

LIBRARY BOARD MEETING

JANUARY 20, 2021

Melissa Mark
PRESIDENT

Frank Pisano
VICE PRESIDENT

Jennifer Wheeler
SECRETARY

Ashley Aidenbaum

James W. Suhay

Bob Tera

Rebekah Craft
LIBRARY
DIRECTOR



LEARN.CONNECT.DISCOVER.

MISSION

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

ADOPTED OCTOBER 2010



LEARN.CONNECT.DISCOVER.

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

Mark, Melissa S.
PRESIDENT

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Term expires 2021

Building and Personnel
Committees

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VICE PRESIDENT

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Term expires 2021

Building and Finance
Committees

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Term expires 2023

Communications,
Personnel, and
Policy Committees

Aidenbaum, Ashley M.

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Term expires 2021

Communications and
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Committees

Suhay, James W.

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Term expires 2023

Building, Finance, and
Strategic Planning
Committees

Tera, Robert

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Term expires 2023

Policy and Finance
Committees

Blank, Roni

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Term expires February 2021

Stephenson, Storm

STUDENT REPRESENTATIVE
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Term expires February 2021



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AGENDA

Baldwin Public Library Board Meeting

Wednesday, January 20, 2021 at 7:30 p.m.

Zoom Virtual Meeting

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of December 21, 2020 Board Meeting minutes. p. 7
- B. Approval of December 2021 vendor payments in the amount of \$203,513.56, including payments in excess of \$6,000. p. 12
- C. Approval of total expenses in the amount of \$523,104.77. p. 17

II. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff introduction – Jaclyn Miller, Associate Director
- D. Staff anniversaries p. 28
- E. Upcoming events of interest (Jaclyn Miller) p. 36

III. Board Committee Reports

- A. Finance Committee (Frank Pisano) p. 16
- B. Building Committee (Jim Suhay) p. 19

IV. Library Report; COVID Discussion; Renovation Update p. 21

V. Liaisons	
A. Report from Friends of the Baldwin Public Library (Ryndee Carney)	p. 34
B. Beverly Hills (Lee Peddie, Beverly Hills Village Council)	
C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
D. Bingham Farms (Larry Freedman, Bingham Farms Village Council)	
VI. Unfinished Business	
VIII. New & Miscellaneous Business	
VIII. Items Removed from Consent Agenda	
IX. Information Only	
A. Upcoming events of interest	p. 36
B. Long-Range Planning Session Memo: Phase 3 of Baldwin's Long-Range Building Program	p. 38
C. 'Learn.Connect.Discover' January 2021 Newsletter	p. 47
D. 'At Home With the Baldwin Public Library' Newsletter	p. 51
E. <i>Birmingham Eccentric</i> article "Baldwin Library director retires after 30 years"	p. 59
F. Letter from Maria Williams to Three Flags Chapter of the Daughters of the American Revolution re: Community Service Award 2020 to Jeff Jimison	p. 63
G. <i>Birmingham Patch</i> article "Baldwin Public Library Press Release 'Books In The Media By Baldwin Public Library For January'"	p. 64
H. <i>Publishers Weekly</i> article "OverDrive Reports Surge in Digital Lending in 2020"	p. 66
I. <i>Birmingham-Bloomfield Eagle</i> article "Bloomfield Hills High students create book-themed scavenger hunt for kids"	p. 69
J. <i>American Libraries</i> article "2020 Year in Review"	p. 71
X. General Public Comment Period	
The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.	

XI. Adjournment

The next regular meeting of the Library Board will be on Monday, February 15, 2021 at 7:30 p.m.

Motion: *To adjourn the January 20 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
VIRTUAL REGULAR MEETING
December 21, 2020**

Call to Order and Roll Call:

The meeting, held via Zoom, was called to order by President Melissa Mark at 7:30 p.m.

Library Board present: Ashley Aidenbaum (Birmingham, MI), Melissa Mark (Birmingham, MI), Frank Pisano (Birmingham, MI), Jim Suhay (Birmingham, MI), Bob Tera (Birmingham, MI), Jennifer Wheeler (Birmingham, MI); and Student Representative Roni Blank.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: Lawrence Freedman (Bingham Farms Village Council).

Members of the public present: One.

This meeting was held online, via Zoom.

Blank read aloud the Library's Mission Statement.

All present recited the Pledge of Allegiance following establishment of quorum.

1. Consent Agenda:

Motion to approve the consent agenda.

1st Tera
2nd Wheeler

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

2. Board Reports and Special Announcements:

President's report: Mark notes that while the past year has been difficult, it has given cause to appreciate life, health, family, and nature. With a COVID-19 vaccine coming, she hopes people continue to see our global interconnectedness, and sees a "light at the end of the tunnel".

The Library Board and staff continue to work to expand and maintain excellent services while Library doors are closed to the public. Adult and Youth Services 'Craft Kits To-Go' and the Idea Lab's 'Take & Make Kits' have been very successful, with public requests reaching capacity within the first day, resulting in the tripling of the number of these craft kits made available to the public. Discussions are ongoing about purchasing more 'Internet To-Go' kits, which include a Chromebook and a Wi-Fi hot spot, in efforts to expand connectivity within the community. An "At Home with BPL" newsletter will be sent out to the communities of Birmingham, Bingham Farms,

Bloomfield Hills, and Beverly Hills around January 15, detailing new events and other ways to connect to Library services from home.

Mark noted Idea Lab supervisor Jeff Jimison's involvement with the Advanced Manufacturing Olympics. Full details of Jimison's report on his attendance to the Advanced Manufacturing Olympics can be found on pages 33 – 35 of the December Board packet.

Mark recognized Craft, who will be taking over as Library Director. Current Library Director Koschik will retire after January 15. January 9 will mark Director Koschik's thirtieth year of service at Baldwin. Mark gave her gratitude for all that Koschik has accomplished during his tenure. With Craft having been appointed Director, the Personnel Committee has received a favorable number of applicants for the position of Associate Director. Several candidates have been interviewed. An announcement regarding this position appointment will be made in the coming days by Craft.

Lastly, Board and staff have decided upon objective criteria for the reopening of the Library to the public. Details of these criteria are found on page 26 of the December Board packet and below in the Library Report minutes.

Board comments: None.

Staff Introduction: Sara Jurek, Baldwin's newest Adult Services Librarian, introduced herself to the Board. She has moved back from southwest Germany after living there for seven years with her husband. She completed undergraduate studies at Michigan State University, with degrees in Women's Studies and Social Relations. She received her Master's degree in Library and Information Science from Wayne State University. She has previously worked at John F. Kennedy Library in Dearborn Heights, the Southfield Public Library, and United Way for Southeastern Michigan, where she served as an information manager.

Staff Anniversaries: Pisano recognized the following staff anniversaries: Mary MacMillan (6 years of services) and Megan Novak (3 years). Pisano thanked Betty Tremba, Baldwin's desktop publishing assistant, who will be retiring on December 23 after 20 years of service, and Director Doug Koschik, who will retire in January after 30 years of service.

Upcoming events of interest: Craft reported upcoming events at the Library, full details of which can be found on pages 38-39 of the December Board packet. These events will be held virtually, as in-person Library programs have been cancelled for the foreseeable future. Craft noted Library service closures from December 24 through December 27, on December 31 at 5:30 p.m., and all day on January 1.

3. Board Committee Reports

Finance Committee:

Pisano reported that the Finance Committee held a Zoom meeting on Monday, December 14. Present were Suhay, Pisano, Tera, Koschik, Craft, Bookkeeper Paul Gillin, two representatives from Plante Moran, and one member of the public.

Plante Moran has given Baldwin a clean report, and copies of the audit report will be distributed to all Board members. One copy will be catalogued placed in the Library's permanent collection.

The Friends of the Baldwin Public Library voted to support the Library with a \$7,175 donation in response to a Library wish list presented to the Friends on December 8. Pisano thanked the Friends for their support of the Library.

Full minutes of this meeting can be found on page 16-17 of the December Board packet.

The next meeting of the Finance Committee will take place on Monday, January 11, 2021, at 4:30 p.m. via Zoom.

Building Committee:

Suhay recounted that monthly, during the ten years he has been a Board member, Koschik has been a major presence at Board meetings and he will miss him. He appealed to Koschik not to “be a stranger” to the Library once he retires.

He reported that the Building Committee met via Zoom on Monday, December 7 at 9:00 a.m., Minutes of this meeting can be found on page 19 of the December Board packet.

The next meeting of the Building Committee will be held on Monday, December 28 at 9:00 a.m. via Zoom.

4. Library Report and Discussion of COVID 19 Measures:

Koschik noted that a detailed end-of-quarter Strategic Plan Status Report will be presented to the Board during the January Board meeting by Craft. The statistical dashboard for November 2020 can be found on page 22 of the December Board packet.

Statistical reports have been submitted to the Detroit Suburban Librarians Roundtable Library of Michigan in December. Baldwin will receive approximately \$28,000 in Michigan state aid in spring and summer of 2021 as a result of completing the Library of Michigan State Aid Survey.

The position of Student Representative to the Library Board will not be filled for FY 2021-2022 due to the uncertainty of conditions affecting Library service in 2021. This program will be advertised again in December 2021 to prospective applicants.

The Library budget for FY 2021-2020 will be due to the City of Birmingham in March. Koschik will assist Craft in preparing the framework for this budget. Craft will work with the Finance Committee to finalize it for the March budget hearing before the Library Board. The City’s budget hearing will probably take place in May.

Library staff has taken advantage of the current closure by rearranging the layout of public computers. Koschik noted that ever since the Adult Services renovation, the public computer area has been relatively crowded. This layout, while tenable initially, aggravated patron proximity after the Library reopened in July during the pandemic. Public computers will be spread out to help maintain appropriate social distancing among both patrons and staff. Once the Library reopens again to the public, computer use will be available by appointment only for patrons from the service areas of Birmingham, Beverly Hills, Bloomfield Hills, and Bingham Farms. Regular computer service will be restored in the future.

Craft reported on the IDEA Task Force, which focuses on improving diversity and inclusion. The IDEA Task Force is developing monthly themes of focus. December’s focus is on the non-traditional family. A Baldwin-produced video and related reading material can be found at <https://www.baldwinlib.org/love-makes-a-family/>. Next month’s focus will focus on the National Day of Racial Healing, which is on January 19. The IDEA Task Force is also working on professional development within the theme of diversity and inclusion, and has invited local psychotherapist Stephanie Sachs to assist and empower staff with stress management and de-escalation tactics. The Task Force will implement an internal staff book club focused on anti-racist books, with staff reading *Emergent Strategy* by Adrienne Maree Brown in February. Other projects include revising the procedure for submitting and documenting incident reports. Youth Service librarians are working through the Project READY: Reimagining Equity and Access for Diverse Youth handbook, which they will all complete in 2021.

Youth Services Head Stephanie Klimmek has reimagined Battle of the Books, and has implemented this program in an all-virtual fashion. The chosen books were announced on December 7, and the all-virtual Battle will be held on March 6, 2021.

Mark, Pisano, and Craft met on December 16 to decide upon objective criteria for the Library's reopening procedure. The criteria are as follows: case counts in Oakland County fall below 500 per day; test positivity rates in Oakland County fall below 5%; the number of new cases in the Birmingham Public School District falls below 25 new cases per 10,000 people per week; and Michigan Department of Health and Human Services guidelines provide the 'all clear' for libraries to be open. Full details of this meeting and these criteria for reopening can be found on page 26 of the December Board packet.

Library staff are exploring new ways to expand Library services to the community, including active outdoor program options, browsing of Hot Picks and new materials on the front porch, and temporary structures on the front sidewalk to allow patrons and staff to interact.

The Idea Lab is currently taking requests for project assistance and these may be submitted to idealab@baldwinlib.org. Jeff Jimison provided a three-page write-up about his attendance to the Advanced Manufacturing Olympics which can be found on pages 33-35 of the December Board packet.

Full details of the Library Report can be found on pages 21-35 of the December Board packet.

5. Liaisons

Friends: Carney thanked Mark for attending the previous Friends Board meeting. The 'mystery grab-bag sale', curated by Library staff, continues with moderate success. This will continue through January. Some significant membership donations have been received and Carney provided her thanks.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: Larry Freedman had introduced himself and will give a report in the future.

6. Unfinished Business: None.

7. New & Miscellaneous Business: None.

8. Items Removed from Consent Agenda: None.

9. Information Only: See pages 37-39 of the December Board packet.

10. General Public Comment Period: Sheila Brice thanked the Finance Committee, Library Directors, and Bookkeeper Paul Gillin on behalf of community taxpayers for preparing and receiving a clean audit report from Plante Moran. She also provided her appreciation for Jimison's report on the Advanced Manufacturing Olympics, which she read more than once, and for Jimison's "uplifting and forward thinking." She thanked staff for their efforts in providing Baldwin's Curbside Pickup program. She lastly thanked Koschik for his three decades of service, his plans for succession, and his consistent updates.

11. Adjournment:

Motion to adjourn the meeting.

1st Tera

2nd Suhay

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:37 p.m. The next regular meeting is scheduled for Wednesday, January 20, 2020, at 7:30 p.m.

Jennifer Wheeler, Secretary

Date

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

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Check Number	Vendor #	Vendor	Amount
	009126	AMAZON CAPITAL SERVICES INC	1,521.98
	009202	AQUARIUM DESIGN INC	200.00
	000843	BAKER & TAYLOR BOOKS	18,516.48
	005651	FINDAWAY WORLD, LLC	59.99
	008827	KANOPY, INC	831.00
	005550	LEE & ASSOCIATES CO., INC.	910.74
	000795	LIBRARY DESIGN ASSOCIATES, INC.	6,913.00
	003527	LOWER HURON SUPPLY CO INC	435.04
	007927	MICHELLE HOLLO	1,163.75
	007659	MICHIGAN.COM #1008	74.67
	002013	MIDWEST TAPE	7,771.61
	000481	OFFICE DEPOT INC	46.16
	006785	OVERDRIVE, INC.	9,093.36
	000797	THE LIBRARY NETWORK	2,598.50
	005806	ULINE	394.05
	MISC	WHEN TO WORK INC	480.00
276855	007745	ALL COVERED	1,583.00
276860	000843	BAKER & TAYLOR BOOKS	131.50
276866	003904	CAPITAL ONE BANK	1,952.51
276877	009024	THE D.M. BURR GROUP	3,221.32
276901	003613	EBSCO INFORMATION SERVICES	20,194.80
276903	004493	ELITE IMAGING SYSTEMS	591.86
276910	MISC	GREAT OAKS LANDSCAPE	2,300.00
276911	000249	GUARDIAN ALARM	232.41
276912	MISC	J.D. POWER AND ASSOCIATES	175.50
276923	003767	MICHIGAN CHRONICLE	50.00
276924	000639	MICHIGAN LIBRARY ASSN	960.00
276926	007659	MICHIGAN.COM #1008	113.45
276927	002013	MIDWEST TAPE	1,820.44
276945	MISC	RLP DRYWALL SERVICES LLC	300.00
276946	006932	SALINE DISTRICT LIBRARY	17.95
276952	006347	SOUTHERN COMPUTER WAREHOUSE	16,742.83
276958	005806	ULINE	1,211.50
276964	009026	WELLS FARGO VENDOR FIN SERV	677.87
276977	006638	ACTION MAT & TOWEL RENTAL	61.50
276997	006759	AT&T	959.03
277003	000843	BAKER & TAYLOR BOOKS	3,134.65
277029	005238	CBTS	1,887.75
277032	000902	CENGAGE LEARNING INC	469.30
277043	000627	CONSUMERS ENERGY	1,103.00
277062	MISC	DOW JONES & COMPANY INC.	1,200.00
277063	000179	DTE ENERGY	5,004.00
277068	008164	GARY EISELE	74.18
277075	005651	FINDAWAY WORLD, LLC	1,809.63
277093	009030	SYNTHA GREEN	7.99
277094	006666	GRID 4 COMMUNICATIONS INC.	283.93
277102	007211	HOME DEPOT CREDIT SERVICES	59.91
277111	001090	INGRAM LIBRARY SERVICES	1,824.23

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

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Check Number	Vendor #	Vendor	Amount
277133	000797	THE LIBRARY NETWORK	40.25
277160	006349	MIDWEST COLLABORATIVE	13,304.82
277161	002013	MIDWEST TAPE	863.81
277169	001194	NELSON BROTHERS SEWER	105.00
277180	000678	OCLC, INC.	300.81
277181	000481	OFFICE DEPOT INC	623.00
277197	002518	PITNEY BOWES INC	188.12
277219	007098	SHAW SYSTEMS & INTEGRATION	5,168.00
277237	008327	THE DAILEY COMPANY	54,157.90
277246	005806	ULINE	343.25
277253	000158	VERIZON WIRELESS	102.85
277262	004265	WESTON WOODS	35.95
277271	000839	WORLD BOOK INC	999.00
3205	000517	BEIER HOWLETT P.C.	990.00
3224	005550	LEE & ASSOCIATES CO., INC.	1,924.00
3241	009126	AMAZON CAPITAL SERVICES INC	50.43
3274	004692	TRANSPARENT WINDOW CLEANING	3,150.00
		Total:	203,513.56

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

January Finance Committee Report

The Baldwin Public Library Board's Finance Committee met on Monday, January 11, 2020, at 4:30 p.m. via Zoom. Present were Frank Pisano, Bob Tera, Jim Suhay, Doug Koschik, Rebekah Craft, and Jaclyn Miller.

- Craft gave an update on the FY 2020-21 budget. After six months, the budget is tracking well. Large vendor expenditures in December include payments for:
 - Dailey Company, but the final payment will be withheld while we are waiting on the louvers to be installed and sidewalk issues to be remedied
 - Baker and Taylor for materials
 - EBSCO for magazine subscription renewals
 - Southern Computer Warehouse for staff computers
 - Midwest Collaborative for Morningstar database renewal
 - Library Design for furniture
 - Midwest Tape and Overdrive for electronic resources.
- Miller discussed December 2020 Trust expenditures with funds from the Friends of the Baldwin Public Library. A wish list was also submitted to and granted by the Friends for \$7,175.00.
- Committee briefly discussed the presentation for the City Long-range planning meeting.

The next meeting of the Finance Committee will take place on Monday, February 8, 2021, at 4:30 p.m. via Zoom.

FINANCIAL REPORT: December 2020

This report references the Revenue and Expense Report 2020-21, found on the following page. At 50.0% of the way through fiscal year 2020-2021, the Library has spent 59.4% of its budget and received 84.8% of its revenue. By this point of the year, the Library was budgeted to have spent 46.8% of its budget and to have received 85.9% of its revenue.

