$14,472	19.2%	
CONTRACTED SERVICES	\$383,600	\$20,000	\$17,370	(\$2,630)	\$32,000	\$37,669	82,669	%8.6	\$41,619	11.7%	
TECHNOLOGY & MAINTENANCE	\$123,500	84,000	\$2,330	(\$1,670)	\$14,000	\$10,757	(\$3,243)	8.7%	\$6,613	4.4%	
UTILITIES	\$102,000	\$10,000	\$9,228	(\$772)	\$20,000	\$19,019	(\$981)	18.6%	\$17,962	17.9%	
OTHER CHARGES	\$75,770	87,000	86,655	(\$345)	\$18,000	\$17,993	(\$7)	23.7%	\$15,404	23.3%	
BUILDING IMPROVEMENTS & FURNISHINGS	\$2,408,000	84,000	\$3,534	(\$466)	86,000	\$5,414	(9858)	0.2%	\$792	%9.0	
COLLECTIONS	\$647,010	\$50,000	\$48,473	(\$1,527)	\$100,000	897,707	(\$2,293)	15.1%	\$84,307	14.3%	
TOTAL EXPENSES	\$6,210,750	8368,000	\$369,267	\$1,267	\$548,000	\$553,340	\$5,340	8.9%	\$509,810	13.7%	
VARIANCE	(\$1,677,170)	(\$361,300)	(\$361,979)	(8679)	\$2,851,350	\$2,846,207	(\$5,143)				
FUND BALANCE-BEGINNING OF YEAR						\$1,924,170					
FUND BALANCE-CURRENT						\$4,770,377					

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects. Note: Of the \$3,385,950 in Birmingham tax revenue, \$2,681,265 is for operating expenses, and \$704,685 is for pre-funding the Youth Room expansion and renovation.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition

date August 19, 2019, 1:30 – 3:30 p.m.

location Rotary Room

attending BPL: R. Craft, S. Klimmek

Building Committee: F. Pisano, J. Suhay, M. Mark

City of Birmingham: B. Johnson, M. Morad

LZG: J. Gardner, B. Ziegelman

Dailey (TDC): P. Danko, D. Meyers, D. Bernard Library Design Associates (LDA): K. Haning

Gardner shared key project dates:

Historic District Commission Meeting
City Commission Meeting
9/16/19

Swanson is finalizing the tile design and selection for the restrooms. A final tile selection decision will need to be made by September 16.

LZG, Basso, and Desai/Nasir are working together to finalize HVAC routing, sizing, and steel on open RFI's.

The Committee discussed the proposed glass options for the curtain wall. TDC and LZG will contact Guardian and ask for a recommendation of the safety properties, including impact resistance, of tempered vs. laminated glass. The Committee will determine the best glass to use for the curtain wall after receiving this information. The specs are as listed:

- Tempered glass, VLT 62 with .27 SHG and 11% reflectivity, will cost \$10,000 less than anticipated
- Laminated glass, VLT 66 with .36 SHG will cost \$10,000 more than anticipated and is the same glass used in Adult Services

The Committee discussed possible alternates for the limestone wall "end cap" inside the story room. The first option would be to keep the end cap according to construction documents. The second option would be to dry wall the end cap at a savings of \$6,000. The third option would be to cap only the end with small pieces of limestone at a savings of \$1,800. LZG will put together drawings for a fourth option that uses new pieces of cut limestone. No decision was reached.

The Committee revisited exposing the brick wall in the office. The ultimate decision was to expose the brick. Structural cross-bracing will be added in front of the brick to support the roof. An additional cost will be added to install shelving above the countertop for storage.

BPL staff requested that plywood blocking be added to the ceiling above the computer area to accommodate future installation of vertical louver partitions. TDC will add this at no extra charge.

TDC noted that a concrete mix submittal is needed from Desai/Nasir. TDC also noted that BPL will need to hire an independent firm to perform concrete testing on structural concrete. Danko will contact Ruben Ramos at Testing Engineers & Consultants (TEC) to schedule a date and BPL will need to pay for this service. Danko noted that this testing may be included in the geotechnical services the Library paid for in 2017 for surveying and bore testing.

TDC noted that there are no drawings for the exit door to the north. It is unclear whether the existing column can be removed. LZG will update these drawings.

Danko gave two change order requests, with a net cost savings of \$13,000, to Craft to have Koschik approve. Koschik will sign and distribute to the Construction Committee.

TDC requested that Swanson create a drawing that overlays the reflected ceiling plan on top of the shelving and furniture plan to ensure that the stack lighting is correctly aligned. Swanson will send this drawing to Danko and LDA.

LDA is working with a stained glass artist in Chelsea to build a frame for the stained glass window panels. They are working within BPL's budget and will not exceed the outlined cost. The existing frames are not reusable.

The next working session will be held on Monday, August 26 at 1:30 p.m. in the lower level Rotary Room.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition

date August 26, 2019, 1:30 – 3:00 p.m.

location Jeanne Lloyd Room

attending BPL: D. Koschik, R. Craft, S. Klimmek. J. Richards

Building Committee: F. Pisano, J. Suhay, M. Mark

City of Birmingham: B. Johnson, M. Morad

LZG: J. Gardner, B. Ziegelman

Dailey (TDC): P. Danko, D. Meyers, D. Bernard

Exterior Glass

• The Planning Board approved the use of Guardian SNX 62/27 glass. The Historic District Commission will review our request on September 4, and the City Commission will do so on September 16.

- Gardner passed out a section from Building Code for clarification purposes.
 - o 2406.4.3: Glazing in an individual fixed or operable panel that meets all of the following conditions shall be considered a hazardous location:
 - The exposed area of an individual pane is greater than 9 square feet.
 - The bottom edge of the glazing is less than 18 inches above the floor.
 - The top edge of the glazing is greater than 36 inches above the floor
 - One or more walking surface(s) are within 36 inches, measured horizontally and in a straight line, of the plane of the glazing.
- BPL does not need safety glass per the Code. Johnson noted, however, that the Code sets only minimum requirements.
- Johnson said that the construction documents and specification call for all the window glazing to
 meet safety glazing requirements, so that is what should be installed. All representatives from
 Baldwin concurred. Danko believes that all of the glass specified with their glass contractor is
 tempered safety glass and will verify. Tempered glass is at least four times stronger than
 laminated glass.
- Guardian SNX 62/27 glass is tempered and costs \$10,500 less than the glass included in the
 original TDC bid. It has an SHGC of .27 and VLT of 62%. (The glass installed in Adult Services in
 2017 was laminated, not tempered, but it is otherwise very similar to Guardian SNX 62/27.). This
 glass will comply with City Code, but not with the City VLT ordinance.
- Guardian SNX 62/27 glass will be used on this project, unless the Historic District Commission and City Commission decide otherwise.

Interior Limestone "wall cap only" cost estimate

TDC is working on a quote for this.

Bathroom tiles: Final design & tile selection

• Karen is working on the final selection. Craft will arrange a meeting to discuss tile selections with the Building Committee before the next construction working session.

Floor tile discovery with possible asbestos

• The tile in question is in for testing. TDC is waiting for results. The tile in question has black mastic on the back and was in a 10'x30' square located in the former Circulation office. If it is

asbestos, TDC recommends abating and removing the tile. Testing costs around \$100. In its current condition, it is non-friable.

Brick Wall Exposure: Door opening in wall & window/shelving on south wall

- These entries will be covered by steel cross bracing.
- A suggestion was made to brick up the door frame that has been uncovered on the southeast side of the 1927 building. Baldwin staff members recommended using it as a closet instead.
- LZG will look at what is present after demolition and then will draw up the current conditions and offer design suggestions. LZG will not charge extra for these drawings.

TEC Testing Estimate (Testing is required by code per DNCE)

• Desai/Nasr (DNCE) is reviewing the testing bid from TEC. At approximately \$14,000, the TEC bid was higher than anticipated. Periodic testing of concrete is required by code.

Project update from TDC

- The demo of the interior space is 80% complete. Work has been temporarily suspended as the suspect floor tiles are tested
- The demo of the existing site landscaping is complete.
- The first footing was poured today. As the footing installation progresses, contractors will be working from south to north—pouring the footing, forming the wall, and then pouring the wall.

Miscellaneous

- The limestone at the base of the original east wall was cut flush with the brick.
- City tree protection and light protection need to be added quickly, per Johnson. TDC will need to contact the City's forester (Larry) to talk about the damage done to a locust tree.
- TDC is working on shop drawing finalization.
- The sprinkler fitter has started drawings.
- Danko asked for clarification on the exterior trim (coping, pressure bars, caulk). Danko and Gardner will review the RFI on this issue.
- Excavation of the wall has exposed sanitary pipes. Basso asked to reinstall these. The Committee discussed how to handle them.
- TDC asked LZG for an update on the lighting value-engineering.
- There's a column on the north exterior wall that, as existing, will interrupt portions of the new courtyard. LZG is exploring moving this column and adding a new column elsewhere to reinforce the load.

Next working session: September 9 at 1:30 p.m.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition

date September 9, 2019, 1:30 – 2:45 p.m.

location Jeanne Lloyd Room

attending BPL: R. Craft, S. Klimmek

Building Committee: F. Pisano, J. Suhay City of Birmingham: B. Johnson, M. Morad

LZG: J. Gardner, K. Swanson Dailey (TDC): P. Danko, D. Bernard

Gardner shared key project dates:

• City Commission Meeting on 9/16/19. Johnson asked Craft to provide a Board support memo.

The Committee discussed the interior limestone finishing in the Story Room. If no limestone wrap around is used, it will have a cost reduction of \$6,000. If existing limestone is used to make a cap on the end, it will have a cost reduction of \$1,800. If limestone is purchased for the end cap and no wrap around is used, it will be a \$1,300 reduction. The Committee decided to reuse the existing limestone for an end cap at a price deduction of \$1,800.

Swanson presented the final tile selections for the restrooms. The tiles are porcelain and come from the same manufacturer and are made in Italy. The tiles range from \$3.50 to \$5.00 per square foot and are within the budget estimate. Karen will send the requirements to Dailey, who will then order the tile.

The Committee will need to finalize the cabinetry and shelving selections for the exposed brick. Gardner stated the plan was to place a frosted sticker on the glass to make the glass appear frosted. There was discussion of possible back lighting using an LED rod. This would add about \$250 to the project and would be placed on both windows. The middle window, which was destroyed, will be bricked in. There was discussion of increasing the width of the counter to go all the way to the wall to prevent items from falling behind the cabinets and whether a mason should replace the limestone that is going behind the cabinets or just even out the brick and leave it. Limestone can always be added later. Dailey will get quotes on both options. There was also discussion to refinish the cabinets to be light maple, at an extra charge, and to purchase a new countertop the full length of the cabinetry.

Dailey will get a quote on restoring the limestone on the east brick wall. Basso has been contacted by LZG to determine if anything can be done about the existing duct work in front of the brick in the staff office.

No asbestos was found on the existing flooring in the staff workroom.

The Committee discussed the storm/sanitary cleanout at the east wall. One option would be to reroute the cleanout to the exterior of the building. The other, less expensive option would be

to cap the end of the cleanout flush with the floor and finish it with either a brass (or stainless steel) cap or with a 4" circle carpet button. LZG believes water overflow on the roof empties into this cleanout and noted that the north side of the new roof will have a roof scupper for additional drainage. Dailey will provide sample caps. Johnson stated that both options are acceptable. The Committee decided in favor of the less expensive interior option.

Desai Nasr reviewed the quote from TEC for up to \$14,000 for testing and determined that all tests are needed. Meyers will do his best to combine tests to use the least amount of labor hours.

Desai Nasr is finishing engineering estimates to move the north entry way column. It may be more cost effective to keep the column in its current position and adjust plans.

A column was discovered in the proposed doorway of the new staff workroom. LZG is working with LDA to see if the collapsible shelving can be trimmed by 3" to accommodate the new location of the doorway.

Dailey noted that the foundation pouring is in progress. Originally, Dailey had planned to keep the existing walls as is until the curtain wall installation. Due to the design of the existing building and the size of the curtain wall, the existing walls will need to be removed before the curtain wall can be installed. Removal of the exterior walls began on September 9.

Dailey provided a full list of RFIs for the project to LZG.

Dailey noted that the steel shop drawings have been submitted for review and LZG has passed along the drawings, along with comments, to DNCE.

Dailey is reviewing the sprinkler system with their vendor and stated that the ceiling heights may have to be lowered to accommodate the sprinklers.

Dailey is exploring a different lip for the crawl space hatch. Depending on the lift height, either the floor stone will need to be grounded down or floor leveler will needed to be added to raise the height.

Swanson noted the aquarium requires a wall hydrant and floor drain. LZG will make adjustments to the plan to include these.

Suhay requested that Library staff provide an updated spreadsheet on cost variations for the project similar to the one used in Phase 1.

The next working session will be held on Monday, September 16 at 1:30 p.m. in the lower level Rotary Room.



MEMORANDUM

Baldwin Public Library

DATE: September 6, 2019

TO: Joseph A. Valentine, City Manager

FROM: Doug Koschik, Baldwin Public Library Director

SUBJECT: BPL Youth Services Expansion & Renovation

INTRODUCTION:

In 2018 and early 2019, the Baldwin Public Library Youth Room expansion and renovation project was reviewed and approved by the Planning Board, Historic District Commission, City Commission, and various City departments. The City Commission approved the issuance of an RFP for construction in February 2019 and approved a contract with The Dailey Company in June. The City has issued a building permit to Dailey, and Dailey began work on August 15.

BACKGROUND:

Recently, questions have arisen over the visible light transmission (VLT) values of the glass originally selected for the project. While there are no specific regulations in the Zoning Ordinance for publicly owned property, it was decided to seek the input of the Planning Board and Historic District Commission, and then take the matter to the City Commission for a final decision.

The glass that LZG Architects chose for the project is Guardian SNX 62/27. It has a VLT of 62%, which is lower than the 80% required by the City ordinance for the "O" and "B" districts. The only commercially available glass identified by LZG that meets the City's VLT standard is Guardian Clear 1". While Guardian Clear is superior to Guardian SNX 62/27 in terms of VLT, it has both a much higher Solar Heat Gain Coefficient (SHGC) and a much higher U value. This means that Guardian Clear would require additional cooling and heating capacity. While Guardian SNX 62/27 would allow the Library to use its existing HVAC system, Guardian Clear would require the purchase of extra cooling and heating equipment as well as added ongoing electric and gas expenditures. In addition, LZG believes that Guardian Clear would lead to greater fading of the Youth Room's books, furniture, and carpeting.

The Library already uses an almost identical version of Guardian SNX 62/27 in its Adult Services Department, on the west side of the building—which was renovated in 2016-17. If Guardian Clear is used in the Youth Room, it would result in two different types of glass being used in the building's additions. The Library has received only compliments about the Guardian SNX 62/27 glass used in Adult Services. People have said that it provides good views from the exterior into the interior, and vice versa.

The Library needs a decision on the glass as soon as possible so that the project, which has a scheduled completion date of spring 2020, is not delayed. It would prefer to use the originally specified glass—Guardian SNX 62/27. The Library believes that Guardian SNX 62/27 would give the Youth Room façade a high level of transparency and a better interface with Shain Park, Martin Street, and Merrill Street, just as that very glass achieved those effects on the west side of the

building. The Library would also prefer to save the additional cooling and heating equipment costs that the alternative glass—Guardian Clear—would require. The added costs would handicap the Library, which is already facing a \$250,000 overage in project expenses, compared to pre-bid estimates. In addition, the ongoing additional electrical and gas expenditures that Guardian Clear would require would burden the Library well into the future and increase the Library's carbon footprint.

At the August 14, 2019 Planning Board meeting and the September 4, 2019 Historic District Commission meeting, both boards reached a unanimous consensus to let the Library use Guardian SNX 62/27.

LEGAL REVIEW:

A legal review was not necessary.

FISCAL IMPACT:

The Library has budgeted and allocated funds for this project with the originally specified glass. Changing to the Guardian Clear 1 would increase project costs \$75,000 for adding additional heating and cooling equipment, will increase annual heating costs 20% and increase annual cooling costs 16.5%.

SUMMARY

It is recommended that the City Commission approve the originally specified glass as supported by both the Planning Board and Historic District Commission.

ATTACHMENTS:

- Library Support Memo
- LZG Report

SUGGESTED RESOLUTION:

To approve the use of the originally specified glazing in the construction documents approved for the Baldwin Public Library Youth Services Expansion & Renovation.

To: Joe Valentine, Birmingham City Manager

From: Rebekah Craft, Baldwin Public Library Associate Director

Date: September 10, 2019

Subject: Library Youth Room expansion and renovation

On August 1, questions arose over the visible light transmission (VLT) values of the glass originally selected for the Youth Room expansion and renovation that had previously been approved by the Planning Board, Historic District Commission, City Commission, and various City departments. The glass originally specified for the project was Guardian SNX 62/27, which has a VLT of approximately 62%, whereas the minimum VLT for glass in "O" and "B" districts is 80%.

At that time, Building Official Bruce Johnson asked the project's architects, Luckenbach|Ziegelman|Gardner Architects PLLC to prepare an analysis comparing the specified glass with an alternate glass option that has a VLT of 80% or higher.

Guardian SNX 62/27 is a Low-E glass that offers the following benefits:

- Nearly identical to the glass used in the Adult Services Renovation
- Retains heat and blocks ultraviolet rays from entering the building
- Compatible with the Library's existing HVAC system and will not require more heating and cooling capacity or increase monthly heating and cooling expenses
- Will not cause books, furniture, or carpeting to fade

Library Board members Melissa Mark, Jim Suhay, and Frank Pisano met for a construction committee working session on August 5. During the meeting, Mark, Suhay, and Pisano were in favor of using the originally specified glass, Guardian SNX 62/27, for the project and directed Koschik to ask the Planning Board, Historic District Commission, and City Commission for permission to Guardian SNX 62/27 glass.

At the Library Board's August 19, 2019 meeting, Board Member Melissa Mark reported on the August 5 construction committee working session. After her report, Board members, Bob Tera, David Underdown, and Ashley Aidenbaum also shared preference for using Guardian SNX 62/27 glass for the project.

At its September 16, 2019 meeting at 5:30 p.m., the Baldwin Public Library Board of Directors will formally vote on the following suggested resolution:

To recommend that the Birmingham City Commission approve the use of Guardian SNX 62/67 glass for the Youth Room Expansion and Renovation.



Luckenbach | Ziegelman | Gardner Architects

Baldwin Public Library Youth Services - Expansion/Renovation

Project: Baldwin Public Library – Youth Services Expansion/Renovation (BPL 2)

Date: September 16, 2019

To: City of Birmingham City Commission **Subject:** Exterior Glass Enclosure System / Windows

Project / Owner

Baldwin Public Library – City of Birmingham

Zoning: PP (Public Property) - City of Birmingham Zoning Ordinance - Article 02 / Section 2.01

Use: C (Community Use)

BPL - Youth Library Review / Approval Time line

Project reviewed and endorsed by the Planning Board in October of 2018.

Project reviewed and endorsed by the Historical Design Review Board

Project reviewed and approved by the City Commission.

Project reviewed and approved by City Building, Engineering & Planning Departments – Feb 2019

Glass/Window Standards

Per the published City of Birmingham Zoning Ordinance:

-Window Standards (WN) Article 04 / Section 4.90 WN-01

Applicable to the following districts: O1, O2, P (Parking), B1, B2, B2a, B3, B4, MX, TZ3

-WN Standards (window standards) do not apply to the PP district. See Appendix 2

Per the published Zoning Ordinance for adjacent areas/districts: O1, O2, P (Parking), B1, B2, B2a, B3, B4, MX,TZ3 (but Not Applicable to PP -Public Property District):

- -No less than 70% of the ground floor facade between 1' & 8' above grade shall be clear glass panels and doorways
- -Glass areas shall be clear or slightly tinted
- -Glass specified for BPL is clear glass with a Low E coating

Per the new glass Ordinance 2246 (not published on line, enacted July 2017). Defines clear glazing as glass and other transparent elements of building facades with a minimum visible light transmittance of 80%. Lightly tinted is defined as glazing as glass and other transparent elements of building facades with a minimum visible light transmittance of 70%.

