



LIBRARY BOARD MEETING

FEBRUARY 17, 2020

Ashley Aidenbaum
PRESIDENT

Melissa Mark
VICE PRESIDENT

Frank Pisano
SECRETARY

James W. Suhay

Bob Tera

Jennifer Wheeler

Doug Koschik
LIBRARY
DIRECTOR



LEARN.CONNECT.DISCOVER.

MISSION

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

ADOPTED OCTOBER 2010



LEARN.CONNECT.DISCOVER.

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

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Term expires 2021

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Term expires 2023

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Term expires 2023

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Term expires February 2021

Stephenson, Storm
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Term expires February 2021



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AGENDA

Baldwin Public Library Board Meeting

Monday, February 17, 2020 at 7:30 p.m.

Rotary Tribute & Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of January 22, 2020 Board Meeting minutes. p. 6
- B. Approval of January 2020 vendor payments in the amount of \$193,160.74, p. 11
including payments in excess of \$6,000.
- C. Approval of total expenses in the amount of \$458,403.22. p. 15

II. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff Introduction: Tharron Combs
- D. Student Representative Introduction: Storm Stephenson
- E. Staff anniversaries p. 63
- F. Upcoming events of interest (Rebekah Craft) p. 86

III. Board Committee Reports

- A. Finance Committee (Frank Pisano) p. 14
Motion: To approve the amendment to the Village of Bingham Farms
Contract for Library Services as found on page 19 of the February Board
packet. p. 28
- B. Building Committee (Jim Suhay)

IV. Library Report and Renovation Update p. 59

V. Liaisons

- A. Report from Friends of the Baldwin Public Library (Ryndee Carney) p. 73
 - B. Beverly Hills (Lee Peddie, Beverly Hills Village Council)
 - C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)
- VI. Unfinished Business
- VII. New & Miscellaneous Business
- VIII. Items Removed from Consent Agenda
- IX. Information Only
 - A. Upcoming events of interest p. 86
 - B. Learn Connect Discover Spring 2020 Newsletter p. 88
 - C. "Greetings from the Baldwin Public Library" Reference Guide for Teachers p. 96
 - D. Presentation to Birmingham Rotary Club: Phase 3 of Long-Range Building Vision: Front Entrance, Café, Commons, Skylight, Patio p. 100
 - E. Library Board Student Representative Application: Roni Blank p. 114
 - F. Library Board Student Representative Application: Storm Stephenson p. 121
 - G. *Birmingham-Bloomfield Eagle*, "Winter lectures tout Birmingham's own Wonder Women" p. 127
 - H. *The Oakland Press*, "Oakland County community calendar Jan. 19-25" p. 129
 - I. *Downtown Newsmagazine*, "Birmingham departments plan for coming year" p. 134
- X. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

XI. Adjournment

Next regular meeting of Library Board: Monday, March 16, 2020 at 7:30 p.m.

Suggested motion: To adjourn the February 17 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
January 22, 2020**

1. Call to Order and Roll Call:

The meeting was called to order by President Ashley Aidenbaum at 7:30 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Bob Tera, Jennifer Wheeler, and Student Representative Klea Ahmet.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and Robert Stratton, Administrative Assistant.

Friends of the Library liaison present: Mark Lyles

Contract community representatives present: None.

Members of the public present: None.

Ahmet read aloud the Library's mission statement.

2. Consent Agenda:

Motion to approve the consent agenda.

1st Tera

2nd Mark

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Aidenbaum thanked all of the people involved in organizing and hosting the January staff appreciation dinner. Koschik added that all staff appreciation events, including the dinner held in January, are possible due to the donations made by Janet Francis to the Paul Francis Endowment Fund for Staff Appreciation.

Board comments: None.

Staff Anniversaries: Pisano acknowledged the following staff anniversaries and gave thanks to these staff members for their passion and for all they do for the Library: Doug Koschik (29 years); Denise Hildebrandt (26 years); and Caroline Salucci (15 years).

Upcoming events of interest: Ahmet highlighted the upcoming *DIY Sharpie Mugs* event scheduled for Thursday, January 30. Craft reported on upcoming events of interest, details of which can be found on page 84 of the January Board packet.

4. Board Committee Reports

Finance Committee:

Tera reported that the Finance Committee met on Monday, January 13, 2020 at 4:30 p.m. Present at this meeting were Pisano, Suhay, Craft, BPL Bookkeeper Paul Gillin, and Ron Carpenter of Raymond James. Carpenter updated those present on Trust accounts and investments, and suggested changes in the Trust's investments.

Tera read the Finance Committee report, complete details of which can be found on page 14 of the January Board packet.

The next meeting of the Finance Committee will take place on Monday, February 10, 2020 at 4:30 p.m. in the Jeanne Lloyd Board Room. Tera encouraged members of the public to attend.

Building Committee:

Suhay stated that four Youth Room working sessions had occurred since the last Board meeting: on December 16, December 30, January 6, and January 13. He emphasized particular items of note. Full details of the report can be found on pages 17 – 25 of the January Board packet.

At the January 6 meeting, Dailey Company confirmed that the ceiling must be lowered to 8'11" in some locations to accommodate HVAC vents. Chandelier lighting will be removed in that area, as these are not compatible with the lower ceiling height.

At the January 13 meeting, the Committee discussed ductwork and lighting conflicts. It was decided to raise the bathroom ceiling height from 8' to 8'6".

Sunlight renderings for the dates of December 21, April 1, June 21, and September 1 were provided by LZG during this meeting, showing sunlight direction entering the Story Room. The Committee decided to add 10" wide metal pans fastened to the top of the blinds on the south wall and two sections of the east wall to block excess direct sunlight from entering the Story Room. The pans will be painted white and will not be noticeable. Morad raised the issue of sprinkler heads interfering with the location of the pans. Morad met later with Fire Marshall Campbell and was told this will not be an issue.

LZG representative Karen Swanson reported that she met on January 9 with a representative of Aquarium Design. The Committee was informed that, when filled with water, the tank will weigh 2800 pounds. The Committee was assured that the tank will have ample support for that weight.

Pisano thanked Suhay for providing such a detailed report, and Library staff for documenting the progress of the renovation.

Koschik informed the Board of the upcoming City long-range planning session on Saturday, January 25. There he will present Phase 3 of the Library building plan. Koschik's report can be found on page 10A of the full agenda of the planning session. The Library's long-range plan consists of three phases: Phase 1 (Adult Services), completed in 2017; Phase 2 (Youth Room), expected to be completed in June 2020; and Phase 3 (entrance, commons, etc.), proposed for 2023. Features of Phase 3 include a street-level entry, reconstruction of the handicap ramp, and renovation of the Circulation Desk. The updated plaza is now proposed as an option.

Phase 3 is anticipated to cost \$2.3 million in 2023 dollars. The Library would be able to fund the project by assessing the full Library millage over four years, and then covering the difference between cost and revenue from its reserves and Trust.

Suhay noted that the City Commission will not decide whether or not to include Phase 3 in the City's budget at the long-range planning session. That decision will actually take place during the budget process in April and May.

Pisano gave special thanks to Koschik and Craft for the time and effort they have taken for Phase 3 planning.

The next Construction Committee working session will be on Monday, January 27 at 1:30 p.m.

5. Library Report and Renovation Update:

Koschik began by discussing the statistical dashboard found on page 28 of the January Board packet.

Aidenbaum inquired about tracking public computer usage and the practicality of setting goals for this statistic. Koschik responded that tracking historical data on public computer usage was used to boost confidence about downsizing the number of available public computers during the Adult Services renovation.

Aidenbaum suggested improving the statistical dashboard by making it more actionable—for example, by tracking the number of page clicks on specific webpages (e.g., the events page). Koschik and Craft will discuss this with Baldwin's management team and get back to the Board with suggestions. Baldwin will also track how often the Computer Lab gets used.

On January 27, Koschik will give a short update on Phase 3 to the Birmingham Rotary Club.

A sample contract from Bingham Farms has been received by Koschik. He will review it and run it by legal counsel and the Board to go over any needed changes.

Koschik summarized the Idea Lab report from Idea Lab Supervisor, Jeff Jimison, found on pages 36 – 37 of the January Board packet.

Craft reports that vinyl number labels have been applied to Adult Services shelving, thanks to the collaboration between Michelle Hollo and Jeff Jimison.

The 2020 Books & Bites Committee is being formed. The event will be held on a Friday evening in October. Details will follow once the Committee has started to meet.

Blase Johnson, part-time Operations Assistant, and Tharron Combs, part-time IT Assistant, have joined the Library staff. Combs will introduce himself at the next Board meeting. Additionally, two Operations Assistants are in the process of being hired, and an IT Networking Intern position has been posted.

Craft stated the Friends are now accepting credit card payments for renewals or donations at baldwinlib.org/friends. On March 22, the Friends are hosting the Books, Bags, and Bagels sale.

The complete Library Report can be found on pages 27 – 52 of the January Board packet.

6. Liaisons

Friends: (Mark Lyles)

Lyles stated that the Friends currently have 343 members. This past December, \$1,100 were raised from sales at the Circulation Desk. \$5,400 were raised by used book sales in the last six months. \$1,600 were made last year at the Books, Bags, and Bagels sale, and a similar success is expected at this year's event.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

7. Unfinished Business: None.
8. New & Miscellaneous Business: None.
9. Items Removed from Consent Agenda: None.
10. Information Only: See pages 54 - 84 of the January Board packet.
11. General Public Comment Period: None.

[During the Trust meeting, following this one, David Bloom made comments relevant to the general Board meeting. Below is a report on those comments.]

David Bloom, of Birmingham, expressed dissatisfaction with the proposal for Phase 3. He believes that the project does not achieve enough goals, given its cost. Among other things, he would like to see a higher-grade café than the one currently being proposed. He suggested that more money might have to be spent on the project.

Aidenbaum responded that the Board values Bloom's thoughtful comments and will consider them carefully.

Suhay provided Mr. Bloom with a copy of the Phase 3 report.

Pisano noted that there will be plenty of time for discussion about Phase 3 since the plans for it are still highly conceptual, and construction is not scheduled to begin until 2023.

Bloom also asked the Library to start holding, once again, publicly-noticed Building Committee meetings. The Board said it would start doing so within a few weeks.

12. Adjournment:

Motion to adjourn the meeting.

1st Suhay

2nd Mark

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 8:38 p.m. The next regular meeting will be on Monday, February 17, 2020 at 7:30 p.m.

The Board gave remarks of appreciation and best of luck to Student Representative Klea Ahmet, who has attended the final Board meeting of her term.

Frank Pisano, Secretary

Date

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Page: 1/2

Check Number	Vendor #	Vendor	Amount
	009126	AMAZON CAPITAL SERVICES INC	2,397.79
	000843	BAKER & TAYLOR BOOKS	9,639.48
	000421	BLACKSTONE PUBLISHING	141.24
	005238	CBTS	254.20
	000773	DOUGLAS KOSCHIK	13.92
	003527	LOWER HURON SUPPLY CO INC	847.17
	007927	MICHELLE HOLLO	1,312.50
	002013	MIDWEST TAPE	3,835.68
	009024	THE D.M. BURR GROUP	3,115.13
1981	005861	UNIQUE MGMT SERVICE, INC	71.60
1994	004680	DALTON COMM. CLEANING CORP	495.00
2008	003527	LOWER HURON SUPPLY CO INC	220.25
2020	009126	AMAZON CAPITAL SERVICES INC	242.85
2031	005550	LEE & ASSOCIATES CO., INC.	645.45
271114	MISC	AQUARIUM DESIGN, INC	4,524.00
271126	000525	BIRMINGHAM PUBLIC SCHOOLS	7.50
271131	000433	BRODART COMPANY	182.40
271163	004493	ELITE IMAGING SYSTEMS	286.91
271235	005498	KRISTEN TAIT	24.94
271259	007745	ALL COVERED	3,055.50
271267	000843	BAKER & TAYLOR BOOKS	1,825.57
271278	003904	CAPITAL ONE BANK	6,823.00
271291	MISC	DAVID HILL	145.00
271293	000575	DEMCO, INC	250.64
271298	004493	ELITE IMAGING SYSTEMS	573.74
271317	MISC	JACKSON DISTRICT LIBRARY	8.76
271324	007492	STEPHANIE KLIMMEK	97.50
271329	000797	THE LIBRARY NETWORK	2,712.88
271332	000312	LUCKENBACH-ZIEGELMAN ARCHITECT	5,638.00
271347	006349	MIDWEST COLLABORATIVE	5,377.50
271348	002013	MIDWEST TAPE	93.47
271358	000481	OFFICE DEPOT INC	255.87
271372	001614	TESTING ENGIN & CONSULTANTS INC	831.40
271373	008327	THE DAILEY COMPANY	82,970.60
271380	006463	MICHAEL WASHINGTON	2,080.00
271382	009026	WELLS FARGO VENDOR FIN SERV	677.87
271410	000843	BAKER & TAYLOR BOOKS	4,285.03
271411	000408	BALDWIN PUBLIC LIBRARY	71.56
271425	000627	CONSUMERS ENERGY	1,270.00
271463	007211	HOME DEPOT CREDIT SERVICES	188.79
271489	002013	MIDWEST TAPE	2,288.55
271497	001194	NELSON BROTHERS SEWER	234.00
271505	006432	ELISABETH PHOU	16.24
271517	007907	SP+ CORPORATION	1,400.00
271543	006638	ACTION MAT & TOWEL RENTAL	43.50
271555	000843	BAKER & TAYLOR BOOKS	1,444.60
271556	004867	BALDWIN PUBLIC LIBRARY TRUST	1,000.00
271560	000525	BIRMINGHAM PUBLIC SCHOOLS	48.50

Register of Claims

Page: 2/2

Baldwin Public Library300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
271561	000421	BLACKSTONE PUBLISHING	47.00
271569	007615	CINTAS CORPORATION-K11	132.73
271579	000575	DEMCO, INC	203.95
271589	008164	GARY EISELE	51.62
271597	006666	GRID 4 COMMUNICATIONS INC.	273.88
271611	000795	LIBRARY DESIGN ASSOCIATES, INC.	27,000.00
271612	000797	THE LIBRARY NETWORK	559.30
271613	008360	LINKEDIN CORPORATION	7,000.00
271620	002649	MERGENT INC.	339.00
271623	000639	MICHIGAN LIBRARY ASSN	245.00
271624	002013	MIDWEST TAPE	1,521.87
271629	000673	NEW YORK TIMES, THE	1,170.00
271634	000481	OFFICE DEPOT INC	151.48
271642	000733	RECORDED BOOKS, LLC	46.94
271650	006347	SOUTHERN COMPUTER WAREHOUSE	346.80
271657	000158	VERIZON WIRELESS	105.09

Total: 193,160.74

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director**Allowance of Vouchers**

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

February Finance Committee Report

The Baldwin Public Library Board's Finance Committee met on Monday, February 11, 2020, at 4:30 p.m. in the Jeanne Lloyd Room. Present were Frank Pisano, Bob Tera, Jim Suhay, Doug Koschik, Rebekah Craft, and Village Manager Ken Marten of Bingham Farms.

- The Committee reviewed the proposed change to the Baldwin/Bingham Farms contract and then discussed that change with Village Manager Ken Marten. The Committee agreed to the proposed amendment, which simplifies the contract between the two parties and brings it in line with the more recently re-negotiated Baldwin/Bloomfield Hills contract. The change affects only the annual increase in the Bingham Farms payment, which will now be calculated as either the increase in the U.S. Consumer Price Index for All Urban Consumers for the Detroit-Warren-Dearborn Area or 3%, whichever is less. The Committee recommends that the full Library Board approve the contract change at its February 17 meeting. The group then discussed ways that Baldwin Library's services could be beneficial to Bingham Farms residents as well as how to expand service and program opportunities to Village residents and business owners.
- Craft discussed January 2020 Trust expenditures with funds from the Friends of the Baldwin Public Library. The Friends will be hosting their annual meeting on Monday, March 30 at 6:30 p.m.
- Koschik gave an update on the FY 2019-20 budget. After seven months, the budget is tracking well. Large expenditures in January included payments for the Youth Room Expansion (construction and furniture), and renewal of the Lynda.com (LinkedIn) database.
- Koschik and Craft will meet with City Manager Joe Valentine and Finance Director Mark Gerber on February 13 to discuss the Library's budget for FY 2020-2021.
- Pisano reported on the City Investment Committee meeting he attended.
- Koschik reported that Plante Moran extended the filing deadline for the Trust 990 form until May 15, 2020. Paul Gillin, Bookkeeper, has been meeting with the auditors to answer questions and discuss the materials needed for completing the form.
- The next meeting of the Finance Committee will take place on Monday, March 9, 2020, at 4:30 p.m. in the Jeanne Lloyd Board Room.

FINANCIAL REPORT: January 2020

This report references the Revenue and Expense Report 2019-20, found on the following page. At 58.33% of the way through fiscal year 2019-2020, the Library has spent 47.0% of its budget and received 86.8% of its revenue. By this point of the year, the Library was budgeted to have spent 46.2% of its budget and to have received 86.5% of its revenue.

Payment was made to The Dailey Company (\$82,970.60) and Library Design Associates (\$27,000) for Youth Room Renovation. The LDA payment was a down payment for furniture for the Youth Room. January included three pay periods.

Vendor payments in excess of \$6,000:

The Dailey Company	\$82,970.60
Library Design Associates	\$27,000.00
Baker & Taylor Books	\$17,194.68
Midwest Tape	\$7,739.57
Linkedin Corp	\$7,000.00
Capital One	\$6,823.00
Total vendor payments in excess of \$6,000	<u>\$148,727.85</u>

Balance of vendor payments less than \$6,000	<u>\$44,432.89</u>
Total vendor payments	<u>\$193,160.74</u>

City of Birmingham allocations:

Payroll Period Ending 12/28	\$79,958.47
Payroll Period Ending 01/11	\$82,652.90
Payroll Period Ending 01/25	\$83,739.88
Employee Health Care Payroll Deduction 12/28	(\$637.04)
Fixed Past Retirement Health Care Cost	\$6,929.92
Fixed Past Retirement Cost	<u>\$4,373.50</u>
Total Payroll	\$257,017.63
BS&A Software Charge	\$248.19
Administrative Services	\$8,740.83
MML Insurance Premium	<u>\$380.83</u>
Total City of Birmingham allocations	<u>\$266,387.48</u>

Reconciling adjustments:

Refund of Room Rental	(\$145.00)
2018 Youth Room Donation	<u>(\$1,000.00)</u>
Total Recon Adjustments	<u>(\$1,145.00)</u>

Total expenses for the month	<u><u>\$458,403.22</u></u>
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BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2019-20
January 2020

58.33%
7th Month
of the year

REVENUES

	Approved 2019-20 Budget	Current Month Budget January 2020	Current Month Actual January 2020	Variance For Month	Y-T-D Budget 2019-20	Y-T-D Actual 2019-20	Variance For Y-T-D	% Received/ Spent	Prior Year Y-T-D 2018-19	% Received/ Spent Prior Y-T-D
TAXES	\$3,385,950	\$0	\$0	\$0	\$3,385,950	\$3,385,950	\$0	100.0%	\$3,249,870	100.0%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$2	\$1,252	(\$8,750)	(\$133)	\$8,617	0.9%	\$74	-0.5%
COUNTY AND STATE REVENUE	\$104,300	\$0	\$0	\$0	\$7,200	\$7,110	(\$90)	6.8%	\$7,217	7.0%
LOCAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100.0%	\$45,000	0.0%
COMMUNITY CONTRACTS	\$924,890	\$230,504	\$231,349	\$845	\$461,008	\$462,698	\$1,690	50.0%	\$224,972	25.0%
PATRON USE REVENUE	\$81,150	\$6,700	\$7,500	\$800	\$46,900	\$41,942	(\$4,958)	51.7%	\$56,052	67.9%
INVESTMENT INCOME	\$52,290	\$4,358	\$5,212	\$854	\$30,505	\$35,888	\$5,383	68.6%	\$28,167	76.3%
TOTAL REVENUE	\$4,533,580	\$240,312	\$244,064	\$3,752	\$3,922,813	\$3,933,456	\$10,643	86.8%	\$3,611,352	82.9%

EXPENSES

PERSONNEL SERVICES	\$2,374,870	\$258,000	\$257,018	(\$982)	\$1,357,000	\$1,410,939	\$53,939	59.4%	\$1,268,780	55.8%
SUPPLIES	\$96,000	\$8,000	\$4,871	(\$3,129)	\$56,000	\$53,475	(\$2,525)	55.7%	\$51,381	68.1%
CONTRACTED SERVICES	\$383,600	\$30,000	\$27,123	(\$2,877)	\$194,000	\$180,314	(\$13,686)	47.0%	\$282,937	79.8%
TECHNOLOGY & MAINTENANCE	\$123,500	\$2,000	\$1,915	(\$85)	\$60,000	\$88,566	\$28,566	71.7%	\$47,366	31.6%
UTILITIES	\$102,000	\$6,000	\$5,314	(\$686)	\$52,200	\$51,487	(\$713)	50.5%	\$55,057	54.8%
OTHER CHARGES	\$75,770	\$3,500	\$3,140	(\$360)	\$46,500	\$43,240	(\$3,260)	57.1%	\$45,741	69.1%
BUILDING IMPROVEMENTS & FURNISHINGS	\$2,408,000	\$117,000	\$116,759	(\$241)	\$726,000	\$727,238	\$1,238	30.2%	\$181,891	149.1%
COLLECTIONS	\$647,010	\$45,000	\$42,264	(\$2,736)	\$378,000	\$364,190	(\$13,810)	56.3%	\$363,113	61.8%
TOTAL EXPENSES	\$6,210,750	\$469,500	\$458,403	(\$11,097)	\$2,869,700	\$2,919,449	\$49,749	47.0%	\$ 2,296,265	61.6%
VARIANCE	(\$1,677,170)	(\$229,188)	(\$214,340)	\$14,848	\$1,053,113	\$1,014,007	(\$39,106)			
FUND BALANCE-BEGINNING OF YEAR						\$1,961,960				
FUND BALANCE-CURRENT						\$2,975,967				

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.
Note: Of the \$3,385,950 in Birmingham tax revenue, \$2,681,265 is for operating expenses, and \$704,685 is for pre-funding the Youth Room expansion and renovation.

BALDWIN PUBLIC LIBRARY: SERVICES TO THE VILLAGE OF BINGHAM FARMS

by Doug Koschik, Library Director

February 12, 2020

The Baldwin Public Library serves Birmingham, Bingham Farms, Beverly Hills, and the City of Bloomfield Hills. It provides many services for Bingham Farms residents and employees, such as:

- Reference
- Readers' advisory
- Study and collaboration space
- Access to computers and wifi
- Programs for all ages—author visits, book clubs, computer classes, Learning in Retirement, etc.
- 118,000 circulating print materials—books, magazines, and large print
- 29,000 circulating audiovisual materials—DVDs, BluRays, 4K Blue Rays, video games, audio books, and musical CDs
- Over 500,000 electronic resources—ebooks, audio books, music, movies, TV shows, and magazines
- Interlibrary loan
- Curbside pickup of circulating materials
- Home delivery service
- Online newspapers and databases—Value Line, Consumer Reports, Lynda.com, Mango Languages, New York Times, Washington Post, Financial Times, among many others
- Homework help for students
- First Grade/First Card program
- BrainFuse tutoring
- Idea Lab—3D printers, laser engraver, sewing and embroidery machine, vinyl cutting, screen printing, metal casting, heat press, etc.

The Library has recently upgraded its physical space, with a renovation of Adult Services completed and the renovation of Youth Services currently in progress. The expanded Youth Room will re-open in May. An upgrade of the Library's entrance will probably occur within the next few years. It will add an elevator to provide better access for people with disabilities and people transporting children in strollers.

Bingham Farms currently has 406 Baldwin cardholders, distributed among 255 households.

Bingham Farms residents checked out 7,022 items from Baldwin in fiscal year 2018-19, and, based on activity to date, will check out approximately 7,240 items in fiscal year 2019-20.

In fiscal year 2019-20, 214 people of all ages from Bingham Farms attended Baldwin Library programs. 17 people participated in Baldwin's 2019 summer reading program.

Baldwin is especially proud of its services to children:

- Baldwin's Youth Department visits Bingham Farms Elementary School at least four times a year and hosts second graders from Bingham Elementary every May for a historical tour.
- Baldwin serves private schools as well as the Birmingham Public Schools. For example, its Youth Department provides Battle of the Book talks to St. Regis ten times a year. St. Regis, Roeper, and the various campuses of Detroit Country Day School also exhibit art in Baldwin's Youth Room.
- Baldwin's Youth Department provides monthly story times to the following day care schools and preschools: St. James, The Community House, and WeeCare. It also hosts story times and field trips for children from the Birmingham Public Schools' Early Childhood Center, the First Presbyterian Hand in Hand Early Learning Center, and the Westmaple Nursery.
- The Youth Department provides monthly story times at the Birmingham YMCA and, in summer, checks out books to the YMCA summer camp. In summer, the older YMCA campers come to Baldwin twice a week to use the collections and attend programs.
- The Library has also hosted programs for Boy Scouts and Girl Scouts in conjunction with earning particular badges.

AGREEMENT FOR LIBRARY SERVICES

THIS AGREEMENT to be effective July 1, 1993, by and between the BOARD OF DIRECTORS OF BALDWIN PUBLIC LIBRARY of Birmingham, Michigan (hereinafter called "Baldwin") and the VILLAGE OF BINGHAM FARMS, a municipal corporation (hereinafter called the "Contracting Community").

WHEREAS, the Contracting Community has no public library facilities and desires to provide library service for its residents, and is authorized by law to do so.

WHEREAS, Baldwin operates an established public library and is willing to make library services available to residents of the Contracting Community during the period of time set forth below, upon payment of the sum hereinafter set forth; and

WHEREAS, Michigan Public Act 92 of 1952, as amended, and Public Act 164 of 1877 authorizes contracts for the furnishing of library services by Baldwin to other municipal corporations.

NOW THEREFORE, the parties agree as follows:

1. During the three fiscal year period of July 1, 1993 to June 30, 1996, Baldwin agrees to make available to residents of the Contracting Community the facilities, book collection and other services of Baldwin on the same basis as the

same are available to the residents of the City of Birmingham. Upon application and proper identification, residents of the Contracting Community will be issued library cards, and will be entitled to the same rights and privileges as residents of the City of Birmingham.

2. As used in the Agreement, the term "Residents of the Contracting Community" will include all persons residing within the corporate limits of the Contracting Community, all owners of real property located within the corporate limits of the Contracting Community, all owners of real property located within the corporate limits of the Contracting Community and all persons regularly employed and working at an employer's establishment located within the corporate limits of the Contracting Community (other than part-time employees.)

