

LIBRARY BOARD MEETING

OCTOBER 19, 2020

Ashley Aidenbaum
PRESIDENT

Melissa Mark
VICE PRESIDENT

Frank Pisano
SECRETARY

James W. Suhay

Bob Tera

Jennifer Wheeler

Doug Koschik
LIBRARY
DIRECTOR



LEARN.CONNECT.DISCOVER.

MISSION

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

ADOPTED OCTOBER 2010



LEARN.CONNECT.DISCOVER.

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

Aidenbaum, Ashley M.
PRESIDENT

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Term expires 2021

Communications and
Personnel Committees

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Communications, Building
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Term expires 2023

Finance and Policy
Committees

Wheeler, Jennifer

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Term expires 2023

Communications,
Personnel, and Policy
Committees

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Term expires February 2021

Stephenson, Storm

STUDENT REPRESENTATIVE
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Term expires February 2021



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AGENDA

Baldwin Public Library Board Meeting

Monday, October 19, 2020 at 7:30 p.m.

Zoom Virtual Meeting

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of September 21, 2020 Board Meeting minutes. p. 7
- B. Approval of September 2020 vendor payments in the amount of \$143,120.20, including payments in excess of \$6,000. p. 12
- C. Approval of total expenses in the amount of \$333,274.01. p. 17

II. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries p. 35
- D. Upcoming events of interest (Rebekah Craft) p. 50

III. Board Committee Reports

- A. Finance Committee (Frank Pisano) p. 16
***Suggested motion:** To approve the purchase of 25 new computers, monitors, and stands, in the amount of \$21,742.33, from Southern Computer Warehouse and Amazon, to be paid out of account 271-790.000-971.0100 "Machinery & Equipment."*
- B. Building Committee (Jim Suhay) p. 19
- C. Personnel Committee (Jennifer Wheeler) p. 25

IV. Library Report and Renovation Update	p. 29
A. Including a discussion of the Youth Room expansion & renovation	
V. Liaisons	
A. Report from Friends of the Baldwin Public Library	p. 47
B. Beverly Hills (Lee Peddie, Beverly Hills Village Council)	
C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
V. Unfinished Business	
VI. New & Miscellaneous Business	
VIII. Items Removed from Consent Agenda	
IX. Information Only	
A. Upcoming events of interest	p. 50
B. October 2020 Learn.Connect.Discover issue	p. 52
C. Detroit Free Press, "Libraries are helping communities cope in big and small ways during pandemic"	p. 56
D. City of Birmingham Newsletter, "Baldwin Responds to COVID-19"	p. 65
E. Michigan Architectural Foundation, "A Legacy of Devotion to Architecture: Rae Dumke Profiled in Traverse City Record Eagle"	p. 66
F. Downtown News Magazine, "Birmingham City Manager Valentine resigns"	p. 69
G. Hometown Life, "Election 2020 Bingham Farms Village Council candidate shares views"	p. 71
H. Hometown Life "Birmingham woman documents nature areas, calming walks to counteract COVID-19 fatigue"	p. 73
X. General Public Comment Period	
The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.	

XI. Adjournment

The next regular meeting of the Library Board will be on Monday, November 16, 2020 at 7:30 p.m.

Motion: *To adjourn the October 19 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
VIRTUAL REGULAR MEETING
September 21, 2020**

Call to Order and Roll Call:

The meeting, held via Zoom, was called to order by President Ashley Aidenbaum at 7:32 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Bob Tera, Jennifer Wheeler; and Student Representative Storm Stephenson

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: None.

This meeting was held online, via Zoom software.

Stephenson read aloud the Library's Mission Statement.

All present recited the Pledge of Allegiance following establishment of quorum.

1. Consent Agenda:

Motion to approve the consent agenda.

1st Tera

2nd Mark

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

2. Board Reports and Special Announcements:

President's report: Aidenbaum thanked Library staff, the Board, volunteers, and the Friends for their work over the last month. She said she was excited to see that the sculpture, "Michigan Spring", had been installed on the southwest lawn of the Library.

Board comments: None.

Staff Anniversaries: Pisano recognized the following staff anniversaries: Brandon Bolek-Toubeaux (19 years of service), Petra Campbell (1 year), David Dapkus (3 years), Patricia Henricks (3 years), Jessica Hoeck (3 years), Jeff Jimison (3 years), James Keegan (1 year), Barby Nixon (18 years), Josh Rouan (20 years), Vicki Sower (13 years), Lynn Szytkiel (1 year), and Liz Volpe (15 years).

Upcoming events of interest: Craft reported upcoming events at the Library, full details of which can be found on pages 90-91 of the September Board packet. These events will be held virtually, as physical-presence Library programs have been cancelled for the foreseeable future.

3. Board Committee Reports

Finance Committee:

Tera reported that the Finance Committee held a Zoom meeting on Monday, September 14. Present were Pisano, Suhay, Tera, Koschik, and Craft. Full minutes of this meeting can be found on pages 14 of the September Board packet.

The next meeting of the Finance Committee will take place on Monday, October 12, 2020, at 4:30 p.m. via Zoom.

Building Committee:

Suhay reported that the Construction Committee held working sessions on August 3, August 24, August 31, and September 14. Minutes of these meetings can be found on pages 17-24 of the September Board packet.

He provided the latest details and updates from the meeting on September 14, reported on page 23 of the September Board packet.

Mark inquired when the historic Baldwin wrought-iron gate would be installed. Koschik noted it would be installed the day of, or the day after, the fencing is installed, which is currently planned for the week of September 28.

The next working session of the Construction Committee will take place on Monday, September 28 at 1:30 p.m. via Zoom.

Personnel Committee:

Wheeler reported that several applications had been received for the Library Director posting. The deadline was Friday, September 18. These applications will be reviewed during the next Personnel Committee meeting. Library Director Doug Koschik will be retiring on January 15, 2021, after 30 years of service to the Library.

The next meeting of the Personnel Committee will be held on Tuesday, September 29, 2020.

4. Library Report and Discussion of COVID 19 Measures:

Full details of the Library Report can be found on pages 33-56 of the September Board packet.

Koschik noted there was little news to report regarding the Library reopening and COVID-19. Any staff members who have suspected that they might have been exposed have stayed home, and no staff members have tested positive for COVID-19 to date.

The Birmingham Museum's Director, Leslie Pielack, would like to apply for a historical marker recognizing Martha Baldwin, to be installed on Library grounds. The marker would be sponsored by the Pomeroy Foundation, as part of the National Votes for Women Trail, which will honor women involved in the suffrage movement. A motion by the Library Board is needed to approve the concept and to state that the Library Board is willing to have the marker installed on Library property. Final approval of the marker will be determined by the Birmingham City Commission.

The Baldwin Seed Library has been established by Adult Services Librarian Mick Howey. These seeds are available to all patrons, with an expectation that participating patrons save seeds in the future to donate back to the Seed Library. Koschik thanked Howey for implementing this program, noting that it is timely given the growing interest in home-based activities and growing food at home.

The Grams Discovery Room naming ceremony took place on Sunday, September 13, with a reception held on the new garden terrace. A photo of Janice Billmeyer, after whom the room is named for, is now hanging in the Discovery Room.

The Library is in the process of hiring additional Pages to assist with shelving. Interviews took place during the week of September 14, and new staff will begin in early October.

'Michigan Spring', a sculpture by Jim Miller-Melberg, was installed on the southwest lawn of the Library last week. A photo of the installed sculpture can be found on page 44 of the September Board packet.

Numerous 'Hetz Globe' Arborvitae which were planted on the east side of the Library building were moved to the southwest side upon the recommendation of Rebekah Craft. The 'Hetz Globe' variety was too small, and larger Arborvitae were sourced by the construction company to take their place. Robert Stratton has created a proposal for adding perennial flowers to the flowerbeds along the southwest walkway, which will be brought before the Building Committee and architect.

Dimensional letters for the red interior entrance entryway to the Youth Room have been received and installed. The Youth Room renovation donor wall was installed on September 10. A photo of the donor wall can be found on page 51 of the September Board packet.

Koschik noted that the final stained glass panels will be installed over the Youth reference desk in October.

Craft reported that the Diversity and Inclusivity Committee had held meetings on September 9 and September 16, and will continue to hold weekly meetings. During these meetings, proposals were made to amend the Library's goals for 2020-2021. The Committee has so far brainstormed the following ideas: community outreach; encouraging high school students, as well as Library staff at lower levels, to pursue librarianship as a career; and changing policies and practices to encourage more inclusivity.

Craft continues to work with Michelle Hollo on marketing materials. Hollo has designed the October edition of Learn.Connect.Discover, posters and fliers for Youth Services, graphics for Books Unboxed and the Seed Library, and various posters used throughout the building. Six new library card designs are now available at the Circulation desk, which Hollo designed.

The Piety Hill Chapter of the Daughters of the American Revolution have put up a Constitution Week display in the Grand Hall, which will remain through September 23.

The Idea Lab is currently offering 'take-and-make kits' for spring-powered cars, and will soon be offering kits for foam dart launchers. These are available for pick-up at the idea Lab, where patrons can join Jeff and other patrons on Zoom to put the kits together. The Idea Lab will be starting a circulating 'Tool Library' so patrons can check out the tools available in the Lab.

Craft also reported on the Summer Reading Program, full details of which can be found on pages 54-56 of the September Board packet. Wheeler commented that her children were very happy about the Friends' donation to Forgotten Harvest. Ten cents got donated for every activity or book completed during the program – a total of \$681.

5. Liaisons

Friends : Ryndee Carney noted the Friends concluded their 2019-2020 fiscal year at the end of August. Throughout the year, \$47,825 was donated to the Library by the Friends. 371 membership solicitations were mailed last week. The Friends Board met via Zoom on Tuesday, September 8 to brainstorm new ways to make up for a revenue shortfall, given that in-person book sales have been cancelled. A pilot program for online book sales has been proposed.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

6. Unfinished Business: None.

7. New & Miscellaneous Business:

Motion to approve the proposed Library goals for FY 2020-2021, as listed on pages 58-63 of the September Board packet, contingent on the replacement of the word ‘minority’ with ‘historically marginalized groups’ and the replacement of “value statement” with “vision statement.”

1st Tera

2nd Suhay

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

Prior to the motion, Aidenbaum suggested that the term ‘minority’ should be replaced with ‘historically marginalized’. She noted that the word ‘minority’ describes groups based on their proportion to society, which is ever changing, and centers whiteness. She proposed moving forward with the Library goals with that change. The Board agreed unanimously on this point.

Motion to support the nomination of Martha Baldwin to be honored on the National Votes for Women Trail and to authorize the placement of the marker honoring her on the north lawn of the Baldwin Public Library building, should the Birmingham City Commission also agree.

1st Pisano

2nd Mark

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

8. Items Removed from Consent Agenda: None.

9. Information Only: See pages 90-99 of the September Board packet.

10. General Public Comment Period: Former Library Board member David Underdown gave his regards to staff and the Board. He also noted that his daughter Amy Underdown was very impressed with the Summer Reading program.

11. Adjournment:

Motion to adjourn the meeting.

1st Tera

2nd Mark

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:39 p.m. The next regular meeting is scheduled for Monday, October 19, 2020 at 7:30 p.m.

Frank Pisano, Secretary

Date

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Page: 1/2

Check Number	Vendor #	Vendor	Amount
	009126	AMAZON CAPITAL SERVICES INC	3,974.50
	009202	AQUARIUM DESIGN INC	200.00
	000843	BAKER & TAYLOR BOOKS	9,093.91
	003914	BOOK PAGE	588.00
	008256	BRAINFUSE, INC.	3,000.00
	004680	DALTON COMM. CLEANING CORP	495.00
	000575	DEMCO, INC	409.12
	000179	DTE ENERGY	7,950.44
	005651	FINDAWAY WORLD, LLC	237.96
	008164	GARY EISELE	66.70
	008827	KANOPY, INC	605.00
	003527	LOWER HURON SUPPLY CO INC	258.26
	MISC	MCMASTER-CARR	160.52
	007927	MICHELLE HOLLO	1,172.50
	002013	MIDWEST TAPE	9,386.03
	008471	MULTICULTURAL BOOKS & VIDEOS	77.80
	000678	OCLC, INC.	300.81
	000481	OFFICE DEPOT INC	370.19
	006785	OVERDRIVE, INC.	16,305.78
	MISC	PIONEER VALLEY BOOKS	420.75
	000797	THE LIBRARY NETWORK	2,598.50
	005806	ULINE	475.27
	000158	VERIZON WIRELESS	102.93
275327	006638	ACTION MAT & TOWEL RENTAL	43.50
275335	004867	BALDWIN PUBLIC LIBRARY TRUST	100.00
275337	000517	BEIER HOWLETT P.C.	643.50
275342	003904	CAPITAL ONE BANK	1,274.00
275401	000481	OFFICE DEPOT INC	179.66
275439	007745	ALL COVERED	1,583.00
275466	003904	CAPITAL ONE BANK	1,990.70
275474	007615	CINTAS CORPORATION-K11	209.05
275484	008777	DESIGN INDUSTRY, LLC	4,714.86
275492	004493	ELITE IMAGING SYSTEMS	917.03
275503	000249	GUARDIAN ALARM	291.03
275516	000287	LIGHTING SUPPLY COMPANY	829.65
275528	002013	MIDWEST TAPE	59.92
275535	008336	NBS COMMERCIAL INTERIORS	1,489.00
275541	000481	OFFICE DEPOT INC	107.05
275558	009221	SUNSHINE POS	223.93
275573	009026	WELLS FARGO VENDOR FIN SERV	677.87
275582	008309	ABSOLUTE LOCKSMITHS	236.00
275595	000843	BAKER & TAYLOR BOOKS	3,572.28
275596	000408	BALDWIN PUBLIC LIBRARY	39.80
275605	000902	CENGAGE LEARNING INC	29.59
275611	000627	CONSUMERS ENERGY	634.00
275615	000575	DEMCO, INC	119.32
275626	006666	GRID 4 COMMUNICATIONS INC.	291.29
275630	007211	HOME DEPOT CREDIT SERVICES	44.97

Register of Claims

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Baldwin Public Library

300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
275639	000784	LAKESHORE LEARNING	24.58
275648	002013	MIDWEST TAPE	3,262.77
275650	008336	NBS COMMERCIAL INTERIORS	3,814.35
275669	007253	SCHOOL SPECIALTY INC	705.71
275684	008327	THE DAILEY COMPANY	48,017.70
275689	005806	ULINE	1,536.12
2905	000795	LIBRARY DESIGN ASSOCIATES, INC.	7,208.00
Total:			143,120.20

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director**Allowance of Vouchers**

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

Personnel Committee

October Finance Committee Report

The Baldwin Public Library Board's Finance Committee met via Zoom on Monday, October 12, 2020, at 4:30 p.m. Present were Frank Pisano, Bob Tera, Jim Suhay, Doug Koschik, and Rebekah Craft.

