



# LIBRARY BOARD MEETING

MAY 17, 2021

Melissa Mark  
PRESIDENT

Frank Pisano  
VICE PRESIDENT

Jennifer Wheeler  
SECRETARY

Ashley Aidenbaum

Karen Rock

James W. Suhay

Rebekah Craft  
LIBRARY  
DIRECTOR



LEARN.CONNECT.DISCOVER.

# MISSION

The Baldwin Public Library enriches Birmingham and participating communities by providing opportunities and resources for individuals of all ages and backgrounds to learn, connect, and discover.

# VISION

The Baldwin Public Library will be an essential resource for the community and its first choice for accessing the world's knowledge.

# CORE VALUES

## WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Learning
- Welcoming Environment
- Integrity
- Partnerships
- Excellence

ADOPTED OCTOBER 2010



LEARN.CONNECT.DISCOVER.

## BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

**Mark, Melissa S.**  
**PRESIDENT**

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Term expires 2021

Building and Finance  
Committees

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**VICE PRESIDENT**

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Term expires 2021

Building and Finance  
Committees

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Term expires 2023

Communications,  
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Policy Committees

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Term expires 2021

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Committees

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Term expires 2023

Building, Finance, and  
Strategic Planning  
Committees



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# AGENDA



## **Baldwin Public Library Board Meeting**

Monday, May 17, 2021 at 7:30 p.m.

Zoom Virtual Meeting

### *Agenda*

The full Board packet is available online at [www.baldwinlib.org](http://www.baldwinlib.org) on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

#### I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of April 19, 2021 Board Meeting Minutes p. 7
- B. Approval of April 2021 vendor payments in the amount of \$130,705.27, including payments in excess of \$6,000. p. 12
- C. Approval of total expenses in the amount of \$311,000.10. p. 17

#### II. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries p. 29
- D. Staff introductions – H Jennings, Head of Adult Services
- E. Upcoming events of interest (Jaclyn Miller) p. 38

#### III. Board Committee Reports

- A. Finance Committee (Frank Pisano) p. 16
- B. Building Committee (Jim Suhay) p. 19

#### IV. Library Report p. 23

|  |       |
|--|-------|
| V. Liaisons  |       |
| A. Report from Friends of the Baldwin Public Library (Ryndee Carney)   | p. 35 |
| B. Beverly Hills (Tracy Kecskemeti, Beverly Hills Village Council)   |       |
| C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)   |       |
| D. Bingham Farms (Larry Freedman, Bingham Farms Village Council)   |       |
| VI. Unfinished Business  |       |
| VII. New & Miscellaneous Business  |       |
| VIII. Items Removed from Consent Agenda  |       |
| IX. Information Only   |       |
| A. Upcoming events of interest   | p. 38 |
| B. 'Learn.Connect.Discover.' May 2021 Newsletter   | p. 40 |
| C. The Oakland Press, "Oakland County community calendar May 2 and beyond"   | p. 44 |
| D. Birmingham-Bloomfield Eagle, "Birmingham scraps annual fairs, parade due to COVID"  | p. 52 |
| E. Library of Michigan, "News to share with your patrons: Emergency broadband benefit for families and households opens"   | p. 55 |
| F. FOX 2 Detroit, "Royal Oak library promotes seed diversity by providing free veggie, flower seeds to community"  | p. 56 |
| G. American Libraries, "By the Numbers: National Bike Month – Stats celebrating library cyclists, book bikes, and bike-share programs"   | p. 58 |
| H. Publishers Weekly U.S. Book Show, "Libraries Are Essential" program overview  | p. 60 |
| X. General Public Comment Period   |       |
| The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda. |       |

XI. Adjournment

The next regular meeting of the Library Board will be on Monday, June 21, 2021 at 7:30 p.m.

***Motion:*** *To adjourn the May 17, 2021 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,  
VIRTUAL REGULAR MEETING  
April 19, 2021**

Call to Order and Roll Call:

The meeting, held via Zoom, was called to order by President Melissa Mark at 7:30 p.m.

Library Board present: Melissa Mark (Birmingham, MI), Frank Pisano (Birmingham, MI), Jennifer Wheeler (Birmingham, MI), Ashley Aidenbaum (Birmingham, MI), Karen Rock (Birmingham, MI), Jim Suhay (Birmingham, MI).

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library liaison present: Ryndee Carney

Contract community representatives present: None.

Members of the public present: Three.

This meeting was held online, via Zoom.

Rock read aloud the Library's Mission Statement.

All present recited the Pledge of Allegiance following establishment of quorum.

1. Consent Agenda:

**Motion to approve the consent agenda.**

**1st** Suhay

**2nd** Aidenbaum

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

2. Board Reports and Special Announcements:

**President's report:** Mark put a call out to all gardeners who would like to assist in planting perennials along the southwest side of the Library. When plants are chosen and received, a date and time will be chosen for volunteers to help.

She noted that with better weather arriving, the Library will be able to provide more resources and activities outdoors. Outdoor reading groups, games, and the coming Friends of the Library pop-up book sales are soon to come. She asked the public to look out for further announcements for outside usage of Library resources.

**Board comments:** None.

**Upcoming events of interest:** Miller reported upcoming events at the Library, full details of which can be found on pages 74-75 of the April Board packet. These events will be held virtually, as in-person Library programs have been cancelled for the foreseeable future.

### Finance Committee:

Pisano noted that Ron Carpenter of Raymond James will attend the next Finance Committee meeting.

**Motion to approve the purchase of one Trotec Speedy 100 laser cutter for the Idea Lab, in the amount of \$18,450, using the Machinery and Equipment fund #271-790.000-971.01, as found on page 21 of the April Board packet.**

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The next meeting of the Finance Committee will take place on Tuesday, May 11, 2021, at 4:00 p.m. in the DeLos Board Room. A Zoom link has been included in the public notice for those who wish to participate virtually.

Suhay reported that the Building Committee met on Monday, March 22, 2021 in the DeLos Board Room. Present were Mark, Pisano, Suhay, Craft, Miller, and one member of the public. Full minutes of this meeting can be found on pages 27 of the April Board packet.

Suhay noted that since this meeting, Dailey Company has drilled a four-inch hole into an air duct within the first floor restroom wall to help address and resolve possible issues with frozen pipes. LZG has scheduled an electrician for April 26 to make adjustments to the lighting near the curved shelving display in the Youth Room play area.

The next meeting of the Building Committee will be held on Monday, April 21 at 4:00 p.m. in the DeLos Board Room. A Zoom link has been included in the public notice for those who wish to participate virtually.



### **Policy Committee:**

Wheeler reported that the Policy Committee reviewed and proposed revisions to the Library Privacy Policy by email from April 12 through April 15. These changes bring the Library Privacy Policy in line with the changes made to the Michigan Library Privacy Act in December 2020. Full details of these proposed changes may be found on pages 32 – 34 of the April Board packet.

It is the recommendation of the Policy Committee that the Board forward a motion to enact these changes.

#### **Motion to approve the revised Library Privacy Policy, as found on page 32 of the April Board packet.**

**1st** Wheeler

**2nd** Pisano

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

#### **4. Library Report:**

Craft and Miller provided highlights from the Library Report, which can be found on pages 35 – 45 of the April Board packet.

Craft reviewed the quarterly Strategic Plan Status Report, which can be found on page 36 of the April Board packet. Key metrics explanations are given on page 37 of the Library Report. Goals have been revised conservatively from pre-pandemic expectations. Craft noted her pride in staff's ability to pivot programming toward virtual and take-home activities. Total gate count and volunteer hours are off target due to limited access to the building. Circulation, interlibrary loans, database sessions and downloadable resources have seen an increase, while gate count and volunteer hours are down.

The Library closed to the public March 26-29 and April 24-28 after staff members tested positive for COVID-19. She noted that while this is inconvenient to the public and chaotic for staff, temporary closures offer a level of peace of mind, allows for deep cleaning and disinfecting of the building, and is in line with the standard practice of libraries in the region. As of this meeting, 82% of staff have received at least the first dose of the COVID-19 vaccine.

Since April 2, staff have taken rotating shifts as a front door greeter to emphasize proper mask usage and current Library time and capacity limits. The greeter keeps track of occupancy and has masks available for patron usage within the building.

Newspapers have been moved to a cart outside the front entrance for patrons to read in the outdoor vicinity of the Library. A selection of book sale items, craft kits, and tax forms have also been moved to the front entrance.

MIOSHA has extended emergency rules regarding working from home and staff workstation social distancing of 6-feet apart. Remote work is still enabled for staff who can perform their jobs from home, and the Rotary Room will continue to be used for staff workspaces until October.

Adult Services Librarian Mick Howey has been promoted to full-time. Interviews will be conducted in the next two weeks for a part-time Adult Services Librarian to fill the vacancy created by Howey's promotion. Prospective candidates for full-time Network Administrator will be interviewed soon.

Asian American and Pacific Islander (AAPI) Heritage month will be celebrated in May at the Library. Youth Services is promoting a AAPI Heritage Reading Challenge through Beanstack. Programming and book displays will highlight AAPI authors and material.

A solution is being investigated for the Youth Room terrace door, which continues to blow open during high winds.

Wheeler commented that during the last Birmingham Public Schools (BPS) meeting, the Library was mentioned several times in regards to the Summer Reading program and the recent extension of Library cards to all BPS students. She also noted that Idea Lab Supervisor Jeff Jimison will be meeting virtually with local Cub Scout chapters, and will also be 3D-printing neckerchief holders for them.

5. Liaisons

Friends: Carney reported that a pop-up book sale will be held from June 12-13 on the front patio and, possibly, in the Grand Hall. The Friends have collected approximately \$350 in the last month from the book sale table with a donation collection jar.

The Friends will hold their annual meeting on Tuesday, May 11. All members of the public are invited to attend.

Craft thanked Carney and the Friends for their donation of \$15,000 toward the Library's Spring wish-list. Craft hopes to purchase a 'book bike' among other items to increase the Library's reach within the community. Mark thanked the Friends for their generosity and for their support of the Library.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

6. Unfinished Business: None.

7. New & Miscellaneous Business:

Birmingham resident David Bloom presented his proposal for "Zip US Up!," a publicly sourced collaborative art project to be placed along the perimeter of the Youth Room's south, east, and north windows. Full details of this proposal can be found on pages 48 – 72 of the April Board packet.

**Motion to proceed with the Zip US Up! Public art project, to be facilitated by resident David Bloom in accordance with Library policy and City of Birmingham legal requirements, following the project description and guidelines listed on pages 48 – 72 of the April Board packet.**

**1st** Pisano

**2nd** Suhay

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.  
Absent and excused: None.  
The motion was approved unanimously.

8. Items Removed from Consent Agenda: None.

9. Information Only: See pages 73 – 122 of the April Board packet.

10. General Public Comment Period: None.

11. Adjournment:

**Motion to adjourn the meeting.**

**1st** Rock

**2nd** Suhay

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 9:08 p.m. The next regular meeting is scheduled for Monday, May 17, 2021, at 7:30 p.m.

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Jennifer Wheeler, Secretary

Date

**Register of Claims**  
**Baldwin Public Library**  
300 W. Merrill Street  
Birmingham, MI 48009

Page: 1/2

| Check Number | Vendor # | Vendor                      | Amount    |
|--------------|----------|-----------------------------|-----------|
|              | 006638   | ACTION MAT & TOWEL RENTAL   | 30.75     |
|              | 009126   | AMAZON CAPITAL SERVICES INC | 1,292.12  |
|              | 009202   | AQUARIUM DESIGN INC         | 200.00    |
|              | 000843   | BAKER & TAYLOR BOOKS        | 4,171.01  |
|              | 006782   | BIBLIOTHECA, LLC            | 2,254.00  |
|              | MISC     | CITY OF WARREN              | 37.00     |
|              | 000627   | CONSUMERS ENERGY            | 1,103.00  |
|              | MISC     | DELTA COLLEGE               | 39.50     |
|              | 000575   | DEMCO, INC                  | 815.55    |
|              | 008139   | ENVISIONWARE INC.           | 626.40    |
|              | 001090   | INGRAM LIBRARY SERVICES     | 13,163.76 |
|              | 008827   | KANOPY, INC                 | 695.00    |
|              | 007927   | MICHELLE HOLLO              | 988.75    |
|              | 002013   | MIDWEST TAPE                | 12,062.14 |
|              | 000481   | OFFICE DEPOT INC            | 173.87    |
|              | 006785   | OVERDRIVE, INC.             | 20,712.80 |
|              | 008808   | ROCK SOLID POWERWASH        | 325.00    |
|              | 008327   | THE DAILEY COMPANY          | 16,884.10 |
|              | 000797   | THE LIBRARY NETWORK         | 2,125.93  |
|              | 000158   | VERIZON WIRELESS            | 103.95    |
| 278800       | 009202   | AQUARIUM DESIGN INC         | 200.00    |
| 278813       | 003904   | CAPITAL ONE BANK            | 21.35     |
| 278868       | 002013   | MIDWEST TAPE                | 374.25    |
| 278901       | 007745   | ALL COVERED                 | 1,608.00  |
| 278916       | 003904   | CAPITAL ONE BANK            | 195.00    |
| 278952       | 000249   | GUARDIAN ALARM              | 232.41    |
| 278956       | 001090   | INGRAM LIBRARY SERVICES     | 4,046.86  |
| 278979       | 000481   | OFFICE DEPOT INC            | 125.44    |
| 278990       | 008327   | THE DAILEY COMPANY          | 5,439.00  |
| 279008       | 003703   | AT&T MOBILITY               | 102.88    |
| 279011       | 000843   | BAKER & TAYLOR BOOKS        | 165.90    |
| 279013       | 000525   | BIRMINGHAM PUBLIC SCHOOLS   | 145.00    |
| 279056       | 004493   | ELITE IMAGING SYSTEMS       | 767.29    |
| 279062       | 006666   | GRID 4 COMMUNICATIONS INC.  | 275.07    |
| 279066       | 001090   | INGRAM LIBRARY SERVICES     | 270.73    |
| 279071       | 002013   | MIDWEST TAPE                | 767.46    |
| 279089       | MISC     | TROTEC LASER, INC.          | 18,450.00 |
| 279093       | 009026   | WELLS FARGO VENDOR FIN SERV | 677.87    |
| 279096       | MISC     | ZOOBEAN INC                 | 1,595.00  |
| 279109       | 000843   | BAKER & TAYLOR BOOKS        | 136.36    |
| 279116       | 003904   | CAPITAL ONE BANK            | 5,753.51  |
| 279131       | 009024   | THE D.M. BURR GROUP         | 3,221.32  |
| 279135       | 000179   | DTE ENERGY                  | 5,069.23  |
| 279139       | 008164   | GARY EISELE                 | 62.68     |
| 279144       | 005651   | FINDAWAY WORLD, LLC         | 65.44     |
| 279167       | 002013   | MIDWEST TAPE                | 744.23    |
| 279172       | 000678   | OCLC, INC.                  | 300.81    |
| 279173       | 000481   | OFFICE DEPOT INC            | 142.47    |

**Register of Claims**

Page: 2/2

Baldwin Public Library

300 W. Merrill Street  
Birmingham, MI 48009

| Check Number | Vendor # | Vendor                        | Amount     |
|--------------|----------|-------------------------------|------------|
| 279182       | 006347   | SOUTHERN COMPUTER WAREHOUSE   | 1,183.50   |
| 279186       | 009221   | SUNSHINE POS                  | 177.00     |
| 279197       | 008314   | WOODLANDS LIBRARY COOPERATIVE | 17.00      |
| 3681         | 009126   | AMAZON CAPITAL SERVICES INC   | (14.70)    |
| 3683         | 000517   | BEIER HOWLETT P.C.            | 99.00      |
| 3696         | 009126   | AMAZON CAPITAL SERVICES INC   | 483.28     |
| Total:       |          |                               | 130,705.27 |

**I hereby certify that each of the above invoices are true and correct.**

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Executive Library Director**Allowance of Vouchers**

**The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.**

\_\_\_\_\_  
**Secretary of the Baldwin Public Library Board**





## BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

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## May 2021 Finance Committee Report

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The Baldwin Public Library Board's Finance Committee met on Tuesday, May 11, 2021 at 4:30 p.m. in the Jeanne Lloyd Room. Present were Frank Pisano, Melissa Mark, Jim Suhay, Ron Carpenter, Rebekah Craft, Jaclyn Miller, and Paul Gillin.

- The Committee decided to recommend that the Library Board transfer \$61,376.08 from the Library's Trust Endowment Funds, the full allowable withdrawal amount that has been calculated according to the formula contained in the Baldwin Public Library's Trust Investment Policy.
- Ron Carpenter suggested that the Finance Committee make the following transactions:
  - Transfer \$61,376.08 to the Trust's money market account at TCF to be used for Library programs and services in FY 2021-22, as mentioned above.
  - Liquidate approximately \$51,000 of the Trust's investments in growth assets. Raymond James will sell \$35,000 from the Transamerica Capital Growth fund and \$16,000 from the Vanguard 500 Index fund to be converted to cash. This will bring the investment balance to 75% in equities and 25% in fixed income, in compliance with the Trust Investment Policy. The Committee agreed with Carpenter's recommendations.
- Craft gave an update on the FY 2020-21 budget. After ten months, the budget is tracking well.
- Miller discussed expenditures with funds from the Friends of the Baldwin Public Library.
- The next meeting of the Finance Committee will take place on Monday, June 14, 2021, at 4:00 p.m. in the Delos Board room.

## FINANCIAL REPORT: April 2021

This report references the Revenue and Expense Report 2020-21, found on the following page. At 83.3% of the way through fiscal year 2020-2021, the Library has spent 91.4% of its budget and received 92.6% of its revenue. By this point of the year, the Library was budgeted to have spent 62.5% of its budget and to have received 89.8% of its revenue.

Payments were made to The Dailey Company (\$22,323.10) for Youth Room Renovation; Overdrive (\$20,712.80) for electronic materials; Trotec Laser Inc (\$18,450.00) for a new laser cutter; Ingram Library Services (\$17,481.35) for print materials; and, Midwest Tape (\$13,948.08) for audio/visual materials.

Two pay periods were recorded in April.

