

# Baldwin Public Library

LEARN. CONNECT. DISCOVER.

## Teen Volunteer Application: Grades 9-12

NAME (PRINT): \_\_\_\_\_ AGE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ GRADE: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

I want to volunteer because...

- I need \_\_\_\_\_ volunteer hours as a school requirement to be completed by \_\_\_\_\_ (date)
- I have to do community service for the court. I need \_\_\_\_\_ hours completed by \_\_\_\_\_ (date)
- Other: \_\_\_\_\_

HAVE YOU EVER HAD A JOB OR VOLUNTEERED AT ANOTHER ORGANIZATION? PLEASE DESCRIBE.

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ARE YOU FAMILIAR WITH HOW MATERIALS ARE ARRANGED AT THE LIBRARY? PLEASE EXPLAIN.

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WHAT DO YOU LIKE TO READ? \_\_\_\_\_

WHAT ARE YOUR HOBBIES? \_\_\_\_\_

WHAT TYPE OF TASKS DO YOU ENJOY?

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WHAT TYPE OF TASKS DO YOU NOT ENJOY?

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**PLEASE TURN OVER**



Possible assignments—(check as many interest you)

- Friends of the Library Book Sale Set Up and Clean Up (May and November)
- Shelving/Searching Library Materials
- Event assistance—assist librarians with special programs and events, including set up and clean up
- Joining the Teen Advisory Board – brainstorm ideas, plan/prepare for teen programs, attend TAB meetings
- Using a computer, scanner, copy machine, paper shredder, etc. to perform clerical tasks
- Other (please elaborate): \_\_\_\_\_

In the boxes below, please check the time slot you would be able to volunteer.

Day Library Hours	SUNDAY 12:00-5:00	MONDAY 9:30-9:00	TUESDAY 9:30-9:00	WEDNESDAY 9:30-9:00	THURSDAY 9:30-9:00	FRIDAY 9:30-5:30	SATURDAY 9:30-5:30
Morning							
Afternoon							
Evening							

HOW SOON CAN YOU START? \_\_\_\_\_

*The Teen Librarian will contact you as soon as possible.*

*Please return all applications to the Adult Reference Desk when completed or e-mail to [adult.reference@baldwinlib.org](mailto:adult.reference@baldwinlib.org).*

*Volunteer positions are available, as projects arise. Placement is not immediate, and hours are dependent on project and volunteer availability. Applications remain on file for one year.*

*Thank you for thinking of the Baldwin Public Library to donate your time!*

APPLICANT'S SIGNATURE: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_