

# LIBRARY BOARD MEETING

AUGUST 17, 2020

Ashley Aidenbaum  
PRESIDENT

Melissa Mark  
VICE PRESIDENT

Frank Pisano  
SECRETARY

James W. Suhay

Bob Tera

Jennifer Wheeler

Doug Koschik  
LIBRARY  
DIRECTOR



LEARN.CONNECT.DISCOVER.

# MISSION

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

# VISION

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

# CORE VALUES

## WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

ADOPTED OCTOBER 2010



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## BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

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**Stephenson, Storm**  
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Term expires February 2021



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# AGENDA



## **Baldwin Public Library Board Meeting**

Monday, August 17, 2020 at 7:30 p.m.

Zoom Virtual Meeting

### *Agenda*

The full Board packet is available online at [www.baldwinlib.org](http://www.baldwinlib.org) on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

#### I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of July 20, 2020 Board Meeting minutes. p. 7
- B. Approval of August 5, 2020 Special Board Meeting minutes p. 14
- C. Approval of July 2020 vendor payments in the amount of \$230,620.58, p. 15  
including payments in excess of \$6,000.
- D. Approval of total expenses in the amount of \$399,241.14. p. 19

#### II. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Student Representative - Project update from Storm Stephenson
- D. Staff anniversaries p. 39
- E. Upcoming events of interest (Rebekah Craft) p. 62

#### III. Board Committee Reports

- A. Finance Committee (Frank Pisano) p. 18
- B. Building Committee (Jim Suhay) p. 21

#### IV. Library Report and Renovation Update p. 31

- A. Including a discussion of the Youth Room expansion & renovation
- B. Including a discussion of the Library's reopening to the public

V. Liaisons	
A. Report from Friends of the Baldwin Public Library	p. 56
B. Beverly Hills (Lee Peddie, Beverly Hills Village Council)	
C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
VI. Unfinished Business	
VII. New & Miscellaneous Business	
A. 2021 calendar	p. 59
<b>Suggested motion:</b> Motion to approve the 2021 Library calendar as found on page 61 of the August 2020 Board packet	
VIII. Items Removed from Consent Agenda	
IX. Information Only	
A. Upcoming events of interest	p. 62
B. August 2020 Learn.Connect.Discover issue	p. 64
C. Baldwin Public Library Presentation to Beverly Hills Village Council	p. 68
D. State of Michigan, Dept. of Education CARES Act Grant Award Notification	p. 81
E. The Detroit News, "Juggling Act: The new room divider amid pandemic – plexiglass"	p. 82
F. Woodward Talk, "Clerks brace for primary amid pandemic"	p. 84
G. Hometown Life, "Bloomfield Hills Schools pitches \$200 million bond proposal to August voters"	p. 88
H. Hometown Life, "Bloomfield Hills, South Lyon voters say yes to schools; Milford Library millage approved; Northville Twp. approves operating millage"	p. 91
I. Downtown News Magazine, "Results from the August 4 primary election"	p. 93
J. The Oakland Press, "Nearly all school bonds, library, police and fire millages pass in Oakland County primary"	p. 97
K. Birmingham-Bloomfield Eagle, "Record-breaking primary goes smoothly"	p. 102
X. General Public Comment Period	
The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.	

XI. Adjournment

The next regular meeting of the Library Board will be on Monday, September 21, 2020 at 7:30 p.m.

***Motion:*** To adjourn the August 17 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,  
VIRTUAL REGULAR MEETING  
July 20, 2020**

Call to Order and Roll Call:

The meeting, held via Zoom, was called to order by President Ashley Aidenbaum at 7:30 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Bob Tera, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: None.

This meeting was held online, via Zoom software.

All present recited the Pledge of Allegiance following establishment of quorum.

1. Consent Agenda:

**Motion to approve the consent agenda.**

**1st** Tera  
**2nd** Mark

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

2. Board Reports and Special Announcements:

**President's report:** None.

**Board comments:** Tera commended management for doing a great job during trying circumstances. Pisano gave kudos to staff and noted the general positive feedback from visiting patrons.

**Staff Anniversaries:** Pisano recognized the following staff anniversary: Rebekah Craft, Associate Director, who reached 5 years of service on July 6. Tera stated that, at her interview for the position in 2015, "we knew instantly that this was the person we wanted... and she has performed in excess of expectations."

**Upcoming events of interest:** Craft reported upcoming events at the Library, full details of which can be found on pages 56 – 58 of the June Board packet. These events will be held virtually, as physical-presence Library programs have been cancelled for the foreseeable future.

### 3. Board Committee Reports

#### **Finance Committee:**

Tera reported that the Finance Committee held a Zoom conference on Monday, July 13. Present were Tera, Suhay, Koschik, and Craft. Full minutes of this meeting can be found on pages 16-18 of the July Board packet.

During this meeting Koschik gave a preliminary end-of-year report on the FY 2019-2020 budget. The Committee discussed the upcoming Library millage election in the City of Bloomfield Hills, which takes place on August 4.

Supply expenses in FY 2019-2020 were higher than budgeted due to the purchase of COVID-19-related supplies. Koschik noted COVID-19 supply expenses totaled approximately \$9,000 through the end of June.

Pisano inquired about the number of self-checkout machines in the Library, since an additional one was recently purchased for the Youth Room. Koschik noted there are now a total of three machines, including the new one.

Pisano asked Koschik to talk about the Bloomfield Hills millage vote. He wondered if there was any opposition to the Library millage. Koschik noted that the vote will be held on August 4, 2020. The contract for a six-year renewal of library services is dependent on a successful millage vote. Koschik spoke to the Bloomfield Hills City Commission on July 14 concerning the millage and was well received. He has not heard of any organized opposition to the millage, or negative statements against either the millage or Baldwin's services. The provisions of the new contract are essentially the same as in the 2011 and 2014 contracts. There is annual increase in the contractual payment, based on the inflation rate.

The next meeting of the Finance Committee will take place on Monday, August 10, 2020, at 4:30 p.m. via Zoom.

#### **Building Committee:**

Suhay reported that the Construction Committee held working sessions on June 15, June 22, June 29, July 6, July 13, and July 20. Minutes of these meetings can be found on pages 19-30 of the July Board packet.

Suhay commended the Committee for the significant contributions they have made as a team throughout Phase 2 of Library renovation.

Suhay highlighted key decisions and actions that have occurred during and since these meetings. The Library hopes that the City of Birmingham's Building Department will grant a temporary occupancy permit to the Youth Room on July 21, so that the room can open to the public on July 22. Design work is finishing up for the Youth Room donor wall display, which is expected to be installed in August.



The next working session of the Construction Committee will take place on Monday, July 27 at 1:30 p.m. via Zoom.

#### 4. Library Report and Discussion of COVID 19 Measures:

Koschik discussed the Library's statistical dashboard, found on page 32 of the July Board packet. The data there is for the end of FY 2019-2020. There had been an error in wireless usage statistics because of a software update, so only four months of usage statistics were recorded. Koschik stated that many of the Library's dashboard measurements involve activity in the physical building and therefore were down for the year since the building was closed for over a quarter of the fiscal year.

Pisano thanked Baldwin's librarians for their adaptation to the COVID-19 closure and the continuation of relevant programming. All Library programs have been held virtually since March.

The Youth Room is expected to open to the public on Wednesday, July 22. There will continue to be a capacity limit of 55 patrons within the Library due to state executive orders.

The Diversity and Inclusion Committee will be comprised of Doug Koschik, Rebekah Craft, H Jennings (Adult Services librarian), Jeff Jimison (Idea Lab supervisor), Kathleen McBroom (Adult Services librarian), and Rosemary Retford (Youth Services librarian). The charge of the committee is discussed on pages 34—35 of the July Board packet. A meeting date will be determined soon.

The Eick Family has continued its tradition of giving money to plant flowers in the round planter outside the front entrance of the Library, in memory of their parents, Margaretha and Raymond Eick.

Koschik will be presenting a report to the Beverly Hills Village Council on August 4. He will bring the Council up to date regarding Village usage of the Library, discuss the Library's reopening after the COVID shutdown, and show photos of the renovated Youth Room.

Craft continued the Library Report. Summer Reading Program participants have fulfilled 3,850 goals, with 19 days remaining in the program. Craft continues to work with Michelle Hollo to produce digital issues of *Learn Connect Discover*, COVID-19-related interior signage, and artwork for Youth Services programs and the new Youth Room. The August *Learn Connect Discover* newsletter will be sent to patrons on Monday, July 27.

Craft recently completed a Crisis Communication Practices class through Calvin University. This class focused on crisis communication as well as "how to get in front of it and how to plan for the unexpected."

#### Update on COVID-19 Measures and the Library's Reopening:

Baldwin Public Library is currently in Phase 3 of its reopening. This phase is called "Grab & Go." All programming remains virtual. MeLCat, the interlibrary loan system, is scheduled to resume on August 10, with commitments to participate from 75% of Michigan's libraries.

Koschik read the following statement:

"The Baldwin Library's two top priorities during the pandemic are 1) staff and public safety, and 2) providing the maximum number of services to the public.

As some staff members have pointed out, the risk of contracting COVID-19 is greater in enclosed spaces, like the Library, than in the outside. Recycled ventilation is a problem. The closer and longer the interaction with others, the greater the chance for transmitting COVID-19.

Baldwin began accepting returned materials on June 8 and instituted curbside pickup on June 15. On July 6, we opened to the public at the “Grab and Go” stage. We allow people into the Library for 45 minutes. They may use the public computers for a maximum of 30 minutes. So far, no more than 20 patrons have been in the Library at any given time.

In accordance with the Governor’s executive orders and CDC recommendations, we have mandated masks and social distancing for everyone. We’re also cleaning the building more aggressively, and we’re quarantining returned items for three days. We’ve removed most furniture in order to discourage patrons from lingering in the building, and we’re getting quotes on the installation of automatic door openers on the four bathrooms that don’t already have them.

Staff reactions to working in the building run the gamut from being very comfortable to being very nervous. So far, three staff members have asked for unpaid leaves of absence for personal health and child care reasons. Some employees don’t feel safe because they have to remind patrons to keep their masks on, remain at least six feet away, or leave a public computer after 30 minutes.

Currently, I’m comfortable at the Grab and Go stage, even though a few staff members have asked me to consider rolling Baldwin back to the Curbside Delivery stage. Some patrons are very glad to be able to use the building, while others prefer to use curbside pickup or services from home. It’s a good thing that we offer both options, and it’s also a good thing that we’re letting people from the public use our computers. I have no current plans to move forward beyond the Grab and Go stage, however.

Coronavirus cases have been rising since mid-June. Rising deaths *may* follow. No one knows for sure what the future will bring. We will “roll back” if the situation calls for it. We do not, however, have a threshold that will automatically trigger a rollback. This is causing concern to some employees, but I’m not aware of any library in this area that does have such an automatic rollback trigger. We will continue to monitor the situation, using such criteria as the number of new cases, the number of new deaths, the State of Michigan’s SafeStart Plan, the Governor’s executive orders, the recommendations of state and county health departments, guidelines from the City of Birmingham, and the plans of other local libraries. The Library Board will, of course, be consulted on any rollback decisions.

Patrons have generally followed our orders about masks and social distancing. We’ve had to remind some patrons about both, generally because of forgetfulness. Only one patron that I’m aware of has made a sharp comment about the mask mandate, but even that person ended up lifting up his mask to cover his mouth and nose.

Staff appreciated having management at the front door during the first week we were open to the public. Some staff would like to continue to have management around more. Currently, Rebekah and I are always available via cell phone. We might bring back the greeter position for a limited time after the Youth Room opens.

The Library's public computers have created special challenges. To help patrons who are sitting at computers, librarians must sometimes get close to them. We're looking at alternate ways of assisting computer users with their questions. In addition, our computers are currently too close together. Therefore, we must limit the number available to the public in order to achieve social distancing. By the start of August, we hope to spread our computers out around Birkerts, so that we can accommodate more users and increase individual time allotments from 30 to 45 or 60 minutes. It is important to note that, often, it is disadvantaged people who use public computers. We are also going to look into loaning out wireless hot spots and Chromebooks to people who would prefer to use computers at home, instead of in the building.

Staff has stressed the need to enforce rules consistently. It has been a problem that the legal landscape around the pandemic has kept changing, with executive orders constantly getting revised, and new health guidelines constantly being issued. Enforcing compliance of any of the pandemic rules is a challenge for all businesses, including libraries."

Koschik stated he does not see expanding services at any time in the foreseeable future, and if necessary, will roll back to a previous phase.

Mark asked how Baldwin's plan compares to other libraries in the area; whether Koschik was in touch with those libraries; and whether the guidelines previously given to the Board regarding what is needed to move ahead with reopening are still in effect. Koschik replied that he is in touch with area libraries often and notes that Baldwin is a bit ahead of the pack in terms of reopening. Rochester Hills opened to the public on July 1, while BTPL did on July 13. Some local libraries, like Southfield, are still not open to the public. There are guidelines in place for further stages of reopening, even though there is no definite timeline.

Aidenbaum asked about the current process for receiving staff concerns involving protocol enforcement or situations. Koschik noted they may bring their concerns to their immediate supervisor, himself, or Associate Director Craft. There are also regular all-staff Zoom meetings in which these concerns may be addressed with the group.

Craft applied for two grants through the Library of Michigan. One was for \$500 for PPE supplies, and the other was for \$1,764 to purchase three mobile hot spots with one year of service. The hot spots will be available for check out to patrons needing internet access at home. Chromebook or tablet checkouts are also being considered. Pisano asked what the checkout period would be for these items. That matter has so far not been discussed, but staff will do so.

Aidenbaum commented on the variety of factors being monitored to determine whether an institution should move forwards or backwards in the reopening process. She cautioned against weighing mortality statistics too heavily in decision making since the long-term health implications of COVID-19 are still being monitored.

Furniture has largely been removed from public areas to support social distancing and discourage lingering for long periods of time. The Library is considering how to spread computers throughout the Birkerts Addition in order to improve patron usage and safety.

Wheeler inquired about sanitation procedures in the Youth Room. Craft noted that while disinfectant wipes are in short supply, surfaces are being wiped with bleach solution regularly. Wheeler also

suggested incorporating kid-friendly imagery in social distancing signage (e.g., “A tiger’s length apart”) to reach out to kids and help them to understand social distancing better. Craft will pass this suggestion along to Michelle Hollo to implement.

5. Liaisons

Friends (Ryndee Carney):

Friends of the Library met on Tuesday, July 14, for a group photo and received a sneak peak of the Youth Room. Their annual newsletter will be sent out during the third week of August. Paid membership has increased by 7% over the last year and now stands at 378. The Friends are brainstorming new ways to fundraise in lieu of in-person book sales.

Aidenbaum noted that the expenditures made possible through the Friends are found on page 53 of the July Board packet, and are published for every monthly meeting.

Suhay suggested hosting a virtual book sale.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: None.

7. New & Miscellaneous Business: Suhay asked about the renaming of the Story Room. The new name is the “Discovery Room.” Koschik noted that there had been a discussion of the name change at the Finance Committee meeting on July 13. The name change reflects the expanded role of the room, now that it is more than double the size of the previous Story Room. The Discovery Room will host many types of programs, not just story times, and the Youth Department thinks that “Discovery Room” is a more appropriate name.

8. Items Removed from Consent Agenda: None.

9. Information Only: See pages 55-111 of the July Board packet.

10. General Public Comment Period: None

11. Adjournment:

**Motion to adjourn the meeting.**

**1st** Tera

**2nd** Mark

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:55 p.m. The next regular meeting is scheduled for Monday, August 17, 2020 at 7:30 p.m.

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Frank Pisano, Secretary

Date

DRAFT



BALDWIN PUBLIC LIBRARY  
MINUTES, SPECIAL MEETING  
AUGUST 5, 2020

1. Call to Order and Roll Call

The meeting was called to order in the Jeanne Lloyd Room by Ashley Aidenbaum at 5:30 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Jennifer Wheeler

Absent and excused: Bob Tera

Library Staff present: Doug Koschik, Library Director

Members of the public present: None

2. New and Miscellaneous Business

**Motion: Closed Session request to consider a personnel evaluation as requested by the Library Director pursuant to Section 8(a) of the Open Meetings Act (Act 267 of 1976).**

1<sup>st</sup> Suhay

2<sup>nd</sup> Mark

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Wheeler

Nays: None

Absent and excused: Tera

The motion was approved unanimously.

The Library Board went into closed session at 5:33 p.m. The Library Board reconvened in open session at 6:32 p.m.

3. General Public Comment Period

There was no public comment.

4. Adjournment

Motion to adjourn the meeting.

1<sup>st</sup> Mark

2<sup>nd</sup> Wheeler

Yeas: Aidenbaum, Mark, Pisano, Suhay, Wheeler

Nays: None

Absent and excused: Tera

The motion was approved unanimously. The meeting was adjourned at 6:34 p.m.

**Register of Claims**  
**Baldwin Public Library**  
300 W. Merrill Street  
Birmingham, MI 48009

Page: 1/2

Check Number	Vendor #	Vendor	Amount
	009126	AMAZON CAPITAL SERVICES INC	2,613.92
	000843	BAKER & TAYLOR BOOKS	10,872.86
	004680	DALTON COMM. CLEANING CORP	495.00
	005651	FINDAWAY WORLD, LLC	66.91
	008164	GARY EISELE	109.62
	008827	KANOPY, INC	682.00
	000795	LIBRARY DESIGN ASSOCIATES, INC.	146,882.00
	003527	LOWER HURON SUPPLY CO INC	505.50
	007927	MICHELLE HOLLO	1,172.50
	002013	MIDWEST TAPE	11,623.90
	000481	OFFICE DEPOT INC	66.83
	006785	OVERDRIVE, INC.	14,909.44
	007588	PERMACARD	696.64
	008808	ROCK SOLID POWERWASH	300.00
2609	000795	LIBRARY DESIGN ASSOCIATES, INC.	700.00
2637	005998	SAGE PUBLICATIONS INC	120.00
2656	005550	LEE & ASSOCIATES CO., INC.	400.80
274173	000249	GUARDIAN ALARM	197.41
274185	000639	MICHIGAN LIBRARY ASSN	2,027.01
274186	006349	MIDWEST COLLABORATIVE	125.00
274314	000585	FARMINGTON COMM. LIBRARY	4,500.00
274322	MISC	JIMISON MANUFACTURING COMPANY, LLC	1,865.00
274382	000843	BAKER & TAYLOR BOOKS	80.34
274393	003904	CAPITAL ONE BANK	5,063.60
274411	000585	FARMINGTON COMM. LIBRARY	834.00
274418	000249	GUARDIAN ALARM	197.41
274423	003530	INFORMATION TODAY INC	304.53
274444	000481	OFFICE DEPOT INC	125.08
274475	007745	ALL COVERED	1,583.00
274480	000843	BAKER & TAYLOR BOOKS	4,419.83
274496	000902	CENGAGE LEARNING INC	60.78
274513	000179	DTE ENERGY	8,501.76
274532	003613	EBSCO INFORMATION SERVICES	26.40
274539	005651	FINDAWAY WORLD, LLC	448.43
274545	006666	GRID 4 COMMUNICATIONS INC.	295.71
274550	007211	HOME DEPOT CREDIT SERVICES	130.42
274564	002013	MIDWEST TAPE	2,156.58
274568	000673	NEW YORK TIMES, THE	526.20
274576	000678	OCLC, INC.	300.81
274605	009026	WELLS FARGO VENDOR FIN SERV	677.87
274621	000843	BAKER & TAYLOR BOOKS	2,358.48
274629	000433	BRODART COMPANY	350.71
274653	004493	ELITE IMAGING SYSTEMS	109.38
274677	002013	MIDWEST TAPE	1,086.80
274684	000481	OFFICE DEPOT INC	50.12

**Register of Claims**

Page: 2/2

Baldwin Public Library

300 W. Merrill Street

Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
Total:			230,620.58

**I hereby certify that each of the above invoices are true and correct.**

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Executive Library Director

**Allowance of Vouchers**

**The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.**

\_\_\_\_\_  
**Secretary of the Baldwin Public Library Board**

## BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

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## August Finance Committee Report

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The Baldwin Public Library Board's Finance Committee met virtually on Monday, August 10, 2020, at 4:30 p.m. Present were Frank Pisano, Jim Suhay, Bob Tera, Doug Koschik, and Rebekah Craft.