### Vendor payments in excess of \$6,000:

|  |    |                   |
|--|----|-------------------|
| The Dailey Company                           | \$ | 22,323.10         |
| Overdrive                                    | \$ | 20,712.80         |
| Trotec Laser Inc                             | \$ | 18,450.00         |
| Ingram Library Services                      | \$ | 17,481.35         |
| Midwest Tape                                 | \$ | 13,948.08         |
| Total vendor payments in excess of \$6,000   | \$ | <b>92,915.33</b>  |
| Balance of vendor payments less than \$6,000 | \$ | 37,789.94         |
| <b>Total vendor payments</b>                 | \$ | <b>130,705.27</b> |

### City of Birmingham allocations:

|  |    |                   |
|--|----|-------------------|
| Payroll Period Ending 04/03/21                         | \$ | 77,584.87         |
| Payroll Period Ending 04/17/21                         | \$ | 79,183.71         |
| Employee Health Care Payroll Deduction 04/17/21        | \$ | (624.16)          |
| Fixed Past Retirement Health Care Cost (acct 706.0004) | \$ | 6,929.92          |
| Retirement Cost (acct 706.0010)                        | \$ | 7,821.00          |
| <b>Total Payroll</b>                                   | \$ | <b>170,895.34</b> |

|   |    |                   |
|---|----|-------------------|
| BS&A Software Charge (acct 811.0000)        | \$ | 248.19            |
| Administrative Services (acct. 813.0000)    | \$ | 8,740.83          |
| MML Insurance Premium (acct. 957.0400)      | \$ | 380.83            |
| <b>Total City of Birmingham allocations</b> | \$ | <b>180,265.19</b> |

### Reconciling adjustments:

|                                   |    |              |
|-----------------------------------|----|--------------|
| <b>Banking Fees February 2021</b> | \$ | 94.64        |
| Refund of Training Expense        | \$ | (65.00)      |
| <b>Total Recon Adjustments</b>    | \$ | <b>29.64</b> |

|                                     |    |                   |
|-------------------------------------|----|-------------------|
| <b>Total expenses for the month</b> | \$ | <b>311,000.10</b> |
|-------------------------------------|----|-------------------|

BALDWIN PUBLIC LIBRARY  
REVENUE AND EXPENSE REPORT 2020-21  
April 2021

|                                    | Approved<br>2020-2021<br>Budget | Current<br>Month Budget<br>April 2021 | Current<br>Month Actual<br>April 2021 | Variance<br>For Month | Y-T-D<br>Budget<br>2020-2021 | Y-T-D<br>Actual<br>2020-2021 | Variance<br>For Y-T-D | % Received/<br>Spent | Prior year<br>Y-T-D<br>2019-2020 | 10th Month<br>of the year<br>83.33% |
|------------------------------------|---------------------------------|---------------------------------------|---------------------------------------|-----------------------|------------------------------|------------------------------|-----------------------|----------------------|----------------------------------|-------------------------------------|
| <b>REVENUES</b>                    |                                 |                                       |                                       |                       |                              |                              |                       |                      |                                  |                                     |
| TAXES                              | \$3,546,616                     | \$0                                   | \$0                                   | \$0                   | \$3,546,616                  | \$3,532,911                  | (\$13,705)            | 99.6%                | \$3,385,950                      | 100.0%                              |
| PROVISION FOR TAX LOSS             | (\$15,000)                      | (\$1,250)                             | (\$65)                                | \$1,185               | (\$10,000)                   | (\$1,454)                    | \$8,546               | 9.7%                 | (\$127)                          | 0.8%                                |
| COUNTY AND STATE REVENUE           | \$110,100                       | \$15,200                              | \$15,200                              | \$0                   | \$22,200                     | \$22,220                     | \$20                  | 20.2%                | \$21,140                         | 20.3%                               |
| GRANTS                             | \$0                             | \$0                                   | \$0                                   | \$0                   | \$0                          | \$22,564                     | \$22,564              | 100.0%               | \$0                              | 0.0%                                |
| COMMUNITY CONTRACTS                | \$940,217                       | \$78,475                              | \$78,475                              | (\$0)                 | \$588,135                    | \$747,320                    | \$159,185             | 79.5%                | \$569,557                        | 61.6%                               |
| PATRON USE REVENUE                 | \$62,800                        | \$0                                   | \$227                                 | \$227                 | \$36,631                     | \$5,565                      | (\$31,066)            | 8.9%                 | \$48,635                         | 59.9%                               |
| INVESTMENT INCOME                  | \$52,000                        | \$4,333                               | \$3,981                               | (\$352)               | \$34,664                     | \$18,864                     | (\$15,800)            | 36.3%                | \$46,452                         | 88.8%                               |
| TOTAL REVENUE                      | \$4,696,733                     | \$96,758                              | \$97,819                              | \$1,061               | \$4,218,246                  | \$4,347,990                  | \$129,744             | 92.6%                | \$4,071,607                      | 89.8%                               |
| <b>EXPENSES</b>                    |                                 |                                       |                                       |                       |                              |                              |                       |                      |                                  |                                     |
| PERSONNEL SERVICES                 | \$2,545,924                     | \$183,923                             | \$170,895                             | (\$13,028)            | \$1,578,823                  | \$1,984,328                  | \$405,505             | 77.9%                | \$1,977,711                      | 83.3%                               |
| SUPPLIES                           | \$107,000                       | \$10,191                              | \$12,919                              | \$2,728               | \$72,883                     | \$122,856                    | \$49,973              | 114.8%               | \$84,240                         | 87.7%                               |
| CONTRACTED SERVICES                | \$293,450                       | \$18,000                              | \$17,463                              | (\$537)               | \$180,000                    | \$227,460                    | \$47,460              | 77.5%                | \$243,320                        | 63.4%                               |
| TECHNOLOGY & MAINTENANCE           | \$140,000                       | \$1,650                               | \$1,647                               | (\$3)                 | \$56,650                     | \$96,229                     | \$39,579              | 68.7%                | \$112,373                        | 91.0%                               |
| UTILITIES                          | \$96,000                        | \$7,500                               | \$6,172                               | (\$1,328)             | \$62,500                     | \$74,753                     | \$12,253              | 77.9%                | \$68,676                         | 67.3%                               |
| OTHER CHARGES                      | \$83,270                        | \$1,000                               | \$635                                 | (\$365)               | \$16,500                     | \$15,020                     | (\$1,480)             | 18.0%                | \$64,619                         | 85.3%                               |
| BUILDING IMPROVEMENTS & FURNISHING | \$103,000                       | \$42,000                              | \$42,073                              | \$73                  | \$102,081                    | \$642,095                    | \$540,014             | 623.4%               | \$1,492,865                      | 62.0%                               |
| COLLECTIONS                        | \$656,700                       | \$55,000                              | \$59,195                              | \$4,195               | \$444,725                    | \$514,863                    | \$70,138              | 78.4%                | \$488,757                        | 75.5%                               |
| TOTAL EXPENSES                     | \$4,025,344                     | \$319,264                             | \$311,000                             | (\$8,264)             | \$2,514,162                  | \$3,677,604                  | \$1,163,442           | 91.4%                | \$4,532,561                      | 73.0%                               |
| VARIANCE                           | \$671,389                       | (\$222,506)                           | (\$213,181)                           | \$9,325               | \$1,704,084                  | \$670,386                    | (\$1,033,698)         |                      |                                  |                                     |
| FUND BALANCE-BEGINNING OF YEAR     |                                 |                                       |                                       |                       |                              | \$942,496.08                 |                       |                      |                                  |                                     |
| FUND BALANCE-CURRENT               |                                 |                                       |                                       |                       |                              | \$1,612,882                  |                       |                      |                                  |                                     |

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

Note: Of the \$3,532,911 in Birmingham tax revenue, \$2,862,934 is for operating expenses, and \$669,977 is for funding the Youth Room expansion and renovation.



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## Building Committee Agenda

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The Building Committee of the Baldwin Public Library met on Wednesday, April 21, 2021 at 4:00 p.m. via Zoom. Present were Jim Suhay, Melissa Mark, Frank Pisano, Jaclyn Miller, and Rebekah Craft.

### Youth Room Art Installation

- The project was unanimously approved at the April 19 board meeting. The logo will stay as is. A PDF regarding the call for art has been linked at [baldwinlib.org](http://baldwinlib.org). David Bloom will make regular updates to the Board as the project progresses.

### Discussion of Expenditures with the Van Dragt Trust Donation

- For 2<sup>nd</sup> floor office furniture, Craft is waiting on finish selection and carpet inlay options from Library Design Associates.
- Craft presented updated quotes from Library Design Associates for the Jeanne Lloyd Room and Board Room. The quotes were quite high for the furniture. Committee members will take on the following tasks to find less expensive options:
  - Craft will ask LDA to set a budget of \$15,000 or less for the Jeanne Lloyd Room tables and chairs and a budget of \$10,000 or less for the Board Room table.
  - Craft will reach out to The Community House to inquire about their stackable banquet chair and board room furniture vendors.
  - Craft will search for alternate stacking banquet chairs online.
  - Mark will reach out to Orchard Lake CC to inquire about their stackable banquet chair vendor.
  - Mark will reach out to Alco glass for an alternate quote for a glass Board Room table covering.
  - Suhay will search other sources for a Board Room table.
  - Miller will ask for quotes for Board Room floor outlets from the City's electrician.

### Other agenda items

- Craft will produce a schedule for Phase 3 design and construction to be shared at the next Building Committee meeting.
- On April 27, Robert Stratton will trim the tops of the arborvitaes in the Children's Garden with supervision and guidance from Suhay and John Gardner.
- Computer tables will be delivered on April 23.
- Floor outlets under the new computer tables will be installed on April 26.
- Electricians will be straightening crimped wires in the lighting around the curved play area shelving on 4/26

The next Building Committee meeting will be held in the Delos Board Room on Wednesday, May 5, 4:00 pm.

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## Building Committee Agenda

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The Building Committee of the Baldwin Public Library met on Wednesday, May 5, 2021 at 4:00 p.m. in the Delos Board Room. In attendance were Melissa Mark, Frank Pisano, Jim Suhay, Rebekah Craft, and Jaclyn Miller

### Discussion of Expenditures with the Van Dragt Trust Donation

- Carpeting (LDA - \$22,535)
  - All carpet used throughout the second floor will be the dark gray “field” planks that were used throughout the first floor. The inlay in the Jeanne Lloyd Room will use the same carpet pattern design as in the center of the Grand Hall
  - The City’s carpenter will complete the shoe molding installation, if necessary.
- Staff Office Furniture
  - Craft met with NBS (Troy) on May 5 to solicit a third quote for office furniture.
  - Craft will reach out to Mary Jo at iscg in Royal Oak to set up a time to see their furniture selections in person to determine quality (original quote was \$14,852)
  - The Library Design Associates quote for furniture was \$39,485 for staff offices.
- Staff Office Ceiling Tiles
  - Miller presented three options for ceiling tiles in the Associate Director’s office and new staff workroom. The committee chose the Brighton 2’ x 2’ tile, which is \$.87 per square foot. The total cost for 450 square feet of tiles will be around \$391.
- Misc. Second Floor Furniture
  - Library Design provided a quote for a Copier Room shelf (\$1,140), Copier Cabinet (\$2,389), and Wall-mounted coat rack for Jeanne Lloyd Room (\$1,720).
  - NBS will be providing Craft with a quote for the above items. Craft will also reach out to iscg for a quote for these items.
- Board Room
  - Board Room Table
    - LDA bid \$7,028 for the table and \$3,268 for the Connectrac power track system. Craft will investigate other options for the power track system
    - Alco Glass has quoted \$570 for ¼” glass that covers the table.
    - NBS recommends a laminate table, but will provide quotes for both a laminate table and a wood table. The LDA table is wood with a veneer top. Both tables would need to be cut in two and re-fitted in the board room to obtain the desired 144’ length.
    - Other wood table options available in furniture stores explored by Suhay were reviewed and decided against. The LDA and NBS “custom” tables appear to be the best approach.
    - The Committee will select new chairs from Staples.com that swivel and are 24-25 inches wide to use around the Board Room table. These will be selected after the table is finalized.
  - Lee & Associates (electrician) will provide a quote for adding an electrical outlet in the floor using the Connectrac power track system.
- Jeanne Lloyd Room
  - Folding/rolling tables
    - LDA presented a new table option, which reduced their quote from \$8,200 to \$6,791
    - Craft is waiting for table selections and pricing from NBS.

- Chairs
  - Craft presented a chair option from Gasser Chair, which will cost \$10,449 for 45 chairs and rolling storage bases (\$232 per chair). Craft will reach out for sample fabrics before proceeding with the purchase.
  - LDA reduced cost of 40 chairs from \$16,887 for 40 chairs to \$7,659 for 40 chairs (from \$422 to \$191 per chair). These are the less desirable “sled” chairs.
- The second floor painting should be completed by May 7. Grand Hall painting will start May 10.
- Computer tables in the Adult Services area are now fully installed with floor outlets and network cabling.
- The Grand Hall periodical shelving and replacement carpet underneath the shelving will be installed in mid-June.

#### Phase 3 Project Timeline

- Craft presented a tentative timeline for the Phase 3 project. The RFP will need to be approved at the June 21 Board meeting. Craft will send a draft RFP for committee members to review before the June 2 meeting.

#### Other agenda items

- Inadequate lighting around play area curved shelving was increased to full brightness. Library staff are still evaluating one area before we consider adding more lighting.
- A drinking fountain with a water bottle filler will be installed on the first floor this spring. It will require drywall repair after installation.
- The furniture upholstery will not be cleaned this year.
- The Library’s windows will be cleaned inside and out in July.

The next meeting of the Building Committee will take place on Wednesday, June 2, 2021 at 4:00 p.m. in the Delos Board Room.



## LIBRARY REPORT

Key Metrics Dashboard

Strategic Plan Status Report

Diversity & Inclusion

Services and Programs

Financial Stability

Marketing and Public Relations

Personnel and Organization

Community Relationships and Partnerships

Facilities and Technology

Expenditures from FOBPL Donations



# Strategic Plan Status Report

## Key Metrics Dashboard: April 2021

|                                 | Current Month | This month last year | Current FYTD  | Previous FYTD  | FY 20-21 End of Q3 Target |
|---------------------------------|---------------|----------------------|---------------|----------------|---------------------------|
| <b>Financials</b>               |               |                      |               |                |                           |
| Revenues                        | \$ 97,819     | \$ 123,900           | \$ 4,347,990  | \$ 4,068,559   |                           |
| Expenses                        | \$ 311,000    | \$ 265,262           | \$ 3,366,604  | \$ 4,532,561   |                           |
| <b>Circulation</b>              |               |                      |               |                |                           |
| Circ (Charges & Renewals)       | 42,568        | 13,362               | 421,701       | 420,572        | 270,743                   |
| Self-Check Usage                | 40.9%         | 0.0%                 | 36.8%         | 21.5%          |                           |
| % of Circ by Residents*         | 93.5%         | 99.7%                | 94.5%         | 91.5%          | 92.0%                     |
| % of Circ by Non-Residents      | 6.5%          | 0.3%                 | 5.5%          | 8.4%           | 8.0%                      |
| <b>Interlibrary Loans</b>       |               |                      |               |                |                           |
| Items borrowed                  | 878           | -                    | 7,683         | 8,864          |                           |
| Items loaned                    | 753           | -                    | 6,424         | 7,087          |                           |
| <b>Technology Usage</b>         |               |                      |               |                |                           |
| Database Sessions               | 3,021         | 1,899                | 28,753        | 17,837         | 12,572                    |
| Downloadable Content            | 10,781        | 12,946               | 123,567       | 101,994        | 89,936                    |
| Public Computer Usage           | 195           | -                    | 3,403         | 9,587          |                           |
| Wireless Sessions               | 4,021         | 4,590                | 44,445        | 182,540        | 45,000                    |
| <b>Program Attendance</b>       |               |                      |               |                |                           |
| Program Attendance for Adults   | 490           | 52                   | 4,494         | 3,443          |                           |
| # of Programs for Adults        | 19            | 8                    | 232           | 212            |                           |
| Program Attendance for Teens    | 98            | 6                    | 863           | 855            |                           |
| # of Programs for Teens         | 3             | 1                    | 39            | 49             |                           |
| Program Attendance for Youth    | 808           | 95                   | 7,740         | 18,558         |                           |
| # of Programs for Youth         | 30            | 22                   | 319           | 523            |                           |
| Computer Classes                | 28            | 13                   | 554           | 294            |                           |
| # of Computer Programs          | 7             | 5                    | 64            | 76             |                           |
| Online Video Views              | 133           | 537                  | 3,189         | 800            |                           |
| Idea Lab Certifications         | -             | -                    | -             | 140            |                           |
| Idea Lab Visits                 | -             | -                    | -             | 2,330          |                           |
| <b>Total Program Attendance</b> | <b>1,557</b>  | <b>703</b>           | <b>16,840</b> | <b>26,420</b>  | <b>12,134</b>             |
| <b>Total # of Programs</b>      | <b>59</b>     | <b>36</b>            | <b>654</b>    | <b>860</b>     | <b>508</b>                |
| <b>Outreach Attendance</b>      | -             | -                    | -             | 6,582          |                           |
| <b># of Outreach Programs</b>   | -             | -                    | -             | 144            |                           |
| <b>Gate Count</b>               | <b>7,341</b>  | <b>306</b>           | <b>74,054</b> | <b>194,134</b> | <b>249,959</b>            |
| <b>Volunteer Hours</b>          | <b>11</b>     | <b>28</b>            | <b>102</b>    | <b>2,142</b>   | <b>383</b>                |
| <b>Social Media</b>             |               |                      |               |                |                           |
|                                 | New Users     | New Users            |               |                |                           |
| Website Hits/Pageviews          | 18,490        | 14,191               | 189,995       | 205,399        | 190,334                   |
| e-Newsletter Subscribers        | -33           | -9444                | 11486         | 2347           | 11000                     |
| Facebook Page Likes             | 10            | 17                   | 2619          | 2429           | 2565                      |
| Twitter Followers               | -3            | 7                    | 1320          | 1290           | 1355                      |
| Instagram Followers             | 5             | 79                   | 1849          | 1490           | 1745                      |

\*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

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## Strategic Plan Status Report

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Comparisons of actual results to projections are made on a quarterly basis—in the months of October, January, April, and July.