- Koschik noted that expenditures in September included large, but expected, payments to The Dailey Company and Library Design Associates for the Youth Room expansion. Patron use revenues are down due to COVID-19. The Library is not collecting fines and is not offering room rentals. Overall, the FY 2020-21 budget is tracking well after three months.
- The Committee reviewed a proposed change to the format of the monthly Trust Report. This change adds a new line listing the amount that was fundraised for Phase II and is now set aside exclusively for building improvements. This will be called the Building Fund.
- The Committee reviewed Ron Carpenter's (Raymond James') three proposed investment options for the Building Fund. Koschik will ask Carpenter for updated investment statements, and the Committee will discuss the three proposed options at the November meeting.
- Craft reported on September Friends of the Library expenditures.
- The next meeting of the Finance Committee will take place via Zoom on Monday, November 9, 2020, at 4:30 p.m.

On October 15, the Finance Committee decided, via email communication, to recommend approval of 25 computers, monitors, and stands for Baldwin employees. Baldwin's IT Department received three quotes for this purchase. Of the vendors offering three-year warranties, Southern Computer Warehouse was the least expensive. Amazon, however, offered the lowest quotes for monitors and stands. So the Library will divide its purchase between Southern Computer Warehouse and Amazon. The total purchase cost is \$21,742.33. The Library's FY 2020-21 budget, approved in March 2020, allocated money for this purchase.

A motion to approve this purchase will be on the agenda of the October 19 Library Board meeting.

FINANCIAL REPORT: September 2020

This report references the Revenue and Expense Report 2020-21, found on the following page. At 25% of the way through fiscal year 2020-2021, the Library has spent 28.3% of its budget and received 79.6% of its revenue. By this point of the year, the Library was budgeted to have spent 21.2% of its budget and to have received 80.4% of its revenue.

Payments were made to The Dailey Company (\$48,017.70) for the Youth Room Renovation; Library Design Associates (\$7,208) for the Youth Room Renovation; Overdrive (\$16,305.78) for electronic materials; Baker & Taylor (\$12,666.19) for print materials; Midwest Tape (\$12,708.72) for audio visual materials/Hoopla; and, DTE Energy (\$7,950.44) for electricity.

Two pay periods were recorded in September.

Vendor payments in excess of \$6,000:

The Dailey Company	\$48,017.70
Overdrive	\$16,305.78
Midwest Tape	\$12,708.72
Baker & Taylor Books	\$12,666.19
DTE Energy	\$7,950.44
Library Design Associates, Inc.	\$7,208.00
Total vendor payments in excess of \$6,000	\$104,856.83
Balance of vendor payments less than \$6,000	\$38,263.37
Total vendor payments	\$143,120.20

City of Birmingham allocations:

Payroll Period Ending 09/05/20	\$80,894.03
Payroll Period Ending 09/19/20	\$81,660.72
Employee Health Care Payroll Deduction 09/19/20	(\$669.88)
Fixed Past Retirement Health Care Cost	\$6,929.92
Retirement Cost	\$7,821.00
Total Payroll	\$176,635.79
Plante Moran Audit Fee 2019-2020	\$3,099.00
Water Bill	\$1,149.17
BS&A Software Charge	\$248.19
Administrative Services	\$8,740.83
MML Insurance Premium	\$380.83
Total City of Birmingham allocations	\$190,253.81

Reconciling adjustments:

BPL Trust for Credit Card Donation	(\$100.00)
Credit Card Processing Fee	
Total Recon Adjustments	(\$100.00)

Total expenses for the month	\$333,274.01
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BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2020-21
September 2020

	Approved 2020-2021 Budget	Current Month Budget September 2020	Current Month Actual September 2020	Variance For Month	Y-T-D Budget 2020-2021	Y-T-D Actual 2020-2021	Variance For Y-T-D	% Received/ Spent	Prior Year Y-T-D 2019-2020	% Received/ Spent Prior Y-T-D	3rd Month of the year 25.00%
REVENUES											
TAXES	\$3,546,616	\$0	\$0	\$0	\$3,546,616	\$3,532,911	(\$13,705)	99.6%	\$3,385,950	100.0%	
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$0	\$1,250	(\$3,750)	\$0	\$3,750	0.0%	(\$138)	0.9%	
COUNTY AND STATE REVENUE	\$110,100	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	0.0%	
LOCAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100.0%	\$0	0.0%	
COMMUNITY CONTRACTS	\$940,217	\$126,800	\$127,890	\$1,090	\$204,191	\$205,281	\$1,090	21.8%	\$0	0.0%	
PATRON USE REVENUE	\$62,800	\$5,233	\$205	(\$5,028)	\$15,699	\$190	(\$15,509)	0.3%	\$19,705	24.3%	
INVESTMENT INCOME	\$52,000	\$4,333	\$0	(\$4,333)	\$12,999	\$0	(\$12,999)	0.0%	\$11,369	21.7%	
TOTAL REVENUE	\$4,696,733	\$135,116	\$128,095	(\$7,021)	\$3,775,755	\$3,738,383	(\$37,372)	79.6%	\$3,416,885	75.4%	
EXPENSES											
PERSONNEL SERVICES	\$2,545,924	\$180,000	\$176,636	(\$3,364)	\$520,000	\$509,039.34	(\$10,961)	20.0%	\$568,080	23.9%	
SUPPLIES	\$107,000	\$8,917	\$9,396	\$479	\$26,751	\$29,271	\$2,520	27.4%	\$18,503	19.3%	
CONTRACTED SERVICES	\$293,450	\$24,000	\$21,727	(\$2,273)	\$66,000	\$61,544	(\$4,456)	21.0%	\$69,646	18.2%	
TECHNOLOGY & MAINTENANCE	\$140,000	\$11,000	\$6,387	(\$4,613)	\$24,000	\$18,334	(\$5,666)	13.1%	\$61,576	49.9%	
UTILITIES	\$96,000	\$10,000	\$9,734	(\$266)	\$28,000	\$27,527	(\$473)	28.7%	\$31,315	30.7%	
OTHER CHARGES	\$83,270	\$2,000	\$1,722	(\$278)	\$11,500	\$9,907	(\$1,593)	11.9%	\$25,569	33.7%	
BUILDING IMPROVEMENTS & FURNISHINGS	\$103,000	\$8,583	\$59,865	\$51,282	\$25,749	\$344,020	\$318,271	334.0%	\$290,324	12.1%	
COLLECTIONS	\$656,700	\$50,000	\$47,808	(\$2,192)	\$149,725	\$138,669	(\$11,056)	21.1%	\$147,423	22.8%	
TOTAL EXPENSES	\$4,025,344	\$294,500	\$333,274	\$38,774	\$851,725	\$1,138,312	\$286,587	28.3%	\$1,212,437	19.5%	
VARIANCE	\$671,389	(\$159,384)	(\$205,179)	(\$45,795)	\$2,924,030	\$2,600,071	(\$323,959)				
FUND BALANCE-BEGINNING OF YEAR						\$903,800.46					
FUND BALANCE-CURRENT						\$3,503,871.34					

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.
Note: Of the \$3,532,911 in Birmingham tax revenue, \$2,864,452 is for operating expenses, and \$668,459 is for funding the Youth Room expansion and renovation.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition
date Monday, September 28, 2020, 1:30 – 2:00 p.m.
location Virtual Zoom Meeting
attending Baldwin Public Library (BPL): D. Koschik, R. Craft, S. Klimmek
Phase 2 Construction Committee: M. Mark, F. Pisano, J. Suhay
City of Birmingham (City): M. Morad
Luckenbach Ziegelman Gardner (LZG): J. Gardner, R. Ziegelman
Dailey Company (Dailey): D. Meyers, P. Danko
Library Design Associates (LDA): K. Haning

Building Construction & Landscaping Update

- The initial landscape inspection will take place after today's meeting.
- The children's garden fence is at the galvanizer this week and is tentatively scheduled for installation next week.
- Sabre began cleaning the exterior windows today, but was rained out halfway through. They will return at a later date.
- The precast stone benches were installed and leveled last week.
- The construction fence was removed on September 28.
- The green City of Birmingham benches should be reinstalled along Bates Street this week.
- The bronze column cover for the terrace is scheduled to ship on October 1.
- The handicap button on the terrace should be installed next week once the bronze column is in place.

FFE Update

- The blinds installation will continue next week. The installer needs to order clips to support the center of the casing, so that the casing does not sag in the middle. Once the blinds are installed, the blinds will be measured and the louvers for the Discovery Room will be ordered.
- End panel signs are expected to ship in mid- to late-October.
- BPL will hold back payment to LDA until the signage, tables, and blinds are installed and approved and in good shape.
- Additional shelving should be adjusted and installed early next week. This includes removing the current OPAC shelf, removing one section of New Books shelving, adding a platform for the self-checkout station, and adding legs to the existing OPAC shelf to make it ADA-compliant.
- Kyle is still working with Karen to order signs for the ranges where columns are obstructing the endcaps.

The Committee's final working session will be held on Monday, October 12, at 1:30 p.m., via a Zoom virtual meeting. There will be no meeting on Monday, October 5.

Construction Committee Working Session Notes

project BPL Youth Services – Renovation / Addition
date Monday, October 12, 2020, 1:30 – 2:15 p.m.
location Virtual Zoom Meeting
attending Baldwin Public Library (BPL): D. Koschik, R. Craft
Phase 2 Construction Committee: F. Pisano, J. Suhay
City of Birmingham (City): B. Johnson, M. Morad
Luckenbach Ziegelman Gardner (LZG): J. Gardner, R. Ziegelman, K. Swanson
Dailey Company (Dailey): D. Meyers, P. Danko
Library Design Associates (LDA): K. Haning

Building Construction & Landscaping Update

- Around October 21, the replacement LED boards for the overhead lighting will arrive.
- Dailey will consult with Gardner and improve the soundproofing between the Discovery Room and the main part of the Youth Room. Caulking, foam, and glass will be used.
- Sabre has finished cleaning the exterior glass.
- Gardner will provide levelers for the feet of the garden benches.
- The bronze column cover for the terrace is scheduled to arrive later today or tomorrow and will be installed soon, along with the exterior automatic door opener.
- The two bollard lights for the terrace will ship in mid-November.
- The Construction Committee decided not to have two additional arborvitae planted at the east end of the garden. The Committee prefers to have a clear view there toward Shain Park.
- Meyers will test the sprinklers around the building at 10:45 a.m. on October 13. Danko, Koschik, Craft, Suhay, and Robert Stratton will be present.

FFE Update

- The blinds installation will continue on October 19 after various items have been painted. Then the blinds will be measured, and the louvers for the Discovery Room will be ordered.
- There will be some extra charges from LDA for additional work involving the blinds.
- LDA would like someone else to install the louvers. Danko will look into it and provide a price quote.
- End panel signs are in production. There is no ETA.
- Baldwin's Idea Lab will produce the "end panel signs" for the ranges that terminate in stainless steel columns.
- Bill is still working on the triangular play unit.
- Bill will be onsite on October 14 of make the shelving modifications in the range north of the Youth Reference Desk.
- The replacement tables from Denmark will probably not arrive until December.

The final walk-through will take place at 10:00 a.m. on Thursday, October 29. It will cover all interior and exterior work done by both Dailey and LDA.

There will be no more working sessions on this project. All future issues will be resolved via telephone and email.

Building Committee

The Building Committee met via a Zoom virtual meeting on Wednesday, October 7 from 9:00 a.m. to 11:00 a.m. Attendees included Doug Koschik, Rebekah Craft, Melissa Mark, Frank Pisano, Jim Suhay, John Gardner, Bob Ziegelman, and two members of the public.

David Bloom's proposal for art in the Youth Room

- Bloom presented his public art plan to the Committee. It is entitled Zip it Up. The project is a wraparound collaborative 40-panel painting. A call for art would be sent nationwide, and artists would be selected by a blind jury. The art would be hung on the fascia located at the top of the windows on the south, east, and north sides of the Youth Room. Artists would collaborate with the artists on either side of their panel to create a community project.
- The Committee will discuss this project again at its next meeting. In the meantime, Bloom will work with Library staff to hang up sample poster prints along the fascia, so that the Committee can see how artwork will appear behind the glass. The Committee also would like Bloom to present a digital rendering of the artwork placed in this space.
- Gardner noted that this community project should follow the City's procedures for displaying public art.

Exterior Landscaping along Birkerts addition

- Robert Stratton developed a perennial garden plan for the curved path along the Birkerts curve. The Committee would like to plant flowers before there is a hard freeze. Stratton's design is based on the Monarch way station (rain garden) in Martha Baldwin Park. Stratton will source plants for the garden, and Craft will coordinate volunteers to assist with planting the garden next week.
- The Committee would like to add exterior landscaping as part of Phase 3 of the building plan, which would begin in 2024.

Harry Allen Room Refresh

- Craft would like to update the Harry Allen Room while it is closed to the public. This includes repairing plaster, repainting, removing existing track lighting and chandeliers, and installing new light fixtures. Craft is getting quotes for plaster repair and the Committee will make an exploratory shopping trip to Michigan Chandelier to select lighting.

Youth Room Gardens

- Suhay requested an updated punch list for the landscaping.
- The new garden will need to have protective burlap added to the arborvitaes, and the irrigation system will need to be winterized. Great Oaks will handle both projects this winter. Koschik is waiting for quotes from them.
- A Birmingham patron suggested removing the four maples on Bates Street between Merrill and Martin, and replacing them with lower plants. The Committee discussed this suggestion.

Phase 3 Plans

- Suhay would like to begin planning for the Phase 3 presentation at the City's long-range planning session in late January. This will include discussions of what to include in the project (café, landscaping). The Committee will discuss this at its next meeting.

The next meeting will be held via Zoom on Thursday, November 12 at 9:00 a.m.

September 29 Personnel Committee Report

The Baldwin Public Library Board's Personnel Committee met via Zoom on Tuesday, September 29, 2020, at 5:30 p.m. Present were Ashley Aidenbaum, Melissa Mark, Jenny Wheeler, and Doug Koschik.

- The Committee, led by Ashley Aidenbaum reviewed the applications received for the Director's position and ranked the candidates in terms of the completeness of their applications and the amount of relevant public library experience they had.
- The Committee narrowed the pool by eliminating five candidates and asked Koschik to notify those five.
- Mark agreed to contact two of the remaining candidates to ask further questions.
- At the next meeting, the Committee will decide which of the remaining candidates to interview and what questions to ask.
- The Committee asked Koschik to poll the other Library Board members and find out on which of the following dates they would be available to take part in 5:30 p.m. interviews:
 - October 27, 28, 29
 - November 4, 5, 9, 10, 11, 12
- These interviews, which will be held via Zoom, will be publicly noticed. Baldwin staff and members of the public will be invited to attend. The Committee asked Koschik to bring to the next Personnel Committee meeting a proposal on how best to gather staff and public input.
- The Committee hopes that the full Library Board will be able to vote at its November 16 meeting to approve the new Director of the Baldwin Library.
- The Committee will next meet, via Zoom, on Monday, October 12, at 5:30 p.m.

October 12 Personnel Committee Report

The Baldwin Public Library Board's Personnel Committee met via Zoom on Tuesday, October 12, 2020, at 5:30 p.m. Present were Ashley Aidenbaum, Melissa Mark, Jenny Wheeler, and Doug Koschik. One member of the public participated.

