



LIBRARY BOARD MEETING

NOVEMBER 20, 2023

Jennifer Wheeler
PRESIDENT

Karen Rock
VICE PRESIDENT

Danielle Rumple
SECRETARY

Wendy Friedman

Melissa Mark

Frank Pisano

Rebekah Craft
LIBRARY
DIRECTOR

MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong Learning
- Innovation
- Welcoming Environment
- Integrity
- Collaboration
- Commitment to Excellence

ADOPTED APRIL 2022

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

Wheeler, Jennifer
PRESIDENT

1665 Holland St.
Birmingham, MI 48009
Cell: (248) 808-4495
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Term expires 2027

Personnel Committee,
Policy Committee

Rock, Karen
VICE PRESIDENT

465 Pilgrim Ave.
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e-mail: kgrock13@gmail.com

Term expires 2027

Personnel Committee,
Policy Committee

Rumple, Danielle
SECRETARY

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Term expires 2025

Finance Committee,
Outreach Committee

Mark, Melissa S.

635 Puritan Ave.
Birmingham, MI 48009
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e-mail: weir527@gmail.com

Term expires 2025

Building Committee,
Outreach Committee

Pisano, Frank

612 Davis Ave.
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Cell: (248) 835-6058
e-mail: frank.pisano@baldwinlib.org

Term expires 2025

Finance Committee

Friedman, Wendy

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Term expires 2027

Smith, Titus III
STUDENT REPRESENTATIVE

e-mail: titus.smith.iii@gmail.com

Term expires February 2024



LEARN.CONNECT.DISCOVER.

AGENDA

Baldwin Public Library Board Meeting

Monday, November 20, 2023 at 7:30 p.m.

Delos Board Room

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of October 16, 2023 Board Meeting Minutes p. 7
- B. Approval of October 2023 vendor payments in the amount of \$660,006.60, including payments in excess of \$75,000. p. 11
- C. Approval of total expenses in the amount of \$903,412.31 p. 17
- D. Motion to approve the 2024 Library calendar as found on pages 13-14 of the November 2023 Board Packet. p. 13

III. Election of Officers:

- A. Acceptance of nominations for President from Library Board of Directors
- B. Election of President
- C. Acceptance of nominations for Vice President from Library Board of Directors
- D. Election of Vice President
- E. Acceptance of nominations for Secretary from Library Board of Directors
- F. Election of Secretary

IV. Board Reports and Special Announcements

A. President's report	
B. Board comments	
C. Staff anniversaries (Karen Rock)	p. 27
D. Upcoming events of interest (Jaclyn Miller)	
V. Board Committee Reports	
A. Finance – Danielle Rumble	p. 16
VI. Library Report – Rebekah Craft and Jaclyn Miller	p. 19
VII. Liaisons	
A. Report from Friends of the Baldwin Public Library (Ryndee Carney)	p. 31
B. Beverly Hills (Andrew Drummond, Beverly Hills Village Council)	
C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
D. Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)	
VIII. Phase 3: Renovation Update – Rebekah Craft	p. 33
IX. New & Miscellaneous Business	
Suggested Board action: To make a motion to approve the issuance of a public call for art, with an award amount of \$12,000, to be placed in the library's new café and collaboration space.	p. 72
X. Unfinished Business	
XI. Items removed from the Consent Agenda	
XII. Information Only	
A. Upcoming events of interest	p. 78
B. Learn.Connect.Discover Winter 2023-2024 Newsletter	p. 80
C. Downtown News Magazine article, "Join Birmingham at community visioning session"	p. 88
D. Wall Street Journal article, "Libraries Are on Front Lines of U.S.'s Mental-Health Crisis"	p. 89
E. Portland State University report, "Gen Z and Millennials: How They Use Public Libraries and Identify Through Media Use"	p. 90

- F. Downtown News Magazine article, "Election results for Birmingham, Bloomfield" p. 110
- G. Birmingham-Bloomfield Eagle, "Baldwin Public Library renovations remain on track" p. 112
- H. Bridge Michigan article, "West Michigan library defunded over LGBTQ books wins tax support on 3rd try" p. 114
- I. USA Today article, "'Book-banning crusade' across the U.S.: What does it cost American taxpayers?" p. 117

XIII. Adjournment

The next regular meeting of the Library Board will be on Monday, December 18, 2023 at 7:30 p.m.

Motion: *To adjourn the November 20, 2023 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
October 16, 2023**

Call to Order and Roll Call:

The meeting was called to order by President Jennifer Wheeler at 7:32 p.m.

Library Board present: Frank Pisano, Karen Rock, Danielle Rumble, Jim Suhay, Jennifer Wheeler, and Student Representative Titus Smith III.

Absent and excused: Melissa Mark.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney

Contract community representatives present: None.

Members of the public present: 9 (two via Zoom; seven in person).

All present recited the Pledge of Allegiance following establishment of quorum.

Rumble read aloud the Library's Mission Statement.

1. General Public Comment Period:

Comment 1: Thanked the Board for considering bird strike deterrents on windows. Provided a packet of related information to the Board. Recommended consultation with Bonnie van Dam of the Detroit Zoological Society and viewing the deterrents put in place at the Detroit Zoo. Recommended watching the documentary *The Messenger* (2015).

Comment 2: Sits on Planning Board. Recommended the Board look into minutes of January 2019 or 2020 when bird strike prevention was discussed.

Comment 3 (via Zoom): Noted Washington Safe Passage was in support of bird safe building materials from the beginning of renovations. Available at any time for consultation about products, installation, or other questions.

Comment 4: Suggested Board and Staff investigate grant funding and research projects that would lead to innovations in bird strike prevention. Wondered if anyone had creative engineering ideas to make the cord solution more functional.

2. Commendation of Jim Suhay:

Wheeler acknowledged the retirement of Trustee Jim Suhay and expressed her appreciation for his work throughout his twelve years on the Board. Wheeler read the commendation found on page 7 of the October 2023 Board Packet.

3. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of September 18, 2023 Board Meeting Minutes

B. Approval of September 2023 vendor payments in the amount of \$463,238.86, including payments in excess of \$75,000.

C. Approval of total expenses in the amount of \$586,002.15.

1st Pisano

2nd Rock

A roll call vote was taken.

Yeas: Pisano, Rock, Rumples, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

4. Board Reports and Special Announcements:

President's report: Wheeler thanked Suhay for the guidance and mentorship he provided during his tenure as Trustee.

Board comments: Board members echoed Wheeler's comments. Rock plugged the League of Women Voters presentation "Beyond Banning Books" on October 26 at Bloomfield Twp. Library.

Staff Anniversaries: Rock recognized the following staff anniversaries: Gary Eisele (14 years of service), Lawson Glenn III (2 years), Carolyn Wheeler (10 years), Phoenix Nash (3 years), Nolan Peterson (3 years), Cyndi Summers (3 years), Faith Whitted (3 years), Stephanie Klimmek (12 years), Jamie Richards (8 years), and Wren Drisko (3 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 88-89 of the October Board packet. Storytimes are on break this week.

5. Board Committee Reports

Finance Committee:

Rumples reported that the Finance Committee met on October 9. Present were Pisano, Rumples, Craft, and Miller. Full minutes from this meeting are on page 16 of the October Board packet. The next meeting of the Finance Committee will take place on Monday, November 13 at 4:00 p.m. in the Delos Board Room.

Building Committee:

The next meeting of the Building Committee will take place on Monday, October 23 at 4:00 p.m. in the Delos Board Room.

6. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of this report are on pages 19-39 of the October Board packet.

Craft reviewed the Key Metrics Statistics Dashboard found on page 20-21 of the October Board packet. All statistics but program number, program attendance, and website hits are on target. Program attendance numbers will even out in Spring 2024. Craft has a goal to have a new website built in the next years. Craft and Miller provided a status review of the Strategic Plan (2022-2025) found on pages 32-39.

7. Liaisons

Friends: Ryndee Carney noted National Friends of Libraries Week and thanked Miller for the social media shout-out to the Friends of Baldwin Public Library. Sales and donations are down last month, and the Friends are considering accepting donations on a daily basis.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

8. Phase 3: Renovation Update:

Craft provided a Phase 3 renovation update. Full details of this report are on pages 41-61 of the October Board packet. The central gallery is anticipated to open on October 26. Construction crews are installing steel supports and are pouring the ramp and flooring in November. Next week the OAC group will finalize a color for the café flooring, which will be a combination of dark and light gray. The first floor women's restroom continues to be out of order, but may be reopened this week.

9. New & Miscellaneous Business:

Study Room Policy Revision:

With the addition of four new study rooms, the study room policy has been revised, as shown on page 84 of the October Board packet.

Motion to adopt proposed changes to the Group Study Room Policy, as found on page 84 of the October 2023 Board packet.

1st Suhay

2nd Rock

A voice vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

Rumble proposed adding bird strike prevention to discussion for New & Miscellaneous business at next month's Board meeting.

A member of the public referenced additional information within the packet distributed to Board members. Another member urged the Board to continue looking at grants and external sources of funding.

Motion to discuss bird strike prevention at a future Board meeting when we have more information collected.

1st Rumble

2nd Wheeler

A voice vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

10. Unfinished Business: None.

11. Items Removed from Consent Agenda: None.
12. Information Only: See pages 87-109 of the October 2023 Board packet.
13. Adjournment:

Motion to adjourn the meeting.

1st Rumble

2nd Rock

A voice vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:34 p.m. The next regular meeting is scheduled for Monday, November 20, 2023, at 7:30 p.m. in the Delos Board Room.

Danielle Rumble, Secretary

Date

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

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Check Number	Vendor #	Vendor	Amount
	009440	ALLIANCE ENTERTAINMENT, LLC	91.25
	009126	AMAZON CAPITAL SERVICES INC	(15.98)
	000843	BAKER & TAYLOR BOOKS	19.83
	000902	CENGAGE LEARNING INC	19.99
	000605	CINTAS CORPORATION	245.43
	000627	CONSUMERS ENERGY	1,617.00
	008164	GARY EISELE	87.77
	001090	INGRAM LIBRARY SERVICES	15,022.42
	008827	KANOPY, INC	442.00
	MISC	LAWTON PUBLIC LIBRARY	32.99
	003527	LOWER HURON SUPPLY CO INC	1,236.41
	MISC	MASON COUNTY DISTRICT LIBRARY	15.00
	007927	MICHELLE HOLLO	315.00
	000639	MICHIGAN LIBRARY ASSN	1,945.00
	002013	MIDWEST TAPE	12,928.55
	008470	MONROE COUNTY LIBRARY SYSTEM	27.95
	008471	MULTICULTURAL BOOKS & VIDEOS	320.00
	001194	NELSON BROTHERS SEWER	157.00
	006785	OVERDRIVE, INC.	25,718.31
	008783	PRESIDIO NETWORKED SOLUTIONS GROUP	690.00
	007822	REBEKAH CRAFT	183.40
	009776	SPS SUPERIOR PROF SVC	(90.00)
	000797	THE LIBRARY NETWORK	2,870.00
	000158	VERIZON WIRELESS	103.25
294478	009202	AQUARIUM DESIGN INC	340.00
294498	000627	CONSUMERS ENERGY	685.17
294547	009351	MERRITT CIESLAK DESIGN PLC	2,000.00
294569	007098	SHAW SYSTEMS & INTEGRATION	88.00
294576	007408	T-MOBILE	688.80
294626	009024	THE D.M. BURR GROUP	4,819.00
294634	004493	ELITE IMAGING SYSTEMS, INC	646.19
294644	000249	GA BUSINESS PURCHASER LLC	263.58
294659	MISC	KALAMAZOO PUBLIC LIBRARY	13.95
294660	004904	KONICA MINOLTA BUSINESS SOLUTIONS	2,269.00
294683	002518	PITNEY BOWES INC	199.17
294715	007115	TERMINIX PROCESSING CENTER	944.44
294733	008309	ABSOLUTE LOCKSMITHS	225.00
294756	000902	CENGAGE LEARNING INC	708.44
294768	000179	DTE ENERGY	7,196.97
294769	003613	EBSCO INFORMATION SERVICES, INC	51.42
294773	008139	ENVISIONWARE INC.	585.00
294774	000585	FARMINGTON COMM. LIBRARY	1,315.90
294778	006666	GRID 4 COMMUNICATIONS INC.	227.81
294782	001040	HOOR MEDIA LLC	35.95
294789	MISC	JOSEPH REIMANN	13.49
294796	000797	THE LIBRARY NETWORK	1,876.58
294814	009698	PCI INDUSTRIES, INC	553,186.39
294817	009612	PLAYAWAY PRODUCTS LLC	1,588.22
294827	007907	SP+ CORPORATION	5,014.00
294831	009604	THE DETROIT JEWISH NEWS FOUNDATION	85.00

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Page: 2/2

Check Number	Vendor #	Vendor	Amount
294842	009026	WELLS FARGO VENDOR FIN SERV	710.95
294848	006638	ACTION MAT & TOWEL RENTAL, INC	40.00
294856	006759	AT&T	145.14
294865	003904	CAPITAL ONE BANK	6,613.56
294893	008338	ELM USA, INC.	236.43
294908	MISC	KATHLEEN COURAGE	100.00
294925	000678	OCLC, INC.	2,497.27
294926	009478	ODP BUSINESS SOLUTIONS, LLC	318.90
9310	000517	BEIER HOWLETT P.C.	49.50
9320	000605	CINTAS CORPORATION	193.31
9354	005861	UNIQUE MGMT SERVICE, INC	51.50
Total:			660,006.60

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

Baldwin Public Library: Proposed 2024 Calendar

Monday, January 1, 2024	Closed	New Year's Day
Tuesday, January 9, 2024	7:00 PM	Friends of the Library Board Meeting
Monday, January 15, 2024	Closed	Martin Luther King, Jr. Day
Wednesday, January 17, 2024	7:30 PM	Library Board Meeting
Saturday, February 10, 2024	No Board activity	Chinese New Year
Tuesday, February 13, 2024	7:00 PM	Friends of the Library Board Meeting
Wednesday, February 14, 2024	No Board activity	Ash Wednesday
Monday, February 19, 2024	No Board activity	President's Day
Monday, February 26, 2024	7:30 PM	Library Board Meeting
Tuesday, March 12, 2024	7:00 PM	Friends of the Library Board Meeting
Monday, March 18, 2024	7:30 PM	Library Board Meeting
Sundown March 22 - March 24, 2024	No Board activity	Purim
March 25 - March 26, 2024	No Board activity	Holi
Thursday, March 28, 2024	No Board activity	Maundy Thursday
Friday, March 29, 2024	No Board activity	Good Friday
Sunday, March 31, 2024	Closed	Easter
Tuesday, April 9, 2024	6:00 PM	Friends of the Library Board Meeting
Sundown April 9 - April 10, 2024	No Board activity	Eid al-Fitr
Monday, April 15, 2024	7:30 PM	Library Board Meeting
Sundown April 22 - April 24, 2024	No Board activity	Passover begins
Sundown April 29 - April 30, 2024	No Board activity	Passover ends
Friday, May 3, 2024	No Board activity	Holy Friday (Eastern Orthodox Christian)
Sunday, May 5, 2024	No Board activity	Pasca/Easter (Eastern Orthodox Christian)
Tuesday, May 14, 2024	7:00 PM	Friends of the Library Board Meeting
Monday, May 20, 2024	7:30 PM	Library Board Meeting
Saturday, May 25, 2024	Closed	Memorial Day Weekend
Sunday, May 26, 2024	Closed	Memorial Day Weekend
Monday, May 27, 2024	Closed	Memorial Day
Tuesday, June 11, 2024	6:00 PM	Friends of the Library Board Meeting
Sundown June 11 - June 13, 2024	No Board activity	Shavuot
Sundown June 16 - June 17, 2024	No Board activity	Eid al-Adha
Wednesday, June 19, 2024	Closed	Juneteenth
Monday, June 24, 2024	7:30 PM	Library Board Meeting
Thursday, July 4, 2024	Closed	Independence Day
Monday, July 15, 2024	7:30 PM	Library Board Meeting
Sundown July 16 - July 17, 2024	No Board activity	Ashura
Monday, August 19, 2024	7:30 PM	Library Board Meeting
Saturday, August 31, 2024	Closed	Labor Day Weekend
Sunday, September 1, 2024	Closed	Labor Day Weekend
Monday, September 2, 2024	Closed	Labor Day
Tuesday, September 10, 2024	7:00 PM	Friends of the Library Board Meeting
Monday, September 16, 2024	7:30 PM	Library Board Meeting
Friday, September 20, 2024	Closed	Staff Development Day
Sundown October 2 - October 4, 2024	No Board activity	Rosh Hashanah
Tuesday, October 8, 2024	7:00 PM	Friends of the Library Board Meeting
Sundown October 11 - October 12, 2024	No Board activity	Yom Kippur
Monday, October 14, 2024	No Board activity	Indigenous Peoples' Day
Sundown October 16 - October 18, 2024	No Board activity	Sukkot
Monday, October 21, 2024	7:30 PM	Library Board Meeting
Sundown October 23 - October 25, 2024	No Board activity	Shemini Atzeret
Sundown October 24 - October 25, 2024	No Board activity	Simchat Torah
Friday, November 1, 2024	No Board activity	Diwali
Tuesday, November 5, 2024	No Board activity	General Election Day
Monday, November 11, 2024	No Board activity	Veterans Day

Tuesday, November 12, 2024	7:00 PM	Friends of the Library Board Meeting
Monday, November 18, 2024	7:30 PM	Library Board Meeting
Wednesday, November 27, 2024	Close at 5:30 PM	Thanksgiving Holiday
Thursday, November 28, 2024	Closed	Thanksgiving Day
Friday, November 29, 2024	Closed	Friday after Thanksgiving
Monday, December 16, 2024	7:30 PM	Library Board Meeting
Tuesday, December 24, 2024	Closed	Christmas Eve
Wednesday, December 25, 2024	Closed	Christmas Day
Sundown December 25, 2024 - January 2, 2025	No Board activity	Hanukkah
December 26, 2024 - January 1, 2025	No Board activity	Kwanzaa
Saturday, December 28, 2024	No Board activity	Bodhi Day
Tuesday, December 31, 2024	Closed	New Year's Eve
Wednesday, January 1, 2025	Closed	New Year's Day

BOARD COMMITTEE REPORTS

Finance Committee

November 2023 Finance Committee Minutes

The Baldwin Public Library Board's Finance Committee met on Monday, November 13, 2023 at 4:00 p.m. in the Delos Board Room. Present were Frank Pisano, Danielle Rumble, Rebekah Craft and Jaclyn Miller.

- Public comment – none
- The FY 2023-24 budget is tracking well after four months.
 - Construction payment to PCI Dailey
 - The City of Birmingham tax credit will show next month but it was allocated last week
- Phase 3 Construction Budget update – added an FF&E line for a public art piece; no changes to the contingency.
- Miller presented Trust expenditures with Friends of the Library funds, which consisted primarily of presenter fees and program supplies.
- Plante Moran will present the annual financial audit to the full library board at the December 18 board meeting.
- Pisano did not attend any meetings.
- The next Finance Committee meeting will be held on Monday, December 11, at 4:00 p.m. in the Delos Board Room.

FINANCIAL REPORT: October 2023

This report references the Revenue and Expense Report 2023-24, found on the following page. At 33.33% of the way through fiscal year 2023-2024, the Library has spent 32.0% of its budget and received 5.19% of its revenue. By this point of the year, the Library was budgeted to have spent 33.33% of its budget and to have received 33.33% of its revenue.

Two pay periods were recorded in the month.

Vendor payments in excess of \$75,000:

PCI Industries, Inc. (Phase 3)	\$	553,186.39
Total vendor payments in excess of \$75,000	\$	553,186.39
Balance of vendor payments less than \$75,000	\$	106,820.21
Total vendor payments	\$	660,006.60

City of Birmingham allocations:

Payroll Period Ending 09/30/23	\$	120,132.62
Payroll Period Ending 10/14/23	\$	97,537.00
Employee Health Care Payroll Deduction 10/14/23	\$	(691.06)
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$	2,838.58
Retirement Cost (acct 711.0010)	\$	9,032.00
Total Payroll	\$	228,849.14

BS&A Software Charge (acct 811.0000)	\$	351.67
Administrative Services (acct. 813.0000)	\$	8,740.83
MML Insurance Premium (acct. 960.0400)	\$	514.17
Total City of Birmingham allocations	\$	238,455.81

Reconciling adjustments:

Refunds (Fines, Bags, Room Rentals)	\$	(141.44)
Comerica Purchasing Card Posted Retroactively	\$	2,201.29
Audit Progress Payment	\$	2,750.00
Credit Card Fees	\$	140.05
Total Recon Adjustments	\$	4,949.90

Total expenses for the month	\$	903,412.31
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BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2023-24
October 2023

	Approved 2023-2024 Budget	Current Month October 2023	Current Month October 2023	Variance For Month	Y-T-D Budget 2023-2024	Y-T-D Actual 2023-2024	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2022-2023	% Received/ Spent Prior Y-T-D
									33.33%	4th Month of the year
REVENUES										
TAXES	\$4,180,640	\$348,387	\$0	(\$348,387)	\$1,393,547	\$0	(\$1,393,547)	0.0%	\$3,869,880	100.0%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	(\$1,149)	\$101	(\$5,000)	(\$1,294)	\$3,706	8.6%	(\$2,207)	14.7%
COUNTY AND STATE REVENUE	\$107,000	\$8,917	\$8,558	(\$358)	\$35,667	\$8,558	(\$27,108)	8.0%	\$7,052	6.7%
GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100.0%	\$0	0.0%
COMMUNITY CONTRACTS	\$1,028,140	\$85,678	\$83,254	(\$2,425)	\$342,713	\$262,065	(\$80,648)	25.5%	\$248,142	25.0%
PATRON USE REVENUE	\$25,650	\$2,138	\$5,938	\$3,800	\$8,550	\$14,962	\$6,412	58.3%	\$12,171	45.1%
INVESTMENT INCOME	\$5,000	\$417	\$5,984	\$5,567	\$1,667	\$5,781	\$4,114	115.6%	\$11,577	38.6%
OTHER REVENUE	\$260,000	\$21,667	\$0	(\$21,667)	\$86,667	\$24	(\$86,643)	0.0%	\$0	0.0%
TOTAL REVENUE	\$5,591,430	\$465,953	\$102,584	(\$363,368)	\$1,863,810	\$290,096	(\$1,573,714)	5.19%	\$4,146,615	82.8%
EXPENSES										
PERSONNEL SERVICES	\$2,962,180	\$246,848	\$228,849	(\$17,999)	\$987,393	\$843,694	(\$143,699)	28.5%	\$760,100	26.7%
SUPPLIES	\$151,150	\$12,596	\$7,176	(\$5,420)	\$50,383	\$41,638	(\$8,745)	27.5%	\$45,163	31.6%
CONTRACTED SERVICES	\$303,450	\$25,288	\$30,575	\$5,287	\$101,150	\$103,008.38	\$1,858	33.9%	\$227,135	45.5%
TECHNOLOGY & MAINTENANCE	\$161,500	\$13,458	\$3,918	(\$9,541)	\$53,833	\$105,107	\$51,274	65.1%	\$75,488	54.3%
UTILITIES	\$117,600	\$9,800	\$9,499	(\$301)	\$39,200	\$40,394	\$1,194	34.3%	\$38,898	37.0%
OTHER CHARGES	\$93,180	\$7,765	\$9,564	\$1,799	\$31,060	\$33,085	\$2,025	35.5%	\$25,574	31.4%
BUILDING IMPROVEMENTS & FURNISHING	\$3,346,000	\$278,833	\$553,186	\$274,353	\$1,115,333	\$1,112,864	(\$2,469)	33.3%	\$14,993	22.3%
COLLECTIONS	\$660,250	\$55,021	\$60,645	\$5,624	\$220,083	\$211,312	(\$8,771)	32.0%	\$210,920	32.5%
TOTAL EXPENSES	\$7,795,310	\$649,609	\$903,412	\$253,803	\$2,598,437	\$2,491,102.37	(\$107,334)	32.0%	\$ 1,398,271	30.9%
VARIANCE	(\$2,203,880)	(\$183,657)	(\$800,828)	(\$617,171)	(\$734,627)	(\$2,201,006)	(\$1,466,380)			
FUND BALANCE-BEGINNING OF YEAR							\$2,498,443.24			
FUND BALANCE-CURRENT							\$297,436.99			

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

Note: Of the \$4,165,640 in Birmingham net tax revenue, \$3,483,976 is for operating expenses, and \$681,664 is for funding the Phase 3 expansion and renovation.