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## Diversity and Inclusion

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### *IDEA (Inclusion, Diversity, Equity, Access) Task Force*

The IDEA Committee met on May 12 and will continue to meet bi-weekly to accomplish the goals set forth by the Library Board.

The Committee is working on the following projects:

- Promoting diversity and inclusion through the use of a monthly thematic calendar. Programs and book displays will highlight each featured group each month. May will celebrate Asian American Pacific Islander Heritage Month; June will celebrate Pride Month.
- Internal staff book club focusing on anti-racist books. Discussion of Emergent Strategy by adrienne maree brown wraps on May 19. In July, staff will discuss the book From the Desk of Zoe Washington by Janae Marks, and the paired documentary series, *The Innocence Files*.
- Revising the procedure for submitting and documenting incident reports.
- Promoting the AAPI Heritage Reading challenge through [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org).
- Developing a diversity statement for Library use.
- Exploring software to use for diversity audits of the print collection in Youth and Adult.
- Attending Library of Michigan training on “Engaging in Equity Endeavors.”
- In addition, the Youth department continues to work through the Project READY: Reimagining Equity and Access for Diverse Youth handbook and training program in 2021.



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## Services and Programs

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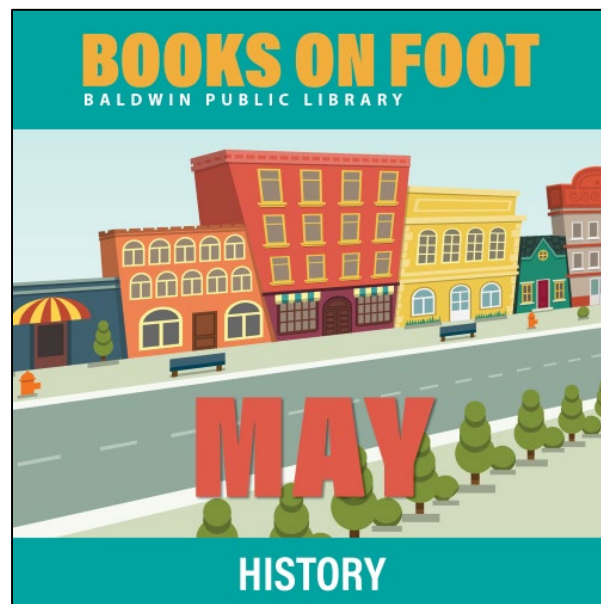
*Strategic goal: Focus on fresh, dynamic services and programs that meet Library users' changing needs.*

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### *Books on Foot*

Books on Foot is a new year-round challenge to encourage adults to go for a walk and listen to an audiobook. Each month will feature a new theme with a suggested walk and a correlated list

of audiobooks available from BPL. Visit [www.baldwinlib.org/books-on-foot/](http://www.baldwinlib.org/books-on-foot/) to learn more and register for the challenge. The book theme for the month of May is History.



#### *Michigan Activity Pass*

Huron Clinton Metroparks are now a partner with the Michigan Activity Pass, and you can use your Baldwin Library card to check out a daily pass! Visit [michiganactivitypass.com](http://michiganactivitypass.com) for a tutorial on checking out passes and to see the more than 400 participating attractions around the state.



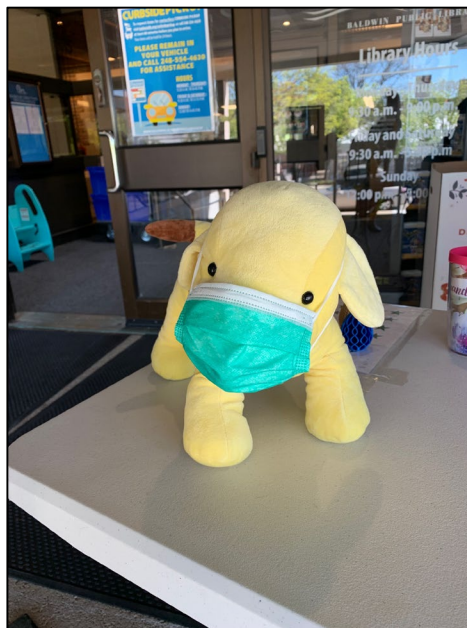
#### *Storybook Trail*

With the onset of warmer and brighter days, we now have a new book on display at the Story Book Trail at Beverly Park, in Beverly Hills. For the month of April, visit the 0.4-mile nature trail to read "Trains Run" by George Ella Lyon. A different page of the book is displayed on the permanent posts along the trail.

### *COVID-19 Response*

The Library closed to the public for deep cleaning from April 17 through 22 after a staff member tested positive for COVID. The staff member is doing well and has returned to work.

We continue to schedule a greeter at the front door, to emphasize to patrons that we are requiring mask use for the duration of their visit, keeping crowds from forming in any one area, and encouraging visitors to keep their distance from anyone else inside. Computers remain available by appointment, and with distanced assistance, as possible, from behind the plexiglass at the AS desk. Daily newspapers are available on the front porch, alongside a selection of book sale items for sale. We also have a selection of craft kits, and tax forms outdoors in order to save people a trip inside. On April 26, MDHHS mask guidelines changed to include anyone 2 years old and up. Child-sized masks were obtained, and our stuffed friend Spot is modeling his mask at the front door to inspire the kids to do the same.



55% percent of Michiganders over the age of 18 are now vaccinated, which means that the first of Governor Whitmer's "Vacc to Normal" benchmarks has been met. This means that work from home mandates are lifted for all sectors. MIOSHA has extended their emergency rules regarding working from home, when feasible, until October 14, 2021. BPL will continue to schedule staff for work from home days to reduce the number of people in the building. The rules also require that staff workstations are at least 6-feet apart, so we will continue to use the Rotary Room for overflow workspaces until October.

The management team will meet on May 18 to discuss our gradual reopening of the building, including increasing occupancy limits, adding furniture, and lengthening the time limit on library visits. We are encouraged to see that case counts in Michigan are dropping once again and that over 80% of staff members have been vaccinated.

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## **Financial Stability**

*Strategic goal: Develop and implement a solid financial plan that maximizes existing resources and actively pursues cost efficiencies and additional revenue streams.*

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### *City Budget Hearing*

Craft presented the Library's proposed FY2021-22 budget to the City Commission at its public budget hearing on Saturday, May 1.

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## **Marketing and Public Relations**

*Strategic goal: Improve marketing tools to ensure that the community is more aware of what the Baldwin Library has to offer and comes to view the Library as its first choice for accessing the world's knowledge.*

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### *eNewsletters*

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events, and Library Board News).

Normally, Baldwin mails out four print issues of the *Learn.Connect.Discover* newsletter each year. Due to the COVID-19 pandemic, staff switched the format of the newsletter to a monthly digital newsletter. Digital copies of the May 2021 newsletter were emailed to every Baldwin patron with an email address on file. We are also sending paper copies to 12 homes. We will keep issuing monthly digital issues of the newsletter until the Library reaches Level 1 of its Pandemic Response Plan.

### *Marketing*

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library. She has completed or is working on the following:

- *Learn.Connect.Discover* summer digital issues
- Youth Program posters for the Hallways
- YA display signage
- COVID signage
- Story Book Trail posters
- Summer Reading promotional material
- Special bibliographies for Youth Services– Build Imagination and 100 Books to Know

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## Personnel and Organization

*Strategic goal: Provide the most effective governing framework, and maintain a flexible, efficiently organized management structure staffed by multi-talented professionals with active support from well-trained volunteers.*

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### *Volunteer Hours*

11 volunteer hours were utilized in the month of April.

### *Communications with Staff*

Virtual all-staff meetings were held on April 29 and May 11. The next all staff meeting will be held on May 26.

### *Professional Development*

- *Beanstack Training*  
Stephanie Klimmek ran and recorded training sessions on Beanstack so staff can be ready to utilize the program for summer reading.
- *Diversity Audit Webinar*  
Stephanie Klimmek attended a webinar on how and why to run a diversity audit on your collection
- *Weeding in the Garden of Good and Evil*  
Stephanie Klimmek, Ruth Ann Czech, and Susan Dion attended this collection development webinar
- *Library Loves for Library Reads*  
Susan Dion attended a readers advisory webinar
- *Uplifting Native Voices*  
Susan Dion attended this webinar with the authors of "We are the Water Protectors."
- *NovelList: Crash Course in Gentle Reads*  
Mick Howey attended this webinar on readers advisory
- *What Makes a Good Policy?*  
Craft attended the Library of Michigan webinar, "What Makes a Good Policy?" on April 30.

### *Staff Anniversaries*

**Nadia Bertala**, Page, celebrated 4 years of service on May 3.

**H Jennings**, Head of Adult Services, celebrated 4 years of service on May 14.

**Jody Jennings**, Circulation Clerk, celebrated 2 years of service on May 6.

**Briana Ratchford**, Circulation Clerk, will celebrate 2 years of service on May 19.

**Robbie Terman**, Adult Services Substitute Librarian, will celebrate 3 years of service on May 20.

### *Staffing Updates*

Adult Services is welcoming two Part Time Librarians. Megan Novak is a familiar face around Baldwin. She began her tenure at Baldwin in Circulation and moved on to become the Adult Services intern.

During her internship she led writing programs, seamlessly transitioned to helping out with craft to go kits and has always pitched in on any project or assignment with both hands and a smile on her face. Megan's official graduation date was May 6. so also please congratulate her on finishing her Master's in Library Science from Wayne State University (GO WARRIORS;-)! Megan's first official day as a librarian will be May 17.

We will also be welcoming Jen Hassell to our Adult Services team. Jen is also a Wayne State graduate, with a certificate in archival administration. Jen has worked at Farmington Community library for almost 8 years. She has also worked at OCC and previously worked at Southfield Public as a substitute librarian for several years. Jen has a great sense of humor, a passion for programming, and good customer service skills. Jen's start date will be Tuesday, June 1.

Craft, Miller and Richards have completed the interviews for the new Network Administrator position and an announcement is forthcoming.

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## **Community Relationships and Partnerships**

*Strategic goal: Strengthen relationships with stakeholders and expand partnership opportunities with community organizations for everyone's mutual benefit.*

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### *City of Birmingham*

Craft has attended weekly City of Birmingham staff meetings. The meetings are now being held via Zoom. Miller submitted content for the monthly and quarterly newsletter.

### *Beverly Hills*

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email.

### *Bingham Farms*

Miller sends monthly Library updates to each of Baldwin's representatives in the three contact communities.

Miller reached out to Ken Marten at Bingham Farms to express our interest in participating in the inaugural Bingham Farms Family Fest, which will be held in August.

### *Birmingham Next*

Rebekah Craft continues to host the Popular Reads book club virtually on the first Monday of each month at 1:00 p.m. Mick Howey is leading the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact [Rebekah.craft@baldwinlib.org](mailto:Rebekah.craft@baldwinlib.org) to request the book and join the meeting.

### *Birmingham Rotary Club*

Craft continues to attend weekly Rotary Club meetings, held via Zoom. On May 17, she will make a brief presentation about Library updates to the group.



### *Friends of the Baldwin Public Library*

The Friends held their Annual Meeting on May 11 at 7:00 p.m., virtually. They are planning a pop-up book sale for the weekend of June 12 and 13. The sale will be held outside on the front patio and under a tent. If Covid-19 cases rise, or we have inclement weather, the sale may be postponed.

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## **Facilities and Technology**

*Strategic goal: Adapt the existing facility for more flexible use and employ technology more effectively in order to improve internal operating efficiency and better serve Library patrons.*

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### *Grand Hall and Second Floor renovations*

- Painting of the second floor was completed on May 7.
- Painting began in the Grand Hall on May 10.





### *Microfilm/Microfiche machine*

In April, the Library purchased a new Microfiche/Microfilm reader to replace our aging machine. Staff are training on it and developing instructions. It will be ready for public use shortly.

### *New Computer Tables*

Two new computer tables have been added to the Birkerts computer area. This creates 4 new spots for computers and will give patrons ample room to spread out and move comfortably between work stations.



Reference shelving was relocated to create accessible walkways around all computer tables.



### *The Littles' Garden*

Under the direction of landscape architect John Gardner and Jim Suhay, Administrative Assistant Robert Stratton pruned the top of the arborvitaes surrounding the Littles' Garden.



### *Air Filtration Kit*

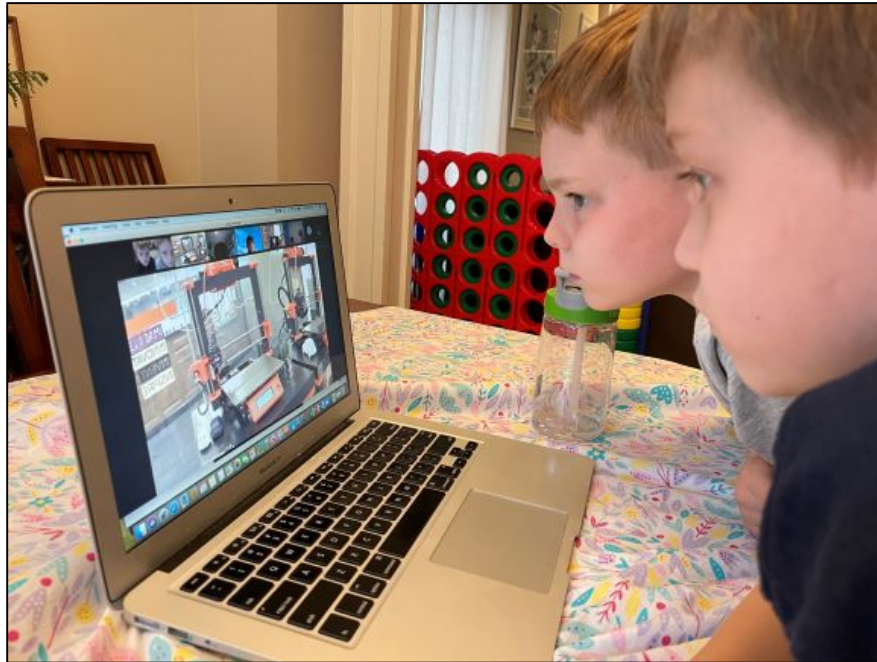
The Library Network provided member libraries with an air filtration kit. The Ford Motor Company partnered with Lasko to create an air filtration kit to "help reduce the risk of COVID-19 virus particle concentrations." The kits include a large box filter, box fan, and a stand. We have placed the filtration system in the shared Circulation and Youth Staff office.





### *Idea Lab*

The Scouts from Troops 1023 & 1016 got an online demo of the 3D printers in the Idea Lab. Idea Lab Supervisor Jeff walked them through how they work and answered some great questions from the attendees.



### Update from Jeff Jimison

Our April Take-And-Make kit was a hit. We printed 60 model cars (vehicles made famous by the silver screen!) and all 60 were taken within a matter of days. I've received a great deal of positive feedback from patrons who really enjoyed "folding" their 4D models. The contents of these kits were a bit of a surprise. Patrons knew they were getting "4D Models of Cars from Movies" but they didn't know exactly which one they were going to get. As a result, a bit of a "collectors' aftermarket " occurred. I've heard stories from patrons who swapped their models with other patrons; an interesting phenomenon!

We've started preparing the space for our new laser cutter which could arrive anytime in the coming weeks. We've arranged the ventilation and computer infrastructure needed to accommodate the new machine, and we're all just giddy with excitement and anticipation. Also, we're working on a few interesting building projects, including soundproofing for the youth office area, acoustic dampening for the Discovery Room, and some fixes and modifications for the shelving in the Grand Hall. We relish any opportunity to employ our skills and technology for improving the fine facilities in which we have the pleasure of working. Lots of exciting things coming up, so check back next month for more updates from The Idea Lab!

| <b>Baldwin Public Library: Friends Funds</b>           |                     |
|--|---------------------|
| <b>April 2021 Expenditures</b>                         |                     |
| <b>Adult Services</b>                                  |                     |
| Presenter Fee: Digging in the Shadows                  | \$ 200.00           |
| Take and Make: Embroidery Kits supplies                | \$ 18.15            |
| Total  | \$ 218.15           |
| <b>Teen Services</b>                                   |                     |
| Take and Make supplies for April - reusable food wraps | \$ 34.80            |
| DIY bubble tea program supplies                        | \$ 14.34            |
| Total  | \$ 49.14            |
| <b>Youth Services</b>                                  |                     |
| Little Explorers Reimbursement                         | \$ 15.94            |
| Books Plus Book Club supplies                          | \$ 13.99            |
| Books Unboxed April Supplies                           | \$ 107.41           |
| Total  | \$ 137.34           |
| <b>Outreach &amp; Equipment</b>                        |                     |
|  |                     |
| Total  | \$ -                |
| <b>Total Expenditures</b>                              | <b>\$ 404.63</b>    |
| <b>Friends Donation</b>                                | <b>\$15,000</b>     |
| <b>April 2021 Balances</b>                             |                     |
| Adult Services   | \$ 4,114.73         |
| Teen Services  | \$ 2,595.81         |
| Youth Services   | \$ 6,374.51         |
| Outreach & Equipment                                   | \$ 5,098.72         |
| <b>Total Balance</b>                                   | <b>\$ 18,183.77</b> |
| <b>April In-Library Book Sale Donations</b>            | <b>\$272.45</b>     |
| Submitted by Jaclyn Miller on May 11, 2021             |                     |



INFORMATION ONLY

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## Upcoming Events of Interest

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**All live, in-person Library events have been cancelled due to health concerns regarding the novel coronavirus COVID-19. Please visit [www.baldwinlib.org](http://www.baldwinlib.org) for more updates.**

### Virtual Story Times

Watch story times with Baldwin's librarians online each week at [www.baldwinlib.org/storytime](http://www.baldwinlib.org/storytime)

- **Mondays** - Sing & Sign with Miss Donna. Best for ages 18 months to 3 years.
- **Tuesday** - Wiggle & Rhyme with Miss Stephanie. Best for ages 0 months to 2 years.
- **Wednesday** - Syntha's Stories. Best for ages 3 years to 5 years.
- **Friday** - Fun-tastic Fridays with Miss Caroline. Best for ages 3 years to 5 years.

### Teen Writing Contest

Stories will be judged in two different categories: grades 6-8 and grades 9-12. One grand prize of a \$50 Amazon gift card will be awarded to a winner from each age bracket. The contest will be judged by librarians. Entries will be accepted through August 8. See [baldwinlib.org/teen](http://baldwinlib.org/teen) for more details regarding rules and entry instructions. Winning stories will be featured on our website.