- Set Agenda for Meeting
 - Koschik had sent a draft to the Personnel Committee. The Committee reviewed and agreed to the agenda.
- Keeping to three candidates or narrowing down further?
 - Aidenbaum asked the Committee if the group wanted to interview all three or possibly set interview with just candidates 4 & 5 and hold off on sending regrets to candidate 2. Mark and Wheeler both were nervous about candidate 2's history of short times at other employers and would be nervous to bring onto staff as a Director at Baldwin. Committee decided to send regrets to candidate 2. Koschik will contact that person.
 - It was decided to move forward with interviewing candidates 4 & 5. It was mentioned by Wheeler that she noticed candidate 5's short time in current role. Mark commented that the library candidate 5 is currently at is a similar size to Baldwin.
- What additional information will be needed?
 - Mark volunteered to check references provided by candidates. Aidenbaum said she would like to send some questions ahead to candidates that would require more thought. Wheeler said she would like some questions to be on the spot, as it is important to see how they will think on their feet.
- Choosing Dates
 - Koschik stated that it would be good to have the interviews near each other. The Committee all agreed it would be better to have the interviews sooner rather than later and would send a few options, but would hope for the last week of October. Interviews will be in two-hour blocks, preferably dates that are back to back.
- Format
 - The committee feels staff involvement and questions are imperative. Koschik will announce to staff we are seeking input on questions to ask the candidates. Once questions are decided, we will still need to decide who will ask the

questions. Mark mentioned it would be great to ask the City Manager and former Library Board members, who could provide valuable input on questions to be asked. At the next Board meeting, on Monday October 19th, the committee would also like to ask the public if they have any questions that they would like to be included. Aidenbaum stated the Committee should review questions and decide if any can be combined. Wheeler said she found a few questions in “A Library’s Practical Guide to Finding the Right Library Director” and will send those to the Committee.

- Next Meeting?
 - The committee decided to hold off on planning a next meeting date until after the Library Board Meeting on October 19, 2020. At that time, we can assess what remains to be accomplished and whether we need another meeting.

The meeting concluded at 6:27 pm.

LIBRARY REPORT

Key Metrics Dashboard

Strategic Plan Status Report

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Marketing and Public Relations

Financial Stability

Personnel and Organization

Diversity & Inclusion

Community Relationships and Partnerships

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Photos

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Strategic Plan Status Report

Key Metrics Dashboard: September 2020

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 20-21 End of Q4 Target	Better/ (Worse) Target	Off Target Cautionary On Target
Financials							
Revenues	\$ 128,095	\$ 13,264	\$ 3,738,383	\$ 3,417,354			
Expenses	\$ 333,274	\$ 618,969	\$ 1,138,312	\$ 1,212,188			
Circulation							
Circ (Charges & Renewals)	47,521	43,454	132,002	156,879	104,305	27,697	On Target
Self-Check Usage	76.5%	16.1%	57.6%	16.8%			
% of Circ by Residents*	89.1%	87.5%	93.3%	87.5%	92.0%	1%	On Target
% of Circ by Non-Residents	10.9%	12.5%	6.7%	12.5%	8.0%	-1%	On Target
Interlibrary Loans							
Items borrowed	852	952	1,568	2,622			
Items loaned	508	879	965	3,183			
Technology Usage							
Database Sessions	2,564	1,154	7,138	4,187	3,303	3,835	On Target
Downloadable Content	11,695	9,945	37,480	30,593	30,898	6,582	On Target
Public Computer Usage	651	975	1,807	3,637		1,807	
Wireless Sessions	5,229	20,236	14,715	63,883	15,000	(285)	Off Target
Program Attendance							
Adults	523	377	1,076	1,045			
# of Programs for Adults	27	25	81	67			
Teens	66	98	180	250			
# of Programs for Teens	4	7	14	21			
Youth	592	988	888	6,940			
# of Programs for Youth	39	44	107	139			
Computer Classes	40	25	122	94			
# of Computer Programs	7	7	20	25			
Online Video Views	621	47	1,379	89			
Idea Lab Certifications	-	16	-	29			
Idea Lab Visits	-	275	-	905			
Total Program Attendance	1,842	1,826	3,645	9,352	4,413	(768)	Off Target
Total # of Programs	77	83	222	252	155	67	On Target
Outreach Attendance	-	311	-	1,179			
# of Outreach Programs	-	15	-	33			
Gate Count							
	9,002	19,274	27,485	70,168	90,488	(63,003)	Off Target
Volunteer Hours							
	14	209	31	953	217	(187)	Off Target
Social Media							
	New Users	New Users LY					
Website Hits/Pageviews	18,696	20,196	62,172	67,011	66,705	(4,533)	Off Target
e-Newsletter Subscribers	-24	-1	11505	2022			
Facebook Page Likes	16	25	2509	2248	2494	15	On Target
Twitter Followers	-2	4	1295	1249	1314	(19)	Off Target
Instagram Followers	5	45	1702	1256	1635	67	On Target

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Key Metrics Explanation: September 2020

On Target = Met or exceeded goal, or no more than 0.1% below goal

Cautionary = 0.1% to 3% beneath goal

Off Target = More than 3% beneath goal

Most dashboard statistics were down considerably this quarter because of the COVID-19 pandemic. The only numbers that increased were the use of materials that could be accessed electronically (Database Sessions and Downloadable Content) and programs that were available online (Online Video Views).

At the end of the first quarter:

- **Financials:** Revenues and expenses are tracking as expected.
- **Circulation:** For the first three months of the fiscal year, circulation was down by 16% compared to FY 2019-20, but it exceeded our COVID-19-adjusted target for the first quarter by 21%.
- **Technology Statistics:** The Library's database sessions and downloadable content usage have far surpassed this year's goals and last year's usage, due in part to COVID-19. Database sessions have increased 41% as compared to last year and downloadable content usage has increased 18% as compared to last year. We have been heavily promoting our databases and downloadable content through social media and online tutorials. Wi-fi usage is down 2% due to the reduction in the number of people visiting the inside of the Library.
- **Program Attendance:** Due to COVID-19 and the cancellation of in-person programs, program attendance has dropped significantly. We arbitrarily readjusted our goals for FY2020-21, keeping COVID-19 complications in mind, and missed our first quarter goal by 17%. The librarians continue to reevaluate the types of virtual and take away programs we are offering in order to find the types of programs our patrons are most interested in. Youth librarians are seeing a great response to take-and-make programs, like the Books Unboxed, Little Explorers, and Crafts to Go kits.
- **Gate Count:** Gate count (i.e., the number of people entering the Library) was 61% lower this year as compared to last year. Our occupancy limit was decreased to 25% once Michigan

libraries were allowed to reopen. A majority of Baldwin's patrons are relying on curbside pickup for Library services. The number of the patrons who visit the inside of the Library continues to be low.

- **Volunteer Hours:** Total volunteer hours for the first quarter were minimal. Most volunteer hours are completed away from the Library due to COVID-19 concerns. We expect this number to continue to be low through the end of the pandemic.
- **Social Media:** The number of e-Newsletter subscribers jumped drastically in March because we began using our e-newsletter service to send out emergency notices about the Library closure. Now the number is falling as people unsubscribe from the monthly emails we send. The number of our Facebook and Instagram followers are on target. Twitter followers are off target. Website usage continues to drop and is falling below our target.

Diversity and Inclusion

IDEA (Inclusion, Diversity, Equity, Access) Committee Goals

- A. Improve Baldwin's collections and programs with the following. Establish benchmarks in all cases.
 - a. Audit existing collections to make sure that they are all-encompassing and represent marginalized viewpoints.
 - b. Re-work catalog records to make titles representing marginalized viewpoints more easily findable.
 - c. Offer more inclusive programs and materials.
 - d. Market these programs and materials in the Library's newsletters and social media posts.
- B. Re-consider procedures and practices that staff has identified as potentially problematic, such as overdue fines, allowing non-residents to place holds, and providing resident status to non-residents who are students in the schools of our service area. Recommend changes.
- C. Establish a methodology for developing a diversity statement that also addresses staff diversity, and then draft such a diversity statement.
- D. Identify which Library policies need to be re-examined and set a timeline for the review.
- E. Identify proactive community groups and professional organizations, including those that support underrepresented communities, and develop closer relationships with them so that they and the Library can leverage support for each other.
- F. Research various kinds of cultural diversity training and implement such training in 2021.
- G. Review and evaluate the Library's strategic plan, including its mission statement, value statement, and core values. If warranted, suggest immediate changes to elements of the plan, like core values. [A complete re-do of the strategic plan might be warranted in FY 2021-22 or FY 2022-23.]

- H. Include a new section in the monthly Library Report. In that section, identify steps that have been taken to further the goal of inclusion and diversity.

The IDEA Committee has begun working on the above items. The Committee members include:

- Doug Koschik, Director
- Rebekah Craft, Associate Director
- Rosemary Retford, Youth Librarian
- H Jennings, Adult Librarian
- Jeff Jimison, Idea Lab Supervisor
- Kathleen McBroom, Adult Librarian

The IDEA Committee met on September 30, October 7, and 14, and will continue to meet weekly to accomplish the goals set forth by the Library Board.

The Committee is working on the following projects:

- Evaluating and improving staff training, including onboarding, staff development, and the Situation Response Manual. With many staff members working from home and the availability of videoconferencing, we will be adding some shorter staff trainings on a monthly basis.
- Establishing discussion groups for staff that will meet to discuss diversity and inclusion themes after watching relevant podcast episodes, articles, book chapters, video clips, or television shows.
- Writing email tips for customer service interactions to share with staff.
- Focusing on ways to improve staff morale during the pandemic so that staff feel better equipped to work with high-need patrons.

Services and Programs

Strategic goal: Focus on fresh, dynamic services and programs that meet Library users' changing needs.

COVID-19 Response

Level 3: Grab and Go BPL

The public has been allowed into the building for short periods of time as of July 6, with masks and social distancing required. Regular Library hours will resume. There is a 30-minute time limit at public computers. Curbside delivery will continue during the following hours:

- Monday to Thursday: 11:00 a.m. – 7:00 p.m.
- Friday & Saturday: 9:30 a.m. – 5:30 p.m.
- Sunday: 1:00 p.m. – 4:00 p.m.

Level 2: Six-Foot BPL

The start date of Level 2 is still to be determined. There will be a 60-minute time limit at public computers. Study rooms will be available again. Proctoring will become available again, and the book sale table in the lobby will be open for business.

Level 1: An Even Better BPL

The start date of Level 1 is still to be determined. All library services will resume, including in-person programs. Room rentals will be available, and donations to the Friends of the Library book sale will be accepted.

Library Re-Opening

Automatic door openers will be installed in the bathrooms on the lower and second levels beginning in November. They will eliminate the need for contact between people and door surfaces.

The Library is in the process of adding five “Internet To Go” Kits to the collection. The kits consist of a wifi hotspot, Chromebook, mouse, and case. The kits will begin circulating at the end of October.

Financial Stability

Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.

Financial Oversight

Koschik is monitoring both the Library’s budget and the performance of its Trust funds in order to make sure that the Library does not fall into financial danger because of the COVID-19 pandemic.

Marketing and Public Relations

Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world’s knowledge.

eNewsletters

Robert Stratton has compiled and distributed the Library’s four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Normally, Baldwin mails out four print issues of the *Learn.Connect.Discover* newsletter each year. Due to the COVID-19 pandemic, staff switched the format of the newsletter to a monthly digital newsletter, which allows the librarians to be more nimble with programming. At the end of October, a digital copy of the November 2020 newsletter will be emailed to every Baldwin patron with an email address on file. Additionally, 450 print copies of the newsletter will be mailed to current patrons who do not

have an email address on file. We will keep issuing monthly digital issues of the newsletter until the Library reaches Level 1 of its Pandemic Response Plan.

Marketing

Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following:

- *Learn.Connect.Discover* October and November digital issues
- Posters and fliers to promote upcoming Youth programs
- BPL Cookbook cover
- 1,000 Books Before Kindergarten badges for Beanstack
- BPL Recommends logo and template
- Little Explorers logo
- Teen bulletin board graphics

Personnel and Organization

Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.

Volunteer Hours

14 volunteer hours were utilized in the month of September.

Communications with Staff

Virtual all-staff meetings were held on October 6. The next meeting will be held on October 29.

Staff Updates

Sarah Bowman, Adult Services Librarian, reached 4 years of service on October 1.

Gary Eisele, Operations Assistant, reached 11 years of service on October 1.

Connie Ilmer, Substitute Librarian, will reach 26 years of service on October 21.

Stephanie Klimmek, Head of Youth Services, reached 9 years of service on October 17.

Laurie Olmstead, Youth Services Substitute Librarian, will reach 1 year of service on October 20.

Jamie Richards, IT Coordinator, will reach 5 years of service on October 19.

Carolyn Wheeler, Youth Services Substitute Librarian, reached 7 years of service on October 4.

Hiring

In October, the following new staff members joined the Circulation Department

Cyndi Summers, Circulation Clerk, is a long-time Birmingham resident who has thoroughly enjoyed using Baldwin through the years. Her background is in English and Marketing, and has worked with the DIA and the Stratford Festival. She loves fiction and the theatre.

Faith Whitted, Page, is a sophomore at Groves and has been visiting Baldwin all her life! She has participated in many a program here including TAB and our Teen Book Club, and has previously volunteered for Elisabeth Phou. In her spare time she plays the flute and is a member of several music ensembles both through school and in Detroit.

Nolan Peterson, Page, is a freshman at the International Academy in Bloomfield Hills. He also has been a Baldwin user all his life and a regular participant in TAB and Teen Book Club. In his spare time, Nolan plays basketball in a local league and is learning to drive.

Phoenix Nash, Circulation Clerk, grew up in the area and is a 2020 graduate of Notre Dame University. She hopes to leverage her degree in Marketing to work in Sports Marketing.

Farewell to Youth Librarian Cathy Gimby

Cathy Gimby's last day will be Friday, October 30. Cathy has worked at Baldwin since 2011 and has been a fantastic librarian and co-worker. She grew the Moms Book Club into a thriving group of moms who meet with great devotion every other month. In addition to her many responsibilities, she tirelessly manages the ever changing Paperback Series and keeps up with all the new Captain Underpants and Geronimo Stiltons without missing a beat. Her interactions with patrons and co-workers are full of joy, excitement, sincerity, and kindness. We will be posting Cathy's position internally and job applications are due on October 23.

TLN Hires New Director

Steven K. Bowers has been hired as the new director of TLN (The Library Network). He began the job on October 5. Bowers previously was the director of the Detroit Area Library Network, a consortium of public, academic, school, and special libraries.

AIA Michigan Honors Doug Koschik and Others Associated with Baldwin

The AIA Michigan Awards Ceremony was held virtually on Friday, October 9. A recording of the ceremony can be viewed at <https://vimeo.com/466341980> The ceremony begins at the 5:20 mark.

The "25 Year Award Winner" was architect Victor Saroki for his Merrill Park Townhomes, which are located across the street from the Baldwin House in downtown Birmingham. His award presentation begins at the 38:15 mark.

The "AIA Michigan Honorary Affiliate Award" went to Doug Koschik. That presentation begins at the 49:10 mark. In honoring Koschik, AIA Michigan stated that "Honorary Affiliate membership is one of the highest honors that AIA Michigan can bestow on a person who is not an architect, but who has made an important contribution to the profession of architecture." It went on to say that "since 2012 [Koschik] has worked with the Michigan Architectural Foundation on programs and collections, including the establishment of the 100 Essential Architecture Books and Build Imagination collections."