Additional Development Standards:

- -Essential Services (ES-01)
- -Temporary Use (TU-02)
- -Utility (UT-01)
- -(See Attached Appendix 1)
- -Note: No Window Standards in the Published Ordinance for the PP District

Make up of Commercial Insulated Glass including BPL-2 Youth Expansion Curtain Wall Glass

- -1" insulated CLEAR glass consisting of 1/4" clear glass + 1/2" space + 1/4" clear glass.
- -From outside to inside, there are four (4) glass surfaces, #1, #2, #3, #4. (See diagram Appendix 3).

Discussion of Low E (Low Emmisivity) Glass Coatings

- -Low E coating is a <u>microscopically thin coating</u> applied to window glass. Window glass can be clear or tinted. <u>BPL windows are clear glass panels</u>.
- -The Low E coating minimizes the amount of UV (ultra violet / long wave solar radiation) and IR (infrared or short wave solar radiation) that passes through the glass.
- -During warm temperature periods, Low E coatings reflect outside exterior heat passing through the glass by decreasing the Solar Heat Gain Coefficient (low SHGC is good).
- -During cold temperature periods, Low E coatings help to retain heat inside a building by decreasing the U Value (low U Value is good).

A Low E coating does somewhat reduce the Visual Light Transmittance (VLT), but also greatly reduces the Solar Heat Gain Coefficient (SHGC) of the glass. The lower the SHGC, the more energy efficient the glass is.

BPL 2 Glass Options – Comparative Analysis*

DI L'E GIUSS OPTIONS	Comparatives				Exterior (ELR)
Glass Option	VLT	SHGC	U Value (1	/R) R	Light Reflectance
1" Clear Glass	80%	.74	.47	2.12	15%**
(no tinting/no coating)					
Guardian Clear 1" Exis	ting HVAC DOES	NOT have suf	ficient capacity to	o cool build	ing using this glass
1" Clear Glass w/ Low E Coating "A"	68%	.38	.29	3.41	11%
	ting HVAC DOES	NOT have suf	ficient capacity to	cool build	ing using this glass
1" Clear Glass w/ Low E Coating "C"	70%	.39	.29	3.41	11%
C	sting HVAC DOES	NOT have suf	ficient capacity to	o cool build	ing using this glass
- THE SOLUTION CO LINE	<u>g 11 (110 2 0 2 0</u>	1,0110,000	in the same of the		ang using unit grass
1" Clear Glass***	62%	.27	.29	3.41	11%
w/ Low E Coating "B" Guardian SNX 62/27	Existing HVAC D	OES have suffi	cient capacity to	cool buildii	ng using this glass
1" Clear Glass****	64%	.27	.28	3.57	12%
w/ Low E Coating "D" Vitro Solarban 70XL	Existing HVAC D	OES have suff	icient capacity to	cool buildi	ng using this glass
*Values Based on BPL 2 Vitro Architectural Glas Vitro Architectural Glas	s Solarban 60 Cha	rt (Se	ee Appendix 4) ee Appendix 5) ee Appendix 6)		

^{**} Note: Although clear glass glass without a Low E coatings has a higher VLT than glass with a Low E coating, because it has a higher Exterior Light Reflectance (ELR = 15%), therefore during daylight it is more difficult to see through than clear glass with a Low E coating (ELR = 11%). (See Appendix 4.1)

^{***} Preferred and Project Specified Glass Selection.

^{****}Vitro Solarban 70XL is a more expensive alternative to Guardian SNX 62/27.

GLASS REFLECTANCE VALUES - RELATIONSHIP TO VISABILITY THROUGH GLASS**

-Clear glass without a Low E coating has a higher VLT (Visual Light Transmission) than clear glass with a Low E coating

-Clear Glass without a Low E coating: ELR (Exterior Light Reflectance) = 15%
-Clear Glass with a Low E coating: ELR (Exterior Light Reflectance) = 11%

-During daylight hours it is more difficult to see through Clear Glass (without a Low E coating (ELR=15%) than it is to see through Clear Glass with Low E coating (ELR=11%), because there is greater light reflectivity off from the outer glass surface of the 100% clear insulated glass unit without a Low E coating. (See Chart - Appendix 4.1)

BPL 2 - Energy Use and HVAC Equipment Implications

Per Peter Basso & Associates, Mechanical / Electrical Engineers Analysis

- -Glass with a SHGC (Solar Heat Gain Coefficient) of .37 or lower can work with the existing system.
- -If using glass with a SHGC of greater than .37, BPL will be short on cooling capacity and will require upgrades to the current system costing \$75,000 +/- for new higher capacity HVAC equipment.
- -Using glass with a SHGC of .39 or higher is worse than the Michigan Energy Code allows for.

Per Guardian Industries: BPL Glazing Model Concerning Energy Costs Related to Glass Make Up:

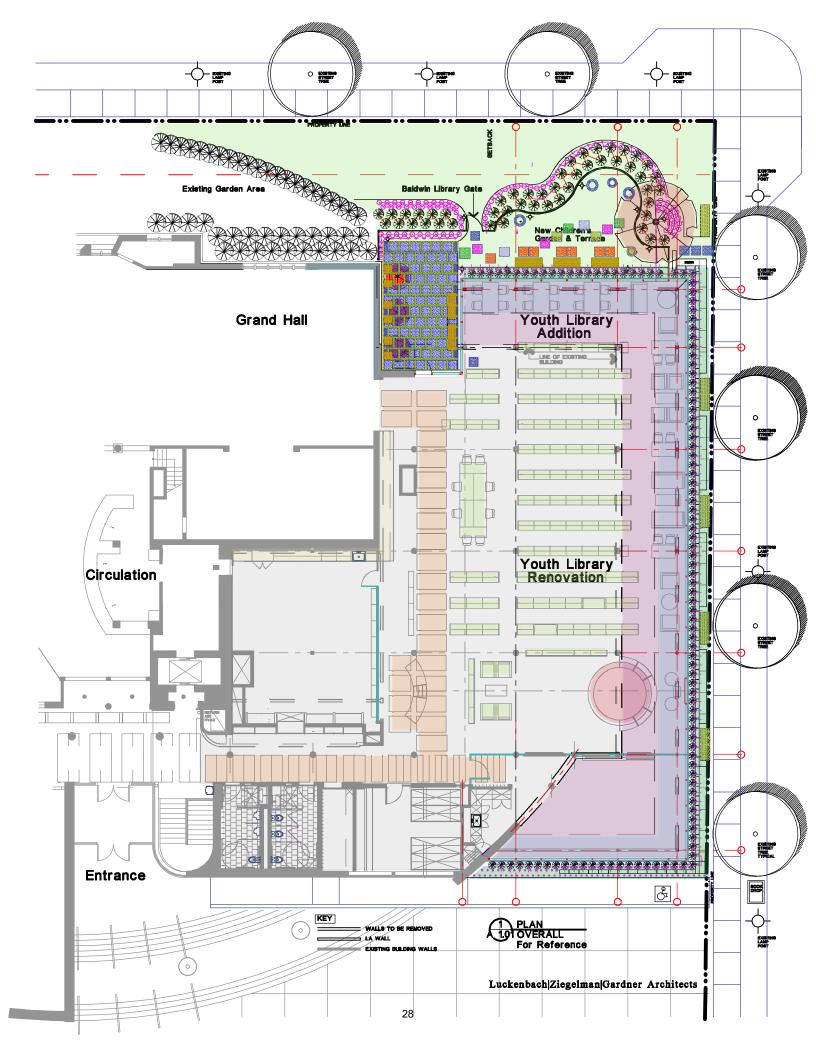
- -Clear Glass without a Low E coating will account for **16** ½ **% more annual electrical consumption** than the Clear Glass with the preferred SNX 62/27 Low E coating.
- -Clear Glass without a Low E coating will account for more than **20% more in annual natural gas consumption** than the Clear Glass with the preferred SNX 62/27 Low E coating and will require significant upgrades to the existing HVAC system if used. These figures have been confirmed by Peter Basso Associates Mechanical Engineers (See Appendix 7).

BPL: A Civic Building (in the PP District) with different Site & Building Conditions. Form and Function differ significantly from typical "street frontage" buildings in the "O" and "B" Districts

The existing Baldwin Library is a Civic Building, that solely occupies an entire city block bordered by Martin to the North, Bates to the East, Merrill to the South and Chester to the East. At no place on the site does any part of the existing library or proposed Youth Library Expansion extend to the N, S, E or W lot lines of the site (as called for in the current zoning ordinance for the Downtown Overlay District in the O & B Zoning Districts. As such, the library structure does not comply with many, if any site and building related aspects of the current zoning ordinance for those Districts. It is an "island unto itself". If the library building was situated in the O or B Districts, the BPL building stucture would be classified as an "existing grandfathered non-conforming structure". However, the Library Building is a Civic Building located in the PP District with different building and site standards. As currently situated, the Youth Library is 30' + feet from the North property line, 5' + from the East property line and 45'+ from the South property line. The existing main level level floor elevation varies from 5 to 7 feet above the adjacent sidewalks. The proposed window sill elevations vary between 5.5' to 7.5' above the public walkways (See Appendix 8.1 & 8.2), thus view of and though the glass are above the average pedestrian's eye level and only a small portion of the 1' to 8' clear glass requirement (per the O & B District requirements / not applicable to the PP Zoning District) along the street are at eye level per requirements for the B & O Zoning Districts. Although the concept for the "all glass pavilion" is to be as clear as possible, visually open and inviting to the public from the outside, environmental responsibility and restraint have been carefully considered and incorporated into the exterior glazing selection and specification. Of primary consideration along with glass clarity is to utilize the existing library HVAC heating and cooling equipment without requiring major costly upgrades and/or modifications to the system, to be energy conscious and above all to insure patron and staff comfort.



Luckenbach | Ziegelman | Gardner Architects









APPENDIX 1 PP District

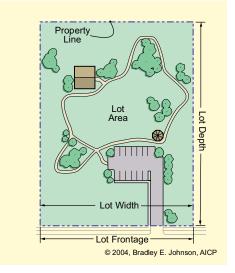


2.01 PP (Public Property) District Intent, Permitted Uses, and Special Uses

District Intent	Permitted Uses	Other Use Regulations
A district intent is not available for this zoning district.	Institutional Permitted Uses • auditorium • cemetery • essential service • government office • government use • parking facility - off-street • school - private • school - public Recreational Permitted Uses • park • swimming pool - public Other Permitted Uses • water tower • well • any use permitted in an adjacent district*	Accessory Permitted Uses There are no accessory permitted uses permitted in this zoning district. Uses Requiring a Special Land Use Permit There are no special land uses permitted in this zoning district. *=Use Specific Standards in Section 5.01 Apply

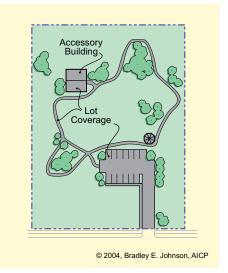


2.02 PP (Public Property) District Development Standards



Property Line and Building Envelope

© 2004, Bradley E. Johnson, AICP



Minimum Lot Area:

• n/a

Minimum Open Space:

• n/s

Maximum Lot Coverage:

• n/a

Minimum Front Yard Setback:

• n/s

Minimum Rear Yard Setback:

• n/a

Minimum Combined Front and Rear Setback:

• n/a

Minimum Side Yard Setback:

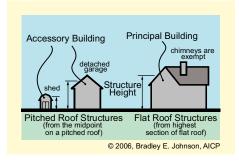
• n/a

Minimum Floor Area Per Unit:

• n/a

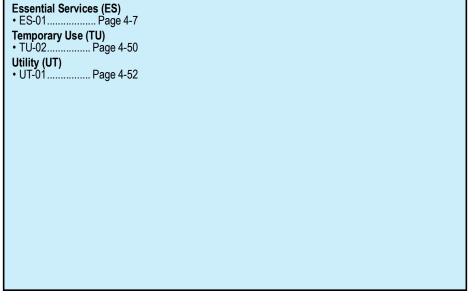
Maximum Total Floor Area:

• n/a



Maximum Building Height:

• n/a



Additional Development Standards that Apply

APPENDIX 2

Window Standards (WN)



4.90 WN-01

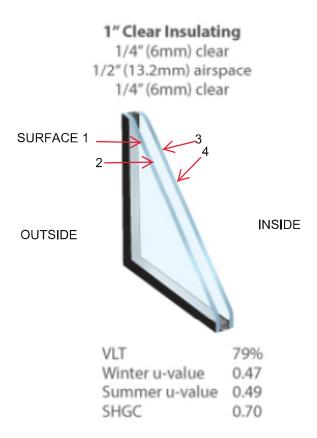
This Window Standards section applies to the following districts:



The following window standards apply on the front façade and any façade facing a street, plaza, park or parking area:

- A. <u>Storefront/Ground Floor Windows</u>: Ground floors shall be designed with storefronts that have windows, doorways and signage, which are integrally designed. The following standards apply:
 - 1. No less than 70% of the storefront/ground floor façade between 1 and 8 feet above grade shall be clear glass panels and doorway.
 - 2. Glass areas on storefronts shall be clear, or lightly tinted in neutral colors. Mirrored glass is prohibited.
 - 3. Required window areas shall be either pedestrian entrances, windows that allow views into retail space, working areas or lobbies. Display windows set into the wall may be approved by the Planning Board.
 - 4. Windows shall not be blocked with opaque materials or furniture, products, signs, blank walls or the back of shelving units.
 - 5. The bottom of the window shall be no more than 3 feet above the adjacent exterior grade.
 - 6. Blank walls of longer than 20 feet shall not face a public street.
- B. <u>Upper Story Windows</u>: Openings above the first story shall be a maximum of 50% of the total façade area. Windows shall be vertical in proportion.

APPENDIX 3





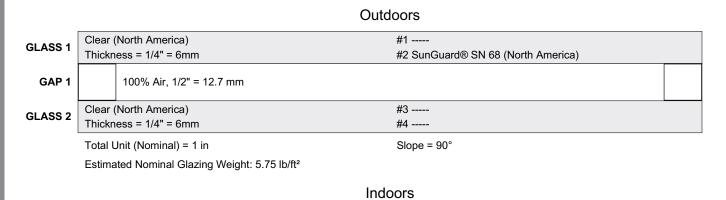
BPL 2: GLASS COMPARATIVE ANALYSIS

lass 1 & Coating	Glass 2 & Coating	Transmitta nce	Reflec	ctance	Transmitta	Reflectanc	Solar Heat Gain	шу	alua
Clear					nce			U-Value	
Clear		Visible (τ _V %)	ρ _V % out	ρ _V % in	Solar (τ _e %)	ρ _e % out	Coefficient (SHGC)	Winter Night (Btu/hr·ft²·F)	Summer Day (Btu/hr·ft²·F)
(North merica)	Clear (North America)	80	15	15	67	13	0.74	0.47	0.50
unGuard SN 68 (North merica) on Clear (North merica)	Clear (North America)	68	11	12	33	33	0.38	0.29	0.28
unGuard ® SNX 62/27 (North umerica) on Clear (North umerica)	Clear (North America)	62	11	12	23	39	0.27	0.29	0.27
	nGuard SN 68 North nerica) n Clear North nerica) n SNX 52/27 North nerica) n Clear North	nGuard SN 68 North nerica) n Clear (North America) nGuard SNX 62/27 North nerica) n Clear (North America) n Clear (North America)	nGuard SN 68 North (North 68 America) n Clear (North nerica) n Guard SNX 62/27 North nerica) n Clear (North nerica) n Clear (North nerica) n Clear (North nerica)	nGuard SN 68 North nerica) n Clear (North America) n Guard SNX 62/27 North nerica) n Clear (North America) n Clear (North nerica) n Clear (North America)	nGuard SN 68 North nerica) n Clear (North America) n Guard SNX 62/27 North nerica) n Clear (North America) n Clear (North America) n Clear (North America) n Clear (North America)	nGuard SN 68 North nerica) n Clear (North America) n Guard SNX 62/27 North nerica) n Clear (North America) n Clear (North America) n Clear (North America) n Clear (North America)	nGuard SN 68 North nerica) n Clear (North America) n Guard SNX 62/27 North nerica) n Clear (North America)	nGuard SN 68 North nerica) n Clear (North America) n Guard SNX 62/27 North nerica) n Clear (North America) n Clear (North nerica) n Clear (North nerica) n Clear (North nerica) n Clear (North America)	nGuard SN 68 North nerica) Clear (North America) Clear (North nerica) Cl

		Outo	doors
GLASS 1	Clear	(North America)	#1
GLASS I	Thickr	ess = 1/4" = 6mm	#2
GAP 1		100% Air, 1/2" = 12.7 mm	
GLASS 2	Clear	(North America)	#3
GLASS 2	Thickr	less = 1/4" = 6mm	#4
	Total l	Jnit (Nominal) = 1 in	Slope = 90°
	Estima	ated Nominal Glazing Weight: 5.75 lb/ft²	

Indoors

SN 68 LOW E



APPENDIX 4.1

			Visible	e Light		Ultra	violet		olar Enerç	у		rmal erties	Light to	Thermal
Make-up Nar		ransmi tance	Reflec	tance	Color Rendering	Trans UV	Tdw (T _{dw}	Reflecta nce	Solar Heat Gain	Shading Coefficient	U-V	alue	Solar Gain	Stress (COG)
	V	isible (τ _V %)	$ρ_{V}$ % out	ρ _V % in	Index (R _a)	(τ _{uv} %)	%)	ρ _e % out	Coefficient (SHGC)	(sc)	Winter Night (Btu/hr·ft²·F)	Summer Day (Btu/hr·ft²·F)	(LSG)	°F/C
Default Make 01 LEAR GLASS		80	15	15	96.9	51	72	13	0.74	0.85	0.47	0.50	1.09	Go
Default Make		62 NX 62/27	11	12	93.0	6	39	39	0.27	0.31	0.29	0.27	2.31	Go
lculation Star	idard: N	FRC 201	0											
fault Make	-up 01													
							Outdo	ors						
[Clear (North Am	nerica)					#1						1
GLASS 1		ckness = 1/4" = 6mm #2												
GAP 1		100% Air, 1/2" = 12.7 mm												
GLASS 2		#3 kness = 1/4" = 6mm #4												
		ess = 1/4 Jnit (Nom		n				#4 Slope = 90°)					
					5.75 lb/ft²		`	Slope – 30						
							Indoo	ors						
		_	_				made	J. 0						
fault Make	-up 02													
							Outdo	ors						
GLASS 1		Clear (North America) #1 Thickness = 1/4" = 6mm #2 SunGuard® SNX 62/27 (North America)												
GAP 1		100% Air, 1/2" = 12.7 mm												
GLASS 2		North Am ess = 1/4						#3 #4						
	Total L	Jnit (Nom	inal) = 1 i	n				Slope = 90°	,					_

Important Notes

Calculations and terms in this report are based on NFRC 2010. The performance values shown above represent nominal values for the center of glass with no spacer system or framing.

Laminated products:

It is not guaranteed that modeled laminated configurations will be compliant with relevant laminated safety regulations unless specifically declared for Guardian products. It is the user's sole responsibility to assess if the final laminated product should be certified according to relevant standards and ensure compliance with laminated safety regulations.

Product Data Sheet

Solarban® 60 Glass

Fabrication and Availability

Solarban® 60 glass is available exclusively through the Vitro Certified™ Network. *Vitro Certified™* Fabricators can meet tight construction deadlines and accelerate the delivery of replacement glass before, during and after construction. Solarban® 60 glass is manufactured using the sputter-coating process and is available for annealed, laminated, heat-strengthened and tempered applications.

Request Samples

To obtain samples of any Vitro Glass product, call 1-855-VTRO-GLS (877-6457) or visit samples.vitroglazings.com.