3. In exchange for the library services to be thus furnished to the residents of the Contracting Community, the Contracting Community agrees to assign to Baldwin all of the penal fines and state aid grants to which the Contracting Community is entitled pursuant to Michigan Public Act 59 of 1964 and Michigan Public Act 89 of 1977 and all book fines or other charges or fees (per the library's "Fines & Fees Schedule" as approved by the Library Board from time to time) collected by Baldwin with respect to the residents of the Contracting Community and to pay the following amounts:

a) For each fiscal year commencing July 1 and ending the following June 30, while this Agreement remains in force, an amount (hereinafter referred to as the "Contract Amount") determined by multiplying a fraction, the

numerator of which is the number of household units in the Contracting Community (Bingham Farms) as of the preceding December 31, and the denominator of which is the number of household units in the City of Birmingham and all contracting communities (including Bingham Farms) as of the preceding December 31 times the expenditures budget for library operations for such fiscal year as adopted by the Board of Directors of Baldwin, subject however, to the limitation contained in Paragraph 3c) below.

b) For purposes of the forgoing formula the term household units for each fiscal year will be based upon the total number of household units for the City of Birmingham and each contracting community from the most recent U.S. Census Bureau count as increased by the number of residential unit building permits issued after the date of such count through the December 31 preceding such fiscal year. The source for the number of residential unit building permits issued will be the Oakland County Division of Planning. A schedule reflecting the number of households for the fiscal year July 1, 1993 through June 30, 1994 is attached and made part of this Agreement.

c) In determining the expenditures budget for library operations for any fiscal year under the formula contained in Paragraph 3a) above while this Agreement remains in force, there will be excluded revenues received from an increase over either (i) the presently authorized maximum library millage rate as subject to the Headlee Amendment payable by the City of Birmingham to Baldwin (1.2878 mills as subsequently adjusted by the Headlee Amendment), or

(ii) the presently contracted millage rate as subject to the Headlee Amendment payable by the Village of Beverly Hills, (1.077 mills as subsequently adjusted by the Headlee Amendment).

d) The Contract Amount due from the Contracting Community to Baldwin will be payable as follows during such fiscal year:

25% thereof August 1

25% thereof November 1

25% thereof February 1

25% thereof May 1

4. Residents of the Contracting Community who apply for and receive library cards from Baldwin will also have available to them the facilities, book collection and other services of the Bloomfield Township Public Library during such periods of time as a reciprocal agreement between Baldwin and the Bloomfield Township Public Library remains in force.

5. This Agreement will be automatically renewed for successive two year periods commencing July 1 in alternate years, occurring after June 30, 1996, unless terminated by either Baldwin or Contracting Community by six months advance written notice.

IN WITNESS WHEREOF, the parties have executed this Agreement by their respective officials thereunto duly authorized, the day and year hereinafter written.

BOARD OF DIRECTORS
BALDWIN PUBLIC LIBRARY

Dated July 20, 1993

By: _____

Jan E. Bird

Jan E. Bird
Its President

By: _____

[Signature]

CONTRACTING COMMUNITY
VILLAGE OF BINGHAM FARMS

Dated July 21, 1993

By: _____

Robert R. Mandy

Robert R. Mandy
Its President

By: _____

Kathryn B. Hageman

7/93

BALDWIN PUBLIC LIBRARY AND VILLAGE OF BINGHAM FARMS

AGREEMENT FOR LIBRARY SERVICE

SCHEDULE OF HOUSEHOLDS
FOR FISCAL YEAR
JULY 1, 1993 THROUGH JUNE 30, 1994

Beverly Hills	4,140	30.4%
Bingham Farms.	413	3.0%
Birmingham	<u>9,084</u>	<u>66.6%</u>
	13,637	

7/1/93 through 6/30/94 Library Operating Budget	\$1,963,040
Bingham Farms Percentage	<u>3%</u>
	\$ 58,891

STATE OF MICHIGAN
CERTIFICATION OF POPULATION REPORT
 (2000 U.S. Census)

LIBRARY: BALDWIN PUBLIC LIBRARY
CITY: BIRMINGHAM **COUNTY: OAKLAND**
COOPERATIVE: The LIBRARY NETWORK **TYPE: CITY**
CLASS: 5 **LIBRARY FISCAL YEAR: 07/01 - 06/30**

GOVERNMENTAL UNITS	POPULATION				COUNTY	NOTES
	%	LEGAL	CONTRACT	CERTIFIED		
BIRMINGHAM City	100	19,291		19,291	Oakland	
LEGAL SUBTOTAL				19,291		
BEVERLY HILLS Village	100		10,437	10,437	Oakland	
BINGHAM FARMS Village	100		1,030	1,030	Oakland	
CONTRACT SUBTOTAL				11,467		
<div> <div>000</div> <div>0 • *</div> <div>19,291 • +</div> <div>11,467 • +</div> <div>002</div> <div>30,758 • *</div> <div>1,030 • ÷</div> <div>30,758 • =</div> <div>0 • 03348722283 *</div> </div>						
TOTAL SERVICE POPULATION:				30,758	cew 9/01	30,758

First Amendment to Agreement for Library Services

This First Amendment to Agreement for Library Services dated _____, 2020, by and between the Board of Directors of Baldwin Public Library of Birmingham, Michigan (hereinafter called "Baldwin") and the Village of Bingham Farms, a municipal corporation (hereinafter called the "Contracting Community").

WHEREAS, the Contracting Community and Baldwin have entered into an Agreement For Library Services effective July 1, 1993 to provide for library services by Baldwin to the Contracting Community (hereinafter called the "Agreement").

WHEREAS, the Contracting Community and Baldwin wish to amend said Agreement.

NOW THEREFORE, the parties agree as follows:

1. Sections 3. a) through 3. c) of the Agreement are hereby deleted and replaced by following new sections 3. a) through 3. c):
 - a) \$120,817 for the year of services beginning on July 1, 2020, to be increased each subsequent fiscal year by the inflation rate or 3%, whichever is less. The inflation rate shall be based upon the U.S. Consumer Price Index for All Urban Consumers in the Detroit-Warren-Dearborn Area for the previous calendar year. The above figure is based upon an original figure of \$117,870 for fiscal year 2019-2020 multiplied by the U.S. Consumer Price Index for All Urban Consumers in the Detroit-Warren-Dearborn Area for calendar year 2019 (2.5%).
 - b) Intentionally omitted.
 - c) Intentionally omitted.
2. Except as expressly amended herein, the Agreement is hereby reaffirmed.
3. This Amendment and the Agreement shall be governed by and performed, interpreted and enforced in accordance with the laws of the State of

Michigan. The parties agree to perform all their obligations provided for in this Agreement in accordance with and in full compliance with all local, state and federal laws and regulation.

4. If any provision of the Agreement as amended herein is declared invalid, illegal or unenforceable, such provision shall be severed from the Agreement and all other provisions shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment by their duly authorized respective officials on the date and year hereinafter written.

BOARD OF DIRECTORS
BALDWIN PUBLIC LIBRARY

Date: _____

By: _____

Its: _____

VILLAGE OF BINGHAM FARMS

Date: _____

By: _____

Its: _____

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition
date January 28, 1:30 – 3:10 p.m.
location Jeanne Lloyd Room
attending Baldwin Public Library (BPL): D. Koschik, S. Klimmek, R. Craft
Phase 2 Construction Committee: F. Pisano, M. Mark, J. Suhay
City of Birmingham (City): B. Johnson, M. Morad
Luckenbach Ziegelman Gardner (LZG): B. Ziegelman, J. Gardner, K. Swanson
Dailey Company (Dailey): P. Danko, D. Meyers

Lighting Control System

- Gardner reported that the lighting control system originally specified in the plan is no longer available and that the cost of a new system will cost approximately 35% more than the originally specified system.
- Dailey noted that a final decision about the new system will need to be made by February 3.
- Gardner suggested setting up a meeting with Dailey, LZG, EL Electric, Peter Basso Associates lighting designer Darko Banfic, and a representative from Gasser Bush.

Fire Suppression

- Fire Marshal Joel Campbell approved the addition of pop-out sprinklers in the ceiling cove along the perimeter of the Youth Room.
- The fire suppression contractor is now reviewing the drawings for the new pop-out sprinklers.
- There will be an extra charge for these new sprinkler units.

Story Room Blinds

- LZG would like to add custom built louvers in the Story Room to help block out sunlight entering through the ceiling cove. If the Library decides to add these louvers, there will be an extra charge.
- Library Design will be installing a sample of the blinds along the south wall of the Youth Room next week once the glass walls are installed. The Committee will have the opportunity to review the blinds once they are in place and determine the final mounting height of the blinds at that time.

Lighting Reductions

- Dailey reported that with the reduced number of pendant lights and cove area lighting, the Library will receive a \$7,000 credit for unused lights.

Curtain Wall

- Desai Nasr is reviewing shop drawings from the curtain wall structural engineer. The Library will be charged an additional \$650 for this review.

- Johnson noted that this review should have been included in Desai Nasr and LZG's project costs.

HVAC

- In order to install certain can lights in the ceiling, some existing ductwork will need to be relocated. This is an unforeseen change as the existing ductwork was above the original ceiling. Dailey will be submitting a Change Order Request for ductwork relocation.

Exterior (north terrace area) Column

- LZG asked BPL staff for opinions on the finish preference for the exterior column in the Children's Terrace. Klimmek requested magnetic chalkboard paint. Swanson will look for options for finishing the column.

Construction Progress Update & Schedule

- The first floor restrooms will be finished by the end of February.
- The curtain wall frame on the east side of the building has been hung and leveled. Glass wall installation will begin next week.
- Iron workers are installing cross bracing on the 1927 wall in the staff office on January 28.
- Once the glass curtain wall has been installed, the temporary wall will be taken down.

RFI's and Submittals Update

- Danko and Gardner discussed submittal updates for the Interior Glass and doors, Story Room cabinetry, and Staff Office cabinetry.

BPL Phase 3 Conceptual Design

- The Committee reviewed feedback from Saturday's long-term planning session.
- The Baldwin Building Committee will hold a public meeting in February or March to discuss plans for Phase 3.

The next working session will be held on February 3 at 1:30 p.m. in the Jeanne Lloyd Room.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition
date February 3, 1:30 – 3:10 p.m.
location Jeanne Lloyd Room
attending Baldwin Public Library (BPL): D. Koschik, S. Klimmek, R. Craft
Phase 2 Construction Committee: F. Pisano, M. Mark, J. Suhay
City of Birmingham (City): B. Johnson, M. Morad
Luckenbach Ziegelman Gardner (LZG): B. Ziegelman, J. Gardner, K. Swanson
Dailey Company (Dailey): P. Danko, D. Meyers

Lighting Reductions Review

- Gardner noted that the **NET** savings of the additional cost of the lighting control box panel along with the savings derived from the 1927 wall cove lighting reductions is around \$7,000.
- Dailey presented Change Order Request #017 stating the total credit for an updated lighting control system, deletion of various fixtures, and addition of ceiling and wall changes is \$6,082.
- The existing Adult Services lighting panel is no longer made. The new lighting panel allows the lights to be dimmed. The two panels cannot operate together.

Crossbeam on South Wall of 1927 Building

- Baldwin received a Change Order Request #012R-1 for the removal of horizontal tube steel. Suhay noted that the minutes of the December 30 working session stated that this piece of steel did not need to be removed. Danko stated that the steel had already been removed before it was discovered that the removal wasn't necessary. Baldwin will pay for the change, which is \$2,352.

8-Hour Electrical Outage

- Meyers stated that the power in the building will have to be shut off for an 8-hour period so that the new electrical system can be tied into the existing electrical system.
- Koschik asked Danko to report back with the cost of evening labor for this work. The Library would prefer not to close while this work is being completed.

Fire Suppression

- Two corner sprinkler heads will need to be added in the ceiling pocket.

Occupancy Sensor in Toilet Room

- The ceiling fan in the restrooms will be tied in with the building's HVAC system. The fans will be running for 20 hours each day. The HVAC system shuts down from midnight to 4:00 a.m. each day.

HVAC: Existing Ductwork Moving Cost Implications

- Existing ductwork will need to be relocated. A COR is forthcoming.

Curtain Wall Shades/Louver Option in Story Room

- LZG reported that they have found a company that can produce less expensive louvers for the Story Room. The cost is expected to be around \$1,500. The louver would be 4'9" long and would be painted aluminum. Samples are on order.
- Once the glass walls are installed, LDA will install a sample section of blinds so that the Committee can determine the final installation spot for the blinds.

Library Design Associates

- Koschik will contact Kyle Haning and ask him to begin attending working sessions each week.

Project Tracking Sheet

- Koschik will provide the Construction Committee with an updated cost tracking sheet at the February 10 meeting.

Construction Progress Update & Schedule

- Glass arrived on Monday and is being hung this week.
- Contractors opened holes in the roof for air intake for the HVAC system.
- Ductwork installation is wrapping up this week.
- Electricians are setting canned light frames in place.
- Rough wall inspection has been completed in the restrooms.
- This week the backer wall will be hung in the restrooms.
- The ceramic tile arrived on Monday.
- The ceiling installation will begin on February 19.
- Low voltage, data, and speaker lines will be run this week.
- Sprinkler heads will be installed in the ceiling pocket this week.
- Carpeting is expected to be laid starting in early April.
- Dailey will turn the project over to LDA on May 8.
- LDA will have to provide umbrella/canopy installation requirements to carpenters before the ceiling is installed. Ceiling installation is currently scheduled for February 19.
- Outdoor landscaping will be complete by June 15.
- The Open House and Ribbon Cutting will be held on Sunday, June 28.
- Swanson will provide samples of the restroom signage to Baldwin. [Craft selected the final finish for the restroom signage on February 4.]



The sign will say women or men and will have the male/female icon along with the handicap icon. The standoffs will be in polished chrome.

RFI's and Submittals Update

- All RFI's are up-to-date.

Stained Glass Windows

- Swanson reported that the frame on the stained glass windows cannot be removed, and that the back side of the glass is frosted and not finished. There will be an extra cost to display the glass as originally planned.
- The glass will need to be removed from its frame in order to fit between two columns.
- The glass was originally supposed to be mounted on the canopy of the stacks and lightly braced to the ceiling.
- Swanson will be visiting the glass in person at the Chelsea glass artist's workshop.

BPL Phase 3 Conceptual Design

- In order to have hot and cold water in the Phase 3 café, Dailey will have its plumber install a new hot water line to the handicap ramp wall hydrant before the walls in the restrooms are installed. The plumber will also extend the cold water line. This will save money and demolition time when it comes to begin work on Phase 3.

The next working session will be held on February 10 at 1:30 p.m. in the Jeanne Lloyd Room.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition
date February 10, 1:30 – 3:00 p.m.
location Jeanne Lloyd Room
attending Baldwin Public Library (BPL): D. Koschik, S. Klimmek, R. Craft, J. Richards
Phase 2 Construction Committee: F. Pisano, J. Suhay
City of Birmingham (City): B. Johnson, M. Morad
Luckenbach Ziegelman Gardner (LZG): B. Ziegelman, J. Gardner, K. Swanson
Dailey Company (Dailey): P. Danko, N. Vestevich
Library Design Associates (LDA): K. Haning

Fire Suppression/Perimeter Ceiling Pocket Cost Implications/C.O. Request

- Adjustments to the final layout of the fire suppression system are ongoing.

Toilet Rooms – Occupancy Sensor updates and associated costs

- The ceiling fan in the restrooms will be tied in with the building's HVAC system. The fans will be running for 20 hours each day. The HVAC system shuts down from midnight to 4:00 a.m. each day.
- Information is still being gathered.

8-Hour Electrical Outage – Schedule and associated costs

- The electrical outage will take place after-hours on Friday, March 6, beginning around 5:30 p.m. Richards will start the servers after 6:00 a.m. on Saturday, March 7, with the aim of having all computer services up and running by opening time that day.

Door to Terrace

- Richards will contact Guardian Alarm to add security to the door to the terrace.
- Klimmek requested that the door be equipped with a handicap button. Dailey will report back with costs.

Curtain Wall Shades/Louver Option in Story Room

- LZG is awaiting a final material cost estimate and sample delivery. [According to an email from John Gardner on February 11, the cost for the louvers will be around \$1,000.]
- When the blind casing panel has been delivered to the site, LDA will install one section of the blinds for review.

Stained Glass Update

- Swanson and LDA reported that the artwork will require a plexi-glass backing because it was originally designed to be one-sided.

- The existing frame cannot be removed and a poplar frame will be built to accommodate the glass above the shelving. The larger piece of framed glass will fit between the columns in the Youth Room.
- The smaller piece of stained glass will be hung on the clerestory windows in the Youth Office and will be centered over the Reference Desk to allow the exposed brick wall in the office to be visible.
- There is money allotted in the budget for this restoration.

Play Area Canopy Update

- The canopy is 77 pounds and will require a hole to be drilled into the steel tube above the ceiling.
- Swanson will review and submit the ceiling plan to the canopy company.
- A hole will be cut in the fabric when the canopy is fabricated.

Signage Design

- Swanson asked Library staff to provide a list of sign requests for the Youth Room. Craft asked for more guidance on the size and location of the various signs.

Library Design Associates Timing

- Carpet is shipping on February 25 and will be stored by LDA until carpet installation begins on April 2.
- Delivery of shelving stored off-site will occur next, then the delivery of books stored off-site as well as new furniture.
- Haning expects to have the full installation finished by mid-May.

Construction Progress Update & Schedule

- Tile installation began on February 10.
- The aquarium will be delivered in mid-April.
- Millwork will begin at the end of March.
- The steel column that was incorrectly installed by the south wall of the 1927 building will be removed and replaced next week. Dailey will take measures to reduce the smell and gases produced by the welding.
- The fire suppression system pendant heads have been installed.
- Dailey anticipates that the interior punch out will be completed by May 8 and that the landscaping will be finished by June 15.

RFI's and Submittals Update

- All RFI's are up-to-date.

Operator on door to patio

- At the next meeting, the Committee will need to make a final decision on the handicap door button for the exterior door leading to the patio

The next working session will be held on February 24 at 1:30 p.m. in the Jeanne Lloyd Room.
There will be no meeting on February 17.

To: Joe Valentine, Birmingham City Manager
From: Doug Koschik, Baldwin Public Library Director
Subject: Long-Range Planning Session on January 25, 2020: Phase 3 of Baldwin's Long-Range Building Vision
Date: January 14, 2020

At the City Commission's long-range planning session on January 25, 2020, I will deliver an update on the proposed Phase 3 of Baldwin's long-range building vision. Phase 3 will improve the front entrance and Circulation area. This final phase of the project will upgrade a space that has been largely untouched for 40 years and will help Baldwin to offer amenities that are competitive with other local libraries that already have a café space and an accessible entry.

The completion of the third phase of the building project would fulfill the Library's long-range building vision, created in October 2015 and presented to the City Commission at its long-range planning session in January 2016. To support this project, we are asking for a continuation of the Library's existing millage. The Library is committed to maintaining and upgrading other areas out of its operating budget. The Grand Hall was refurbished in 2018-19, for example, and the second floor of the Library will be refurbished within the next few years.

Library Improvement Goals

- Increase value that the Library delivers to residents, businesses and visitors of all generations
- Respond to public input gathered through various forums (including surveys and focus groups)
- Balance community needs given limited resources
- Ensure Birmingham remains competitive with communities who have invested heavily in their libraries.
- Strengthen Birmingham's civic center (Shain Park, Library, City Hall, etc.)

The Library's long-range building program is divided into three phases:

Phase 1: Adult Services Renovation

Baldwin completed the renovation of its Adult Services Department in June 2017. The project was finished on time and under budget and has been well-received by patrons.

Phase 2: Youth Room Expansion and Renovation

The Youth Room Expansion and Renovation began in August 2019 and is expected to be completed and open to the public in June 2020. The project is on time and the cost will not exceed the budget presented to the City Commission in spring 2019.

The 2,000 square foot addition will provide an expanded story room and play area, additional seating, and ADA-compliant shelving. The project also includes a children's patio and garden, new exterior landscaping, and a renovation of the first-floor restrooms.

Phase 3: Front Entry, Commons & Circulation Area Expansion and Renovation

The part of the Library affected by Phase 3 is shown in Appendix A, under “Project Scope of Phase 3.” The estimated cost of Phase 3, in 2020 dollars, is \$2,050,000, as shown in Appendix B. The project will include the areas in Appendix A marked “a” and “b”, but not “c” and “d.” Area “c” is the exterior Merrill Street plaza, which is discussed later in this report. Area “d” consists solely of external skylights that were originally planned to run along the perimeter of the 1927 building. We have determined that existing artificial lighting around the perimeter is sufficient to highlight the beauty of the 1927’s brick and limestone trim, so we have removed the external skylights from the project.

Phase 3 is a long-term response to needs expressed by citizens in surveys, focus groups, and community forums that Baldwin has conducted between 2012 and the present.

Highlights of the proposed project include:

1. **New street-level entrance** with an elevator and renovated handicap ramp. This will provide improved accessibility for senior citizens, handicapped patrons, and people using strollers. Poor handicap accessibility, especially the lack of a street-level entrance, is one of the most-mentioned shortcomings of the Library that citizens have asked to be addressed.
2. **Café and collaboration space**, with tables and chairs. The café would be a dedicated space for patrons to eat and drink, located safely away from Library materials inside the main Library. The café would not be staffed but would have upscale vending machines and a microwave available for use. Alternatively, patrons may bring in carryout food from local businesses. One of the most common requests that citizens have made is for the Library to add a café with food and beverages. It would serve as a place to meet, talk, and collaborate with others.
3. **Brightening the space** with a large skylight and energy-efficient lighting. Continuing the theme of “let there be light” and “honoring the 1927 building,” which guided Phases 1 and 2, a skylight would be installed over the front entrance to add natural light and provide a view of the original building. The entrance will sparkle with light, especially at night. Poor lighting has been one of the most negative features about Baldwin mentioned by survey respondents.
4. **Improved exterior appearance**, including energy-efficient floor-to-ceiling glass and a street-level entrance that will infuse light into the currently dark entryway and integrate the Library’s front entrance and plaza with Shain Park, The Community House, and the entire community. During warm weather, this new plaza would offer additional tables and chairs, thereby mirroring Shain Park’s seating options. Surveys have shown that citizens, especially teenagers, favor some kind of outside seating.
5. **Renovation of the Circulation area to create a “commons”** connecting the three parts of the building: the 1927 Grand Hall, the Youth Room, and the Adult Services Department, which is housed in the Birkerts Addition. This would include a return to the original 1927 ceiling height, added space, and improved functionality for patrons and staff. Library users have really liked the efforts Baldwin has made so far to restore the 1927 building, and they have applauded efforts to lay out the different Library spaces in a more logical and less “chopped-up” way.
6. **Expansion of the Idea Lab**. This renovation will help to provide more space for Baldwin’s Idea Lab, which first debuted in September 2017. Utilization of the Idea Lab has increased 207% this year over last year, proving that this new Library offering has earned itself a permanent home and, indeed, more space. Baldwin has chosen to provide an Idea Lab because survey

respondents have repeatedly indicated that it is important for the Library to offer up-to-date technology.

Library Best Practices

In 2012, the Library's Building Committee conducted, in person, a detailed survey of several other public libraries comparable to Baldwin in size. Since then Library staff and Board members have continued to visit other libraries to obtain building and program ideas and have regularly surveyed library professional literature for the same purpose.

While the Baldwin Library has quite a number of strong points, it is lacking, compared to other libraries, in the following areas:

1. **Handicap access**, especially the lack of a street-level entrance. In fact, nearly every other public library in this area has a street-level entrance. Phase 3 would address the issue by installing an elevator to take people from a new street-level entrance to the Library's main level, which is five feet higher. The project would also renovate the handicap ramp, making it easier to navigate.
2. **Lack of a café and collaboration space**. Many, though not all, libraries have a café and collaboration space. Library patrons have come to expect an informal space like this, where they can eat and drink, talk to each, and engage in collaborative activities. The vending-machine café at the Bloomfield Township Public Library has proven to be one of the most popular spots in that facility. Fully-staffed cafés have succeeded in some libraries (e.g., Novi) that are distant from other eating options, but the most popular model is a café with high-end vending machines. That is what Baldwin is proposing for Phase 3.
3. **Insufficient lighting**. Baldwin used to be rather dark, and its entryway is still dark and uninviting, especially on gloomy days and at night. While the Library has succeeded in making the Adult Services Department much lighter and more appealing in Phase 1 and will accomplish the same in the Youth Room in Phase 2, its front entrance, which is the building's "public face," still needs to be addressed. Most other public libraries in the area have brighter and more inviting entrances. A major component of Phase 3 would achieve that goal by installing energy-efficient floor-to-ceiling glass, thus enclosing the curve at the bottom of the current stairs and suffusing the area with light.
4. **Outside seating** with tables and chairs is a feature at most of the other libraries we have visited. Phase 2 will add a children's patio outside the Youth Room. Phase 3 would add seating right inside the new glass wall, by the entrance, and in warm weather, tables and chairs would be placed outside—on the patio—as well.
5. With the advent of self-checkout machines and automated check-in and sorting systems, both of which Baldwin now own, the space needed for public library circulation desks has diminished. Newer public libraries have circulation desks with smaller footprints. Phase 3 would involve re-imagining **Baldwin's Circulation Desk**, decreasing its size somewhat, and making it fit better into the flow of the Library. A strong presence is still needed at the Circulation Desk, for Baldwin patrons have illustrated a strong preference for a human-staffed desk, where they can talk to Library staff. (Only 25% of Baldwin's circulation is conducted through self-check machines, whereas other public libraries have experienced a self-checkout rate of over 50%.) The project would also strive to create a true "commons" in this space, which lies at the heart of the building, right inside the entrance.

6. One area where Baldwin is very strong compared to other libraries is technology. For example, it possesses a vibrant **Idea Lab**, which most other libraries in the area still do not have. And those libraries that have some kind “makerspace” have not seen the degree of success that Baldwin has. Baldwin’s Idea Lab started out small in 2017 and is now bursting at the seams. Phase 3 would allow us to increase the Lab’s space in a highly visible location, at the very center of the building. It would allow us to build upon the Library’s existing strengths in providing STEAM (science, technology, engineering, arts, and mathematics) education to patrons of all ages.

Process

Baldwin intends to proceed with the design of Phases 3 in the same way it did with Phases 1 and 2. When the City Commission signals its approval to move ahead, the Library and City would issue an RFP and select an architect in a manner approved by the City. The architect would work with the Library Board and Library Administration—and, whenever appropriate, with City government—to develop a conceptual/schematic design. The Library would solicit input from Library staff and the public. It would also consult various City boards and committees, especially to the extent that the design affects the exterior look of the building. The City Commission would have the final decision on approving the designs.

The precise features to be included in Phase 3 would be decided at the schematic design and design development stages. The features and costs described in this document are the most accurate ideas possible at this stage in the process.

Timeline

Assuming that the public and City Commission are willing and financing is available, the Library Board would prefer to proceed with the construction of Phase 3 in 2023, which would cost approximately \$2,300,000 in 2023 dollars. The previously estimated start date for Phase 3 was 2022, but the Library is now proposing 2023. The Library has to re-build its fund balance after Phase 2, and the fundraising we accomplished for Phase 2 (\$230,000) would be difficult to match again. Additionally, the extra year would allow more time for Library staff and patrons to recover from the construction disruptions of Phases 1 and 2.

Note that once the beginning construction date of Phase 3 has been chosen, the start of the design process (architect selection, conceptual design, schematic design, design development, construction drawings, and bidding) would need to begin at least 18 months in advance.

Costs

The new cost estimates for Phase 3 were developed with the help of input from Luckenbach Ziegelman Gardner Architects and a construction company. They reflect the changes that we have seen in the construction industry in the past four years and are therefore higher than the cost originally estimated in 2016.

Re-Development of the Merrill Street Plaza

The original three-phase plan included the creation of a new plaza outside the front entrance. Upon further reflection, we recommend removing the re-development of the plaza from Phase 3 for the following reasons:

- The Library would like to see City of Birmingham stakeholders share input on the new plaza as part of a larger, City-coordinated plan for the west end of the municipal campus facing Shain Park, adjacent to The Community House.
- Development of a new plaza is a desirable, but not critical, portion of the Library's three-phase renovation program.
- The cost of re-doing the exterior plaza would exceed four years of additional millage and would be unaffordable to the Library.

