# **BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS**



# LIBRARY BOARD METING FEBRUARY 26, 2024

Karen Rock PRESIDENT

Danielle Rumple VICE PRESIDENT

Melissa Mark SECRETARY Wendy Friedman Frank Pisano Jennifer Wheeler

Rebekah Craft LIBRARY DIRECTOR

BALDWINN LEARN. CONNECT. DISCOVER.

# MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

# VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

# CORE VALUES

# WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong
   Learning
- Welcoming
   Environment
- Integrity
- Collaboration
- Commitment to
   Excellence

Innovation

ADOPTED APRIL 2022

BALDWIN LEARN. CONNECT. DISCOVER.

# BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

<b>Rock, Karen PRESIDENT</b> 465 Pilgrim Ave. Birmingham, MI 48009 Home: (248) 540-9203 e-mail: kgrock13@gmail.com	Term expires 2027	Personnel Committee, Policy Committee
Rumple, Danielle VICE PRESIDENT 843 Tottenham Rd. Birmingham, MI 48009 Cell: (734) 693-3861 e-mail: danielle.rumple@gmail.com	Term expires 2025	Finance Committee
Mark, Melissa SECRETARY 635 Puritan Ave. Birmingham, MI 48009 (248) 644-8451 e-mail: weir527@gmail.com	Term expires 2025	Building Committee, Outreach Committee
<b>Friedman, Wendy</b> 1369 Stanley Blvd. Birmingham, MI 48009 Cell: (516) 316-9199 e-mail: wendyfriedman16@gmail.com	Term expires 2027	Outreach Committee
<b>Pisano, Frank</b> 612 Davis Ave. Birmingham, MI 48009 Home: (248) 646-0463 Cell: (248) 835-6058 e-mail: frank.pisano@baldwinlib.org	Term expires 2025	Finance Committee, Building Committee
<b>Wheeler, Jennifer</b> 1665 Holland St. Birmingham, MI 48009 Cell: (248) 808-4495 e-mail: jennybwheeler@gmail.com	Term expires 2027	Personnel Committee, Policy Committee
Walter, Kate STUDENT REPRESENTATIVE e-mail: katewalter350@gmail.com	Term expires February 2025	

e-mail: katewalter350@gmail.com



# AGENDA

# **Baldwin Public Library Board Meeting**

Monday, February 26, 2024 at 7:30 p.m. Delos Board Room

# Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting. This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

	Α.	Approval of January 17, 2024 Board Meeting Minutes	р. 7
	В.	Approval of January 18, 2024 Special Board Meeting Minutes	p. 11
	C.	Approval of January 2024 vendor payments in the amount of \$400,071.06,	
		including payments in excess of \$75,000.	p. 13
	D.	Approval of total expenses in the amount of \$637,443.76	p. 17
III.	Board	Reports and Special Announcements	
	Α.	President's report	
	В.	Board comments	
	С.	Introduction of Student Representative Kate Walter	p. 132
	D.	Staff anniversaries (Frank Pisano)	p. 56
	E.	Upcoming events of interest (Jaclyn Miller)	p. 122
	F.	Snow Crash Nebula Installation by Michael Andrews	p. 51

IV.	Board	Committee	Reports
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	Doura	committee neports	
	Α.	Finance – Frank Pisano	p. 16
	В.	Building – Melissa Mark	p. 19
	C.	Outreach – Wendy Friedman	p. 23
	D.	Policy – Jennifer Wheeler	p. 24
		Suggested Board action: To make a motion to adopt proposed changes to	
		the Gift and Donation Policy, Code of Conduct, Privacy Policy, Hours of	
		Service Policy, Library Displays Policy, Public Comment Policy, Social Media	
		Policy, Idea Lab User Agreement, Volunteer Policy, and Purchasing	
		Guidelines, as found on pages 26 to 44 of the February 2024 Board packet.	
V.	Library	/ Report – Rebekah Craft and Jaclyn Miller	p. 45
VI.	Liaisor	15	
	Α.	Report from Friends of the Baldwin Public Library (Ryndee Carney)	p. 58
	В.	Beverly Hills (Andrew Drummond, Beverly Hills Village Council)	
	C.	Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
	D.	Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)	
VII.	Phase	3: Renovation Update – Rebekah Craft	p. 59
VIII.	New 8	Miscellaneous Business	
IX.	Unfini	shed Business	p. 108
	Α.	Anti-collision window protection measures for bird safety	
		Suggested Board action: Motion to apply the Feather Friendly bird-window	
		collision markers to one window pane on the south side of the Youth Room	
		for a test period of one year.	
Х.	ltems	removed from the Consent Agenda	
XI.	Inform	nation Only	
	Α.	Upcoming events of interest	p. 122
	В.	Spring 2024 Learn.Connect.Discover	p. 124
	C.	Kate Walter – Student Representative Application	p. 132
	D.	Library Advocacy: American Library Association Council approves five new	
		Core Values	p. 136
	E.	Birmingham Bloomfield Chamber Thrive publication, "Baldwin Public	
		Library"	p. 137

F.	Friends of the Baldwin Public Library Press Release "FOBPL Announces 2024	
	Book Sale Dates	p. 138
G.	Library of Michigan Announces 2024 Michigan Notable Books	p. 139
Η.	Detroit Free Press article "Libraries offering kayaks, 3D printers"	p. 144
I.	Birmingham Bloomfield Eagle article "Bloomfield Township Public Library	
	seeks millage renewal"	p. 147
J.	Metromode article "From pickleball to podcasts Sterling Heights Library	
	launches new collection of well things"	p. 148
Κ.	ALA 2024 Youth Media Award Winners	p. 150
L.	Book Riot article "New Bill in Illinois Addresses Threats to Library Workers	p. 165
М.	The Guardian article "Books and looks: gen z is 'rediscovering' the public	
	library"	p. 167
N.	Positive News article "The social media star helping people fall in love with	
	libraries"	p. 171
0.	Every Library Parent Perceptions Final Report – January 2024	p. 174

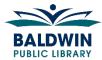
# XII. Adjournment

The next regular meeting of the Library Board will take place on Monday, March 18, 2024 at 7:30 p.m.

*Motion:* To adjourn the February 26, 2024 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un dia antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



## BALDWIN PUBLIC LIBRARY MINUTES, REGULAR MEETING<sup>-</sup> January 17, 2024

#### Call to Order and Roll Call:

The meeting was called to order by President Karen Rock at 7:30 p.m.

Library Board present: Wendy Friedman, Frank Pisano, Melissa Mark, Karen Rock, Danielle Rumple, Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Mark Lyles.

Contract community representatives present: None.

Members of the public present: 4 (2 via Zoom; 2 in person).

All present recited the Pledge of Allegiance following establishment of quorum.

Mark read aloud the Library's Mission Statement.

1. <u>General Public Comment Period:4</u>

Comment 1: Asked for clarification on future fiscal year budget line items and asked when the budget hearing for the next fiscal year will be held.

2. <u>Consent Agenda:</u>

Motion to approve the consent agenda.

- A. Approval of December 18, 2023 Board Meeting Minutes
- B. Approval of December 2023 vendor payments in the amount of \$485,438.56, including payments in excess of \$75,000.
- C. Approval of total expenses in the amount of \$726,575.61

1stPisano2ndFriedmanA roll call vote was taken.Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.Nays: None.Absent and excused: None.The motion was approved unanimously.

#### 3. Board Reports and Special Announcements:

**President's report:** Rock shared a holiday card from MCD, stated that she liked the new undershelf lighting in the Friends' Bookshop, and thanked the on-site construction supervisor for saving the building from possible damage from frozen pipes over the weekend.

Board comments: None.

**Staff Anniversaries:** Rumple recognized the following staff anniversaries: Jaclyn Miller (3 years of service) and Caroline Salucci (19 years).

**Upcoming events of interest:** Miller reported upcoming events at the Library, full details of which are on pages 80-81 of the January Board packet.

#### 4. <u>Review of Design Concepts by Wendy Popko for Mural in Café</u>

Popko shared three preliminary designs to the Board, all taking inspiration from the Rouge River. These designs are on pages 15-16 of the January Board packet. The Board discussed elements they preferred. The drafts are first digitally created, and the final work will be painted. Popko will match paint swatches to the digital format to preserve the intended color scheme. The Board generally preferred design #2.

# Motion to select design #2, with the following adjustments: to see a version in a rainbow palette and increased grass, and to have Wendy Popko move forward with creating the final design for the artwork, with Director Craft approving the final artwork design.

1st Rumple

2nd Wheeler

Public Comment:

- 1. Preferred design #2.
- 2. Noted that what you see up close might look different from far away and preferred a simpler design.

A roll call vote was taken. Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler. Nays: None. Absent and excused: None. The motion was approved unanimously.

#### 5. <u>Board Committee Reports</u>

#### Outreach Committee:

Mark reported that the Outreach Committee met on January 11. Present were Friedman, Mark, Craft, and Miller. Full minutes from this meeting are on page 23 of the January Board packet. Craft and Miller will be exploring future fundraising events in support of the Library. The next meeting of the Outreach Committee will take place on Thursday, February 8, 2024 at 1:00 p.m. in the Delos Board Room.

#### Finance Committee:

The next meeting of the Finance Committee will take place on Monday, February 12, 2024, at 4:00 p.m. in the Delos Board Room.

#### Policy Committee:

The next meeting of the Policy Committee will take place on Tuesday, January 30, 2024, at 1:00 p.m. in the Delos Board Room.

## 6. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of this report are on pages 25-39 of the January Board packet. Miller provided a 2023 Q4 Statistics Dashboard update. Mark noted database sessions were 56% higher in Q4 than Q3. Miller explained staff are working hard to promote database usage.

The Winter Reading Challenge through Beanstack is ongoing through January 31. New database resources include PressReader and ASL for Mango Languages. Several Gale resources and the Wall Street Journal were renewed. LinkedIn Learning and the subscription to the Oakland Press have been cancelled.

BPL continues to accept Aging in Place Community Surveys. The Birmingham Fire Department's Toys for Tots collection bin at the Library was successful, and they will continue to use the Library as a drop-off spot next year.

Craft will present "Baldwin's Future," found on pages 82-88 of the January Board packet, to the Long Range Planning Commission on Saturday, January 20.

Miller updated the Board on progress within the Strategic Plan 2022-2025. This report can be found on pages 33-39 of the January Board packet.

## 7. <u>Liaisons</u>

<u>Friends</u>: Mark Lyles reported the Friends donated \$21,600 to the Library. The Friends made \$1100 from used media sales in the last month. The Friends have scheduled used books sales for February 24, March 23, May 3-5, June 22, July 27, August 24, and October 25-27. The Friends will be starting a training program for new volunteers.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

8. <u>Phase 3: Renovation Update:</u>

Craft provided a Phase 3 renovation update. Electrical and ceiling framing are being installed presently. Concrete was poured on December 15. A 1/16" thin steel trim will be used to separate the wall from limestone plaster, which was not originally described. Three steps will be redone by the concrete company for not meeting the project's standards. The Nanawall installation will being on January 22. Construction should finish at the end of March or in early April. Full details from the Phase 3 Renovation Update can be found on pages 41-49 of the January Board packet.

9. <u>New & Miscellaneous Business</u>:

## Library Trends Report:

Craft had presented this report to staff during the last staff development day. The report can be found on pages 68-77 of the January Board packet.

- 10. <u>Unfinished Business</u>: None.
- 11. <u>Items Removed from Consent Agenda</u>: None.

12. Information Only: See pages 80-81 of the January Board packet.

## 13. Adjournment:

# Motion to adjourn the weeting.1stRumple2ndPisano2nd:PisanoA voice vote was taken.Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.Nays: None.Absent and excused: None.Absent and excused: None.The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 9:29 p.m. The next regular meeting is scheduled for Monday, February 26, 2024, at 7:30 p.m. in the Delos Board Room.

Melissa Mark, Secretary

Date



## BALDWIN PUBLIC LIBRARY MINUTES, SPECIAL MEETING<sup>-</sup> January 18, 2024

#### Call to Order and Roll Call:

The meeting was called to order by President Karen Rock at 7:00 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumple, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director

1. <u>New and Miscellaneous Business:</u>

Motion: Closed Session request to consider a personnel evaluation as requested by the Library Director pursuant to Section 8(a) of the Open Meetings Act (Act 267 of 1976).

1stFriedman2ndMarkA roll call vote was taken.Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.Nays: None.Absent and excused: None.The motion was approved unanimously.

The Library Board went into closed session at 7:03 p.m. The Library Board reconvened in open session at 8:50 p.m.

# Motion: To end the closed session and reconvene the open meeting.1stWheeler2ndMarkYeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.

Nays: None. Absent and excused: None. The motion was approved unanimously.

# Motion: To grant Director Rebekah Craft a 4% salary increase, effective January 21, 2024, to a new annual salary of \$108,917.

1st Wheeler

**2nd Rumple** Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler. Nays: None.

Absent and excused: None.

The motion was approved unanimously.

2. <u>General Public Comment Period:</u> There was no public comment

## 3. <u>Adjournment</u>:

## Motion to adjourn the meeting.

1stRumple2ndMarkYeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.Nays: None.Absent and excused: None.The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:55 p.m. The next regular meeting is scheduled for Monday, February 26, 2024 at 7:30 p.m. in the Delos Board Room.

Melissa Mark, Secretary

Date

# **Register of Claims**

Baldwin Public Library 300 W. Merrill Street Birmingham, MI 48009

Check Number	Vendor #	Birmingham, MI 48009 Vendor	Amount
CHECK NUMBER			
	MISC	ANN ARBOR DISTRICT LIBRARY	13.99
	000843	BAKER & TAYLOR BOOKS	700.00
	005717	BSB COMMUNICATIONS, INC.	730.33
	000902	CENGAGE LEARNING INC	59.97
	000627	CONSUMERS ENERGY	1,617.00
	MISC	ERIN COLETTI	10.99
	000585	FARMINGTON COMM. LIBRARY	9,234.67
	008164	GARY EISELE	62.98
	001090	INGRAM LIBRARY SERVICES	13,957.40
	008827	KANOPY, INC	487.90
	MISC	KELLI DAMMAN	17.60
	003527	LOWER HURON SUPPLY CO INC	803.46
	002649	MERGENT INC.	386.00
	007927	MICHELLE HOLLO	402.50
	002013	MIDWEST TAPE	10,525.19
	009478	ODP BUSINESS SOLUTIONS, LLC	161.80
	006785	OVERDRIVE, INC.	27,456.74
	009612	PLAYAWAY PRODUCTS LLC	56.99
	006347	SOUTHERN COMPUTER WAREHOUSE	1,834.47
	009024	THE D.M. BURR GROUP	4,711.20
	007408	T-MOBILE	629.48
	000158	VERIZON WIRELESS	103.14
95819	000179	DTE ENERGY	5,720.06
96000	009202	AQUARIUM DESIGN INC	240.00
96009	008355	BIRMINGHAM PUBLIC SCHOOLS	526.62
96011	005717	BSB COMMUNICATIONS, INC.	87.50
96016	MISC	CHAOQUN CHEN	9.71
96017	MISC	CHRISTIAN WIEGAND	19.24
96025	009024	THE D.M. BURR GROUP	4,819.00
96049	000249	GA BUSINESS PURCHASER LLC	284.64
96057	001090	INGRAM LIBRARY SERVICES	54.99
96059	MISC	JOSHUA ABRAHAM	19.99
96064	004904	KONICA MINOLTA BUSINESS SOLUTIONS	2,467.95
96078	009351	MERRITT CIESLAK DESIGN PLC	2,000.00
96091	MISC	NIRATCHAPORN THIENTHONG	24.95
96117	007115	TERMINIX PROCESSING CENTER	1,011.00
96133	006638		40.00
96161		ACTION MAT & TOWEL RENTAL, INC ELITE IMAGING SYSTEMS, INC	790.44
	004493		
96170	009030	SYNTHA GREEN	34.84
96172	006666	GRID 4 COMMUNICATIONS INC.	228.14
96187	MISC	KRISTINA FRAGOMENI	65.00
96213	009698	PCI INDUSTRIES, INC	285,423.52
96214	009612	PLAYAWAY PRODUCTS LLC	265.46
96222	007907	SP+ CORPORATION	1,324.00
96244	009026	WELLS FARGO VENDOR FIN SERV	768.47
96253	009126	AMAZON CAPITAL SERVICES INC	380.89
96256	006759	AT&T	167.41
96259	000843	BAKER & TAYLOR BOOKS	11.03
96266	003904	CAPITAL ONE BANK	5,132.26
296276	000179	DTE ENERGY	6,765.77

Page: 2/2

# **Register of Claims**

Baldwin Public Library 300 W. Merrill Street Birmingham, MI 48009

Charle Number	Translam #		gham, mi 40009		7
Check Number	Vendor #	Vendor			Amount
296310	000797	THE LIBRARY NETWORK			1,876.58
296323	009612	PLAYAWAY PRODUCTS LLC			269.96
44	009808	CITY OF BIRMINGHAM			0.00
9940	005550	LEE & ASSOCIATES CO., I	NC.		625.20
9943	008336	NBS COMMERCIAL INTERIOR	S		792.00
9984	003527	LOWER HURON SUPPLY CO I	NC		1,147.36
9987	002013	MIDWEST TAPE			508.28
9988	009596	WP COMPANY LLC			2,205.00
			Total:	400,071.06	

#### I hereby certify that each of the above invoices are true and correct.

\_\_\_\_\_, 20\_\_\_\_\_

Executive Library Director

**Allowance of Vouchers** 

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

# **BOARD COMMITTEE REPORTS**

Finance Committee Building Committee Outreach Committee Policy Committee

# February 2024 Finance Update

The Baldwin Public Library Board's Finance Committee met on Monday, February 12 at 4:00pm in the Delos Board Room. Present were Frank Pisano, Danielle Rumple, Rebekah Craft and Jaclyn Miller.

- Public Comment none
- Craft reported on the FY 2023-24 budget report after 7 months. Everything is tracking well and a large expenditure was made to PCI Dailey for Phase 3 costs.
- Review of Construction Budget
  - We will need to take additional funds from the trust this year, but the project cost has not increased; the initial approved cost was more than estimated last year.
  - We anticipate coming in under budget on furniture, Artpack sculpture installation, and engineering fees.
  - There will be two draws on the contingency for a secondary elevator panel which is required by the State of Michigan elevator inspector - and a boiler drain in the new mechanical closet off the Rotary Room. Estimates will be available soon.
- Miller reviewed the Friends of BPL Expenditures. Miller noted that the in-library book sale numbers do not include any Venmo donations for book sale items
- Craft presented a preview of the FY 2024-25 budget.
  - Revenue is expected to be increase, and the library should be able to add around \$671,000 to the fund balance.
  - Expenses may include an insurance stipend and payroll increases. Utilities will increase due to expanded square footage. Improvements include a new website, teen scene furniture and moving fees, an updated firewall, security cameras, self-checkout terminals, and a mini-split HVAC system for the Idea Lab.
- Jim Cummins will attend March 11 Finance Committee meeting to report on Trust funds.

The next meeting of the Finance Committee will be held on Monday, March 11 at 4:00 p.m.

# FINANCIAL REPORT: January 2024

This report references the Revenue and Expense Report 2023-24, found on the following page. At 58.8% of the way through fiscal year 2023-2024, the Library has spent 61.8% of its budget and received 83.9% of its revenue. By this point of the year, the Library was budgeted to have spent 58.8% of its budget and to have received 58.3% of its revenue.

Two pay periods were recorded in the month.

Vendor payments in excess of \$75,000:		
PCI Industries, Inc. (Phase 3)	\$	285,423.52
Total vendor payments in excess of \$75,000	\$	285,423.52
Balance of vendor payments less than \$75,000	\$ \$ \$ \$	114,647.54
Total vendor payments	\$	400,071.06
City of Birmingham allocations:		
Payroll Period Ending 01/06/24	\$	112,835.68
Payroll Period Ending 01/20/24	\$	100,203.14
Employee Health Care Payroll Deduction 01/20/24	\$	(618.30)
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$	2,838.58
Retirement Cost (acct 711.0010)	\$ \$ \$ \$ \$	9,032.00
Total Payroll	\$	224,291.10
BS&A Software Charge (acct 811.0000)	\$	351.67
Administrative Services (acct. 813.0000)	\$	8,740.83
MML Insurance Premium (acct. 960.0400)	\$ \$ <b>\$</b>	514.17
Total City of Birmingham allocations	\$	233,897.77
Reconciling adjustments:		
Refunds (Fines, Bags, Room Rentals)	\$	(181.47)
Reversal Grosse Pointe Library & Innovative Users Prior Month	\$	(151.99)
Credit Card Fees	\$	121.39
Audit Fee	\$	747.00
City of Birmingham Parking	\$ \$ \$ \$	2,940.00
Total Recon Adjustments	\$	3,474.93
Total expenses for the month	\$	637,443.76

BALDWIN PUBLIC LIBRARY REVENUE AND EXPENSE REPORT 2023-24 January 2024									58.33%	7th Month of the year
REVENUES	Approved 2023-2024 <u>Budget</u>	Current Month Budget January 2024	Current Month Actual January 2024	Variance For Month	Y-T-D Budget 2023-2024	Y-T-D Actual 2023-2024	Variance For Y-T-D	% Received/ <u>Spent</u>	Prior year Y-T-D 2022-2023	% Received/ Spent Prior Y-T-D
TAXES	\$4,180,640	\$348,387	\$0	(\$348,387)	\$2,438,707	\$4,174,572	\$1,735,865	%6.66	\$3,869,880	100.0%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$0	\$1,250	(\$8,750)	(\$1,294)	\$7,456	8.6%	(\$2,086)	13.9%
COUNTY AND STATE REVENUE	\$107,000	\$8,917	\$0	(\$8,917)	\$62,417	\$8,558	(\$53,858)	8.0%	\$7,052	6.7%
GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100.0%	\$16,407	0.0%
COMMUNITY CONTRACTS	\$1,028,140	\$85,678	\$0	(\$85,678)	\$599,748	\$440,876	(\$158,872)	42.9%	\$415,455	41.9%
PATRON USE REVENUE	\$25,650	\$2,138	\$3,411	\$1,274	\$14,963	\$22,869	\$7,907	89.2%	\$20,695	76.6%
INVESTMENT INCOME	\$5,000	\$417	\$19,026	\$18,610	\$2,917	\$67,573	\$64,657	1351.5%	\$35,724	119.1%
OTHER REVENUE	\$260,000	\$21,667	\$0	(\$21,667)	\$151,667	\$152	(\$151,515)	0.1%	\$0	0.0%
TOTAL REVENUE	\$5,591,430	\$465,953	\$22,437	(\$443,515)	\$3,261,668 58.3%	\$ 4,713,307.16	\$1,451,640	84.30%	\$4,363,127.86	87.1%
EXPENSES										
PERSONNEL SERVICES	\$2,962,180	\$246,848	\$224,291	(\$22,557)	\$1,727,938	\$1,610,790	(\$117,149)	54.4%	\$1,472,986	51.8%
SUPPLIES	\$151,150	\$12,596	\$8,935	(\$3,661)	\$88,171	\$81,013	(\$7,157)	53.6%	\$67,813	47.4%
CONTRACTED SERVICES	\$303,450	\$25,288	\$30,131	\$4,843	\$177,013	\$183,485.42	\$6,473	60.5%	\$343,199	68.7%
TECHNOLOGY & MAINTENANCE	\$161,500	\$13,458	\$1,438	(\$12,020)	\$94,208	\$110,555	\$16,347	68.5%	\$86,869	62.5%
UTILITIES	\$117,600	\$9,800	\$14,103	\$4,303	\$68,600	\$66,354	(\$2,246)	56.4%	\$63,617	60.6%
OTHER CHARGES	\$93,180	\$7,765	\$5,251	(\$2,514)	\$54,355	\$60,176	\$5,821	64.6%	\$41,668	51.1%
BUILDING IMPROVEMENTS & FURNISHING	\$3,346,000	\$278,833	\$285,424	\$6,590	\$1,951,833	\$2,256,917	\$305,084	67.5%	\$37,745	56.1%
COLLECTIONS	\$660,250	\$55,021	\$67,872	\$12,851	\$385,146	\$446,773	\$61,627	67.7%	\$396,705	61.1%
TOTAL EXPENSES	\$7,795,310	\$649,609	\$637,444	(\$12,165)	\$4,547,264 58.3%	\$4,816,063.71	\$268,800	61.8%	\$ 2,510,602.45	55.4%
VARIANCE	(\$2,203,880)	(\$183,657)	(\$615,007)	(\$431,350)	(\$1,285,597)	(\$102,757)	\$1,182,840			
FUND BALANCE-BEGINNING OF YEAR						\$2,498,443.24				
FUND BALANCE-CURRENT						\$2,395,686.69				
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The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects. Note: Of the \$4,165,640 in Birmingham net tax revenue, \$3,483,976 is for operating expenses, and \$681,664 is for funding the Phase 3 expansion and renovation.

# January 2024 Building Committee Report

The Baldwin Public Library Board's Building Committee met on Monday, January 29 at 1:00 p.m. in the Jeanne Lloyd Room. Present were Missy Mark, Frank Pisano, Rebekah Craft, and Jaclyn Miller.

- Public comment: No members of the public were present.
- Phase 3 Budget update: The overall cost of the project has not changed, but there will need to be an additional withdrawal from the trust this year because the total project cost came in above the \$3,277M budgeted for in FY2023-24. Once the actual amount is known, a budget amendment will be presented for a vote, most likely at the June board meeting.
- Phase 3 Café furniture
  - The outdoor chairs, tables, and umbrellas have already been ordered. The tables and chairs match those on the north terrace; the umbrellas are the same model as the umbrellas in Shain Park.
  - Indoor tables and chairs were discussed Craft will order two sample chairs for comparison and evaluation for use.
- The construction plaque for lobby will feature the teams and board members involved in all three phases
- Bird Glass options: Craft presented three options. Craft will present her report at the February Board meeting. The Committee suggests placing a sample of the Feather Friendly product in one place for 12-18 months to see how it holds up, before pursuing the further remediation.
- Art Installation by Michael Andrews, with David Bloom and Laura Host Snow Crash Nebula



• A butterfly bench has been donated to the library in memory of Elaine Henderson. This spring, the bench will be placed on the east end of the Littles Garden once the temporary ramp is removed.



- Teen Scene: Creating a new Teen space is first on the list after all the shelves are replaced at the end of Phase 3.
- Solar Panels: Craft and Miller are meeting with a representative from Michigan Solar Solutions to discuss installing solar panels on the library's flat roofs. The representative has done some information gathering and fact finding on potential solutions based on our area, electricity use, and costs/savings.
- Next meeting to be decided at a later date.

# February 2024 Building Committee Report

The Baldwin Public Library Board's Building Committee met on Monday, February 19 at 1:00 p.m. in the Board Room. Present were Melissa Mark, Frank Pisano, Rebekah Craft, and one member of the public.

- Public comment none.
- Phase 3 Budget update: The overall cost of the project has not changed, but there will need to be an additional withdrawal from the trust this year because the total project cost came in above the \$3,277M budgeted for in FY2023-24. Once the actual amount is known, a budget amendment will be presented for a vote, most likely at the June board meeting.
  - We will be saving money on FFE, Ram Sculpture installation, and engineering fees. Our remaining contingency and allowances are both healthy at this time
- Phase 3 Café furniture
  - Table is arriving at the beginning of March from Steelcase in Grand Rapids
  - The Committee reviewed the 3 sample chairs that have arrived and opted to order a fourth chair to test, the Nico Metal Chair with Wood back and seat, at a cost of \$105, with a weight limit of 500 pounds. This chair will arrive after the February Board meeting.
- The construction plaque for the lobby will feature the teams and board members involved in all three phases:

Baldwin Public Library Expa	nsion
Phase 1: Adult Services, 2015-2017	Board of Directors
Phase 2: Youth Services, 2017-2020	Andrew Harris, 2015
Luckenbach Ziegelman Gardner Architects, PLLC	Sheila Brice, 2015-2017
Interior Design: Karen Swanson	David Underdown, 2015-2019
Construction: The Dailey Company	Ashley Aidenbaum, 2015-2021
Interior: Library Design Associates	Bob Tera, 2015-2021
Doug Koschik, Library Director	Jim Suhay, 2015-2023
	Frank Pisano, 2015-2024
Phase 3: Front Entrance & Access Services, 2021-2024	Melissa Mark, 2017-2024
MCD Architects	Jennifer Wheeler, 2019-2024
Construction: PCI Dailey	Karen Rock, 2021-2024
Rebekah Craft, Library Director	Danielle Rumple, 2021-2024
	Wendy Friedman, 2023-2024

• Teen Scene: Creating a new Teen space is first on the list after all the shelves are replaced at the end of Phase 3. Elisabeth hopes to purchases some booth seating, a counter and stools for along the curved wall, and white boards for the space.

- Solar Panels Craft shared an update on the meeting with Michigan Solar Solutions. The Board will explore solar solutions in the future when technology and/or credits make installing solar more advantageous for this building.
- Friends Book Sale Room We have received quotes from PCI Dailey for carpeting (\$1,175) and painting (\$762) of the Friends Book Sale Room. LDA has quoted \$2,367 for shelving moving and installation. This work will be completed at the end of March.
- Staff Lounge Update a small staff-led committee is working on refreshing the staff lounge using money from the Doug Koschik Endowment fund and credit card reward points.

The next meeting will be held on Monday, March 25 at 1:30 p.m. in the Delos Board Room.

# February 2024 Outreach Committee Agenda

The Outreach Committee met on Thursday, February 8, 2024 at 1:00 p.m. in the Delos Board Room. Present were Wendy Friedman, Missy Mark, Rebekah Craft, and Jaclyn Miller

- Public Comment none
- Old Business
  - Stephanie Klimmek inquired with librarians at private and parochial schools to gauge interest in this event. Reponses were minimal and Klimmek will periodically check in with school librarians regarding future program collaborations.
  - The group would like to connect with the BSD during their staffing transition.
     Miller will contact them about the possibility of putting a library flier at their counter in City Hall.
  - The committee reviewed the list of existing groups/community partners to connect with and assigned several check-ins to Outreach Committee members.
  - The Friends of the Baldwin Public Library donated money to the library to purchase swag to pass out at outreach events. Miller will price out the pens, magnetic bookmarks and magnifiers reviewed during the meeting. Miller will also research pricing on wearable items, such as hats, tote bags, and t-shirts to sell and giveaway as prizes.
  - New resident packets all contract communities will hand out our literature in their welcome packages to new residents.
- New business
  - Farmers Market BPL staff and Baldwin Boosters will staff the Kidzone on July 21 and September 8.
- Items not on the agenda none
- The next Outreach Committee meeting will be held on April 9 at 1:00 p.m. in the Jeanne Lloyd Room.

# Policy Committee Report

The Baldwin Public Library Board's Policy Committee met on Tuesday, January 30, 2024 at 1:00 p.m. in the Delos Board Room. Present were Jennifer Wheeler, Karen Rock, Rebekah Craft, and Jaclyn Miller.

The Committee reviewed several policies and suggested these changes:

Policy	Last Reviewed
Gift and Donation Policy <i>Changes proposed:</i> Sponsorships and gift items will be formally acknowledged in a manner discussed and agreed upon by the BPL Director and donor.	October 2022
Privacy Policy <i>Changes proposed:</i> Add Mobile Hotspots and Internet To Go Kits under the section on Use of the Library's Computers	October 2022
Hours of Service Policy <i>Changes proposed:</i> Clarify closing dates and add this caveat: Other closing dates may be added on a non-annual basis. This schedule is approved each year at the August Library Board meeting.	October 2022
Library Displays Policy <i>Changes proposed:</i> Clarify language in this bullet point: The <del>time, extent</del> , content and manner of display will be limited to designated areas.	October 2022
Public Comment Policy <i>Changes proposed:</i> Change "the Library" to "BPL"	October 2022
Social Media Policy <i>Changes proposed:</i> List four policies social media users must also follow	February 2023
Idea Lab User Agreement <i>Changes proposed:</i> Change age guidelines from 10 years old to 14 years old. Add "The Idea Lab is not responsible for damage caused to user- supplied materials."	February 2023
Volunteer Policy <i>Changes proposed:</i> Change Circulation and Technical Services department to Access Services department. Clarify volunteer tasks and guidelines.	February 2023
Purchasing Guidelines	February 2023

Changes proposed: update Request to Purchase section with Approval is	
granted when the invoice or payment request is signed by the	
appropriate authority. Update Payment Process section with Invoices	
will include the necessary signatures and accounting details whenever	
possible.	

The next meeting of the Policy Committee will take place in May 2024. The Committee will review the following policies at that time: Library Card Policy, Fines and Fees Policy, Electronic Device, Network, and Internet Use Policy, Collection Development and Maintenance Policy, Fund Balance Policy, Credit Card Policy, Finance Policy, Trust Investment Policy, and Staff Development Policy.



Gift and Donation Policy

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

The Baldwin Public Library (BPL) encourages gifts and donations, which will enhance library services. Monetary contributions are added to The Baldwin Public Library Trust for purchases beyond the means of the regular budget.

# I. Gifts of Materials, Artwork, Furnishings, Technology, or Personal Property

- A. Offers of gifts of materials for the collection shall be reviewed with the donor prior to acceptance. Gifts are accepted with the understanding that they become the property of BPL upon receipt and that BPL shall make all necessary decisions according to its Collection Development Policy as to their retention, placement, cataloging and other considerations relating to their use and disposition. BPL does not accept textbooks, books in poor physical condition, or used magazines. Materials such as books and other items may be donated in honor of a friend or relative. These items will be marked with a special plate.
- B. While gifts of art and other collectibles are welcome, BPL reserves the right to determine the placement and display of these objects. The decision to accept the gift will be based on the suitability to BPL's mission, and the availability of space for display. Such gifts are accepted only on the condition that the use and disposition are up to the discretion of the Library Trust Board and/or the Library Director. BPL may request that an artwork be accompanied by a current appraisal of value and may request evidence of artistic importance, merit of the work, and reputation of the artist. BPL, at its discretion, may also request from the donor evidence of provenance and present title to the artwork. A deed of gift, or similar document transferring sole and exclusive ownership of the artwork to BPL will be required.
- C. Gifts of technological equipment shall be reviewed with the BPL Director or designee and may be accepted with the understanding that they become the property of BPL. The decision to accept the gift will be based on the suitability to BPL's mission and need for the type of equipment offered.

# **Gifts of Money**

• General gift funds – Unrestricted monetary gifts will be used at the discretion of BPL Trust Board to the best advantage of BPL. Restricted monetary gifts will be accepted on the condition that the specific use requested is consistent with the mission of BPL and the BPL Collection Development Policy. Gifts of money to purchase tribute or memorial items are always welcome. A minimum of \$25.00 is needed to purchase an item. These gifts will be expended for the designated purpose with appropriate recognition. Proper notification will be sent on receipt of the gift, in advance of the item being ordered.

• Endowment Funds – A named endowment fund may be established the continuing support of BPL. These funds are established in perpetuity, and the use of funds will be guided by the wishes of the donor with the annual income used in accordance with the fund restrictions. A minimum amount of \$10,000.00 is needed to establish an Endowment Fund.

Those interested in establishing a fund should contact the BPL Director to discuss options. A minimum amount of \$5,100.00 must be physically secured by BPL before the BPL Director recommends the establishment of the named Endowment Fund. The remainder must be pledged and received within five (5) years. In the event that the flow of funds agreed upon does not reach a minimum of \$10,000 within five years, the named Endowment Fund shall be dissolved and the funds will be co-mingled with other BPL gift monies.

# Sponsorships

BPL welcomes sponsorships of programs, projects and events from individuals and groups, including but not limited to businesses and organizations. Sponsorships will be accepted at the discretion of the BPL Director. Sponsorships and gift items will be formally acknowledged in a manner discussed and agreed upon by the BPL Director and donor. in the manner the donor wishes.