Glass Type Outdoor Lite: Indoor Lite:	Visible Light	Visible Ligh	t Reflectance		hr°ft²°°F) U-Value	Solar Heat Gain	Light to Solar
Coating if Any + Coating if Any (Surface) Glass (Surface) Glass	Transmittance (VLT)	Exterior %	Interior %	Winter Nighttime	Winter Argon	Coefficient (SHGC)	Gain (LSG)
plarban® 60 Solar Control Low-E Glass			•				
Solarban® 60 (2) Clear + Clear	70	11	12	0.29	0.24	0.39	1.79
Solarban® 60 (2) Starphire® + Starphire®	74	11	12	0.29	0.24	0.41	1.80
Solarban® 60 (2) Solexia® + Clear	61	9	12	0.29	0.24	0.32	1.91
Solarban® 60 (2) Atlantica® + Clear	53	8	11	0.29	0.24	0.27	1.96
Solarban® 60 (2) Azuria® + Clear	54	8	11	0.29	0.24	0.28	1.93
Solarban® 60 (2) Solarblue® + Clear	45	7	11	0.29	0.24	0.28	1.61
Solarban® 60 (2) Pacifica® + Clear	34	6	10	0.29	0.24	0.22	1.55
Solarban® 60 (2) Solarbronze® + Clear	42	7	11	0.29	0.24	0.28	1.50
Solarban® 60 (2) Optigray® + Clear	50	8	11	0.29	0.24	0.30	1.67
Solarban® 60 (2) Solargray® + Clear	35	6	10	0.29	0.24	0.25	1.40
Solexia® + Solarban® 60 (3) Clear	61	10	10	0.29	0.24	0.37	1.65
Atlantica® + Solarban® 60 (3) Clear	53	9	10	0.29	0.24	0.31	1.71
Azuria® + Solarban® 60 (3) Clear	54	9	10	0.29	0.24	0.31	1.74
Solarblue® + Solarban® 60 (3) Clear	45	7	9	0.29	0.24	0.33	1.36
Pacifica® + Solarban® 60 (3) Clear	34	6	9	0.29	0.24	0.25	1.36
Solarbronze® + Solarban® 60 (3) Clear	42	7	9	0.29	0.24	0.32	1.31
Optigray® + Solarban® 60 (3) Clear	50	8	9	0.29	0.24	0.35	1.43
Solargray® + Solarban® 60 (3) Clear	35	7	9	0.29	0.24	0.29	1.21
GraylitE II + Solarban® 60 (3) Clear	7	4	8	0.29	0.24	0.13	0.54
stacool® and Solarcool® with Solarban® 60 Sola	r Control Low-E (3)*						
Vistacool® (2) Azuria® + Solarban® 60 (3) Clear	42	20	24	0.29	0.24	0.26	1.62
Vistacool® (2) Pacifica® + Solarban® 60 (3) Clear	26	11	23	0.29	0.24	0.21	1.24
Solarcool® (2) Solexia® + Solarban® 60 (3) Clear	24	24	29	0.29	0.24	0.19	1.26
Solarcool® (2) Azuria® + Solarban® 60 (3) Clear	21	19	29	0.29	0.24	0.17	1.24
Solarcool® (2) Solarblue® + Solarban® 60 (3) Clear	17	14	29	0.29	0.24	0.18	0.94
Solarcool® (2) Pacifica® + Solarban® 60 (3) Clear	13	10	29	0.29	0.24	0.15	0.87
Solarcool® (2) Solarbronze® + Solarban® 60 (3) Clear	17	14	29	0.29	0.24	0.18	0.94
Solarcool® (2) Solargray® + Solarban® 60 (3) Clear	14	11	29	0.29	0.24	0.17	0.82

^{*} Data based on using Starphire® glass for both interior and exterior lites.

 $All\ performance\ data\ calculated\ using\ LBNL\ Window\ 7.3\ software\ and\ represents\ center\ of\ glass\ performance\ data. For\ detailed\ information\ on\ the\ methodologies\ used\ to\ calculate\ the\ performance\ data\ for\ detailed\ information\ on\ the\ methodologies\ used\ to\ calculate\ the\ performance\ data\ for\ detailed\ information\ on\ the\ methodologies\ used\ to\ calculate\ the\ performance\ data\ for\ detailed\ information\ on\ the\ methodologies\ used\ to\ calculate\ the\ performance\ data\ for\ detailed\ information\ on\ the\ methodologies\ used\ to\ calculate\ the\ performance\ data\ for\ detailed\ information\ on\ the\ methodologies\ used\ to\ calculate\ the\ performance\ data\ for\ detailed\ information\ on\ the\ methodologies\ used\ the\ performance\ data\ for\ detailed\ information\ on\ the\ performance\ data\ for\ detailed\ infor\ data\ for\ dat$ $aesthetic and performance values in this table, please visit www.ppgideascapes.com \ or \ request our \ Architectural \ Glass \ Catalog.$

For more information about Solarban® 60 low-e glass and other Cradle to Cradle Certified™ architectural glasses by Vitro Glass, visit vitroglazings.com, or call 1-855-VTRO-GLS (887-6457).





Solarban® 70XL Glass

Fabrication and Availability

Solarban® 70XL glass is available exclusively through the Vitro Certified™ Network. Vitro Certified™ Fabricators can meet tight construction deadlines and accelerate the delivery of replacement glass before, during and after construction. Solarban® 70XL glass is manufactured using the sputter-coating process and is available for annealed, heat-strengthened and tempered applications.

Additional Resources

Solarban® 70XL glass is Cradle to Cradle Certified™. For more information or to obtain samples of any Vitro Glass product, call 1-855-VTRO-GLS (887-6457) or visit vitroglazings.com.

Vitro Architectural Glass is the first U.S. float glass manufacturer to have its products recognized by the *Cradle to Cradle Certified* $^{\text{TM}}$ program, and offers more C2C-certified architectural glasses than any other float glass manufacturer.

Glass Type Outdoor Lite: Indoor Lite:	Visible Light	Visible Light	t Reflectance		r°ft²°°F) U-Value	Solar Heat Gain	Light to Solar
Coating if Any + Coating if Any (Surface) Glass (Surface) Glass	Transmittance (VLT)	Exterior %	Interior %	Winter Nighttime	Winter Argon	Coefficient (SHGC)	Gain (LSG)
Solarban® 70XL Solar Control Low-E Glass				1			
Solarban® 70XL (2) + C∥ear	64	12	13	0.28	0.24	0.27	2.37
Solarban® 70XL (2) Solexia® + Clear	58	10	13	0.28	0.24	0.27	2.15
Solarban® 70XL (2) Atlantica® + Clear	51	9	12	0.28	0.24	0.24	2.13
Solarban® 70XL (2) Azuria® + Clear	52	9	12	0.28	0.24	0.25	2.08
Solarban® 70XL (2) Solarblue® + Clear	42	8	12	0.28	0.24	0.23	1.83
Solarban® 70XL (2) Pacifica® + Clear	32	6	12	0.28	0.24	0.19	1.68
Solarban® 70XL (2) Solarbronze® + Clear	40	7	12	0.28	0.24	0.21	1.90
Solarban® 70XL (2) Optigray® + Clear	47	8	12	0.28	0.24	0.24	1.96
Solarban® 70XL (2) Solargray® + Clear	34	6	12	0.28	0.24	0.20	1.70
Solexia® + Solarban® 70XL (3) Clear	56	11	12	0.28	0.24	0.32	1.75
Atlantica® + Solarban® 70XL (3) Clear	49	10	11	0.28	0.24	0.28	1.75
Azuria® + Solarban® 70XL (3) Clear	49	9	11	0.28	0.24	0.29	1.69
Solarblue® + Solarban® 70XL (3) Clear	40	8	11	0.28	0.24	0.27	1.48
Pacifica® + Solarban® 70XL (3) Clear	31	6	10	0.28	0.24	0.22	1.41
Solarbronze® + Solarban® 70XL (3) Clear	38	8	11	0.28	0.24	0.26	1.46
Optigray® + Solarban® 70XL (3) Clear	45	9	11	0.28	0.24	0.29	1.55
Solargray® + Solarban® 70XL (3) Clear	32	7	11	0.28	0.24	0.24	1.33
Graylite® II + Solarban® 70XL (3) Clear	6	4	10	0.28	0.24	0.11	0.55
/istacool® and Solarcool® with Solarban® 70X	L Solar Control Lo	w-E (3)*		•			
Vistacool® (2) Azuria® + Solarban® 70XL (3)	38	21	23	0.28	0.24	0.24	1.58
Vistacool® (2) Pacifica® + Solarban® 70XL (3)	24	11	22	0.28	0.24	0.19	1.26
Solarcool® (2) Solexia® + Solarban® 70XL (3)	22	24	27	0.28	0.24	0.17	1.29
Solarcool® (2) Azuria® + Solarban® 70XL (3)	19	19	27	0.28	0.24	0.15	1.27
Solarcool®(2) Solarblue® + Solarban® 70XL (3)	16	14	27	0.28	0.24	0.15	1.07
Solarcool®(2) Pacifica® + Solarban® 70XL (3)	12	10	27	0.28	0.24	0.13	0.92
Solarcool®(2) Solarbronze® + Solarban® 70XL (3)	15	14	27	0.28	0.24	0.15	1.00
Solarcool®(2) Solargray® + Solarban® 70XL (3)	13	11	27	0.28	0.24	0.14	0.93

^{*}Solarban® 70XL glass for annealed applications is applied to Starphire® glass, heat treated applications will require either clear or Starphire® glass depending on manufacturing process.

All performance data calculated using LBNL Window 7.3 software, except European U-value, which is calculated using WinDat version 3.0.1 software. For detailed information on the methodologies used to calculate the aesthetic and performance values in this table, please visit vitroglazings.com or request our Architectural Glass Catalog.

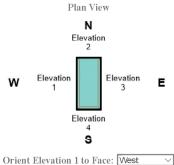
For more information about *Solarban*® low-e glass and other *Cradle to Cradle Certified*™ architectural glasses by Vitro Glass, visit **vitroglazings.com**, or call **1-855-VTRO-GLS (887-6457).**





APPENDIX 7



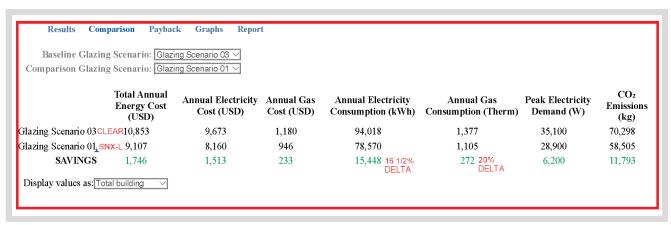


Glazing Scenarios Name: Glazing Scenario 03 (edit)

Override Building Settings: None

	Elevation 1	Elevation 2	Elevation 3	Elevation 4
	CLEAR GLASS	Same As Elevation 1	Same As Elevation 1	Same As Elevation 1
s Make-up Cost (USD/ft²):	0.00	Same As Elevation 1	Same As Elevation 1	Same As Elevation 1

<u>Calculate</u> <u>Add New Glazing Scenario</u> <u>Copy Glazing Scenario</u>



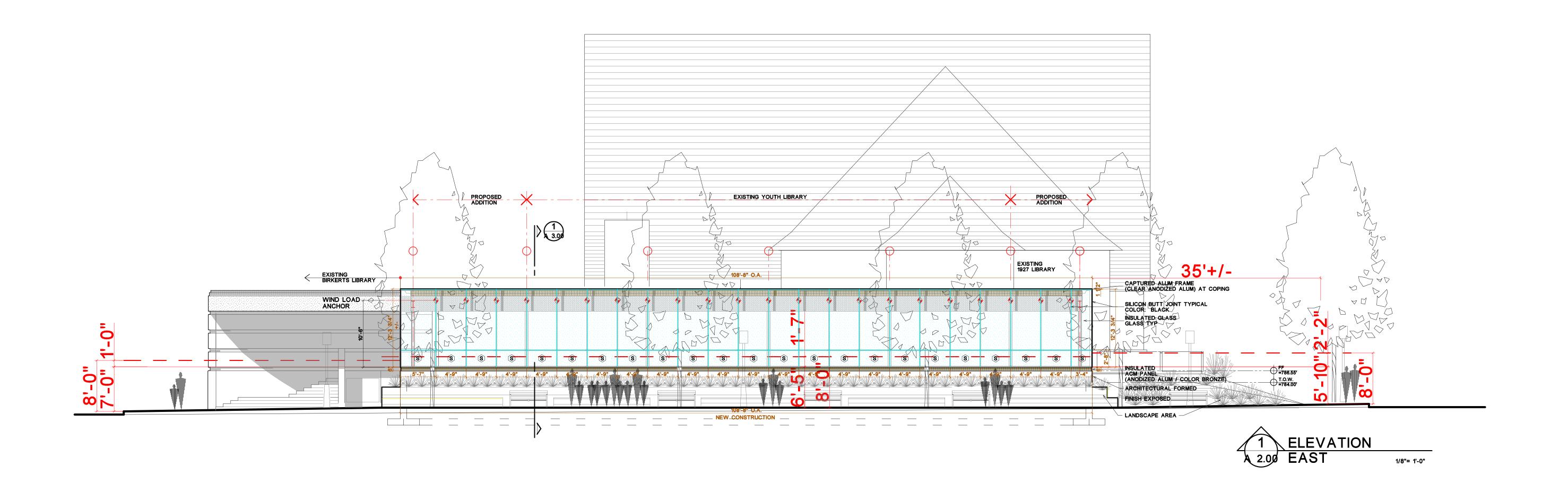
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SIMILAR

ELEVATION

PAINTED GYPSUM BOARD FACIA (INSIDE GLASS)

WIND LOAD SILICON
ANCHOR BUTT/JOINT COLOR: BLACK TYPICAL

PROPOSED NEW AND RENOVATION CONSTRUCTION

EXISTING 1927 LIBRARY

NEW ALUM ROOF OVERFLOW SCUPPER SEE ROOF PLAN 2 / A 1.02

EXTEND GLASS & DOOR
TO FLOOR LEVEL
THIS WALL ONLY
(NO ACM PANEL AT BASE)

1960 YOUTH LIBRARY ADDITION / 1980 RENOVATION EXISTING ALUM PARAPET/ FLASHING TO REMAIN

NEW FASCIA PANEL
(ANODIZED ALUM)
TO MATCH EXISTING
NEW LIGHTING
FIXTURE

EXISTING LIMESTONE

EXISTING 1927 LIBRARY





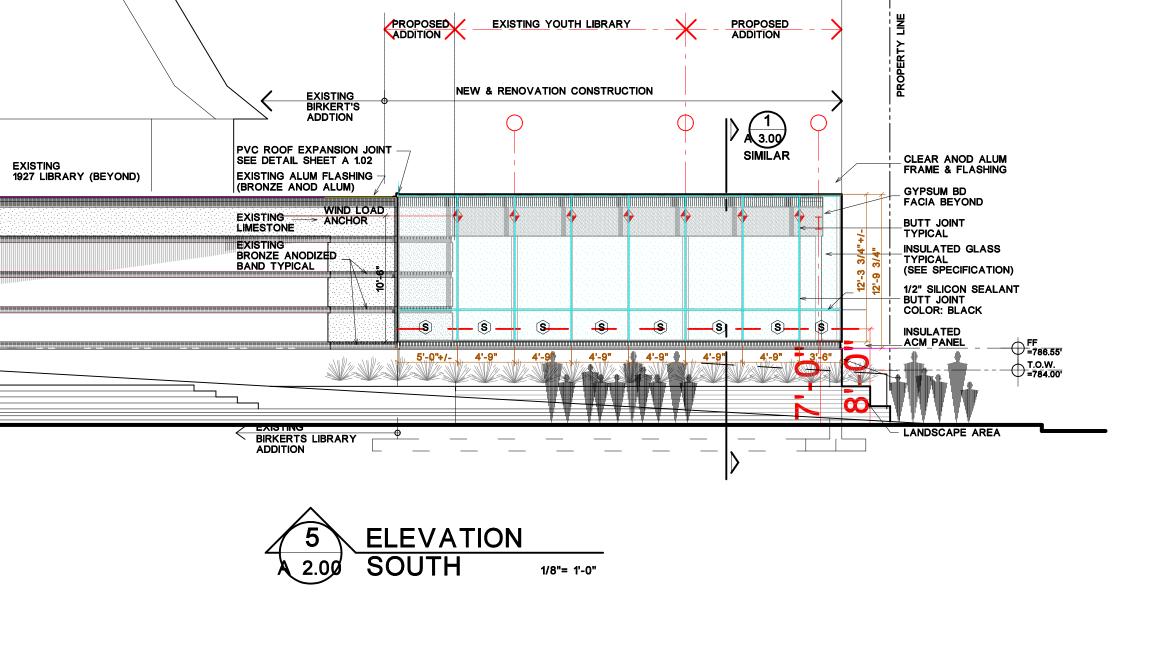
BALDWIN PUBLIC LIBRARY

300 West Merrill Street Birmingham, MI 48009

Youth Services
Renovation /
Expansion

EXTERIOR ELEVATIONS

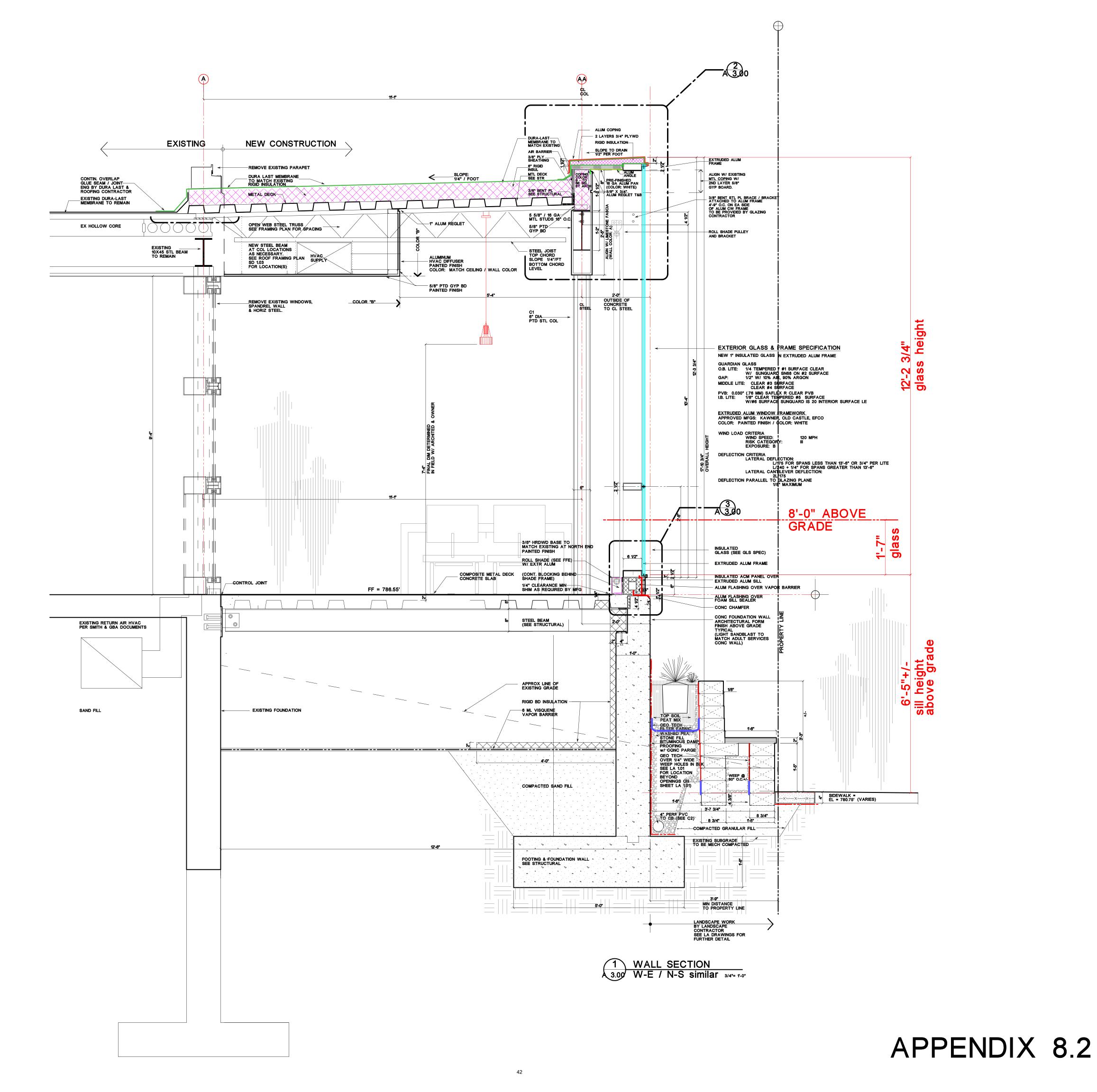
DATE
DEC 20, 2018 PERMIT REVIEW
FEB 12, 2019 RFP REVIEW



APPENDIX 8.1

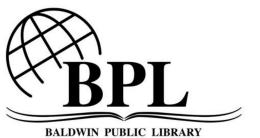
Project Number 3017

A 2.00



Luckenbach Ziegelman Gardner Architects PLLC

555 South Old Woodward Ave. Suite 27L Birmingham, Michigan 48009 248.644.0600 248.642.3990



BALDWIN PUBLIC LIBRARY

300 West Merrill Street Birmingham, MI 48009

Youth Services
Renovation /
Expansion

WALL SECTION

DATE
DEC 20, 2018 PERMIT REVIEW
FEB 12, 2019 RFP REVIEW

Project Number

Sheet Number

A 3.00

LIBRARY REPORT

Key Metrics Dashboard

Strategic Plan Status Report

Services and Programs

Marketing and Public Relations

Financial Stability

Personnel and Organization

Community Relationships and Partnerships

Facilities and Technology

Program Photos

Expenditures from FOBPL Donations

Strategic Plan Status Report

Key Metrics Dashboard: August 2019							
	Current Month	This month last year	Current FYTD	Previous FYTD	FY 19-20 End of Q1 Target		
Financials							
Revenues	\$ 7,289	\$ 8,413	\$ 3,399,547	\$ 3,267,288			
Expenses	\$ 369,267	\$ 303,524	\$ 553,340	\$ 497,057			
Circulation							
Circ (Charges & Renewals)	53,275	49,840	113,425	99,319	137,624		
Self-Check Usage	16.8%	21.7%	17.2%		20.0%		
% of Circ by Residents*	87.6%	91.8%	87.5%	92.4%	92.0%		
% of Circ by Non-Residents	12.4%	8.2%	12.5%		8.0%		
Interlibrary Loans							
Items borrowed	974	789	1,670	1,680			
Items loaned	985	1,341	2,304	1,986			
Technology Usage							
Database Sessions	1.446	1 170	2.022	2.262	4.067		
Downloadable Content	1,446	1,178	3,033	2,362	4,067		
	10,213	8,828	20,648	17,309	26,400		
Public Computer Usage	1,281	1,318	2,662	2,513	3,988		
Wireless Sessions	21,884	23,787	43,647	47,220	67,500		
Website Hits/Pageviews	22,474	28,645	46,815	55,598	80,052		
Program Attendance							
Adults	285	273	668	633			
# of Programs for Adults	20	17	42	38			
Teens	78	97	152	517			
# of Programs for Teens	6	6	14	23			
Youth	2,019	2,382	5,952	5,874			
# of Programs for Youth	30	36	95	96			
Computer Classes	34	56	69	89			
# of Computer Programs	10	14	18	22			
Online Video Views	27	75	42	150			
Idea Lab Certifications	7	6	13	8			
Idea Lab Visits	328	142	630	291			
Total Program Attendance	2,778	3,031	7,526	7,562	7,517		
Total # of Programs	66	73	169	179	175		
Outreach Attendance	702		868				
# of Outreach Programs	10		18				
Gate Count	24,327	27,801	50,894	53,966	73,483		
w.l:			_				
Volunteer Hours	258	193	744	514	636		
Social Media	New Users	New Users LY					
e-Newsletter Subscribers	4	0	2023	1854	2035		
Facebook Page Likes	29	30	2223	1962	2201		
Twitter Followers	6	-9	1245	1164	1252		
Instagram Followers	44	47	1211	482	1173		

^{*}Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

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Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Services and Programs

Strategic goal: Focus on fresh, dynamic services, and programs that meet Library users' changing needs.