- Koschik shared a revised year-end report for the FY 2019-20 budget. Today the Library received a penal fines check from Oakland County in the amount of \$60,000. This will be applied to FY 2019-20. The year-end fund balance for FY 2019-20 now stands at approximately \$841,000. A few more adjustments will come in the next few weeks. The final year-end report should be ready by September or October. When the fiscal year has officially been closed out, the final year-end report will be included in a Board packet.
- Koschik went over the preliminary financial statement for July, the first month of FY 2020-21. Supply expenditures will be high this year as we purchase materials to adapt to COVID-19 safety precautions. Building improvements and furnishings will be much higher than budgeted since some of the costs associated with the Youth Room project are being paid out of this fiscal year, instead of last fiscal year, due to COVID-19-related delays in the project.
- Craft discussed July Trust expenditures with the Friends of the Baldwin Public Library's funds.
- Koschik will speak to Raymond James consultant, Ron Carpenter, about safe ways to invest the nearly \$300,000 in Youth Room donations that are currently sitting in a money market account.
- The next meeting of the Finance Committee will take place on Monday, September 14, 2020, at 4:30 p.m.



## FINANCIAL REPORT: July 2020

This report references the Revenue and Expense Report 2020-21, found on the following page. At 8.33% of the way through fiscal year 2020-2021, the Library has spent 9.9% of its budget and received 75.7% of its revenue. By this point of the year, the Library was budgeted to have spent 6.7% of its budget and to have received 75.7% of its revenue.

Payments were made to Library Design Associates (\$147,582.00) for the Youth Room Renovation; Baker & Taylor (\$17,731.51) for print materials; Overdrive (\$14,909.44) for electronic materials; Midwest Tape (\$14,867.28) for audio visual materials/Hoopla ; and DTE (\$8,501.76) for electricity.

Two pay periods were recorded in July.

### Vendor payments in excess of \$6,000:

LIBRARY DESIGN ASSOCIATES, INC.	\$147,582.00
BAKER & TAYLOR BOOKS	\$17,731.51
OVERDRIVE	\$14,909.44
MIDWEST TAPE	\$14,867.28
DTE ENERGY	\$8,501.76
Total vendor payments in excess of \$6,000	<b>\$203,591.99</b>

Balance of vendor payments less than \$6,000	\$27,028.59
<b>Total vendor payments</b>	<b>\$230,620.58</b>

### City of Birmingham allocations:

Payroll Period Ending 07/11/20	\$78,160.20
Payroll Accrual for FYE 2020	(\$15,631.99)
Payroll Period Ending 07/25/20	\$82,659.63
Employee Health Care Payroll Deduction 06/13/20	(\$669.88)
Fixed Past Retirement Health Care Cost	\$6,929.92
Fixed Past Retirement Cost	\$5,802.83
<b>Total Payroll</b>	<b>\$157,250.71</b>
BS&A Software Charge	\$248.19
Administrative Services	\$8,740.83
MML Insurance Premium	\$380.83
<b>Total City of Birmingham allocations</b>	<b>\$166,620.56</b>

### Reconciling adjustments:

Urban/Landscape	\$2,000.00
Credit Card Processing Fee	
<b>Total Recon Adjustments</b>	<b>\$2,000.00</b>

<b>Total expenses for the month</b>	<b>\$399,241.14</b>
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BALDWIN PUBLIC LIBRARY  
REVENUE AND EXPENSE REPORT 2020-21  
July 2020

	Approved 2020-2021 Budget	Current Month Budget July 2020	Current Month Actual July 2020	Variance For Month	Y-T-D Budget 2020-2021	Y-T-D Actual 2020-2021	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2019-2020	% Received/ Spent Prior Y-T-D	1st Month of the year 8.33%
<b>REVENUES</b>											
TAXES	\$3,546,616	\$3,546,616	\$3,556,640	\$10,024	\$3,546,616	\$3,556,640	\$10,024	100.3%	\$3,385,950	100.0%	
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$0	\$1,250	\$0	\$0	\$0	0.0%	\$50	-0.3%	
COUNTY AND STATE REVENUE	\$110,100	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	0.0%	
LOCAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100.0%	\$0	0.0%	
COMMUNITY CONTRACTS	\$940,217	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	0.0%	
PATRON USE REVENUE	\$62,800	\$5,233	\$6	(\$5,227)	\$5,233	\$6	(\$5,227)	0.0%	\$6,258	7.7%	
INVESTMENT INCOME	\$52,000	\$4,333	\$0	(\$4,333)	\$4,333	\$0	(\$4,333)	0.0%	(\$254)	-0.5%	
TOTAL REVENUE	\$4,696,733	\$3,554,932	\$3,556,646	\$1,714	\$3,556,182	\$3,556,646	\$464	75.7%	\$3,392,004	74.8%	
<b>EXPENSES</b>											
PERSONNEL SERVICES	\$2,545,924	\$160,000	\$157,251	(\$2,749)	\$160,000	\$157,251	(\$2,749)	6.2%	\$75,662	3.2%	
SUPPLIES	\$107,000	\$8,917	\$8,756	(\$161)	\$8,917	\$8,756	(\$161)	8.2%	\$7,439	7.7%	
CONTRACTED SERVICES	\$293,450	\$18,000	\$16,013	(\$1,987)	\$18,000	\$16,013	(\$1,987)	5.5%	\$20,300	5.3%	
TECHNOLOGY & MAINTENANCE	\$140,000	\$2,000	\$1,506	(\$494)	\$2,000	\$1,506	(\$494)	1.1%	\$46,216	37.4%	
UTILITIES	\$96,000	\$8,000	\$8,502	\$502	\$8,000	\$8,502	\$502	8.9%	\$11,881	11.6%	
OTHER CHARGES	\$83,270	\$8,000	\$7,142	(\$858)	\$8,000	\$7,142	(\$858)	8.6%	\$11,338	15.0%	
BUILDING IMPROVEMENTS & FURNISHINGS	\$103,000	\$8,583	\$149,447	\$140,864	\$8,583	\$149,447	\$140,864	145.1%	\$1,880	0.1%	
COLLECTIONS	\$656,700	\$54,725	\$50,624	(\$4,101)	\$54,725	\$50,624	(\$4,101)	7.7%	\$49,234	7.6%	
TOTAL EXPENSES	\$4,025,344	\$268,225	\$399,241	\$131,016	\$268,225	\$399,241	\$131,016	9.9%	\$223,951	3.6%	
VARIANCE	\$671,389	\$3,286,707	\$3,157,405	(\$129,302)	\$3,287,957	\$3,157,405	(\$130,552)				
FUND BALANCE-BEGINNING OF YEAR						\$781,159					
FUND BALANCE-CURRENT						\$3,938,564					

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.  
Note: Of the \$3,546,616 in Birmingham tax revenue, \$2,875,564 is for operating expenses, and \$671,052 is for pre-funding the Youth Room expansion and renovation.

## **Construction Committee Working Session Notes**

**project** BPL Youth Services – Renovation / Addition  
**date** July 20, 2020, 1:30 – 2:45 p.m.  
**location** Virtual Zoom Meeting  
**attending** Baldwin Public Library (BPL): D. Koschik, R. Craft, S. Klimmek  
Phase 2 Construction Committee: M. Mark, J. Suhay  
City of Birmingham (City): M. Morad  
Luckenbach Ziegelman Gardner (LZG): K. Swanson, J. Gardner, R. Ziegelman  
Dailey Company (Dailey): D. Meyers, D. Bernard, P. Danko  
Library Design Associates (LDA): K. Haning

### *Project Schedule Update*

- *Construction (Dailey):*

Meyers will take care of the damaged ethernet line and damaged wireless access point.

Glass installation is ongoing. The exterior door should be ready for inspection tomorrow. Film installation will begin on Tuesday at noon. There is a conflict with the ADA signage on the door, which Doug and Mike will discuss after the meeting.

The final fence layout will be finalized on Tuesday and Wednesday. Footings for the fence will be installed next week. Irrigation installation will begin next week. Final grading, sod, and plantings will begin once irrigation is complete. Exterior sidewalks (concrete and exposed aggregate) will be completed after all pavers are in place. CIOT tile for the terrace paver patio will be delivered in 2-3 weeks. The terrace and garden should be completed at the end of August. The fence will take about 10 weeks to fabricate and will be installed at the end of September.

Morad will be coming in for a final inspection tomorrow. All trade permits are finalized. Plumbing, mechanical, HVAC, fire alarm, and fire suppression permits have been approved. A temporary occupancy permit should be granted if all goes well with the final inspection on Tuesday. Morad will need to come back out once more for the final electrical inspection.

Dailey will be adding bronze trim around the door jamb on the door leading to the terrace. The hardware for the door that was delivered was wrong-handed, and the door glass was damaged in a small spot. Meyers was able to mod the door handle. A replacement door is being made and will be shipping in 2-3 weeks.

Interior lights will be programmed on Friday. BPL will provide a light-timing schedule to Dailey

LZG will need to determine the final location of the exterior handicap door button. Gardner would like to mount the button on the brick wall to the west of the door. [Update: Per Doug Meyers, from meeting with Mike Morad, the brick wall is too far from the door. Mike would like to see the door button mounted on a freestanding post or the column just north of the door. (Column-mounted is likely preferable. LZG will discuss internally and make a recommendation to BPL and confirm acceptability with Mike Morad).]

Dailey is still waiting on a response on the cost differential between using ½" thick glass shelves and removing the glass doors on the shelves by the aquarium. They should have an answer by next week. The millwork company will be making an adjustment to millwork so that glass cannot be pulled out.

Ziegelman suggested an additional change to the northeast retaining wall to ensure that water doesn't wash soil down the slope where the small arborvitae are planted. The change would add 6 blocks to infill between the existing north-south retaining wall and the foundation wall. LZG has sent drawings to Dailey for a cost estimate for this work.

Meyers will forward his completion list to the Construction Committee this afternoon.

It is hoped that the City of Birmingham's Building Department will grant a temporary occupancy permit to the Youth Room on July 21, so that the room can be opened to the public on July 22. [The Building Department granted the permit on July 21, with the stipulation that certain aisle widths be increased in the shelving area so that they meet ADA standards, that we temporarily put waste baskets under the OPAC shelves for the sake of blind people who use canes, and that The Dailey Company improve the pedestrian exit path from the terrace to the sidewalk on the north side of the building, so that it can be more easily navigated in case of an emergency.]

- *From LDA:*

The magnet panels, felt board, and Lego board still need to be installed. BCI furniture arrived on Monday morning, and the installers will return tomorrow to finish laying out the rest of the furniture. Karen will visit the site on Tuesday to confirm the correct location for the reference desk and display shelving.

The carpeting and Forbo flooring were completed last week, with the exception of adding small slivers of carpet that needs to go under the drinking fountain and at the terrace door. A metal threshold will be added under doors 108 and 104 to cover up in ground operators

A new canopy bracket will be ordered. Installers will need to close the canopy temporarily to get the measurement of the bracket and make a template of the existing bracket. This change will lower the canopy to a maximum height of 6'8".

The tack board panels that will be installed behind the reference desk are shipping August 10. The aquarium tack board panels will remain at their current height. LDA will re-do two panels that are not the proper width.

[On July 21, Swanson noted that all of the tables obtained from BCI, located around the perimeter of the Youth Room, did not meet her color specifications. On July 22, Haning confirmed that BCI had made a mistake and will manufacture new tables to replace the existing ones. The existing tables will stay in place until the new ones arrive.]

[On July 22, Haning met with Koschik, Craft, Klimmek, and Swanson to discuss problems with the layout of the shelving. In several places, there is not enough room for handicap accessibility. They recommended the following changes:

- Adjust aisle widths in the shelving, based on Johnson's and Morad's specifications. Morad will be consulted to make sure that LDA knows exactly what to do.
- Remove one vertical section of shelving next to the reference desk. Remove the OPAC station from the north portion of that shelving. Shift the shelving 12" north in order to cover the electrical outlet. Add a 26" wide new end panel to the south side of the shelving. Add a shelf and legs to the south side of the end panel to hold the new self-check machine.
- Add legs to the one remaining OPAC shelf, located further toward the north.
- Remove the magazine shelving unit between the play area and picture books. Relocate this shelving to that wall behind the reference desk. Adjust the height of that shelving to be 42" tall. Re-use the taller end panels on the shelving next to the terrace door. (Cancel the existing order for end panels in this location.) Order a new wooden canopy for the 42" shelving. Repurpose the five back panels of the magazine shelving in order to make a triangular wooden activity center with one side for a flannel board, one side for a Lego board, and one side for a magnet board.
- The cost of these changes remains to be determined.]

#### *Louver/Story Room Louver Update*

- Haning reported that no custom finishes are available for shade brackets and housings directly from the manufacturer. He suggested using a powder coat company to paint the brackets and housings a color that matches the louvers and blinds. Haning noted that there is no extra cost for anodized blinds, but that there would be an extra cost for the custom powder coat.



- Suhay suggested having the louver manufacturer paint the louvers to match the anodized brackets and housing as discussed in a prior meeting. Ziegelman suggested it would be better to have the dark gray louvers match the dark gray shades
- The Committee decided to use anodized brackets and housing and dark gray louvers and blinds.

#### *Signage Update*

- Swanson is working with ASI to order overhead signage and shelving endcap sign holders.

#### *Project Observations*

- The Library Construction Committee will meet on Thursday, July 23, at 12 noon to do a walk-through of the Youth Room, review the completion list, and determine which additional items to suggest to Gardner be added to the punch list.

The next working session will be held on Monday, July 27 at 1:30 p.m., via a Zoom virtual meeting.

## **Construction Committee Working Session Notes**

**project** BPL Youth Services – Renovation / Addition  
**date** July 27, 2020, 1:30 – 2:00 p.m.  
**location** Virtual Zoom Meeting  
**attending** Baldwin Public Library (BPL): D. Koschik, S. Klimmek  
Phase 2 Construction Committee: M. Mark, F. Pisano, J. Suhay  
City of Birmingham (City): B. Johnson, M. Morad  
Luckenbach Ziegelman Gardner (LZG): K. Swanson, J. Gardner, R. Ziegelman  
Dailey Company (Dailey): D. Meyers, P. Danko  
Library Design Associates (LDA): K. Haning

### *Project Schedule Update*

- *Construction and Landscaping (Dailey):*

The issue with the damaged Ethernet line and wireless access point has been resolved.

The CIOT paving stones for the terrace will arrive next week.

Work on the terrace and garden has picked up in intensity.

The garden fence footings and garden lighting will be installed soon.

Meyers will put together a detailed timeline for the completion of the exterior work. It should be completed by Labor Day, with the exception of the garden fence, which might not be installed until late September because of the long lead-time in construction. Meyers will do his best to expedite the delivery of the fence.

On LZG's recommendation, the Committee decided to place the automated door opener on the existing column in the terrace, rather than on a freestanding pedestal.

LZG received the drawings from Great Oaks for the concrete benches on the east side of the building. Within 24 hours, LZG responded and made a change in the dimensions. The benches will take three to four weeks to fabricate.

LZG has created a punch list. Danko would like a combined punch list from the Library and LZG. Gardner said he would send one out by tomorrow (Tuesday).

Mark noted that the interior window washing had been sloppy.

- *From LDA:*

Kyle is working on punch list items. He's putting together pricing for the changes that Swanson and the Library suggested on Thursday.

Suhay asked whether Morad had visited the Youth Room and resolved the aisle-width issues with Haning, Swanson, and the Library. Haning replied that he had gotten the guidance he needed from Morad. The aisles will be widened where necessary. This is being made possible because the magazine rack is going to be removed from the Play Area and placed instead on the west wall of the Youth Room.

The stained glass will be installed in the first or second week of August.

The fabric material for brackets, louvers, and blinds has been approved, and the items have been ordered. Installation will probably take place in mid- to late-August.

### *Signage Update*

- Swanson reported that we still do not have an ETA for signage delivery.

The next working session will be held on Monday, August 3 at 1:30 p.m., via a Zoom virtual meeting.

## **Construction Committee Working Session Notes**

**project** BPL Youth Services – Renovation / Addition  
**date** August 3, 2020, 1:30 – 3:00 p.m.  
**location** Virtual Zoom Meeting  
**attending** Baldwin Public Library (BPL): D. Koschik, R. Craft, S. Klimmek  
Phase 2 Construction Committee: F. Pisano, J. Suhay  
City of Birmingham (City): M. Morad, B. Johnson  
Luckenbach Ziegelman Gardner (LZG): K. Swanson, J. Gardner, R. Ziegelman  
Dailey Company (Dailey): D. Meyers, D. Bernard, P. Danko  
Library Design Associates (LDA): K. Haning

### *FFE Update (LDA)*

- Last week, the back panels arrived, and they, along with the storage shelving, were installed. The missing computer table grommets were added, the canopy string was cut, the wiring under tables and lounge chairs was cleaned up, the steel canopy tops were adjusted, and the table receptacles were straightened. The three missing canopy tops and 9" deep shelves will ship on August 21. The missing shelf for the compact shelving will be installed, along with the canopy tops. Craft informed Haning that the mount for the digital screen has arrived and is ready for installation when the crew returns to the Library.
- Haning stated that the carpet installers will return on Tuesday, and the Forbo installers will return on Wednesday to repair punch-list items. Saber will clean the piano-key Forbo flooring during their final cleaning at the Library.
- The BCI tables that were built incorrectly will be rebuilt and shipped at a later date.
- The stained glass windows will be installed the week of August 17.
- The shades for the Youth Room have been ordered and will be installed in late August.
- The Committee discussed LDA's quote for moving and adjusting shelving. Johnson noted that the Library should not be responsible for the charge to adjust shelving to meet code, as it was the responsibility of LDA to set shelving to be ADA-accessible in the first place. The Committee discussed whether or not to relocate the magazine shelving. Library staff would like these adjustments in order to add more space to the Play Area and also to create handicap-accessible picture book shelving. Haning noted that the cost for retrofitting the magazine shelving may be able to be reduced if the Library chooses to remove one half-width section of shelving. He will submit a revised quote.