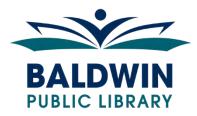
# **Appraisals for Tax Purposes**

Neither the BPL Trust Board nor the BPL Director will assess or suggest a value for nonmonetary gifts for income tax or other purposes. The letter of acknowledgment will not contain a statement of value for donated items. All donations to BPL are tax deductible and provide tax benefits to the fullest extent of state and federal law. BPL will provide a descriptive receipt upon request.

# Gifts to Staff

Staff will not accept gifts of any kind from members of the public except for plants or edible gifts such as cookies, candy, etc., which can be placed in the department and shared with staff. All other gifts shall be refused or returned to sender except at the discretion of the BPL Director.

*Gift and Donation Policy adopted by the BPL Board on April 17, 2006. Revised June 18, 2012, June 20, 2016, April 18, 2022, February 2024.* 



# **Privacy Policy**

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

# Your Right to Privacy

The Baldwin Public Library (BPL) is committed to protecting your right to privacy regarding the questions you ask and the materials you borrow. This Privacy Policy explains your privacy and confidentiality rights, the steps BPL takes to respect and protect your privacy when you use BPL resources, and how we deal with personally identifiable information that we may collect from you.

# **Confidentiality of Library Records**

To protect patrons' rights of free speech, free thought, and free association, the Baldwin Public Library will maintain confidentiality of library records to the fullest extent permitted by law. For the purposes of this policy, a "library record," as defined by <u>The Library Privacy Act 455 of 1982</u>, <u>397.602 (k)</u> and amended as <u>Public Act 315 of 2020</u>, is "a document, record, or other method of storing information retained by a library that contains information that personally identifies a library patron, including the patron's name, address, or telephone number, or that identifies a person as having requested or obtained specific materials from a library."

# **The Information We Collect**

Any information you choose to share provide will only be used to provide or improve BPL services. BPL gathers and retains information about current and valid BPL users. This may include the following:

- Library card applications (Name, Address, Email address, Phone number, Library card number, Date/year of birth, school ID number, wireless provider (if applicable), preferred name)
- Materials currently checked out
- Last Patron to checkout an item
- Overdue materials
- Notice history
- Fines paid or waived
- Meeting room applications
- Event registrations
- Summer Reading application
- Internet access
- Credit card transactions
- Hold pickup authorization
- Reading history (if enabled by patron)

BPL uses and links to resources owned and operated by third parties, including integrated library systems, offsite computer services, databases, and electronic journals. We license these resources for use by BPL patrons. BPL makes every attempt to include user privacy protections in license agreements with third parties. However, because the use of these websites and resources is not governed by BPL, we strongly recommend that you review the privacy policies of the websites

that you visit. When connecting to licensed resources outside BPL, we authenticate users as BPL cardholders and do not provide any personally identifiable information.

# Use of the Library's Computers, Mobile Hotspots, Internet To Go Kits, and Online Services

Private information is cleared off public computers with software after each session ends. When visiting BPL's website, BPL automatically collects and stores information about the visit, including but not limited to:

- The Internet domain and IP address from which access to our web site is gained
- The type of browser and operating system used to access BPL's website
- The date and time of access to BPL's website
- The pages visited and for how long
- The links clicked on and all files downloaded
- The type of device the visitor used to access the site (desktop, mobile, etc.)
- The address of the website from which the initial visit to <u>www.baldwinlib.org</u> was launched, if any.

BPL uses this information to help make its site more useful to visitors and to learn about the number of visitors to our site and the types of technology our visitors use. Data collected is not connected to your personal information or identity.

Please see the *Library's Electronic Device, Network, and Internet Use Policy* for further information about technology use within BPL.

# **How We Use Your Information**

Access to records shall be restricted as much as possible and treated as confidential.

- Employees of BPL shall only access records required to complete Library work as assigned and appropriate to job duties.
- Employees of BPL shall only provide account information to BPL cardholder, unless the person inquiring is listed as a parent, legal guardian, or authorized user.
- BPL may use records to distribute library-related information to registered borrowers.
- BPL may report information about the delinquent account of a patron who obtains materials from BPL to a collection agency under contract with BPL. BPL shall provide the collection agency with only the library records necessary to seek the return of overdue or stolen materials or to collect fines from the patron.
- BPL may disclose library records to another library or library cooperative for the purpose of conducting interlibrary loans. The library records must be limited to those required for providing interlibrary loans.
- If BPL requests the assistance of a law enforcement officer directly or on behalf of a patron, and the Director determines that records produced by a surveillance device may assist the law enforcement office to render the requested assistance, BPL may disclose the records to the law enforcement officer upon request.
- Any other disclosure of library records is prohibited unless required by law.

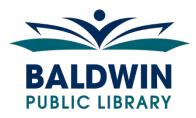


# Hours of Service Policy

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

In order to be accessible to as many patrons as possible and to comply with state regulations, the Baldwin Public Library (BPL) maintains regular service hours.

- 1. BPL is open seven days per week.
- 2. BPL is closed on New Year's Day, Dr. Martin Luther King, Jr. Day, Easter Sunday, Memorial Day and weekend preceding, Juneteenth, Fourth of July, Labor Day and weekend preceding, Staff Development Day (one Friday in September), Thanksgiving Day, the day after Thanksgiving, Christmas Eve Day, Christmas Day, and New Year's Eve Day. Other closing dates may be added on a non-annual basis. This schedule is approved each year at the August Library Board meeting.
- 3. BPL closes at 5:30 p.m. on the Wednesday before Thanksgiving.
- 4. BPL may be closed when weather conditions deteriorate to the point where emergency situations prevail, when vital equipment in the building fails, when there is a general emergency impacting the library facility, or when mandated by the State of Michigan.



# Library Displays Policy

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

# POSTING AND DISTRIBUTION OF NON-LIBRARY MATERIALS

As part of its public service, the Baldwin Public Library (BPL) provides designated areas for displays and handouts. BPL retains priority rights to all display space for library purposes. Displays, handouts and announcements must be approved by the Library Director or appointed designee(s) before being posted. These items will be placed in the literature rack or on bulletin boards as determined by BPL staff. Priority consideration will be given to organizations based in BPL's service district.

All materials displayed or left at BPL are subject to the following conditions:

- Any request for posting of literature must be delivered to BPL Administration and receive administrative approval before display. Display space is available on an equitable basis, regardless of the beliefs or affiliations of an individual or group. The fact that an organization or person is permitted the use of a BPL display space does not in any way constitute an endorsement by BPL of their policies or beliefs.
- The time, extent, content and manner of display will be limited to designated areas.
- There will be full compliance with <u>City of Birmingham Code, Article IV, Section 26-111</u> <u>through 26-138</u>.
- Information about non-profit civic, educational, cultural, and community programs or events may be displayed.
- Materials will be discarded or recycled after their use at BPL. Due to limited distribution and storage capacity, excess quantities will be discarded immediately. A 6 inch or shorter stack of materials is the maximum height of literature that will be accepted.
- Prior posting of an item by an organization is not a guarantee for ongoing posting for similar or additional items.
- Unapproved materials will be discarded at BPL's discretion.



# **Public Comment Policy**

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

**Role of Public Comment at Library Board Meetings:** The Birmingham City Charter grants exclusive authority to the publicly elected Library Board to maintain and operate the Baldwin Public Library (BPL). Members of the public shall have a reasonable opportunity to comment on matters pending before the Library Board.

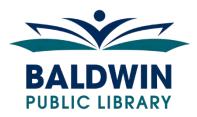
The agenda for any meeting of the Library Board will include a general comment period for any public comment on any subject relevant to BPL the Library.

The Board President or presiding officer will determine the order in which speakers will be recognized. Unless additional time is granted by the Board President or presiding officer at the beginning of the meeting before public comment begins, each person is allowed a maximum of three (3) minutes to speak. Speakers may not cede time to another speaker. Meeting participants may speak when specifically recognized by the presiding officer.

Public comments will be addressed to the Board. Personal attacks on Library Board members, staff members or members of the public will not be tolerated, nor will language that is considered offensive, harassing, or profane. If at any time a speaker appearing before the Board exceeds the time limitations set forth in this policy or becomes abusive in language or behavior, the President or presiding officer may declare that person out of order and refuse them permission to continue to address the Board. Any person or persons judged by the Board to be disorderly or who do not follow the guidelines established by the Board will be asked to leave the premises.

The Board may or may not take action on any presented items. The Board President or other presiding officer may respond as appropriate and, for example, direct speakers to the appropriate staff member for assistance. Issues requiring possible action by the Board may be added to a future agenda. Issues that may need to be addressed by the administration will be duly noted.

*Policy adopted by the Library Board February 20, 2006. Revised November 15, 2021, October 17, 2022, February 26, 2024.* 



# Social Media Policy

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

The Baldwin Public Library (BPL) utilizes various social media applications whereby BPL staff and users can interact through virtual (internet) communication to effectively promote our programs, collections, services, and electronic resources. BPL regards online social media applications in the same way as its other information resources in accordance with its mission of serving our patrons' needs for informational, educational, cultural, and recreational pursuits.

# What is Social Media?

Social media is defined as any website or application that allows users to share information. Social media can include, but is not limited to, blogging, instant messaging, social media sites, and wikis. Many social media sites allow users of those sites to become a "friend," "follower," or otherwise associate their own "profiles" or virtual presences with BPL's profile on these sites. Examples of such sites are Twitter, Facebook, Instagram, and blogging platforms like Blogger and WordPress. BPL does not act in place of, or in the absence of, a parent and is not responsible for enforcing any restrictions that a parent or guardian may place on a minor's use of this resource.

# **Library Social Media Content**

BPL employees will regularly create, post, and share current professional content by using social media. Designated staff members will have access to BPL's social media accounts to manage the following types of content and features:

- Notice of library events, meetings, and programs; notice of community events
- Photographs and videos from the above
- Links to articles, videos about libraries, publishing, books, reading, and other literacyrelated content
- Information about library-related services such as databases and electronic services
- Highlights of special collections such as local history or new additions to the collections

# **Personal Information**

BPL does not collect, maintain, or otherwise use the personal information stored on any third party site in any way other than to communicate with users on that site, unless granted permission by users for BPL contact outside the site. Contact outside the site may include program promotion, volunteer opportunities, reference help, or other similar activities. Users may remove themselves at any time from BPL's "friends" or "followers" lists, or request that BPL remove them. Users should be aware that third party websites have their own privacy policies and should proceed accordingly.

# Comments, Posts, and Messages

BPL shall be granted the right to reproduce comments, posts, and messages in other public venues. For example, a response to a Facebook post or blog book review may be quoted in a newspaper or on the BPL website. No personal information, other than first name, will be used unless prior approval is granted by the user.

BPL assumes no liability regarding any content provided by any participant in any BPL sponsored social media service, and does not endorse or review content outside the "posts" created by BPL staff.

To participate in BPL social media services, users must agree to abide by all BPL policies, including the following:

- Code of Conduct
- Electronic Device, Network, and Internet Use Policy
- Social Media Policy
- Terms of Service of each individual third-party service provider.

The role and utility of social media sites will be evaluated periodically by BPL staff, and may be terminated at any time without notice to subscribers.

# **Comment Removal Policy**

The official BPL social media accounts will serve as a limited public forum that will allow BPL staff to share information about BPL with people who engage with each platform. All library users are welcome to participate, provided they accept the terms of service of the respective social media platforms: copyright violations, obscenity, pornography, defamatory or libelous comments or threats to the library, library staff and other users is prohibited.

BPL is committed to a policy of non-discrimination and free discourse. Users are welcome to participate and comment on our blogs and social media sites, but BPL requests and urges that all participants adhere to the general rules of civility.

All social media interactions will be regularly monitored, reviewed, and approved for content. BPL is requesting and urges all participants to engage in civil communication. Should a patron post materials listed below, the patron will be temporarily blocked and items removed, and will be notified of why they are being blocked. The patron will be afforded an appellate process to challenge the removal and block within 48 hours of the removal and block and appeal to the library director. The patron will have the opportunity to have their postings reinstated as determined by the library director. The following material may be removed from BPL social media sites:

- Advertisements
- Postings which contain obscene matter
- Supreme Court defined "hate" words
- Threats against BPL staff or other users

- Postings that are hateful, threatening, pornographic, that contain graphic or gratuitous violence
- Potentially libelous or defamatory postings
- Postings which contain privileged, proprietary, or confidential information about any person, business, or entity, including, without limitation, patrons, vendors, BPL or BPL partners
- Postings which violate or potentially violate local, state, or federal laws, including, but not limited to, intellectual property and copyright laws
- Postings which discriminate on the basis of race, color, religion, national origin, sex, handicap, age, sexual orientation, creed, or ancestry
- Postings which contain sexual harassment, epithets, or slurs
- Postings that support or opposes the nomination or election of a candidate for public office, the investigation, prosecution, or recall of a public official, or the passage of a levy, bond issue, proposal, or other issues on a ballot

Comments and opinions expressed through any BPL social media account are those of the individual contributors, and do not reflect those of the BPL, its officers or employees. Social media users should use their own judgment about the quality and accuracy of any information presented through social media.



# Idea Lab User Agreement

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

#### PURPOSE

The Idea Lab furthers the Baldwin Public Library's (BPL's) mission to help patrons learn, connect, and discover by:

- Facilitating patron exploration through hands-on experience with new technologies.
- Encouraging patrons to utilize and grow their creative, mechanical, and artistic skills as they create things of their own.
- Encouraging collaboration and the sharing of skills and knowledge among patrons.

#### ELIGIBILTY FOR USE OF THE IDEA LAB

The Idea Lab is best suited for users ages 10 14 and up. An adult, 18 years or older, must supervise users under age 14 10 at all times. Users 14 10-17 must have a parent or legal guardian review and sign this Idea Lab User Agreement on their behalf.

Prior to using the Idea Lab, users must review and complete this Idea Lab User Agreement Form and sign a Waiver of Liability and Hold Harmless Agreement.

Users must participate in a mandatory certification session in order to use some of the equipment (e.g. laser cutter, embroidery machine, die cutter) on their own. To schedule a certification session, contact the Idea Lab staff at idealab@baldwinlib.org.

#### **RULES OF USE**

- A. Use of the Idea Lab is subject to the rules in this User Agreement, the BPL <u>Code of Conduct</u>, the <u>Electronic Device</u>, <u>Network</u>, <u>and Internet Use Policy</u>, as well as any other applicable BPL policies and procedures. Failure to abide by all applicable policies and procedures will result in suspension or loss of Idea Lab use privileges.
- B. Users should use the Idea Lab in a courteous, reasonable, and responsible manner. When using the equipment, use should be limited to one project if others are waiting. Users of BPL's Idea Lab agree to respect any and all applicable copyright laws and licensing agreements. Furthermore, users agree not to use the Idea Lab in violation of any local, state, or federal ordinances, regulations, or laws.
- C. Users may not use equipment for projects that are inappropriate in a public setting or that create a disturbance. BPL reserves the right to halt, delete, or disallow the creation of items that violate BPL policy, including the creation of weapons and illegal items.
- D. The Idea Lab staff reserves the right to reschedule, postpone, or interrupt large jobs or multiple requests to accommodate other requests and projects.
- E. Users will follow all applicable intellectual property laws, including copyright laws and are responsible for obtaining their own protections for any intellectual property developed in the Idea Lab.
- F. Materials deposited for Media Format Conversion may be damaged during the conversion process and the Idea Lab cannot be held responsible for this damage. Users of Media Format Conversion services should be aware that the physical condition of any personal media materials relinquished to the Idea Lab for digitization is not guaranteed. Materials deposited for Media Format Conversion are converted in a public area and may be seen or heard by library staff and visitors.

- G. Some of the equipment located in the Idea Lab may contain aspects, parts, or components that can cause injury to the user if all rules, policies, procedures, and restrictions are not followed. It is important to maintain a safe atmosphere at all times and required protective equipment is available for use. Users agree to release and hold BPL harmless from any claims for personal injury, property damage, or any other loss in connection with the use of the Idea Lab, including the equipment, tools, and materials therein.
- H. The user agrees that BPL is not responsible for any manufacturing defects in the quality of workmanship or materials inherent in any of the tools or equipment. The user agrees that if any tool or piece of equipment becomes unsafe or in a state of disrepair, they will immediately discontinue use of the tool and notify Idea Lab staff.
- I. BPL staff will assist patrons using the Idea Lab to the extent that time, other duties, and patron demands will allow. One-on-one appointments can be made with Idea Lab staff to allow dedicated assistance at a time mutually convenient for the instructor and student.
- J. No food or drinks are permitted in the Idea Lab.
- K. A limited amount of 3D filament is offered per household per month at no charge.

#### **IDEA LAB MATERIALS AND TOOLS**

Users are required to supply their own materials for use in their personal projects. This includes materials for use on the Laser Engraver, Die Cutter, 3D printers, etc. Small quantities of sample materials may be available for testing and layout, but this is not guaranteed. Only approved and compatible materials may be used with Idea Lab equipment. A list of compatible materials is available upon request. Use of incompatible materials is forbidden. Idea Lab Staff reserves the right to halt or disallow any project using incompatible or forbidden materials. Users agree to accept financial responsibility for any misuse or damage to Idea Lab computers and equipment. The Idea Lab is not responsible for damage caused to user-supplied materials.

#### CHECKING IN, RESERVATIONS, AND SESSION LENGTH

Users are required to check-in with Idea Lab staff prior to using the Idea Lab. An Idea Lab staff member must always be present during use.

Reservations for Idea Lab equipment are not required but are highly encouraged. Reservations can be made by contacting the Idea Lab at <u>idealab@baldwinlib.org</u> or 248-554-4659. BPL reserves the right to make advanced reservations for special purposes and events. BPL does not guarantee the availability of any equipment in the Idea Lab.

Use of Idea Lab equipment is limited to two hours per piece of equipment per week. Users may request additional time by speaking with an Idea Lab staff member. BPL reserves the right to extend or reduce session length at its sole discretion.

Name:	
Address:	
Library Card number or Photo ID (Type & Number):	
Phone:	Date://
Emergency Contact – Name:	Phone:

Idea Lab User Agreement adopted by the BPL Board March 21, 2022. Revised February 16, 2023, February 26, 2024.

## WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

#### FOR ALL BALDWIN PUBLIC LIBRARY IDEA LAB ACTIVITIES

I, \_\_\_\_\_\_ (name), have read the Idea Lab User Agreement, and agree to follow all rules, policies, procedures, and restrictions relating to use of the Idea Lab. I understand that these rules, policies, procedures, and restrictions may change at any time without notice and that I will make myself aware of all changes or modifications of said rules, policies, procedures, and restrictions.

By signing this agreement and/or utilizing the Idea Lab, I shall waive, release, defend, pay on behalf of, indemnify, and hold harmless the Baldwin Public Library (BPL) and the City of Birmingham, its elected officials, employees, volunteers and others working on behalf of the Library and the City of Birmingham, from any and all liability, and against any and all claims, demands, lawsuits, loss, including all costs connected therewith, for any damages which may be asserted, claimed or recovered against or from BPL and the City of Birmingham, its elected officials, employees, volunteers, and others working on behalf of the Library and the City of or are in any way connected or associated with the use of the Baldwin Public Library Idea Lab.

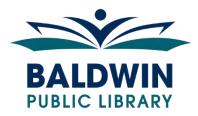
I also understand and agree that I am financially responsible for any and all damage done to Idea Lab equipment resulting in my misuse or failure to follow all rules, policies, procedures, and restrictions. I understand that I am responsible for and agree to pay the repair and replacement costs of the equipment resulting from such actions. Failure to abide by all applicable policies and procedures will result in suspension or loss of Idea Lab use privileges.

I agree to pay all material fees involved in use of the Idea Lab.

Date: \_\_\_\_\_\_

Printed Name	Signature	
Parent/Guardian Information (Idea Lab users ages <del>10</del> 14 to 17)		
Parent/Guardian Full Name:		
Parent/Guardian Library Card Number or Photo ID (Ty	əe & Number):	
Parent/Guardian Phone:		
Parent/Guardian Signature:		_Date://

Idea Lab User Agreement adopted by the BPL Board March 21, 2022. Revised February 16, 2023, February 26, 2024.



## Volunteer Policy

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

The Baldwin Public Library (BPL) shall use the services of volunteers to supplement the efforts of paid library staff in meeting demands for quality public service and to serve as a method to encourage members of the public to become familiar with their Library and the services being offered. BPL shall make use of the services of interested volunteers to supplement and *not to replace* the work done by BPL staff. All volunteers must be approved by the Library Director or designated staff.

## I. Categories of Volunteers

- **Community Service Workers** Persons referred by the courts of Oakland County to BPL for community service work.
- **General** Members of the public who wish to volunteer their time in support of BPL
- **Volunteens** Students in grades 9 to 12 who are either required by their school to volunteer in community agencies as a requirement for graduation or who are looking for a way to spend their free time giving back to their community
- **Baldwin Boosters** Summer reading volunteers ages 11 to 14. Boosters earn community service hours by helping with the Youth Summer Reading Program.

## II. Coordinators

Each department will develop a list of tasks appropriate for Community Service Workers. The Department Head will provide oversight once the volunteer has been assigned.

- A. The Administrative Assistant acts as the Coordinator for Community Service workers. The Administrative Assistant will assign the volunteer to various departments based on the needs of the department
- B. The Teen Librarian acts as the Coordinator for Volunteens.
- C. A Youth Librarian acts as the Coordinator for the Baldwin Boosters.
- D. The Access Circulation, Technical Services, and Adult Department Heads act as the Coordinator for general adult volunteers.

## III. Recognition

- A. **Community Service Workers** The Administrative Assistant will verify satisfactory performance level and the number of hours worked to fulfill the court requirements.
- B. **Volunteers** Recognition is an important component of a volunteer program and is often the only way in which BPL can say "Thank You." Volunteers will be formally recognized annually by BPL staff.
- C. **Verification for Students** The Coordinator will verify that these volunteers have satisfactorily completed the requirements for their volunteer activity and provide a letter for their school upon request.

D. **Baldwin Boosters** - The Coordinator will verify the number of volunteer hours completed by the student. A letter of appreciation is provided mailed to the Booster, which includes the community service hours completed.

## **IV. General provisions**

- A. Volunteers shall be recruited without regard to any individual race, creed, color, national origin, religion, marital status, sexual orientation, gender, physical appearance, socioeconomic level, education level, or any other legally protected characteristic.
- B. This Policy shall not be deemed a contract between the Volunteer and BPL. Both the volunteer and BPL have the right to terminate the Volunteer's association with BPL at any time, for any reason, with or without cause. BPL will not provide any medical, health, or compensation benefits to persons functioning as volunteers. Prior to engaging in any volunteer activity, each Volunteer will be required to submit a Volunteer Application form for volunteer work.
- C. Persons who will work with children must agree to a standard background check.
- D. Volunteer applications will be kept on file for one year.
- E. BPL cannot guarantee a set number of volunteer hours for any volunteer; volunteers are placed with departments as demand requires.

## V. Duties

- A. Volunteers will be asked to complete mutually agreed upon may be asked to work on projects that are supportive of staff efforts. The Coordinator will explain and assign the duties as needed.
- B. Volunteers Community Service Workers who refuse the assigned duties or who violate the BPL Code of Conduct will forfeit their volunteer opportunity.

## VI. Hours

- A. In discussion with the Volunteer, the Coordinator(s) will determine the hours of the Volunteer's service. While BPL will attempt to accommodate the Volunteer's schedule, BPL cannot guarantee it. Volunteers are expected to arrive at BPL in time to begin work as scheduled or notify BPL if they will be absent.
- B. All volunteer work must be completed within open BPL hours. Community Service Workers who do not report for the scheduled shift or notify the Coordinator(s) of their absence may forfeit their volunteer opportunity.



# Purchasing Guidelines

300 W. Merrill St. Birmingham, MI 48009 | 248-647-1700 | www.baldwinlib.org

In conformance with the City of Birmingham's Purchasing Guidelines, these purchasing guidelines have been approved by the Board of Directors of the Baldwin Public Library (BPL) in carrying out its authority and responsibilities under Chapter XVI of the Birmingham, MI City Charter to exercise exclusive control of the Library Fund.

The purpose of these guidelines is to provide standardized policies and procedures for the purchase of BPL materials, equipment, supplies, and for the incurring of various operating expenses and contractual services by BPL and for the sale or abandonment of property no longer needed by BPL with the intent of providing for the efficient and effective use of the Library Fund.

The guidelines define the responsibilities of the Board of Directors and the Director or Associate Director of BPL within the scope of authority granted.

#### Guidelines

- A. **Centralized Purchasing System:** The authority and responsibility for the purchase of all BPL Materials, Equipment, Supplies, Contractual Services and Operating Expenses will be under the direction of the Director and in conformance with the Board approved BPL budget. The Director will manage all the purchasing and disbursement activities by BPL staff members. The Bookkeeper will ensure all purchases are properly reflected in authenticated vouchers in accordance with procedures established by the City Charter.
- B. **Purchasing Controls and Supervision:** The Director will establish and enforce appropriate internal controls for the management of the purchasing process and implementation of the policies reflected in these guidelines. These will include providing guidance and training to all staff members regarding the Purchasing Guidelines, including dollar limitations, quotation and bidding requirements, where applicable, and all purchasing procedures, including requirements of the Treasurer. No purchase will be made except as authorized by the BPL budget and in compliance with authorizations and procedures established by these guidelines. The Director will monitor all purchases and determine which items are surplus and suitable for disposal (see section N).
- C. **Purchasing Considerations:** In making all purchases, the BPL Director, Associate Director, or Department Head will take into consideration the following factors, giving greater weight to the first three factors compared to the second three factors:
  - a. Price
  - b. Quality and serviceability
  - c. Vendor reputation and prior experience with vendor
  - d. Availability of quantity discounts
  - e. Birmingham-based vendors
  - f. Sustainably sourced
- D. **Request to Purchase:** Library staff members must receive appropriate approvals from the BPL Director, Associate Director, or Department Head before purchasing Equipment, Supplies, Contractual Services, or incurring Operating Expenses. Approval is granted when the invoice

or payment request is signed by the appropriate authority. All purchases must be in accordance with the approved budget.

- E. Limitations with Respect to Purchases: The Director has authority to authorize in conformance with the approved budget and without further Board approval, any purchases not exceeding \$75,000. The Board must approve all other Contracts having a cost in excess of \$75,000.
- F. **Purchases under \$2,500:** Purchases may be made from any responsive bidder. Staff members should make every effort to receive informal price quotes from three vendors. No purchase order is required for the purchase. Agreements, if applicable, need to be reviewed by the City Attorney prior to purchase.
- G. **Purchases from \$2,500 to \$25,000:** Formal price quotes from three vendors are required unless purchasing through an approved cooperative purchasing organization or unit of government. A purchase order is required. Documentation of price quotes and vendor selection, along with any signed agreement, needs to be electronically attached to the purchase requisition in the system. The standard City contract or a mutually agreeable contract approved by the City Attorney may be required at the City Manager's discretion. Any sole source purchasing needs to be documented explained and approved by the Library Director.
- H. **Purchases from \$25,001 to \$74,999:** Formal specifications and price quotes from three vendors is required unless purchasing through an approved cooperative purchasing organization or unit of government. A purchase order is required. Documentation of price quotes, vendor selection, and signed contract needs to be electronically attached to the purchase requisition in the system. The standard City contract or a mutually agreeable contract approved by the City Attorney must be used. The contract must be signed and approved by the Library Director, Finance Director, City Attorney, and City Manager. If this is a non-budgeted purchase or if the purchase will require a budget amendment, then the purchase must be approved by the Library Director.
- I. Purchases of \$75,000 or greater: Formal competitive bidding is required as outlined in the City Charter and City Code of Ordinances (section 2-280). The purchase must be approved by the Library Board. A purchase order is required. Documentation of price quotes, vendor selection, and the signed contract needs to be electronically attached to the purchase requisition in the system. The standard City contract or a mutually agreeable contract approved by the City Attorney must be used. The contract must be signed and approved by the Library Director, Finance Director, City Attorney, and City Manager.
- J. **Bidding Procedure:** An invitation for bids must be publicized no less than five (5) days preceding the last day set for the receipt of bids. The invitation must include a general description of the supplies or services to be purchased. It must also state where bid forms and specifications may be obtained, when they must be filed and when the bids will be opened. Bidders will be instructed to submit sealed bids, which are clearly identified as bids on the outside of the envelope. Invitations for bids will be placed in suitable trade publications or on governmental bid website such as MITN. All bids received will be time-stamped and remain

unopened until the date and hour of the bid opening. Bids are to be opened publicly at the time, place and date specified in the invitation for bids. Bids are to be recorded, tabulated and available for public inspection. In cases of orders over \$6,000, the Director will recommend to the Board in writing for final approval, the best overall bid based on the purchasing considerations of Section C under these guidelines or whether all bids should be rejected. All bidders, successful and unsuccessful, will be notified of the decision by the Director or Board. Any bid bonds received from unsuccessful bidders will be returned in a timely manner. Any deposits for specifications will be returned upon receipt and opening of the specifications. BPL will not be obligated to purchase from the lowest bidder.

- K. **Payment Process:** All invoices will be submitted to the Bookkeeper. Invoices will include the necessary signatures and accounting details whenever possible. Any registration forms or other documentation to be sent to the vendor should be attached along with an additional copy of each. The Bookkeeper will then prepare the voucher required for payment for approval by the Director or Associate Director and the Board. Vouchers will be certified by the Board Secretary in accordance with Charter requirements and will be forwarded to the Treasurer. The Treasurer will make no payment without proper authorization.
- L. **Emergency Purchases:** Normal purchasing procedures may be circumvented only in the case of an emergency when there is an apparent threat to the public safety, health, or welfare of BPL or its users. Emergency purchases may be made at the discretion of the Library Director or Associate Director. A report of such action should be made to the Board as soon as possible.
- M. **Petty Cash Purchases:** A petty cash fund of not more than \$750 will be maintained by the Bookkeeper for the purpose of purchasing incidental and non-repetitive items in amounts not exceeding \$50. A receipt is required as proof of payment for all petty cash purchases. The fund must be balanced by the Bookkeeper periodically based on use. No reimbursements will be made without the required supporting documentation.
- N. **Disposal of Obsolete, Worn or Surplus Library Materials, Equipment and Supplies:** Items determined by the Director to be obsolete, worn, or surplus, will be disposed of in one of the following ways:
  - a. An item with an original value of less than \$2,500 shall be disposed of by the best and most efficient means in the judgement of the Director or Associate Director, taking into account such factors as storage and handling costs and advertising.
  - b. An item with an original value of \$2,500 to \$75,000 shall be disposed of in one of the following methods:
    - i. Sale after obtaining informal quotes.
    - ii. Auction.
    - iii. Manufacturer trade in.
    - iv. By the best and most efficient means in the judgement of the Director or Associate Director, taking into account such factors as storage and handling costs and advertising.
  - c. An item with an original value in excess of \$75,000 shall be disposed of in one of the following methods
    - i. Sale after obtaining formal quotes and going through the bid procedure.
    - ii. Auction.
    - iii. Manufacturer trade in.

Purchasing Guidelines Policy adopted by the BPL Board November 20, 2005. Revised February 20, 2006, June 20, 2022, February 20, 2023, February 26, 2024

iv. By the best and most efficient means in the judgment of the Director or Associate Director, taking into account such factors as storage and handling costs and advertising, with the approval of the Library Board.

**Freedom of Information Act:** Procurement information will be a public record to the extent provided in the Freedom of Information Act, Act No. 442 of the Public Acts of 1976 and will be available to the public as provided in the Act. Information furnished by a bidder, which is identified as a trade secret, will not be disclosed outside of BPL without prior written consent of the bidder. Unopened bids will not be made available to the public.

**Non-Discrimination Pursuant to Act. No. 453 of the Public Acts of 1976**, as amended, a vendor or contractor, while in the performance of a BPL contract, will not discriminate against an employee or applicant for employment because of race, color, religion, national origin, disability, age, gender, or sexual orientation. Any breach of this Act may be regarded as a material breach of the contract. This provision will also apply to any subcontractor in the employ of the vendor or contractor.

## LIBRARY REPORT

Statistical Dashboard Programs & Services Facility Diversity & Equity Community Outreach & Partnerships Personnel & Organization Financial Expenditures from FOBPL Donations

## **Statistical Dashboard**

January 2024					
	Current Month	This month last year	Current FYTD	Previous FYTD	FY 23-24 Q2 Target
Financials					
Revenues	\$ 22,437	\$ 11,328	\$ 4,713,307	\$ 4,363,463	
Expenses	\$ 637,444	\$ 374,255	\$ 4,816,064	\$ 2,510,602	
Circulation					
Circ (Charges & Renewals)	50,843	47,941	352,477	317,531	352,500
Self-Check Usage	19.7%	52.6%	20.0%	48.9%	
% of Circ by Residents*	91.0%	91.5%	91.2%	92.0%	92.0%
% of Circ by Non-Residents	9.0%	8.5%	8.8%	7.9%	8.0%
Interlibrary Loans					
Items borrowed	866	781	4,930	5,149	
Items loaned	850	877	5,383	5,671	
Technology Usage					
Database Sessions	5,406	5,903	45,505	31,592	26,250
Downloadable Content	16,414	13,121	101,563	87,300	112,500
Public Computer Usage	518	535	3,925	3,251	
Wireless Sessions	1,892	4,579	33,253	32,070	40,500
Program Attendance					
Program Attendance for Adults	215	239	1,284	1,271	
# of Programs for Adults	13	10	83	89	
Program Attendance for Teens	50	65	600	505	
# of Programs for Teens	5	5	37	35	
Program Attendance for Youth	1,160	1,446	11,702	9,810	
# of Programs for Youth	57	57	309	263	
Computer Classes	42	26	240	204	
# of Computer Programs	8	4	37	35	
Online Video Views	207	132	523	408	
Idea Lab Visits	209	213	1,263	1,318	
Total Program Attendance	1,883	2,121	15,612	13,516	19,500
Total # of Programs	83	76	466	422	350
Outreach Attendance	70	114	4,329	3,228	
# of Outreach Programs	1	7	27	43	
Visitors	16,520	16,523	122,901	109,701	120,000
Volunteer Hours	62	100	698	768	900
Social Media					
Website Hits/Pageviews	26,768	25,887	147,879	162,521	65,000
e-Newsletter Subscribers**	-9	-5	10,910	11140	
Facebook Page Followers	11	15	3,410	2897	
TikTok Followers^	77	52	973	2897	2000
Instagram Followers	9	17	2,289	243	2000

\*Residents include people who live, work, or own property in our service area of Birmingham,

Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

\*\*Newsletter provider changed in Nov 2021; duplicate email addresses were eliminated

^As of December 2022

Visitors incl. Terrace Door as of 4/2023

## **Key Metrics & Strategic Plan Status Report**

Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

## **Programs & Services**

Strategic goal: Adapt programs and services to meet the needs of the changing population

## Acrylic Paint Pouring

On January 22, after doubling the size of the program to 45 participants, Mick Howey, Patricia Henricks, and Stuart Sturton conducted our first ever paint pouring program. Attendees received some basic instruction and had fun creating their own pieces to take home.

- Wanted to let you know that I had so much fun last night in the class. Thank you for all you did to prepare for it and for teaching it. Thanks to The Friends of the Library for the funding. - Linda C.
- Had a great time. Thank you Ellen M.

## DIY Snow Globes

On January 25, teens had the opportunity to create their own snow globes at the Library. During the preparation for the program, Teen Librarian Elisabeth Phou found this small figure that resembles BPD's own Therapy K-9 Maple, and made this snow globe to give to the police department.

## Love at First Line Display

Elisabeth Phou, Phoenix Nash, and Sinjin Green – along with a teen volunteer who has beautiful handwriting! - worked to create a display of covered books, encouraging folks to check them out, based solely on the first line of text. As an extra surprise, three books





contained gift cards to Eli Tea. The books were available to check out beginning on February 1.



Mongers Chocolate program On January 31 we had a full house for the session on chocolates with Monger's Provisions. Zach discussed the "bean to bar" movement and provided samples for all attendees.