Payments were made to The Dailey Company (\$54,157.90) for the Youth Room Renovation; Baker & Taylor (\$21,782.63) for print materials; Ebsco Information Services (\$20,194.80) for books and subscriptions; Southern Computer Warehouse (\$16,742.83) for new computers; Midwest Collaborative (\$13,304.82) for online services (Morningstar); Midwest Tape (\$10,455.86) for audio/visual materials; Overdrive (\$9,093.36) for electronic materials; and, Library Design Associates (\$6,913.00) for the Youth Room Renovation.

Three pay periods were recorded in December.

Vendor payments in excess of \$6,000:

The Dailey Company	\$	54,157.90
Baker and Taylor	\$	21,782.63
Ebsco Information Services	\$	20,194.80
Southern Computer Warehouse	\$	16,742.83
Midwest Collaborative	\$	13,304.82
Midwest Tape	\$	10,455.86
Overdrive	\$	9,093.36
Library Design Associates	\$	6,913.00
Total vendor payments in excess of \$6,000	\$	152,645.20
Balance of vendor payments less than \$6,000	\$	50,868.36
Total vendor payments	\$	203,513.56

City of Birmingham allocations:

Payroll Period Ending 11/28/20	\$	79,160.90
Payroll Period Ending 12/12/20	\$	81,042.90
Employee Health Care Payroll Deduction 12/12/20	\$	(669.88)
Payroll Period Ending 12/26/20	\$	82,542.96
Quarterly Hospitalization Adjustment (One Quarter so far this FY)	\$	52,651.06
Fixed Past Retirement Health Care Cost (acct 706.0004)	\$	6,929.92
Retirement Cost (acct 706.0010)	\$	7,821.00
Total Payroll	\$	309,478.86
Plante Moran Audit Fee 2019-2020	\$	742.50
BS&A Software Charge (acct 811.0000)	\$	248.19
Administrative Services (acct. 813.0000)	\$	8,740.83
MML Insurance Premium (acct. 957.0400)	\$	380.83
Total City of Birmingham allocations	\$	319,591.21

Reconciling adjustments:

Total Recon Adjustments	\$	-
Total expenses for the month	\$	523,104.77

BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2020-21
December 2020

	Approved 2020-2021 Budget	Current Month Budget December 2020	Current Month Actual December 2020	Variance For Month	Y-T-D Budget 2020-2021	Y-T-D Actual 2020-2021	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2019-2020	50.00%	6th Month of the year
REVENUES											
TAXES	\$3,546,616	\$0	\$0	\$0	\$3,546,616	\$3,532,911	(\$13,705)	99.6%	\$3,385,950		100.0%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$1	\$1,251	(\$7,500)	(\$835)	\$6,665	5.6%	(\$135)		0.9%
COUNTY AND STATE REVENUE	\$110,100	\$0	\$0	\$0	\$7,000	\$7,020	\$20	6.4%	\$7,110		6.8%
GRANTS	\$0	\$0	\$0	\$0	\$0	\$1,764	\$1,764	100.0%	\$0		0.0%
COMMUNITY CONTRACTS	\$940,217	\$158,095	\$158,095	(\$1)	\$431,186	\$432,276	\$1,090	46.0%	\$231,349		25.0%
PATRON USE REVENUE	\$62,800	\$5,233	\$39	(\$5,194)	\$31,398	\$1,998	(\$29,400)	3.2%	\$34,442		42.4%
INVESTMENT INCOME	\$52,000	\$4,333	\$1,133	(\$3,200)	\$25,998	\$6,086	(\$19,912)	11.7%	\$30,406		58.1%
TOTAL REVENUE	\$4,696,733	\$166,411	\$159,267	(\$7,144)	\$4,034,698	\$3,981,219.49	(\$53,479)	84.8%	\$3,689,123		81.4%
EXPENSES											
PERSONNEL SERVICES	\$2,545,924	\$307,500	\$309,479	\$1,979	\$1,191,900	\$1,178,311	(\$13,589)	46.3%	\$1,153,921		48.6%
SUPPLIES	\$107,000	\$8,917	\$7,433	(\$1,484)	\$53,775	\$53,678	(\$97)	50.2%	\$48,603		50.6%
CONTRACTED SERVICES	\$293,450	\$24,000	\$28,548	\$4,548	\$138,000	\$137,008	(\$992)	46.7%	\$153,191		39.9%
TECHNOLOGY & MAINTENANCE	\$140,000	\$3,000	\$2,238	(\$762)	\$52,000	\$61,766	\$9,766	44.1%	\$86,651		70.2%
UTILITIES	\$96,000	\$7,000	\$8,888	\$1,888	\$49,000	\$49,650	\$650	51.7%	\$46,173		45.3%
OTHER CHARGES	\$83,270	\$1,000	\$1,433	\$433	\$14,500	\$12,690	(\$1,810)	15.2%	\$40,100		52.9%
BUILDING IMPROVEMENTS & FURNISHING	\$103,000	\$8,583	\$84,982	\$76,399	\$51,498	\$581,766	\$530,268	564.8%	\$610,479		25.4%
COLLECTIONS	\$656,700	\$75,000	\$82,885	\$7,885	\$334,725	\$317,693	(\$17,032)	48.4%	\$321,926		49.8%
TOTAL EXPENSES	\$4,025,344	\$435,000	\$525,886	\$90,886	\$1,885,398	\$2,392,562	\$507,164	59.4%	\$2,461,046		39.6%
VARIANCE	\$671,389	(\$268,589)	(\$366,618)	(\$98,029)	\$2,149,300	\$1,588,658	(\$560,642)				
FUND BALANCE-BEGINNING OF YEAR						\$942,496.08					
FUND BALANCE-CURRENT						\$2,531,154					

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.
Note: Of the \$3,532,911 in Birmingham tax revenue, \$2,862,934 is for operating expenses, and \$669,977 is for funding the Youth Room expansion and renovation.

Building Committee Meeting

The Building Committee of the Baldwin Public Library met via Zoom on Monday, December 28 at 9:00 a.m. Present were Frank Pisano, Melissa Mark, Jim Suhay, Doug Koschik, Rebekah Craft, and two members of the public.

Youth Room art installation

Craft and David Bloom hung sample poster panels in the Youth Room fascia on December 23. The panels are visible from the street and park in various lighting conditions and Bloom would like to proceed with the call for public art. Ziegelman noted that artists should be notified that the art will be hung on a south or east facing window, which may cause fading, and he also shared a preference for original art to be hung, not posters. Bloom, Pisano, a BPL staff member, Laura Host, and other community members will form a committee to plan and install this public art. Mark would like to see the louvers installed in the Discovery Room before a final decision is made. Due to scheduling conflicts with Doug's upcoming retirement, as well as the need to prepare for the City's long-range planning session, this project will move forward only after January.

Long-Range Planning Meeting & Phase 3 of the Long-Range Building Plan

- The Library will add options for movable glass doors or windows, plus solar panels, to the budget request for Phase 3, which will be presented at the City's long-range planning session. LZG agreed to provide a ranged estimate for movable glass doors or windows in about a week. Solar panel costs may have to be shown as "TBD."
- Koschik and Craft will work together to prepare the presentation and write the narrative for the January 23, 2021 long-range planning session. The written portion is due January 11.

Van Dragt Trust Donation

- Craft and Koschik would like to proceed with expanding and rearranging the public computer stations in the Adult Services area. This will include purchasing two new computer tables, installing two floor outlets for computers, moving reference shelving, and relocating the display shelving to a more visible spot. The Committee agreed to move forward with this project. Craft will ask another electrician for a quote on installing the floor outlets. The total cost for the project will be about \$15,000.
- Koschik is working with Kartsonas to schedule a day to come and take paint samples for inspection. BPL staff will also reach out to other painters in the area for quotes on repainting the walls and ceiling of the Grand Hall.
- Craft will share an update on the second floor remodeling plans at the next meeting. The plans will include asbestos testing, installation of new carpeting, painting, and installing new office furniture. The office space currently occupied by Robert Stratton will be repurposed into a staff workroom, which will free up the Board Room for future rentals.

Harry Allen Room

Craft reported that work in the Harry Allen Room has been completed, including plaster repair, painting, and installation of light fixtures.

The next Building Committee meeting date will be Tuesday, February 2 at 4:00 p.m.

LIBRARY REPORT

Key Metrics Dashboard

Strategic Plan Status Report

Diversity & Inclusion

Services and Programs

Financial Stability

Marketing and Public Relations

Personnel and Organization

Community Relationships and Partnerships

Facilities and Technology

Expenditures from FOBPL Donations

Strategic Plan Status Report

Key Metrics Dashboard: December 2020

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 20-21 End of Q2 Target	Better/ (Worse) Target	Off Target Cautionary On Target
Financials							
Revenues	\$ 159,267	\$ 10,676	\$ 3,981,219	\$ 3,689,392			
Expenses	\$ 525,886	\$ 529,123	\$ 2,392,562	\$ 2,461,046			
Circulation							
Circ (Charges & Renewals)	34,793	41,066	259,249	284,907	189,427	69,822	On Target
Self-Check Usage	1.2%	20.9%	42.5%	23.1%			
% of Circ by Residents*	96.1%	92.1%	94.4%	92.4%	92.0%	2%	On Target
% of Circ by Non-Residents	3.9%	7.9%	5.6%	7.7%	8.0%	-2%	On Target
Interlibrary Loans							
Items borrowed	827	1,112	4,108	5,876			
Items loaned	781	741	3,045	5,218			
Technology Usage							
Database Sessions	2,250	1,793	15,135	9,395	7,411	7,724	On Target
Downloadable Content	12,479	8,641	73,548	58,803	59,390	14,158	On Target
Public Computer Usage	-	1,098	2,777	6,923		2,777	
Wireless Sessions	4,590	20,015	28,467	124,291	30,000	(1,533)	Off Target
Program Attendance							
Program Attendance for Adults	326	290	2,510	2,188			
# of Programs for Adults	17	18	146	134			
Program Attendance for Teens	94	30	442	541			
# of Programs for Teens	4	4	25	34			
Program Attendance for Youth	996	2,141	3,351	12,661			
# of Programs for Youth	17	58	192	324			
Computer Classes	31	23	202	193			
# of Computer Programs	5	7	36	52			
Online Video Views	420	19	2,424	174			
Idea Lab Certifications	-	9	-	93			
Idea Lab Visits	-	375	-	1,755			
Total Program Attendance	1,867	3,100	8,929	17,605	8,307	622	On Target
Total # of Programs	43	88	399	544	335	64	On Target
Outreach Attendance	-	673	-	3,148			
# of Outreach Programs	-	16	-	80			
Gate Count							
	2,969	17,418	47,220	146,301	188,669	(141,449)	Off Target
Volunteer Hours							
	3	165	66	1,680	383	(318)	Off Target
Social Media							
	New Users	New Users LY					
Website Hits/Pageviews	23,409	19,481	102,964	128,931	128,342	(25,378)	Off Target
e-Newsletter Subscribers	-29	-1	11383	2072	11000		
Facebook Page Likes	65	9	2574	2298	2530	44	On Target
Twitter Followers	-1	2	1303	1273	1334	(31)	Off Target
Instagram Followers	29	15	1789	1338	1690	99	On Target

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

Strategic Plan Status Report

Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

Key Metrics Explanation: December 2020

On Target = Met or exceeded goal, or no more than 0.1% below goal

Cautionary = 0.1% to 3% beneath goal

Off Target = More than 3% beneath goal

At the end of the second quarter of the fiscal year:

- **Financials:** Revenues and expenses are both tracking well. We are on target.
- **Circulation:** For the first six months of the fiscal year, circulation was down by 9% compared to FY 2019-20, but it exceeded our COVID-19-adjusted target for the first quarter by 27%.
- **Technology Statistics:** The Library's database sessions and downloadable content usage have far surpassed this year's goals and last year's usage, due in part to COVID-19. Database sessions have increased 38% as compared to last year and downloadable content usage has increased 20% as compared to last year. We have been heavily promoting our databases and downloadable content through social media and online tutorials. Wi-fi usage is down 5% due to the reduction in the number of people visiting the inside of the Library and the long-term closure in December.
- **Program Attendance:** Due to COVID-19 and the cancellation of in-person programs, program attendance has dropped significantly. We arbitrarily readjusted our goals for FY2020-21, keeping COVID-19 complications in mind, and have surpassed our second quarter goal by 7%. The librarians continue to reevaluate the types of virtual and take away programs we are offering in order to find the types of programs our patrons are most interested in. Youth and Adult librarians are seeing a great response to take-and-make programs, like the book subscription box, Little Explorers, and Crafts to Go kits.
- **Gate Count:** Gate count (i.e., the number of people entering the Library) was 68% lower this year as compared to last year. Our occupancy limit was decreased to 25% once Michigan libraries were allowed to reopen. A majority of Baldwin's patrons are relying on curbside pickup for Library services. The number of the patrons who visited the inside of the Library was low throughout the summer and dropped off completely after the Library closed to the public on November 16.

- **Volunteer Hours:** Total volunteer hours for the second quarter were minimal. Most volunteer hours are completed away from the Library due to COVID-19 concerns. We expect this number to continue to be low through the end of the pandemic.
- **Social Media:** The number of e-Newsletter subscribers jumped drastically in March because we began using our e-newsletter service to send out emergency notices about the Library closure. Now the number is falling as people unsubscribe from the monthly emails we send. The number of our Facebook and Instagram followers are on target. Twitter followers are off target. Website usage continues to drop and is falling below our target.

Diversity and Inclusion

IDEA (Inclusion, Diversity, Equity, Access) Task Force Goals

- Improve Baldwin's collections and programs with the following. Establish benchmarks in all cases.
 - Audit existing collections to make sure that they are all-encompassing and represent marginalized viewpoints.
 - Re-work catalog records to make titles representing marginalized viewpoints more easily findable.
 - Offer more inclusive programs and materials.
 - Market these programs and materials in the Library's newsletters and social media posts.
- Re-consider procedures and practices that staff has identified as potentially problematic, such as overdue fines, allowing non-residents to place holds, and providing resident status to non-residents who are students in the schools of our service area. Recommend changes.
- Establish a methodology for developing a diversity statement that also addresses staff diversity, and then draft such a diversity statement.
- Identify which Library policies need to be re-examined and set a timeline for the review.
- Identify proactive community groups and professional organizations, including those that support underrepresented communities, and develop closer relationships with them so that they and the Library can leverage support for each other.
- Research various kinds of cultural diversity training and implement such training in 2021.
- Review and evaluate the Library's strategic plan, including its mission statement, value statement, and core values. If warranted, suggest immediate changes to elements of the plan, like core values. [A complete re-do of the strategic plan might be warranted in FY 2021-22 or FY 2022-23.]
- Include a new section in the monthly Library Report. In that section, identify steps that have been taken to further the goal of inclusion and diversity.

The IDEA Committee has begun working on the above items. The Committee members include:

- Rebekah Craft, Director
- Jaclyn Miller, Associate Director
- Rosemary Retford, Youth Librarian
- H Jennings, Adult Librarian
- Jeff Jimison, Idea Lab Supervisor
- Kathleen McBroom, Adult Librarian

The IDEA Committee met on January 6 and will continue to meet bi-weekly to accomplish the goals set forth by the Library Board.

The Committee is working on the following projects:

- Promoting diversity and inclusion through the use of a monthly thematic calendar. Programs and book displays will highlight each featured group each month. January's focus is on celebrating the National Day of Racial Healing on January 19.
- Bringing in speakers on relevant topics for professional development. The second session, focusing on stress management and de-escalation tactics will be held on February 10, with Birmingham psychotherapist Stephanie Sachs.
- Internal staff book club focusing on anti-racist books. The first book discussion will be held on January 29 and staff will be reading Emergent Strategies by adrienne maree brown.
- Revising the procedure for submitting and documenting incident reports.
- In addition, the Youth department is working through the Project READY: Reimagining Equity and Access for Diverse Youth handbook and training program in 2021. The next meeting will be held on January 21.

Services and Programs

Strategic goal: Focus on fresh, dynamic services and programs that meet Library users' changing needs.

COVID-19 Response

Due to rising case counts, Baldwin closed to the public on Tuesday, November 17. Since then, the Library has been providing Curbside Pickup services to the public.

The Library also fully closed three days from January 11 to 13 after a staff member tested positive for Covid-19. During the closure, the building was deep-cleaned by the Library's cleaning company, DM Burr.

When the following targets are met, the Library will begin the process of reopening the building to the public for Grab and Go service:

- Case counts in Oakland County fall below 500 per day (the total case count for 1/13/21 was 236). *Case counts during July and August, when the Library was open for Grab & Go service, were well below 150 per day.*
- Test positivity rates in Oakland County fall below 5% (as of 1/14/2021, the rate is at 8%)
- The number of new cases in the Birmingham Public School District falls below 25 new cases per 10,000 people per week (as of 1/14/2020, the number of cases in BPS per 10,000 is 30.4).
- Michigan Department of Health and Human Services guidelines provide the all clear for libraries to be open.

In addition to providing virtual and take away programs and curbside pickup service, Library staff will look for more ways to provide Library services to patrons.

- Youth librarians will explore providing active outdoor programming options for children this winter. In February, the Kids Library Society will be offering an outdoor scavenger hunt for kids.
- Circulation staff will explore offering dedicated times for browsing new books and Hot Picks under the Library's front awning. This will give patrons an opportunity to easily find and check out new items.
- Friends of the Library are considering placing a book cart with a locked collection box on the front steps so that shoppers can browse for used books.

When the Library reopens to the public for Grab and Go service, we will be making the following changes:

- Fabric or paper masks will be required. Should a patron wish to use a plastic face shield, the patron will also need to wear a face mask.
- Computers will be available by appointment only for Baldwin Public Library cardholders only. BPL cardholders include people who live, work, or own property in Birmingham, Beverly Hills, Bingham Farms, or the City of Bloomfield Hills.
- The Library will purchase additional Internet to Go Kits, consisting of a Chromebook and wifi hotspot, to offer to BPL patrons, to Library users who do not have a BPL card, and to Library users who do not want to wear a mask while in the Library.

Financial Stability

Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.

Long-Range Planning Session

The City's long-range planning session will start at 8:30 a.m. on Saturday, January 23, on Zoom. Craft will give a 15-minute presentation about the proposed Phase 3 renovation of the front entrance and Circulation area. The memo for this report can be found on pages 38-46 of the Information Only section in this Board packet.

Marketing and Public Relations

Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world's knowledge.

eNewsletters

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Normally, Baldwin mails out four print issues of the *Learn.Connect.Discover* newsletter each year. Due to the COVID-19 pandemic, staff switched the format of the newsletter to a monthly digital newsletter, which allows the librarians to be more nimble with programming. At the end of January, a digital copy of the February 2021 newsletter will be emailed to every Baldwin patron with an email address on file. Additionally, 450 print copies of the newsletter will be mailed to current patrons who do not have an email address on file. We will keep issuing monthly digital issues of the newsletter until the Library reaches Level 1 of its Pandemic Response Plan.