### *Youth Room Signage (Swanson)*

- The Committee discussed the quote for signage in the Youth Room. The quote came in \$8,000 over the budget of \$12,000, and the Committee discussed possible cost savings.
  - BPL agreed to remove overhead signage at a savings of \$3,340.
  - Swanson and Craft will look for alternative letters for the entrance to the Youth Room.

- Swanson will look for alternative triangular signage on top of the 6 shelving units that are blocked by columns, which would result in a potential savings of up to \$5,800.
- Craft and Klimmek will determine whether or not the Jigsaw end panel pieces can be reduced from 4 lines/inserts to 2 or 3 lines/inserts.

#### *Building Construction (Dailey)*

- The official Date of Substantial Completion has been set as August 1, 2020. The Library will have a one-year warranty for work, which expires on July 31, 2021. A separate date will be set for exterior work.
- The Library will keep the electrical panel as is. The recessed edge surrounding the panel has been painted white.
- Bernard will send a final quote for the change to eliminate the glass display shelf doors and increase the depth of the shelving from ¼" to ½".
- Dailey will be caulking and sealing the space between where the curved wall of the Birkerts Addition meets the glass walls of the addition.

#### *Landscaping (Dailey)*

- The landscape furniture arrived in good condition on Monday morning and will be stored on the loading dock until the patio is ready.
- Bernard reported that Great Oaks will not charge for the minor change in the retaining wall design, which LZG has suggested.
- Great Oaks Landscaping would like the Library to reconsider the proposed dogwood tree in the garden. The Company is concerned that a dogwood might not survive in that location. [Later: Great Oaks suggested four alternatives by email. They are hawthorn, beech, river birch, and lilac.] [Because the Library received a grant to purchase a dogwood tree from the Woman's National Farm & Garden Association, Inc.- Bloomfield Hills, MI Branch, this organization must be notified if the type of tree is changed.]
- The Committee discussed changing the lighting along the handicap ramp. The lighting that was originally installed after the 1981 addition has been reinstalled. LZG would like the Library to select alternate lights for the path. BPL responded that it would prefer to keep the current lights and save any lighting replacements for Phase 3.

#### *Project Observations*

- Koschik asked Meyers to work with Jamie Richards to check the plan to see if PA system speakers had ever been installed in the staff workroom and first floor restrooms.
- Dailey asked LZG about designs for the restroom push/pull handle design.
- The door to the Discovery Room will not have frosted glass. The yellow automatic door sticker will be reapplied to the door.

The next working session will be held on Monday, August 10, at 1:30 p.m., via a Zoom virtual meeting.

## **Construction Committee Working Session Notes**

**project** BPL Youth Services – Renovation / Addition  
**date** August 3, 2020, 1:30 – 3:00 p.m.  
**location** Virtual Zoom Meeting  
**attending** Baldwin Public Library (BPL): D. Koschik, R. Craft, S. Klimmek  
Phase 2 Construction Committee: F. Pisano, J. Suhay, M. Mark  
City of Birmingham (City): M. Morad, B. Johnson  
Luckenbach Ziegelman Gardner (LZG): K. Swanson, J. Gardner, R. Ziegelman  
Dailey Company (Dailey): D. Meyers, D. Bernard, P. Danko  
Library Design Associates (LDA): K. Haning  
Great Oaks Landscaping: Rick Tuttle

### **Building Construction**

- Meyers said that only a few items remain to be done from the BPL/LZG punch list.
- Meyers is reviewing the Peter Basso punch list and will take care of outstanding issues. There will be no extra charge to Baldwin for any items on the list.
- Ziegelman requested that the outsides of the two electrical panels in the Youth Room be painted a glossy white. Meyers will do it. He'll tape off the hardware well before applying the paint.
- In order to give more air to the trees along Bates St., Meyers will remove the green shield along the fence, but not the fence itself.

### ***Discussion of Focal-Point Tree By Children's Garden***

- The Committee discussed four different suggestions for the tree by the children's garden – Cornus Florida dogwood, treeform lilac, Kousa dogwood, and tricolor beech.
- Rick Tuttle of Great Oaks Landscaping recommends against using the previously specified Cornus Florida dogwood because the spot where it will be planted does not have an established tree canopy, and the reflective glass on the building may cause leaves to burn.
- The Bloomfield Hills chapter of the Women's National Farm & Garden Association donated \$1,200 to purchase a tree for the garden. A dogwood was specified in the grant request, but Mark checked with the organization, and they are okay with substituting a different focal tree.
- Mark and Pisano would prefer to plant a tricolor beech tree. Suhay would like to withhold his final decision until he sees all of the tree options in person. Suhay, Pisano, and Koschik will visit the Great Oaks nursery along with Gardner on Thursday, August 13, at 2:00.
- The Committee will need to make a final tree selection by this Friday since Great Oaks intends to start putting in plants next week.
- The light bollards in the children's garden have been installed and inspected. Wiring will be pulled tomorrow.

- The CIOT pavers will probably be laid next week.
- The garden fence footings will be installed at the end of this week.
- The fence itself is now being fabricated. It will be installed at the end of August.

#### *Update on FFE*

- The flooring company will repair the dip around the flooring vent in the Discovery Room.
- The shades order is on track to be delivered later this month. Gardner has supplied drawings for the corner mounting brackets. The louvers will be ordered after the blinds are installed.
- The stained glass installation is running behind schedule and will be installed the week of August 24.
- BPL approved both of LDA's proposals for modifications to the shelving in the play area. This includes moving and modifying the magazine shelving and creating a new triangular play unit with a felt board, Lego board, and magnet board. This work will be scheduled soon and will include moving the lower picture book shelving to be ADA-compliant. The total cost of this work is \$3,946. It will come out of the owner's contingency.
- BCI will replace the incorrectly made tables. There is no ETA at this time.

#### Signage

- Swanson will work with the Library to order a combination of signage that fits within the \$12,000 budget.

#### Project observations

- Suhay, Pisano, Koschik, and Meyers will meet in person after this virtual meeting to go over handles for the restrooms. *[At this meeting it was decided to keep the current hardware. Dailey will prepare a "deduct change order request" for \$750 since the current hardware is cheaper than what LZG had specified.]*

The next working session will be held on Monday, August 17 at 1:30 p.m., via a Zoom virtual meeting.

## LIBRARY REPORT

Key Metrics Dashboard

Strategic Plan Status Report

Services and Programs

Marketing and Public Relations

Financial Stability

Personnel and Organization

Diversity & Inclusion

Community Relationships and Partnerships

Facilities and Technology

Photos

Expenditures from FOBPL Donations



# Strategic Plan Status Report

## Key Metrics Dashboard: July 2020

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 20-21 End of Q4 Target	Better/ (Worse) Target	Off Target Cautionary On Target
<b>Financials</b>							
Revenues	\$ 3,556,646	\$ 3,392,208	\$ 3,556,646	\$ 3,392,208			
Expenses	\$ 399,241	\$ 174,702	\$ 399,241	\$ 174,702			
<b>Circulation</b>							
Circ (Charges & Renewals)	36,343	60,150	36,343	60,150	104,305	(67,962)	Off Target
Self-Check Usage	34.4%	17.5%	34.4%	17.5%			
% of Circ by Residents*	96.8%	87.4%	96.8%	87.4%	92.0%	5%	On Target
% of Circ by Non-Residents	3.2%	12.6%	3.2%	12.6%	8.0%	-5%	On Target
<b>Interlibrary Loans</b>							
Items borrowed	-	696	-	696			
Items loaned	-	1,319	-	1,319			
<b>Technology Usage</b>							
Database Sessions	1,805	1,587	1,805	1,587	3,303	(1,498)	On Target
Downloadable Content	12,988	10,435	12,988	10,435	30,898	(17,910)	On Target
Public Computer Usage	459	1,381	459	1,381		459	
Wireless Sessions	4,743	21,763	4,743	21,763	15,000	(10,257)	Off Target
<b>Program Attendance</b>							
Adults	134	383	134	383			
# of Programs for Adults	27	22	27	22			
Teens	46	74	46	74			
# of Programs for Teens	5	8	5	8			
Youth	122	3,933	122	3,933			
# of Programs for Youth	35	65	35	65			
Computer Classes	47	35	47	35			
# of Computer Programs	7	8	7	8			
Online Video Views	448	15	448	15			
Idea Lab Certifications	-	6	-	6			
Idea Lab Visits		302	-	302			
<b>Total Program Attendance</b>	<b>797</b>	<b>4,748</b>	<b>797</b>	<b>4,748</b>	<b>4,413</b>	(3,616)	Off Target
<b>Total # of Programs</b>	<b>74</b>	<b>103</b>	<b>74</b>	<b>103</b>	<b>155</b>	(81)	On Target
<b>Outreach Attendance</b>	-	166		166			
<b># of Outreach Programs</b>	-	8		8			
<b>Gate Count</b>							
	8,289	26,567	8,289	26,567	90,488	(82,199)	Off Target
<b>Volunteer Hours</b>							
	3	486	3	486	217	(214)	Off Target
<b>Social Media</b>							
	New Users	New Users LY					
Website Hits/Pageviews	22,844	24,341	22,844	24,341	66,705	(43,861)	Off Target
e-Newsletter Subscribers	-44	6	11558	2019			
Facebook Page Likes	15	26	2474	2194	2494	(20)	On Target
Twitter Followers	5	3	1298	1239	1314	(16)	Cautionary
Instagram Followers	26	36	1606	1167	1635	(29)	On Target

\*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

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## Strategic Plan Status Report

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Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

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## Diversity and Inclusion

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### *Diversity & Inclusion Committee*

At the Library Board's June meeting, the Board asked Library staff to begin working on the following items related to diversity and inclusion:

- Immediately implement those suggestions that call simply for the intensification of those activities Baldwin already engages in, and to establish specific benchmarks for them, which currently do not exist. Falling into this category would be:
  - Offer more antiracist *programs and materials*
  - *Market* the Library's antiracism materials in the Library's newsletters and social media posts
- Add antiracism as a priority in the list of Library's *goals* for FY 2020-21.
- Consider the Library's *mission statement, value statement, and core values*. Recommend any necessary changes.
- Re-consider *procedures and practices* that staff has identified as potentially problematic, such as overdue fines, allowing non-residents to place holds, and providing resident status to non-residents who are students in the schools of our service area. Recommend changes.
- Establish a methodology for developing a *diversity statement* that also addresses staff diversity, and then draft such a diversity statement.
- Identify which Library *policies* need to be re-examined and set a timeline for the review.
- Develop *closer relationships* with antiracist community groups and professional organizations.
- Research the various kinds of *diversity training* and then implement such training in 2021.
- Consider whether the Library needs to re-do its entire *strategic plan*, including the mission statement, core values, goals, objectives, and action steps. The strategic planning process would involve surveys of staff and the community. Members of the staff, the Library Board, the Friends Board, and the public would be involved in the process.
- Include a new section in the monthly *Library Report*. In that section, identify steps that have been taken to achieve the antiracism goal during the preceding month and how Baldwin is progressing against its overall goals.

A Diversity and Inclusion Committee has been formed to begin working on the above items. The Committee members include:

- Doug Koschik, Director

- Rebekah Craft, Associate Director
- Rosemary Retford, Youth Librarian
- H Jennings, Adult Librarian
- Jeff Jimison, Idea Lab Supervisor
- Kathleen McBroom, Adult Librarian

The Committee will meet on September 9 and will present a report to the Library Board at its September 2020 meeting.

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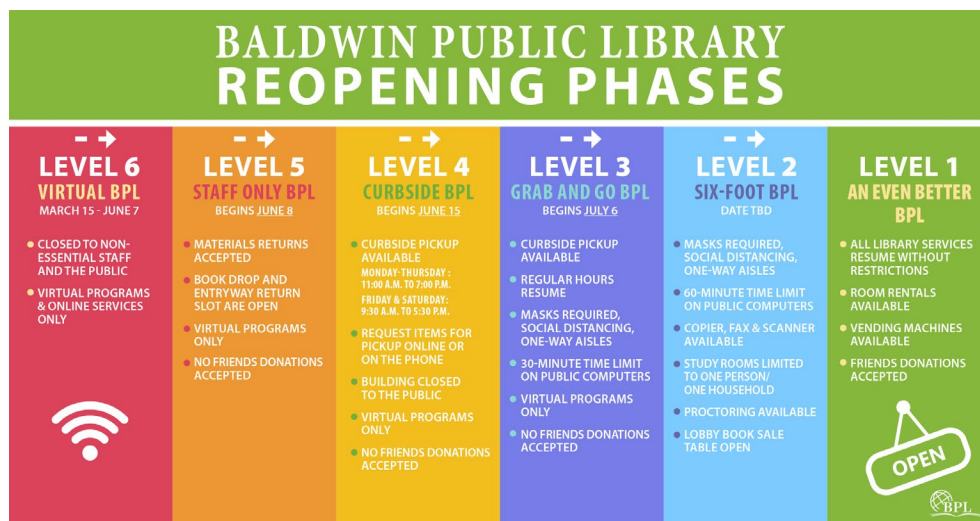
## Services and Programs

*Strategic goal: Focus on fresh, dynamic services and programs that meet Library users' changing needs.*

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### Summer Reading

The 2020 Summer Reading program concluded on August 8. A full report on the summer reading program will appear in the September Board packet.



### COVID-19 Response

#### Level 3: Grab and Go BPL

Starting on Monday, July 6, the public has been allowed into the building for short periods of time, with masks and social distancing required. Aisles between the stacks will be one-way. Regular Library hours will resume. There is a 30-minute time limit at public computers. Curbside delivery will continue during the following hours:

- Monday to Thursday: 11:00 a.m. – 7:00 p.m.
- Friday & Saturday: 9:30 a.m. – 5:30 p.m.

- Sunday: 1:00 p.m. – 4:00 p.m.

### **Level 2: Six-Foot BPL**

The start date of Level 2 is still to be determined. There will be a 60-minute time limit at public computers. The photocopier, fax, and scanner will be available, as will study rooms. Proctoring will become available again, and the book sale table in the lobby will be open for business.

### **Level 1: An Even Better BPL**

The start date of Level 1 is still to be determined. All library services will resume, including in-person programs. Room rentals will be available, and donations to the Friends of the Library book sale will be accepted.

### *Library Re-Opening*

Baldwin reopened to the public on Monday, July 6. At present, the building's occupancy is set at 25% of normal occupancy. A total of 80 patrons, staff, and construction workers are allowed in the building at one time. The Youth Room is limited to 20 patrons at a time. The highest number of patrons we've seen in the Library at any given time has been 20.

Many safety precautions have been taken to protect staff and the public. We have, for example, purchased scanners for the Circulation Desk, which allow patrons to scan their own library cards and book barcodes on their side of the counter, thus eliminating the need for close contact with staff members.

MeLCat, Michigan's statewide interlibrary loan system, resumed service on Monday, August 10, 2020, much to the delight of a number of Baldwin patrons. Of the several hundred libraries that participate in MeLCat, 75% have agreed to start loaning materials again. Unfortunately, the 25% that are not loaning materials include a number of college and university libraries.

The Library is getting bids on installing automatic door openers for the bathrooms on the lower and second levels, which currently do not have them. They will eliminate the need for contact between people and door surfaces.

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## **Financial Stability**

*Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.*

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### *Financial Oversight*

Koschik is monitoring both the Library's budget and the performance of its Trust funds in order to make sure that the Library does not fall into financial danger because of the COVID-19 pandemic.

### *Library of Michigan - IMLS CARES ACT Grant Submission*

Rebekah Craft submitted two grant requests to the Library of Michigan on July 6. The first grant request was in the amount of \$500 to purchase PPE supplies for Baldwin. (The Library has already spent over \$9,000 for supplies, equipment, and services needed to make the building safe during the pandemic.) The second grant request was in the amount of \$1,764 to purchase five mobile internet hotspots. Baldwin was rewarded the full grant request amount of \$2,264. Because BPL has received this grant money, in early September, the Library will begin circulating five “web to go” kits that include a Chromebook and wifi hotspot.

### *State Aid*

Baldwin received its second and last state aid payment in July. The amount was \$14,270. The total state aid Baldwin received for FY 2019-20 was \$28,300. Because of the state’s budget crisis, Baldwin might end up receiving less in state aid in FY 2020-21 than it did in FY 2019-20.

### *Penal Fines*

Baldwin received its annual penal fines payment from Oakland County in July. The amount received for FY 2019-20 was \$60,000, which was \$15,000 less than the penal fines payment received in FY 2018-19. COVID-19 restrictions have led to less automobile driving in the state, which has, in turn, led to fewer driving infractions. It is likely that, in FY 2020-21, Baldwin will receive less in penal fine revenue than its budgeted amount of \$75,000.

### *The Grams Discovery Room*

Mr. Chris Billmeyer has generously donated \$60,000 to the Baldwin Public Library Trust for the naming rights of the new Discovery Room in the expanded and renovated Youth Room. In the Discovery Room, Baldwin’s Youth libraries will be able to hold a wide variety of programs over the coming years. The room will honor the memory of Mr. Billmeyer’s late wife Janice, who shared a love of reading with her grandchildren. The grandchildren always called her “Grams,” and therefore the room will be known as the “Grams Discovery Room.” It will also serve as the venue for annual programs that celebrate the special relationship between grandchildren and grandparents. Finally, Mr. Billmeyer has agreed to fund the purchase of several items, such as a child-friendly rug and a Big Book holder, which will complete the furnishing the room. We are very grateful to Mr. Billmeyer for his generosity.

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## **Marketing and Public Relations**

*Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world’s knowledge.*

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### *eNewsletters*

Robert Stratton has compiled and distributed the Library’s four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Normally, Baldwin mails out four print issues of the *Learn.Connect.Discover* newsletter each year. Due to the COVID-19 pandemic, staff switched the format of the newsletter to a monthly digital newsletter, which allows the librarians to be more nimble with programming. At the end of August, a digital copy of the September 2020 newsletter will be emailed to every Baldwin patron with an email address on file. Additionally, 450 print copies of the newsletter will be mailed to current patrons who do not have an email address on file. We will continue issuing monthly digital issues of the newsletter until the Library reaches Level 1 of its Pandemic Response Plan.