The Library can proceed with Phase 3 and then tackle the exterior plaza at a later date, should the City wish to move forward with the project.

If a City plan for the plaza is developed, funding options for it would need to be considered. One option might be extending the levy of the full Library millage, up to the Headlee cap, for an additional year or two beyond FY 2024-25.

Conclusion

We are hoping that the City Commission will agree to complete the Library's three-phase building plan, originally proposed to the Commission in 2016, by planning to move ahead with Phase 3 of the plan in 2023. This would require a continuation of the existing Library millage through FY 2024-25. The Library millage currently consists of 1.1 mills for operating expenses, plus additional millage, up to the voter-approved maximum millage cap, for building improvements. Since FY 2016-17, the Library has been collecting the Headlee maximum millage, which gets lowered every year because of the Headlee cap, for its three-phase building program.

Appendix A

Project Scope of Phase 3

The designs on the following pages were developed jointly by Luckenbach|Ziegelman|Gardner Architects LLG and the Baldwin Public Library Board of Directors and Library Staff.



Exterior View from South (Merrill Street), Showing Conceptual Design of Phase 3

Project Scope Phase 3 | Conceptual Design

a **CIRCULATION**
REMOVE EXISTING DROP CEILING
EXPOSE / RESTORE EXISTING CONCRETE
COFFER CEILING (MATCH PH 1 COMPUTER LAB)
NEW LIGHTING
NEW FFE / CIRCULATION DESK & CARPET (RE-CARPETED IN PH 1)
STAIRWELL RENOVATION: PAINT, CARPETING, WOODWORK, LIGHTING

b **NEW ENTRY**
REMOVE CONCRETE STEPS
NEW STAIRS UP TO LEVEL 1 FROM GRADE
NEW GLASS ELEVATOR
NEW SKYLIGHT AREA (700 SF +/-)
NEW GLASS STOREFRONT ENCLOSURE (82 LF +/- / 1200 SF AREA)
RAMP RENOVATION W/ NEW GLASS RAIL
NEW STAFF DESK
POSSIBLE RELOCATION OF BOOK SORTING & RETURN
NEW LIGHTING, HVAC & INTERNET TECHNOLOGY

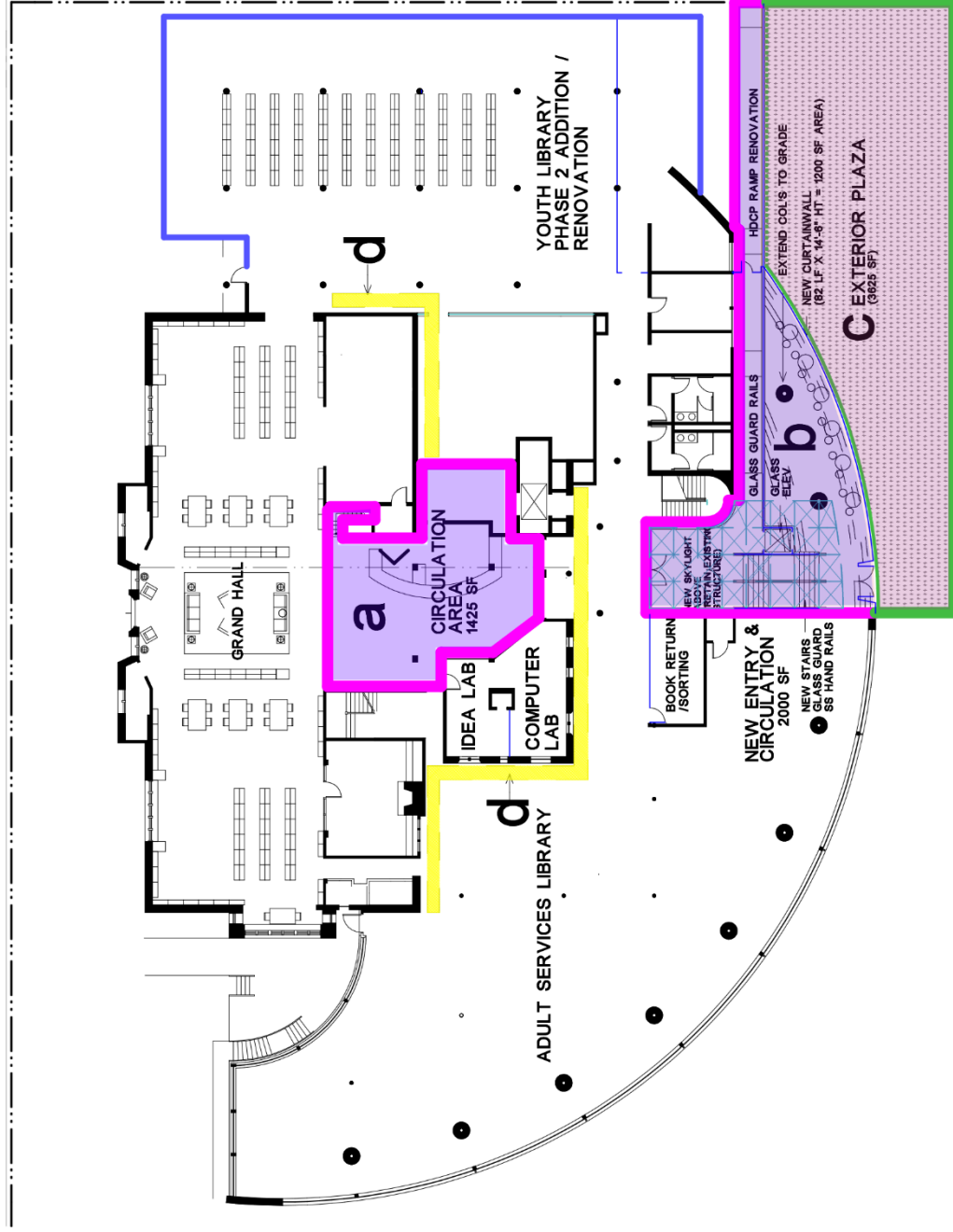
c **EXTERIOR ENTRY PLAZA**
REMOVE EXISTING CONC WALKS / SLABS
NEW GRANITE PAVERS (MATCH SHAIN PARK),
LIGHTING, LANDSCAPING

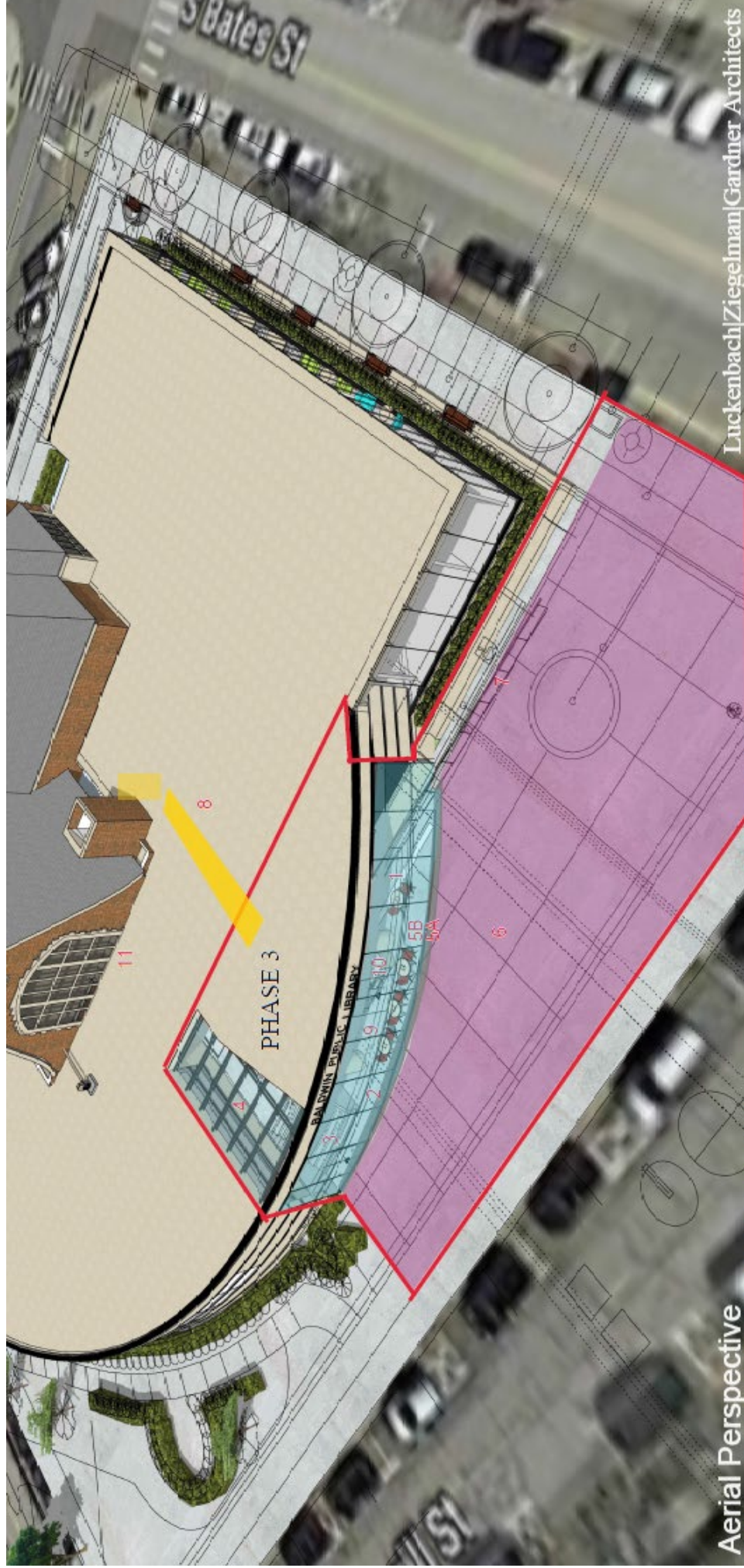
d **SKYLIGHT OPTION:**
NEW SKYLIGHTS IN ROOF TO SEPARATE 1927 LIBRARY
FROM 1960 & 1980 ADDITIONS IN LIEU OF LIGHTING COVES



Space Plan - Phase 3 Baldwin Public Library

Luckenbach|Ziegelman|Gardner Architects
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Aerial Perspective

BPL - Baldwin Public Library / Phase 3

Luckenbach|Ziegelman|Gardner Architects

Project Scope

- | | | | |
|----|---------------------------------------|----|--------------------------------------|
| 1 | DEMOLITION OF EXISTING CONC STEPS | 6 | NEW COURTYARD AND LANDSCAPING |
| 2 | NEW CONC SLAB ON GRADE FLOOR | 7 | DEMO AND REDUX OF RAMP GUARDRAIL |
| 3 | NEW STAIRS AND RAILINGS | 8 | NEW ROOFTOP MECHANICAL/HVAC |
| 4 | NEW SKYLIGHT/CEILINGS/LIGHTING | 9 | NEW CARPET |
| 5A | NEW FOUNDATION & | 10 | NEW FURNITURE, FIXTURES, EQUIP |
| 5B | CURTAINWALL ENCLOSURE (Bird Friendly) | 11 | INTERIOR CIRCULATION AREA RENOVATION |

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Appendix B

Phase 3 (Entrance & Circulation) Cost Estimates, Revised January 2020

Circulation Area Construction & FFE (Furniture, Fixtures, Equipment)	\$300,000
New Entrance (Including Elevator) Construction & FFE	\$1,090,000
Other Construction	\$350,000
Architectural & Engineering Fees	\$195,000
Owner's Contingency (6%)	<u>\$115,000</u>
Total	\$2,050,000
<i>Estimated cost in 2022 dollars (8% increase over 2020)</i>	<i>\$2,214,000</i>
<i>Estimated cost in 2023 dollars (12% increase over 2020)</i>	<i>\$2,296,000</i>
Optional Add-Ons:	
1. Plaza with exposed aggregate concrete (in 2023 dollars)	\$405,000*
2. Plaza with granite trim and concrete pavers (in 2023 dollars)	\$585,000*
Additional Library Millage up to the Headlee cap	\$2,158,876

The additional Library millage listed above is the total for fiscal years 2021-22, 2022-23, 2023-24, and 2024-25. This amount has been calculated using estimates provided by the City of Birmingham's Finance Department. Note that the additional millage for FY 2020-21 (approximately 0.2480 mill) will be dedicated to the completion of Phase 2—the Youth Room expansion and renovation. The millages from FY 2021-22 through FY 2024-25 (dropping from approximately 0.2250 to approximately 0.1584 mill over the course of four years) would pay for Phase 3.

These costs include general conditions and construction phasing.

The Library is committed to keeping the costs of the project as low as possible. Some value engineering may be necessary once the bids have been received.

The Library would meet the shortfall between the cost of the project (\$2.3 million) and the amount from the additional Library millage (\$2.16 million) out of its reserves and Trust.

*If the plaza were to be upgraded separately from the Phase 3 construction project, an additional charge of approximately \$100,000 for general conditions and other standalone costs would need to be added to the above total.

Baldwin Public Library

Phase 3 of Long-Range Building Vision: Street-Level Entrance, Café, Skylight, Commons



Presentation to Birmingham City Commission's
Long-Range Planning Session

January 25, 2020

Library's Long-Range Building Vision

In 2016 Library presented 3-phase long-range building vision to Commission

Phase 1: Adult Services – Completed June 2017

Phase 2: Youth Room – Scheduled for completion in June 2020

- 2,000-square-foot addition
- Expanded story room & play area
- More seating
- Full ADA-compliance
- Children's patio & garden
- Rebuilt restrooms
- Continuation of themes: "Let there be light" & "Honor the 1927 building"

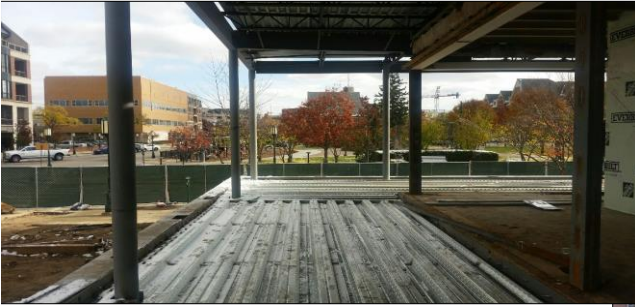
PHASE TWO: Old Room, Digging for Expansion



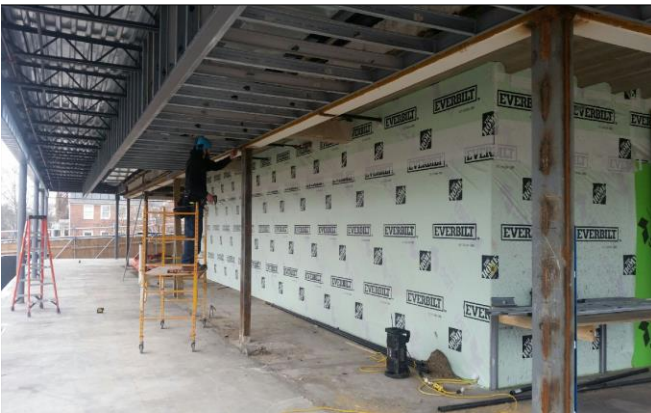
PHASE TWO: Temporary & New Walls



PHASE TWO: Expansion, Laying Concrete



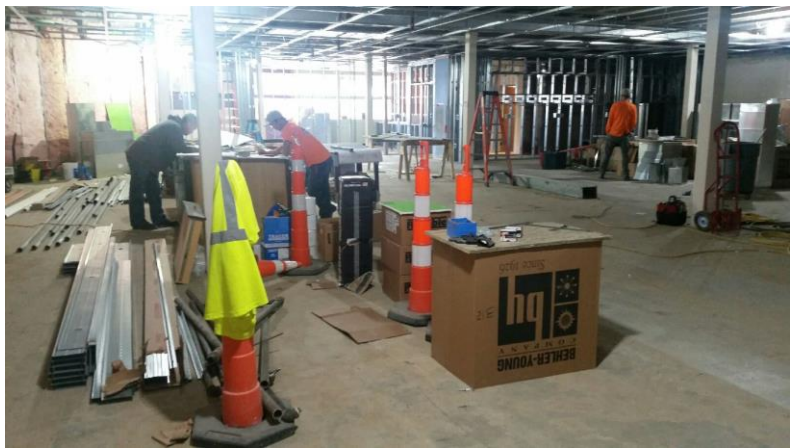
PHASE TWO: New Roof, from Below & Above



PHASE TWO: 1927 Brick Revealed, Wiring



PHASE TWO: Interior Framing



PHASE TWO: Bathroom Reconstruction



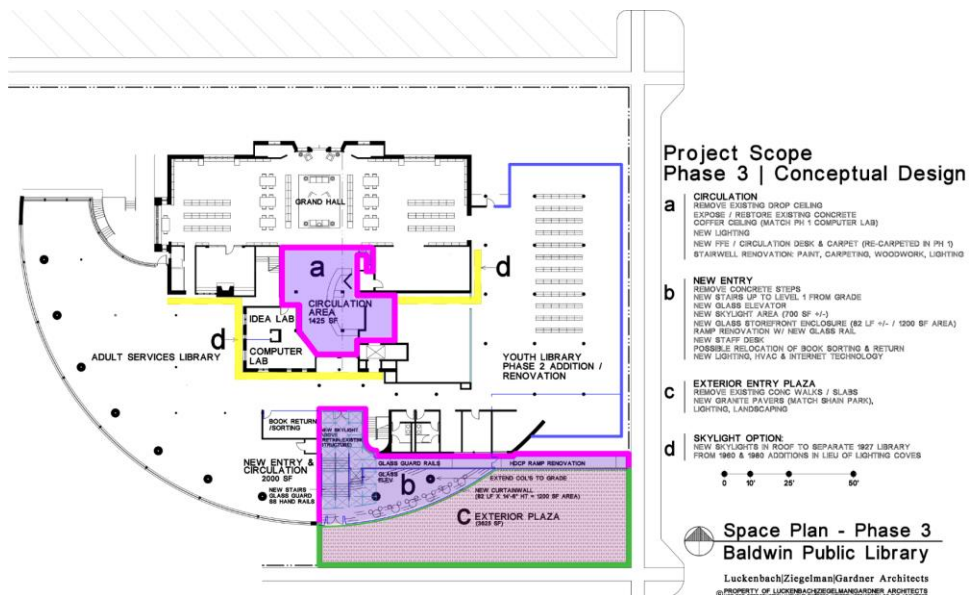
PHASE TWO: Installation of Curtain Wall



PHASE TWO: At Completion, Exterior from East



PHASE THREE: Area of Coverage



PHASE THREE: Overview

- Last phase of original 3-phase plan from 2016
- Have brought budget numbers up to date
- Still at conceptual stage
- Would like Phase 3 to be part of City's 5-year financial plan
- Timeline:
 - **2021-2022:** RFP for architect
 - Gather input from citizens, commissioners & stakeholders
 - Refine concept & carry out schematic, design development & construction drawing stages
 - **2023-2024:** RFP for general contractor
 - Construction

PHASE THREE: Adjustments

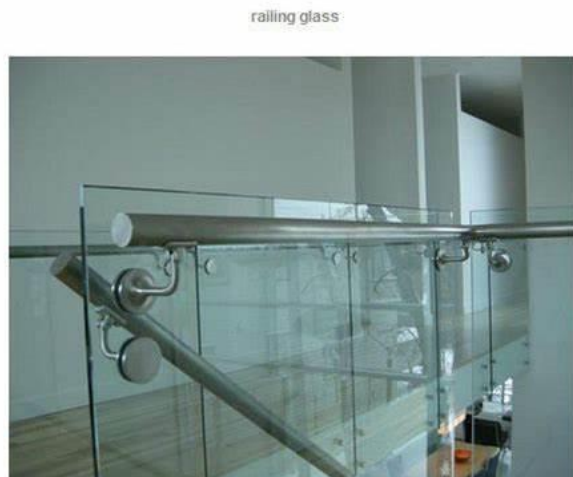
- Library seeks to be fiscally responsible
- Sought 2020 budget numbers from Luckenbach Ziegelman Gardner & The Dailey Company, then projected forward to 2023
- Obtained revenue projections from City's Finance Department
- To make Phase 3 do-able in reasonable period of time, eliminated upgrade of exterior plaza
- Phase 3 is tailored to fit available funding & obtain high value for money
- Balance community needs for Library services with other City projects

PHASE THREE: Access Now

- Currently, 40-year-old design & construction
- Main floor is 5 feet from street level
- Only handicap access is via steep ramp
- Phase 3 would reduce ramp steepness & add landing in middle
- Would also install a small elevator



PHASE THREE: Access Proposed



PHASE THREE: Front Entrance Now

- Dark & uninviting
- Unnecessarily wide stairs
- Poor space utilization
- Recaptured space would be used for café & study/ collaboration space
- Not people-friendly
- Not well integrated with Shain Park & Community House

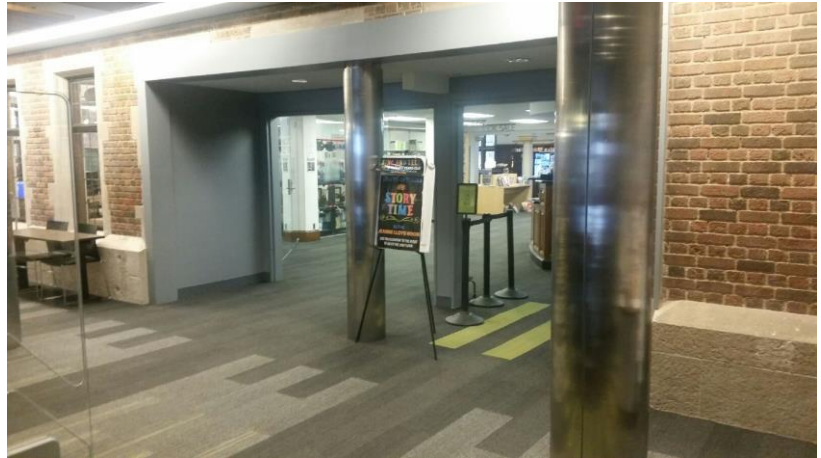


PHASE THREE: Front Entrance & Café Proposed



PHASE THREE: Commons & Circulation Now

- First sight of interior upon entering building
- Heart of Library, connecting all other parts



PHASE THREE: Commons & Circulation Now

- Partly re-done in Phase 1, needs finishing
- Reduce size of Circulation Desk
- Improve layout, functionality aesthetics
- Raise ceiling height
- Widen space



PHASE THREE: Idea Lab Now

- Idea Lab: New & wildly popular
- Usage doubling every year
- Needs more space
- Should remain in Commons



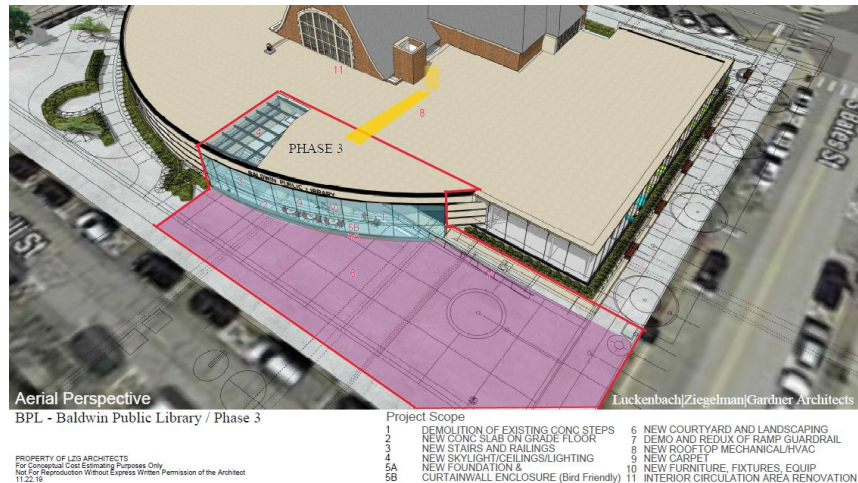
PHASE THREE: Exterior Plaza Now

- Less-than-optimal aesthetics & usability
- Upgrade highly desirable
- Would integrate Library better with Shain Park & Community House, also useful for Library activities
- Excluded from Phase 3 for cost reasons
- Input from other parties desired
- Phase 3A or Phase 4?
- Payment: Extend additional Library millage for more years?



PHASE THREE: Exterior Plaza Schematic

- Plaza in purple
- Glass curtain wall connects interior & exterior
- Café seating & Library activities extended to exterior in warm weather
- Skylight over entrance lets in light & provides view toward peak of 1927 building



PHASE THREE: Cost Projections in 2023 Dollars

Commons, Circulation Desk & FFE	\$336,000
New Entrance, Elevator & FFE	\$1,220,800
Other Construction	\$392,000
Architectural & Engineering Fees	\$218,400
Owner's Contingency (6%)	<u>\$128,800</u>
Total	\$2,296,000

PHASE THREE: Revenue Projections

	Total Library	Operating	Additional Millage	Amount of
	<u>Millage Cap</u>	<u>Millage</u>	<u>For Phase 3</u>	<u>Additional Millage</u>
FY 2021-22	1.3250	1.1000	0.2250	\$604,810
FY 2022-23	1.3024	1.1000	0.2024	\$563,103
FY 2023-24	1.2802	1.1000	0.1802	\$518,886
FY 2024-25	1.2584	1.1000	0.1584	<u>\$472,077</u>
Total				\$2,158,876

PHASE THREE: 2023 Costs & Total Revenues

Cost	\$2,296,000
Revenue	<u>\$2,159,000</u>
Library Trust & Fund Balance	\$137,000

QUESTIONS & COMMENTS



LIBRARY REPORT

Key Metrics Dashboard

Strategic Plan Status Report

Services and Programs

Marketing and Public Relations

Financial Stability

Personnel and Organization

Community Relationships and Partnerships

Facilities and Technology

Program Photos

Expenditures from FOBPL Donations

Strategic Plan Status Report

Key Metrics Dashboard: January 2020

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 19-20 End of Q3 Target
Financials					
Revenues	\$ 244,064	\$ 12,740	\$ 3,933,456	\$ 3,611,352	
Expenses	\$ 469,500	\$ 348,884	\$ 2,919,449	\$ 2,296,265	
Circulation					
Circ (Charges & Renewals)	44,867	44,944	329,774	304,370	387,732
Self-Check Usage	20.0%	22.2%	22.6%	22.6%	20.0%
% of Circ by Residents*	93.5%	91.8%	92.5%	92.0%	92.0%
% of Circ by Non-Residents	6.5%	8.2%	7.5%	8.0%	8.0%
Interlibrary Loans					
Items borrowed	1,192	965	7,068	5,580	
Items loaned	806	613	6,024	5,356	
Technology Usage					
Database Sessions	2,158	1,291	11,553	8,460	11,508
Downloadable Content	9,252	10,151	68,055	61,117	78,230
Public Computer Usage	1,071	1,316	7,994	8,018	
Wireless Sessions	21,058	21,423	145,349	163,417	202,500
Program Attendance					
Adults	417	290	2,605	2,616	
# of Programs for Adults	24	23	158	149	
Teens	62	77	603	1,001	
# of Programs for Teens	5	9	39	78	
Youth	2,984	1,647	15,645	15,355	
# of Programs for Youth	80	61	404	361	
Computer Classes	42	43	235	255	
# of Computer Programs	9	8	61	60	
Online Video Views	34	23	208	302	
Idea Lab Certifications	20		113	36	
Idea Lab Visits	255	114	2,010	1,098	2,000
Total Program Attendance	3,814	2,194	21,419	20,663	22,038
Total # of Programs	118	101	662	648	618
Outreach Attendance	1,787		4,935		
# of Outreach Programs	31		111		
Gate Count					
	18,382	20,276	164,683	155,245	198,219
Volunteer Hours					
	181	216	1,861	1,475	1,658
Social Media					
	New Users	New Users LY			
Website Hits/Pageviews	22926	27831	151857	177043	221788
e-Newsletter Subscribers	0	13	2072	1928	2078
Facebook Page Likes	56	19	2354	2060	2267
Twitter Followers	6	13	1279	1201	1284
Instagram Followers	42	72	1380	706	1258

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Services and Programs

Strategic goal: Focus on fresh, dynamic services and programs that meet Library users' changing needs.