## Seed Library Map

A new effort to make the Seed Libraries across the state better known and utilized has resulted in the creation of a map featuring known libraries. BPL is included on the map, alongside several neighboring libraries.

https://miseedlibrary.org/



## Tax Forms

2023 Tax forms arrived on January 19 and patrons can collect them from the Adult Services area until May. If we do not have the printed copy, patrons can request individual forms be printed at the reference desk.

## Winter Reading Challenge

Our winter reading challenge wrapped up on January 31, 2024. Participation was similar to last year's challenge. We had:

- 115 registrants
- 62 challenge completions/Bingos
- 591 completed activities
- 45,269 minutes read

Three winners were selected at random from the completed Bingos – one from each age group – and awarded a gift card to Books A Million. Congratulations to:

- Youth Ruby L.
- Teen Lily R.
- Adult Melissa R.

## Facility

*Strategic goal: Create a welcoming, safe, and accessible building that meets the needs of our staff and users.* 

## Electronics Recycling

On January 24, Jamie Richards coordinated a recycling pickup to responsibly dispose of obsolete, broken, and expired computers, monitors, printers, projectors, batteries, and other electronic waste generated during library operation.

## Michigan Solar Solutions Information meeting

On January 31, Craft and Miller met with Abe Bayha from Michigan Solar Solutions for an initial information gathering session about the possibility of adding solar panels to the flat roof sections of the Library. This project was mentioned during the long range planning meeting with the City of Birmingham, and Abe was able to provide the basics on what such a project would entail, as Craft and the Board are budget planning.

## Water Bottle Refill Station Milestone

On January 30, the 40,000<sup>th</sup> water bottle was refilled at our station on the main floor by Susan

Dion in Youth Services, who was so excited to see it change over that she grabbed a picture. We're proud of this small but impactful effort at reducing single use plastic.



## **Diversity and Equity**

*Strategic goal: Provide and promote equitable and inclusive resources and opportunities for all populations* 

## IDEA (Inclusion, Diversity, Equity, Access) Task Force

The group continues to meet monthly to accomplish the goals set forth by the Library Board. The Committee is working together to implement action items from the 2022-2025 Strategic Plan Action Plan.

The IDEA Task Force is starting a monthly discussion group for staff to navigate best practices in customer service and share tips for working with patrons. The first discussion will be held on March 4.

On March 6, the staff book club will be discussing Binti by Nnedi Okorafor as part of the quarterly DEI book club.

## Project READY

The Youth Department continues to meet regularly to work through and discuss the Project READY curriculum. In February the group discussed Module 14: (In)equity in the Public School System. Next month, the group will be discussing (In)equity in Libraries.

## **Community Outreach and Partnerships**

*Strategic goal: Develop and strengthen BPL connections within the community.* 

## Art Installation – Snow Crash Nebula



Local artist Michael C. Andrews, with support from David Bloom and Laura Whitesides Host, has installed a felt art installation along the east wall of the Youth Room. His installation is entitled "Snow Crash Nebula." This display will include a virtual reality component and techno music compositions inspired by the installation and composed by local musicians.

Michael C. Andrews tapestries, sculptures, and animations taunt the categorizations of textile, cinema, and object. His hybrid approach to making is fueled by the desires and anxieties of a schizophrenic and body conscious culture. Exhibitions include MCA Chicago, Dan Devening Projects and Exhibitions in Chicago, IL, The Chicago Cultural Center, and PENELOPE in New York City. Michael C. Andrews is a full time faculty in the Fiber and Material Studies department at School of the Art Institute of Chicago (SAIC) as well as the Summer Academic Advisor at Ox-Bow School of the Arts and Artists Residency.

## City of Birmingham

Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.

## Beverly Hills

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.

## Bingham Farms

Miller submits monthly Board Meeting updates to the Library Liaison

## City of Bloomfield Hills

Miller submits monthly Board Meeting updates to the Library Liaison.

## Birmingham Next

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Jaclyn Miller moderates the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact <u>Rebekah.craft@baldwinlib.org</u> to request the book and join the next discussion.

## Birmingham Schools

- YS staff are presenting virtual book talks to 5<sup>th</sup> graders at Quarton Elementary.
- Birbery kicked off on February 9. This is a mock Newbery program for 6<sup>th</sup> to 8<sup>th</sup> graders in the Birmingham Public Schools. The students read 10 books and compete in quiz bowls at their school. The top 5 students from each school (Derby Middle, Berkshire Middle, and Birmingham Covington School) will come to BPL on Friday, May 10 to discuss the books and then vote for their favorite to win the Birbery (Birmingham Newbery). This year's titles are:

Duel by Jessixa Bagley	<i>Iceberg</i> by Jennifer Nielsen
The Town with No Mirrors by	Lasagna Means I Love You by Kate
Christina Collins	O'Shaughnessy
Ghosts of Rancho Espanto by	<i>Alebrijes</i> by
Adrianna Cuevas	Donna Barba Higuera
Treasure Island by Jewell Parker Rhodes	Dragonboy by Megan Reyes
Once There Was by Kiyash Monsef	A First Time for Everything by Dan Santat

*Daisy Scout Troop Tour* On February 5, Youth Librarian Susan Dion welcomed Daisy Scout Troop 77929 for a story time and tour.

Friends of the Baldwin Public Library The Friends of the BPL Board met on February 13 for their regular meeting. Their January lobby sales were \$664, between cash and Venmo payments. During their meeting, they discussed the refresh of the sorting room, their recent volunteer training sessions, the upcoming 4<sup>th</sup> Saturday book sale, and set the annual meeting date for May 14. The group is also brainstorming ideas to increase membership.



## Story Time Guild

On Thursday, February 15, Stephanie Klimmek presented the newest in children's picture books good for reading aloud to members of the area Story Time Guild. She also shared new Adult books of interest as a bonus for the group. The STG shared a complimentary write-up in their membership newsletter:

Please join us in the Jeanne Lloyd Room at the Baldwin Public Library on Thursday, February 15th at 10 a.m.

Stephanie Klimmek, Director of Youth Services, will present:

## WONDERFUL READ-ALOUDS!

STG members have always enjoyed Stephanie's entertaining presentations on new read-aloud children's books. She will be telling us about the latest award winning titles (Newbery, Caldecott, etc.) as well as sharing some adult titles to help you survive the rest of the winter in your coziest reading spot.

## Student Representative

Birmingham resident and Cranbrook junior Kate Walter will be our 2024-2025 Student Representative to the Library Board. Kate has been a BPL user since she moved here from California at age 9, and fondly recalled spending time at our library. Kate has an interest in a community garden, and researching how our deselected items can be reallocated. In the meantime, she will also be assisting with our reestablishment of the Teen Scene at the completion of Phase 3. We look forward to working with her.

## Marketing

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:

- Learn.Connect.Discover newsletter drafts
- Youth Program posters and fliers
- Teen program posters and fliers
- Book Club posters and fliers
- Birbery publicity pieces
- Label samples for picture books

## eNewsletters

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month.

## **Personnel and Organization**

*Strategic goal: Train, empower, and equip members of the organization to best support users and each other.* 

## SHINE Committee

The SHINE committee have been coordinating fun events to carry us through the winter.

 Teams of staff from various departments participated in a 4-week step challenge. Congratulations to The Walk Ness Monsters: Phoenix Nash, Sinjin Green, Susan Dion, and Stuart Sturton on their 917,466 steps. Other fun team names included Walkin' On Sunshine, Step It Up, Chips and Walkamoli, The Red Hot Chili Steppers, Not Fast, Just Furious



STUDY with

Therapy Dogs

SATURDAY, MARCH 2

FROM 5:30 TO 8:30 P.M.

GRADES 9-12

Is school stressing you out?

Pet a dog and eat some pizza! We are staying

open late just for you.



- Some staff were accidentally or on purpose dressed alike during Twin Week and we had Valentine's Dress Up Week.
- The committee hosted an after hours game night in the Jeanne Lloyd Room.
- Staff enjoyed a hot chocolate bar in January.
- Staff were invited to create Tiny Art.





## Staff Communications

An All Staff meeting was held January 31. We continue to meet monthly, after the Library Board meeting, to share updates with all attendees. Recordings of each meeting are sent to all staff.

## Staff Anniversaries

Sofia Dabrowski, Substitute Adult Librarian, reached 2 years of service on February 6. Jessica DeGrieck, Substitute Librarian, reached 1 year of service on February 19. Carlton Elam, Circulation Assistant II, reached 4 years of services on February 3. Theresa Hart, Circulation Assistant I, reached 28 years of service on February 12. Suzanne Hathon, Adult Services Librarian, reached 1 year of service on February 1. Dennis Kabel, Circulation Assistant I, reached 11 years of service on February 4. Syntha Green, Youth Librarian, will reach 8 years of service on February 28. Angela Shinozaki, Youth Librarian, reached 8 years of service on February 8.

## Staffing Changes

We're pleased to share that **Wren Drisko** will be our newest Library Assistant in the Access Services department. Wren is known throughout Baldwin for their joviality and nose-to-thegrindstone attitude when it comes to material check in and Paging. As a Library Assistant I, they will undoubtedly continue to provide quality service to our patrons; and leave an indelible impression on our public. Wren will still be doing some Paging for us, so expect to continue and see them out and about, as well as behind the desk. We are in the process of hiring three new substitute librarians and are accepting applications for the position of weekend Page through Friday, March 1.

Volunteer Hours

62 volunteer hours were utilized in the month of January.

## **Financial Stability**

Strategic goal: Maintain and improve financial health.

Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility as we work to fully resume pre-COVID operations.

Baldwin Public Library: Friends Funds		
January 2024 Expenditures	<del></del>	
Adult Services	<u> </u>	
Program/Presenter Fees - Bell, Tammy, Mongers	\$	1,047.84
Books Unshelved supplies	\$	595.17
Love at first line	\$	89.81
Paint Pouring program supplies	\$	128.01
Seed Library labels	\$	86.57
Total	\$	1,947.40
Teen Services	<u> </u>	
Pizza and Pages Books	\$	144.90
Credit for damaged item	\$	(26.28
Pizza (5) - TAB, Book Club, Study Night	\$	414.82
books unboxed	\$	243.59
Snow Globes program supplies	\$	162.94
Microwave Desserts program supplies	\$	49.85
Teens Top Ten prize	\$	25.00
Social Media Videos supplies	\$	11.99
Total	\$	1,026.81
Youth Services		
Cookbook Club supplies	\$	22.27
Books and Bagels supplies	\$	11.84
Ruff Readers supplies	\$	46.67
Play and Learn supplies	\$	37.84
STEAM supplies	\$	54.11
DIY Bird Feeder supplies	\$	29.78
Total	\$	202.51
Idea Lab		
Laser Bed replacement	\$	118.83
Filament	\$	60.69
Dance Pad program supplies	\$	130.23
Total	\$	309.75
Outreach & Equipment		
Total	\$	-
Total Expenditures	\$	3,486.47
January 2024 Balances		
Adult Services	\$	12,535.41
Teen Services	\$	3,407.27
Youth Services	\$ \$	4,504.21
Idea Lab	\$ \$	
	\$ \$	3,135.71
Outreach & Equipment	-	10,727.88
Total Balance	>	34,310.48
Innumerin Library Deals 9 Dutter Cala Doughton	┣—	
January In-Library Book & Button Sale Donations		
Submitted by Jaclyn Miller for February 12, 2024 58	\$	555.80

## PHASE 3 RENOVATION UPDATE: February 2024

## Phase 3 Updates: February 2024

The new addition was "buttoned up" the week of January 22 after window frames were installed. The ceiling inspection was completed and passed on January 31 after all wiring and fire suppression equipment was installed above the framing. Drywall installation began on February 5. Painting began on February 12. Floor polishing began on February 19. The project is starting to come together and we expect to see lots of project in the coming month with the installation of the elevator and curtain wall. If all goes well, we hope to be using the new front entrance in mid-April.

## **Owner-Architect-Contractor (OAC) Meetings**

Weekly OAC meetings are held in person on the project site. The minutes of past meetings can be found on the following pages.

## Contingency

The project has a total contingency of \$141,966. The contingency has been used for the following items to date:

•	
Carpet tiles for study room area	-\$6,710.00
Jersey Barrier Fencing	-\$34,309.00
Cove Lighting above Study Rooms	-\$11,450.00
Sitework changes	-\$2,942.00
Additional carpentry work for study rooms	-\$4,840.00
HVAC revisions (credit)	+\$4,048.05
18" GRG Plasterform Column Cover	-\$4,826.00
Glass revisions in study rooms (credit)	+\$1,200.00
Landscape revisions (credit)	+2,360.00
Restroom Column	-\$4,275.00
Electrical revisions	-\$6,066.00
Paint walls, door frames, base outside gallery	-\$500.00
Acrovyn kickplate for Access Services door	-\$500.00
Limestone base at new entrance	-\$22,500
Plaster skimcoat of original ramp wall	-\$975
Paint for Friends basement room	-\$762
Carpet installation for Friends room	-\$1,175
Lighting in Access Services Office	-\$2,715
mount remaining in the contingency is \$41,805	

The amount remaining in the contingency is \$41,805.



January 17, 2024: View of new ramp looking west toward elevator and front vestibule.



View of new terrace from future vending area



View of ceiling framing



View of window framing resting in future vestibule



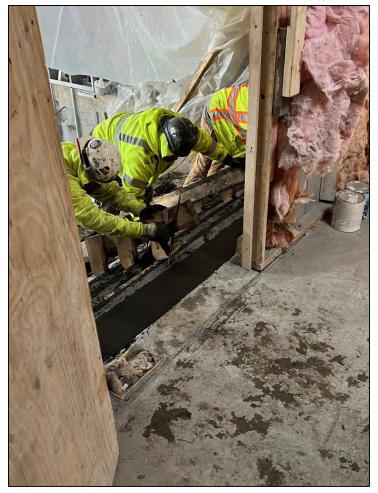
January 24: Installation of rooftop HVAC rails



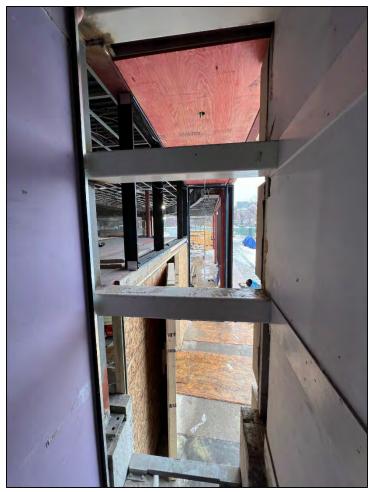
NanaWall delivery



Future front entrance with window frames in place



Upper half of new steps being repoured



View of vestibule and café from future book drop return



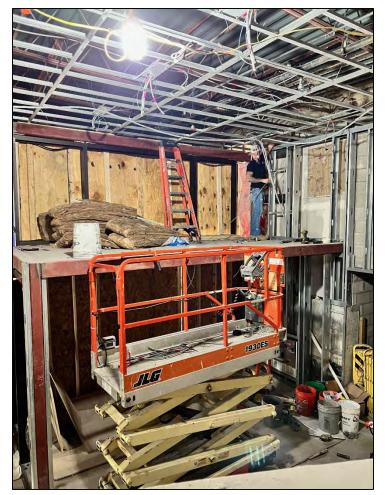
January 31: View looking east toward future NanaWall



View looking north toward Youth workroom



View looking northwest toward elevator door, with drywall stacked along ramp



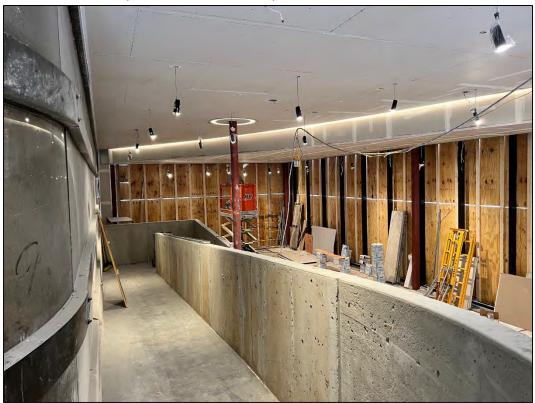
## View looking south toward vestibule



View looking southeast toward future NanaWall



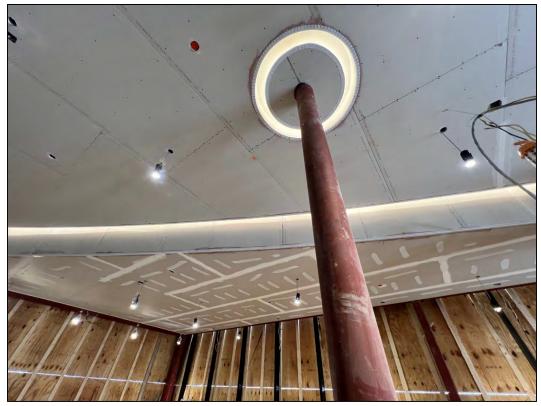
February 7, 2024: View of entry stairs from future vestibule



View of future NanaWall from top of new ramp



View of future front door from original vestibule



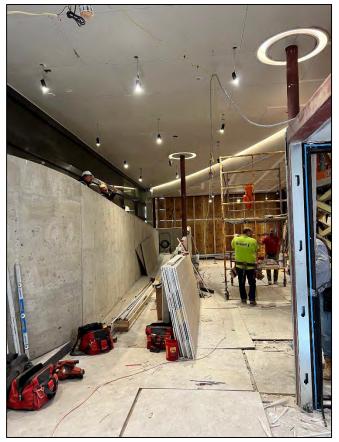
View of lighting details in ceiling



View of future vending area from ramp



Looking toward vestibule from east side of ramp



View looking east toward ramp after walking through vestibule



Painted pillar and drywall finish work



Cloud lighting fixture over future information desk



Main level elevator opening and future interior book drop slot



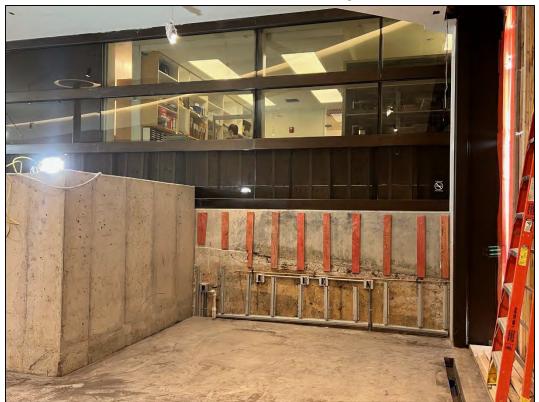
February 21, 2024: View of future Information Desk from future sorting room



View of future Information Desk



View of future materials sorting room



View of future vending café



View of future entry from future café/collaboration seating area



View of future vestibule and new elevator opening



View of new vestibule, elevator, and Information Desk while standing in previous vestibule



View of new rooftop HVAC unit

current Budgetcurrent Budgetbeduct alternates*stsinternational contraction (contractional contractional contraction (contractional contractional contractional contractional contractional contractional contractional contractional contractional contraction (contraction (contraction (contraction (contraction contraction (contractional contractional contractiona	Baldwin Public Library: PHASE 3 RENOV	<b>RENOVATION BUDGET</b>			
Renovation CostsAmountSkylight5239,030Removation CostsConstr. Costs incl. FOL counter, Study Rooms, Snow Melt5 $3,429,574$ Friends counter5 $3,303$ Removation CostsConstruction Manager Fee (2.5%)5 $91,114$ Brudy rooms5 $3,4730$ KeepLiability Insurance5 $14,573$ 5 $3,4730$ KeepLiability Insurance5 $14,573$ Snow melt5 $3,4730$ KeepOwner's Contingency5 $14,573$ Snow melt5 $3,77233$ Snow melt $5,3030$ KeepOwner's Contingency5 $14,573$ Snow melt $5,2330$ Snow melt $5,323,230$ Snow melt $5,323,230$ Snow melt $7,22,230$ Snow melt $5,323,230$		Current Budget	Deduct alternates*		
Constr. Costs incl. FOL counter, Study Rooms, Snow Melt5 $3,239,574$ $5,300$ KeepDeduct alts - Skylight S239,030 and Light Cove S11,450*5 $3,4730$ KeepDeduct alts - Skylight S239,030 and Light Cove S11,450*5 $3,4730$ KeepUability Insurance5 $3,4730$ Keep $3,4730$ KeepUability Insurance5 $3,677,232$ Sow meltS. $3,110$ KeepOwner's Contingency5 $1,41,966$ Sow meltS. $3,577,232$ Sow meltS. $3,517,233$ SoOwner's Contingency5 $3,677,232$ Budget ApprovalsSSSSSOuter Costs: not coordinated by PCI Dailey5 $3,677,232$ Budget ApprovalsSSS <td>Renovation Costs</td> <td></td> <td>ᡐ</td> <td></td> <td>nove</td>	Renovation Costs		ᡐ		nove
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Construction Manager Fee (2.5%)         5         91,114         Light cove         5         11,450         Keep           Liability Insurance         5         141,566         5         141,566         5         141,450         Keep           Owner's Contingency         5         141,566         5         141,566         5         5,110         Keep           Owner's Contingency         5         141,566         5         3677,233         5         5,110         Keep           Outer Costs: not coordinated by PCI Dailey         5         3,677,233         Budget Approvals         5	Deduct alts - Skylight \$239,030 and Light Cove \$11,450*				d
Liability Insurance         5         14,578         Snow methr         SS,110         Kep           Owner's Contingency         5         3,677,233         Budget Approvals         SS,110         Kep           Owner's Contingency         5         3,677,232         Budget Approvals         S         S           Outner Costs: not coordinated by PCI Dailey         1         Nerb Science         Budget Approvals         S         S           Other Costs: not coordinated by PCI Dailey         1         S	Construction Manager Fee (2.5%)				d
Owner's Contingency         \$         141,966         f         141,966           Guaranteed Naximum Price         \$         3,57/323         \$         5         3,57/323         \$           Guaranteed Naximum Price         \$         3,67/323         \$         3,67/323         \$         \$           Other Costs: not coordinated by PCI Dailey         >         2         0,010         Construction (paid in FY2-23)         \$           Architectural Fees         5         19,200         Sconstruction (FY3-24 Budget)         \$           Eff & AV/Low Voltage Wiring         5         115,000         Sorter Relocation (FY23-24 Budget)         \$           Fee AV/Low Voltage Wiring         5         1,000         Sorter Relocation (FY23-24 Budget)         \$           Signage made by Ideat lab         5         1,000         Sorter Relocation (FY23-24 Budget)         \$           Archowrent plaque installation         5         1,000         Sorter Relocation (FY23-24 Budget)         \$           Artpack: Siberian Ram sculpture relocation/storage         5         1,000         Sorter Relocation (FY23-24 Budget)         \$           Artpack: Siberian Ram sculpture relocation/storage         5         1,000         Sorter Relocation (FY23-24 Budget)         \$         \$           Oso	Liability Insurance		Snow melt \$		d
Guaranteed Maximum Price\$ 3,577,232Budget ApprovalsGenerateed Maximum Price </td <td>Owner's Contingency</td> <td></td> <td></td> <td></td> <td></td>	Owner's Contingency				
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Other Costs: not coordinated by PCI DaileyArchi Svcs (paid in FV22-23)SArchitectural Fees519,210Construction (FV23-24 Budget)*SEngineering Fees5115,000Construction (FV23-24 Budget)*SFE & AV/Low Voltage Wring5115,000Construction (FV23-24 Budget)*SFE & AV/Low Voltage Wring5115,000Construction (FV23-24 Budget)SFer & AV/Low Voltage Wring5Nch. Svcs: Constr. Admin (FV23-24 Budget)SFer & AV/Low Voltage Wring5Nch. Svcs: Constr. Admin (FV23-24 Budget)SFer & AV/Low Voltage Wring5Nch. Svcs: Constr. Admin (FV23-24 Budget)SFer & AV/Low Voltage Wring (Elevator Room, Circ Desk, Teen, Etc)5Nch. Svcs: Constr. Admin (FV23-24 Budget)SFindowment plaque installation51,000Nche Fees (from Trust)SArtpack: Siberian Ram sculpture relocation/storage5Nche Fees (from Trust)SSorter Relocation519,800Nche Fees (from Trust)SSorter Relocation519,800Nche Fees (from Trust)SSorter Relocation519,800Nche Fees (from Trust)SSorter Relocation519,800Nche Fees (from Trust Funds AvailableCord Sorter Relocation519,800Nche Fees (from Trust Funds AvailableCord Sorter Relocation54152,992Nche Fees (from Trust Funds AvailableCord Sorter Relocation53,333,057Nche Fees (from Trust Funds Available			Construction (paid in FY22-23)	Ŷ	54,959
Architectural Fees5264,000construction (FV23-24 Budget)*5Engineering Fees519,21057555 <td< td=""><td>Other Costs: not coordinated by PCI Dailey</td><td></td><td>Arch Svcs (paid in FY22-23)</td><td>Ŷ</td><td>244,000</td></td<>	Other Costs: not coordinated by PCI Dailey		Arch Svcs (paid in FY22-23)	Ŷ	244,000
Engineering Fees519,21055	Architectural Fees		Construction (FY23-24 Budget)*		3,622,273
FF & AV/Low Voltage Wiring\$115,000Sorter Relocation (FV23-24 Budget)\$Furniture Moving (Elevator Room, Circ Desk, Teen, Etc)\$5,000Other Fees (from Trust)\$Signage made by Idea Lab\$1,000\$TOTAL FUNDS\$Signage made by Idea Lab\$1,000\$TOTAL FUNDS\$Artpack: Siberian Ram sculpture relocation/storage\$1,750***Artpack: Siberian Ram sculpture relocation/storage\$\$*\$Sorter Relocation\$19,800****Sorter Relocation\$\$19,800***Sorter Relocation\$\$\$****TotAt: Other Costs\$\$\$*****Rowner Location\$\$\$*******Sorter Relocation\$\$\$\$***<	Engineering Fees		Arch. Svcs: Constr. Admin (FY23	_	20,000
Furniture Moving (Elevator Room, Circ Desk, Teen, Etc) $5$ $5,000$ Other Fees (from Trust) $5$ Signage made by Idea Lab $2$ $1,750$ $2$ $1,750$ $2$	FFE & AV/Low Voltage Wiring		Sorter Relocation (FY23-24 Bud	_	50,000
Signage made by Idea Lab\$1,000TOTAL FUNDS\$Endowment plaque installation\$1,750*requires FY23-24 budget adjustment\$Artpack: Siberian Ram sculpture relocation/storage\$19,800*requires FY23-24 budget adjustment\$Artpack: Siberian Ram sculpture relocation/storage\$19,800*requires FY23-24 budget adjustment\$Sorter Relocation\$\$19,800*requires FY23-24 budget adjustment\$Sorter Relocation\$\$\$475,760\$TOTAL: Other Costs\$\$475,760\$\$Contar: Other Costs\$\$475,792\$Contar: Other Costs\$\$44152,992\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$\$\$Contarion\$\$\$	Furniture Moving (Elevator Room, Circ Desk, Teen, Etc)		Other Fees (from Trust)	Ŷ	161,760
Endowment plaque installation\$1,750*Requires FY23-24 budget adjustmentArtpack: Siberian Ram sculpture relocation/storage\$19,800*Requires FY23-24 budget adjustmentSorter Relocation\$\$50,000Additional Trust Funds AvailableToTAL: Other Costs\$\$475,760Additional Trust Funds AvailableToTAL: Other Costs\$\$4,152,992Additional Trust Funds AvailableToTAL: Other Costs\$\$4,152,992Additional Trust Funds AvailableTotal Total Trust Funds AvailableTrust Funds AvailableTrust Funds AvailableTotal Total Total Trust Funds AvailableTrust Funds AvailableTrust Funds AvailableMillage up to Headlee Cap for FY21-22 through FY25-26\$3,353,057Building FundsMillage Up to Headlee Cap for FY21-22 through FY25-26\$\$3,353,057Building FundsTrasfer from Library Trust\$\$\$\$7Trust funds used for project	Signage made by Idea Lab		TOTAL FUNDS	Ş	4,152,992
Artpack: Siberian Ram sculpture relocation/storage\$19,800Sorter Relocation\$\$50,000Sorter Relocation\$\$475,760TOTAL: Other Costs\$\$475,760TOTAL: Other Costs\$\$4,152,992CRAND TOTAL\$\$4,152,992CRAND TOTAL\$\$4,152,992Cranter Costs\$\$4,152,992Cranter Costs\$\$4,152,992Cranter Costs\$\$4,152,992Cranter Costs\$\$4,152,992Cranter Costs\$\$3,353,057Milage up to Headlee Cap for FY21-22 through FY25-26\$\$Milage up to Headlee Cap for FY21-22 through FY25-26\$\$Cranter Cost Reserves\$\$3,353,057Transfer from Library Trust\$\$2,37,943Cranter Cost Reserves\$\$\$Cranter Cost Reserves\$\$\$Cran			*Requires FY23-24 budget adjust	tment	
n         5         50,000         5         475,760         Additional Trust Funds Available           sts         475,760         5         475,760         Additional Trust Funds Available           sts         4,152,992         Trust         Trust         Trust         Trust Funds Available           state         4,152,992         Trust Funds Available         Trust Funds Available         Trust Funds Available           state         S         3,353,057         Eneral Spendable Funds         Eneral Spendable Funds         Eneral Spendable Funds           state         S         3,353,057         Building Funds         End         End           brary Trust         S         237,943         Trust funds used for project         End					
sts475,760Additional Trust Funds Availablestruct\$ 4,152,992Trustrust* 4,152,992Trustrust* 4,152,992Trustrust* 4,152,992Trustrust* 4,152,992Van Dragt Donationsadlee Cap for FY21-22 through FY25-26\$ 3,353,057Cash Reserves\$ 237,943Building Fundsbrary Trust\$ 561,992Trust funds used for project	Sorter Relocation				
\$         4,152,992         Trust           \$         4,152,992         Trust           \$         Van Dragt Donation           \$         3,353,057           \$         3,353,057           Cash Reserves         \$           brary Trust         \$	TOTAL: Other Costs		Additional Trust Funds Available	a	
Van Dragt Donation25-26\$ 3,353,0576eneral Spendable Funds25-26\$ 3,353,0578uilding Funds5237,94370TAL5561,99277	GRAND TOTAL		Trust		
A         General Spendable Funds           /25-26         \$ 3,353,057         Building Funds           /25-26         \$ 3,353,057         Building Funds           \$ 237,943         TOTAL           \$ 561,992         Trust funds used for project			Van Dragt Donation	Ŷ	74,909
(25-26         \$         3,353,057         Building Funds           \$         237,943         TOTAL         Total           \$         561,992         Trust funds used for project	Funding Sources		General Spendable Funds	Ŷ	362,164
e/Cash Reserves \$ 237,943 TOTAL Trust funds used for project	Millage up to Headlee Cap for FY21-22 through FY25-26		Building Funds	Ŷ	325,473
Library Trust funds used for project	Existing Millage/Cash Reserves		TOTAL	ŝ	762,546
	Transfer from Library Trust		Trust funds used for project	Ŷ	(561,992)
Ş 4,152,992	TOTAL FUNDS	\$ 4,152,992	Remaining funds after project	ť	200,554

Dalawin Public Library. PHASE 3 KENUVA						
		<b>Current Budget</b>		Paid to Date	Projected	(Over)/Under
PCI Dailey Construction Costs*	Ŷ	3,677,232	Ŷ	2,626,894 \$	3,677,232	
Pay Application #1 - paid in FY22-23			Ş	54,959		
Pay Application #2			Ŷ	116,304		
Pay Application #3			Ŷ	193,672		
Pay Application #4			Ŷ	343,353		
Pay Application #5			Ŷ	553,186		
Pay Application #6			ŝ	481,601		
Pay Application #7			ŝ	361,430		
Pay Application #8			ŝ	285,424		
Pay Application #9			ዯ	236,966		
Architectural Fees	Ŷ	264,000	Ŷ	260,000 \$	264,000	
Fees paid through February 2024			Ŷ	260,000		
Engineering Fees	Ş	19,210		ş	ۍ ۲	; 19,210
FFE & AV/Low Voltage Wiring	Ŷ	115,000		Ŷ	73,963 \$	41,037
MCR - Demolition & installation of low voltage wiring	Ŷ	7,616				
NBS Relocate PA Equipment	Ŷ	1,434				
NBS Gallery Speaker installation	ዯ	1,242				
Audio Rack Relocation in Rotary Room	Ŷ	3,800				
Shaw security cameras	Ŷ	572				
Shaw Door Counter for front entry	ጭ	4,411				
5 Idea Lab Adjustable Height Tables	ጭ	2,599	ŝ	2,599		
2 Access Services Work Desks	Ŷ	2,812	Ŷ	2,812		
3 Umbrellas with stands	Ŷ	8,182	Ŷ	8,182		
Artwork in café	Ŷ	12,000				
6 outdoor tables with 24 chairs	Ŷ	19,295	Ŷ	19,295		
10 Indoor tables and 38 chairs	ዯ	10,000				
Erroituro Morina	÷	500		ų	ų	
	r	nnn'e		ᠬ		

**Baldwin Public Library: PHASE 3 RENOVATION EXPENDITURES** 

Signage made by Idea Lab	Ş	1,000		\$	1,000	
Endowment plaque installation	Ş	1,750		Ş	۰ ج	1,750
To be installed by Millwork contractor				Ş	I	
Siberian Ram sculpture relocation/storage	Ŷ	19,800	Ŷ	14,473 Ş	14,850 Ş	4,950
Deposit - 5/30/23			Ş	3,400		
Removal fee - 6/10/23			Ŷ	4,273		
Storage fee			Ŷ	1,250		
Reinstallation fee			÷	5,550		
Sorter Relocation	\$	50,000		Ş	65,000 \$	(15,000)
TOTAL	Ş	4,152,992	\$ 	3,208,729 \$	4,096,045 \$	56,947
*Construction Continuency		Total			Remaining	pest
Carpet tiles for study room area					S <b>•</b> −	(6,/10)
Jersey Barrier Fencing					∽	(34,309)
Cove Lighting above Study Rooms					Ŷ	(11,450)
Sitework changes					Ŷ	(2,942)
Additional carpentry work for study rooms					Ŷ	(4,840)
HVAC revisions (credit)					Ŷ	4,048
18" GRG Plasterform Column Cover					Ŷ	(4,826)
Glass revisions in study rooms (credit)					Ŷ	1,200
Electrical revisions					Ŷ	(6,066)
Restroom Column					Ŷ	(4,275)
Landscape revisions (credit)					Ŷ	2,360
Paint walls, door frames, and base outside gallery					Ŷ	(200)
Acrovyn kickplate for Access Services door					∽	(200)
Limestone base at new entrance					Ş	(22,500)
Plaster skimcoat of side wall					∽	(975)
Paint for Friends basement room					∽	(762)
Carpet installation for Friends basement room					Ŷ	(1,175)
Soffit for elevator (encapsulates ducts)					Ŷ	(2,600)

Brighter lighting in Access Services office Alternate lighting in Vestibule				ጭ ጭ	(2,715) (624)
	Ş	141,966	Ş	41,805 Ş	(100,161)
Updated 2/21/2024					



Meeting Date	Jan 17, 2024	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Proje	ct	
Attachments			

#### Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann		Rebekah Craft Jaclyn Miller	ss@mcdarchitects.com
		Kristen Tait Jeff Zielke	
		Frank Pisano	
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

#### **Submittals**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
	<b>Description</b> Submittals cu	rrently in A/E Court:				
		rrently in Contractor's court: ss Steel Handrails - For Record				
	Outstanding S	Submittals:				
	Previous Me Jan 10, 2024 (None)	eting Minutes				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	19	RFI 33: HVAC Work In Staff 110	We decided against this additional exp	penditure becaus	se the room	On Hold is a
	<b>Description</b> Pricing acquir	red. Cost of the ducted return, relocating r	comfortable temperature at this time. return air grill, and adding floor grill - HVAC \$5,080	0.00		

Other trades will be involved with patching, painting, demolition, etc - Approx. \$4,500.00

Work Required?