### Google Slides: An Alternative to PowerPoint

*Wednesday, May 19 — 2:00 p.m. to 3:15 p.m.*

Create and share an online slideshow with Google Slides, a solid alternative to PowerPoint. Registration required. Once registered, you will receive a Zoom link a half hour before class.

### Virtual Kids Library Society

*Thursday, May 20 — 7:00 p.m. to 8:30 p.m.*

Grades 3 to 5. Do you want to be more involved with the Library? Would you like to help us shape our upcoming programs? Registration required if you are interested in a virtual version of KLS. A Zoom link will be emailed the day of the program.

### Butterflies in the Garden

*Tuesday, May 25 — 7:00 p.m. to 8:00 p.m.*

Join Roxanne Plater to learn about butterflies commonly seen in our area and the types of plants to attract butterflies in your garden. Register to receive your Zoom link by email.

### Idea Lab: Bubble Machine Kit

*Starting Friday, May 28*

Assemble your own electrically-powered bubble machine! Fill it with bubble solution, switch it on, and fill your yard (or house) with hundreds of shimmering, floating bubbles! Registration is required. Instructions for pickup up supplies prior to the class will be emailed to registered attendees once registration closes.

**Craft Kits To Go: Macrame Votive Candle Holder**

*Starting Monday, June 7*

Starting June 7, pick up a kit and learn how to make a chic macramé candle holder. Limit one per patron. First come, first served as supplies last.

**Summer Reading**

*Begins Tuesday, June 11!*

Visit [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org) to get started.

**Animal Tales Family Story Time: Dogs**

*Saturday, June 12 – 10:30 a.m. to 11:00 a.m.*

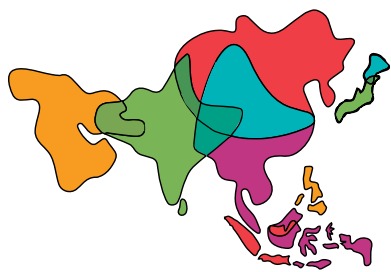
Join Ms. Caroline on Zoom for animal stories and activities. Each month features a different animal. Registrants will be able to pick up materials, including a free book and a prop, one week before story time. Registration required.



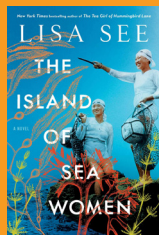
# LEARN CONNECT DISCOVER

MAY 2021 NEWSLETTER

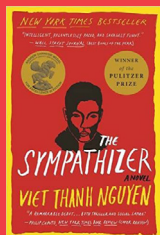
- 1 BALDWIN CELEBRATES ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH
- 2 PROGRAMS FOR CHILDREN AND TEENS
- 3 PROGRAMS FOR ADULTS, COMPUTER CLASSES
- 4 DIRECTOR'S UPDATE, IDEA LAB BOARD MEETING



## BALDWIN CELEBRATES ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH



THE ISLAND OF SEA WOMEN  
BY LISA SEE



THE SYMPATHIZER  
BY VIET THANH NGUYEN



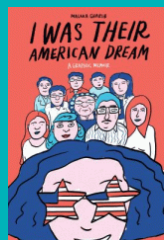
MINOR FEELINGS: AN ASIAN  
AMERICAN RECKONING  
BY CATHY PARK HONG



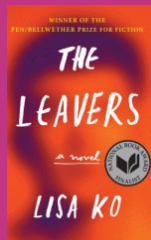
THE INCENDIARIES  
BY R. O. KWON



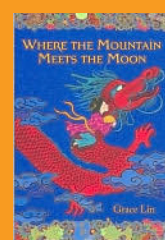
YOLK  
BY MARY H. K. CHOI



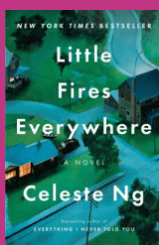
I WAS THEIR AMERICAN  
DREAM: A GRAPHIC MEMOIR  
BY MALAKA GHARIB



THE LEAVERS  
BY LISA KO



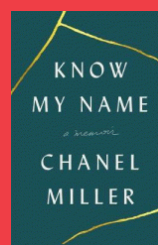
WHERE THE MOUNTAIN  
MEETS THE MOON  
BY GRACE LIN



LITTLE FIRES EVERYWHERE  
BY CELESTE NG



THE DOWNSTAIRS GIRL  
BY STACEY LEE



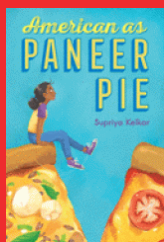
KNOW MY NAME: A MEMOIR  
BY CHANEL MILLER



GOOD TALK: A MEMOIR  
IN CONVERSATIONS  
BY MIRA JACOB



THE PAPER KINGDOM  
BY HELENA KU RHEE



AMERICAN AS PANEER PIE  
BY SUPRIYA KELKAR



STARGAZING  
BY JEN WANG



THE MANY COLORS OF  
HARPREET SINGH  
BY SUPRIYA KELKAR



**BALDWIN PUBLIC LIBRARY** ▶ SERVING THE COMMUNITIES OF  
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS & BLOOMFIELD HILLS

# MAY PROGRAMS FOR CHILDREN

BABIES TO GRADE 6

REGISTER FOR PROGRAMS LISTED BELOW AT [WWW.BALDWINLIB.ORG/CALENDAR](http://WWW.BALDWINLIB.ORG/CALENDAR)



## BOOKS UNBOXED

GRADES 4 TO 12

Join our free, three-month subscription book service and receive a surprise library book tailored to your preference each month. Visit [www.baldwinlib.org/youth](http://www.baldwinlib.org/youth) to subscribe now.

## LIVE STORY TIMES

VISIT OUR STORY TIME PAGE AT [BALDWINLIB.ORG/STORYTIME](http://BALDWINLIB.ORG/STORYTIME) TO LEARN ABOUT OUR LIVE AND VIRTUAL OPTIONS. Registration required.

MOVE & GROOVE MONDAYS WITH MS. CAROLINE

TUNED IN TUESDAYS WITH MS. ROSEMARY

BOOKS & BABIES WITH MS. RUTH ANN

ROCK 'N READ WITH MS. DONNA

WIGGLE & RHYME WITH MS. STEPHANIE

## LITTLE EXPLORERS

Children ages 18 months to five years can create, touch, and play with a monthly sensory kit designed to support fine and gross motor skills, cognitive development, and problem-solving skills. Registration required at [baldwinlib.org/youth](http://baldwinlib.org/youth). May is the last month for Little Explorers.

COMING SOON - SUMMER READING 2021!

## TAKE AND MAKE MONDAYS

MONDAY, MAY 10 AND 24 AFTER 11:00 A.M.

Register at [www.baldwinlib.org/calendar](http://www.baldwinlib.org/calendar) for your free craft kit to make at home. Advance registration required.

## COLORING CLUB

TUESDAY, MAY 11 AFTER 11:00 A.M.

Coloring enthusiasts of all ages will receive a fun poster to color at home. Advance registration required.

## BEDTIME TALES: WHO AM I?

WEDNESDAY, MAY 19

If you could be any animal in the world, what would it be? Join Ms. Syntha and Ms. Rosemary for stories about animals who want to be someone they're not. Video and craft supplies will be available the day of the program for those who register.



## VIRTUAL KIDS LIBRARY SOCIETY

THURSDAY, MAY 20 AT 7:00 P.M.

GRADES 3 TO 5

Do you want to be more involved with the Library? Would you like to help us shape our upcoming programs? Registration required.

## BOOK SCAVENGERS: DIY HOME EDITION

Do you miss Ms. Susan's Library Scavenger Hunts? We do, too! Register at [www.baldwinlib.org/youth](http://www.baldwinlib.org/youth) and Ms. Susan will email you a do-it-yourself home scavenger hunt every other Tuesday.

# MAY PROGRAMS FOR TEENS

GRADES 6 TO 12



## BOOKS UNBOXED

GRADES 4 TO 12

Join our subscription box service and receive a surprise library book along with snacks and other goodies. Visit [www.baldwinlib.org/teen](http://www.baldwinlib.org/teen) to subscribe now. Sign up by the 3rd Tuesday of the month to receive your box on the 4th Tuesday of the month. Subscriptions last for 3 months.

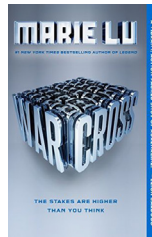
## CRAFTS TO GO

## BEE GARDENS GRADES 6 TO 12

Starting May 10, pick up a craft kit with supplies and instructions to make a garden that will attract our friends, the bees. Limit one per teen. Available while supplies last.

## TEEN BOOK CLUB GRADES 7 TO 12

THURSDAY, MAY 6 AT 7:00 P.M.



WARCROSS BY MARIE LU

The first 10 teens to register will receive a free book, thanks to the Friends of the Baldwin Public Library. This book is also available on Libby. You will receive a Zoom invite on the day of the discussion. Registration required.



VIRTUAL

# BOOK CLUBS FOR CHILDREN

PANELS & FRAMES

BEYOND the book

books PLUS

MOTHER/DAUGHTER book club

BOOKS & bagels

MOMS BOOK CLUB

## PANELS AND FRAMES GRADES 3 TO 6

TUESDAY, JUNE 15 AT 7:00 P.M.

THE BRAIN: ULTIMATE THINKING MACHINE BY TORY WOOLLCOTT

Email Ms. Caroline at [caroline.salucci@baldwinlib.org](mailto:caroline.salucci@baldwinlib.org) to register for this graphic novel book club that meets every other month.

## BEYOND THE BOOK GRADES 1 TO 3

THURSDAY, MAY 6 AT 7:00 P.M.

IF YOU WERE A KID DURING THE CALIFORNIA GOLD RUSH BY JOSH GREGORY

THURSDAY, JUNE 10 AT 7:00 P.M.

DK FINDOUT! STONE AGE BY KLINT JANULIS

Email Ms. Rosemary at [rosemary.isbell@baldwinlib.org](mailto:rosemary.isbell@baldwinlib.org) to register for this non-fiction book club.

## BOOKS PLUS GRADES 2 TO 3 AND A GROWNUP

MONDAY, MAY 24 AT 7:00 P.M.

ALVIN HO: ALLERGIC TO THE GREAT WALL, THE FORBIDDEN PALACE AND OTHER TOURIST ATTRACTIONS BY LENORE LOOK

MONDAY, JUNE 28 AT 7:00 P.M.

THE DOG WHO LOST HIS BARK BY EGIN COLFER

Email Ms. Donna at [donna.smith@baldwinlib.org](mailto:donna.smith@baldwinlib.org) to register.

## MOTHER/DAUGHTER

GIRLS IN GRADES 4 TO 6 AND THEIR MOMS

MONDAY, MAY 3 AT 7:00 P.M.

STEF SOTO TACO QUEEN BY JENNIFER TORRES

WEDNESDAY, JUNE 9 AT 7:00 P.M.

THE MISCALCULATIONS OF LIGHTNING GIRL BY STACY MCANULTY

Email Ms. Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register.

## BOOKS AND BAGELS GRADES 4 TO 6

TUESDAY, MAY 25 AT 7:00 P.M.

CHANGELING BY WILLIAM RITTER

TUESDAY, JUNE 22 AT 7:00 P.M.

THE GREAT GREENE HEIST BY VARIAN JOHNSON

Email Ms. Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register.

## MOMS BOOK CLUB:

JUNE 9 AT 7:00 P.M.

GILEAD BY MARILYNNE ROBINSON

Email Ms. Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register for this book club for moms that meets every other month.



VIRTUAL

# BOOK CLUBS

FOR ADULTS

ALL BPL BOOK CLUBS WILL MEET VIRTUALLY USING ZOOM UNTIL FURTHER NOTICE. FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL [ADULT.REFERENCE@BALDWINLIB.ORG](mailto:ADULT.REFERENCE@BALDWINLIB.ORG).



**SUNDAY, MAY 2  
AT 1:00 P.M.**

CRAZY RICH ASIANS (PG-13) AND CRAZY RICH ASIANS BY KEVIN KWAN



**MONDAY, MAY 3  
AT 1:00 P.M.**

HOMELAND ELEGIES  
BY AYAD AKHTAR



**TUESDAY, MAY 11  
AT 10:00 A.M.**

IN HOFFA'S SHADOW  
BY JACK GOLDSMITH



**WEDNESDAY, MAY 12  
AT 2:00 P.M.**

ORDINARY GRACE  
BY WILLIAM KENT KRUEGER



**TUESDAY, MAY 18  
AT 7:00 P.M.**

DAYS WITHOUT END  
BY SEBASTIAN BARRY



**WEDNESDAY, MAY 26  
AT 7:00 P.M.**

FROM HERE TO ETERNITY  
BY CAITLYN DOUGHTY



## BOOKS ON FOOT

Books on Foot is a new year-round challenge to encourage adults to go for a walk and listen to an audiobook. Each month will feature a new theme with a suggested path or trail and a correlated list of audiobooks available from BPL.

Visit [www.baldwinlib.org/books-on-foot/](http://www.baldwinlib.org/books-on-foot/) to learn more and register for the challenge.

## DISCUSSION GROUPS

### SOCRATES CAFE

**SUNDAY, MAY 16 AT 2:00 P.M.**

Socrates Cafe continues to meet for conversation via Zoom. To join, please email [avpratt@aol.com](mailto:avpratt@aol.com).

### GREAT BOOKS DISCUSSION GROUP

All meetings take place via Zoom.

Email [sarah.bowman@baldwinlib.org](mailto:sarah.bowman@baldwinlib.org) to join.

**WEDNESDAY, MAY 5 AT 6:45 P.M.:**

THE BETROTHED BY ALESSANDRO MANZONI

**WEDNESDAY, MAY 19 AT 6:45 P.M.:**

MUCH ADO ABOUT NOTHING BY WILLIAM SHAKESPEARE

# MAY PROGRAMS FOR ADULTS



**FRIDAY FIVE @ 5 -  
ON FACEBOOK!**

Join a new member of BPL's staff on BPL's Facebook page every Friday at 5:00 p.m. where we will recommend five interesting things - books, movies, or anything!



## BPL PPL - A LIBRARY PODCAST

BPL PPL is a little slice of life podcast that looks at the folks who work at the Library, what they do, and the resources the Library offers. Episodes are released monthly and usually last about an hour. Find it on Spotify or Apple Podcasts.



## BOOKS UNSHELVED

Try BPL's book subscription service for adults: Books Unshelved! Subscribers will receive a surprise library book selected just for them by a librarian, plus some extra goodies.

Visit [www.baldwinlib.org/books-unshelved](http://www.baldwinlib.org/books-unshelved) to subscribe.



Limit one per patron.  
First come, first served.

## BLOCK PRINTED TEA TOWELS

**Starting May 3**, pick up a kit to make block printed tea towel. You will use a veggie from home to create a one-of-a-kind design.

## ECO FRIENDLY BIRDFEEDERS

**Starting May 17**, enjoy making an eco-friendly bird feeder that can easily be hung in your yard. Made from mostly biodegradable ingredients, this bird feeding ornament is sure to attract all kinds of feathered friends.

## LIBRARIAN RECOMMENDED READS

Do you miss receiving reading suggestions from your BPL librarians? Complete the form at [www.baldwinlib.org/bookpicks](http://www.baldwinlib.org/bookpicks) and we will email you personalized recommendations.

## GARDENING FOR THE BIRDS MONDAY, MAY 3 AT 7:00 P.M.

With the ongoing insect apocalypse, our native songbirds are at risk. Learn how you can help them through plant selection, garden design, and maintenance protocols, making your garden a welcoming oasis for all species.

## FRIENDS OF THE BALDWIN PUBLIC LIBRARY ANNUAL MEETING TUESDAY, MAY 11 AT 7:00 P.M.

Join the Friends of the Baldwin Public Library for their [virtual annual membership meeting](#). Learn more about the organization and how you can help, and then hear an update from President Ryndee Carney and Library Director Rebekah Craft.

## GANGSTERS UP NORTH

**WEDNESDAY, MAY 12 AT 7:00 P.M.**

Gambling and bootlegging or rest and relaxation? Just what were gangsters doing when they found their way to Northern Michigan? Author Robert Knapp will answer those very questions and set us straight on what is true and what is myth.

## BUTTERFLIES IN THE GARDEN

**TUESDAY, MAY 25 AT 7:00 P.M.**

Join Roxanne Plater to learn about butterflies commonly seen in our area and the types of plants to attract butterflies in your garden.

## ASIAN AMERICAN PACIFIC ISLANDER HERITAGE READING CHALLENGE

Celebrate Asian-American & Pacific Islander voices through recommended reading lists. Log your reading & activities to earn badges at [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org).

VIRTUAL

# COMPUTER CLASSES

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. ONCE REGISTERED, YOU WILL RECEIVE A ZOOM LINK A HALF HOUR BEFORE CLASS.

## POWERPOINT: AN INTRODUCTION

**WEDNESDAYS, MAY 5 & 12 AT 2:00 OR 7:00 P.M.**

Learn the fundamentals of slideshow creation with Microsoft PowerPoint in this two-session class.

## EASY PHOTO EDITING

**SATURDAY, MAY 15 AT 2:00 P.M.**

Crop, edit, and apply effects to improve your photos with free and powerful online software.

## GOOGLE SLIDES: AN ALTERNATIVE TO POWERPOINT

**WEDNESDAY, MAY 19 AT 2:00 OR 7:00 P.M.**

Create and share an online slideshow with Google Slides, a solid alternative to PowerPoint.

## DOWNLOADING EBOOKS FROM THE LIBRARY

**SATURDAY, MAY 22 AT 2:00 P.M. OR  
WEDNESDAY, MAY 26 AT 2:00 OR 7:00 P.M.**

Learn how to access Libby to check out e-books and e-audiobooks in this virtual class. Baldwin Library card required. Registration required.

## LINKEDIN

**FRIDAY, MAY 28 AT 2:00 P.M.**

Build and nurture your professional identity with LinkedIn, the world's largest network of its kind. Registration required.