LIBRARY REPORT

Statistical Dashboard

Programs & Services

Facility

Diversity & Equity

Community Outreach & Partnerships

Personnel & Organization

Financial

Expenditures from FOBPL Donations

Statistical Dashboard

October 2023

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 23-24 Q2 Target
Financials					
Revenues	\$ 102,584	\$ 19,359	\$ 290,096	\$ 4,146,955	
Expenses	\$ 903,412	\$ 334,492	\$ 2,491,102	\$ 1,398,045	
Circulation					
Circ (Charges & Renewals)	48,743	43,560	206,102	179,427	156,667
Self-Check Usage	20.4%	50.0%	20.6%	47.1%	
% of Circ by Residents*	91.2%	92.3%	91.3%	92.3%	92.0%
% of Circ by Non-Residents	8.8%	6.7%	28.0%	7.5%	8.0%
Interlibrary Loans					
Items borrowed	719	618	2,802	3,113	
Items loaned	779	816	3,231	3,344	
Technology Usage					
Database Sessions	6,709	4,413	30,119	16,604	17,500
Downloadable Content	14,822	11,938	55,601	50,292	75,000
Public Computer Usage	646	531	2,418	1,779	
Wireless Sessions	4,814	5,126	22,899	18,665	27,000
Program Attendance					
Program Attendance for Adults	274	222	834	671	
# of Programs for Adults	17	16	52	50	
Program Attendance for Teens	119	109	415	311	
# of Programs for Teens	6	8	22	22	
Program Attendance for Youth	3,992	2,814	8,505	6,270	
# of Programs for Youth	49	35	162	114	
Computer Classes	30	38	150	148	
# of Computer Programs	4	6	21	23	
Online Video Views	39	68	113	222	
Idea Lab Visits	171	121	500	732	
Total Program Attendance	4,625	3,372	10,517	8,354	13,000
Total # of Programs	76	65	257	209	350
Outreach Attendance	3,067	2,161	3,903	338	
# of Outreach Programs	3	6	11	2,170	
Visitors	19,100	16,746	71,316	60,906	80,000
Volunteer Hours	2	201	420	503	600
Social Media New Users					
Website Hits/Pageviews	20,900	21,746	81,784	92,265	65,000
e-Newsletter Subscribers**	-13	-32	10,968	11180	11000
Facebook Page Followers	22	24	3,374	2872	2800
TikTok Followers^	31	0	810	0	
Instagram Followers	25	22	2,262	2077	2000

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

**Newsletter provider changed in Nov 2021; duplicate email addresses were eliminated

^As of December 2022

Visitors incl. Terrace Door as of 4/2023

Key Metrics & Strategic Plan Status Report

Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

Programs & Services

Strategic goal: Adapt programs and services to meet the needs of the changing population

Village Club – Speed Dating with Books
Adult Services Intern Haylie May represented BPL alongside five neighboring librarians at the Speed Dating with books event on October 25 at the Village Club in Bloomfield Hills.

During this event, librarians from West Bloomfield Township Public Library, Bloomfield Township Public Library, and BPL each brought 5 books to be presented to interested members of the Village Club. During the event the roughly 30 club members and attendees were introduced to 30 titles that spanned a wide range of genres, formats, and subject matters. The event was fun and fast-paced as each librarian spent six minutes per table explaining the plot and selling points for each book that they brought.



Despite the time being so limited at each table, Haylie was able to explain Libby and Hoopla to people who were interested in but unfamiliar with accessing e-audiobooks after the recommendation of the audiobook version of one of the suggested titles. Among the recommendations were *Divine Rivals* by Rebecca Ross, *Better than Fiction* by Alexa Martin, Vera Wong's *Unsolicited Advice for Murderers* by Jesse Sutanto, *You Could Make this Place Beautiful* by Maggie Smith, and *America's Test Kitchen: The Complete Cookbook for 2*.

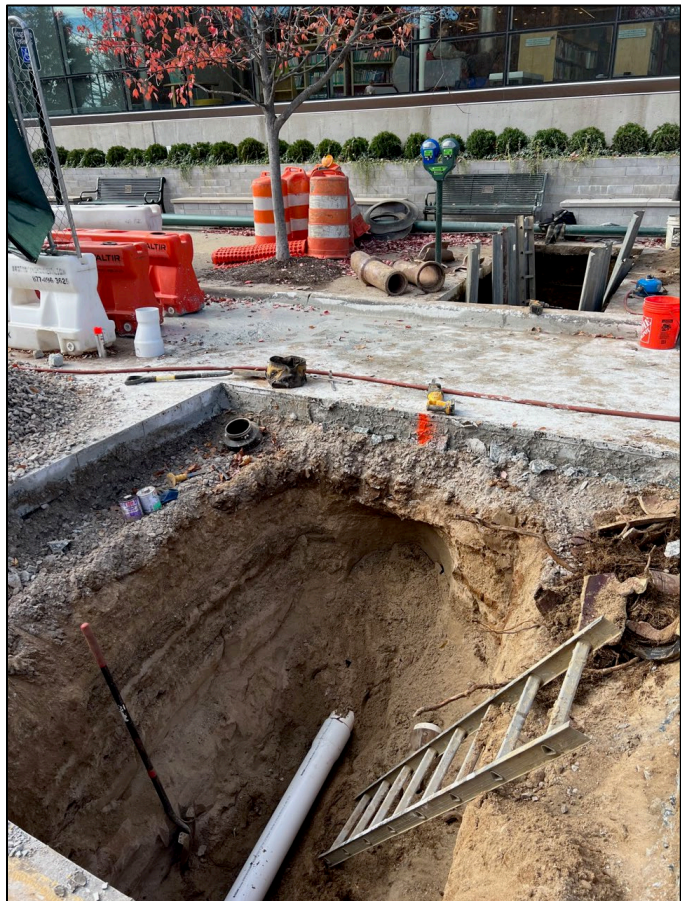
Facility

Strategic goal: Create a welcoming, safe, and accessible building that meets the needs of our staff and users.

Youth Room Water Damage cause and resolution

Angelo Brothers completed the repair of the sewer line leading to the Youth Room on November 3. They worked on the line for three days and the work was more extensive than anticipated. This was completely paid for by the City's maintenance budget. They not only had to replace the line from the building to the edge of the road, they also had to repair the line underneath Bates street.

The damage to the line was caused by broken clay pipes and enormous tree roots from an old maple tree that was cut down to make room for the 2020 Youth Room addition.



Diversity and Equity

Strategic goal: Provide and promote equitable and inclusive resources and opportunities for all populations

DEI Training with Global Community Associates

During the month of October, 25 staff members participated in three virtual sessions with Stephen Jackson and Celeste Jackson of Global Community Associates. Through lectures and small group discussions of the concepts, attendees were introduced to the foundational components of restorative practices and talked about what restorative justice/practices could look like at BPL.

IDEA (Inclusion, Diversity, Equity, Access) Task Force

The group continues to meet monthly to accomplish the goals set forth by the Library Board. The Committee is working together to implement action items from the 2022-2025 Strategic Plan Action Plan.

Idea Lab – adjustable height tables

Recently, it was noted that the tables in the Idea Lab did not allow for easy access to patrons using mobility devices. The workstations in the Lab have now all been modified to be height adjustable, allowing for more inclusive usage.



Project READY

The Youth Department continues to meet regularly to work through and discuss the Project READY curriculum.

Community Outreach and Partnerships

Strategic goal: Develop and strengthen BPL connections within the community.

City of Birmingham
Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.



At the November 7, 2023 election, Jennifer Wheeler and Karen Rock were re-elected to the Library Board, while Wendy Friedman was successful in her first bid for a board seat. All three were sworn in by the City Clerk on November 13, 2023 at Birmingham City Hall during the City Commission meeting.

Beverly Hills

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.

Rebekah Craft, Kristen Tait, Alyssa Gudenburr and Lynn Stzykiel represented BPL at the **Halloween Hoot** at Beverly Park on Saturday, October 28. According to the Village,

approximately 3,000 kids walked through the park collecting candy and showing off their costumes.



Bingham Farms

Miller submits monthly Board Meeting updates to the Library Liaison

City of Bloomfield Hills

Miller submits monthly Board Meeting updates to the Library Liaison.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Jaclyn Miller moderates the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact Rebekah.craft@baldwinlib.org to request the book and join the next discussion.

Friends of the Baldwin Public Library

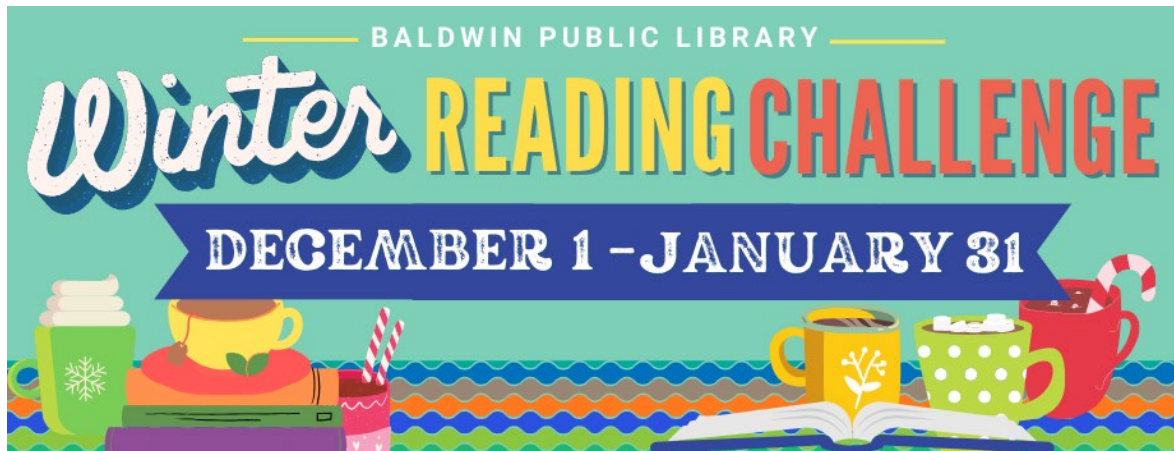
The FOBPL board met on Tuesday, November 14 for their regular monthly meeting. Their recent solicitation has their membership at 165 and growing. They plan to mail another

reminder for the end of the year. The board also decided to plan a book sale and grand opening for their new main level space for December 9 & 10. Lastly, the group plans to donate two trees to the library as part of the Phase 3 terrace.

Marketing

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:

- *Learn.Connect.Discover* winter newsletter draft
- Youth Program posters and fliers
- Battle of the Books promotional materials
- Storybook Trail signs
- Beanstack Reading Challenge posters
- Winter Reading graphics and badges



eNewsletters

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month.

Starting on November 21, we will begin emailing all new registered library cardholders from the previous 30 days a "Welcome to Baldwin" email. The email will give a brief overview of library services and helpful information and will give recipients the opportunity to sign up to receive future emails from the library.

Personnel and Organization

Strategic goal: Train, empower, and equip members of the organization to best support users and each other.

Staff Communications

The next All Staff meeting will be held November 28. We continue to meet monthly, after the Library Board meeting, to share updates with all attendees. Recordings of each meeting are sent to all staff.

Staff Anniversaries

Lindsay Block, Substitute Librarian, will reach 1 year of service on November 27.

Lauren Clifford, Technical Services Assistant II, reached 4 years of service on November 3.

Susan Dion, Youth Services Specialist, will reach 18 years of service on November 30.

Bart Gioia, Technology Trainer, will reach 16 years of service on November 26.

Courtney Holland, Idea Lab Assistant, reached 2 years of service on November 8.

Kanady Horn, Page, will reach 1 year of service on November 27.

Cheyenne Kennard, Page, reached 4 years of service on November 3.

Morgan Kosciuk, Reference Assistant, will reach 4 years of service on November 25.

Robert Stratton, Administrative Assistant, reached 4 years of service on November 4.

Michele Turner, Page, will reach 1 year of service on November 27.

Staffing Updates

We're pleased to share that we have a new Youth Librarian starting on Monday, November 27.

Josh Campeau comes to us from the Pontiac Public Library where he is currently serving as the Teen Services Librarian. Josh has created and facilitated programs for both teens and youth in his time at the Pontiac Public Library including monthly nerf gun wars, a book club at the middle school and an escape room that he designed himself. He has also worked at the Auburn Hills Public Library as an Adult Services Librarian. Please join me in welcoming Josh when you see him around the Library at the end of November.

We are currently in the process of hiring more staff for our Information Technology department. In December, two new part-time IT Assistants and one new full-time IT Coordinator will be joining our team.

Volunteer Hours

77 volunteer hours were utilized in the month of October.

MLA Annual Conference: Connecting the Dots

Rebekah Craft

I had the opportunity to serve on the 2023 MLA Annual Conference planning committee for this conference, which gave me a unique perspective of the conference operations and coordination. Survey feedback from the conference was incredibly positive and it was nice to connect with colleagues from around the state that I've met on Zoom over the past few years. I moderated a panel on Intellectual Freedom that featured four library directors from around the state: Valerie Myerson, Amy Churchill, Andrea Ingmire, and Juliane Morian. I also attended several interesting presentations on topics including program evaluation, emergency action planning, sustainable library initiatives, community partnerships, supporting trans staff, and initiatives to combat food insecurity.

Jeff Jimison attended and presented at the conference this year:

I'm very grateful to BPL for giving me the opportunity to attend and present at this year's Michigan Library Association conference. Earlier this year I had submitted two proposals to MLA, and they accepted one of them. A similar subject to my presentation at the last MLA Spring Institute, my talk was on the topic of integrating library makerspace services into the library as a whole. We discussed makerspace-themed programming opportunities, benefits to library infrastructure, tips on starting a makerspace, and much more. After the presentation, I received many excellent questions from the group, and it was tremendous fun to be involved in such an energetic discussion.

Attending the conference was also a fascinating learning experience. Of particular interest were the presentations on "the power of play", on library marketing, and especially a panel discussion about implementing DEI practices and policies. I'm very much looking forward to sharing what I learned with my colleagues here. So, thanks again to BPL for sending me there! It was a whirlwind trip, and I left with a very full brain and a great desire to participate again.

H Jennings also attended the full conference:

Attending the annual Michigan Library Association conference in Kalamazoo this year was a wonderful experience. There were several compelling sessions. On Wednesday I attended a session about incorporating play into programming beyond youth and teens. The concept alone was something I hadn't considered and I'm curious about how we can incorporate play into our adult programming.

I attended a session on digitization of library materials, specifically newspapers, yearbooks and other items that we are currently maintaining to provide easy access. Currently most of our community history materials are not available digitally and it

would be easy to imagine that having access from anywhere would be well received by our community.

University of Michigan hosted a session on incorporating their School of Information students into short term public library projects like digitization projects.

I didn't get a chance to see the entire presentation, but I was proud to hear so many excited voices talking about Jeff Jimison's presentation on our makerspace. I really enjoyed this year's conference and it was nice to know that BPL folks (Rebekah, Jeff, WesleyAnn) were such an important part of making it happen.

Adult Services Reference Assistant Patricia Hendricks:

In October I had the opportunity to attend my first conference of the Michigan Library Association. It was a comprehensive agenda and a pleasant experience. There were two sessions in particular that inspired me:

Serving Library Patrons with Memory Loss

Learning about the complexity and the challenges of the process to develop programs for this growing population, which is resulting on better tailored services, was encouraging. Hearing from other fellow Libraries on how they are using their resources to serve the public with memory loss, including the use of technologies to address the challenges of computer use for those Patrons, like game projectors from Tovertafel, offering fun and stimulating activities.

How Libraries help Foster Authorship

Author Abra Berens testimony made me think on the many services we offer at Baldwin Library and reflected on how the reach of those services are not always known to the library staff. From her summer visits to her home Library while growing up, which expanded her knowledge of different subjects and authors. Learning in those visits "how to ask questions" when talking to librarians. And into adulthood when the after hours Wifi access outside her local Library was crucial on the early days of her launching her restaurant. And finally how those exchanges with Libraries was part of her inspiration to author her own books.

Overall I was impressed by the quality of the speakers and also how pleasant it was to meet fellow Library personnel from local and faraway State Libraries and get to know friends of my colleagues. Thank you Baldwin Library for this opportunity to enhance my professional experience and thank you to my supervisor Ethan Cronkite and the Head of Adult Service H Jennings for encouraging me to have this experience.

MLA Think Space 2023-2024: Future-Ready Libraries

Rebekah Craft will be attending an intensive conference with other Michigan library directors this year. The first two days of the conference will be held in Grand Rapids on December 7-8. The third day of the conference will be held virtually in February and the final two days will be held in May on Mackinac Island.

The theme of the conference this year is Future-Ready Libraries. "Future-ready librarians peer beyond basic service to pursue innovation and iterative design. They honor the legacy of classic librarianship while embracing a contemporary vision. Fiscally responsible and infinitely responsive, future proof libraries do not rest on their hands or their laurels. They stake a claim on the shifting landscape of relevance and solve the right problems for their patrons."

Topics covered will include:

- Artificial intelligence
- Deconstructing barriers to access
- Building future focused spaces
- Fostering resilient workplaces
- Questioning the why behind our policies
- Reimagining the library of the future

In addition to group led discussions and activities, the schedule will include:

- Libraries in the Age of AI: Landscape and Future
- Inclusive Outreach: Bridging the Gap to Library Access
- Connect, Engage, Succeed: The Future of Library Marketing and Evolving Social Media
- Tech Transformation at the Library: Developing Staff & Guiding Our Communities through Disruption
- Strategic Succession Planning: Empowering the Next Generation of Library Leaders
- Library Spaces Reimagined: A Look into Future-Ready Designs

Financial Stability

Strategic goal: Maintain and improve financial health.

Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility as we work to fully resume pre-COVID operations.

Baldwin Public Library: Friends Funds	
October 2023 Expenditures	
Adult Services	
Lifelong Learning supplies	\$ 137.87
Program refreshments - general	\$ 12.38
Presenter fee - American Revolution	\$ 250.00
Presenter fee - UFOs over Michigan	\$ 200.00
Total	\$ 600.25
Teen Services	
Presenter fee - Tarot	\$ 150.00
Summer Reading Prize	\$ 9.29
Anime glass program supplies	\$ 265.12
General Program Supplies	\$ 88.06
Book Club Books	\$ 115.80
Haunted Library program supplies	\$ 189.77
Pizza - TAB & Book Club	\$ 96.96
Total	\$ 915.00
Youth Services	
Scary Stories to tell in the dark program supplies	\$ 39.83
Lego Building Challenge program supplies	\$ 39.92
Book Club Refreshments	\$ 30.65
Kids Library Society supplies	\$ 15.67
Books Unboxed Supplies	\$ 202.96
General Program Supplies	\$ 20.46
Total	\$ 349.49
Idea Lab	
Total	\$ -
Outreach & Equipment	
Halloween Hoot Candy	\$ 295.48
Book Bike Light	\$ 31.83
Total	\$ 327.31
Total Expenditures	\$ 2,192.05
October 2023 Balances	
Adult Services	\$ 7,520.85
Teen Services	\$ 385.14
Youth Services	\$ 3,105.00
Idea Lab	\$ 66.55
Outreach & Equipment	\$ 6,229.07
Total Balance	\$ 17,306.61
October In-Library Book & Button Sale Donations	\$722.31
Submitted by Jaclyn Miller for November 13, 2023	

PHASE 3 RENOVATION
UPDATE:
November 2023

Phase 3 Updates: November 2023

After four months of construction, we reopened the center gallery of the library on Wednesday, November 1. The four new study rooms and The Friends' Bookshop have been extremely popular with visitors so far.



Exterior construction remains on track and this past month saw installation of the underground HVAC system and the pouring of the interior flooring and new entry staircase. The exterior concrete work is on track to be completed by the first week of December.

Project Communications

We have posted weekly progress photos on the library's social media channels. City Manager Jana Ecker shares the monthly renovation report update to the City Commission as part of her manager's report. The Birmingham Bloomfield Eagle featured the project's progress in their November 8 issue.

Owner-Architect-Contractor (OAC) Meetings

Weekly OAC meetings are held in person on the project site. The minutes of past meetings can be found on the following pages.

Contingency

The project has a total contingency of \$141,966. The contingency has been used for eight items to date and three items have been credited to the contingency:

Carpet tiles for study room area	-\$6,710.00
Jersey Barrier Fencing	-\$34,309.00
Cove Lighting above Study Rooms	-\$11,450.00
Sitework changes	-\$2,942.00
Additional carpentry work for study rooms	-\$4,840.00
HVAC revisions (credit)	+\$4,048.05
18" GRG Plasterform Column Cover	-\$4,826.00
Glass revisions in study rooms (credit)	+\$1,200.00
Landscape revisions (credit)	+2,360.00
Restroom Column	-\$4,275.00
Electrical revisions	-\$6,066.00

The amount remaining in the contingency is \$74,156.

Progress Photos



October 18: Water detention system underground installation



October 25: Friends's Bookshop shelving in progress.



Staff workroom in progress



Structural steel installation in progress



Staircase framing in progress



New underground HVAC piping in progress.



Gallery in progress – looking south



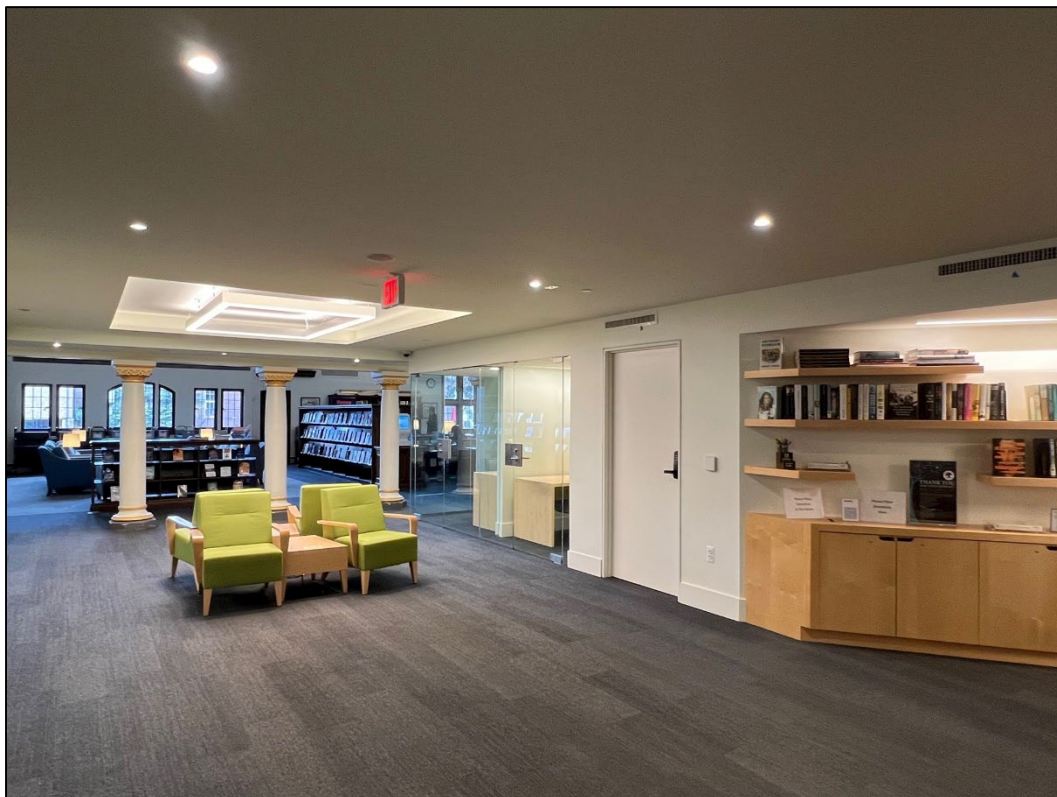
October 31: Exterior progress



New study rooms



November 1: New gallery featuring The Friends' Bookshop



Gallery looking through to Grand Hall



Gallery looking south to study rooms



Front steps in progress



November 8: Flooring preparation work



November 15: Poured addition floor, ramp, and stairs



Poured entry stairs, top curve of new ramp, and future main floor landing.



Progress on vestibule canopy as seen from future book sorter room.