### *Marketing*

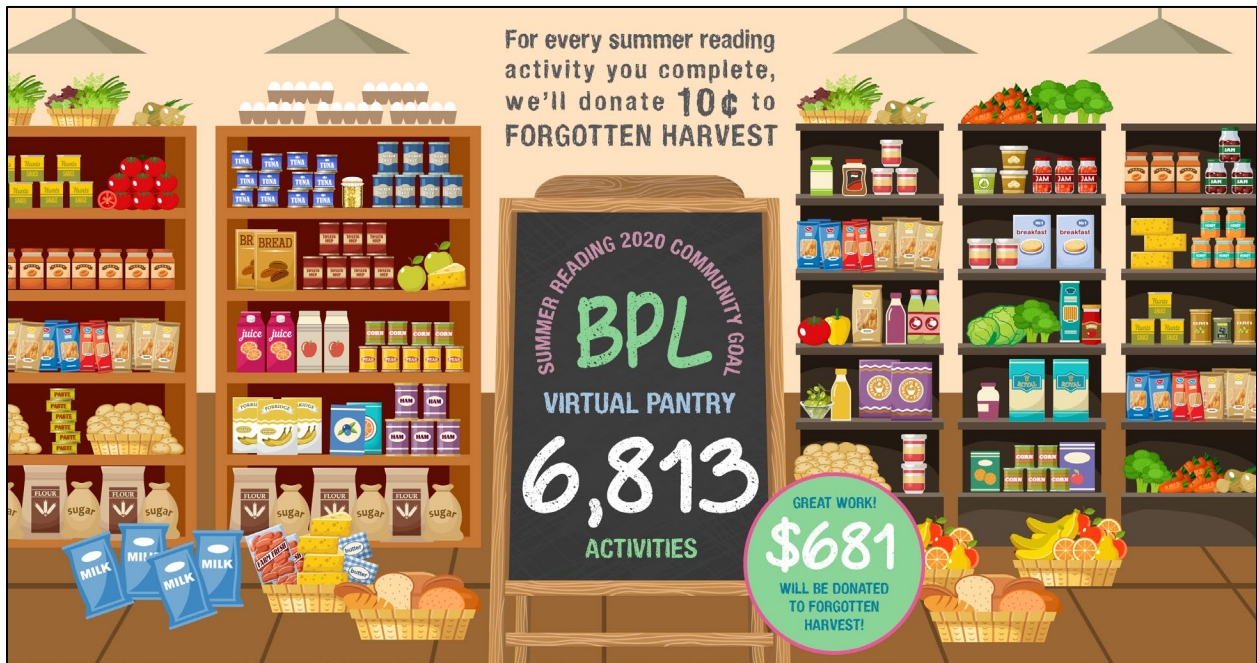
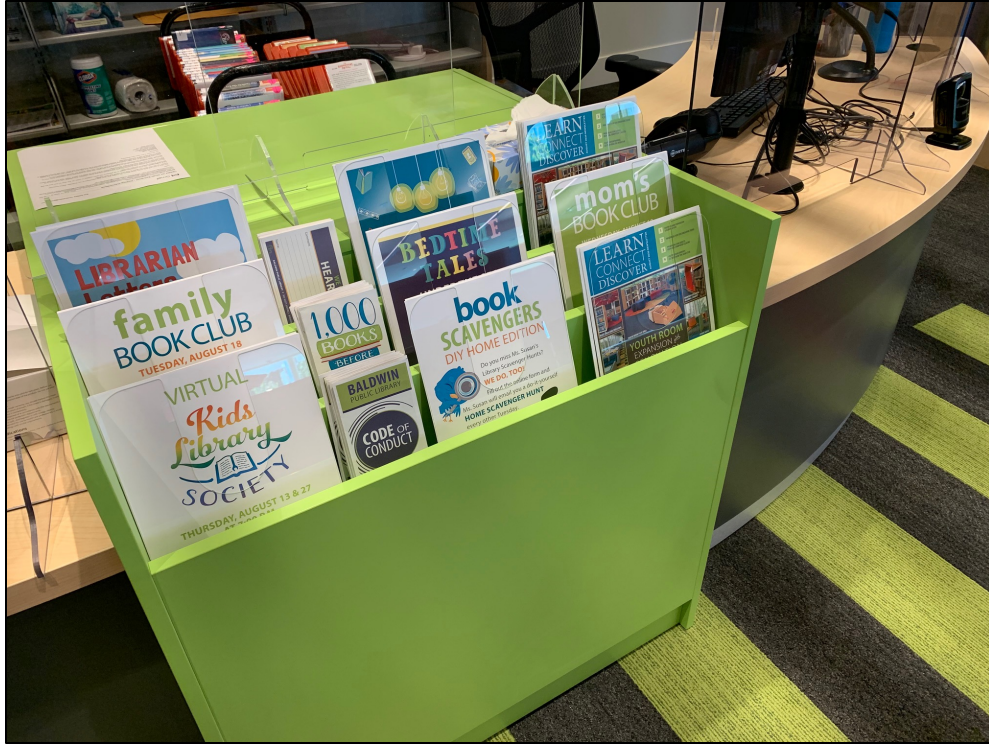
Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following:

- *Learn.Connect.Discover* August and September digital issues
- Posters and fliers to promote upcoming Youth programs
- Updating the first floor BPL map to include changes to the Youth room
- Crafts to go kits graphics
- Social distancing signs for the Youth Room
- Virtual Pantry poster advertising the Friends of the Baldwin Public Library's donation to Forgotten Harvest.
- 2020 Friends annual newsletter



Above and on the following page are photos of Michelle Hollo's work.





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## Personnel and Organization

*Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.*

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### *Volunteer Hours*

6 volunteer hours were utilized in the month of July.

### *Communications with Staff*

A virtual all-staff meeting was held on August 5 to discuss the Library's COVID-19 response. Another all-staff meeting will be held on August 19.

### *Staff Updates*

**Linda Beyer**, Circulation Assistant II, reached 11 years of service on August 10.

**Anne Davey**, Circulation Assistant II, reached 13 years of service on August 2.

**Paul Gillin**, Bookkeeper, reached 7 years of service on August 16.

**Mick Howey**, Adult Services Librarian reached 3 years of service on August 5.

**Tony Lowe**, Circulation Assistant I, reached 15 years of service on August 2.

**Kathleen McBroom**, Substitute Adult Services Librarian, reached 3 years of service on August 4.

**Terry Meyer**, Youth Services Library Assistant, will reach 8 years of service on August 27.

**Daniel Patton**, Substitute Adult Services Librarian, reached 3 years of service on August 18.

**Kristen Tait**, Head of Circulation Services, reached 19 years of service on August 15.

**Nicholas Tupper**, Idea Lab Assistant, reached 2 years of service on August 6.

**Sarah von Oeyen**, Substitute Librarian, reached 8 years of service on August 6.

### *Retirements*

**Karen Koyle**, Circulation Supervisor, retired on Tuesday July 21. Karen joined the Circulation Department in August of 2009, and came to us from the Franklin Public Library. Karen has been a valued Supervisor and has assisted not only with Circulation matters but with many a staff party and Books & Bites fundraiser.

**Anne Davey**, Circulation Supervisor, will be retiring in September.

### *Circulation Department Updates*

With Karen and Anne's retirements, we have promoted two BPL employees to the Circulation Supervisor position.

**Mary MacMillan** is a lifelong resident of Birmingham and has degrees in Linguistics and Culinary Arts. She started at Baldwin as a volunteer, and has been part of the Circulation department since December 2014. She was very helpful when we migrated from Sirsi to Polaris last year, and we look forward to having her assistance with MeL and Leap!



**Carlton Elam** joined Baldwin recently and has currently been working Maintenance on some nights/weekends. He will now be working nights and weekends for Circulation. He is a social worker with the Salvation Army and earned a Masters in Religious Education from Rochester College. Carlton has an abundance of compassion and brings a wealth of experience to Baldwin.

#### *New Operations Assistant and Page*

**Cameron Porter**, who was hired the day before Baldwin closed for COVID-19 in March, began working as an operations assistant and page on August 6. Cameron is attending Wayne State and is majoring in International Relations.

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## **Community Relationships and Partnerships**

*Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.*

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#### *City of Birmingham*

Koschik has attended weekly City of Birmingham staff meetings. The meetings are now being held via Zoom. Craft submitted content to the City of Birmingham for inclusion in its monthly *Around Town* email newsletter and its quarterly print newsletter.

#### *Beverly Hills*

Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Koschik attended the August 4 meeting of the Beverly Hills Village Council. A copy of his PowerPoint presentation can be found on page 68 of this Board Packet.

#### *Birmingham Next*

Rebekah Craft continues to host the Popular Reads book club virtually on the second Monday of each month at 1:00 p.m. The Library's non-fiction book club is also meeting virtually on the second Thursday of every month at 10:00 a.m. Contact [Rebekah.craft@baldwinlib.org](mailto:Rebekah.craft@baldwinlib.org) to request the book and join the meeting.

#### *Birmingham Rotary Club*

Birmingham Rotary Club meetings are being conducted via Zoom. Koschik gave two-minute updates about the Baldwin Library at the Club's July 27 and August 10 meetings.

#### *City of Bloomfield Hills*

On August 4, voters in the City of Bloomfield Hills voted to extend the City's contract with the Library. The vote tally was:

Yes: 1,040 (67%)  
No: 504 (33%)

This approval will ensure the continuation of the City's contribution to the Baldwin Library for the next six years. Currently, Bloomfield Hills pays Baldwin \$309,565 a year. The amount will increase each year by either the inflation rate or 3%, whichever is less.

Statewide, there were 40 library millage proposals on the August 4 ballot. 36 of them passed. Of the four that failed, two were operating millage increases, one was an operating millage Headlee override, and one—in Oxford—was a bond measure for building improvements and expansion. A bond measure in Mt. Clemens for building improvements did pass, however.

#### *Friends of the Baldwin Public Library*

The Friends will mail out their annual print newsletter in late August.

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## **Facilities and Technology**

*Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.*

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#### *Youth Room Expansion & Renovation*

The Youth Room opened to the public on July 22. The reopening has been bittersweet as the occupancy of the room is limited to 20 patrons, no computers or iPads are available, no toys are available, seating is limited, and programs are all being held virtually. Reaction from the public has been overwhelmingly positive and everyone is extremely pleased with the new restrooms. Contractors continue to work on punch list items inside the building. The exterior landscaping will be completed by the end of September.

On the following pages, are photos showing the progress that has been made in the Youth Room since July 17.



The entry hallway to the Youth Room includes an 8-foot aquarium, book display shelving, and poster boards to advertise upcoming programs.



The two restrooms on the first floor were remodeled to increase capacity and update ventilation. The restrooms doors have handicap accessible buttons.



The women's restroom now has three stalls. The men's restroom now has one stall and two urinals.





The restroom sinks have automatic faucets and automatic soap dispensers.



The entry hallways includes a coat and stroller room.



A donor wall will be installed just outside of the Grams Discovery Room to acknowledge nearly \$300,000 in donations to the Youth Room Expansion & Renovation project. To the right of the donor wall is a staff workroom, the former location of the Story Room.



The staff work room includes four collapsible shelving units to hold BPL's toy collection and program materials.





The opposite wall of the workroom includes storage space for the Youth department's extensive die cut collection and a large counter for program preparation.



The entrance to the Grams Discover Room is located just as you walk into the Youth Room.



The Grams Discovery Room is currently being used to store furniture and record virtual story times.



The Grams Discovery Room includes a small workspace with a sink, work counter, and cabinets for materials storage.





The play area is adjacent to the picture book collection.

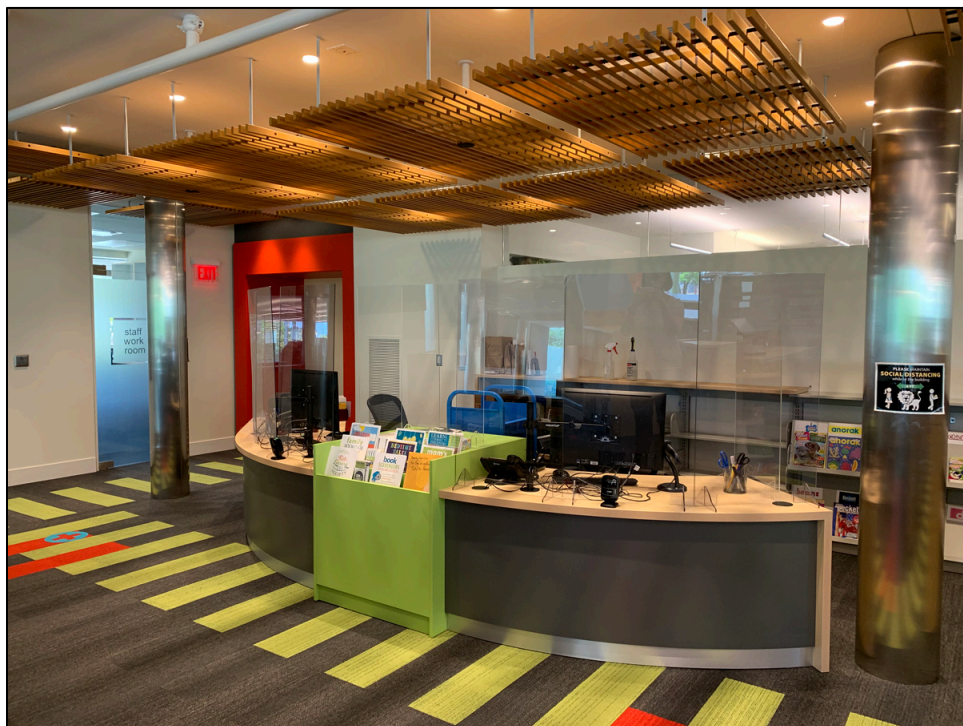


The new play area includes a spot for an activity table, Lego & train table, wooden interactive display walls, board book storage, a puppet theatre, and more.





The room is filled with many shelves to display new books. Youth librarians have been busy purchasing new books for the collection.



The new reference desk has space for two librarians and a built-in literature display area.





Shelving for new books is located next to the reference desk along the piano-key walkway.



Magazine displays are located behind the New Books shelving.



The picture book shelving includes three reading cubbies that children and adults enjoy using for reading.



The perimeter of the room includes many study tables and lounge seating options. Due to COVID-19, we have had to place most of the furniture into temporary storage.





On the left side of this photo is the outdoor area that will feature a children's garden by the end of September.



The Youth Room has a spot for four computers and four iPad stations. The computers and iPads are in storage for the time being.



The Youth Room now has a dedicated self-check machine that is proving popular with patrons.



View looking south toward the reference desk and play area.





View looking into the Youth Room from the Grand Hall. The door to the terrace is on the left.



The Youth and Circulation Office now has space for eight Youth employees and five Circulation employees, in addition to storage cabinets.



More views of the Youth/Circulation office area.



Baldwin Public Library: Friends Funds	
July 2020 Expenditures	
Adult Services	
Cyanotype Notecards Make & Take Kits	\$ 93.46
Wildflowers in Michigan Lecture	\$ 100.00
Total	\$ 193.46
Teen Services	
Alex Thomas Virtual Animation Program	\$ 200.00
Oreo Taste Test Program	\$ 28.00
Book Club Books	\$ 119.54
Summer Reading Prizes	\$ 91.37
Total	\$ 438.91
Youth Services	
Summer Reading Prizes	\$ 851.25
Program Supplies	\$ 27.84
Total	\$ 879.09
Outreach & Equipment	
None	
Total	\$ -
Total Expenditures	\$ 1,511.46
July 2020 Balances	
Adult Services	\$ 1,068.37
Teen Services	\$ 735.16
Youth Services	\$ 2,924.56
Outreach & Equipment	\$ 1,598.72
Total Balance	\$ 6,326.81
July Book Sale Proceeds	\$0.00
Submitted by Rebekah Craft on August 10, 2020	

## NEW BUSINESS

**RECOMMENDATION ABOUT 2021 LIBRARY CALENDAR**  
**by Doug Koschik, Library Director**

Following this page is the proposed 2021 Library calendar. Due to uncertainties around COVID-19, we have chosen not to advertise the Friends of the Baldwin Public Library Used Book Sales on the 2021 City Calendar. Once the closing dates have been reviewed, I recommend that the Library Board approve the 2021 calendar.

**Baldwin Public Library  
2021 Calendar**

Friday, January 01, 2021	Closed	New Years Day
Tuesday, January 12, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, January 18, 2021	No Board activity	Martin Luther King, Jr. Day
Wednesday, January 20, 2021	7:30 PM	Library Board Meeting
Tuesday, February 09, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, February 15, 2021	7:30 PM	Library Board Meeting
Tuesday, March 09, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, March 15, 2021	7:30 PM	Library Board Meeting
Sunday, March 28, 2021	No Board activity	Passover begins
Friday, April 02, 2021	No Board activity	Good Friday
Saturday, April 03, 2021	No Board activity	Passover ends
Sunday, April 04, 2021	Closed	Easter
Tuesday, April 13, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, April 19, 2021	7:30 PM	Library Board Meeting
Tuesday, May 11, 2021	7:00 PM	Friends of the Library Board Meeting
Thursday, May 13, 2021	No Board activity	Eid al-Fitr
Monday, May 17, 2021	7:30 PM	Library Board Meeting
Saturday, May 29, 2021	Closed	Memorial Day Weekend
Sunday, May 30, 2021	Closed	Memorial Day Weekend
Monday, May 31, 2021	Closed	Memorial Day
Tuesday, June 08, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, June 21, 2021	7:30 PM	Library Board Meeting
Sunday, July 04, 2021	Closed	Independence Day
Monday, July 19, 2021	7:30 PM	Library Board Meeting
Tuesday, July 20, 2021	No Board activity	Eid al-Adha
Monday, August 16, 2021	7:30 PM	Library Board Meeting
Saturday, September 04, 2021	Closed	Labor Day Weekend
Sunday, September 05, 2021	Closed	Labor Day Weekend
Monday, September 06, 2021	Closed	Labor Day
Tuesday, September 07, 2021	No Board activity	Rosh Hashanah
Tuesday, September 14, 2021	7:00 PM	Friends of the Library Board Meeting
Thursday, September 16, 2021	No Board activity	Yom Kippur
Monday, September 20, 2021	7:30 PM	Library Board Meeting
Tuesday, October 12, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, October 18, 2021	7:30 PM	Library Board Meeting
Tuesday, November 09, 2021	7:00 PM	Friends of the Library Board Meeting
Monday, November 15, 2021	7:30 PM	Library Board Meeting
Wednesday, November 24, 2021	Close at 5:30 PM	Thanksgiving Holiday
Thursday, November 25, 2021	Closed	Thanksgiving Day
Monday, December 20, 2021	7:30 PM	Library Board Meeting
Friday, December 24, 2021	Closed	Christmas Eve
Saturday, December 25, 2021	Closed	Christmas Day
Saturday, January 01, 2022	Closed	New Years Day



INFORMATION ONLY

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## Upcoming Events of Interest

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**All live, in-person Library events have been cancelled due to health concerns regarding the novel coronavirus COVID-19. Please visit [www.baldwinlib.org](http://www.baldwinlib.org) for more updates.**

### Virtual Story Times

Watch story times with Baldwin's librarians online each week at [www.baldwinlib.org/storytime](http://www.baldwinlib.org/storytime)

- **Mondays** - Sing & Sign with Miss Donna. Best for ages 18 months to 3 years.
- **Tuesday** - Wiggle & Rhyme with Miss Stephanie. Best for ages 0 months to 2 years.
- **Wednesday** - Syntha's Stories. Best for ages 3 years to 5 years.
- **Thursday** - Book Adventures with Miss Rosemary. Best for Grades K to 2.
- **Friday** - Fun-tastic Fridays with Miss Caroline. Best for ages 3 years to 5 years.