Summer Reading

The 2019 Summer Reading program concluded on August 10. It was very successful in terms of the number of people registered. A full report on the summer reading program can be found on pages 51-53.

Read in the Park

Baldwin will host its 3rd annual Read in the Park at Beverly Park on Saturday, September 28. Meet authors, walk the Storybook Trail, and enjoy beautiful Beverly Park. At 1:30 hear *New York Times* bestselling author Michael Zadoorian speak about his life and writing career. At 3:00 visit with beloved children's author Kelly DiPucchio for a special story time.

Curbside Pickup

On September 16, we are launching our new Curbside Pickup program. Curbside Pickup will be available Mondays through Thursdays from 3:30 to 7:30 p.m., Saturdays from 10:00 a.m. to 5:00 p.m., and Sundays from 12:00 to 4:00 p.m. To use the service, call 248-647-1700 ext. 0 or email curbside@baldwinlib.org at least 30 minutes before you plan to arrive. Tell the staff member the items you want to pick up. Your items will be held for 24 hours. When you arrive at the Library, pull up to the Curbside Pickup sign located on Chester Street at the Library's loading dock. Call or text your last name to the number on the sign and Library staff will bring the items out to your vehicle. For more information, visit www.baldwinlib.org/curbsidepickup.

Marketing and Public Relations

Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world's knowledge.

New Releases and Upcoming Events

Craft submitted press releases about programs and events to local media outlets. Press releases from the last month included:

- Author and Former CIA Director Richard Kerr to Visit the Baldwin Library
- Baldwin Public Library to Launch Curbside Pickup Program
- Authors Michael Zadoorian and Kelly DiPucchio to Speak at Read in the Park Event

eNewsletters

Bart Gioia, Computer Trainer, continues to compile and distribute the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Marketing

Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following:

- Battle of the Books
- Thematic Book Display titles
- Fall program fliers and posters
- Curbside Pickup bookmarks and poster
- Read-alike brochures



Personnel and Organization

Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.

Volunteer Hours

258 volunteer hours were utilized in the month of August.

Communications with Staff

Staff talks were held on August 21 and 22 as a follow-up to the August Library Board meeting.

Staff Updates

Patricia Henricks reached 2 years of service on September 1.

Jessica Hoeck reached 2 years of service on September 5.

Vicki Sower reached 12 years of service on September 5.

Jeff Jimison reached 2 years of service on September 8.

David Dapkus reached 2 years of service on September 14.

Elizabeth Volpe reached 14 years of service on September 16.

Brandon Bolek-Toubeaux will reach 18 years of service on September 18.

Josh Rouan will reach 19 years of service on September 19.

Barby Nixon will reach 17 years of service on September 23.

Judah Richardson will reach 2 years of service on September 27.

Mobile Circulation Assistants

As part of our new Curbside Pickup service, we have added four Mobile Circulation Assistant. Julie Beckwell, former Baldwin Page, has been promoted to this new position. Petra Campbell, Lynn Sztykiel, and James Keegan will begin training the week of September 16.

Lynda.com and Gale Courses

At the end of December, Baldwin will be ending its subscription to Lynda.com. The product was purchased by Microsoft and LinkedIn, will require users to create a LinkedIn social media account to access the classes, and will track user's names and personally identifying information, which is not in keeping with the Library's Privacy Policy.

At the beginning of October, we will be launching a new product, Gale Courses. Gale Courses are online, paced, instructor led courses on a variety of topics. 363 courses are available. Classes have beginning and end dates, quizzes, finals, and a live professor who interacts with students. In order to take a course, a student must enroll in the course.

As we transition from Lynda.com to Gale Courses, we will place a temporary landing page for all users who click on our website's Lynda.com link to notify patrons of the upcoming change and to give patrons an introduction to Gale Courses.

Staff Development Day

The Library was closed on Friday, September 6 for Staff Development Day. 46 staff members attended this full day of training and were grateful for the information gleaned from the all staff and departmental meetings, AED training with the City of Birmingham Fire Department, Mental Health Anti-stigma training with Community Network Services, and Working with patrons on the Autism Spectrum with Caroline Gorman from OUCARES. The last part of the day was spent discussing the new Situation Response Manual. The day's schedule can be found on page 100 of the Information Only section of this packet.

Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.

City of Birmingham

Koschik has attended weekly City of Birmingham staff meetings. Craft submitted content to the City of Birmingham for inclusion in its monthly *Around Town* email newsletter.

Craft addressed the Historic District Commission on September 4 and Koschik will address the Birmingham City Commission on September 16.

Beverly Hills

Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Maria Williams and Stephanie Klimmek have been working with the Beverly Hills Parks & Recreation Board to host the 2019 Read in the Park event on September 29.

City of Bloomfield Hills

Baldwin will host a table at the Bloomfield Hills Public Safety Open House on Sunday, September 15 from noon to 4:00 p.m. Library staff will pass out information about Library programs and services, accept Library card registrations, and pass out books to attendees, courtesy of the Friends of the Baldwin Public Library.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club at Next on the second Monday of each month at 1:00 p.m. Bart Gioia, Technology Trainer, continues to teach one computer class per quarter at Next. The Library's new non-fiction book club continues to be popular. This club meets on the second Thursday of every month at 10:00 a.m. Books are available for checkout in the Next office.

Birmingham Rotary Club

Koschik has continued to attend Birmingham Rotary Club meetings.

Birmingham All Seasons

Lauren Ziolkowski, Adult Services librarian, is facilitating a monthly book club at All Seasons, the independent senior living facility in Birmingham.

Three Flags DAR

Stephanie Klimmek visited the Three Flags DAR group and presented a program on the importance of reading to children and how technology affects learning. The members noted Stephanie's enthusiasm and passion for her work and were grateful for the content she shared.

Facilities and Technology

Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Youth Room Expansion & Renovation

Information, updates, and pictures of the renovation can be found in the new Youth Room Expansion & Renovation section of the Board Packet.

Sculpture

The concrete pad for the sculpture was poured on September 9. Unfortunately, the artist who was hired to design and fabricate a pedestal for the sculpture was involved in a bicycling accident and will be out of work for the next four weeks or so. The project will be delayed until the artist returns to work.

Powerwashing

The front entryway was powerwashed on August 27.

Loading dock

The loading dock was resurfaced on September 6 and 9.

Virtual Servers

We have completed the storage upgrade on our virtual servers. We now have almost double the capacity as before. The extra space will also allow things to run faster.

Idea Lab

Here is an update from Idea Lab Supervisor Jeff Jimison:

This month, I'll focus on one interesting upgrade in particular. As I mentioned in my last update, our new laser engraver fume extractor is up and running, and we're now able to cut wood and plastic without hesitation. As soon as this was announced, the equipment bookings came pouring in! Tinkerers and makers of all sorts have been scrambling to cut their materials on our laser, now that they know it's possible! Raster etchings into wood at high resolutions, vector cutting acrylic for hours at a time, even cutting materials up to 6mm in thickness! In fact, the laser has been getting so much continuous use in the past two weeks, it has prompted yet ANOTHER upgrade: A coolant chiller unit! You see, the actual beam of our laser is produced within a delicate, multi-layered glass structure called the laser tube. As the laser cuts, the production of the cutting beam generates heat within the laser tube. That heat is dissipated into the many liters of liquid coolant constantly cycling through the tube. But with sustained cuts lasting three hours or more, even the coolant begins to accumulate heat from the tube, and the liquid begins to warm up. Our new COOLANT CHILLER UNIT will keep that coolant nice and frosty, maximizing the thermal potential of the laser tube, making for more efficient cuts and increasing the total lifespan of our laser tube! Our cooling system is now fully equipped to handle it's newfound workload!

So, do you feel like using a laser beam to cut some *materials?* Swing by The Idea Lab! We're certainly the place for it!

Baldwin Public Library - Adult Summer Reading 2019

Summary Report

BPL's Adult Services department hosted its most successful Adult Summer Reading Program in a long time this year, with a total of 198 registered readers – nearly double last year's participation. This summer's program theme was "A Universe of Stories." This year was the second year that Adult program participants registered and logged all of their books online. The ability to sign up online is a likely reason that participation increased – an easier sign up process means more participants.

The majority of participants resided within Baldwin's four communities, but residents of other communities, including Southfield, Bloomfield Township, Troy, Franklin, and West Bloomfield, also participated. The breakdown of participants by community is shown in the table below.

Community	Participants
Birmingham	81
Beverly Hills	57
Bloomfield Hills	22
Other	11
Southfield	8
Bloomfield Township	6
Troy	6
Franklin	4
West Bloomfield	2
Bingham Farms	1

The Library offered exciting summer programs including the Happy Little Paint-Along, an event where patrons paint along with Bob Ross; the portable Starlab planetarium; Behind the Curtain with Michigan Opera Theatre, a special look behind the scenes prepared exclusively for BPL; the all ages World Cup Watch Party to cheer the US Women's National Soccer Team; Doomed, Insignificant and Ignorant, a lecture on cosmology from a Wayne State University professor; History of the Blues Part II with Joey Leone, a follow up to last summer's popular concert; a workshop on making

European Bouquets with teachers from English Gardens; fun for the whole family at the popular **Harry Potter Trivia**; and workshop on making effective **Herbal Remedies** with local herbalist Carmen Malis-King. Patrons had plenty of opportunities to get craft and creative, whether it was a craft program like the **Moon Phases Wall Hanging** workshop, the class about making **Beeswax Wraps** for food storage, or any one of the many Idea Lab workshops. Then we wrapped it all up with the Summer Reading Finale on August 14 with Kate Sood of Tidy With Kate, Michigan's only KonMari certified organizing consultant.

The Summer Reading kickoff registration event was full of fun for the entire family. Adults got into the spirit by signing up to read for the chance to win prizes – including a Kindle e-reader, a gift basket from Griffin Claw Brewing, and a gift card to the MJR Theatre in Troy. Everyone cooled off with an ice cream treat on their way out the door.

Throughout the summer adults could login to their summer reading program accounts through the Library's website to log their books and even write reviews. Because we tracked patron reading online we know that some of the summer's most popular reads were the novels *Where the Crawdads Sing,* by Delia Owens; *Eleanor Oliphant is Completely Fine,* by Gail Honeyman; and *The Silent Patient,* by Alex Michaelides. Other popular selections included the memoirs *Becoming,* by Michelle Obama; and *Born a Crime,* by Trevor Noah.

Thank you to the Friends of the Library who supported Adult Summer Reading through programs, supplies, prizes, and book club books.

Baldwin Public Library - Teen Summer Reading 2019

Summary Report

BPL's Adult Services department hosted a very successful Summer Reading Program for teens in 2019, with a total of 324 registered teen readers. This summer's program theme was "A Universe of Stories." The success of this year's program is built upon the gains made over the past three years, which were largely attributable to the school outreach performed by Elisabeth Phou, Teen Services Librarian, prior to the start of Summer Reading. Elisabeth made 7 school visits to area high schools and middle schools, speaking about BPL and the Summer Reading Program to more than **1,500** students, many of whom signed up to participate on the spot. Collectively the teens logged **6,931** hours of reading time – an average of 21 hours of reading per teen. The total hours spent reading increased by **16%** from last summer, increasing the average time spent reading by 6 hours per teen participant. The teens really experienced a universe of stories this summer!

The majority of participants resided within Baldwin's four communities, but residents from other communities participated as well. The breakdown of participants by community is shown in the table below.

Community	Participants
Birmingham	98
Beverly Hills	86
Bloomfield Hills	43
Southfield	27
Franklin	22
Other	13
Bloomfield Township	12
Troy	12
West Bloomfield	10
Bingham Farms	1

Teens could earn prizes by logging reading hours. Once they logged 10 hours they earned a scratch off ticket that revealed a wide variety of prizes; at 20 hours they earned a new paperback book of their choosing; at 40 hours they earned a free cookie from the Townsend Bakery; and at 60 hours they earned a coupon for a free popcorn at Emagine Theatres. For every 10 hours logged they earned an entry into the Grand Prize drawing for chances to win Apple AirPods, a \$200 Emagine Gift Card, or a Samsung Galaxy Tablet.

128 teens logged at least 10 hours (6 more than last year!), and 40 teens logged 60 hours or more. There were 3 grand

prizewinners; many small prizewinners; and more than 100 prize books were given out over the course of the summer.

There were 28 programs for teens over the summer, for which attendance totaled more than 1,100. Some of the most popular events included the Summer Reading Kickoff, Escape the Room with Game of Clues, Maker Mondays throughout the summer, Open Gaming Nights, Dr. Nitro's Liquid Nitrogen Ice Cream Workshop, and Harry Potter Trivia. At the summer reading finale the teens played laser tag after hours on the Library's main floor, played video games, made perler bead and shrink dink crafts, and watched movies. The grand prizes were awarded at the finale.

Special thanks to Elisabeth Phou, BPL's Teen Services Librarian, for planning and delivering another summer of excellent programs for BPL's teen patrons. As always, huge thanks goes to the Friends of the Library who supported Teen Summer Reading through programs, supplies, prizes, and paperback prize books.

Baldwin Public Library - Youth Summer Reading 2019

Summary Report

This past summer, BPL's Youth Services department hosted a successful Summer Reading Program for children from birth through those entering 6th grade with a total of 1,279 registered readers. This summer's theme was "A Universe of Stories." The majority of participants resided within Baldwin's four communities, but residents from other communities participated as well. The breakdown of participants by community is shown in the table below.

Community	Participants
Birmingham	615
Beverly Hills	359
Bloomfield Hills	98
Bingham Farms	15
Southfield	28
Troy	49
West Bloomfield	14
Franklin	14
Bloomfield Township	31
Other	56

Registration increased this year over last by 61 children. Collectively the youth earned 1,658 prizes including 698 books and 960 other prizes such as rocket launchers, bouncy balls, keychains, astronauts, and more. Children earned up to four prizes by completing the 20 goals on their game sheet. Goals are literacy based and reflect this year's Summer Reading theme. 639 registrants reached at least 5 goals, earning them a prize and 209 participants completed the entire program!

Prizes include a Weekly Lotto, which children enter

each time they come to the Library and three Grand Prizes for those who completed the program. The eight Weekly Lotto prizes (one winner each week of Summer Reading) included a gift card to Book Beat, a family pack of passes to the Birmingham Bloomfield Art Center, and goodies like sunglasses and geodes. The Grand Prizes were a family membership to the Detroit Zoo, a gift card to Book Beat, and passes to Zap Zone.

In addition to offering our regular story times, youth staff created, implemented and hosted 130 programs for youth with attendance totaling 7,980 children and adults! In addition to our programs for the public, youth staff conducted outreach programs with The Beverly Hills Lions Club Kidsight, The Community House, the YMCA, and the Birmingham Museum. The YMCA campers made twice-weekly visits to the Library participating in Summer Reading, crafts, scavenger hunts, and more.

Youth Services staff is committed to providing outstanding programs that promote literacy to children from birth and Summer Reading is one of the best outreach tools we have. *Literacy is especially important for third graders and under in light of the Read by Third Grade Law. 938 of the participants in Summer Reading are in third grade or under.* We want to thank Zap Zone for their prize donation and the Friends of the Library for their support of Youth Summer Reading through programs, craft supplies, prizes, and prize books. We could not do it without them!

Adult Event Photos



In August we made European style bouquets with instructors from English Gardens. On the left several patrons, including Friend of the Library Kaisa Mikkola, show off their fragrant creations.

Patrons also learned about Herbal Remedies from professional herbalist Carmen Malis-King. Workshop attendees had the opportunity to create their own remedies for common summer ills like mosquito bites in the hands on workshop. In the photo below they gather around a table of supplies, while Carmen (far left) provides guidance.



And finally, as we always do in August we celebrated the end of the Library's Summer Reading Program. Michigan's only KonMari certified professional organizer, Kate Sood, gave a great presentation on the tenets of Marie Kondo's wildly popular method for tidying up, including a new folding method (below, left). Door prizes and the big Summer Reading prizes were awarded as well. Patron Arthur Stephenson poses below with Head of Adult Services Maria Williams after winning one of three grand prizes.





Thank you to the Friends of the Baldwin Public Library for sponsoring our programs!

Teen Event Photos

End of Summer Reading Party

We celebrated the end of Teen Summer Reading with an after-hours party. There was pizza, ice cream sundaes, video games, a movie, crafts, and laser tag! One of the grand prize winners was

in attendance. She took home a Samsung Galaxy Tablet.





Youth Event Photos

Rags the Miniature Pony
Over 200 people showed up at
Beverly Park in Beverly Hills to see
Rags the Miniature Pony. Rags is a
registered therapy animal and brings
joy to all who meet him. Rag's special
friend, a regular size pony, came with
him.



Space Stations

Miss Caroline transformed the Rotary Room into a fun, bustling center of activity on a Saturday morning in August. Children reached for the stars, created solar system hats, went on a moon walk and more.



Thank you Friends of the Baldwin Public Library for supporting our events!