Baldwin Public Library: PHASE 3 RENOVATION BUDGET		
	Current Budget	
Renovation Costs		
Constr. Costs incl. FOL counter, Study Rooms, Snow Melt	\$	3,429,574
Deduct alts - Skylight \$239,030 and Light Cove \$11,450*		
Construction Manager Fee (2.5%)	\$	91,114
Liability Insurance	\$	14,578
Owner's Contingency	\$	141,966
Guaranteed Maximum Price	\$	3,677,232
Other Costs: not coordinated by PCI Dailey		
Architectural Fees	\$	264,000
Engineering Fees	\$	19,210
FFE & AV/Low Voltage Wiring	\$	115,000
Furniture Moving (Elevator Room, Circ Desk, Teen, Etc)	\$	5,000
Signage made by Idea Lab	\$	1,000
Endowment plaque installation	\$	1,750
Artpack: Siberian Ram sculpture relocation/storage	\$	19,800
Sorter Relocation	\$	50,000
TOTAL: Other Costs	\$	475,760
GRAND TOTAL	\$	4,152,992
Funding Sources		
Millage up to Headlee Cap for FY21-22 through FY25-26	\$	3,353,057
Existing Millage/Cash Reserves	\$	237,943
Transfer from Library Trust	\$	561,992
TOTAL FUNDS	\$	4,152,992

Deduct alternates*			
Skylight	\$	239,030	Remove
Friends counter	\$	5,300	Keep
Study rooms	\$	34,730	Keep
Light cove	\$	11,450	Keep
Snow melt	\$	85,110	Keep

Budget Approvals			
Construction (FY23-24 Budget)*	\$	3,677,232	
Arch. Svcs: Constr. Admin (FY23-24)	\$	20,000	
Arch Svcs (paid in FY22-23)	\$	244,000	
Other expenses (FY23-24 Budget)	\$	211,760	
TOTAL FUNDS	\$	4,152,992	

*Requires FY23-24 budget adjustment

Additional Trust Funds Available			
Trust			
Van Dragt Donation	\$	74,909	
General Spendable Funds	\$	362,164	
Building Funds	\$	325,473	
TOTAL	\$	762,546	
Trust funds used for project	\$	(561,992)	
Remaining funds after project	\$	200,554	

Baldwin Public Library: PHASE 3 RENOVATION EXPENDITURES

	Current Budget		Paid to Date		Projected	(Over)/Under Budget
	\$	3,677,232	\$	1,743,074	\$ 3,677,232	
PCI Dailey Construction Costs*						
Pay Application #1 - Bidding Assistance & Perf. Bond			\$	54,959		
Pay Application #2			\$	116,304		
Pay Application #3			\$	193,672		
Pay Application #4			\$	343,353		
Pay Application #5			\$	553,186		
Pay Application #6			\$	481,601		
Architectural Fees	\$	264,000	\$	252,000	\$ 264,000	
Fees paid through September 2023			\$	252,000		
Engineering Fees	\$	19,210		\$	19,210	
FFE & AV/Low Voltage Wiring	\$	115,000	\$	94,524	\$ 115,000	
MCR - Demolition & installation of low voltage wiring	\$	7,616				
NBS Wireless Access Point		TBD				
Speaker installation	\$	1,242				
5 Idea Lab Adjustable Height Tables	\$	2,599				
2 Access Services Work Desks	\$	2,666				
3 Umbrellas with stands	\$	7,106				
Artwork in café	\$	12,000				
6 outdoor tables with 24 chairs	\$	19,295				
Indoor tables and chairs	\$	42,000				
Furniture Moving	\$	5,000		\$	-	\$ 5,000
Signage made by Idea Lab	\$	1,000		\$	1,000	
Endowment plaque installation	\$	1,750		\$	-	\$ 1,750
To be installed by Millwork contractor				\$	-	

Siberian Ram sculpture relocation/storage	\$	19,800	\$	8,423	\$	14,850	\$	4,950
Deposit - 5/30/23			\$	3,400				
Removal fee - 6/10/23			\$	4,273				
Storage fee - 9/1/23			\$	750				
Sorter Relocation	\$	50,000	\$		\$	65,000	\$	(15,000)
TOTAL	\$	4,152,992	\$	2,358,445	\$	4,156,292	\$	(3,300)

<i>*Construction Contingency</i>	<i>Total</i>	<i>Remaining</i>	<i>Used</i>
Carpet tiles for study room area		\$	(6,710)
Jersey Barrier Fencing		\$	(34,309)
Cove Lighting above Study Rooms		\$	(11,450)
Sitework changes		\$	(2,942)
Additional carpentry work for study rooms		\$	(4,840)
HVAC revisions (credit)		\$	4,048
18" GRG Plasterform Column Cover		\$	(4,826)
Glass revisions in study rooms (credit)		\$	1,200
Landscape revisions (credit)		\$	2,360
Restroom Column		\$	(4,275)
Electrical revisions		\$	(6,066)
	141,966	\$ 74,156	(67,810)

Updated 11/08/2023

BPL Phase 3 OAC Meeting Agenda: Meeting #21

Meeting Date	Oct 18, 2023	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Project		
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann			ss@mcdarchitects.com
Mary Cay Lancaster	MCD Architects	<div style="border: 1px solid red; padding: 5px;"> Jaclyn Miller Kristen Tait Jeff Zielke Bruce Johnson </div>	mc@mcdarchitects.com
Dianne Schurg	MCD Architects		ds@mcdarchitects.com
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
Description Submittals currently in A/E Court: <ul style="list-style-type: none"> Concrete Joint Sealants Samples Concrete Joint Layout Slab Concrete Mix Design - To be submitted for record Irrigation System Modan Planter Block Submittals currently in Contractor's court: <ul style="list-style-type: none"> Stainless Steel Handrails - For Record Outstanding Submittals: <ul style="list-style-type: none"> Landscaping 						
Previous Meeting Minutes Oct 11, 2023 EJ Tree grate was approved post meeting.						

RFIs

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	12	RFI #24: PP-1 Panel Space Issue				On Hold
Description Once wiring is in, electricians will complete this work M-TH starting in AM, so the power shut down doesn't extend past 9:30am. When a day/time is finalized, PCI-Dailey will notify Rebekah.						
Previous Meeting Minutes Oct 11, 2023 (None)						

Date still TBD, will get with RC to schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	12	Steel Conference Call Regarding Reinforcements				On Hold
Description Tile is ordered but is not shipping until December 7th. We will complete these repairs with painted drywall and reused tile in the interim. Area to be completed Friday 10/20, cleaned, and turned back over to the library pending tile delivery.						
Previous Meeting Minutes Oct 11, 2023 Area to be completed Friday 10/20, cleaned, and turned back over to the library pending tile delivery.						

Hoping to have restroom back EOW.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	19	RFI 32: Polished Concrete for Ramp				Open
Description The ramp is currently set to be polished concrete. Will grip strips or some type of tactile surface be required for this ramp? Coefficient of Friction testing data was submitted to Steve w/ MCD for discussion with Bruce and the c Availability on Friday 10/20 for call to discuss potential options and alternate applications?						
Previous Meeting Minutes Oct 11, 2023 COF data was sent to Bruce/Jeff for review. Conference call to be scheduled week of 10/16 to discuss options with polisher.						

TW will share info about polish and CoF - scheduling a group call

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	19	RFI 33: HVAC Work In Staff 110				Open
Description It was requested by the library to address the heating issue apparent in staff work room 110. Please advise as there are no returns or ducting in this space with the exception of what is speculated as a heating duct.						
Previous Meeting Minutes Oct 11, 2023 (None)						

Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	HVAC				Open
Description HVAC Items have been approved.						

- Boiler has been received.
- Louver, CU have been received.
- EUH shipping in November.

Previous Meeting Minutes**Oct 11, 2023***(None)*

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Nanawall				Open
Description Nanawall is shipping early December.						
Previous Meeting Minutes Oct 11, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Light Fixtures				Open
Description L6 fixtures are likely not arriving until post millwork installation. Waiting on final ship date. Light fixtures for millwork may happen after space is given back.						
Previous Meeting Minutes Oct 11, 2023 C1 fixtures have arrived and are currently being installed.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Curtain Wall System				Open
Previous Meeting Minutes Oct 11, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.5	1	Lula Elevator				Open
Description Potentially not arriving until after 1st of year. Currently in production.						
Previous Meeting Minutes Oct 11, 2023 <i>(None)</i>						

Owner / AE Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Low Voltage / AV / Security				Open
Previous Meeting Minutes Oct 11, 2023 MCR to address inspection issues in Staff Workroom 110.						

resolved

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.3	1	Permit Status / City Reviews				Open
Description Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.						
Previous Meeting Minutes Oct 11, 2023 Bulletin 3 was received back approved from the city on 10/13.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.4	7	Concrete Mock-Ups				Open
Description Mock up final review meeting on 10/26 at 9am.						
Previous Meeting Minutes Oct 11, 2023 Mock up final review meeting on 10/26 at 9am.						

Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
Description Gallery to be completed and turned over end of next week. Stair concrete formwork beginning today. Exterior steel reinforcements and installations are underway. Restroom wall repairs are underway and will be turned over end of this week. Underground detention system install has begun. Underground mechanical installation to begin next week and interior SOG to begin week of 10/30.						
Previous Meeting Minutes Oct 11, 2023 (None)						

Much progress -
glass walls,
lighting, counter,
cabinets, finishing
FOL shelves,
flooring next week.

Detention system
installation has
started.

Financials

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
Description October pay application to be sent near end of month.						
Previous Meeting Minutes Oct 11, 2023 MCD to review/approve September pay application.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.2	9	Contingency / Allowance Review				Open
<div>Description</div> <div>To be discussed at 1st and 3rd meetings of each month.</div> <div>Items still in pricing phase or being released this week are as follows:</div> <div><ul style="list-style-type: none">• Additional rework for MEP trades and architectural trades for Structural Steel conflicts.• Additional HVAC, Sprinkler, Plumbing, & Electrical rework required for existing conditions and new work.• Millwork bracketing changes per Bulletin #2• Additional plaster skimcoat of building side of ramp wall.</div>						
<div>Previous Meeting Minutes</div> <div>Oct 11, 2023</div> <div>(None)</div>						

BPL Phase 3 OAC Meeting Agenda: Meeting #22

Meeting Date	Oct 25, 2023	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Project		
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann		Bruce Johnson	ss@mcdarchitects.com
		Jeff Zielke	mc@mcdarchitects.com
		Jaclyn Miller	ds@mcdarchitects.com
		Rebekah Craft	
		Kristen Tait	
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
Description Submittals currently in A/E Court: <ul style="list-style-type: none"> Concrete Joint Sealants Samples Reviewing these Thursday Concrete Joint Layout -NEED TODAY Slab Concrete Mix Design - To be submitted for record Submittals currently in Contractor's court: <ul style="list-style-type: none"> Stainless Steel Handrails - For Record Irrigation resubmittal - 2 items Outstanding Submittals: <ul style="list-style-type: none"> Landscaping Great Oaks Landscaping will acquire plants next spring 						
Previous Meeting Minutes Oct 18, 2023 Planter block and irrigation were returned post meeting.						

RFIs

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	12	RFI #24: PP-1 Panel Space Issue				On Hold
Description Once wiring is in, electricians will complete this work M-TH starting in AM, so the power shut down doesn't extend past 9:30am. When a day/time is finalized, PCI-Dailey will notify Rebekah.						
Previous Meeting Minutes Oct 18, 2023 (None)						
This will take place next Wednesday or Thursday.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	12	Steel Conference Call Regarding Reinforcements				On Hold
Description Tile is ordered but is not shipping until December 7th. We will complete these repairs with painted drywall and reused tile in the interim. Area to be completed Friday 10/20, cleaned, and turned back over to the library pending tile delivery.						
Previous Meeting Minutes Oct 18, 2023 (None)						
A two day restroom closure will be required for the tile installation.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	19	RFI 32: Polished Concrete for Ramp				Open
Description The ramp is currently set to be polished concrete. Coefficient of Friction testing data was submitted to Steve w/ MCD for discussion with Bruce and the city. Mock-up will be poured with sharkgrip additive for additional viewing on dark concrete.						
Previous Meeting Minutes Oct 18, 2023 Mock-up will be poured for review with sharkgrip additive.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	19	RFI 33: HVAC Work In Staff 110				Open
Description It was requested by the library to address the heating issue apparent in staff work room 110. Please advise as there are no returns or ducting in this space with the exception of what is speculated as a heating duct. Response issued, pricing being acquired.						
Previous Meeting Minutes Oct 18, 2023 Response issued. Pricing being acquired.						
Mechanical engineer has located a return vent installation point. We will test the room as is for the next month. If the temperature is too hot, we will add in a return this winter. This will be a two day disruption.						

Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	HVAC				Open
Description HVAC Items have been approved. <ul style="list-style-type: none"> Boiler has been received. Louver, CU have been received. EUH shipping in November. 						
Previous Meeting Minutes Oct 18, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Nanawall				Open
Description Nanawall is shipping early December.						
Previous Meeting Minutes Oct 18, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Light Fixtures				Open
Description L6 fixtures are not arriving until post millwork installation. Waiting on final ship date. Light fixtures for millwork will happen after space is given back.						
Previous Meeting Minutes Oct 18, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Curtain Wall System				Open
Description Field measurements are being taken this week.						
Previous Meeting Minutes Oct 18, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.5	1	Lula Elevator				Open
Description Potentially not arriving until after 1st of year. Currently in production.						
Previous Meeting Minutes Oct 18, 2023 <i>(None)</i>						

Owner / AE Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Low Voltage / AV / Security				Open
		Previous Meeting Minutes Oct 18, 2023 (None)	Speakers will be installed on Thursday MCR is scheduling the permit inspection Camera installation date is in progress			

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.3	1	Permit Status / City Reviews				Open
		Description Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.				
		Previous Meeting Minutes Oct 18, 2023 (None)				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.4	7	Concrete Mock-Ups				Open
		Description Mock up final review meeting on 10/26 at 9am. Separate mock up for sharkgrip to be scheduled in approximately 1.5-2 weeks.				
		Previous Meeting Minutes Oct 18, 2023 Separate mock up for sharkgrip to be scheduled in approximately 1.5-2 weeks.				

Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
		Description Gallery to be completed and turned over end of this week/Monday. Stair concrete to be poured tomorrow. Exterior steel reinforcements and installations are underway. Gallery final work and clean to begin today running through Friday. Underground detention system install has completed. Underground mechanical installation is underway and interior SOG to begin week of 10/30. Roofing work to begin next week.	Concrete replacement in street will happen tomorrow Stairs will be poured Thursday and Friday Next week the slab on grade (interior) and ramp will be poured Exterior foundation will be poured week of November 6 Rebekah will have locksmith rekey 4 study room doors this week.			
		Previous Meeting Minutes Oct 18, 2023 (None)				

Financials

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
Description October pay application to be sent near end of month.			No changes to contingency as of today.			
Previous Meeting Minutes Oct 18, 2023 (None)			The quote for skim coating the new ramp will be submitted next week (approx cost is \$2,000-\$3,000)			

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.2	9	Contingency / Allowance Review				Open
Description Items still in pricing phase or being released this week are as follows:						
			<ul style="list-style-type: none"> • Additional rework for MEP trades and architectural trades for Structural Steel conflicts. • Additional HVAC, Sprinkler, Plumbing, & Electrical rework required for existing conditions and new work. • Millwork bracketing changes per Bulletin #2 • Additional plaster skimcoat of building side of ramp wall. 			
Previous Meeting Minutes Oct 18, 2023 (None)						

BPL Phase 3 OAC Meeting Agenda: Meeting #23

Meeting Date	Nov 1, 2023	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Project		
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann			ss@mcdarchitects.com
		Jeff Zielke Kristen Tait Rebekah Craft	
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
Description Submittals currently in A/E Court: <ul style="list-style-type: none"> Concrete Joint Sealants Samples MCD selected Dark Bronze Concrete Joint Layout MCD is making modifications to the joint layout after conversations with JJ Barney Submittals currently in Contractor's court: <ul style="list-style-type: none"> Stainless Steel Handrails - For Record Irrigation resubmittal - 2 items Outstanding Submittals: <ul style="list-style-type: none"> Landscaping 						
Previous Meeting Minutes Oct 25, 2023 Joint Layout - making final revisions (MCD). Joint Sealant - Dark Bronze Selected by MCD (Final Documentation to be sent through Procore). Slab Mix Design - PCI-Dailey to close for record.						

RFIs

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	12	RFI #24: PP-1 Panel Space Issue				On Hold
Description Electricians will complete this work M-TH starting in AM, so the power shut down doesn't extend past 9:30am. We would like to complete tomorrow if possible.						
Previous Meeting Minutes Oct 25, 2023 Switch to arrive week of 10/30. Rebekah to inform best day to complete this work.						
Power outage is scheduled for November 2						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	12	Steel Conference Call Regarding Reinforcements				On Hold
Description Tile is ordered but is not shipping until December 7th. We will complete these repairs with painted drywall and reused tile in the interim. Area to be completed Friday 10/20, cleaned, and turned back over to the library pending tile delivery.						
Previous Meeting Minutes Oct 25, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	19	RFI 32: Polished Concrete for Ramp				Open
Description The ramp is currently set to be polished concrete. Coefficient of Friction testing data was submitted to Steve w/ MCD for discussion with Bruce and the city. Ramp will be sealed on Friday or Monday. Will review the sharkgrip product to see if it provides a sufficient slip coefficient for users. Mock-up will be poured with sharkgrip additive for additional viewing on dark concrete. Viewing to commence week of 11/6.						
Previous Meeting Minutes Oct 25, 2023 Meeting to review will be scheduled for week of 11/6.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	19	RFI 33: HVAC Work In Staff 110				Open
Description It was requested by the library to address the heating issue apparent in staff work room 110. Please advise as there are no returns or ducting in this space with the exception of what is speculated as a heating duct. Awaiting pricing. Air balancing will be done at a later date. Response issued, pricing being acquired.						
Previous Meeting Minutes Oct 25, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.5	23	RFI 34: Window Shade Power				Open
Description Alternate examples given on window shade power locations. Please advise if allowable via structural engineer. MCD is consulting with a structural engineer on the location of these power outlets as they require 1" conduit.						

Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	HVAC				Open
Description HVAC Items have been approved. <ul style="list-style-type: none"> Boiler has been received. Louver, CU have been received. EUH shipping in November. 						
Previous Meeting Minutes Oct 25, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Nanawall				Open
Description Nanawall is shipping early December.						
Previous Meeting Minutes Oct 25, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Light Fixtures				Open
Description L6 fixtures are not arriving until post millwork installation. Waiting on final ship date. Light fixtures for millwork will happen after space is given back.						
Previous Meeting Minutes Oct 25, 2023 <i>(None)</i>						
Undermount light fixtures for the Idea Lab and Friends shelves will be installed in 3-4 weeks.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Curtain Wall System				Open
Description Field measurements were taken.						
Previous Meeting Minutes Oct 25, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.5	1	Lula Elevator				Open
Description Potentially not arriving until after 1st of year. Currently in production.						

Previous Meeting Minutes
Oct 25, 2023
 (None)

Owner / AE Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Low Voltage / AV / Security				Open
		Previous Meeting Minutes Oct 25, 2023 (None)				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.3	1	Permit Status / City Reviews				Open
		Description Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.				
		Previous Meeting Minutes Oct 25, 2023 (None)				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.4	7	Concrete Mock-Ups				Open
		Description Mock up final review meeting on 10/26 at 9am. Separate mock up for sharkgrip to be scheduled week of 11/6.				
		Previous Meeting Minutes Oct 25, 2023 Meeting to review sharkgrip will be scheduled for week of 11/6. Polish was approved for light concrete.				
			Steve is available for a meeting on November 7 at 1pm or 3pm. Tyler will schedule and confirm time			

Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
		Description Exterior steel reinforcements and installations are underway. Gallery final work is currently being completed and space will be ready for public access today. Underground detention system install has completed. Underground mechanical installation is complete and interior SOG to begin this week. Roofing work to begin next week.				
		Previous Meeting Minutes Oct 25, 2023 (None)				
			Working with HVAC company to address grade issues along front sidewalk of library. Due to the location of the sanitary line, the available space above the line for the HVAC system is reduced by 3". HVAC company will advise whether or not the concrete slab can be decreased from 8" deep to 6" deep above the sanitary line if alternative grading material is used. Top half of steps will be poured on Friday. Slab will be poured next week.			

Financials

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
Previous Meeting Minutes Oct 25, 2023 October Pay Application submitted to MCD on 10/31.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.2	9	Contingency / Allowance Review				Open
Description Items still in pricing phase or being released this week are as follows: <ul style="list-style-type: none"> • Additional rework for MEP trades and architectural trades for Structural Steel conflicts. • Additional HVAC, Sprinkler, Plumbing, & Electrical rework required for existing conditions and new work. • Millwork bracketing changes per Bulletin #2 • Additional plaster skimcoat of building side of ramp wall. • HVAC Return Duct pricing. 						
Previous Meeting Minutes Oct 25, 2023 (None)						

Punch list for the gallery was completed after today's meeting.

Touch up paint around grills

- Add veneer to the inside slot on the FOL cabinet
- Access panel of Idea Lab shelving needs a cover
- Southwest study room: Outlet needs to be replaced and have cover painted, light fixture needs to be cleaned
- Carpet gap under electrical panel next to Grand Hall
- Northwest study room - crack in ceiling on outside edge and in ceiling on inside corner
- Workroom: Seal duct above electrical panel, paint duct in workroom, install new ceiling tiles
- Southwest study room: baseboard and molding to be added, adjust lockset alignment on strike block
- Swap door hardware - stainless for ORB
- Relocate exit sign over staff workroom door
- Fire extinguisher - hang from hook
- Northeast study room - repair gasket, ceiling paint touchup

BPL Phase 3 OAC Meeting Agenda: Meeting #24

Meeting Date	Nov 8, 2023	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Project		
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email
		Rebekah Craft Jaclyn Miller Kristen Tait Jeff Zielke Bruce Johnson	
Mary Cay Lancaster	MCD Architects		mc@mcdarchitects.com
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
Description Submittals currently in A/E Court: <ul style="list-style-type: none"> Irrigation resubmittal - 2 items Submittals currently in Contractor's court: <ul style="list-style-type: none"> Stainless Steel Handrails - For Record Outstanding Submittals: <ul style="list-style-type: none"> Landscaping 						
Previous Meeting Minutes Nov 1, 2023 (None)						

RFIs

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	12	RFI #24: PP-1 Panel Space Issue				Closed
Description Power shutdown and corresponding work relating to power interruptions was completed this morning.						
Previous Meeting Minutes Nov 1, 2023 Power shut down to take place week of 11/6.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	12	Steel Conference Call Regarding Reinforcements				On Hold
Description Tile is ordered but is not shipping until December 7th. We will complete these repairs with painted drywall and reused tile in the interim. Area to be completed Friday 10/20, cleaned, and turned back over to the library pending tile delivery.						
Previous Meeting Minutes Nov 1, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	19	RFI 32: Polished Concrete for Ramp				Open
Description 11/7 Meeting approved sharkgrip at 50% dosage with H&C Sealer on the ramp. Formal response to follow to this RFI.						
Previous Meeting Minutes Nov 1, 2023 11/7 Meeting approved sharkgrip at 50% dosage with H&C Sealer on the ramp. New slip coefficient for ramp is above 0.8						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	19	RFI 33: HVAC Work In Staff 110				Open
Description It was requested by the library to address the heating issue apparent in staff work room 110. Please advise as there are no returns or ducting in this space with the exception of what is speculated as a heating duct. Response issued, pricing being acquired.						
Previous Meeting Minutes Nov 1, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.5	23	RFI 34: Window Shade Power				Open
Description Alternate examples given on window shade power locations. Please advise if allowable via structural engineer.						
Previous Meeting Minutes Nov 1, 2023 (None) MCD is waiting to hear back from structural engineer on the new outlet location						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.6	24	RFI 35: Curtainwall steel at high canopy	MCD is exploring a solution for this issue.			Open
Description The angled beam that was installed in lieu of the horizontal beam at the entry, caused a glass support issue. New steel will need to be added at this location.						

Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	HVAC				Open
Description HVAC Items have been approved. <ul style="list-style-type: none"> Boiler has been received. Louver, CU have been received. EUH has been received. 						
Previous Meeting Minutes Nov 1, 2023 EUH has been received.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Nanawall				Open
Description Nanawall is shipping early December. Still working on final sequencing for installation						
Previous Meeting Minutes Nov 1, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Light Fixtures				Open
Description L6 fixtures are not arriving until post millwork installation. Waiting on final ship date. Light fixtures for millwork will happen after space is given back.						
Previous Meeting Minutes Nov 1, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Curtain Wall System				Open
Description Field measurements were taken.						
Previous Meeting Minutes Nov 1, 2023 RFI was created about a discrepancy with the terracore soffit area glazing.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.5	1	Lula Elevator				Open
Description Potentially not arriving until after 1st of year. Currently in production.						
Previous Meeting Minutes Nov 1, 2023 <i>(None)</i>						

Owner / AE Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Permit Status / City Reviews				Open
Description Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.						
Previous Meeting Minutes Nov 1, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.2	7	Concrete Mock-Ups				Open
Description 11/7 Meeting approved sharkgrip at 50% dosage with H&C Sealer on the ramp. All selections have been made and pours beginning tomorrow for slab.						
Previous Meeting Minutes Nov 1, 2023 11/7 Meeting approved sharkgrip at 50% dosage with H&C Sealer on the ramp.						

Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
Description Exterior steel reinforcements and installations substantially complete this week. Slab pours are beginning tomorrow and through Friday. CFMF and nailers for roof to begin next week. Exterior foundations and decorative concrete walls to begin next week. Roofing work to begin next week. MEP underground for exterior to begin next week. Starter course of Modan planter block to begin next week.						
Previous Meeting Minutes Nov 1, 2023 <i>(None)</i>						

Planter wall and retaining wall will be poured next week.
Foundation wall cutback will be done next week along with limestone repair of original Birkerts bands.
The exterior slab on grade will be poured by December 1.

Financials

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
Previous Meeting Minutes Nov 1, 2023 October pay application approved 11/8.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.2	9	Contingency / Allowance Review				Open
Description Items still in pricing phase or being released this week are as follows: <ul style="list-style-type: none"> • Additional rework for MEP trades and architectural trades for Structural Steel conflicts. • Additional HVAC, Sprinkler, Plumbing, & Electrical rework required for existing conditions and new work. • Millwork bracketing changes per Bulletin #2 • Additional plaster skimcoat of building side of ramp wall. • HVAC Return Duct pricing. 						
Previous Meeting Minutes Nov 1, 2023 <i>(None)</i>			No changes to contingency yet. Tyler is working to get new cost for skimcoating the ramp, which will be taken from the contingency. This is expected to cost around \$2,500.			

Spandrel glass sample will be arriving in about 1-2 weeks. MCD wanted to approve the final cover of white spandrel glass, which will be visible in a small part of the cafe.

PCI Dailey will need to replace 3-4 sidewalk squares. They asked if we would like to pay for replacement of a full span of sidewalk squares so that it all matches. Johnson asked for a diagram of damaged sidewalk squares and he will consult with engineering on whether or not they want to replace just the damaged squares or make more extensive concrete replacement.