In accepting the award, Koschik said: "I wish to thank the American Institute of Architects Michigan for this honor. It has been a pleasure to work with Rae Dumke, Michelle Saroki, and the Michigan Architectural Foundation to establish the Baldwin Public Library as a statewide center for architectural resources, and also to collaborate with architects Robert Ziegelman, John Gardner, and Karen Swanson to accomplish much-praised renovations of the Adult Services and Youth Services wings of the Library."

The "MAF Leadership Award" was given to Rae Dumke, Michigan Architectural Foundation Board member, who was instrumental in establishing and administering an endowed fund for the MAF. Her presentation begins at the 1:00:35 mark. Dumke was honored for her work with libraries and hospitals around the state. She helped to establish the "100 Essential Architecture Books" collection at the Baldwin Public Library, which includes the recent addition of 25 "Women in Architecture" books, as well as the "Build Imagination" collection in the Youth Room. In the past two years, she has worked with Baldwin to develop and distribute Architectural Maker Kits for children. Baldwin has one such kit, and Cathy Gimby and Syntha Green are currently assembling others for distribution to libraries around the state. Dumke thanked the Baldwin Public Library for partnering in MAF's endeavors and for providing the library expertise necessary to make the projects a success. She specifically called out Stephanie Klimmek, Doug Koschik, and their "team at Baldwin" for all of their hard work.

Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.

City of Birmingham

Koschik has attended weekly City of Birmingham staff meetings. The meetings are now being held via Zoom. Craft submitted content to the City of Birmingham for inclusion in its monthly *Around Town* email newsletter and its quarterly print newsletter.

Beverly Hills

Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club virtually on the second Monday of each month at 1:00 p.m. The Library's non-fiction book club is also meeting virtually on the second Thursday of every month at 10:00 a.m. Contact Rebekah.craft@baldwinlib.org to request the book and join the meeting.

Birmingham Rotary Club

Birmingham Rotary Club meetings are currently being held at the Springdale Golf Course. Koschik is attending.

Friends of the Baldwin Public Library

The Friends held their second Board meeting of the fiscal year on October 8. Craft attended the virtual meeting. They mailed their yearly membership renewal request to members on September 10, but the mailing was held up at the post office for nearly a month. Members began receiving their letters on October 9. The Friends will be hosting a small pop-up Halloween used book sale on the front steps of the Library on Saturday, October 24, from 10:00 a.m. to 2:00 p.m. The Friends are looking for a new member to join their Board as a treasurer. If you are interested or know someone who may be good for the job, please email friends@baldwinlib.org.

Wayne State University Student Volunteer

Bryan Ales, a student at Wayne State's School of Library and Information Studies, will be at Baldwin over the course of this semester, organizing Baldwin's archival photograph collection. His volunteer work will help him earn credit in his archives class. Here's how Bryan describes his project at Baldwin: "In the holdings of the Library, I have located photographs of historical importance, and it is my hope that I will be able to make these materials accessible to the patrons of the Library. I will go through the materials and organize them into one or more collections, and go through the process of "arrangement and description," a concept well known to archivists across the nation. "Arrangement" is the process by which an archivist organizes records based on their provenance and original order. "Provenance" reflects who created the records and their relationship to other records, while original order reveals the functions, or activities, of the record creating body, providing context for the records themselves. Having done this, I will then go through the process of "description," making the contents of the collection searchable online. Additionally, I will be digitizing as much of the collection as possible, further enriching the Library's historical collections, and making them available to the patrons of the Library."

Facilities and Technology

Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Idea Lab

Here is an update from Idea Lab Supervisor Jeff Jimison:

Since my last report, the Idea Lab has had several exciting and successful program offerings, as well as a few relevant updates.

Last month, I mentioned our Foam Dart Launcher program. That was tremendous fun! 15 identical kits were produced, each kit containing more than 30 printed parts, more than 100 hardware components, and more than 15 custom-made elements. Participants met via Zoom to assemble our Launchers as a group. The meeting and the assembly were both tremendous fun! We saw some familiar faces, and some newcomers. Over the course of the 2-hour assembly process, both kids and adults were thrilled to create their very own world-class Dart Launcher, far superior to any that could be purchased from a store. When the assembly was

complete and they were able to launch their first darts, the expressions of delight on their faces was most amusing (and in a way, restorative) to see! While the program was held virtually, it gave us all a taste of the in-person programming we once had, and indeed was a very effective analog to in-person programming.

Last week we released our latest Take-and-Make kit, a laser cut wooden Dice Tower. As everyone is spending more time indoors these days, the playing of table-top games has seen a sudden surge in popularity. These dice towers appeal to anyone who enjoys board or table games. Each kit contains everything needed to assemble a handsome and sturdy dice tower: 13 laser cut pieces, a small bottle of glue, a small roll of tape, and a custom full-color photographic instruction manual. A few have already been claimed and with further promotion I expect they will all be taken and enjoyed.

We're offering one more Take-and-Make kit in late October: Spooky Skull Masks for Halloween! More on that in my next report.

Also this month, I had the pleasure of making a live presentation via Facebook on "Pandemic Prints". This 30 minute broadcast was a showcase of many different 3D-Printable objects to aid, edify and entertain us during these pandemic times. As of my last check, more than 130 people have viewed this broadcast.

One final update of note: In my previous report, I mentioned that the Lab would soon be offering our equipment for circulation. Well, we've decided to shift gears a little bit. Due to the enormous logistical complexity involved in the creation of a circulating equipment collection, it has been agreed that the best and fastest way to provide patrons with full benefits of the lab is to provide remote services instead. So, rather than allowing our equipment to circulate, we will now be taking work requests for tasks from patrons. This will be similar to our 3D printing service, but will considerably expand the available options. Patrons will be able to request: Laser Cutting/Engraving, Embroidery, Die Cutting, and Format Conversion. More services may be introduced later. For example, if a patron has an item they would like engraved they can drop off the item to us, email us the desired image, and we will perform the actual task of engraving. Then, when the task is complete, we will contact them to collect their items via grab-and-go or curbside. More information on these new services will be published on the Idea Lab website by the end of this week.

Youth Room Expansion & Renovation

Since its opening on July 22, the new Youth Room has received much praise. Finishing touches continue on the project, and the exterior garden, terrace, and landscaping are nearing completion.

Starting on the next page are photos showing the progress that has been made in the Youth Room since September 18.

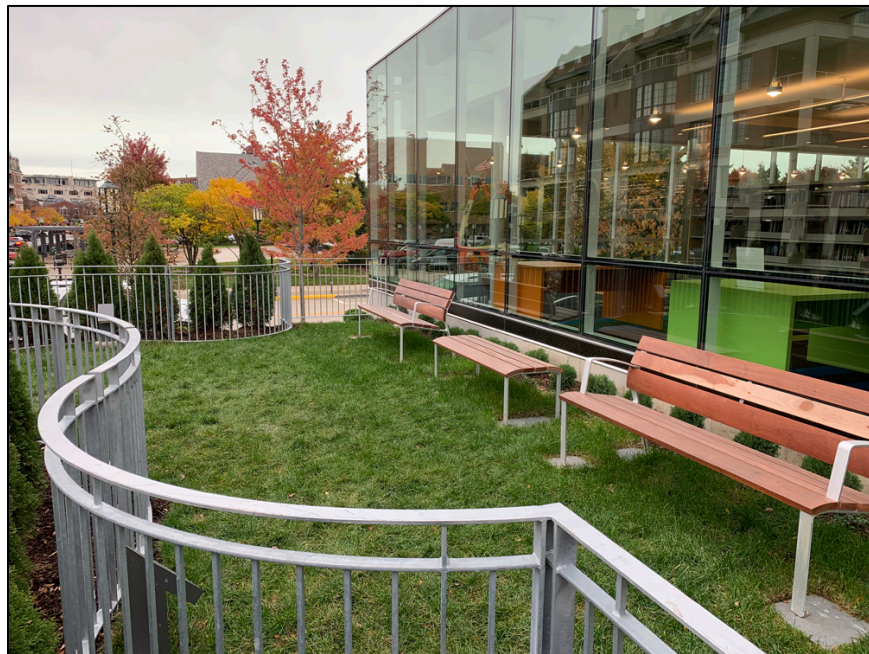


Exterior landscaping has been completed. Pre-cast concrete benches have been installed, and the green City of Birmingham benches have been reinstalled. The arborvitaes around the building will be covered in burlap by Great Oaks Landscaping in early November for extra winter protection.





The custom galvanized fence was installed on October 7. The original 1927 Baldwin Gate is now the new doorway to the Littles' Garden and Fran Stern Children's Librarian Terrace.



Donor plaques will be installed in the garden, terrace, and benches on October 19.



On October 21, the new book shelving was shortened by one unit and shifted north to make room for a new self-check machine counter at the end.





Metal legs were added to the catalog station to make the unit ADA-compliant.



Acrylic donor plaques have been added to the donated items in the Youth Room. Above is the donor plaque acknowledging The Community House's donation to the children of Birmingham.





Four historic photos of the 1980s Youth Room have been hung around the new space.



Administrative Assistant and gardener extraordinaire, Robert Stratton, designed a butterfly garden with native flowers for the curved pathway along the Birkerts addition. He planted 65 perennials on October 14 and we are grateful for this refreshed space. Thank you to the City of Birmingham for coordinating the plant purchase and delivery. The cost of these new plants was \$600.



Baldwin Public Library: Friends Funds	
September 2020 Expenditures	
Adult Services	
Craft Kit Supplies: Watercolor Pet Portraits	\$ 56.01
Craft Kit Supplies: String Art	\$ 63.55
Craft Kit Supplies: Coffee Cozy	\$ 38.83
Seed Library	\$ 235.55
Total	\$ 393.94
Teen Services	
Writing Contest Prizes	\$ 100.00
Teen Craft Kit Supplies	\$ 29.87
Book Club Books	\$ 241.47
Total	\$ 371.34
Youth Services	
Program Supplies	\$ 63.52
Book Club Books	\$ 138.10
Contest Winner Gift Cards	\$ 60.00
Total	\$ 261.62
Outreach & Equipment	
FOL Forgotten Harvest Donation	\$ 500.00
Total	\$ 500.00
Total Expenditures	\$ 1,526.90
September 2020 Balances	
Adult Services	\$ 458.09
Teen Services	\$ 127.61
Youth Services	\$ 2,608.47
Outreach & Equipment	\$ 1,098.72
Total Balance	\$ 4,292.89
September Book Sale Proceeds	\$0.00
Submitted by Rebekah Craft on October 12, 2020	

INFORMATION ONLY

Upcoming Events of Interest

All live, in-person Library events have been cancelled due to health concerns regarding the novel coronavirus COVID-19. Please visit www.baldwinlib.org for more updates.

Virtual Story Times

Watch story times with Baldwin's librarians online each week at www.baldwinlib.org/storytime

- **Mondays** - Sing & Sign with Miss Donna. Best for ages 18 months to 3 years.
- **Tuesday** - Wiggle & Rhyme with Miss Stephanie. Best for ages 0 months to 2 years.
- **Wednesday** - Syntha's Stories. Best for ages 3 years to 5 years.
- **Friday** - Fun-tastic Fridays with Miss Caroline. Best for ages 3 years to 5 years.

Wiggle & Rhyme via Zoom

Tuesday, October 20 at 10:00 a.m. to 10:30 a.m.

Join Ms. Stephanie for a live virtual story time on Zoom with singing, clapping, tapping, and more. Zoom link will be emailed to registered participants on the day of the program. This session runs every Tuesday from October 6 through November 24. Virtual Event.

Bedtime Tales: Monsters

Wednesday, October 21 – All day

Don't forget to wear your pajamas for this virtual edition of our evening family story time. Story time and craft supplies will be available starting on Wednesday, October 21 for those who register. Virtual Event.

MS Excel: Creating Spreadsheets

Wednesday, October 21 at 7:00 p.m. to 8:15 p.m.

Learn the fundamentals of spreadsheet creation with Microsoft Excel in this two-session class. This class meets on Zoom. An email will be sent to you a half hour before the class with login instructions. Virtual Event.

Friday Five at Five on Facebook Live!

Friday, October 23 at 5:00 p.m.

Join a new member of the BPL team on Facebook Live each Friday at 5:00 PM for five quick recommendations to use in self-isolation - or whenever! Hop on over the Library's Facebook page to watch it live at 5:00, or click the videos section to see prior episodes. See you soon!

Photopea: a Free Photoshop Alternative

Saturday, October 24 at 2:30 p.m. to 3:45 p.m.

In this class, we will edit photos using Photopea, a professional, online photo editor. This class meets on Zoom. You will receive an email a half hour before class with login instructions. Virtual Event.

Using Digital Magazines

Monday, October 26 at 4:00 p.m. to 5:00 p.m.

Learn how to check out digital magazines from the Library. BPL card is required. The Zoom class link and instructions will be emailed to registered attendees on the day of the class.

Musical Costumes, with Dr. Kristen Tait

Monday, October 26 at 7:00 p.m. to 8:00 p.m.

Hear how orchestral composers ""dress up"" classical music to depict your favorite Halloween costumes. Featuring Mozart, Berlioz, Prokofiev, John Williams, Danny Elfman and more. Registration required. The Zoom link will be emailed to registered attendees on the day of the program.

Little Explorers

Wednesday, October 28 – All day

Children ages 18 months to five years can create, touch, and play with a monthly sensory kit designed to support fine and gross motor skills, cognitive development, and problem solving skills. Fill out the form found under "More Information" and we'll email you once a month when the next kit is available. The October kit will be available on Wednesday, October 28. If you sign up after Friday, October 23, you will receive a kit starting in November. If you already filled out the form in a previous month, you do not need to fill it out again.

Virtual Murder Mystery for Teens

Thursday, October 29 at 7:00 p.m. to 9:00 p.m.

There is a murder to be solved in the town of Dreary Hollow. You either have the missing pieces to the puzzle, or you are a prime suspect. You will be assigned a character and receive a packet of information in advance. The Zoom link will be emailed on the day of the program. Grades 6-12. Registration required. Virtual Event.

Teen Virtual Book Club: *Turtles All the Way Down*, by John Green

Thursday, November 5 at 7:00 p.m. to 8:00 p.m.

This month's book is "Turtles All the Way Down" by John Green. The first 10 teens to register will receive a free paperback book, thanks to the Friends of Baldwin Public Library. This book is also available as an e-book and e-audiobook on Libby. Grades 7-12. Registration required. The Zoom link will be emailed on the day of the discussion. Virtual Event.

Beyond the Book Book Club

Thursday, November 12 at 7:00 p.m. to 8:00 p.m.

Grades 1 to 3 and a grownup. Email Ms. Rosemary at rosemary.retford@baldwinlib.org to register for this non-fiction book club. This month we are reading DK Findout! Universe by Giles Sparrow. Virtual Event.