Baldwin Public Library: Friends Funds		
August 2019 Expenditures		
Adult Services		
Program Refreshments	\$	124.02
Sugar Scrub Lip Balm Program Supplies	\$	128.31
Herbalism Workshop	\$	250.00
LEGO Party Program Supplies	\$	109.94
Summer Reading Prizes	\$	224.00
Cookbook Club Program Supplies	\$	17.56
Total	\$	853.83
Teen Services		
Pizza & Pages Books	\$	227.70
Pizza & Pages Refreshments	\$	54.55
Maker Monday Supplies	\$	143.87
Watercolor Painting Program	\$	381.37
Teen Lock-In Refreshments	\$	36.18
Total	\$	843.67
Youth Services		
Program Supplies	\$	110.34
Youth Slime Program	\$	21.95
Down in the Dirt Storytime Program Supplies	\$	97.01
Magic School Bus Program Supplies	\$	44.98
Youth Astronaut Training Program Supplies	\$	20.32
Magical Unicorn Program Supplies	\$	29.94
Total	\$	324.54
Outreach & Equipment		
Total	\$	-
Total Expenditures	\$	2,022.04
July 2019 Balances		
Adult Services	\$	3,770.59
Teen Services	\$	2,980.63
Youth Services	\$	9,594.28
Outreach & Equipment	\$	226.71
Total Balance		16,572.21
. Otal Balance	7	,_,
August Book Sale Proceeds		\$809.00
Submitted by Rebekah Craft on Spetmber 9, 2019		<u> </u>

YOUTH ROOM
EXPANSION & RENOVATION
UPDATE

Project Progress

Library Design Associates spent six days packing up materials, removing shelving and furniture, and clearing out the Youth Room. All materials were placed on rolling carts, labeled, shrink-wrapped, and placed into climate controlled storage.



The Dailey Company began construction with the removal of the fire suppression system from the ceiling and demolition of walls, ceiling tiles, and carpeting.



Outside of the Library, a fence and handicap ramp covering were erected.





The trees, shrubs, plants, and benches around the building were removed to make way for the addition.





After a trench was dug, concrete was poured for the footings at the southeast corner of the building.





Demolition uncovered a former staircase from the 1960s Martin Street entrance of the Library upstairs to the present day Director's alcove and office. Remnants of the stairway covering can still be seen on the Library's roof.





The original 1927 building was covered with concrete blocks when the 1960s addition was added. The blocks have been removed and this wall of the original Library will be restored and exposed. One window in the center of the wall was removed in 1980. This portion of the wall will be replaced with brick. This particular area of the wall is the future home of the Circulation staff office.





Looking toward the north side of the Youth Room, this is a view of the location of the future terrace and children's garden. A door will be added just to the right of the ladder in this photo.



The footings for the new addition continue to be poured outside.



Adult Services librarian Sarah Bowman demonstrates her exceptional strength as she lifts up a portion of the north wall on Monday, September 9.



Welders have been working to remove the exterior wall of the Youth room. After 4 days of work, the windows and mullions have been removed on the north wall.

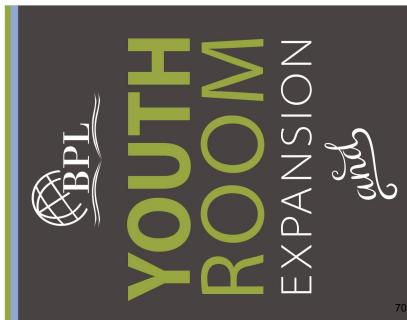


Workers continue to remove window, walls, and mullions from the building's east side.



Koschik, Craft, and Klimmek, as well as Library Board members Mark, Pisano, and Suhay meet with representatives from The Dailey Company, Luckenbach Ziegelman Gardner Architects, and the City of Birmingham on a weekly basis to discuss issues that arise during the construction process.

INFORMATION ONLY





Our **YOUTH ROOM** is a bustling part of the Library and helps to jumpstart the literacy and early education of our youngest patrons.

The Baldwin Public Library, which serves the communities of Birmingham, Beverly Hills, Bingham Farms, and Bloomfield Hills, began an expansion and renovation of its Youth Room on Thursday, August 15, 2019. The project is expected to be completed by early June 2020.

What will the renovation achieve?

- 40% expansion, or approximately 2,000 square feet
 - New furniture and carpeting
- Larger play area, story room, and seating capacity
- Make the entire area ADA-compliant, including the book shelves and the bathrooms
 - Modernize and increase the capacity of the bathrooms
- Add display cases and a large aquarium, as well as a separate room for strollers and coats
- Expose the brick of the original 1927 building
- Clad the room in heat- and glare-reducing glass from floor to ceiling
 - Add an outdoor children's terrace and garden

Will the first floor restrooms be accessible?

the restrooms are closed, Library users will need to use the restrooms in the lower level and second The restrooms will be closed for renovations from December 2019 through January 2020. While evel of the Library.

What impact will the project have on the streets outside the Library?

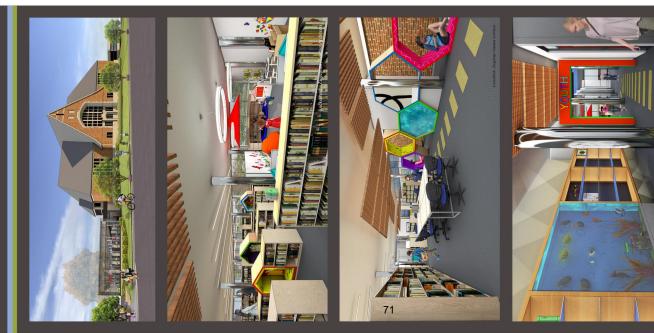
No streets will be closed.

RENOVATION

• Effective August 15, the parking spaces and sidewalk on the west side of Bates between Merrill and Martin will be fenced off. Half of the parking spots and the sidewalk on the south side of Martin will be fenced off.

How will the work affect Library services?

- A temporary Kids Corner is available in the Adult Services Birkerts wing. A temporary Teen Scene is set up in the Claudia Ireland Room. The former Youth Room is closed to the public.
- Story Times will be held in the second-floor Jeanne Lloyd Room.
- Lower-level meeting rooms and the second-floor Jeanne Lloyd Room are accessible. The Delos Board Room is not available during the project.
- The handicap ramp will be open and accessible throughout the entire project.
- · Public computers, printing, and copying are available. The Youth iPads are not available during
- Online databases and e-materials are available.
- shelved in the Kids Corner. Youth Librarians will be ordering new items throughout the duration of • About 35,000 Youth Services materials are in storage, although the highest-demand items are
 - · If you're unable to locate an item, a librarian can help you obtain it through interlibrary loan.





What professionals are handling the project?

- · Architects: Robert Ziegelman, John Gardner, and Karen Swanson of Luckenbach Ziegelman Gardner, Associates
- Construction: The Dailey Company
- Furniture, Fixtures & Equipment: Library Design Associates
- Building Management: The City of Birmingham

What local libraries will allow me to check out materials with my Baldwin Library card?

The following local libraries allow residents of Beverly Hills, Bingham Farms, and Bloomfield Hills to

check out materials:

32737 W. Twelve Mile, Farmington Hills MI 48334 3400 E. Seyburn Dr., Auburn Hills MI 48326 3155 Coolidge Hwy., Berkley MI 48072 32455 Franklin Rd., Franklin MI 48025 222 E. Nine Mile, Ferndale MI 48022 416 N. Main St., Clawson MI 48017 Auburn Hills – 248-370-9466 Farmington – 248-553-0300 Ferndale – 248-546-2504 Clawson – 248-588-5500 Franklin – 248-851-2254 Berkley - 248-658-3400

26300 Evergreen Rd., Southfield MI 48076 14300 Oak Park Blvd., Oak Park MI 48237 500 Olde Towne Rd., Rochester MI 48307 222 E. Eleven Mile, Royal Oak MI 48067 510 W. Big Beaver, Troy MI 48084 Rochester Hills – 248-656-2900 Southfield – 248-796-4200 Royal Oak – 248-246-3700 Oak Park – 284-691-7480 Froy - 248-524-3538

4600 Walnut Lake, West Bloomfield MI 48323

How can I find out more information?

West Bloomfield – 248-682-2120

For current updates on the project, visit www.baldwinlib.org/renovation. You can sign up for occasional e-mail updates by signing up at the enewsletter link included on the Renovation

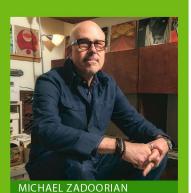


SATURDAY SEPTEMBER 28 2019

1:00 P.M. -4:00 P.M.

BEVERLY Park

18801 BEVERLY RD., BEVERLY HILLS, MI



















MEET THE **AUTHORS**, WALK THE **STORYBOOK TRAIL**, AND ENJOY BEAUTIFUL **BEVERLY PARK**

1:30 P.M.

HEAR **MICHAEL ZADOORIAN** - LOCAL BESTSELLING AUTHOR OF *BEAUTIFUL MUSIC, THE LEISURE SEEKER, SECOND HAND,* AND *THE LOST TIKI PALACES OF DETROIT* - SPEAK ABOUT HIS LIFE AND WRITING CAREER.

3:00 P.M.

VISIT WITH BELOVED CHILDREN'S AUTHOR **KELLY DIPUCCHIO** - FOR A SPECIAL STORY TIME. SHE'S THE AUTHOR OF *EVERYONE LOVES BACON, DRAGON WAS TERRIBLE, SUPER MANNY STANDS UP, GASTON,* AND MORE.

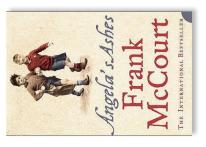
BOTH AUTHORS WILL TAKE QUESTIONS FROM THE AUDIENCE AND SIGN BOOKS AFTER THEY SPEAK

LOCAL BOOKSELLER **THE BOOK BEAT OF OAK PARK** WILL BE SELLING BOOKS FOR SIGNING IN THE EVENT OF RAIN, THE EVENT WILL TAKE PLACE AT BALDWIN PUBLIC LIBRARY, 300 W. MERRILL, BIRMINGHAM, MI

REGISTRATION IS FREE BUT REQUESTED.

CALL BALDWIN PUBLIC LIBRARY AT 248-647-1700 OR VISIT THE WEBSITE AT WWW.BALDWINLIB.ORG/CALENDAR TO REGISTER

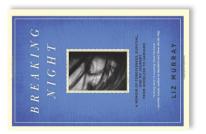
IF YOU LIKED EDUCATED



ANGELA'S ASHES

RANK MCCOURT

A heart-breaking, yet heart-warming account of growing up in memoir features laugh-out-loud scenes and poignant accounts during the 1920's. The son of a hopelessly romantic alcoholic he extreme poverty of a Catholic ghetto in Limerick, Ireland father and a chronically depressed mother, this affectionate of a family's struggles for survival.



BREAKING NIGHT

the daughter of a drug-addicted mother who did her best to raise a family. Orphaned at fifteen, Murray received a scholarship to a from Homeless to Harvard," the author tells of her childhood as subtitled "A Memoir of Forgiveness, Survival, and My Journey orivate high school, which ultimately changed her life



childhood illness, abuse, and neglectful parenting, he eventually "fled the rez" Growing up on an Indian reservation, Alexie and his five siblings lived in a one-bedroom house with no indoor plumbing or electricity. Battling

and went on to a career as a writer. This is a brutally honest, and often disturbing account, softened by Alexie's sarcasm and humor.



WHY BE HAPPY WHEN YOU COULD BE NORMAL?

this chilling memoir details the horrors of who was both emotionally and physically Winterson's life with an adoptive mother Set in a grimy English industrial town, **EANETTE WINTERSON**

with another girl. This is a brutal and honest look at one girl's survival. Winterson recounts living with her mother's domineering presence, including being subjected to an exorcism when she is found in bed



WITHOUT YOU WITH OR

Growing up with an addicted, drug-RUTA DOMENICA

excessive wealth and extreme poverty. dealing mother Domenica's life seesawed between extremes:

Domenica details her own bouts of sobriety and addiction as an adult, as well as her childhood struggles.

Like her childhood, this memoir is in turn dismaying and hilarious.

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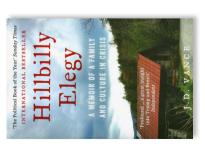
IF YOU LIKED EDUCATED



THE GLASS CASTLE

EANNETTE WALLS

Growing up in rural Appalachia in extreme poverty, the author and her siblings had to fend for themselves, supporting each other as they weathered their parents' dysfunctional behavior. Walls finally found a way out (and an eventual career) when she joined her high school's newspaper staff. This is an honest, unsparing account of amazing resiliency.



HILLBILLY ELEGY

.D VANCE

Vance writes with searing honesty about growing up in poverty. His family members had dreams of success, but the restrictions imposed by their regional Rust Belt social class perpetuated a toxic cycle of abuse and alcoholism. The author documents his childhood and young adulthood, including stints in the Marines and his eventual graduation from Yale.

IF YOU LIKED EDUCATED



NORTH OF NORMAL

CEA SUNRISE PERSON

Living in a canvas tipi without running water, electricity, or heat, Person recounts spending her 1960s childhood with her teenaged-mother and dysfunctional, counter-culture grandparents in the Canadian wilderness. Her pot-infused, free-love, and clothing-optional existence led to her to the eventual realization of another world beyond what she had come to know.



THE SOUND OF GRAVEL

RUTH WARINER

The author, now a high school Spanish teacher, spent her childhood bouncing between El Paso, Texas and a polygamist Mormon colony in northern Mexico. Wariner's story tells how, at age fifteen, she and her older brother smuggled their younger siblings across the border to escape their abusive stepfather.

IF YOU LIKED EDUCATED



TAKE THIS MAN

BRANDO SKYHORSE

When her husband abandoned the family, the author's mother made up new Native American identities for herself and her infant son, taking the last name of an incarcerated inmate: Skyhorse. She went on to remarry five times throughout her son's childhood, which led to an especially turbulent home life — and an identity crisis when in college Skyhorse finally learns about his true parentage.



THE TENDER BAR

J. R. MOEHRINGER

In this nostalgic and sweet memoir, young Moehringer grows up without a father and looks to the guys in the neighborhood bar for advice, wisdom, and as role models. Working as a bartender, his unde provides some support, but it takes a crowd of regulars to help him master various manly pursuits, ranging from how to pitch a baseball to dealing with a romantic break-up.

IF YOU LIKED WHERE THE CRAWDADS SING



ALL THE BIRDS, SINGING

EVIE WYLD

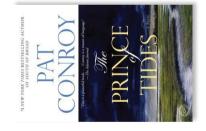
But the sheep begin to disappear, strangers arrive, and disturbing a craggy British island, her dog and sheep her only companions. lake, a young woman, lives on her own in an old farmhouse on isolated life in all its struggles and stubborn hopes, unexpected stories about Jake's past begin to surface. This story reveals an beauty, and hard-won redemption.



CROOKED LETTER, CROOKED LETTER

FOM FRANKLIN

Now, decades later, town constable Silas and lonely outsider Larry boys drifted apart when Larry's drive-in movie date disappeared. Boyhood friends Larry and Silas grew up in rural Mississippi. The are brought together when another girl disappears and Larry is :hought to be responsible.



THE PRINCE **OF TIDES** PAT CONROY

Wingo and his adult siblings as they This classic best-seller tells of Tom

rry to come to terms with the troubling water South Carolina upbringing. This Award-winning film starring Barbra circumstances of their coastal, tidenovel was adapted into an Academy Streisand and Nick Nolte.



UNSHELTERED

alued correspondent of Charles Darwin. who is encountering his own problems. family, and late 19th-century Thatcher, A bright spot emerges in Thatcher's life when he discovers a kindred soul in his families living in Vineland, New Jersey: present-day Willa and her struggling neighbor, a renowned naturalist and BARBARA KINGSOLVER This novel alternates between two



WHERE THE **HEART IS**

BILLIE LETTS

Novalee, 17 and pregnant, is abandoned up befriending some colorful locals who by her boyfriend — so she moves into a help her out. This story tracks Novalee Walmart. Soon discovered, she winds and her quest for roots, history, and

home. By the end, loose ends are neatly sewn up, unrequited love is requited, and the underlying theme-nome is where the heart is— becomes crystal clear.



BPL

IF YOU LIKED

X T N

U Z S

BY DELIA OWENS

IRY ONE OF THESE ATMOSPHERIC

NOVEL





THE HIGHEST TIDE

IM LYNCH

Thirteen-year-old Miles discovers a giant sea squid washed up on the flats of Puget Sound and becomes an overnight sensation. Miles, however, is just a normal teen struggling with the difficulties of growing up. He's in love with the girl next door, worried that his bickering parents will divorce, and fearful that everything, including the bay he loves, is shifting away from him.



A KILLING IN THE HILLS

ULIA KELLER

The shooting of three old men rattles the people of Acker's Gap, West Virginia, a shabby afterthought of a town in the Appalachians. As local prosecutor Bell's rebellious 17-year-old daughter, Carla, who witnessed the shootings, tries to identify the man responsible, she puts her mother and herself in deadly peril.



THE LAST LIST OF MISS UDITH KRATT

ANDREA BOBOTIS

The sleepy, small cotton town of Bound, South Carolina, has a long memory. As does Judith Kratt, an elderly woman who still lives in the house where she grew up. While in the process of listing and cataloging family heirlooms, Judith uncovers clues to a decades-old murder and begins uncovering long-suppressed family secrets.



THE MARSH KING'S DAUGHTER

KAREN DIONNE

Helena and her mother are trapped in the swampy wilderness of Michigan's Upper Peninsula. Their captor is Helena's father, Jacob, who kidnapped her mother. Eventually, Helena escapes and builds a new life only to have her father come looking for her. The story is captivatingly entwined with details of hunting and ways of life learned from her Ojibwa father.



MY ABANDONMENT

PETER ROCK

A thirteen-year-old girl and her father live illegally in a national park, roughing it and avoiding civilization as much as possible. One small mistake leads to their discovery and the derailing of their entire existence. The film Leave No Trace is based on this poignant novel about their extraordinary relationship and love



ONCE UPON A RIVER

BONNIE JO CAMPBELL

Locals have lived off the Stark River for generations, including 16-year-old Margo. She's been taught the best fishing spots and knows her way around the forest. But then her mother abandons her, her unde abuses her, and Margo takes off. She survives by hunting, fishing, garden pilfering, and distrusting people. Her river odyssey ultimately leads to self-preservation.

Caitlin MacKenzie is the high school winner of Baldwin's "Out of This World" Teen Writing Contest. Her winning essay is published below.

Caitlin MacKenzie

9th grade, Groves High School

Lost in the Snowflakes

Finishing my homework, I raced outside. It was a little chilly out, I suppose, but it was cold enough for some snow to not have melted yet. I was on my way to Carmen's house, when I clumsily tripped over a snowbank.

"Are you okay, Kayla?" A familiar voice called. It was Mrs. Pulkenat, Carmen's mother.

"Yeah," I laughed, getting back on my feet. "Just a little slippery out today." "Are you here to hang out with Carmen?" She asked. "Knowing her, she's probably in her room. Why don't you check?"

"Thanks, Mrs. Pulkenat!" I waved and headed into their house. I turned the corner and bounded upstairs, to the room farthest in the back. Carmen, as predicted, was sitting on her bed next to her window, which was frozen, examining it. She always had such an eye for details. She stared at it intently, looking away occasionally to jot down notes in a small notepad. "Knock, knock," I said jokingly.

"Oh! Kayla! How long have you been standing there?" Carmen put down her notepad on her desk. Also on the desk, I spotted a thick book titled Unalike: A Guide To Nature.

"What were you doing? Actually, let me rephrase that. What are you planning?" I put my hand on her shoulder. Carmen is a daredevil. She likes to go against the odds and prove things that are unprovable.

"You know me too well," Carmen went back to her desk and grabbed the copy of Unalike.

"Spill the tea," I sat on her bed, laughing,

"I want to prove this book wrong," She said matter-of-factly. "One of the chapters states 'no two snowflakes are alike and will never be."

"It's not wrong," I point out.

"But it will be," Carmen stands up and grins. "Trillions of snowflakes have fallen on Earth. How could two not be exactly alike?"

"Slight molecule composition differences?" I suggest.

"Have you looked?" Carmen confronts me.

"No," I back away.

"Don't you want to go on an adventure with me?" She winked at me.

When Carmen asks you if you want to go on an adventure with her, she doesn't mean "Let's go walk around the outskirts of the neighborhood". Carmen has an extremely bizarre and unusual talent. She has TiMarus, a trait that allows you to freely travel through time. If she missed something, or wanted to re-experience it, she could jump back. If she wanted to skip something, like a stomach virus, she could skip ahead. I was the only one who knew about Carmen's gift, because I was her best friend.

"First, what's your plan?" I ask her. "You're not going to examine your frozen window, are you?" "I may or may not have done that already," Carmen flips through her notepad. "It's pretty interesting actually, I only wish my mother would take the window more seriously. It's very dangerous." Carmen paused, and rifled through a calendar filled with her messy scrawl. "Aha!" She exclaimed momentarily. "I know exactly when to fly to!"