An 8-page "Use the Baldwin Public Library at Home" newsletter was mailed to all residents and businesses in our service area on January 12. The issue features every Library program and service that patrons may use at home or outside of the Library.

Marketing

Michelle Hollo continues to work with Rebekah Craft designing projects and marketing materials for the Library. She has completed or is working on the following:

- *Learn.Connect.Discover* January and February digital issues
- Use the Baldwin Public Library at Home print issue
- National Day of Racial Healing graphic
- Updates to Reopening graphics and posters
- Logo and bookmarks for Books Unshelved program

Personnel and Organization

Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.

Volunteer Hours

Three volunteer hours were utilized in the month of December.

Communications with Staff

Virtual all-staff meetings were held on December 23 and January 7. The next all staff meeting will be held on January 19.

Staff Updates

Tharron Combs, IT Assistant, reached 1 year of service on January 6.

Doug Koschik, Director, reached 30 years of service on January 9.

Denice Hildebrandt, Substitute Librarian, reached 27 years of service on January 18.

Caroline Salucci, Youth Services Librarian, reached 16 years of service on January 4.

Staffing Updates

Associate Director

Jaclyn Miller was hired as Baldwin's new Associate Director and began working at Baldwin on Wednesday, January 6.

Jaclyn has 15 years of experience as a librarian and has worked in various library management positions. After graduating from MSU in 2002 with a degree in Social Science, she earned her MLIS degree from Wayne State in 2005. She began her career as a youth librarian at the Rochester Hills Public Library in 2005 and was later promoted to Youth Librarian II in 2010 and then Youth Services Manager in 2012. She moved to the Farmington Community Library in 2014 where she has since held the positions of Branch Manager and Interim Library Director.

Jaclyn's enthusiasm for libraries is contagious. She is passionate about good customer service, community outreach, programming, and telling everyone she meets why they should check out their local library. She helped start the popular Polar Express program at RHPL in 2010 and grew attendance at this event from 700 people in 2010 to 2,000 people in 2013. While at FCL, she has planned their annual Dr. Martin Luther King, Jr. Day celebration, which brings in speakers and performers from all over Michigan to engage with visitors.

Part-Time Technical Services Librarian

Belinda Bolivar has been promoted to Technical Services Librarian. She will continue to work a majority of her hours in Tech Services, but she will also now be spending some time on the Adult Services reference desk assisting patrons. Belinda will also take on collection development and programming responsibilities in AS. Programming is not new to Belinda. She facilitated the very popular "Creating a Cheese Board" program at Baldwin in October 2019. Belinda graduated with her Masters in Information Science from the University of Michigan in 2020 and is active in the profession, having presented at SEMLOL late last year.

Retirement of Doug Koschik

Doug Koschik, Library Director, retired on January 15 after 30 years of service to the Baldwin Public Library. A public retirement party will be held outdoors later in 2021.

Community Relationships and Partnerships

Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.

City of Birmingham

Koschik has attended weekly City of Birmingham staff meetings. The meetings are now being held via Zoom. Craft submitted content to the City of Birmingham for inclusion in its monthly *Around Town* email newsletter and its quarterly print newsletter.

Beverly Hills

Craft submitted information to the Village of Beverly Hills for inclusion in its weekly email newsletter and quarterly print newsletter.

Bingham Farms

The Bingham Farms Village Council will hold an organizational meeting on Monday, November 16. At that meeting, a trustee will be appointed to serve as a liaison to the Baldwin Public Library Board. The trustee intends to start participating in Baldwin's Library Board meetings in December.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club virtually on the second Monday of each month at 1:00 p.m. Mick Howey is leading the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact Rebekah.craft@baldwinlib.org to request the book and join the meeting.

Birmingham Rotary Club

Baldwin has a corporate membership in the Birmingham Rotary Club. Beginning on January 25, Rebekah Craft and Jaclyn Miller will be attending the meetings. Koschik will continue to be a personal member of Rotary upon his retirement.

Friends of the Baldwin Public Library

The Friends held their fifth Board meeting of the fiscal year on January 12. Craft and Miller attended the virtual meeting. The Friends continue to explore fundraising opportunities during COVID.

Reflections Arts Program

Each year, over 300,000 students across the nation in Pre-K through Grade 12 participate in the National PTA Reflections Art Program. They create original works of art in response to a student-selected theme. This program is over fifty years old and helps students explore their own thoughts, feelings and ideas, develop artistic literacy, increase confidence and find a love for learning that will help them become more successful in school and in life.

The Baldwin Public Youth Librarians had the privilege to judge the Literature entries from Birmingham Covington School. This year, Youth Librarians also judged the Film Production entries at the district level. The Librarians always enjoy reading what the kids write and this year was no exception. The theme was "I Matter Because..." The entries this year were all the more special as most students focused their entries on ways they and other members of their community could help each other and those in need during the COVID-19 pandemic.

Birmingham Schools PTA

Stephanie Klimmek virtually attended the Pembroke Elementary and Harlan Elementary School PTA meetings on January 14. In her 20-minute presentation, she shared about Library resources and gave an update on the Battle of the Books program.

Facilities and Technology

Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.

Polaris e-Commerce Module

Baldwin has enabled the Polaris e-commerce module in our online catalog. Patrons can now easily manage any fines and fees while logged into their library account. A "Pay Fines Now!" button is visible in the Fines & Fees section of the patron account interface, which allows users to make a payment without first having to navigate baldwinlib.org for a separate link.

Harry Allen Room

The Harry Allen Room has been fully updated with new lighting, plaster repair, and new paint.

Automatic Restroom Door Openers

Installation of automatic door openers began on January 14. Door openers will be installed on the lower level Family, Men's and Women's restrooms and on the second floor single occupancy restroom.

Bed Bug Screening

A bed bug screening was held on January 14. No bugs were detected during the inspection of the building. These screenings are held once per quarter.

Youth Room Project

We are close to completing the final loose ends of the Youth Room project. New louvers will be installed in the Story Room later in January.

New end panel sign holders were installed on January 7.



Corrected study tables were delivered and assembled on January 12.



Idea Lab

Here is an update from Jeff Jimison:

A few weeks ago, The Idea Lab rolled out our latest feature: Format Conversion. We are now accepting various forms of analog media for conversion to digital formats. Currently accepted formats are:

- Video Cassettes (VHS, VHS-C, 8mm/Hi8/Digital8, DV and MiniDV)
- Audio Cassettes
- Vinyl Records, LPs, etc. (33/45/78)
- 1/4" Reel-to-reel audio tape
- Film Slides (35mm, 110, 126, 127, and odd sizes)
- Film Negatives
- 8mm and Super 8mm motion picture film

And we are also able to extract data from older digital formats including 3.5" and 5.25" floppy disks, Zip disks, Jaz disks, etc., and convert their contents to formats compatible with modern computers.

As I anticipated, this service has already proven to be very popular. In the few short weeks since we began to offer this service, we have received and fulfilled numerous requests. We have digitized 3 VHS tapes, 11 Mini DV tapes, more than 300 film slides, 2 reels of 8mm film, 4 audio cassettes, two vinyl records, and one reel of audio tape.

In each case, the media contained entirely user-generated content, even the LPs! I think it is quite common to have old film strips, old audio reels, or what-have-you, just laying around the house, moving from box to box over the years, and thinking "I wish I could hear what's on this tape!" One retains the impulse to save the media, but lacks the equipment to play it back or preserve it. Now the Idea Lab can help with this.

This new Idea Lab service allows patrons to once again enjoy long-forgotten images and sounds that have been trapped on obsolete forms of media, and they are given digital copies which will last forever if properly kept. The service has been an absolute joy to offer. I find it particularly fascinating, while performing these transfers, to glimpse into the past and vicariously enjoy these snippets of times gone by. I was entranced when transferring audio recordings of a group of youths gathered around a campfire, playing the guitar and singing peaceful songs in a language unknown to me. Or to see film slides from the 70s, 60s, 50s, and prior; enjoying the many different fashions and faces seen thereupon (my goodness, cars were enormous in the 1950s... enormous but stylish!)

In the coming weeks I'll be making some social media posts about this new service, and promoting it in other ways. I feel it will be of ongoing benefit to the public, and perhaps also to archival institutions who may be in possession of media that they would like to have professionally digitized.

I have no doubt that the service will continue to grow, as well. I've already received requests for transfers of more esoteric formats that I cannot yet convert, such as 8-track tapes, Magnetic Wire audio recordings, and even Gray Audiograph discs (which, unlike standard gramophone records, record audio from the center of the record to the outside!).

So stay tuned for more information on this exciting new service, and do contact me if you have questions, or would like to have something transferred!

Idea Lab staff recently worked with Jennifer Wheeler to customize items for a Star Wars themed gift basket for the upcoming Pembroke PTA school auction. Lab staff used the laser engraver to engrave wine glasses and cork coasters with Start Wars themes.

PEMBROKE ELEMENTARY SCHOOL'S BEF BASKET

<u>Item</u>	<u>Estimated Value</u>
Death Star Cheese Board	\$40
Star Wars Wine Glasses	\$40
Coasters	\$20
Champagne Bowl	\$26
Bottle of C3Pinot	\$25
TOTAL	\$155



Wine glasses and coasters custom made at the Baldwin Public Library Idea Lab!

Baldwin Public Library: Friends Funds	
December 2020 Expenditures	
Adult Services	
Crafts to Go: Winter Wonderland Wreaths	\$ 32.97
Crafts to Go: Clay Pinch Pots	\$ 119.19
Crafts to Go: Paint by Number	\$ 151.26
Total	\$ 303.42
Teen Services	
Crafts to Go: Hot Chocolate Spoons	\$ 92.93
Crafts to Go: Tye Dye Face Masks	\$ 175.71
Book Club Books	\$ 41.93
Total	\$ 310.57
Youth Services	
Little Explorers Supplies	\$ 139.86
Books Plus Book Club At Home Snack	\$ 17.28
Book Club Books	\$ 102.00
Total	\$ 259.14
Outreach & Equipment	
Total	\$ -
Total Expenditures	\$ 873.13
December 2020 Balances	
Adult Services	\$ 2,478.40
Teen Services	\$ 447.37
Youth Services	\$ 3,470.34
Outreach & Equipment	\$ 3,098.72
Total Balance	\$ 9,494.83
December Online Bag Sale Proceeds	\$147.00
Submitted by Jaclyn Miller on January 11, 2021	

INFORMATION ONLY

Upcoming Events of Interest

All live, in-person Library events have been cancelled due to health concerns regarding the novel coronavirus COVID-19. Please visit www.baldwinlib.org for more updates.

Virtual Story Times

Watch story times with Baldwin's librarians online each week at www.baldwinlib.org/storytime

- **Mondays** - Sing & Sign with Miss Donna. Best for ages 18 months to 3 years.
- **Tuesday** - Wiggle & Rhyme with Miss Stephanie. Best for ages 0 months to 2 years.
- **Wednesday** - Syntha's Stories. Best for ages 3 years to 5 years.
- **Friday** - Fun-tastic Fridays with Miss Caroline. Best for ages 3 years to 5 years.

Virtual Kids Library Society – Grades 3 to 5

Thursday, January 21—7:00 p.m. to 8:00 p.m.

Grades 3 to 5. Do you want to be more involved with the Library? Would you like to help us shape our upcoming programs? Registration is required if you are interested in a virtual version of KLS. A Zoom link will be emailed the day of the program.

Wiggle & Rhyme Live!

Friday, January 22 and January 29 -- 10:00 a.m. to 10:30 a.m.

Join Ms. Stephanie for a live virtual story time on Zoom with singing, clapping, tapping, and more. A Zoom link will be emailed to registered participants on the day of the program. This session is for January 22nd and 29th. Best for babies, toddlers, and their grownups.

Friday Five at Five on Facebook Live!

Friday, January 22 and January 29 -- 5:00 p.m. to 5:15 p.m.

Join a new member of the BPL team on Facebook Live each Friday at 5:00 PM for five quick recommendations to use in self-isolation - or whenever! Hop on over to the Library's Facebook page to watch it live at 5:00 PM, or click the videos section to see prior episodes. See you soon!

January 22 - Rebekah shares five ways you can use your BPL card

January 29 - Maggie suggests five movies for dog lovers

Start a Blog

Saturday, January 23 – 2:00 p.m. to 3:15 p.m.

Learn how to create a blog for personal or professional use. In the class we will set up an account on a blogging website, learn about various blogging platforms, and tips for successful blogging. Once registered, you will receive a Zoom link a half hour before class.

Idea Lab: Hanging Pendant Lamp

Monday, January 25 – 2:00 p.m. to 3:00 p.m.

Attend this workshop and Jeff will show you how to assemble a hanging pendant lamp. Supplies provided to registered attendees. Registration is required. Instructions for picking up supplies prior to the class will be emailed to registered attendees once registration closes.

African American Art at the DIA

Tuesday, January 26 – 7:00 p.m. to 8:00 p.m.

Join docent Kathleen McBroom on a virtual tour of African American creative works of art from the DIA collections. Registration is required. A Zoom link will be sent by email to registered attendees on the day of the program.

Online Newspaper Access

Tuesday, January 26 – 11:00 a.m. to 12:00 p.m.

A BPL librarian will show you how to access premium newspaper content beyond the paywall of the New York Times, Wall Street Journal, Financial Times, and Washington Post. Baldwin Library card required. Registration is required. A Zoom link and instructions will be sent to registered participants the night before the class.

Oakland County Water Commissioner Jim Nash

Monday, February 1 -- 7:00 p.m. to 8:00 p.m.

Commissioner Jim Nash will discuss the County's water infrastructure including water quality, sewer & stormwater topics, lead & copper concerns, with lots of time for questions. Registration is required. A Zoom link will be sent by email to registered attendees on the day of the program.

Teen Virtual Book Club: *Dear Martin* by Nic Stone

Thursday, February 4 -- 7:00 p.m. to 8:00 p.m.

The first 10 teens to register will receive a free paperback book, thanks to the Friends of Baldwin Public Library. This book is also available in electronic formats on Libby. Grades 7-12. Registration is required. The Zoom link will be emailed on the day of the discussion.

Battle of the Books Informational Meeting

Thursday, February 4 -- 7:00 p.m. to 8:00 p.m.

Battle looks different this year and we're here to answer your questions! We'll go over the virtual format, rules for Battle, what to expect on Battle day, ways to practice, tips for coaching, etc. All coaches, potential coaches, parents and students are encouraged to attend. Zoom link will be emailed the day of the meeting.

To: Tom Markus, Birmingham City Manager
From: Rebekah Craft, Baldwin Public Library Director
Subject: Long-Range Planning Session on January 23, 2021: Phase 3 of Baldwin's Long-Range Building Program
Date: January 8, 2021

At the City Commission's long-range planning session on January 23, 2021, I will deliver an update on the proposed Phase 3 of Baldwin's long-range building plan. Phase 3 will improve the Library's Circulation area, front entrance, and outdoor plaza, and add a café as well. This final phase of the project will upgrade a space that has been largely untouched for 40 years and will help Baldwin to offer amenities that are competitive with other local libraries that already have an accessible entrance and a café space. We hope that construction on Phase 3 will begin in 2023.

The completion of Phase 3 would fulfill the Library's long-range building plan, created in October 2015 and presented to the City Commission at its long-range planning session in January 2016. To support this project, we are asking for a continuation of the Library's full millage rate for the next several years. It should be noted that the Library is committed to maintaining and upgrading other areas of the building out of its operating budget and Trust. For example, we have recently renovated the Harry Allen Room (off the Grand Hall), and we plan, in the upcoming year, to do the following:

- Paint the Grand Hall for the first time in over 20 years
- Paint, carpet, and refurbish the administrative offices and two public meeting spaces on the second floor for the first time in 30 years, and
- Re-arrange the public computer area of Adult Services in order to make it less crowded and therefore safer for the public during public health crises

Library Improvement Goals

The Library's long-range building plan contains the following goals:

- Increase the value that the Library delivers to residents, businesses, and visitors of all generations.
- Respond to public input gathered through various forums, including surveys and focus groups.
- Balance community needs given limited resources.
- Ensure that Birmingham remains competitive with other communities who have invested heavily in their libraries.
- Strengthen Birmingham's civic center (Shain Park, Library, City Hall, etc.).

The program is divided into three phases:

Phase 1: Adult Services Renovation

Baldwin completed the renovation of its Adult Services Department in June 2017. The project was finished on time and under budget and has been well-received by patrons.

Phase 2: Youth Room Expansion and Renovation

The Youth Room Expansion and Renovation began in August 2019 and, after a delay due to COVID, opened to the public in July 2020. It, too, has been well-received. The project has come in slightly below the budget presented to the City Commission in spring 2019.

Phase 3: Front Entry, Circulation Area Expansion and Renovation, and Upgraded Plaza & Landscaping

The parts of the Library affected by Phase 3 are shown in Appendix A, under “Project Scope of Phase 3.” The estimated cost of Phase 3, in 2023 dollars, is shown in Appendix B. It is \$3,256,000 when all options are included, or \$3,008,000 if the options are excluded. The project will include the areas in Appendix A marked “a,” “b,” and “c,” but not “d.” Area “d” consists solely of external skylights that were originally planned to run along the perimeter of the 1927 building. We have determined that existing artificial lighting around the perimeter is sufficient to highlight the beauty of the 1927’s brick and limestone trim, so we have removed the external skylights from the project.

Phase 3 is a long-term response to needs expressed by citizens in surveys, focus groups, and community forums that Baldwin has conducted between 2012 and the present.

Highlights of the proposed project include:

1. **New street-level entrance** with an elevator and renovated handicap ramp. This will provide improved accessibility for senior citizens, handicapped patrons, and people using strollers. Poor accessibility, especially the lack of a street-level entrance, is one of the most-mentioned shortcomings of the Library that citizens have asked to be addressed.
2. **Café and collaboration space**, with tables and chairs. The café would be a dedicated space for patrons to eat and drink, located safely away from Library materials inside the main Library. The café would be staffed through an agreement with a third-party provider. One of the most common requests that citizens have made is for the Library to add a café with food and beverages. It would serve as a place to meet, talk, and collaborate with others. At its January 2020 long-range planning session, the City Commission indicated that it gave high priority to a staffed café, as opposed to a vending-machine café.
3. **Brightening the space** with a large skylight and energy-efficient lighting. Continuing the theme of “let there be light” and “honoring the 1927 building,” which guided Phases 1 and 2, a skylight would be installed over the front entrance to add natural light and provide a view of the original building. The entrance will sparkle with light, especially at night. Poor lighting has been one of the most negative features about Baldwin mentioned by survey respondents.
4. **Improved exterior appearance**, including energy-efficient floor-to-ceiling glass and a street-level entrance that will infuse light into the currently dark entryway and integrate the Library’s front entrance and plaza with Shain Park, The Community House, and the entire community.