[WWW.BALDWINLIB.ORG](http://WWW.BALDWINLIB.ORG)  
248-647-1700

3



# THE IDEA LAB

THE IDEA LAB IS TAKING REQUESTS FOR REMOTE SERVICES. SUBMIT YOUR REQUEST TO [IDEALAB@BALDWINLIB.ORG](mailto:IDEALAB@BALDWINLIB.ORG). ITEMS AND MATERIALS TO BE CUT, ENGRAVED, OR EMBROIDERED SHOULD BE DELIVERED TO THE IDEA LAB DROP ZONE LOCATED OUTSIDE THE FRONT ENTRANCE DURING CURBSIDE PICKUP HOURS. VISIT [BALDWINLIB.ORG/IDEALAB](http://BALDWINLIB.ORG/IDEALAB) FOR MORE INFORMATION.

## IDEA LAB LIVE ON INSTAGRAM

WEDNESDAY, MAY 5, AT 7:00 P.M.

Hang out with Jeff on IG Live as he rebuilds an older 3D printer from the bottom up. Follow the Library on Instagram at @baldwinlib.

## IDEA LAB TAKE-N-MAKE HELICOPTER PULL TOY

**Starting May 10**, pick up a simple and fun helicopter pull toy, y'know, for kids! Pull the cord and watch the helicopter take to the sky!

No assembly required. **Limit one per patron.**

**First come, first served.**

## BUBBLE MACHINE KIT

Assemble your own electrically-powered bubble machine! Fill it with bubble solution, switch it on, and fill your yard (or house) with hundreds of shimmering, floating bubbles! **Registration required.**

**Sign up in advance on the Library's [calendar](#) to pick up a kit on May 28th.**

# LIBRARY HOURS

## MONDAY TO THURSDAY

9:30 a.m. to 9:00 p.m.

## FRIDAY & SATURDAY

9:30 a.m. to 5:30 p.m.

## SUNDAY :

12:00 to 5:00 p.m.

**CLOSED: MAY 29 TO 31 - MEMORIAL DAY**

PLEASE VISIT  
[WWW.BALDWINLIB.ORG/REOPENING](http://WWW.BALDWINLIB.ORG/REOPENING) FOR  
CURRENT UPDATES  
ABOUT THE LIBRARY'S  
REOPENING PLANS.

# LIBRARY BOARD



## THE LIBRARY BOARD WILL MEET VIRTUALLY

MONDAY, MAY 17 AT 7:30 P.M.  
Frank Pisano, Ashley Aidenbaum,  
Karen Rock (not shown), Jim Suhay,  
Melissa Mark, and Jennifer  
Wheeler.

# DIRECTOR'S UPDATE

## WE'RE ALL IN THIS TOGETHER

Last fall, we started compiling the compliments that we receive from patrons into a weekly staff email digest called "We're All in this Together." This email a great way to start the week on Monday mornings. With every compliment I read, I'm reminded of how lucky we are to work in a Library with so many supportive and encouraging users. Your kind words help carry us through these difficult and uncertain times. When much of how the Library operates on a daily basis has changed because of Covid-19, we are happy to be able to continue offering programs and services in new and creative ways.

With the rising case counts in Michigan, we are doing everything we can to remain open to the public each day. This means that **we have made the following changes to our operations:**

- When you visit the Library, a greeter will welcome you at the front door, ensure that no more than 25 patrons are in the building at one time, and make sure that everyone who enters the building is properly wearing a CDC-approved mask.
- Please use Curbside Pickup if you know the exact items you'd like to check out and do not need to browse for materials.
- If you are experiencing symptoms of Covid-19 or have traveled out of state, we ask that you refrain from visiting inside the Library for 10 days.
- Daily newspapers can now be found under the Library awning and you are welcome to take a paper to the park or a nearby bench to read outdoors.
- We do not have any furniture available for reading or studying and we encourage true grab and go visits.

**The Friends of the Baldwin Public Library** are now offering books and DVDs for sale by donation on the front steps of the Library and in the Grand Hall. New items are added daily and you never know what gem you might find! Because the last three scheduled book sales have been cancelled, the book storage room is at capacity and we are not able to accept used book and DVD donations for the time being. Please be on the lookout for an upcoming popup used book sale that will be held in the Library's Grand Hall this summer.

The Friends of the Library serves to advocate for the Library and raise money to support Baldwin's programs and services. Their annual membership meeting will be held virtually on Tuesday, May 11 at 7:00 p.m. If you would like to volunteer to serve on the Board of the Friends, please email Friends President Ryndee Carney at [ryndeecarney@gmail.com](mailto:ryndeecarney@gmail.com) for more information on how to join this organization.

Simply put, Baldwin has become the Library that it is today because of strong community support, faithful and generous donations from the Friends, and ongoing feedback from our users. I thank you for your continued support.

*Rebekah Craft*

Rebekah Craft, Library Director

[rebekah.craft@baldwinlib.org](mailto:rebekah.craft@baldwinlib.org)

248-554-4681



# LEARN. CONNECT. DISCOVER.

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CIRCULATION/RENEWALS: 248-554-4630  
YOUTH SERVICES: 248-554-4670  
[WWW.BALDWINLIB.ORG](http://WWW.BALDWINLIB.ORG)

# THE OAKLAND PRESS

## Oakland County community calendar May 2 and beyond

Published on April 30, 2021 | By Kathy Blake



Oakland County Sheriff's "Re-CYCLE for Kids" and SheriffPAL program along with partner, Dan Gutfreund Realty Group, are collecting bicycles and helmets for children and adults in need.

*Photo courtesy of Re-CYCLE for Kids.*

### Charitable events

- Gleaners Community Food Bank food distribution event is at the Oakland County Farmers Market, 9-11 a.m. May 5, while supplies last, for anyone in need. Drive-up and stay in the vehicle, or walk-up distribution, no need for proof of eligibility. For information, call 248-858-5495 or email [OCmarket@oakgov.com](mailto:OCmarket@oakgov.com).
- Health care heroes receive a free one-day admission to Sea Life Michigan on weekdays, May 3-May 28, redeemable online at [visitsealife.com/michigan/whats-inside/events/2021/health-care-](https://visitsealife.com/michigan/whats-inside/events/2021/health-care-)

[appreciation-days-may21](#). In addition, health care workers can bring up to four guests with them who will receive 50 percent off admission with the same online offer. When arriving, guests must bring employee ID or valid pay stub to indicate their work in health care.

## Children's activities

- MSU Tollgate Farm 4-H Virtual Plants and Their Partners Adventure for grade K-3 is 2-3 p.m. May 3-7. Weekly Series is 3:30-4:30 p.m. Tuesdays, May 4 to June 1. Register at [events.anr.msu.edu/VirtualSpringPlantsandPartners](https://events.anr.msu.edu/VirtualSpringPlantsandPartners), \$40.

## COVID-19 information

- State of Michigan COVID-19 hotline for testing or vaccines is 1-888-535-6136, (8 a.m.-5 p.m., Mon.-Fri.), for information, visit [Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus) or [CDC.gov/Coronavirus](https://CDC.gov/Coronavirus) or email [COVID19@michigan.gov](mailto:COVID19@michigan.gov).
- To receive the Oakland County COVID-19 Vaccination Newsletter, register your email address at [www.oaklandcountyvaccine.com](https://www.oaklandcountyvaccine.com) or text OAKGOV COVID to 468311. To make a vaccine appointment, visit [OaklandCountyVaccine.com](https://OaklandCountyVaccine.com). If no internet, for vaccine appointments, call 1-800-848-5533, (8 a.m.-6 p.m. Mon.-Fri., 9 a.m.-noon, Sat.). For the homebound in Oakland County, call 810-331-0902 to make an appointment with Ready Nursing Solutions.
- Also, for vaccine appointments, check with health providers, hospitals, and local pharmacies including Meijer at [clinic.meijer.com](https://clinic.meijer.com); Rite Aid at [riteaid.com/covid-vaccine-apt](https://riteaid.com/covid-vaccine-apt); Kroger at [kroger.com/rx/covid-eligibility](https://kroger.com/rx/covid-eligibility); CVS at [cvs.com/immunizations/covid-19-vaccine](https://cvs.com/immunizations/covid-19-vaccine); Walgreens at [walgreens.com/topic/findcare/coronavirus.jsp](https://walgreens.com/topic/findcare/coronavirus.jsp) or Walmart at [walmart.com/cp/1228302](https://walmart.com/cp/1228302).

## Environmental activities

- The Clinton River Watershed Council Weekly Clean Up is 10 a.m. Wednesdays April-November. Locations will be posted online in advance, open to all ages and skill levels, [www.crwcc.org/events](https://www.crwcc.org/events).
- Skywarn weather spotter training webinars are 7-9 p.m. May 6; and 7-9 p.m. May 25. Register at [weather.gov/dtx/spotter2](https://weather.gov/dtx/spotter2).

- The Meadow Brook Garden Club presents guest speaker, Craig Elston speaking on butterfly gardening, attracting butterflies, 10 a.m. May 14, via Zoom, email to [MBGCMembers@gmail.com](mailto:MBGCMembers@gmail.com), \$5 for non-members.
- The city of Troy is hosting its 31st annual Arbor Day Celebration and tree planting ceremony, 4:30 p.m. May 7 at Firefighters Park, on Square Lake Road between Crooks Road and Coolidge Hwy. in Troy, [troymi.gov](http://troymi.gov).

## Farmers markets/Shows

- Annual Birmingham Farmers Market is 9 a.m.-2 p.m. Sundays, May 2-Oct. 31, walkable outdoor market featuring produce, meat and dairy, artisan baked goods, fresh foods and more, at Public Parking Lot 6, 660 N. Old Woodward Ave., Birmingham, [allinbirmingham.com/visitors/farmers-market](http://allinbirmingham.com/visitors/farmers-market), 248-530-1200.
- Michigan Flower, Art & Home Improvement Show is May 8-9 at Canterbury Village in Lake Orion. Admission is free with the donation of four cans or nonperishable food items, [www.canterburyvillage.com](http://www.canterburyvillage.com).

## Fundraisers

- Busch's Fresh Food Market locations host the "All aBout Children (ABC) Food Drive", May 3-May 16, to help reduce childhood hunger. Grocery store guests can help, by donating their bottle/can return slips, donating cash, or purchasing a \$10 "Ready to Go" bag that contains 14 staple items, [buschs.com/community-giving](http://buschs.com/community-giving).
- Gleaners Community Food Bank to host virtual 2021 Women's Power Breakfast, 7-9 a.m. May 4, in support of the organization's work to end childhood hunger. The event includes breakout sessions and virtual table mingling between speaker presentations. Tickets are at [womenspowerbreakfast.org](http://womenspowerbreakfast.org).
- Neiman Marcus at Somerset Collection in Troy will host the 10th anniversary Spring Soiree in-store 2-7 p.m. May 5 (and online May 6-May 9, Mother's Day) to raise funds for Alzheimer's Association programs, support groups, and research. Present at the event is actor Sean Maher. Shoppers can support in-store or online through Mother's Day by mentioning the Alzheimer's

Association and enter to win prizes. Attendance is free, donations are welcome at [springsoiree21.givesmart.com](https://springsoiree21.givesmart.com).

- Virtual Walk for Justice for The Salvation Army's William Booth Legal Aid Clinic fundraiser is May 7-May 9. Each registrant will receive a Walk For Justice mask, entry into a door prize drawing and access to an online silent auction. Registration is \$45 for adults and free for children, [walkforjustice.org](https://walkforjustice.org), email [info@walkforjustice.org](mailto:info@walkforjustice.org) or call 313-361-6340, [salmich.org](https://salmich.org).
- Dan Gutfreund Realty Group partners with Oakland County Sheriff's "Re-CYCLE for Kids" and SheriffPAL program to collect bicycles and helmets for children and adults in need. Donations will be accepted 10 a.m.-4 p.m. May 8 at downtown Birmingham at Woodward Ave. and South Old Woodward Ave. (across from Sherwin Williams Paint Store) and Oakland University Campus, Lot P3 corner of Walton Blvd. and Squirrel Road in Auburn Hills. Bikes may also be dropped off at any of the Sheriff's Office twelve substations around Oakland County or at Sheriff's Re-CYCLE partner [1-800-Self-Storage.com](https://1-800-Self-Storage.com) locations in Troy and Oak Park, during regular business hours, throughout the year, [oakgov.com/sheriff/Community%20Services/Pages/default.aspx](https://oakgov.com/sheriff/Community%20Services/Pages/default.aspx).
- PurpleStride Detroit 2021 charity walk: May 8, from where you are, fundraiser to benefit people impacted by pancreatic cancer, [purplestride.org/Detroit](https://purplestride.org/Detroit).

## Gardening/Nature activities

- "Healthy Trees Create Healthy Communities" webinar is noon-1 p.m. March 23. Register at [releafmichigan.org/events.html](https://releafmichigan.org/events.html). Free.
- Spring Garden Clean-Up for a Natural Backyard is 7 p.m. March 24, via Zoom, featuring Stephanie Kozak, interpretive guide for Kensington Metropark Nature Center in Milford. Sponsored by the Sierra Club Crossroads Group, register at [sierraclub.org/michigan/crossroads](https://sierraclub.org/michigan/crossroads).
- Rain Gardens and Rain Barrels is 11:30 a.m. March 24, learn to install and maintain these tools at home to mitigate flooding and utilize runoff, [crwc.org/events](https://crwc.org/events), 586-286-9333.
- Adopt-A-Stream training is 6:30 p.m. March 25, online via Zoom, for community to protect local streams and rivers, [crwc.org/events](https://crwc.org/events).



- Bursting into Spring with Sue Grubba, insights to maximize the potential of a garden, 10 a.m. March 26, via Zoom, presented by Meadow Brook Garden Club, \$5 for non-members, email [MBGCmembers@gmail.com](mailto:MBGCmembers@gmail.com) for Zoom link, 248-364-6210.
- The Seven Ponds Astronomy Club next virtual meeting is 7 p.m. March 27, featuring NASA Engineer Dale A. Force, at [spncastronomy.wixsite.com/7-ponds-astro-club](http://spncastronomy.wixsite.com/7-ponds-astro-club) or through the club's Facebook page. To follow, the Earth Hour Virtual Spotlight is 8:30 p.m. March 27, when people turn off their lights for an hour to draw attention to nature loss and climate change, [earthhour.org](http://earthhour.org).

## Health/Fitness events

- Free Walk West Bloomfield program is 6:30-7 p.m. Tuesdays and 8-8:30 a.m. Saturdays, May through August, sponsored by Henry Ford West Bloomfield Hospital. Registration required [wbparks.org/walkwb.html](http://wbparks.org/walkwb.html).
- The Village of Rochester Hills invites area residents to walk in the village daily and attend Wellness Wednesday gatherings on the first Wednesday of each month, through September. Ascension Providence Rochester Hospital will provide free blood pressure screenings and health topic discussions with medical professionals, 8:30-9:30 a.m., May 5, at The Gazebo in Festival Park, The Village of Rochester Hills, 104 N. Adams Road, Rochester Hills, [TheVORH.com](http://TheVORH.com).

## Lectures

- “The Haven Sanitarium”: with historian and society president Tiffany Dziurman presented by Rochester-Avon Historical Society at 7 p.m. May 6, online via Zoom, free, registration required at [rochesteravonhistoricalsociety.org/events](http://rochesteravonhistoricalsociety.org/events).

## Libraries

- Baldwin Public Library announces that any student attending school in Birmingham, Beverly Hills, Bingham Farms or the City of Bloomfield Hills qualify to receive a library card at the Baldwin Public Library with access to library digital resources, [baldwinlib.org/get-library-card](http://baldwinlib.org/get-library-card).

- Commerce Township Community Library hosts “French Apple Tarte” virtual class presented by pastry chef Molly J. Wilk of Versailles, France, 11 a.m.-12:30 p.m. May 8, via Zoom, 248-669-8108, [tinyurl.com/CTCLbaking](https://tinyurl.com/CTCLbaking), 248-669-8108.
- Ferndale Library is hosting a virtual meet-the-author event featuring Harvey Ovshinsky 6:30 p.m. May 6, with a moderated discussion about his new memoir, “Scratching the Surface: Adventures in Storytelling”, register at [tinyurl.com/fadlkho](https://tinyurl.com/fadlkho).
- Lyon Township Public Library presents “Virtual Healthy Living for Your Brain & Body”, 6 p.m. May 5, online via Zoom, [lyon.assabetinteractive.com/calendar](https://lyon.assabetinteractive.com/calendar), or email [helplinegmc@alz.org](mailto:helplinegmc@alz.org) or call the 24/7 Alzheimer’s Helpline at 800-272-3900.
- Lyon Township Public Library presents “Virtual Teen Game Night”, 6:30 p.m. May 6, online via Zoom, [bit.ly/TeenBoardGameNight](https://bit.ly/TeenBoardGameNight), 248-437-8800.

## Misc.

- Culvers of Lake Orion is hosting car cruises, 4-8 p.m. Tuesdays through summer, corner of M-24 and Dutton, Lake Orion, [culverslakeorion.com](https://culverslakeorion.com).
- Waterford Foundation for Public Education Golf Outing is June 15 with shotgun start at 8 a.m. at Fountains Golf and Banquet Center in Clarkston, [wsdmi.org/wfpe](https://wsdmi.org/wfpe), \$140 per golfer.

## Mother's Day contest

- Better Made Snack Foods is searching for the “2021 Mom of The Year”. To nominate a mom, write a short essay of 150 words or less and send with a photo by May 7, to [info@bettermade.com](mailto:info@bettermade.com), or post on Facebook at [facebook.com/bettermade](https://facebook.com/bettermade) or mail entry to Better Made Mother’s Day Contest, 10148 Gratiot Avenue, Detroit, MI 48213. All submissions will be posted on the Better Made website. The winner will be announced on Mother’s Day, Sunday, May 9, [bettermade.com](https://bettermade.com). Winning mom will receive a sampler box of Better Made products.