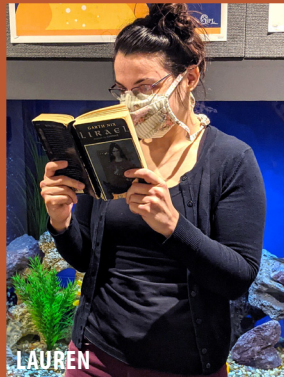
LEARN CONNECT DISCOVER

OCTOBER 2020 NEWSLETTER

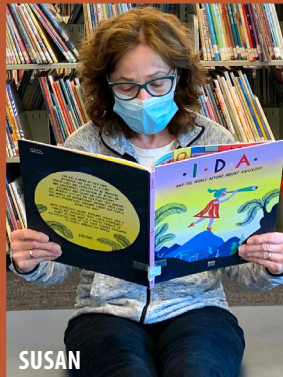
- 1 BALDWIN READS
- 2 PROGRAMS FOR CHILDREN
- 3 PROGRAMS FOR TEENS, PROGRAMS FOR ADULTS, COMPUTER CLASSES
- 4 LETTER FROM THE DIRECTOR, ADULT BOOK CLUBS, IDEA LAB, TECHNOLOGY CLASSES



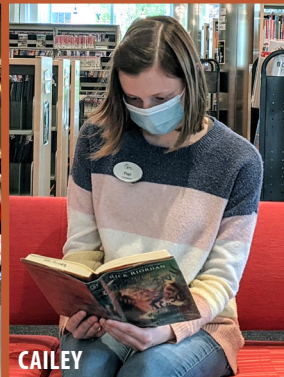
NICK



LAUREN



SUSAN



CAILEY



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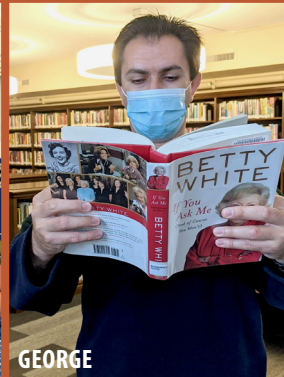
CAROLINE



LYNN



REBEKAH & KOJI



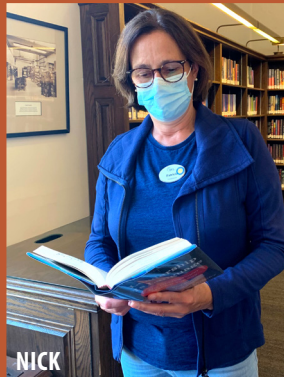
GEORGE



DONNA



ROBERT



NICK



KRISTEN



MAGGIE



MARY

BALDWIN READS

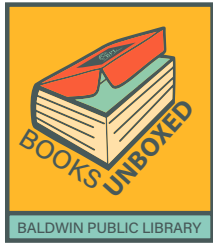
SIGN UP FOR THE BEANSTACK FALL INTO READING CHALLENGE, WHICH RUNS FROM OCTOBER 1 TO 31. BALDWINLIB.BEANSTACK.ORG



BALDWIN PUBLIC LIBRARY ▶ SERVING THE COMMUNITIES OF
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS & BLOOMFIELD HILLS

OCTOBER PROGRAMS FOR CHILDREN

BABIES TO GRADE 6



GRADES 4 TO 12

Join our new, free subscription book service and receive a surprise library book tailored to your preference each month.

Visit www.baldwinlib.org/youth to subscribe now.

TAKE & MAKE MONDAYS

Register at www.baldwinlib.org/youth for your free craft kit to do at home, available via our curbside pickup service. New crafts will be available every other week.

LITTLE EXPLORERS

Children ages 18 months to five years can create, touch, and play with a monthly sensory kit designed to support fine and gross motor skills, cognitive development, and problem solving skills. Register at www.baldwinlib.org/youth and we will email you once a month when the next kit is available. *The next kit will be available starting on October 28.*

VIRTUAL KIDS LIBRARY SOCIETY



**THURSDAY, OCTOBER 22
AT 7:00 P.M.**
GRADES 3 TO 5

Do you want to be more involved with the Library? Would you like to help us shape our upcoming programs? Register at www.baldwinlib.org/calendar. *The Zoom link will be emailed the day of the program.*



Visit Beverly Park and walk the 0.4-mile trail and read the book that is displayed on permanent posts throughout the park. Experience a new story every month April to December.

LIBRARIAN Letters

Would you or your child like to receive a letter from a Baldwin Librarian? We would love to write you one! Fill out the online form at www.baldwinlib.org/youth and a librarian will joyfully write you or your child a letter.

OCTOBER VIRTUAL PROGRAMS

TO VIRTUALLY ATTEND THE FOLLOWING PROGRAMS, VISIT WWW.BALDWINLIB.ORG/CALENDAR TO REGISTER AND SEE ALL THE PROGRAM DETAILS.

HOMEWORK HELP: YOUTH DATABASES 101 SATURDAY, OCTOBER 10 AT 11:00 A.M.

See a brief overview of all the youth databases that Baldwin offers. All databases covered work well for children in grades K to 8. *Parents and children welcome. Registration required. Zoom link will be emailed the day of the program.*

KIDS COOK GRADES 3 TO 6 MONDAY, OCTOBER 12 AT 6:30 P.M.

Ms. Donna's Cookbook Club has gone virtual! Find a recipe, prepare the dish, then join us online to eat and chat. *Registration required. Zoom link will be emailed the day of the program.*

STEM CHALLENGE: PARACHUTES

All you need is some creativity and your competitive spirit to complete this month's challenge. *Supplies and instructions will be available starting on Tuesday, October 13 for those who register.*

PONY BEAD CREATIONS

Create beaded keychains, including the beloved lizard. Pick up a craft kit with supplies and directions *starting Tuesday, October 13 for those who register.* Join Ms. Rosemary virtually to make and show off your creations on *Saturday, October 17 at 11:00 a.m.* *Zoom link will be emailed the day of the program.*

WHAT AM I?

Join librarians Rosemary and Syntha for virtual stories featuring wildly mixed-up animals. *Video and craft supplies will be available starting on Thursday, October 15 for those who register.*

BEDTIME TALES: MONSTERS

Don't forget to wear your pajamas for this virtual edition of our evening story time. *The story time video and craft supplies will be available starting on Wednesday, October 21 for those who register.*

BOOK SCAVENGERS DIY HOME EDITION

Do you miss Ms. Susan's Library Scavenger Hunts? We do, too! Register at www.baldwinlib.org/youth and Ms. Susan will email you a do-it-yourself home scavenger hunt every other Tuesday.

BOOK CLUBS

FOR CHILDREN

PANELS AND FRAMES GRADES 3 TO 6 TUESDAY, OCTOBER 20 AT 7:00 P.M.

INVESTIGATORS BY JOHN PATRICK GREEN
Email Ms. Caroline at caroline.salucci@baldwinlib.org to register for this graphic novel book club that meets every other month.

BEYOND THE BOOK GRADES 1 TO 3 AND A GROWNUP THURSDAY, OCTOBER 8 AT 7:00 P.M.

GREAT MIGRATIONS: AMAZING ANIMAL JOURNEYS BY LAURA MARSH

THURSDAY, NOVEMBER 12 AT 7:00 P.M.

DK FINDOUT! UNIVERSE BY GILES SPARROW
Email Ms. Rosemary at rosemary.retford@baldwinlib.org to register for this non-fiction book club.

BOOKS PLUS GRADES 2 TO 3 AND A GROWNUP MONDAY, OCTOBER 26 AT 7:00 P.M.

BATTLE OF THE BAD-BREATH BATS BY DAVID BOWLES

MONDAY, NOVEMBER 23 AT 7:00 P.M.

POLLY DIAMOND AND THE MAGIC BOOK BY ALICE KUIPERS
Email Ms. Donna at donna.smith@baldwinlib.org to register for this virtual book club.

MOTHER/DAUGHTER

TUESDAY, OCTOBER 13 AT 7:00 P.M.

SHOUTING AT THE RAIN BY LYNDY MULLALLY HUNT

TUESDAY, NOVEMBER 10 AT 7:00 P.M.

LISTEN, SLOWLY BY HANH LAI

Girls in grades 4 to 6 and their moms. Email Ms. Susan at susan.dion@baldwinlib.org to register.

BOOKS AND BAGELS GRADES 4 TO 6 TUESDAY, OCTOBER 27 AT 7:00 P.M.

THE TRUE BLUE SCOUTS OF SUGAR MAN SWAMP BY KATHI APPELT

TUESDAY, NOVEMBER 24 AT 7:00 P.M.

THE MATCHSTICK CASTLE BY KEIR GRAFF

Email Ms. Susan at susan.dion@baldwinlib.org to register.

MOMS BOOK CLUB:

OCTOBER 7 AT 7:00 P.M.

SHOUTING AT THE RAIN BY MICHAEL ZADOORIAN

Email Ms. Cathy at cathy.gimby@baldwinlib.org to register for this book club for moms that meets every other month.

WEEKLY STORY TIMES

VISIT OUR STORY TIME PAGE AT BALDWINLIB.ORG/STORYTIME FOR OUR DAILY OFFERINGS.

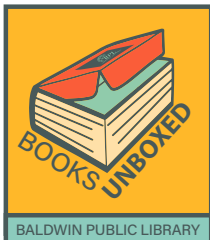
WIGGLE & RHYME LIVE

TUESDAYS, OCTOBER 6 THROUGH NOVEMBER 24 AT 10:00 A.M.

Join Ms. Stephanie for a live virtual story time on Zoom with singing, clapping, tapping, and more. *Registration required.*

OCTOBER PROGRAMS FOR TEENS

GRADES 6 TO 12



GRADES 4 TO 12

Join our new, free subscription book service and receive a surprise library book tailored to your preference each month.

Visit www.baldwinlib.org/teen to subscribe now.

TEENS' TOP TEN CONTEST GRADES 6 TO 12

Through October 15, visit the Teen Scene to pick the 10 books you think will win out of the 25 nominated titles. **After the winning books are announced at the end of October, the teen who guessed the most correctly will win a \$25 gift card to Books-A-Million.**

CRAFTS To GO

STRESS BALLS GRADES 6 TO 12

During the month of October, pick up a craft kit with supplies and instructions to make a stress ball. Find kits in the Teen Scene or at the Adult Reference Desk. **Available while supplies last.**

VIRTUAL TEEN BOOK CLUB GRADES 7 TO 12 THURSDAY, OCTOBER 1 AT 7:00 P.M.

AKATA WITCH BY NNEDI OKORAFOR

The first 10 teens to register will receive a free paperback book, thanks to the Friends of Baldwin Public Library. This book is also available to read on Hoopla. **Registration required. The Zoom link will be emailed on the day of the discussion.**

TAB VIRTUAL TEEN ADVISORY BOARD MEETING GRADES 6 TO 12

THURSDAY, OCTOBER 15 AT 7:00 P.M.

TAB members plan events and programs, suggest improvements to the Teen department, and promote the library throughout the community. If you are passionate about cultivating library services for teens, we would love to have your input! **Registration required. The Zoom link will be emailed on the day of the program.**

VIRTUAL MURDER MYSTERY PARTY

GRADES 7 TO 12

THURSDAY, OCTOBER 29 AT 7:00 P.M.

There is a murder to be solved in the town of Dreary Hollow. You either have the missing pieces to the puzzle, or you are a prime suspect. **Registration required. You will be assigned a character and receive a packet of information in advance. The Zoom link will be emailed on the day of the program.**



BPL PPL - A LIBRARY PODCAST

Baldwin is pleased to present BPL PPL, a library podcast. Find it on Spotify or Apple Podcasts. *New episodes coming soon!*

OCTOBER PROGRAMS FOR ADULTS



FRIDAY FIVE @ 5 - ON FACEBOOK!

Join a new member of BPL's staff on BPL's Facebook page every Friday at 5 :00 p.m. where we will recommend five interesting things - books, movies, or anything!

OCTOBER 2: SYNTHA'S TOP AUDIOBOOK NARRATORS

OCTOBER 9: CAROLINE'S FAVORITE MUSICAL MOVIES

OCTOBER 16: SARAH'S HORROR BOOKS FOR SCAREDY-CATS

OCTOBER 23: MICK'S BEST TRUE CRIME PODCASTS

OCTOBER 30: JEFF'S ALL-TIME SCARIEST MOVIES

CRAFTS To GO

NATIVE WILDFLOWERS SEED BOMB

Starting October 6, pick up a kit to make a seed bomb of native wildflowers which should be used after fall's first hard frost for spring time blooms. **Supplies are limited, 2 kit limit per adult.**

WOODLAND CREATURE COFFEE COZY

Starting October 20, pick up a kit to use basic sewing skills to assemble either a fox, an owl, or a polar bear felt coffee cozy. **Supplies are limited, 2 kit limit per adult.**

VIRTUAL DIA TOUR: "WOMEN SUFFRAGETTES"

TUESDAY, OCTOBER 6 AT 7:00 P.M.

Docent Kathleen McBroom leads a virtual tour of pieces in the DIA's collection that highlight the women's suffrage movement in honor of the 100th anniversary of the 19th Amendment. **Registration required.**

GENEALOGY AT ITS ROOTS, WITH ARCHIVIST ROBBIE TERMAN

Registration required.

Zoom links will be emailed the day of each program.

PART 1: WEDNESDAY, OCTOBER 14 AT 7:00 P.M.

Learn tips and tricks to get you started on your genealogy journey. Different resources will be explored and some of the most common genealogy documents will be explained.

PART 2: WEDNESDAY, OCTOBER 21 AT 7:00 P.M.

Learn advanced search techniques that will increase your results, how to "read between the lines" to get more information out of a genealogy document, and unexpected places that could provide a treasure trove of information about your ancestors.

MUSICAL COSTUMES, WITH DR. KRISTEN TAIT

MONDAY, OCTOBER 26 AT 7:00 P.M.

Hear how orchestral composers "dress up" classical music to depict your favorite Halloween costumes. Featuring Mozart, Berlioz, Prokofiev, John Williams, Danny Elfman, and more. **Registration required. Zoom links will be emailed the day of each program.**

SOCRATES CAFE

SUNDAY, OCTOBER 18 AT 2:00 P.M.

Socrates Cafe continues to meet for conversation via Zoom. To join, please email avpratt@aol.com.

GREAT BOOKS DISCUSSION GROUP

All meetings take place via Zoom.

Email maria.williams@baldwinlib.org to join.

OCTOBER 7 & 21 AT 6:45 P.M.

VICTOR HUGO'S NOTRE DAME DE PARIS

COMPUTER CLASSES

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. ONCE REGISTERED, YOU WILL RECEIVE A ZOOM LINK A HALF HOUR BEFORE CLASS.

BECOME A BLOGGER

SATURDAY, OCTOBER 3 AT 2:30 P.M.

If you want to create a blog for personal or professional use, this is where you start.

SELLING ONLINE

SATURDAY, OCTOBER 10 AT 2:30 P.M.

Declutter and make some money by selling your unwanted items online.

MICROSOFT EXCEL: CREATING SPREADSHEETS

WEDNESDAYS, OCTOBER 14 & 21 AT 2:00 OR 7:00 P.M.

Learn the fundamentals of spreadsheet creation with Microsoft Excel in this two-session class.

GOOGLE SHEETS

THURSDAY, OCTOBER 15 AT 2:00 OR 7:00 P.M.