Battle of the Books

On Saturday, February 1, Baldwin Public Library hosted the second annual Birmingham Public School (BPS) district-wide Battle of the Books. There were 86 teams, and over 450 children competed in this event. Stephanie Klimmek's event report can be found on page 70.

Books & Bites 2020

A committee has formed to plan our 2020 Books & Bites fundraiser. Committee members include:

Jennifer Wheeler, Chair
Karen Rock
Lindsay Van Syckle
Michelle Hollo
David Underdown
Missy Mark
Robert Stratton
Rebekah Craft
Doug Koschik

The event will be held on Friday, October 16 from 6:00 to 9:00 p.m. The event will have a masquerade theme and will feature a wine tasting, live music, a strolling dinner, and a silent auction. More details and a sponsorship information will be available in March.

Financial Stability

Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.

Long-Range Planning Session

On January 25, Koschik presented an overview of the proposed Phase 3 expansion and renovation project at the City Commission's long-range planning session. The presentation was well-received by

both commissioners and attendees. Craft, Aidenbaum, Mark, Pisano, Suhay, and Wheeler attended the meeting, along with architect Robert Ziegelman. His final presentation can be found on page 45.

FY 2020-21 Budget

Koschik and Craft met with City Manager Joe Valentine and Mark Gerber to discuss the FY 2020-21 budget on February 13.

Marketing and Public Relations

Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world's knowledge.

New Releases and Upcoming Events

Craft submitted press releases about programs and events to local media outlets. Press releases from the last month included:

- Baldwin Public Library Hosts Book Club Reception
- Baldwin Public Library Presents Seed Saving Workshop
- Celebrate Black History Month at the Baldwin Public Library
- Elementary Students Battle It out in Reading Trivia Contest

eNewsletters

Bart Gioia, Computer Trainer, continues to compile and distribute the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Marketing

Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following, which can also be found on pages 88-99 of the Information Only section:

- Baldwin Public Library card redesign
- Spring *Learn.Connect.Discover* Issue
- Spring Youth Program posters
- Volunteer Luncheon invitation

Personnel and Organization

Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.

Volunteer Hours

181 volunteer hours were utilized in the month of January.

Communications with Staff

Staff talks were held on January 23 and 24 as a follow-up to the January Library Board meeting.

Staff Updates

Theresa Hart, Circulation Assistant I, reached 24 years of service on February 12.

Maria Williams, Head of Adult Services, reached 7 years of service on February 1.

Dennis Kabel, Circulation Assistant I, reached 7 years of service on February 4.

Syntha Green, Youth Librarian, will reach 4 years of service on February 28.

Angela Shinozaki, Youth Librarian, reached 4 years of service on February 8.

David Stewart, Adult Librarian, reached 2 years of service on February 11.

Wesleyann Johnson, Youth Librarian, will reach 3 years of service on February 26.

Staffing Update

Carlton Elam, started as an **Operations Assistant** on February 8. He works full-time as a social worker with the Salvation Army.

Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.

City of Birmingham

Koschik and Craft have attended weekly City of Birmingham staff meetings. Craft submitted content to the City of Birmingham for inclusion in its monthly *Around Town* email newsletter.

Beverly Hills

Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club at Next on the second Monday of each month at 1:00 p.m. Bart Gioia, Technology Trainer, continues to teach one computer class per quarter

at Next. The Library's non-fiction book club meets on the second Thursday of every month at 10:00 a.m. Books are available for checkout in the Next office.

Birmingham Rotary Club

Koschik has continued to attend Birmingham Rotary Club meetings. Koschik gave a two-minute update on Phase 3 of the long-range building project at the Club's January 27 meeting.

Bingham Farms

Ken Marten, Village Manager, attended the February 10 Finance Committee meeting of the Baldwin Public Library to discuss a slight revision of the contract between the Village and Baldwin. The Library will install a book return box in the lobby of the Village's office building.

Birmingham All Seasons

Lauren Ziolkowski, Adult Services librarian, is facilitating a monthly book club at All Seasons, the independent senior living facility in Birmingham.

Friends of the Baldwin Public Library

Rebekah Craft attended the FOL Board meeting on February 11. The Friends are preparing for their upcoming Books, Bags & Bagels fundraiser on March 22 from 1:00 to 3:00 p.m. and for their annual meeting on March 30 at 6:30 p.m. A mailing about both events will be going out to FOBPL members on March 2.

Facilities and Technology

Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Youth Room Expansion & Renovation

Information, updates, and pictures of the renovation can be found in the new Youth Room Expansion & Renovation section of the Board Packet.

Idea Lab

Here is an update from Idea Lab Supervisor Jeff Jimison:

Let's take a few moments to review January in The Idea Lab!

Our first event in January was the humorously-named "Whatever Floats Your Tote." This interesting, free-form, drop-in event utilized our ever-popular die cutter machines and heat press. Visitors were able to create a design on our computer, then cut that design from heat-transfer vinyl using the die cutting machine. Then, after "weeding out" unnecessary background elements from the vinyl, the heat press was used (as the name of the material implies) to transfer the design onto a sturdy canvas tote. These personalized, collectible totes will be a handy keepsake for years to come! Once again, the number of patrons who attend

our drop-in events is often staggering: around 50 guests attended the tote program through the course of the day. Quite a large number for such a small space, though fortunately they don't all come at once!



Then, of course, we have our Thursday "equipment skills" classes. January featured classes on how to use our most common equipment: laser engraver, die cutter, and embroidery machine. We also enjoyed a Learn to Solder class, a rarer occasion than most, which turned out to be quite satisfying to all in attendance. Patrons both young and old learned the basics of soldering for electronics. We practiced surface-mount and through-hole component soldering skills, proper wire-splicing procedure, de-soldering, and more! This class has only been offered once or twice before, but due to its increasing popularity it will, no doubt, reappear on a regular basis.



In January, I had the pleasure of screenprinting a number of T-shirts for Battle of the Books staff. Our screenprinting equipment indeed proves useful, as we are now able to produce custom items in-house, rather than relying on costly third-party services. We also did a great deal of preparation for our Mechanical Keyswitches program on Feb. 1st, but I won't discuss that too much here, since I aim to save that for next month's report!



Adult Event Photos

2020 got off to a great start with lots of fun programs for Adults at Baldwin. Adult Services Librarians Mick Howey and H Jennings hosting a DIY Dog Treats program where attendees, including Library Board Secretary Frank Pisano, made two varieties of tasty treats for their furry canine friends.



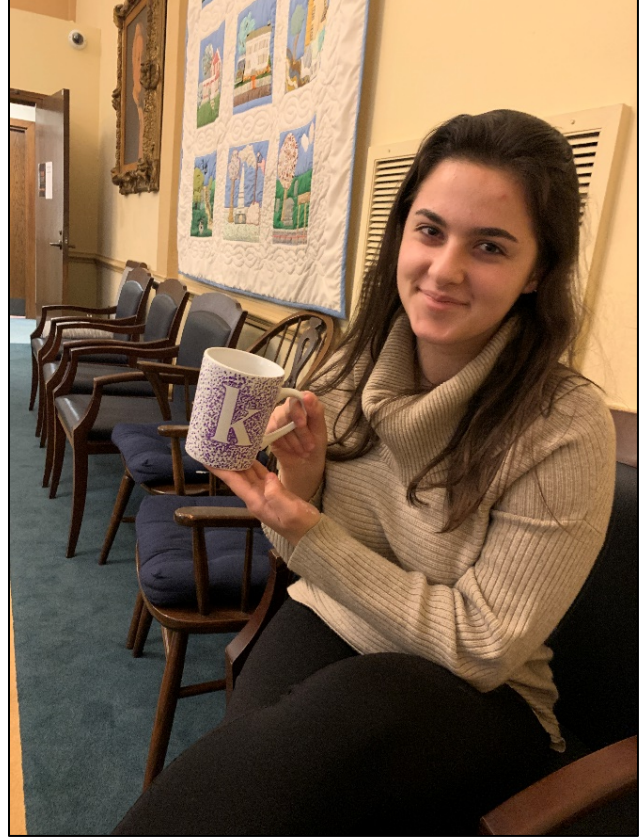
January also saw the 18th meeting of BPL's Cookbook Club (at left), which was attended by 52 people. We've come a long way from the first meeting in October of 2015 to which 18 people came!

*Thank you to the
Friends of the
Baldwin Public
Library for
sponsoring our
programs!*

Teen Event Photos

Sharpie Mugs

Baldwin's student representative, Klea Ahmet, came up with the idea to decorate mugs and watch a movie while enjoying a hot chocolate bar.



Thank you to the Friends of the Baldwin Public Library for sponsoring our programs!

Youth Event Photos

Battle of the Books Author Visit

Each year, thanks to the Friends of the Baldwin Public Library, Baldwin hosts a visit from one of the Battle of the Books authors. This year's author was Angela Cervantes, author of the middle-grade mystery novel *Me, Frida, and the Secret of the Peacock Ring*. Stephanie Klimmek, Head of Youth Services, took Ms. Cervantes to nine schools in the Birmingham Public School District, where she spoke about her writing process, how she finds ideas for her books, and what she's working on next. Her visit was well received and the students really enjoyed her visit.



Battle of the Books 2020

On Saturday, February 1, over 450 fourth and fifth grade students from the Birmingham Public Schools gathered at Groves High School for Baldwin's annual Battle of the Books event. Baldwin Public Library librarians and school librarians from the Birmingham Public Schools work together to choose six books for the students to read. They form teams and compete against each other on Battle day to see who can answer the most trivia questions correctly.



First Place Team from BCS:
Revenge of the Nerds.



First Place Team from Harlan: Couch
Potatoes.

First Place Team from Pembroke:
Book Breakers



Birmingham Public School Librarians



Baldwin Public Library: Friends Funds	
January 2020 Expenditures	
Adult Services	
Gone with the Wind Lecture	\$ 225.00
Holiday Card Making	\$ 11.97
DIY Dog Treats Program Supplies	\$ 160.22
Seed Saving Program	\$ 250.00
The Beatles Program	\$ 150.00
Tea Cup Candles Program Supplies	\$ 45.07
Program Refreshments	\$ 57.50
Program Supplies	\$ 130.83
Total	\$ 1,030.59
Teen Services	
Program Supplies	\$ 203.97
Book Club Books	\$ 203.70
Program Refreshments	\$ 147.61
DIY Sharpie Mugs Program Supplies	\$ 119.66
Total	\$ 674.94
Youth Services	
Rosie Chapman Program	\$ 350.00
Angela Cervantes Author Visit	\$ 7,500.00
Battle of the Books Supplies	\$ 182.65
Program Supplies	\$ 214.57
Program Refreshments	\$ 53.13
Die Cuts	\$ 157.50
Total	\$ 8,457.85
Outreach & Equipment	
Total	\$ -
Total Expenditures	\$ 10,163.38
January 2020 Balances	
Adult Services	\$ 1,734.27
Teen Services	\$ 2,921.50
Youth Services	\$ 5,292.89
Outreach & Equipment	\$ 1,598.72
Total Balance	\$ 11,547.38
January Book Sale Proceeds	\$848.00
Submitted by Rebekah Craft on February 10, 2020	

YOUTH ROOM
EXPANSION &
RENOVATION
UPDATE

Project Progress

It's been an exciting month for our Youth Room project! Since the January 22 Board meeting, the following tasks have been completed:

- Added an air intake on the roof for the HVAC system.
- Wrapped up ductwork installation.
- Installed canned ceiling lights.
- Installed curtain wall glass.
- Ran plumbing lines, added backer wall to restrooms, and began installing ceramic tile.
- Ran low voltage, data, and speaker lines.
- Installed sprinkler heads in the ceiling pocket.

Ceiling installation will begin on February 19. Carpet installation will begin in early April. LDA will begin moving in furniture once the carpet installation is finished. Outdoor landscaping will be complete by June 15.



Interior framing looking east toward the staff workroom, coat closet, and hallway



Plumbing installation in restrooms



Steel for curtain wall



Inside the staff work room. This room will have collapsible shelving for toy and program materials storage and a long countertop for prepping for programs.



Window frames along the north side of the building looking toward St. James Church and the Chester Street parking garage. The terrace will be located next to the brick wall in this photo and the garden will be located adjacent to the windows in this photos.



Curtain wall frames in place just prior to window installation.



Standing in the future story room looking outside toward Bates Street where contractors are beginning to unload glass windows from the truck.



View of the Story Room while standing on the front handicap ramp.



View of the east side of the building while glass walls are being installed.



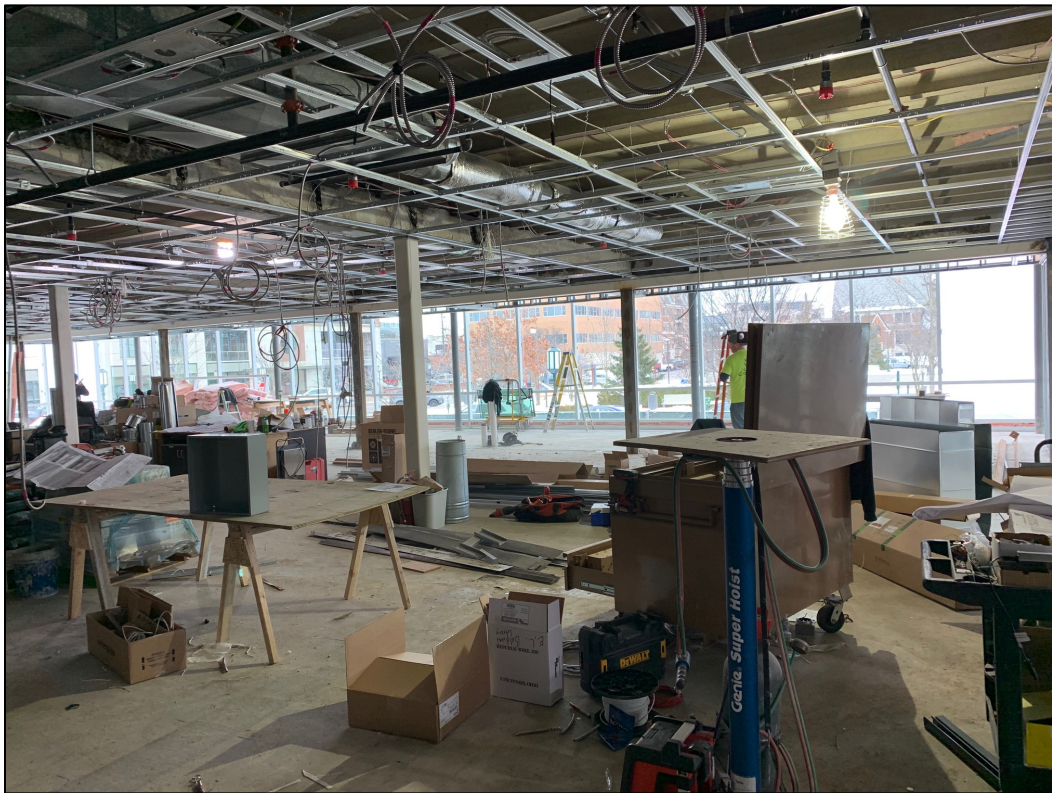
View of almost all glass panels in place.



View of ceiling detail along the curtain wall. The outer perimeter of the Youth Room will have higher ceilings than the main portion.



View over Shain Park from the interior of the Youth Room after glass installation.



View of interior of Youth Room after the inside temporary wall was removed.



View looking into new Story Room from doorway. The Story Room is located in the southeast corner of the Youth Room.

Koschik, Craft, and Klimmek, as well as Library Board members Mark, Pisano, and Suhay, meet with representatives from The Dailey Company, Luckenbach Ziegelman Gardner Architects, and the City of Birmingham on a weekly basis to discuss issues that arise during the construction process.

INFORMATION ONLY

Upcoming Events of Interest

Bedtime Tales: Count Me In!

Wednesday, February 19, from 6:30 p.m. to 7:15 p.m.

Children are invited to wear their pajamas and bring a favorite stuffed animal for these special evening family story times. Registration required for the child.

Swap Your Craft Supplies

Wednesday, February 19, from 6:30 p.m. to 8:30 p.m.

Do you have extra craft supplies lying around? Are you interested in picking up some materials for a new craft? Starting on February 12, you can donate your supplies for the swap. Those who donate items will receive an Early Bird ticket and will be able to visit the swap from 6:30-7:30 PM. Doors will open to everyone else to browse from 7:30-8:30 PM.

Teen Hangout Night

Thursday, February 20, from 6:30 p.m. to 8:30 p.m.

Play Nintendo Switch or PS4, watch a movie, eat some pizza, make a craft, or just hang out with your friends. Grades 6-12. Registration required.

Kids Library Society

Thursday, February 20, from 7:00 p.m. to 8:00 p.m.

Grades 3 to 5. Do you want to be more involved with the Library? Would you like to have a say in youth programs, books, movies, and more? Share your ideas while enjoying snacks at our meetings and we'll strive to turn your ideas into reality. Registration required.

The Laugh Factory

Saturday, February 22, from 11:00 a.m. to 12:00 p.m.

Recommended for families with elementary age students. Doug Scheer is back with his family comedy magic show filled with nutty wackiness, nonstop laughter, and crazy hilarity. Registration required.

Celebrate Black History Month with La'Ron Williams

Tuesday, February 25, from 7:00 p.m. to 8:30 p.m.

Acclaimed Storyteller La'Ron Williams will visit BPL to perform "The Singing Contest," a story combining history, humor, and love to teach about our racialized society. This event is presented in partnership with the Race Relations and Diversity Task Force.

Money Management for High School and College Students

Thursday, February 27, from 6:30 p.m. to 8:00 p.m.

Learn basic money management skills with Anita and Brian from Level One Bank. Walk away with new budgeting skills and tips to avoid common pitfalls. This program is open to teens and their guardians. Registration for each person required.

Exam Cram with Therapy Dogs

Saturday, February 29, from 5:30 p.m. to 8:30 p.m.

Are finals stressing you out? PAWS from studying and pet a therapy dog. After the library closes to the public, high school students will have the whole library to themselves! Grades 9-12 Pizza will be provided. Registration is not required.

Idea Lab: Gardening Gadgets

Saturday, March 7, from 10:00 a.m. to 4:00 p.m.

Drop in and create clever gadgets to enhance your garden using the Idea Lab's tools and equipment.

Blackthorn Concert

Monday, March 9, from 7:00 p.m. to 8:00 p.m.

The local legends of traditional Celtic music return to Baldwin for a very special concert.

Pigeon Party

Wednesday, March 11, from 6:30 p.m. to 7:30 p.m.

Best for ages 3 and up. Don't let the pigeon drive you to the library for this fun pigeon-filled time, ask your grown up instead. The pigeon does NOT have a driver's license. Registration required for the children.

Better Made: The Salty Story of Detroit's Best Chip

Wednesday, March 11, from 7:00 p.m. to 8:00 p.m.

In celebration of National Potato Chip Day, local author Karen Dybis recounts the story of an iconic Detroit brand. Based on her book *Better Made in Michigan: the Salty Story of Detroit's Best Chip*.

Hamiltunes: An American Sing-Along for Teens

Thursday, March 12, from 7:00 p.m. to 8:30 p.m.

Fans of the Broadway smash "Hamilton: An American Musical" are invited to sing along to music from the show at this officially licensed fan-based performance. Join us for food, prizes, and music! Period costumes encouraged. Grades 6-12. Registration required.

Juggle Boy Nick

Saturday, March 14, from 11:00 a.m. to 12:00 p.m.

Join Nick Thomas for a family-friendly, high-energy, hilarious juggling act, with audience participation that everyone can enjoy. Registration required for the children.

SPRING 2020 NEWSLETTER

FUN FOR CHILDREN

JUST FOR TEENS
IDEA LAB

PROGRAMS FOR ADULTS

COMPUTERS AND TECHNOLOGY BOOK CLUBS

FROM THE DIRECTOR



BALDWIN PUBLIC LIBRARY ► SERVING THE COMMUNITIES OF
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS & BLOOMFIELD HILLS

FUN FOR CHILDREN

BABIES TO GRADE 6

BOOK CLUBS

BEYOND THE BOOK

GRADES 1 TO 3 AND A LOVING ADULT
THURSDAYS AT 4:30 P.M.

This non-fiction book club will feature books and activities related to dinosaurs, outer space, history's mysteries and so much more!
Registration required. Books are generously provided by the Flood Endowment Fund.

MARCH 5: A TICKET AROUND THE WORLD
BY NATALIA DIAZ AND MELISSA OWENS

APRIL 2: DK FINDOUT! UNIVERSE
BY GILES SPARROW

MAY 7: AMAZING ANIMAL JOURNEYS
BY LAURA MARSH

BOOKS PLUS GRADES 2 TO 3 AND A LOVING ADULT
THURSDAYS AT 4:30 P.M.

Registration required. Books are generously provided by the Flood Endowment Fund.

MARCH 19: JUANA AND LUCAS
BY JUANA MEDINA

APRIL 16: COUNTING SHEEP: CALPURNIA TATE, GIRL VET BY JACQUELINE KELLY

MAY 21: LIGHTS, CAMERA, COOK!
BY CHARISE MERICLE HARPER

BOOKS AND BAGELS GRADES 4 TO 6
TUESDAYS AT 7:00 P.M.

Registration required. Books are generously provided by the Sweeney Endowment Fund.

MARCH 10: THE REAL MCCOYS
BY MATTHEW SWANSON

APRIL 14: FOREST WORLD
BY MARGARITA ENGLE

MAY 12: BROKEN PRIDE BY ERIN HUNTER

MOTHER/DAUGHTER

GRADES 4 TO 6 AND THEIR MOMS
TUESDAYS AT 7:00 P.M.

Registration required. Books are generously provided by the Sweeney Endowment Fund.

MARCH 17: BAN THIS BOOK BY ALAN GRATZ

APRIL 21: LUCKY BROKEN GIRL BY RUTH BEHAR

MAY 19: DARA PALMER'S MAJOR DRAMA
BY EMMA SHEVAH

MOMS BOOK CLUB

WEDNESDAY, APRIL 29 AT 7:00 P.M.

Registration required. Books are generously provided by the Flood Endowment Fund.

BEFORE WE WERE YOURS BY LISA WINGATE

KIDS IN THE KITCHEN GRADES 3 TO 6
MONDAY, MAY 11 AT 6:30 P.M.

Prepare a dish (at home) from the cookbook *Kid Chef: The Foodie Kids Cookbook* by Melina Hammer. We'll share the dishes potluck style.
Register by April 20 to be entered into a lottery to win a free copy of the cookbook thanks to the Flood Endowment Fund.

SPRING YOUTH PROGRAMS

PIGEON PARTY

WEDNESDAY, MARCH 11 AT 6:30 P.M.

BEST FOR AGES 3 & UP

Don't let the pigeon drive you to the library for this fun pigeon-filled time, ask your grown up instead. The pigeon does NOT have a driver's license.
Registration required.

"JUGGLE BOY" NICK

SATURDAY, MARCH 14 AT 11:00 A.M.

Join Nick Thomas for a family-friendly, high-energy, hilarious juggling act, with audience participation that everyone can enjoy. **Registration required.**

DIY PRANKS

TUESDAY, MARCH 31 AT 4:30 P.M.

GRADES 4 TO 6

April Fools! Prepare for April Fool's Day with some lighthearted DIY pranks that will be sure to trick your family and friends. **Registration required.**

LILO & STICH LUAU!

SATURDAY, APRIL 4 FROM 1:00 TO 3:30 P.M.

Aloha! Wear your favorite Hawaiian outfit and join us for a showing of Lilo & Stich followed by crafts, activities, and a costume contest. *Brought to you by the Kids Library Society.*
Registration required.

CAMERON ZVARA: COMEDY MAGICIAN & ENTERTAINER

TUESDAY, APRIL 7 AT 7:00 P.M.

BEST FOR AGES 6 TO 10

Join us for an evening of fun with Comedy Magician & Entertainer Cameron Zvara and enjoy his show filled with magic, comedy, music, and lots of opportunities for audience participation. **Registration required.**

COOKIE CREATIONS

WEDNESDAY, APRIL 15 AT 4:30 P.M.

GRADES 4 TO 6

Choose from cookies galore to make, create, eat, and take at this delicious program.
Registration required.

MATCHBOX BONANZA

MONDAY, APRIL 27 AT 6:30 P.M.

BEST FOR AGES 3 & UP

Test drive a selection of matchbox vehicles on a custom-created, duct tape highway that will fill up the whole room!
Registration required.

DIY CUSTOM T-SHIRTS

TUESDAY, MAY 5 AT 4:30 OR 5:00 P.M.

GRADES 3 TO 6

Create your own custom t-shirt, designed and printed by you, with help from our experts in the Idea Lab.
Registration required.

FOOD FUN: ANIMAL EDITION

WEDNESDAY, MAY 13 AT 4:30 P.M.

GRADES 1 TO 6

Use ingredients to make edible animals that might just be too cute to eat. *Allergens may be present and the Library is not a nut-free facility.*
Registration required.

BABY ANIMALS FROM BOWERS SCHOOL FARM

SUNDAY, MAY 17 AT 2:00 P.M. OR 2:30 P.M.

Meet real live baby animals, including a lamb and a kid, at this special springtime program.
Registration required.



KIDS LIBRARY SOCIETY

THURSDAYS AT 7:00 P.M.

MARCH: 26 APRIL: 23 MAY: 28

GRADES 3 TO 5

Do you want to be more involved with the Library? Would you like to have a say in youth programs, books, movies, and more? Share your ideas while enjoying snacks at our meetings. We'll strive to turn your ideas into reality!
Registration required.

BOOK SCAVENGERS

TUESDAYS AT 4:30 P.M.

GRADES K TO 2

MARCH 24: THROUGH WITH THE ZOO

BY JACOB GRANT

APRIL 28: LAMBSLIDE BY ANN PATCHETT

MAY 26: I'M THE SCARIEST THING IN THE JUNGLE BY DAVID G. DERRICK, JR.

Enjoy a scavenger hunt, stories, crafts, and snacks at this exciting program that features a different story each month.
Registration required.

STORY TIMES FOR KIDS & FAMILY

BEDTIME TALES FAMILY STORY TIME WEDNESDAYS AT 6:30 P.M.

MARCH 18: A PARADE OF ELEPHANTS
(PART OF READY TO READ MICHIGAN)

APRIL 15: LET'S DANCE!

MAY 20: DRAGONS

Join us for stories, songs, and crafts.
Registration required.

FAMILY STORY TIMES @ THE MUSEUM THURSDAYS FROM 6:30 TO 7:00 P.M.

MARCH 12: CUTE AS A BUG

APRIL 9: HELLO, SUN!