#### **Previous Meeting Minutes** Jan 10, 2024 (None)

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	31	RFI #37: Vestibule Lighting Spec Change				Open
	Description Current D3 fi	wurde will not fit within anone allatted for y				
		xitiles will not in within space another for v	vestibule ceiling. New spec to be issued by MCD.			
		new spec 1/16. Pricing and lead time bein				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	31	RFI #38: Exhaust/Return Duct Soffit for Book Sorting				Open
	Description					
	Existing Stee elevator shaf		to be installed within ceiling cavity. Soffit will need	d to be created ir	n this area	along the
	elevator shaf	L. ·	to be installed within ceiling cavity. Soffit will need felevator. Carpentry/Paint pricing being acquired.		n this area	along the

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	31	RFI #39: AHU Condensing Unit Roo Load	f			Open
	<b>Description</b> Please confir		ondenser can sit on the existing roof with leg suppo	ts.		
	Update from		eve is waiting to hear back from structural engineer f pport this.	or confirmation th	nat the roof	can
	Previous Me Jan 10, 2024	eeting Minutes				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.5	31	Elevator Disconnect Issue				Open
		pany has brought up a new requirement fo day for discussion on placement.	or disconnects w/in 20ft of controller in lockable ro	oom or cabinet. \	Will need to	review

	Previous Meetin Jan 10, 2024	ng Minutes		levator. Electrical pricing changes being acqu added inside the interior face of entry to		ng changes		-
	Additional chase	e wall to be added at	northwest end of e	levator. Electrical pricing changes being acqu	red. No other prici	ng changes		
								_
-	Man Onivin T			• !	Due Dete	Duiauitur	C4-4-1-	

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.6	33	Nanawall Shade Pocket Depth				Open
	shade pocket	t as drawn (architecturally). Please advise	ea locations (as drawn on structural) which does a if we are to build a pocket for these shades out c er examined this after the meeting and will be able	of drywall and dir	ect mount t	o the

# Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
3.1	1	Nanawall				Open			
		arrived to Clinton Valley's warehouse. In	stall scheduled for next week.						
	Previous Me Jan 10, 2024	Previous Meeting Minutes							
		cheduled for week of 1/22.							

No.	Mtg Origin	Title		Assignment	Due Date	Priority	Status
3.2	1	Curtain Wall Syste	m				Open
	Description						

#### **Owner / AE Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
4.1	1	Permit Status / City Reviews				Open		
	<b>Description</b> Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.							
	Initial permit	,	1 stamped drawings received on 8/2. Updated Bu	ulletin #2 stampe	d drawings	received		

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.2	27	Pricing for Undercabinet Lighting				Open
	<b>Description</b> Pricing reque	sted for undercabinet lighting in staffwork	room under two rows of upper cabinets. Cost to c	complete is \$1,84	45.00.	

PCI Industries, Inc

MCD to provide direction from electrical contractor is 2x2 flat panl LEDs are to be installed.

Previous Meeting Minutes Jan 10, 2024	Steve is waiting on the electrical engineer for installation details.
(None)	

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status		
4.4	28	Southwest Facade					Open		
	to discuss att Limestone op change.	e the limestone option it would be around tachment details as this is a bit different a otion has been selected as a maximum be scussed with structural engineer for meet	approach from the e udget value. PCI Da	ast side of the addition.	o reduce the co ng with the struc er. After the me	ost impact o ctural engine eting takes	f this eer, PCI place the		
	Shop drawings are completed and have been sent to MCD.								
	Previous Meeting Minutes Jan 10, 2024 Shop drawings were sent for review. PCI-Dailey is waiting for MCD to set up structural design meeting.								

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	
4.5	28	Polishing Meeting				Open	
	<b>Description</b> Stairs will be	cut back at angle perpendicular to the cur	ved ramp w/ polished round edges.				
		s steel trim will sit approximately 3/4" above ertical surfaces.	e ground surface for dryvit system and will be on	horizontal surfa	ces as well	as drywal	
	The added cost for the stair option is \$2,150.00.						
	Decision will	be made by 1/24.					
		be made by 1/24.					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.6	33	MCD Responses to Board Questions				Open
	think it the qu altern	's purely aesthetic or will that trim be extra ality of the concrete pour of the wall, as	ed in the rendering. Who suggested the zig zag I a protection for the plaster? This was an idea to s an alternate to hide more of the concrete. We e are going to suggest making any chage. a house key (1/16").	hat was discus	sed when	looking at
		, ,	ersion will protect the plaster better? <b>The size of</b> How much wear and tear will it show? <b>The stai</b> n			creased, it

	<b>noticeable; only approximately 1/16" of it will be visible.</b> Fingerprints? (speaking from experience of owning a stainless steel refrigerator with children) <b>Fingerprints will not be seen on the stainless steel.</b>	
1.	Are there still plans to have a railing down the middle of the stairs? <b>Yes.</b> Will that also be stainless steel? Just curious what material the railings will be? <b>Yes, it will be brusehed stainless steel.</b>	
1.	What color will the stainless trim be in comparison to the wall and stairs? Silver/grey	
	I don't care for either stainless steel trimdo we need it (the edging) for function? Yes, it needs to be there for function. I think it detracts rather than adds to the design. Can you please ask that question (function)? I would be more inclined to prefer a concrete or other stone trim, but only if it was necessary. And then, if trim is part of the function, rather than aesthetics, could we use an edging out of stone/cement edge? The two stones look much more organic without trim and present a cohesive first impression if where the two meet is smooth. The trim needs to be bendable and create an edge to terminate the plaster to, over the concrete. There is no stone associated with the stainless steel trim.	
	The trim is required for function to keep the plaster in place and separate from the concrete base. If we were to use stone, it would be too wide in width and too costly.	
	The stainless steel border on the stairs is there a way we could put as add/delete after we see the plaster on the ramp and stairs to see if we need anything there? Is there another material we could use that's less expensive and give it an attractive appearance than the metal? The stainless steel was originally specified and is included in the base price of the project. It is the best material for this application.	
	The architect has decided to stick with the original curve at no additional cost to the library.	
	How does the team like how things are turning out with the project? Are they pleased on the color of the cement now that it has dried? Did the planter color and height of the bench come out as planned? The MCD team is generally very happy with how the project is progressing. The color of the concrete will still be changing so it's difficult to make a call on that at this point. The planter color and height appear to be in conformance with the documents and with the original vision that was illustrated in the rendered design images. The project is turning out beautifully. Considering what a Swiss watch this project is, it is going a lot better it could have been. As an example, the concrete company is removing the top three steps because they were not poured in a manner as quality as the rest of the steps. They knew the steps looked incorrect, so they voluntarily are taking them out and replacing them at no ex charge. The cement color will continue to change over the years and with use. It's rich looking for concrete. Using concrete on this project I know the timeline is a little behind because the cement. When do they think the project will be done? Weather has been an issue with the project. We are looking at completing the project at the end of March or early April. The project is a completing the project at the end of	high dra t st nd
	I know it's difficult to determine costs that pop up and I'm worried about our contingency being depleted and having to dip into the trust to cover overages. I know in past meetings MCD & PCI talked to you about overages and they think the big things are behind us but we seem to have new costs arise every month eating away at the contingency. Are these costs coming up because of form over function? In our opinion, any additional costs are associated with addressing certain unforeseen items and making the project the absolute best it can be, within the budget. We have roughly \$46,000 in contingency and we haven't started the interior and curtain wall. I'm concerned the project is going to be over budget.	
	We are in a pretty good spot with the remaining amount in the contingency. PCI Dailey is comfortable with it. There are allowances to cover other big issues that may pop up.	
1.	Was the lighting in the new circulation office fixed and did we pay out the contingency to fix the problem? An alternative lighting plan has been prepared for the contractor to provide pricing.	
	PCI Dailey is gathering pricing on this. New lighting will help the office to have more diffused lighting for tasks.	
1.	Anything special Steve or Tyler would like to comment on their perspective on how the project is going? The MCD team is generally very happy with how the project is progressing. PCI Dailey is also happy with how the project is progressing.	

# Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
5.1	1	Schedule				Open		
	Description	g framing is underway for addition.						
	HVAC and PI	umbing work required for units has begun						
	Interior framir	ng for Circulation/Book sorting is underway	y. Kristen reviewed the layout with PCI Dailey a	after the meeting				
	Electrical wor	k throughout various areas is ongoing.						
	Exterior glass framing system is being installed. Frames were delivered today.							
	Previous Me Jan 10, 2024 (None)	eting Minutes						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1 Billing Or					
	1 1 Description Billing was s Previous M	bmitted two weeks ago for signature to S	eve with MCD. Update? Steve will submit this	today.		
	Previous Me Jan 10, 2024 (None)	eting Minutes				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
6.2	9	Contingency / Allowance Review				Open			
	<b>Description</b> Contingency	Description Contingency CCO #1 to be signed.							
	Items still in pricing phase or being released this week are as follows:								
	<ul> <li>Additional rework for MEP trades and architectural trades for Structural Steel conflicts.</li> <li>Additional HVAC, Sprinkler, Plumbing, &amp; Electrical rework required for new work.</li> <li>Additional plaster skimcoat - Termination details pending architectural meeting for SS trim - \$2,125.00 additional cost for</li> </ul>								
		ess option	Will go with the original design to eliminate this a	dditional fee.					
	<ul> <li>HVAC</li> </ul>	Return Duct pricing - See above							
	Added	Undercabinet Lighting - See above							
	<ul><li>Added</li><li>Added</li></ul>								
	<ul> <li>Added</li> <li>Added</li> <li>Shade</li> <li>Soffit f</li> </ul>	Undercabinet Lighting - See above Limestone Work - See above							
	<ul> <li>Added</li> <li>Added</li> <li>Shade</li> <li>Soffit f</li> <li>Alterna</li> </ul>	Undercabinet Lighting - See above Limestone Work - See above pocket - TBD or elevator - TBD							
	<ul> <li>Added</li> <li>Added</li> <li>Shade</li> <li>Soffit f</li> <li>Alterna</li> </ul>	Undercabinet Lighting - See above Limestone Work - See above pocket - TBD or elevator - TBD ate D3 lighting - TBD eting Minutes							



Meeting Date	Jan 24, 2024	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Proje	ct	
Attachments			

#### Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann			ss@mcdarchitects.com
	Mike Morad Rebekah Crai	ť	mc@mcdarchitects.com
	Jaclyn Miller Kristen Tait Melissa Mark		ds@mcdarchitects.com
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

#### **Submittals**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
	<b>Description</b> Submittals cu	rrently in A/E Court:				
	Submittals cu	rrently in Contractor's court:				
	• Stainle	ss Steel Handrails - For Record final	measurements will be supplied this week			
	Outstanding S	Submittals:				
	Previous Me Jan 17, 2024 (None)	eting Minutes				

No.	Mtg Origin	Title		Assignment	Due Date	Priority	Status		
2.4	31	RFI #39: AHU Condensi Load	ing Unit Roof				Open		
		0	r the 565 lb cond	enser can sit on the existing roof with leg suppor	ts.				
	Previous Me	Update from MCD? Previous Meeting Minutes Jan 17, 2024 (None) Rooftop rails were installed on Monday. Waiting on final approval from structural engineer.							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
2.5	31	Elevator Disconnect Issue				On Hold			
	Description Elevator company has brought up a new requirement for disconnects w/in 20ft of controller in lockable room or cabinet. Will need to review this in field today for discussion on placement. Steve is talking with Craig, the state inspector today.								
	Solution needed today post meeting. The shutoff panel will need to be installed within 25 feet of the elevator. This is a 2023 rule that the inspector is enforcing, even though the project was approved								
	Jan 17, 2024	eeting Minutes I de issue encountered. Alternate locat	under the 2016 guidelines before the installed in a wall adjacent to the ele- interior book return slot just below. tion needed.						

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status		
2.6	33 Nanawall Shade Pocket Depth On Hold								
	<b>Description</b> A structural beam runs through the proposed shade area locations (as drawn on structural) which does not give enough clearance for the shade pocket as drawn (architecturally). Please advise if we are to build a pocket for these shades out of drywall and direct mount to the beam where they intersect.								
	Awaiting formal response to build drywall soffit to enclose as discussed in field. Due to the size constraints in the ceiling after relocated a necessary plumbing drain, the pocket for housing the size constraints in the ceiling after relocated and the size constraints are cons								
				a necessary plum	bing drain, the p	ocket for ho			
	Jan 17, 2024	eeting Minutes I nal response to build drywall soffit to enclo		a necessary plum roller needs to be fascia piece in pla shade. There will be a cre	smaller. PCID w	vill place a r g to concea	ousing the netal al the		

# Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Nanawall				Open
0.1	<b>Description</b> Additional pa	rts on order for installation.	Incorrect tracks were sent, so PCID is working parts. The installation is stalled until the new p			orrect
	Previous Meeting Minutes Jan 17, 2024 Additional parts on order.					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Curtain Wall System				Open
	<b>Description</b> Glazing units	have been released, awaiting on arrival. F	Frames have been installed. Glass is arriving in a	pproximately 2 w	veeks.	
	Previous Me Jan 17, 2024 (None)	eting Minutes	Temporary walls and heating will be going in tom	orrow.		

#### **Owner / AE Items**

No.	Mtg Origin	Title	Assignment	Due Date	Due Date Priority		
4.1	1	Permit Status / City Reviews				Open	
	on 8/30. Upd	was issued Monday 7/3. Updated Bulletin lated Bulletin 3 was received on 10/13. eeting Minutes	n 1 stamped drawings received on 8/2. Updated B	ulletin #2 stamp	oed drawings	received	
	(None)						

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status
4.2	27	Pricing for Undercabinet Lighting	ıg				Open
	Description         Pricing requested for undercabinet lighting in staffwork room under two rows of upper cabinets. Cost to complete is \$1,845.00.         MCD to provide direction from electrical contractor is 2x2 flat panl LEDs are to be installed.						
	MCD to provide direction from electrical contractor is 2x2 flat panl LEDs are to be installed.  Previous Meeting Minutes Jan 17, 2024 Waiting on electrical engineer for approval of this change. MCD to provide drawing EOD.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status					
4.3	28	28 Southwest Facade Open									
4.3	to discuss att Limestone op change. Has MCD dis Shop drawing	achment details as this is a bit differe		n.		0					
	1 1 0000			Jan 17, 2024 Shop drawings were sent for review. PCI-Dailey is waiting for MCD to set up structural design meeting.							

# Schedule & Site Progress

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status			
5.1	1	Schedule					Open			
		g framing is underway for addition. umbing work required for units has begun		During the walkthrough PCID and MCD resolved the sprinkler line location change. It will be routed through the ceiling of the new vestibule.						
	Interior frami	ng for Circulation/Book sorting is underway								
	Electrical work throughout various areas is ongoing.									
	Exterior glass framing system temp protection is being installed tomorrow.									
	Stairs being r	Stairs being repoured today.								
	Previous Meeting Minutes Jan 17, 2024 (None)									

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
	Jan 17, 2024	eting Minutes pay app on 1/18 and was sent to Library fo	or processing.			

No.	Mtg Origin	Title		Assignment	Due Date	Priority	Status			
6.2	9	Contingency / Allowance	e Review				Open			
	Description Contingency	<b>Description</b> Contingency CCO #1 to be signed.								
	Items still in p	Items still in pricing phase or being released this week are as follows:								
	Additic	<ul> <li>Additional rework for MEP trades and architectural trades for Structural Steel conflicts.</li> <li>Additional HVAC, Sprinkler, Plumbing, &amp; Electrical rework required for new work.</li> </ul>								
	Added	<ul> <li>Added Undercabinet Lighting - See above</li> <li>Added Limestone Work - See above</li> <li>Shade pocket - TBD</li> </ul>								
		or elevator - \$2600.00 ate D3 lighting - \$623.88		the ducts and flows with the space better. enough room for the specified fixture in t						
	Previous Meeting Minutes									
	Jan 17, 2024									
	Stainless trim	Stainless trim to be per print. No additional cost.								



Meeting Date	Jan 31, 2024	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Proje	ct	
Attachments			

#### Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann		Bruce Johnson Jeff Zielke	ss@mcdarchitects.com
		Kristen Tait	
		Jaclyn Miller Rebekah Craft	
Paul Danko	PCI Industries, Inc.	Karen Rock	pdanko@pcidailey.com
	T OI Industries, inc.		planko@pclaney.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

# **Submittals** The project timeline is still tentatively to be completed by the end of March, early April. This may be delayed due to errors with the Nanawall manufacturing.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
1.1	1	Pending Submittals				Open			
	<b>Description</b> Submittals cu	escription Submittals currently in A/E Court:							
		<ul> <li>Submittals currently in Contractor's court:</li> <li>Stainless Steel Handrails - For Record</li> <li>Steve requested that the railing not bend around the column as originally discussed.</li> <li>After reviewing the column in the field, the railing will need to hand around the column as originally discussed.</li> </ul>							
	Otanine	AI	ter reviewing the column in the field, the railing will cause it protrudes past the ramp wall.	need to bend ar	ound the co	olumn			
-	Outstanding	Outstanding Submittals:							
		Previous Meeting Minutes							
	Jan 24, 2024 (None)								

No.	Mtg Origin	Title		Assignment		Due Date	Priority	Status	
2.1	31	31 RFI #39: AHU Condensing Unit Roof On Hold Load							
	<b>Description</b> Please confirm with structural engineer the 565 lb condenser can sit on the existing roof with leg supports.								
	Waiting on up	odate from MCD.	Mary Cay is follow	ving up on this.					
	Previous Meeting Minutes Jan 24, 2024 No Update provided.								

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
2.2	31	31     Elevator Disconnect Issue     On Hold						
	Description         Steve stated this will be provided to PCID by 2/2.							
	Previous Meeting Minutes Jan 24, 2024							
	MCD to provide sketch ASAP as this is holding up elevator installation and drywall work.							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
2.3	35		Mechanical engineer is discussing this with the manufacturer. The drain will be Open placed under the exterior limestone.						
	<b>Description</b> Code requires	s floor drain for boiler. MCD stated engi	eers had a solution to not install a drain.						

# Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Nanawall				Open
	Description         Additional parts on order for installation. Working with engineers to expedite.         Previous Meeting Minutes         Jan 24, 2024         (None)    The Nanawall was incorrectly manufactured to open from north to south rather than south to north. The track is incorrect and needs to be fully rebuilt and shipped. Tyler is discussing potential solutions and expedited shipping with Nanawall contacts in Germany and California. It is not yet clear how this					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status				
3.2	1	1 Curtain Wall System Open								
	<b>Description</b> Glazing units	<b>Description</b> Glazing units have been released, awaiting on arrival. Frames have been installed. Glass is arriving in coming weeks.								
	Previous Me Jan 24, 2024 (None)	eting Minutes								

#### Owner / AE Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Permit Status / City Reviews				Open
	· ·	was issued Monday 7/3. Updated Bulletin ated Bulletin 3 was received on 10/13.	1 stamped drawings received on 8/2. Updated Bu	ulletin #2 stampe	d drawings	received
	Previous Me Jan 24, 2024 (None)	eting Minutes				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
4.2	27	Pricing for Undercabinet Lighting				Open		
	<b>Description</b> Pricing requested for undercabinet lighting in staffwork room under two rows of upper cabinets. Cost to complete is \$1,845.00. MCD to provide direction from electrical contractor is 2x2 flat panl LEDs are to be installed.							
	MCD to provi	ide direction from electrical contractor is	2x2 flat panl LEDs are to be installed.					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.3	28	Southwest Facade				Open
	to discuss att	achment details as this is a bit different ap	\$22,500.00. We would need to have a meeting w proach from the east side of the addition. dget value. PCI Dailey will take steps necessary t			J
	Has MCD dis	cussed with structural engineer for meetir	ng availability?			
	Shop drawing	gs are completed and have been sent to N	The structural engineer will give a ICD.	an official respon	ISE.	
	Jan 24, 2024		ing for MCD to set up structural design meeting if	needed.		

# Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
	Interior framir	umbing work required for units has begun ng for Circulation/Book sorting is underwa k throughout various areas is ongoing.	drywall work can continue.	ed in the additior	n so that	
	Exterior glass	framing system temp protection is installe	ed.			
	Above ceiling	inspections happening today.				

Sprinkler inspection set for tomorrow.	
Drywall hanging beginning tomorrow.	
Previous Meeting Minutes Jan 24, 2024 (None)	

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
	<b>Description</b> Billing will be	sent for review next week.				
	Previous Me Jan 24, 2024 (None)	eting Minutes				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	
6.2	9	Contingency / Allowance Review				Open	
	Description Contingency CCO #1 to be signed.						
	<ul><li>Additio</li><li>Additio</li><li>Added</li></ul>	<ul> <li>tems still in pricing phase or being released this week are as follows:</li> <li>Additional rework for MEP trades and architectural trades for Structural Steel conflicts.</li> <li>Additional HVAC, Sprinkler, Plumbing, &amp; Electrical rework required for new work.</li> <li>Added Undercabinet Lighting - See above</li> <li>Added Limestone Work - See above</li> </ul>					
	Previous Meeting Minutes Jan 24, 2024 (None)						



Meeting Date	Feb 7, 2024	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Proje	ect	
Attachments			

#### Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann	Jeff Zielke Wendy Fri	adman	ss@mcdarchitects.com
	Kristen Tai	t	
	Rebekah C	Craft	
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

#### **Submittals**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Pending Submittals				Open
	<b>Description</b> Submittals cu	rrently in A/E Court:				
	Submittals cu	rrently in Contractor's court:				
	<ul> <li>Stainle</li> </ul>	ss Steel Handrails - For Record Currer	tly under fabrication. Measurement were finalized	l last week.		
	Outstanding S	Submittals:				
		eting Minutes				
	Jan 31, 2024 (None)					

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status		
2.1	31 RFI #39: AHU Condensing Unit Roof On Hold Load								
	<b>Description</b> Please confir	m with structural engineer the 565	Ib condenser can sit on the existing roof wi	ith leg supports	S.				
	Waiting on update from MCD. Please provide update.								
	Previous Me Jan 31, 2024 Update need	th	anko and Craft located and reviewed Linn s e meeting and forwarded roofing specificat	0		ter			

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status		
2.2	31	Elevator Disconnect Issue		Group reviewed the update State Elevator Inspector is			On Hold		
	<b>Description</b> Sketch provid	Sketch provided by MCD on 2/6. Proceeding while pricing is being acquired			elevator disconnect panel installed next to the main elevator disconnect. This was not required by code when the elevator was approved last June, but the State				
	Previous Meeting Minutes Jan 31, 2024 Sketch to be provided Friday 2/2. Sketch was provid		d 2/6.	Inspector will not approve the new elevator without this additional panel. It will be installed on the wall between the elevator and the new Hot Picks Location. The panel will be installed over a new in-wall book drop. The additions to the contingency are still being gathered, but it will cost around \$8-10,000 for electrical and framing.					
No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status		
2.3	35	RFI #41: Boiler Drain Issue	The cost for this new	pump and basin is still TBD	) but will cost at	oout	On Hold		
	Description Pricing being			F F					
		acquired.							

Jan 31, 2024

RFI response issued 2/6. New Pump & Basin to be provided in Mechanical Room to pump to sink in RR.

#### Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status
3.1	1	Nanawall					Open
	<b>Description</b> Awaiting final confirmations from Nanawall. May only need to re-order locking bar trim.				It is looking like we can use all parts of the Nanawa that were shipped, with the exception of the door locking bar trim. That will be shipping from German		
	Previous Me Jan 31, 2024	eting Minutes		0	livery. PCID is h		
	Awaiting final	confirmations from Nanawall. May only n	eed to re-order locking bar trim.				

No.	Mtg Origin	Title		Assignment	Due Date	Priority	Status
3.2	1	Curtain Wall Sys	stem				Open
	<b>Description</b> Glazing units	have been releas	ed, awaiting on arrival. I	Frames have been installed. Glass is arriving in c	oming weeks.		
	Previous Me Jan 31, 2024 (None)	eting Minutes	Glass installation on t addition to be buttone	he front curtain wall will begin on February 19 an d up in early March.	d we expect the i	new	

# **Owner / AE Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
4.1	1	Permit Status / City Reviews				Open		
	ulletin #2 stampe	ed drawings	received					
	Previous Meeting Minutes Jan 31, 2024							
	(None)							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	
4.2	27	Pricing for Undercabinet Lighting				Open	
	Description Pricing requested for undercabinet lighting in staffwork room under two rows of upper cabinets. Cost to complete is \$1,845.00. MCD provided sketch from electrical contractor is 2x2 flat panl LEDs are to be installed.						
				complete is \$1,84	15.00.		

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status			
4.3	28	Southwest Facade					Open			
	Description									
	· ·	e the limestone option it would be a		•	ith MCD and th	e structural	engineer			
	to discuss att	tachment details as this is a bit diffe	erent approach from the eas	t side of the addition.						
	Limestone or	otion has been selected as a maxin	num budget value. PCI Daile	ev will take steps necessarv t	o reduce the co	ost impact of	this			
	change.		<b>0</b>	, , ,		•				
	Has MCD dis	scussed with structural engineer for	meeting availability?							
	Shop drawings are completed and have been sent to MCD.									
	Steve to resp	oond to email and confirm we can p	proceed with limestone.	Steve approved this ver up with a written approv		and will foll	WC			
	Previous Me	Previous Meeting Minutes								
	Jan 31, 2024	L								
		oond to email and confirm we can p								

# Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
	<b>Description</b> HVAC and Plumbing work required for units has begun. Interior framing for Circulation/Book sorting is underway.		n. light coves	Drywall boarding is nearly complete. Working on finishing light coves Lighting installation has begun.		
			ay. Elevator in	Elevator installation begins soon. Painting starts February 12.		
	Electrical wor	k throughout various areas is ongoing.	Floor polis	hing to begin on February 19. lass for above Nanawall is be	ing fabricate	ed

Elevator disconnect work beginning.
Drywall work continuing.
Prime/1st coat of steel and drywall beginning next week.
Previous Meeting Minutes Jan 31, 2024 (None)

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
	<b>Description</b> Billing being o	compiled for review.				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status				
6.2	9	Contingency / Allowance Review				Open				
	Description	Description								
Contingency CCO #1 to be signed.										
	Items still in p	Items still in pricing phase or being released this week are as follows:								
		Additional rework for MEP trades and architectural trades for Structural Steel conflicts.								
		Added Limestone Work - See above								
Previous Meeting Minutes										
	Jan 31, 2024									
	(None)									



Meeting Date	Feb 14, 2024	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Proje	ect	
Attachments			

#### Scheduled Attendees

Name	Company	Phone Number	Email
Steve Schneemann		Kristen Tait	ss@mcdarchitects.com
Mary Cay Lancaster	MCD Architects	Jaclyn Miller Jeff Zielke	mc@mcdarchitects.com
Dianne Schurg	MCD Architects	Bruce Johnson	ds@mcdarchitects.com
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

#### **Submittals**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
1.1	1	Pending Submittals				Open			
	<b>Description</b> Submittals cu	rrently in A/E Court:							
	Submittals cu	rrently in Contractor's court:							
	• Stainle	Stainless Steel Handrails - For Record							
	Outstanding Submittals:								
	Previous Me Feb 7, 2024 (None)	eting Minutes							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	31	RFI #39: AHU Condensing Unit Roof Load				On Hold
		m with structural engineer the 565 lb conc odate from MCD. Please provide update.	lenser can sit on the existing roof with leg suppo	rts.		
		eting Minutes	Being installed next \	Vednesday	, Februa	arv
		5	21. Bates will be close			,

# Procurement / Long Lead Items

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status
3.1	1	Nanawall					Open
		not warranty bottom track if ro re-order locking bar trim. esolve.	tated 180 degrees, citing an is	ssue with wind driven rain and r Tyler is still working scenario, they will te opening so we can u	on this. in emp drywal	a worst Il the na	case nawall
	Feb 7, 2024	eeting Minutes	nned around. Working on pro	is that we wont have	e to do that		

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Curtain Wall System				Open
	Description					

#### **Owner / AE Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Permit Status / City Reviews				Open
		was issued Monday 7/3. Updated Bulletin ated Bulletin 3 was received on 10/13.	1 stamped drawings received on 8/2. Updated Bu	ulletin #2 stampe	ed drawings	s received
	Initial permit on 8/30. Upd		1 stamped drawings received on 8/2. Updated Bu	ulletin #2 stampe	ed drawings	s received

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.2	27	Pricing for Undercabinet Lighting				Open
	Description Pricing reque	sted for undercabinet lighting in staffwork	room under two rows of upper cabinets. Cost to o	complete is \$1,84	45.00.	

MCD provided sketch from electrical contractor is 2x2 flat panl LEDs are to be installed. Pricing being acquired.

#### Previous Meeting Minutes Feb 7, 2024 (None)

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.3	28	Southwest Facade				Open
	to discuss at	achment details as this is a bit different ap	\$22,500.00. We would need to have a meeting oproach from the east side of the addition. dget value. PCI Dailey will take steps necessa			Ū
	Work to com	mence in approximately 5 weeks after par	els have been received.	stallation es	timate is	s a wee
		mence in approximately 5 weeks after par eting Minutes	11	stallation es less.	timate is	s a wee
			11		timate is	s a wee

#### Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Schedule				Open
	<b>Description</b> HVAC and Pl	umbing work required for units has begun.				
	Hanging of ci	rculation cloud and required finishing unde	erway. The drain	and elevato	r panel	were
	Elevator com	pany set to begin work next week.	covered by	/ allowance	s; no co	ontingency
	Elevator disco	onnect work complete.		c necessar	y.	
	Drywall sandi	ing and final finishing underway.				
	Exposed stee	el painting underway. Ceiling/wall paint to f	ollow.			
	Concrete poli	shing to begin Monday.				
	Previous Me Feb 7, 2024 (None)	eting Minutes				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Billing				Open
	<b>Description</b> Billing submit	ted and awaiting MCD signature.				
	Feb 7, 2024	eting Minutes MCD for signature.				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.2	9	Contingency / Allowance Review				Open
	Items still in p • Additic • Additic • Added	CCO #1 to be signed. pricing phase or being released this week onal rework for MEP trades and architectu onal HVAC, Sprinkler, Plumbing, & Electric Undercabinet Lighting - See above Limestone Work - See above	ral trades for Structural Steel conflicts.			
	Previous Me Feb 7, 2024 (None)	eting Minutes				



Meeting Date	Feb 21, 2024	Meeting Time	11:00 AM - 12:00 PM Eastern Time (US & Canada)
Meeting Location	On-Site		
Overview	Meeting for the Baldwin Public Library Phase 3 Proje	ct	
Attachments			

#### Scheduled Attendees

Name	Company	Phone Number	Email
Mary Cay Lancaster	MCD Architects	Jeff Zielke Rebekah Craft Kristen Tait Melissa Mark	mc@mcdarchitects.com
Paul Danko	PCI Industries, Inc.		pdanko@pcidailey.com
Adam Mabry	PCI Industries, Inc.		amabry@pcidailey.com
Tyler Wilson	PCI Industries, Inc.		twilson@pcionesource.com

-1000	urement / Lo	ong Lead Items	We will move ahead with the alternate layout of the NanaWall as it will be warrantied in writing for 10 years.
No.	Mtg Origin	Title	Tyler will schedule the new installation date. Installation will take 2.5 weeks and will include physical installation, installation of the electrical controller by an Arizona
2.1	1	Nanawall	company, and patching and painting the surrounding walls. The locking mechanism should arrive in 6-8 weeks. PCID will install a temporary
	Description		closing apparatus until the locking mechanism is installed (a 2x4)
	Further discu	ussions with higher up individ	uals have allowed the warranty to remain 100% intact in writing.
	The stated v	alues for air/water infiltration i	n the specifications have not been tested in this specific configuration so they cannot be upheld in
			h proceeding with the 180 degree installation measures. chneeman. Nanawall installers are typically 4-5 weeks out from schedule.
	Awaiting fina		
	Awaiting fina	I determination from Steve So	
	Awaiting fina Previous Me Feb 14, 2024	I determination from Steve So eeting Minutes 4	
	Awaiting fina <b>Previous Ma</b> <b>Feb 14, 202</b> Further discu The stated va	I determination from Steve So <b>Seting Minutes</b> 4 Jussions with higher up individu alues for air/water infiltration i	chneeman. Nanawall installers are typically 4-5 weeks out from schedule.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
2.2	1	Curtain Wall System	Installation should begin on Mar	larch 4 Op				
	<b>Description</b> Glazing units have arrived for curtainwall. Installation will begin once interior finishes have progressed to a level.							

#### Previous Meeting Minutes

Feb 14, 2024

Glazing units have arrived for curtainwall. Installation will begin once interior finishes have progressed to a level.

#### **Owner / AE Items**

No.	Mtg Origin	Title		Assignment		Due Date	Priority	Status
3.1	1	Permit Status / City F	Reviews					Open
	Description Initial permit was issued Monday 7/3. Updated Bulletin 1 stamped drawings received on 8/2. Updated Bulletin #2 stamped drawings received on 8/30. Updated Bulletin 3 was received on 10/13.							
	Initial permit	,	•	1 stamped drawings received on 8/2.	Updated Bu	lletin #2 stampe	ed drawings	received

No.	Mtg Origin	Title	Assignment		Due Date	Priority	Status
3.2	27	Pricing for Undercabinet Lighting	g				Open
	Description         Pricing requested for undercabinet lighting in staffwork room under two rows of upper cabinets. Cost to complete is \$1,845.00.         MCD provided sketch from electrical contractor is 2x2 flat panl LEDs are to be installed. Pricing has been obtained for the sketch provided by         MCD_The cost of this shares is \$2,715.00.						
	· ·	d sketch from electrical contractor st of this change is \$2,715.00.	is 2x2 flat panI LEDs are to be installed. Prive will use \$2715 from the contingency to	0			

No.	Mtg Origin	Title	Assignme	nt		Due Date	Priority	Status	
3.3	28	Southwest Facade						Open	
	- To complet	Description         - To complete the limestone option it would be around \$22,500.00.         Limestone option has been selected as a maximum budget value. PCI Dailey will take steps necessary to reduce the cost impact of this change.							
	Work to commence in approximately 4 weeks after panels have been received.								

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	38	Plaster at Ramp				Open
	No stainless t		ut all surfaces of the ramp. This work is slated to learn continuing to the stair riser), however the stain	Ū		e ramp at

### Schedule & Site Progress

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status		
4.1	1	Schedule				Open		
	<b>Description</b> HVAC and Plu	umbing work required for units is being co	mpleted. Rooftop unit was set in place this m	orning				
	Final drywall	areas continuing to be completed.						
	Elevator com	pany set to begin work next week. (TBD)	Still waiting on elevator company to announce i	nstallation date				
	Concrete poli	shing underway. Floor polishing will be co	mpleted by Thursday. Floor will be sealed to reve	eal its final color	on Friday			
	Ceiling painting complete.							
	Plaster work and trim to begin Monday.							
		eting Minutes						
	Feb 14, 2024 (None)							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Billing				Open
	Feb 14, 2024	eting Minutes en signed by MCD and sent to the Library	for processing.			

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status			
5.2	9	Contingency / Allowance Review				Open			
	Description Contingency CCO #1 to be signed.								
	<ul><li>Additic</li><li>Additic</li><li>Added</li></ul>	<ul> <li>Items still in pricing phase or being released this week are as follows:</li> <li>Additional rework for MEP trades and architectural trades for Structural Steel conflicts.</li> <li>Additional HVAC, Sprinkler, Plumbing, &amp; Electrical rework required for new work.</li> <li>Added Undercabinet Lighting - See above</li> <li>Added Limestone Work - See above</li> </ul>							
	Previous Me Feb 14, 2024 (None)	eting Minutes							

# UNFINISHED BUSINESS

### MEMORANDUM

DATE:	February 23, 2024
TO:	Baldwin Public Library Board of Directors
FROM:	Rebekah Craft, Library Director
SUBJECT:	Anti-collision window protection measures for bird safety

#### INTRODUCTION

At the request of the Library Board, I am presenting the research, history, and various options for mitigating the bird strikes of the Library's glass windows in the Youth Room and in the new front entrance addition.