### Bedtime Tales: Under the Sea

*Wednesday, August 19 – All Day*

Don't forget to wear your pajamas for this virtual edition of our evening family story time. Supplies for the craft will be available for curbside pickup on the day of the program for those who register.

### Baldwin Kids Write

Use your imagination and one of our writing prompts to create your very own tale for us to display in the Youth Room. Writing prompts and more information will be available starting August 1 on our website at [www.baldwinlib.org/youth](http://www.baldwinlib.org/youth). Submissions will be accepted through August 31.

### Teen Advisory Board Virtual Meeting

*Thursday, August 20 at 4:00 p.m.*

Grades 6 to 12. TAB members plan events and programs, suggest improvements to the Teen department, and promote the Library throughout the community. TAB will also give you an opportunity to talk about books, movies, music, and video games with other teens. Registration required. The Zoom link will be emailed on the day of the program.

### Friday Five at Five on Facebook Live!

*Fridays from 5:00 to 5:15 p.m.*

Join a new member of the BPL team on Facebook Live each Friday at 5:00 p.m. for five quick recommendations to use in self-isolation - or whenever! Hop on over the Library's Facebook page to watch it live at 5:00, or click the videos section to see prior episodes. See you soon!

August 21: Josh highlights five deep cuts from Hoopla's music library

August 28: Robert recommends five great gardening guides

September 11: Sarah highlights 5 novels set in Michigan

September 18: Rebekah shares 5 great novels set around the world

### **Smartphone Apps to Enhance Your Life**

*Tuesday, August 25 at 7:00 p.m.*

Vicki will teach you about helpful smartphone apps - to help you take your meds, find your car in a parking lot, or keep in touch with loved ones around the world. Once registered, you will receive a Zoom link a half hour before class.

### **LinkedIn**

*Wednesday, August 26 at 2:00 p.m.*

Build and nurture your professional identity with LinkedIn, the world's largest network of its kind. Registration required. Once registered, you will receive a Zoom link a half hour before class.

### **Books 'N Brews**

*Wednesday, August 26 at 7:00 p.m. to 8:00 p.m.*

This book club normally meets at Dick O'Dow's (160 Maple Rd) in Downtown Birmingham, but will meet virtually until further notice. Join us every 4th Wednesday for a librarian-led discussion of both fiction and nonfiction. This month's selection is "The Feather Thief," by Kirk Wallace Johnson. To join the virtual discussion please contact Sarah Bowman at [sarah.bowman@baldwinlib.org](mailto:sarah.bowman@baldwinlib.org)

### **Teen Crafts to Go: Pony Bead Keychains**

*Starting Tuesday, September 1*

Grades 6 to 12. During the month of September you can pick up a craft kit with supplies you will need to make a beaded keychain. Available while supplies last. You can find them in the Teen Scene or at the Adult Reference Desk.

### **Teen Virtual Book Club: *March* by John Lewis**

*Thursday, September 3 at 7:00 p.m. to 8:00 p.m.*

Grades 7 to 12. This month's book is *March* by John Lewis and Andrew Aydin, with art by Nate Powell. The first 10 teens to register will receive a free paperback book, thanks to the Friends of Baldwin Public Library. This book is also available to read on Libby and Hoopla. Registration required. The Zoom link will be emailed on the day of the discussion.

### **Take and Make: Laser Cut Car Kit**

*Starting Tuesday, September 8*

Starting September 8, pick up a kit to build your own rubber band powered car with laser-cut parts made in the Idea Lab.

### **Using Libby**

*Monday, September 14 at 4:00 p.m.*

A librarian will teach you how to access our curated collection of eBooks and eAudiobooks through the Overdrive app: Libby! BPL card required.



# LEARN CONNECT DISCOVER

AUGUST 2020 NEWSLETTER

- 1 YOUTH ROOM EXPANSION & RENOVATION
- 2 PROGRAMS FOR CHILDREN AND TEENS
- 3 PROGRAMS FOR ADULTS  
IDEA LAB, COMPUTER CLASSES
- 4 YOUTH ROOM DONORS  
LETTER FROM THE DIRECTOR



PLAY AREA AND SHELVING



YOUTH ROOM PLAY AREA



BOOKSHELVES WITH  
READING CUBBIES



SEATING AREAS AND DESKS



STUDY AREAS



BOOK DISPLAYS  
WITH READING CUBBIES



HALLWAY TO YOUTH ROOM  
AQUARIUM AND DISPLAY



WALL OF WINDOWS  
OVERLOOKING SHAIN PARK

## YOUTH ROOM EXPANSION *and* RENOVATION



**BALDWIN PUBLIC LIBRARY** ► SERVING THE COMMUNITIES OF  
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS & BLOOMFIELD HILLS

# SUMMER PROGRAMS FOR CHILDREN

BABIES TO GRADE 6

## IMAGINE YOUR STORY: SUMMER READING PROGRAM

BPL's VIRTUAL YOUTH SUMMER READING program is running through **AUGUST 8**. Visit [WWW.BALDWINLIB.ORG/SUMMER-READING](http://WWW.BALDWINLIB.ORG/SUMMER-READING) to register and the game cards. Thank you to the Friends of the Baldwin Public Library for sponsoring this year's program!



Would you or your child like to receive a letter from a Baldwin Librarian? We would love to write you one! Fill out the online form at [www.baldwinlib.org/letters](http://www.baldwinlib.org/letters) and a librarian will joyfully write you or your child a letter.

## WEEKLY STORY TIMES

VISIT OUR STORY TIME PAGE AT [BALDWINLIB.ORG/STORYTIME](http://BALDWINLIB.ORG/STORYTIME) FOR OUR DAILY OFFERINGS.

## VIRTUAL KIDS LIBRARY SOCIETY



**THURSDAY, AUGUST 13 & 27  
AT 7:00 P.M.  
GRADES 3 TO 5**

Do you want to be more involved with the Library? Would you like to help us shape our upcoming programs? Email Ms. Rosemary at [rosemary.retford@baldwinlib.org](mailto:rosemary.retford@baldwinlib.org) if you are interested in a virtual version of KLS.

## BALDWIN KIDS WRITE

Use your imagination and one of our writing prompts to create your very own tale for us to display in the Youth Room. Writing prompts and more information can be found at [www.baldwinlib.org/youth](http://www.baldwinlib.org/youth). Submissions due by August 31.

## BOOK SCAVENGERS DIY HOME EDITION

Do you miss Ms. Susan's Library Scavenger Hunts? We do, too! Fill out this [online form](#) and Ms. Susan will email you a do-it-yourself home scavenger hunt every other Tuesday.

## VIRTUAL AUGUST PROGRAMS

TO VIRTUALLY ATTEND THE FOLLOWING PROGRAMS, VISIT [WWW.BALDWINLIB.ORG/CALENDAR](http://WWW.BALDWINLIB.ORG/CALENDAR) TO REGISTER AND SEE ALL THE PROGRAM DETAILS.

### FAIRY TALE CRAFTS TUESDAY, AUGUST 4

Bring fairy tales to life! Create a handful of fairy tale themed crafts with our take and make craft kits. *Supplies will be given to those who register.*

### SUMMER STEM CHALLENGE: ZIP LINES FRIDAY, AUGUST 7

All you need is your competitive spirit and some common household items to complete this month's challenge. *Supplies will be given to those who register.*

### BEDTIME TALES: UNDER THE SEA WEDNESDAY, AUGUST 19

Don't forget to wear your pajamas for this virtual edition of our evening story time.

### BALDWIN NATURE CHALLENGE

The Kids Library Society has a challenge for you! Get outside and look for specific items found in nature. If you are signed up for Summer Reading you will be able to join the challenge in Beanstack or you can create an account to get started by visiting [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org). The challenge runs from August 1 - August 8 and the first three people to complete it will win a prize!

## BOOK CLUBS

### BOOK BUG BOOK CLUB MONDAY, AUGUST 10

GRADES 1 TO 2

Keep your reading skills sharp over the summer as we read great books and share fun activities that you can do at home! Visit [www.baldwinlib.org/calendar](http://www.baldwinlib.org/calendar) to register and see all the details.

### FAMILY BOOK CLUB TUESDAY, AUGUST 18 AT 7:00 P.M.

Email Ms. Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) if you are interested in a virtual family book club. We are reading *Mrs. Frisby and the Rats of Nimh* by Robert O'Brien.

### MOMS BOOK CLUB WEDNESDAY, AUGUST 19 AT 7:00 P.M.

Email Cathy at [cathy.gimby@baldwinlib.org](mailto:cathy.gimby@baldwinlib.org) if you are interested in learning more about our virtual book club for moms.

# SUMMER PROGRAMS FOR TEENS

GRADES 6 TO 12

## IMAGINE YOUR STORY: SUMMER READING PROGRAM

BPL's VIRTUAL TEEN SUMMER READING program is running through **AUGUST 8**. Visit [WWW.BALDWINLIB.ORG/SUMMER-READING](http://WWW.BALDWINLIB.ORG/SUMMER-READING) to register and participate. Thank you to the Friends of the Baldwin Public Library for sponsoring this year's program!

### FLASH FICTION WRITING CONTEST GRADES 6 TO 12

There is still time to submit your flash fiction stories! Entries are due August 31. The winning stories will be posted on our website and prizes will be awarded the first week of September. Visit [www.baldwinlib.org/teen](http://www.baldwinlib.org/teen) for rules and submission guidelines.

### CRAFTS TO GO: FRIENDSHIP BRACELETS

GRADES 6 TO 12

During the month of August, pick up a craft kit with supplies and instructions to make a friendship bracelet. Ask for one at Adult Services.

### VIRTUAL TEEN BOOK CLUB THURSDAY, AUGUST 6 AT 7:00 P.M. GRADES 7 TO 12

This month's book is *Internment* by Samira Ahmed. The first 10 teens to register will receive a free paperback book, thanks to the Friends of Baldwin Public Library. This book is also available to read or listen to on Libby. **Registration required.** The Zoom link will be emailed on the day of the discussion.

### VIRTUAL OREO TASTE TEST THURSDAY, AUGUST 13 AT 7:00 P.M. GRADES 6 TO 12

Pick up your Oreos and score sheet from the Adult Services Desk starting Monday, August 10. Then join us on Zoom to snack and talk about the flavors on Thursday, August 13. **Registration required.** The Zoom link will be emailed on the day of the program.

### TAB VIRTUAL TEEN ADVISORY BOARD MEETING THURSDAY, AUGUST 20 AT 4:00 P.M.

GRADES 6 TO 12

TAB members plan events and programs, suggest improvements to the Teen department, and promote the Library throughout the community. TAB will also give you an opportunity to talk about books, movies, music, and video games with other teens. **Registration required.** The Zoom link will be emailed on the day of the program.



# BOOK CLUBS

FOR ADULTS

ALL BPL BOOK CLUBS WILL MEET VIRTUALLY USING ZOOM UNTIL FURTHER NOTICE. FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL [ADULT.REFERENCE@BALDWINLIB.ORG](mailto:ADULT.REFERENCE@BALDWINLIB.ORG).



**SUNDAY, AUGUST 2  
AT 1:00 P.M.**

*"EXIT - LEAVING EXTREMISM BEHIND"*

(Not Rated, 2018), and the book, *RISING OUT OF HATRED* by Eli Saslow. The film is available to stream on Kanopy.



**MONDAY, AUGUST 10  
AT 1:00 P.M.**

*THE DUTCH HOUSE* BY ANN PATCHETT



**WEDNESDAY, AUGUST 12  
AT 2:00 P.M.**

*THE LIBRARY OF LOST AND FOUND*  
BY PHAEDRA PATRICK



**THURSDAY, AUGUST 13  
AT 10:00 A.M.**

*THE BUTCHERING ART*  
BY LINDSEY FITZHARRIS



**TUESDAY, AUGUST 18  
AT 7:00 P.M.**

*THE LIBRARY BOOK*  
BY SUSAN ORLEAN



**WEDNESDAY, AUGUST 26  
AT 7:00 P.M.**

*THE FEATHER THIEF*  
BY KIRK WALLACE JOHNSON

## THE IDEA LAB

DUE TO ITS SMALL SPACE, IDEA LAB SERVICES ARE BEING REDESIGNED TO ADHERE TO PUBLIC HEALTH GUIDELINES. PLEASE VISIT THE WEBSITE AT [BALDWINLIB.ORG/IDEALAB](http://BALDWINLIB.ORG/IDEALAB) FOR THE MOST UP TO DATE INFORMATION, AND THANKS FOR YOUR PATIENCE!

### 3D PRINTING SERVICES HAVE RESUMED!

Submit your print requests online. Please note the updated instructions and print payment and pickup guidelines.

### VIRTUAL LAB HOURS

**TUESDAYS, FROM 11:00 AM TO NOON**

**THURSDAYS, FROM 4:00 TO 5:00 PM**

Get help with your projects or talk shop with Jeff, our Idea Lab Supervisor. Check the Library's event calendar for information about how to join the virtual meetings.

### IDEA LAB LIVE ON INSTAGRAM

**THURSDAYS, AUGUST 6 & 13 AT 7:00 P.M.**

Hang out with Jeff on IG Live as he rebuilds an older 3D printer from the bottom up. Follow the Library on Instagram at @baldwinlib.

# SUMMER PROGRAMS FOR ADULTS

## IMAGINE YOUR STORY: SUMMER READING PROGRAM

BPL'S VIRTUAL ADULT SUMMER READING program is running through **AUGUST 8**. Visit [WWW.BALDWINLIB.ORG/SUMMER-READING](http://WWW.BALDWINLIB.ORG/SUMMER-READING) to register and participate. Thank you to the Friends of the Baldwin Public Library for sponsoring this year's program!



**FRIDAY FIVE @ 5 -  
ON FACEBOOK!**

Join a new member of BPL's staff on BPL's Facebook page every Friday at 5pm where we will recommend five interesting things - books, movies, or anything!

**AUGUST 7:** MARIA REVEALS HER TOP FIVE CLASSIC FILMS

**AUGUST 14:** KRISTEN SHARES FIVE AMAZING ALBUMS

**AUGUST 21:** JOSH HIGHLIGHTS FIVE DEEP CUTS FROM HOOPLA'S MUSIC LIBRARY

**AUGUST 28:** ROBERT RECOMMENDS FIVE GREAT GARDENING GUIDES.

## CRAFT KITS TO GO: CYANOTYPE NOTE CARDS

Starting August 3, visit the Library to pick up supplies to make unique sun-printed note cards.

## TECHNOLOGY CLASSES

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. ONCE REGISTERED, YOU WILL RECEIVE A ZOOM LINK A HALF HOUR BEFORE CLASS.

### USING HOOPLA

**MONDAY, AUGUST 3 AT 4:00 P.M.**

A librarian will teach you to use Hoopla Digital to access ebooks and audiobooks, or stream music, movies or TV shows. *BPL card is required. Registration required.*

### USING LIBBY

**MONDAY, AUGUST 10 AT 4:00 P.M.**

A librarian will teach you how to access our curated collection of ebooks and audiobooks through the Overdrive app: Libby! *BPL card is required. Registration required.*

### STREAMING TV SERVICES

**TUESDAY, AUGUST 11 AT 7:00 P.M.**

Maria will teach you what streaming TV services are and how to access them, and provide a quick overview of five of the most popular services. *Registration required.*

### USING KANOPY

**MONDAY, AUGUST 17 AT 4:00 P.M.**

Learn how to stream movies instantly from home or on the go with Kanopy. *BPL card is required. Registration required.*

### SMARTPHONE APPS TO ENHANCE YOUR LIFE

**TUESDAY, AUGUST 25 AT 7:00 P.M.**

Learn about helpful smartphone apps that can remind you to take meds, locate your car, or help you keep in touch. **66** *Registration required.*

## SOCRATES CAFE

**SUNDAY, AUGUST 12 AT 2:00 P.M.**

Socrates Cafe continues to meet for conversation via Zoom. To join, please email [avpratt@aol.com](mailto:avpratt@aol.com).

## BEESWAX WRAPS

Starting August 17, visit the Library to pick up printed fabric, parchment paper, and beeswax to make yourself an eco-conscious wrap at home using an iron.

## GREAT BOOKS DISCUSSION GROUP

All meetings take place via Zoom.

Email [maria.williams@baldwinlib.org](mailto:maria.williams@baldwinlib.org) to join.

**AUGUST 5 AT 7:00 P.M. :** WILLIAM FAULKNER'S *BARN BURNING* AND *DRY SEPTEMBER*

**SEPTEMBER 2 AT 6:45 P.M. :** EDITH WHARTON'S *HOUSE OF MIRTH*

**SEPTEMBER 16 AT 6:45 P.M. :** ANTON CHEKHOV

## LIBRARIAN RECOMMENDED READS

Miss getting reading suggestions from your BPL librarians? Complete the information on the form at [www.baldwinlib.org/bookpicks](http://www.baldwinlib.org/bookpicks) and we will email you personalized recommendations.

## COMPUTER CLASSES

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. ONCE REGISTERED, YOU WILL RECEIVE A ZOOM LINK A HALF HOUR BEFORE CLASS.

### MICROSOFT POWERPOINT: AN INTRODUCTION

**WEDNESDAYS, AUGUST 5 & 12 AT 2:00 OR 7:00 P.M.**

Learn the fundamentals of slideshow creation with Microsoft PowerPoint in this two-session class.

### EASY PHOTO EDITING

**SATURDAY, AUGUST 8 AT 2:00 P.M.**

Crop, edit, and apply effects to improve your photos with free and powerful online software.

### GOOGLE SLIDES:

### AN ALTERNATIVE TO POWERPOINT

**WEDNESDAY, AUGUST 19 AT 2:00 OR 7:00 P.M.**

Create and share an online slideshow with Google Slides, a solid alternative to PowerPoint.

### GRAPHIC DESIGN ON A BUDGET

**SATURDAY, AUGUST 22 AT 2:00 P.M.**

Create stunning vector artwork with free online graphic design software.

### LINKEDIN

**WEDNESDAY, AUGUST 26 AT 2:00 OR 7:00 P.M.**

Build and nurture your professional identity with LinkedIn, the world's largest network of its kind.

[WWW.BALDWINLIB.ORG](http://WWW.BALDWINLIB.ORG)  
248-554-4650

# BALDWIN PUBLIC LIBRARY YOUTH ROOM DONORS

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## LETTER FROM THE DIRECTOR

### WELCOME BACK!

On July 6, the Baldwin Library opened its doors to the public for the first time since mid-March. Masks and social distancing are required, and occupancy is limited to 55 patrons at a time. In order to achieve that goal, patrons are requested to stay in the building no longer than 45 minutes. Public computer use is available, but for no more than 30 minutes a day. Library programming continues, as the offerings in this newsletter attest, but only in a virtual format. MeLCat, Michigan's interlibrary loan system, is scheduled to resume on August 10. Unfortunately, the Library is not accepting any book donations at this time. Finally, be assured that the Library is taking extra precautions to clean the building on a continuous basis.