Learn the fundamentals of spreadsheet creation with this Microsoft Excel alternative.

PHOTOPEA: THE ONLINE PHOTOSHOP ALTERNATIVE

SATURDAY, OCTOBER 24 AT 2:30 P.M.

Learn the basics of photo editing with this free and powerful tool.

MICROSOFT EXCEL: VLOOKUP

WEDNESDAY, OCTOBER 28 AT 2:00 OR 7:00 P.M.

Find information easily with Excel's VLookup function.

TRACKING STOCKS IN GOOGLE SHEETS

THURSDAY, OCTOBER 29 AT 2:00 OR 7:00 P.M.

Track and manage your stock portfolio within Google Sheets.

BOOK CLUBS

FOR ADULTS

ALL BPL BOOK CLUBS WILL MEET VIRTUALLY USING ZOOM UNTIL FURTHER NOTICE. FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL ADULT.REFERENCE@BALDWINLIB.ORG.



SUNDAY, OCTOBER 4 AT 1:00 P.M.

"THE BATTLE OF ALGIERS" (NR, 1967) and *THE SYMPATHIZER*
BY VIET THAN NGUYEN



THURSDAY, OCTOBER 8 AT 10:00 A.M.

THE NEW JIM CROW MICHELLE ALEXANDER

*STARTING IN NOVEMBER THIS CLUB WILL MEET ON THE FIRST TUESDAY OF EACH MONTH AT 10:00 A.M.



MONDAY, OCTOBER 12 AT 1:00 P.M.

THE WOMEN OF THE COPPER COUNTRY BY MARY DORIA RUSSELL



WEDNESDAY, OCTOBER 14 AT 2:00 P.M.

THE NINTH HOUR BY ALICE MCDERMOTT



TUESDAY, OCTOBER 20 AT 7:00 P.M.

EVERY NOTE PLAYED BY LISA GENOVA



WEDNESDAY, OCTOBER 28 AT 7:00 P.M.

WARLIGHT BY MICHAEL ONDAATJE

THE IDEA LAB

DUE TO ITS SMALL SPACE, IDEA LAB SERVICES ARE BEING REDESIGNED TO ADHERE TO PUBLIC HEALTH GUIDELINES. PLEASE VISIT THE WEBSITE AT BALDWINLIB.ORG/IDEALAB FOR THE MOST UP TO DATE INFORMATION, AND THANKS FOR YOUR PATIENCE!

IDEA LAB LIVE ON INSTAGRAM ■ **WEDNESDAY, OCTOBER 14 AT 7:00 P.M.**

Hang out with Jeff on IG Live as he rebuilds an older 3D printer from the bottom up. Follow the Library on Instagram at @baldwinlib.

PANDEMIC PRINTS ■ **MONDAY, OCTOBER 12 AT 4:00 P.M.**

Jeff will highlight some handy items you can have 3D printed in the Idea Lab to make living through the pandemic just a little easier. *Presented on Facebook Live!*

TAKE AND MAKE

DICE TOWER KIT

Starting October 12, pick up a kit of laser-cut parts to make a dice tower to fully randomize your dice (dice included). *Ages 10 and up.*

SPOOKY SKULL MASKS

Starting October 28, wear your skeleton on the outside with this papercraft skull mask that you can decorate however you like. *Ages 10 and up.*

TECHNOLOGY CLASSES

MONDAYS AT 4:00 P.M. ■ BPL CARD REQUIRED, REGISTRATION REQUIRED

OCTOBER 5: USING LIBBY

OCTOBER 12: USING HOOPLA

OCTOBER 19: USING KANOPY

OCTOBER 26: USING DIGITAL MAGAZINES

LIBRARY HOURS:

MONDAY TO THURSDAY
9:30 a.m. to 9:00 p.m.

FRIDAY & SATURDAY
9:30 a.m. to 5:30 p.m.

SUNDAY:
12:00 to 5:00 p.m.

LETTER FROM THE DIRECTOR

ART AT BALDWIN

The southwest grounds of the Baldwin Public Library now feature a beautiful piece of art called "Michigan Spring." The sculpture is made of cast aluminum and stands 8'6" tall. The artist who created it was Jim Miller-Melberg, a resident of Birmingham who passed away in 2017. Miller-Melberg is especially known for his playground sculptures, such as the turtle in Shain Park. "Michigan Spring" was donated to the City of Birmingham and is now a permanent part of the City's art collection.



MICHIGAN SPRING SCULPTURE



STAINED GLASS WINDOWS

In 1978, a fund was established in memory of Ann Burch, a long-time children's librarian. This fund paid for a distinctive and colorful set of stained glass windows made especially for the Youth Room by students at Detroit's Center for Creative Studies. The stained glass was taken offsite when the Youth Room expansion and renovation began in 2019, but has now been returned and placed in an even more prominent position, as shown above.



YOUTH ROOM TERRACE AND GARDENS

The final touches are being put on the landscaping around the enlarged Youth Room. The Library has added a terrace and garden to the grounds.

Lastly, the Friends of the Baldwin Public Library are brainstorming new ways to raise money for Baldwin. They are also looking for volunteers to join their Board. In particular, they are in need of a new treasurer to fill a position that will become vacant in June 2021. Anyone interested should contact Ryndee Carney, President of the Board, whose email address is ryndeecarney@gmail.com.

Doug Koschik

Doug Koschik, Library Director

doug.koschik@baldwinlib.org

248-554-4681

LIBRARY BOARD

Frank Pisano, Melissa Mark, Bob Tera, Ashley Aidenbaum, Jim Suhay, and Jennifer Wheeler
THE LIBRARY BOARD WILL MEET VIRTUALLY ON MONDAY, OCTOBER 19 AT 7:30 P.M.



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Detroit Free Press

Libraries are helping communities cope in big and small ways during pandemic

Published on October 08, 2020 | By Karen Dybis



The Fraser Public Library hosted a drive-in theater night featuring the film *Mamma Mia!*

From outdoor pop-ups to free WiFi hotspots to home delivery and even parking lot movies, libraries across Michigan have created hundreds of new programs and services to help their communities during this pandemic.

Whether library buildings have reopened or not, library staff said they are finding money in their budgets, seeking grants and creating partnerships to find ways to give people access to computers, printers and books, boost virtual programming and offer events and other perks.

"This shutdown has been viewed as a disruption," said Grosse Pointe Public Library Director Jessica Keyser. "But in disruption comes opportunity."

Indeed. Digital readership from libraries alone is at an all time high, said David Burleigh, spokesman for [OverDrive](#), which partners with libraries to provide cardholders online access to ebooks, audiobooks and magazines. Daily averages of digital checkouts are consistently 40% above pre-COVID periods (prior to March

13). Ebooks continue experiencing over 52% checkout growth, while audiobook checkouts have started increasing as the nation begins to reopen, he said.

At the Grosse Pointe Public Library, staff have offered more than 80 virtual programs from March through July, Keyser said, and saw record use among its digital collections. Its [Bookflix](#) read-aloud children's book service is up 335%, for example, and its [Mango Languages](#) usage is up 382%.

At the Royal Oak Public Library, director Emily Dumas said the staff immediately began to issue library cards online after its doors closed to the public on March 13 because of the coronavirus. An online form was created and uploaded that day, and the library has issued more than 500 cards since then.

"My team and I recognized that not being able to issue library cards was going to be the biggest roadblock to online access for many patrons and needed to be solved as soon as possible," Dumas said. "People were very grateful to still be able to use library services during this emergency period."

Here's a look at how the pandemic changed programming and services at 36 libraries across Michigan, according to their staffs.

1. [Royal Oak Public Library](#): Purchased 35 Chromebooks available for checkout. "By allowing patrons to check out laptops and pair them with our circulating hotspots, it was a way to continue to offer computer access while the building is closed," Dumas said.

2. [Berkley Public Library](#): Added local delivery as an option to check out books. "Given the size of Berkley and the closeness of the community, we wanted to give people an additional option to access the library. We'll drop the items they check out right to their front door if that's convenient for them," said director Matt Church.



The Bloomfield Township Public Library

3. [Bloomfield Township Public Library](#): Reopened in mid-June for 30-minute visits to browse and check out materials, use computers and consult with librarians. To help students, it also is offering online tutoring resources like [BrainFuse](#) at no charge to library card holders.

4. [Auburn Hills Public Library](#): Launched a new service that circulates iPads and WiFi hotspots to cardholders. "With many schools now using distance learning, we found this to be a much-needed service in our community,"

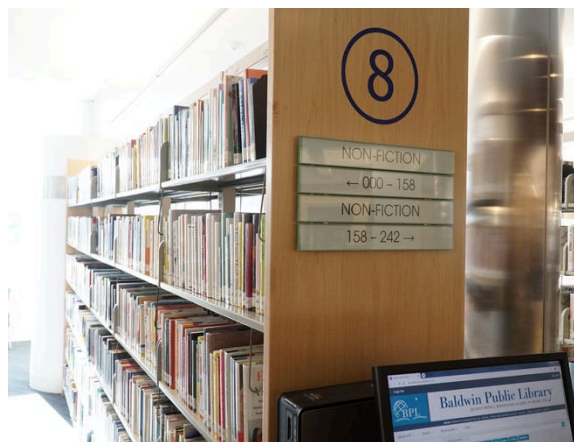
said library director Lawrence Marble. The library also partnered with the [Auburn Hills Boys & Girls Club: Matilda R Wilson Club](#) and donated its old laptops, helping the organization make devices available for students in the Avondale school district.



The Detroit Public Library's main location on Woodward Avenue in Detroit.
John Gallgher / Detroit Free Press

5. **[Detroit Public Library](#)**: Took its mobile library to stops throughout the community during the summer, created online story times and offered virtual playdates. The Main Library and four neighborhood branches reopened for limited public service Sept. 28. One-hour computer sessions are available by appointment.

6. **[Sterling Heights Public Library](#)**: Offered a dozen new WiFi hotspot devices for patrons to check out for free for seven days.



Some of the shelves full of books at the Baldwin Public Library in Birmingham.
John Heider / Hometownlife.com

7. **[Baldwin Public Library](#)**: Located in Birmingham, the library offered a new free book subscription service, Books Unboxed, for grades 4-12. Each box has a book that children can read and return, along with edible and non-edible goodies.

8. **[Taylor Community Library](#)**: Launched outdoor pop-up library days throughout the month of October for patrons to browse a curated collection of new and popular materials in a socially-distanced setting outside the

library. It also launched Reading Buddies, a weekly program that pairs teen volunteers with students in grades K-2 via Zoom to practice reading aloud.



The sign outside the East Lansing Public Library reads "We miss you EL, stay safe!" on Monday, April 27, 2020. In Lansing signs of support have popped up in the greater Lansing area since the coronavirus outbreak.

Nick King / Lansing State Journal

9. **[East Lansing Public Library](#)**: Now offers materials by mail as well as grab-bag crafts. It also added outdoor lockers for people to pick up materials on hold at any time.

10. **[Lyon Township Public Library](#)**: Collaborated with [Vibe Credit Union](#) to create a Money Masters Week, which featured reading recommendations on important financial topics to help people boost financial literacy and overcome pandemic-related hardships.

11. **[Ionia Community Library](#)**: Created the eCard, allowing anyone in the county with state or school IDs to obtain electronic access to materials.



Movie-goers gather in the parking lot of the Fraser Public Library to watch *Mamma Mia!* On Sept. 26, 2020, in Fraser.

Anntaninna Biondo, for The Detroit Free Press

12. **[Fraser Public Library](#)**: Librarians knew community members had lost jobs, so the library worked with Michigan Works! to have a Zoom-based resume writing workshop, and it plans to also offer an interview workshop. On Sept. 26, it hosted a drive-in viewing of "Mamma Mia!" in its parking lot.



The Plymouth District Library. *Julie Brown*

13. [Plymouth District Library](#): Began offering virtual sessions for English Language Learners in conjunction with the Plymouth Canton Literacy Council. The library also provided parking lot space to the [Plymouth Area Chamber of Commerce](#) and [Michigan Philharmonic](#) orchestra for socially distanced meetings and concerts

14. [Allen Park Public Library](#): Began offering free online resources including [tutor.com](#) for free online tutoring, [OverDrive](#) and [Hoopla](#) for eBooks and movies and [Ancestry.com](#).

15. [Stair District Library](#): This library in Morenci created Facebook Live events, including “moonwatch parties” for the super moons with a moon trivia contest (prizes included rolls of toilet paper). “As the moon came up, my husband, head of the (fake) Morenci Howling Society, led everyone in howling at the moon. It was a silly event, but it really helped in making people feel connected,” said library director Colleen Leddy. The library also offered STEM-based Creativity Kits for students.

16. [Ypsilanti District Library](#): Partnered with [Ann Arbor Roller Derby League](#) to do a read-aloud of the book '[Roller Girl](#)' by Victoria Jamieson. It also had videos where one of the team members read a chapter and did a skating tip/safety demonstration.

17. [Grosse Pointe Public Library](#): Offered a reference hotline where staff answered questions about where to get food assistance, help with research using databases as well as how to put books on hold, access tax forms and apply for unemployment benefits. The library also created a back-to-school guide for teachers, parents and grandparents with online resources, information about story and STEAM kits, as well as suggestions on how to cope with mental-health and stress-related issues.



Kristen Pytel of Macomb Township plays with her 18-month-old daughter, Macey, while her 5-year-old son, Harrison, back left, plays during block party activity time Dec. 17, 2015, at the Clinton-Macomb Public Library's main branch in Clinton Township. *Christina Hall, Detroit Free Press*

18. **[Clinton-Macomb Public Library](#)**: Created Tech-to Go and STEM-to Go items to check out. These collections included WiFi hotspots, graphing calculators, tablets, coding robots and more.
19. **[MacDonald Public Library](#)**: This library in New Baltimore went fine-free to help with the economic impact of coronavirus. "Given the financial ramifications of this pandemic for many Michigan families, our library made an effort to reduce any financial burden related to our services and materials," said reference librarian Maria Gardella.
20. **[Brandon Township Public Library](#)**: Created teen take-and-make kits. Some ready-to-make kits included yarn birds, Dungeon and Dragons miniatures, DIY Dream Catchers, and sweater pumpkins. The library also added a new database, [Creativebug](#), which provides online access to art and craft classes for all ages.
21. **[Highland Township Public Library](#)**: Created themed Nature Packs to help families explore. "We give the families tools such as binoculars and a bird guide but also include things like games in the packs. We check out telescopes, board games and other items. Family time is a good thing and we are glad library resources can help make it fun and educational," said Brenda Dunseth of youth services
22. **[Newaygo Area District Library](#)**: Created Story Circle, a virtual daily reading program for elementary age children to read through popular chapter books with staff. In June, it took its summer reading program virtual with the app [READSquared](#), allowing patrons to participate and win prizes, virtually. More than 200 people participated.
23. **[Dearborn Heights Libraries](#)**: Shifted its summer reading programs to an all-online program, which included free delivery of craft supplies to participants, including those who live outside the city's boundaries. For the youth summer reading program, 743 children participated. Registration for fall activity boxes has more than 900 signed up.