5. **Renovation of the Circulation area to create a “commons”** connecting the three parts of the building: the 1927 Grand Hall, the Youth Room, and the Adult Services Department. This would include a return to the original 1927 ceiling height, plus added space and improved functionality for patrons and staff. Library users have approved the efforts Baldwin has made so far to restore the 1927 building, and they have applauded efforts to lay out the different Library spaces in a more cohesive and logical way.
6. **Expansion of the Idea Lab.** This renovation will help to provide more space for Baldwin’s Idea Lab, which debuted in September 2017 and has proven extremely popular ever since. It has especially proven its worth with supplying PPE supplies and innovative programming during the COVID pandemic.
7. **An updated plaza,** which would integrate the Library better with Shain Park, The Community House, and the rest of Birmingham’s civic center. During warm weather, the plaza would offer tables and chairs, thereby mirroring Shain Park’s seating options. Surveys have shown that citizens, especially teenagers, favor some kind of outside seating. At its long-range planning session in January 2020, the City Commission indicated that it gave high priority to an updated plaza. The cost of the plaza would be approximately \$500,000.

Library Best Practices

In 2012, the Library’s Building Committee conducted a detailed survey of several other public libraries comparable to Baldwin in size. Since then, Library staff and Board members have continued to visit other libraries to obtain building and program ideas and have regularly surveyed library professional literature for the same purpose.

While the Baldwin Library has quite a number of strong points, it is lacking, compared to other libraries, in the following areas:

1. **Handicap access,** especially the lack of a street-level entrance. In fact, nearly every other public library in this area has a street-level entrance. Phase 3 would address the issue by installing a lift to take people from a new street-level entrance to the Library’s main level, which is five feet higher. The project would also renovate the handicap ramp, making it easier to navigate.
2. **Lack of a café and collaboration space.** Many, though not all, libraries have a café and collaboration space. Library patrons have come to expect an informal space like this, where they can eat and drink, talk to each other, and engage in collaborative activities.
3. **Insufficient lighting.** The exterior of Baldwin used to be dark, and its entryway is still underlit and uninviting, especially at night and on overcast days, which are plentiful in Michigan. While the Library has succeeded in making the Adult Services Department and the Youth Room much lighter and more appealing in Phases 1 and 2, its front entrance, which is the building’s “public face,” still needs to be addressed. Most other public libraries in the area have brighter and more inviting entrances. A major component of Phase 3 would achieve that goal by installing energy-efficient floor-to-ceiling glass, thus enclosing the curve at the bottom of the current stairs and suffusing the area with light. In addition, we would install a skylight over the front entrance to add natural light from above and to provide, when visitors look up, a view of the second floor of the original building.

4. **Outside seating** with tables and chairs is a feature at most of the other libraries we have visited. Phase 2 added a children’s patio outside the Youth Room. Phase 3 would add seating right inside the new glass wall, by the entrance, and in warm weather, tables and chairs would be placed outside as well—on the plaza.
5. With the advent of self-checkout machines and automated check-in and sorting systems, both of which Baldwin now own, the space needed for public library circulation desks has diminished somewhat. Newer public libraries have circulation desks with smaller footprints. Phase 3 would involve re-imagining **Baldwin’s Circulation Desk**, decreasing its size somewhat, and making it fit better into the flow of the Library. A strong staff presence is still needed at the Circulation Desk, for Baldwin patrons have illustrated a strong preference for a human-staffed desk, where they can talk to employees. The project would also strive to create a true “commons” in this space, which lies at the heart of the building, right inside the entrance.
6. One area where Baldwin is very strong compared to other libraries is technology. For example, it possesses a vibrant **Idea Lab**, which most other libraries in the area still do not have. And even those libraries that have some kind “makerspace” have not seen the degree of success that Baldwin has. Baldwin’s Idea Lab started out small in 2017 and is now bursting at the seams. Phase 3 would allow us to increase the Lab’s space in a highly visible location, at the very center of the building. It would allow us to build upon the Library’s existing strengths in providing STEAM (science, technology, engineering, arts, and mathematics) education to patrons of all ages.

Process

Baldwin intends to proceed with the design of Phases 3 in the same way it did with Phases 1 and 2. When the City Commission signals its approval to move ahead, the Library and City would issue an RFP and select an architect in a manner approved by the City. The architect would work with the Library Board and Library Administration—and, whenever appropriate, with City government—to develop a conceptual/schematic design. The Library would solicit input from Library staff and the public. It would also consult various City boards and committees, especially to the extent that the design affects the exterior look of the building. The City Commission would have the final decision on approving the designs.

The precise features to be included in Phase 3 would be decided at the schematic design and design development stages. The features and costs described in this document are the most accurate ideas possible at this stage in the process.

Timeline

Assuming that the public and City Commission are willing and financing is available, the Library Board would prefer to proceed with the construction of Phase 3 in 2023, at which point it would cost \$3,256,000 when all options are included, or \$3,008,000 if the options are excluded.

Note that once the beginning construction date of Phase 3 has been chosen, the start of the design process (architect selection, conceptual design, schematic design, design development, construction

drawings, and bidding) would need to begin at least 18 months in advance. Therefore, the Library anticipates issuing an RFP for conceptual and schematic design in the last half of 2021.

Development of Cost Estimates

The cost estimates for Phase 3 were developed in early 2020 with the help of input from Luckenbach Ziegelman Gardner Architects and a construction company. They are higher than the cost originally estimated in 2016. The estimates presented in Appendix B are stated in both 2021 and 2023 dollars. We anticipate roughly a 4% increase in costs every year.

Three Optional Add-Ons

Three optional add-ons have been proposed:

1. An upgrade of the plaza to include granite trim
2. Movable glass walls by the front entrance so that the entryway could be opened up in good weather
3. Solar panels

The first two options would add \$248,000 to the project in 2023 dollars. We do not have a cost estimate for the solar panels at the present time.

Conclusion

We are hoping that the City Commission will agree to complete the Library's three-phase building plan—originally proposed to the Commission in 2016—by planning to begin construction on Phase 3 in 2023. This would require a continuation of the existing Library millage, up to its Headlee cap, through FY 2025-26. The Library millage currently consists of 1.1 mills for operating expenses, plus additional millage—up to the voter-approved maximum Headlee millage cap—for building improvements. The Library has been collecting its Headlee maximum millage since FY 2016-17, and has applied the money faithfully to Phases 1 and 2. It should be noted that the millage rate is reduced every year because of the Headlee cap.

In its FY 2021-22 budget request, the Library will ask for a total of 1.329 mills, of which 0.229 mills will be set aside for Phase 3. Details of the project, as well as final cost estimates, will be determined over the next two years, as we move through the conceptual, schematic, and design development stages of the project.

Appendix A

Project Scope of Phase 3

The designs on the following pages were developed jointly by Luckenbach|Ziegelman|Gardner Architects LLG and the Baldwin Public Library Board of Directors and Library Staff.



Exterior View from South (Merrill Street), Showing Conceptual Design of Phase 3

Project Scope Phase 3 | Conceptual Design

a **CIRCULATION**
REMOVE EXISTING DROP CEILING
EXPOSE / RESTORE EXISTING CONCRETE
COFFER CEILING (MATCH PH 1 COMPUTER LAB)
NEW LIGHTING
NEW FFE / CIRCULATION DESK & CARPET (RE-CARPETED IN PH 1)
STAIRWELL RENOVATION: PAINT, CARPETING, WOODWORK, LIGHTING

b **NEW ENTRY**
REMOVE CONCRETE STEPS
NEW STAIRS UP TO LEVEL 1 FROM GRADE
NEW GLASS ELEVATOR
NEW SKYLIGHT AREA (700 SF +/-)
NEW GLASS STOREFRONT ENCLOSURE (82 LF +/- / 1200 SF AREA)
RAMP RENOVATION W/ NEW GLASS RAIL
NEW STAFF DESK
POSSIBLE RELOCATION OF BOOK SORTING & RETURN
NEW LIGHTING, HVAC & INTERNET TECHNOLOGY

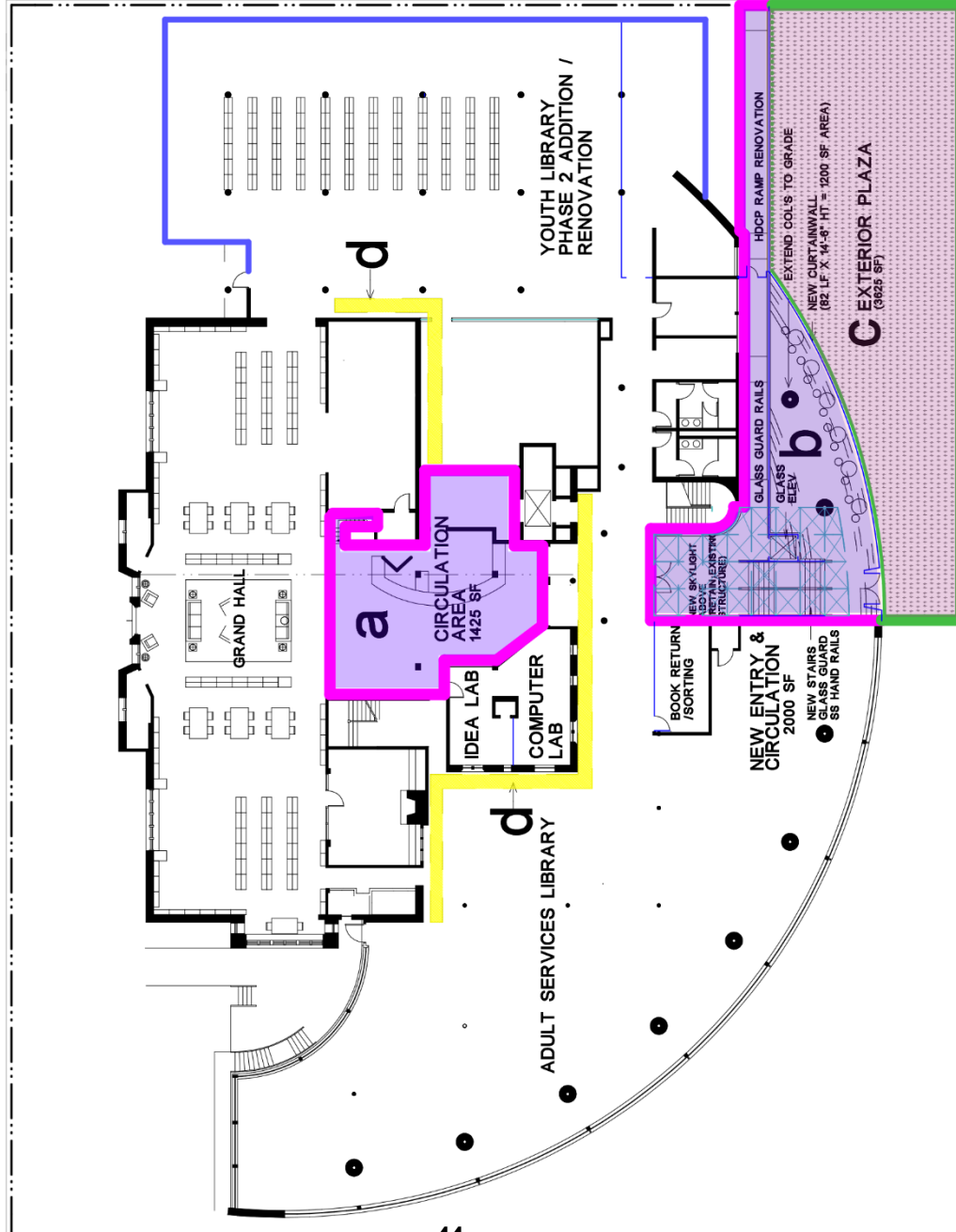
c **EXTERIOR ENTRY PLAZA**
REMOVE EXISTING CONC WALKS / SLABS
NEW GRANITE PAVERS (MATCH SHAIN PARK),
LIGHTING, LANDSCAPING

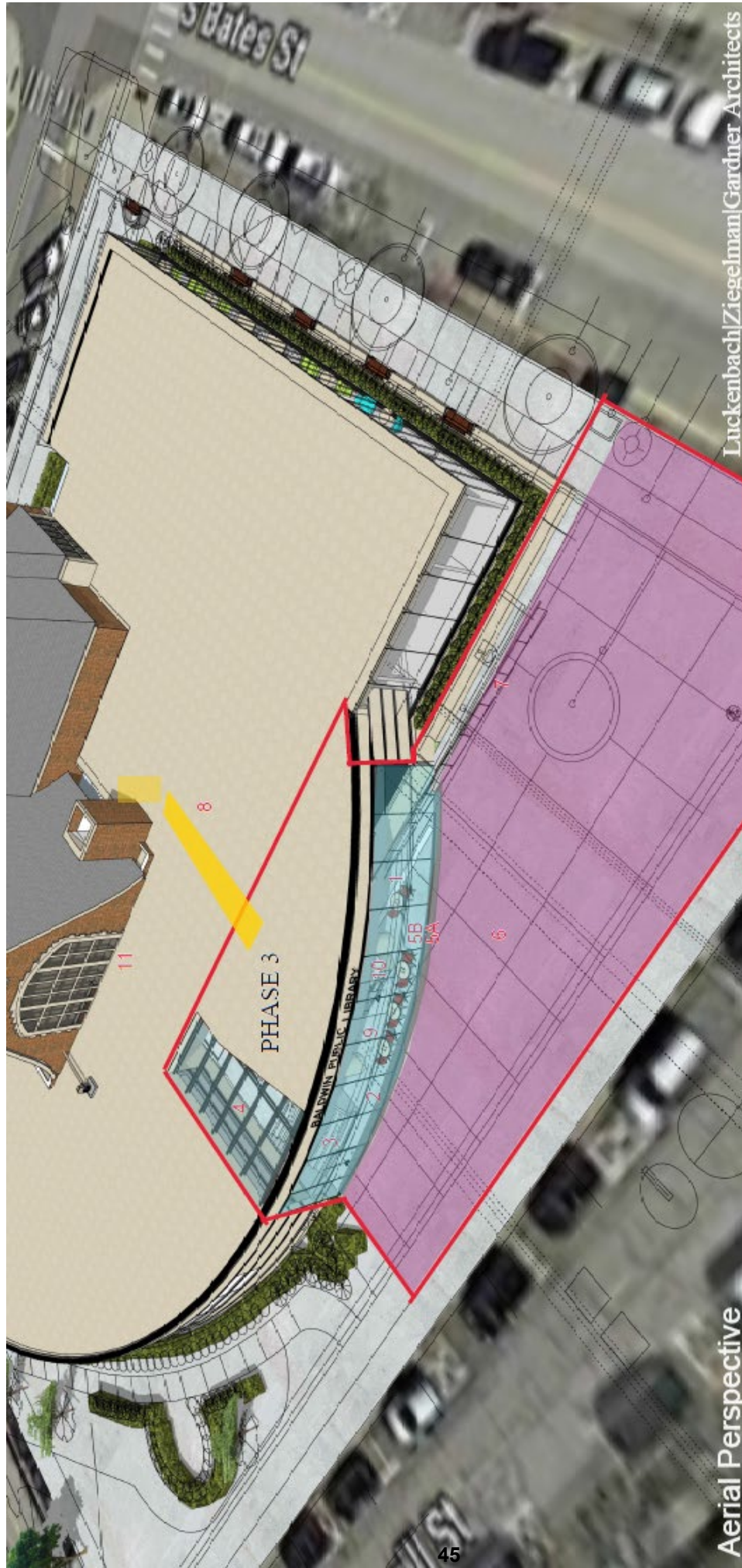
d **SKYLIGHT OPTION:**
NEW SKYLIGHTS IN ROOF TO SEPARATE 1927 LIBRARY
FROM 1960 & 1980 ADDITIONS IN LIEU OF LIGHTING COVES



Space Plan - Phase 3 Baldwin Public Library

Luckenbach|Ziegelman|Gardner Architects
PROPERTY OF LUCKENBACH|ZIEGELMAN|GARDNER ARCHITECTS
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Aerial Perspective

BPL - Baldwin Public Library / Phase 3

Luckenbach/Ziegelman|Gardner Architects

Project Scope

- | | | | |
|----|---------------------------------------|----|--------------------------------------|
| 1 | DEMOLITION OF EXISTING CONC STEPS | 6 | NEW COURTYARD AND LANDSCAPING |
| 2 | NEW CONC SLAB ON GRADE FLOOR | 7 | DEMO AND REDUX OF RAMP GUARDRAIL |
| 3 | NEW STAIRS AND RAILINGS | 8 | NEW ROOFTOP MECHANICAL/HVAC |
| 4 | NEW SKYLIGHT/CEILINGS/LIGHTING | 9 | NEW CARPET |
| 5A | NEW FOUNDATION & | 10 | NEW FURNITURE, FIXTURES, EQUIP |
| 5B | CURTAINWALL ENCLOSURE (Bird Friendly) | 11 | INTERIOR CIRCULATION AREA RENOVATION |

PROPERTY OF LZG ARCHITECTS
For Conceptual Cost Estimating Purposes Only
Not For Reproduction Without Express Written Permission of the Architect
11.22.19

Appendix B

Phase 3 Costs Estimated in 2021 Dollars

Circulation Area Construction & FFE (Furniture, Fixtures, Equipment)	\$301,000
New Entrance Construction & FFE, including Café & Landscaping	\$1,284,000
Exterior Plaza with Concrete Pavers	\$479,000
Other Construction-Related Costs	\$380,000
Architectural & Engineering Fees	\$217,000
Owner's Contingency (6%)	<u>\$131,000</u>
Total Cost in 2021 Dollars	\$2,792,000

Estimated cost in 2023 dollars **\$3,008,000**

Optional Add-Ons, Cost in 2023 Dollars:

1. Granite Trim on Plaza	\$178,000
2. Movable Glass Doors by Café	\$70,000
3. Solar Panels	To Be Determined

Total 2023 Cost with Optional Add-Ons **\$3,256,000**

Additional Library Millage (up to Headlee Max) for Next Five Years **\$2,809,000**

The additional Library millage listed above is the total for fiscal years 2021-22 through 2025-26. This amount has been calculated using estimates provided by the City of Birmingham's Finance Department. The millage revenues, which decline each year because of Headlee, would go toward paying for Phase 3.