BPL Phase 3 OAC Meeting Agenda: Meeting #25

Meeting Date	Nov 15, 2023	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Project		
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann			ss@mcdarchitects.com
		Kristen Tait	
		Jaclyn Miller	mc@mcdarchitects.com
		Rebekah Craft	
		Bruce Johnson	ds@mcdarchitects.com
		Jeff Zielke	
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
		Description Submittals currently in A/E Court: Submittals currently in Contractor's court: <ul style="list-style-type: none"> Stainless Steel Handrails - For Record Outstanding Submittals: <ul style="list-style-type: none"> Landscaping 	While excavating dirt outside the new front entrance, a portion of sewer line was severed. The line has been repaired. Due to the location of the line, PCID recommends installing a sanity sewer clean out valve. This is expected to cost \$5,000 or less. The final cost will be determined and the cleanout will be installed before pouring the exterior slab.			
		Previous Meeting Minutes Nov 8, 2023 (None)				

RFIs

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	12	Steel Conference Call Regarding Reinforcements				On Hold
Description Tile is ordered but is not shipping until December 7th. We will complete these repairs with painted drywall and reused tile in the interim. Area to be completed Friday 10/20, cleaned, and turned back over to the library pending tile delivery.						
Previous Meeting Minutes Nov 8, 2023 <i>(None)</i>						
Bathroom tile will be replaced in the restroom the week of December 18.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	19	RFI 33: HVAC Work In Staff 110				On Hold
Description It was requested by the library to address the heating issue apparent in staff work room 110. Please advise as there are no returns or ducting in this space with the exception of what is speculated as a heating duct.						
Response issued, pricing being acquired.						
Previous Meeting Minutes Nov 8, 2023 <i>(None)</i>						
Still waiting on a quote						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	24	RFI 35: Curtainwall steel at high canopy				Open
Description The angled beam that was installed in lieu of the horizontal beam at the entry, caused a glass support issue. New steel will need to be added at this location.						
Previous Meeting Minutes Nov 8, 2023 <i>(None)</i>						
Still waiting on the structural engineer. This issue is holding up the measurement of one final section of glass as the beam needs to be installed before measurement. All other glass will be ordered with the exception of this piece.						

Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	HVAC				Open
Description HVAC Items have been approved. <ul style="list-style-type: none"> Boiler has been received. Louver, CU have been received. EUH has been received. 						
Previous Meeting Minutes Nov 8, 2023 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Nanawall				Open
		Description Nanawall is shipping early December.				
		Previous Meeting Minutes Nov 8, 2023 (None)				
			A Nanawall certified installation team will install and service this wall. It comes with a 10-year warranty.			

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Light Fixtures				Open
		Description L6 fixtures are not arriving until post millwork installation. Waiting on final ship date.				
		Previous Meeting Minutes Nov 8, 2023 (None)				
			Shipping 12/12/2023			

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Curtain Wall System				Open
		Description Field measurements were taken.				
		Glass order will be placed today.				
		Previous Meeting Minutes Nov 8, 2023 (None)				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.5	1	Lula Elevator				Open
		Description Potentially not arriving until after 1st of year. Currently in production.				
		Previous Meeting Minutes Nov 8, 2023 (None)				

Owner / AE Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Permit Status / City Reviews				Open
		Description Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.				
		Previous Meeting Minutes Nov 8, 2023 (None)				

Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
Description						
Slab pours are complete for interior, less column pads.			MCD is working with the lighting designer to adjust lighting issues in the staff workroom. Under cabinet lighting should help make the workspace more visible.			
CFMF and nailers for roof are complete.			Foundation inspection takes place tomorrow.			
Exterior foundations and decorative concrete walls have begun.			Roofing work starts tomorrow			
Roofing work to begin this week.			Decorative concrete walls will be poured tomorrow			
MEP underground for exterior to begin this week.			Exterior concrete work will be completed by December 1 using a winter concrete mix			
Starter course of Modan planter block to begin this week.			Installers are framing the vestibule canopy today.			
Exterior concrete slab pours to complete December 1st.			Windows will be installed in January			
Previous Meeting Minutes Nov 8, 2023 (None)			Entry doors will be installed by early February			

Financials

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
Previous Meeting Minutes Nov 8, 2023 (None)						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.2	9	Contingency / Allowance Review				Open
Description						
Items still in pricing phase or being released this week are as follows:						
<ul style="list-style-type: none"> • Additional rework for MEP trades and architectural trades for Structural Steel conflicts. • Additional HVAC, Sprinkler, Plumbing, & Electrical rework required for new work. • Additional plaster skimcoat of building side of ramp wall. • HVAC Return Duct pricing. 						
Previous Meeting Minutes Nov 8, 2023 (None)						



NEW BUSINESS

MEMORANDUM

DATE: November 17, 2023
TO: Baldwin Public Library Board of Directors
FROM: Rebekah Craft, Library Director
SUBJECT: Public Call for Art

INTRODUCTION

The new front entrance addition offers us the chance to illuminate the space with an expansive piece of public artwork. As part of the Furniture, Fixtures, and Equipment budget for the Phase 3 renovation, we included a placeholder to purchase public art for the space.

BACKGROUND

After reviewing calls for art issued by public libraries and cultural institutions, and with guidance from Annie Van Gelderen, President of the Birmingham Bloomfield Art Center, I have compiled this public call for artwork to be created to hang in the library's new café and collaboration space.

LEGAL REVIEW

The City Attorney has reviewed the Call for Art and has no concerns as to the form or content.

FISCAL IMPACT

Due to the size of the artwork, the recommended base price for this commission is \$12,000. This artwork commission will be purchased with donations to the Library's Trust and the cost of the project has been included in the FFE budget for Phase 3.

Once an artist is selected, a Purchase Order will be created from the Phase 3 project's budget and held for the artist. The stipend would then be distributed once the artwork is installed.

PUBLIC COMMUNICATIONS

This call for art will be posted on the library's website to encourage local artists to apply.

SUMMARY

I am requesting approval from the Library Board to issue a call for artwork, with an award amount of \$12,000, for a custom piece to be created to hang in the new café and collaboration space.

ATTACHMENTS

- Call for art

SUGGESTED BOARD ACTION

Motion to approve the issuance of a public call for art, with an award amount of \$12,000, to be placed in the library's new café and collaboration space.



SERVING THE COMMUNITIES OF

Birmingham, Beverly Hills, Bingham Farms
Bloomfield Hills

LIBRARY BOARD OF DIRECTORS

Wendy Friedman, Melissa Mark, Frank Pisano,
Karen Rock, Danielle Rumble, Jennifer Wheeler

LIBRARY DIRECTOR

Rebekah Craft

Public Call for Art

PROJECT DESCRIPTION:

The Baldwin Public Library is seeking qualifications from artists who wish to create an indoor work of public art in the Baldwin Public Library. Specifically, the library seeks an artist who can create a two-dimensional piece, that would be hung inside four pieces of spandrel glass in the new entry and collaboration space of the library. This work will provide a visually striking component to the library that will inspire wonder, draw the eye upward, and excite engagement.

The Baldwin Public Library is a gathering place for thousands of visitors each month who come to the facility for standard library uses such as book borrowing, computer access, and studying, as well as to participate in extensive programming for all ages. The library features a large children's room, an expansive wing for adult and teen use, an historic Grand Hall reading room, several meeting rooms, and a makerspace known as The Idea Lab. The Library is home to several works of art including "Michigan Spring" by James Miller-Melberg, "Siberian Ram" by Marshall M. Fredericks, and "Medieval Tapestry" by Glen Michaels.

This project is funded by the Baldwin Public Library Trust.



Project rendering featuring digital placeholder for location of future artwork.

BACKGROUND AND CONTEXT

The Baldwin Public Library is located in the heart of downtown Birmingham, Michigan in the city's civic center, which encompasses Shain Park, the Municipal building, and the Library. In 1869, Martha Baldwin founded the Ladies Literary Society, which first met in her living room. Since then, the library has been housed in three buildings around Birmingham. The existing building opened to the public in 1927. Over the years, the library has had several expansions, including the addition of a youth room in 1960 and an expanded adult wing in 1980. In 2016, the library embarked upon a three-phase expansion and renovation of the, adult services wing, the youth room, and the front entrance. The final phase of this project will be completed in March 2024.

PROJECT SCOPE AND PARAMETERS:

The Baldwin Public Library Board of Directors has established specific scope and parameters for this public art project with the intent of creating a unique and inspiring work of art for those who visit the Baldwin Public Library. The Library is looking for an artist or group of artists that will be able to adhere to these parameters through their work.

Appropriate and Unique: The City is seeking an original, one-of-a-kind art project that is appropriate for Birmingham and for the diverse community that will experience it. The artist(s) must convey the copyright for the art piece to the library for use in library marketing.

Artistic Considerations: The use of artistic elements including organic shapes are highly desirable for inclusion in this project.

Placement of Piece(s): The two-dimensional piece will be placed in the entry of the Baldwin Public Library on four adjacent pieces of spandrel glass. Each panel of the piece should be connected and cohesive through the overarching design. The glass panels measure as follows:

Top left: 126 ½" W x 28 ¼" H	Top right: 125 ½" W x 28 3/8" H
Bottom left: 126 ½" W x 28 ¼" H	Bottom right: 125 ¼" W x 28 3/8" H



Project rendering featuring digital placeholder for location of future artwork.

Materials and Media:

The selection panel is open to artwork in all media and materials that will meet the project objectives and expectations.

Durability and Maintenance:

The artwork should be fabricated of stretched canvas, scrim, or vinyl decal. This project will be in the public realm and may therefore be exposed to physical stresses such as touching by the public in areas of the work within arm's reach.

BUDGET:

The budget for this commission is \$12,000 USD which will be allocated to a single artist or artist team. This amount is inclusive of all costs associated with the creation of the artwork including, but not limited to: the artist's design fee, materials, tools, fabrication, studio expenses, transportation, installation, travel to and from the site for installation/dedication, per diem expenses, project documentation, contingency to cover unexpected expenses, and any other costs. The Library will be responsible for preparing the site for installation of the artwork and for signage for the completed work.

TIMELINE:

November 21, 2023 - Call for art issued

December 11, 2023 – Submissions due

December 19, 2023 – Selected artist notification

Project Completion and Installation timeline will be finalized through the issuance of the contract with the selected artist. The entrance to the new library addition is expected to open to the public at the beginning of April 2024.

APPLICATION REQUIREMENTS:

In response to this call, applicants will be asked to submit a Statement of Interest, up to eight digital images and/or video samples of past work, a résumé or curriculum vitae (CV), and up to three professional references (if available)

Required Materials:

The applicant's name must appear on all materials submitted.

1. Statement of Interest – Please submit a statement outlining your interest in the project. Please include your experience working on projects of this kind. You may also include how you have, or may, engage with stakeholders to inform your plans and address the stated scope and parameters of the project if commissioned.
2. Digital Images and/or Video – Please submit up to eight work samples, including digital images or video, of previously completed artworks.
3. Résumé or CV – Please submit a current résumé or CV that highlights your professional accomplishments as an artist.
4. References – Please provide information about up to three professional references, including their name, title, phone number and email address. Please provide an indication of the context in which the person knows you.

The selected artist or artist team for the commission will collaborate with Library Board members and library staff on final design, and will be responsible for fabricating the artwork, bringing it to the site, and installing it.

ELIGIBILITY CRITERIA:

This project is open nationally to all artists, regardless of race, color, creed, gender, sexual orientation, national origin, age, religion, marital status, political opinion or affiliation, or disability.

Artists working in any media are eligible to apply.

QUESTIONS:

Please direct all questions about the project to Rebekah Craft, Library Director, Baldwin Public Library, at 248-554-4681.



Project rendering featuring digital placeholder for location of future artwork.

INFORMATION ONLY

Upcoming Events of Interest

Weekly Story Times

Visit our story time page at www.baldwinlib.org/storytime for dates, locations, and more information. Registration required. Story times are being offered indoors at the Library.

Travel the World: Spain - Grades 4 to 6

Wednesday, November 29 — 4:30 p.m. to 5:30 p.m.

Join us as we "travel" outside the United States and experience different countries through taste, smell, sound, touch, and sight. Registration required.

Microwave Mug Desserts for Teens

Thursday, November 30 — 7:00 p.m. to 8:00 p.m.

Learn how to make desserts with a mug and a microwave. Supplies and recipes will be provided. Grades 7-12. Registration required.

Video Gaming Club - Grades 4 to 6

Monday, December 4 — 7:00 p.m. to 8:00 p.m.

Meet up with other gamers to play a video game together. All gaming abilities welcome. Registration required and opens one month before the program.

December 4: Just Dance 2023

Behind the Scenes Library Tour

Tuesday, December 5 — 4:00 p.m. to 5:00 p.m.

Join Director Rebekah Craft for a behind the scenes tour of the library. You'll visit staff areas, learn how items are added to the collection, and hear about new programs and services. The tour will meet in the Claudia Ireland Room, which is located close to the Youth Room Terrace door.

Idea Lab Event: Laser Cut Snowflake Names

Wednesday, December 6 — 7:00 p.m. to 8:00 p.m.

Visit The Idea Lab to make a beautiful custom snowflake ornament. Enter your name, and use special software to generate a snowflake design. Then, the laser will etch and cut your name into crystal-clear acrylic. A perfect seasonal gift! Registration required.

Books and Blankets Family Story Time

Saturday, December 9 — 10:30 a.m. to 11:00 a.m.

Saturdays at 10:30 a.m. Bring a blanket and enjoy a story time that is fun for the whole family. Story times use a first come, first served ticketing system. Tickets will be available 15 minutes before story time begins and will be handed out until 5 minutes after the scheduled start time. Please see baldwinlib.org/storytime or click More Information for complete details.

Story/Arts - Grades 1 to 3

Monday, December 11 — 4:30 p.m. to 5:30 p.m.

Registration opens one month before the program.

Create your next masterpiece using different art techniques while learning about the artists who made them popular. No art experience needed. Caregivers must stay in the building during the program.

Registration required.

Idea Lab Live: Altoids Things

Wednesday, December 13 — 7:00 p.m. to 8:00 p.m.

Join Jeff on Instagram Live for this episode of our “Idea Lab: Things” series! In this episode, we explore the many ways that you can use 3D printers to repurpose your empty Altoids tins. From small part organizers to watercolor sets to first aid kits and more!

LEARN CONNECT DISCOVER

WINTER 2023-24 NEWSLETTER

- 2 PROGRAMS FOR CHILDREN
- 4 PROGRAMS FOR TEENS
ADULT BOOK CLUBS
- 5 COMPUTER CLASSES
IDEA LAB
- 6 PROGRAMS FOR ADULTS
- 7 DIRECTOR'S UPDATE
LIBRARY BOARD



Renovations ON TRACK!



JOIN US FOR OUR
Winter **READING CHALLENGE**
DECEMBER 1 - JANUARY 31

BALDWINLIB.BEANSTACK.ORG



BALDWIN PUBLIC LIBRARY ► SERVING THE COMMUNITIES OF
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS, & BLOOMFIELD HILLS

WINTER PROGRAMS FOR CHILDREN

BABIES TO GRADE 6

ALL PROGRAMS SUBJECT TO CHANGE. CHECK THE WEBSITE (BALDWINLIB.ORG/CALENDAR) FOR UP TO DATE INFORMATION AND LOCATIONS BEFORE HEADING TO ANY EVENT.

Program registration opens one month in advance.

Winter READING CHALLENGE

DECEMBER 1 - JANUARY 31

Download the **BEANSTACK APP** or go to BALDWINLIB.BEANSTACK.ORG and enter the **WINTER READING CHALLENGE**. Complete one row of the **BINGO CARD** to enter a raffle for a chance to win a **\$50 BOOKS-A-MILLION GIFT CARD**. There will be one winner from each age group. **JANUARY 31, 2024 IS THE LAST DAY TO PLAY.**

BALDWINLIB.BEANSTACK.ORG

DECEMBER

STORY/ARTS GRADES 1 TO 3

MONDAY, DECEMBER 11 AT 4:30 P.M.

Create pieces of art using different techniques and learn about the artists who made them popular. No art experience needed. **Registration required.**

WONDERFUL WINTER STORY TIME

ALL AGES

THURSDAY, DECEMBER 21 AT 10:30 A.M.

Join us for an all ages story time to celebrate the first day of winter. **Registration required.**

DIY PINECONE BIRD FEEDERS

GRADES K TO 3

WEDNESDAY, DECEMBER 27 AT 11:00 A.M.

Meet at the Library to make pinecone bird feeders for our feathered friends this winter. All supplies provided. **Registration required.**

STORY TIME BATTLE: COLORS VS. NUMBERS

ALL AGES

THURSDAY, DECEMBER 28 AT 10:30 A.M.

Two librarians will battle it out through stories, songs, and activities. Who will win? Vote for your favorite at the end of the program. **Registration required.**

JANUARY

STEAM EXPLORERS

GRADES K TO 3

MONDAY, JANUARY 22 AT 4:30 P.M.

Explore the concepts of science, technology, engineering, art, and math with hands on activities. **Registration required.**

FAIRY TALE FUN STORY TIME

ALL AGES

SATURDAY, JANUARY 27 AT 10:30 A.M.

Join us for a special story time featuring stories, songs, and crafts about our favorite fairy tales in honor of the upcoming Tell a Fairy Tale Day. **Registration required.**

FEBRUARY

LOVE IS IN THE AIR

AGES 3 AND UP

WEDNESDAY, FEBRUARY 14 AT 10:30 A.M.

Join us for fun activities and crafts celebrating Valentine's Day. **Registration required.**



BLUEY BASH

ALL AGES

MONDAY, FEBRUARY 19

AT 10:00 OR 11:15 A.M.

Bring your imagination and celebrate our favorite Blue Heeler family with crafts and Bluey-approved games. **Registration required.**



POKÉMON DAY CELEBRATION

GRADES 1 TO 6

MONDAY, FEBRUARY 26

FROM 4:30 P.M. TO 5:30 P.M.

Drop in any time from 4:30 to 5:30 p.m. for crafts and activities celebrating Pokémon Day. Trainers are encouraged to bring their Pokémon cards but leave their Nintendo Switch at home.

BATTLE OF THE BOOKS 2024

**KICKOFF AND TITLE RELEASE:
MONDAY, DECEMBER 4**

BATTLE DAY: SATURDAY, MARCH 9

Visit: www.baldwinlib.org/battle-of-the-books/ for more information.



BOOK CLUBS

FOR CHILDREN

Visit our Book Clubs page at baldwinlib.org/book-clubs for more upcoming book selections.

Kids COOKBOOK club GRADES 3 TO 6
MONDAYS AT 6:30 P.M.

JANUARY 29: MILK BAR: KIDS ONLY BY CHRISTINA TOSI
Email Syntha at syntha.green@baldwinlib.org to register.

Adventures IN BOOKS

GRADES 1 TO 3 - GROWN UPS WELCOME

WEDNESDAYS AT 4:30 P.M.

DECEMBER 13: TOO SMALL TOLA BY ATINUKE

JANUARY 10: BEAR IN THE FAMILY BY ERIC WALTERS

FEBRUARY 14: LEAVE IT TO PLUM! BY MATT PHELAN

Email Syntha at syntha.green@baldwinlib.org to register.

BEYOND the book

GRADES 1 TO 3

THURSDAYS AT 7:00 P.M.

DECEMBER 28: THE MAGIC SCHOOL BUS PRESENTS WILD WEATHER BY SEAN CALLERY

JANUARY 25: ANCIENT EGYPT BY STEPHANIE DRIMMER

FEBRUARY 22: SAVING THE DAY: GARRETT MORGAN'S LIFE-CHANGING INVENTION OF THE TRAFFIC SIGNAL BY KARYN PARSONS

Email Rosemary at rosemary.isbell@baldwinlib.org to register.

mother/DAUGHTER

GRADES 4 TO 6 AND MOMS

TUESDAYS AT 7:00 P.M.

DECEMBER 5: MAIZY CHEN'S LAST CHANCE BY LISA YEE

JANUARY 9: GREETINGS FROM WITNESS PROTECTION! BY JAKE BURT

FEBRUARY 13: ON AIR WITH ZOE WASHINGTON BY JANAE MARKS

Email Susan at susan.dion@baldwinlib.org to register.

BOOKS AND BAGELS

GRADES 4 TO 6

TUESDAYS AT 7:00 P.M.

DECEMBER 19: YOU GO FIRST BY ERIN ENTRADA KELLY

JANUARY 23: HOUDINI AND ME BY DAN GUTMAN

FEBRUARY 27: PARADISE ON FIRE

BY JEWELL PARKER RHODES

Email Susan at susan.dion@baldwinlib.org to register.

WHO? WHAT? WHERE?

GRADES 4 TO 6

THURSDAYS AT 7:00 P.M.

FEBRUARY 1: WHO IS LEBRON JAMES?

BY CRYSTAL HUBBARD

Email Rosemary at rosemary.isbell@baldwinlib.org to register.

moms BOOK CLUB

WEDNESDAYS AT 7:00 P.M.

DECEMBER 20: SOMEONE WE KNOW BY SHARI LAPENA

FEBRUARY 21: AGENT JOSEPHINE: AMERICAN BEAUTY, FRENCH HERO, BRITISH SPY BY DAMIEN LEWIS

Email Susan at susan.dion@baldwinlib.org to register.

MONTHLY PROGRAMS



KIDS LIBRARY SOCIETY GRADES 3 TO 6 THURSDAYS AT 7:00 P.M.

DECEMBER 21 • JANUARY 18 • FEBRUARY 15
Do you want to be more involved with the Library? Would you like to hang out with friends and play some games? Join us for monthly meetings to talk about Library programs and play games. **Registration required.**



VIDEO GAMING CLUB GRADES 4 TO 6 MONDAYS AT 7:00 P.M. DECEMBER 4: JUST DANCE 2023 JANUARY 8: SONIC SUPERSTARS

FEBRUARY 5: MOVING OUT 2 AND OVERCOOKED
Meet up with other gamers once a month to play a video game together. All gaming abilities are welcome. **Registration required.**



WIGGLE WORMS - DROP IN

BIRTH TO 2 YEARS AND A GROWN UP
MONDAYS FROM 10:00 A.M. TO 11:00 A.M.
DECEMBER 11 • JANUARY 8 • FEBRUARY 12
Drop in between 10:00 a.m. and 11:00 a.m. for open-ended, unstructured play with your child and to socialize with other families. *Caregivers must stay with children.* **No registration required.**



PLAY & LEARN AGES 2 TO 5 AND A GROWN UP TUESDAYS AT 4:00 P.M. DECEMBER 19 • FEBRUARY 13

Touch, play, explore, and discover with your child while they learn a variety of skills including fine and gross motor, social, early literacy, and math. **Registration required.**

PARENTING STRATEGY SESSIONS

THURSDAYS AT 7:00 P.M.

JANUARY 11: BEHAVIOR MODIFICATION FOR PROBLEM BEHAVIORS IN LITTLES

FEBRUARY 8: TEEN GIRL EMPOWERMENT

Hosted by licensed clinicians, these sessions teach parents concrete strategies and tips for a variety of parenting topics. **Registration required. Attend in person or virtually.**

STORY TIMES

Story times use a first come, first served ticketing system.
Check the online calendar for dates.

WIGGLE & RHYME

BIRTH TO 1.5 YEARS

TUESDAYS AT 10:00 A.M. OR 11:15 A.M.

Join Ms. Stephanie for a lapsit story time with singing, clapping, tapping, and more.

TODDLER TALES

1.5 YEARS TO 2.5 YEARS

WEDNESDAYS AT 10:00 A.M. OR 11:15 A.M.

Join Ms. Rosemary for stories, songs, and rhymes.

BOOKS & BOOGIE

3 TO 5 YEARS

THURSDAYS AT 10:00 A.M. OR 2:00 P.M.

Join Ms. Alyssa for stories and songs that get you moving.

SING & TELL

2.5 YEARS TO 3.5 YEARS

FRIDAYS AT 10:00 A.M. OR 11:15 A.M.

Join Ms. Susan as she reads stories and rhymes, sings songs, and more.



RUFF READERS

AGES 6 & UP

TUESDAYS AT 6:30 P.M.

DECEMBER 12 • JANUARY 16 • FEBRUARY 20

Sign up for a ten minute time slot to read to a registered therapy dog from the Alliance of Therapy Dogs. Therapy dogs enjoy being read to and offer a non-judgmental, creative and fun opportunity for children while encouraging reading confidence.

BEDTIME TALES

ALL AGES

WEDNESDAYS AT 6:15 P.M.

Join Ms. Syntha for end-of-day stories, rhymes, and songs.

MADE TO MOVE

ALL AGES

TUESDAYS AT 6:15 P.M.

JANUARY 2 • FEBRUARY 6

Join Ms. Caroline for books, songs, and fingerplays that will get the whole family moving and grooving.

BOOKS AND BLANKETS FAMILY STORY TIME

SATURDAYS AT 10:30 A.M.

DECEMBER 9 • JANUARY 20 • FEBRUARY 10
Bring a blanket and enjoy a story time that is fun for the whole family!



PROJECT KIDSIGHT

VISION SCREENING FOR KIDS

THURSDAY, DECEMBER 28 FROM 10:00 A.M. TO NOON

SATURDAY, JANUARY 27 FROM 10:00 A.M. TO NOON

MONDAY, FEBRUARY 19 FROM 10:00 A.M. TO NOON

This free vision screening for ages 6 months and older is fast, non-invasive, and has an accuracy rating of 98%. Sponsored by the Beverly Hills Lions Club.



BOOKS UNBOXED



GRADES 4 TO 12

Join our three month subscription book service and receive a surprise library book tailored to your preference

each month. Visit www.baldwinlib.org/youth to subscribe now.

WINTER PROGRAMS FOR TEENS

GRADES 7 TO 12

*PLEASE NOTE THAT PARENTS AND YOUNGER SIBLINGS WILL NOT BE ABLE TO ATTEND TEEN PROGRAMS.

Winter READING CHALLENGE

DECEMBER 1 - JANUARY 31

Download the **BEANSTACK APP** or go to **BALDWINLIB.BEANSTACK.ORG** and enter the **WINTER READING CHALLENGE**. Complete one row of the **BINGO CARD** to enter a raffle for a chance to win a **\$50 BOOKS-A-MILLION GIFT CARD**. There will be one winner from each age group. **JANUARY 31, 2024 IS THE LAST DAY TO PLAY.**

BALDWINLIB.BEANSTACK.ORG

JANUARY

DIY SNOW GLOBES

THURSDAY, JANUARY 25
FROM 7:00 TO 8:00 P.M.

