



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
July 17, 2023**

Call to Order and Roll Call:

The meeting was called to order by President Jennifer Wheeler at 7:30 p.m.

Library Board present: Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, Jim Suhay, Jennifer Wheeler, and Student Representative Titus Smith III.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney

Contract community representatives present: Kathy Mechigian (Bingham Farms).

Members of the public present: Three.

All present recited the Pledge of Allegiance following establishment of quorum.

Rumble read aloud the Library's Mission Statement.

1. General Public Comment Period: None.

2. Consent Agenda:

Motion to approve the consent agenda.

1st Rumble

2nd Rock

A roll call vote was taken.

Yeas: Mark, Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Wheeler thanked staff for their work in readying the library for Phase 3 construction, and thanked Miller and Jeff Jimison for creating wayfinding floor signage to guide patrons through the building.

Board comments: Mark thanked staff for their work in moving equipment, furniture, and landscaping elements, saving the library at least \$5,000 in moving costs. Pisano echoed Mark's comments, and enjoyed seeing the BPL book bike at the Birmingham Farmer's Market.

Staff Anniversaries: Rock recognized the following staff anniversary: Rebekah Craft (8 years of service).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 82-83 of the July Board packet. Due to rain, the July 6 Story Time Battle at Barnum Park program has been rescheduled for August 17.

4. Board Committee Reports

Finance Committee:

Pisano reported that the Finance Committee met on July 10. Present were Pisano, Craft, and Miller. Full minutes from this meeting are on page 14 of the July Board packet. The next meeting of the Finance Committee will take place on Monday, August 14, 2023, at 4:00 p.m. in the Delos Board Room.

Building Committee:

Suhay reported that the Building Committee met on July 12. Present were Suhay, Mark, Craft, and Miller. Full minutes from this meeting are on page 17 of the July Board packet.

Merritt Cieslak Design (MCD) and PCI Dailey (PCID) are currently examining how high the ceiling over the previous circulation area can be raised. Over the years with various renovations, ductwork and acoustic tiling have reduced the ceiling height of this area.

The Board will give further review to bird strike prevention. A paracord bird strike prevention product may be too aesthetically displeasing, whereas a film product to achieve the same may be too costly.

Board and staff will coordinate perennial landscaping plantings in fall or early spring, in lieu of annuals that had previously been planted by Birmingham DPS.

The next meeting of the Building Committee will take place on Wednesday, August 16, at 4:00 p.m. in the Jeanne Lloyd Room.

5. Library Report:

Craft and Miller provided a quarterly report on key metrics from the Strategic Dashboard, and an update on BPL's Strategic Action Plan (FY2022-2025). Craft and Miller presented highlights from the Library Report. Full details of this report are on pages 21-41 of the July Board packet.

6. Liaisons

Friends: Ryndee Carney reported that the main floor sales tables continue to raise about \$1,000 monthly, though there has been a decrease in donated materials. The Friends are determining a pop-up book sale date in August to help reduce inventory. The Friends are on hiatus through July and August, but are in discussion about a fall book sale.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: Kathy Mechigian reported Bingham Farms Village Council voted unanimously for BPL funding at their recent meeting. She expressed concern for seniors with mobility issues during BPL's renovation, and requested literature on BPL services she could share with the Village.

7. Phase 3: Renovation Update:

Craft provided a Phase 3 renovation update. Full details of this report can be found on pages 43-50 of the July Board packet. Craft will survey the Library Board and BPL staff to determine a date for a Phase 3 completion open house / grand opening.

8. New & Miscellaneous Business: None.
9. Unfinished Business: None.
10. Items Removed from Consent Agenda: None.
11. Information Only: See pages 81-91 of the July 2023 Board packet.
12. Adjournment:

Motion to adjourn the meeting.

1st Suhay
2nd Rumble

A voice vote was taken.

Yeas: Mark, Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:48 p.m. The next regular meeting is scheduled for Monday, August 21, 2023, at 7:30 p.m. in the Delos Board Room.

Danielle Rumble, Secretary

Date