Baldwin Public Library
LEARN. CONNECT. DISCOVER.

Teen Volunteer Application: Grades 7-12

NAME (PRINT): _____ AGE: _____

EMAIL: _____ GRADE: _____ SCHOOL: _____

ADDRESS: _____CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

I want to volunteer because…

☐   I need _____ volunteer hours as a school requirement to be completed by _____ (date)

☐   Other: _____

HAVE YOU EVER HAD A JOB OR VOLUNTEERED AT ANOTHER ORGANIZATION? PLEASE DESCRIBE.

_____

_____

ARE YOU FAMILIAR WITH HOW MATERIALS ARE ARRANGED AT THE LIBRARY? PLEASE EXPLAIN.

_____

_____

WHAT DO YOU LIKE TO READ? _____

WHAT ARE YOUR HOBBIES? _____

WHAT TYPE OF TASKS DO YOU ENJOY?

_____

_____

WHAT TYPE OF TASKS DO YOU NOT ENJOY?

_____

_____

PLEASE TURN OVER

➡

Possible assignments—(check as many interest you)

☐ Used book sale (May and November) – assist with setup, restocking tables, and packing up

☐ Shelf Reading – make sure library items are shelved correctly

☐ Program prep – prepare crafts, assemble kits, etc.

☐ Program helper —assist librarians with special programs, including set up and clean up

☐ Joining the Teen Advisory Board – brainstorm ideas, plan teen programs, attend TAB meetings

☐ Miscellaneous tasks such as shredding, cutting scrap paper, light cleaning, searching the shelves for items in bad shape

☐ Creative tasks such as creating book displays and decorating the teen area

☐ Other (please elaborate): _____

In the boxes below, please check the time slot you would be able to volunteer.

Day Library Hours	SUNDAY 12:00-5:00	MONDAY 9:30-9:00	TUESDAY 9:30-9:00	WEDNESDAY 9:30-9:00	THURSDAY 9:30-9:00	FRIDAY 9:30-5:30	SATURDAY 9:30-5:30
Morning	■						
Afternoon							
Evening	■					■	■

HOW SOON CAN YOU START? _____

Please return all applications to the Adult Reference Desk when completed or e-mail to teen@baldwinlib.org. The Teen Librarian will contact you as soon as possible.

Volunteer positions are available as projects arise. Placement is not immediate, and hours are dependent on project and volunteer availability. Priority is given to those who need hours for school. Applications remain on file for one year.

Thank you for thinking of the Baldwin Public Library to donate your time!

APPLICANT'S SIGNATURE: _____

TODAY'S DATE: _____