The StoryCorps MobileBooth sits at the Peter White Public Library in Marquette on Sunday, July 27, 2014, for people to tell stories about their lives to be archived at the American Folklife Center at the Library of Congress in Washington, D.C.
Ryan Garza / Detroit Free Press

24. Peter White Public Library (Marquette): Created and gave away thousands of to-go kits this summer that families could pick up via drive-thru, including a family game-night kit, story-time kits and summer reading themed kits with fairy gardens, mermaid treats and make your own slime. “We want to offer the same level of high access we always have at the library. It’s what we do. Our mission hasn’t changed. So we’ll keep thinking of ways to offer that, be it virtual or socially distanced,” said Jenifer Kilpela, communications coordinator for the library.



A number of new books at the Howell Carnegie District Library, shown Wednesday, Jan. 15, 2020, make for popular reads. *Gillis Benedict / Livingston Daily*

25. Howell Carnegie District Library: Hosted an outdoor, socially-distanced event in September called Health Happens @ Your Library! The event offered beginner yoga classes in 6-foot round hoops for safe distancing, a Take & Create project for various ages and a flu shot clinic with its local Walgreens.

26. Benton Harbor Public Library: Library staff attended the local farmer's market, where librarians helped people fill out the Census, sign up for library cards, handed out crafts to take home and promoted its fitness initiative. The library also held weekly walks through downtown Benton Harbor and purchased an outdoor movie license to allow it to show movies outside.

27. Eastpointe Memorial Library: To help patrons check out books that support school curricula, patrons have the option to call the library and talk to a youth services librarian who will pull together material for them.

28. [Orion Township Public Library](#): The library's notaries on staff offered virtual notary appointments and its IT staffer offered virtual tech help.



The Children's section of the Capital Area District Library pictured on Thursday, March 9, 2017 in Lansing. *Julia Nagy / Lansing State Journal*

29. [Capital Area District Libraries \(Lansing\)](#): Offered a series of online workshops on how to build an e-commerce site with tips for making or improving a website, an introduction to [Shopify](#) as well as Google marketing tools and analytics. The library also created the "Read Woke Online Reading Challenge," encouraging the community to read diverse books with titles selected by its staff on a wide variety of cultures, places and experiences.

30. [Portage Lake District Library](#): Both the library in Houghton and the Hancock School Public Library are offering [TumbleBookLibrary](#), a virtual collection of animated talking picture books, read-alongs, eBooks, quizzes, lesson plans and educational games.

31. [Romeo District Library](#): Kesar branch manager Stacie Guzzo sent handwritten notes to dozens of her regular patrons to let them know the library was still there for them even though its services are limited or changed. The district library also has an outreach van to deliver items to people's front porches.

32. [Roseville Public Library](#): Shared information online about local food banks and other sources of aid readily available. It also offered its computers for up to 2 hours per day for anyone that wanted to use them for Internet access. The library's WiFi signal also can be accessed from its parking lot at any time.

33. [Bullard Sanford Memorial Library](#): The library in Vassar has gone completely fine free: Free faxes, DVD rentals and no fines on materials.

34. [Public Libraries of Saginaw](#): Created school supply bags full of notebooks, markers and other items to give to K-8 students with library cards in September.



Librarian Sandhya Subnedar of Troy reads to children during storytime at the Troy Public Library in Troy, Tuesday, Mar. 9, 2010.
Susan Tusa, Detroit Free Press

35. [Troy Public Library](#): Offered virtual events, such as “Between the Lines with Author Michael Zadoorian,” a conversation with library director Cathy Russ and author and Detroit native Zadoorian about his novel '[Beautiful Music](#).' The library also offered a workshop for teens seeking their first jobs, including tips for online interviews.

36. [Rawson Memorial District Library](#) (Cass City): Shifted its old book club to Facebook and posts questions for members to react to. The library has 42 people signed up.

► **Want more stories like this? Sign up for our free Woodward 248 newsletter [here](#). And join the conversation in our Woodward 248 Facebook group [here](#).**

Live

Baldwin Public Library

BALDWIN RESPONDS TO COVID-19

For the latest information on Baldwin's response to COVID-19, please visit www.baldwinlib.org/reopening.

UPCOMING LIBRARY PROGRAMS

Visit www.baldwinlib.org/calendar to view our upcoming programs for all ages. All library programs are being held virtually until further notice.

YOUTH ROOM EXPANSION & RENOVATION

The Youth Room Expansion & Renovation is now complete. The project is funded by the library's millage and generous donations from community members and library supporters.

Project highlights include:

- Expansion of Youth Room by 40 percent, or approximately 2,000 square feet
- Larger play area, discovery room, seating areas, and a separate room for strollers
- New furniture, carpeting, and lighting
- New display cases and a large aquarium
- ADA compliance
- Modernized restrooms with increased capacity
- Outdoor children's terrace and garden
- Exposure of brick on original 1927 building
- Energy-efficient, glare-reducing glass from floor to ceiling



UPDATE ON FRIENDS OF THE BALDWIN PUBLIC LIBRARY USED BOOK SALES

Due to COVID-19, The Friends of the Baldwin Public Library is not accepting donations at this time. All items left at the library will be discarded. Upcoming book sales have been suspended until further notice.

A Legacy of Devotion to Architecture: Rae Dumke Profiled in Traverse City Record Eagle

October 15, 2020 | As published in the Traverse City Record Eagle Newspaper October 11, 2020

Maple City woman's contributions continue

AS PUBLISHED IN THE TRAVERSE CITY RECORD EAGLE NEWSPAPER/October 11, 2020

By Mark Urban, murban@record-eagle.com, Special to the Record-Eagle



MAPLE CITY — Ten years later and Rae Dumke's retirement gift is still making contributions to the world of architecture.

A new generation is poised to learn more about architecture, just as Dumke did during her long tenure with the Michigan Architectural Foundation. Dumke was the executive director of the MAF/American Institute of Architects Michigan from 1984 until her retirement in 2010. After leaving the big buildings of Detroit behind and retiring full time in Leelanau County, her contribution to the world of architecture went to another level with the beginnings of the Rae Dumke Development Fund.

"It was kind of a present when I retired," Dumke said of the fund bearing her name. "It's certainly kept me involved."

Started with \$13,000 to \$14,000 from those she worked with, the Dumke Development Fund got

a boost from an annual golf tournament that continues today, aside from COVID-19 canceling the 2020 event. The fund is the driving force behind a pair of architecture book collections, 100 Essential Architecture Books and Build Imagination, a 100-volume series for preschool through 8th graders.

The Dumke Fund is also ready to roll out Architectural Maker Kits, designed to provide tools for children to engage in hands-on learning of architectural concepts.

Because of her continued contributions to the industry, Dumke was the recipient of the 2020 MAF Leadership Award. She is the sixth winner of the award.

"Rae's leadership in the programming and content development of architectural education materials for children and adults is unparalleled," current MAF president Tim Casai said in the release announcing the award. "Her vision, leadership and execution of these programs is a model for others who want to educate and inspire creativity in children, and advance awareness of how architecture makes life better for everyone. MAF owes Rae our gratitude for forging a better future for all of Michigan's residents."

The 100 Essential Architecture Books collection (which actually contains 140 volumes) is available for anyone in the state through the MelCat interlibrary loan borrowing service. The collection will soon expand with 25 additional volumes spotlighting women in architecture.

Closer access is available to the other the Build Imagination collection, which includes hands-on STEM kits for kids.

The Glen Lake Community and Leland Township libraries have 25 books from the Build Imagination collection, which has been circulated more than 500 times. Build Imagination was expanded to hospital pediatric units and other medical facilities like the Cowell Family Cancer Center in Traverse City.

"Whether a child has cancer or not, when the parent



had to go and get an infusion, it would give the child something to look at," Dumke said of the Cowell Center donation.

Architectural Maker Kits are waiting in warehouses because of COVID-19 restrictions and will be delivered as soon as possible to 15 libraries around the state. The Glen Lake and Leland libraries, the Traverse Area District Library, one on Mackinac Island and two in the Upper Peninsula are on the list.

"It became evident to me that rural libraries need a lot," Dumke said.

While Dumke was and is still linked to the world of architects, she isn't one.

"I only feel like I have a degree in that," she joked. "I see architecture through their eyes." Dumke began as a secretary/receptionist for

AIA Michigan.

"I worked my way up," Dumke said of the organization she led. "I did whatever needed to be done."

When there was an opening for the top spot, architect Les Tincknell of Saginaw, suggested her name to the search committee in 1983. Tincknell said, 'She's been doing this quite a while. Why don't we give her a chance?'" Dumke recalled.

Dumke, who still is a trustee of the MAF, also is an honorary member of the AIAM, American Institute of Architects Detroit as well as the national AIA.

While she couldn't have seen herself as an architect when she started in 1967, retirement has also brought on another major lifestyle change for her and her husband, Robert, a retired school teacher in Detroit.

"I became a country person, which I never thought would happen," said Dumke, past president of the Glen Arbor Arts Center.



Photos, top to bottom:

1. Rae Dumke, Hon, AIA.
2. Rae, left, joins Birmingham's Baldwin Library Head of Youth Services Stephanie Klimmek and Library Director Doug Koschik. The three were instrumental in creating the Build Imagination collection.
3. Rae and a young patron at the Build Imagination book collection dedication event at Baldwin Library.
4. From left, Rae, Norman Hamann, Jr. and Marcia Strange of Diekema Hamann Architecture & Engineering, presenting one of the Build Imagination book collections to Bronson Children's Hospital in Kalamazoo.
5. A young guest proudly displays his Build Imagination event brochure.



Birmingham City Manager Valentine resigns

Published on October 05, 2020 | By Lisa Brody

Birmingham City Manager Joe Valentine, after 24 years of service to the city, resigned unexpectedly on Monday, October 5, effective at the end of the year.

Valentine, in a letter to mayor Pierre Boutros and city commissioners, said he “has decided to explore new opportunities.”

Valentine has been Birmingham City Manager for the last six and a half years. He began his career with Birmingham as an intern in 1997, and has served as a management specialist, acting director of the Birmingham Shopping District (BSD), human resources director, assistant city manager, to both former city managers Tom Markus and Robert Bruner, and served two stints as interim city manager before accepting the position of city manager in July 2014.

“Over the past six and a half years as city manager, I am proud of what we have accomplished,” Valentine wrote in his resignation letter. “Birmingham is set on a path of continued success with fiscally responsible three-year balanced budgeting, six years of decreasing the city's millage levy and strengthening the city's AAA bond rating while accomplishing some significant capital investments.”

“It has been an honor and a privilege to serve this community for more than two decades in multiple capacities,” said Valentine. “Over the span of my career, I have had the pleasure of engaging with thousands of residents, businesses and community stakeholders who all share a special passion for this community. I also have to thank and acknowledge the dedicated and hard-working employees for their individual contributions in making Birmingham a premier community.”

“Joe is a dedicated public servant who has spent his career ensuring Birmingham remains vibrant, prosperous, and on a path toward continued success,” said Boutros. “I’m proud to have worked with him

and he is leaving us with a solid platform as we begin to look for a replacement.”

At the city commission meeting on Monday, October 12, commissioners will discuss a search process for Valentine’s replacement.

It is unclear who will become interim city manager once Valentine departs December 31, as assistant city manager Tiffany Gunter resigned in September.

Some city hall observers have suggested that the resignations of both Gunter and Valentine are a result of stress caused by some of the new members of the city commission who were elected in November 2019. Reportedly some new commission members have failed to stay within their defined roles as policy setters and have attempted on occasion to reach out directly to members of other city panels and city departments, causing tension within the ranks of city workers.

Birmingham woman documents nature areas, calming walks to counteract COVID-19 fatigue

Published on September 24, 2020 | By Diane K. Bert

Birmingham resident Annis Pratt has found a fine way to soothe the disruptive feelings in dealing with the pandemic. She has scouted out nature areas for calming walks and she shares the information on the Nextdoor social networking site.

"I have received lots of positive responses to my walking messages," she said.

Pratt is a writer and a professor emerita for the University of Wisconsin where she taught English and women's studies. She writes columns for the northern Michigan Betsie Current newspaper on nature-related topics.

Pratt grew up living in Manhattan and spending refreshing summers in natural areas of Connecticut. "A lot of nature lovers start out in big cities and enjoy the stark contrast of nature settings," she said. "Now during the pandemic I find it keeps me sane to go for an outdoor walk. At age 83, it is a wonderful way to cheer up. I have been a nature lover since childhood."

On Nextdoor, Pratt has written a series of articles on nature related subjects emphasizing the calming nature of walks. One of her favorite sites is the 18-acre Douglas Evans Nature Preserve on the west side of Evergreen between 13 Mile and 14 Mile roads. Visitors park outside the gates along Evergreen. A beautiful prairie exists inside with plants seven feet tall and an abundance of beautiful butterflies and birds. Native plant species abound.

"Standing in the meadow is calming to the heart. It reminds me of the prairies in Wisconsin. I just love this," Pratt said.

Another special site is the 40 acre E. L. Johnson Nature Center on Franklin Road north of Long Lake Road. It is owned by the Bloomfield Hills School District. It has two miles of beautiful wood chipped walking trails through the woods. Visitors may see wildlife, wild flowers, the pond, and a tributary of the Rouge River in the beautiful, peaceful surroundings.



Birmingham resident Annis Pratt had been encouraging people to take nature walks in some beautiful settings in the area. She also conducts Socrates Café philosophical discussions to provide intellectual stimulation to pandemic citizens who desire interaction through Zoom experiences through Baldwin Library. *Courtesy of Jean Lannen*



This thought provoking plaque adorns a bench at Linden Park in Birmingham.
Courtesy of Annis Pratt

Within the city of Birmingham there are also walking trails along the Rouge River and Quarton Lake. The Linden Park trail entrance is off Shirley Road north of Lincoln. This beautiful trail runs along beside the Rouge River and leads for a half mile to Maple Road. Across Maple it connects to a trail along Quarton Lake.

Pratt had a moving experience on this trail in Linden Park.

“On a day when I was facing troubled times, I came upon a bench in Linden Park with this message on it, ‘Compassionate thoughts and earnest good wishes create and maintain A Guardian Angel always at your side’. I felt not alone in the world,” she explained.

In response to the Nextdoor post, Kristin Frohn responded: “Thank you for sharing. We are all enriched by your story.”

Some members of the community might know Pratt through her Socrates Cafe sessions at Baldwin Library. She conducts these groups based upon the book *Socrates Cafe* by Christopher Phillips. People in the group propose a topic for an intellectual, non-judgmental, non-interrupting philosophical discussion. One at a time comments are made while others are respectfully listening.

The groups vote to choose a topic for the day. Sample topics could include: What is time? What is natural? What is freedom? “I always wanted to have a good discussion about this,” is a typical reaction of the participants.

“People are hungry to discuss intellectual topics,” Pratt explained. These sessions are currently done on Zoom. “People are suffering from intellectual loneliness these days.”

Thanks to the shared observations and suggestions made by Annis Pratt, many other people who are feeling bereft about the loss of their usual activities have new insights and opportunities to assuage their sense of loss.

Election 2020: Bingham Farms Village Council candidate shares views

Published on October 06, 2020 | By Susan Vela

Kurt Jones was the only one of four candidates who responded to a Hometown Life candidate questionnaire in Bingham Farms.