MAY 14: GLOBAL ADVENTURES

Join us for stories, songs, and activities hosted off site at the Birmingham Museum. Admission to the story time is free. Parking is available at the Chester Street Parking Structure.
Registration required.

SATURDAYS @ THE LIBRARY SATURDAYS AT 11:00 A.M.

MARCH 28: SEUSS SHENANIGANS

APRIL 18: DIGGING UP DINOSAURS

MAY 9: PURRFECT PETS

Spend your Saturday mornings at the Library with books, music, crafts, and more during these weekend family story times. **Registration required.**

JOIN THE RUFF READERS!

SATURDAYS FROM 10:00 TO 11:00 A.M.

MARCH: 7 APRIL: 11

AGES 6 AND UP

Read aloud to the best listener on earth – a specially trained dog from Therapy Dogs International. **Registration required.**

PROJECT KIDSIGHT VISION SCREENING FOR KIDS

MARCH 11: 6:00 TO 8:00 P.M.

APRIL 4: 12:30 TO 4:30 P.M.

MAY 17: 1:30 TO 3:30 P.M.

This free vision screening for ages six months and older is fast, non-invasive, and has an accuracy rating of 98%.

Sponsored by the Beverly Hills Lions Club.

COMING SOON SUMMER READING

BALDWIN BOOSTERS ORIENTATION SATURDAY, JUNE 6 AT 2:00 P.M.

SUMMER READING VOLUNTEERS AGES 11 TO 14

Find out how you can earn community service hours by helping with Youth Summer Reading as a Baldwin Booster. Enjoy pizza, pop, friends, and more!

Applications will be available beginning Tuesday, May 12 and are due Saturday, June 6.

Registration required.

SUMMER READING KICKOFF: IMAGINE YOUR STORY

FRIDAY, JUNE 12 FROM 1:00 TO 4:00 P.M.

Register for Summer Reading and join us for crafts, games, and more!

STORY TIME

BABIES THROUGH PRESCHOOL

BABYTIME · BIRTH TO 18 MONTHS

MONDAYS & TUESDAYS AT 10:00 & 11:00 A.M.

MARCH: 2, 3, 16, 17, 30, 31

APRIL: 13, 14, 27, 28

MAY: 11, 12

For baby and a loving adult.
No registration required.

MOTHER GOOSE · 1 ½ TO 2 ½ YEARS OLD

TUESDAYS & WEDNESDAYS AT 10:00 & 11:00 A.M.

MARCH: 10, 11, 24, 25

APRIL: 7, 8, 21, 22

MAY: 5, 6

For child and a loving adult.
Registration required.

SING & TELL · 2 ½ TO 3 ½ YEARS OLD

WEDNESDAYS & FRIDAYS AT 10:00 & 11:00 A.M.

MARCH: 4, 6, 18, 20

APRIL: 1, 3, 15, 17, 29

MAY: 1, 13, 15

For child and a loving adult.
Registration required.

JUST ME · 3 ½ TO 5 YEARS OLD

THURSDAYS AT 11:00 A.M. & 2:00 P.M.

MARCH: 12, 26

APRIL: 9, 23

MAY: 7

For independent listeners while adults remain outside the room. **Registration required.**

FULL STEAM AHEAD · 3 ½ TO 5 YEARS OLD

TUESDAYS & WEDNESDAYS AT 2:00 P.M.

MARCH: 10, 11, 24, 25

APRIL: 7, 8, 21, 22

MAY: 5, 6

For child and a loving adult. Explore a new SCIENCE, TECHNOLOGY, ENGINEERING, ART or MATH concept each story time.
Registration required.

SENSORY STORY TIME

MONDAYS AT 10:00 AND 11:00 A.M.

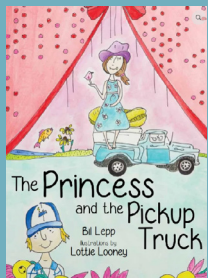
MARCH: 23

APRIL: 20

MAY: 18

Join us for a more laid-back, inclusive story time exploring sights, sounds, touch, and smells. **Registration required.**

BIRMINGHAM STORYTELLERS GUILD LUNCHEON FUNDRAISER



**THURSDAY, APRIL 23
FROM 10:00 A.M. TO 2:00 P.M.**

The annual fundraiser at The Community House includes lunch and a performance by Bil Lepp, award-winning storyteller and children's author.

Tickets are \$45 and can be purchased by contacting Laura Dutton at laura_dutton@sbcglobal.net or by calling 248-505-4258.





JUST FOR TEENS

GRADES 6 TO 12



REMEMBER

PROGRAMS ARE FOR TEENS GRADES 6 TO 12, UNLESS OTHERWISE NOTED.
Please note that parents and younger siblings will not be able to attend teen programs.

PIZZA & PAGES

GRADES 7 TO 12
THURSDAYS FROM 7:00 TO 8:00 P.M.

MARCH 5:
DRY BY NEAL SHUSTERMAN

APRIL 2:
BLOOD WATER PAINT BY JOY MCCULLOUGH

MAY 7:
FAR FROM THE TREE BY ROBIN BENWAY

Join us for pizza and a book discussion. The first 10 teens to register will receive a free book, thanks to the Friends of the Baldwin Public Library! **Registration required.**

BALDWIN PUBLIC LIBRARY

TAB
TEEN ADVISORY BOARD

TEEN ADVISORY BOARD

Have some ideas for the library? Share your opinions on teen programs, prizes, displays, and other library matters at these fun-filled meetings, all while eating pizza and making friends. *Attendance at meetings can be used for volunteer hours! Registration is not required.*

FRIDAY, MARCH 13: SEAHOLM HIGH SCHOOL MEDIA CENTER During A and B lunches

TUESDAY, MARCH 24: GROVES HIGH SCHOOL MEDIA CENTER During A and B lunches

THURSDAY, MAY 21: BALDWIN PUBLIC LIBRARY FROM 7:00 TO 8:00 P.M. (GRADES 6-12)

SPRING TEEN PROGRAMS

HAMILTUNES: AN AMERICAN SING-ALONG
THURSDAY, MARCH 12
FROM 6:30 TO 8:30 P.M.

Fans of the Broadway smash "Hamilton: An American Musical" are invited to sing along to music from the show at this officially licensed fan based performance. Join us for food, prizes, and music! Period costumes encouraged.
Registration required.

TINY FOOD PARTY
THURSDAY, MARCH 19 FROM 7:00 TO 8:00 P.M.

Tiny food isn't just cute, it's tasty, too. You will prepare and eat a day's worth of tiny meals. Vegetarian options will be available.
Registration required.

AFTER-HOURS EGG HUNT
FRIDAY, APRIL 3 FROM 8:00 TO 9:00 P.M.

How many eggs can you find hidden around the Library? Some will have eggcellent prizes inside! Flashlights will be provided.
Registration required.

HENNA BODY ART
THURSDAY, APRIL 16 FROM 6:30 TO 8:00 P.M.

Learn the ancient art of henna while enjoying traditional Middle Eastern snacks. Everyone will go home with a henna tattoo. Monique Herzig of Alchemy Henna will lead this program.
Registration required.

HARRY POTTER ESCAPE ROOM
THURSDAY, APRIL 30
5:30 TO 6:00 P.M. • 6:30 TO 7:00 P.M. • 7:30 TO 8:00 P.M.

Figure out puzzles, find clues, and solve the mystery in this Harry Potter themed escape game. Some knowledge of Harry Potter will be helpful.
Registration for one time slot required.

FINANCIAL AID NIGHT PRESENTATION (FOR PARENTS & STUDENTS)
THURSDAY, MAY 14 FROM 7:00 TO 8:00 P.M.

High school students (juniors especially) and their parents are encouraged to attend this informational program regarding the financial aid process. Topics will include the elements of financial aid, the Free Application for Federal Student Aid (FAFSA), private resources available, and more. This program will be presented by the Oakland University Financial Aid Outreach Team. **Registration required.**

ANI-MAY DAY
SATURDAY, MAY 16 FROM 1:30 TO 4:30 P.M.

Watch anime, eat ramen and pocky, and make crafts. Receive a prize for dressing in cosplay!
Registration required.

COMING SOON SUMMER READING

TEEN SUMMER READING KICK-OFF
IMAGINE YOUR STORY
FRIDAY, JUNE 12 FROM 1:00 TO 4:00 P.M.

TEEN HANGOUT NIGHT

THURSDAYS FROM 6:30 TO 8:30 P.M.
MARCH 26 • APRIL 23 • MAY 28

Play Nintendo Switch or PS4, watch a movie, eat some pizza, make a craft, or just hang out with your friends! **Registration required.**



IDEA LAB

SATURDAY DROP-INS *No registration required.*
Drop in between 10:00 AM TO 4:00 P.M.

MARCH 7: GARDENING GADGETS
Create clever gadgets to enhance your garden using the Idea Lab's tools and equipment.

MAY 2: FUN WITH GEARS
Learn how gears make things work, and make some gears of your own.

THURSDAY NIGHT CLASSES
At 7:00 P.M. **Registration required.**

USING THE LASER
MARCH 5 OR APRIL 2 OR MAY 7
Get certified to use the laser engraver for your own creative projects.

USING THE DIE-CUTTER
MARCH 12 OR APRIL 9 OR MAY 14:
Cut paper, vinyl, and other materials on our die-cutter - great for papercrafts.

USING THE EMBROIDERY MACHINE
MARCH 19 OR APRIL 16 OR MAY 28:
Learn to use our full color embroidery machine and software.

THURSDAY NIGHT CLASSES CONTINUED

SOLDERING BASICS
MARCH 26:
Learn to solder electronics.

SCREEN PRINTING
APRIL 23:
Learn the basics of screen printing and make some prints to take home.

FIND US AT BALDWINLIB.ORG/IDEALAB TO LEARN MORE AND SEE OUR OPEN HOURS, AVAILABLE SERVICES, AND EVENTS!

PROGRAMS FOR ADULTS

SPRING ADULT PROGRAMS

BLACKTHORN CONCERT

MONDAY, MARCH 9 AT 7:00 P.M.

The local legends of traditional Celtic music return to Baldwin for a very special concert. **Seats are limited and registration is required.**

BETTER MADE: THE SALTY STORY OF DETROIT'S BEST CHIP

WEDNESDAY, MARCH 11 AT 7:00 P.M.

In celebration of National Potato Chip day, local author Karen Dybis recounts the story of an iconic Detroit brand. **Registration required.**

OODLES OF NOODLES

TUESDAY, MARCH 24 AT 7:00 P.M.

Learn how to turn veggies into veggie noodles. A Holiday Market chef will demonstrate how to spiralize veggies into oodles of low carb shapes. Tasting included. **Registration required.**

REVIVAL, REFORM, AND THE MIGRATION TO MICHIGAN, 1820-1850

WEDNESDAY, MARCH 25 AT 7:00 P.M.

Mid-eighteenth century Michigan settlers came from New York's Burned-over District. Historian Jim Craft discusses the reforms the settlers brought and the effect on early statehood. **Registration required.**

FRIENDS OF THE BALDWIN PUBLIC LIBRARY ANNUAL MEETING

MONDAY, MARCH 30 AT 6:30 P.M.

Join the Friends of the Baldwin Public Library for their annual membership meeting, which will immediately be followed by The Contenders of Jeopardy! **Registration required.**

THE CONTENDERS OF JEOPARDY!

MONDAY, MARCH 30 AT 7:00 P.M.

A panel of Detroit-area JEOPARDY! contenders will recount their experiences of being on this legendary trivia show. **Registration required.**

HOW TO: HAIKU

MONDAY, APRIL 6 AT 7:00 P.M.

Poetry is fun, Haikus are easy to write- We will show you how! **Registration required.**



WILDFLOWERS IN MICHIGAN GARDENS

TUESDAY, APRIL 7 AT 7:00 P.M.

Join Master Gardener Cheryl English for a lecture on native wildflowers in your garden. **Registration required.**

BIRDING WITH THE AUDUBON SOCIETY

WEDNESDAY, APRIL 8 AT 7:00 P.M.

Learn about the basics of birding in Michigan and beyond from Don Burlett of the Oakland Audubon Society. **Registration required.**

MOREL HUNTING

MONDAY, APRIL 13 AT 7:00 P.M.

Learn to find this delicious and elusive wild mushroom, with the help of an expert instructor from Fungi Freights Urban Lab and Environmental Studio. **Registration required.**

MANITOU MYSTERIES SHIPWRECK ADVENTURE

SATURDAY, APRIL 18 AT 2:00 P.M.

Missing persons, ghost stories, and amazing underwater imagery are all featured in shipwreck hunter Ross Richardson's story behind the discovery of the shipwrecked schooner, the W.C. Kimball. **Registration required.**

COOKBOOK CLUB: VEGAN EDITION

TUESDAY, APRIL 28 AT 7:00 P.M.

Prepare and bring a dish from *Veganomicon* to share potluck style. *BPL cardholders who register by March 30th will be entered into a drawing to win a copy of the cookbook.* **Registration required.**

HELP A MOM IN NEED

MAY 1ST -9TH

Help a mom in need by donating items for women who are experiencing homelessness. Bring new or like-new maternity and post-natal clothing, nursing pads, and post-natal menstrual pads to the Library from May 1 to 9. Items will be donated to Lighthouse of Oakland County.

BENTO BOXES

THURSDAY, MAY 14 AT 7:00 P.M.

Explore the fun and creative world of Bento Boxes just in time for summer camp & picnic season. *Food allergens may be present.* **Registration required.**

GET CRAFTY!

SEW A SIMPLE BOWTIE

SATURDAY, MARCH 28 FROM 2:00 TO 4:00 P.M.

Make a pretied bowtie for someone special - even a furry friend. Bring your own sewing machine and thread. **Registration required.**

PAPER HYDRANGEAS

WEDNESDAY, APRIL 1 AT 7:00 P.M.

Assemble exquisitely detailed hydrangeas using pre-cut paper shapes. **Registration required.**

HANGING PLANTERS

WEDNESDAY, MAY 13 AT 7:00 P.M.

Use chicken wire and burlap to make a rustic conical hanging planter. **Registration required.**

PAINTED WOODEN JEWELRY, WITH RACHEL PARKE

MONDAY, MAY 18 AT 7:00 P.M.

With guidance from local artist Rachel Parke, participants will use hand-painted wooden beads to craft a unique piece of jewelry to wear or give as a gift. **Registration required.**

DISCUSSION GROUPS

SOCIAL KNITWORKING

3RD WEDNESDAY OF THE MONTH AT 2:00 P.M.

MARCH: 18 • APRIL: 15 • MAY: 20

Join Baldwin's social "knitworkers" for some friendly knitting, crocheting, and chatting. All skill levels are welcome.

SOCRATES CAFÉ

3RD SUNDAY OF THE MONTH AT 2:00 P.M.

This group meets for thoughtful conversation on a different topic each month.

GREAT BOOKS DISCUSSION GROUP

WEDNESDAYS FROM 6:45 TO 8:45 P.M.

MARCH: 4, 18 • APRIL: 1, 15 • MAY: 6, 20

Explore the Great Books as group members take turns facilitating the discussions.

Check the Library's calendar for each date's reading selection.

TEACHING AND DESIGNING IN DETROIT

PRESENTED IN PARTNERSHIP WITH THE MICHIGAN ARCHITECTURE FOUNDATION

WEDNESDAY, APRIL 22 AT 7:00 P.M.

Teaching and Designing in Detroit: 10 Women on Pedagogy and Practice provides a compelling portrait of ten female architects, artists, and designers at the University of Detroit Mercy School of Architecture. Co-editor Stephen Vogel will moderate a panel discussion with Co-editor Dr. Libby Balter Blume and five other women featured in the book in this special event. **Seats are limited and registration is required.**

COMING SOON SUMMER READING

SUMMER READING KICK-OFF

IMAGINE YOUR STORY

FRIDAY, JUNE 12 FROM 1:00 TO 4:00 P.M.

Register for Summer Reading and join us for crafts, games and more!

BOOK CLUBS & TECHNOLOGY CLASSES

BOOK CLUBS

WEDNESDAY afternoon BOOK CLUB

2ND WEDNESDAY OF
THE MONTH AT 2:00 P.M.

MARCH 11: *ALL WE EVER WANTED* BY EMILY GIFFIN

APRIL 8: *MUNICH* BY ROBERT HARRIS

MAY 13: *ON TURPENTINE LANE* BY ELINOR LIPMAN

FRIENDS DON'T LET FRIENDS READ ALONE

3RD TUESDAY OF
THE MONTH AT 7:00 P.M.

MARCH 17: *SULA* BY TONI MORRISON

APRIL 21: *A PLACE FOR US*
BY FATIMA FARHEEN MIRZA

MAY 19: *WHERE THE CRAWDADS SING*
BY DELIA OWENS

BOOKS & BREWS

4TH WEDNESDAY OF
THE MONTH AT 7:00 P.M.
AT DICK O'DOWS

MARCH 25: *THE LEAVERS* BY LISA KO

APRIL 22: *MY YEAR OF REST AND RELAXATION*
BY OTTESSA MOSHFEGH

MAY 27: *THE RIVER* BY PETER HELLER

PAGE to SCREEN

MEETS ON SUNDAYS AT
1:00 P.M. TO DISCUSS A BOOK
AND ITS RELATED FILM.

MARCH 1: *LIFE OF PI* (2012, PG)
AND *LIFE OF PI* BY YANN MARTEL

APRIL 5: *PHANTOM OF THE OPERA* (1925, NOT RATED)
AND *PHANTOM OF THE OPERA* BY GASTON LEROUX

MAY 3: *THE BOY IN THE STRIPED PAJAMAS* (2008, PG-13)
AND *THE BOY IN THE STRIPED PAJAMAS* BY JOHN BOYNE



THESE GROUPS MEET AT BIRMINGHAM NEXT
2121 Midvale St, Birmingham, MI 48009



NEXT POPULAR READS BOOK CLUB

2ND MONDAY OF
THE MONTH AT 1:00 P.M.

MARCH 9: *ASK AGAIN, YES!* BY MARY BETH KEANE

APRIL 13: *THE SECRETS WE KEPT* BY LARA PRESCOTT

MAY 11: *THE STATIONERY SHOP* BY MARJAN KAMALI

NEXT NON FICTION BOOK CLUB

2ND THURSDAY OF
THE MONTH AT 10:00 A.M.

MARCH 12: *FROM HERE TO ETERNITY*
BY CAITLIN DOUGHTY

APRIL 9: *THE POISONED CITY* BY ANNA CLARK

MAY 14: *RIISING OUT OF HATRED* BY ELI SASLOW

BPL COMPUTER CLASSES

PLEASE VISIT BALDWINLIB.ORG FOR A COMPLETE DESCRIPTION OF THE CLASSES BEING OFFERED.

START A BLOG

THURSDAY, MARCH 5 AT 6:30 P.M.

\$5.00, Registration required.

TYPING

WEDNESDAY, MARCH 11 AT 6:30 P.M.

\$5.00, Registration required.

EMAIL BASICS: GMAIL

SATURDAY, MARCH 14 AT 2:30 P.M.

\$5.00, Registration required.

BUILD A WEBSITE

WEDNESDAYS, MARCH 18 & 25 AT 6:30 P.M.

\$10.00, Registration required.

WORD 2016:

AN INTRODUCTION

THURSDAY, MARCH 19 AT 6:30 P.M.

\$5.00, Registration required.

GOOGLE DOCS

THURSDAY, MARCH 26 AT 6:30 P.M.

\$5.00, Registration required.

EXCEL 2016:

CREATING SPREADSHEETS

THURSDAYS, APRIL 2 & 9 AT 6:30 P.M.

\$10.00, Registration required.

VIDEO EDITING

WEDNESDAYS, APRIL 8 & 15 AT 6:30 P.M.

\$10.00, Registration required.

SELLING ON EBAY

SATURDAY, APRIL 18 AT 2:30 P.M.

\$5.00, Registration required.

ADOBE ILLUSTRATOR:

AN INTRODUCTION

WEDNESDAYS, APRIL 22 & 29 AT 6:30 P.M.

\$10.00, Registration required.

VLOOKUP AND PIVOT TABLES IN EXCEL 2016

THURSDAY, APRIL 23 AT 6:30 P.M.

\$5.00, Registration required.

TRACKING STOCKS IN GOOGLE SHEETS

THURSDAY, APRIL 30 AT 6:30 P.M.

\$5.00, Registration required.

ADOBE LIGHTROOM: AN INTRODUCTION

THURSDAY, MAY 7 AT 6:30 P.M.

\$5.00, Registration required.

TWITTER 101

SATURDAY, MAY 9 AT 2:30 P.M.

\$5.00, Registration required.

POWERPOINT 2016: AN INTRODUCTION

WEDNESDAYS, MAY 13 & 20 AT 6:30 P.M.

\$10.00, Registration required.

ADOBE PHOTOSHOP: AN INTRODUCTION

THURSDAYS, MAY 14, 21 & 28 AT 6:30 P.M.

\$15.00, Registration required.

LINKEDIN

SATURDAY, MAY 16 AT 2:30 P.M.

\$5.00, Registration required.

GOOGLE SLIDES

WEDNESDAY, MAY 27 AT 6:30 P.M.

\$5.00, Registration required.



TECHNOLOGY CLASSES

USING LIBBY

THURSDAY, MARCH 19 AT 7:00 P.M.

An Adult Services Librarian will teach you how to use the Libby app from OverDrive to access eBooks and eAudiobooks from the Library's collection on your smart phone, tablet, or computer. Bring your BPL card, device and all device passwords. Registration required.

SATURDAY DIGITAL DROP-INS

SATURDAY MORNINGS AT 10:00 A.M.

Do you need help downloading the latest eBook or have questions about an app on your phone? If so, drop in for some help. Registration required.

LETTER FROM THE DIRECTOR

YOUTH ROOM PROGRESS, ILEANE THAL REFERENCE DESK, ONLINE NEWSPAPERS



The expansion and renovation of Baldwin's Youth Room will be finished this spring. The refurbished space will be 40% larger and will feature full handicap accessibility, updated restrooms, a children's terrace and garden, and a beautiful floor-to-ceiling view over Shain Park. A photograph showing the framing of the new curtain wall on the east side of the Room is shown on the left. The glass that is to be installed in the

curtainwall is visible in the background, being unloaded from a truck.

Naming rights are still available for the project, and \$1,000 contributions will be acknowledged on a donor plaque in the Youth Room. If you are interested in supporting children's programming at the Library in this way, please contact me at doug.koschik@baldwinlib.org or 248-554-4681.

Another example of a naming right at Baldwin is the **Ileane Thal Reference Desk**. For 18 years, Ileane Thal worked as an Adult Services reference librarian at Baldwin, and later she served two terms on the Library Board. In commemoration of her long-term service to Baldwin, her family has secured the naming rights to the Library's Adult Reference Desk. Funds from the donation will be used to help maintain the desk. To the right is a photograph of Ileane's husband, Bruce Thal, in front of the desk.



Doug Koschik

Doug Koschik, Library Director

BALDWIN PUBLIC LIBRARY TRUST DONORS

OCTOBER – DECEMBER 2019

GIFT DONATIONS

Nancy and Bill Duffy
Friends of the
Baldwin Public Library
Patricia Gorman

Douglas R. Koschik
Melissa and Thomas Mark
Charles K. Sestok III
Robert Tera

TRIBUTE AND MEMORIAL DONATIONS

Pamela and Carroll DeWeese - *In Memory of John W. Mills*
Pamela and Carroll DeWeese - *In Memory of Don Breen*
Mr. and Mrs. Robert Eberwein - *In Memory of Randy Judd*
Three Flags Chapter of the DAR - *In Honor of Stephanie Klimmek*
Mary and George Joseph - *In Memory of Dr. Marta Ross*
Terrence and Marian Dunshee - *In Memory of David Dunshee*
George and Mary Joseph - *In Memory of Dr. Marta Ross*

LINNE UNDERDOWN HAGE FORESTER ENDOWMENT FUND DONATION

Rebekah Craft
Douglas Koschik
Melissa and Thomas Mark
Amy and Frank Pisano

Barbara and James Suhay
Robert Tera
David Underdown

ILEANE THAL REFERENCE DESK DONATIONS

Scobey-Thal Family
Susan Thal
Robert Thal
Bruce Thal

GENERAL DONATIONS

Friends of Baldwin Public Library
Jet's Pizza
Premier Pet Supply



LIBRARY BOARD

Frank Pisano, Ashley Aidenbaum,
Bob Tera, Jim Suhay, Melissa Mark,
Jennifer Wheeler

THE LIBRARY BOARD MEETS:
MARCH 16, APRIL 20, MAY 18
AT 7:30 P.M.

BIRMINGHAM MUSEUM PRESENTS WONDER WOMEN OF BIRMINGHAM

EARLY AVIATION AND THE FERGUSON WOMEN THURSDAY, MARCH 12 AT 7:00 PM

Learn about some daring young women who were raised in Birmingham and took to the sky in their flying machines. Presented by museum assistant Donna Casaceli. **Registration required.**

THE THREE PRINDLE SISTERS WHO TAMED THE WILDERNESS THURSDAY, APRIL 9 AT 7:00 PM

Museum Director Leslie Pielack tells the story of pioneering sisters who came as brides to the unknown frontier after the war of 1812 and helped to build early Birmingham. **Registration required.**



LEARN. CONNECT. DISCOVER.

BALDWIN PUBLIC LIBRARY ► 300 WEST MERRILL, BIRMINGHAM, MI 48009

MANY THANKS TO THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY FOR FUNDING
THE SPRING 2020 ISSUE OF LEARN. CONNECT. DISCOVER!

FRIENDS OF THE BALDWIN PUBLIC LIBRARY SEMI-ANNUAL FRIENDS USED BOOK SALE



FRIDAY, MAY 1
FROM 7:00 TO 9:00 P.M.
MEMBER PREVIEW NIGHT

SATURDAY, MAY 2
FROM 9:30 A.M. TO 4:30 P.M.

SUNDAY, MAY 3
FROM 12:00 TO 4:00 P.M.
HALF-PRICE DAY

MONDAY, MAY 4
FROM 10:00 A.M. TO 2:00 P.M.
BAG DAY



INTERESTED IN VOLUNTEERING TO HELP WITH SORTING THE BOOKS?
Contact friends@baldwinlib.org.

THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY



SUNDAY, MARCH 22, 2020
1:00 TO 3:00 PM

SHOP FOR GENTLY USED PURSES, HANDBAGS, TOTES,
WALLETS, AND BRIEFCASES PRICED AT \$1 AND UP.
ENJOY BAGELS AND COFFEE AS YOU BROWSE THROUGH
A SELECTION OF HIGH-QUALITY USED BOOKS.

WE ARE NOW ACCEPTING BAG DONATIONS FOR THE SALE.

PLEASE BRING ALL DONATIONS TO THE LIBRARY'S
CIRCULATION DESK IN THE LOBBY.

LIBRARY HOURS:

MONDAY TO THURSDAY
9:30 a.m. to 9:00 p.m.

FRIDAY & SATURDAY
9:30 a.m. to 5:30 p.m.

SUNDAY: 12:00 to 5:00 p.m.