Create a winter wonderland inside a snowglobe. **Registration required.**

FEBRUARY

LOVE AT FIRST LINE

Looking for a little love this February? Go on a date with a book after reading just its first line, without seeing the cover. You can't unwrap it until you check it out! **3 books will have an Eli Tea gift card hidden inside. Look for the display near the Adult Reference Desk.**

I LOVE THE 90S TRIVIA

THURSDAY, FEBRUARY 29
FROM 7:00 TO 8:00 P.M.

Show off your 90s knowledge and reminisce about music, movies, toys, games, fashion, and more. **Come solo or with a group of up to 5 people. Registration required.**



MONTHLY PROGRAMS

PIZZA AND PAGES

1ST THURSDAY OF THE MONTH
FROM 7:00 TO 8:00 P.M.

DECEMBER 7: *FANGIRL* BY RAINBOW ROWELL

JANUARY 4: *NO BOOK DISCUSSION* WE WILL MEET TO CHOOSE FUTURE BOOK CLUB BOOKS

FEBRUARY 1: *IT'S TREVOR NOAH: BORN A CRIME: STORIES FROM A SOUTH AFRICAN CHILDHOOD* BY TREVOR NOAH (adapted for young readers)
You may choose to read the original version, which was published for adults.

The first 10 teens to register will receive a free book to keep. Pizza will be provided. **Registration required.**

TEENS NIGHT OUT

2ND THURSDAY OF THE MONTH
FROM 7:00 TO 8:30 P.M.

DECEMBER 14 • JANUARY 11 • FEBRUARY 8

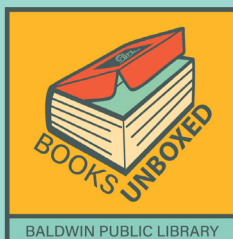
Spend an evening hanging out with other teens who love the library as much as you do! There will be video games, board games, crafts, food, and other shenanigans. **Registration required.**

TEEN ADVISORY BOARD MEETINGS

3RD THURSDAY OF THE MONTH
FROM 7:00 TO 8:00 P.M.

DECEMBER 21 • JANUARY 18 • FEBRUARY 15
Have some ideas for the Library? Share your opinions on teen programs, prizes, social media posts, and more while eating pizza and making friends. Attendance can be used for volunteer hours! **Registration required.**

BOOKS UNBOXED



GRADES 4 TO 12

Join our three month subscription book service and receive a surprise library book tailored to your preference each month. Visit www.baldwinlib.org/teen to subscribe now.

BOOK CLUBS

FOR ADULTS

BPL BOOK CLUBS MEET ON ZOOM OR HYBRID (IN PERSON AND ON ZOOM). FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL ADULT.REFERENCE@BALDWINLIB.ORG.

WEDNESDAY AFTERNOON

SECOND WEDNESDAY AT 2:00 P.M.

DECEMBER 13: NO MEETING

JANUARY 10: *VIOLIN CONSPIRACY* BY BRENDAN SLOCUMB

FEBRUARY 14: *SIREN QUEEN* BY NGHI VO

NEXT NONFICTION

SECOND TUESDAY AT 10:00 A.M.

DECEMBER 12: NO MEETING

JANUARY 9: *THE MAN WHO BROKE CAPITALISM* BY DAVID GELLES

FEBRUARY 13: *THREE GIRLS FROM BRONZEVILLE* BY DAWN TURNER

PAGE TO SCREEN

FIRST SUNDAY AT 1:00 P.M.

DECEMBER 3: NO MEETING

JANUARY 7: *DEMON COPPERHEAD* KINGSOLVER / *DAVID COPPERFIELD*, 2019 PG (AVAILABLE ON HULU)

FEBRUARY 4: *SNOW FALLING ON CEDARS* DAVID GUTERSON / *SNOW FALLING ON CEDARS*, 1999 PG-13

NEXT POPULAR READS

FIRST MONDAY AT 1:00 P.M.

DECEMBER 4: FAVORITE BOOKS OF THE YEAR LUNCH

JANUARY 8: *ABSOLUTION* BY ALICE MCDERMOTT

FEBRUARY 5: *LET US DESCEND* BY JESMYN WARD

THIRD TUESDAY

THIRD TUESDAY AT 7:00 P.M.

DECEMBER 19: NO MEETING

JANUARY 16: *THE SWIMMERS* BY JULIE OTSUKA

FEBRUARY 20: *GHOSTS* BY DOLLY ALDERTON

GRAPHIC NOVELS FOR GROWNUPS

FIRST TUESDAY AT 7:00 P.M.

DECEMBER 5: NO MEETING

JANUARY 9: *SANDMAN: PRELUDES AND NOCTURNES* BY NEIL GAIMAN

FEBRUARY 6: *ALWAYS NEVER* BY JORDI LAFEBRE

WINTER COMPUTER CLASSES

FOR ADULTS

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. VIRTUAL PARTICIPANTS WILL RECEIVE A ZOOM LINK ONE HALF HOUR BEFORE CLASS.

JANUARY

CREATE A PHOTOBOOK

SATURDAY, JANUARY 6 AT 3:00 P.M.

Learn how to create a photo album that you can hold and share from your digital photos.

YOUR DIGITAL WALLET

TUESDAY, JANUARY 9 AT 10:00 A.M.

Send or request money with apps like Venmo and Zelle without the need to carry cash.

ADOBE PHOTOSHOP:

AN INTRODUCTION

WEDNESDAY, JANUARY 10 & 17 AT 7:00 P.M.

@ THE BALDWIN PUBLIC LIBRARY

Learn the basics of Photoshop in this live two-session class.

WORD: AN INTRODUCTION

TUESDAY, JANUARY 16 AT 10:00 A.M.

Learn document creation and word processing with Microsoft Word.

POWERPOINT: CREATE A PRESENTATION

TUESDAY, JANUARY 23 & 30 AT 10:00 A.M.

Learn the fundamentals of slideshow creation with PowerPoint.

JANUARY

AI TOOLS

WEDNESDAY, JANUARY 31 AT 7:00 P.M.

Learn how to use Artificial Intelligence to work for you, helping with things like writing papers and creating art.

FEBRUARY

CANVA

SATURDAY, FEBRUARY 3 AT 3:00 P.M.

Learn the fundamentals of Canva, a free-to-use online graphic design tool.

CHECK OUT EBOOKS FROM THE LIBRARY

TUESDAY, FEBRUARY 6 AT 10:00 A.M.

Learn how to check out eBooks and eAudiobooks from the Library with your BPL card.

EXCEL: CREATE A BUDGET

WEDNESDAY, FEBRUARY 7 AT 7:00 P.M.

Learn spreadsheet creation with Microsoft Excel.

FEBRUARY

FOR THE LOVE OF MONEY: VALUE LINE AND THE INVESTING CENTER AT BALDWIN

WEDNESDAY, FEBRUARY 14 AT 7:00 P.M.

Celebrate Valentine's Day researching investments and gathering financial information.

SELLING ONLINE

TUESDAY, FEBRUARY 20 AT 10:00 A.M.

Declutter and make some money by selling your unwanted items online.

BUILD A WEBSITE

WEDNESDAY, FEBRUARY 21 & 28 AT 7:00 P.M.

Create a basic website for yourself or a small business in this two session class.

NYT & WSJ FROM HOME

THURSDAY, FEBRUARY 29 AT 3:00 P.M.

Access popular newspapers, including the New York Times and the Wall Street Journal with your BPL card.



THE IDEA LAB: CLASSES·KITS·LIVE

THE IDEA LAB IS OPEN FOR PUBLIC USE. STOP BY AND SEE WHAT EQUIPMENT AND SERVICES THE IDEA LAB CAN OFFER YOU!

EVENT: LASER CUT SNOWFLAKE NAMES

WEDNESDAY, DECEMBER 6 AT 7:00 P.M.

Visit The Idea Lab to make a beautiful custom snowflake ornament. Enter your name, and use special software to generate a snowflake design. Then, the laser will etch and cut your name into crystal-clear acrylic. A perfect seasonal gift! **Registration required.**

LIVE: ALTOIDS THINGS

WEDNESDAY, DECEMBER 13 AT 7:00 P.M.

Join Jeff on Instagram Live for this episode of our "Idea Lab: Things" series! In this episode, we explore the many ways that you can use 3D printers to repurpose your empty Altoids tins. From small part organizers to watercolor sets to first aid kits and more!

CLASS: GET YOUR FIL: ALL ABOUT 3D PRINTER FILAMENTS

MONDAY, DECEMBER 18 AT 7:00 P.M.

Join Jeff for this class in which we cover every type of 3D printer filament that can be printed in the Idea Lab, their properties and uses. Learn how to take your 3D printing projects to the next level with advanced materials! **Registration required.**

EVENT: GEL PLATE PRINTING

WEDNESDAY, JANUARY 10 AT 7:00 P.M.

Enter the world of Gel Printing. A cool new method for creating beautiful art prints using gelatin pads, ink, and (since this is the Idea Lab) lasers! Come and make some art with us. This program uses ink and paints, so dress accordingly. **Registration required.**

KIT: LASER CUT KINETIC COASTERS

TUESDAY, JANUARY 16

Part drink coaster, part kinetic sculpture! These nifty objects make for fascinating decorations as well as useful coasters. Pick up a kit to build your own! **Registration required. Limit one per household.**

CLASS: DRAWER ORGANIZERS, THE EASY WAY

WEDNESDAY, JANUARY 31 AT 7:00 P.M.

In this class, Jeff will demonstrate a method for designing custom 3D-printed drawer organizers. Combining a simple markers-on-paper layout technique, and easy-to-use online software, you can turn your junk drawer into a pristinely organized work of genius! **Registration required.**

EVENT: THE GRAND TOUR

WEDNESDAY, FEBRUARY 7 AT 7:00 P.M.

Have you always wondered what the Idea Lab is all about, but were afraid to ask? In this event, Jeff will take you on a tour of the Idea Lab, including a quick demo of our exciting equipment. **Registration required.**

CLASS: HOW DO GAMES WORK: BUILDING A CUSTOM DANCE PAD

DAY 1: WEDNESDAY, FEBRUARY 21 AT 12:00 P.M.

DAY 2: THURSDAY, FEBRUARY 22 AT 12:00 P.M.

On Day 1, we'll go through the process of constructing a dance pad that is compatible with the PC game Stepmania using materials that are commonplace in the Idea Lab. On Day 2, we'll complete our set up and test out our dance pads. **Registration required. This is a two-day class, attendance on both days is recommended.**

KIT: STAR TREK: THE USS ENTERPRISE

MONDAY, FEBRUARY 26

Star Trek fans unite! At long last, the Idea Lab offers a 3D printed kit to assemble your own scale model of the legendary Starfleet flagship, the USS ENTERPRISE. That's right, you can build your very own NCC-1701! **Registration required. Limit one per household.**

WINTER PROGRAMS FOR ADULTS

Winter READING CHALLENGE

DECEMBER 1 - JANUARY 31

Download the **BEANSTACK APP** or go to **BALDWINLIB.BEANSTACK.ORG** and enter the **WINTER READING CHALLENGE**. Complete one row of the **BINGO CARD** to enter a raffle for a chance to win a **\$50 BOOKS-A-MILLION GIFT CARD**. There will be one winner from each age group.
JANUARY 31, 2024 IS THE LAST DAY TO PLAY.

BALDWINLIB.BEANSTACK.ORG

JANUARY

ACRYLIC PAINT POURING

MONDAY, JANUARY 22 AT 7:00 P.M.

Leave the brushes at home and join us for a fun-filled relaxing evening of paint pouring! Everything is supplied to create your colorful and unique masterpiece. **Limit 20. Registration required. Attend in person only.**

TAMMY'S TASTINGS: CRAZY FOR CACAO COCKTAILS

TUESDAY, JANUARY 30 AT 7:00 P.M.

Americans buy up to 58 million pounds of chocolate in the week leading up to Valentine's Day. Join Tammy Coxen to explore some of the most delicious ways to drink this seasonal favorite. This is not your grandmother's spiked hot cocoa! Recipes included. **Registration required. Virtual event only.**

MONGER'S PROVISIONS TEACHES US CHOCOLATE

WEDNESDAY, JANUARY 31 AT 7:00 P.M.

Baldwin is pleased to host Monger's Provisions as co-owner Zach Berg takes us on a tasting tour of chocolates. Learn about interesting brands, flavor notes, and fun pairings. **Limit 20. Registration required. Attend in person only.**

FEBRUARY

LOVE AT FIRST LINE

Looking for a little love this February? Go on a date with a book after reading just its first line, without seeing the cover. You can't unwrap it until you check it out! **3 books will have an Eli Tea gift card hidden inside. Look for the display near the Adult Reference Desk.**

NEGRO MOTORIST GREEN BOOK

MONDAY, FEBRUARY 12 AT 7:00 P.M.

Join Kimmie Dobos-Wolfe, Detroit Historical Society's Manager of Education and Public Programs, for a "walk" through Midtown and downtown Detroit and discover the safe havens, swinging spots and surprising stories that helped African Americans from Detroit and all over the country navigate the city. **Registration required. Attend in person or virtually.**

THE SECOND MIDDLE PASSAGE: AMERICA'S DOMESTIC SLAVE TRADE

TUESDAY, FEBRUARY 13 AT 7:00 P.M.

In the thirty years after the Revolution, a new type of American slave trade rose to compete with, eclipse, and replace transatlantic slave trade. Join Dr. Richard Bell as he explores the development of this domestic slave trade called the Second Middle Passage. **Registration required. Virtual event only.**

I LOVE THE 90S TRIVIA

**THURSDAY, FEBRUARY 29
FROM 7:00 TO 8:00 P.M.**

Show off your 90s knowledge and reminisce about music, movies, toys, games, fashion, and more. **Come solo or with a group of up to 5 people. Registration required.**



MONTHLY PROGRAMS

HISTORICAL SERIES

SECOND THURSDAY AT 7:00 P.M.

BIRMINGHAM MUSEUM HISTORICAL LECTURE SERIES

JANUARY 11: A SHIFTING LANDSCAPE:

HOW IMMIGRATION SHAPED BIRMINGHAM

How was Birmingham affected by the waves of immigration to the U.S. over the last two hundred years? Who were the groups who gravitated toward Birmingham, and why? Justin Koch will give a closer look at how Birmingham was shaped within the larger national context of immigration.

**FEBRUARY 8: THE CIVIL RIGHTS MOVEMENT
IN THE 1970'S AND BIRMINGHAM'S CREEM
MAGAZINE**

Prison uprisings, drug culture, "porn rock," moral panic, and "Boy, Howdy!"...The struggle for civil rights influenced the music of the times, and "America's only Rock'n'Roll Magazine," CREEM, was there to cover it. Learn more about how the magazine, published here in Birmingham from 1973-1986, examined the intersection of race, class, and music during the period.

SOCRATES CAFE

SUNDAY, JANUARY 21 AT 2:00 P.M.

SUNDAY, FEBRUARY 18 AT 2:00 P.M.

This group meets in person at the library on the 3rd Sunday of every month at 2:00 PM for thoughtful conversations on different topics. Contact the group's facilitator, Annis Pratt, for an invitation to the virtual event: **avpratt@aol.com**

BALDWIN HIGHLIGHTS



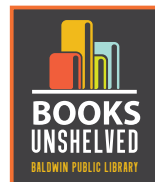
DECEMBER
HUMAN
RIGHTS



JANUARY
NATIONAL
BRAILLE
LITERACY
AWARENESS



FEBRUARY
BLACK
HISTORY



BOOKS UNSHELVED

Join our three month subscription book service and receive a surprise library book tailored to your preference each month. Visit **www.baldwinlib.org/books-unshelved** to subscribe.

WINTER DIRECTOR'S UPDATE

NEW YEAR, NEW (PARTS OF) BALDWIN!

As the year draws to a close, I like to reflect on the challenges and triumphs we've experienced at Baldwin together this year. In February, we extended our hours to host community members without power as a warming center. We planted hundreds of spring bulbs and native perennials in the library gardens. We partnered with digital libraries across Michigan to offer an even broader collection of ebooks to our users. We purchased, assembled, and rode our new book bike to local events and parades. We presented 827 programs to 29,500 people. And we added more than 20,000 new titles to our collections.

Baldwin Public Library, a cornerstone of our community since its opening in 1927, has seen many changes over the decades. In July of this year, we embarked on our third and final construction project, which led to the temporary closure of our Merrill Street entrance. Despite the disruption, our dedicated Access Services staff acted swiftly to reconfigure services, relocate checkout desks, self-check machines, and drop boxes, and shift thousands of materials to accommodate temporary interior construction walls.

If you've visited the library recently, you've likely walked through our newly remodeled central gallery. This new space now includes four new study rooms and the expansive new Friends' Bookshop. While the final phase of renovations will last a total of nine months, it's nice to see progress and use this upgraded space as we await many more changes we will be welcoming in the springtime.

In addition to our physical transformations, we're excited to introduce this year's Winter Reading Challenge at baldwinlib.beanstack.org. By completing one row of the bingo card, you'll have a chance to win a \$50 Books-A-Million gift card. One winner will be selected from each age group and January 31, 2024, marks the last day to participate.

In closing, we extend our warmest wishes for a peaceful holiday season and a happy, healthy new year. Your support and patronage make Baldwin Library a special place, and we are grateful for the opportunity to serve you.

Rebekah Craft

Rebekah Craft, Library Director rebekah.craft@baldwinlib.org 248-554-4681



Plantings in the library gardens

RENOVATION PROGRESS:



View from new front door



View of elevator shaft with cafe in background



View of Friends bookshop

BEHIND THE SCENES LIBRARY TOURS

TUESDAY, DECEMBER 5 AT 4:00 P.M.

THURSDAY, JANUARY 11 AT 11:00 A.M.

WEDNESDAY, FEBRUARY 7 AT 4:00 P.M.

Learn more about the library with Library Director Rebekah Craft. You will visit staff areas, learn how items are added to the collection, and hear about new programs and services. The tour will meet near the Terrace Door in the Children's Department. **Registration required.**

LIBRARY BOARD

THE LIBRARY BOARD WILL MEET ON:

DECEMBER 18, JANUARY 17 AND

FEBRUARY 26 AT 7:30 P.M.



LIBRARY HOURS:

MONDAY TO THURSDAY

9:30 A.M. TO 9:00 P.M.

FRIDAY & SATURDAY

9:30 A.M. TO 5:30 P.M.

SUNDAY: 12:00 TO 5:00 P.M.

LIBRARY CLOSED :

DECEMBER 24-25: CHRISTMAS HOLIDAY

DECEMBER 31, 2023-JANUARY 1, 2024

NEW YEAR'S HOLIDAY

JANUARY 15: DR. MARTIN LUTHER KING JR. DAY

CONTACT US:

WWW.BALDWINLIB.ORG

MAIN PHONE: 248-647-1700

ADULT SERVICES: 248-554-4650

CIRCULATION/RENEWALS: 248-554-4630

YOUTH SERVICES: 248-554-4670

IDEA LAB: 248-554-4659

PARKING:

2 Hours FREE Parking in the
Chester Street Deck

SUNDAYS: All Parking is Free

*Please note that all programs and events
may be transitioned to virtual, at the
discretion of the Library.



BALDWIN
PUBLIC LIBRARY

300 West Merrill
Birmingham, MI 48009

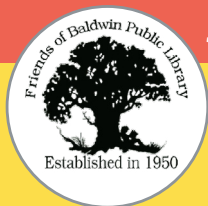
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**THANKS TO THE FOBPL FOR SPONSORING THE WINTER 2023-24 ISSUE OF THE
LEARN.CONNECT.DISCOVER NEWSLETTER AND MANY OF OUR PROGRAMS!**



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MEMBERSHIP LEVELS: ☐ NEW MEMBER ☐ RENEWING MEMBER

☐ \$15 INDIVIDUAL ☐ \$25 BUSINESS/ASSOC.

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**PLEASE MAKE CHECKS PAYABLE TO FRIENDS OF THE BALDWIN PUBLIC LIBRARY AND MAIL WITH THIS FORM TO
FRIENDS OF THE BALDWIN PUBLIC LIBRARY, 300 W. MERRILL, BIRMINGHAM, MI 48009.**

WE ARE ALWAYS LOOKING FOR NEW FRIENDS!

IF YOU WOULD LIKE
TO VOLUNTEER TO
HELP WITH BOOK
SALES/SORTING OR
BECOME A BOARD
MEMBER, PLEASE
EMAIL US AT **FRIENDS@
BALDWINLIB.ORG**

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LEARN.CONNECT.DISCOVER.

BALDWIN PUBLIC LIBRARY 87 300 WEST MERRILL, BIRMINGHAM, MI 48009

Join Birmingham at community visioning session

Published on October 20, 2023

<https://www.downtownpublications.com/single-post/join-birmingham-at-community-visioning-session>

Have an opinion on how to help Birmingham sustain itself environmentally? The city invites residents and interested parties to participate in a community visioning session on Monday, October 30, from 6 to 8 p.m. at the Baldwin Public Library with the environmental sustainability committee.

The committee invites the community to discuss their shared values, opportunities and community assets to help develop a vision statement to guide Birmingham's sustainability and climate action plan.

An agenda will be posted on the environmental sustainability committee's web page. Contact Nick Dupuis at ndupuis@bhamgov.org with any questions or suggestions.

The meeting will be held in Baldwin Public Library's Donor Room on the lower level.

WSS 10-24-2023, page A3

Libraries Are on Front Lines Of U.S.'s Mental-Health Crisis

Staffers sometimes face violence as they aid troubled patrons, offer social services

By JULIE WERNAU

HUNTINGTON, W.Va.—When Michael Bare started working as a library assistant, he thought he would be helping with term papers or leading a book club. Instead, he spends most of his time assisting patrons in crisis with nowhere else to go.

"They just want someone to talk to," said Bare, 37, who has worked for four years at the library in this city of 46,000 on the Ohio River where West Virginia, Ohio and Kentucky meet.

Libraries are the new front line in America's mental-health crisis. Librarians are helping more patrons in crisis, and many cities are hiring social workers to help them. About two-thirds of nearly 600 library workers surveyed by Urban Librarians Unite in 2022 said they had experienced violent or aggressive behavior from patrons.

One of the few indoor public spaces open to all comers, libraries are now the scene for all that ails a public scarred by the pandemic and an opioid epidemic. For staff, that means reversing overdoses in bathrooms; confronting patrons watching pornography; or defending against people brand-



'Our community is trying to do something,' says Breana Bowen, director at Cabell County Public Library in Huntington, W.Va.

dishing guns, or a snake in a jar. Some people come to the library to sleep, get warm or use the bathroom. Others are looking for jobs, housing or just somewhere safe to read.

"They don't have anywhere else to go, and they don't trust other places. I love being that place. But after a while, it's taxing and wearing on you," said Kevin King, head of community engagement at the Kalamazoo Public Library in Michigan.

The library is in the center of Kalamazoo, close to the hospital, bus-and-train station and mental-health agencies. When a homeless patron stops taking medication, security guards at the library give King a heads-up there could be trouble.

Every morning, a line forms of mostly homeless patrons

waiting for the library to open at 9 a.m. Staff serve them doughnuts, fruit and coffee and ask what else they need.

Kalamazoo's library in 2019 started hiring peer navigators with experience of being homeless or using illicit drugs themselves, after a reference librarian didn't know what to do when a developmentally disabled adult complained of being hungry.

Recently, a tall man was yelling angrily in the library. A peer navigator spoke with him and learned he was a veteran with a dead hearing-aid battery. He wasn't taking his psychiatric medication. The navigator, also a veteran, worked with the veterans hospital to help replace the battery and get him back on his medication.

"Sometimes what they need isn't a book," said Martha Link Yesowitch, community partnerships manager at Charlotte Mecklenburg Library in North Carolina, which has added a community health worker, social-work interns and de-escalation training for staff.

Six years ago, fewer than two dozen libraries in North America employed full-time social workers, said Sarah Johnson, a licensed social worker and adjunct lecturer at the University of Illinois Urbana-Champaign. Today, more than 100 employ social workers, and more have social-work interns, she said.

The social-work program at the library in Huntington, W.Va., is one of the country's oldest, dating to the 1970s. On the third floor, social workers help patrons with substance-use disorder find treatment centers and victims of domestic violence find safe havens. They assist patrons with sorting out utility bills, bus tickets and housing.

A rise in methamphetamine in Huntington's illicit drug supply has worsened some people's mental distress. City agencies are so overburdened that it can take a month to get a person who is struggling on the streets involuntarily committed at a hospital.

"Our community is trying to do something," said Breana Bowen, director at the Cabell County Public Library in Huntington.

RICH JOSEPH FACUN FOR THE WALL STREET JOURNAL



Kathi Inman Berens, Ph.D. and Rachel Noorda, Ph.D.

Portland State University

Gen Z and Millennials

How They Use Public Libraries and Identify Through Media Use

Executive Summary

Gen Z and millennials have some surprising attitudes and behaviors regarding media consumption and library use.

Generational categories like Gen Z and millennials (aged 13–40 in 2022)¹ are an important way to understand book engagement and library use because “an individual’s age is one of the most common predictors of differences in attitudes and behaviors.”²

Mobile computing is a key aspect of daily life for Gen Z and millennials. 92% check social media every day; 25% check social media multiple times per hour. The high instance of reading on mobile devices among these groups, particularly of social media and other “walled garden” apps, is a profound shift

from previous generations. This report will explain some implications of that development. It will aid librarians and other stakeholders in examining how libraries currently serve Gen Z and millennials, and how to continue serving them as they age. At times this report considers Gen Z and millennials together; at others, it drills down into generationally-specific behaviors when those behaviors differ sufficiently to warrant attention or explanation.