These costs include general conditions and construction phasing.

The Library is committed to keeping the costs of the project as low as possible. Some value engineering may become necessary.

The Library would meet the shortfall between the cost of the project including options—which is \$3.26 million—and the amount from five years of additional Library millage—which is \$2.8 million—out of its reserves and Trust. The Library has enough money in its Trust to meet that commitment of \$446,000.

LEARN CONNECT DISCOVER

JANUARY 2021 NEWSLETTER

- 1 TAKEAWAY CRAFT KITS FOR ALL AGES
- 2 PROGRAMS FOR CHILDREN
- 3 PROGRAMS FOR ADULTS, COMPUTER CLASSES
- 4 PROGRAMS FOR TEENS, IDEA LAB, LETTER FROM THE DIRECTOR



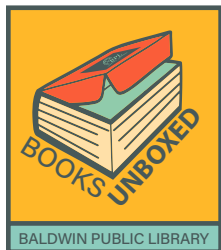
JOIN IN THE FUN AND CHECK OUT A BOOK ON YOUR FAVORITE HOBBY OR TAKE HOME ONE OF OUR CRAFT KITS!



BALDWIN PUBLIC LIBRARY ► SERVING THE COMMUNITIES OF
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS & BLOOMFIELD HILLS

JANUARY PROGRAMS FOR CHILDREN

BABIES TO GRADE 6



GRADES 4 TO 12
Join our free, three-month subscription book service and receive a surprise library book tailored to your preference each month. Visit www.baldwinlib.org/youth to subscribe now.

BOOK SCAVENGERS DIY HOME EDITION

Do you miss Ms. Susan's Library Scavenger Hunts? We do, too! Register at www.baldwinlib.org/youth and Ms. Susan will email you a do-it-yourself home scavenger hunt every other Tuesday.



LIBRARIAN LETTERS

Would you or your child like to receive a letter from a Baldwin Librarian? We would love to write you one! Fill out the online form at www.baldwinlib.org/letters and a librarian will joyfully write you or your child a letter.

WEEKLY STORY TIMES

VISIT OUR STORY TIME PAGE AT BALDWINLIB.ORG/STORYTIME FOR OUR DAILY OFFERINGS. LIVE AND PRE-RECORDED OPTIONS ARE AVAILABLE.

MONDAYS LIVE WITH MS. CAROLINE
TUESDAYS LIVE WITH MS. ROSEMARY
WEDNESDAYS LIVE WITH MS. RUTH ANN
THURSDAYS LIVE WITH MS. DONNA
FRIDAYS LIVE WITH MS. STEPHANIE



KIDS LIBRARY SOCIETY



THURSDAY, JANUARY 21
AT 7:00 P.M. GRADES 3 TO 5

Do you want to be more involved with the Library? Would you like to help us shape our upcoming programs? **Registration required.** Zoom link will be emailed the day of the program.

BEDTIME TALES

WINTER FUN WEDNESDAY, JANUARY 20

Wear your warmest pajamas as you join Ms. Syntha and Ms. Rosemary in a story time celebrating winter! Register at baldwinlib.org/calendar to receive the video and craft supplies on the day of the program.

TAKE & MAKE MONDAYS

MONDAY, JANUARY 4 AND 18
Register at www.baldwinlib.org/calendar for your free craft kit to make at home, available via our curbside pickup service.

LITTLE EXPLORERS

Children ages 18 months to five years can create, touch, and play with a monthly sensory kit designed to support fine and gross motor skills, cognitive development, and problem solving skills. Register at www.baldwinlib.org/youth and we will email you once a month when the next kit is available.



BOOK CLUBS

FOR CHILDREN

PANELS AND FRAMES GRADES 3 TO 6 TUESDAY, FEBRUARY 16 AT 7:00 P.M.

EL DEAF BY CECE BELL
Email Ms. Caroline at caroline.salucci@baldwinlib.org to register for this graphic novel book club that meets every other month

BEYOND THE BOOK GRADES 1 TO 3 AND A GROWNUP

THURSDAY, JANUARY 14 AT 7:00 P.M.
WHO WOULD WIN? KOMODO DRAGON VS. KING COBRA BY JERRY PALLOTTA
THURSDAY, FEBRUARY 11 AT 7:00 P.M.
BE A KING BY CAROLE BOSTON WEATHERFORD
Email Ms. Rosemary at rosemary.retford@baldwinlib.org to register for this non-fiction book club

BOOKS PLUS GRADES 2 TO 3 AND A GROWNUP MONDAY, JANUARY 25 AT 7:00 P.M.

JUANA & LUCAS BY JUANA MEDINA
MONDAY, FEBRUARY 22 AT 7:00 P.M.
DONOVAN'S WORD JAR BY MONALISA DEGROSS
Email Ms. Donna at donna.smith@baldwinlib.org to register for this virtual book club.

MOTHER/DAUGHTER

GIRLS IN GRADES 4 TO 6 AND THEIR MOMS
TUESDAY, JANUARY 12 AT 7:00 P.M.
FRONT DESK BY KELLY YANG
TUESDAY, FEBRUARY 9 AT 7:00 P.M.
FROM THE DESK OF ZOE WASHINGTON BY JANAE MARKS
Email Ms. Susan at susan.dion@baldwinlib.org to register.

BOOKS AND BAGELS GRADES 4 TO 6 TUESDAY, JANUARY 26 AT 7:00 P.M.

THE FRAME-UP BY WENDY MCLEOD MACKNIGHT
TUESDAY, FEBRUARY 23 AT 7:00 P.M.
THE JUMBIES BY TRACEY BAPTISTE
Email Ms. Susan at susan.dion@baldwinlib.org to register.

MOMS BOOK CLUB: FEBRUARY 10 AT 7:00 P.M.

A GENTLEMAN IN MOSCOW BY AMOR TOWLES
Email Ms. Susan at susan.dion@baldwinlib.org to register for this book club for moms that meets every other month.

BATTLE OF THE BOOKS 2021

FOR 4TH AND 5TH GRADE STUDENTS IN THE BIRMINGHAM PUBLIC SCHOOL DISTRICT. VISIT WWW.BALDWINLIB.ORG/BATTLE FOR DETAILS AND OFFICIAL RULES.

BATTLE DAY
SATURDAY, MARCH 6
AT 11:00 A.M.
VIA ZOOM

INFORMATIONAL MEETINGS
THURSDAY JANUARY 7 OR THURSDAY FEBRUARY 4 AT 7:00 P.M.
We'll go over the virtual format for this year and answer any questions you might have.
Help your team prepare by joining our virtual trivia sessions. Librarians will ask a multitude of questions about the books so you can test your knowledge! Register at baldwinlib.org/calendar. Zoom link will be emailed the day of the program.

BOOK DISCUSSIONS

LOST PROPERTY OFFICE: WEDNESDAY, JANUARY 13 AT 7:00 P.M.
VANDERBEEKERS OF 141ST STREET: TUESDAY, JANUARY 19 AT 4:30 P.M.
PLANET EARTH IS BLUE: THURSDAY, JANUARY 28 AT 7:00 P.M.
MONSTER MAYHEM: TUESDAY, FEBRUARY 2 AT 4:30 P.M.
THE LAST LAST-DAY-OF-SUMMER: MONDAY, FEBRUARY 8 AT 7:00 P.M.
THE DOUGHNUT FIX: WEDNESDAY, FEBRUARY 24 AT 4:30 P.M.

BOOK CLUBS

FOR ADULTS

ALL BPL BOOK CLUBS WILL MEET VIRTUALLY USING ZOOM UNTIL FURTHER NOTICE. FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL ADULT.REFERENCE@BALDWINLIB.ORG.



WEDNESDAY, JANUARY 13 AT 2:00 P.M.
THE POISONED CITY BY ANNA CLARK



TUESDAY, JANUARY 12 AT 10:00 A.M.
THE LOST CITY OF THE MONKEY GOD BY DOUGLAS PRESTON



SUNDAY, JANUARY 3 AT 1:00 P.M.

"JOJO RABBIT" (PG-13) and *Caging Skies* by Christine Leunens.



MONDAY, JANUARY 11 AT 1:00 P.M.
LEAVE THE WORLD BEHIND BY RUMAAN ALAM

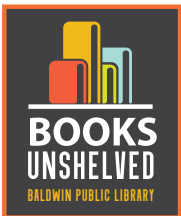


TUESDAY, JANUARY 19 AT 7:00 P.M.
WARLIGHT BY MICHAEL ONDAATJE



WEDNESDAY, JANUARY 27 AT 7:00 P.M.
EVERY NOTE PLAYED BY LISA GENOVA

BOOKS UNSHELVED



Try BPL's new free book subscription service for adults: Books Unshelved! Subscribers will receive a surprise library book selected just for them by a librarian, plus some extra goodies. Visit www.baldwinlib.org/books-unshelved/ to subscribe now.

JANUARY PROGRAMS FOR ADULTS



FRIDAY FIVE @ 5 - ON FACEBOOK!

Join a new member of BPL's staff on BPL's Facebook page every Friday at 5:00 p.m. where we will recommend five interesting things - books, movies, or anything!

JANUARY 8: LINDA RECOMMENDS FIVE MYSTERY SERIES

JANUARY 15: MARIA HIGHLIGHTS FIVE FORGOTTEN PULITZER WINNERS

JANUARY 22: REBEKAH SHARES FIVE WAYS YOU CAN USE YOUR BPL CARD

JANUARY 29: MAGGIE SUGGESTS FIVE MOVIES FOR DOG LOVERS



BPL PPL - A LIBRARY PODCAST

Baldwin is pleased to present BPL PPL, a library podcast. Find it on Spotify or Apple Podcasts.

Please rate and review us!

CRAFTS & GO

PAINT-BY-NUMBER MICHIGAN LIGHTHOUSE

Starting January 11, request a paint-by-number kit of the South Haven Lighthouse **Limit one per patron. First come, first served.**

CLAY PINCH POTS

Starting January 19, pick up a kit to make a pinch pots - they are perfect for tiny plants! Personalize with your own permanent marker design. **Limit one per patron. First come, first served.**

WOMEN ON OPPOSITE SIDES OF THE LAW WEDNESDAY, JANUARY 13 AT 7:00 P.M.

D.M. Testa, author of *Defending the Dillinger Gang*, and Shayne Davidson, author of *Queen of the Burglars*, virtually discuss how women on opposite sides of the law persevered in a world where men made the rules. **Registration required.**

USING EBOOKS WITH LIBBY

MONDAYS, JANUARY 4, 11, OR 25 AT 4:00 P.M.

A librarian will show you how to access Libby to check out e-books and e-audiobooks. **BPL card required. Registration required.**

ONLINE NEWSPAPER ACCESS

TUESDAYS, JANUARY 12 OR 26 AT 11:00 A.M.

A BPL librarian will show you how to access premium newspaper content beyond the paywall of the New York Times, Wall Street Journal, Financial Times, and Washington Post. **BPL card required. Registration required.**

SOCRATES CAFE

SUNDAY, JANUARY 17 AT 2:00 P.M.

Socrates Cafe continues to meet for conversation via Zoom. To join, please email avpratt@aol.com.

AFRICAN AMERICAN ART AT THE DIA

TUESDAY, JANUARY 26 AT 7:00 P.M.

Join docent Kathleen McBroom on a virtual tour of African American creative works of art from the DIA collections. **Registration required.**

OAKLAND COUNTY'S WATER INFRASTRUCTURE, WITH COMMISSIONER JIM NASH

MONDAY, FEBRUARY 1 AT 7:00 PM

Nash will virtually discuss and answer questions about Oakland County's water infrastructure. Learn about water quality, sewer and stormwater, lead, and copper concerns. **Registration required.**

GREAT BOOKS DISCUSSION GROUP

All meetings take place via Zoom. Email maria.williams@baldwinlib.org to join.

JANUARY 6 & 20 AT 6:45 P.M.:

ANGLE OF REPOSE BY WALLACE STEGNER

LIBRARIAN RECOMMENDED READS

Do you miss receiving reading suggestions from your BPL librarians? Complete the form at www.baldwinlib.org/bookpicks and we will email you personalized recommendations.

COMPUTER CLASSES

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. ONCE REGISTERED, YOU WILL RECEIVE A ZOOM LINK A HALF HOUR BEFORE CLASS.

MICROSOFT EXCEL: CREATING SPREADSHEETS WEDNESDAYS, JANUARY 6 & 13 AT 2:00 OR 7:00 P.M.

Learn the fundamentals of spreadsheet creation with Microsoft Excel in this two-session class.

SELLING ONLINE

SATURDAY, JANUARY 9 AT 2:00 P.M.

Declutter and make some money by selling your unwanted items online.

PHOTOPEA: A PHOTOSHOP ALTERNATIVE SATURDAY, JANUARY 16 AT 2:00 P.M.

Learn the basics of photo editing with this free and powerful tool.

MICROSOFT EXCEL: VLOOKUP

WEDNESDAY, JANUARY 20 AT 2:00 OR 7:00 P.M.

Find information easily with Excel's VLookup function.

START A BLOG

SATURDAY, JANUARY 23 AT 2:00 P.M.

If you want to create a blog for personal or professional use, this is where you start.

GOOGLE SHEETS

WEDNESDAY, JANUARY 27 AT 2:00 OR 7:00 P.M.

Learn the fundamentals of spreadsheet creation with this Microsoft Excel alternative.

TRACKING STOCKS IN GOOGLE SHEETS

SATURDAY, JANUARY 30 AT 2:00 P.M.

Track and manage your stock portfolio within Google Sheets.

JANUARY PROGRAMS FOR TEENS

GRADES 6 TO 12

CRAFTS TO GO

TIE-DYE MASKS

GRADES 6 TO 12

Starting January 4, pick up supplies to make a tie-dye mask with markers. *Limit one per teen. Available while supplies last.*

VIRTUAL TEEN BOOK CLUB

GRADES 7 TO 12

THURSDAY, JANUARY 7 AT 7:00 P.M.

A VERY LARGE EXPANSE OF SEA BY TAHEREH MAFI
The first 10 teens to register will receive a free book, thanks to the Friends of Baldwin Public Library. This book is also available on Hoopla and Libby. **Register to receive a Zoom invite on the day of the discussion.**

HARRY POTTER TRIVIA

GRADES 6 TO 12

THURSDAY, JANUARY 14 AT 7:00 P.M.

Test your Harry Potter knowledge with this fun virtual trivia night on Kahoot. The winner will receive a \$25 Books-A-Million gift card! **Register to receive a Zoom invite on the day of the program.**

THE IDEA LAB

THE IDEA LAB IS TAKING REQUESTS FOR REMOTE SERVICES. SUBMIT YOUR REQUEST TO IDEALAB@BALDWINLIB.ORG. ITEMS AND MATERIALS TO BE CUT, ENGRAVED, OR EMBROIDERED SHOULD BE DELIVERED TO THE IDEA LAB DROP ZONE LOCATED OUTSIDE THE FRONT ENTRANCE DURING CURBSIDE PICKUP HOURS. VISIT BALDWINLIB.ORG/IDEALAB FOR MORE INFORMATION.

IDEA LAB LIVE ON INSTAGRAM

WEDNESDAY, JANUARY 13 AT 7:00 P.M.

Hang out with Jeff on IG Live as he rebuilds an older 3D printer from the bottom up. Follow the Library on Instagram at @baldwinlib.

HANGING PENDANT LAMP

MONDAY, JANUARY 25 AT 2:00 PM

Attend this virtual workshop and Jeff will show you how to assemble a hanging pendant lamp. **Registration required. Supplies provided to registered attendees.**

LETTER FROM THE DIRECTOR

MONITORING COVID AND FAREWELL



The Baldwin Public Library is currently at "curbside" status, which means that the building is closed to the public, but pickup service is available during the Library's regular business hours. Baldwin is providing a wide range of virtual and take-away programs for all ages. E-books and e-audiobooks, as well as streaming videos, are available through the Library's website. You can also read The New York Times, Wall Street Journal, and Washington Post online.

Baldwin continues to monitor the COVID-19 situation, with hopes of re-opening the building to the public as soon as possible. When it does re-open, Baldwin will be at "grab and go" status, meaning that the public will be allowed to be in the building for just 45 minutes and must wear masks. Computer appointments will be available by appointment for BPL cardholders only.

Curbside pickup will continue even at the "grab and go" stage.

The Library will move to "grab and go" when the number of COVID case counts for Oakland County drops, the test positivity rate for the County dips, and a the number of current cases in the Birmingham School District diminishes. Baldwin will, of course, also follow the guidelines issued by the Michigan Department of Health and Human Services. Library administrators and Library Board members are monitoring the situation carefully.

Sadly, in the midst of this pandemic, I am retiring. My final day of work will be January 15, 2021. Because of COVID, my formal retirement party is being delayed until large gatherings are once again safe—hopefully by the end of 2021.

It has been an honor to work at and help guide Baldwin over the course of 30 years. The Baldwin Library continues to inspire devotion from its users. Just recently, someone wrote me that, even as an adult, she still keeps her first Baldwin library card, with her signature in a five-year-old's handwriting, as a treasure and inspiration. I am proud to be a part of the team that, over the years, has made Baldwin such a valuable and beloved resource for our community.

Doug Koschik

Doug Koschik, Library Director

doug.koschik@baldwinlib.org

248-554-4681

CURBSIDE PICKUP HOURS

MONDAY TO THURSDAY

9:30 a.m. to 8:45 p.m.

FRIDAY & SATURDAY

9:30 a.m. to 5:30 p.m.

SUNDAY:

12:00 to 4:45 p.m.

PLEASE VISIT
WWW.BALDWINLIB.ORG/REOPENING FOR
CURRENT UPDATES
ABOUT THE LIBRARY'S
REOPENING PLANS.

LIBRARY BOARD



Frank Pisano, Ashley Aidenbaum, Bob Tera, Jim Suhay, Melissa Mark, and Jennifer Wheeler.

THE LIBRARY BOARD WILL MEET VIRTUALLY

WEDNESDAY, JANUARY 20 AT 7:30 P.M.



LEARN. CONNECT. DISCOVER.

