



**BALDWIN PUBLIC LIBRARY MINUTES,
SPECIAL MEETING
AUGUST 9, 2021**

Call to Order and Roll Call:

The meeting was called to order by President Melissa Mark at 7:00 p.m.

Library Board present: Melissa Mark, Frank Pisano, Jennifer Wheeler, Karen Rock, Jim Suhay.

Absent and excused: Ashley Aidenbaum

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Kristen Tait, Head of Circulation.

Members of the public present: One, via Zoom.

All present recited the Pledge of Allegiance following establishment of quorum.

1. Presentations by Three Architectural Firms:

Presentations were made by each of three firms: Merritt Cieslak Design, Luckenbach Ziegelman Gardner, and NSA Architecture. Each firm was given a forty-five minutes to present and field questions from the Board and members of the public. Board members asked the following questions of each firm.

Suhay: How would you describe your experience in designing libraries and how has that differed from other projects?

Pisano: What are the important issues, considerations, and challenges of this project?

Rock: What are some of the concerns unique to designing a flexible entrance space? How would you address those?

Wheeler: Do you have an example of a past project with difficult space constraints? How did you satisfy the client's needs?

Mark: Please provide an example of a situation that went poorly with a client. How were you able to resolve it?

Suhay: How will you make sure that your final design incorporates the functional requirements of the project (e.g. intuitive flow, ADA-compliance, safety concerns, noise control, sightlines, lighting, etc.)? How do you go about incorporating changes from clients when the changes they request conflict with your overall vision?

Pisano: How can library staff be helpful to you in the design process?

After the three presentations, Suhay commented that because the bids are relatively close, he believes choosing the best architect should be the primary factor in the selection process.

2. General Public Comment Period: None.

3. Adjournment:

Motion to adjourn the meeting.

1st Pisano
2nd Wheeler

Yeas: Mark, Pisano, Rock, Suhay, and Wheeler.

Nays: None.

Absent and excused: Aidenbaum

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 9:38 p.m. The next regular meeting is scheduled for Monday, August 16, 2021, at 7:30 p.m in the Rotary Tribute and Donor Room. Selecting the architect for the Phase 3 Schematic/Conceptual work will be done at this meeting.

Jennifer Wheeler, Secretary

Date