Since the Youth Addition was built in 2020, staff members have relayed the following statistics about bird collisions with Library windows:

- Number of times a staff member has heard a bird strike a window while working: 4
- Number of birds found dead around the building by staff members:
- Number of birds that patrons have found outside the building and reported to staff: 6

17

This averages to about 9 dead birds being discovered and reported by staff or patrons per year.

#### BACKGROUND

In 2019, during the construction of the Youth Room addition, a community member approached Library Director Doug Koschik to request that bird safe glass measures be installed on the new glass curtain wall. At the time, the Building Committee researched various options, including a glass manufacturing process that acid etched markings into glass to make the glass more visible to birds. Due to budget constraints, no anti-collision measured were used.

The Library had every intention of adding bird safety anti-collision measures to the glass on the Phase 3 addition when it began planning the project in 2021-2022. However, due to budget constraints, the project was value-engineered and anti-collision measures were removed from the project in 2022.

At the inquiry of a community member and at the direction of the Library Board, I have looked into several remediation options for the Library's windows.

#### **FISCAL IMPACT**

I have received five quotes for installation of protective film on the outside surface of all windows in the Youth Room addition and the Front Entrance Addition.

#### Product: Solyx

- Installed by Eastern Solar Glass **\$48,589.00**
- Installed by Michigan Glass Coatings \$53,331.00

#### Product: Feather Friendly

- Installed by National Glazing Solutions \$30,299.10
- Installed by Eastern Solar Glass \$42,356.00

#### Product: CollidEscape

• Installed by Bierte, Inc. - \$27,914.60

The matrix below compares the three products that looked into installing. The full quotes are included in the attachments to this memo.

Product	Feather Friendly	Solyx	CollidEscape
Company	NGS filmsandgraphics.com	Michigan Glass Coatings	Bierte, Inc CollidEscape
Contact	Contact: David Hill dhill@filmsandgraphics.com	Contact: Craig Compton ccompton@michgc.com	Contact: Jeff L. Rank jeff@collidescape.org
Product Type	Small circular markers applied in a grid pattern	Full sheet of printed coating with a printed stripe pattern	Each piece arrives already sized for each pane, ready to be applied with easy removal of the liner and transfer medium.
Sample	Harmony		0.25" repeating dot pattern with 2" vertical and horizontal spacing
Product Description	Cast vinyl markers Non-removable adhesive Dry Application Will not discolor, shrink, delaminate No sealing necessary, no seam 15+ years of durability Feather Friendly doesn't have the tiny perforations for dirt to get into and the freeze/thaw cycle to impact. Round FF dots are my preferred option since they don't even have corners	Polyester film covers entire surface. Polyester is dimensionally stable, does not stretch, provides optical clarity Removable adhesive Wet Application Can discolor, peel, crack, delaminate Must be edge sealed, possibility of seam 7 years of durability	Protected by strong ultraviolet inhibitors, guaranteeing that the films will not discolor over time. These additives can actually cause the material to chalk, similar to house paint, when left up for 10+ years. 10 year lifespan

Spacing	Staggered 2" x 2"	3" vertical stripes	Staggered 2" x 2"
Location	Exterior surface of window	Exterior surface of window	Exterior surface of window
Total Cost	\$30,299.10	\$53,331.00	\$27,914.00
Warranty	6 Year warranty. Sales rep says the product has a "15 years plus longevity"	5 Year warranty	No specified warranty period. Website states the product has a 7-year performance rating. Sales person says the first installation of this type of coating is still up after 24 years
Cleaning Instructions	Common window cleaning solutions such as detergent and water and a soft cloth or synthetic sponge and soft rubber squeegee re recommended. Do not apply heavy pressure.	Recommend only SimGlas® Window Film Cleaner and microfiber cloth.	There are no performance issues with CollidEscape for commercial applications with regularly scheduled window washing services. CollidEscape can be washed, sponged and even wiped with a squeegee.
Removal/ Replacement Instructions	Spray with citrus cleaner then scrape off each individual vinyl marker	Peel away the film from one corner and pull the film from the glass. If any adhesive remains on the glass it can easily be removed with a spray of soapy water and a single edge razorblade.	Soften the film first with a citrus based cleaner. Wait 15 minutes. Scrape off product with putty knife or similar tool.
Concerns		Since a particle-free application isn't possible, there may be small amounts of dust or grit caught between the film and glass. Vertical stripes may cause migraines to those walking by the building	Shorter lifespan and begins peeling off windows

Comments from Competition	<b>Collidescape rep says:</b> Feather Friendly makes cheap stuff for residential/budget-sensitive customers; they are just cutting out of a 4-year mid-grade advertising-grade off the shelf 3M film for sign shops, and have been knocking us off for a few years now, but we have replaced more of their installations than I can count.	<b>Feather Friendly rep says</b> : Full film like CollidEscape Perf or Solyx full film has a limited lifespan. Printed film like Solyx should be edge- sealed as well. Water and dirt can get in the open holes and deteriorate the film, with water getting beneath the film and lifting it.	<b>Feather Friendly rep says</b> : Full film like CollidEscape Perf or Solyx full film has a limited lifespan. Printed film like Solyx should be edge-sealed as well. Water and dirt can get in the open holes and deteriorate the film, with water getting beneath the film and lifting it.
Recommended by National Audubon Society	Yes	Yes	Yes
Comments Bonnie Van Dam, Detroit Zoo	I have used the FeatherFriendly and have several samples. It also comes in black now which stands out better than the white dots. It is a good product.	I am not a big fan of the Solyx for two reasons, I have used it and it doesn't last and age well. I don't like the vertical stripes, I think the horizontal stripes are better on the eyes.	I have used the CollidEscape dots as well and I like that product too, I have a sample of that in green which compliments shrubbery, grass
Comments from Heidi Trudell, Big Bend Nature	Feather Friendly doesn't have the tiny perforations for dirt to get into and the freeze/thaw cycle to impact. Round FF dots are my preferred option since they don't even have corners	Seconding the horizontal stripes for the sake of spacing as well as visual comfort; if vertical stripes are used along walkways, it can cause a flickering in your peripheral vision which depending on sensitivity for folks may trigger migraines or seizures.	If you head down to the Ottawa NWR building just east of Toledo, you can see that the CollidEscape is peeling on those windows and those have been up less than 10 years

After researching these three products, reviewing the life expectancy, warranty, and removal instructions, and hearing reviews from Bonnie Van Dam, Curator of Birds at the Detroit Zoological Society, and Heidi Trudell, Washtenaw Safe Passage Coordinator, the one thing that is clear is that the technology for bird collision remediation is constantly improving.

Because of this, I recommend that the Library Board approve a sample installation of the Feather Friendly product on one panel of windows for a test period of 12-18 months. This would enable us to see how the product holds up during a full year of weather conditions and to see how our window cleaning company's products interact with the film. Spending \$30,000 on a product that may potentially only last 5-7 years is a large investment and we owe it to taxpayers to research the feasibility of any product we select before proceeding with an extensive installation of any anticollision measure.

Should the testing period for the Feather Friendly product prove successful, the Library Board would then need to vote on whether or not to treat all windows with this product. Money is earmarked in the FY 2026-27 budget to install this product on the windows in the Youth Room addition and Front Entrance addition.

#### SUSTAINABILITY

The Missouri Department of Conservation lists the many reasons why caring about birds is important to our environment.

Birds Keep Our Ecosystems Running Smoothly

- Birds eat insect pests that would otherwise decimate agricultural crops, gardens, and other vegetation. Birds eat 400–500 tons of insects per year.
- Birds like crows and vultures scavenge carcasses, reducing the spread of diseases such as rabies and distemper.
- Birds disperse seeds, spreading plants into new areas.
- Birds such as hummingbirds help pollinate plants.
- Birds like hawks and owls help keep the mouse and rat population in check.
- Birds eat millions of mosquitoes and other biting insects each year.

By installing anti-collision measures on the Library's windows, we would demonstrate Baldwin's dedication to sustainability and the importance of birds to our ecosystem.

#### SUMMARY

The Feather Friendly product has received the best reviews from local experts, has held up well in Michigan conditions in other local installations, and is reasonably priced compared to CollidEscape and Solyx. I recommend that the Board approves the installation of this product on one section of windows for a test period of one year During the test year, library staff will also make a daily walkthrough of the exterior windows to search for evidence of bird strikes. At the end of the test period, the Library Board will review the evidence of bird strikes and the Feather Friendly wear and tear before determining whether or not to proceed with the full installation of this product.

#### ATTACHMENTS

- Quote from Michigan Solar Solutions
- Quote from Bierte, Inc.
- Quote from Eastern Solar Glass
- Quote from National Glazing Solutions

#### SUGGESTED BOARD ACTION

Motion to apply the Feather Friendly bird-window collision markers to one window pane on the south side of the Youth Room for a test period of one year.



1000 N. Opdyke STE: G Auburn Hills, MI 48326 248-364-6667 http://michgc.com



BAL REB 300 \	DWII EKAI W. M	89204 Cust # 1 N PUBLIC LIBRA H CRAFT IERRILL STREET GHAM, MI 48009	RY	mail: rebekah.cı	raft@bald	winlib.org		
		Area			Panes	Product Description		Price
1	1	NORTH EXPOS	SURE		8	BIRD SAFETY FILM- VERTICAL		
1	2	NORTH EXPOS			1	<b>BIRD SAFETY FILM- VERTICAL</b>		
1	3	NORTH EXPOS	SURE		1	<b>BIRD SAFETY FILM- VERTICAL</b>		
1	4	NORTH EXPOS	SURE		8	BIRD SAFETY FILM- VERTICAL		
1	5	EAST EXPOSU	RE		1	<b>BIRD SAFETY FILM- VERTICAL</b>		
1	6	EAST EXPOSU	RE		22	<b>BIRD SAFETY FILM- VERTICAL</b>		
1	7	EAST EXPOSU	RE		22	BIRD SAFETY FILM- VERTICAL		
1	8	EAST EXPOSU	RE		1	BIRD SAFETY FILM- VERTICAL		
1	9	SOUTH EXPOS	SURE		1	BIRD SAFETY FILM- VERTICAL		
1	10	SOUTH EXPOS	SURE		7	BIRD SAFETY FILM- VERTICAL		
1	11	SOUTH EXPOS	SURE		7	BIRD SAFETY FILM- VERTICAL		
1	12	SOUTH EXPOS	SURE		1	BIRD SAFETY FILM- VERTICAL		
1	14	NORTH ENTRY	' AREA		1	BIRD SAFETY FILM- VERTICAL		
1	15	NORTH ENTRY	' AREA		2	<b>BIRD SAFETY FILM- VERTICAL</b>		
1	16	NORTH ENTRY	' AREA		1	BIRD SAFETY FILM- VERTICAL		
1	17	NORTH ENTRY	' AREA		1	BIRD SAFETY FILM- VERTICAL		
1	18	NORTH ENTRY	' AREA		2	<b>BIRD SAFETY FILM- VERTICAL</b>		
1	19	SOUTH ELEVA	TION NOT BUILT		12	BIRD SAFETY FILM- VERTICAL		
1	20	SOUTH ELEVA	TION NOT BUILT		4	BIRD SAFETY FILM- VERTICAL		
1	21	SOUTH ELEVA	TION NOT BUILT		3	BIRD SAFETY FILM- VERTICAL		
1			ELEVATION NOT BUILT		4	BIRD SAFETY FILM- VERTICAL		
1			ELEVATION NOT BUILT		4	BIRD SAFETY FILM- VERTICAL		
1		NORTH ENTRY			1	BIRD SAFETY FILM- VERTICAL		
1		NORTH ENTRY			1	BIRD SAFETY FILM- VERTICAL		
1		NORTH ENTRY			1	BIRD SAFETY FILM- VERTICAL		
1		NORTH ENTRY			1	BIRD SAFETY FILM- VERTICAL		
1	28	NORTH ENTRY	/	Section Total	1 119	BIRD SAFETY FILM- VERTICAL		\$53,331.00
				Section Total	113			φ <b>53,331.0</b> 0
				Panes Total	119			
							Subtotal	\$53,331.00
							Sales Tax	\$0.00
							Order Total	\$53,331.00
Sale	sper	son:	Craig Compton - 248	-721-1743				
	-	od until:	1/21/2024					
Payn	nent	Terms:	50% Deposit/Balance	e Due Upon Com	pletion			

Standard general liability and worker's comp insurance included in the price. Customer responsible for cost of additional coverage if required.

**Guarantee:** All materials and workmanship are guaranteed to be as specified and the work to be performed in accordance with this written proposal, completed in a workman like manner for the amount indicated. Any change(s) from these specifications requiring extra time, labor or materials will result in additional charges to the amount indicated above. You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Our company is not responsible for glass breakage due to improper glass installation, existing glass damage or scoring from previous film installation. Interest at the rate of 1 1/2 percent per month will be charged on past due invoices.

Prior to installation date, please remove all items such as plants, pictures and miscellaneous knick-knacks from the window sills and
surrounding area. Window treatments may occasionally require removal to accommodate the installation process. Remove and/or re-
arrange any furniture that may hinder the installer's access to the windows. Our installers should not be held responsible for any
damage caused by moving items in order to gain access to the window area. To minimize airborne contamination during the
installation, it is wise to clean floors and vacuum carpeting a day before the film installation begins. Remove all pets from the area
during the installation.

#### Acceptance of Proposal /Authorization to Work:

The above prices, specifications, terms and conditions are satisfactory to me and are hereby accepted. My signature authorizes you to do the work.

E-Sign

Date

Customer Signature

Authorized Dealer Signature

Bierte Inc - CollidEscape
1619 Doubletree Drive
Janesville, WI 53546-1425
(830) 255-7265
inquiry@CollidEscape.org

Estimate 24-01-0848



ADDRESS	SHIP TO		
Rebekah Craft Baldwin Public Library 300 W. Merrill St. Birmingham, MI 48009	Rebekah Craft Baldwin Public Library 300 W. Merrill St. Birmingham, MI 48009	DATE 01/09/2024	TOTAL \$27,914.60

ACTIVITY	QTY	DATE	
	Gerri	RATE	AMOUNT
0.25" repeating dot pattern with 2" vertical and horizontal spacing sheets: 4 areas total of 57" wide panes: 148x1304=1340ft2 148x508=522ft2 148x215=221ft2 148x444=457ft2	2,540	6.50	16,510.00
Adjustment Item : Optional Upgrade to Etched dot replacing white dot	2,540	0.49	1,244.60
Subcontracted installation (Estimated - subject to site survey)	2,540	4.00	10,160.00

TOTAL

\$27,914.60

THANK YOU.

Accepted By

Accepted Date





1008 Industrial Dr, Suite C West Berlin, NJ 08091 Tel: 800-734-6527 Fax: 856-767-3396 WWW.EASTERNSOLARGLASS.COM Email: anthony@easternsolarglass.com

Family owned and operated since 1980 WBENC-WOSB #200864, HIC#13VH07211000 IUPAT DC#21 Member (20+yrs) Local 252B Window Film Installers

January 12, 2024

#### **Baldwin Public Library**

300 W. Merrill St. Birmingham, MI 48009

Attn: Rebekah Craft

#### **REF: Baldwin Public Library Bird Divert Window Film Installation**

We will supply all labor and material to install Solyx Bird Safety Film or Feather Friendly Bird Strike Film on mutually agreed upon dates and times. The film selected will be installed onto a total of 107 glass panels as requested. Samples of the films specified will be supplied upon request. Pricing does not include removal of any existing film. The film chosen will be installed by skilled technicians during normal working hours. Clear access to the glass will need to be provided. We would like to be scheduled as late in the project as possible to reduce trade interference and contamination being trapped under the film. Any change in film selection, scope of work, or schedule could result in the need for a proposal change. We will need to be made aware of any job specific training and/or testing and that could result in an add to this proposal.

Total Project Supplied & Installed (Phase 2): Solyx: \$33,845.00. | Feather Friendly: \$29,502.00. Total Project Supplied & Installed (Phase 3): Solyx: \$14,744.00. | Feather Friendly: \$12,854.00. Combined Project Totals (Phase's 2+3): Solyx: \$48,589.00. | Feather Friendly: \$42,356.00.

If I can be of any further assistance, or if you would like to schedule this installation, please do not hesitate to contact me at your earliest convenience.

Kind regards,

#### Anthony D'Urso

If everything above is acceptable, an officer or authorized signer of the above company must print their name & title, sign this agreement, and return as soon as possible for processing. The signer is legally responsible for the payment in the amount of this proposal and all approved change orders. By signing this agreement, you are agreeing to the terms and conditions\* called out in this document.

\* Terms and conditions: Any non-residential clients will be required to fill out a "New Client Application." No work can be started until a signature and/or a purchase order from the contracting agent is provided. If no contract or Purchase Order is provided prior to the start of work, this proposal & acceptance thereof supersedes any and all written and/or verbal agreements once work has begun on site. Any project over \$ 15,000 will require a 30% deposit for materials before work can be started. Once the project is completed, final payment must be sent within 30 days of the invoice, or a 10% late fee will be assessed on the 31st day. For every full 30 days after the first 30-day period, an additional 10% late fee will be added to the latest total invoice amount. Any legal fees incurred by ESG in its efforts to collect overdue invoices will be charged to the company and signer shown above.

If a credit card is to be used, you are agreeing to pay a 3.5% surcharge that will be added to the total price shown above. All work is completed by trained and certified technicians. Eastern Solar Glass is insured and licensed. Any material purchased or labor provided to start the work by ESG, as per written or signed direction by anyone involved in the project, is to be paid for by the customer/signer shown above. Any changes in layout, material, working hours, licenses, permits, or required drug testing, background checks or membership fees to perform the work, will result in an addition to this proposal. Normal working hours are between the hours of 7am and 4:30 pm Mon - Fri. Eastern Solar Glass has the right to photograph the work area before, during and after the proposed work. All photographic documentation becomes the property of Eastern Solar Glass which may be used for marketing or website distribution. No personal names or addresses of photographic materials will be displayed or disclosed without prior approval by owner.

BID AND TERMS\* ACCEPTED BY (Printed Name & Title):

Authorized Signature:

Title:



This proposal is good for 30 days. Thank you for the opportunity to bid with you for this project.









Phone: (248) 554-4681 Email: rebekah.craft@baldwinlib.org Project Location: 300 W. Merrill St., Birmingham, MI 48009

	N Stern Jass S	<u>Project</u> <u>Require</u>	<u>ments</u>	Family ow WBENC-WO	1008 Industrial Dr, Suite C West Berlin, NJ 08091 Tel: 800-734-6527 Fax: 856-767-3396 <u>WWW.EASTERNSOLARGLASS.COM</u> mail: anthony@easternsolarglass.com <b>ned and operated since 1980</b> SB #200864, HIC#13VH07211000 IUPAT DC#21 Member (20+yrs) cocal 252B Window Film Installers
	Contact Information				
	fia Sita Addraga:				
	fic Site Address: Normal Hours After hours	# of hours _			
Tenta	tive Start Date:	Start Time:		Stop Time:	
<u>Equip</u>	oment				
	Scaffolding				
	Boom Lift Access to building if Lif Access to Loading Doc	•		□ No □ No	□ N/A □ N/A
	Other Equipment: Is there anything imped Is all construction finish	ling installation?	` _ `	Yes □N Yes □N	
<u>Speci</u>	al Requirements				
	Drug Testing?		Backgrour	nd Check?	□ Badging?
	Vaccinations?		Bonding		
<u>Acco</u>	unts Payable/Receivab	le Information			
Name	:				
Conta	ct Number:				
Email	:				
	DI? □ Job/PO/WO#		$\Box$ AIA?	$\Box$ C	P?
	CIP or OCIP	Signed Proposa	ıl □	Prevailing Wag	e/Union Labor?
3M	Authorized Dealer Prestige Dealer Network	Johnson Window Films	Sun		SOLXX*



National Glazing So NGS Midwest   200 Sol Filmsandgraphics.cor Remittance A	uth Wacker Dr. Suite 31 <b>n</b>	1/11/2024		
140 Mountain Canton GA 30	Brook Dr 115			
Bill To BALDWIN PUBLIC L 300 WEST MERILL ST Birmingham MI 480	IBRARY TREET	Ship To BALDWIN PUBLIC LIBRARY 300 WEST MERILL STREET Birmingham MI 48009	\$30,299.10	
Terms	Customer	Estimate Contact		
Net 30	110239 BALDWIN LIBRARY	l PUBLIC David Hill   dhill@filmsandgr	aphics.com   312-497-5645	
Additional Terms : Customer Message:				
Scope of Work: LABOR / NORMAL HOURS				
FURNISH AND INSTALLATION OF FEATHER FRIENDLY BIR *PATTERN SELECTION TBD *PHASE 2 GLAZING NORTH, SOUTH, EAST & WEST ELEV *PHASE 3 GLAZING SOUTH & PARTIAL EAST ELEVATION 2,580 SQ. FT.			ATIONS	
Quantity	Item		Amount	
6	<b>36" x 150'</b> Feather Friendly Fi *PATTERN SELECT 6 ROLLS OF 36" X	FION TBD	\$14,434.20	
1	<b>36" x 75'</b> Feather Friendly Fi *PATTERN SELECT 1 ROLL OF 36" X 75	FION TBD	\$1,206.90	
2,580	<b>9-12 Mil (Sq. Ft.)</b> LABOR		\$13,158.00	
1	<b>Equipment Renta</b> SCAFFOLDING	al	\$750.00	
1	<b>Shipping</b> Additional Fees : S	Shipping	\$750.00	

Contracts: GSA Contract- 47QSWA20D00C TIPS Contract- 211001 PCA Contract- OD-316-20 Contractor Licenses: AZ- ROC 323352 CA-977796 LA- 57316 ND- 52267 OR- 194623 SC- G118295 VA- 2705133057 WA- NATIOGS894MQ **118** 80750





<b>Subtotal</b> Discounts	\$30,299.10
Total Tax (0%)	\$0.00
Total*	\$30,299.10

#### \*Terms and Conditions:

1) This price does NOT include an attachment system of any kind unless stated in the notes above

2) NGS does not recommend or warranty blackout film on glass surfaces with direct sunlight

3) Pricing does not include extended or after-hours labor fees unless stated

4) This proposal is ONLY valid for projects having at LEAST 5 days lead time from receipt of PO or contract. Anything less incurs expedited shipping & labor fees

5) NGS price does not include removal of existing film on glass unless indicated. Removal fees will apply

6) Credit Cards may be accepted for payment with a processing fee

7) Pricing assumes the client provides access to areas in scope (all furniture/ fixtures moved)

8) As it relates to wall graphics: Pricing assumes walls have been finished to a level 5 finish and that the graphic media manufacturer recommended primer has been used. NGS is NOT responsible for PSV (pressure sensitive adhesive) vinyl failure on walls not prepared by NGS.

9)\*\*NOTE\*\* Estimate assumes no additional engineering or special construction is required. Any atypical storefront construction requiring extra engineering or customization above and beyond oversize panels or additional mullion design may require additional fees to cover custom extrusions, components, cad design, and engineering time. This will be determined by the manufacturer's review of the submitted surveys.

10) Quoted total DOES NOT include costs for project -specific local licensing and/or permitting unless specified. Total is subject to change if NGS is responsible for acquiring these items.

#### **Estimate Sign-Off:**

ACCEPTED BY:

Signature:\_

Print Name:

Date:\_

Contracts: GSA Contract- 47QSWA20D00C TIPS Contract- 211001 PCA Contract- OD-316-20 Contractor Licenses: AZ- ROC 323352 CA-977796 LA- 57316 ND- 52267 OR- 194623 SC- G118295 VA- 2705133057 WA- NATIOGS894MQ **119** 



# **INFORMATION ONLY**

#### **Upcoming Events of Interest**

#### I LOVE the 90s Trivia

Thursday, February 29 — 7:00 p.m. to 8:00 p.m.

Show off your 90s knowledge and reminisce about music, movies, toys, games, fashion, and more. Come solo or with a group of up to 5 people. Teens and adults are welcome.

#### **Teeny Tiny Art Show**

#### Friday, March 1 — All Day

Grades 7-12. Starting March 1, pick up a kit with a mini canvas, paints, and paintbrush. Create your masterpiece, then bring it back by April 1 to be displayed in our tiny art show! Public voting will take place to determine 1st, 2nd, and 3rd place prize winners. Limit one kit per teen. By taking a kit, you agree to enter your artwork in the show. If you wish to keep your artwork after the art show, please pick it up by May 31.

#### **Teen Study Night with Therapy Dogs**

#### Saturday, March 2 — 5:30 p.m. to 8:30 p.m.

Is school stressing you out? Maybe petting dogs will help! After the library closes to the public, the library will remain open for students in grades 9-12. Pizza will be provided. No registration required.

#### Suffragettes at the DIA: The Changing Role of Women in America

#### Tuesday, March 5 — 7:00 p.m. to 8:00 p.m.

Join us as we continue to honor women's voting rights by exploring both works by suffragette artists and art which exemplifies the challenges women faced before the adoption of the 19th amendment. Detroit Institute of Arts docent, Kathleen McBroom, will discuss the roles of women throughout history through the perspective of art and artists.

#### Battle of the Books 2024

#### Saturday, March 9 — 10:00 a.m. to 11:30 a.m.

Fourth and fifth grade students of Birmingham Public Schools will Battle it out at Groves High School. Teams must be there at 9:15 a.m. for check in. Visit www.baldwinlib.org/battle for official rules and more information.

#### Mario Day Celebration: Grades 1 to 6

#### Monday, March 11 — 4:30 p.m. to 5:30 p.m.

Registration opens one month before the program. Grades 1 to 6. Caregivers must stay in the building during the program if the participant is ten years old or younger. Join us for a craft and activities celebrating everyone's favorite mustachioed plumber and his friends. Participants are encouraged to dress up as anyone from the Super Mario series, but are asked to leave their Nintendo Switch at home. Registration required.

#### Forensic Art with Inspector Sarah Krebs

#### Monday, March 11 — 7:00 p.m. to 8:00 p.m.

Interested in the role Forensic art plays in helping police solve cases? Inspector Sarah Krebs is here to show how evidence-base drawings and three-dimensional reconstructions help with investigation of unidentified remains, the apprehension of suspects, and the resolution of missing person cases. Inspector Sarah Krebs is a graduate of Michigan State University's anthropology program and holds a master's degree in leadership and diversity. Krebs is third-generation police officer, and began her career as a Trooper with the Michigan State Police (MSP) in 2000. She uses her talents in art as a member of the MSP Forensic Art Unit. She has held the titles of AMBER Alert Coordinator and Missing Children's Clearinghouse Manager for the state of Michigan while she headed up the Missing Persons Unit and has solved hundreds of missing persons cases due to her investigative efforts.

In 2017, Krebs was awarded the International Association of Chief's of Police's prestigious '40 Under 40' for her work to identify human remains and missing persons cases across the country. Insp. Krebs currently serves as the Michigan State Police's Chief Diversity, Equity, and Inclusion officer.

#### The Prindle Sisters: Birmingham's Pioneer Women - Birmingham Museum Series

#### Thursday, March 14 — 7:00 p.m. to 8:00 p.m.

They came as brides to the unknown frontier of Oakland County wilderness after the War of 1812, bringing little else but each other. Join Donna Casaceli us to learn about how these pioneer women faced many hardships to build early Birmingham.

#### Family Board Game Club: Grades 1 to 6

#### Saturday, March 16 — 7:00 p.m. to 8:00 p.m.

Registration opens one month before the program. Grades 1 to 6 with grown up(s). Kids and parents are invited to play a variety of fun children's board games at the Library. We have games for a wide variety of ages and skills. No registration required.

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- PROGRAMS FOR CHILDREN
- 4 PROGRAMS FOR TEENS ADULT BOOK CLUBS
- 5 COMPUTER CLASSES IDEA LAB

2

- 6 PROGRAMS FOR ADULTS
- 7 DIRECTOR'S UPDATE LIBRARY BOARD

# **BALDWIN HIGHLIGHTS**







MAY ASIAN & PACIFIC ISLANDER HERITAGE

# SAVE THE DATE

for our LIBRARY OPEN HOUSE AND DEDICATION SATURDAY, MAY 18 1:00 P.M. TO 3:00 P.M.



BALDWIN PUBLIC LIBRARY ► SERVING THE COMMUNITIES OF BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS, & BLOOMFIELD HILLS

# SPRING PROGRAMS FOR CHILDREN

#### **BABIES TO GRADE 6**

ALL PROGRAMS SUBJECT TO CHANGE. CHECK THE WEBSITE (BALDWINLIB.ORG/CALENDAR) FOR UP TO DATE INFORMATION AND LOCATIONS BEFORE HEADING TO ANY EVENT. Program registration opens one month in advance.

#### MARCH

#### MARIO DAY CELEBRATION GRADES 1 TO 6

#### MONDAY, MARCH 11 AT 4:30 P.M.

Join us for a craft and activities celebrating everyone's favorite mustachioed plumber and his friends. Participants are encouraged to dress up as anyone from the Super Mario series, but are asked to leave their Nintendo Switch at home. **Registration required.** 

#### SPRING TAKE & MAKE: HURRAY FOR SPRING! BEST FOR PRESCHOOL TO GRADE 2

FOR SPRING! BEST FOR PRESCHOOL TO GRADE SATURDAY, MARCH 23

Stop by the library for an envelope of spring surprises. **First come, first served.** 



#### UNICORN CUPCAKE DECORATING GRADES 1 TO 5 WITH GROWN UP(S) TUESDAY, MARCH 26 AT

**10:00 A.M. OR 2:00 P.M.** Learn how to make fun unicorn cupcakes. Take your creations home or eat them right away. *Allergens may be present.* **Registration required.** 





#### CELEBRATE POETRY GRADES 3 TO 6

WEDNESDAY, APRIL 3 AT 4:30 P.M. April is Poetry Month. Celebrate with us by exploring different forms of poetry including acrostic poems. **Registration required.** 

#### PAPER AIRPLANE COMPETITION GRADES 4 TO 6

**THURSDAY, APRIL 11 AT 4:30 P.M.** Bring your builder skills and love of planes to our paper airplane competion. Build your plane and then compete to see whose plane flies the furthest and stays in the air the longest. **Registration required.** 

#### STORY/ARTS GRADES 1 TO 3 MONDAY, APRIL 15 AT 4:30 P.M.

Create pieces of art using different techniques and learn about the artists who made them popular. No art experience needed. **Registration required.** 



#### MAY



It's Free Comic Book Day at local comic shops and at BPL! Swing by the library, pick up a comic and vote for your favorite comic book character. We'll have comics for kids, teens and adults. First come, first served. One per person.



MAY THE 4TH GRADES K TO 6 SATURDAY, MAY 4 FROM 2:00 TO 4:00 P.M.

Celebrate Star Wars Day with us on May 4th. Stop by Grams Discovery Room for Star Wars crafts and activities.

#### NO BAKE KIDS RECIPES GRADES 4 TO 6 THURSDAY, MAY 9 AT 4:30 P.M.

All skill levels are welcome in this beginning cooking lesson. We will be making a Banana Split Pudding Cup! **Registration required.** 

#### STEAM EXPLORERS GRADES K TO 3 MONDAY, MAY 13 AT 4:30 P.M.

Explore the concepts of science, technology, engineering, art, and math with hands on activities. **Registration required.** 



#### STORY TIME BATTLE: DUCKS VS. CHICKENS ALL AGES WITH GROWN UP(S) THURSDAY, MAY 23 AT 10:30 A.M.

Two librarians will battle it out through stories, songs, and activities. Who will win? Vote for your favorite at the end of the program. *This program is hosted offsite at Barnum Park*. No registration required.

#### BOOKS BEFORE CELEBRATION

AGES 5 & UNDER WITH GROWN UP(S)

#### **SATURDAY, APRIL 6 AT 10:30 A.M.** Whether you completed 1K Books Before Kindergarten or are still working your way through, we invite you to join us for a celebration with stories, activities and more! **Registration required.**

# BOOK CLUBS

Visit our Book Clubs page at **baldwinlib.org/book**clubs for more upcoming book selections.

#### Kids COOKBOOK club GRADES 3 TO 6 MONDAYS AT 6:30 P.M.

APRIL 8: STAR WARS GALACTIC BAKING BY INSIGHT EDITIONS Email Syntha at syntha.green@baldwinlib.org to register.

#### **Adventures** IN BOOKS

GRADES 1 TO 3 WEDNESDAYS AT 4:30 P.M. MARCH 13: ZOEY AND SASSAFRAS: DRAGONS AND MARSHMALLOWS BY ASIA CITRO

APRIL 10: SPY PENGUINS BY SAM HAY Email Syntha at syntha.green@baldwinlib.org to register.

#### **BEYOND the Book** GRADES 1 TO 3 THURSDAYS AT 7:00 P.M.

**MARCH 28:** *PLANTING STORIES: THE LIFE OF LIBRARIAN AND STORYTELLER PURA BELPRÉ* BY ANIKA DENISE **APRIL 25:** *LIVING IN...INDIA* BY CHLOE PERKINS Email Rosemary at **rosemary.isbell@baldwinlib.org** to register.

#### mother/DAUGHTER

GRADES 4 TO 6 AND MOMS TUESDAYS AT 7:00 P.M. MARCH 12: THE LAST MAPMAKER BY CHRISTINA SOONTORNVAT APRIL 16: THIRST BY VARSHA BAJAJ Email Susan at susan.dion@baldwinlib.org to register.

#### BOOKS AND BAGELS GRADES 4 TO 6 TUESDAYS AT 7:00 P.M.

MARCH 26: THE UNTEACHABLES BY GORDON KORMAN APRIL 23: AMIRA & HAMZA: THE WAR TO SAVE THE WORLDS BY SAMIRA AHMED Email Susan at susan.dion@baldwinlib.org to register.

#### WHO? WHAT? WHERE? GRADES 4 TO 6 THURSDAYS AT 7:00 P.M.

**APRIL 4:** WHAT DO WE KNOW ABOUT THE LOCH NESS MONSTER? BY STEVE KORTÉ Email Rosemary at **rosemary.isbell@baldwinlib.org** to register.

#### KIDS GRAPHIC NOVEL BOOK CLUB grades 3 to 6

MONDAYS AT 4:15 P.M.

MARCH 18: THE FIRST CAT IN SPACE ATE PIZZA BY MAC BARNETT APRIL 22: THE MOTH KEEPER BY K. O'NEILL

Email Josh at **josh.campeau@baldwinlib.org** to register.

#### **MOMS** BOOK CLUB WEDNESDAYS AT 7:00 P.M.

APRIL 17: THE SECRET LIFE OF SUNFLOWERS BY MARTA MOLNAR Email Susan at susan.dion@baldwinlib.org to register.





## KIDS LIBRARY SOCIETY

GRADES 3 TO 6 CLET THURSDAYS AT 7:00 P.M.

MARCH 21 • APRIL 18 • MAY 16

Do you want to be more involved with the Library? Would you like to hang out with friends and play some games? Join us for monthly meetings to talk about Library programs and play games. **Registration required.** 



#### VIDEO GAMING CLUB GRADES 4 TO 6 MONDAYS AT 7:00 P.M. MARCH 4: MARIO PARTY SUPERSTARS APRIL 1: SWITCH SPORTS

MAY 6: MARIO KART 8 DELUXE

Meet up with other gamers once a month to play a video game together. All gaming abilities are welcome. **Registration required.** 



WIGGLE WORMS - DROP IN BIRTH TO 2 YEARS WITH GROWN UP(S)

MONDAYS FROM 10:00 A.M. TO 11:00 A.M. MARCH 25 • APRIL 22 • MAY 20

Drop in between 10:00 a.m. and 11:00 a.m. for open-ended, unstructured play with your child and to socialize with other families.

Caregivers must stay with children.