## Parks

- The City of Southfield opened the Beech Woods Driving Range for the season, May 1. It is at 22202 Beech Road inside Beech Woods Park in Southfield. The lighted, 50-tee range features both mat and grass tees, and will be open daily (weather permitting). Bucket fees start at \$6 for a small. [www.cityofsouthfield.com](http://www.cityofsouthfield.com)
- Oakland County Parks and Recreation opened its campgrounds for the season. The campgrounds are at Addison Oaks County Park, north of Rochester, and Groveland Oaks County Park, near Holly. Both Addison Oaks and Groveland Oaks provide a fireworks-free camping experience. Call Groveland Oaks at 248-634-9811 from 9 a.m.-3 p.m. Monday through Friday and Addison Oaks at 248-858-1400, 8:30 a.m.-3:30 p.m. for advance reservations, [OaklandCountyParks.com](http://OaklandCountyParks.com).
- Huron-Clinton Metroparks, [www.metroparks.com](http://www.metroparks.com). Park entrance fees apply.
- Michigan State Parks and Recreation Areas are open, [www.michigan.gov/dnr](http://www.michigan.gov/dnr). Park entrance fees apply.

## Safety events

- The Southfield Police Department hosts, “Understanding Basics of Traffic Safety”, 6 p.m. May 4 in the parking lot at the northwest corner of Civic Center Drive and Evergreen, in Southfield. The event is for high school students with a valid driver’s license or driving permit. Teen drivers, with a parent or guardian, will experience a simulated traffic stop and learn what to do if they are stopped by the police, involved in a traffic accident or a traffic altercation. Participants must have vehicle registration and proof of insurance. COVID-19 precautions and face masks are required. Register with Officer Pate at 248-796-5360 or email [kpate@cityofsouthfield.com](mailto:kpate@cityofsouthfield.com), [cityofsouthfield.com/departments/police-department](http://cityofsouthfield.com/departments/police-department)

## Support activities

- The Spectrum Agency for Autistic Adults, is hosting Small Group Peer Support Meetups (limited to 12 participants) for people on the autism spectrum, starting 6-8 p.m. May 19, virtual meeting via Zoom, \$6 fee per class, [meetup.com/Ann-Arbor-Autistic-Adults/events/277814517](https://www.meetup.com/Ann-Arbor-Autistic-Adults/events/277814517), [runtrace@hotmail.com](mailto:runtrace@hotmail.com).
- May is Mental Health Month. The National Suicide Prevention Lifeline is 1-800-273-TALK (8255), [suicidepreventionlifeline.org](https://www.suicidepreventionlifeline.org) or text 741741.

## Volunteer opportunities

- Grace Centers of Hope seeks volunteers to help spruce up its Little Grace Village neighborhood in Pontiac. Daily volunteer opportunities include gardening/planting, cleaning yard debris, and general landscaping. Masks are required during check-in and when working in close proximity. Sign up at [gracecentersofhope.volunteerhub.com](https://gracecentersofhope.volunteerhub.com) or email Cody Pesavento at [Cpesavento@gracecentersofhope.org](mailto:Cpesavento@gracecentersofhope.org).
  - The American Red Cross urges healthy individuals to donate blood, platelet and plasma. Those who go to give May 1-15 will receive a \$5 [Amazon.com](https://www.amazon.com) gift card. Schedule a donation appointment by visiting [RedCrossBlood.org](https://www.RedCrossBlood.org), or calling 1-800-RED CROSS (1-800-733-2767).
- Submit community events to The Oakland Press online at [www.bit.ly/1iUM73e](https://www.bit.ly/1iUM73e).

## Birmingham scraps annual fairs, parade due to COVID

Published on April 5, 2021 | By Tiffany Esshaki



The annual Birmingham Hometown Parade has been cancelled due to the ongoing pandemic.

*File photo by Sarah Purlee.*

BIRMINGHAM — Hopefully, we're nearing the end of this COVID-19 pandemic, but we're not there just yet. And since we're not in the clear yet, Birmingham is cancelling some of its signature spring events.

Birmingham Fire Chief Paul Wells made the call last week to cancel the annual Art Birmingham fair and the Birmingham Village Fair. He explained that it would simply be too hard to enforce the state's mask mandate and social distancing guidelines.

“The (Michigan Department of Health and Human Services) emergency order doesn’t allow for outdoor gatherings of more than 300 people, and we have to enforce the mask mandate at all times. I see that order definitely being extended past April, and those events are just too big to control,” Wells said. “Since we can’t fence up the whole of Shain Park, and all those organizers will be in and out setting up ahead of time, we can’t do it.”

Art Birmingham, hosted by the Birmingham Bloomfield Art Center and the Guild of Artists and Artisans, is usually held on Mother’s Day weekend and would’ve been in its 40th year. The event has boasted around 150 booths with wares from a variety of local artists in different mediums, along with a kids’ tent where little ones can create a special gift for mom.

The Birmingham Village Fair, which was scheduled for June 2-6, would’ve been in its 58th year.

The four-day event has, in the past, served as an annual fundraiser for numerous local nonprofits, including the Birmingham Lions Club, Birmingham Youth Assistance and the Birmingham Rotary Club.

“The Birmingham Bloomfield Chamber is disappointed to have to cancel this event for the second consecutive year,” Chamber President Joe Bauman said in a press release. “We know how important this iconic fair is for local residents and the crucial role it plays in pumping economic development dollars into the downtown, but we must always place the health and safety of our staff, volunteers, residents and guests first and foremost.”

Bauman said he’s hopeful the fair can return with gusto in 2022.

Also taking this year off is the city’s annual Celebrate Birmingham Hometown Parade, normally held in May. The parade has long been thought to be the unofficial kickoff of summer in Birmingham, with spectator favorites like high school marching bands, recognition of U.S. military veterans and pups from the Basset Hound Rescue of Michigan.

The city clerk announced that officials will still create an appreciation video to celebrate Birmingham board and commission members and the work they’ve done during the past year.

One event that has received the go-ahead to return this spring is the Birmingham Farmers Market, hosted by the Birmingham Shopping District. Wells said they’re even doing away with

the drive-thru format used last year and sticking with MDHHS guidelines for in-person outdoor gatherings.

“Masks are going to be mandated, there will be signage, and because there’s really just one entrance, we should have an easier time controlling the event,” he explained. “We can keep it to 300 people, and if someone walks up without a mask, we can stop them from coming in and say, ‘Hey, sorry. You need a mask.’ I view it as outdoor shopping for essentials. Since it’s outdoors, it’s safer to me than a grocery store.”

And while it’s good news the farmers market will move forward this May, Bauman said he’s concerned how merchants will fare during yet another summer with slow foot traffic.

“We worry losing another full season of outdoor events like the Village Fair, art fairs ... will be another crushing blow to downtown Birmingham merchants who rely on the influx of visitors during the summer to support their businesses, but we really have no choice other than to begin planning for 2022,” he said.



## News to share with your patrons: Emergency broadband benefit for families and households opens

From: Library of Michigan

Date: Mon, May 10, 2021 at 1:46 PM

Subject: [Michlib-l] News to share with your patrons - Emergency broadband benefit for families and households opens

### **Emergency Broadband Benefit enrollment opens this week – May 12**

The Emergency Broadband Benefit is an [FCC program](#) to help families and households struggling to afford internet service during the COVID-19 pandemic. This new benefit will connect eligible households to jobs, critical healthcare services, virtual classrooms, and so much more. If you are with a community organization take a look at the marketing materials you can use to spread the word in your community.

As of May 12, 2021, eligible households will be able to enroll in the program to receive a monthly discount off the cost of broadband service from an approved provider. Eligible households can enroll through an approved provider or by visiting [GetEmergencyBroadband.org](https://www.fcc.gov/eligibility).

Check out the [Broadband Benefit Consumer FAQ for more information about the benefit](#) and share information with those in your community.





## Royal Oak library promotes seed diversity by providing free veggie, flower seeds to community

Published on May 5, 2021 | By Amber Ainsworth



**ROYAL OAK, Mich. (FOX 2)** - The [Royal Oak](#) Public Library's new seed library allows the community to "borrow" fruit and vegetable seeds.

Once your plants grow, the seeds can be returned by harvesting seeds from the plants and bringing them to the library. This will allow more people to benefit from the seeds.

The seed library is designed to increase food independence by expanding access to fresh vegetables.

It also promotes seed diversity and saves seeds that have adapted to growing in southeast Michigan. This is important because as the climate changes, many seed varieties have not adapted, so preserving the ones that have by producing more is key to the survival of plants.

Essentially, as the seeds grow and their seeds are used to grow more plants, the seeds will continue to better adapt to the area.

[Ferndale started a seed library](#) a couple of years ago, and other libraries across the country have also added them to help promote sustainability.

The library is also accepting donated seeds that weren't produced by borrowed seeds to help grow the collection of available seeds.

There are a variety of veggie seeds available to check out, including tomatoes, greens, beans, and carrots, as well as an assortment of seeds that will produce colorful flowers for your garden.

Each pack includes seeds that will grow at least five plants, and you can borrow up to 10 packs of seeds from the library.

A Royal Oak library card is required to use the seed library. [Click here](#) to pick the seeds you want. Once you have done so, call 248-246-3700 and select option 2 to schedule a contactless pickup.

## By the Numbers: National Bike Month

### Stats celebrating library cyclists, book bikes, and bike-share programs

Published on May 3, 2021 | By Alison Marcotte



San Francisco Public Library's Spoke & Word electric-assist bike.

*Photo: San Francisco Public Library*

*May is National Bike Month.*

### **2008**

Year that Gabriel Levinson, often described as the founding father of the present-day book bike, began riding his custom-built Haley book tricycle around Chicago's parks to hand out free materials. He later partnered with Chicago Public Library to continue distribution.

### **260**

Pounds of cargo, the maximum that a standard-model Haley Book Bike can support.

**2,696**

Miles pedaled by Pima County (Ariz.) Public Library's fleet of book bikes in its first six years of operation (2012–2018). In that time, staffers and volunteers gave away 76,997 books and attended 1,029 events.

**\$1,800**

Cost to establish Maricopa County (Ariz.) Library District's book bike. The bike is equipped with an umbrella with pole extension, a Wi-Fi hotspot, and an air compressor, among other items.

**25**

Speed, in miles per hour, that San Francisco Public Library's Spoke & Word electric-assist bike can reach.

**2013**

Year that one of the first major US public library bike-share programs was established at Athens County (Ohio) Public Libraries. That year, the library's 21 bikes were its most circulated items.

**19**

Number of years the Green Bikes Program at Keene (N.H.) State College has been in operation. Students, staff, and faculty can borrow one of the school's 100 bicycles for up to a semester through the library. The program is part of Keene State's goal to go carbon neutral by 2050.

**20**

Number of bicycles available for checkout at the Young Men's Educational Network's bicycle lending library in Chicago's North Lawndale neighborhood. The library is located in a repurposed shipping container and includes a shop for simple repairs.

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ALISON MARCOTTE is a freelance writer for *American Libraries*.

# Libraries Are Essential

MAY 25, 2021  
11:00 AM – 2:30 PM EDT

*This inaugural program will offer U.S. Book Show attendees a broader look at the challenges and opportunities libraries are embracing in 2021*



Sponsored by

**OverDrive**



11:00 AM – 12:30 PM

## Program I



### Opening Remarks



#### Andrew Richard Albanese

*PW Senior Writer Andrew Richard Albanese leads PW's library coverage. He has covered the publishing and information technology fields for more than 21 years, and is a former associate editor of American History at Oxford University Press, a former editor at *Library Journal*, and the author of 'The Battle of \$9.99: How Apple, Amazon and the Big Six Publishers Changed the E-Book Business Overnight.'*



#### Sari Feldman





PW columnist Sari Feldman is the former executive director of the Cuyahoga County Public Library in Cleveland, Ohio, and a past president of both the Public Library Association (2009–2010) and the American Library Association (2015–2016).

#### **Special Guests:**



#### **Tracie D. Hall**

Tracie Hall is Executive Director of the American Library Association, since 2020. She has previously served as Director, Culture Program at Chicago's Joyce Foundation, and is a former Deputy Commissioner of the Department of Cultural Affairs and Special Events (DCASE) for the City of Chicago where she oversaw the Arts and Creative Industries Division.



#### **Julius C. Jefferson, Jr.**

Julius C. Jefferson, Jr., is currently president of the American Library Association. He is the Section Head of the Research and Library Services Section in the Foreign Affairs, Defense, and Trade Division at Congressional Research Service of the Library of Congress, where he leads a team of research librarians who provide public policy research assistance exclusively to Members of Congress and staff.



#### **Patty Wong**

Patty Wong is currently City Librarian for the Santa Monica (CA) Public Library, and is the President-Elect for the American Library Association, set to take office in June 2021 at the ALA Annual Conference. Wong is a *Library Journal* Mover & Shaker and a recipient of the ALA Equality Award (2012). In addition to her role as board member for a number of nonprofit institutions, Wong is also adjunct faculty for the iSchool at San Jose State University, where she has taught since 2004.

## **Toward a New Normal in Libraries**

No doubt, many Americans are weary of hearing the phrase “new normal.” But in the wake of a historic public health crisis, massive economic disruption, political chaos, and a long overdue social and racial justice awakening, one thing is clear: libraries cannot simply go back to what once passed for normal. In this discussion, R. David Lankes and Nicole A. Cooke, authors, educators, colleagues at the University of South Carolina and co-hosts of the *PW*-hosted *Skillset Podcast* will take stock of this unprecedented moment for libraries and librarians.



#### **Nicole A. Cooke**

Nicole A. Cooke is the Augusta Baker Endowed Chair and an Associate Professor at the University of South Carolina. Cooke was awarded the ALA's Equality award in 2016, and she was the 2019 ALISE Excellence in Teaching Award recipient. She has edited and authored several books, including *Information Services to Diverse Populations* (ABC-CLIO, 2016) and *Fake News and Alternative Facts: Information Literacy in a Post-truth Era* (ALA Editions, 2018).



#### **R. David Lankes**

R. David Lankes is director of the University of South Carolina's School of Information Science and author of *The Atlas of New Librarianship* (MIT Press) and *The New*



science and author of *The Arts of New Librarianship* (MIT Press), and *The New Librarianship Field Guide* (MIT Press). Lankes is a passionate advocate for libraries and their essential role in today's society, earning him the American Library Association's Ken Haycock Award for Promoting Librarianship in 2016. He has been a visiting fellow at the National Library of Canada, the Harvard School of Education, and was the first fellow of ALA's Office for Information Technology Policy.

**Special Guest:**



### **R. Crosby Kemper III**

Crosby Kemper III is the director of the Institute of Museum and Library Services, the independent federal agency that serves as the primary source of federal support for the nation's museums and libraries. Prior to his role at IMLS, he served as director of the Kansas City Public Library, where he established the library as one of the city's leading cultural destinations and a hub of community engagement.

## **If You Build It, Will They Come Back? The Future of Library Buildings Post-Covid-19**

One of the library profession's greatest triumphs was adapting their buildings to become more social spaces in the digital age. But is another great transformation in library spaces upon us? Will public health concerns change the way people use library spaces? Will fears of circulating materials linger, valid or not? What kind of upgrades and new policies will libraries need—ventilation systems, space limits, barriers and spit guards? And what about safety plans for library staff? From renovations to new construction, this panel will explore how librarians are envisioning the post-pandemic library space.



### **Tracy Strobel**

Tracy Strobel is executive director of the Cuyahoga County (OH) Public Library. Among her accomplishments at CCPL, she as deputy director helped oversee the largest capital improvement program in the library's history, replacing 10 branches and renovating 14 over seven years.



### **Felton Thomas**

Felton Thomas is executive director of the Cleveland Public Library, where he is overseeing a 10-year, \$100 million makeover of all 27 CPL branches.

**Moderated by Sari Feldman**

## **Break**

1:00 – 2:30 PM

## **Program II**



# A Reset for the Digital Library Market?

From its inception, the digital content market for libraries and publishers has been fraught with tension. But in the wake of the pandemic, libraries have seen a historic jump in digital circulation. The question is: what happens now? What have we learned from this past year of forced experimentation in the digital space? This discussion will explore the challenges and opportunities for libraries and publishers in the post-pandemic digital space.



## Michael Blackwell

Michael Blackwell is the director of the St. Mary's County Library in Maryland, and an organizer of the ReadersFirst coalition. He has been one of the most vocal advocates for digital lending in public libraries.



## Veronda Pitchford

Veronda Pitchford is Assistant Director of the Califa Group, a nonprofit membership consortium of libraries across California. She is co-founder and co-chair of the ALA's ASCLA Consortial eBook Interest Group, and is the principal investigator for the IMLS-funded Libraries as Second Responders project, which will help train library staff to serve communities highly impacted by COVID-19.



## Lisa Rosenblum

Lisa Rosenblum is director of the King County Library System (WA). One of the busiest library systems in the country, KCLS has consistently ranks as one of the nation's leaders in digital circulations.



## Ramiro Salazar

Ramiro S. Salazar is director of the San Antonio Public Library (TX), responsible for the delivery of library services to almost 2 million residents in San Antonio and Bexar County, with a team of over 550 employees.

### *Special Guests:*



## Rachel Noorda

Dr. Rachel Noorda is Director of Publishing and Assistant Professor of English at Portland State University. She holds a PhD degree in Publishing Studies from the University of Stirling and has published numerous peer-reviewed research on various book publishing projects.



## Kathi Inman Berens





Dr. Kathi Inman Berens is Associate Professor of Publishing and Digital Humanities at Portland State University. Her book publishing-related consulting and scholarship includes survey work designed to shed light on consumer behavior.

Noorda and Berens will share insights from their recently released Project Panorama study *Immersive Media & Books 2020*.

*Moderated by Andrew Richard Albanese*

## Closing Remarks

This brief discussion will focus on what's happening at the federal, state, and local levels in terms of library funding and policy—and how library supporters can make sure their voices are heard at the federal, state, and local levels.

### *Special Guests:*



#### **Kathi Kromer**

Kathi Kromer is the Associate Executive Director of Public Policy and Advocacy for the American Library Association (formerly known as the ALA Washington Office). As a powerful advocate for libraries and librarians in Washington, Kromer leads the ALA's team of public policy experts in developing policy and implementing strategies to advance the work of America's libraries.



#### **John Chrastka**

John Chrastka is Executive Director and founder of EveryLibrary, the first and only national political action committee for libraries, working each election season to support dozens of local ballot initiatives in communities across the nation.

## Closing Keynote

#### **Eric Klinenberg**

Eric Klinenberg is the Helen Gould Shepard Professor of Social Science and Director of the Institute for Public Knowledge at New York University and the author of several critically acclaimed and bestselling books including *Palaces for the People: How Social Infrastructure Can Help Fight Inequality, Polarization, and the Decline of Civic Life*.