**Baldwin's new Youth Room** is now open and available to the public! The refurbished space is 40% larger than the old room and features full handicap accessibility, updated restrooms, a children's terrace and garden, and beautiful floor-to-ceiling views over Shain Park. The terrace and garden, as well as other exterior landscaping, will not be finished until September. Photos of the new Youth Room can be found on page one of this newsletter.

To the left, you'll see a list—current through July 21, 2020—of all of the **donors to the Youth Room project**. While the primary funding source for the project was the Library's millage, the project would never have been able to move forward without the generous commitment of these donors. My sincere thanks to all of you!

And many thanks, also, to all of the **individuals and private businesses who collaborated with the Library on this project**:

- Architects Robert Ziegelman, John Gardner, and Karen Swanson of Luckenbach Ziegelman Gardner
- The Dailey Company (Construction and landscaping)
- Library Design Associates (Furniture, fixtures, and equipment)
- Bruce Johnson and Mike Morad of the City of Birmingham's Building Department
- Melissa Mark, Frank Pisano, Jim Suhay, and Dave Underdown, members of the Baldwin Public Library's Building Committee

*Doug Koschik*

Doug Koschik, Library Director

[doug.koschik@baldwinlib.org](mailto:doug.koschik@baldwinlib.org)

248-554-4681

## LIBRARY BOARD

Frank Pisano, Ashley Aidenbaum, Bob Tera, Jim Suhay, Melissa Mark, Jennifer Wheeler  
**THE LIBRARY BOARD WILL MEET VIRTUALLY ON MONDAY, AUGUST 17 AT 7:30 P.M.**

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# Baldwin Public Library Update

Presentation to Beverly Hills Village Council

*August 4, 2020*

## Baldwin Library Services

- ▶ Beverly Hills contracts with Baldwin for library services
- ▶ Obtains full library services, but no ownership
- ▶ Services for Village residents & employees include:
  - Circulation of books, DVDs, Blu-rays, 4K, etc.
  - Interlibrary loan (Starting again on August 10)
  - Curbside delivery
  - Home delivery
  - Programs for all ages (e.g., summer reading program)
  - Book clubs
  - Electronic resources (databases, e-books, e-audiobooks, e-music, e-videos, etc.)
  - Idea Lab: 3d printers, laser engraver, silk-screen printing, sewing machine, etc.

## Student Help

- Close contacts with public & private schools
- Materials for homeschooled children
- Homework help
- First Grade/First Card program
- BrainFuse tutoring



## Visibility in Community

- ▶ *Learn Connect Discover* newsletter
- ▶ Book return box at Village Hall
- ▶ “Lending library” at Village Hall
- ▶ Library events advertised in Beverly Hills eNews
- ▶ Storybook Trail





## Read in the Park



## Memorial Day Parade



## Halloween Hoot



## Library Usage

- ▶ 5,833 Beverly Hills residents are card holders—56 % of total population
- ▶ 81% of Beverly Hills households contain at least one Baldwin cardholder
- ▶ Residents checked out 140,219 items in FY 2018–19 and 99,097 items in FY 2019–20, when the Library had to close for 3 ½ months
- ▶ 502 residents took part in 2019 summer reading program

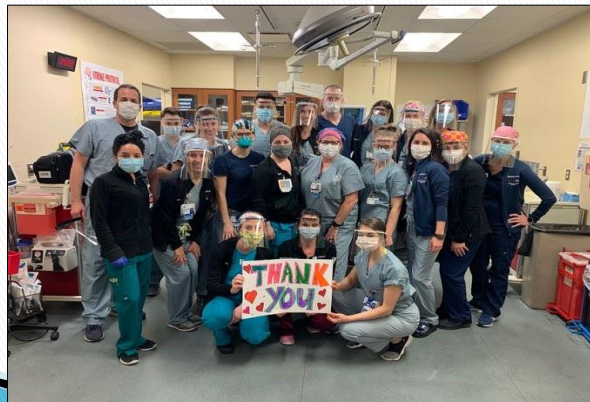


## Baldwin's Response to COVID-19

- ▶ Library forced to close mid-March
- ▶ Circulation of materials limited to online resources
  - Their usage increased 20%
- ▶ Programs & book clubs went online
- ▶ Homebound delivery continued
- ▶ Youth Room construction was delayed
- ▶ Curbside delivery resumed June 15
- ▶ "Grab & Go" stage began July 6:
  - People allowed in building, up to 25% capacity
  - Short stays
  - Limited computer & Idea Lab usage
- ▶ Top priorities:
  - Health & safety
  - Providing as many services as possible
  - Continuation of building improvements

## Face Shield Project

- ▶ Jeff Jimison, Idea Lab Supervisor, spearheaded volunteer effort to manufacture face shields for health professionals & first-line responders.
- ▶ Over 35,000 were produced & delivered



## Adult Services Renovation – 2017



## Grand Hall Renovation – 2019



## Youth Services Expansion – 2020

- ▶ *Opened to public on July 20*
- ▶ *Exterior landscaping to be finished by September*
- ▶ **Funding:**
  - Cost: \$2.7 million
  - Funded by temporary increase in Birmingham's Library millage
  - Contributions from fund balance, fundraising & Trust
- ▶ **Features:**
  - Improved layout & functionality
  - Enhanced lighting & aesthetics
  - Better technology
  - Heightened respect for 1927 building
  - 40% expansion, doubling sizes of Play Area & Discovery Room
  - 50% increase in seating
  - New furniture & carpet
  - Made ADA-compliant
  - Renovated restrooms
  - New aquarium, terrace & garden

## Aquarium in Hallway



## New Youth Room



## Floor-to-Ceiling Windows





## Layout & Natural Lighting



## Colors & Light Fixtures



## More Tables & Seating



## “Cubbies” in Stacks



## Reading Hideaway & Exposed Brick



## Book Display Area





## Play Area



## Beginning to Read Books





## Future Children's Garden on Left



## Successful Relationship

- ▶ Beverly Hills residents are using Baldwin
- ▶ Baldwin is upgrading its physical plant & always improving services and outreach
- ▶ *Come visit us!*





STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MICHAEL F. RICE, Ph.D.  
STATE SUPERINTENDENT

August 3, 2020

Douglas R. Koschik  
Baldwin Public Library  
300 West Merrill Street  
Birmingham, MI 48009

**GRANT AWARD NOTIFICATION**

I am pleased to inform you that the Baldwin Public Library has been approved for a CARES Act Grant in the amount of \$2264. Funding for this program has been authorized by the CARES Act (Public Law 116-136) administered through the Institute of Museum and Library Services and the Library of Michigan. The grant award dates are listed on your grant award notice.

The enclosed Grant Award Notification form provides details regarding your grant award, including the dates of fiscal obligation and required reports. The dates of fiscal obligation are the dates you may start expending grant funds and the date you must stop expending grant funds. Note that your grant amount includes separate amounts for PPE expenditures and Digital Inclusion expenditures if you requested both.

Acceptance of this award obligates the fiscal agent to carry out the program in accordance with the approved application. Any modification to an approved activity or budget must be approved by the Michigan Department of Education prior to enactment.

Congratulations on the success of your grant application. Questions about your grant may be directed to Karren Reish, Library of Michigan, at 517-241-0021 or [reishk@michigan.gov](mailto:reishk@michigan.gov).

Sincerely,

Michael F. Rice, Ph.D.  
State Superintendent

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# The Detroit News

## Juggling Act: The new room divider amid pandemic -- plexiglass

Published on July 23, 2020 | By Maureen Feighan, The Detroit News

One look at the plexiglass at my local library this week and my heart sank. Our society may have reopened but our new way of life is anything but "normal."

Four months into the COVID-19 pandemic, cases are going back up and we've become a plexiglass world. It surrounds cashiers, restaurant to-go areas, now even librarians. It's become ubiquitous — a thin barrier that will somehow keep germs out but not anxiety.



Even the decorations wear face masks at the West Bloomfield Township Main Library. (Photo: Jodi Noding)

As much as we long for a return to our old lives — whatever that means — this pandemic has other ideas. That wasn't clear to me — or probably any of us — in March. My husband and I did a Zoom cocktail hour with a group of close friends about two weeks into the lockdown, taking turns sharing what we most looked forward to doing once we could leave our homes.

I imagined going to a restaurant for a leisurely meal and a drink. Restaurants are open now but I still don't feel comfortable going inside one yet.

Our local library, meanwhile, finally reopened last week after a nearly three-month shutdown. Arrows now guide patrons down aisles in one direction, plexiglass surrounds the children's librarian booth and even the cafe area is closed. Computer stations have been shut down. Patrons are asked to stay 45 minutes at most.

"I hate arrows!" my son announced, not used to being told what direction he had to walk in one of his favorite places.

I am and will always be a library person. It's one of the places I feel most at home. Pre-pandemic, it wasn't uncommon for my family to visit our local library — which is within walking distance to our house — multiple times a week.

But the library doesn't feel like an escape anymore. It feels like a place to make a quick visit and get out — quickly.

At the Baldwin Library in Birmingham, which reopened to the public July 6, they have what's called "Grab & Go" services. Occupancy is limited to 55 patrons and materials are quarantined for 72 hours before they are put back into circulation, according to its website. Its public desks have plexiglass.

As students prepare to return to school in the fall (hopefully), plexiglass will also likely be in schools where social distancing isn't an option. My son's school in Oakland County plans to have plexiglass in classrooms so teachers can work with students in small groups.

But surreal as these dividers may feel, like masks, they're something we have to accept. If we commit to doing everything we can now to fight this virus and keep each other safe, maybe "normal" won't be far off.

[mfeighan@detroitnews.com](mailto:mfeighan@detroitnews.com)

## Clerks brace for primary amid pandemic

Published on July 27, 2020 | By Tiffany Esshaki, Woodward Talk



Birmingham City Clerk Designee Alexandria Bingham organizes returned absentee ballots ahead of the primary election. Photo by Deb Jacques

BIRMINGHAM/BLOOMFIELD TOWNSHIP/BLOOMFIELD HILLS — The August primary election is coming next week, and neither rain nor sleet nor treacherous virus will stop residents from deciding the issues and races important to them.

Township Clerk Jan Roncelli, who is retiring when her term expires in November, said she's already issued more absentee ballots than she did for the 2016 November presidential election.

"We've had to hire more part-time staff to keep up with the volume," she said. "We're very concerned how we will manage counting all the absentee ballots in one day."

Michigan Senate Bill 757, introduced in January, would allow clerk staff in municipalities with a population of around 40,000 or more to open absentee envelopes for authorization the day before an election. That bipartisan bill is currently in a stalemate in the Senate, though.

Birmingham City Clerk Designee Alexandria Bingham said her office has already processed about five times as many absentee ballot requests as the 2016 August primary. Bingham, just appointed to the position earlier this spring, looks at the volume increase as an “exciting challenge.”

“It takes a lot of organization and preparation to keep up with the demand. I am really proud of how much work everyone in the clerk’s office has accomplished, and I love sharing and obtaining resources and tips with all of my fellow clerk friends throughout the country,” Bingham said in an email.

She said about 33% of registered voters in Birmingham have already obtained an absentee ballot, and more than 11% of those ballots have been returned.

Bloomfield Hills Clerk Amy Burton said the city has issued more than 1,300 absentee ballots. To compare, less than half that many ballots were issued in August 2018.

In Southfield Township, which processes votes for the villages of Franklin, Beverly Hills and Bingham Farms, Clerk Sharon Tischler said she’s been backed up for weeks just scanning in responses to the voter registration forms that the Michigan Secretary of State mailed to all residents.

“If they get emailed to us, we can’t scan the barcode, so we have to manually put it in, and it takes a while,” Tischler explained. “But it’s good. It’s less to do ahead of November.”

But a surge in absentee ballots isn’t the only issue clerks will deal with Aug. 4. They’ll also need to make sure voters who choose to go to the polls in person to cast a vote feel safe amid the ongoing COVID-19 pandemic.

“It’s been very difficult to recruit election workers due to COVID,” Roncelli said.

Tischler has been looking for help, too, in e-blasts to residents.

Oakland County Executive David Coulter and the Oakland County Board of Commissioners have set funds aside for a “Protect Democracy Election Worker Recruitment and Retainment” program, which gives local municipal clerks the ability to pay election workers an additional \$50.

The Michigan Bureau of Elections said in late July it would provide gloves, disposable masks, spray disinfectant or disinfecting wipes, hand sanitizer, and face shields to precincts and workers, along with guidance for hygiene and social distancing.

While Gov. Gretchen Whitmer made masks mandatory at all indoor public spaces in mid-July, the executive order doesn't apply to election sites. Though voters are strongly encouraged to wear masks to vote on Aug. 4, they're not required by law to do so.

Burton said she's confident Bloomfield Hills residents will have a safe and secure experience voting Aug. 4 and again Nov. 3.

As residents cast their vote, via mail or in person, clerks want to be sure people don't spoil their ballot. That's particularly true during primary elections, when it's imperative that voters stick to a single party on the ticket — you can either vote for Democratic or Republican candidates, but not a mix.

Ballots can also be spoiled if they're completed in such a way that tally machines are unable to read the choices. That can happen when the ticket is marked with something besides blue or black ink — the only acceptable choices, according to Oakland County Clerk Lisa Brown.

"We see more spoiled ballots in the August primary elections than any other election," Brown said.

Following the August primary election of 2018, where precincts across Oakland County famously ran short on ballots before the polls closed, Brown said a large part of the problem was that voters were burning through multiple ballots trying to get it right.

"We had some voters spoiling as many as five ballots," Brown said during an October 2018 interview following an investigation of those ballot shortages. "One municipality had a spoil rate of about 20%. A normal primary, that should be around 1% or 2%."

With all they're up against, clerks know the primary election will likely be just a taste of what's to come for the presidential election in the fall.

"My biggest hope is that every voter gets the opportunity to vote and that they feel safe doing so, whether they choose to vote by mail, dropbox or in person on Election Day," Bingham said.

## **On the ballot**

Eagle voters will have a variety of issues to decide Aug. 4.

In Bloomfield Township, voters will choose party candidates for the position of supervisor, treasurer, clerk and several seats on the Board of Trustees.

Those in the Bloomfield Hills Schools district will decide whether or not to approve a \$200 million capital improvements bond to repair buildings, update technology and furniture, and revamp recreational spaces, among other things.

Residents of Bloomfield Hills will decide whether they want to continue to fund a contract with Baldwin Public Library for library services for another six years or let the contract expire and lose access to the library.

Franklin voters will weigh in on whether the village's charter should be amended to change the clerk's job from an elected to an appointed position, expanding eligibility to candidates outside of Franklin.

For complete articles on these proposals, visit the Eagle page at [www.candgnews.com](http://www.candgnews.com) and look for these headlines:

- Voters to decide \$200 million bond for Bloomfield Hills Schools
- Bloomfield Hills asked to renew contract with Baldwin Library
- Franklin voters to decide how future clerks are seated

For coverage of the election, visit our website and look to the next issue of the Eagle.



# Bloomfield Hills Schools pitches \$200 million bond proposal to August voters

Published on July 22, 2020 | By Susan Bromley



Bloomfield Hills' West Hills Middle School on Lone Pine. *JOHN HEIDER | Hometownlife.com*

Bloomfield Hills voters will see two proposals on the ballot, one for the library, the other for schools.

The \$200 million bond proposal before voters in the Bloomfield Hills School District is the result of seven years of research and focus groups.

It is also fulfillment of a promise after voters passed a bond in 2012 which constructed a mostly new high school.

“We said we would return to address preschool through 8th grade needs,” Shira Good, district communications director, said. “It’s time.”

The district now puts before Aug. 4 primary voters the \$200.1 million bond, which would result in massive improvements and additions throughout the district.

If approved, the bond will increase taxes by 1.85 mills, or about \$370 in additional annual taxes on a home with a market value of \$400,000, Good said. The bond is required to be paid off within 30 years.

Much of the bond plans center around a reconfiguration of schools including the vacating of the current Lone Pine Elementary building. Students from that building would move to West Hills Middle School, which would be renamed Lone Pine Elementary and house kindergarten through fifth grades.

All sixth through eighth grade students would be placed in two middle schools: Bloomfield Hills Middle School South on Quarton, and Bloomfield Hills Middle School North, to be located at the former Lahser High School building, which will get renovations and an addition, including a pool.

The current East Hills Middle School would become Eastover Elementary, housing K-5 students, and the current Eastover building would become a preschool.

In total, the district would have two preschools, four elementary schools, two middle schools and one high school.

The bond will also pay for improvements to other school buildings and athletic facilities throughout the district including maintenance to roofs, HVAC systems and parking lots, as well as for security, technology and buses.

“It is absolutely vital this bond passes,” Good said. “The challenge in front of us, if the bond does not pass, is millions of dollars in critical needs that have to be addressed... We would have to make cuts from the general fund.”



Bloomfield Hills' Lone Pine Elementary School. JOHN HEIDER | [Hometownlife.com](http://Hometownlife.com)

If the bond fails, the district would keep all buildings open, but realign boundaries within the district to balance each facility's occupancy.

Like all districts anticipating devastation to the state foundation allowance as a result of the pandemic, Bloomfield Hills recently approved a budget anticipating cuts of \$700 per pupil.

“Having a known, predictable source of funding like the bond to address major needs and concerns would alleviate the administration and board from having to make gut-wrenching decisions and limiting opportunities,” Good said.

She added the bond is also intended to benefit not only families with students, but everyone who resides in the community.

“Bloomfield Township has zero parks. Our schools function as community gathering spaces,” she said.

Under the bond plan, the Bowers School Farm would receive upgrades that would enable residents to enjoy the space as a public park, and the new pool at the middle school north building would have community operating hours for recreational swim.

For more details, visit <https://www.bhsbond2020.com/>.

### **Library request**

The library proposal before voters would replace the existing library millage of .3766 mills that expires this year with a new library millage of up to .52 mills for six years if approved.

It would raise approximately \$318,852 next year and provide those who live and/or work in the City of Bloomfield Hills with access to all the services of the Baldwin Public Library in Birmingham.

*Contact reporter Susan Bromley at [sbromley@hometownlife.com](mailto:sbromley@hometownlife.com) or 517-281-2412. Follow her on Twitter [@SusanBromley10](https://twitter.com/SusanBromley10).*

## Bloomfield Hills, South Lyon voters say yes to schools; Milford Library millage approved; Northville Twp. approves operating millage

Published on August 5, 2020 | By Susan Bromley and Ed Wright, Hometownlife.com



Hometown Life communities vote in the Aug. 4, 2020 primary

Voters overwhelmingly gave their support to education in Tuesday's primary election.

In Bloomfield Hills, a \$200 million bond measure for schools was easily approved with 9,161 yes votes to 5,843 no.

The bond is required to be paid off within 30 years and the millage levied in the first year will be 1.90 mills.