#### No registration required.



PLAY & LEARN AGES 2 TO 5 WITH GROWN UP(S) TUESDAYS AT 4:00 P.M. APRIL 23

Touch, play, explore, and discover with your child while they learn a variety of skills including fine and gross motor, social, early literacy, and math. **Registration required.** 

#### GRADES 1 TO 3 MONDAYS AT 4:15 P.M.

MARCH 25: BUILD YOUR FAVORITE ANIMAL

**APRIL 29:** BUILD A SPACESHIP Our junior builders are welcome to join in the fun of building with LEGO bricks at the Library. Create your own unique idea or participate in a building challenge. **Registration required.** 



#### FAMILY BOARD GAME CLUB GRADES 1 TO 6 WITH GROWN UP(S) SATURDAYS AT 2:00 P.M.

#### MARCH 16 • APRIL 27

Kids and parents are invited to play a variety of fun children's board games at the Library. We have games for a wide variety of ages and skills. **No registration required.** 

# **STORY TIMES**

STORY TIMES USE A FIRST COME, FIRST SERVED TICKETING SYSTEM. VISIT OUR STORY TIME PAGE AT **BALDWINLIB.ORG/STORYTIME** FOR DATES, LOCATIONS, AND DETAILS ON THE TICKETING SYSTEM *NO STORY TIMES THE WEEK OF MARCH 25. LAST SPRING STORY TIME IS MAY 10.* 

#### **WIGGLE & RHYME**

BIRTH TO 1.5 YEARS WITH GROWN UP(S) TUESDAYS AT 10:00 A.M. OR 11:15 A.M. Join Ms. Stephanie for a lapsit story time with singing, clapping, tapping, and more.

#### **TODDLER TALES**

1.5 YEARS TO 2.5 YEARS WITH GROWN UP(S) WEDNESDAYS AT 10:00 A.M. OR 11:15 A.M. Join Ms. Rosemary for stories, songs, and rhymes.

#### **BOOKS & BOOGIE**

**3 TO 5 YEARS WITH GROWN UP(S) THURSDAYS AT 10:00 A.M. OR 2:00 P.M.** Join Ms. Alyssa for stories and songs that get you moving.

#### **SING & TELL**

2.5 YEARS TO 3.5 YEARS WITH GROWN UP(S) FRIDAYS AT 10:00 A.M. OR 11:15 A.M. Join Ms. Susan as she reads stories and rhymes, sings songs, and more.

#### **BEDTIME TALES**

ALL AGES WITH GROWN UP(S) WEDNESDAYS AT 6:15 P.M. Join Ms. Syntha for end-of-day stories, rhymes, and songs.

#### MADE TO MOVE

ALL AGES WITH GROWN UP(S) TUESDAYS AT 6:15 P.M.

MARCH 5 • APRIL 2 • MAY 14 Join Ms. Caroline for books, songs, and fingerplays that will get the whole family moving and grooving.

#### BOOKS AND BLANKETS FAMILY STORY TIME ALL AGES

SATURDAYS AT 10:30 A.M. MARCH 23 • APRIL 13 • MAY 4 Bring a blanket and enjoy a story time that is fun for the whole family!



#### **RUFF READERS**

AGES 6 & UP TUESDAYS AT 6:30 P.M. MARCH 19 • APRIL 30 • MAY 21

Sign up for a ten minute time slot to read to a registered therapy dog from the Alliance of

Therapy Dogs. Therapy dogs enjoy being read to and offer a non-judgmental, creative and fun opportunity for children while encouraging reading confidence.

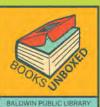
#### **PROJECT KIDSIGHT**

#### **VISION SCREENING FOR KIDS**

TUESDAY, MARCH 26 FROM 10:00 A.M. TO NOON SATURDAY, APRIL 6 FROM 10:00 A.M. TO NOON SATURDAY, MAY 11, FROM 10:00 A.M. TO NOON

This free vision screening for ages 6 months and older is fast, non-invasive, and has an accuracy rating of 98%. Sponsored by the Beverly Hills Lions Club.

#### **BOOKS UNBOXED**



#### GRADES 4 TO 12

Join our three month subscription book service and receive a surprise library book tailored to your preference

each month. Visit **www.baldwinlib.org/youth** to subscribe now.

# SPRING **PROGRAMS** FOR **TEENS**

GRADES 7 TO 12

\*PLEASE NOTE THAT PARENTS AND YOUNGER SIBLINGS MAY NOT ATTEND TEEN PROGRAMS.

#### MARCH

#### **STUDY NIGHT WITH THERAPY DOGS**

SATURDAY, MARCH 2 FROM 5:30 TO 8:30 P.M. Is school stressing you out? Maybe petting some dogs will help! After the Library closes to the public, high school students will have the whole Library to themselves! Pizza will be provided. Registration required.



#### **TEENY TINY ART SHOW**

Starting March 1, pick up a kit with a mini canvas, paint, and paintbrush. Create your masterpiece, then bring it back by April 1 to be displayed in our art show! Public voting will take place to determine 1st, 2nd, and 3rd place prize winners. Limit one kit per teen. Registration required. If you wish to keep your artwork after the art show, please pick it up by May 31.

#### **APRIL**

#### **BOOK NOOKS** THURSDAY, APRIL 25 FROM 6:00 TO 8:00 P.M.

Make your own book nook, a narrow box that fits among your books, that you build and decorate. We will have 3 kits to choose from. Registration required.



#### FREE COMIC BOOK DAY SATURDAY, MAY 4

▶ Free Comic Book Day 2024 is on Saturday, May 4th at local comic shops and at BPL! Swing by the library, pick up a comic and vote for your favorite comic book character. We'll have comics for kids, teens, and adults on a first come first serve basis throughout the day until they are gone. One per person please.

#### SUSHI ROLLING WITH BENIHANA THURSDAY, MAY 30 AT 6:00 P.M.

Learn how sushi chefs prepare sushi and make your own creations with staff from Benihana. Registration required.

# BALDWIN

#### **MONTHLY PROGRAMS**

#### PIZZA AND PAGES **1ST THURSDAY OF THE MONTH** FROM 7:00 TO 8:00 P.M.

MARCH 7: YOU HAVE A MATCH BY EMMA LORD **APRIL 4:** DREAD NATION BY JUSTINA IRELAND MAY 2: ME (MOTH) BY AMBER MCBRIDE The first 10 teens to register will receive a free book to keep. Pizza will be provided. **Registration required.** 

#### **TEENS NIGHT OUT**

#### **2ND THURSDAY OF THE MONTH** FROM 7:00 TO 8:30 P.M.

MARCH 14 • APRIL 11 • MAY 9 Spend an evening hanging out with other teens who love the library as much as you do! There will be video games, board games, crafts, food, and other shenanigans. Registration required.

#### **TEEN ADVISORY BOARD MEETINGS 3RD THURSDAY OF THE MONTH** FROM 7:00 TO 8:00 P.M.

#### MARCH 21 • APRIL 18 • MAY 16

Have some ideas for the Library? Share your opinions on teen programs, prizes, social media posts, and more while eating pizza and making friends. Attendance can be used for volunteer hours! Registration required.

#### BOOKS UNBOXED GRADES 4 TO 12

Join our three month subscription book service and receive a surprise library book tailored to your preference each month. Visit www.baldwinlib.org/teen to subscribe now.

#### **COLLEGE INFO SERIES** WITH A COLLEGE COUNSELOR



7:00 TO 8:00 P.M. MARCH 20: COURSE SELECTION **APRIL 10: HIGHLY SELECTIVE ADMISSIONS** 

MAY 15: HOW TO WRITE A GREAT COLLEGE ESSAY College counselor Samantha Joustra will join us each month to share her knowledge and answer your questions about college. Teens and parents are welcome. Registration required. Hybrid event.

# BOOK CLUBS FOR ADULTS

BPL BOOK CLUBS MEET ON ZOOM OR HYBRID (IN PERSON AND ON ZOOM). FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL ADULT.REFERENCE@BALDWINLIB.ORG.

#### **PAGE TO SCREEN**

#### FIRST SUNDAY AT 1:00 P.M.

MARCH 3: SAY NOTHING BY PATRICK RADDEN KEEFE / I, DOLOURS, NR, 2018 (AVAILABLE ON KANOPY) APRIL 7: FINDING ME BY VIOLA DAVIS / DOUBT (2008, PG-2013) MAY 5: AYOADE ON TOP BY RICHARD AYOADE /

VIEW FROM THE TOP, PG-13, 2003

#### NEXT POPULAR READS

#### FIRST MONDAY AT 1:00 P.M.

MARCH 4: HORSE BY GERALDINE BROOKS **APRIL 1**: THE HEAVEN AND EARTH GROCERY STORE **BY JAMES MCBRIDE** MAY 6: NORTH WOODS BY DANIEL MASON

#### **GRAPHIC NOVELS** FOR GROWNUPS

#### FIRST TUESDAY AT 7:00 P.M.

MARCH 5: PERSEPOLIS BY MARJANE SATRAPI **APRIL 2**: CATWOMAN: LONELY CITY **BY CLIFF CHIANG** MAY 7: THEY CALLED US ENEMY BY GEORGE TAKEI

#### **NEXT NONFICTION**

#### SECOND TUESDAY AT 10:00 A.M.

MARCH 12: THE GREAT STEWARDESS REBELLION BY NELL MCSHANE WULFHART

**APRIL 9:** TEN TOMATOES THAT CHANGED THE WORLD BY WILLIAM ALEXANDER

MAY 14: THE FISHERMEN AND THE DRAGON BY KIRK WALLACE JOHNSON

#### WEDNESDAY AFTERNOON

#### **SECOND WEDNESDAY AT 2:00 P.M.**

MARCH 13: TRUST BY HERNAN DIAZ

**APRIL 10**: THE HOUSE IN THE CERULEAN SEA **BY TJ KLUNE** 

MAY 8: THE LOST CITY OF THE MONKEY GOD BY DOUGLAS PRESTON

#### **THIRD TUESDAY**

#### THIRD TUESDAY AT 7:00 P.M.

MARCH 19: HELLO BEAUTIFUL BY ANN NAPOLITANO **APRIL 16**: THE ISLAND OF MISSING TREES **BY ELIF SHAFAK** MAY 21: HOW MUCH OF THESE HILLS IS GOLD **BY C PAM ZHANG** 

**WEDNESDAYS FROM** 

# SPRING COMPUTER CLASSES FOR ADULTS

**REGISTRATION IS REOUIRED FOR ALL COMPUTER CLASSES.** VIRTUAL PARTICIPANTS WILL RECEIVE A ZOOM LINK ONE HALF HOUR BEFORE CLASS.

#### MARCH

#### **YOUR DIGITAL WALLET**

SATURDAY, MARCH 2 AT 3:00 P.M. Send or request money with apps like Venmo and Zelle without the need to carry cash.

#### **ADOBE PHOTOSHOP: AN INTRODUCTION**

WEDNESDAY, MARCH 6 & 13 AT 7:00 P.M. **@ THE BALDWIN PUBLIC LIBRARY** Learn the basics of Photoshop in this live two-session class.

#### WORD: AN INTRODUCTION

TUESDAY, MARCH 19 AT 10:00 A.M. Learn document creation and word processing with Microsoft Word.

#### **GOOGLE DOCS**

TUESDAY, MARCH 26 AT 10:00 A.M. Learn document creation and word processing with Google Docs.

#### APRIL

#### **AI TOOLS**

#### THURSDAY, APRIL 4 AT 3:00 P.M.

Learn houw to use Artificial intelligence to help you write papers, create art, and more.

#### **CHECK OUT EBOOKS FROM** THE LIBRARY

THURSDAY, APRIL 11 AT 3:00 P.M Learn how to check out eBooks and eAudiobooks from the Library with your BPL card.

**BUILD A WEBSITE** WEDNESDAY, APRIL 17 & 24 AT 7:00 P.M. Create a basic website for yourself or a small business in this two session class.

#### **CREATE A PHOTOBOOK**

SATURDAY, APRIL 27 AT 3:00 P.M. Learn how to create a photo album that you can hold and share from your digital photos.

#### NYT & WSJ FROM HOME TUESDAY, APRIL 30 AT 3:00 P.M.

Access popular newspapers, including the New York Times and the Wall Street Journal with your BPL card.

#### MAY

#### CANVA

WEDNESDAY, MAY 1 AT 7:00 P.M. Learn the fundamentals of Canva, a freeto-use online graphic design tool.

#### **EXCEL: CREATE A BUDGET**

WEDNESDAY, MAY 8 AT 7:00 P.M. Learn spreadsheet creation with Microsoft Excel.

#### **GOOGLE SHEETS**

WEDNESDAY, MAY 15 AT 7:00 P.M. Create, edit and collaborate on spreadsheets with Google Sheets, a free, web-based alternative to Excel.

#### FOR THE LOVE OF MONEY: VALUE LINE AND THE INVESTING **CENTER AT BALDWIN**

WEDNESDAY, MAY 22 AT 7:00 P.M.

Learn more about using these library resources to research investments and financial information.

#### SELLING ONLINE

WEDNESDAY, MAY 29 AT 7:00 P.M.

Declutter and make some money by selling your unwanted items online.

# THE IDEA LAB: CLASSES·KITS·LIVE

THE IDEA LAB IS OPEN FOR PUBLIC USE. STOP BY AND SEE WHAT EQUIPMENT AND SERVICES THE IDEA LAB CAN OFFER YOU!

#### CLASS: HOW GAMES WORK: 2D PLATFORMER MONDAY, MARCH 4 AT 7:00 P.M.

Have you ever wanted to make a video game? The Idea Lab will be hosting an introductory workshop for game development using the Godot game engine to make a 2D platformer. We'll go over different ways you can iterate on this basic idea and make it into your own unique game. Registration required.

#### LIVE: PAID THINGS

#### WEDNESDAY, MARCH 13 AT 7:00 P.M.

If you've been following our Things series on IG live, you'll know that most of the 3D models we discuss are free to download. Well, in this episode we're showing you some 3D models that are paid downloads! These paid downloads are often more elaborate than their free equivalents, and can make for some amazingly fun and useful items.

#### **KIT: 3D PRINTED WIRELESS GAMING MOUSE MONDAY, MARCH 25**

Sign up to receive a kit, and build your own sleek gaming mouse, with a futuristic hollow shell design that reveals its internal structure. Created through a process of AI Generative Design which can only be made using 3D printing! It doesn't get much cooler than this! Registration required. Limit one per household.

#### CLASS: INTRO TO ANIMATION: BALL BOUNCE || CLASS: DRAWING 101: DESIGNING A MONDAY, APRIL 8 AT 7:00 P.M.

Join the Idea Lab for a class on how to create one of the core elements of animation, the classic "ball bounce". We'll use 3D animation software to cover the main principles of motion and dynamics with this essential animation exercise. Registration required.

#### **CLASS: DOWN WITH THE THICKNESS: CUTTING THICKER MATERIALS ON THE LASER** WEDNESDAY, APRIL 17 AT 7:00 P.M.

Do you feel like you're in a rut, always cutting 3mm-thick plywood or acrylic on the Idea Lab's laser? Did you know you can cut much thicker materials? In this informative session, Jeff will demonstrate some techniques for getting satisfactory cuts on thicker materials, up to 20mm! Registration required.

#### EVENT: BUILD AN AUTOMATON WEDNESDAY, APRIL 24 AT 7:00 P.M.

An Automaton is a mechanical device made to imitate the shape and movements of a person, animal, or other phenomenon. Register to attend this Idea Lab Event, and choose from one of several Automaton designs. Watch as the parts are cut on our laser cutter. You can build your automaton in the Idea Lab, or you can take it with you and build it at home. Registration required.

# CHARACTER TURNAROUND

MONDAY, MAY 6 AT 7:00 P.M.

In this Idea Lab class, we'll use the Procreate iPad app to teach you how to design a character, then create a Turnaround Sheet. This 360-degree view of your character is a great starting point for 3D modeling or 2D animation. Registration required.

#### **KIT: DIY SYNTHESIZER MONDAY, MAY 13**

Sign up to receive a kit to build the famous Scout Synth from Oskitone electronics. Including all the electronics parts you need, along with a 3D printed chassis and keys, this cute little synth is a fun and useful music maker! Include it in your next hit song! Registration required. Limit one per household.

#### **EVENT: DIY WELCOME MAT** WEDNESDAY, MAY 22 AT 7:00 P.M.

Greet your visitors with a custom welcome mat! We'll provide you with a blank coir doormat, then you'll use our cutters to make a custom stencil. Take it outside to finalize your creation with a spray-on coating. **Registration required. Weather permitting.** 

# SPRING **PROGRAMS** FOR **ADULTS**

#### MARCH

#### SUFFRAGETTES AT THE DIA: THE CHANGING ROLE OF WOMEN IN AMERICA TUESDAY, MARCH 5 AT 7:00 P.M.

Join us as we continue to honor women's voting rights by exploring works by suffragette artists and art that exemplify the challenges women faced before the adoption of the 19th amendment. Detroit Institute of Arts docent Kathleen McBroom will discuss the roles of women throughout history through the perspective of art and artists. **Registration required.** *Virtual event only.* 

#### FORENSIC ART WITH INSPECTOR SARAH KREBS MONDAY, MARCH 11 AT 7:00 P.M.

Interested in the role Forensic Art plays in helping police solve cases? Inspector Sarah Krebs is here to show how evidence-based drawings and threedimensional reconstructions help with investigations. **Registration required.** *In person only.* 

#### APRIL

#### PRESSED FLOWER PAPER LANTERN CRAFT TUESDAY, APRIL 9 AT 7:00 P.M.

Join us for a fun and creative evening as you learn to make your own pressed flower lantern for a tealight or votive candle! All materials will be supplied, so you can just relax and let your creativity flow. This event is open to crafters of all levels, so whether you're a seasoned pro or a complete beginner, you're sure to have a great time. **Registration required.** *Attend in person only. Limit 25 attendees.* 





#### APRIL

# A NIGHT OF POETRY WITH TARIQ LUTHUN

#### MONDAY, APRIL 22 AT 7:00 P.M.

Please come celebrate Poetry month and National Arab American History month by attending a reading from local poet and author Tariq Luthun. In addition to his poetry work, Mr. Luthun currently hosts the Ann Arbor poetry slam, the second longest running tenured poetry slam in the country.

Registration required. Attend in person only.

#### DIY MASON BEE HOUSE MONDAY, APRIL 29 AT 7:00 P.M.

Spring and pollinators are in the air! Encourage Mason Bees to take up residence in your backyard and pollinate your flowers by providing them a safe place to rest and reproduce. **Registration required.** *Attend in person only.* 

#### MAY

#### FREE COMIC BOOK DAY SATURDAY, MAY 4

Free Comic Book Day 2024 is on Saturday, May 4th at local comic shops and at BPL! Swing by the library, pick up a comic and vote for your favorite comic book character. We'll have comics for kids, teens, and adults on a first come first serve basis throughout the day until they are gone. **One per person please.** 

#### INTO NO MAN'S LAND: AN EVENING WITH HOLOCAUST SURVIVOR IRENE MILLER

**MONDAY, MAY 6 FROM 6:30 TO 8:00 P.M.** It is a story of courage, determination, perseverance, and the power of the human spirit. Irene Miller, a Holocaust survivor, author, speaker, and educator will take you on an extraordinary survival journey. **Registration required.** *Attend in person only.* 

#### **BOOKS UNSHELVED**



Join our three month subscription book service and receive a surprise library book tailored to your preference each month. Visit **www.** 

baldwinlib.org/books-unshelved to subscribe.

# MONTHLY PROGRAMS

#### **BIRMINGHAM MUSEUM** HISTORICAL LECURE SERIES

#### SECOND THURSDAY AT 7:00 P.M.

#### **MARCH 14:** THE PRINDLE SISTERS: BIRMINGHAM'S PIONEER WOMEN

They came as brides to the unknown frontier of Oakland County wilderness after the War of 1812, bringing little else but each other. Join Donna Casaceli from the Birmingham Museum to learn about how these pioneer women faced many hardships to build early Birmingham.

#### **GENEALOGY** SERIES

#### SECOND THURSDAY AT 7:00 P.M.

**APRIL 11: MASTERING GENEALOGY ONLINE** Join archivist Robbie Terman as you move beyond the research basics. Sources like ancestry.com and FamilySearch can make your genealogy journey easier. This session will help you master common genealogy websites. **Registration required**. *Attend virtually only*.

#### **MAY 9: EXPLORING VITAL RECORDS**

Birth certificates, marriage licenses and death records, oh my! Vital records are key to piecing together our ancestors. This session will take you on a deep dive into these important genealogy documents. **Registration required.** *Attend virtually only.* 

#### **SOCRATES** CAFE

#### SUNDAYS AT 2:00 P.M.

#### MARCH 17 • APRIL 21 • MAY 19

This group meets in person at the library on the 3rd Sunday of every month at 2:00 PM for thoughtful conversations on different topics. Contact the group's facilitator, Annis Pratt, for an invitation to the event: **avpratt@aol.com** 

#### **LIFELONG** LEARNING

#### WEDNESDAYS, BEGINNING MARCH 6

Lifelong Learning is aimed at retirees with an interest in learning and discussion at a deeper level. Sessions will provide an opportunity for participants to take an in depth look at individual topics. For more information, or to sign up, please email **lifelonglearning.baldwinlib@gmail.com** 

# SPRING DIRECTOR'S UPDATE

# EMBRACING CHANGE: BALDWIN'S NEW CHAPTER BEGINS

After nine months of construction and almost nine years of planning and renovations, our three phase building improvement plan is nearly complete! I cannot wait to welcome you all at our upcoming Library Open House and Dedication on Saturday, May 18.

Stop by to see the new space, hear remarks from the library board, watch the unveiling of our new public art installation by Wendy Popko, listen to live music, and enjoy appetizers and sweet treats. The event will take place from 1:00 to 3:00 p.m., with brief remarks at 1:30 p.m. Weather permitting, we'll have our floor to ceiling doors open to our updated terrace so that visitors can enjoy our new indoor/outdoor public space.

I'd like to thank you for your patience with and enthusiasm for all of the improvements made to this building since embarking on this project in 2015. Our resilient team has done an excellent job providing library services throughout each of our projects with their calm and friendly demeanor. And, we'd be nowhere without our dedicated patrons and supporters who have stuck with us along the way. It's no small feat considering the upheaval, massive movement of our collections (and front door!), and chaos and noise that accompanies any sort of construction.

This year, we have launched our 25 books in 52 weeks campaign. You can join in the challenge online at **baldwinlib.beanstack.org**. Did you know that an average American adult reads 12.6 books per year and 52% of American adults did not read a single book last year? We encourage Baldwin users of all ages to participate and we're here to help you find a book that works for you, whether it's an audiobook, graphic novel, biography, beach read, thriller, or classic novel. If you prefer reading magazines, we're happy to announce that we just added PressReader to our digital offerings. PressReader offers over 7,000 digital subscriptions to newspapers and magazines. Find out more at **baldwinlib.org/emagazines**/.

If you haven't stopped by the library since construction began last summer, I hope that you'll take a look at our upcoming programs, visit our Idea Lab, or stop in to pick out a new item to check out. We're excited to finally launch our new Library of Things collection once the Merrill Street entrance reopens. You can check out a variety of tools and equipment to test out or to borrow temporarily. In the spirit of sustainability, we want you to help you save money or storage space as we make these resources available for all community members to use.

We have something for everyone at Baldwin and we hope to see you here soon!

Ribekah Craft

Rebekah Craft, Library Director rebekah.craft@baldwinlib.org 248-554-4681

#### **BEHIND THE SCENES** LIBRARY TOURS

# TUESDAY, MARCH 5 AT 4:00 P.M. • THURSDAY, APRIL 11 AT 11:00 A.M. WEDNESDAY, MAY 15 AT 4:00 P.M.

Join Director Rebekah Craft for a behind the scenes tour of the library. You'll visit staff areas, learn how items are added to the collection, and hear about new programs and services. The tour will meet near the entrance to the library. **Registration required.** 

#### BALDWIN PUBLIC LIBRARY TRUST DONORS

#### **JULY TO NOVEMBER 2023**

# TRIBUTE AND MEMORIAL DONATIONS

NANCY HAGLE DUFFY IN MEMORY OF WILLIAM J. DUFFY

LULU M. & ELIZABETH HOLLOW IN MEMORY OF DELORES LOWE

CATHERINE & RICHARD SWEENEY IN HONOR OF TOM SWEENEY'S BIRTHDAY

LINDA & DAVID UNDERDOWN IN MEMORY OF LINNE HAGE UNDERDOWN FORESTER

ALEXANDER J. BONGIORNO, INCORPORATED IN MEMORY OF LUCILLE GREENWALT PARSONS

BARBY AND BILL NIXON IN MEMORY OF MARVIN NINNEMAN

CARTER A. AGREE IN MEMORY OF MARILYN AGREE

KRISTIN & MATTHEW CHURCH DAUREEN & JOSEPH PISANO IN MEMORY OF ELAINE HENDERSON

#### **GENERAL DONATIONS**

PIETY HILL CHAPTER 4-044 MI DAUGHTERS OF THE AMERICAN REVOLUTION

CHRISTINE & ROBERT ERLANDSON

FRIENDS OF THE BALDWIN PUBLIC LIBRARY

DOUGLAS N. REINHARD TRUST

SUSAN AND LAIRD JOHNSTON FOUNDATION

WOMAN'S NATIONAL FARM & GARDEN ASSOCIATION BLOOMFIELD HILLS BRANCH

#### **LIBRARY BOARD**



**Board Members**: Danielle Rumple, Karen Rock, Melissa Mark, Wendy Friedman, Jennifer Wheeler, Frank Pisano

THE LIBRARY BOARD WILL MEET ON: MARCH 18 APRIL 15 MAY 20 AT 7:30 P.M. AT THE LIBRARY. LIBRARY HOURS: MONDAY TO THURSDAY 9:30 A.M. TO 9:00 P.M. FRIDAY & SATURDAY

9:30 A.M. TO 5:30 P.M. SUNDAY: 12:00 TO 5:00 P.M.

#### **LIBRARY CLOSED :**

MARCH 31: EASTER MAY 25-27: MEMORIAL DAY WEEKEND

#### **CONTACT** US:

WWW.BALDWINLIB.ORG MAIN PHONE: 248-647-1700 ADULT SERVICES: 248-554-4650 CIRCULATION/RENEWALS: 248-554-4630 YOUTH SERVICES: 248-554-4670 IDEA LAB: 248-554-4659

#### **PARKING:**

2 Hours FREE Parking in the Chester Street Deck **SUNDAYS:** All Parking is Free

\*Please note that all programs and events may be transitioned to virtual, at the discretion of the Library.



NON - PROFIT ORGANIZATION U.S. POSTAGE **PAID** PERMIT#111 BIRMINGHAM MI48009

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Local Postal Customer

Time-sensitive content enclosed

# THANKS TO THE FOBPL FOR SPONSORING THE SPRING 2024 ISSUE OF THE LEARN.CONNECT.DISCOVER NEWSLETTER AND MANY OF OUR PROGRAMS!

JOIN THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY	SAVE THE DATE!
MEMBERSHIP LEVELS: NEW MEMBER RENEWING MEMBER	UPCOMING 2024 BOOK SALE DATES
Established in 1950       \$15 INDIVIDUAL       \$25 BUSINESS/ASSOC.         \$20 FAMILY       \$50+ SUSTAINING         PLEASE PRINT       FULL NAME:	4TH SATURDAY SALES (BPL LOWER LEVEL): • FEBRUARY 24 • MARCH 23 • JUNE 22 • JULY 27 • AUGUST 24
STREET: CITY:	SPRING BOOK SALE: • MAY 3 (FRIENDS ONLY/EVENING) • MAY 4 • MAY 5 (BAG DAY)
EMAIL:          PHONE NUMBER:          PLEASE MAKE CHECKS PAYABLE TO FRIENDS OF THE BALDWIN PUBLIC LIBRARY AND MAIL WITH THIS FORM TO         FRIENDS OF THE BALDWIN PUBLIC LIBRARY, 300 W. MERRILL, BIRMINGHAM, MI 48009.	<ul> <li>FALL BOOK SALE:</li> <li>OCTOBER 25 (FRIENDS ONLY/EVENING)</li> <li>OCTOBER 26</li> </ul>
	• OCTOBER 27 (BAG DAY)



LEARN. CONNECT. DISCOVER. BALDWIN PUBLIC LIBRARY 300 WEST MERRILL, BIRMINGHAM, MI 48009

BALDWIN PUBLIC LIBRARY		<u>Application for</u> JDENT REPRESENTATIVE to Baldwin Public Library Board rint in ink or return via email delivery Due: Thursday, January 11, 2024	
Name: <u>hate</u> W	alter Preferred N	ame: Kak	
City or Village:		_ Zip Code: <u> </u>	
Email:	0		
Home phone: _	Cell phone:		
School:	Gi	ade: Junior Age:	

What school activities and/or classes have you participated in which would qualify you to serve as the

Student Representative? I am an 'officer in both my school's Photography and Leaders in the Environment club (do well as a Varsity diver; JV sailor; and research club)/ Science olympiad participants so I have lots of experience in leadership positions and know how to balance my responsibilities. Please list your involvement in non-school activities: I futor hids every saturday at the BPS Saturday School, which has given me experience with outreach / working with others.

What personal skills and characteristics do you possess that would make you a good representative? As stated above, I possess leadership, communication, and organizational skills that would make me perfect for this position. I am also highly motivated & disciplined.

What ideas do you have to encourage more teen participation at Library events?

More to bring attention to teen events (ex. making a specific BPL Teen account that salering posts much to Leenance an alleline and the calls to pair insolution (in and b) Jaclyn Miller Baldwin Library Birmingham, MI, 48009

Dear Ms. Miller,

I am pleased to write a letter of recommendation for Kate Walter as a student representative to the Baldwin Library Board. I have had the pleasure of knowing Kate for the last 2 months as a Cranbrook Kigswood Student in my AP Biology class. I started teaching the AP Biology class several weeks into the school year, Kate was incredibly helpful getting me caught up on the class and what they had been doing. Kate is a great student, she is punctual, attentive to her work, has high expectations of herself and is a good support for other students. Kate would be an excellent addition bringing a fresh perspective to Baldwin Library Board.

Respectfully

Claudia Foerg Science Faculty Cranbrook Kingswood Schools To Whom It May Concern:

I am pleased to recommend Kate Walter for a student representative position on your library board.

I am Scott McHugh. I have been coaching high school, middle school and club diving for approximately 25 years in southeast Michigan. Throughout the years I have had a number of divers that rise above and develop into well rounded students, athletes, teammates, and community members. Kate Walter has worked hard for her accomplishments and risen to the top both academically and as a member of our diving program at Cranbrook Kingswood high school.

I have had the opportunity to coach Kate for about the last 2 years. She has done an excellent job training and improving her diving skills, building team unity, and managing a rigorous academic workload. She has also been involved in a leadership program that is designed to guide our athletes to be great team leaders.

Kate has an amazing work ethic. She has shown throughout the training process that she is able to maintain a positive outlook and deal with the ups and downs of learning new skills that will improve her performance. She is very reliable, organized and a great communicator. These traits have been a tremendous asset to our team. She makes sure her team is informed and prepared for the day to day requirements as well as the additional team building activities.

Kate is passionate about being a great person and it reflects in her ability to be positive and committed to anything she takes on. I think she would be a great candidate for a role on your board.

Sincerely, Scott McHugh

BPL Service Project Ideas: · Community Garden: In collaboration with BPL's seed library, I propose a Community garden on library grounds (possibly on back patio). This garden would be community tended & harvested using an honors system, teaching children about plant life cycles, food growth, Sustainability, and cooperation. This project would not only further BPL's mission of education in a new hands-on way, but it would also promote community involvement in the library. Book Donations: Baldwin Public. Library vecieves more support than most libraries in the country a Many libraries and schools around Michigan are severely under funded, and would benefit from a donation out of BPL's surplus collection or of books collected at a book drive the library could host. BPL has always been commited to making books accesible to our community, and through this project could extend its reach. # Both of these projects would be cost-effective, but possible fundraising could include auctions, book sales, or BPL merchandice sales (ex. T-Shirts, tote bags, etc).

#### Library Advocacy

The American Library Association Council approved five new Core Values that focus on access, equity, intellectual freedom and privacy, the public good, and sustainability. ALA overwhelmingly approved the new Core Values at its meeting Jan. 21, 2024, at LibLearnX, and they went into effect immediately.

Here are the five Core Values, with their descriptions:

**Access:** Access provides opportunities for everyone in the community to obtain library resources and services with minimal disruption. Library workers create systems that ensure members of their community can freely access the information they need for learning, growth, and empowerment regardless of technology, format, or delivery methods.

**Equity:** Library workers play a crucial role in fostering equity by actively working to dismantle barriers and create spaces that are accessible, welcoming, and beneficial for all. This is accomplished by recognizing and addressing systemic barriers, biases, and inequalities to create inclusive library environments where everyone can benefit from the library's offerings and services.

**Intellectual Freedom and Privacy:** Intellectual freedom empowers people to think for themselves and to make informed decisions while respecting each individual's dignity and independence. Library workers encourage people to cultivate curiosity and form ideas by questioning the world and accessing information from diverse viewpoints and formats without restrictions or censorship. The right to privacy is a crucial safeguard to this freedom, ensuring everyone has the right to develop their thoughts and opinions free of surveillance.

**Public Good:** Public good is working to improve society and protect the rights to education, literacy, and intellectual freedom. Libraries are an essential public good and are fundamental institutions in democratic societies. Library workers provide the highest service levels to create informed, connected, educated, and empowered communities.

**Sustainability:** Sustainability means making choices that are good for the environment, make sense economically, and treat everyone equitably. Sustainable choices preserve physical and digital resources and keep services useful now and into the future. By supporting climate resiliency, library workers create thriving communities and care for our common good for a better tomorrow.

#### **Baldwin's Core Values:**

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong Learning
- Innovation
- Welcoming Environment
- Integrity
- Collaboration
- Commitment to Excellence

As we start to work on our 2025-2028 strategic plan, the board should consider potentially adopting the five core values set forth by the ALA.

#### **Baldwin Public Library**

The Baldwin Public Library, located in downtown Birmingham, is your place to learn, connect and discover. Baldwin serves as the information hub for our community.

If you're a resident, a property owner, a K-12 student or are employed in Baldwin's service area of Birmingham, Beverly Hills, Bingham Farms or the City of Bloomfield Hills, you're eligible to get a BPL card. Residents of other communities are often eligible to use their card at Baldwin Public Library through reciprocal borrowing. Before your visit, please fill out Baldwin's application which can be accessed at baldwinlib.org/get-library-card..

Your BPL card gives you access to over 70 databases and newspapers, test preparation materials, BrainFuse live online tutoring, Mango Languages, Morningstar and Value Line. Your card also gives you access to e-books, e-audiobooks, magazines, music and movies from Baldwin's selection of digital services.

The Library houses books for all ages, along with toys, video games, DVDs, audiobooks and resources for students, parents and teachers.

Librarians offer an array of story times, programs, take-andmake crafts, computer classes and book clubs. Baldwin strives to offer a diverse slate of programs for patrons of all ages. Find the current schedule listed in the Calendar of Events at baldwinlib. org/calendar.

Visit Baldwin's expanded Idea Lab and watch the laser cutters or 3D printers in action. Find out more at baldwinlib.org/idealab.

If your organization needs meeting space, BPL has several rooms available to rent for your next gathering. Rooms can accommodate both small and large groups. Visit baldwinlib.org/ rent-a-room.

#### **Bloomfield Township Public Library**

Bloomfield Township Public Library sparks curiosity and imagination by connecting the community to resources, technology and support. Visitors will find the usual and the unusual among the nearly 320,000 items in the Library's collection.

Cardholders have access to the Library's online research databases and downloadable content 24 hours a day, seven days a week. Downloadable content includes books, audiobooks, newspapers, magazines, music and movies, available through a variety of apps. Databases provide access to a variety of resources including crafts, investing, business, genealogy, historic newspapers and homework help.