"You're serious about this," I hesitated.

"Of course I am. I'm serious about everything," Carmen reached out her hand for me to grab. "I don't know," I say. "It seems impossible. There's so many snowflakes, and so little time before they melt. Are you sure?"

"Nothing's impossible, Kayla," Carmen said, dead sincere. "I can travel through time. Isn't that impossible enough?"

"What have I gotten myself into?" I mutter, before reluctantly grabbing on. Time traveling, TiMarus style, has an indescribable sensation to someone who doesn't time travel regularly. To Carmen, because of her frequent time hops, it feels like a moon jump. To me, a noTiMarus, it's a warm rush of the aurora borealis colors shining flowing in my head, along with feeling like you're flying. However, you're standing still, except you feel like you might collapse at any second.

I blink, and we're still in Carmen's room. My senses come back to me, along with my weight, and I fall over on her bed. This type of thing is typical, and Carmen pays no attention. Instead, she looks out her slightly-less frozen window.

"Wait," I paused. "Aren't supposed to be... ya'know, somewhere else, like not where we started?"

Carmen laughed. "We're time traveling, not reliving. On this day, you and I were at Girl Scout Camp. Today is the date of the first snow of winter, two years ago." 'When I was still a Girl Scout', Carmen doesn't add.

"Smart thinking," I stand up dizzily. "When does it start?"

"Approximately 2 minutes and 43 seconds," Carmen starts to leave her room. "Oh, and you don't have to worry about accidentally altering time, as everyone we know is at the neighborhood movie night. It's not a great movie, but it'll keep everyone there."

"What is the movie?" I ask, starting to saunter towards the door.

"Cloudy With A Chance Of Meatballs. Even worse, some of the neighborhood kids made a liveaction remake of it."

I laid down in the grass and watched as snowflakes started to fall from the cloudy skies (without meatballs). Carmen immediately pulled a magnifying glass from her pocket and began examining them, jotting notes down in her notepad. The snow was starting to fall harder, and was soon a thin layer on the grass. After a few minutes, I wished I had brought a thicker jacket or warmer gloves. "Carmen, no offense, but I think you're being overambitious. This is clearly impossible, and not to mention, very boring."

"Hush. I'm busy, Kayla," Carmen said, without looking up. I entertained myself by making a snow mound. I would have made a snow sculpture, but the snow wasn't "packing". Carmen showed her appreciation by scattering my mound and investigating the snowflakes further. It felt like we were out there for hours, but no one was back from the movie yet, so it couldn't have been that long. My body insisted it was long enough, because it was starting to turn white.

"Carmen? My fingers are white."

"Ohmigosh, really? That's not good. That's the start of superficial frostbite. We better head in." Carmen gave me her sweater and we opened the door to warm up. The minimal heat felt so nice.

"Hello? Is someone there?" came a voice from upstairs. It terrified both of us. Mrs. Pulkenat hadn't gone to the movie! I was a deer caught in the headlights, no idea what to do. Carmen grabbed my wrist instinctively. I saw colors and tried to pull away from the suction separating me from Carmen.

I fell to the ground of Carmen's bedroom, while my hands are killing me. Carmen rummaged through her dresser and throws articles of clothing at me to warm myself up. I find the strength to pull myself off the floor and on to her bed.

"Whew," Carmen laughed. "Talk about a fright!" I glared at her, holding up my hands. "Sorry." "Well, it could be worse," I sigh. "We could have altered history."

"Yeah," Carmen laughs. "When you warm up, you want to go back again?" "Again?" I ask. She nodded eagerly. "Carmen, I...," I took a deep breath. "I can't."

"What do you mean you can't? I was almost there! Just a few molecules off!" Carmen exclaimed. "We put ourselves in too much danger, not being at camp. Do you have any idea what would have happened if we had been caught? You can't just go back and fix things! That's not how life works!" I said angrily.

"Fine, I'll go by myself then," Carmen turned away and I saw her lift up slightly, as she did when she was traveling. Then, normally, she would drop down and continue in this time. Instead, she collapsed to the ground and didn't move. I freaked out and panicked.

"Carmen? Are you all right?" I stuttered. Please, Carmen, say, "I'm fine, Kayla." No response. I threw the clothes aside off my hands, and rushed to her side. She was ice-cold. "Oh, no, oh, no, oh, no, please, no...," I cried. Is she dead? I ran out the door and ran downstairs, and found Mrs. Pulkenat baking.

"Hello, Kayla!" She called.

"Mrs. Pulkenat! Something's wrong with Carmen!" I screamed. Mrs. Pulkenat's face fell and we rushed upstairs to where she lay on her bedroom floor.

"What the ?" Mrs. Pulkenat cursed as she began to call an ambulance.

I was ordered by Mrs. Pulkenat to sit on the porch and wait for the ambulance to come. I couldn't stop crying. It was all my fault. Why didn't I try to talk her out of this stupid idea of finding matching snowflakes? I heard the wheeuu, wheeuuu of the siren and called up to Mrs. Pulkenat. "They're coming!" Mrs. Pulkenat sent me home, and I watched them load Carmen away. My parents attempted to console me, but to no success. Everything was my fault. My parents did take concern in my frostbite, but told me calmly we could visit Carmen later. I did my best to calm down, but everything made me fret more. She didn't die, did she? Why was that my only concern?! That she wasn't dead? I wasn't worried she altered history or ruined everything, I just wanted her to be not dead. I thrust myself against a wall, trying to inflict enough pain to wake me up from the dream I was having. I realized I wasn't dreaming, and this was real. "Kayla?" My dad came to my doorway. "I heard a thunk. Is everything okay?" "Everything is the

"Kayla?" My dad came to my doorway. "I heard a thunk. Is everything okay?" "Everything is the opposite of fine," I answered without making eye contact. "Why didn't I do anything to stop her? Everything is my fault."

"No, Kaylakins," My dad sat down next to where I was sprawled across the floor. "Nothing is your

fault. Everything will be just fine. Just take a few deep breaths and try to calm down." "I can't," I wailed. "I tried."

"Then try a distraction. Paint something, read a book, do something other than moping." My dad got up to leave before turning around and asking, "Are you caring for your frostbite?" "I don't know," I said. "How do I care for frostbite?"

"Stay where it's warm?" He guessed.

"I can do that," I moved towards the heater. "I'll let you know when we have news on Carmen," my father said and left me to lie in my own misery.

I tried distracting myself, I really did, but all my crafts turned into wintery-related things, making me feel lousy. The only books I owned were about adventures, turning my mind to the adventure that ended poorly. No matter what I did, I always came back to the time-traveling mistress Carmen Pulkenat. Maybe, I could try to... no, I was a noTimarus. I couldn't travel time by myself. Even if I could, I had no idea where she was and when she traveled to. I couldn't rescue her from her fate. I laid on my bed, and tried to just go back a couple seconds. Minutes even, to just say, "I have TiMarus! See, I can travel through time!" I focused all my energy and tried to jump away mentally. Maybe it would make me go back in time. I opened my eyes. Did I go back? No, I didn't. I went forward because I fell asleep. I was about to start questioning my existence and worth when the phone rang. I heard someone scuttle to answer it, and I hoped it was Carmen.

"Kayla, Kayla, I'm alright! I just was really tired and needed a nap." Yeah, right. Like that's what it was. She would have at least gotten on her bed first. "Hey guess what? I'm dying! Are you proud of me?" Brain, stop it! You're making me feel worse! I decided that assuming what was being said wasn't going to make me feel better. I creeped to the doorway, where I was hoping to eavesdrop on the conversation.

"Hello, is this Lisa Pulkenat?... Yes, she's very upset... I'm so sorry. We've been so hopeful-what?... That's a great idea!... I do hope it works!... But do you think?... It is worth a shot... She should be able to tap into it, she was able to tap into Carmen's... Okie dokie then! We'll be there right away!" My mom hung up the phone. I rushed to my mom.

"Mom, what was the phone call about?" I had to ask. The curiosity was going to kill me. "You'll see," was what she told me. We drove to the hospital, to no surprise, and were ushered into Carmen's room, where she was hooked up to every machine imaginable. Evidently, she wasn't dead. Yet.

"Have you told her?" Asked the nurse.

"No, we thought we would leave the explaining to you," My mom nudged me towards the nurse. The nurse pulled up a chair next to the not-quite-dead Carmen.

"You've time traveled with Carmen, right?" The nurse, Cecilia, asked me. "Yes," I said.

"Good. Do you know why she was time traveling this time?" Cecilia asked me.

"She was looking for two identical snowflakes," I say.

"Interesting. Now, I want you to focus on Carmen," she says calmly, placing a hand on Carmen, and a hand on me. "And imagine you're running through mounds of snow with her, trying to look at every single one." I try to, but all that I think of is Carmen, lost in time. Wait, how did I know that? Everything comes to me. She's in Antarctica, March 1983, looking at snowflakes. She collapsed, and is lost in time until someone can get her back to her time! "You have your mission," Cecilia says jokingly. I think, Antarctica, March 1983, and think of Carmen, and her lying

in the snow somewhere. I don't stop thinking of where she is, and Carmen needs me! I feel like I'm hyperventilating, and lightheaded, and I'm going to fall out of this chair. Lights start to swirl and I crash into the ground.

The ground is a lot colder than I remember, before coming to my senses. I... I did it! I'm in Antarctica! Then I realize, oh shoot, I need to find Carmen! I wander aimlessly before seeing something in the distance. I run over, and all I see is her thin jacket. I don't need to see her face to know it's her. I think, present time.

I wake up in the chair, and Carmen's looking at me with a smile on her face. She's weak, but I know I did things right. Mrs. Pulkenat pulled me aside and told me, "We all have TiMarus, but you know how to use it. Utilize it and go back, and tell Carmen not to go after this mission." I smile, and know it's the right thing to do.

... "You're serious about this," I hesitated. "Of course I am. I'm serious about everything," Carmen reached out her hand for me to grab. "No, Carmen, I have something to tell you, please, for your safety..."

Kathryn Kubicz is the middle school winner of Baldwin's "Out of This World" Teen Writing Contest. Her winning essay is published below.

Kathryn Kubicz

8th grade, Berkshire Middle School

Renovamen

The musty scent of century-old parchment paper had seeped into Mr. Hazelman's classroom walls by this point. You would think most students wouldn't like it. You are right. For the most part, that is. Max Baker, a bright young pupil, never seemed to mind it that much. Neither did Quinn Griffin or Parker Anne Hale. Oh, and who could forget about Benji Manahan? In summary, saying Mr. Hazelman had favorite students wouldn't be far from the truth. Even though the school year had only just begun, Mr. Hazelman had already begun to pick out the most reliable, talented, and underrated students in his history class of 3053 A.D.

Plumbrook Junior Educational Institution most definitely isn't the best school to attend; it's a fairly easy school to get into. But just because there are all different castes and personalities at PJEI doesn't mean it offers poor education and opportunities. As far as Mr. Hazelman could see, the eighth graders this year are one of the most dynamic classes that the academy's ever hador, at least, that Mr. Hazelman had seen.

Mr. Hazelman's gaze shifted up to the clock as he hovered over his desk with anticipation. He bit his lip, drumming his fingers on the edge of the table and popping his lips. Today's lesson was important. A respective silence traveled through the classroom, one person after another realizing he was waiting for complete tranquility. A few whispers or last-minute giggles escaped, eager to finish before the lesson began. Everyone knew not to interrupt unless they had some sort of twisted death wish to get up in front of a packed classroom and teach one of the most mind-folding concepts known to the human race: history.

Mr. Hazelman clapped his hands together and did a small bow on the balls of his feet to the class. The talking arose again. Shocker. "All right, settle down, settle down!" Someone let out a harsh "Ssshhh!", the final shove to achieving a completely quiet classroom. "Aaaand good afternoon! Does anyone have any guesses as to what we're going to be discussing?" He rubbed his hands together, the usual beam plastered on his stubbled face. His brown and turquoise-gray eyes danced with joyful sparks, seemingly teasing the class of the knowledge only he had the privilege to bestow.

The class remained quiet, hoping he would just tell them. A few people made dramatic expressions, trying to show that they were definitely interested in guessing. Mr. Hazelman

chuckled sadly to himself. Where was the energy? It's probably the paper smell. Or the drab gray walls. Were his wacky bows not enough?

He was too thrilled to teach rather than to pick on students. "Has anyone heard about the caste system or the eye caste system?"

The class erupted in "me"s and quick quips between friends. Laughter swept through the classroom before rapidly dying down to the drain of a whisper. Mr. Hazelman clasped his hands together, slowly criss-crossing over to the center of the spacious classroom. "The eye caste system began to formally evolve in 2687 when people began to collectively realize: 'Hey, discrimination is a thing.'" A few chuckles floated out of students' mouths as they exhaled, already uninterested. Stiff breezes and the distant sound of wind chimes lingered in the classroom for a few seconds before it was quiet again.

"No, I'm serious. People began to limit who they talked to based on their caste, most of them believing that eye color permitted them special powers or some crazy belief like that." Mr. Hazelman raised both eyebrows and brought his hands up in apology. "My father-in-law still does that a little tad, actually." A few people visibly cringed or scrunched up their noses.

"The evolution of the caste began at the start of 2052. Fourteen mass killings occurred on February 14, all within a seven-hour span. This triggered World War III, which began less than a week later. On November 30, 2057, the US government released a chemical spill on the coast of France. North and South Korea allegedly then released their most powerful missile near the spill, causing damage stretching across thousands of boundaries. Only 334,736 people were left alive. The war officially ended on December 21, less than a month later."

Mr. Hazelwood inhaled deeply, ready to call out unsuspecting students. "Eh, Benji! Do you know the name of the chemical that the US spilled...? It's heavily important in the eye evolution..." he hinted.

"I, uh," Benji sank his face into his desk. His dark tufts of hair covered his flushed tan cheeks.

"Oh, that's okay, Benji. I wasn't expecting you to know that on the spo-"

"It's, uh, iridisilluricaemia," he sputtered, leveling out his tone and gaining the confidence to relax his posture and make eye contact. "It's Latin, meaning iris." He finished, his uncertain ocean-emerald eyes darting back down to his desk. "And, uh, I'm not dumb, I'm just panicking," he laughed, a little shaky but still in a relaxed sense. A few giggles and snorts popped out from around him, only making him laugh awkwardly as his skin tone deepened even more at the cheeks. Oh yeah. This is a good kid.

"Well, thank you, Benji. For explaining the origins of that word to us." Mr. Hazelman clasped his hands together once again. "Right, so now the new governing committee decides that 'Hey, we should find a better way of finding out killers immediately instead of waiting for a war,' they dig

around the government offices and find the same chemical, iridisilluricaemia. Officials discover that, with a few tests, not only does it make the human body stronger, but it also changes the color of your irises if you've killed someone. The chemical your brain releases when you realize you've killed a human being interacts with the iridisilluricaemia in your brain and changes the color of your eyes."

"If a person's eyes are red, it means they killed someone on their own terms and for fun. If they're orange, it means they were forced or ordered to kill. If their eyes are yellow, it means they killed in self-defense. This helped a lot in court. However--"

Mr. Hazelman paused. An arm extended achingly up into the air, trembling slightly. Someone finally had something to say! "Yes, you. Parker." Mr. Hazelman beamed at the girl. Her arm fell back obediently on her desk, slapping the wood against denim and flesh.

"Is this where Renovamen comes in? How did they construct it? When did they construct it?" Her oak-brown eye shone with curiosity, short brunette hair spilling neatly over the right half of her face. How kids could see like that, Mr. Hazelman had no idea.

"Well, you are correct. Because of the destruction caused to the eastern side of the globe, mostly Europe and the East Coast, the remaining individuals of the human race decided to make a sort of Pangea that took over centuries to completely finish. Tectonic plates shifting helped give a more natural nudge as far as the moving goes. Some daring, some may say arrogant, people physically irritated the earth's shifts with titanic machine drills they called 'T-Shifters'. The democracy decided to name this Pangea as the Latin word for 'renewal', Renovamen, also known as the country we stand on today." Mr. Hazelman let out a huff. "Wow. That was a lot. You guys got all that?"

A student with stringy blonde hair and silver eyes deadpanned as loudly as she could. "Mr. Hazelman, I'm incredibly lost. I don't get how this ties into the eye system. Please help me." Silent thank you smiles and sighs directed toward the tomboy in the back, not without the company of a few strings of chortles.

"Oh! Right, sorry, I got a little bit too into that. So, during the construction of Renovamen, authorities and scientists injected iridisilluricaemia into the back of everybody's brain when they were born. Or, in some people's cases, just at check-ups and such. They didn't want any murders happening considering how much lower the numbers of their races were at the time. By the time Renovamen was finished, in 2641, the human brain had adapted and evolved to create the chemical itself, but not without side effects."

He tapped right next to his eye. "The human brain began to produce unnatural colors, not including the telltale red, orange, or yellow, for the irises. Many people speculated eye colors were like the zodiacs at the time, thinking it explained your personality or your future or hidden powers."

"We still use the eye caste system today, but my wife and I are not strong believers in it. I mean, if we were, we probably wouldn't even be together!" He glanced at his knuckles for a moment, hesitating to let that sink in for the young teens. His head snapped back up, reveling in their different expressions.

"The lowest of the caste system are the heterochromics, or, the people with two different-colored eyes. Like me. The reason we're the lowest is simple: the first few batches of people to be dosed with iridisilluricaemia were commoners, peasants, street rats, had nothing big to live for. They were just lab rats and that's why people look down on them." His tone became increasingly more frosted as he spoke. Mr. Hazelman was clearly sour about the subject. "If I see anyone disrespecting anybody because of their caste in this classroom, you're immediately signed up for a detention with me at lunch. Okay?"

The classroom nodded agreeably, each head swinging up and down. "Good. The next caste is the eyebleeding colors -- the Neons," Mr. Hazelman continued.

"These became more common because the amount of iridisilluricaemia in their brains was a little too much. Neons are often cast aside because most people assume the doctors handling them had were poorly educated and didn't put the right amount of the chemical in."

"The rarities, as most people call them, are second on the pyramid. Prior World War III, these were indeed natural eye colors, but the possibility of donning them was incredibly rare. Back then, you had to have the best genes and luck possible to have one of these. Nowadays, it's a little more common with the help of the chemicals. Green, violet-blue, amber, black, hazel, and garnet are among this level."

"Ah, and the highest level of all: the originals. Brown, blue, and gray. These mean the brain of said individual is powerful enough to maintain its natural hue without tainting it in the slightest." Mr. Hazelman dramatically criss-crossed his feet in front of the other, draping himself over the back of his desk. "That is the eye caste system."

He waited, expecting questions or confused chatter between the students. That was the roughest unit he had to cover, mainly because of its discrimination. Did no one have anything to say? Crickets. A person sarcastically applauded from the back. Oh, well. He'd take what he could get. "Well, uh," he shimmied off his desk awkwardly and glued his hands to his hips. "Anyone ready to do the homework...?" he trailed.

His answer was a roar of questions, shock, and tired moans. Each student's voice flooded into his ears like waves at the beach, coming at him with nothing holding them back. Oh, now they talk.

[&]quot;Is that why contacts without IDs are illegal?"

[&]quot;We didn't get any of that!"

[&]quot;Don't make this a grade or my parents will hear about this!"

[&]quot;Stop threatening a teacher!"

"So am I a middle class?"
"Who stole my notes?"

"Guys, be quiet or he's going to give us even more homework to do!"

Mr. Hazelman chuckled a little. "All right, settle down, settle down," he implored. "Pages 37-52. Study that tonight. Then," he said with an impish smirk, "tomorrow there will be real homework."

Students all collectively expressed some form of approval of Mr. Hazelman's bargaining. The familiar ringing of dismissal echoed throughout the classroom. Teenagers had vanished within seconds. Mr. Hazelman needed to organize tomorrow's homework. He cracked his knuckles and ran a rough hand through his hair. Time to get to work. After all, I need to plan something that's going to make them discuss the importance of how we ended up here.

Mr. Hazelman was ready to help his students look beyond their eyes.



Baldwin Public Library in Birmingham to begin curbside service

By Anne Runkle arunkle@medianewsgroup.com; @AnneRunkle1 on Twitter



Curbside service will be available at the Baldwin Public Library, beginning Sept. 16.

Photo courtesy of Baldwin Public Library

Save time and avoid parking costs with Baldwin Public Library's new Curbside Pickup program.