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## BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

**Baldwin Public Library Trust Meeting**  
Monday, May 17, 2021  
Zoom Virtual Meeting  
Immediately following regular Board meeting

***Agenda***

Call to order and establishment of a quorum

I. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of the April 19, 2021 minutes p. 70
- B. Acceptance of the April 2021 receipts of \$18,241.39 p. 80
- C. Approval of the April 2021 disbursements of \$18,691.76 p. 81

II. New and Miscellaneous Business p. 73

- A. Transfer of money from Endowment funds for current expenditure

**Suggested motion:** To transfer \$61,376.08 from the Baldwin Public Library's Trust Endowment Funds, an amount that has been calculated according to the formula contained in the Baldwin Public Library's Trust Investment Policy. The \$61,376.08 transferred into money market and checking accounts will be spent in accordance with the various guidelines established when the individual Endowment funds were established, and in cases where there was no specific designation, in a manner consistent with the financial policies of the Library and in furtherance of the mission of the Baldwin Public Library.

III. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but cannot debate items not on the agenda.

IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, June 21, 2021.

***Motion:*** To adjourn the May 17, 2021 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,  
VIRTUAL TRUST MEETING  
April 19, 2021**

**1. Call to Order**

The meeting, held via Zoom, was called to order by President Melissa Mark at 9:08 p.m.

Library Board present: Melissa Mark (Birmingham, MI), Frank Pisano (Birmingham, MI), Jennifer Wheeler (Birmingham, MI), Ashley Aidenbaum (Birmingham, MI), Karen Rock (Birmingham, MI), Jim Suhay (Birmingham, MI).

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Administrative Assistant.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: One.

This meeting was held online, via Zoom.

**2. Consent Agenda**

**Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.**

1st Aidenbaum  
2nd Pisano

A roll call vote was taken.

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

**3. New and Miscellaneous Business:** Pisano noted he will give detailed report of the condition of the Trust after the next Finance Committee meeting with Ron Carpenter from Raymond James.

**4. General Public Comment Period:** None.

**5. Adjournment:**

**Motion: To adjourn the meeting.**

1st Aidenbaum  
2nd Pisano

Yeas: Aidenbaum, Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously. The meeting was adjourned at 9:12 p.m. The next regular meeting will be on Monday, May 17, 2021.

---

Jennifer Wheeler, Secretary

Date



## Baldwin Public Library Trust: April 2021

April receipts totaled \$18,241.39. April disbursements totaled \$18,691.76.

The current value of the Trust is \$2,490,735.43, divided up in the following way:

|                                       |    |              |
|---------------------------------------|----|--------------|
| Total endowment investments*          | \$ | 1,413,888.97 |
| Endowment funds distributed for use   | \$ | 105,538.95   |
| Total endowment funds                 | \$ | 1,519,427.92 |
| General spendable funds               | \$ | 354,708.26   |
| Van Dragt fund                        | \$ | 233,960.00   |
| Building fund                         | \$ | 339,464.33   |
| Restricted funds**                    | \$ | 27,837.03    |
| Naming rights for Rotary Tribute Room | \$ | 9,337.89     |
| Naming rights for Thal Reference Desk | \$ | 6,000.00     |
| Total non-endowment funds             | \$ | 971,307.51   |
| Total endowment funds                 | \$ | 1,519,427.92 |
| Total non-endowment funds             | \$ | 971,307.51   |
| Total of all Trust funds              | \$ | 2,490,735.43 |

\* The principal of the endowment funds is \$865,400.28

\*\*Includes memorials and donations from the Friends of the Baldwin Public Library

In addition, the Baldwin Trust has received \$2,800 in pledges for the Building Fund.

As of April 30, 2021, the amount of money in the Trust that is undesignated stands at \$438,171.72

**Calculation of Potential Spending from Baldwin Public Library Trust Endowment Funds at 4/30/2021**

| Weighted Value of Endowment Market Value over Five-Year Period:   |  |  |                |                |                |                |                |                |  | Totals |                |
|---|--|--|----------------|----------------|----------------|----------------|----------------|----------------|--|--------|----------------|
| Date  |  |  | 4/30/2017      | 4/30/2018      | 4/30/2019      | 4/30/2020      | 4/30/2021      |                |  |        |                |
| Value at April 30 of Year   |  |  | \$1,095,148.81 | \$1,157,174.14 | \$1,160,690.15 | \$1,038,566.95 | \$1,413,888.97 |                |  |        |                |
| Adjustments for Donations to Endowments:  |  |  |                |                |                |                |                |                |  |        |                |
| (Add Gifts to Prior Years' Market Values)   |  |  |                |                |                |                |                |                |  |        |                |
|   |  |  | \$3,410.00     |                |                |                |                |                |  |        |                |
|   |  |  | \$17,600.00    | \$17,600.00    | \$17,600.00    |                |                |                |  |        |                |
|   |  |  | \$28,890.30    | \$28,890.30    | \$28,890.30    | \$28,890.30    |                |                |  |        |                |
| Adjusted Values   |  |  | \$1,145,049.11 | \$1,203,664.44 | \$1,207,180.45 | \$1,067,457.25 | \$1,413,888.97 |                |  |        |                |
| Weight per Year   |  |  | 10%            | 15%            | 20%            | 25%            | 30%            | 100%           |  |        |                |
| Weighted Values   |  |  | \$114,504.91   | \$180,549.67   | \$241,436.09   | \$266,864.31   | \$424,166.69   | \$1,227,521.67 |  |        |                |
| Weighted Value of Endowment Market Value over Five-Year Period  |  |  |                |                |                |                |                |                |  |        |                |
| Calculated Maximum Possible Withdrawal (5% of Weighted Value of Endowment Market Value) (\$1,227,521.67 * 0.05)   |  |  |                |                |                |                |                |                |  |        | \$61,376.08    |
| Principal of Endowments   |  |  |                |                |                |                |                |                |  |        | \$865,400.28   |
| "Principal of Endowments" Plus 5%   |  |  |                |                |                |                |                |                |  |        | \$908,670.29   |
| Value of Endowment Funds on 4/30/2021 after Maximum Possible Withdrawal (\$1,413,888.97 - \$61,376.08)  |  |  |                |                |                |                |                |                |  |        | \$1,352,512.89 |
| Since the calculated maximum withdrawal will still leave the endowment value above the principal plus 5% (\$878,282.98), it is permissible.   |  |  |                |                |                |                |                |                |  |        |                |
| Recommended Withdrawal from the Endowment   |  |  |                |                |                |                |                |                |  |        | \$61,376.08    |
| From the Baldwin Public Library Trust Investment Policy, last updated on 10-15-12: "It is the policy of BPLT to approve the transfer of up to 5% of its Endowment market value (so long as such transfer will not reduce the endowment below its principal amount plus 5%) at the end of each April for the following year, using a trailing five year weighted average. Such transferred funds may be used by the Library Director, consistent with the financial policies of the Library, throughout BPL's fiscal year on expenses which further BPL's mission to provide a first class library to its users. In calculating weighted average market values, the earliest market value will be given a 10 percent weighting, the second market value a 15 percent weighting, the third market value a 20 percent weighting, the fourth market period a 25 percent weighting, and the latest a 30 percent weighting. Any gifts or additional deposits received during the latest valuation year will be added to the prior years' market values in order to be given full weight in the payout calculation." |  |  |                |                |                |                |                |                |  |        |                |

**BALDWIN PUBLIC LIBRARY TRUST  
FISCAL 2020/21  
ENDOWMENT INTEREST ALLOCATION**

|   |                                   | <b>\$ 61,376.08</b>                   |                     |
|---|-----------------------------------|---------------------------------------|---------------------|
|   |                                   | <b>0.0434094</b>                      |                     |
| <u>NAME</u>                                 | <u>PURPOSE</u>                    | <u>VALUE AS OF<br/>APRIL 30, 2021</u> | <u>% OF VALUE</u>   |
| Frances Balfour                             | Adult Reading                     | \$ 16,685.04                          | \$ 724.29           |
| Gladys E. Brooks                            | Large Print Books/Senior Citizens | \$ 69,138.49                          | \$ 3,001.26         |
| Jane Cameron                                | Adult Programs/Writers Live       | \$ 110,586.61                         | \$ 4,800.50         |
| Jane Martin Clark                           | Baldwin Public Library            | \$ 8,342.51                           | \$ 362.14           |
| Jan Coil                                    | Baldwin Public Library            | \$ 17,396.33                          | \$ 755.16           |
| Aubrey & Grace Flood                        | Youth Services                    | \$ 8,342.51                           | \$ 362.14           |
| Paul R. Francis                             | Staff Appreciation                | \$ 15,883.56                          | \$ 689.50           |
| Friends of the Library                      | Library Collections               | \$ 53,392.39                          | \$ 2,317.73         |
| Priscilla Goodell                           | Baldwin Public Library            | \$ 189,739.45                         | \$ 8,236.48         |
| Emmelene Hornac                             | Youth Services & Adult Reading    | \$ 83,425.22                          | \$ 3,621.44         |
| H. G. Johnston                              | Reference Collection              | \$ 10,543.78                          | \$ 457.70           |
| Bob & Jean Kelly                            | Youth Services Programs           | \$ 16,930.06                          | \$ 734.92           |
| William Kernan, Jr.                         | Library Collections               | \$ 41,712.64                          | \$ 1,810.72         |
| Merle L. Roninger                           | Reference Collection              | \$ 418,530.92                         | \$ 18,168.18        |
| Rosso Family Foundation                     | Baldwin Public Library            | \$ 16,685.06                          | \$ 724.29           |
| Marion G. Sweeney                           | Youth Services                    | \$ 17,950.39                          | \$ 779.22           |
| Stephen Vartanian                           | Audio Visual Material             | \$ 16,685.06                          | \$ 724.29           |
| Clarice G. Taylor                           | Professional Development          | \$ 102,060.90                         | \$ 4,430.40         |
| Eric & Julie Gheen                          | Adult Reading Print Books         | \$ 15,861.98                          | \$ 688.56           |
| Ileane Thal                                 | Baldwin Public Library            | \$ 61,302.70                          | \$ 2,661.11         |
| Judith Nix                                  | Youth & Adult Programs            | \$ 23,590.96                          | \$ 1,024.07         |
| MAF-Rae Dumke                               | Architecture Books                | \$ 15,907.45                          | \$ 690.53           |
| Linne Underdown Hage Forester               | Professional Development          | \$ 46,656.15                          | \$ 2,025.32         |
| Richard & Mary Henne Book Fund              | Adult Reading Books               | \$ 13,599.36                          | \$ 590.34           |
| Douglas R. Koschik                          | Building Improvements             | \$ 22,939.45                          | \$ 995.79           |
|   |                                   | <b>\$ 1,413,888.97</b>                | <b>\$ 61,376.08</b> |
| <b>General</b>                              |                                   |                                       |                     |
| Jane Martin Clark                           |                                   | \$ 8,342.51                           | \$ 362.14           |
| Jan Coil                                    |                                   | \$ 17,396.33                          | \$ 755.16           |
| Priscilla Goodell                           |                                   | \$ 189,739.45                         | \$ 8,236.48         |
| Rosso Family Foundation                     |                                   | \$ 16,685.06                          | \$ 724.29           |
| Ileane Thal                                 |                                   | \$ 61,302.70                          | \$ 2,661.11         |
|   |                                   |                                       | <b>\$ 12,739.19</b> |
| <b>Staff Appreciation - Paul R. Francis</b> |                                   | \$ 15,883.56                          | \$ 689.50           |
| <b>Adult Department</b>                     |                                   |                                       |                     |
| Frances Balfour                             |                                   | \$ 16,685.04                          | \$ 724.29           |
| Friends of the Library                      |                                   | \$ 26,696.20                          | \$ 1,158.87         |
| Eric & Julie Gheen                          |                                   | \$ 15,861.98                          | \$ 688.56           |
| Richard & Mary Henne                        |                                   | \$ 13,599.36                          | \$ 590.34           |
| Emmelene Hornac                             |                                   | \$ 41,712.61                          | \$ 1,810.72         |
| William Kernan, Jr.                         |                                   | \$ 20,856.32                          | \$ 905.36           |
|   |                                   |                                       | <b>\$ 5,878.13</b>  |
| <b>Adult Large Print - Gladys E. Brooks</b> |                                   | \$ 69,138.49                          | \$ 3,001.26         |
| <b>Adult Programs/Writers Live</b>          |                                   |                                       |                     |
| Jane Cameron                                |                                   | \$ 110,586.61                         | \$ 4,800.50         |
| Judith Nix                                  |                                   | \$ 11,795.48                          | \$ 512.03           |
|   |                                   |                                       | <b>\$ 5,312.53</b>  |
| <b>Adult AV - Stephen Vartanian</b>         |                                   | \$ 16,685.06                          | \$ 724.29           |
| <b>Adult Reference</b>                      |                                   |                                       |                     |
| H. G. Johnston                              |                                   | \$ 10,543.78                          | \$ 457.70           |
| Merle L. Roninger                           |                                   | \$ 418,530.92                         | \$ 18,168.18        |
|   |                                   |                                       | <b>\$ 18,625.88</b> |

**BALDWIN PUBLIC LIBRARY TRUST  
FISCAL 2020/21  
ENDOWMENT INTEREST ALLOCATION**

|   |    |              |    |                 |
|---|----|--------------|----|-----------------|
| <b>Adult Architecture - MAF-Rae Dumke</b> | \$ | 15,907.45    | \$ | 690.53          |
| <b>Youth Department</b>                   |    |              |    |                 |
| Aubrey & Grace Flood                      | \$ | 8,342.51     | \$ | 362.14          |
| Friends of the Library                    | \$ | 26,696.20    | \$ | 1,158.87        |
| Bob & Jean Kelly                          | \$ | 16,930.06    | \$ | 734.92          |
| Emmelene Hornac                           | \$ | 41,712.61    | \$ | 1,810.72        |
| William Kernan, Jr.                       | \$ | 20,856.32    | \$ | 905.36          |
| Marion G. Sweeney                         | \$ | 17,950.39    | \$ | <u>779.22</u>   |
|   |    |              | \$ | 5,751.23        |
| <b>Youth Programs - Judith Nix</b>        | \$ | 11,795.48    | \$ | 512.03          |
| <b>Professional Development</b>           |    |              |    |                 |
| Clarice G. Taylor                         | \$ | 102,060.90   | \$ | 4,430.40        |
| Linne Underdown Hage Forester             | \$ | 46,656.15    | \$ | <u>2,025.32</u> |
|   |    |              | \$ | 6,455.72        |
| <b>Building Fund - Douglas R. Koschik</b> | \$ | 22,939.45    | \$ | 995.79          |
| <b>Total</b>                              | \$ | 1,413,888.97 | \$ | 61,376.08       |

**Baldwin Public Library Trust**  
**Endowment Funds Portfolio Performance Benchmarks**  
**As of April 30, 2021**

| <u><b>Index</b></u>  | <u><b>2021: YTD</b></u> | <u><b>2020: Entire Year</b></u> |
|--|-------------------------|---------------------------------|
| S&P 500-Equity Benchmark (75%)   | 11.32%                  | 16.26%                          |
| Global Aggregate-Bond Benchmark (25%)  | -2.91%                  | 8.66%                           |
| Blended Return of Both Benchmarks*   | 7.76%                   | 14.36%                          |
| Baldwin Endowment Funds' Portfolio   | 6.20%                   | 16.32%                          |
| <b>Endowment Funds' Performance Compared<br/>to Blended Return of Benchmarks</b> | <b>-1.56%</b>           | <b>1.96%</b>                    |

\*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Chemical Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of April 30, 2021, the breakdown was as follows:

|                                       |                        |
|---------------------------------------|------------------------|
| Raymond James Endowment Funds Account | \$1,427,720.97         |
| Raymond James General Funds Account   | \$664,476.51           |
| TCF Bank Checking Account             | \$4,178.04             |
| TCF Bank Money Market Account         | <u>\$394,359.91</u>    |
| <b>Total</b>                          | <b>\$ 2,275,799.53</b> |

Our Chemical Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Chemical Bank money market account and are therefore safe from market fluctuation.

