Baldwin Public Library

Teen Volunteer Application: Grades 7-12

NAME (PRINT): ____________________________________ AGE: ______________

EMAIL: __________________ GRADE: ______ SCHOOL: _____________________________

ADDRESS: ___________________ CITY: ______________ STATE: _____ ZIP: ______

HOME PHONE: ____________________ CELL PHONE: ____________________________

I want to volunteer because...

☐ I need ______ volunteer hours as a school requirement to be completed by __________ (date)

☐ Other: __________________________________________________________________

HAVE YOU EVER HAD A JOB OR VOLUNTEERED AT ANOTHER ORGANIZATION? PLEASE DESCRIBE.

______________________________________________________________________________

______________________________________________________________________________

ARE YOU FAMILIAR WITH HOW MATERIALS ARE ARRANGED AT THE LIBRARY? PLEASE EXPLAIN.

______________________________________________________________________________

______________________________________________________________________________

WHAT DO YOU LIKE TO READ? __________________________________________________

WHAT ARE YOUR HOBBIES? ____________________________________________________

WHAT TYPE OF TASKS DO YOU ENJOY?

______________________________________________________________________________

______________________________________________________________________________

WHAT TYPE OF TASKS DO YOU NOT ENJOY?

______________________________________________________________________________

______________________________________________________________________________

PLEASE TURN OVER
Possible assignments—(check as many interest you)

☐ Used book sale (May and November) – assist with setup, restocking tables, and packing up
☐ Shelf Reading – make sure library items are shelved correctly
☐ Program prep – prepare crafts, assemble kits, etc.
☐ Program helper — assist librarians with special programs, including set up and clean up
☐ Joining the Teen Advisory Board – brainstorm ideas, plan teen programs, attend TAB meetings
☐ Miscellaneous tasks such as shredding, cutting scrap paper, light cleaning, searching the shelves for items in bad shape
☐ Creative tasks such as creating book displays and decorating the teen area
☐ Other (please elaborate): _________________________________________________________

In the boxes below, please check the time slot you would be able to volunteer.

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<thead>
<tr>
<th>Day</th>
<th>SUNDAY 12:00-5:00</th>
<th>MONDAY 9:30-9:00</th>
<th>TUESDAY 9:30-9:00</th>
<th>WEDNESDAY 9:30-9:00</th>
<th>THURSDAY 9:30-9:00</th>
<th>FRIDAY 9:30-5:30</th>
<th>SATURDAY 9:30-5:30</th>
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<tbody>
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HOW SOON CAN YOU START? _____________________________________________________________________

Please return all applications to the Adult Reference Desk when completed or e-mail to teen@baldwinlib.org. The Teen Librarian will contact you as soon as possible.

Volunteer positions are available as projects arise. Placement is not immediate, and hours are dependent on project and volunteer availability. Priority is given to those who need hours for school. Applications remain on file for one year.

Thank you for thinking of the Baldwin Public Library to donate your time!

APPLICANT’S SIGNATURE: ________________________________________________________________

TODAY’S DATE: _________________________________________________________________________