BALDWIN PUBLIC LIBRARY ► 300 WEST MERRILL, BIRMINGHAM, MI 48009

ADULT SERVICES: 554-4650

CIRCULATION/RENEWALS: 554-4630












YOUTH SERVICES: 554-4670

WWW.BALDWINLIB.ORG



AT HOME WITH THE BALDWIN PUBLIC LIBRARY

➤ YOUR GUIDE TO VIRTUAL LIBRARY RESOURCES ➤

LIBRARY CARD  **CURBSIDE PICKUP** 
HOME DELIVERY  **IDEA LAB REQUESTS**
LYNDA.COM  **CREATIVE BUG**  **MANGO**
LANGUAGES  **REFERENCE SOLUTIONS**
ANCESTRY.COM  **ONLINE NEWSPAPERS**
PODCAST  **LIBRARIAN RECOMMENDED**
READS   **EBOOKS·AUDIOBOOKS·MUSIC**
BOOKS UNBOXED  **VIRTUAL BOOK CLUBS**
COMPUTER CLASSES  **EMAGAZINES** 
TV SHOWS·MOVIES  **VIRTUAL STORY TIMES**
SCHOLASTIC TEACHABLES  **BRAINFUSE**
TUMBLEBOOKS  **LITTLE EXPLORERS** 

letter from the **DIRECTOR**



Rebekah Craft

INTRODUCTION LETTER

2021 brings a major change to the Baldwin Public Library with the January 15 retirement of Library Director Doug Koschik. After working as Baldwin's Associate Director for the last 5 years, I am looking forward to stepping into the role of Library Director. This community is filled with many caring individuals who are dedicated to the Library and its success and I am incredibly grateful for the opportunity to lead Baldwin into the future.

My earliest memories include riding the city bus with my mother and sister to visit the Russell Public Library in Middletown, CT. I loved walking through the stacks, searching the shelves for the perfect books to read, talking with the librarian, and wandering off to explore the non-fiction shelves in the reading room. Libraries have always been a destination for me, which is why the long-term closures of Baldwin in 2020 were especially devastating.

As a librarian, I have missed the sounds of patrons talking with staff and sharing recommendations, children squealing with delight during and after programs, and paper rustling in the Grand Hall as visitors read newspapers or study for exams. I know that so many of you have missed the opportunity to browse our shelves in person, attend programs that do not require a screen, and spend a leisurely afternoon reading or studying at the Library for a change of scenery.

Like many businesses and industries, libraries have had to reinvent and reimagine services with the challenges of COVID-19 and a global pandemic. In the pages of this newsletter, we are highlighting many ways that you can continue to enjoy the Baldwin Library while at home. These services are available during all stages of Baldwin's reopening plan, from Curbside Pickup to Grab and Go to our eventual full return to our pre-COVID-19 operations. You can read the details about each phase of our reopening on page 4 or [visit **www.baldwinlib.org/reopening**](https://www.baldwinlib.org/reopening) for the most current update.

Baldwin's talented and creative staff members are constantly looking for new ways to deliver services and provide you with the resources that you need. In the last ten months, we have expanded Curbside Pickup availability, purchased additional ebooks and eaudiobooks, added digital access to the *The Wall Street Journal*, *The Financial Times*, and *The Washington Post*, started offering take away craft kits and subscription book services for all ages, and added new Internet to Go kits for checkout that include a Chromebook and a wifi hotspot.

I would be happy to hear from you and meet you in the coming months. Please feel free to email me or call me at the contact information listed below. I welcome and appreciate your comments and feedback.

A handwritten signature in black ink that reads "Rebekah Craft".

Rebekah Craft, Library Director

rebekah.craft@baldwinlib.org

248-554-4681

LIBRARY board of directors



LIBRARY BOARD - Frank Pisano, Ashley Aidenbaum, Bob Tera, Jim Suhay, Melissa Mark, Jennifer Wheeler

THE LIBRARY BOARD WILL MEET VIRTUALLY AT 7:30 P.M. :

Wednesday, January 20

Monday, March 15

Monday, February 15

Monday, April 19

using the LIBRARY

SIGN UP FOR A LIBRARY CARD

A Baldwin Library card is your ultimate passport to wonderful works of literature, music, movies, and more. It also allows you to enjoy digital media, like our growing selection of eBooks, online music and magazines, and premium research resources described in the following pages.

If you live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms and the City of Bloomfield Hills, you're eligible to receive a card of your own.

Before you visit or request Curbside Pickup, please fill out our online application at www.baldwinlib.org/get-library-card or call **248-554-4630**. A member of our Circulation team will contact you within 24 hours to finalize your registration.



CURBSIDE PICKUP

CURBSIDE PICKUP IS AVAILABLE 7 DAYS A WEEK DURING THE FOLLOWING HOURS

MONDAY TO THURSDAY: 9:30 A.M. – 8:45 P.M.

FRIDAY & SATURDAY: 9:30 A.M. – 5:30 P.M.

SUNDAY: 12:00 P.M. – 4:45 P.M.

To request Curbside Pickup, please have your Library Card number and list of requested items handy. At least 60 minutes before you plan to arrive, please contact us via one of the following methods:

1 CALL THE LIBRARY:

248-554-4630 for items already held for you

248-554-4650 for Adult and Teen materials

248-554-4670 for Youth materials

2 EMAIL THE LIBRARY at curbside@baldwinlib.org

3 FILL OUT AND SUBMIT THE ONLINE FORM
at www.baldwinlib.org/curbsidepickup



home DELIVERY

If you're a Baldwin patron and unable to visit the Library in person, our **Home Delivery** service will **mail items** to your home in a reusable canvas mailing bag. Residents from Birmingham, Beverly Hills, Bingham Farms and Bloomfield Hills can choose from books, magazines, DVDs, audiobooks, and magnifiers, and have them delivered to their homes. We'll even request books and place holds on new bestsellers for you. We're happy to customize a schedule that works for you, whether it's a delivery once a month or once a week. To enroll in this program, contact **Adult Services at 248-554-4650**.



reopening **GUIDE**

BALDWIN PUBLIC LIBRARY REOPENING PHASES

LEVEL 4 CURBSIDE BPL

- CURBSIDE PICKUP AVAILABLE
9:30 A.M. TO 8:45 P.M. MONDAY-THURSDAY
9:30 A.M. TO 5:30 P.M. FRIDAY & SATURDAY
12:00 P.M. TO 4:45 P.M. SUNDAY
- REQUEST ITEMS FOR PICKUP
AT WWW.BALDWINLIB.ORG/CURBSIDEPICKUP ONLINE
OR BY CALLING 248-554-4630
- BUILDING CLOSED TO THE PUBLIC
- VIRTUAL & TAKE AWAY PROGRAMS
- NO BOOK/DVD DONATIONS ACCEPTED
- USED BOOK SALE AVAILABLE ONLINE AT
WWW.BALDWINLIB.ORG/SALE

LEVEL 3 GRAB AND GO BPL

THE LIBRARY WILL REOPEN AND SERVICE WILL RESUME WHEN OAKLAND COUNTY CASE COUNTS FALL BELOW 500, POSITIVE COVID-19 TESTING RATES FALL BELOW 5%, AND CURRENT CASES FALL BELOW 25 PER 10,000 WITHIN THE BIRMINGHAM SCHOOL DISTRICT

- PLEASE LIMIT YOUR STAY TO 45 MINUTES OR LESS
- CURBSIDE PICKUP AVAILABLE
- REGULAR HOURS RESUME
9:30 A.M. TO 9:00 P.M. MONDAY-THURSDAY
9:30 A.M. TO 5:30 P.M. FRIDAY & SATURDAY
12:00 P.M. TO 5:00 P.M. SUNDAY
- FABRIC OR PAPER FACE MASKS REQUIRED
- 45-MINUTE COMPUTER APPOINTMENTS
AVAILABLE FOR *BPL CARDHOLDERS ONLY*
- COPIER, FAX & SCANNER AVAILABLE
- VIRTUAL & TAKE AWAY PROGRAMS
- NO BOOK/DVD DONATIONS ACCEPTED
- USED BOOK SALE AVAILABLE ONLINE AT
WWW.BALDWINLIB.ORG/SALE

LEVEL 2 SIX-FOOT BPL

- CURBSIDE PICKUP AVAILABLE
- FABRIC OR PAPER FACE MASKS REQUIRED
- 60-MINUTE COMPUTER APPOINTMENTS
AVAILABLE FOR *BPL CARDHOLDERS ONLY*
- STUDY ROOMS LIMITED TO ONE PERSON/
ONE HOUSEHOLD AND AVAILABLE FOR *BPL
CARDHOLDERS ONLY*
- PROCTORING AVAILABLE
- NO BOOK/DVD DONATIONS ACCEPTED
- LOBBY BOOK SALE TABLE OPEN

LEVEL 1 AN EVEN BETTER BPL

- ALL LIBRARY SERVICES RESUME WITHOUT
RESTRICTIONS
- CURBSIDE PICKUP AVAILABLE
- ROOM RENTALS AVAILABLE
- VENDING MACHINES
AVAILABLE
- BOOK/DVD DONATIONS
ACCEPTED



idea **LAB**



4

REMOTE SERVICES

The **Idea Lab** is taking requests for **remote services**. Laser cutting/engraving, embroidery, die cutting, and other requests may be submitted via email at idealab@baldwinlib.org. Items and materials to be cut/engraved/embroidered, etc., should be delivered to the Idea Lab **drop zone** located outside the front entrance during curbside pickup hours. Please drop off items or materials after making your request via email and once you have received confirmation from Idea Lab staff. Visit baldwinlib.org/idealab for more information.

digital RESOURCES

VIEW OUR FULL LIST OF DIGITAL RESOURCES AT WWW.BALDWINLIB.ORG/RESEARCH

SOME HIGHLIGHTS INCLUDE:

LYNDA.COM Soon to be re-branded LinkedIn Learning, Lynda.com contains hundreds of courses and thousands of hours of instruction for job seekers and those looking to improve their skills. Courses span a large variety of topics, with a heavy focus on technology and design.

CREATIVEBUG Creativebug offers over a thousand video courses on topics such as knitting, crochet, jewelry making, quilting, sewing, and more.

MANGO LANGUAGES Offers in-depth language courses and several basic language courses. Android and Apple apps available.

REFERENCE SOLUTIONS (formerly Reference USA) - Offers access to 44 million current businesses in the United States for market research and sales, plus millions of historical and new businesses for understanding trends, as well as residential, consumer, and lifestyle listings to grow your business.

ANCESTRY.COM Search for your ancestors, build a family tree, and more. Online access is available outside of the Library through March 31, 2021.



online NEWSPAPERS

Our online newspaper offerings include a well-rounded offering of trusted publications, from local dailies to financial journals, student papers and more. We offer digital access to *The New York Times*, *Wall Street Journal*, *Financial Times*, *The Washington Post*, *Consumer Reports*, and the *Detroit Free Press*. Visit www.baldwinlib.org/online-newspapers to get started.

The New York Times

THE WALL STREET JOURNAL

FT FINANCIAL TIMES

The Washington Post

CR Consumer Reports

Detroit Free Press

BPL PPL: a library podcast

BPL PPL is a little slice of life podcast that looks at the folks who work at the Library, the work they do, and the products the Library offers. It's hosted by three Library staffers, Syntha, Jeff, and H. Episodes are released monthly and usually last about an hour. Episodes have featured crafting, cooking, the misadventures of Library Directors, and BEARS! Yeah, bears. Find it on Spotify or Apple Podcasts.



computers & internet TO GO kits

From basic skills to social media tips and design programs, Baldwin's **computer classes** will teach you **new technology skills**. All computer classes are held online using **Zoom** and most require a basic understanding of computer functions and language. View the complete schedule at www.baldwinlib.org/computer-classes or call **248-554-4650** for more information.

Baldwin is pleased to offer **Internet to Go** kits. Each kit includes a **Chromebook**, wifi hotspot, mouse, and sturdy carrying case. With the kit, you can connect to the internet at home and use it for work, school, or entertainment. The kits **check out** for **one week**. To request a kit, call the Library at **248-554-4650**.



5

books/ READING



DIGITAL EBOOKS, EMAGAZINES, MOVIES, TV SHOWS, AND MUSIC

Baldwin has thousands of titles that you can watch, read, and listen to on your computer or mobile device, including:

AUDIOBOOKS Download or stream audiobooks to your smartphone, tablet, or MP3 Player with **Hoopla Digital** and OverDrive's **Libby** app.

EBOOKS Download books from home directly to your eReader or tablet with Overdrive's **Libby** app.

MOVIES, MUSIC & TV SHOWS Stream popular movies, music, and TV shows on your PC, mobile device, or TV with **Hoopla Digital** and **Kanopy**.

EMAGAZINES Read your favorite news, fashion, hobby, celebrity, and home magazines on your computer, tablet, or smartphone with **RBDigital**.

GRAPHIC NOVELS & COMICS With **Hoopla**, enjoy thousands of always-available digital comics and graphic novels for all ages in dozens of categories, including Action & Adventure, Fantasy, Sci-Fi, and Superhero.

DOWNLOAD THE **HOOPLA DIGITAL**, **LIBBY**, **KANOPY**, OR **RBDIGITAL** APPS FROM YOUR DEVICE'S STORE.

Visit www.baldwinlib.org/digital-services for instructions or call our librarians for a tutorial at **248-554-4650**.

virtual BOOK CLUBS



ALL BPL BOOK CLUBS ARE MEETING VIRTUALLY USING ZOOM, UNTIL FURTHER NOTICE. TO VIEW THE CURRENT SCHEDULE AND BOOK SELECTIONS, VISIT WWW.BALDWINLIB.ORG/BOOK-CLUBS. TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL ADULT.REFERENCE@BALDWINLIB.ORG.

WEDNESDAY AFTERNOON BOOK CLUB Meets the 2nd Wednesday of the month at 2:00 p.m.

NEXT NON-FICTION BOOK CLUB Meets the 2nd Tuesday of the month at 10:00 a.m.

PAGE TO SCREEN FILM & BOOK CLUB Meets the 2nd Sunday of the month at 1:00 p.m. to discuss a film and corresponding book.

NEXT POPULAR READS BOOK CLUB Meets the 2nd Monday of the month at 1:00 p.m.

FRIENDS DON'T LET FRIENDS READ ALONE BOOK CLUB Meets the 3rd Tuesday of the month at 7:00 p.m.

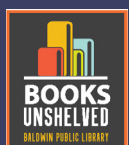
BOOKS & BREWS BOOK CLUB Meets the 4th Wednesday of the month at 7:00 p.m.

LIBRARIAN recommended READS



Do you miss receiving reading suggestions from your BPL librarians? Complete the form at www.baldwinlib.org/bookpicks and we will email you personalized recommendations.

BOOKS unshelved



6

Try BPL's new book subscription service for adults: **Books Unshelved!**

Subscribers will receive a surprise Library book selected just for them by a librarian, plus some extra goodies. Visit www.baldwinlib.org/books-unshelved to subscribe now.

PROGRAMS for children

VIRTUAL STORY TIMES Visit our story time page at baldwinlib.org/storytime for our daily offerings.

LITTLE EXPLORERS Children ages 18 months to five years can create, touch, and play with a monthly sensory kit designed to support fine and gross motor skills, cognitive development, and problem solving skills. Register at www.baldwinlib.org/youth and we will email you once a month when the next kit is available.

TAKE & MAKE MONDAYS Register at www.baldwinlib.org/calendar for your make at home craft kit. Crafts are offered every other Monday. You will receive an email when the kit is ready.

LIBRARIAN LETTERS Would you or your child like to receive a letter from a Baldwin librarian? We would love to write you one! Fill out the online form at www.baldwinlib.org/letters and a librarian will joyfully write you or your child a letter.

BOOK CLUBS FOR CHILDREN ALL BPL BOOK CLUBS ARE MEETING VIRTUALLY USING ZOOM, UNTIL FURTHER NOTICE. To view the current schedule and book selections, visit www.baldwinlib.org/book-clubs.

- **PANELS AND FRAMES** GRADES 3 TO 6. Join Ms. Caroline for this graphic novel book club that meets one Tuesday every other month at 7:00 p.m.
- **BEYOND THE BOOK** GRADES 1 TO 3 AND A GROWNUP. Join Ms. Rosemary for this nonfiction book that meets one Thursday a month at 7:00 p.m.
- **BOOKS PLUS** GRADES 2 TO 3 AND A GROWNUP. Join Ms. Donna for this book club that meets one Monday a month at 7:00 p.m.
- **MOTHER/DAUGHTER** GRADES 4 TO 6. Join Ms. Susan for this book club that meets one Tuesday a month at 7:00 p.m.
- **BOOKS AND BAGELS** GRADES 4 TO 6. Join Ms. Susan for this book club that meets one Tuesday a month at 7:00 p.m.
- **MOMS BOOK CLUB** Join Ms. Susan for this moms only book club that meets one Wednesday every other month at 7:00 p.m.



BOOKS unboxed



GRADES 4 TO 12. Join our subscription book service and receive a surprise library book tailored to your preference each month, along with a few goodies. Visit www.baldwinlib.org/youth to subscribe now.

HOMework help

VIEW OUR FULL LIST OF DIGITAL RESOURCES FOR STUDENTS AT WWW.BALDWINLIB.ORG/YOUTH-HOMework-HELP.

SOME HIGHLIGHTS INCLUDE:

BRAINFUSE Get free online homework help from one-on-one tutors, daily from 2:00 to 11:00 P.M. Available from early elementary through high school grades, in core subject areas.

TUMBLEBOOKS Online collection of animated, talking picture books that are designed to encourage the joy of reading in young children.

SCHOLASTIC TEACHABLES Large collection of worksheets and activities for children organized by grade level.



virtual TEEN book club

GRADES 7 TO 12. Meets the first Thursday of the month at 7:00 p.m. The first 10 teens to register will receive a free book, thanks to the Friends of the Baldwin Public Library. Books are also available on Hoopla and Libby. Register at www.baldwinlib.org/book-clubs to receive a Zoom invite on the day of the discussion.





AT HOME WITH THE BALDWIN PUBLIC LIBRARY

➤ MANY THANKS TO THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY FOR FUNDING THIS ISSUE ➤
OF AT HOME WITH THE BALDWIN PUBLIC LIBRARY

JOIN THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY



MEMBERSHIP LEVELS: ☐ NEW MEMBER ☐ RENEWING MEMBER
☐ \$15 INDIVIDUAL ☐ \$25 BUSINESS/ASSOC. ☐ \$100+ PATRON
☐ \$20 FAMILY ☐ \$50+ SUSTAINING ☐ \$500+ GRAND PATRON

PLEASE PRINT

FULL NAME: _____

STREET: _____ CITY: _____

EMAIL: _____ PHONE NUMBER: _____

PLEASE MAKE CHECKS PAYABLE TO FRIENDS OF THE BALDWIN PUBLIC LIBRARY AND MAIL WITH THIS
FORM TO FRIENDS OF THE BALDWIN PUBLIC LIBRARY, 300 W. MERRILL, BIRMINGHAM, MI 48009.

THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY

USED BOOK SALE

SHOP ONLINE AT

WWW.BALDWINLIB.ORG/SHOP

FOR GRAB BAGS OF
FIVE BOOKS, DVDS, BLU-RAYS,
OR AUDIOBOOKS FOR \$5 EACH.