The new service begins Sept.16 and will be available Mondays through Thursdays from 3:30-7:30 p.m., Saturdays from 10 a.m.-5 p.m., and Sundays from noon-4 p.m.

"While the Youth Room Expansion project is underway and several close parking spots are blocked by construction fencing, we want to offer our patrons a convenient way to pick up library materials," said Rebekah Craft, associate director.

"Due to our downtown location, adding a drive-up window is just not feasible at this time. This is the next best option we can provide to patrons."



To use the service, call 248-647-1700 ext. 0 or email curbside@baldwinlib.org at least 30 minutes before you plan to arrive. Tell the staff member the items you want to pick up. Your items will be held for 24 hours.

When you arrive at the library, pull up to the Curbside Pickup sign on Chester Street at the library's loading dock. Call or text your last name to the number on the sign and library staff will bring the items out to your vehicle. For more information, visit www.baldwinlib.org/curbsidepickup.

"The initial responses to our Curbside Pickup plan have been very enthusiastic and we anticipate this to be very popular with our patrons" said Kristen Tait, circulation services coordinator. "Many of our users have young children in strollers, have difficulty navigating the front entryway stairs and ramp, or have limited time in which to visit the library. This will help to alleviate each of those barriers."

The library is at 300 W. Merrill St. Hours are 9:30 a.m.-9 p.m., Monday through Thursday, 9:30 a.m.-5:30 p.m. Friday and Saturday and noon-5 p.m. on Sunday. The Library's website www.baldwinlib.org has information on how to register for a library card and access all of the Library's services.



Baldwin Library offering curbside pickup

September 6, 2019

With construction underway at Baldwin Public Library, the library is offering a new curbside pickup program beginning Monday, September 16, available by contacting the library and requesting the service.

The new curbside pickup service will be available Mondays through Thursdays from 3:30 to 7:30 p.m., Saturdays from 10 a.m. to 5 p.m., and Sundays from noon to 4 p.m.

The goal of the program is to save patrons time and allow them to avoid parking costs while the library's Youth Room is under construction.

To use the service, call 248-647-1700 ext. 0 or email curbside@baldwinlib.org at least 30 minutes before planning to arrive. Patrons can inform the staff member the items they are picking up, which will be held for 24 hours. Upon arriving at the library, just pull up to the curbside pickup sign located on Chester Street at the library's loading dock. Staff recommends calling or texting your last name to the number on the sign, and staff will bring the items out to your vehicle.

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For more information, visit baldwinlib.org.

News and Views Concerning Birmingham's Historic Resources

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Martha Baldwin to be Inducted in the Michigan Women's Hall of Fame

Linda Buchanan spent many hours researching and submitting Martha Baldwin's nomination to the Michigan Women's Hall of Fame, along with Doug Koschik from the Baldwin Library. The timing couldn't be better, as Martha's suffrage activities (part of what is earning her this induction) are part of this year's celebration of Michigan's women's suffrage in 1919, and next year's nationwide centennial of the 19th Amendment. Here are some of Martha Baldwin's accomplishments from her nomination:

Martha Baldwin, ca. 1870

Community Service to Birmingham:

1869 - Martha established the first library association in the Good Templars Lodge. By 1871 they had a room in the First Methodist Church and a lending library was born. In that year the State of Michigan recognized the library association created by Martha. In 1890 a new building was needed, so Martha led the charge to obtain this goal. In 1895 the new Library Hall was opened and became the center of community activities for more than 30 years. Our current library is named Martha Baldwin Public Library in honor of Martha's legacy.

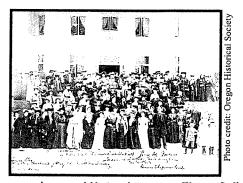
1883 - Martha formed the Greenwood Cemetery Association. Under Martha's leadership the cemetery became cared for and a place of serenity for the city.

1884 - Martha established the Village Improvement Society, in which the town youth played a vital part. Over the next 10 years Martha led the way to building a new train station, installing oil street lamps, creating a park from a gravel pit, and planting over 800 trees.

Suffragette:

All of her adult life Martha was a fierce advocate for women's rights, including women's suffrage.

1905 - As a delegate and officer from the Michigan Equal Suffrage Association (MESA) she traveled to Portland, OR with such icons of the movement as Susan B. Anthony, Anna Shaw and Antoinette Blackwell. Martha held many positions in the MESA until she was forced to retire in 1911 due to illness. She recovered long enough in 1912 to start one last organization: The Oakland County Equal Suffrage Association.



Delegates to the annual National American Woman Suffrage Association Convention in Portland, OR - July 1, 1905

Martha Baldwin continued from page 1

Philanthropy:

Martha paid for the higher education of many students, and left funds in her will to help build a new high school with equal facilities for both boys and girls. She left 13 acres of land to be used as a park, and provided funds for the care and upkeep of the Greenwood Cemetery. Most of Martha's initiatives were not popular at the time and though she faced much opposition (especially from men), she persevered and succeeded in the end.

Martha Baldwin's induction into the Michigan Women's Hall of Fame will be on November 7, 2019.



Linda Buchanan portraying Martha Baldwin for a Greenwood Cemetery Tour.

Sources:

Birmingham Eccentric archives
Detroit News archives
Martha Baldwin Diary archives, 1860-1913
Martha Baldwin's will, Birmingham Eccentric, June 13, 1913
Painter, P., Baldwin Library at 75, 2003
Pastor, J., Woman's Work, 1976 [Biography of Martha Baldwin]

Located at The Michigan Women's Historical Center, the Hall of Fame was established in 1983 to honor the achievements of remarkable Michigan women. To learn more, visit their website, michiganwomenshalloffame.org.

Artwork 'pops' up around Birmingham

By: Tiffany Esshaki | Birmingham - Bloomfield Eagle | Published August 26, 2019



The utility box outside of the Birmingham 8 Theater was revamped recently by the Birmingham Public Arts

Board to look like a box of movie theater popcorn.

Photo provided by Anne Ritchie



The painted piano in Shain Park has been such a hit this summer that its stay has been extended through the end of the year.

Photo by Tiffany Esshaki

BIRMINGHAM — What is life without a little bit of whimsy?

If you're a Birmingham resident, you don't have to find out.

The Birmingham Public Arts Board has been busy this summer maintaining and adding artwork to neighborhoods around the city, and one piece downtown that just popped up has created a lot of buzz.

Just outside of the Birmingham 8 movie theater at South Old Woodward Avenue and Merrill Street, a utility box was built last summer containing all the gadgets and wiring needed for the newly installed downtown streetscape.

The Public Arts Board wasn't about to leave a utility box where it could create an opportunity for a sculpture.

"The City Commission asked us if we would do something with the utility box outside the theater, so the board deliberated, and the popcorn box was what we all agreed on," said Barbara Heller, the chair of the board. "It was this dull green, which is actually 'Birmingham green,' but they thought we could do something."

Heller, who also serves as the director and conservator of special projects for the Detroit Institute of Arts, said the board wanted to create something "fun" on the utility box, something that didn't necessarily promote any of the merchants individually. Sure, the movie theater is a business, but it's also a historical venue nearly 100 years old.

"That theater is an iconic landmark. The theater with the marquee is Birmingham," Heller explained. "We thought it would be fun to turn it into a box of movie theater popcorn."

Local artist and Public Arts Board member Anne Ritchie volunteered to create the box with her husband, John. The reaction from passersby even as the project was progressing kept the work exciting.

"I can tell you, other than the 95-degree days, it was a fun project," Ritchie said, noting that the theater accommodated the pair with plenty of hydration and air-conditioned breaks.

"Each time we were out working on it, we were inundated with questions and kudos, along with suggestions for other projects. Just about every person said the box made them smile. Or hungry."

Just a few minutes before Ritchie spoke to the Eagle, she had finished painting the popcorn onto the top of the box. With that project in the bag — or rather, box — the Public Arts Board can move on to the next utility box, at North Old Woodward and Oakland Street.

"We've got some proposals to present to the commission for that one, and we're kind of excited. But because it hasn't been approved yet, I can't really share what we're planning," Heller said. "People can see what ideas we've had for the boxes on our Pinterest page."

Along with refurbishing the utility boxes, the Public Arts Board hopes to add some pizazz to the new charging stations that were created along Old Woodward during last year's road construction.

"People don't realize what the charging stations are. They've been using them as ashtrays," Heller said.

Add to those projects the Public Arts Board's biannual Yarn Bombing event, two new sculptures to be added this fall, and the outdoor piano placed in Shain Park — which has been a big hit, Heller said — and the Public Arts Board has had a busy 2019. There's no intent to slow down yet.

"In Birmingham, art is very important to us. Not just for the sake of having art, but for placemaking," she said. "These become conversation pieces or landmarks so (visitors) can navigate and say, 'Meet me by the popcorn box' or, 'I parked near the statue outside of the library."

The piano endeavor, which is composed of painting a donated used piano to be placed for public use under the covered pergola in Shain Park, has been so popular that Birmingham Director of Communications Kevin Byrnes said the piano's residency has been extended beyond the summer as originally planned and through the end of the year.

"One person told me that when her kids come home from school, they always want to stop at the piano," Heller said.

For more information on the Public Arts Board and opportunities to get involved, such as the Yarn Bombing project, visit bhamgov.org.



August 21, 2019

Take a sneak peek at Detroit Country Day's \$18 million work in progress

Susan Bromley, Hometownlife.comPublished 9:10 a.m. ET Aug. 21, 2019

A walking tour of Detroit Country Day's lower campus renovations John Heider, Wochit

As students enjoy the waning days of summer, Detroit Country Day's Lower School was abuzz Monday morning with "homework."

Construction workers are busy transforming the new west wing of the school into what will resemble a brownstone borough, a complete neighborhood of classrooms each with a brick facade, porch, light and mailbox, along with a village center in an \$18 million expansion.

It's unlike any other educational setting in the area and meant to evoke more a feeling of a second home for children, rather than a school.

"This is an exciting opportunity to create the future for Yellowjackets," said Country Day Headmaster Glen Shilling. "It's a home away from home and we want them to remember this second home forever."

The exterior of the new building itself resembles the school's mascot, with an east wing and west wing connected by a "thorax," which will have the secured entry point to the school, as well as administrative offices.

Shilling, along with several colleagues including Lower School Director Jennifer Bullock, proudly walk through the expansive building viewing the work in progress by general contractors Cunningham-Limp of Novi.

About 370 students, from 3- and 4-year-old preschoolers, as well as junior kindergarteners all the way up through fourth graders will at last all be housed under one roof on the Maple Road campus later this fall, with junior school students currently housed at the Village Campus moving over "before the snow flies."

The tour starts in the existing east wing, or, as it's known, the Hamlet, which was built in 2000, and which also features the unique styling of classrooms made to look like houses.



Shilling explains that in 2014, he pitched a new vision to the school board, in which the old Westchester school on the property, built in 1964 and which Detroit Country Day had acquired in 1986, would be replaced with a new building in the image of the Hamlet.

The \$33 million VIVID capital campaign, funded by school resources and generous donors, also included \$14 million in renovations at the middle school completed last year.

The \$18 million lower school expansion began with demolition of the old Westchester school on the 10-acre Maple Road property almost a year ago, and construction on the new 72,000 square foot wing broke ground earlier this year.

Besides the brownstone borough classrooms that will house kindergarten through fourth grades, the school also features numerous "maker spaces" for enhanced STEAM education, a library with stage, a full-sized gymnasium, and cafeteria with a special serving area for meals catered from Plum Market.

Among advantages over the previous building are larger classrooms (about 1,000 to 1,200 square feet in size), no disruptions to physical education classes due to lunchtime, and numerous flexible learning spaces, all to be equipped with new, flexible furnishings in a homey atmosphere.

Class sizes at Detroit Country Day are typically about 15 students to a teacher, although reading and math classes are even lower, with a ratio of about 12 to 1. The youngest students, up to junior kindergarten, each have two certified teachers to a classroom.

"Our curriculum is vibrant and challenging and this building allows us to deliver," Bullock said. "It's wonderful."

Substantial completion is expected by Halloween, with students moving in shortly thereafter. The Village Campus property will then be sold.

Contact Susan Bromley at sbromley @hometownlife.com. Follow her on Twitter @SusanBromley10.



Libraries without librarians? Twin Cities systems try it

Self-service lets branches open with minimal staff; users let themselves in.

By Erin Adler Star Tribune



"I feel confident that this is a good direction for us to move in," said Jake Grussing, library director in Scott County, which is studying the concept.

Several Twin Cities library systems are considering an "open libraries" model that would give patrons access to books, computers and other resources by themselves at times when the library isn't open and staffed. Two west metro libraries already use the idea on a small scale.

The setup relies on technology — via a central management system — to let people enter the library, check out items and log onto computers — all while video monitors record their actions. There's a phone connected to a central library or an on-call librarian so patrons can ask questions. Automated systems announce when the library is closing, flick the lights off and on and can even operate amenities like a gas fireplace on a schedule.

"It's a reasonable solution, I think, to a very long-standing library problem, which is ... we're rarely able to be open when everyone wants us to be open," said Jake Grussing, library director in Scott County, which is studying the concept. "I feel confident that this is a good direction for us to move in."

The practice, part of a longer-term move toward self-service libraries, is common in Europe, particularly in Scandinavia and the United Kingdom, where budget cuts forced libraries to get



creative to remain open. Officials at Bibliotheca, the leading company in North America that sells the required software, counts more than 750 libraries globally as users.

In North America, it's still a novelty. Just five library systems — eight libraries total — have implemented it since 2016. Here, open libraries aren't just about saving money — they're also a way to extend and standardize a library's sometimes erratic hours so more people can use the community space. Advocates say the arrangement lets libraries assign staff during hours when they're most needed and frees them up to do more meaningful tasks than checking out books or turning out lights.

The idea is gaining traction in the Twin Cities area in various forms. Hennepin County libraries tried it two summers ago when Ridgedale Library was under renovation, with an extended-hours pickup area for hold items and a small collection of books for browsing. Officials continued the system once construction was complete; the Eden Prairie Library is doing the same thing now during its remodeling.

"It kind of started small and people really responded to it," said Jenn Straumann, Hennepin County Library services manager.

Anoka County is looking into the option as a way to increase access to meeting rooms while also discussing wider use, said Library Director Maggie Snow.

Scott County's Grussing said he's been fascinated with the model since 2014, when a Danish colleague explained it. He believes the county will start using it in the next two to three years, ideally to keep libraries open 14 to 16 hours a day.

But there are risks.

"Here's what happens when you roll out a program like this: About 10% of the community flips out and thinks, 'Oh my God, teens are going to have sex and they're going to steal everything in the library,' " said Tony Molaro, former director of St. Catherine University's master's program in library and information science. "That has never materialized."

Another is the future of librarians' jobs.

"If public libraries across the country do this and it's successful, I think that could lead to a conversation about, well, how necessary is it to continue to staff the library at its current level?" Grussing said.

Boosted use

Ventura County, Calif., began using the system at its Hill Road branch in February 2018. Library Director Nancy Schram was nervous about how it would go, so she camped out in the library parking lot early one morning.



At 8 a.m., three patrons lined up. Two knew each other, but even so, they diligently swiped their library cards, resisting a temptation to hold the door open for each other. "Right there, I said this is going to work," Schram recalled.

That first month, patrons used the new "express hours" 90 times. In April, that number climbed to 160, Schram said. Among the biggest fans are parents of young children and retired people.

"The community has embraced the library as its own," she said. "I see it even more than any other library I've worked in or been associated with."

Adding 12 "open library" hours a week cost almost 60% less than if they had paid staff, Schram said.

Different libraries adopt the system in different ways, though a common sequence is adding early-morning hours, followed by a few more on weekends and evenings, officials said.

Monique le Conge Ziesenhenne, president of the Public Library Association, said she sees it as a good supplement to regular staffed hours. "This is certainly not a replacement [to librarians]," she said. "The real value is the trained staff who are available to help the community with specific needs."

Scott Hackstadt, Bibliotheca's director of Open+ North America, cited the Freelton branch of the Hamilton Public Libraries in Ontario as a success. When that library added 36 "open library" hours weekly, patrons rediscovered their library, leading to a 300% increase in library program attendance, he said. To compensate, the library actually added staff hours.

Libraries subscribe to the system at a flat cost of about \$1,000 a month. There's also a one-time installation fee ranging from \$2,500 to \$7,000, depending on the library's size.

In Scott County, Grussing is reviewing the study results and staying cautious; he said he wants to ensure that city leaders are on board. Staff reactions, he said, range from "serious anxiety" to "cautious optimism."

Grussing said he would probably try the idea first at smaller branches, such as Jordan. If it succeeds, he said, he'd like to see it used widely.

"Libraries have been really, really good historically about thinking about how customers can fit into the library," he said. "The change is ... how do we make the library fit into the lives of customers?"

Erin Adler is a suburban reporter covering Dakota and Scott counties for the Star Tribune, working breaking news shifts on Sundays. She previously spent three years covering K-12 education in the south metro and five months covering Carver County.

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Baldwin Public Library 2019 Staff Development Day

Friday, September 6, 2019 from 8:30 a.m. to 4:30 p.m.

SCHEDULE

8:30 a.m.	Breakfast – Panera bagels, fruit, juice, coffee and tea
8:45 a.m.	Staff update
	 Comments from Rebekah Craft Library Board member introductions 2 Minute updates from each department Introduction to BPL's new Situation Response Manual
9:45 a.m.	SESSION: AED Training with Birmingham Fire Department
10:30 a.m.	Break
10:45 a.m.	SESSION: Mental Health Anti-stigma training with Malkia Newman, Community Network
	Services
12:00 p.m.	Lunch – Two Unique Catering
	Assorted lavash wraps, chopped Greek with cheese/pita on side, fruit
	salad, cookies
	(4 specialty wraps set aside and labelled: 1 Vegan, 1 DF, 2 GF)
1:00 p.m.	Departmental Meetings
2:00 p.m.	SESSION: Working with patrons on the Autism Spectrum with Caroline Gorman,
	OUCARES
3:00 p.m.	Break
3:15 p.m.	SESSION: Handling Scenarios from BPL's Situation Response Manual
4:30 p.m.	Dismissal

Upcoming Events of Interest

Bedtime Tales: Down on the Farm

Wednesday, September 18 at 6:30 p.m. Registration required.

Children are invited to wear their pajamas and bring a favorite stuffed animal for these special evening family story times.

The Allens and the New City

Thursday, September 19 at 7:00 p.m. Registration required.

This lecture is the first in the series, "Birmingham's First Families," presented by the Birmingham Museum. It was 1933 when the Village of Birmingham officially became a city, but the road that ended there began decades earlier. It led from a humble farm on Maple Road to the doorstep of the village council, and later wound through the politics of the town's struggle to face dramatic change and family tragedy in the early 20th century. Marion Clizbe and Harry Allen shaped Birmingham's government as well as its character, and left behind a cultural and architectural legacy to the city they loved.

Watercolor Painting Workshop for Teens

Saturday, September 21 from 1:30 to 3:30 p.m. Registration required.

Grades 6-12: In this class, you will learn to paint a colorful, floral watercolor wreath. This class will be led by artist Nina Taupier. All supplies will be provided.

The Hallmarks of Classical Orchestration, with Dr. Kristen Tait

Monday, September 23 at 7:00 p.m. Registration required.

September is Classical Music Appreciation Month. Explore how classical composers choose instrumental timbres and textures using canonical musical examples.

Mindfulness for Kids in Grades 2 to 5

Wednesday, September 25 at 7:00 p.m. Registration required.

Jessica Cortez, LMSW will show children in Grades 2 to 5 tips and techniques to staying grounded and mindful.

Kids Library Society

Thursday, September 26 at 7:00 p.m. Registration required.

Grades 3 to 5. Do you want to be more involved with the Library? Would you like to have a say in youth programs, books, movies, or give other suggestions? Share your feedback and we will work hard to t urn your ideas into reality. Snacks will be served.

MANHATTAN SHORT Film Festival

Friday, September 27 at 7:00 p.m. Registration required.

Saturday, September 28 at 7:00 p.m. Registration required.

Sunday, September 29 at 1:00 p.m. Registration required.

More than 100,000 film lovers unite in over 300 cinemas across 6 continents to view and vote on the finalists' films in the 22nd annual MANHATTAN SHORT Film Festival. All of the shorts will be shown at each viewing. The total run time is estimated to be 2-3 hours, which includes an intermission. Seats are free and limited so sign up early.

Read in the Park, with Michael Zadoorian and Kelly DiPucchio

Saturday, September 28 from 1:00 to 4:00 p.m.