Marian High's Precinct 18 gets fairly busy around noon on Aug. 4, 2020. *John Heider | Hometownlife.com*

The district plans to use the funds for [a wide variety of needs](#) including additions and remodeling of school buildings and athletic facilities, security, technology, and buses.

Voters also approved up to 0.52 mills to be levied for a period of six years in order to fund a library contract with the Baldwin Public Library in Birmingham and provide library services for city residents and employees. The vote was 1,040 to 504.

In South Lyon, voters handily passed \$98.7 million in bonds for schools, with 8,946 voting yes to 4,014 voting no.

The bonds will [mostly be used for maintenance and improvements to school buildings, but also improvements to security, technology, and academics, arts, and athletics.](#)

Voters in Northville Township approved a new millage proposal to [fund a continuation of current services for police, EMS, fire parks, recreation, senior and youth services and administration costs.](#) The 0.5 mill proposal was approved 6,472 to 3,546 by township voters.

In Milford, voters approved 0.70 mills for the library for 10 years, which is [earmarked for maintenance, materials and increased hours of service.](#) The vote passed, 3,066 to 1,984.

In Franklin, voters approved a ballot proposal that would allow for the village board to elect a village clerk that would hold office at the will of the council and be subject to the direction of the council. That vote was approved 587-519.



## Results from the August 4 primary election

Published on August 5, 2020 | By Lisa Brody and Dana Casadei

Upsets, and near upsets, were the results of voters turning out in wide numbers on primary day, Tuesday, August 4, with Bloomfield Township Supervisor Leo Savoie and Oakland County Prosecutor Jessica Cooper failing in their bids for reelection, Oakland County Executive David Coulter prevailing over Treasurer Andy Meisner to represent the Democrats against Republican Mike Kowall for the county's top spot. Oakland County had 322,454 ballots cast out of 995,114 registered voters, a 32 percent turnout in a primary, with a majority voting by absentee ballots due to Michigan's new "no reason" absentee law and health concerns in the midst of a pandemic.

**BLOOMFIELD TOWNSHIP:** Former Bloomfield Township Treasurer Dan Devine, turned out of office by voters in 2016, came back in the Republican supervisor's race, prevailing over incumbent Leo Savoie, with 4,895 votes, 62 percent, to 3,033 votes for Savoie.

Devine will face Democrat Dani Walsh in November, who received 5,692 votes, 83 percent of the Democratic vote, versus Scott Nadeau, who had informally dropped out of the race and endorsed Walsh. Nadeau received 1,161 votes, for 17 percent of the total.

Treasurer Brian Kepes narrowly survived a challenge from Mark Antakli. Kepes received 51 percent of the votes, 3,915 votes, to Antakli's 3,765 votes. Both Kepes and Antakli are Republicans, and with no Democrat running in November, Kepes will keep his position.

In the race to replace incumbent clerk Jan Roncelli, who is retiring, a three-way contest on the Republican side ended with Bloomfield Township police officer Tom Smyly receiving the most votes, 2,884, 39 percent of the total, versus David Thomas' 2,567 votes, 34.5 percent, and Malissa Bossardet, 1,970, 26.5 percent. Smyly will face Democrat Martin Brook in November, who received 6,579 votes Tuesday running unopposed.

All four Democrat nominees for Bloomfield Township Trustee will move forward to the November election. Stephanie Fakih took the majority of the votes with 26 percent, 5,407 votes, followed closely by Valerie Sayles Murray's 5,373 votes at 26 percent. Linda P. Ulrey and Mitsuaki Murashige rounded out the candidates with 25 percent, or 5,102 votes, and 23 percent, or 4,848 votes, respectively.

The Democrat nominees will face four Republicans, two of whom are currently on the board of trustees, in November to fill all four spots on the board. Current trustee Michael Schostak, who was elected to the position in 2016, took the most Republican votes with 4,533, or 22 percent. Schostak's total was followed by Don Valente's 4,472 votes, or 22 percent; incumbent Neal Barnett received 4,209 votes, or 21 percent; and Timothy Robert Meyer, who narrowly filled the last slot with 3,598, or 18 percent.

All positions in Bloomfield Township are four-year terms in office.

**U.S. CONGRESS DISTRICT 9:** Republican Charles Langworthy will face incumbent Andy Levin (D) in November for this two-year seat in Congress, which winds from Bloomfield Township, Royal Oak, Huntington Woods, Ferndale, through to Macomb County. Langworthy received a total of 32,053 votes, versus his opponent Gabi Grossbard, who received 23,807 votes.

**U.S. CONGRESS DISTRICT 11:** Five Republicans battled in this district, which covers Birmingham, Bloomfield Hills, Troy, western Oakland and Wayne counties, to take on incumbent Democrat Haley Stevens for a two-year term in November. Eric Esshaki of Birmingham, an attorney and retired nurse, won the five-way contest, with 17,935 votes, and 31 percent of Oakland County's vote. Carmelita Greco had 14,053 votes, 24 percent of the votes; former congressman Kerry Bentivolio, 12,966 votes, 22 percent; Frank Acosta, 7,231 votes, 12 percent; and Whittney Williams, 6,673 votes, 11 percent.

**OAKLAND COUNTY EXECUTIVE:** One of the most hotly contested and contentious campaigns of this primary season was between the two Democrats seeking to be top dog of the county in 2020. Incumbent Democrat David Coulter of Ferndale, who was appointed last August to complete the term of the late L. Brooks Patterson, was the voters choice to both represent the party in November and to complete Patterson's term. Coulter prevailed over county treasurer Andy Meisner, with Coulter receiving 91,795 votes countywide, for 53 percent, versus Meisner's 80,323 votes, 47 percent of the total, to move forward to November.

To complete the term, between November and January 2020, Coulter received 94,326 votes, 56 percent, to Meisner's 81,438 votes, 44 percent.

Coulter will face Republican Mike Kowall in November for the new four-year term of office. Kowall, a former state Senator and White Lake Supervisor, handily beat Jeffrey Nutt, with 89,397 votes, for 75 percent of the votes cast.

**OAKLAND COUNTY PROSECUTOR:** Incumbent Prosecutor Jessica Cooper failed in her bid for a fourth four-year stint as the county prosecutor, with challenger Karen McDonald soundly defeating her in the Democratic primary, by a two-to-one margin. McDonald, a former circuit court judge and assistant prosecutor, received 120,514 votes, 66 percent of the votes cast, to Cooper's 61,945 votes. McDonald will face Republican Lin Goetz in November.

**OAKLAND COUNTY SHERIFF:** Three Democratic candidates faced off Tuesday to be the party's standard bearer in November against long-time Republican Sheriff Michael Bouchard. Former state Sen. Vince Gregory won the title, with 44 percent of the vote, 71,420 votes cast. Challengers Barnett Jones received 63,527 votes, for 39 percent, while Randy Maloney received 27,329 votes, 17 percent of the total.

**OAKLAND COUNTY CLERK:** Two Republicans sought to face incumbent Democrat county clerk Lisa Brown in November, with Rochester Hills Clerk Tina Barton coming out on top. Barton had 72,409 votes, for 64 percent of the total cast, versus Patrick Wilson, who received 40,837 votes.

**COUNTY TREASURER:** With Treasurer Andy Meisner running for county executive, this seat is open this year. Democrat Robert Wittenberg, a state Representative who is term-limited, will be the Democratic nominee, receiving 69 percent of the total votes cast, 115,452 votes. His opponent, Robert Corbett, a Madison Heights councilman, received 51,123 votes. Wittenberg will face off against Republican Joe Kent, who beat GOP opponent Susan Anderson. Kent received 60,267 votes, 54 percent, while Anderson had 51,297 votes.

**WATER RESOURCES COMMISSIONER:** Almost 100,000 votes were cast for the Republican candidate for Oakland County Water Resources Commissioner, with Jim Stevens prevailing over his competition, Robert E. Buxbaum and Steven L. Johnson. Stevens took 38 percent of the vote with 37,539 votes compared to Buxbaum's 33 percent, or 33,016 votes, and Johnson's 29 percent, 28,229 votes. Stevens will face current Water Resources Commissioner Jim Nash on the November ballot for the four-year term position. Nash ran unopposed in the Democrat primary and has held the position since 2012.

**COUNTY COMMISSION – DISTRICT 12:** Kelly Dillaha took almost three-quarters of the ballots cast for this county commission seat for the 12th district to win the Democratic primary. Dillaha received 74 percent of the votes, or 7,251 votes, compared to William Gage's 2,540 votes. Dillaha will face Republican

Chuck Moss, who ran unopposed in the primary, this November. This seat is open for the first time in years with current county commissioner Shelley Goodman Taub retiring.

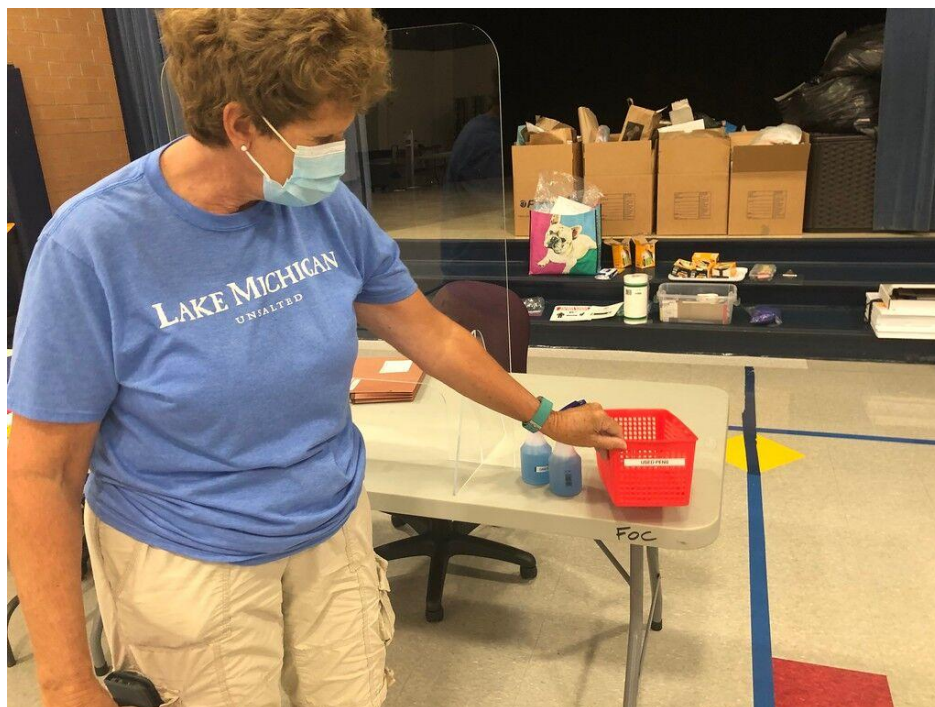
**COUNTY COMMISSION – DISTRICT 13:** Current Oakland County Marcia Gershenson cruised back to the Democratic nomination, fending off challenger Sean Thomas by a landslide, receiving 82 percent of the vote, or 9,996 votes. Thomas received 2,242 votes. Gershenson, who has held the position since first being elected in 2004, will face in November Republican Max Rohtbart who ran unopposed in the primary.

**BLOOMFIELD HILLS SCHOOLS BOND:** Voters in the Bloomfield Hills School district approved a \$200 million bond to support school renovation, additions, security and the reassignment of some school populations, with 9,334 votes, 61 percent approving the bond, versus 5,932 votes against.

**BLOOMFIELD HILLS LIBRARY MILLAGE:** In Bloomfield Hills, voters approved a library millage replacement, with 67 percent approval, or 1,040 votes, to authorize the replacement of the existing library millage, set to expire this year, of .3766 mills per year to a new library millage of up to .52 mills a year for a period of six years. This millage will begin with the July 2021 levy and raise approximately \$318,852 in its first year, for the purposes of funding a library contract with the Baldwin Public Library of Birmingham, to provide library services and privileges for Bloomfield Hills residents.

## Nearly all school bonds, library, police and fire millages pass in Oakland County primary

Published on August 9, 2020 | By Natalie Broda nbroda@medianewsgroup.com



Sue Grubba, seventh precinct supervisor in Oakland Township, readies for Tuesday's primary election.  
Stephen Frye / MediaNews Group

Tuesday night's primary saw a host of millage renewals for libraries, fire and police departments pass along with several bond proposals for school districts.

Here's a look at how the Aug. 4 primary election results turned out for proposals across Oakland County.

### **Auburn Hills**

A charter amendment to add a perpetual tax levy of up to 1.5 mills starting this December to construct, repair, improve and maintain roads the city of Auburn Hills' public roads passed with 54% of the vote, with 2,429 voters in favor and 2,021 voters against.



## **Bloomfield Hills**

Voters approved a library millage replacement with 67% of the vote, with 1,040 voters in favor and 504 against. The new millage will replace the .3766 mills per year that expires in 2020 with a new millage of up to .52 mills for a period of six years. It will be used to fund a library contract with the Baldwin Public Library in Birmingham.

Voters approved a \$2.1 million, 30-year bond proposal for the cost of erecting, equipping, furnishing school additions and transportation center; for purchasing buses and acquiring and installing instructional technology for Bloomfield Hills Schools. It passed with 61% of the vote, or 9,334 voters in favor and 5,932 against.

## **Goodrich Area Schools**

A \$20.9 million, 13-year bond proposal for Goodrich Area Schools was approved with 56% of the vote. In Oakland County, 21 voters were in favor and 16 against. The bonds, approved by voters in Genesee and Oakland counties, will be used for an Oaktree Elementary School addition; upgrading and acquiring safety and security equipment; acquiring and installing instructional technology; and improving parking areas, driveways, and sites.

## **Oak Park**

Voters passed a millage renewal for funding personnel, equipment and operations of the department of public safety by 71% with 5,802 in favor and 2,286 against. The .9599 mills will run from 2021 to 2030.

A renewal of the city's .4799 mill library millage also passed with 82% of the vote. A total of 6,853 voters were in favor and 1,491 against.

A millage renewal for funding personnel, equipment and operations of the department of recreation, including but not limited to paying the costs of youth and adult sports activities, instructional activities, drop-in senior activities, and special events passed with 79% of the vote. A total of 6,568 voters were in favor of the .4799 mills and 1,718 were against.

## **Rochester**

Voters approved to renew and continue a .2337 10-year millage to fund activities and services for older persons and operation, equipping and maintenance of an older persons activities center. It passed with 80% of the vote with 2,775 voters in favor and 677 against.

## **Rochester Hills**

Rochester Hills also approved to renew and continue a millage to fund activities and services for older persons and operation, equipping and maintenance of an older persons activities center. The .2334 mills will run up to 10 years and passed with 78% of the vote. A total of 15,380 voters were in favor and 4,271 against.

## **South Lyon Community Schools**

Voters approved a \$98.7 million bond proposal for South Lyon Community Schools with 69% of the vote, or 7,046 voters, in favor and 3,104 against. It will be used for remodeling and additions to school buildings; remodeling for energy efficiency; acquiring and installing instructional technology; purchasing school buses; and acquiring or improving athletic fields, structures, playgrounds, parking lots.

## **Groveland Township**

Voters approved a four-year millage up to 3.8 mills to provide fire, rescue and related services in the township. It passed with 78% of the vote with 1,353 voters in favor and 371 against.

## **Holly Township**

A five-year milage renewal up to 1 mill to support the Holly Township Public Library was passed with 74% of the vote. A total of 1,930 voters were in favor and 669 against.

A five-year millage renewal up to .5 mill for acquiring, developing, operating, and maintaining parks and recreation areas in Holly Township was approved with 72% of the vote. A total of 1,870 voters were in favor and 724 against.

## **Independence Township**

Voters passed a five-year millage, up to 3.45 mills, for funding fire protection and emergency services, operations and capital expenditures, including advanced life support. It was approved with 75% of the vote, with 7,631 in favor and 2,450 against.

## **Milford Township**

A 10-year renewal and increase in the township's library millage passed with 60% of the vote. The new millage is up to .7 mills, up from .36 mills with 3,066 voters in favor and 1,984 against.

## **Oakland Township**

A 10-year renewal and additional millage passed with 67% of the vote for activities and services for older persons and operation, equipping and maintenance of an older persons activities center. A total of 3,498 voters were in favor of the .32 mills and 1,665 against.

## **Orion Township**

A millage for 6 years, up to 3 mills, for funding fire protection and emergency medical services including Advanced Life Support, and all related operations, wages, benefits, and capital expenditures passed with 62% of the vote. The millage includes the Village of Lake Orion with 6,353 voters in favor and 3,884 against.

A millage for 6-years to provide police services in the Charter Township of Orion, excluding the Village of Lake Orion, passed with 57% of the vote. A total of 5,487 voters were in favor of the up to 3.5 mills and 4,012 against.

## **Oxford Township**

A 20-year, \$9,1 million bond proposal for the Oxford Public Library was rejected with 50.44% of the vote, 2,679 votes, against and 49.56% of the vote, 2,632 voters, in favor. The bonds would have been used for renovating, constructing an addition to, furnishing, and equipping the township's library.

## **West Bloomfield Township**

With 75% of the vote in favor, a millage renewal for 10-years for acquisition, development, maintenance, and operation of township parks and places of recreation by the West Bloomfield Parks and Recreation Commission was approved. A total of 14,174 were in favor of the up to .2286 mills and 4,556 against.

## **Franklin Village**

A charter amendment that after the current clerk's term expires in 2020, future clerks shall be elected by the village council passed with 53% of the vote. A total of 587 voters were in favor and 519 against.

## **Waterford School District**

A \$150 million bond proposal for Waterford School District passed with 58% of the vote. A total of 11,749 voters were in favor and 8,460 against. The bonds will be used for constructing and furnishing a new

Early Childhood Center; additions and remodeling existing school buildings; purchasing school buses; improving athletic fields and facilities and playgrounds; acquiring and installing instructional technology; upgrading and acquiring safety and security equipment.

## Record-breaking primary goes smoothly

Eagle voters approve school bond, shake up board and more

*Published on August 11, 2020 | By Tiffany Esshaki, Birmingham-Bloomfield Eagle*



Caitlin Finerty, 18, a Bloomfield Hills High School graduate, promotes the capital improvements millage proposal Aug. 4.  
Photo provided by Greg Kowalski, communications director for Bloomfield Township

BLOOMFIELD HILLS/BLOOMFIELD TOWNSHIPBIRMINGHAM/FRANKLIN — Last week, Bloomfield Hills Schools got a nod of support from voters, Bloomfield Township administration saw a shakeup, and races for state House and Senate seats, county sheriff and county executive kicked off.

But the big headline of the Aug. 4 primary election wasn't what was on the ballot, it was the ballots themselves: a record number of them cast in the Eagle's coverage area contributing to a record turnout countywide.



That's especially impressive considering the obvious: The world is wrapped up in the middle of a deadly pandemic. Getting voters in and out of precincts took a little bit of extra attention ahead of time via online training sessions for poll workers, according to Birmingham City Clerk Designee Alexandria Bingham.