The Library has several unique collections with themed kits for patrons of all ages and abilities. Kits contain games, toys and adaptive devices, plus informative books and DVDs to aid learning, improve quality of life and encourage independence. Librarians are your guides to finding the resources you need.

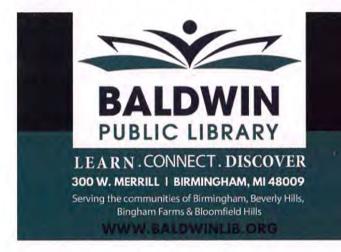
The Library connects the community through events and activities, including story times, book clubs, arts and crafts, concerts and lectures. Check the Library's online calendar or social media for upcoming events. The Library also has meeting rooms available for your organization's meetings and events.

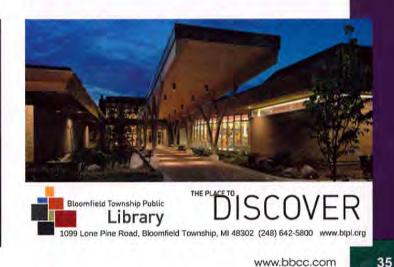
Bloomfield Township Public Library provides library services to residents of Bloomfield Township. A nonresident with a library card for another library that is a current member of The Library Network offering reciprocal borrowing privileges to Bloomfield Township Public Library cardholders may use their home library card to register at Bloomfield Township Public Library.

The Library is open seven days a week. Call or connect with the Library at btpl.org, on social media or via the BTPL Mobile app.



Bloomfield Township Public Library







## Friends of the Baldwin Public Library Announces 2024 Book Sale Dates

<u>Feb. 7, 2024</u>

(BIRMINGHAM, MI) — The Friends of the Baldwin Public Library will sponsor a new series of one-day book sales on the fourth Saturday of selected months in 2024 to supplement the group's traditional bi-annual Spring and Fall sales events.

Its first Fourth Saturday Sale will take place on Feb. 24 from 10 a.m. to 2 p.m. on the lower level of the Baldwin Public Library, 300 West Merrill, Birmingham. Lightly used adult and children's hardcover and paperback books, DVDs, and CDs will be available. Additional Fourth Saturday Sales will be held on March 23; June 22; July 27, and August 24.

The Friends Spring Sale is scheduled for Friday, May 3 through Sunday, May 5, on the lower level of the Baldwin Public Library. Hours are 6-8 p.m. on May 3 (Friends Members only); 10 a.m. to 4 p.m. on May 4, and 12:30 to 4:30 p.m. on May 5 (\$5 Bag Day). The Fall Sale dates are Oct. 25, 26, 27.

All sale proceeds benefit the Baldwin Public Library. The Friends of the BPL donated approximately \$50,000 to the library in the 2022-23 fiscal year to support programming, services, and equipment.

Established in 1950, the Friends of the BPL is a 501c3 nonprofit organization.

###

#### **CONTACT:** Ryndee Carney, President, Friends of the Baldwin Public Library 248-410-2671 ryndeecarney@gmail.com



# Library of Michigan Announces 2024 Michigan Notable Books

Published on 8 January, 2024 | Lansing

https://www.michigan.gov/libraryofmichigan/about/library-press-releases/library-of-michigan-announces-2024-michigannotable-books

LANSING – The Library of Michigan is pleased to announce the 2024 Michigan Notable Book list. This year's list of 20 titles reflects the rich stories and culture of our state.

The celebrated books encompass the entire Great Lakes basin, to take readers from Sugar Island near the Soo to the cherry orchards of Traverse City, and across the vibrant communities of Metro Detroit.

Each year, the Michigan Notable Books (MNB) list features 20 books, published during the previous calendar year, which are about the Great Lakes, or set in Michigan or the Great Lakes, or written by a Michigan author. Selections include a variety of genres, both fiction and nonfiction, that appeal to many audiences and explore topics and issues close to the hearts of Michigan residents. This latest list continues that tradition with exploring the fascinating lives of historic women leaders on Mackinac Island; examining the struggle for self-identity and acceptance; celebrating the creativity of Michigan artists across diverse mediums; and more.

MNB began as part of the 1991 Michigan Week celebration, designed to pay tribute and draw attention to the many people, places, and things that identify Michigan life as unique and vibrant.

"Michigan truly is a mosaic of inspiration for writers," said **State Librarian Randy Riley**. "Each MNB selection offers a unique touchpoint into the rich stories and beautiful landscape of our great state. Everyone will find something of interest that speaks to the voices and experiences of what it means to be a Michigander."

**Michigan's State Superintendent Dr. Michael Rice** said: "We grow in our lives when we open our eyes and minds to the rich experiences of others through fiction and nonfiction. This year's Michigan Notable Books provide opportunity for young and old alike to bring knowledge and perspective into their lives about what others have seen and lived. Books should be mirrors that reflect our own lives, as well as windows for us to see others."

This year's MNB selection committee includes representatives from the Library of Michigan; Bath Township Public Library; Clinton-Macomb District Library; Capital Area District Libraries; Detroit Public Library; Lansing City Pulse newspaper; Library of Michigan Foundation; Michigan Center for the Book; Michigan Department of Education; Michigan Humanities; University of Michigan Library; and Wayne State University.

The 2024 MNB books and authors will be honored at the annual Night for Notables reception on Saturday, April 20, 2024 at the Library of Michigan, with two-time Michigan Notable Books honoree Stephen Mack Jones presenting as the keynote speaker. Participating authors will travel to libraries across the state on the Michigan Notable Books authors tour, to share their experiences and engage with local communities. Many also engage in the Authors Conversations video series, in which viewers can explore the backgrounds of the authors, uncover authors' creative processes, and hear readings from book selections.

The Michigan Notable Books program is sponsored in part by the Library of Michigan Foundation and Michigan Humanities.

For more information or questions about the Michigan Notable Books program, contact the Library of Michigan at 517-335-1477, visit www.Michigan.gov/NotableBooks, or email Michigan-Notable-Books@michigan.gov.

#### 2024 Michigan Notable Books

#### The All-American by Susie Finkbeiner - Revell

In this 1950s coming-of-age story, two sisters are left reeling when their father is accused of being a member of the Communist Party. Bertha finds a haven with the All-American Girls Baseball League. Flossie finds herself in an unexpected friendship. Both are about to discover how much good there is in the world—even in the hardest of circumstances.

# *Cinema Ann Arbor: How Campus Rebels Forged a Singular Film Culture by Frank Uhle –* University of Michigan Press/Fifth Avenue Press

Delving into almost 100 years of rarely glimpsed history, Frank Uhle melds interviews with 80 key people, deep archival research, and over 400 mostly unseen images into a vivid account of just how the history of motion pictures and the history of Ann Arbor—and the University of Michigan—are intertwined. Told with the urgency and exquisite detail only available to an active, decades-long participant in Ann Arbor's film culture, *Cinema Ann Arbor* uncovers unexpected and essential stories of the university's film societies and the campus rebels who ran them.

#### A Cold, Hard Prayer by John Smolens – MSU Press

In 1924, an orphan train passes through the Midwest, and Mercy, a teenage girl of mixed race, and a boy nicknamed Rope, who lost fingers in a factory accident, become virtual prisoners of Harlan and Estelle Nau. After facing abuse, Mercy and Rope flee, making an arduous journey into sparsely populated northern Michigan, where Mercy believes she will find her aunt. Resolute and intrepid, Mercy and Rope develop a bond of mutual trust that helps them navigate a stark American landscape shaped by prejudice, hypocrisy, and fear.

#### Dearborn: Stories by Ghassan Zeineddine – Tin House Books

Spanning several decades, Ghassan Zeineddine's debut collection examines the diverse range and complexities of the Arab American community in Dearborn. In 10 tragicomic stories, Zeineddine explores themes of identity, generational conflicts, war trauma, migration, sexuality, queerness, home and belonging, and more. By turns wildly funny, incisive, and deeply moving, Dearborn introduces readers to an arresting new voice in contemporary fiction and invites us all to consider what it means to be part of a place and community, and how it is that we help one another survive.

#### Enough to Lose by R.S. Deeren – Wayne State University Press

In nine captivating short stories, R.S. Deeren presents a vivid portrait of life in the rural Thumb region of Michigan. With unflinching empathy, Deeren weaves together the colorful lives of landscapers, hunters, artists, parolees, retirees, and entrepreneurs, characters who reckon with their relationship to this unique slice of Michigan. Deeren artfully illustrates the brutal realities of working-class rural life that are punctuated by moments of beauty, humor, and resilience.

# *Everything I Learned, I Learned in a Chinese Restaurant: A Memoir* by Curtis Chin – Little, Brown and Company

1980s Detroit was a volatile place to live, but above the fray stood a safe haven: Chung's Cantonese Cuisine, where anyone could sit down for a warm, home-cooked meal. Here was where, surrounded by his multigenerational family, filmmaker and activist Curtis Chin came of age; where he learned to embrace his identity as a gay ABC, or American-born Chinese; where he navigated the divided city's spiraling misfortunes; and where—between helpings of almond boneless chicken, sweet-and-sour pork, and some of his own, less-savory culinary concoctions—he realized just how much he had to offer to the world, to his beloved family, and to himself.

#### Everything is Just Beginning: A Novel by Erin Bartels - Revell

Michael Sullivan is a talented lyricist and a decent guitarist, but since he was kicked out of his band (and his apartment), he's not sure he'll ever get a record deal. Living with his loser uncle in a beat-up trailer and working a dead-end job, Michael has little reason to hope for a better future. On the effervescent night of December 31, 1989—as the Berlin Wall is coming down, the Soviet Union is inching toward democracy, and anything seems possible—Michael will cross paths with the accomplished and enigmatic young heir to a fading musical dynasty, forever altering both of their futures.

#### Girls and Their Monsters: The Genain Quadruplets and the Making of Madness in America by Audrey Clare Farley – Grand Central Publishing

This intimate and compassionate portrait chronicles the extraordinary lives of the pseudonymous Genain quadruplets from Lansing as well as the lead psychologist who studied them to understand the cause of their schizophrenia. Exposing the harrowing violence they experienced, and its psychological and political consequences to them and our society at large.

#### Great Women of Mackinac, 1800-1950 by Melissa Croghan – MSU Press

Great Women of Mackinac, 1800–1950 tells the dramatic history of 13 women leaders on Mackinac Island in the 19th and early 20th centuries. Their linked visions of family and community define this beautiful island in the western Great Lakes. In this collective biography, author and Mackinac Island resident Melissa Croghan reveals how central they were to the history and literature of Mackinac.

#### In the Upper Country: A Novel by Kai Thomas – Viking

The fates of two unforgettable women—one just beginning a journey of reckoning and self-discovery and the other completing her life's last vital act—intertwine at the terminus of the Underground Railroad. Traveling along the path of the Underground Railroad from Virginia to Michigan, from the Indigenous nations around the Great Lakes, to the Black refugee communities of Canada, In the Upper Country weaves together unlikely stories of love, survival, and familial upheaval that map the interconnected history of the peoples of North America in an entirely new and resonant way.

#### Making Art in Prison: Survival and Resistance by Janie Paul – Hat & Beard Press

In *Making Art in Prison: Survival and Resistance*, Janie Paul introduces readers to the culture and aesthetics of prison art communities, and shares heart-wrenching, poignant, and often surprisingly humorous artists' narratives. These powerful stories and images upend the manufactured stereotypes of those living in prison, imparting a real human dimension—a critical step in the movement to end mass incarceration.

# *Michigan Rocks!: A Guide to Geologic Sites in the Great Lakes State* by Paul Brandes – Mountain Press

Nearly the entire history of Earth is on display in Michigan, from 3.6-billion-year-old gneisses to potholes drilled by modern rivers. *Michigan Rocks!* guides you to 56 world-class geologic sites

scattered from Isle Royale and the Upper Peninsula to Lower Michigan, including Michigan's Thumb, where carvings in sandstone are preserved at Sanilac Petroglyph State Historic Park. The author's explanations of the geologic processes at work, along with photographs, illustrations, and informative figures and maps, make this the perfect field guide for amateur and expert geologists alike—and everyone in between!

#### My Murder: A Novel by Katie Williams – Riverhead Books

Having been murdered by a serial killer, Lou is brought back to life and returned to her grieving family by a government project. But as the new Lou re-adapts to her old routines, and as she bonds with other female victims, she realizes that disturbing questions remain about what exactly preceded her death and how much she can really trust those around her. Darkly comic, tautly paced, and full of surprises, *My Murder* is a devour-in-one-sitting, clever twist on the classic thriller.

#### An Ordinary Man: The Surprising Life and Historic Presidency of Gerald R. Ford by Richard Norton Smith - Harper

For many Americans, President Gerald Ford was the genial accident of history who controversially pardoned his Watergate-tarnished predecessor, presided over the fall of Saigon, and became a punching bag on Saturday Night Live. Yet as Richard Norton Smith reveals in a book full of surprises, Ford was an underrated leader whose tough decisions and personal decency look better with the passage of time.

#### Pulp: A Practical Guide to Cooking with Fruit by Abra Berens - Chronicle

Pulp is the beautiful follow-up to Abra Berens's Ruffage and Grist, with more than 215 recipes and variations for using fruit grown in the Midwest in sweet and savory recipes to highlight seasonality and flavor. Pulp is a hardworking book of recipes that focuses on all the ways fruit can enhance simple, delicious mains—for example, by elevating roasted vegetables, garnishing soup, or adding perfume to a roasted pork or brisket.

# *The Rediscovery of America: Native Peoples and the Unmaking of U.S. History* by Ned Blackhawk – Yale University Press

A sweeping and overdue retelling of U.S. history that recognizes that Native Americans are essential to understanding the evolution of modern America. The Rediscovery of America interweaves five centuries of Native and non-Native histories, from Spanish colonial exploration to the rise of Native American self-determination in the late 20th century. Its retelling of U.S. history acknowledges the enduring power, agency, and survival of Indigenous peoples, yielding a truer account of the United States and revealing anew the varied meanings of America.

#### Strikers: A Graphic Novel by Kiel Phegley – Graphic Universe

Hockey—and life—keep handing both Evan and Bobby losses. Their team, the Strikers, has a roster of rejects in hand-me-down coats and lacks good equipment, a deep bench, and a coach who shows up on time. Their town of Flint, Michigan, has been down on its luck their whole lives. The boys may not understand each other, but together, they'll find their reasons to keep taking the ice.

#### Tom Lake by Ann Patchett - Harper

In the spring of 2020, Lara's three daughters return to the family's orchard in Northern Michigan. While picking cherries, they beg their mother to tell them the story of Peter Duke, a famous actor with whom she shared both a stage and a romance years before at a theater company called Tom Lake. As Lara recalls the past, her daughters examine their own lives and relationship with their mother and are forced to reconsider the world and everything they thought they knew.

#### *Warrior Girl Unearthed* by Angeline Boulley – Henry Holt and Co.

With the rising number of missing Indigenous women, her family's involvement in a murder investigation and grave robbers profiting off her Anishinaabe tribe, Perry Firekeeper-Birch takes matters into her own hands to solve the mystery and reclaim her people's inheritance.

#### The White Stripes: Complete Lyrics, 1997-2007 by Jack White – Third Man Books

*The White Stripes Complete Lyrics* documents Jack White's words written for the duo he and Meg White formed in 1997 through the release of their final album in 2007. The multiple Grammy-winning group from Detroit helped define a generation and continues to shape and influence both musicians and music lovers. It is the first time The White Stripes lyrics have been collected and also features neverbefore-seen and rare rough drafts, alternate lyrics, and photographs. Included are essays by Hanif Abdurraqib, Ben Blackwell, and Caroline Randall Williams.

Updated: 1/8/24



## Libraries offering kayaks, 3D printers

Going beyond books, they aim to attract new patrons

Jennifer Dixon Detroit Free Press USA TODAY NETWORK

Libraries across Michigan are no longer just about books, magazines, movies and drag-queen story times.

Library patrons can check out kayaks and canoes from a library in the Upper Peninsula, or snowshoes from the Clinton-Macomb Public Library. Then there's the sewing machine at the Ferndale Area District Library, or board games and vinyl records at the Royal Oak Public Library.

Libraries call these their Libraries of Things, and their collections often include tools, seeds, musical instruments, board games, pots and pans, and kits for candlemaking, jewelry-making, canning — even hunting down Big Foot or ghosts. (Those last two kits are available from the Clinton-Macomb Public Library.)

"Your library card is the smartest card in your wallet," according to a brochure about the Novi Public Library.

The Novi library, on 10 Mile Road, does not

See LIBRARIES, Page 5A

# **COVER STORY**

## Libraries

Continued from Page 1A

have a library of things, but it does have a collection of magnifying equipment for checkout. Displayed near the large-print book collection, Novi offers hand-held magnifiers – helpful for reading prescriptions, lists of ingredients, thermostats and price tags, and stand magnifiers – for those with tremors or who aren't strong enough to hold a hand-held instrument for any length of time.

Many libraries also have "maker spaces" Many libraries also have "maker spaces" with three-dimensional printers, embroidery machines, laser cutters and other equipment. They can convert family photos and slides into a digital format, and in the case of the Baldwin Public Library, build a scale model of an ocean liner, embroider linens, or engrave wine glasses or a cheese board.

## Maker spaces, art collections

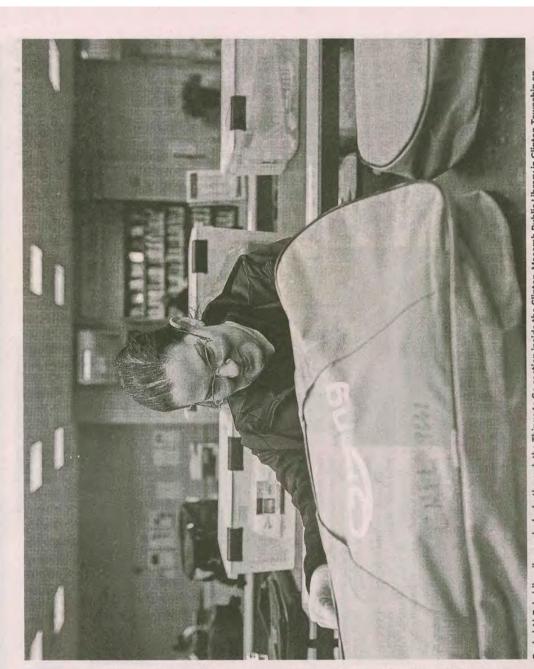
Staff at the Idea Lab inside the Baldwin library in Birmingham were also able to use their 3D printer to build a piece of a kitchen stove that had broken off, saving the owner the cost of a new appliance, said associate director Jaclyn Miller.

Librarians say the expansion to Libraries of Things, maker spaces and other amenities, such as Novi's Read-a-Latte Cafe (serves Starbucks) and its art collection, including 1,600 tiles that depict the story of the universe from the beginning, is all about staying relevant.

But there's another benefit: the planet. Why buy a cake pan that will be used just once, then tossed and destined for a landfill, when you can check one out from the library?

The collections also allow would-be musicians to try a new instrument before investing in one, or do-it-yourselfers the tools needed for an odd job around the house. And the creative kits in Novi allow library patrons the chance to try a new hobby – calligraphy or macrame – while they are in the building.

One of the best deals may be the four kayaks one of the best deals may be the four kayaks and three cances that can be checked out for a day or two from the DeTour Area Schools and Public Library. Summer visitors to the community on Lake Huron in the far eastern corner of the Upper Peninsula can get one of these watercraft with a seasonal library card that costs \$25 - and all but \$5 of that is refunded if everything is returned, said Lisa Waskih, district direct for the Superior District Library, a network of eight libraries on the east side of the Upper Peninsula.



Rachel AI-Zubaidi smiles as she looks through the Things to Go section inside the Clinton-Macomb Public Library in Clinton Township on Tuesday. Most items can be checked out for two weeks, and some can be reserved. PHOTOS BY DAVID RODRIGUEZ MUNOZ/DETROIT FREE PRESS



She said Royal Oak allows homeless people to rest in the library.

Library innovations extend to the Braille and Talking Book Library, a nationwide network of libraries originally set up in 1931 for veterans who were blinded in World War I. One of the latest additions is a Braille e-reader. Available in Michigan since April 2023, the device allows users to read in Braille, as opposed to listening to an audiobook, and holds hundreds of Braille books, said Scott Norris, manager of the Braille and Talking Book Library in Lan-

much a library card can really offer a user," said "More and more people are realizing how Jeff Milo, marketing coordinator for the Fern-dale Area District Library.

Oak Public Library's board games, puzzles, vinyl records and record players are especially popular, said director Sandy The Royal Irwin.

Patrons, she said, "love that crackling sound beginning to end, you're getting the when you set the needle down on the record whole experience when listening to vinyl." From

## Wi-Fi hot spots and giant TVs

backyard. Most items can be checked out for played on the second floor of the main library, on Romeo Plank in Clinton Township. One of the most popular items is Wi-Fi hot spots that can be borrowed and used anywhere in the continental U.S., convenient for vacationing families. But the wait can be long. The library also offers a party kit with a projector and a giant flat-screen TV for a movie night in your Policies on holds, checkout lengths and At the Clinton-Macomb Public Library, the Library of Things collection is mostly distwo weeks, and some can be reserved.

spaces, public libraries offer programs in their communities, such as the Ferndale library's Beyond their libraries of things and maker damaged returns vary from library to library.



Library in Clinton Township on Tuesday. Many libraries are offering a variety of items that can be checked out, including kayaks and more, as well as innovative programs.

movie trivia night, a book club that meets in a local brewery and a puzzle tournament at yet

another brewery. "No one needs a library card to attend one of our events," said Milo, of the Ferndale Area District Library.

through confusing or contradictory informa-And don't forget about the librarians themselves - information specialists who can sort

"We are here to help you get good, verified tion and "check out the facts," Milo said

charge to view stories, access to a computer itself, or just a place to sit and do a puzzle or read information," Irwin said. And it's all free - the fact-checking, the access to newspapers that a magazine.

"There's no place else in society where you can do that."

paperback qualified Braille a thick to qualifi size of the device is free About the sing.

Norris said more than 300 of these readers have been distributed statewide. (For more information, contact 800-992-9012 during regular business hours.) readers.

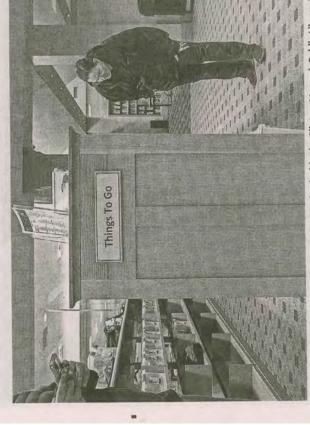
abled and unable to hold a book or manipulate the pages, or have a "print" disability such as dyslexia. Recipients of the reader must read Braille and be blind, visually impaired, physically dis-

# A place to learn something new

began moving beyond lending books at least a decade ago, evolving along with the rest of the executive director of the Michigan Library Association, said libraries But they also remain "community spaces, places to study, read and learn some-Debbie Mikula, thing new." world.

alongside fireplaces and in lounge chairs, no "As the world turns, so do libraries," she said. She said libraries are one of the last public places where people can connect with others, onger just at desks or tables.

ibdixon@ "We're not your Grandma's library anymore," Waskin said. "We're beyond books." Dixon: Jennifer freepress.com. Contact



AI-Zubaidi looks through the Things to Go section inside the Clinton-Macomb Public Library in Clinton Township. The Things to Go section, which consists of around 400 items, is divided into four categories: hobbies, tech, tools and STEM kits.



in Clinton Township on Tuesday. The karaoke machine is one of the dozens of items available A karaoke machine sits in the Things to Go section inside the Clinton-Macomb Public Library at the library. The library also offers a party kit with a projector and a giant flat-screen TV. R

## Bloomfield **Township Public Library seeks** millage renewal

BY MARY BETH ALMOND malmond@candgnews.com

BLOOMFIELD TOWNSHIP - The Bloomfield Township Public Library plans to ask voters to approve a millage renewal in February that officials say would keep the library on solid financial footing.

On the Feb. 27 presidential primary ballot, Bloomfield Township residents will be asked to consider renewing the library's existing millage rate, which Library Director Tera Moon said would allow the library to maintain its current level of funding.

The library - which serves the 44,235 residents of Bloomfield Township with resources, technology, and support for all ages - is supported by three separate millage rates, two that are levied in perpetuity and one that expires at the end of 2023.

The Feb. 27 proposal will ask Bloomfield Township voters to consider renewing the 2023 expiring millage at the current rate of 0.5047 mill for 10 years.

"That millage accounts for 27% of our current revenue, so it's really important to the library operations," Moon explained.

See MILLAGE on page 9A

BIRMINGHAM-BLOOMFIELD EAGLE . JANUARY 24, 2024



Photo provided by the Bloomfield Township Public Library

Voters will be asked to consider a miliage renewal for the Bloomfield Township Public Library during the Feb. 27 election. If the millage renewal passes, library officials say the funding would allow the library to maintain and grow up-to-date collections of books and media and continue offering a variety of library programming, among other things.

### Millage

Voters approved a 10-year levy of 0.5410 mill in 2014. Moon said the current rate of 0.5047 mill is a result of Headlee rollbacks. The renewal, she added, will not increase current tax payments and would continue to cost the average taxpayer approximately \$151 per year on a home with a taxable value of \$300,000.

Taxpayers, she added, will see a lower tax bill from the library in 2024 as a 20-year bond payment for a 2008 building improvements project is now paid off.

"There were bonds that were sold 20 years ago in order to do the building improvement project for the library, the way it is now, and that is expiring as well, so voters are going to see a reduction in their tax bill, in terms of the library this year, no matter what," she said.

If the millage renewal passes, the library will work to achieve the goals of the 2023-2025 strategic plan, which Moon said all focus on making the library "as inclusive and excellent as possible" for residents. The funding, she explained, would allow the library to retain current service levels, hours and staffing; maintain and grow up-to-date collections of books and media; expand technology and digital resources; reimagine library spaces; continue offering a variety of library programming; and repair and maintain its building and grounds, including to the roof and lower level.

"Our building is 15 years old now, and parts of it are going on 60 years old, so there are always repairs and renovations that need to be made," she explained. "Our parking lot's not in the greatest shape. We have some roofing problems. We have a flooding problem on our lower level that we have been trying to tackle for many, many years - so there are many building maintenance needs that we have."

If the millage renewal fails, Moon said the library would have to make "serious cuts to hours, services, staffing and programming." She said that could potentially mean fewer programs for children and adults, limited building improvements, less access to new technology and digital resources and limited collections.

People can learn more about the millage renewal proposal during two upcoming public informational sessions at 2 p.m. and 7 p.m. Feb. 15 at the library. All are welcome, and no registration is required to attend the informational sessions.

"As someone who lives in the township and is raising a family in the township, the library is so much more than just a place where we check out books - it's a place where we meet; we've had playdates there; and lately, it's become a place where people charge their phones when there's a power outage. We don't have any parks in the township, so it really is a community hub for so many people, so it is such an important part of our community for people of all ages," said Library Board President Dani Gillman. "I feel like the library is such a special place, because everybody is welcome and everybody has the same access to all of what is offered in the library no matter what you look like, what's in your wallet, what language you speak, and that is such a special thing."

More information about the millage renewal proposal can be found at btpl.org/ millage-renewal.

For more information, call the library at (248) 642-5800 or visit www.btpl.org.

Call Staff Writer Mary Beth Almond at (586) 498-1060.



### From pickleball to podcasts: Sterling Heights Library launches new collection of, well, things

Published on 18 January, 2024 | MJ Galbraith https://www.secondwavemedia.com/metromode/devnews/Library-of-things.aspx



The "Two Bears" sculpture by Marshall M. Fredericks in front of the Sterling Heights Public Library

**What's happening:** Ask just about any librarian and they'll tell you that a library has a lot more to offer than its books – as great as they are in and of themselves, of course. But the Sterling Heights Public Library has announced yet another reason to visit in 2024, a new collection called the Library of Things; or LoT, for short.

**What it is:** The Library of Things is, well, just that. It's a collection of both everyday and special items that might not be readily available to most library cardholders – but now they are, and for up to one week at a time, too. Highlights include a pickleball kit, portable projector, Meta Quest, document/photo scanner, telescope, building blocks, metal detector, weaving kit, indoor air quality monitor, engraving pen, contour gauge, podcast production studio, phone camera lens kit, and more.

**What they're saying:** "These items are meant to empower our community members to explore, learn, and create in innovative ways," says Tammy Turgeon, director of Sterling Heights Public Library. "From recreational tools to educational aids, the Library of Things is designed to cater to diverse interests and foster a spirit of exploration among our patrons."

**How they did it:** The Friends of the Sterling Heights Public Library nonprofit organization purchased the items before donating them to the library and its new Library of Things collection.

**Foundation laid:** The launch of LoT is preceded by previous Sterling Heights Public Library programs that have already made essential and recreational items freely available to the public, including portable Wi-Fi hotspots and bicycles. As Amanda Itria, public relations and programs coordinator for the Sterling Heights Library, told us when the bike rental program first launched in 2022, "We want to expand what people think a library can provide."

The Sterling Heights Public Library is located at 40255 Dodge Park Rd. in Sterling Heights.

Got a development news story to share? Email MJ Galbraith here or send him a tweet @mikegalbraith.

Enjoy this story? Sign up for free solutions-based reporting in your inbox each week.



For Immediate Release January 22, 2024

Contact: Communications and Marketing Office ALA Media Relations 312-280-4393 cmomedia@ala.org

#### American Library Association announces 2024 Youth Media Award winners

BALTIMORE - The American Library Association (ALA) today announced the top books, digital media, video and audio books for children and young adults – including the Caldecott, Coretta Scott King, Newbery and Printz awards – at its LibLearnX: The Library Learning Experience held January 19-22, in Baltimore.

A list of all the 2024 award winners and honor selections follows:

John Newbery Medal for the most outstanding contribution to children's literature: "The Eyes and the Impossible," written by Dave Eggers, is the 2024 Newbery Medal winner. The book is illustrated by Shawn Harris and published simultaneously by Alfred A. Knopf, an imprint of Random House Children's Books, a division of Penguin Random House, and McSweeny's.

Five Newbery Honor Books also were named: "Eagle Drums," written and illustrated by Nasuġraq Rainey Hopson and published by Roaring Book Press, a division of Holtzbrinck Publishing; "Elf Dog and Owl Head," written by M.T. Anderson, illustrated by Junyi Wu and published by Candlewick Press; "Mexikid: A Graphic Memoir," written and illustrated by Pedro Martín and published by Dial Books for Young Readers, an imprint of Penguin Random House; "Simon Sort of Says," written by Erin Bow and published by Disney • Hyperion, an imprint of Buena Vista Books, Inc.; and "The Many Assassinations of Samir, the Seller of Dreams, written by Daniel Nayeri, illustrated by Daniel Miyares and published by Arthur A. Levine, an imprint of Levine Querido. Randolph Caldecott Medal for the most distinguished American picture book for children: "Big," illustrated and written by Vashti Harrison, is the 2024 Caldecott Medal winner. The book was published by Little, Brown and Company a division of Hachette Book Group, Inc.

Four Caldecott Honor Books also were named: "In Every Life," illustrated and written by Marla Frazee and published by Beach Lane Books, an imprint of Simon & Schuster Children's Publishing Division; "Jovita Wore Pants: The Story of a Mexican Freedom Fighter, illustrated by Molly Mendoza, written by Aida Salazar and published by Scholastic Press, an imprint of Scholastic Inc.; "There Was a Party for Langston," illustrated by Jerome Pumphrey and Jarrett Pumphrey, written by Jason Reynolds and published by Caitlyn Dlouhy Books/Atheneum Books for Young Readers, an imprint of Simon & Schuster Children's Publishing; and "The Truth About Dragons," illustrated by Hanna Cha, written by Julie Leung and published by Henry Holt and Company, an imprint of Macmillan Publishing Group.

Coretta Scott King (Author) Book Award recognizing an African American author and illustrator of outstanding books for children and young adults.

"Nigeria Jones," written by Ibi Zoboi, is the King Author Book winner. The book is published by Balzer + Bray, an imprint of HarperCollins Publishers.

Three King Author Honor Books were selected: "Big," written and illustrated by Vashti Harrison and published by Little, Brown and Company, a division of Hachette Book Group, Inc.; "How Do You Spell Unfair?: MacNolia Cox and the National Spelling Bee," written by Carole Boston Weatherford, illustrated by Frank Morrison and published by Candlewick Press; and "Kin: Rooted in Hope," written by Carole Boston Weatherford, illustrated by Jeffery Boston Weatherford and published by Atheneum Books for Young Readers, an imprint of Simon & Schuster Children's Publishing Division.

"An American Story," illustrated by Dare Coulter, is the King Illustrator Book winner. The book is written by Kwame Alexander and published by Little, Brown and Company, a division of Hachette Book, Inc.

Three King Illustrator Honor Books were selected: "Big," illustrated and written by Vashti Harrison and published by: Little, Brown and Company, a division of Hachette Book Group, Inc.; "Holding Her Own: The Exceptional Life of Jackie Ormes," illustrated by Shannon Wright, written by Traci N. Todd and published by Orchard Books, an imprint of Scholastic Inc.; and "There Was a Party for Langston," illustrated by Jerome Pumphrey and Jarret Pumphrey, written by: Jason Reynolds and published by Caitlyn Dlouhy Books/Atheneum Books for Young Readers, an imprint of Scholastic Scholastic Publishing.

Coretta Scott King/John Steptoe New Talent Author Award: "There Goes the Neighborhood," written by Jade Adia, is the Steptoe author award winner. The book is published by Hyperion, an imprint of Buena Vista Books, Inc.

Coretta Scott King/John Steptoe New Talent Illustrator Award: "We Could Fly," illustrated by Briana Mukodiri Uchendu, is the Steptoe illustrator award winner. The book is written by Rhiannon Giddens and published by Candlewick Press.

Coretta Scott King – Virginia Hamilton Award for Lifetime Achievement: Christopher Paul Curtis is the winner of the Coretta Scott King – Virginia Hamilton Award for Lifetime Achievement. The award pays tribute to the quality and magnitude of beloved children's author Virginia Hamilton. As a historical fiction novelist, Curtis writes in accessible ways for emerging readers to understand the world around them. His novels have received numerous starred reviews and awards throughout ALA, like ALSC Notables, Odyssey, and YALSA Best Books for Young Adults. We see his influence all over Black creators today.

Michael L. Printz Award for excellence in literature written for young adults: "The Collectors: Stories," edited by A.S. King, written by M.T. Anderson, e.E. Charlton-Trujillo, A.S. King, David Levithan, Cory McCarthy, Anna-Marie McLemore, G. Neri, Jason Reynolds, Randy Ribay and Jenny Torres Sanchez., published by Dutton, an imprint of Penguin Random House.

Four Printz Honor Books also were named: Book Title: "Fire from the Sky," written by Moa Backe Åstot, translated by Eva Apelqvist and published by Em Querido, an imprint of Levine Querido; "Gather," written by Kenneth M. Cadow and published by Candlewick Press; "The Girl I Am, Was, and Never Will Be: A Speculative Memoir of Transracial Adoption," written by Shannon Gibney and published by Dutton Books, an imprint of Penguin Random House; and "Salt the Water," written by Candice Iloh and published by Dutton Books, an imprint of Penguin Random House.

Schneider Family Book Award for books that embody an artistic expression of the disability experience: "Henry, Like Always," written by Jenn Bailey, illustrated by Mika Song and published by Chronicle Books wins the award for young children (ages 0 to 8). Two honor books for young children were selected: "Dancing Hands," written by Joanna Que and Charina Marquez, illustrated by Fran Alvarez and published by Chronicle Books; and "What Happened to You?" written by James Catchpole, illustrated by Karen George and published by Little, Brown and Company, a division of Hachette Book Group, Inc

"The Fire, the Water, and Maudie McGinn," written by Sally J. Pla and published by Quill Tree Books, an imprint of HarperCollins Publishers is the winner for middle grades (ages 9 to 13). Two honor books for middle grades were selected: "Good Different," written by Meg Eden Kuyatt and published by Scholastic Press, an imprint of Scholastic Inc.; and "Simon Sort of Says," written by Erin Bow and published by Disney • Hyperion, an imprint of Buena Vista Books, Inc.