LIBRARY CLOSED:

APRIL 12: EASTER

MAY 23, 24, 25: MEMORIAL DAY

CONTACT US:

www.baldwinlib.org

MAIN PHONE: 248-647-1700

ADULT SERVICES: 248-554-4650

CIRCULATION/RENEWALS:
248-554-4630

YOUTH SERVICES: 248-554-4670

PARKING:

2 Hours FREE Parking
in the Chester Street Deck

SUNDAYS: All Parking is Free

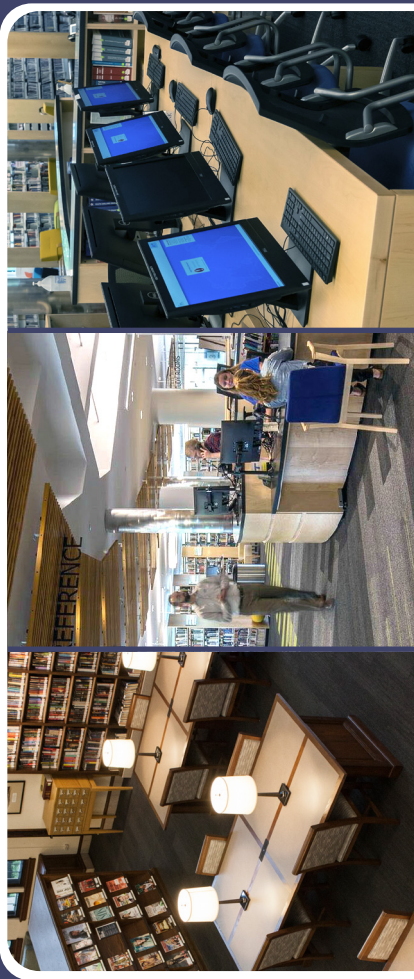


300 West Merrill
Birmingham, MI 48009

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MI 48009

POSTAL CUSTOMER
LIBRARY PATRON

Time-sensitive content enclosed



Greetings from the BALDWIN PUBLIC LIBRARY



*a reference guide
for teachers*

1 ABOUT BPL
WHO WE ARE • WHAT WE DO • LOCATION

2 SERVICES
IN THE BUILDING

5 DIGITAL SERVICES

3 eRESOURCES

6 PROGRAMS



BALDWIN PUBLIC LIBRARY

WWW.BALDWINLIB.ORG • 248.647.1700

Who we are
We provide opportunities and resources to people in Birmingham, Beverly Hills, City of Bloomfield Hills, Bingham Farms, and surrounding communities.

What we do
We want to motivate people of all ages and backgrounds to learn, connect, and discover.

Where we are located
**300 West Merrill St.
Birmingham, MI 48009**
We are located in downtown Birmingham, next to Shain Park and across the street from The Community House.

Parking is available in the Chester Street Parking Deck, which provides two hours of free parking. There is also metered street parking around the Library. Parking on Sundays is free.

When we are open

Monday through Thursday:
9:30 am – 9:00 pm

Friday and Saturday:
9:30 am – 5:30 pm

Sunday
12:00 pm – 5:00 pm

How

We provide a variety of materials, both print and electronic.

We offer story times, book clubs, and a variety of programs for children, teens, and adults.

SERVICES IN THE BUILDING

GET YOUR LIBRARY CARD

If you're a resident, property owner, or employee in our service area of Birmingham, Beverly Hills, Bingham Farms or the City of Bloomfield Hills, you're eligible to get a card of your own. Visit www.baldwinlib.org/get-library-card/ to learn what documentation is required.



STUDY ROOMS

We have three rooms to choose from on a first-come, first-served basis. Each room seats 4-5 people. Rooms are available to BPL cardholders only. If your group wishes to use a room, at least one member must be a valid cardholder. Rooms can be used for up to two hours and cannot be reserved in advance.



COMPUTERS

Available for use throughout the Library. **Computer classes** are offered in the computer lab. Visit www.baldwinlib.org/computer-classes/ to view the upcoming schedule. The computer lab has six computers equipped with the following:



SOFTWARE

Windows 10 Professional

WEB BROWSERS

Internet Explorer
Microsoft Edge
Google Chrome
Mozilla Firefox

MICROSOFT OFFICE 2016

Word
Excel
PowerPoint
Publisher
OneNote

IDEA LAB APPLICATIONS

Atom
Blender
Inkscape
Unity

ADOBE SOFTWARE

Adobe CC Suite
Acrobat DC
After Effects
Animate and Mobile Device Packaging
Audition
Bridge
Character Animator
Dreamweaver
Experience Design
Flash Builder Premium
Fuse Illustrator
InCopy
Indesign
Lightroom
Media Encoder
Muse
Photoshop
Prelude
Premiere Pro
Scout
Speed Grade
Adobe Photoshop Elements 15
Adobe Premiere Elements 15

PROGRAMS

BOOK CLUBS

Whether you're a new reader or a seasoned one, we've got a place for you. Visit www.baldwinlib.org/book-clubs/ to learn more.

STORY BOOK TRAIL

Visit Beverly Park and walk the 0.4-mile trail and read an entire book that is posted on permanent posts throughout the park. Experience a new story every month from April to December.

OUTREACH

Bring the Library to you! Don't see what you need listed below? Contact us to create a customized program to fit your needs.

BOOK SELECTIONS

Call us to request books, on any topic or for any grade level, and we will have them ready for you at your convenience. Unsure of what you are looking for? Ask a Baldwin Librarian for help.

BOOK TALKS & GUEST READERS

Youth Librarians can read to your class, come for a story time, discuss books, or offer reading suggestions

FIELD TRIPS TO THE LIBRARY

Arrange a trip for your class to enjoy a story, a tour, or a customized visit that fits your needs. Please call the Library to make arrangements.

FIRST GRADE FIRST CARD

This program encourages a love of reading among children. They learn about getting their own library card, view a selection of age-appropriate material, participate in fun activities and receive a book to keep – compliments of the Bob and Jean Kelly Endowment Fund.

DIGITAL SERVICES

HOOPLA DIGITAL

Borrow movies, music, audiobooks, eBooks, comics, and TV shows. No waiting. Titles can be streamed immediately or downloaded to mobile devices for later use. Patrons are able to checkout 20 items per month.



KANOPY

Borrow award-winning films, documentaries, and children's shows. Patrons can watch 10 titles per month. Items are immediately available.



RBDIGITAL

Provides access to full-color, interactive digital magazines. No holds, no check-out periods (keep issues indefinitely!), and no limits.



OVERDRIVE

Offers eBooks and audiobooks for all ages. Patrons are able to have 10 titles checked out at a time and 10 titles on hold. Download "Libby," the latest version of OverDrive, in your app store.

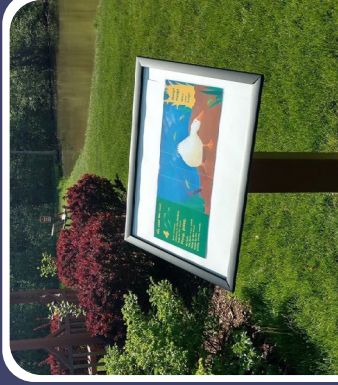


NEWSPAPERS

Detroit Free Press, New York Times, Wall Street Journal, Washington Post, and more!



Offered for all ages and a variety of interests. Visit www.baldwinlib.org/calendar and plan your next visit to the Library.



IDEA LAB



Where big ideas come to life! Use a 3D printer, laser engraver, embroidery machine, soldering equipment, design software, and much more. You can drop in, sign up for a class, or make an appointment. Go to www.baldwinlib.org/ideallab/ for more information.

CURBSIDE PICKUP



Save time and parking costs. **We bring your materials right to your car!** For details and hours, go to www.baldwinlib.org/curbsidepickup/.

TEACHER RESOURCE COLLECTION



Check out our **Teacher Resource Collection** for titles on professional development, Common Core, lesson plans, Pioneer Valley Literacy Footprint Kits (K – Grade 4), and more!



THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY

The Semi-Annual Used Book Sale occurs every May and November. Throughout the year a special selection of books are available for purchase in the Library's lobby. Book donations are accepted during regular library hours.

eRESOURCES

Baldwin Public Library & Michigan eLibrary offer many kinds of eResources from research databases and language instruction to online tutoring. Visit www.baldwinlib.org/a-to-z-databases/ and MeL.org for a complete list.



eRESOURCES AVAILABLE THROUGH BALDWIN PUBLIC LIBRARY



BIOGRAPHY IN CONTEXT

Biographical information for middle school and high school.



BOOKFLIX

An interactive experience that allows you to explore storybooks and non-fiction while increasing understanding and fluency. Pre-K – Grade 5.



BRAINFUSE TUTORING

Live tutoring from 2:00pm – 11:00pm, seven days a week.



CREATIVEBUG

Thousands of award-winning art & craft video classes taught by recognized design experts and artists.



GALE COURSES

Offers a wide range of highly interactive, instructor led courses that you can take entirely online.



LEARNING EXPRESS LIBRARY

Provides interactive tutorials, practice tests, e-books, flashcards and articles for academic skill-building, standardized test preparation, career development and more.



LYNDA.COM

Online learning platform that helps anyone learn business, software, technology and creative skills.



MANGO LANGUAGES

Offers in-depth language courses and several basic language courses. Android and Apple apps are available.



SCIENCE IN CONTEXT

Explore a variety of science related topics and current events. Middle through high school.



TUMBLEBOOKS

Online collection of animated, talking picture books that are designed to encourage the joy of reading in young children.



U.S. HISTORY IN CONTEXT & WORLD HISTORY IN CONTEXT

Contains encyclopedia articles, journal articles, biographies, and more. Middle through high school.



eRESOURCES AVAILABLE THROUGH MeL



eBOOK K-8 COLLECTION & eBOOK HIGH SCHOOL COLLECTION

Fiction and non-fiction books, homework topics, and languages available online.



ENCICLOPEDIA ESTUDIANTIL HALLAZGOS (WORLD BOOK ENCYCLOPEDIA)

Designed for young Spanish speaking students or those learning Spanish as a second language. Full-text articles, maps, flags, and more. Dozens of hands-on activities and links to Spanish language websites. Also includes a visual dictionary.



NOVELIST K-8

Find the best book, learn about the author, and create a reading wish list! Search by subject, age, awards won, Lexile reading levels, Common Core standards, and more.



PEBBLE GO

Pre-K – Grade 3. Animals (including dinosaurs) and social studies sections of this early literacy and learning tool. Easy-to-navigate visual interface for emerging readers.



WORLD BOOK EARLY LEARNING & WORLD BOOK KIDS

Features articles, pictures, activities, and videos. Pre-K – Grade 5.

Baldwin Public Library

Phase 3 of Long-Range Building Vision: Front Entrance, Café, Commons, Skylight, Patio



Presentation to Birmingham Rotary Club

January 27, 2020

Library's Long-Range Building Vision

In 2016 Library presented 3-phase long-range building vision to Commission

Phase 1: Adult Services – Completed June 2017

Phase 2: Youth Room – Scheduled for completion in June 2020

- 2,000-square-foot addition
- Expanded story room & play area
- More seating
- Full ADA-compliance
- Children's patio & garden
- Rebuilt restrooms
- Continuation of themes: "Let there be light" & "Honor the 1927 building"

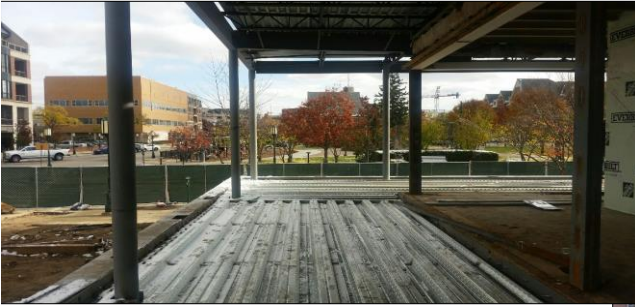
PHASE TWO: Old Room, Digging for Expansion



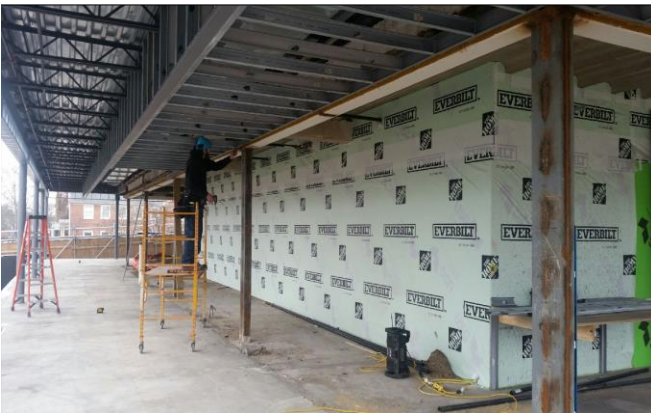
PHASE TWO: Temporary & New Walls



PHASE TWO: Expansion, Laying Concrete



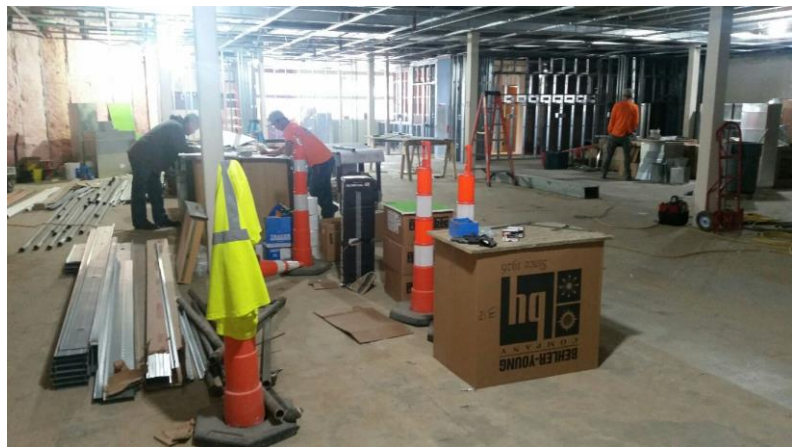
PHASE TWO: New Roof, from Below & Above



PHASE TWO: 1927 Brick Revealed, Wiring



PHASE TWO: Interior Framing



PHASE TWO: Bathroom Reconstruction



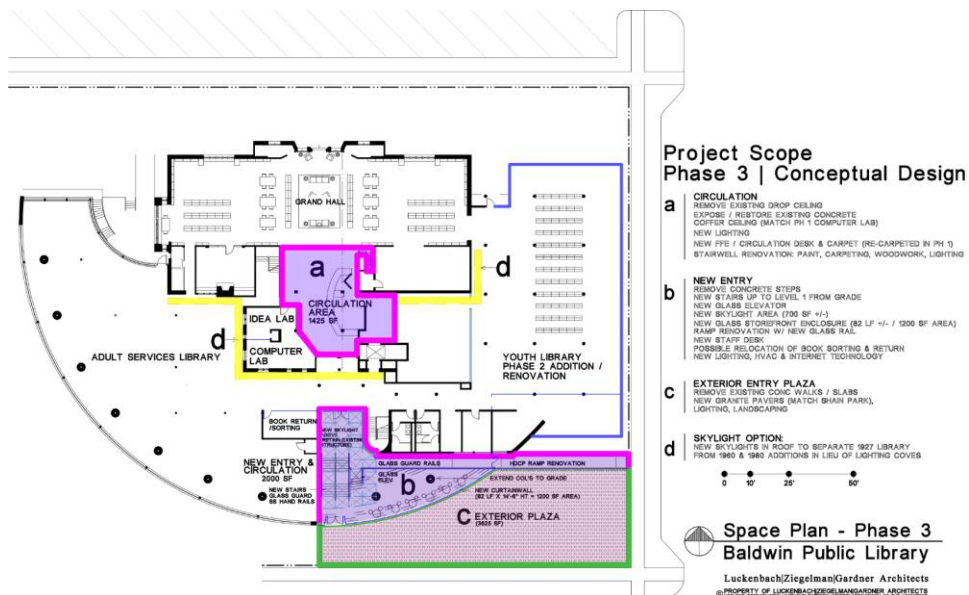
PHASE TWO: Installation of Curtain Wall



PHASE TWO: At Completion, Exterior from East



PHASE THREE: Area of Coverage



PHASE THREE: Overview

- Last phase of original 3-phase plan
- Still at conceptual stage
- Would like Phase 3 to be part of City's 5-year financial plan & budget
- Timeline:
 - **2021-2022:** RFP for architect
 - Gather input from citizens, commissioners & stakeholders
 - Refine concept & carry out schematic, design development & construction drawing stages
 - **2023-2024:** RFP for general contractor
 - Construction

PHASE THREE: Adjustments

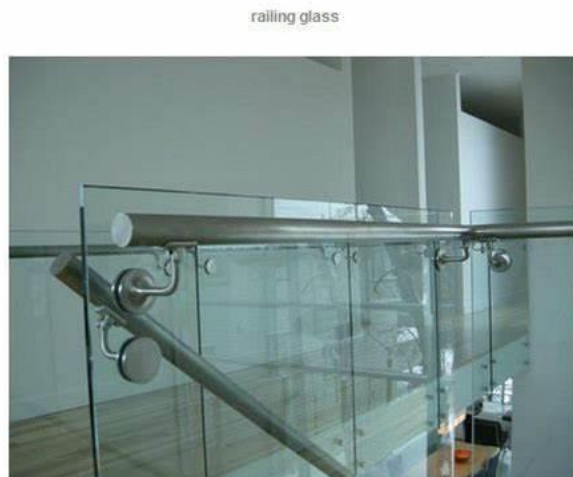
- Library seeks to be fiscally responsible
- Sought 2020 budget numbers from Luckenbach Ziegelman Gardner & The Dailey Company, then projected forward to 2023
- Obtained revenue projections from City's Finance Department
- To make Phase 3 do-able in reasonable period of time, Library has preliminarily removed upgrade of exterior plaza
- Phase 3 is tailored to fit available funding & obtain high value for money
- Balance community needs for Library services with other City projects

PHASE THREE: Access - Now

- Main floor is 5 feet from street level
- Only handicap access is via steep ramp
- 40-year-old design & construction
- Phase 3 would reduce ramp steepness & add landing in middle
- Would also install elevator



PHASE THREE: Access - Proposed



PHASE THREE: Front Entrance - Now

- Dark & uninviting
- Not people-friendly
- Poorly integrated with Shain Park & Community House
- Unnecessarily wide stairs
- Poor space utilization
- Recaptured space would be used for café & study/ collaboration space

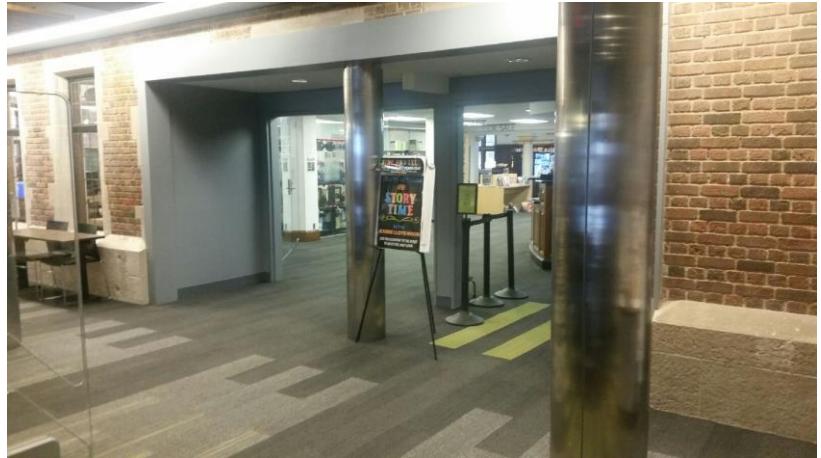


PHASE THREE: Front Entrance, Café - Proposed



PHASE THREE: Commons & Circulation - Now

- First sight of interior upon entering building
- Heart of Library, connecting all other parts



PHASE THREE: Commons & Circulation - Now

- Partly re-done in Phase 1, needs finishing
- Reduce size of Circulation Desk
- Raise ceiling height
- Widen space
- Improve layout, functionality aesthetics



PHASE THREE: Idea Lab - Now

- Idea Lab: New & wildly popular
- Usage doubling every year
- Needs more space
- Should remain in Commons



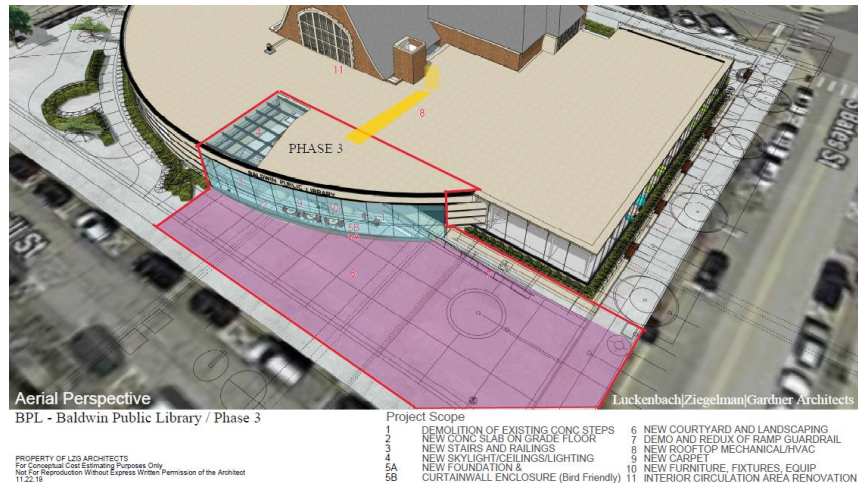
PHASE THREE: Exterior Plaza - Now

- Poor aesthetics & usability
- Upgrade highly desirable
- Would integrate Library better with Shain Park & Community House, also useful for Library activities
- Excluded from Phase 3 for cost reasons (\$500 K)
- Input from other parties desired
- Phase 3 or separate phase?
- Payment: Extend additional Library millage for one or more years



PHASE THREE: Exterior Plaza - Proposed

- Plaza in purple
- Glass curtain wall: energy-efficient & glare-resistant
- Extra HVAC needs taken into account
- Café seating & Library activities can be extended outside
- Skylight over entrance lets in light & reveals peak of 1927 building



PHASE THREE: Cost Projections in 2023 Dollars

Commons, Circulation Desk & FFE	\$336,000
New Entrance, Elevator & FFE	\$1,220,800
Other Construction	\$392,000
Architectural & Engineering Fees	\$218,400
Owner's Contingency (6%)	<u>\$128,800</u>
Total	\$2,296,000

PHASE THREE: Revenue Projections

	Total Library	Operating	Additional Millage	Amount of
	<u>Millage Cap</u>	<u>Millage</u>	<u>For Phase 3</u>	<u>Additional Millage</u>
FY 2021-22	1.3250	1.1000	0.2250	\$604,810
FY 2022-23	1.3024	1.1000	0.2024	\$563,103
FY 2023-24	1.2802	1.1000	0.1802	\$518,886
FY 2024-25	1.2584	1.1000	0.1584	<u>\$472,077</u>
Total				\$2,158,876

PHASE THREE: 2023 Costs & Total Revenues

Cost	\$2,296,000
Revenue	<u>\$2,159,000</u>
Library Trust & Fund Balance	\$137,000

2027: 100TH ANNIVERSARY OF BUILDING





STUDENT REPRESENTATIVE to Baldwin Public Library Board

Application Form

Please print in ink or return via email delivery

Due: Friday, January 10, 2020

Name: Roni Blank Grade: Junior Age: 16

Address: [REDACTED]

City or Village: [REDACTED] Zip Code: [REDACTED]

Email: blankroni@gmail.com

Home phone: [REDACTED] Cell phone: [REDACTED]

School: Graves High School

What school activities and/or classes have you participated in which would qualify you to serve as the Student Representative?

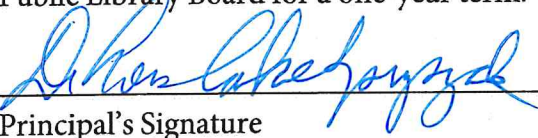
Please list your involvement in non-school activities:

What personal skills and characteristics do you possess that would make you a good representative?

What ideas do you have to encourage more teen participation at Library events?

From Principal or School Counselor:

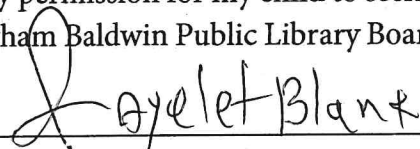
I believe that this student would responsibly serve as a member of the Birmingham Baldwin Public Library Board for a one-year term.


Principal's Signature

01/10/2019
Date

Guardian or Parent Permission:

I give my permission for my child to seek the position of Student Representative to the Birmingham Baldwin Public Library Board for a one-year term.


Guardian or Parent(s) Signature(s)

01/10/2019
Date

Include a short essay (typed) to describe the type of service project or teen program that you would like to coordinate and run during your time as Student Representative to the Library Board. If selected, your essay will be a part of your introduction to the Library Board.

Please **include two letters of recommendation**. One letter should be from a school staff member, and the other letter should be from an adult outside the school setting, who knows your activities outside of school.

Return application form, essay and letters by Friday, January 10, 2020

Send the application materials to
Rebekah Craft, Associate Director
Baldwin Public Library
300 W. Merrill St.
Birmingham, MI 48009

Or email to: rebekah.craft@baldwinlib.org

Library Student Representative Essays

What school activities and/or classes have you participated in which would qualify you to serve as the student representative?

Throughout my school career, I've participated in many different activities and classes that would qualify me to serve as a Student Representative. In school, I take many advanced courses including several APs, like AP Lang, which sharpen both my reading and writing skills. I'm also a member of several organizations, including the Science Olympiad team, Pre-Med Club, Ambassador Club, NHS, and the Varsity Tennis team. These extra-curricular teach me new ideas and help me have a more well-rounded view of my society. I learn to empathize with different people who enjoy doing different things and come from diverse backgrounds.

Please list your involvement in non-school activities:

I participate in many non-schools activities because I believe engaging in different areas is important as it allows me to experience diverse people and opportunities. For many years, I have played year-round tennis and piano. I also volunteer as much as I can, especially at the Friendship Circle where I help autistic children, and at retirement homes, where I talk to the clients and tidy up. Furthermore, since I am a native speaker, I tutor children Hebrew and occasionally animal sit. These activities help me acquire new and diverse life skills such as how to function in unfamiliar and challenging situations and how to effectively communicate with those who are not my peers. I love reading in both English and my native language of Hebrew.

What personal skills and characteristics do you possess that would make you a good representative?

My life experiences have helped me possess a variety of personal skills and characteristics that would make me a good representative. Throughout my life, I've lived in three different countries, resided in eight different cities, and attended five different schools. I was born in Israel, moved to Montreal when I was ten, and came to the US at twelve. These circumstances honed my communication and acceptance skills as I met many people who come from various cultures and backgrounds and speak different languages. My experience with different cultures and situations helped me become more mature, resourceful, and cooperative. Also, the diverse activities and clubs I've been a part of helped me become more engaging, responsible, and respectful, all of which are essential to being a good individual.

What ideas do you have to encourage more teen participation at Library events?

I believe teen participation in the Library is extremely important. These days, fewer teens are reading for pleasure, and therefore, less are engaged in the Library. This is unfortunate since reading is an important skill to have and many teens lack it. In order to encourage more teen participation at Library events, I believe that firstly, you should advertise the events more. Ask the high schools and middle schools at the district to mention it in their morning news or in an email. I know several people that love reading and would probably join a Library event if they knew about it. Furthermore, my school has a Book Club of people that probably would also join. Next, you should give a motivation for people who are not as interested to come and try. For example, give prizes or ask the English teachers in the school to award students who go with extra credit.

Furthermore, you could add more activities that would appeal to students, such as workshops about the college process. I'm always open to hearing what others want and represent their voices concerning library issues and ideas!

Include a short essay to describe the type of service project or teen program that you would like to coordinate and run during your time as Student Representative to the Library Board.