Based on a nationally representative survey sample conducted by the authors,³ this report

discusses the following attitudes and behaviors Gen Z and millennials have regarding libraries:

- 54% of Gen Z and millennials visited a physical library within a twelve-month period.
- Libraries attract even Gen Z and millennials who **don't identify as readers**. 23% of Gen Z and millennials had visited a physical library in a twelve-month period AND did not identify as readers.
- Subscription-only and/or mobile-exclusive content provided in apps such as Webtoon (webcomics), Radish (romance e-novels) and Audible (audiobooks) is particularly popular with Gen Z and millennials: 12% of Gen Z & 8% of millennials subscribe to webcomics and 30% of Gen Z & 38% of millennials subscribe to Audible. But subscription content, such Audible-exclusive titles, is mostly unavailable for libraries to license.⁴
- 52% of Gen Z and millennial physical library patrons said they borrowed from library **digital collections**.
- Black (58%) and Latinx (57%) physical library patrons use digital collections more than the general survey population (52%).
- Long wait times for digital books disadvantage Black, Indigenous, and People of Color more than the general population. 47% of Black Gen Z and millennials overall (not just physical library patrons) have used digital collections, compared to 37% of the general population.
- 75% of Gen Z and millennial physical library patrons believe a library wait of one week or less is “long.”



54% of Gen Z and millennials visited a physical library within a twelve-month period.

- Teen lounges in libraries are safe, comfortable spaces that support:
 - relaxation
 - mental and social well-being
 - learning untethered from school and educational mandates
- Given a choice, 59% of Gen Z and millennials would choose the graphic/manga version of a story rather than a text-only book.
 - Preference for a graphic/manga version instead of text-only book is higher in Black (69%) and Latinx (73%) communities.

Overall, social media use, crossmedia identities (readers, gamers, makers, fans and more), and subscription engagement characterize Gen Z and millennials in contrast to other generations.

This report is organized into five parts:

1. Gen Z **library use** and **non-use**.
2. How Gen Z and millennials **use media** and **discover books**.
3. Gen Z and millennials' **identity categories** such as readers, gamers, makers, and fans.
4. **Challenges** libraries face in growing Gen Z and millennials' engagement.
5. **Recommendations** for how libraries can connect with Gen Z and millennials.

Introduction

Millennials (age 26–40) and especially Gen Z (age 13–25) have grown up in an increasingly digital environment, which shapes their reading behavior, reading preferences, and modes of book discovery. The survey results show that 92% of Gen Z and millennials check social media daily. 25% report checking multiple times an hour. According to 2022

92% of Gen Z and millennials check social media daily. 25% report checking multiple times an hour.

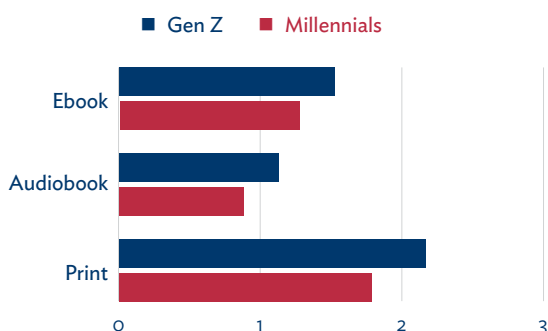
Pew data, “fully 35% of teens say they are using at least one [social media platform] ‘almost constantly.’”⁵

Gen Z is the first generation to have had access to mobile computing since early childhood. If previous

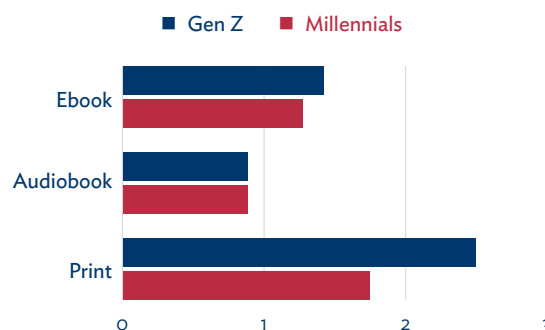
generations had to physically move to access media in a particular location (e.g., the “tv room” in a house; a computer lab at school), most of today’s teenagers and young adults have microcomputers (“phones”) on their person.

The success of artificial intelligence-powered digital marketing helps to explain why 1 in 3 Gen Zers and millennials in the survey buy books based on recommendations from Instagram reviews/ads and 31% buy books because of TikTok reviews/ads. During their lives thus far, these two generations have been surrounded by pervasive media environments that mediate their interactions with friends, other social groups, and information. As a result, some of their behaviors and expectations when it comes to libraries require explanation.

Average Number of Books Read per Month



Average Number of Books Bought per Month



More than people in previous generations, Gen Z lives in an augmented reality moving seamlessly between embodied and virtual space through phones. As one Gen Zer commented:

“For me, online and offline are one and the same, basically the same thing, integrated.”⁶ Yet, importantly, this comfort with the blurring of the

digital and physical worlds does not translate into a preference for the digital. With more time spent on mobile computing comes increased need for “social media detox” and other efforts to limit or demarcate one’s time in mobile apps.⁷ Print books are Gen Zers’ #1 preferred book format. Young people visit bookstores. Despite all the digital options, browsing library shelves continues to be relevant to their discovery of new books.

Additionally, despite assumptions that young people may read less, both Gen Z and millennials are consuming books: on average they buy 1 ebook, 1 audiobook, and 2 print books per month; and read (including through subscriptions) 1 ebook, 1 audiobook, and 2 print books per month. Gen Zers buy and read more than millennials in all formats. Age negatively correlates with the number of print books bought per month: the younger Gen Zers are, the more print books they buy. The charts illustrate book reading and book buying across formats.

Gen Zers buy and read slightly more than millennials in all formats. Print is the preferred format.

1 GEN Z AND MILLENNIAL LIBRARY USE

Physical Library Visits

Do Gen Zers and millennials use libraries? How and to what extent? About half of Americans aged 13–40 visit libraries in person, and this usage rate has been consistent over recent years. In the survey 54% of Gen Z and millennials reported having used physical libraries within a twelve-month period. This percentage is very close to what Pew reported for millennial library use in 2017 (53%),⁸ and is higher than Pew’s findings a decade ago.⁹ 27% of Gen Z

Nourishing Gen Zers’ use of the library continues to require physical space and print materials because they like print books.

and millennials report discovering books by browsing books on shelves at public libraries.

Browsing public libraries is Gen Z’s #3 preferred place to discover books.

Libraries are the

#5 preferred place for millennials to discover books. Millennials are more likely to use the digital library collections than Gen Z. More (64%) African American or Black Gen Z and millennials visit the physical library, 10 percentage points higher than the general survey population. For both Latinx and Asian/Asian American Gen Z and millennials, browsing shelves in public libraries was the #3 preferred place of book discovery, after “on my phone in social media

feeds” and “streaming TV/movies that are adapted to books.”

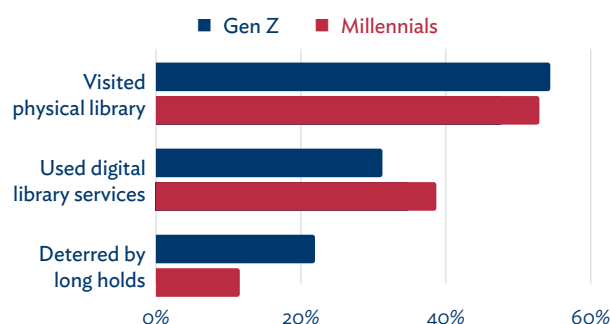
Gen Z slightly outperforms millennials in visits to physical libraries in the last twelve months. It also corresponds with Gen Z’s preference for printed books. Nourishing Gen Zers’ use of the library continues to require physical space and print materials because they like print books. Gen Z and millennials who had not been to the physical library in a twelve-month period read less than the general population across all formats except text messages and emails. Notably, 17% of the group that didn’t physically visit the library did report using library digital services.

Physical library visitors identified these barriers or attitudes to digital borrowing:

- 41% “I didn’t know how to access library services during the pandemic.”
- 20% “I don’t use library services.”
- 14% “There’s no library close to where I live.”
- 12% “I lost my library card.”

Gen Z and millennials are not going to the library only to borrow print books. Across age demographics, there was a 23 percentage point increase in Americans who attended library programs from 2014 to 2019.¹⁰

Library Use
Gen Z versus Millennials



Libraries Are Book Showrooms for Gen Z and Millennials

What role do libraries play in Gen Z and millennial reading habits and book discovery? In the *Immersive Media and Books 2020* research, researchers found that 1 in 3 book engagers bought a book that they first found at the library.¹¹ Generally, book engagers were context agnostic, meaning that they often found a book in one place and bought it or borrowed it in another. Turning attention to Gen Z and millennials specifically in 2022, libraries fit well with the “robust sampling” culture that Gen Zers and millennials are accustomed to. Digital subscription models

through which Gen Z and millennials consume other media (such as Netflix, Kindle Unlimited, Xbox Game Pass, Spotify, Audible, etc.) allow them to try new media products risk-free. In the traditional, print-centered book publishing ecosystem, libraries are the place for robust sampling.

Libraries allow people to try out books risk-free. This, and the role that libraries play in curating and promoting books, mean that libraries bolster publishers' low marketing budgets—for free.

Penguin Random House disclosed during the Department of Justice antitrust trial on the proposed acquisition of Simon & Schuster that they allocate 2% of their budget for marketing. Extrapolating from this, Guy LeCharles Gonzales calculates that they spend an average of \$3,187 per title, for a total of \$47.8 million.¹² Visibility in the crowded marketplace is a formidable challenge facing publishers, and they will pay to get optimal book display placement algorithmically with online vendors and also at retail bookstores. They pay a commission of 3–7% on books sold, or a dollar amount around \$100, for a display at a bookstore. By contrast, libraries display books for free—no marketing dollars demanded. Some even invite local bookstores to sell books at library-sponsored author events. In the digital environment, attentive digital librarians customize their curated collections to the borrowing and holds requests of local patrons. Digital collections managers can adjust licenses in real time to accommodate demand, if the library can afford to fund staff time to monitor digital collection use.

54% of Gen Z and Millennials Who Don't Identify as Readers Visit Libraries—Why?

43% of Gen Z and millennials don't identify as readers. Of that "non-reader" group, 54% have been to their local library in the past twelve months. Why? What is it about libraries that attracts "non-readers"? What is the library's value to non-readers?

The library provides a number of things beyond books: a safe, free place to hang out; important



resources and advice during big life changes such as career transition, parenthood, new language acquisition, or learning to read; Wi-fi enabled work spaces; and creativity resources like maker spaces and media production equipment. Libraries also provide programming relevant to teens (Gen Z) and parents (older Gen Z and millennials), such as coding clubs, storytimes, job application help, and more. This helps to explain why, across age demographics, there was a 23-percentage point increase in Americans who attended library programs from 2014 to 2019.

The youth that researchers met during visits to two public library branches talked about coming to the library just to "vibe" and hang out. One contrasted the public library experience to that of her school library, where she said students had to have "a reason to be there" such as a test or study hall, as activities are tied to the school's curriculum. While her school library required her to be quiet and have a pass to enter, the public library was a place where she and other teens could chat while crafting. Making collaged bookmarks in the teen room, one young person commented, "this is so relaxing," which points towards the role that libraries play in mental/emotional health and socializing. At both library branches we visited, books lined the walls of the teen lounges. Some young people picked up books as they did other things such as crafting, gaming, checking their phones, chatting, and showing their craftwork to the teen librarians and an adult mentor. In these spaces, books were always an option but were not the focus of the experience.

Millennials and Gen Z Also Visit Bookstores

In 2023, independent bookstores are a surprising success story, despite consumers buying more books from online retailers. 2023 has seen a growth of independent bookstores, leading to the highest number of American Bookseller Association members in over two decades.¹³ In keeping with this, bookstores are an important part of reading for many Americans in the 13–40 age group. This research found that 58% of Gen Z and millennials bought a book in a bookstore in the prior twelve months. More than one third (35%) of those bought a book because they were browsing at the store and found something they liked. While bookstores don't allow for the same level of robust sampling that libraries do, they do allow readers to examine different books in person and often offer book recommendations and events.

A secondary appeal: indie bookstores tap into people's ethical values to "shop local" as a means of supporting one's community. 13% of Gen Z and millennials said they bought books to support their local bookstore. Browsing shelves in brick-and-mortar libraries is the #3 preferred place for Gen Z

A majority of library digital collections' non-users say they don't know how to access digital collections.

and millennials to discover books (13%), followed by browsing shelves in brick-and-mortar bookstores as #4 (11%). The #5 preferred way is browsing shelves in public libraries (11% of Gen Z and millennials). These data demonstrate that Gen Z and millennials slightly prefer bookstores to libraries for printed book discovery. However, Gen Z and millennials equally prefer recommendations from booksellers and librarians (15%).

The instant availability of popular titles and the shopping experience would seem to be the most important differentiators between bookstores and libraries; however, the most popular print books at the library are less likely to be on the shelves for patrons

to browse because they are borrowed out and on hold lists. By contrast, bookstores highlight the most popular titles on tables and face them out on shelves, increasing visibility and availability of in-demand products. Indie bookstores often feature cafés and places to sit where customers can make themselves as they browse. The Public Library Association recommended that libraries add coffee and couches back in 2017, but many libraries continue to lack the ability to have food inside the building, making library cafés a challenge to implement.¹⁴

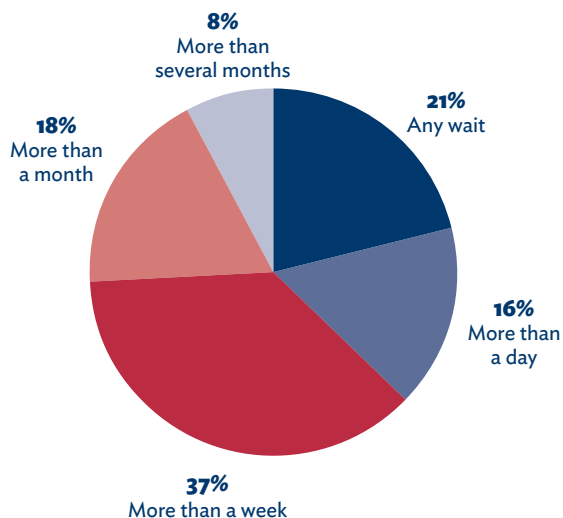


Gen Z and Millennials' Digital Collections Use

It's clear that Gen Z and millennials use libraries for their physical book collections and other resources, but what about their digital books? The survey found that only 37% of Gen Z and millennials borrowed from library digital collections. 80% of those borrow ebooks and audiobooks 2–7+ times per year. A majority of digital collection non-users say they don't understand how to access digital collections, indicating that there is an opportunity to proactively educate younger library users about digital library resources.

Millennials outpace Gen Zers in using the digital library collections, and they also have a higher tolerance for long wait times—something that library

Long Library Wait Time According to Gen Z and Millennials



patrons often encounter with popular digital materials. While 83% of library users ages 13–40 report not being deterred by wait times for digital library resources, Gen Zers are more deterred by long wait lines than millennials (21% compared to 17%). Notably, a combined total of 75% of Gen Zers and millennials say that a wait time of one week or less is “long.”

What are the barriers to digital borrowing for those who haven’t visited a physical library in a 12-month period? 40% said “I don’t use library services.” 28% said “I didn’t know how to access library services during the pandemic.” 20% said “I don’t read audiobooks or ebooks.” 12% said “I lost my library card.”

Use of library digital collections breaks down differently by race and ethnicity. Black (58%) and Latinx (57%) physical library patrons use digital collections more than the general survey population (52%). 47% of Black Gen Z and millennials overall (not just physical library patrons) have used

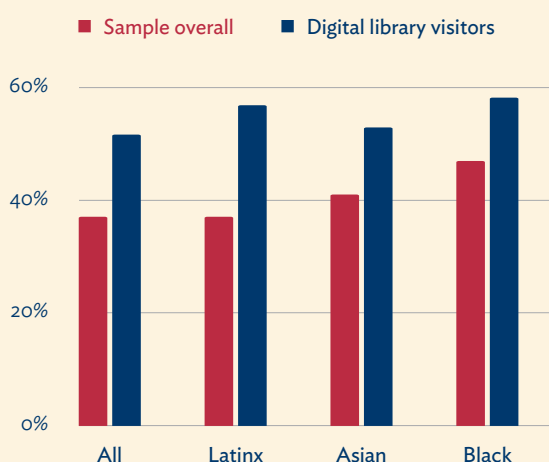
Fair digital access is a racial equity issue, facilitating Black, Indigenous, and People of Color (BIPOC) access to books.

access is a racial equity issue, facilitating Black, Indigenous, and People of Color (BIPOC) access to books.

75% of Gen Zers and millennials say that a wait time of one week or less is “long.”

digital collections (compared to 37%). Black and Latinx GenZ/ millennials are also more likely to be deterred by long hold lines at the library. Therefore, fair digital

BIPOC Patrons Use Digital Collections More Than the General Population



Digital library services

BIPOC patrons

Borrow digital library materials like ebooks and audiobooks

African American or Black

Highest physical and digital library use: 63.9% had visited the local library in the last 12 months.

Asian and Asian American

Browsing shelves in public libraries is the #3 preferred method of book discovery

Latino, Latina, Latinx

Browsing shelves in public libraries is the #3 preferred method of book discovery

2 GEN Z AND MILLENNIALS MEDIA USE AND BOOK DISCOVERY

Media Use: Who Is Reading What?

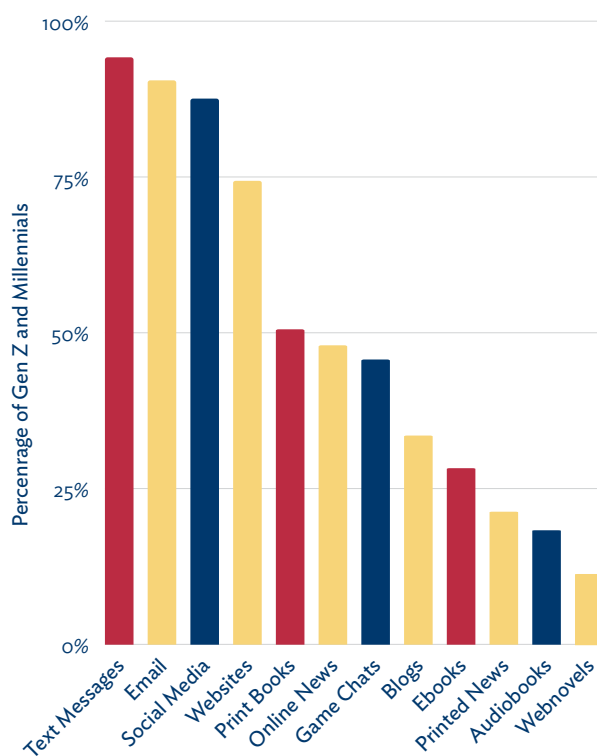
This research expands the definition of reading to include a wide range of formats. We found that among Gen Z and millennials the top four most read modes in the last 12 months were digital (text messages, email, social media, websites). Print books came in fifth, with ebooks and audiobooks even further down the list. Some shifts in reading may be due to the amount of time people spend with their mobile devices and the conveniences of being able to read in short bursts—such as during a break from work or school, or while in transit, or while waiting in line. Webtoon and other serial content subscription apps, for example, compete with books for reading time, and their quick-to-read formats (such as single-pane webcomics), gives them an advantage in meeting readers’ needs for short bursts of reading. Webtoon, at 85.6 million monthly readers globally, is the fastest-growing reading app.¹⁵ Webtoon’s U.S. audience hovers around 20% of its global audience, or 17.1 million monthly readers. Webtoon offers most of its serial content for free; subscribers pay to access content faster than the free release.¹⁶

Some differences exist between Gen Z and millennials in reading practices. Gen Zers are reading chats in games and webnovels in greater proportions. Millennials, meanwhile, read more emails, ebooks & audiobooks, blogs, and newspapers compared to the younger group.

The How and Where of Book Discovery

The hybrid online/offline environment that Gen Z and millennials are embedded in significantly impacts their book discovery and reading habits. The graphic below illustrates this—showing *how* and *where* people discover books alongside the subscription services most popular among Gen Z and millennials.

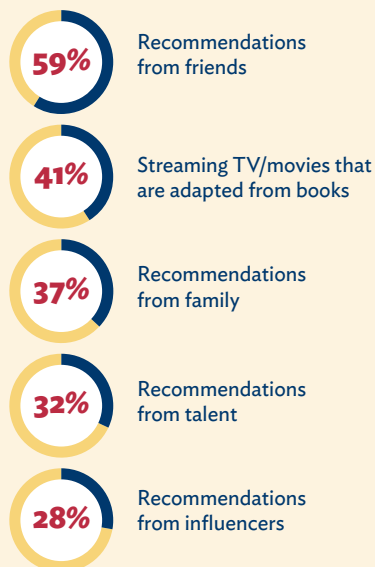
Read in the Last 12 Months



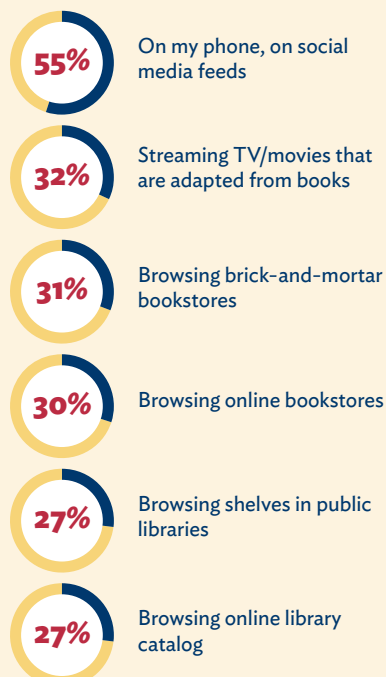
As can be seen in the graphic below, Gen Z and millennials discover books based on recommendations of people they know (friends, family) as well as strangers (talent and influencers). They discover books both in the digital world (social media, streaming/TV movies, online bookstores and library catalogs) and in the physical one (bookstore and library shelves). Many also subscribe to an ecosystem of services that are inaccessible, at least in part, to libraries. Audible, for example, is a mixed bag: some of its audiobooks are available at libraries, and some are not. A portion of “Amazon Originals” and “Amazon Exclusives” are currently only accessible through DPLA’s Palace Marketplace.¹⁷ The following content is currently inaccessible to libraries: CrunchyRoll; fanfiction

Book Discovery

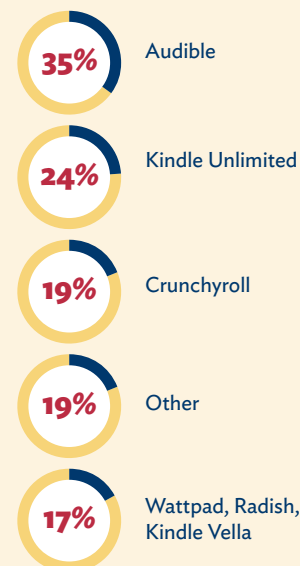
How



Where



Services



and serialized fiction apps like Wattpad, Radish, and Kindle Vella; and subscription services in the “Other” category which includes Webtoon, Substack, Patreon, and others. Of the Gen Zers and millennials who read webnovels, 60% pay for faster access to content; for people who use Substack, 79% pay for faster access to content.¹⁸ “Original” content usually means it can be accessed exclusively on that platform. Readers tender an unseen payment in the “attention economy” as they read on these apps: the pattern of their time on site, how often they check the site, how quickly one opens a new installment, and far more granular information than that.¹⁹

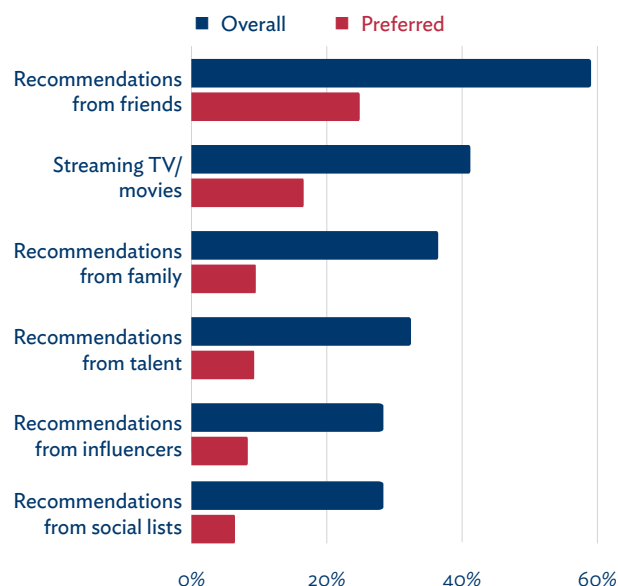
Modes of book discovery differ somewhat between Gen Z and millennials. Gen Z invests more trust in celebrities, influencers, and social lists, though both groups accept them as trusted resources. More than one third (34%) of Gen Z people discover books based on recommendations from influencers (TikTokers, Instagrammers, bloggers, Discord streamers, and so forth.) Millennials are somewhat less influenced than Gen Z by influencers (23% for millennials compared to 34%

of Gen Z). By contrast, millennials read significantly more online news services (57% compared to Gen Z’s 36%) and printed newspapers (27% compared to Gen Z’s 14%). Reviews are more effective in driving millennials’ book discovery. Millennials’ media habits are a middle ground between Gen Z and older generations. Perhaps unsurprisingly, Gen Z is less influenced by legacy media reviews: more (20%) said they were influenced by recommendations from online reviewers (Goodreads, Amazon, Audible, and Barnes and Noble) than by bestseller lists (15%) such as *New York Times*, *USA Today*, *Publishers Weekly*, Amazon.