Make your selection and pay via PayPal or credit card.
On the following business day, bags will be ready for pickup
after 11:00 a.m. using Baldwin's Curbside Pickup service.

CURBSIDE PICKUP HOURS:

MONDAY TO THURSDAY

9:30 a.m. to 8:45 p.m.

FRIDAY & SATURDAY

9:30 a.m. to 5:30 p.m.

SUNDAY :

12:00 to 4:45 p.m.

PLEASE VISIT WWW.BALDWINLIB.ORG/
REOPENING FOR CURRENT UPDATES
ABOUT THE LIBRARY'S REOPENING PLANS.

CONTACT US:

www.baldwinlib.org

MAIN PHONE: 248-647-1700

ADULT SERVICES: 248-554-4650

CIRCULATION/RENEWALS:

248-554-4630

YOUTH SERVICES: 248-554-4670

PARKING:

2 Hours FREE Parking
in the Chester Street Deck

SUNDAYS: All Parking is Free



300 West Merrill
Birmingham, MI 48009

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BIRMINGHAM
MI 48009

POSTAL CUSTOMER
LIBRARY PATRON

Baldwin Library director retires after 30 years

Published on December 21, 2020 | By Diane K. Bert



Baldwin Public Library Director Doug Koschik stands in the grand hall surrounded by books, the core of the library.
Courtesy of Doug Koschik

Doug Koschik began his association with Baldwin Public Library in Birmingham in 1991 as Head of Technology Services. He split his time between Baldwin and Bloomfield Township Library, continuing to serve both libraries until 1999. During these years he oversaw the progression of tech services from four computers to more sophisticated services.

Now retirement is approaching for him in January 2021.

As a new library employee, he brought a fine background. A graduate of the University of Michigan, Koschik majored in German. Next he earned a Masters degree in library science at UM. He also earned an MBA from UCLA. In 2002 Koschik became associate director of Baldwin Library and in 2010 was named director.

Koschik is an avid reader especially enjoying history topics, memoirs and biographies, and travel books. Baldwin employees savor memories of Koschik 's sense of humor and enjoyment of sharing stories about the history of the library.

“Baldwin has always been an excellent public library run by a library board and well supported by Birmingham. It is a welcoming place. We have always had a good relationship with city managers and commissioners. They were supportive of the library and me,” Koschik said.

“How very fortunate for our communities that Doug’s expertise in finance and management, enduring passion for libraries, and incredible work ethic have superbly navigated BPL forward to meet constant change, while adhering to the library’s mission and core values,” said Sheila Brice, a Baldwin Public Library board member from 2009-2017.



In June 2017, the dedication ceremony for the renovation of the adult services area of the library featured library board members and city commissioners: Sheila Brice, James Suhay, Racky Hoff, Andy Harris, Pierre Boutros, Ashley Aidenbaum, Frank Pisano, and Bob Tera are ready for the ribbon cutting as Doug Koschik, library director, extends a welcome and thanks. *Courtesy of Doug Koschik*

“I am especially proud of the tech advances we have provided to our fine community,” Koschik said. “From the four computers we have advanced significantly. We were among the first libraries to offer internet access to our patrons in 1994. Today we have 85 computers, 35 for the public and 50 for staff access. Now with electronic resources patrons can download books, newspapers, magazines, music, and audio files, even in these days when the library is closed to walk-in traffic. There are over 500,000 items in the catalog.

“A popular new feature for patrons is the Maker Room. Jeff Jimison is in charge of the wonderful array of creative equipment for the public including 3D printers, laser engraving

machines, and sewing and embroidery machines,” Koschik added. “People may talk to him by phone and arrange to have work done.”

The Baldwin Library serves Birmingham, Bingham Farms, Beverly Hills and Bloomfield Hills. Under Koschik’s leadership, two out of three major building improvements have been accomplished. The Grand Hall has new carpet and furniture and the youth area has been enhanced. This was accomplished in the midst of a recession.

Koschik appreciates the Baldwin staff.

“The staff has been doing a great job even during COVID times. They are wonderful people throughout the years showing good spirit, working hard, coming up with creative ideas to maintain existing services and providing new ones,” he said. “They enjoy serving the public.”

Melissa Mark is currently president of the Library Board.

“Doug Koschik sets a high standard for the library. He directs people well. He worked with the staff to formulate a six-step process for dealing with the pandemic and is cognizant of patron needs,” Mark said. “He communicates well with service groups and other leaders of the community. People appreciate the curbside service currently available.”

There has been a very touching, appreciative response to the program to mail out books to homebound people and provide means for them to return them by mail. Koschik is proud to be able to serve the community with this program.

“It has been great to work with Doug and learn from his great knowledge of the city and library matters. He is very kind and competent and an excellent library Director,” says Rebekah Craft, currently associate director of Baldwin Public Library. She has been appointed to be director after Koschik’s departure in January.



For decades Birmingham resident Pat Andrews has kept records of the homes in the Quarton Lake Estate area.

The records are now a part of the library historical information section.

Doug Koschik gratefully received the documents. *Courtesy of Doug Koschik*

“It has been great honor to work at Baldwin for 30 years and serve the Birmingham community. There have been many challenges, but I really have enjoyed it. I leave with a great sense of accomplishment. It is very satisfying to look back,” Koschik said as he reminisces.

There will be a celebration of Koschik’s career at the library this summer, hopefully, after COVID-19 concerns have diminished.

Sally Kirsten
DAR – Three Flags Chapter

October 20, 2020

In March of 2020 the Baldwin Public Library – like all libraries in the state of Michigan – closed after Governor Gretchen Whitmer issued a series of Executive Orders as the first wave of the COVID-19 pandemic descended. Not long after the building's closure, one of the library's patrons, Tommy Daguano, reached out to BPL's Idea Lab Supervisor, Jeff Jimison, to inquire about deploying the makerspace's equipment to manufacture basic personal protective equipment. Mr. Daguano was a regular user of the Idea Lab, having completed several large 3D printing projects on BPL's machines, and he and Jeff knew each other quite well. Jeff had also been considering ways to help and was eager to work with Mr. Daguano on a new project, and soon retrieved the Library's five printers and got them set up in his garage at home.

The maker community, and specifically the 3D printing community, sprang into action at the start of the pandemic. In March and April all sorts of 3D models began to circulate online for ventilator parts, mask pleat jigs, and plastic face shields. Mr. Daguano had improved upon an existing 3D model of a headband for a simple face mask and sent the file to Jeff, who immediately got to work printing the headbands in his garage. The simple headband did not take long to print, and an 8.5"x11" acetate sheet could be affixed to the front, providing an impermeable barrier to block exposure to viral particles. Along with several other volunteers who had 3D printers at home, Mr. Daguano and Jeff were soon printing 200 shields per day on about a dozen 3D printers. It was not hard to find groups in need of face shields, and word of their efforts and the newly available PPE quickly spread.

Soon, donations were pouring into the Library to purchase more raw material to produce the face shields. BPL's Friends of the Library made a donation of more than \$2,000. More volunteers with their own 3D printers joined the effort. They found a donor for the acetate sheets, and then PolyFlex Products Incorporated stepped in and kicked everything up a notch by donating injection molding tooling and services that increased production to almost 2,000 shields per day.

Throughout the project, Jeff Jimison managed the requests for face shields, coordinated the volunteer efforts, and marshaled the resources of the private businesses in order to scale the effort into a project that ultimately raised more than \$40,000 and has produced nearly 50,000 face shields. Among the list of organizations that received face shields produced through this effort are Beaumont Hospital (various locations), DMC Hospital, Henry Ford Hospital, Ascension Health, McLaren Oakland Hospital, University of Michigan Cardiac Center, St. Joseph Oakland Hospital, Northeast Integrated Health, Superior EMS, Birmingham Fire Department, Oakland County Jail, Baldwin House, Farmington Hills Fire Department, Detroit Fire Department, Franklin Bingham Fire Department, Royal Oak Fire Department, the Navajo Nation, and many more.

I am so pleased that the Three Flags Chapter of the Daughters of the American Revolution has selected Jeff Jimison as this year's recipient of the Community Service Award. Jeff is an outstanding problem solver, a gifted creative thinker, and an exceptionally kind person. In what was most likely one of the scariest times our region has gone through in living memory, he deployed his combination of skills and caring disposition to be of extraordinary help to our heroic first responders and front-line workers. The entire BPL community – staff and patrons alike – was deeply proud to see a member of our library make such a positive contribution in such a difficult time. Thank you so much for recognizing his effort with this notable award.

Sincerely,

Maria Williams
Head of Adult Services
Baldwin Public Library
300 West Merrill Street
Birmingham, MI 48009
v: 248-647-1700 f: 248-647-6393



Books In The Media By Baldwin Public Library For January

Below is sample of some of the books prominently featured in the media
this week.

Published on January 6, 2021 | Press Release from the Baldwin Public Library

Press release from the Baldwin Public Library:

January 5, 2021



The Guardian:

Luster by Raven Leilani

A Swim in a Pond in the Rain: In Which Four Russians Give a Master Class on Writing, Reading, and Life by George Saunders

Indie Next:

The Prophets: a Novel by Robert Jones, Jr.

The House on Vesper Sands: A Novel by Paraic O'Donnell

LibraryReads:

The Wife Upstairs by Rachel Hawkins

Outlawed by Anna North

NYT:

The Diplomat's Wife by Pam Jenoff

USA Today:

A Lie Someone Told You About Yourself by Peter Ho Davies

Outlawed by Anna North

Authors on Air:**NYT Book Review Podcast:**

Ten Lessons for a Post-Pandemic World by Fareed Zakaria

War: How Conflict Shaped Us by Margaret MacMillan

This press release was produced by the Baldwin Public Library. The views expressed here are the author's own.

OverDrive Reports Surge in Digital Library Lending in 2020

Published on January 7, 2021 | By Andrew Albanese



A global pandemic and a national reckoning with race and social justice [helped turn 2020 into a record year for digital lending in public libraries](#), according to OverDrive, the leading digital platform for public libraries and schools. Readers worldwide borrowed some 430 million e-books, audiobooks and digital magazines in the year, a hefty 33% increase over 2019, OverDrive officials reported, based on data drawn from some 65,000 libraries and schools worldwide.

In a release this week, OverDrive checked off a list of records set in 2020, including:

- Total digital checkouts from libraries and schools: 430 million (+33% over 2019)
- E-books borrowed: 289 million (+40%)
- Children/YA genre checkouts: 111 million (+79%)
- E-book and audiobook holds/wait listed: 187 million (+44%)

- 102 public library systems around the world (+72%) achieved more than 1 million digital book checkouts

In one notable twist, OverDrive reported 138 million digital audiobook lends, and a healthy 20% increase over 2019. Yet that rate of growth for digital audio in 2020, [the hottest segment of the publishing industry over the last decade](#), actually declined over last year, with OverDrive executives citing an understandable cause: less commuting.

In reporting a record 102 libraries surpassing the one million digital checkouts milestone in 2020, OverDrive pointed out that many within that group did far better than that number: some 26 library systems notched over two million checkouts; 10 had over three million checkouts; six over four million, three over over five million; three over six million; two over seven million; and one library system recorded more than eight million digital lends (OverDrive says the full list will be made public soon).

In addition to public libraries, OverDrive saw massive growth for its school-oriented business, through its Sora student reading app. Sora has been growing rapidly since its launch in September of 2018, but adoption surged after the pandemic hit and schools were forced to go remote. OverDrive reports that some 43,000 schools worldwide are now using the Sora app.

Overall, OverDrive executives reported more than 20,000 new libraries and schools joined its network in 2020 as well as 12 additional countries. That growth was driven not only by the global pandemic, [but also the acquisition of RBDigital, which was completed in June of 2020](#), adding “hundreds of libraries and schools” to OverDrive’s existing network.

Top Titles

In terms of what library users checked out, OverDrive reports that the most significant genre growth in 2020 came from children’s and YA fiction and nonfiction—no doubt owing to the pandemic, which forced a switch to remote and hybrid learning. Those numbers were boosted by OverDrive’s increase in school and public library partnerships, which enabled students to use their school credentials to borrow e-books and audiobooks from both their school and local public library.

Further, in response to social unrest and widespread civil protests this summer, [OverDrive worked with publishers, libraries, and schools](#) to make a large collection of e-books about social justice and books written by Black, Indigenous, People of Color (BIPOC) or marginalized communities, more widely available.

Most popular e-books borrowed from libraries in 2020:

- *Where the Crawdads Sing* by Delia Owens (Penguin Publishing Group) (Putnam)
- *Becoming* by Michelle Obama (Crown)
- *Educated* by Tara Westover (Random House Publishing Group)
- *Little Fires Everywhere* by Celeste Ng (Penguin Publishing Group)

- *The Giver of Stars* by Jojo Moyes (Penguin Publishing Group) (Viking/Dorman)

Most popular audiobooks borrowed from libraries in 2020:

- *Harry Potter and the Sorcerer's Stone* by J. K. Rowling (Pottermore)
- *Becoming* by Michelle Obama (Penguin Random House Audio)
- *Where the Crawdads Sing* by Delia Owens (Penguin Random House Audio)
- *Talking to Strangers* by Malcolm Gladwell (Hachette Audio)
- *Educated* by Tara Westover (Penguin Random House Audio)

Top digital books borrowed from libraries by genre:

- Adult fiction: *Where the Crawdads Sing* by Delia Owens (Penguin Publishing Group) (Putnam)
- Adult nonfiction: *Becoming* by Michelle Obama (Crown)
- Young adult fiction: *The Hate U Give* by Angie Thomas (Balzer + Bray)
- Children's fiction: *Harry Potter and the Sorcerer's Stone* by J. K. Rowling (Pottermore)

A full set of the set of most [popular lists can be found on the OverDrive website](#).

Bloomfield Hills High students create book-themed scavenger hunt for kids

Published on December 23, 2020 | By Tiffany Esshaki

BIRMINGHAM — Have you seen a bear poking around downtown Birmingham?

Well, keep your eyes peeled. The local branch of the KidsRead2Kids Book Club, an international literary advocacy group, is hosting a bear hunt throughout downtown Birmingham through Sunday, Dec. 27.

The goal, organizers say, is for families to find as many teddy bears downtown as they can. Participating businesses downtown have placed posters in their window, so families know where to look for bears and a “mystery clue.”

Once hunters have found all their clues, they can head online to KidsRead2Kids.com/BearHunt and earn their Bear Finder’s license. There, they’ll also find interactive activities, crafts, printables and audio readings of the book “We’re Going on a Bear Hunt,” by Michael Rosen, which inspired the event.

“When I read ‘We’re Going on a Bear Hunt’ to the Book Club kids, they really loved it and were so excited by the adventure,” said club member Rueben Blumenstein, 14. “Now, they can go on a bear hunt of their own. We even made binoculars together for them to use on the hunt with their bear.”

Also available on the Bear Hunt website is a digital coupon book for participating stores downtown, including the Birmingham 8 Theatre, Adventures in Toys, Brooklyn Pizza, Bakehouse 46, Teacups and Toys, Eli Tea Bar, Urban Wick Candle Bar, The Italian Dish, Planthropie and Beyond Juicery + Eatery.

Everything for the Bear Hunt, from creating artwork and marketing materials to soliciting participating merchants downtown, was done by students in the KidsRead2Kids Book Club at Bloomfield Hills High School. Members mentor elementary-age kids through read-alouds and fun activities.

“As an educator, I was thrilled to connect kids with mentors during this isolating time,” Caroline Fines, a special education teacher and a Book Club Sponsor at Bloomfield Hills High School, said in



Teddy bears can be found at merchants around downtown Birmingham through Dec. 27. Families can track down the bears by following clues and take advantage of discounts available from some participating businesses. *Photo provided by Carol Blumenstein, KidsRead2Kids*

a press release. “The Bear Hunt also gives them a chance to make real connections with the community.”

Participants in the Bear Hunt are encouraged to share their adventures on Facebook and Instagram using #KR2KBearHunt.

For more information, visit KidsRead2Kids.com/BearHunt.

american libraries

2020 Year in Review

A look back at the stories that affected libraries

Published on January 4, 2021



ALA Headquarters Move

After 57 years on East Huron Street in Chicago's River North neighborhood, ALA headquarters relocated to Michigan Plaza at 225 N. Michigan Avenue.





ALA Welcomes New Executive Director

Tracie D. Hall began on February 24 as the American Library Association's (ALA) new executive director (ED). The 10th ED—and the first female African-American ED—in ALA history, Hall is a veteran of Seattle Public Library and Queens (N.Y.) Public Library, among others, and worked at ALA in the early 2000s as director of the Office for Diversity.

Libraries Aid Census Efforts

Libraries across the country did much to support the 2020 Census, such as hiring contractors to help with census engagement, having library staff and volunteers undergo training on how to help people fill out the census form, hosting mobile kiosks where library patrons could complete their forms, and sponsoring job fairs encouraging citizens to apply for enumerator positions.



ALA Decries Police Violence

In a June 1 statement, ALA's Executive Board declared its support of the Black Caucus of the American Library Association's (BCALA) condemnation of violence and racism toward Black people and all people of color. In an additional statement on June 11, the board further condemned police violence against BIPOC, protesters, and journalists.

John Lewis Dies

Civil rights activist, author, and library advocate US Rep. John Lewis (D-Ga.) died July 17 at age 80. Lewis spoke several times at ALA events, including the 2013 Annual Conference and Exhibition (pictured)—at which he recounted his childhood visit to a whites-only library—as well as the 2016 memorial service organized by ALA’s Gay, Lesbian, Bisexual, and Transgender Round Table (now the Rainbow Round Table) for the victims of the Pulse nightclub shooting in Orlando, Florida.



Ebook Embargo Lifted

In a surprise announcement on March 17, Macmillan Publishers reversed its controversial ebook embargo, which had allowed only one copy of a title per library system for the first eight weeks following its release, and which had been in place since July 25, 2019. As a result of the reversal, some libraries that had ceased purchasing Macmillan ebooks in response to the embargo resumed doing so.

ALA Decries Past Racism

In a June 26 statement, ALA accepted and acknowledged “its role in upholding unjust systems of racism and discrimination against Black, Indigenous, and People of Color (BIPOC) within the association and the profession.”



Extreme Weather Wallops Libraries

Natural disasters damaged or destroyed several libraries, including the library of G. W. Carver Elementary School in DeRidder, Louisiana, which was wiped out by Hurricane Laura; Francis O'Brien Memorial Library in Blue River, Oregon, which was devastated by the Holiday Farm wildfire; and the Malden branch of the Whitman County (Wash.) Rural Library District, which was destroyed in a wildfire that consumed 80% of the town.