A service project that I would like to coordinate is donating books to developing countries and impoverished districts. Many children in those places don't have access to literature and writings. I believe that is very important that everyone can freely read literature and novels. Reading is the basis to all education and people who are deprived of it have a difficult time learning new material in most subjects. Furthermore, it is imperative that citizens can read to contribute to their democracy and society.

The situation is different in every place -- some children are discouraged from reading, but some just don't have the resources. Either way, we should do our best to encourage kids to read all around the world. Therefore, I suggest that we ask library members and different people to donate old books and then ship them to these places.

We could make a big event which will both draw many new members to the library and will help us collect books to donate: We will invite people of all ages to participate in a fun activity and in order to enter they would have to donate all books or donate \$10 to the library, both of which will aid our goal. The event would combine an enjoyable activity with a popular book, such as "Ice Skating with Harry Potter" or "Bowling with Katniss Everdeen."

Dahlia Schwartz
248.302.1749
Dahliaschwartz42@gmail.com

9 January 2020

Rebekah Craft, Associate Director
Baldwin Public Library
300 W. Merrill St.
Birmingham, MI 48009

Dear Ms. Craft:

I have had the pleasure of tutoring Roni Blank for the past two years in advanced placement and honors math and science classes. Roni is one of the most hard-working, self-motivated, and conscientious high school juniors I have encountered in over a decade of teaching and tutoring. She is also a genuine, thoughtful person with many interests outside of the academic setting. I can recommend Roni as a student representative to the Library Board enthusiastically and without reservation.

Roni displays extraordinary diligence and motivation in her work. Whenever I meet with her, she has already reviewed the material, sought out resources beyond those assigned, worked through problems on her own, and noted the specific questions she has. This level of organizational skills and acting proactively will be an asset in any endeavor that Roni pursues.

Roni is also an engaging and good-natured person who is a pleasure to work with. Even when tackling difficult and frustrating material, Roni maintains a positive and open attitude, approaching problems with curiosity and equanimity. In addition to these qualities in an academic context, Roni is also warm, thoughtful, and sociable.

Roni's commitment to her academic work is so clearly evident that, as I have gotten to know her, I have been surprised to discover how many extracurricular activities Roni participates in. Roni volunteers at the Friendship Circle, plays tennis, and tutors.

I can unequivocally recommend Roni for this position. I am certain that her positive attitude, warmth, and commitment to whatever she undertakes will be of enormous benefit.

If you have any questions, feel free to contact me at 248.302.1749.

Sincerely,

Dahlia Schwartz

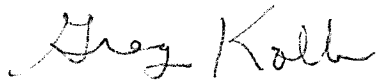
Dahlia Schwartz, M.A., J.D.
Educational Consulting,
Curriculum Development,
and Tutoring

January 2, 2020,

Rebekah Craft, Associate Director,

I am writing this recommendation for Roni Blank. She is applying for volunteer position with the Baldwin Library. This is the third year that I am Roni's High School Guidance Counselor. She is an exceptional student and young lady. In a little over two years of high school she has received only one grade below an "A". She has never shied away from taking a very rigorous curriculum heavy in Honors and Advanced Placement classes. She works extremely hard and sets her sights and expectations very high. She is very excited about this opportunity. She will put a great deal of effort into this endeavor if she's chosen. That's just who she is.

What I think you need to know is Roni came to this country from another country. When she arrived she could not speak, read or write in English. She had no friends and started her life all over. Since her arrival her English has improved greatly to the point that she is now taking Advanced Placement English classes. She has made many friends and she is working toward applying to some very competitive colleges next school year. I recommend Roni very highly for this position. Please let me know if you need any additional information about her.

A handwritten signature in cursive script that reads "Greg Kolb". The signature is written in dark ink and is positioned above the printed name.

Greg Kolb

Guidance Counselor, Groves High School

(248) 203-3507



STUDENT REPRESENTATIVE to Baldwin Public Library Board

Application Form

Please print in ink or return via email delivery

Due: Friday, January 31, 2020

Name: Storm Stephenson Grade: Junior Age: 17

Address:

City or Village: Zip Code:

Email: 4astorm@gmail.com

Home phone: Cell phone:

School: Wylie E. Groves High School

What school activities and/or classes have you participated in which would qualify you to serve as the Student Representative?

I have taken speech, which taught me how to
prepare and give a good speech. I am also the section
leader of my marching band section. This taught me how
to understand peoples opinions, and get a group consensus
on problems,

Please list your involvement in non-school activities:

- ski club with Groves & Seaholm every Monday.
- I am going through the boy scout eagle application & project
- I am on the Groves wrestling team
- I work at The Robot Garage in Birmingham.

What personal skills and characteristics do you possess that would make you a good representative?

I can really understand people problems, and can communicate well with others to solve those problems. I work great with others. I am not afraid to make myself heard, and will speak up when needed.

What ideas do you have to encourage more teen participation at Library events?

- more final-exam related activities that reduces stress like the therapy dogs activity.
- Make and put up more fliers in high schools to spread the information on the many great events the library has.

From Principal or School Counselor:

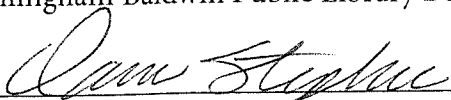
I believe that this student would responsibly serve as a member of the Birmingham Baldwin Public Library Board for a one-year term.

Principal's Signature

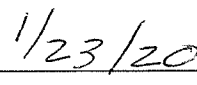
Date

Guardian or Parent Permission:

I give my permission for my child to seek the position of Student Representative to the Birmingham Baldwin Public Library Board for a one-year term.



Guardian or Parent(s) Signature(s)



Date

Include a short essay (typed) to describe the type of service project or teen program that you would like to coordinate and run during your time as Student Representative to the Library Board. If selected, your essay will be a part of your introduction to the Library Board.

Please **include two letters of recommendation**. One letter should be from a school staff member, and the other letter should be from an adult outside the school setting, who knows your activities outside of school.

Return application form, essay and letters by Friday, January 10, 2020

Send the application materials to
Rebekah Craft, Associate Director
Baldwin Public Library
300 W. Merrill St.
Birmingham, MI 48009

Or email to: rebekah.craft@baldwinlib.org

Storm Stephenson 1/28/2020

Oreo Taste Test

My teen program idea is an Oreo taste test between the many different kinds of Oreos. Last year the library had a chip taste test that I thought was a great idea, and so I thought of doing a similar program with Oreos.

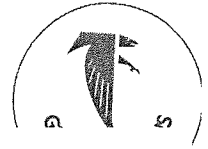
First, the library would get all, or as many as possible, of the kinds of Oreos and some paper plates. Next, I will have to type up an Oreo rating sheet for the Oreo tester to use. That's all we will need for the supplies.

Then, on the day of the program, each kid will get a plate and will receive one Oreo at a time and rate it out of 5. The Oreos will be rated on its overall taste, whether or not the flavor matches the kind of Oreo, and the look. This process will continue until all of the Oreo kinds are tested.

Once finished, everyone will go over each Oreo and pick their favorite and least favorite Oreo kind. Lastly, as a group we will choose the overall best Oreo, and whether or not the Oreos actually tasted different from one another.

Wylie E. Groves High School

20500 West Thirteen Mile Road, Beverly Hills, MI 48025 • 248.203.3500 • Fax: 248.203.4034



To Whom It May Concern:

As a Global Excel teacher, I have known **Storm Stephenson** through his junior year. During this time, Storm has consistently demonstrated a keen intelligence, strong leadership skills, and a capacity to succeed at the highest level.

As an honors' student, Storm is required to read four books over the course of two trimesters, including two additional novels of choice directly related to the curriculum. He has shown an in-depth understanding of comprehending complex literature. He is adept at communicating the author's tone and meaning and his class presentations what we read shows how he can connect difficult subject matter to current issues. Storm is always willing to put in extra effort to make sure he understood what he was reading at a high level.

In addition to the intensive reading requirements, Storm has also completed all unit assessments through written essays. Throughout this challenge, Storm has proven to be one of our best writers. He consistently demonstrates both strong critical and creative thinking skills in elucidating international issues and sharing this understanding through coherent, well-crafted essays.

Moreover, Storm exhibits a unique gift at a young age to see controversial topics through multiple perspectives. During group projects, he consistently leads his group in organizing their ideas and presenting information in an informative and critical fashion. His analysis of just war in Middle East would rival any political insider in terms of his understanding of intricate interconnected issues.

Storm is an outstanding student in many ways, including an excellent representative of the Grove's community. In class, Storm surely demonstrates high quality leadership skills amongst his peers.

I am confident Storm will continue to grow as an intellectual and committed student and therefore, would be a benefit to your program. I strongly recommend that Storm be accepted for this position.

Sincerely,

Scott Warrow
Global Excel Teacher
Wylie E. Groves HS

To whom it May Concern,

I am writing this letter of recommendation in regards to Storm Stephenson. Storm is a member of the wrestling team at Groves High School and in my experience with him I have seen a young man with character and drive. He is a hard worker who always comes to practice with an exceptional attitude. He is very coachable and never cuts corners. I believe he is a great candidate to be a Library Representative because he has great communication skills, has incredible work ethic, and is a respectable young man who carries a smile on his face. Overall, Storm is a great young man and you'll see that he is a fantastic asset to any team. I was more than happy to write this letter on his behalf, and I hope it is of assistance!

Regards,

Landon Winowiecki
(989) 292-1075
Groves High School Wrestling Staff

Winter lectures tout Birmingham's own Wonder Women

January 20, 2020, by Tiffany Esshaki



This image of Birmingham's Ruth Shain was featured in Afterglow Magazine in 1925.
Photo provided by the Bloomfield Township Public Library

BIRMINGHAM — Put down the comic books and pick up a history book if you're looking to find a real Wonder Woman.

In fact, you can learn about a few impressive local women during an upcoming joint lecture series at the Baldwin Public Library, sponsored by the Birmingham Museum.

The two-part event will focus on contributions women made in shaping modern Birmingham.

The first lecture, on Thursday, Jan. 23, presented by museum assistant Kyle Phillips, will feature the life and contributions of an unstoppable force in the village and city whose legacy continues to enrich residents' everyday lives.

"Wonder Women of Birmingham: Ruth Shain" will discuss Shain's early life in Michigan's farm country, her education and her career, and most importantly, her unexpected but impactful civic projects in the 1920s and 1930s.

"Ruth was an intelligent and sensitive girl who strove to become educated at a time when most young women were not able to seek a college degree," Phillips said in an email. "She received her teaching degree from the University of Michigan in 1907 and traveled all over the U.S. and the world as an educator in her early career."

When she was 32, Shain — born Leila Ruth Edgar — married local businessman and Birmingham druggist Charles Shain in 1918, and shortly after, her mental health issues became a considerable hurdle to overcome.

“Ruth Shain made astounding contributions to modern Birmingham,” museum Director Leslie Pielack said in a press release. “We know her as the founder of The Community House and also the Birmingham chapter of the American Association of University Women. We know she was active in the League of Women Voters and made numerous other civic contributions, and that she is largely responsible for the existence of Shain Park and the downtown municipal center, enjoyed by thousands of Birmingham’s citizens since 1929. But what we didn’t know is that she launched these projects as an attempt to master significant mental distress.”

The second installment, to take place on Thursday, Feb. 27, will highlight Birmingham’s Ladies Library Association.

Before the Baldwin Public Library became what it is today, it was a little-known egalitarian women’s organization founded to fight male oppression in education and government.

“We’ll discuss how 11 Birmingham women were re-organized in 1868 by Martha Baldwin, pooling their finances and talents to face down opposition from village leaders and their own husbands to eventually bring their vision of a public library to life,” museum assistant and presenter Caitlin Donnelly said in an email.

The programs are part of the museum’s yearlong exhibit, “Beyond Suffrage: Empowering Birmingham’s Women,” a celebration of the centennial of the passage of the 19th Amendment, which granted women the right to vote.

Due to limited space during library construction, people should register on the library website, baldwinlib.org/calendar.

For more information, call the Birmingham Museum at (248) 530-1928 or visit bhamgov.org/museum. The Baldwin Public Library is located at 300 W. Merrill St. in downtown Birmingham.

THE OAKLAND PRESS

Oakland County community calendar Jan. 19-25

January 18, 2020 | by Kathy Blake



Annual Farmington Hills Ice Arena open house is 6:15-7:45 p.m. Jan. 25, featuring free open skating and more.
(Photo of the 2016 Farmington Hills Ice Show, by David Guralnick). Photo courtesy of David Guralnick.

Adult activities

- “Ladies Night In” Pinterest party is 6:30-8 p.m. Jan. 22 at the Troy Community Center, Room 303, 3179 Livernois, Troy, <https://rec.troymi.gov>, winter-themed crafts inspired by Pinterest, including candle holders, bath bombs, supplies included, ages 18+, \$15 for residents, \$20 for nonresidents.
- Daytime Ballroom Lessons-Smooth Series- Waltz, Foxtrot, Tango is 1-2 p.m. Jan. 27 at the Troy Community Center, 3179 Livernois, Troy, <https://rec.troymi.gov>. No partner necessary. Ballroom or dress shoes are recommended, \$10 per student at door.
- AARP Foundation Tax Aide – Free Tax Preparation help for low to moderate income taxpayers, ages 50+, is Jan. 31 at Troy Community Center, 3179 Livernois, Troy, <https://rec.troymi.gov>. Adv. registration required at Friends of Troy Seniors, 248-524-2608.

Children's activities

- Parents or guardians of Oakland County area youth in need are encouraged to sign their children up for Oakland County Sheriff Pal free, weekly activities which take place through March 14 at locations in Pontiac. Activities include: basketball academy; karate academy; cheer, dance, tumbling; indoor soccer; robot (STEM) camp; tee-ball/baseball and softball. Register at www.sheriffpal.com. For questions email sheriffpal@gmail.com.

Environmental activities

- The Great Lakes Water Authority Board of Directors will host its quarterly evening community meeting, 6-8 p.m. Jan. 22 at Northville Township Hall, 44405 Six Mile Northville, www.glwater.org.
- The Clinton River Watershed Council is hosting a free rain barrel and rain garden presentation, 2-3 p.m. Jan. 24 at the Oxford Public Library, 530 Pontiac St, Oxford. Attendees will learn how to install and maintain rain gardens and rain barrels, free event, registration is required at contact@crwc.org to register.
- Oakland County Parks and Recreation's Christmas tree recycling program is 9 a.m.-4 p.m. through Jan. 26. Follow the drop-off signs at the following Christmas tree recycling sites: Addison Oaks County Park, Catalpa Oaks County Park, Glen Oaks Golf Course, Groveland Oaks County Park, Independence Oaks County Park - North, Lyon Oaks County Park, Oakland County Farmers Market, Orion Oaks County Park, Red Oaks Golf Course, Springfield Oaks County Park and White Lake Oaks Golf Course, no commercial trees accepted, and plastic, tinsel and wire must be removed before drop off, OaklandCountyParks.com.

Expos

- Novi Home Show is Jan. 24-26 at Suburban Collection Showplace, 46100 Grand River Ave., Novi, www.novihomeshow.com, admission is \$10, free to ages 12 and younger, novihomeshow.com, 586-752-6381.

Family activities



Snowfort and Campfire event, geared for children ages 7+, is Jan. 20 at Bloomer Park in Rochester Hills.

Photo courtesy of the City of Rochester Hills.

- Snowfort and Campfire event is 1-2:30 p.m. Jan. 20 at Bloomer Park, 345 John R Road, Rochester Hills. Meet in the parking lot, dress for the weather to build an igloo-style snow fort. If no snow, natural materials will be used to build a fort, campfire and hot chocolate, family program recommended for children ages 7+, \$5 for adults \$3 for children (younger than 12 must be accompanied by a paid adult), adv. registration required by Jan. 19 at www.rochesterhills.org/outdoors.
- Family Night Out is 5-7:45 p.m. Jan. 26 at the Troy Community Center, 3179 Livernois, Troy, <https://rec.troy.mi.gov>, basketball, swimming, parachutes, the inflatable castle and more. Resident: \$3, Non-resident: \$4 per person.

Farmers markets/Garden clubs

- Meadow Brook Garden Club will host "Foliage for Containers and Great Hanging Baskets" with guest speaker Cathy Briton, at 10 a.m. Jan. 24 at Meadow Brook Hall, 350 Estate Drive, Rochester, 248-364-6210,

email MBGCMembers@gmail.com, www.meadowbrookhall.org, No reservations needed, \$5 non-member fee payable at the door. Refreshments at 9:15 a.m.

- The Oakland County Farmers Market is hosting a series featuring area chefs preparing recipes using produce available during the winter months, such as root vegetables, mushrooms, honey, garlic, onions and apples. The demonstrations are held 10-11 a.m. Chef Matt Schellig from Dorsey Schools Culinary Academy will be featured Jan. 25. The market is at 2350 Pontiac Lake Road in Waterford, OaklandCountyParks.com.
- Lisa Steinkopf, author of "Grow in the Dark: How to choose and care for low-light houseplants" presentation and book signing is 11 a.m. Jan. 25 at Goldner Walsh Garden & Home, 559 Orchard Lake Road, Pontiac. RSVP is required, call 248-332-6430 or visit Goldner Walsh Garden & Home on Facebook. Free admission.

Fundraisers and donation opportunities

- Shelving Inc.'s Annual Bocce with the Brothers fundraiser to benefit Capuchin Ministries is 6 p.m. Jan. 24 at Villa Penna in Sterling Heights. Doors and bocce courts open at 5:30 p.m., \$50 each, 313-579-2100, ext. 1153, bocce ball, buffet dinner, cash bar, silent auction, and entertainment from the Capuchin Soup Kitchen Choir.
- 7th annual Variety Sliders, Spuds & Soup(er) Bowl event is 6:30-11 p.m., Jan. 24 at The Townsend Hotel, Birmingham. Event includes live music, tickets are \$100, to benefit Variety, the Children's Charity, programming for children in need, <http://bit.ly/35URNTA>.
- TDR Orthodontics Charity Hockey Game is 3:30-5:30 p.m. Jan. 26, John Lindell Ice Arena, 1403 Lexington Blvd, Royal Oak, 248-258-2333, \$10.
- 28th Annual Gala Concert Fundraiser is 7 p.m. Feb. 1 at Troy High School auditorium, 4777 Northfield Parkway, Troy. After the concert, hors d'oeuvres and desserts will be served from more than 40 local eateries, and the Troy High Jazz Ensemble will provide entertainment, tickets are \$25 at troyhighorchestra.seatyourself.biz, proceeds benefit the orchestra's operating expenses.
- Michigan Kroger Stores offer shoppers its annual "From Hearts to Homes" campaign to feed hungry neighbors through local food banks, through Feb. 1. Shoppers select pre-filled \$5 boxes of groceries and take them to the checkout for the cashier to add to the shopper's grocery bill. Shoppers also have the option to donate money, www.kroger.com.
- Fuse Technology Group of Ferndale is hosting a coat drive, collecting new and gently used coats, during regular non-holiday business hours, 8 a.m.-5 p.m. Monday to Friday, at 2222 Hilton in Ferndale, <https://fusetg.com>.
- Annual Rusty Bucket Coat Drive to benefit the Salvation Army is through Feb. 1. Guests can donate new or gently used coats to any of the four metro Detroit Rusty Bucket locations, www.myrustybucket.com, 248-349-1399.

Health and safety events

- Health and Wellness - Prostate Screenings is 5:30-8 p.m. Jan. 20 at The Community House, 380 S Bates St., Birmingham, 248-594-6400, www.communityhouse.com.
- Polish Yoga with Aleksandra is 6:30-7:30 p.m. Jan. 22, at Gazelle Sports, 39737 Traditions Drive, Northville, GazelleSports.com, \$10 each.
- The Meat-Free Zone presented by culinary team is 6:30-8 p.m. Jan. 23 at Henry Ford West Bloomfield Hospital, 6777 W. Maple Road, West Bloomfield Township, registration required, \$20 per person or \$30 for two people; registration required. Register at henryford.com/dk or email dk@hfhs.org.
- Beaumont Health and Fitness Center is offering three workshops designed for women approaching or experiencing menopause. "OMG, did I just have a Hot Flash?" is Jan. 23 about how to minimize the effect of hot flashes, mood swings, weight gain and brain fog. "Hormones and healthy bones" is Jan. 30 and

"Transitioning through Menopause with Integrative Medicine" is Feb. 6. These free events take place 6-7:30 p.m. at the Beaumont Health and Fitness Center, 25631 Little Mack, St. Clair Shores. Light refreshments will be served, classes.beaumont.org, 800 633-7377.

- Health and Wellness: Opioid Stewardship is 6-7:30 p.m. Jan. 27 at The Community House, 380 S Bates St., Birmingham, 248-594-6400, www.communityhouse.com.

- January is National Radon Action Month, and the Oakland County Health Division recommends testing homes for radon during the winter months since windows and doors typically remain closed. Radon testing kits are \$5 each, (half price through Jan. 31) at North Oakland Health Center, 1200 N. Telegraph, Building 34E, Pontiac and South Oakland Health Center, 27725 Greenfield Road, Southfield. Hours are 8:30 a.m.-5 p.m. Monday to Friday, closed Martin Luther King Jr. Day.

Lectures/Library events

- 1877 History of Oakland County Book Presentation is 6:30 p.m. Jan. 21 at Lyon Township Public Library, 27005 S. Milford Road, South Lyon, 248-437-8800, ltpl.org.

- The Rochester Hills Public Library presents "Expedition to Antarctica," with world-traveling couple Jim and Py Wolfe is 7 p.m. Jan. 21 in the library's Multipurpose Room, rhpl.org.

- Oakland County Bicentennial Lecture-"Oakland County's Lost Historical Squares and Parks", presented by the Oakland County Pioneer and Historical Society and Robert Gibbs, Gibbs Planning Group, is 7-8:30 p.m., Jan. 23, The Crofoot, 1 S. Saginaw St., Pontiac, 248-642-4800, www.oakgov.com/bicentennial.

- "Wonder Women of Birmingham: Ruth Shain" lecture is 7 p.m. Jan. 23 at the Baldwin Public Library, 300 W. Merrill St., Birmingham. The lecture is part of the museum's year long exhibit to celebrate the centennial of the passage of the 19th Amendment giving women the right to vote. Registration is required for the lecture at www.baldwinlib.org/calendar or call 248-530-1928.

- Jewish Community Forum on Anti-Semitism is 7 p.m. Jan. 23 at Adat Shalom Synagogue, 29901 Middlebelt Road, Farmington Hills, <https://jewishdetroit.org/event/forum>.

- Happy Birthday Michigan event is Jan. 25 at Wint Nature Center: 9501 Sashabaw Road, Clarkston, featuring Michigan fun facts, history, craft and snack, all ages. \$7/person. Preregistration with payment required. Call 248-858-0916.

- Holocaust survivor Irene Miller shares her story, 1-2:30 p.m. Jan. 25 at Auburn Hills Public Library, 3400 E Seyburn Drive, Auburn Hills, 248-370-9466, www.ahplibrary.org/events/calendar.

- Great Ferndale Fan Off of the Great British Baking Show is 1 p.m. Jan. 25 at Ferndale Library, 222 E. Nine Mile Road, activities include a technical challenge and answering trivia about the show, craft, treats, photo booth to don jewelry inspired by the fashion of one of the show's judges, Prue Leith. Attendees are encouraged to bring a fancy cup and saucer for tea, registration is required at 248-546-2504 or <http://tiny.cc/ky4rhz>.

- Exhibit opening and International Holocaust Remembrance Day Program is 3 p.m. Jan. 26 at the Holocaust Memorial Center, 28123 Orchard Lake Road, Farmington Hills, panel discussion about the creation of the exhibit "Operation Finale: The Capture and Trial of Adolf Eichmann". RSVP by Jan. 22 to 248-536-9616, www.holocaustcenter.org, light dessert reception to follow, \$10 each.

- "Hemingway's Last Good Country-Northern Michigan as He Knew It" with Michigan author John Cohassey is 7-8:30 p.m. Jan. 30 at the Rochester Hills Public Library. Registration is required for this program and open to library cardholders, calendar.rhpl.org.

Legislator activities/Town halls

- Upcoming “Your County with David Coulter” meet and greet is 10 a.m. Jan. 22 at Brandon Township Public Library, 304 South St., Ortonville. To register, visit www.OakGov.com and click on the “Meet & Greet with David Coulter” button.
- Lisa Brown, Oakland County Clerk/Register, is hosting a local office visit with services from her office, 1-3 p.m. Jan. 29 at the Karl Richter Community Center, 300 East St., Holly. Services include free veterans ID cards, copies of birth, death and marriage certificates, marriage license applications and more, www.oakgov.com/clerk or call 248-858-0561.
- 2020 Voting Rights Town Hall is 7:30-9 p.m. Jan. 29 at Bloomfield Hills High School, 4200 Andover Road, Bloomfield Hills, panel of published author and professor Kevin Deegan-Krause, Oakland County Clerk Lisa Brown, Bloomfield Township Clerk Janet Roncelli, and Rank MI Vote's Jason Reed, presented by Bloomfield Hills High School's Political Awareness Club, 248-318-1841.
- State Representative Brenda Carter (D-29) will be hosting a town hall for Preventing Property Tax and Foreclosure Resources fair with liaison's from MSHDA, MDHHS, Lake Shore Legal and Oakland County Treasurer's Office, 6-7:30 pm. Feb 3 at Your Emerging Space (Y.E.S), 7 N. Saginaw St., Pontiac, www.youemergingospace.com.

Sports/Outdoor activities

- Annual Farmington Hills Ice Arena open house is 6:15-7:45 p.m. Jan. 25 at the ice arena, 35500 W. Eight Mile Road, Farmington Hills, The event will feature free open skating, skate rentals, and Learn to Skate group lesson, as well as free refreshments and prizes, 248-478-8800, www.fhice.com
- “Discover Michigan Skiing,” learn to ski or snowboard program is through the month of January at 24 ski areas across Michigan, including Mt. Holly in Holly, Pine Knob in Clarkston and Mt. Brighton in Brighton. The package includes a beginner lesson, ski or snowboard rental equipment and a beginner-area lift pass or cross-country trail pass. Prices are \$20 to learn to cross-country ski and \$35 to learn downhill skiing or snowboarding. Participants need to fill out a voucher and register with the desired ski area. Vouchers are available at participating McDonald's restaurants. Printable vouchers and online reservations are available at goskimichigan.org.

Support activities

- Lewy Body Dementia Support Group is 2-3:30 p.m. Jan. 23 at Jewish Family Services of Metro Detroit, 6555 W. Maple Road, West Bloomfield Township, contact Renee Gadwa at rgadwa@med.umich.edu or call 734-764-5137, alzheimers.med.umich.edu/lbd
- National Suicide Prevention Lifeline is 1-800-273-TALK (8255), suicidepreventionlifeline.org or text 741741.

Birmingham departments plan for coming year

Friday, January 31, 2020 | by Lisa Brody, downtownpublications.com

City department heads came before the Birmingham City Commission on Saturday, January 25, to present updates and what they would like to accomplish in the upcoming year at the commission's long-range planning session.

Every department, from finance, planning, public services, engineering, police, fire, building, Birmingham Shopping District, Baldwin Library, Birmingham Museum and the city manager's office, made presentations to commissioners at the all-day session. While commissioners asked questions and commissioners and the public could comment on proposals, no decisions were made. Individual resolutions will come before the city commission throughout the year.