Preferred Ways to Find Books

Streaming TV and movies is the #2 preferred way Gen Z and millennials discover books. For Black Gen Z and millennials, streaming is the #1 preferred way to discover books, a 10 percentage point increase over the general population. Gen Z and millennials

Top 6 Methods of Book Discovery for Gen Z and Millennials



are media omnivores who discover new content across media, finding a story they like in one format and following that story through its representations in other formats (“crossmedia”). These gener-

For Black Gen Z and millennials, streaming TV/movies is the #1 preferred way to discover books.

48% (10 percentage points more than the general population) and 27% subscribe to mobile serial fiction apps such as Wattpad, Radish and Kindle Vella (10 percentage points more than the general population).

Digging deeper, we asked survey respondents to check *all* of the ways they discover books (the **blue** bars in the chart above) and their *preferred* way of discovering books (the **red** bars in the chart above). Recommendation from friends (25%) is the most-preferred way to find books, closely followed by recommendations from talent²⁰ (8%),

ations also move nimbly from virtual to embodied space. Latinx Gen Z and millennials reported strong engagement with fanfiction,

influencers (7%), and social lists (6%).²¹ These two categories together (friends and social media/influencers) far outpace recommendations from family (9%) as the most-preferred way to find books.

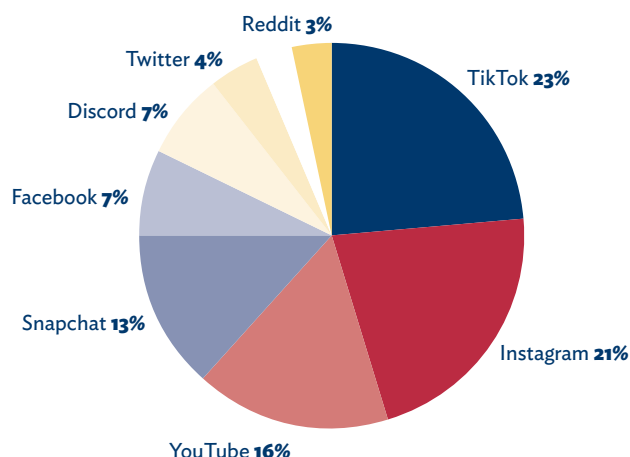
Preferred Social Media Platforms

There are both similarities and differences between the social media platforms that Gen Z and millennials preference. Both groups prefer Instagram (21%) and YouTube (Gen Z—16%; millennials—17%) at similar rates, but beyond that there is a divergence. Gen Z indicates a relative preference for TikTok (23%) and Snapchat (13%), while millennials prefer Facebook (33%) much more than Gen Z (7%). These findings are consistent with Pew’s 2022 research into teen use of social media platforms, which found that “TikTok has established itself as one of the top online platforms for U.S. teens, while the share of teens who use Facebook has fallen sharply.”²²

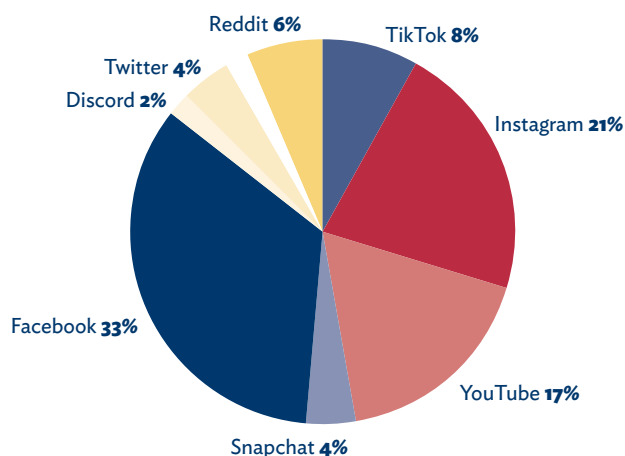
The differences between Gen Z and millennial social media platform preferences become significant when it comes to book discovery and purchase. While 21% of both Gen Z and millennials bought a book recommended or advertised on YouTube, millennials were more likely to buy a book recommended or advertised on Instagram (35% of millennials, 29% of Gen Z) and Gen Zers were more likely than millennials to buy a book recommended or advertised on TikTok (34% of Gen Z, 28% of millennials). Of the 46% of respondents who bought a book from a bookstore, Instagram was their #1 preferred platform. These data raise the question: how can librarians participate in social media marketing if they lack the time to immerse themselves in platform-specific conversations and vernacular? Does content pushed across traditional marketing channels even reach Gen Z and millennials?²³

Social media on mobile phones is effective because it allows marketers to achieve “six touch-points”²⁴ that build product awareness faster than is possible in newspapers, magazines and television. Talent and influencers typically post new content daily, and engage in conversation with fans. Such

Gen Z Preferred Social Media Platform



Millennial Preferred Social Media Platform



interaction builds trust and establishes credibility. That's why talent and influencers are also sites of conversation among fans. Identification as a "fan" is high with Gen Z and millennials (52%) and fans have many channels, online and offline, to engage with creators and hang out longer in the storyworlds they love.

When fans are also creators, printed books make good props in visual media like TikTok short videos and Instagram Reels. There are no TikTok videos of ebooks! Printed books can be imaginatively used as conversation pieces or expressive objects. An early BookToker, Ayman Chaudrhary, famously videoed herself throwing *Song of Achilles* across the room because it broke her heart. Many #booktoks focus on the materiality of the printed book, including closeups of bookmarks and other types of decoration, or stacks of books filmed in stop-motion animation. For celebrities and influencers, books are a quick way to generate ideas for fan engagement. Emma Roberts, an actress who started a book club on Instagram during pandemic lockdowns, said: talking about books "is one of my favorite ways to engage with my followers. ... [It] just adds so much more substance to your online interactions."²⁵ Finally, the automation and customization of digital technology helps to make social media marketing effective. Artificial intelligence "can create 100

different variations" of a particular author newsletter or collate disparate datasets into a remarkably personal and customized pitch.²⁶

Trends like these are top-of-mind for the most avid readers and media consumers; librarians should keep them in mind when strategizing how to "meet" Gen Z and millennials where they "live."



3 GEN Z AND MILLENNIAL IDENTITIES

Consumers and Creators

In addition to consuming media, Gen Z and millennials also create it. They hold multiple identities, as readers, gamers, writers, fans, livestreamers, podcasters, and more. More Gen Zers identify as gamers, and fewer identify as readers. Millennials have higher percentages of identification as readers, fans, livestreamers, and podcasters. Identity is a perception of self, and identities are social, multiple, and fluid. In choosing to report self-identification, such as being a fan, the Gen Z and millennials in this study were able to interpret the terms of identity in their own ways. A fan could be an enthusiast of anything, not just book- or media-related things. The survey allowed respondents to define themselves as they saw fit, without required benchmarks to establish who “qualified” as a fan.

So why do these media identities matter, particularly to libraries? Leung et al. found that the more relevant a product is to a person’s identity, the more the physical version of that product will appeal to the consumer.²⁷ Gen Z and millennials tend to buy more books per month if they identify as readers. Identities are social, and the community aspect of media consumption is a motivating factor for Gen Z and millennials. Being part of a fan community and connecting with others like them is the most important element of Gen Z media consumption. Nearly one-third (32%) of Gen Zers who identify as gamers report that they play videogames as a way to talk with friends, compared to 26% of gamers in the general survey population. Two of the top 3 reasons why Gen Z people report identifying as fans are 1) to be part of a fan community (27%) and 2) to meet others



like them (26%). Gaming and fandoms provide the community and connection that Gen Zers value. By contrast, reading reflected more solitary pleasures. Reading for Gen Z was primarily motivated by “me time” and the desire for escapism. Given this orientation, libraries are in a unique position to demon-

strate to Gen Z the social dimension of books by providing them spaces for community to meet and talk, especially inside branch libraries.

One of the most important findings of the *Immersive Media and Books 2020* research was that avid media consumers are avid across categories: it’s not a zero-sum game. People who avidly game and avidly watch TV/movies are also often avid readers and book buyers. In the 2020 study, we defined “avid”

engagement as 4+ books per month, which was 53% of the survey population.²⁸ For these “avid” engagers,

Media Identities Gen Z and Millennials





there is an amplifying effect as an individual moves between media modes and platforms.

For Gen Z and millennials, 57% identify as readers, 53% as gamers, and 52% as fans. Those who discover books through 5+ different modes have higher rates

of identification across the identity categories.

They eagerly explore content across different media and identify as both **consumers**: readers (74%), fans (62%) and gamers (56%); and **makers**: writers (33%), live-streamers (17%), and podcasters (14%). Avid engagers fluidly move between consuming and making media. Perhaps

this is why social media is such a popular way for Gen Z and millennials to discover books: it taps into both the consumption and production aspects of their identity, as they watch talent and influencers, then join the conversation by posting their own content in response.

These complex consumer/producer identities were reflected in our ethnographic research. Gen Zers researchers met at library branch visits were well aware of the creator economy, for example, and talked about ways to participate in it. One entrepreneurial young woman had three different ideas for making and selling products in the creator economy.

Gen Zers we met at our library branch visits were well aware of the creator economy, for example, and talked about ways to participate in it.

For instance, she was interested in building a lip gloss business using vegan products because those products are in-demand with other Gen Zers and because vegan products are more sustainable for the environment. One young man regularly wrote and recorded his own rap music in the recording studio inside his local library.

In another library site visit, researchers observed teens alternating between playing video games together and pausing to go back and join the larger group craft activity. Some of the specific media they identified consuming included rap and country music, *Batman* and *2K* video games, and TV such as anime, *iZombie*, *Umbrella Academy*, *Love/Dance/Robots*, and *Grey's Anatomy*.

They talked about reading manga, the *Geronimo* series, and other books. Occasionally the young people would break away from the craft activity to quietly peruse the shelves of books lining the teen lounge walls. In other words, the teens moved fluidly between creating, consuming, socializing, talking about their media, and browsing shelves, which illustrates their hybrid identities and engagement with both physical and digital media.



4 CHALLENGES

Libraries (and publishers) face three main challenges when it comes to Gen Z and millennial media habits and preferences.

1. Amazon Frames Gen Z and Millennial Book Expectations

Gen Z and millennials' high use of Amazon's audio-book and ebook paid subscription services poses a challenge for libraries particularly because of "Amazon-exclusive" licensing, which prohibits some authors from distributing their work outside the Amazon ecosystem. The same is true for "Amazon Originals," which is exclusively available to Amazon subscribers. In June 2022, DPLA partnered with Lyrasis and Knight Foundation to launch The Palace Project, a not-for-profit e-reader app, platform, and marketplace that allows libraries to serve e-content from all their vendors to patrons via a single app, available for iOS or Android. DPLA also runs Palace Marketplace, with an emphasis on providing libraries with flexible licensing models. Palace Marketplace includes more than 1.2 million ebook and audiobook titles from all of the Big 5 publishers, Amazon Publishing, Audible, hundreds of mid-size and independent publishers, and independent authors. So far, Palace Marketplace is the only platform that has negotiated access to titles from Amazon Publishing and Audible. If there are Amazon-exclusive books that are not accessible through the public library, this limits the library's ability to serve its patrons and offer them the books that they need and want, in the formats that they need and want. And, of course, libraries and publishers are not the only organizations whose operations have been disrupted by Amazon. Borders closed in 2011 and Barnes and



Noble has retrenched from 726 stores in 2007 to 600 stores in May 2023.²⁹

Additionally, the convenience of direct-to-door delivery of books from retailers like Amazon builds expectation in Gen Z and millennials regarding their access to print books. Amazon's advantage is convenience. Many libraries offer some delivery services to homebound individuals; and several libraries around the country pivoted during the COVID-19 pandemic to offer book delivery services to their patrons when physical library doors were closed to the public.

As the world transitions into another stage of COVID-19 where pandemic becomes endemic, print book delivery should remain in the conversation for libraries to increase print circulation and reach print-hungry Gen Zers.

2. Pirating Books versus Library's Legitimate Digital Book Access

One third (32%) of Gen Z and millennials download or read books for free from unlicensed sources. The ease of downloading and sharing ebooks and audiobooks has been staunchly by digital-rights-manage-

One third (32%) of Gen Z and millennials download or read books for free from unlicensed sources.

ment software installed in digital books by publishers. But publishers remain wary that ebooks and audiobooks cut into print sales.

John Sargent, the former Macmillan CEO who led an 8-week embargo against granting libraries access to new digital book releases, defended his decision by saying he didn't want "frictionless" ebook access to train customers to get new releases for free.³⁰ More recently, the Association of American Publishers successfully sued to prevent state legislatures from mandating "reasonable terms" for libraries' digital book licensing.³¹ Publishers prevailed in the first

case decided in a federal district court, winning the right to charge licensing prices without additional regulatory oversight beyond existing laws. This win is welcome news for publishers, but it doesn't affect ebook reading beyond the scope of library licensing. Publishers might benefit in the long run by encouraging Gen Z and millennials to borrow more ebooks from libraries, because doing so might train them to seek out licensed ebooks and audiobooks rather than pirated, often substandard, versions.

The 32% of Gen Z and millennials who pirate books is a large potential audience whose needs are not currently met by long wait times. Would more people borrow from libraries if wait times for ebooks and audiobooks were shorter? Can people who are in the habit of illegally downloading books be retrained to borrow licensed digital books from libraries?

These questions are important because the habits young people develop in accessing digital books may persist into adulthood, when they will have more control over their disposable income as book buyers and will also be able to vote for or against library tax levies.



Libraries give people a legitimate, morally unimpeachable way to access free books. Library borrowing also leads to book buying and discovery. The *Immersive Media and Books 2020* study found that 33% of the people who discovered a book at

the library went on to purchase it.³² Publishers need discovery tools in a very crowded media marketplace. “Pirates” are also some of the most passionate book readers. *Immersive Media and Books 2020* shows that “pirates” are super-consumers, active across all

media both as consumers and producers.³³ They are people who sometimes purchase books they’ve already downloaded/read, and they actively participate in online, book-centered communities.

Publishers, librarians, and authors should consider aligning in one mission to keep people reading digital books through legitimate access. Libraries are a time-proven and convenient way to do this.

Publishers, librarians, and authors should consider aligning in one mission to keep people reading digital books through legitimate access. Libraries are a time-proven and convenient way to do this.

3. Lack of Equitable Access to Digital Collections Harms BIPOC

Publishers are for-profit companies and public libraries are freely accessible mission-driven public organizations. This structural difference can lead to tension between libraries and publishers regarding digital lending terms. This report substantiates through data that BIPOC patrons use digital collections more than the general population. In her analysis of public library mission statements, Melissa Fraser-Arnott identified six components of modern public library identity: 1) community building, 2) culture and recreation, 3) equitable access, 4) information, 5) positive impact, and 6) stewardship.³⁴ Crawford Barniskis notes that lifelong learning and knowledge acquisition are core to public library mission statements.³⁵ As libraries, publishers and authors collaborate to make reading legitimately-accessed digital books easier, the guiding principles Fraser-Arnott identifies should be kept in mind.

5 RECOMMENDATIONS

Based on this report about Gen Z and millennials, we researchers have two top-level recommendations supported by several specific ways libraries might increase their relevance with Gen Z and millennials.

1. Get in Gen Z and Millennials' Consideration Set

Many Gen Z and millennials report that shelves at public libraries are some of their favorite places to browse for books. But their attention is corralled multiple times per day (if not per hour!) by ad-supported social media environments. How to get their attention? A simple external link from digital borrowing apps, such as Libby, to the branch library's website could make a big difference in keeping local branch libraries squarely in Gen Z and millennials' consideration set.

2. Communicate Libraries' Unique Qualities

More than previous generations, Gen Z responds to values-based marketing.³⁶ The same people who buy books at their local bookstore are people who might champion libraries, if they knew their advocacy would matter. Here are some of the value propositions libraries offer Gen Z and millennials and why supporting libraries contributes to the greater social good:

Libraries are free to visit and borrow from.

There may be confusion about why one would visit a library, particularly for people whose only prior experience of libraries is shaped by school libraries which might have strict rules around noise and use. Don't assume all people know that public libraries loan a wide range of materials, including ebooks and audiobooks.

Libraries are fun. The library is more than books and borrowing: library programming, innovative resources, and safe spaces to chill out are all great uses of branch libraries. Our observational work at Cuyahoga County Public Library branches showed us that Gen Zers are coming to the library to hang out with people and socialize after school.

Libraries protect privacy. Are patrons aware that libraries protect patron privacy and intentionally do not collect their data? Gen Z and millennials are habituated to exchanging their privacy for access to content and services, such as providing an email address or allowing their online behavior to be tracked. The core library value of not storing readers' borrowing histories may not necessarily resonate as valuable to younger people. It's time to make Gen Z and millennials aware of why privacy is core to libraries' commitment to intellectual freedom.

Libraries are green. Libraries are the ultimate green organizations in the book industry, reusing and sharing books. Socially conscious and activist-driven Gen Z and millennials align with companies and organizations that are eco-friendly and reduce carbon footprints. Want to reduce waste? Use your local library. ■



METHODOLOGY

This report on Gen Z and millennial library behaviors is informed by two primary datasets, one quantitative and the other qualitative.

The quantitative data comes from a survey of 2075 Gen Z and millennials (aged 13–40) in March 2022. The survey was conducted through Qualtrics, an industry-standard survey software that gathers respondents according to parameters set by the survey designers. The survey was designed to be completed in 15 minutes or less; research shows that completion rates drop after 15 minutes.

Quotas were implemented for race, gender, and region to ensure sample representativeness of this age group in the U.S. population. Gen Z represents 44.3% of the overall sample (919 respondents) and millennials 55.7% of the overall survey sample (1156 respondents).

The report also covers a diverse range of income levels. Of the 68.2% who had a job in the twelve months prior to March 2022, 38.1% reported earning less than \$30,000; 28.4% earned \$30,000–\$49,999; 19.8% earned \$50,000–74,999; 13.6% earned \$75,000+.

The qualitative data comes from ethnographic research at two branches of Cuyahoga County (OH) Public Library: Garfield and South Euclid. We did extra training and received certification from Portland State’s Institutional Review Board to include minors in this study.

We conducted listening sessions with staff at Cuyahoga County Public named in the Acknowledgments. We also talked informally with librarians before and after our 2022 ALA panel³⁷, and in correspondence with librarians who reached out after our talk.

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We are grateful to the leadership team at Cuyahoga County (OH) Public Library. Thank you (in alphabetical order) Daniel Barden (Technical Services Director), Wendy Bartlett (Branches Manager), Kaitlin Booth (Digital Collections

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ALA American Library Association

The American Library Association ("ALA") is the foremost national organization providing resources to inspire library and information professionals to transform their communities through essential programs and services. For more than 140 years, the ALA has been the trusted voice for academic, public, school, government and special libraries, advocating for the profession and the library's role in enhancing learning and ensuring access to information for all. For more information, visit ala.org.

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Election results for Birmingham, Bloomfield

Published on November 7, 2023 | By Lisa Brody

<https://www.downtownpublications.com/single-post/election-results-for-birmingham-bloomfield>

While few voters came out in Birmingham on Tuesday, November 7, those who did supported a new senior millage for NEXT and defeated a proposal to permit recreational and medical marijuana sales, and those living in the Bloomfield Hills Schools district overwhelmingly approved a renewal of the schools' sinking fund millage. City commissioners in both Birmingham and Bloomfield Hills ran unopposed, while three library board candidates were voted onto the board of Baldwin Public Library.

Although on election night there were some problems with the Oakland County clerk's election reporting site, eventually final return numbers were posted that did not change any of the outcomes reported earlier on election night.

Birmingham

In Birmingham, residents returned Clinton Baller, Brad Host and Therese Longe to the city commission, along with newcomer Anthony Long. There were four open seats on the commission and four candidates running for a four-year term.

Host, who blanketed the city with campaign signs despite it being an uncontested election, received 3,033 votes for 27.78 percent; Longe received 2,841 votes, 26.02 percent; newcomer Long collected 2,597 votes, for 23.79 percent; and 2,380 voters voted for Baller, 21.8 percent.

Birmingham city commissioners serve four-year terms. Commissioners meet twice each month, on the second and fourth Monday nights at 7:30 at city hall. Commissioners are paid \$5 per meeting.

The new commissioners will be sworn in on Monday, November 13, at 7:30 p.m.

There were four candidates for three open library seats on the Baldwin Public Library board, with incumbents Karen Gilbert Rock and Jennifer Wheeler returned to the board by voters, along with candidate Wendy Friedman. Rock received 2,777 votes, for 28.02 percent, with Wheeler close behind, with 2,743 votes, 27.68 percent. Friedman had 2,546 votes, 26.69 percent; and Curtios Trimble had 1,826 votes for 18.42 percent.

A senior millage proposition to support 0.33 mills for three years to provide funding for the new senior and community center for NEXT and to provide for future improvements after the city of Birmingham purchased the Birmingham YMCA building, received strong approval by residents, 69 percent to 31 percent, with 3,492 voters approving the proposal and 1,566 voting against.

However, a ballot ordinance amendment to change the Birmingham prohibition against marijuana sales in the city and permit one medical marijuana facility and one recreational marijuana establishment in specifically zoned areas of the city was soundly defeated by voters, 73 percent to 27 percent, with 3,726 voting against the ballot amendment and 1,340 voting in favor..

Bloomfield Hills

Five candidates, including incumbents Bradley J. Baxter (487 votes), Alice Buckley (480 votes), Susan McCarthy (497 votes) and Lauren G. Fisher, (490 votes) were returned to the city commission for another two-year term, along with new candidate David W. Fisher (480 votes).

Bloomfield Hills city commissioners serve two-year terms. They meet once each month, on the second Tuesday at 7:30 p.m. at city hall. Commissioners are paid \$5 per meeting.

The new commissioners will be sworn in next Tuesday, November 14, at 7:30 p.m.

Bloomfield Hills Schools

Voters living in the Bloomfield Hills Schools district provided a huge boost for the district, with most precincts in, with those approving it giving it 67.92 percent or 5,925 yes votes to 2,798 voting no, approving a request for a three-year, \$3.38 million a year sinking fund millage, to replace the current one, for the school years 2024 through 2026, inclusive.

Sinking fund millage dollars are to be used for safety, security and technology upgrades, which Bloomfield Hills is planning to use to continue to use for improvements, construction or repair of school buildings, school security improvements, the acquisition or upgrading of technology, the acquisition of student transportation vehicles and equipment, and other pertinent needs.

Baldwin Public Library renovations remain on track

Published on November 8, 2023

<https://www.candgnews.com/news/baldwin-public-library-renovations-remain-on-track--3916>

BIRMINGHAM — As construction continues, the Baldwin Public Library is on track with phase three of its three-phase renovation plan.

This has been about a nine-month project, which started in July and is expected to be finished in March or April of 2024 for an estimated \$4 million. Funds come from the library's voter-approved millage and donations to the library's trust.

Phase three has focused on the front entrance and circulation area.



The front steps at the Baldwin Public Library are currently in progress.



The center gallery at the Baldwin Public Library now features the Friends bookshop.

The first part of the project included an interior renovation of what used to be the circulation desk and the hold shelves. This area now has The Friends Bookshop. The library has also added four new study rooms, which opened to the public Nov. 1.

What is left of the project is the front entryway. The entrance is being expanded by 2,000 square feet and will be more accessible. There will be a street-level entrance, an interior ramp and a passenger elevator.

"I am most excited for the street-level entrance," Baldwin Public Library Director

Rebekah Craft said. "I have heard from so many people that were unable to get into the old entrance because the stairs were difficult or the ramp was too steep or it was just too far to walk. It is really heartbreaking that people were not able to use the library because they could not get inside, so I'm most excited to welcome people into the library with an actual welcoming space that allows people to use the building."

Other improvements planned for the near future are a cafe where people can enjoy refreshments and a new outdoor terrace that will connect the library with Shain Park.

Kristen Tait is the head of access services at the library. She said she is looking forward to the brand-new service desk her department is getting.

"It is going to function more as an information desk than just a circulation desk. We are really looking forward to having a new desk that is smaller and more patron friendly. Our previous desk was rather dominating and daunting for people to come up to, so it's going to fit more in with the aesthetic that has been established at the library," Tait said.

She said she appreciated being able to talk with the architects and the builders to make sure everything that is going to be done will work for the library.

"This is our third time doing a renovation, and it's the smoothest yet, and we really are happy that we have been given the opportunity to upgrade the space. I think the patrons are really going to love it," Tait said.

The library has and will remain open for the remainder of the project. More information and updates on the renovation can be found at baldwinlib.org/renovation.

West Michigan library defunded over LGBTQ books wins tax support on 3rd try

Published on November 10, 2023 | By Kayla Jimenez

<https://www.usatoday.com/story/news/nation/2023/11/10/schools-strapped-for-cash-are-tapping-into-funding-to-remove-books/71294374007/>



Patmos Library will stay open, after voters approved an operating millage Tuesday, ending an 18-month fight over LGBTQ-themed books. *Bridge MI file photo.*

- **On its third try, a west Michigan library won a vote for taxpayer support to stay open**
- **Patmos Library had been defunded in previous votes in a fight over LGBTQ-themed books for children and teens**
- **The fight gained international attention, with more than \$300,000 donated to keep the library open**

A west Michigan library that drew international attention after it was defunded twice by voters over LGBTQ-themed books has finally won the taxpayer support needed to stay open.

Voters in Ottawa County's Jamestown Township approved an operating millage Tuesday for the Patmos Library by a 63 percent to 37 percent margin, with all votes counted, ending one of Michigan's most contentious culture wars over books.

"I feel like I'm going to cry," library supporter Tricia Kryda said late Tuesday. "I feel like I've been on edge for a year and a half."

