



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
January 18, 2023**

Call to Order and Roll Call:

The meeting was called to order by President Jennifer Wheeler at 7:31 p.m.

Library Board present: Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, Jim Suhay, and Jennifer Wheeler.

Absent and excused: None

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director

Friends of the Library liaison present: David Underdown

Contract community representatives present: Kathy Mechigian, Bingham Farms.

Members of the public present: One, plus Olivia Clark, Student Representative to the Board

All present recited the Pledge of Allegiance following establishment of quorum.

Rumple read aloud the Library's Mission Statement.

1. General Public Comment Period: None.

2. Consent Agenda:

Motion to approve the consent agenda.

1st Suhay

2nd Rumble

A roll call vote was taken.

Yeas: Mark, Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Wheeler shared her thanks to staff who are working on the Battle of the Book, indicating she had heard lots of positive feedback about going back to in-person participation; and about the book talks. Wheeler also thanked Olivia for her work on the library's TikTok account.

Board comments: Rumble shouted out the staff present on December 23, which was a cold and snowy day, for throwing a successful Paw Patrol Party. Rock shared her appreciation for community service, like the Lighthouse Drive and the COVID test kit distribution; and for the TikToks.

Staff Anniversaries: Rock recognized the following staff anniversaries: Jaclyn Miller (2 years of service) and Caroline Salucci (18 years of service).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 44-45 of the January Board packet.

4. Board Committee Reports

Finance Committee:

Rumple reported that the Finance Committee met on January 11. Present were Pisano, Rumple, Craft, and Miller. Full minutes from this meeting are on page 18 of the January Board packet. The next meeting of the Finance Committee will take place on Monday, February 13 2023, at 4:00 p.m. in the Delos Board Room.

Outreach Committee:

Mark reported that the Outreach Committee met on January 11 at 9:00 a.m. in the Delos Board Room. Full minutes from this meeting are on page 21 of the January Board packet. Mark also took this opportunity to welcome new Bingham Farms liaison Kathy Mechigian, who will be joining Craft and Miller for a tour of the Library later in January. Mechigian thanked Mark for the welcome and shared about her background and service goals with the board.

Personnel Committee:

Wheeler reported that the Personnel Committee presented the Director's annual review to the Library Board at their Special Meeting on January 9, 2023.

5. Library Report:

Craft and Miller presented highlights from the Library Report. Full details are on pages 23-37 of the January Board packet.

In addition to the regular updates on programs and the building, quarterly key metrics and action items from the Strategic Plan were shared (pages 25-28 of the January Board packet).

BPL welcomed new staff this month, including Lindsey Block and Jennifer Rohrer Walbert to the Youth Department, and Harrison Porter to the IT Department. Phoenix Nash has been promoted to Reference Assistant in the Adult Department.

We received three applications from interested parties for the Student Representative position, as Olivia Clark's term is expiring on February 19, 2023. We anticipate the placement of the new representative at the February Board meeting.

Craft also indicated that the City Long Range Plan Meeting will be held on Saturday, January 21, 2023. The BPL report can be found on pages 70-99 of the January Board packet. Craft will also be meeting Tom Markus and Mark Gerber on February 9 to review the annual budget.

6. Liaisons

Friends: David Underdown reported that the Friends were happy to have received an early draft of the next Library Wish List, to be discussed at the upcoming Friends meeting. He also shared that that lobby tables generated \$1348 last month.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. New & Miscellaneous Business: None.

8. Unfinished Business: Discussion continued on the new library logo. Director Craft reported that the City Wayfinding and Signage Committee preferred the alternate logo that was presented to them on December 21, despite the Library Board voting to use the logo they originally approved in September 2022. Discussion indicates that the Library staff and board continue to prefer the originally approved logo, due to accessibility and the visibility of the entire name of the library. It was suggested that Library Representatives would attend the next meeting to present a compromise proposal, where the City would use the alternate choice featuring the same serif font used in the City Logo, and the Library would use the sans serif version of the logo approved in September.

Motion for BPL representatives attend the City Wayfinding meeting on February 13 to explain our suggestion of using two text versions with the new logo.

1st Wheeler

2nd Mark

Yeas: Mark, Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

The motion was approved unanimously.

9. Items Removed from Consent Agenda: None.

10. Information Only: See pages 44-99 of the January 2023 Board packet.

11. Adjournment:

Motion to adjourn the meeting.

1st Rumble

2nd Mark

Yeas: Mark, Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:35 p.m. The next regular meeting is scheduled for Monday, February 20, 2023, at 7:30 p.m. in the Rotary Tribute and Donor Room.

Danielle Rumble, Secretary

Date