Mark Gerber, finance director, along with Timothy St. Andrews from Plante Moran, presented the five-year financial forecast, with St. Andrews explaining that the "forecast can see a snapshot of the future and allows the city to plan," although he cautioned it is just estimates. Seventy percent of the city's revenues come in the form of property taxes, with taxable value projected to grow six percent in 2020, but just 3.5 percent in 2021.

The city is projected to use some of its general fund balances in 2020 and 2021 because of planned expenditures, including the Maple Road reconstruction project, but St. Andrews said it will build back up in 2022 and 2023. "The general fund is helping to subsidize the major and local street funds," he noted. "The city of Birmingham, Michigan continues to be an example of strong fiscal management. With careful planning and investing, the city will be able to remain a positive model to other communities and to maintain the strong bond rating that results."

Lauren Wood, public services director, provided a parks and recreation improvement funding update, noting in June 2018, the city commission directed the parks and recreation board to review their master plan's five-year capital improvement plan to identify facility needs and to look at bonding opportunities. Ten categories of potential improvement projects, with their associated costs, were identified, and public meetings and surveys were held, indicating priorities. In November 2019, they recommended to the commission a \$12.2 million recreation bond priority list, to be done in two phases.

Wood said it would be best to have the bond done in two phases, but authorized once, because there are too many projects to accomplish in a three to five-year time period, which is the time limit required by the bond. "You need to spend the money in three years," she explained. "The phasing would be based on project readiness, necessity, poll results, the master plan project list, community priority, facility condition and age, and parks and rec priorities."

The first phase of the parks and rec priority list includes \$5.1 million for a needed refrigeration system and locker room expansion/facility upgrades at the Birmingham Ice Arena; \$700,000 for implementation of the concept plan for Adams Park; \$300,000 for Booth Park Phase III corner feature; citywide playground improvements, including accessibility and inclusive play, Springdale playground, \$300,000; Crestview playground, \$250,000; Howarth playground, \$150,000; a pickleball court, location to be determined, \$150,000; and \$300,000 for improvements to the Rouge River Trail, for a total of \$7.3 million for the first phase.

The second phase, for a total of \$4.9 million, includes more inclusive playground improvements, at Lincoln Well

and Pumphouse park playgrounds, \$350,000; Linden Park, \$150,000; Pembroke playground/park shelter, \$400,000; and St. James playground, \$300,00; a splashpad, \$500,000; \$1 million for a new inclusive playground area and drainage improvements at Poppleton Park; an inclusive playground, ballfield developments and walking paths at Kenning Park, \$1.2 million; \$525,000 for new irrigation at the golf courses; and \$450,000 for the Rouge River Trail, to include new trail entry plaza/ trailheads, signage, and connectivity to connect Willits to Maple.

Wood said they are looking at grants, donations and public/private partnerships in addition to bonds.

"We have the capacity to bond for 10 percent of debt," city manager Joe Valentine explained. "We're in a unique capacity. Our last bonding for parks and rec was in 2001. In 2020-2021, our sewer bonds will be paid off. In 2023-2024 our parks and rec bonds will be paid off. So the opportunity is good to replace debt with new debt without replacing the tax rate and having improvements."

He said they were looking at the August or November elections if they want to do the bonding.

Wood provided an update on Maple/Eton Road bridge enhancements, which the city did in cooperation with CN railroad. "I'm happy to say we got it done in about a year, a feat in itself dealing with CN," she said. "CN had to do the work, we had to pay for it. They did it underbudget and on time."

The city had budgeted \$114,000 for the project, and it cost \$75,930. Lighting and final landscaping is being completed.

Austin Fletcher of DPS presented the lead service action plan, noting the city was required by the Michigan Department of Environment, Great Lakes & Energy (EGLE) to complete a preliminary materials inventory of all water services within the city by December 31, 2019.

"Of the 7,979 water service lines in the city, 731 were determined to have lead service lines," Fletcher said.

The city created a link on its homepage for additional information on testing and directing them to more information. "The city is launching a pilot program next month to remove known lead services, including the six highest known," he said.

Valentine said they are working along with other communities to reduce costs.

Jana Ecker, Birmingham Planning Director, said the planning board is in the midst of an update of the 2040 master plan, looking at the city, neighborhoods, parking analysis, community vision and interactions. The first two phases have been completed; they are in the midst of the third phase, with an expected completion of the fourth and final phase in fall 2020. Public engagement continues throughout the spring and summer.

City planner Nicholas Dupuis said the planning board is continuing to look at alley regulations in an effort to boost walkability, with its focus on cleanliness, signage and wayfinding, noting "there's no such thing as too much signage," and to step up the city's code enforcement.

"The next step is the planning board would like to survey alleys again," he said.

Ecker said the next training they are looking to incorporate is with green infrastructure, "how we can incorporate green infrastructure into our developments, how do we help shift uses of transportation?"

DuPuis said many other communities are doing the same thing, and the planning department has begun writing a green newsletter to inform residents of things such as "that the city is making it easier to put solar panels on your home. Historic preservation prevents waste and preserves walkability. We're beginning to dip our toe into green infrastructure."

Planner Brooks Cowan said the department has received repeated requests for three things in the downtown overlay district: quality materials not fit under the category of any materials listed in zoning ordinances; boutique fitness studio, specifically related to yoga and pilates. Currently, uses such as yoga, pilates and pure barre are classified as a health club/studio use, or “big box” gyms.

“Specialty studios such as yoga and pilates tend to be much smaller than commercial gyms and have less capacity to create the same amount of traffic as a big box gym,” Cowan said. “Another issue is that the ordinance does not allow flexibility for mixed-use uses that combine a health club/studio with retail or a food and drink establishment. Applicants have requested to place athletic wear clothing and a smoothie bar in the front of the space to meet their retail requirement while hosting yoga classes in the back. This experience-based concept of retail, food and yoga was denied because health club/studios are not permitted downtown. A third issue is that building owners have requested to occupy smaller spaces in their basement and upper floors with a health club/studio use but have been denied due to the ordinance use standards. The first floor retail was occupied by a premium paying retail tenant but the owner had to find a different tenant for the smaller basement and upper floor spaces due to the ordinance.”

He noted New York City recently dealt with the same issue, of fitness gyms versus yoga studios, and amended its zoning ordinances.

The third issue they are facing is building lobbies, what qualifies as a building lobby, and how big they have to be.

Assistant city engineer Austin Fletcher gave an update on the second phase of the Maple Road reconstruction project, scheduled for this spring and summer.

Maple Road will be reconstructed between Chester Street and Woodward Avenue with the exception of a small section on either side of Old Woodward, which was completed in 2018. In addition, Maple Road between Southfield Road and Chester Street will be resurfaced and the Southfield/Maple Road intersection will be re-aligned to make in perpendicular to Maple Road.

“During construction, Maple Road between Chester Street and Pierce Street and between Old Woodward and Park Street will be completely closed for the duration of the project,” Fletcher said. Traffic will be re-directed north and south utilizing the ‘Ring Road System’ – Oakland/Willits and W. Brown. Pierce Street and Old Woodward will remain open and accessible for the duration of the project. At some point during the project, Southfield Road at Maple Road will be closed for several weeks, the timeframe is unknown until a project schedule is provided by the selected contractor. During the closure, Southfield Road traffic will be re-directed to Chester Street and W. Brown Street with two-way traffic maintained on Maple Road.”

Completion is anticipated to be late July or August 2020.

Birmingham Fire Chief Paul Wells said, “In 2019, the Birmingham Fire Department set a long-range planning goal of achieving a reduced ISO rating. The Fire Department has identified several areas of improvement in order to reduce the risk of injury or loss of property. These areas for improvement are emergency preparedness, fire prevention, injury prevention, and early CPR/AED administration. The department has assigned a firefighter to help oversee a new Community Risk Reduction Program that will address some of the hazards that have been identified for needed improvement.”

He said with the increased amount of extreme weather emergencies, the community needs increased awareness in order to prepare for a long-term shelter-in-place situation, noting large scale emergencies will use up a majority of the fire department and city's resources.

For fire prevention, firefighters check each business and home they visit to confirm the occupants have the recommended amount of smoke and carbon monoxide detectors. If needed, the fire department will install a detector or two for residents. Injury prevention, especially for seniors, continues to be a focus.

Birmingham Police Chief Mark Clemence reported that in 2019, the department began the process of investigating how to become an accredited department through the Michigan Association of Chiefs of Police (MACP) Accreditation Program. In February of 2020, the police department will formally apply for admission. Once approved, the police department has 24 months to complete the process.

"Accreditation acknowledges the implementation of written directives, policies and procedures that are conceptually sound and operationally effective," he said.

Part of the effort includes converting all current policies and procedures from written to electronic form within a new program designed to facilitate a move to an all- electronic management system for the police department.

"It is no secret that the issue of active shooter response (ASR) has been and will continue to be a primary concern for our country and for law enforcement. Active shooter situations are unpredictable and evolve quickly,' Clemence said. "The police department must remain vigilant regarding prevention efforts and aggressively train to better respond to ASR incidents. In 2018 and 2019, the police department assisted the Birmingham Public Schools and many private schools in adopting the most up to date and comprehensive ASR response methodology, the ALICE system. The police department has two officers who are fully trained in the ALICE system and provide training to local businesses, schools and religious institutions."

In 2020, he said, the department will conduct at least two ASR tabletop exercises, one with the fire department command staff.

Bruce Johnson, city building official, said the building department continues to issue anywhere between 5000 to 6000 permits per fiscal year. In 2018, the department implemented online inspection scheduling, allowing permit holders the convenience of 24-hour scheduling on their computer or smart device. For 2020, he said, to expand on these efficiencies, and in response to a multitude of requests, the building department would like to broaden the scope of services it provides and add online permit acceptance.

The third phase of Baldwin Library's long-term building project will improve the front entrance and circulation area, upgrading a space that has been largely untouched for 40 years and "helping Baldwin to offer amenities that are competitive with other local libraries that already have a café space and an accessible entry," Doug Koschik, library director, explained in a memo. "To support this project, we are asking for a continuation of the library's existing millage."

Baldwin is in the midst of the second phase of its building project, expanding and improving the Youth Services spaces.

Koschik said the third phase is anticipated to cost approximately \$2 million.

The Birmingham Museum will focus on updating its strategic plan for 2021-2024, museum director Leslie Pielak said.

"Through public programs and other active engagement, the Birmingham Museum has developed a broader reach, which has increased our physical visitation and visibility as well as donations of artifacts and funds," she said.

She said public program attendance and site visits have increased by 20 percent, and donations of historically valuable artifacts and documents are up significantly.

The final stages of detailed design for the Heritage Zone Landscape Plan is in process, Pielak said. The plan would restore elements of the historic landscape and enhance the area around the Allen and Hunter Houses, which is the most heavily used by the public. Expected cost for construction of these improvements is approximately \$35,000. Fifteen thousand dollars has been raised thus far to complete the project, and the museum board and Friends of the Birmingham Museum are planning a major effort during 2020 to raise

additional funds.

The last presentation was from the manager's office, with assistant manager Tiffany Gunter providing an update on unimproved streets, noting 30 percent, or 26 of the city's 90 miles of streets are unimproved. An unimproved road is a gravel road, with or without curbs, that has been maintained with chip or cape seal to provide a relatively smooth and dust-free driving surface.

"These unimproved streets exist due to the majority of neighborhoods being subdivided and open for development prior to 1930. During this time local streets were built with gravel roads with no provision for storm drainage," Gunter said. "Residents with unimproved roads often experience issues with flooding and deteriorating road surfaces as a more common occurrence than their neighbors with improved roads."

The ad-hoc unimproved streets committee has been meeting to study this. "The process will likely take three to six months to complete, depending on the intensity of the engagement. A recommendation will be made for commission consideration regarding an updated policy on unimproved streets to reflect the feedback of the committee and the public," she said.

The city is addressing the growing senior population with a continued interlocal agreement with NEXT, whose membership is approaching 2,000, Gunter said.

Valentine said the city is looking at an enhanced public notification system. "Over the past few years the city has made considerable enhancements with public communications through improvements to various electronic tools. The effort has involved social media applications and the enhancement of the city's website to include email and text notifications for various initiatives. A direct engagement approach has proved beneficial, but we are limited to those that sign up," he said. "With the ability to directly communicate with the public on timely and relevant issues, we have explored a new approach that will allow the city to directly target the public for public notices, emergency alerts, special events, neighborhood projects and numerous other information residents may find helpful."

He said they're working to collect further email addresses in order provide for more effective communications.

Looking at the future of the long-term parking situation in the downtown is being continued by the advisory parking committee, Gunter reported. "Staff is currently working to develop a draft survey for review by the committee in February. The survey will inquire as to whether the six key focus areas are still relevant and the level of priority to be placed on each of the proposed action steps," she said.

They will address structural assessments, mobile parking applications, parking permit waitlist reduction and a systemwide technology evaluation, noting "The primary complaint received by parking staff involve the entry/exit gate machines in the parking garages (difficult to use and traffic backups), inability to read the display on the parking meters, and time it takes to read the credit cards at the meters," Gunter reported. "Staff is working to determine alternatives that will result in a comprehensive and fully integrated system that will best serve our users. Over the next several months, staff will conduct the research on the available technologies and bring a report to the advisory parking committee in the spring with a recommendation on a plan for technological upgrades in the parking system."

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Monday, February 17, 2020

Rotary Tribute & Donor Rooms

Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

A. Approval of the January 22, 2020 minutes p. 142

B. Acceptance of the January 2020 receipts of \$283.11 p. 149

C. Approval of the January 2020 disbursements of \$20,101.51 p. 150

II. New and Miscellaneous Business

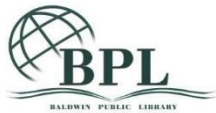
III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

IV. Adjournment

Motion: To adjourn the February 17 Trust Meeting.

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, March 16, 2020.



**BALDWIN LIBRARY BOARD MINUTES,
TRUST MEETING
January 22, 2020**

1. Call to Order

The meeting was called to order by President Ashley Aidenbaum at 8:38 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Bob Tera, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; and, Robert Stratton, Administrative Assistant.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, and receipts and disbursements.

1st Tera

2nd Suhay

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. New and Miscellaneous Business:

Pisano stated that the Trust performed extremely well in 2019, and mentioned that he feels comfortable with the new investment strategy presented by Ron Carpenter of Raymond James.

4. General Public Comment Period

David Bloom, of Birmingham, expressed dissatisfaction with the proposal for Phase 3. He believes that the project does not achieve enough goals, given its cost. Among other things, he would like to see a higher-grade café than the one currently being proposed. He suggested that more money might have to be spent on the project.

Aidenbaum responded that the Board values Bloom's thoughtful comments and will consider them carefully.

Suhay provided Mr. Bloom with a copy of the Phase 3 report.

Pisano noted that there will be plenty of time for discussion about Phase 3 since the plans for it are still highly conceptual, and construction is not scheduled to begin until 2023.

Bloom also asked the Library to start holding, once again, publicly-noticed Building Committee meetings. The Board said it would start doing so within a few weeks.

5. Adjournment:

Motion: To adjourn the meeting.

1st Tera

2nd Mark

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 8:48 p.m. The next regular meeting will be on Monday, February 17, 2020.

Frank Pisano, Secretary

Date

Baldwin Public Library Trust: January 2020

January receipts totaled \$283.11. January disbursements totaled \$20,101.51.

The current value of the Trust is \$1,806,522.14, divided up in the following way:

Total endowment investments*	\$1,165,812.25
Endowment funds distributed for use	<u>\$79,914.45</u>
Total endowment funds	\$1,245,726.70
General spendable funds	\$298,488.43
Restricted funds**	\$246,969.12
Naming rights for Rotary Tribute Room	\$9,337.89
Naming rights for Thal Reference Desk	<u>\$6,000.00</u>
Total non-endowment funds	\$560,795.44
Total endowment funds	\$1,245,726.70
Total non-endowment funds	<u>\$560,795.44</u>
Total of all Trust funds	\$1,806,522.14

* The principal of the endowment funds is \$836,459.98.

**Includes memorials and donations from the Friends of the Baldwin Public Library.

To date, fundraising efforts for the Youth Room expansion and renovation, net of expenses, have resulted in \$224,922.17 in receipts plus \$7,800.00 in pledges, for a grand total of \$232,722.17. This includes money received from all Youth Room-related events, including the 2017 and 2018 Books and Bites fundraisers.

As of January 31, 2020, the amount of money in the Trust that is undesignated stands at \$347,893.42.

Baldwin Public Library Trust
Portfolio Performance Benchmarks
As of January 31, 2020

<u>Index</u>	<u>2020: YTD</u>	<u>2019: Entire Year</u>
S&P 500 (Equity benchmark)	-0.12%	28.88%
Global Aggregate (Bond benchmark)	0.11%	6.63%
Blended Return of Both Benchmarks*	-0.01%	23.32%
Baldwin Trust's Portfolio Return	-1.23%	20.55%
Trust's Portfolio Performance Compared to Blended Return of Benchmarks	-1.22%	-2.77%

*Since November 2017, the blended return has been calculated according to the Baldwin Trust's current allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

Investment and Cash Report									
	Prior Month Balance 12/31/19	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 01/31/20
Chemical Bank Checking:									
Endowment Money	\$0.00	\$0.00	\$0.00	\$9,640.26	\$47,006.46	\$9,640.26			\$0.00
2012 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2013 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2015 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2017 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2018 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2018 Youth Room Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Restricted Funds	\$688.64	\$0.00	\$0.00	\$10,214.05	\$31,484.93	\$8,109.54			(\$1,415.87)
General Spendable Funds	\$83.64	\$0.00	\$0.00	\$250.20	\$2,207.86	\$250.20			\$83.64
TOTAL *	\$72.28	\$0.00	\$0.00	\$20,104.51	\$80,699.25	\$18,000.00	\$0.00		(\$1,332.23)
* The negative ending balance in the Chemical Checking account reflects accrual of expense in January which will be paid in February.									
Chemical Bank Money Market:									
Endowment Budgeted Funds									
Endowment Investment Funds	\$91,060.60	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$17,240.26)		\$73,820.34
2012 Books & Bites at Baldwin Fundraiser	\$7,650.00	\$0.00	\$6,850.00	\$0.00	\$0.00	\$0.00	\$0.00		\$7,650.00
2013 Books & Bites at Baldwin Fundraiser	\$17.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$17.94
2015 Books & Bites at Baldwin Fundraiser	\$2,154.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,154.75
2017 Books & Bites at Baldwin Fundraiser	\$276.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$276.87
2018 Books & Bites at Baldwin Fundraiser	\$22,516.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$22,516.82
2018 Books & Bites at Baldwin Fundraiser	\$25,618.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$25,618.99
2018 Youth Room Fundraising	\$176,525.35	\$50.00	\$27,750.00	\$0.00	\$0.00	\$0.00	\$0.00		\$176,575.35
Ileane Thal Reference Desk	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	(\$6,000.00)		\$0.00
Restricted Funds	\$29,248.81	\$85.00	\$20,183.28	\$0.00	\$0.00	\$0.00	(\$8,109.54)		\$21,224.27
General Spendable Funds	\$13,619.19	\$148.11	\$3,448.29	\$0.00	\$0.00	\$0.00	(\$250.20)		\$13,517.10
TOTAL	\$374,689.32	\$283.11	\$69,231.57	\$0.00	\$0.00	\$0.00	(\$31,600.00)		\$343,372.43
Raymond James & Associates:									
Endowment Fund Investments	\$1,168,025.97					\$0.00	(\$1,188.55)	(\$14,639.36)	\$1,152,198.06
Endowment Cash	\$12,606.71					\$14,788.55	\$0.00	\$0.93	\$27,396.19
Sub-total Endowment Funds	\$1,180,632.68					\$14,788.55	(\$1,188.55)	(\$14,638.43)	\$1,179,594.25
General Spendable Funds Cash	\$714.15					\$0.00	\$0.00	\$0.04	\$714.19
General Spendable Mutual Funds	\$285,415.30					\$0.00	\$0.00	(\$1,241.80)	\$284,173.50
Stock Donated for Youth Room Fundraising	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00
Sub-total General Spendable Funds	\$286,129.45					\$0.00	\$0.00	(\$1,241.76)	\$284,887.69
TOTAL	\$1,466,762.13					\$14,788.55	(\$1,188.55)	(\$15,880.19)	\$1,464,481.94
Total All Funds	\$1,842,223.73	\$283.11	\$69,231.57	\$20,104.51	\$80,699.25	\$32,788.55	(\$32,788.55)	(\$15,880.19)	\$1,806,522.14

JANUARY 31, 2020

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
JANUARY 31, 2020**

		Prior Month Balance 12/31/19	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 01/31/20
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$299,832.28	\$148.11	\$3,398.29	\$250.20	\$2,207.86	\$0.00	\$0.00	(\$1,241.76)	\$298,488.43
Restricted Funds:										
Memorials/Tributes										
2012 Books & Bites at Baldwin Fundraiser		\$8,226.69	\$85.00	\$460.00	\$50.67	\$308.22				\$8,261.02
2013 Books & Bites at Baldwin Fundraiser		\$17.94	\$0.00	\$0.00	\$0.00	\$0.00				\$17.94
2015 Books & Bites at Baldwin Fundraiser		\$2,154.75	\$0.00	\$0.00	\$0.00	\$0.00				\$2,154.75
2017 Books & Bites at Baldwin Fundraiser		\$276.87	\$0.00	\$0.00	\$0.00	\$0.00				\$276.87
2018 Books & Bites at Baldwin Fundraiser		\$22,516.82	\$0.00	\$0.00	\$0.00	\$0.00				\$22,516.82
2018 Youth Room Fundraising		\$25,618.99	\$0.00	\$0.00	\$0.00	\$0.00				\$25,618.99
		\$176,525.35	\$50.00	\$27,750.00	\$0.00	\$0.00				\$176,575.35
Friends						\$0.00				
Adult Services Programs		\$2,764.86	\$0.00	\$4,173.28	\$1,030.59	\$8,434.36				\$1,734.27
Youth Adult Programs		\$3,596.44	\$0.00	\$3,200.00	\$674.94	\$5,174.96				\$2,921.50
Youth Services Programs		\$13,750.74	\$0.00	\$7,500.00	\$8,457.85	\$14,039.40				\$5,292.89
Outreach & Equipment		\$1,598.72	\$0.00	\$4,900.00	\$0.00	\$3,527.99				\$1,598.72
Sub-total Restricted		\$257,048.17	\$135.00	\$47,983.28	\$10,214.05	\$31,484.93	\$0.00	\$0.00	\$0.00	\$246,969.12
Rotary Room Fund										
Naming Rights-Principal		\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
Maintenance Funds		\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Total Gift and Tribute Funds		\$572,218.34	\$283.11	\$51,381.57	\$10,464.25	\$33,692.79	\$0.00	\$0.00	(\$1,241.76)	\$560,796.44
Endowment Funds										
Endowment Budgeted Funds										
General Funds		\$57,409.93	\$0.00	\$0.00	\$7,290.75	\$10,431.24	\$0.00			\$50,119.18
Adult Large Print		\$1,477.62	\$0.00	\$0.00	\$406.52	\$1,841.59	\$0.00			\$1,071.10
Adult Services Department		\$10,983.04	\$0.00	\$0.00	\$462.64	\$1,713.21	\$0.00			\$10,520.40
Adult Audio Visual		(\$101.94)	\$0.00	\$0.00	\$0.00	\$754.96	\$0.00			(\$101.94)
Adult Reference		\$3,103.79	\$0.00	\$0.00	\$0.00	\$16,536.50	\$0.00			\$3,103.79
Adult Programs		\$5,701.04	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00			\$5,701.04
Adult Architecture		\$1,271.11	\$0.00	\$0.00	\$0.00	\$144.33	\$0.00			\$1,271.11
Youth Services Department		\$3,491.79	\$0.00	\$0.00	\$1,309.65	\$8,772.44	\$0.00			\$2,182.14
Youth Programs		\$106.65	\$0.00	\$0.00	\$0.00	\$588.38	\$0.00			\$106.65
Professional Development		\$497.90	\$0.00	\$0.00	\$0.00	\$5,138.03	\$0.00			\$497.90
Staff Appreciation		\$5,613.78	\$0.00	\$5,000.00	\$170.70	\$235.78	\$0.00			\$5,443.08
Sub-total		\$89,554.71	\$0.00	\$5,000.00	\$9,640.26	\$47,006.46	\$0.00	\$0.00		\$79,914.45
Total Endowment Investments		\$1,180,450.68	\$0.00	\$6,850.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$14,638.43)	\$1,165,812.25
Total Endowment Funds		\$1,270,005.39	\$0.00	\$11,850.00	\$9,640.26	\$47,006.46	\$0.00	\$0.00	(\$14,638.43)	\$1,245,726.70
Total All Trust Funds		\$1,842,223.73	\$283.11	\$63,231.57	\$20,104.51	\$80,699.25	\$0.00	\$0.00	(\$15,880.19)	\$1,806,522.14

TRUST RECEIPTS
January 31, 2020

Trust Money Mkt General Funds:

Brink Wistar	\$62.26
Dave and Jelane Caspar in Memory of John Neumann	\$25.00
Chemical Bank-Interest Income for January	\$60.85

2018 Youth Room Fundraising:

Pat Olson	\$50.00
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Friends Adult Programs:

Friends Teen Programs:

Friends Youth Programs:

Friends Outreach & Equipment:

Ileane Thal Reference Desk

Memorial Fund:

Joanne Gartland in Honor of Julia Dawson	\$60.00
Shirley Dawson in Honor of Julie Dawson	\$25.00

Staff Appreciation Fund:

Trust Money Mkt Endowment Fund:

David J. Underdown-Linne Underdown Hage Forester Endowment	
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Total Receipts	\$283.11
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Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Page: 1/1

Check Number	Vendor #	Vendor	Amount
	009126	AMAZON CAPITAL SERVICES INC	1,721.60
	000843	BAKER & TAYLOR BOOKS	155.91
	000902	CENGAGE LEARNING INC	109.57
	004604	GORDON FOOD	283.07
5272	006626	ROSIE CHAPMAN	350.00
5273	MISC	INK AND WINDMILLS LLC	7,500.00
5274	MISC	KATHLEEN A MARCACCIO	225.00
5275	009060	ROSEMARY RETFORD	22.56
5276	008337	LAUREN ZIOLKOWSKI	11.97
5277	000843	BAKER & TAYLOR BOOKS	691.45
5278	003904	CAPITAL ONE BANK	5,725.42
5279	004269	CENTER POINT LARGE PRINT	27.27
5280	004604	GORDON FOOD	106.58
5281	009030	SYNTHA GREEN	9.44
5282	MISC	HENRY FEINBERG, LLC	150.00
5283	007492	STEPHANIE KLIMMEK	182.65
5284	MISC	MICHAEL HOWEY	53.64
5285	000757	SCHOLASTIC INC	22.70
5286	005862	VICTORIA SOWER	8.98
5287	009126	AMAZON CAPITAL SERVICES INC	856.77
5288	000843	BAKER & TAYLOR BOOKS	417.10
5289	004867	BALDWIN PUBLIC LIBRARY TRUST	20.25
5290	MISC	BEN COHEN	250.00
5291	008484	SARAH BOWMAN	78.13
5292	000902	CENGAGE LEARNING INC	215.14
5293	004269	CENTER POINT LARGE PRINT	54.54
5294	007084	CATHERINE GIMBY	30.57
5295	006432	ELISABETH PHOU	52.58
5296	009060	ROSEMARY RETFORD	558.62
5297	000757	SCHOLASTIC INC	210.00

Total: 20,101.51

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board