



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
October 16, 2023**

Call to Order and Roll Call:

The meeting was called to order by President Jennifer Wheeler at 7:32 p.m.

Library Board present: Frank Pisano, Karen Rock, Danielle Rumble, Jim Suhay, Jennifer Wheeler, and Student Representative Titus Smith III.

Absent and excused: Melissa Mark.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney

Contract community representatives present: None.

Members of the public present: 9 (two via Zoom; seven in person).

All present recited the Pledge of Allegiance following establishment of quorum.

Rumble read aloud the Library's Mission Statement.

1. General Public Comment Period:

Comment 1: Thanked the Board for considering bird strike deterrents on windows. Provided a packet of related information to the Board. Recommended consultation with Bonnie van Dam of the Detroit Zoological Society and viewing the deterrents put in place at the Detroit Zoo. Recommended watching the documentary *The Messenger* (2015).

Comment 2: Sits on Planning Board. Recommended the Board look into minutes of January 2019 or 2020 when bird strike prevention was discussed.

Comment 3 (via Zoom): Noted Washington Safe Passage was in support of bird safe building materials from the beginning of renovations. Available at any time for consultation about products, installation, or other questions.

Comment 4: Suggested Board and Staff investigate grant funding and research projects that would lead to innovations in bird strike prevention. Wondered if anyone had creative engineering ideas to make the cord solution more functional.

2. Commendation of Jim Suhay:

Wheeler acknowledged the retirement of Trustee Jim Suhay and expressed her appreciation for his work throughout his twelve years on the Board. Wheeler read the commendation found on page 7 of the October 2023 Board Packet.

3. Consent Agenda:

Motion to approve the consent agenda.

- A. Approval of September 18, 2023 Board Meeting Minutes**
- B. Approval of September 2023 vendor payments in the amount of \$463,238.86, including payments in excess of \$75,000.**

C. Approval of total expenses in the amount of \$586,002.15.

1st Pisano

2nd Rock

A roll call vote was taken.

Yeas: Pisano, Rock, Rumples, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

4. Board Reports and Special Announcements:

President's report: Wheeler thanked Suhay for the guidance and mentorship he provided during his tenure as Trustee.

Board comments: Board members echoed Wheeler's comments. Rock plugged the League of Women Voters presentation "Beyond Banning Books" on October 26 at Bloomfield Twp. Library.

Staff Anniversaries: Rock recognized the following staff anniversaries: Gary Eisele (14 years of service), Lawson Glenn III (2 years), Carolyn Wheeler (10 years), Phoenix Nash (3 years), Nolan Peterson (3 years), Cyndi Summers (3 years), Faith Whitted (3 years), Stephanie Klimmek (12 years), Jamie Richards (8 years), and Wren Drisko (3 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 88-89 of the October Board packet. Storytimes are on break this week.

5. Board Committee Reports

Finance Committee:

Rumples reported that the Finance Committee met on October 9. Present were Pisano, Rumples, Craft, and Miller. Full minutes from this meeting are on page 16 of the October Board packet. The next meeting of the Finance Committee will take place on Monday, November 13 at 4:00 p.m. in the Delos Board Room.

Building Committee:

The next meeting of the Building Committee will take place on Monday, October 23 at 4:00 p.m. in the Delos Board Room.

6. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of this report are on pages 19-39 of the October Board packet.

Craft reviewed the Key Metrics Statistics Dashboard found on page 20-21 of the October Board packet. All statistics but program number, program attendance, and website hits are on target. Program attendance numbers will even out in Spring 2024. Craft has a goal to have a new website built in the next years. Craft and Miller provided a status review of the Strategic Plan (2022-2025) found on pages 32-39.

7. Liaisons

Friends: Ryndee Carney noted National Friends of Libraries Week and thanked Miller for the social media shout-out to the Friends of Baldwin Public Library. Sales and donations are down last month, and the Friends are considering accepting donations on a daily basis.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

8. Phase 3: Renovation Update:

Craft provided a Phase 3 renovation update. Full details of this report are on pages 41-61 of the October Board packet. The central gallery is anticipated to open on October 26. Construction crews are installing steel supports and are pouring the ramp and flooring in November. Next week the OAC group will finalize a color for the café flooring, which will be a combination of dark and light gray. The first floor women's restroom continues to be out of order, but may be reopened this week.

9. New & Miscellaneous Business:

Study Room Policy Revision:

With the addition of four new study rooms, the study room policy has been revised, as shown on page 84 of the October Board packet.

Motion to adopt proposed changes to the Group Study Room Policy, as found on page 84 of the October 2023 Board packet.

1st Suhay

2nd Rock

A voice vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

Rumble proposed adding bird strike prevention to discussion for New & Miscellaneous business at next month's Board meeting.

A member of the public referenced additional information within the packet distributed to Board members. Another member urged the Board to continue looking at grants and external sources of funding.

Motion to discuss bird strike prevention at a future Board meeting when we have more information collected.

1st Rumble

2nd Wheeler

A voice vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

10. Unfinished Business: None.

11. Items Removed from Consent Agenda: None.
12. Information Only: See pages 87-109 of the October 2023 Board packet.
13. Adjournment:

Motion to adjourn the meeting.

1st Rumble

2nd Rock

A voice vote was taken.

Yeas: Pisano, Rock, Rumble, Suhay, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:34 p.m. The next regular meeting is scheduled for Monday, November 20, 2023, at 7:30 p.m. in the Delos Board Room.

Danielle Rumble, Secretary

Date