ALA Affirms Transgender Rights

ALA “unequivocally and emphatically stands in solidarity with its transgender staff and members, transgender library workers, transgender library users, transgender authors, and the transgender members of the communities we serve,” the Association announced in a June 24 statement.



Division Changes

In May, three ALA divisions—the Association for Library Collections and Technical Services, Library and Information Technology Association, and Library Leadership and Management Association—voted to dissolve their ALA division status and approve the proposed bylaws of a new, combined division called Core: Leadership, Infrastructure, Futures. Meanwhile, ALA Council voted in June to disband the Association of Specialized, Government, and Cooperative Library Agencies (ASGCLA) and to incorporate ASGCLA members into other parts of the Association.

Centennial of Women's Suffrage

The 19th Amendment of the US Constitution, which guarantees American women the right to vote, was passed 100 years ago. In celebration, ALA partnered with the Women's Suffrage Centennial Commission to distribute 6,000 youth book sets about the suffrage movement to libraries across the country, while the Library of Congress hosted an exhibition, "Shall Not Be Denied: Women Fight for the Vote."



American Library in Paris Marks 100 Years

Founded as an extension of the Library War Service—which ALA created during World War I to supply reading materials and library services to members of the US Armed Forces—the largest English-language lending library in continental Europe turned 100. Before COVID-19 struck, the library welcomed more than 300 visitors daily.

50 Years of the Rainbow Round Table

Known at its 1970 founding as the Task Force on Gay Liberation, the Rainbow Round Table—ALA's LGBTQIA+ caucus—marked its 50th anniversary. It is the oldest such caucus in any national professional organization.





Washington, D.C., Office Turns 75

ALA's Office of Public Policy and Advocacy, established in 1945 to represent libraries' interests on Capitol Hill, celebrated its 75th anniversary. The office tracks and influences policy issues, legislation, and regulations of importance to the library field and the public.

BCALA Celebrates 50 Years

BCALA, founded at the 1970 ALA Midwinter Meeting by then-councilor E. J. Josey and others, celebrated 50 years of advocating for the recruitment and professional development of African-American librarians and promoting library services and resources in the African-American community.



Feeling the Sting of COVID-19



Librarians Laid Off—or Tasked with New Duties

With their libraries closed because of COVID-19, many librarians were furloughed or laid off. Others, particularly public librarians, found themselves called on by their municipalities to assume tasks such as staffing homeless shelters or taking nonemergency calls for the city.

CARES Act Passes; HEROES and LSFA Stall

On March 27, the \$2 trillion Coronavirus Aid, Relief, and Economic Security (CARES) Act—which included \$50 million for the Institute of Museum and Library Services and \$18.8 million for federal libraries—was signed into law.

Meanwhile, the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act and the Library Stabilization Fund Act (LSFA) stalled in Congress. The latter would, among other things, establish a \$2 billion emergency fund to address financial losses and bolster services for libraries of all types.



Programming in a Pandemic

Public library programming went virtual, taking the form of online escape rooms and Dungeons & Dragons games, among other innovations.

Libraries: Closed, Reopened, Reimagined

On March 17, ALA issued a statement urging US libraries to close in light of the pandemic. Some closed entirely for a time, while others continued to offer curbside checkout and other services. In the following months, many libraries gradually reopened with protective measures such as physical distancing of patrons and mandatory mask-wearing.





PPE Goes 3D

As supplies of personal protective equipment (PPE) for health care workers ran low, some libraries with 3D printers used them to create PPE components such as visors for face shields, while others loaned their 3D printers to hospitals for the same purpose. Jeff Jimison (right), Idea Lab supervisor of Baldwin Public Library in Birmingham, Michigan, models a face shield with a 3D-printed headband.

Condemning Anti-Asian Racism

ALA issued a May 26 statement supporting the Asian/Pacific American Librarians Association's condemnation of the rise of xenophobia and racism against Asians and Asian/Pacific Americans in the wake of the COVID-19 pandemic.



Promoting Digital Equity

Closing libraries during the COVID-19 pandemic cut off digital and computer access for library patrons. As a countermeasure, in a March 23 statement ALA called on libraries temporarily closed to the public to leave their Wi-Fi networks on. Some libraries took additional steps, such as introducing mobile Wi-Fi community hotspot programs or increasing the number of laptops available for circulation. Eletha Davis (above), mobile library services outreach manager at Williamsburg (Va.) Regional Library, drives a van that provides Wi-Fi.

Annual Conference Canceled

For the first time since World War II, ALA's Annual Conference and Exhibition (scheduled for June 25–30 in Chicago) was canceled. In its place: ALA Virtual, an online event held June 24–26 and featuring programming, author appearances, and a virtual exhibit hall.



BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting
Wednesday, January 20, 2021
Zoom Virtual Meeting
Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- | | |
|--|-------|
| A. Approval of the December 21, 2020 minutes | p. 83 |
| B. Acceptance of the December 2020 receipts of \$11,123.05 | p. 90 |
| C. Approval of the December 2020 disbursements of \$2,625.59 | p. 91 |

II. New and Miscellaneous Business

III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

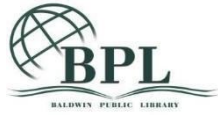
IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, February 15, 2021.

Motion: To adjourn the January 20 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,
VIRTUAL TRUST MEETING
December 21, 2020**

1. Call to Order

The meeting, held via Zoom, was called to order by President Melissa Mark at 8:37 p.m.

Library Board present: Melissa Mark, Frank Pisano, Jennifer Wheeler, Ashley Aidenbaum, Jim Suhay, and Bob Tera.

Absent and excused: None.

Library Staff present: Doug Koschik, Director; Rebekah Craft, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

This meeting was held online, via Zoom.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.

1st Tera

2nd Pisano

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. New and Miscellaneous Business: None.

4. General Public Comment Period: None.

5. Adjournment:

Motion: To adjourn the meeting.

1st Aidenbaum

2nd Suhay

Yeas: Aidenbaum, Mark, Pisano, Suhay, Tera, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 8:44 p.m. The next regular meeting will be on Wednesday, January 20, 2020.

Baldwin Public Library Trust: December 2020

December receipts totaled \$11,123.05. December disbursements totaled \$2,625.59.

The current value of the Trust is \$2,345,993.84, divided up in the following way:

Total endowment investments*	\$ 1,305,144.92
Endowment funds distributed for use	\$ 113,399.62
Total endowment funds	\$ 1,418,544.54
General spendable funds	\$ 323,789.99
Van Dragt fund	\$ 250,000.00
Building fund	\$ 319,364.76
Restricted funds**	\$ 18,956.66
Naming rights for Rotary Tribute Room	\$ 9,337.89
Naming rights for Thal Reference Desk	\$ 6,000.00
Total non-endowment funds	\$ 927,449.30
Total endowment funds	\$ 1,418,544.54
Total non-endowment funds	\$ 927,449.30
Total of all Trust funds	\$ 2,345,993.84

* The principal of the endowment funds is \$836,459.98

**Includes memorials and donations from the Friends of the Baldwin Public Library

In addition, the Baldwin Trust has received \$2,800 in pledges for the Building Fund.

As of December 30, 2020, the amount of money in the Trust that is undesignated stands at \$406,465.23

Baldwin Public Library Trust
Endowment Funds Portfolio Performance Benchmarks
As of December 31, 2020

<u>Index</u>	<u>2020: YTD</u>	<u>2019: Entire Year</u>
S&P 500-Equity Benchmark (75%)	16.26%	28.88%
Global Aggregate-Bond Benchmark (25%)	8.66%	6.63%
Blended Return of Both Benchmarks*	14.36%	23.32%
Baldwin Endowment Funds' Portfolio	16.32%	20.55%
Endowment Funds' Performance Compared to Blended Return of Benchmarks	1.96%	-2.77%

*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Chemical Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of December 31, 2020, the breakdown was as follows:

Raymond James Endowment Funds Account	\$ 1,270,278.22
Raymond James General Funds Account	625,065.58
TCF Bank Checking Account	4,358.38
TCF Bank Money Market Account	<u>398,642.96</u>
Total	\$ 2,345,993.84

Our Chemical Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Chemical Bank money market account and are therefore safe from market fluctuation.

BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS
December 31, 2020

Investment and Cash Report										
	Prior Month Balance 11/30/20	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 12/31/20	
TCF Bank Checking:										
Endowment Money	\$0.00	\$0.00	\$0.00	\$1,181.28	\$24,301.56	\$1,181.28			\$0.00	
2012 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$17.94	\$0.00			\$0.00	
2013 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$35.18	\$1,646.24	\$35.18			\$0.00	
2015 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$276.00	\$276.00	\$276.00			\$0.00	
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
Restricted Funds	\$4,368.38	\$0.00	\$0.00	\$873.13	\$5,518.44	\$863.13			\$4,358.38	
Restricted Funds - Covid	\$0.00	\$0.00	\$0.00	\$0.00	\$4,599.51	\$0.00			\$0.00	
Subtotal - Restricted Funds	\$4,368.38								\$4,358.38	
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$260.00	\$2,688.74	\$260.00			\$0.00	
TOTAL	\$4,368.38	\$0.00	\$0.00	\$2,625.59	\$39,048.43	\$2,615.59	\$0.00		\$4,358.38	
TCF Bank Money Market:										
Endowment Budgeted Funds	\$116,086.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,181.28)		\$114,905.51	
Endowment Investment Funds	\$50.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,050.00	
2012 Books & Bites at Baldwin Fundraiser	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
2013 Books & Bites at Baldwin Fundraiser	\$543.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$35.18)		\$508.51	
2015 Books & Bites at Baldwin Fundraiser	\$276.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$276.00)		\$0.87	
Building Fund	\$0.00		\$60,000.00			\$0.00	\$0.00		\$0.00	
Van Dragt Fund	\$250,000.00	\$0.00	\$250,000.00			\$0.00	\$0.00		\$250,000.00	
Restricted Funds	\$7,185.60	\$7,250.00	\$7,350.00	\$0.00	\$0.00	\$0.00	(\$863.13)		\$13,572.47	
Restricted Fund - Covid	\$516.43	\$0.00	\$221.26	\$0.00	\$0.00	\$0.00	\$0.00		\$516.43	
General Spendable Funds	\$17,476.12	\$873.05	\$9,652.38	\$0.00	\$0.00	\$0.00	(\$260.00)		\$18,089.17	
TOTAL	\$392,135.50	\$9,123.05	\$328,223.64	\$0.00	\$0.00	\$0.00	(\$2,615.59)		\$398,642.96	
Raymond James & Associates:										
Endowment Fund Investments	\$1,211,906.53	\$0.00	\$0.00			\$0.00	\$0.00	\$45,388.78	\$1,257,295.31	
Endowment Cash	\$58,371.69	\$2,000.00	\$2,000.00			\$0.00	\$0.00	\$259.92	\$60,631.61	
Sub-total Endowment Funds	\$1,270,278.22	\$2,000.00	\$2,000.00			\$0.00	\$0.00	\$45,648.70	\$1,317,926.92	
General Spendable Funds Cash	\$375.96	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$375.96	
General Spendable Mutual Funds	\$297,461.27	\$0.00	\$0.00			\$0.00	\$0.00	\$7,863.59	\$305,324.87	
General Spendable Building Mutual Funds	\$311,180.20	\$0.00	\$0.00			\$0.00	\$0.00	\$8,184.56	\$319,364.75	
Sub-total General Spendable Funds	\$609,017.43	\$0.00	\$0.00			\$0.00	\$0.00	\$16,048.15	\$625,065.58	
TOTAL	\$1,879,295.65	\$2,000.00	\$2,000.00			\$0.00	\$0.00	\$61,696.85	\$1,942,992.50	
Total All Funds	\$2,275,799.53	\$11,123.05	\$330,223.64	\$2,625.59	\$39,048.43	\$2,615.59	(\$2,615.59)	\$61,696.85	\$2,345,993.84	

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
DECEMBER 31, 2020**

		Prior Month Balance 11/30/20	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 12/31/20
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$315,313.35	\$873.05	\$9,652.38	\$260.00	\$2,688.74			\$7,863.59	\$323,789.99
Restricted Funds:										
Building Fund		\$311,180.20	\$0.00	\$60,000.00	\$0.00	\$0.00			\$8,184.56	\$319,364.76
Van Dragt Fund		\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00				\$250,000.00
Memorials/Tributes		\$8,361.02	\$75.00	\$175.00	\$0.00	\$0.00				\$8,436.02
2012 Books & Bites at Baldwin Fundraiser		\$0.00	\$0.00	\$0.00	\$0.00	\$17.94				\$0.00
2013 Books & Bites at Baldwin Fundraiser		\$543.69	\$0.00	\$0.00	\$35.18	\$1,646.24				\$508.51
2015 Books & Bites at Baldwin Fundraiser		\$276.87	\$0.00	\$0.00	\$276.00	\$276.00				\$0.87
Covid Project		\$516.43	\$0.00	\$221.26	\$0.00	\$4,599.51				\$516.43
Friends	Adult Services Programs	\$281.82	\$2,500.00	\$2,500.00	\$303.42	\$1,283.43				\$2,478.40
	Young Adult Programs	(\$67.06)	\$825.00	\$825.00	\$310.57	\$1,551.70				\$447.37
	Youth Services Programs	\$1,879.48	\$1,850.00	\$1,850.00	\$259.14	\$2,183.31				\$3,470.34
	Outreach & Equipment	\$1,098.72	\$2,000.00	\$2,000.00	\$0.00	\$500.00				\$3,098.72
	Sub-total Restricted	\$574,071.17	\$7,250.00	\$317,571.26	\$1,184.31	\$12,058.13	\$0.00	\$0.00	\$8,184.56	\$588,321.42
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00				\$7,832.00
	Maintenance Funds	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00				\$1,505.89
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00				\$6,000.00
Total Gift and Tribute Funds		\$904,722.41	\$8,123.05	\$327,223.64	\$1,444.31	\$14,746.87	\$0.00	\$0.00	\$16,048.15	\$927,449.30
Endowment Funds										
Endowment Budgeted Funds	General Funds	\$69,511.31	\$0.00	\$0.00	\$500.00	\$1,171.93				\$69,011.31
	Adult Large Print	\$2,666.01	\$0.00	\$0.00	\$226.14	\$815.87				\$2,439.87
	Adult Services Department	\$15,737.13	\$0.00	\$0.00	\$0.00	\$0.00				\$15,737.13
	Adult Audio Visual	(\$6.68)	\$0.00	\$0.00	\$0.00	\$493.04				(\$6.68)
	Adult Reference	\$1,853.19	\$0.00	\$0.00	\$0.00	\$17,112.70				\$1,853.19
	Adult Programs	\$7,742.79	\$0.00	\$0.00	\$0.00	\$650.00				\$7,742.79
	Adult Architecture	\$2,454.16	\$0.00	\$0.00	\$0.00	\$0.00				\$2,454.16
	Youth Services Department	\$4,902.15	\$0.00	\$0.00	\$67.10	\$2,257.74				\$4,835.05
	Youth Programs (Nix)	\$209.10	\$0.00	\$0.00	\$67.41	\$656.24				\$141.69
	Professional Development	\$5,707.58	\$0.00	\$0.00	\$166.68	\$245.88				\$5,540.90
	Staff Appreciation	\$3,804.16	\$0.00	\$0.00	\$153.95	\$998.36				\$3,650.21
	Sub-total	\$114,580.90	\$0.00	\$0.00	\$1,181.28	\$24,301.56	\$0.00	\$0.00		\$113,399.62
Total Endowment Investments	All Funds	\$1,256,496.22	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,648.70	\$1,305,144.92
Total Endowment Funds		\$1,371,077.12	\$3,000.00	\$3,000.00	\$1,181.28	\$24,301.56	\$0.00	\$0.00	\$45,648.70	\$1,418,544.54
Total All Trust Funds		\$2,275,799.53	\$11,123.05	\$330,223.64	\$2,625.59	\$39,048.43	\$0.00	\$0.00	\$61,696.85	\$2,345,993.84

TRUST RECEIPTS December-20

Trust Money Mkt General Funds:

Janice Housman	\$ 244.20
Carter Agee <i>in Memory of Marilyn Agee</i>	\$ 100.00
Brink Wistar Settlement	\$ 5.52
Donna Klein (net of \$2.50 paypal fee)	\$ 97.50
Susan and Laird Johnston Foundation	\$ 400.00
TCF Bank-Interest Income for Month	\$ 25.83

Friends Adult Programs: \$ 2,500.00

Friends Teen Programs: \$ 825.00

Friends Youth Programs: \$ 1,850.00

Friends Outreach & Equipment: \$ 2,000.00

Memorial Fund:

John D and Juley A. Novak <i>in Memory of Mary Suci</i>	\$ 25.00
Carla and Jim Cleary <i>in Memory of Matt Riga</i>	\$ 50.00

Staff Appreciation Fund:

Trust Money Mkt Endowment Fund:

Thomas and Melissa Mark	\$ 1,000.00
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Total Receipts At TCF Bank **\$ 9,123.05**

Raymond James

David J. Underdown - Linne Underdown Hage Forester Trust	\$2,000.00
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Total Trust Receipts **\$11,123.05**

12/30/2020 11:11 AM
User: 2540
DB: Birmingham

CHECK REGISTER FOR CITY OF BIRMINGHAM
CHECK DATE FROM 12/01/2020 - 12/31/2020

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
12/18/2020	LIBRY	5426	009126	AMAZON CAPITAL SERVICES INC	139.86
12/18/2020	LIBRY	5427	000843	BAKER & TAYLOR BOOKS	143.93
12/18/2020	LIBRY	5428	003904	CAPITAL ONE BANK	563.95
12/18/2020	LIBRY	5429	000902	CENGAGE LEARNING INC	119.16
12/18/2020	LIBRY	5430	004604	GORDON FOOD	139.37
12/18/2020	LIBRY	5431	009030	SYNTHA GREEN	100.51
12/18/2020	LIBRY	5432	000757	SCHOLASTIC INC	67.10
12/18/2020	LIBRY	5433	003958	DONNA SMITH	17.28
12/30/2020	LIBRY	5434	009126	AMAZON CAPITAL SERVICES INC	651.46
12/30/2020	LIBRY	5435	MISC	ANTHONY KARTSONAS	500.00
12/30/2020	LIBRY	5436	008484	SARAH BOWMAN	30.81
12/30/2020	LIBRY	5437	000902	CENGAGE LEARNING INC	35.18
12/30/2020	LIBRY	5438	004269	CENTER POINT LARGE PRINT	106.98

LIBRY TOTALS:

Total of 13 Checks:	2,615.59
Less 0 Void Checks:	0.00
Total of 13 Disbursements:	2,615.59