It's a good start for a candidate running for one of three open four-year seats that does not include pay.

He's vying for the position with Lisa Blackburn, Carl Grenadier and Aaron Krabill. Jones, Blackburn and Grenadier are all current village council members.

Jones, 66, is an attorney who received his law degree from the Washington and Lee University School of Law in Virginia. He also has a degree from Albion College in Albion.



Kurt Jones. Courtesy of Kurt Jones

Here's how he responded to the questionnaire:

Why are you running for office?

While I was working, I promised myself that if I were ever able to retire in good health I would spend time giving back to the community. When I retired in 2017, I honored that commitment by accepting an appointment to the Bingham Farms Village Council and then by running for and winning election in 2018.

What values or experience do you bring to the position?

I believe my background as an attorney (drafting and negotiating agreements), my background in accounting in college, my experience working for a large bank, and my three years of experience on the Council have given me skills (that) make me a good candidate for this position. Since I am retired and in good health, I have the time and energy necessary to work on village issues.

More: [Biden, Trump campaign signs stolen in Bloomfield Township](#)

More: [Clothier Johnny Was opens in Birmingham](#)

What do you see as the most pressing issue facing the community? What will you do about it?

The village's expenses are increasing faster than income. I will continue to oppose any spending that is not essential. Recently, I helped lead the renegotiation of the Village's contract with the Baldwin Public Library which will result in lower annual increases in the amount the village will have to pay for this service. I hope to help limit the costs of the village's other contracts for services as they come up for renewal.

Anything else to share?

I intend to do everything I can to keep village taxes as low as possible so that Bingham Farms remains an affordable place to live. Another priority is to encourage the development of the few remaining undeveloped parcels in the village in a manner consistent with the village's zoning ordinances and character while also increasing the village's tax base.

Contact reporter Susan Vela at svela@hometownlife.com or 248-303-8432. Follow her on Twitter [@susanvela](https://twitter.com/susanvela).

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting
Monday, October 19, 2020
Zoom Virtual Meeting
Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- | | |
|---|-------|
| A. Approval of the September 21, 2020 minutes | p. 77 |
| B. Acceptance of the September 2020 receipts of \$6,973.11 | p. 84 |
| C. Approval of the September 2020 disbursements of \$5,754.22 | p. 85 |

II. New and Miscellaneous Business

III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

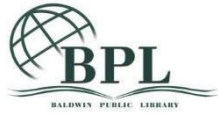
IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, November 16, 2020.

Motion: To adjourn the October 19 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,
VIRTUAL TRUST MEETING
September 21, 2020**

1. Call to Order

The meeting, held via Zoom, was called to order by President Ashley Aidenbaum at 8:40 p.m.

Library Board present: Ashley Aidenbaum, Melissa Mark, Frank Pisano, Jim Suhay, Bob Tera, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

This meeting was held online, via Zoom software.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, and receipts and disbursements.

1st Suhay

2nd Wheeler

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. New and Miscellaneous Business: None.

4. General Public Comment Period: None.

5. Adjournment:

Motion: To adjourn the meeting.

1st Tera

2nd Mark

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 8:42 p.m. The next regular meeting will be on Monday, October 19, 2020.

Baldwin Public Library Trust: September 2020

September receipts totaled \$6,973.11. September disbursements totaled \$5,754.22.

The current value of the Trust is \$1,906,273.21, divided up in the following way:

Total endowment investments*	\$1,151,315.89
Endowment funds distributed for use	<u>\$124,551.19</u>
Total endowment funds	\$1,275,867.08
General spendable funds	\$303,149.31
Restricted funds**	\$15,257.42
Building Fund	\$296,661.51
Naming rights for Rotary Tribute Room	\$9,337.89
Naming rights for Thal Reference Desk	<u>\$6,000.00</u>
Total non-endowment funds	\$630,406.13
Total endowment funds	\$1,275,867.08
Total non-endowment funds	<u>\$630,406.13</u>
Total of all Trust funds	\$1,906,273.21

* The principal of the endowment funds is \$836,459.98.

**Includes memorials and donations from the Friends of the Baldwin Public Library.

In addition, the Baldwin Trust has received \$2,800.00 in pledges for the Building Fund.

As of September 30, 2020, the amount of money in the Trust that is undesignated stands at \$372,660.62.

Baldwin Public Library Trust
Endowment Funds Portfolio Performance Benchmarks
As of September 30, 2020

<u>Index</u>	<u>2020: YTD</u>	<u>2019: Entire Year</u>
S&P 500-Equity Benchmark (75%)	4.09%	28.88%
Global Aggregate-Bond Benchmark (25%)	5.35%	6.63%
Blended Return of Both Benchmarks*	4.41%	23.32%
Baldwin Endowment Funds' Portfolio	2.99%	20.55%
Endowment Funds' Performance Compared to Blended Return of Benchmarks	-1.42%	-2.77%

*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Chemical Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of September 30, 2020, the breakdown was as follows:

Raymond James Endowment Funds Account	\$ 1,165,097.89
Raymond James General Funds Account	285,380.02
Chemical Bank Checking Account	4,375.32
Chemical Bank Money Market Account	<u>451,419.98</u>
Total	\$ 1,906,273.21

Our Chemical Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Chemical Bank money market account and are therefore safe from market fluctuation.

BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS
September 30, 2020

Investment and Cash Report										
	Prior Month Balance 08/31/20	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 09/30/20	
Chemical Bank Checking:										
Endowment Money	\$0.00	\$0.00	\$0.00	\$524.37	\$13,149.99	\$524.37			\$0.00	
2012 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
2013 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$1,050.59	\$0.00			\$0.00	
2015 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
Building Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
Restricted Funds	\$4,254.54	\$0.00	\$0.00	\$1,451.90	\$3,470.38	\$1,572.68			\$4,375.32	
Restricted Funds - Covid	\$0.00	\$0.00	\$0.00	\$3,224.41	\$3,886.40	\$3,224.41			\$0.00	
Subtotal - Restricted Funds	\$4,254.54								\$4,375.32	
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$478.54	\$978.54	\$478.54			\$0.00	
TOTAL *	\$4,254.54	\$0.00	\$0.00	\$5,679.22	\$22,535.90	\$5,800.00	\$0.00		\$4,375.32	
Chemical Bank Money Market:										
Endowment Budgeted Funds	\$126,581.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$524.37)		\$126,057.08	
Endowment Investment Funds	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00	
2012 Books & Bites at Baldwin Fundraiser	\$17.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$17.94	
2013 Books & Bites at Baldwin Fundraiser	\$1,104.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,104.16	
2015 Books & Bites at Baldwin Fundraiser	\$276.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$276.87	
Building Fund	\$296,661.51		\$60,000.00						\$296,661.51	
Ileane Thal Reference Desk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Restricted Funds	\$9,826.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,572.68)		\$8,253.59	
Restricted Fund - Covid	\$4,232.69	\$221.26	\$221.26	\$0.00	\$0.00	\$0.00	(\$3,224.41)		\$1,229.54	
General Spendable Funds	\$11,495.98	\$6,751.85	\$7,622.30	\$0.00	\$0.00	\$0.00	(\$478.54)		\$17,769.29	
TOTAL	\$450,246.87	\$6,973.11	\$67,843.56	\$0.00	\$0.00	\$0.00	(\$5,800.00)		\$451,419.98	
Raymond James & Associates:										
Endowment Fund Investments	\$1,120,505.01	\$0.00	\$0.00			\$0.00	\$0.00	(\$15,242.15)	\$1,105,262.86	
Endowment Cash	\$59,738.17	\$0.00	\$0.00			\$0.00	\$0.00	\$96.86	\$59,835.03	
<i>Sub-total Endowment Funds</i>	<i>\$1,180,243.18</i>	<i>\$0.00</i>	<i>\$0.00</i>			<i>\$0.00</i>	<i>\$0.00</i>	<i>(\$15,145.29)</i>	<i>\$1,165,097.89</i>	
General Spendable Funds Cash	\$714.22	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$714.22	
General Spendable Mutual Funds	\$290,161.90	\$0.00	\$0.00			\$0.00	\$0.00	(\$5,496.10)	\$284,665.80	
Stock Donated for Youth Room Fundraising	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	
<i>Sub-total General Spendable Funds</i>	<i>\$290,876.12</i>	<i>\$0.00</i>	<i>\$0.00</i>			<i>\$0.00</i>	<i>\$0.00</i>	<i>(\$5,496.10)</i>	<i>\$285,380.02</i>	
TOTAL	\$1,471,119.30	\$0.00	\$0.00			\$0.00	\$0.00	(\$20,641.39)	\$1,450,477.91	
Note: Current month expense reduced by \$75 for donation of past Adult Service program fee.										
Total All Funds	\$1,925,620.71	\$6,973.11	\$67,843.56	\$5,679.22	\$22,535.90	\$5,800.00	(\$5,800.00)	(\$20,641.39)	\$1,906,273.21	

SEPTEMBER 30, 2020

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
SEPTEMBER 30, 2020**

		Prior Month Balance 08/31/20	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 09/30/20
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$302,372.10	\$6,751.85	\$7,585.41	\$478.54	\$978.54	\$0.00	\$0.00	(\$5,496.10)	\$303,149.31
Restricted Funds:										
Memorials/Tributes										
2012 Books & Bites at Baldwin Fundraiser		\$8,261.02	\$0.00	\$0.00	\$0.00	\$0.00				\$8,261.02
2013 Books & Bites at Baldwin Fundraiser		\$17.94	\$0.00	\$0.00	\$0.00	\$0.00				\$17.94
2015 Books & Bites at Baldwin Fundraiser		\$1,104.16	\$0.00	\$0.00	\$0.00	\$1,050.59				\$1,104.16
Building Fund		\$276.87	\$0.00	\$0.00	\$0.00	\$0.00				\$276.87
Covid Project		\$296,661.51		\$60,000.00	\$0.00	\$0.00				\$296,661.51
		\$4,232.69	\$221.26	\$19,226	\$3,224.41	\$3,886.40				\$1,229.54
Friends	Adult Services Programs	\$852.03	\$0.00	\$0.00	\$318.94	\$728.74				\$533.09
	Young Adult Programs	\$498.95	\$0.00	\$0.00	\$371.34	\$1,046.46				\$127.61
	Youth Services Programs	\$2,870.09	\$0.00	\$0.00	\$261.62	\$1,195.18				\$2,608.47
	Outreach & Equipment	\$1,598.72	\$0.00	\$0.00	\$500.00	\$500.00				\$1,098.72
	Sub-total Restricted	\$316,373.98	\$221.26	\$60,019.26	\$4,676.31	\$8,407.37	\$0.00	\$0.00	\$0.00	\$311,918.93
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
	Maintenance Funds	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Total Gift and Tribute Funds		\$634,083.97	\$6,973.11	\$67,604.67	\$5,154.85	\$9,385.91	\$0.00	\$0.00	(\$5,496.10)	\$630,406.13
Endowment Funds										
Endowment Budgeted Funds	General Funds	\$69,511.31	\$0.00	\$0.00	\$0.00	\$671.93	\$0.00			\$69,511.31
	Adult Large Print	\$3,173.11	\$0.00	\$0.00	\$27.27	\$109.90	\$0.00			\$3,145.84
	Adult Services Department	\$15,737.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$15,737.13
	Adult Audio Visual	(\$6.68)	\$0.00	\$0.00	\$0.00	\$493.04	\$0.00			(\$6.68)
	Adult Reference	\$8,398.06	\$0.00	\$0.00	\$0.00	\$10,567.83	\$0.00			\$8,398.06
	Adult Programs	\$8,142.79	\$0.00	\$0.00	\$150.00	\$400.00	\$0.00			\$7,992.79
	Adult Architecture	\$2,454.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$2,454.16
	Youth Services Department	\$6,705.20	\$0.00	\$0.00	\$193.10	\$580.69	\$0.00			\$6,512.10
	Youth Programs (Nix)	\$747.24	\$0.00	\$0.00	\$0.00	\$50.69	\$0.00			\$747.24
	Professional Development	\$5,786.58	\$0.00	\$0.00	\$79.00	\$79.00	\$0.00			\$5,707.58
	Staff Appreciation	\$4,426.66	\$0.00	\$0.00	\$75.00	\$196.91	\$0.00			\$4,351.66
	Sub-total	\$125,075.56	\$0.00	\$0.00	\$524.37	\$13,149.99	\$0.00	\$0.00		\$124,551.19
Total Endowment Investments	All Funds	\$1,166,461.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$15,145.29)	\$1,151,315.89
Total Endowment Funds		\$1,291,536.74	\$0.00	\$0.00	\$524.37	\$13,149.99	\$0.00	\$0.00	(\$15,145.29)	\$1,275,867.08
Note: Current expense reduced by \$75 for donation of past Adult Services program fee										
Total All Trust Funds		\$1,925,620.71	\$6,973.11	\$67,604.67	\$5,679.22	\$22,535.90	\$0.00	\$0.00	(\$20,641.39)	\$1,906,273.21

TRUST RECEIPTS

September-20

Trust Money Mkt General Funds:

Mary Louise Porter in Memory of William Duffy	\$50.00	
Sheila and John Brice in Memory of William Duffy	\$50.00	
Trott Foundation	\$5,000.00	
Pamela and Lemuel Carroll Deweese in Memory of William Duffy	\$100.00	
Carol Benson in Memory of Rosamond Weber	\$100.00	
Douglas R. Koschik in Memory of William Duffy	\$50.00	
Friends of the Baldwin Public Library in Memory of Mike Ballweg	\$100.00	
Friends of the Baldwin Public Library in Memory of Wesley Stamps	\$100.00	
D. Christopher Billmeyer	\$1,139.96	
Amy and Frank Pisano in Memory of William Duffy	\$25.00	
Chemical Bank-Interest Income for September	<u>\$36.89</u>	
		\$6,751.85

2018 Youth Room Fundraising:

Friends Adult Programs:

Friends Teen Programs:

Friends Youth Programs:

Friends Outreach & Equipment:

Memorial Book Fund:

Covid Fund:

Annie Bionson (net of paypal fees of \$0.74)	\$19.26	
Bank of America Matches	\$200.00	
Paypal Giving Fund	<u>\$2.00</u>	
		\$221.26

Trust Money Mkt Endowment Fund:

Total Receipts	\$6,973.11	
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Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Page: 1/1

Check Number	Vendor #	Vendor	Amount
5389	009126	AMAZON CAPITAL SERVICES INC	316.50
5390	000843	BAKER & TAYLOR BOOKS	61.67
5391	008484	SARAH BOWMAN	114.95
5392	003904	CAPITAL ONE BANK	3,980.00
5393	007822	REBEKAH CRAFT	53.54
5394	004604	GORDON FOOD	27.20
5395	MISC	MICHAEL HOWEY	73.85
5397	009126	AMAZON CAPITAL SERVICES INC	582.46
5398	000843	BAKER & TAYLOR BOOKS	282.35
5399	008484	SARAH BOWMAN	38.83
5400	004269	CENTER POINT LARGE PRINT	27.27
5401	MISC	GERALD VAN DUSEN	150.00
5402	000757	SCHOLASTIC INC	45.60
Total:			5,754.22

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board