

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS



LIBRARY BOARD MEETING

SPECIAL MEETING
NOVEMBER 21, 2022

Frank Pisano
PRESIDENT

Jennifer Wheeler
VICE PRESIDENT

Karen Rock
SECRETARY

Melissa Mark
Danielle Rumble
James W. Suhay
Rebekah Craft
LIBRARY
DIRECTOR



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MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong Learning
- Innovation
- Welcoming Environment
- Integrity
- Collaboration
- Commitment to Excellence

ADOPTED APRIL 2022



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BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

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Term expires 2025

Finance Committee

Wheeler, Jennifer
VICE PRESIDENT

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Term expires 2023

Personnel Committee,
Policy Committee

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SECRETARY

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Personnel Committee,
Policy Committee

Mark, Melissa S.

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Building Committee,
Outreach Committee

Rumple, Danielle

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Finance Committee,
Outreach Committee

Suhay, James W.

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Term expires 2023

Building Committee

Clark, Olivia

STUDENT REPRESENTATIVE
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Term expires February 2023



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AGENDA

Baldwin Public Library Special Board Meeting

Monday, November 21, 2022 at 6:00 p.m.

Rotary Donor Room

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but cannot debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

II. Interview of Construction Management firm Frank Rewold and Sons

III. Adjournment

The next regular meeting of the Library Board will be on Monday, November 21, 2022 at 7:30 p.m.

Motion: *To adjourn the November 21, 2022 Special Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



INTERVIEW OF CONSTRUCTION MANAGERS

Bid Opening Sheet			
REQUEST FOR PROPOSALS			
For Construction Management Services for the Expansion and Renovation of Front Entrance and Circulation Area of Baldwin Public Library			
<i>Bid Opening: 3:00 p.m. on Wednesday, October 19, 2022</i>			
<i>Company Name</i>	<i>Construction Management Fee</i>	<i>General Conditions/Staff</i>	<i>TOTAL BID</i>
Frank Rewold and Sons	119,895 or 3.4%	265,900	385,795
McCarthy & Smith	\$79,000 or 2.8%	\$305,000	\$384,000
PCI Dailey	\$86,000 or 2.5%	\$161,200	\$247,200

Click on the company name to view the Bid

Interview of Frank Rewold & Sons

[The bid from Frank Rewold & Sons can be viewed by clicking on this link.](#)

1. WHEELER: Does your firm have the appropriate staffing, resources, and financial stability to execute the project as proposed? How many projects are you currently managing?
2. WHEELER: How has your firm's overall construction creativity in past projects helped the project budget goals, especially during a time of rising inflation?
3. ROCK: How do you plan to continue the operations of the library and maintain staging, safety and logistics during the project?
4. MARK: Please describe your experience working with the expectations of Birmingham and/or similar communities that place high value on aesthetics and public spaces, and your understanding of the importance of this project and the Library as part of Birmingham's Civic center.
5. RUMPLE: Are the firm's principals and staff compatible in working considerably and effectively with the Baldwin Public Library and MCD staff members?
6. SUHAY: Are you familiar with the City of Birmingham's building codes and permitting process, and what is your experience in working successfully with municipalities when issues arise?
7. SUHAY: How soon will the CM be prepared to bid and start the project?
8. WHEELER: Do you see any areas of complexity or concern in the design drawings as currently shown?
9. ROCK: Do your CM services include providing final "as-built" drawings?
10. MARK: How do you handle changes of scope/change order requests? What is your markup or set fee?
11. RUMPLE: How is the budget impacted if the project is completed in less time or more time than you anticipated?
12. SUHAY: Who will be the main point of contact?
13. WHEELER: If/when there are delays in the availability of items, how do you plan to handle it?
14. WHEELER: Can you please explain your rationale for the number of FRS employees you have assigned to this project and the hours they will be working for the duration of the project?

After the above questions have been discussed, board members will have the opportunity to ask additional questions.