About 84 percent of the library's \$250,000 budget comes from township property taxes. The library has managed to stay open since its first millage defeat in August 2022 by dipping into \$300,000 in donations that were raised through GoFundMe campaigns, but was still expected to run out of money by the fall of 2024 if it lost Tuesday's vote.

Under the three-year millage passed Tuesday, homeowners will pay 0.419 per \$1,000 of taxable value. A home with a taxable value of \$200,000, for example, would pay \$83.80 annually toward support of the library.

The book battle began in Jamestown village and surrounding Jamestown Township in the spring of 2022 over three books shelved in the library's young adult graphic novel section. The most controversial of the three, [Gender Queer: A Memoir](#), includes drawings that depict sex acts. That book has since been moved behind the circulation desk, where patrons wishing to check it out must request it.

In August 2022, the library's millage vote lost by 25 percentage points after some community members claimed the library was exposing children to pornography. Three months later, a second vote lost by 12 points.

Three of the library board's six seats were up for election in that second, November election last year, and residents who had expressed concerns about the sexual content of books meant for children or teens won the positions.

That new board, evenly split between members who supported and opposed the LGBTQ-themed books, reached a compromise — no books would be removed from the library, but all books would get descriptions of their contents placed on their inside covers. The labels will be copied from book descriptions from the Library of Congress or book-selling websites like Amazon. The labels won't include anything written by the staff or the library board.

While not offering warnings, those descriptions could provide clues to parents about content some may find objectionable for their children.

For example, part of the description of "Gender Queer" on Amazon reads that the book is an "intensely cathartic autobiography" charting the author's "journey of self-identity, which includes the mortification and confusion of adolescent crushes, grappling with how to come out to family and society, bonding with friends over erotic gay fanfiction, and facing the trauma and fundamental violation of pap smears."

The process of adding labels to the library's 90,000-volume collection could take years, staff members told Bridge in October.

Following that compromise, the three new board members who expressed concerns about LGBTQ-themed books in children and young adult shelves in the library agreed to support the latest millage proposal as a move necessary to keep the library's doors open.

While there were fewer inflammatory yard signs accusing the library of “grooming” children this fall, some residents did receive a text message over the weekend urging voters to once again reject the millage, according to screenshots of the text sent to Bridge Michigan.

“Protect child innocence,” the text message said in part. “The God-fearing citizens of Jamestown spoke twice and no real changes were made. We must once again stand for righteousness and not allow the abuse of our kids. NEVER compromise on principles!”

In a written statement to Bridge Wednesday, Library Board President Kathy Van Zandbergen said, “We are grateful to our Jamestown community residents who came out to vote and supported the millage for the Patmos Library. The library will continue to be a treasured community asset and the funding will ensure that all library services and resources will be available to our patrons.”

Kryda, who runs a Facebook page for supporters of the library, said Tuesday’s vote made her “incredibly hopeful” for the first time since the controversy began.

“Maybe people saw through all the noise and decided our library is more important than fighting with each other.”



'Book-banning crusade' across the U.S.: What does it cost American taxpayers?

Published on November 10, 2023 | By Kayla Jimenez

<https://www.usatoday.com/story/news/nation/2023/11/10/schools-strapped-for-cash-are-tapping-into-funding-to-remove-books/71294374007/>

It can be expensive to ban books. Just take a look around the country at what taxpayers are being asked to shell out to keep books off the shelves.

Library advocates say that the process of banning books across the nation - including recent book-ban battles in Texas, Pennsylvania, Utah, and Florida alone - run up hefty costs, often in the tens and hundreds of thousands of dollars.

"Your taxpayer dollars pay the salary of the employees who are spending some of their time, or much of their time, reading books that have been challenged by just a handful of activists in your district," [according to EveryLibrary](#), a national organization which supports libraries across the country. "And every hour they spend reading a book to review, is an hour of other work they are not doing for you."

The EveryLibrary group says the cost of "the book-banning crusade" boils down to parts and labor - the parts being the books themselves, the labor being the man-hours to review the books that have been challenged.

In Northampton County, Pennsylvania, Nazareth Area School District officials estimate it could cost the district \$109,931.74 to pay staffers to review 23 books [challenged by](#) Northampton County Moms for Liberty, a local chapter of the Florida-based Moms for Liberty.

Jennifer Simon, the president of the local Moms for Liberty Chapter wants at least four books - [Push by Sapphire](#), [Boy Toy by Barry Lyga](#), [Sold by Patricia McCormick](#) and [Crank by Ellen Hopkins](#) - removed. The group argues that the books are not age-appropriate for school kids in the district. The district has already spent about \$8,000 to review those books so far, said Richard Kaskey, the district's superintendent.

Nationwide, K-12 school districts are spending potentially tens of thousands in taxpayer dollars to compensate staffers to read and review challenged books, remove some of those books from classrooms and library shelves and store them. The spending is concentrated in states where schools are responding to [new state legislation](#) restricting or limiting books around sexuality and racial and social justice - including Florida, Texas and Utah. And it is supercharging taxpayers to confront their school boards.

"I'm a strong supporter of public education and I actually don't mind paying taxes to support our public schools. However, I am appalled that my taxes are being wasted to combat a campaign to limit what students can read," said Evan Davis, a Nazareth resident at a recent district school board meeting.

"I pay taxes in order to educate our youth – not to deny them educational freedom," said Davis, who called the limits on books students can read "not only detrimental," but "dangerous."

PEN America's Freedom to Read Projector Director Kasey Meehan said the bans are not only costly for kids in terms of what information they could be losing, but they are also financially costly for taxpaying school families and their neighbors.

"It's a significant amount of money," she said. "There are certainly time and personnel costs, and then there are the emotional costs for students, educators, librarians, school board members and parents."

In what other cases have schools dipped into their pocketbooks to review book complaints?

- The Spring Branch Independent School District in Harris County, Texas spent \$30,119 to pay 16 staffers to review the book "The Black Friend, On Being a Better White Person" by Frederick Joseph, [ABC 13 Houston reported in March](#). Other districts in Texas have estimated it could cost thousands to screen for books that contain material around sexual identity or racial justice, according to [BookRiot](#) in 2021.
- School districts across the state of Florida have spent "between \$34,000 to \$135,000 annually" in the last several years to comply with state laws requiring schools to restrict books that contain sexual content, [according to POLITICO](#). One of the laws requires schools to find or hire an employee with a media specialist certificate to check inventories and vet books in school libraries to ensure they meet the requirements of the law. Some Florida schools in the last few years have limited access to "The Hill We Climb" by Amanda Gorman and "Gender Queer: A Memoir" by Maia Kobabe, POLITICO reported.
- The Utah Legislature's Interim Education Committee studied one large state school district to analyze the impact of [HB 374](#), known as the Sensitive Materials in Schools Bill. The unnamed large district spent about \$20,000 for staffers to spend 500 hours to review 202 challenges of 42 uniquely-titled books from three staff members, one parent and three parent groups, said Patty Norman, the deputy superintendent of student achievement in October 2022. The district ultimately ended up barring 10 of the 42 book titles from schools, according to the case study presented by Norman.



Nicole Neily, right, speaks during the Senate Judiciary committee hearing to examine book bans in Sept. 2023 in Washington, D.C. Jack Gruber/USA TODAY

What does it take to ban a book?

Generally, once a book challenge hits a district, school board officials decide whether they will spend funds to pay a staffer, or multiple staffers, to read the book and decide whether the book should be legitimately banned. There could be additional costs for staff to remove the material from district libraries and classrooms and store the books.

The typical process by which books are challenged varies by district.

At the Nazareth Area School District, for example, a parent, group or community member can submit a formal request via a district form to have school officials review a book and reconsider whether it is appropriate for students.

Then, the district's director of curriculum will coordinate a team of people, consisting of a school principal, administrators, teachers, counselors and/or library media specialists to "review the material that is the source of the complaint," according to the district's policy. "This process might involve reviewing the material, reading the material in whole, etc. This process timeline will vary depending on the complexity of the review of the material," district records show. "For example, the reading of a library book will need additional time provided for the reading of the entirety of the book."

Disagreements are solved by the district's school board. The school board hasn't decided whether to review the books challenged by Moms for Liberty, but any funds used to do that will come from its "general operation budget," said Stuart Whiteleather, a business administrator for the Nazareth Area School District.

"This expense was not budgeted so funding would come our budget reserve line item that would cover any non budgeted expenses," he said.

The district hasn't taken into account costs to store the books if they are removed from libraries and classrooms, said Isabel Resende, the assistant superintendent of the district.



Emily Knox, an associate professor who studies intellectual freedom and censorship at the University of Illinois Urbana-Champaign, joins a panel of experts to testify about book bans to a Senate Judiciary committee hearing on Sept. 12, 2023. Jack Gruber/USA TODAY

How common are book bans in America?

Requests for book restrictions in American schools are on the rise in part due to increased state legislation shielding certain books in classrooms, according to PEN America's [Index of School Book Bans](#).

The nonprofit organization is tracking individual books banned across the country.

During the first half of the 2022-23 school year, PEN America found 1,477 instances of books being banned, affecting 874 unique titles, an increase of 28 percent compared to the prior six

months, according to a report titled "The State of Book Bans in the USA" on the organization's website.

Banned Books Week: [A visual dive into an alarming increase in attempts to restrict books](#)

In the same report, the organization attributed part of the increase during the 2022-23 school year to an uptick in state legislation restricting the content of books in schools.

"School districts in many states are reacting to new laws that dictate the types of books that can even be in schools, or what kinds of policies they have to follow to add new books and review their collections," according to a report from the organization.



Participants joined a "Banned Book Readout" at James Weldon Johnson Park in Jacksonville, Fla. in Sept. 2023. Corey Perrine/Florida Times-Union

Parent activists who have long been at the forefront of book bans in schools remain committed to their cause.

Northampton County Moms for Liberty in Pennsylvania is a chapter of the Florida-based conservative organization Moms for Liberty, which has challenged a slew of books with content around race relations, social justice and LGBTQ+ issues. The organization is [listed as an extremist group](#) by the Southern Poverty Law Center.

Supporters of Moms for Liberty and [other parent-led activist groups](#) across the country are confronting local school boards with complaints about several books, including other books on a longer list include [The Bluest Eye by Toni Morrison](#) and [The Handmaid's Tale by Margaret](#)

[Atwood](#). Parents who are afraid of their kids learning about content surrounding race and LGBTQ+ issues at schools have backed them.

What other costs are schools paying to ban books?

Over the last two years, Meehan said she and her colleagues at PEN America have heard about media specialists librarians being called in over summer or on weekends to review book collections and librarians "jumping across multiple libraries within a district pulling from collections – reviewing books and helping make decisions when books are being challenged."

"It's such an emotional burden to go through these book ban considerations and fights," said Meehan.

Peter Bromberg, an associate director of EveryLibrary, said he agrees that there is emotional debt for staffers tasked with reviewing books in addition to community-wide financial costs.

"I've had people call me crying at 10:30 at night – there was a school librarian didn't want her family to see her having a breakdown," he said. "The cost of the destruction of the truth is as emotional as the dollar."



These books are among those banned in school and public libraries around the country. *Jack Cavicchi*

Contact Kayla Jimenez at kjimenez@usatoday.com. Follow her on X, formerly Twitter, at [@kaylajjimenez](https://twitter.com/kaylajjimenez).

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Delos Board Room

Monday, November 20, 2023

Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- | | |
|---|--------|
| A. Approval of the October 16, 2023 minutes | p. 125 |
| B. Acceptance of the October 2023 receipts of \$1,823.82 | p. 132 |
| C. Approval of the October 2023 disbursements of \$5,837.00 | p. 133 |

III. New and Miscellaneous Business

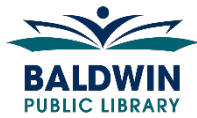
IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, December 18, 2023.

Motion: To adjourn the November 20, 2023 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,
TRUST MEETING
October 16, 2023**

1. Call to Order

The meeting was called to order by President Jennifer Wheeler at 8:36 p.m.

Library Board present: Frank Pisano, Karen Rock, Danielle Rumble, Jim Suhay, and Jennifer Wheeler.

Absent and excused: Melissa Mark.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director, and Robert Stratton, Office Administrator.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: Three.

- 1. General Public Comment Period:** None. Suhay provided an explanation to the three members of the public on the difference between the Regular meeting and the Trust meeting.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.

A. Approval of the September 18, 2023 minutes

B. Acceptance of the September 2023 receipts of \$52,951.61

C. Approval of the September 2023 disbursements of \$6,478.70

1st Rumble

2nd Pisano

A roll call vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

- 3. New and Miscellaneous Business:** Pisano noted the Trust portfolio is slowly closing the gap with the benchmark.

The Trust received a generous donation from the Douglas N. Reinhard Trust in the amount of \$51,255.23. These funds will be attributed to the General Spendable Funds account.

4. Adjournment:

Motion: To adjourn the meeting.

1st Rock

2nd Suhay

A voice vote was taken.
Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.
Nays: None.
Absent and excused: Mark.

The motion was approved unanimously. The meeting was adjourned at 8:41 p.m. The next Trust Meeting will be on Monday, November 20, 2023, following the regular meeting in the Delos Board Room.

Danielle Rumble, Secretary

Date

DRAFT

Baldwin Public Library Trust: October 2023

October receipts totaled \$1,823.82. October disbursements totaled \$5,837.00.

The current value of the Trust is \$2,049,366.68, divided up in the following way:

	June 2023 - EOY	October 2023
Total endowment investments*	\$ 1,062,322.97	\$ 993,496.41
Endowment funds distributed for use	\$ 202,855.49	\$ 193,625.81
Total endowment funds	\$ 1,265,178.46	\$ 1,187,122.22
General spendable funds	\$ 382,420.94	\$ 427,463.47
Van Dragt fund	\$ 63,450.66	\$ 59,880.24
Building fund	\$ 334,358.33	\$ 322,609.45
Restricted funds**	\$ 49,360.61	\$ 27,567.76
Naming rights for Rotary Tribute Room	\$ 9,337.89	\$ 9,337.89
Naming rights for Burnett Reference Desk	\$ 9,385.65	\$ 9,385.65
Naming rights for Thal Reference Desk	\$ 6,000.00	\$ 6,000.00
Total non-endowment funds	\$ 854,314.08	\$ 862,244.46
Total endowment funds	\$ 1,265,178.46	\$ 1,187,122.22
Total non-endowment funds	\$ 854,314.08	\$ 862,244.46
Total of all Trust funds	\$ 2,119,492.54	\$ 2,049,366.68

* The principal of the endowment funds is \$878,197.04

**Includes memorials and donations from the Friends of the Baldwin Public Library

As of October 31, 2023, the amount of money in the Trust that is undesignated stands at \$823,554.79.

Baldwin Public Library Trust
Endowment Funds Portfolio Performance Benchmarks
As of October 31, 2023

<u>Index</u>	<u>2023: YTD</u>	<u>2022: Entire Year</u>
S&P 500-Equity Benchmark	9.23%	-19.44%
U.S. Aggregate-Bond Benchmark	-0.53%	-12.44%
Blended Return of Both Benchmarks* (S&P 500: 75% and U.S. Aggregate: 25%)	6.79%	-17.69%
Baldwin Endowment Funds' Portfolio	-0.57%	-20.66%
Endowment Funds' Performance Compared to Blended Return of Benchmarks	-7.36%	-2.97%

*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of October 31, 2023, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,007,328.12
Raymond James Building Mutual Funds Account	\$630,467.70
Huntington Bank Checking Account	\$3,723.08
Huntington Bank Money Market Account	<u>\$407,847.78</u>
Total	\$ 2,049,366.68

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Huntington Bank money market account and are therefore safe from market fluctuation.

**BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS
OCTOBER 31, 2023**

Investment and Cash Report									
	Prior Month Balance 09/30/23	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 10/31/23
Huntington Bank Checking:									
Endowment Money	\$0.00	\$0.00	\$0.00	\$3,398.18	\$9,277.68	\$3,398.18			\$0.00
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$188.04	\$3,570.42	\$188.04			\$0.00
Restricted Funds	\$3,722.98	\$0.10	\$0.63	\$2,192.32	\$21,918.48	\$2,192.32			\$3,723.08
Restricted Funds - Covid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Subtotal - Restricted Funds	\$3,722.98								\$3,723.08
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$48.46	\$134.35	\$48.46			\$0.00
TOTAL	\$3,722.98	\$0.10	\$0.63	\$5,827.00	\$34,900.93	\$5,827.00	\$0.00		\$3,723.08
Huntington Bank Money Market:									
Endowment Budgeted Funds	\$198,529.88	\$0.00	\$48.00	\$0.00		\$0.00	(\$3,398.18)		\$195,131.70
Endowment Investment Funds	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Building Fund	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Van Dragt Fund	\$60,068.28	\$0.00	\$0.00	\$0.00		\$0.00	(\$188.04)		\$59,880.24
Restricted Funds	\$32,906.22	\$0.00	\$125.00	\$0.00		\$0.00	(\$2,192.32)		\$30,713.90
Restricted Fund - Covid	\$516.43	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$516.43
Restricted Fund - Idea Lab	\$2,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$2,000.00
General Spendable Funds	\$117,840.25	\$1,823.72	\$56,505.02	\$10.00	\$40.00	\$0.00	(\$48.46)		\$119,605.51
TOTAL	\$411,861.06	\$1,823.72	\$56,678.02	\$10.00	\$40.00	\$0.00	(\$5,827.00)		\$407,847.78
Raymond James & Associates:									
Endowment Fund Investments	\$1,024,682.18	\$0.00	\$0.00			\$0.00	\$0.00	(\$33,358.42)	\$991,323.76
Endowment Cash	\$17,314.01	\$0.00	\$900.00			\$0.00	\$0.00	(\$1,309.65)	\$16,004.36
Sub-total Endowment Funds	\$1,041,996.19	\$0.00	\$900.00			\$0.00	\$0.00	(\$34,668.07)	\$1,007,328.12
General Spendable Funds Cash	\$1,378.67	\$0.00	\$0.00			\$0.00	\$0.00	\$0.29	\$1,378.96
General Spendable Mutual Funds	\$311,399.60	\$0.00	\$0.00			\$0.00	\$0.00	(\$4,919.29)	\$306,480.30
General Spendable Building Mutual Funds	\$327,728.51	\$0.00	\$0.00			\$0.00	\$0.00	(\$5,120.08)	\$322,608.44
Sub-total General Spendable Funds	\$640,506.78	\$0.00	\$0.00			\$0.00	\$0.00	(\$10,039.08)	\$630,467.70
TOTAL	\$1,682,502.97	\$0.00	\$900.00			\$0.00	\$0.00	(\$44,707.15)	\$1,637,795.82
Total All Funds	\$2,098,087.01	\$1,823.82	\$57,578.65	\$5,837.00	\$34,940.93	\$5,827.00	(\$5,827.00)	(\$44,707.15)	\$2,049,366.68

OCTOBER 31, 2023

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
OCTOBER 31, 2023**

		Prior Month Balance 09/30/23	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 10/31/23
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$430,617.36	\$1,823.72	\$56,505.02	\$58.46	\$174.35			(\$4,919.15)	\$427,463.47
Restricted Funds:										
Building Fund		\$327,729.38	\$0.00	\$0.00	\$0.00	\$0.00			(\$5,119.93)	\$322,609.45
Van Dragt Fund		\$60,068.28	\$0.00	\$0.00	\$188.04	\$3,570.42				\$59,880.24
Memorials/Tributes		\$9,506.50	\$0.10	\$125.63	\$0.00	\$0.00				\$9,506.60
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00				\$516.43
Restricted Fund - Idea Lab		\$614.97	\$0.00	\$0.00	\$0.00	\$1,385.03				\$614.97
Friends										
	Adult Services Programs	\$8,045.80	\$0.00	\$0.00	\$600.52	\$4,191.38				\$7,445.28
	Young Adult Programs	\$1,375.44	\$0.00	\$0.00	\$915.00	\$2,708.59				\$460.44
	Youth Services Programs	\$3,454.49	\$0.00	\$0.00	\$349.49	\$3,120.11				\$3,105.00
	Idea Lab Program Supplies	(\$208.84)	\$0.00	\$0.00	\$0.00	\$6,958.32				(\$208.84)
	Outreach & Equipment	\$6,455.19	\$0.00	\$0.00	\$327.31	\$3,555.05				\$6,127.88
	Sub-total Restricted	\$417,557.64	\$0.10	\$125.63	\$2,380.36	\$25,488.90	\$0.00	\$0.00	(\$5,119.93)	\$410,057.45
Rotary Room Fund										
	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$7,832.00
	Maintenance Funds	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$1,505.89
Ileane Thal Reference Desk										
		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$6,000.00
Miranda Burnett Reference Desk										
		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$9,385.65
Total Gift and Tribute Funds		\$872,898.54	\$1,823.82	\$56,630.65	\$2,438.82	\$25,663.25	\$0.00	\$0.00	(\$10,039.08)	\$862,244.46
Endowment Funds										
Endowment Budgeted Funds										
	General Funds	\$74,515.50	\$0.00	\$48.00	\$1,033.92	\$3,471.75				\$73,481.58
	Adult Large Print	\$1,684.74	\$0.00	\$0.00	\$426.91	\$1,434.33				\$1,257.83
	Adult Services Department	\$31,125.79	\$0.00	\$0.00	\$0.00	\$53.35				\$31,125.79
	Adult Audio Visual	\$71.49	\$0.00	\$0.00	\$0.00	\$634.02				\$71.49
	Adult Reference	\$33,902.41	\$0.00	\$0.00	\$0.00	\$0.00				\$33,902.41
	Adult Programs	\$21,475.50	\$0.00	\$0.00	\$0.00	\$0.00				\$21,475.50
	Architecture	\$3,801.47	\$0.00	\$0.00	\$0.00	\$0.00				\$3,801.47
	Youth Services Department	\$7,762.12	\$0.00	\$0.00	\$946.68	\$2,429.43				\$6,815.44
	Youth Programs (Nix)	\$933.85	\$0.00	\$0.00	\$0.00	\$0.00				\$933.85
	Professional Development	\$17,354.97	\$0.00	\$0.00	\$970.67	\$1,040.67				\$16,384.30
	Staff Appreciation	\$2,495.98	\$0.00	\$0.00	\$20.00	\$214.13				\$2,475.98
	Koschik Building Fund	\$1,900.17	\$0.00	\$0.00	\$0.00	\$0.00				\$1,900.17
	Sub-total	\$197,023.99	\$0.00	\$48.00	\$3,398.18	\$9,277.68	\$0.00	\$0.00	\$0.00	\$193,625.81
Total Endowment Investments		\$1,028,164.48	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$34,668.07)	\$993,496.41
Total Endowment Funds		\$1,225,188.47	\$0.00	\$948.00	\$3,398.18	\$9,277.68	\$0.00	\$0.00	(\$34,668.07)	\$1,187,122.22
Total All Trust Funds		\$2,098,087.01	\$1,823.82	\$57,578.65	\$5,837.00	\$34,940.93	\$0.00	\$0.00	(\$44,707.15)	\$2,049,366.68

TRUST RECEIPTS
October-23

Trust Money Mkt General Funds:

Nancy Hagle Duffy in Memory of William J. Duffy	\$	500.00		
Robert and Christine Erlandson	\$	100.00		
Money Market Interest Income	\$	1,223.72	\$	1,823.72

Friends of BPL:

- Adult Programs				
- Teen Programs				
- Youth Programs				
- Idea Lab Program Supplies				
- Outreach and Equipment				
			\$	-

Memorial/Book Fund:

Checking Account Interest	\$	0.10	\$	0.10
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Trust Money Mkt Endowment Fund:

	\$	-
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Total Receipts at Huntington Bank

\$	1,823.82	\$	1,823.82
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Raymond James

	\$0.00
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Total Trust Receipts (Before Bank Fees)

<u>\$1,823.82</u>	<u>\$1,823.82</u>
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Monthly Banking Fee on Money Market Account

\$	(10.00)	\$	(10.00)
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Total Trust Receipts (Net)

<u>\$1,813.82</u>	<u>\$1,813.82</u>
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10/26/2023 02:45 PM
User: 2540
DB: Birmingham

CHECK REGISTER FOR CITY OF BIRMINGHAM
CHECK DATE FROM 10/01/2023 - 10/31/2023

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
10/20/2023	LIBRY	6020	009354	RICHARD JAMES BELL	250.00
10/20/2023	LIBRY	6021	MISC	BOSTON TEA ROOM	150.00
10/20/2023	LIBRY	6022	003904	CAPITAL ONE BANK	188.04
10/20/2023	LIBRY	6023	000902	CENGAGE LEARNING INC	393.48
10/20/2023	LIBRY	6024	004604	GORDON FOOD	37.96
10/20/2023	LIBRY	6025	001090	INGRAM LIBRARY SERVICES	621.28
10/20/2023	LIBRY	6026	006432	ELISABETH PHOU	265.12
10/20/2023	LIBRY	6027	000757	SCHOLASTIC INC	113.95
10/20/2023	LIBRY	6028	MISC	WILLIAM KONKOLSKY	200.00
10/27/2023	LIBRY	6029	004867	BALDWIN PUBLIC LIBRARY TRUST	70.61
10/27/2023	LIBRY	6030	007403	SUSAN DION	31.23
10/27/2023	LIBRY	6031	009315	FIRST NATIONAL BANK OF OMAHA	3,197.22
10/27/2023	LIBRY	6032	009315	VOID	0.00 V
10/27/2023	LIBRY	6033	004604	GORDON FOOD	158.88
10/27/2023	LIBRY	6034	001090	INGRAM LIBRARY SERVICES	149.23

LIBRY TOTALS:

Total of 15 Checks:	5,827.00
Less 1 Void Checks:	0.00
Total of 14 Disbursements:	5,827.00