



BALDWIN PUBLIC LIBRARY
MINUTES, REGULAR MEETING
October 21, 2019

1. Call to Order and Roll Call

The meeting was called to order by President Bob Tera at 7:30 p.m.

Library Board present: Bob Tera, Melissa Mark, Jim Suhay, Frank Pisano, and Student Representative Klea Ahmet.

Absent and excused: Ashley Aidenbaum and David Underdown.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and Paul Gillin, Administrative Assistant.

Tera asked Ahmet to read aloud the Library's Mission Statement.

Friends of the Library Liaison present: Mark Lyles.

Contract community representatives present: None.

Members of the public present: Jennifer Wheeler.

2. Consent Agenda:

Motion to approve the consent agenda.

1st Suhay

2nd Mark

A roll call vote was taken.

Yeas: Tera, Mark, Suhay, and Pisano.

Nays: None.

Absent and excused: Aidenbaum and Underdown.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

Tera expressed his appreciation for the Idea Lab, how well it has resonated with our patrons, and all the hard work of its staff.

Mark mentioned that she went to the Michigan Library Association conference in Novi last week. In addition to the keynote address, she attended a few different seminars, including ones about grants and building construction.

Next, Pisano acknowledged the following staff anniversaries: Gary Eisele (10 years); Sarah Bowman (3 years); Carolyn Wheeler (6 years); Stephanie Klimmek (8 years); Susan Paley (9 years); Jamie Richards (4 years); and, Connie Ilmer (25 years).



Craft talked about a few upcoming events of interest, details of which can be found on pages 99-100 of the October Board packet.

Board Committee Reports:

Finance Committee: Pisano reported that the Committee met on Monday, October 14, 2019. With three months passed, the budget for FY 2019-2020 is tracking well. The complete minutes from the meeting are on pages 14-17 of the October Board packet. The next meeting of the Finance Committee will take place on Monday, November 11, 2019 at 4:30 p.m.

Building Committee: Suhay reported that the Phase II Construction Committee holds weekly working sessions and outlined a few highlights of those meetings since the September Board meeting; the complete report can be found on pages 18 – 27 of the October Board packet.

4. Library Report:

Koschik and Craft each highlighted a few items from the Library Report, including Koschik's in-depth review of the Key Metrics Dashboard for the first quarter of 2019. Koschik mentioned that, because of declining usage, the Library will be discontinuing Freegal, the free music download service.

The complete report can be found on pages 29-51 of the October Board packet.

5. Liaisons:

Friends of Baldwin Public Library: Mark Lyles mentioned that preparations are underway for the book sale on November 1-4. On March 22, 2020, the Friends will be hosting the third annual Books, Bags and Bagels.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: There was no unfinished business.

7. New and Miscellaneous Business:

8. Information Only: See pages 53-100 of the October Board packet.

9. Adjournment:

Motion: To adjourn the meeting.

1st Pisano

2nd Suhay

Yeas: Tera, Mark, Suhay, and Pisano.

Nays: None.

Absent and excused: Aidenbaum and Underdown.

The motion was approved unanimously. The meeting was adjourned at 8:28 p.m. The next regular meeting will be on Monday, November 18, 2019 at 7:30 p.m.



Melissa Mark, Secretary

Date

APPROVED