Head to Beverly Park for the third annual Read in the Park. Meet the authors, walk the Storybook Trail, and enjoy beautiful Beverly Park. At 1:30 hear Michael Zadoorian - bestselling author of *Beautiful Music, The Leisure Seeker, Second Hand*, and *The Lost Tiki Palaces of Detroit* - speak about his life and writing career. At 3:00 visit with beloved children's author Kelly DiPucchio for a special story time. She's the author of *Everyone Loves Bacon, Dragon Was Terrible, Super Manny Stands Up, Gaston*, and more! Both authors will take questions from the audience and sign books after they speak. Local bookseller The Book Beat of Oak Park will be on site selling books for signing.

Beyond the Book - Pirates by E.T. Fox

Thursday, October 3 at 4:30 p.m. Registration required.

Grades 1 to 3 and a loving adult. This non-fiction book club features books and activities related to dinosaurs, outer space, history's mysteries and so much more!

Idea Lab: Soldering Drop-in

Saturday, October 5 from 10:00 a.m. to 4:00 p.m.

Learn to solder by fusing circuit components together with molten metal.

Page to Screen: Fight Club

Sunday, October 6 from 1:00 to 4:00 p.m.

Watch "Fight Club" (R) and then stay to discuss both the film and book, Fight Club by Chuck Palahniuk, that inspired it. The following month's selection will be distributed at each meeting, or you can pick up a copy of the book and the movie in the Book Club collection.

Fall Fragrance Workshop

Monday, October 7 at 6:30 p.m.

Monique Herzig of Alchemy Henna returns to lead this hands-on workshop. Attendees will leave with a custom, handmade fragrance to enjoy through the fall.

Book Launch with Local Author A. Kidd

Tuesday, October 8 at 7:30 p.m. Registration required.

Join us in welcoming local author and children's librarian, A. Kidd, as we celebrate her debut middle-grade novel, The Healing Star. The author will speak, answer questions, and sign books. Books will be available for purchase.

Vermeer & Music, with Karen Imarisio

Sunday, October 13 at 2:00 p.m. Registration required.

Learn about the legendary painter Johannes Vermeer and how the music of 17th-century Netherlands influenced his works.

Using Libby

Monday, October 14 at 7:00 p.m. Registration required.

An Adult Services Librarian will teach you how to use the Libby app from OverDrive to access eBooks and eAudiobooks from the Library's collection on your smart phone, tablet, or computer. Bring your BPL card, device, and all device passwords.

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Monday, September 16, 2019
Rotary Tribute & Donor Rooms
Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

A.	Approval of the August 19, 2019 minutes	p. 105
В.	Acceptance of the August 2019 receipts of \$6,050.77	p. 111
C.	Approval of the August 2019 disbursements of \$3,010.67	p. 112

- II. New and Miscellaneous Business
- III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

IV. Adjournment

Motion: To adjourn the September 16 Trust Meeting.

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, October 21, 2019.



BALDWIN LIBRARY BOARD MINUTES, TRUST MEETING August 19, 2019

1. <u>Call to Order</u>

The meeting was called to order by President Bob Tera at 8:18 p.m.

Library Board present: Bob Tera, Ashley Aidenbaum, Melissa Mark, Jim Suhay, and Dave Underdown.

Absent and excused: Frank Pisano.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and, Paul Gillin, Administrative Assistant.

Members of the public present: None.

2. <u>Consent Agenda</u>

Motion: To approve the consent agenda, which included the Trust minutes, and receipts and disbursements.

1st Suhay

2nd Aidenbaum

A roll call vote was taken.

Yeas: Tera, Aidenbaum, Mark, Suhay, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously.

Suhay called attention to the \$221,522.17 raised for the Youth renovation and mentioned the good return on the endowment funds so far in 2019.

3. New and Miscellaneous Business: None

4. Adjournment:

Motion: To adjourn the meeting.

1st Mark 2nd Suhay.

Yeas: Suhay, Tera, Aidenbaum, Mark, Suhay, and Underdown.

Nays: None.

Absent and excused: Pisano.

The motion was approved unanimously. The meeting was adjourned at 8:23 p.m. The next regular meeting will be on Monday, September 16, 2019.

Melissa Mark, Secretary

Date

Baldwin Public Library Trust: August 2019

August receipts totaled \$6,050.77. August disbursements totaled \$3,013.67.

The current value of the Trust is \$1,750,022.37, divided up in the following way:

Total endowment investments*	\$1,092,325.16
Endowment funds distributed for us	e <u>\$123,934.28</u>
Total endowment funds	\$1,216,259.44
General spendable funds	\$282,858.55
Restricted funds**	\$241,566.49
Naming rights for Rotary Tribute Roc	om <u>\$9,337.89</u>
Total non-endowment funds	\$533,762.93
Total endowment funds	\$1,216,259.44
Total non-endowment funds	\$533,762.93
Total of all Trust funds	\$1,750,055.37

^{*} The principal of the endowment funds is \$828,859.98.

To date, fundraising efforts for the Youth Room expansion and renovation, net of expenses, have resulted in \$215,722.17 in receipts plus \$7,800.00 in pledges, for a grand total of \$223,522.17. This includes money received from all Youth Room-related events, including the 2017 and 2018 Books and Bites fundraisers.

As of August 31, 2019, the amount of money in the Trust that is undesignated stands at \$343,284.83.

^{**}Includes memorials and donations from the Friends of the Baldwin Public Library.

Baldwin Public Library Trust Portfolio Performance Benchmarks As of August 31, 2019

<u>Index</u>	2019: YTD	2018: Entire Year
S&P 500 (Equity benchmark)	16.74%	-6.24%
Global Aggregate (Bond benchmark)	7.23%	-1.20%
Blended Return of Both Benchmarks*	14.36%	-4.98%
Baldwin Trust's Portfolio Return	12.21%	-8.30%
Trust's Portfolio Performance Compared to Blended Return of Benchmarks	-2.15%	-3.32%

^{*}Since November 2017, the blended return has been calculated according to the Baldwin Trust's current allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

BALDWIN PUBLIC LIBRARY TRUST BALANCES BY FINANCIAL INSTITUTIONS AUGUST 31, 2019

Investment and Cash Report									
	Prior Month	Current		Current				Change in	Ending
	Balance	Month	Year to Date	Month	Year to Date	Transfer	Transfer	Investment	Balance
	01/13/119	Revenue	Revenue	Expenses	Expenses	ln	Out	Value	08/31/19
Chemical Bank Checking:									
Endowment Money	\$0.00	\$0.00	\$0.00	\$76.94	\$2,986.63	\$76.94			\$0.00
2012 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2013 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2015 Books & Bites at Baldwin Fundraiser	00'0\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2017 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2018 Books & Bites at Baldwin Fundraiser	00'0\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2018 Youth Room Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Restricted Funds	\$3,654.07	\$0.00	\$0.00	\$2,084.73	\$6,738.94	\$2,071.06			\$3,640.40
General Spendable Funds	\$83.64	\$0.00	\$0.00	\$852.00	\$997.41	\$852.00			\$83.64
TOTAL	\$3,737.71	\$0.00	\$0.00	\$3,013.67	\$10,722.98	\$3,000.00			\$3,724.04
Chemical Bank Money Market:									
Endowment Budgeted Funds	\$120,517.11	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$76.94)		\$125,440.17
Endowment Investment Funds	00.006\$	\$50.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00		\$950.00
2012 Books & Bites at Baldwin Fundraiser	\$17.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$17.94
2013 Books & Bites at Baldwin Fundraiser	\$2,154.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,154.75
2015 Books & Bites at Baldwin Fundraiser	\$276.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$276.87
2017 Books & Bites at Baldwin Fundraiser	\$22,516.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$22,516.82
2018 Books & Bites at Baldwin Fundraiser	\$25,618.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$25,618.99
2018 Youth Room Fundraising	\$165,825.35	\$500.00	\$17,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$166,325.35
Restricted Funds	\$22,899.17	\$187.26	\$334.66	\$0.00	\$0.00	\$0.00	(\$2,071.06)		\$21,015.37
General Spendable Funds	\$12,339.19	\$313.51	\$471.44	\$0.00	\$0.00	\$0.00	(\$852.00)		\$11,800.70
TOTAL	\$373,066.19	\$6,050.77	\$23,456.10	\$0.00	\$0.00	\$0.00	(\$3,000.00)		\$376,116.96
Raymond James & Associates:									
Endowment Fund Investments	\$1,120,583.10					\$0.00	\$0.00	(\$34,284.41)	\$1,086,298.69
Endowment Cash	\$12,906.04					\$0.00	\$0.00	\$2.43	\$12,908.47
Sub-total Endowment Funds	\$1,133,489.14					\$0.00	\$0.00	(\$34,281.98)	\$1,099,207.16
General Spendable Funds Cash	\$713.78					\$0.00	\$0.00	\$0.13	\$713.91
General Spendable Mutual Funds	\$273,934.61					\$0.00	\$0.00	(\$3,674.31)	\$270,260.30
Stock Donated for Youth Room Fundraising	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00
Sub-total General Spendable Funds	\$274,648.39					\$0.00	\$0.00	(\$3,674.18)	\$270,974.21
TOTAL	\$1,408,137.53					\$0.00	\$0.00	(\$37,956.16)	\$1,370,181.37
Total All Funds	\$1,784,941.43	\$6,050.77	\$23,456.10	\$3,013.67	\$10,722.98	\$3,000.00	(\$3,000.00)	(\$37,956.16)	\$1,750,022.37

BALDWIN PUBLIC LIBRARY TRUST ENDOWMENT BY INDIVIDUAL FUND AUGUST 31, 2019

		AUGUST 31, 2019	1, 2019				
						CHANGE IN	
						VALUE	CURRENT
	PRINCIPAL		VALUE AS OF	2019/20	EARNINGS	JULY 1, 2019-	VALUE OF
	AMOUNT		JULY 1, 2019	DONATIONS	INCOME OUT	AUGUST 31, 2019 ENDOWMENT	ENDOWMENT
FUND NAME	OF FUND	PURPOSE				(\$23,894.40)	INVESTMENTS
401 Frances Balfour	\$10,000.00	Adult Reading	\$13,691.44			(\$288.28)	\$13,403.16
402 Gladys E. Brooks	\$41,437.86	Large Print Books/Senior Citizens	\$56,733.62			(\$1,194.57)	\$55,539.05
403 Jane Cameron	\$68,770.00 Programs	Programs	\$89,764.98			(\$1,982.50)	\$87,782.47
404 Jane Martin Clark	\$5,000.00	\$5,000.00 Baldwin Public Library	\$6,845.72			(\$144.14)	\$6,701.58
405 Jan Coil	\$10,500.00	Baldwin Public Library	\$14,246.12			(\$302.69)	\$13,943.43
406 Aubrey & Grace Flood	\$5,000.00	\$5,000.00 Youth Services	\$6,845.72			(\$144.14)	\$6,701.58
407 Paul R. Francis	\$10,000.00	\$10,000.00 Staff Appreciation	\$12,844.71			(\$288.28)	\$12,556.43
408 Friends of the Library	\$32,000.00	\$32,000.00 Library Collections	\$43,812.90			(\$922.50)	\$42,890.40
409 Priscilla Goodell	\$113,718.00	\$113,718.00 Baldwin Public Library	\$155,696.89			(\$3,278.27)	\$152,418.62
410 Emmelene Hornac	\$50,000.00	\$50,000.00 Youth Services & Adult Reading	\$68,457.23			(\$1,441.40)	\$67,015.83
411 H. G. Johnston	\$6,350.00	\$6,350.00 Reference Collection	\$8,639.96			(\$183.06)	\$8,456.90
412 Bob & Jean Kelly	\$10,508.00	\$10,508.00 Youth Services Programs	\$13,750.37			(\$302.92)	\$13,447.44
413 William Kernan, Jr.	\$25,000.00	\$25,000.00 Library Collections	\$34,228.64			(\$720.70)	\$33,507.94
414 Merle L. Roninger	\$250,890.00	\$250,890.00 Reference Collection	\$343,420.03			(\$7,232.66)	\$336,187.37
415 Rosso Family Foundation	\$10,000.00	Baldwin Public Library	\$13,691.46			(\$288.28)	\$13,403.18
416 Marion G. Sweeney	\$11,100.00	Youth Services	\$14,595.31			(\$319.99)	\$14,275.32
417 Stephen Vartanian	\$10,000.00	\$10,000.00 Audio Visual Material	\$13,691.46			(\$288.28)	\$13,403.18
419 Clarice G. Taylor	\$59,852.76	Professional Development	\$84,267.39			(\$1,725.44)	\$82,541.95
421 Eric & Julie Gheen	\$10,000.00	\$10,000.00 Adult Reading Print Books	\$12,821.91			(\$288.28)	\$12,533.63
422 Ileane Thal	\$39,948.98	\$39,948.98 Baldwin Public Library	\$48,969.45			(\$1,151.65)	\$47,817.80
423 Judith Nix	\$15,207.48	Adult & Youth Programs	\$18,937.80			(\$438.40)	\$18,499.40
424 MAF-Rae Dumke	\$10,000.00	\$10,000.00 Architecture Books	\$12,869.95			(\$288.28)	\$12,581.67
425 Linne Underdown Hage Forester	\$13,576.90	\$13,576.90 Professional Development	\$16,014.94			(\$391.40)	\$15,623.55
426 Richard & Mary Henne Book Fund	\$10,000.00	\$10,000.00 Adult Reading Print Books	\$10,431.55			(\$288.28)	\$10,143.27
	\$828,859.98		\$1,115,269.56	\$0.00	\$0.00	(\$23,894.40)	\$1,091,375.16

BALDWIN PUBLIC LIBRARY TRUST ENDOWMENT FUNDS BY DESIGNATION AUGUST 31, 2019

		Drive Month	4002	Voca to	, accept	Cy and A			ri opucio	2 sign
		Balance	Month	Date	Month	Date	Transfer	Transfer	Investment	Balance
Giff & Tribute Funds	Purpose	07/31/19	Revenue	Revenue	Expense	Expense	드	Out	Value	08/31/19
General Spendable Funds		\$287,071.22	\$313.51	\$471.44	\$852.00	\$997.41	\$0.00	\$0.00	(\$3,674.18)	\$282,858.55
L										
Restricted Funds:		48 096 25	\$50.00	\$50.00	\$62.60	475.68				48 083 56
2012 Books & Bites at Baldwin Fundraiser		\$17.94	\$0.00	\$0.00	\$0.00	\$0.00				\$17.94
2013 Books & Bites at Baldwin Fundraiser		\$2,154.75	\$0.00	\$0.00	\$0.00	\$0.00				\$2,154.75
2015 Books & Bites at Baldwin Fundraiser		\$276.87	\$0.00	\$0.00	\$0.00	\$0.00				\$276.87
2017 Books & Bites at Baldwin Fundraiser		\$22,516.82	\$0.00	\$0.00	\$0.00	\$0.00				\$22,516.82
2018 Books & Bites at Baldwin Fundraiser		\$25,618.99	\$0.00	\$0.00	\$0.00	\$0.00				\$25,618.99
2018 Youth Room Fundraising		\$165,825.35	\$500.00	\$17,500.00	\$0.00	\$0.00				\$166,325.35
Friends	Adult Services Programs	\$4,487.16	\$137.26	\$284.66	\$853.83	\$2,509.42				\$3,770.59
	Young Adult Programs	\$3,824.30	\$0.00	\$0.00	\$843.67	\$1,915.83				\$2,980.63
	Youth Services Programs	\$9,918.82	\$0.00	\$0.00	\$324.54	\$2,238.01				\$9,594.28
	Outreach & Equipment	\$226.71	\$0.00	\$0.00	\$0.00	\$0.00				\$226.71
	Sub-toal Restricted	\$242,963.96	\$687.26	\$17,834.66	\$2,084.73	\$6,738.94	\$0.00	\$0.00	\$0.00	\$241,566.49
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	00.0\$	\$7,832.00
	Maintenance Funds	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89
Total Gift and Tribute Funds		\$539,373.07	\$1,000.77	\$18,306.10	\$2,936.73	\$7,736.35	\$0.00	\$0.00	(\$3,674.18)	\$533,762.93
Endowment runds		0	0	0	6		0			
Endowment Budgeted Funds	General Funds	\$60,426.68	\$0.00	\$0.00	\$0.00	\$29.95	\$0.00			\$60,426.68
	Adult Large Print	\$2,912.69	\$0.00	\$0.00	\$47.19	\$47.19	\$0.00			\$2,865.50
	Adult Services Department	\$12,327.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$12,327.40
	Adult Audio Visual	\$653.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$653.02
	Adult Reference	\$19,640.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$19,640.29
	Adult Programs	\$5,701.04	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00			\$5,701.04
	Adult Architecture	\$1,316.09	\$0.00	\$0.00	\$0.00	\$99.35	\$0.00			\$1,316.09
	Youth Services Department	\$9,024.19	\$0.00	\$0.00	\$29.75	\$1,960.14	\$0.00			\$8,994.44
	Youth Programs	\$695.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$695.03
	Professional Development	\$5,635.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$5,635.93
	Staff Appreciation	\$678.86	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00			\$5,678.86
	Sub-total	\$119,011.22	\$5,000.00	\$5,000.00	\$76.94	\$2,986.63	\$0.00	\$0.00		\$123,934.28
Total Endowment Investments	All Funds	\$1,126,557.14	\$50.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$34,281.98) \$1,092,325.16
Total Endowment Funds		\$1,245,568.36	\$5,050.00	\$5,150.00	\$76.94	\$2,986.63	\$0.00	\$0.00		(\$34,281.98) \$1,216,259.44
								1		
Total All Trust Funds		\$1,784,941.43	\$6,050.77	\$23,456.10	\$3,013.67	\$10,722.98	\$0.00	\$0.00		(\$37,956.16) \$1,750,022.37

TRUST RECEIPTS August 31, 2019

Trust Money Mkt General Funds:

Anne Calomeni \$250.00

Chemical Bank-Interest Income for August \$63.51

\$313.51

2018 Youth Room Fundraising:

Joseph & Sally Wolf \$500.00

Friends Adult Programs:

Registration Fee for 8/5 European Bouquet Program \$137.26

Friends Teen Programs:

Friends Youth Programs:

Friends Outreach & Equipment:

Memorial Fund:

Mr. & Mrs. Robert Eberwein: In Memory of Randy Judd \$50.00

Staff Appreciation Fund:

Janet Francis \$5,000.00

Trust Money Mkt Endowment Fund:

David Underdown-Linne Underdown Hage Forester Endowment \$50.00

Total Receipts \$6,050.77

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY	BALDWIN	PUBLIC	LIBRARY TRUST		
08/21/2019	LIBRY	5155	000843	BAKER & TAYLOR BOOKS	280.15
08/21/2019	LIBRY	5156	004867	BALDWIN PUBLIC LIBRARY TRUST	60.18
08/21/2019	LIBRY	5157	008484	SARAH BOWMAN	154.74
08/21/2019	LIBRY	5158	003904	CAPITAL ONE BANK	410.74
08/21/2019	LIBRY	5159	MISC	CARMEN MALIS KING	250.00
08/21/2019	LIBRY	5160	000902	CENGAGE LEARNING INC	47.19
08/21/2019	LIBRY	5161	004604	GORDON FOOD	44.98
08/21/2019	LIBRY	5162	009030	SYNTHA GREEN	67.66
08/21/2019	LIBRY	5163	008945	H JENNINGS	109.94
08/21/2019	LIBRY	5164	007492	STEPHANIE KLIMMEK	25.00
08/21/2019	LIBRY	5165	002013	MIDWEST TAPE	39.99
08/21/2019	LIBRY	5166	MISC	NINA URBONYA	300.00
08/21/2019	LIBRY	5167	006432	ELISABETH PHOU	36.18
08/21/2019	LIBRY	5168	009060	ROSEMARY RETFORD	50.26
08/21/2019	LIBRY	5169	002524	SIGNGRAPHIX INC.	774.00
08/21/2019	LIBRY	5170	MISC	WESLEYANN JOHNSON	25.00
08/21/2019	LIBRY	5171	007792	MARIA WILLIAMS	282.75
08/21/2019	LIBRY	5172	008337	LAUREN ZIOLKOWSKI	51.91
LIBRY TOTA	LS:			_	
Total of 18 (hecks.				3,010.67
Less 0 Void 0					0.00
Total of 18 I	Disburseme	nts:		-	3,010.67