"The Clerk's Office participated in numerous safety webinars and was constantly evaluating the needs of our community to keep our polling locations safe," Bingham said in an email. "Fire Chief (Paul) Wells and Police Chief (Mark) Clemence were excellent resources. They were able to provide the Clerk's Office with excellent advice and supply us with extra (personal protection equipment). It is amazing to see how all the departments working in the city will collaborate and adapt to support each other. It was really a team effort all across the board."

The planning was worth the effort, she said, because not only have more Birmingham residents registered to vote over the past few years, they've also flipped the method by which they turn out. In 2016, a little over 19% of Birmingham's registered voters cast a ballot in the August primary election, and two years later, that shot up to 37%, each time with more voters hitting the precincts than voting absentee. In 2020, the turnout was higher still, at around 39%, with just over 9% of those voters casting a ballot in person. More than 29% — or 5,318 ballots — were cast as absentee.

"I love analyzing data and learning for planning purposes," Bingham added.

Bloomfield Township Clerk Jan Roncelli said that, even with the extra part-time help she hired back in July to tackle the additional absentee volume, her office still was overwhelmed on primary day.

"I am still recuperating," said Roncelli Aug. 9.

About 47% of the township's registered voters cast a ballot in the primary, but in-person voters accounted for just 11%. That amounts to around 300 voters for each of the township's 18 precincts.

For example, in what was arguably the township's most contentious race — the Republican candidate for township supervisor — 5,072 of the 7,937 votes were absentee.

Even still, the overall turnout was high — and that's with the numerous spoiled ballots that were eliminated from the tally. Roncelli said many voters failed to follow directions and voted across party boundaries, resulting in disqualification of that portion of the ballot.

That certainly makes for a lot of counting, and like many other precincts around metro Detroit, results for contests in Bloomfield Township didn't post until early in the morning Aug. 5.

“The absentee counting board worked long and hard to count all the ballots. They were exhausted but proud of their efforts,” she said.

### **Township races**

When the votes were tallied, they reflected an upset at Township Hall: longtime Supervisor Leo Savoie lost his bid for candidacy. Instead, former Township Treasurer Dan Devine will be the Republican candidate for the seat, facing off against Democratic candidate and current Trustee Dani Walsh.

Devine, who has a controversial history with township government that includes a censure during his time as treasurer before he lost his bid for reelection in 2016, credits his 10-point plan for his 62% win.

“I wish my opponent the best ... and thank the taxpayers for their confidence in me,” Devine said in an email.

Savoie, who has met criticism from political opponents for years for a rotating list of accusations, said he hasn’t entertained or dismissed the idea of a write-in campaign for November, but for now, he’s satisfied with the race he ran.

“I guess all I can say is you had an election and it didn’t come out in my favor,” he said. “I wouldn’t have done anything different. I don’t know what I could’ve done differently.”

Incumbent Treasurer Brian Kepes, a Republican, will run unopposed for reelection. And as Clerk Jan Roncelli prepares for retirement this November, the sole Democrat for treasurer on the primary ticket, Martin Brook, will square off with Republican candidate Tom Smyly.

Currently, eight candidates — four Democrats and four Republicans — are running for four four-year terms at the township’s Board of Trustees table in November.

### **Schools make the grade**

Voters approved a \$200 million capital improvements bond for the Bloomfield Hills Schools district with a little over 61% of the total 15,266 votes cast.

BHS Superintendent Pat Watson thanked the community for its support in a prepared statement and said some people may notice survey crews on school properties preparing for the first phase of the project as soon as this week. He added that updates will be shared on the district’s website throughout the construction process over the next five to six years.

“Students are scheduled to move into their new configuration and renovated buildings in the fall of 2023 with all bond work complete in 2026,” Watson said in his statement. “While 2023 may seem far away now, there is a great deal of work to be done in a short period of time.”

### **Another chapter begins at Baldwin**

In Bloomfield Hills, 1,544 voters cast a ballot to decide whether or not the city should continue to contract with Birmingham’s Baldwin Public Library for another six years of library services. Of that lot, over 67% opted to keep the arrangement going. The 0.3766-mill bond costs around \$104 annually for a home with a taxable value of \$200,000 and will stay the same price as the last renewal back in 2014, when voters approved it by a nearly 70% majority.

### **Franklin clerk prop a go**

Finally, in the village of Franklin, voters narrowly approved a charter amendment proposal that will allow for the clerk to be appointed instead of elected, as the seat has traditionally been filled.

Of the 1,106 votes cast, 53% were for the change and 46% were against — that’s 587 and 519 votes, respectively.

For election results from Aug. 4, head to [candgnews.com](http://candgnews.com), and check back for up-to-date, hyperlocal coverage of the November election, including municipal and county races and proposals.



## BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims



**Baldwin Public Library Trust Meeting**  
Monday, August 17, 2020  
Zoom Virtual Meeting  
Immediately following regular Board meeting

***Agenda***

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of the July 15, 2020 minutes p. 109
- B. Acceptance of the July 2020 receipts of \$33.64 p. 117
- C. Approval of the July 2020 disbursements of \$13,808.71 p. 118

II. New and Miscellaneous Business

III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

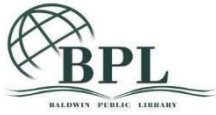
IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, September 21, 2020.

***Motion:*** To adjourn the August 20 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,  
VIRTUAL TRUST MEETING  
July 20, 2020**

**1.     Call to Order**

The meeting, held via Zoom, was called to order by President Ashley Aidenbaum at 8:56 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Bob Tera, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

This meeting was held online, via Zoom software.

**2.     Consent Agenda**

**Motion to approve the consent agenda, which included the Trust minutes, and receipts and disbursements.**

1st       Tera

2nd       Suhay

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

- 3.     New and Miscellaneous Business:** Pisano commented on the state of the Trust. The Trust portfolio is down 4.05% year to date, which is better than anyone would have predicted in March. He is happy with that return in such a volatile market climate and complimented Ron Carpenter of Raymond James for helping the Trust to achieve that.

- 4.     General Public Comment Period:** None.

- 5.     Adjournment:**

**Motion:** To adjourn the meeting.

1st       Pisano

2nd       Tera

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 9:01 p.m. The next regular meeting will be on Monday, August 17, 2020.

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Frank Pisano, Secretary

Date

## Baldwin Public Library Trust: July 2020

July receipts totaled \$33.64. July disbursements totaled \$13,808.71.

The current value of the Trust is \$1,813,440.34, divided up in the following way:

Total endowment investments*	\$1,120,295.23
Endowment funds distributed for use	<u>\$125,748.28</u>
Total endowment funds	\$1,246,043.51
General spendable funds	\$293,809.71
Restricted funds**	\$258,249.23
Naming rights for Rotary Tribute Room	\$9,337.89
Naming rights for Thal Reference Desk	<u>\$6,000.00</u>
Total non-endowment funds	\$567,396.83
Total endowment funds	\$1,246,043.51
Total non-endowment funds	<u>\$567,396.83</u>
Total of all Trust funds	\$1,813,440.34

\* The principal of the endowment funds is \$836,459.98.

\*\*Includes memorials and donations from the Friends of the Baldwin Public Library.

Through July 31, 2020, fundraising efforts for the Youth Room expansion and renovation, net of expenses, resulted in \$235,872.52 in receipts plus \$2,800.00 in pledges, for a grand total of \$238,672.52. This includes money received from all Youth Room-related events, including the 2017 and 2018 Books and Bites fundraisers.

As of July 31, 2020, the amount of money in the Trust that is undesignated stands at \$363,321.02.

In the first week of August, the Trust received a \$60,000 check from Chris Billmeyer for the naming rights of the Grams Discovery Room. That amount will be reflected in next month's Trust Report. More about this donation can be found in the "financial stability" section of the Library Report in this Board packet. We are very grateful to Mr. Billmeyer for his generosity.

The Baldwin Public Library Trust has been informed that it is one of the beneficiaries of the Jane M. Van Dragt estate. The Trust will probably receive its portion of the distribution within the next six months. We are very grateful to Ms. Van Dragt, who passed away in March, for having remembered us in her will.



**Baldwin Public Library Trust**  
**Endowment Funds Portfolio Performance Benchmarks**  
**As of July 31, 2020**

<b><u>Index</u></b>	<b><u>2020: YTD</u></b>	<b><u>2019: Entire Year</u></b>
S&P 500-Equity Benchmark (75%)	1.25%	28.88%
Global Aggregate-Bond Benchmark (25%)	6.27%	6.63%
Blended Return of Both Benchmarks*	2.51%	23.32%
Baldwin Endowment Funds' Portfolio	0.25%	20.55%
<b>Endowment Funds' Performance Compared to Blended Return of Benchmarks</b>	<b>-2.26%</b>	<b>-2.77%</b>

\*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Chemical Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of July 31, 2020, the breakdown was as follows:

Raymond James Endowment Funds Account	\$ 1,134,077.23
Raymond James General Funds Account	282,650.54
Chemical Bank Checking Account	4,422.51
Chemical Bank Money Market Account	<u>392,290.06</u>
<b>Total</b>	<b>\$ 1,813,440.34</b>

Our Chemical Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Chemical Bank money market account and are therefore safe from market fluctuation.

Investment and Cash Report									
	Prior Month Balance 06/30/20	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 07/31/20
Chemical Bank Checking:									
Endowment Money									
2012 Books & Bites at Baldwin Fundraiser	(\$567.19)	\$0.00	\$0.00	\$11,952.90	\$0.00	\$12,520.09			\$0.00
2013 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2015 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2017 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2018 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
2018 Youth Room Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Restricted Funds	\$4,057.41	\$0.00	\$0.00	\$1,511.46	\$0.00	\$1,876.56			\$4,422.51
Restricted Funds - Covid	(\$494.64)	\$0.00	\$0.00	\$344.35	\$0.00	\$838.99			\$0.00
Subtotal - Restricted Funds	\$2,995.58								\$4,422.51
General Spendable Funds	(\$264.36)	\$0.00	\$0.00	\$0.00	\$0.00	\$264.36			\$0.00
TOTAL *	\$2,731.22	\$0.00	\$0.00	\$13,808.71	\$0.00	\$15,500.00	\$0.00		\$4,422.51
Chemical Bank Money Market:									
Endowment Budgeted Funds	\$139,774.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,520.09)		\$127,254.17
Endowment Investment Funds	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00
2012 Books & Bites at Baldwin Fundraiser	\$17.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$17.94
2013 Books & Bites at Baldwin Fundraiser	\$2,154.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,154.75
2015 Books & Bites at Baldwin Fundraiser	\$276.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$276.87
2017 Books & Bites at Baldwin Fundraiser	\$22,516.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$22,516.82
2018 Books & Bites at Baldwin Fundraiser	\$25,618.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$25,618.99
2018 Youth Room Fundraising	\$188,525.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$188,525.70
Ileane Thal Reference Desk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Restricted Funds	\$12,041.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,876.56)		\$10,165.32
Restricted Fund - Covid	\$5,389.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$838.99)		\$4,550.33
General Spendable Funds	\$11,389.89	\$33.64	\$33.64	\$0.00	\$0.00	\$0.00	(\$264.36)		\$11,159.17
TOTAL	\$407,756.42	\$33.64	\$33.64	\$0.00	\$0.00	\$0.00	(\$15,500.00)		\$392,290.06
Raymond James & Associates:									
Endowment Fund Investments	\$1,024,302.25	\$0.00	\$0.00			\$0.00	\$0.00	\$50,037.31	\$1,074,339.56
Endowment Cash	\$61,101.31	\$0.00	\$0.00			\$0.00	\$0.00	(\$1,363.64)	\$59,737.67
Sub-total Endowment Funds	\$1,085,403.56	\$0.00	\$0.00			\$0.00	\$0.00	\$48,673.67	\$1,134,077.23
General Spendable Funds Cash	\$714.22	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$714.22
General Spendable Mutual Funds	\$271,280.95	\$0.00	\$0.00			\$0.00	\$0.00	\$10,655.37	\$281,936.32
Stock Donated for Youth Room Fundraising	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
Sub-total General Spendable Funds	\$271,995.17	\$0.00	\$0.00			\$0.00	\$0.00	\$10,655.37	\$282,650.54
TOTAL	\$1,357,398.73	\$0.00	\$0.00			\$0.00	\$0.00	\$59,329.04	\$1,416,727.77
Total All Funds	\$1,767,886.37	\$33.64	\$33.64		\$0.00	\$15,500.00	(\$15,500.00)	\$59,329.04	\$1,813,440.34

**JULY 31, 2020**

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST  
ENDOWMENT FUNDS BY DESIGNATION  
JULY 31, 2020**

		Prior Month Balance 06/30/20	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 07/31/20
<b>Gift &amp; Tribute Funds</b>	<b>Purpose</b>									
<b>General Spendable Funds</b>		\$283,120.70	\$33.64	\$33.64	\$0.00	\$0.00	\$0.00	\$0.00	\$10,655.37	\$293,809.71
<b>Restricted Funds:</b>										
Memorials/Tributes										
2012 Books & Bites at Baldwin Fundraiser		\$8,261.02	\$0.00	\$0.00	\$0.00	\$0.00				\$8,261.02
2013 Books & Bites at Baldwin Fundraiser		\$17.94	\$0.00	\$0.00	\$0.00	\$0.00				\$17.94
2015 Books & Bites at Baldwin Fundraiser		\$2,154.75	\$0.00	\$0.00	\$0.00	\$0.00				\$2,154.75
2017 Books & Bites at Baldwin Fundraiser		\$276.87	\$0.00	\$0.00	\$0.00	\$0.00				\$276.87
2018 Books & Bites at Baldwin Fundraiser		\$22,516.82	\$0.00	\$0.00	\$0.00	\$0.00				\$22,516.82
2018 Youth Room Fundraising		\$25,618.99	\$0.00	\$0.00	\$0.00	\$0.00				\$25,618.99
Covid Project		\$188,525.70	\$0.00	\$0.00	\$0.00	\$0.00				\$188,525.70
		\$4,894.68	\$0.00	\$0.00	\$344.35	\$344.35				\$4,550.33
<b>Friends</b>										
Adult Services Programs		\$1,261.83	\$0.00	\$0.00	\$193.46	\$193.46				\$1,068.37
Young Adult Programs		\$1,174.07	\$0.00	\$0.00	\$438.91	\$438.91				\$735.16
Youth Services Programs		\$3,803.65	\$0.00	\$0.00	\$879.09	\$879.09				\$2,924.56
Outreach & Equipment		\$1,598.72	\$0.00	\$0.00	\$0.00	\$0.00				\$1,598.72
<b>Sub-total Restricted</b>		\$260,105.04	\$0.00	\$0.00	\$1,855.81	\$1,855.81	\$0.00	\$0.00	\$0.00	\$258,249.23
<b>Rotary Room Fund</b>										
Naming Rights-Principal		\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
Maintenance Funds		\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89
<b>Ileane Thal Reference Desk</b>										
		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
<b>Total Gift and Tribute Funds</b>		\$558,563.63	\$33.64	\$33.64	\$1,855.81	\$1,855.81	\$0.00	\$0.00	\$10,655.37	\$567,396.83
<b>Endowment Funds</b>										
<b>Endowment Budgeted Funds</b>										
General Funds		\$70,183.24	\$0.00	\$0.00	\$671.93	\$671.93	\$0.00			\$69,511.31
Adult Large Print		\$3,255.74	\$0.00	\$0.00	\$82.63	\$82.63	\$0.00			\$3,173.11
Adult Services Department		\$15,737.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$15,737.13
Adult Audio Visual		\$575.88	\$0.00	\$0.00	\$112.32	\$112.32	\$0.00			\$463.56
Adult Reference		\$18,876.37	\$0.00	\$0.00	\$10,567.83	\$10,567.83	\$0.00			\$8,308.54
Adult Programs		\$8,392.79	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00			\$8,142.79
Adult Architecture		\$2,454.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$2,454.16
Youth Services Department		\$7,545.80	\$0.00	\$0.00	\$146.28	\$146.28	\$0.00			\$7,399.52
Youth Programs		\$344.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$344.92
Professional Development		\$5,786.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$5,786.58
Staff Appreciation		\$4,548.57	\$0.00	\$0.00	\$121.91	\$121.91	\$0.00			\$4,426.66
<b>Sub-total</b>		\$137,701.18	\$0.00	\$0.00	\$11,952.90	\$11,952.90	\$0.00	\$0.00		\$125,748.28
<b>Total Endowment Investments</b>		\$1,071,621.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,673.67	\$1,120,295.23
<b>Total Endowment Funds</b>		\$1,209,322.74	\$0.00	\$0.00	\$11,952.90	\$11,952.90	\$0.00	\$0.00	\$48,673.67	\$1,246,043.51
<b>.</b>		\$1,767,886.37	\$33.64	\$33.64	\$13,808.71	\$13,808.71	\$0.00	\$0.00	\$59,329.04	\$1,813,440.34

**TRUST RECEIPTS**  
**July-20**

**Trust Money Mkt General Funds:**

Chemical Bank-Interest Income for July	\$33.64
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**2018 Youth Room Fundraising:**

**Friends Adult Programs:**

**Friends Teen Programs:**

**Friends Youth Programs:**

**Friends Outreach & Equipment:**

**Memorial Fund:**

**Trust Money Mkt Endowment Fund:**

<b>Total Receipts</b>	<hr/> <b>\$33.64</b>
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07/29/2020 02:13 PM  
User: 2540  
DB: Birmingham

CHECK REGISTER FOR CITY OF BIRMINGHAM  
CHECK DATE FROM 07/01/2020 - 07/31/2020

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
07/07/2020	LIBRY	5361	009126	AMAZON CAPITAL SERVICES INC	39.99
07/07/2020	LIBRY	5362	001612	BIRMINGHAM ROTARY CLUB	392.00
07/07/2020	LIBRY	5363	003904	CAPITAL ONE BANK	463.26
07/07/2020	LIBRY	5364	MISC	CHERYL M. ENGLISH	100.00
07/07/2020	LIBRY	5365	004604	GORDON FOOD	121.91
07/07/2020	LIBRY	5366	003218	PROQUEST-CSA LLC	10,567.83
07/07/2020	LIBRY	5367	MISC	ROSS RICHARDSON	250.00
07/07/2020	LIBRY	5368	008636	ALEX THOMAS	200.00
07/29/2020	LIBRY	5375	009126	AMAZON CAPITAL SERVICES INC	527.74
07/29/2020	LIBRY	5376	000843	BAKER & TAYLOR BOOKS	112.32
07/30/2020	LIBRY	5369	009126	AMAZON CAPITAL SERVICES INC	176.73
07/30/2020	LIBRY	5370	000843	BAKER & TAYLOR BOOKS	91.37
07/30/2020	LIBRY	5371	000902	CENGAGE LEARNING INC	28.79
07/30/2020	LIBRY	5372	004269	CENTER POINT LARGE PRINT	53.84
07/30/2020	LIBRY	5373	006432	ELISABETH PHOU	28.00
07/30/2020	LIBRY	5374	000757	SCHOLASTIC INC	654.93

LIBRY TOTALS:

Total of 16 Checks:	13,808.71
Less 0 Void Checks:	0.00
Total of 16 Disbursements:	13,808.71