**BALDWIN PUBLIC LIBRARY TRUST  
BALANCES BY FINANCIAL INSTITUTIONS  
APRIL 30, 2021**

| <b>Investment and Cash Report</b>        |                                    |                             |                         |                              |                          |                |                 |                                  |                               |  |
|--|------------------------------------|-----------------------------|-------------------------|------------------------------|--------------------------|----------------|-----------------|----------------------------------|-------------------------------|--|
|  | Prior Month<br>Balance<br>03/31/21 | Current<br>Month<br>Revenue | Year to Date<br>Revenue | Current<br>Month<br>Expenses | Year to Date<br>Expenses | Transfer<br>In | Transfer<br>Out | Change in<br>Investment<br>Value | Ending<br>Balance<br>04/30/21 |  |
| <b>TCF Bank Checking:</b>                |                                    |                             |                         |                              |                          |                |                 |                                  |                               |  |
| Endowment Money                          | \$0.00                             | \$0.00                      | \$0.00                  | \$2,753.13                   | \$32,162.23              | \$2,753.13     |                 |                                  | \$0.00                        |  |
| 2012 Books & Bites at Baldwin Fundraiser | \$0.00                             | \$0.00                      | \$0.00                  | \$0.00                       | \$17.94                  | \$0.00         |                 |                                  | \$0.00                        |  |
| 2013 Books & Bites at Baldwin Fundraiser | \$0.00                             | \$0.00                      | \$0.00                  | \$0.00                       | \$1,738.20               | \$0.00         |                 |                                  | \$0.00                        |  |
| 2015 Books & Bites at Baldwin Fundraiser | \$0.00                             | \$0.00                      | \$0.00                  | \$0.00                       | \$276.00                 | \$0.00         |                 |                                  | \$0.00                        |  |
| Van Dragt Fund                           | \$0.00                             | \$0.00                      | \$0.00                  | \$14,690.00                  | \$16,040.00              | \$14,690.00    |                 |                                  | \$0.00                        |  |
| Restricted Funds                         | \$4,179.80                         | \$0.00                      | \$0.00                  | \$404.63                     | \$11,844.91              | \$402.87       |                 |                                  | \$4,178.04                    |  |
| Restricted Funds - Covid                 | \$0.00                             | \$0.00                      | \$0.00                  | \$0.00                       | \$4,599.51               | \$0.00         |                 |                                  | \$0.00                        |  |
| Subtotal - Restricted Funds              | \$4,179.80                         |                             |                         |                              |                          |                |                 |                                  | \$4,178.04                    |  |
| General Spendable Funds                  | \$0.00                             | \$0.00                      | \$10.00                 | \$844.00                     | \$7,837.58               | \$844.00       |                 |                                  | \$0.00                        |  |
| <b>TOTAL</b>                             | \$4,179.80                         | \$0.00                      | \$10.00                 | \$18,691.76                  | \$74,516.37              | \$18,690.00    | \$0.00          |                                  | \$4,178.04                    |  |
| <b>TCF Bank Money Market:</b>            |                                    |                             |                         |                              |                          |                |                 |                                  |                               |  |
| Endowment Budgeted Funds                 | \$109,797.97                       | \$0.00                      | \$0.00                  | \$0.00                       | \$0.00                   | \$0.00         | (\$2,753.13)    |                                  | \$107,044.84                  |  |
| Endowment Investment Funds               | \$0.00                             | \$0.00                      | \$13,840.30             | \$0.00                       | \$0.00                   | \$0.00         | \$0.00          |                                  | \$0.00                        |  |
| 2012 Books & Bites at Baldwin Fundraiser | \$0.00                             | \$0.00                      | \$0.00                  | \$0.00                       | \$0.00                   | \$0.00         | \$0.00          |                                  | \$0.00                        |  |
| 2013 Books & Bites at Baldwin Fundraiser | \$416.55                           | \$0.00                      | \$0.00                  | \$0.00                       | \$0.00                   | \$0.00         | \$0.00          |                                  | \$416.55                      |  |
| 2015 Books & Bites at Baldwin Fundraiser | \$0.87                             | \$0.00                      | \$0.00                  | \$0.00                       | \$0.00                   | \$0.00         | \$0.00          |                                  | \$0.87                        |  |
| Building Fund                            | \$0.00                             | \$0.00                      | \$60,000.00             | \$0.00                       | \$0.00                   | \$0.00         | \$0.00          |                                  | \$0.00                        |  |
| Van Dragt Fund                           | \$248,650.00                       | \$0.00                      | \$250,000.00            | \$0.00                       | \$0.00                   | \$0.00         | (\$14,690.00)   |                                  | \$233,960.00                  |  |
| Restricted Funds                         | \$7,903.01                         | \$15,225.00                 | \$22,648.80             | \$0.00                       | \$0.00                   | \$0.00         | (\$402.87)      |                                  | \$22,725.14                   |  |
| Restricted Fund - Covid                  | \$516.43                           | \$0.00                      | \$221.26                | \$0.00                       | \$0.00                   | \$0.00         | \$0.00          |                                  | \$516.43                      |  |
| General Spendable Funds                  | \$29,523.69                        | \$1,016.39                  | \$26,398.13             | \$0.00                       | \$0.00                   | \$0.00         | (\$844.00)      |                                  | \$29,696.08                   |  |
| <b>TOTAL</b>                             | \$396,808.52                       | \$16,241.39                 | \$373,108.49            | \$0.00                       | \$0.00                   | \$0.00         | (\$18,690.00)   |                                  | \$394,359.91                  |  |
| <b>Raymond James &amp; Associates:</b>   |                                    |                             |                         |                              |                          |                |                 |                                  |                               |  |
| Endowment Fund Investments               | \$1,295,617.06                     | \$2,000.00                  | \$2,000.00              |                              |                          | \$0.00         | \$0.00          | \$45,615.58                      | \$1,343,232.64                |  |
| Endowment Cash                           | \$84,207.66                        | \$0.00                      | \$13,000.00             |                              |                          | \$0.00         | \$0.00          | \$280.67                         | \$84,488.33                   |  |
| <i>Sub-total Endowment Funds</i>         | \$1,379,824.72                     | \$2,000.00                  | \$15,000.00             |                              |                          | \$0.00         | \$0.00          | \$45,896.25                      | \$1,427,720.97                |  |
| General Spendable Funds Cash             | \$375.96                           | \$0.00                      | \$0.00                  |                              |                          | \$0.00         | \$0.00          | \$0.00                           | \$375.96                      |  |
| General Spendable Mutual Funds           | \$315,902.47                       | \$0.00                      | \$0.00                  |                              |                          | \$0.00         | \$0.00          | \$8,733.76                       | \$324,636.22                  |  |
| General Spendable Building Mutual Funds  | \$330,374.09                       | \$0.00                      | \$0.00                  |                              |                          | \$0.00         | \$0.00          | \$9,090.23                       | \$339,464.33                  |  |
| <i>Sub-total General Spendable Funds</i> | \$646,652.52                       | \$0.00                      | \$0.00                  |                              |                          | \$0.00         | \$0.00          | \$17,823.99                      | \$664,476.51                  |  |
| <b>TOTAL</b>                             | \$2,026,477.24                     | \$2,000.00                  | \$15,000.00             |                              |                          | \$0.00         | \$0.00          | \$63,720.24                      | \$2,092,197.48                |  |
| <b>Total All Funds</b>                   | \$2,427,465.56                     | \$18,241.39                 | \$388,118.49            | \$18,691.76                  | \$74,516.37              | \$18,690.00    | (\$18,690.00)   | \$63,720.24                      | \$2,490,735.43                |  |

**APRIL 30, 2021**

|              |                |             |        |              |                |
|--------------|----------------|-------------|--------|--------------|----------------|
| \$865,400.28 | \$1,071,571.56 | \$28,890.30 | \$0.00 | \$313,427.11 | \$1,413,888.97 |
|--------------|----------------|-------------|--------|--------------|----------------|

**BALDWIN PUBLIC LIBRARY TRUST  
ENDOWMENT FUNDS BY DESIGNATION  
APRIL 30, 2021**

|  |                             | Prior Month<br>Balance<br>03/31/21 | Current<br>Month<br>Revenue | Year to<br>Date<br>Revenue | Current<br>Month<br>Expense | Year to<br>Date<br>Expense | Transfer<br>In | Transfer<br>Out | Change in<br>Investment<br>Value | Ending<br>Balance<br>04/30/21 |
|--|-----------------------------|------------------------------------|-----------------------------|----------------------------|-----------------------------|----------------------------|----------------|-----------------|----------------------------------|-------------------------------|
| <b>Gift &amp; Tribute Funds</b>          | <b>Purpose</b>              |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| <b>General Spendable Funds</b>           |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
|  |                             | \$345,802.11                       | \$1,016.39                  | \$26,408.13                | \$844.00                    | \$7,837.58                 |                |                 | \$8,733.76                       | \$354,708.26                  |
| <b>Restricted Funds:</b>                 |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| Building Fund                            |                             | \$330,374.10                       | \$0.00                      | \$60,000.00                | \$0.00                      | \$0.00                     |                |                 | \$9,090.23                       | \$339,464.33                  |
| Van Dragt Fund                           |                             | \$248,650.00                       | \$0.00                      | \$250,000.00               | \$14,690.00                 | \$16,040.00                |                |                 |                                  | \$233,960.00                  |
| Memorials/Tributes                       |                             | \$8,490.61                         | \$50.00                     | \$295.00                   | \$0.00                      | \$15.41                    |                |                 |                                  | \$8,540.61                    |
| 2012 Books & Bites at Baldwin Fundraiser |                             | \$0.00                             | \$0.00                      | \$0.00                     | \$0.00                      | \$17.94                    |                |                 |                                  | \$0.00                        |
| 2013 Books & Bites at Baldwin Fundraiser |                             | \$416.55                           | \$0.00                      | \$0.00                     | \$0.00                      | \$1,738.20                 |                |                 |                                  | \$416.55                      |
| 2015 Books & Bites at Baldwin Fundraiser |                             | \$0.87                             | \$0.00                      | \$0.00                     | \$0.00                      | \$276.00                   |                |                 |                                  | \$0.87                        |
| Covid Project                            |                             | \$516.43                           | \$0.00                      | \$221.26                   | \$0.00                      | \$4,599.51                 |                |                 |                                  | \$516.43                      |
|  |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| Friends                                  | Adult Services Programs     | (\$688.32)                         | \$4,025.00                  | \$6,528.80                 | \$218.15                    | \$4,672.10                 |                |                 |                                  | \$3,118.53                    |
|  | Young Adult Programs        | (\$5.05)                           | \$2,650.00                  | \$3,475.00                 | \$49.14                     | \$2,553.26                 |                |                 |                                  | \$2,595.81                    |
|  | Youth Services Programs     | \$1,686.85                         | \$5,000.00                  | \$6,850.00                 | \$137.34                    | \$4,104.14                 |                |                 |                                  | \$6,549.51                    |
|  | Outreach & Equipment        | \$2,598.72                         | \$3,500.00                  | \$5,500.00                 | \$0.00                      | \$500.00                   |                |                 |                                  | \$6,098.72                    |
|  | <b>Sub-total Restricted</b> | \$592,040.76                       | \$15,225.00                 | \$332,870.06               | \$15,094.63                 | \$34,516.56                | \$0.00         | \$0.00          | \$9,090.23                       | \$601,261.36                  |
| <b>Rotary Room Fund</b>                  |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
|  | Naming Rights-Principal     | \$7,832.00                         | \$0.00                      | \$0.00                     | \$0.00                      | \$0.00                     | \$0.00         | \$0.00          | \$0.00                           | \$7,832.00                    |
|  | Maintenance Funds           | \$1,505.89                         | \$0.00                      | \$0.00                     | \$0.00                      | \$0.00                     | \$0.00         | \$0.00          | \$0.00                           | \$1,505.89                    |
|  |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| <b>Ileane Thal Reference Desk</b>        |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
|  |                             | \$6,000.00                         | \$0.00                      | \$0.00                     | \$0.00                      | \$0.00                     | \$0.00         | \$0.00          | \$0.00                           | \$6,000.00                    |
|  |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| <b>Total Gift and Tribute Funds</b>      |                             | \$953,180.76                       | \$16,241.39                 | \$359,278.19               | \$15,938.63                 | \$42,354.14                | \$0.00         | \$0.00          | \$17,823.99                      | \$971,307.51                  |
| <b>Endowment Funds</b>                   |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| <b>Endowment Budgeted Funds</b>          |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
|  | General Funds               | \$69,011.31                        | \$0.00                      | \$0.00                     | \$0.00                      | \$1,171.93                 | \$0.00         |                 |                                  | \$69,011.31                   |
|  | Adult Large Print           | \$1,676.72                         | \$0.00                      | \$0.00                     | \$106.62                    | \$1,685.64                 | \$0.00         |                 |                                  | \$1,570.10                    |
|  | Adult Services Department   | \$15,562.08                        | \$0.00                      | \$0.00                     | \$221.64                    | \$396.69                   | \$0.00         |                 |                                  | \$15,340.44                   |
|  | Adult Audio Visual          | (\$6.68)                           | \$0.00                      | \$0.00                     | \$0.00                      | \$493.04                   | \$0.00         |                 |                                  | (\$6.68)                      |
|  | Adult Reference             | \$1,853.19                         | \$0.00                      | \$0.00                     | \$1,716.00                  | \$18,828.70                | \$0.00         |                 |                                  | \$137.19                      |
|  | Adult Programs              | \$7,213.81                         | \$0.00                      | \$0.00                     | \$530.27                    | \$1,709.25                 | \$0.00         |                 |                                  | \$6,683.54                    |
|  | Adult Architecture          | \$2,454.16                         | \$0.00                      | \$0.00                     | \$0.00                      | \$0.00                     | \$0.00         |                 |                                  | \$2,454.16                    |
|  | Youth Services Department   | \$4,396.07                         | \$0.00                      | \$0.00                     | \$178.60                    | \$2,875.32                 | \$0.00         |                 |                                  | \$4,217.47                    |
|  | Youth Programs (Nix)        | (\$124.21)                         | \$0.00                      | \$0.00                     | \$0.00                      | \$922.14                   | \$0.00         |                 |                                  | (\$124.21)                    |
|  | Professional Development    | \$4,236.46                         | \$0.00                      | \$0.00                     | \$0.00                      | \$1,550.12                 | \$0.00         |                 |                                  | \$4,236.46                    |
|  | Staff Appreciation          | \$2,019.17                         | \$0.00                      | \$0.00                     | \$0.00                      | \$2,529.40                 | \$0.00         |                 |                                  | \$2,019.17                    |
|  | <b>Sub-total</b>            | \$108,292.08                       | \$0.00                      | \$0.00                     | \$2,753.13                  | \$32,162.23                | \$0.00         | \$0.00          |                                  | \$105,538.95                  |
|  |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| <b>Total Endowment Investments</b>       | All Funds                   | \$1,365,992.72                     | \$2,000.00                  | \$28,840.30                | \$0.00                      | \$0.00                     | \$0.00         | \$0.00          | \$45,896.25                      | \$1,413,888.97                |
| <b>Total Endowment Funds</b>             |                             | \$1,474,284.80                     | \$2,000.00                  | \$28,840.30                | \$2,753.13                  | \$32,162.23                | \$0.00         | \$0.00          | \$45,896.25                      | \$1,519,427.92                |
|  |                             |                                    |                             |                            |                             |                            |                |                 |                                  |                               |
| <b>Total All Trust Funds</b>             |                             | \$2,427,465.56                     | \$18,241.39                 | \$388,118.49               | \$18,691.76                 | \$74,516.37                | \$0.00         | \$0.00          | \$63,720.24                      | \$2,490,735.43                |



**TRUST RECEIPTS**  
**April-21**

**Trust Money Mkt General Funds:**

|                                    |    |          |    |          |
|------------------------------------|----|----------|----|----------|
| Catherine M. Zimmerman             | \$ | 1,000.00 |    |          |
| TCF Bank-Interest Income for April | \$ | 16.39    | \$ | 1,016.39 |

**Friends of BPL:**

|   |    |          |    |           |
|---|----|----------|----|-----------|
| - Adult Programs - Fedco Refund of Unavailable Seeds for Seed Library | \$ | 4,025.00 |    |           |
| - Teen Programs   | \$ | 2,650.00 |    |           |
| - Youth Programs  | \$ | 4,825.00 |    |           |
| - Outreach and Equipment  | \$ | 3,500.00 | \$ | 15,000.00 |

**Memorial/Book Fund:**

|  |    |       |    |       |
|--|----|-------|----|-------|
| Arlene and Mark Rubinstein in Appreciation of Activities During Pandemic | \$ | 50.00 | \$ | 50.00 |
|--|----|-------|----|-------|

**Bloomfield Hills Schools - Refund of Fee for Cancelled Youth Program (FOL YS)**

|    |        |    |        |
|----|--------|----|--------|
| \$ | 175.00 | \$ | 175.00 |
|----|--------|----|--------|

**Trust Money Mkt Endowment Fund:**

|  |    |   |
|--|----|---|
|  | \$ | - |
|--|----|---|

**Total Receipts at TCF Bank**

|    |           |    |           |
|----|-----------|----|-----------|
| \$ | 16,241.39 | \$ | 16,241.39 |
|----|-----------|----|-----------|

**Raymond James**

|  |  |                   |                   |
|--|--|-------------------|-------------------|
| Pamela M and Lemuel Carroll Deweese III for Doug Koschik Endowment |  | <u>\$2,000.00</u> | <u>\$2,000.00</u> |
|--|--|-------------------|-------------------|

**Total Trust Receipts**

|             |             |
|-------------|-------------|
| \$18,241.39 | \$18,241.39 |
|-------------|-------------|

04/30/2021 09:49 AM  
User: 2540  
DB: Birmingham

CHECK REGISTER FOR CITY OF BIRMINGHAM  
CHECK DATE FROM 04/01/2021 - 04/30/2021

Page: 1/1

| Check Date                              | Bank  | Check | Vendor | Vendor Name                 | Amount    |
|---|-------|-------|--------|-----------------------------|-----------|
| Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST |       |       |        |                             |           |
| 04/16/2021                              | LIBRY | 5511  | 009126 | AMAZON CAPITAL SERVICES INC | 48.79     |
| 04/16/2021                              | LIBRY | 5512  | 000843 | BAKER & TAYLOR BOOKS        | 221.64    |
| 04/16/2021                              | LIBRY | 5513  | 003904 | CAPITAL ONE BANK            | 126.94    |
| 04/16/2021                              | LIBRY | 5514  | 001090 | INGRAM LIBRARY SERVICES     | 103.05    |
| 04/16/2021                              | LIBRY | 5515  | 009060 | ROSEMARY ISBELL             | 15.94     |
| 04/16/2021                              | LIBRY | 5516  | 002524 | SIGNGRAPHIX INC.            | 844.00    |
| 04/30/2021                              | LIBRY | 5517  | 009126 | AMAZON CAPITAL SERVICES INC | 280.93    |
| 04/30/2021                              | LIBRY | 5518  | 000902 | CENGAGE LEARNING INC        | 52.78     |
| 04/30/2021                              | LIBRY | 5519  | 004269 | CENTER POINT LARGE PRINT    | 53.84     |
| 04/30/2021                              | LIBRY | 5520  | MISC   | E L ELECTRICAL CONTRACTING  | 3,840.00  |
| 04/30/2021                              | LIBRY | 5521  | MISC   | EDWARD MCCLELLAND           | 150.00    |
| 04/30/2021                              | LIBRY | 5522  | MISC   | ELLEN GREEN                 | 200.00    |
| 04/30/2021                              | LIBRY | 5523  | 001090 | INGRAM LIBRARY SERVICES     | 20.60     |
| 04/30/2021                              | LIBRY | 5524  | 005550 | LEE & ASSOCIATES CO., INC.  | 10,850.00 |
| 04/30/2021                              | LIBRY | 5525  | 002860 | ORIENTAL TRADING CO INC     | 17.25     |
| 04/30/2021                              | LIBRY | 5526  | MISC   | SMALL HOUSE LLC             | 150.00    |
| 04/30/2021                              | LIBRY | 5527  | 008473 | THE FINANCIAL TIMES LIMITED | 1,716.00  |

LIBRY TOTALS:

|                            |           |
|----------------------------|-----------|
| Total of 17 Checks:        | 18,691.76 |
| Less 0 Void Checks:        | 0.00      |
| Total of 17 Disbursements: | 18,691.76 |