"Forever Is Now," written by Mariama J. Lockington and published by Farrar Straus Giroux Books for Young Readers, an imprint of Macmillan Publishing Group, is the winner for teens (ages 14-18). Two honor books for teens were selected: "Where You See Yourself," written by Claire Forrest and published by Scholastic Press, an imprint of Scholastic Inc.; and "Tilly in Technicolor," written by Mazey Eddings and published by Wednesday Books, an imprint of St. Martin's Publishing Group.

Alex Awards for the 10 best adult books that appeal to teen audiences: The 2024 Alex Award winners are: "Bad Cree," by Jessica Johns (nehiyaw/Sucker Creek First Nation), published by Doubleday, a division of Penguin Random House; "Chain-Gang All-Stars," by Nana Kwame Adjei-Brenyah, published by Pantheon Books, a division of Penguin Random House; "Chlorine," by Jade Song, published by William Morrow, an imprint of HarperCollins Publishers; "Fourth Wing," by Rebecca Yarros, published by Red Tower Books, an imprint of Entangled Publishing; "The Hard Parts: A Memoir of Courage and Triumph," by Oksana Masters, published by Scribner, an imprint of Simon & Schuster; "I Will Greet the Sun Again," by Khashayar J. Khabushani, published by Hogarth Press, an imprint of Random House; "Maame," by Jessica George, published by St. Martin's Press, an imprint of St. Martin's Publishing Group; "Starter Villain," by John Scalzi, published by Tor Books, an imprint of Tor Publishing Group, a division of Macmillan Publishing Group; "The Talk," by Darrin Bell, published by Henry Holt & Company, a division of Macmillan Publishing Group; and "Whalefall," by Daniel Kraus, published by MTV Books and Atria Books, an imprint of Simon & Schuster.

The ALSC Children's Literature Lecture is an annual event featuring an author, critic, librarian, historian or teacher of children's literature. Author Kyle Lukoff will deliver the 2025 ALSC Children's Literature Lecture. Lukoff's books include "Too Bright to See," a Newbery Honor Book, Stonewall Award winner and National Book Award finalist, "When Aidan Became a Brother," a Stonewall Book Award winner, "If You're a Kid Like Gavin: The True Story of a Young Trans Activist" and "Different Kinds of Fruit," among others.

Children's Literature Legacy Award honors an author or illustrator whose books, published in the United States, have made, over a period of years, a substantial and lasting contribution to literature for children through books that demonstrate integrity and respect for all children's lives and experiences. The 2024 winner is Pam Muñoz Ryan. Her award-winning works include a 2002 Pura Belpré Author Award for "Esperanza Rising;" a 2011 Pura Belpré Author Award for "The Dreamer;" a 2016 Newbery Honor for

"Echo," and a 2003 Robert F. Sibert Informational Book Honor for "When Marian Sang: The True Recital of Marian Anderson," among others.

The Excellence in Early Learning Digital Media Award is given to a digital media producer that has created distinguished digital media for an early learning audience. The 2024 winner is "Work It Out Wombats," produced by GBH Kids and Pipeline Studios.

The committee selected one honor title: "Jamming on the Job" produced by PBS North Carolina for PBS Kids.

Margaret A. Edwards Award for lifetime achievement in writing for young adults: The 2024 winner is Neal Shusterman, whose books include: "The Arc of the Scythe: Scythe, Thunderhead and The Toll," "Bruiser," "Challenger Deep," "Everlost," "Full Tilt," "The Schwa Was Here" and "Unwind," among other titles.

Mildred L. Batchelder Award for an outstanding children's book originally published in a language other than English in a country other than the United States, and subsequently translated into English for publication in the United States: "Houses with a Story: A Dragon's Den, a Ghostly Mansion, a Library of Lost Books, and 30 More Amazing Places to Explore" is the 2024 Batchelder Award winner. Originally published in Japanese as "Houses with a Story," the book was written by Seiji Yoshida, illustrated by Seiji Yoshida, translated by Jan Mitsuko Cash and published by Amulet Books, an imprint of Abrams.

Three Honor Books also were selected: "The House of the Lost on the Cape," published by Yonder, an imprint of Restless Books, written by Sachiko Kashiwaba, illustrated by Yukiko Saito and translated by Avery Fischer Udagawa; "Later, When I'm Big," published by Eerdmans Books for Young Readers, written by Bette Westera, illustrated by Mattias De Leeuw and translated by Laura Watkinson; and "Pardalita," published by Levine Querido, written and illustrated by Joana Estrela and translated by Lyn Miller-Lachmann.

Odyssey Award for the best audiobooks produced for children and young adults, available in English in the United States: "El Deafo," produced by Matie Argiropoulos for Listening Library, an imprint of Penguin Random House Audio, written by Cece Bell and narrated by a full cast, is the 2024 Odyssey Award winner for children. "Promise Boys," produced by Macmillan Young Listeners, a Macmillan Audio production from Henry Holt & Company, written by Nick Brooks and narrated by a full cast.

Five Odyssey Honor Audiobooks were selected: "Chinese Menu: The History, Myths, and Legends Behind Your Favorite Foods," produced by Ghenet Harvey for Hachette Audio, written by Grace Lin and narrated by Lisa Ling; "Mexikid: A Graphic Memoir," produced by Diane McKiernan and Olivia Langen for Penguin Random House Audio Publishing Group, written by Pedro Martín and narrated by a full cast; "Once There Was," produced by Allison Light for Simon & Schuster Audio, written by Kiyash Monsef and narrated by Nikki Massoud; "Sisters of the Lost Marsh," produced by Paul R. Gagne for Scholastic Audio and written and narrated by Lucy Strange; and "Stateless," produced by Elece Green and Dennis Kao for Hachette Audiobooks, written by Elizabeth Wein and narrated by Moira Quirk.

Pura Belpré Awards honoring Latinx writers and illustrators whose children's and young adult books best portray, affirm and celebrate the Latino cultural experience:

"Mexikid: A Graphic Memoir, illustrated by Pedro Martín, is the 2024 Pura Belpré Youth Illustration Award winner. The book was written by Pedro Martín and published by Dial Books for Young Readers, an imprint of Penguin Random House.

Three Belpré Youth Illustration Honor Books were named: "Mi papá es un agrícola/My Father, the Farmworker," illustrated by José B. Ramírez, written by J. Roman Pérez Varela and published by Lil' Libros; "Papá's Magical Water-Jug Clock," illustrated by Eliza Kinkz, written by Jesús Trejo and published by Minerva, an imprint of Astra Books for Young Readers, a division of Astra Publishing House; and "Remembering," illustrated by Adriana M. Garcia, written by Xelena González and published by Simon & Schuster Books for Young Readers, an imprint of Simon & Schuster Children's Publishing Division.

"Mexikid: A Graphic Memoir," written by Pedro Martín, is the 2024 Pura Belpré Children's Author Award winner. The book is illustrated by Pedro Martín and published by Dial Books for Young Readers, an imprint of Penguin Random House.

Five Belpré Children's Author Honor Books were named: "Alebrijes," written by Donna Barba Higuera and published by Levine Querido; "Aniana del Mar Jumps In," written by Jasminne Mendez and published by Dial Books for Young Readers, an imprint of Penguin Random House; "Benita y las Criaturas Nocturnas," written by Mariana Llanos, illustrated by Cocoretto and published by Barefoot Books; "Papá's Magical Water-Jug Clock," written by Jesús Trejo, illustrated by Eliza Kinkz and published by Minerva, an imprint of Astra Books for Young Readers, a division of Astra Publishing House; and "Something Like Home," written by Andrea Beatriz Arango and published by Random House Children's Books, a division of Penguin Random House.

"Saints of the Household," written by Ari Tison, is the 2024 Pura Belpré Young Adult Author Award winner. The book is published by Farrar Straus Giroux Books for Young Readers, an imprint of Macmillan Publishing Group.

Two Belpré Young Adult Author Honor Book were named: "The Prince and the Coyote," written by David Bowles, illustrated by Amanda Mijangos and published by Arthur A. Levine, an imprint of Levine Querido; and "Worm: A Cuban American Odyssey," written and illustrated by Edel Rodriguez and published by Metropolitan Books, an imprint of Henry Holt and Company.

The Robert F. Sibert Informational Book Award for most distinguished informational book for children: "The Mona Lisa Vanishes: A Legendary Painter, a Shocking Heist, and the Birth of a Global Celebrity," written by Nicholas Day and illustrated by Brett Helquist, is the 2024 Sibert Award winner. The book is published by Random House Studio, an imprint of Random House Children's Books, a division of Penguin Random House.

Four Sibert Honor Books were named: "The Book of Turtles," written by Sy Montgomery, illustrated by Matt Patterson and published by Clarion Books, an imprint of HarperCollins Publishers; "Holding Her Own: The Exceptional Life of Jackie Ormes," written by Traci N. Todd, illustrated by Shannon Wright and published by Orchard Books, an imprint of Scholastic Inc.; "Jumper: A Day in the Life of the Backyard Jumping Spider," written and illustrated by Jessica Lanan and published by: Roaring Brook Press, a division of Holtzbrinck Publishing; "Shipwrecked!: Diving for Hidden Time Capsules on the Ocean Floor," written by Martin W. Sandler and published by Astra Young Readers, an imprint of Astra Books for Young Readers, a division of Astra Publishing House.

Stonewall Book Awards - Mike Morgan & Larry Romans Children's & Young Adult Literature Award given annually to English-language works of exceptional merit for children or teens relating to the gay, lesbian, bisexual and transgender experience.

"Cross My Heart and Never Lie," written and illustrated by Nora Dåsnes, translated by Matt Bagguley and published by Hippo Park, an imprint of Astra Books for Young Readers, is the 2024 recipient of the Stonewall Book Awards – Mike Morgan & Larry Romans Children's Literature Award.

Four Honor Books for children's literature were selected: "Desert Queen," written by Jyoti Rajan Gopal, illustrated by Svabhu Kohli and published by Levine Querido; "Not He or She, I'm Me," written by A. M. Wild, illustrated by Kah Yangni and published by Henry Holt and Company; "The Otherwoods," written by Justine Pucella Winans and published by Bloomsbury Children's Books; and "Stars in Their Eyes," written by Jessica Walton, illustrated by Aśka and published by Graphix, an imprint of Scholastic Inc.

"Only This Beautiful Moment," written by Abdi Nazemian and published by Balzer + Bray, an imprint of HarperCollins Publishers, is the 2024 recipient of the Stonewall Book Awards – Mike Morgan & Larry Romans Young Adult Literature Award.

Four Honor Books for Young Adult Literature were selected: "Ander & Santi Were Here," written by Jonny Garza Villa and published by Wednesday Books, an imprint of St. Martin's Publishing Group; "Imogen, Obviously," written by Becky Albertalli and published by Balzer + Bray, an imprint of HarperCollins Publishers; "The Long Run," written by James Acker and published by Inkyard Press; and The Spirit Bares Its Teeth," written by Andrew Joseph White and published by Peachtree Teen, an imprint of Peachtree Publishing Company Inc.

Theodor Seuss Geisel Award for the most distinguished beginning reader book: "Fox Has a Problem" written and illustrated by Corey R. Tabor, is the 2024 Geisel Award winner. The book is published by Balzer + Bray, an imprint of HarperCollins Publishing House.

Two Geisel Honor Books were named: "Henry, Like Always," written by Jenn Bailey, illustrated by Mika Song and published by Chronicle Books; and "Worm and Caterpillar Are Friends," written and illustrated by Kaz Windness and published by Simon Spotlight, an imprint of Simon & Schuster Children's Publishing Division.

William C. Morris Award for a debut book published by a first-time author writing for teens: "Rez Ball," written by Byron Graves, is the 2024 Morris Award winner. The book is published by Heartdrum, an imprint of HarperCollins Publishers.

Four other books were finalists for the award: "All the Fighting Parts," written by Hannah V. Sawyerr and published by Amulet Books, an imprint of Abrams; "Once There Was," written by Kiyash Monsef and published by Simon & Schuster Books for Young Readers; "Saints of the Household," written by Ari Tison and published by Farrar Straus Giroux Books for Young Readers, an imprint of Macmillan Publishing Group; and "She Is a Haunting," written by Trang Thanh Tran and published by Bloomsbury YA, a division of Bloomsbury Publishing Inc.

YALSA Award for Excellence in Nonfiction for Young Adults: "Accountable: The True Story of a Racist Social Media Account and the Teenagers Whose Lives It Changed," written by Dashka Slater. The book is published by Farrar Straus Giroux Books for Young Readers, an imprint of Macmillan Publishing Group.

Four other books were finalists for the award: "America Redux: Visual Stories from Our Dynamic History, written and illustrated by Ariel Aberg-Riger and published by Balzer + Bray, an imprint of HarperCollins Publishers; "Family Style: Memories of an American from Vietnam," written and illustrated by Thien Pham and published by First Second Books, an imprint of Roaring Brook Press, a division of Holtzbrinck Publishing; "From Here," written by Luma Mufleh and published by Nancy Paulsen Books, an imprint of Penguin Random House; and "Nearer My Freedom: The Interesting Life of Olaudah Equiano by Himself," written by Monica Edinger and Lesley Younge and published by Zest Books, an imprint of Lerner Publishing Group, Inc.

American Indian Youth Literature Awards are announced in even years (e.g. 2022, 2024, 2026) and were established to identify and honor the very best writing and illustrations by and about American Indians and Alaska Natives. Selected titles present American Indians in the fullness of their humanity in the present and past contexts. This year's winners include: Picture Book: "Forever Cousins," written by Laurel Goodluck (Mandan & Hidatsa and Tsimshian), illustrated by Jonathan Nelson (Navajo/Diné) and published by Charlesbridge and "A Letter for Bob," written by Kim Rogers (Wichita & Affiliated Tribes), illustrated by Jonathan Nelson (Navajo/Diné) and published by Jonathan Nelson (Navajo/Diné) and published by Heartdrum, an imprint of HarperCollins

Publishers; Middle Grade Book: "We Still Belong," written by Christine Day (Upper Skagit), cover art by Madelyn Goodnight (Chickasaw Nation) and published by Heartdrum, an imprint of HarperCollins Publishers; and Young Adult Book: "Rez Ball," written by Byron Graves (Ojibwe), jacket art by Natasha Donovan (Métis) and published by Heartdrum, an imprint of HarperCollins Publishers.

The American Indian Youth Literature Awards Honor titles include:

Picture Honor Books: "Celebration," by Lily Hope (Tlingit), illustrated by Kelsey Mata Foote (Tlingit) and published by Sealaska Heritage Institute (SHI); "Contenders," by Traci Sorell (Cherokee Nation), illustrated by Arigon Starr (Kickapoo Tribe) and published by Kokila, an imprint of Penguin Random House; "Berry Song," written and illustrated by Michaela Goade (Tlingit Nation) and published by Little, Brown and Company, a division of Hachette Book Group, Inc.; "Remember," by Joy Harjo (Mvskoke Nation), illustrated by Michaela Goade (Tlingit Nation) and published by Random House Studio, an imprint of Random House Children's Books, a division of Penguin Random House; and "Rock Your Mocs," by Laurel Goodluck (Mandan & Hidatsa and Tsimshian), illustrated by Madelyn Goodnight (Chickasaw Nation) and published by Heartdrum, an imprint of HarperCollins Publishers.

Middle Grade Honor Books: "Eagle Drums," written and illustrated by Nasuġraq Rainey Hopson (Iñupiaq) and published by Roaring Brook Press; "Mascot," by Traci Sorell (Cherokee Nation) and Charles Waters, jacket illustration by Nicole Neidhardt (Navajo) and published by Charlesbridge; "Jo Jo Makoons: Fancy Pants," by Dawn Quigley (Turtle Mountain Band of Ojibwe), illustrated by Tara Audibert (Wolastoqey) and published by Heartdrum, an imprint of HarperCollins Publishers; "Jo Jo Makoons: Snow Day," by Dawn Quigley (Turtle Mountain Band of Ojibwe), illustrated by Tara Audibert (Wolastoqey) and published by Heartdrum, an imprint of HarperCollins Publishers; "She Persisted: Maria Tallchief," by Christine Day (Upper Skagit), illustrated by Alexandra Boiger and Gillian Flint and published by Philomel Books, an imprint of Penguin Random House; "She Persisted: Wilma Mankiller," by Traci Sorell (Cherokee Nation), illustrated by Alexandra Boiger and Gillian Flint and published by Philomel Books, an imprint of Penguin Random House; and "She Persisted: Deb Haaland," by Laurel Goodluck (Mandan & Hidatsa and Tsimshian), illustrated by Alexandra Boiger and Gillian Flint and published by Philomel Books, an imprint of Penguin Random House; Maria Boiger and Gillian Flint and published by Philomel Books, an imprint of Penguin Random House; and "She Persisted: Deb Haaland," by Laurel Goodluck (Mandan & Hidatsa and Tsimshian), illustrated by Alexandra Boiger and Gillian Flint and published by Philomel Books, an imprint of Penguin Random House. Young Adult Honor Books: "Warrior Girl Unearthed," by Angeline Boulley (Sault Ste. Marie Tribe of Chippewa Indians), jacket illustrations by Michaela Goade (Tlingit Nation) and published by Henry Holt and Company, a trademark of Macmillan Publishing Group; "Funeral Songs for Dying Girls," by Cherie Dimaline (Métis) and published Tundra Books, an imprint of Tundra Book Group, a division of Penguin Random House of Canada Limited; "Man Made Monsters," by Andrea L. Rogers (Cherokee Nation), illustrated by Jeff Edwards (Cherokee Nation) and published by Levine Querido; "Running with Changing Woman," by Lorinda Martinez (Diné), cover design by Brittany Gene (Navajo) and published by Salina Bookshelf; and "Heroes of the Water Monster," by Brian Young (Navajo Nation), jacket art by Shonto Begay (Diné) and published by Heartdrum, an imprint of HarperCollins Publishers.

Asian/Pacific American Award for Literature. The award promotes Asian/Pacific American culture and heritage and is awarded based on literary and artistic merit. The award offers three youth categories including Picture Book, Children's Literature and Youth/Young Adult Literature. The award is administered by the Asian Pacific American Librarians Association (APALA), an affiliate of the American Library Association. This year's winners include:

The Picture Book winner is "The Truth About Dragons," written by Julie Leung, illustrated by Hanna Cha and published by Henry Holt and Co, an imprint of Macmillan Publishing Group. The committee selected one Picture Book honor title: "Finding Papa," written by Angela Pham Krans, illustrated by Thi Bui and published by HarperCollins.

The Children's Literature winner is "Ruby Lost and Found," written by Christina Li and published by Quill Tree Books, an imprint of HarperCollins. The committee selected one Children's Literature honor title: "Parachute Kids: A Graphic Novel," written and illustrated by Betty C. Tang and published by Graphix, an imprint of Scholastic Inc.

The Youth/Young Adult Literature winner is "I'd Rather Burn Than Bloom," written by Shannon C. F. Rogers and published by Feiwel and Friends, an imprint of Macmillan Publishing Group. The committee

selected one Youth/Young Adult Literature honor title: "In Limbo," written by Deb JJ Lee and published by First Second, an imprint of Roaring Brook Press, a division of Holtzbrinck Publishing.

The Sydney Taylor Book Award is presented annually to outstanding books for children and teens that authentically portray the Jewish experience. Presented by the Association of Jewish Libraries since 1968, the award encourages the publication and widespread use of quality Judaic literature. This year's Gold Medalists include: Picture Book winner: "Two New Years," written by Richard Ho, illustrated by Lynn Scurfield and published by Chronicle Books; Middle Grade winner: "The Dubious Pranks of Shaindy Goodman," by Mari Lowe and published by Arthur A. Levine, an imprint of Levine Querido; and Young Adult winner: "The Blood Years," by Elana K. Arnold and published by Balzer + Bray, an imprint of HarperCollins Publishers.

Sydney Taylor Book Award Silver Medalists include: Picture Book honors: "Afikomen," written by Tziporah Cohen, illustrated by Yaara Eshet, published by Groundwood Books; "Hanukkah Upside Down," written by Elissa Brent Weissman, illustrated by Omer Hoffmann, published by Abrams Books for Young Readers, an imprint of ABRAMS; and "Hidden Hope: How a Toy and a Hero Saved Lives During the Holocaust," written by Elisa Boxer, illustrated by Amy June Bates, published by Abrams Books for Young Readers, an imprint of ABRAMS; Middle Grade honors: "Don't Want to Be Your Monster," by Deke Moulton, published by Tundra Books, an imprint of Tundra Book Group, a division of Penguin Random House Canada; "The Jake Show," by Joshua S. Levy, published by Katherine Tegen Books, an imprint of HarperCollins Publishers; "Not So Shy," by Noa Nimrodi, published by Kar-Ben Publishing, an imprint of Lerner Publishing Group; and "A Sky Full of Song," by Susan Lynn Meyer, published by Union Square Kids, an imprint of Union Square & Co.; and Young Adult honors: "Courage to Dream: Tales of Hope in the Holocaust," by Neal Shusterman, illustrated by Andrés Vera Martínez,s published by Graphix, an imprint of Scholastic Inc.; "Going Bicoastal," by Dahlia Adler, published by Wednesday Books, an imprint of St. Martin's Publishing Group, a division of Macmillan Publishers; "Impossible Escape: A True Story of Survival and Heroism in Nazi Europe," by Steve Sheinkin, published by Roaring Brook Press, an imprint Macmillan Children's Publishing Group, a division of Macmillan Publishers; and "Wrath Becomes Her," by Aden Polydoros, published by Inkyard Press, an imprint of Harlequin Trade Publishing, a division of HarperCollins Publishers.

The Sydney Taylor Body-of-Work Award recognizes an author or entity who has made a substantial contribution over time to the genre of Jewish children's literature. This year's winner is Joni Sussman.

Recognized worldwide for the high quality they represent, ALA awards guide parents, educators, librarians and others in selecting the best materials for youth. Selected by judging committees of librarians and other children's experts, the awards encourage original and creative work. For more information on the ALA youth media awards and notables, please visit <u>www.ala.org/yma.</u>



#### New Bill in Illinois Addresses Threats to Library Workers

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Introduced into the Illinois House January 23 by Representative Anne Stava-Murray and cosponsored by Representative Diane Blair-Sherlock, HB 4567 aims to protect library workers throughout the state from harassment, threats, and disorderly conduct. The bill comes in the new legislative session after the state passed the nation's first anti-book ban bill last year and dealt with several bomb threats in the months following that bill's passage. The new bill would amend the Criminal Code of 2012.

The bill summary reads as follows:

Includes in offense of threatening a public official or human service provider, threatening a library employee. Provides that the threat to a public official, human service provider, or library employee includes a threat made electronically or via social media. Defines "library employee". In the offense of threatening a public official, human service provider, or library employee, includes in the definition of "public official" an employee of any State of Illinois constitutional office, State agency, or the General Assembly. Provides that the offense of disorderly conduct includes transmitting or causing to be transmitted threats or false reports electronically or via social media. Provides that disorderly conduct includes the knowing transmission of or causing to be transmitted in any manner, including electronically or via social media, a lewd, lascivious, indecent, or obscene message to a public official. Provides that making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes making a terrorist threat or falsely making a terrorist threat includes threat a terrorist threat includes threat a terrorist threat includes threat a terrorist threat and threat a terrorist threat and threat and threat a terrorist threat and terrorist threat and terrorist threat and terror

threat or falsely making a terrorist threat by any means of communication, including electronically or via social media. Makes other changes.

Where once library workers were not explicitly named among populations protected from threats, the new bill would include the profession by name. The threats would be investigated and taken seriously, whether they came in person or through electronic means, including social media.

Not only does naming library workers in the Criminal Code lend legitimacy to the profession–and it covers everyone within a library from professional librarians to shelvers, custodians, and others–it codifies the importance of libraries to democracy in the state. Protections would extend beyond public library workers, too. It also covers those working for private libraries.

Amending the code to include threats transmitted via electronic means and social media legitimizes the current landscape of threats specifically targeting public employees as well. Bomb threats sent through email to a library, for example, would be considered a Class 1 felony. The current Code does not include threats received online.

Stava-Murray represents Illinois's 81st district, which includes Downers Grove, as well as parts of Lisle, Naperville, Woodridge, Darien, Westmont, and Bolingbrook. Downers Grove was among the libraries targeted by protesters and threats over a teen drag queen bingo event in fall 2022. Other public libraries in the district have been subject to similar threats and harassment. Diane Blair-Sherlock represents the 46th district, which includes all or parts of Addison, Oak Brook Terrace, Carol Stream, Glen Ellyn, Elmhurst, Villa Park, and more. Several of those libraries, including Addison, were subject tp bomb threats last fall.

Illinois residents are encouraged to reach out to their representatives in support of the changes. The bill has not moved to committee yet, but when it does, take the time to also file a witness slip as a proponent of the bill.

#### Books and looks: gen Z is 'rediscovering' the public library Young people are using the hallowed institutions at higher rates than older generations. And they're not just there to read

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Henry Earls dresses up to go to the library. He'll plan outfits after searching "dark academic" on Pinterest, taking inspiration from the internet subculture obsessed with higher education and literature. He picks out cozy knitted sweaters and accessorizes with well-worn copies of classic books. Earls looks like an adjunct English professor – or an extra in Saltburn.

"I want to cultivate an aesthetic when I go to the library," the 20-year-old Cooper Union art student said. "And, honestly, I dress up to see if someone will come up to me and say hi."

When Earls isn't studying at the New York Public Library, he cruises the reading room for friends – or more than friends. Last week, he (respectfully) slipped his number to a young woman sitting near him, which led to a flirty text exchange. A few days ago, he made a friend on the library steps, a law student prepping for an exam.

"We met in an environment that supports focus and growth, so we hit it off," Earls said. "He might come hang out with my friends and me sometime."



The Rose Main Reading Room in the main branch of the New York Public Library. Photograph: Clarence Holmes Photography/Alamy

Gen Z seems to love public libraries. A November report from the American Library Association (ALA) drawing from ethnographic research and a 2022 survey found that gen Z and millennials are using public libraries, both in person and digitally, at higher rates than older generations.

More than half of the survey's 2,075 respondents had visited a physical library within the past 12 months. Not all of them were bookworms:

according to the report, 43% of gen Z and millennials don't identify as readers – but about half of those non-readers still visited their local library in the past year. Black gen Zers and millennials visit libraries at particularly high rates.



Marwa Medjahed takes a library study break. Photograph: TikTok user @matchamarwa

Saturday #fyp #foryou #study ... more

Libraries have never been just about books. These are community hubs, places to connect and discover. For an extremely online generation that's nearly synonymous with the so-called "loneliness epidemic", libraries are increasingly social spaces, too.

"We traditionally think of libraries as very quiet, and parts of them are, but what we observed watching gen Z in libraries is that there are some really great spaces for teens, big rooms where they can do things like gaming or making their own music," said Rachel Noorda, a co-author of the ALA report. "It's a place to be solitary, but also a place to build community."

And a place to flex. On TikTok, Earls posts selfie videos showing him studying, journaling or reading in front of the Bryant Park library's breathtaking beaux-arts backdrop. The clips get millions of views. "I think people my age are craving something more authentic, and looking for something that's real," Earls said. "What's more real than books and physical material?"

Library-related content does well on #booktok, where young literary influencers – many of them still in high school – drive sales by recommending and reviewing stories. (Colleen Hoover, #booktok's favorite author, shot to the top of bestseller lists due to viral endorsements; other recommended books often fall into the "romantasy" young adult category.)

"A lot of my followers find libraries appealing in an aesthetic way," said Marwa Medjahed, an 18-yearold TikToker who posts about life as a George Washington University freshman to her 115,000 followers. "They feel like I'm enjoying studying, rather than being in a bleak dorm room with harsh lighting."

While many young people read digitally, downloading (or pirating) titles, hard copies of books are fetishized on social media. "Ebooks don't make good props on TikTok," Kathi Inman Berens, co-author of the ALA report, said. "You need book materiality, a printed book, something that helps visually." Why buy the title when you can just borrow it at the library?

Tom Worcester, 28, is one of the co-founders of Reading Rhythms, a New York-based "reading party" held at bars. Attendees pay \$20 to cozy up with their books while DJs play ambient tracks in the background. Guests can mingle in between sets. The events are held twice weekly, but that doesn't stop Worcester from going to real libraries, too. "If I know I have a good four-hour block of time to myself, I'll ask a bunch of friends, 'Do you want to go to the library today?'" he said. "I make it a social event."

At the end of last year, Worcester and a friend took a trip to Amsterdam, where they visited the Openbare Bibliotheek. Inside the second-largest library in Europe, the pair conducted personal "annual reviews", spending hours reflecting on the highs and lows of their year. "When you're at the library, there's an unspoken agreement that you will focus on what you have to do," he said.

Talk to any young and online person long enough about libraries and they'll inevitably bring up the "third place", a term coined in 1989 by the urban sociologist Ray Oldenburg. Like attachment styles or

imposter syndrome, the third place is an academic term turned social media discourse point. Separate from home and work, it is a space for gathering and socialization. Bars, coffee shops, churches and libraries are the usual examples.

Gen Z's well aware that they lack many of the third places their parents had, especially as the lines between work and home blurred during Covid. Libraries are the last place they feel exists that asks nothing of them. You can truly come as you are.

"Coffee shops get so crowded, and you have to spend money to be there, but libraries are open for everyone," said Anika Neumeyer, a 19-year-old English student who volunteers at the Seattle Public Library. "There's a lot less pressure to be doing something in the public library. No one's going to



Abby Hargreaves, known as @24hourlibrary on TikTok, posts about her work life. Photograph: Tiktok user @24hourlibrary

judge you."

In 2018, the librarian and academic Fobazi Ettarh coined the term "vocational awe". It describes the idea that libraries are "inherently good" and "beyond critique", which can lead to the exploitation of their workers. Abby Hargreaves, a librarian in the Washington DC area who posts about her job to 48,000 TikTok followers, believes gen Z has a tendency to romanticize the position.

"There's this idea of 'I'll go to my library and have some great adventure while I'm there," Hargreaves said. "But then we also see people who are looking to tear libraries down, whether that's through budget cuts or legislated book bans."

If gen Z is going to save libraries, they couldn't pick a better time to advocate for them: across the country, these institutions and their workers are under attack. Last year, Mayor Eric Adams of New York City slashed funding to public libraries, cutting Sunday service in the five boroughs – and drawing the ire of Cardi B, who went on an Instagram Live tirade over the news.

A series of library-related bills are making their way through Idaho's legislature that would restrict material it deems inappropriate for minors and allow family members to file \$2,500 lawsuits against libraries that violate the law. Last year, Missouri Republicans attempted to strip all state funding from public libraries. This week, Chaya Raichik, the rightwing influencer behind Libs of Tiktok, was appointed to a library advisory position for Oklahoma's schools, which means she could help determine what books are "appropriate" for students.

Meanwhile, school librarians in states across the country report enduring harassment – and for some, death threats – by rightwing trolls just for doing their jobs.

"It's so strange when you hear 'Oh, gen Z loves libraries,' or when the algorithm keeps feeding you videos of beautiful libraries, but then there's no more Sunday service and you have to wait weeks for your book to come," said Anna Murphy, an upper school librarian at the Berkeley Carroll School in Brooklyn. "The library love and hate seems to exist in two different universes."

Emily Drabinski, president of the ALA, reminds us that the vast majority of US voters oppose book bans and hold librarians in "high regard". "Most people love the library, especially after 50 years of systematic disinvestment of public institutions, since it's the only one left standing," she said.

Arlo Platt Zolov is a 15-year-old who lives in Brooklyn and has what must be one of the all-time-best after-school jobs: running the information desk at the central branch of the public library, steps away from Prospect Park. "A lot of people my age are surrounded by tech and everything's moving so quickly," he said. "Part of me thinks we're rediscovering libraries not as something new, but for what they've always been: a shared space of comfort."

## **Positive.News**

### The social media star helping people fall in love

#### with libraries

Published on 23 January, 2024 | Daniel Fahey https://www.positive.news/lifestyle/arts/the-social-media-star-helping-people-fall-in-love-with-libraries/



At a time when public libraries are threatened by funding cuts and even book bans, librarian Mychal Threets sings their praises with infectious enthusiasm. Everyone belongs in a library, he says, and a library card can unlock a world of magic and possibility

"My child is a reluctant reader but finds butts to be hilarious. Any recommendations?"

Mychal Threets gets questions like that a lot. By day, the 33-year-old is a supervising librarian at the Fairfield Civic Center Library in California, US. But under the gaze of the smartphone lens, Threets becomes a superhero.

Not your usual tight pants or billowing-cape type. To his 600,000-plus followers on Instagram and almost 700,000 on TikTok, <u>@mychal3ts</u> is an ordinary man with extraordinary powers. From his first-rate reading recommendations to his sheer passion for advocating libraries as a tonic for a whole host of challenges.

"I was a shy, reserved kid," explains Threets. "Books were my first friend."

Indeed, he has a list of his favourite books that's as long as his arm. Literally: he has tattooed book covers on his biceps and forearms of Where the Wild Things Are, The Busy World of Richard Scarry, and Alice in Wonderland.

So how did Threets go from being a home-schooled kid to helping a generation of children rediscover the pleasures of the library? "I've been in love with libraries ever since I was three years old," he beams via video call. "[But] I thought I was going to be an astronaut or an athlete. Librarian was never, ever on my radar."



Funding cuts threaten many libraries in the US and beyond. Image: Ying Ge

Instead, he "kind of stumbled" into the role. He got chatting one day to a member of staff on the desk at the Fairfield Cordelia Library, and asked how she got to work there. She explained, he applied for a position, got the job, and has worked at the library ever since.

"When people talk about equity, diversity and inclusion, they always forget how important belonging is in that conversation," says Threets. "Libraries are all about belonging. If you're mentally ill, if you're unhoused, if you're a 'library kid', if you're a teen, if you're a grown-up, if you're a single person, you have a spot in the library."

When he first took to Facebook to write about the interactions he'd had with kids in libraries, he got a few likes. Then he switched to videos on TikTok and Instagram and his audience ballooned. These days he answers questions from kids, does funny skits and generally bigs up the library system whenever he can.

'I was a shy, reserved kid. Books were my first friend,' says Threets. Image: Gabrielle Lurie

"If someone tried to create the public library today, it would not get approved," believes Threets. "People would be against it because there's no monetary gain." (The theory chimes with that of author Neil Gaiman, who wrote

that in modern life "libraries are one of the few places you are allowed to exist without the expectation of spending money".)

Yet for many, they're essential. Libraries offer books but frequently also films, musical instruments, board games, video games, and resources such as access to lawyers or help with tax. That's not to mention the access to computers, e-books, audiobooks and databases. "There's something for everybody – that's the joy," explains Threets.

Still, in some parts of the US, libraries are coming under pressure to ban certain books. How does that make him feel? "I will never understand why people want books to be banned," Threets says. "They think that these books by authors of colour are trying to indoctrinate their kids. They're trying to make kids feel guilty about an LGBTQIA+ agenda when there is no agenda."

Libraries are all about belonging. If you're mentally ill, if you're unhoused, if you're a teen, if you're a grown-up, you have a spot in the library

As a person of colour, Threets says he didn't grow up with a lot of books written by people like him or about people like him. "Kids want to feel seen in books," he says. "They want to see their friends. They want to see their family."

Such authors deserve to tell their stories, he believes strongly. Whether it's highlighting great authors for kids of all backgrounds or openly talking about mental health online, his social media presence lends the library a renewed importance in today's screen-first world.

A love of books has been reignited in a lot of grown-ups even, via his posts, Threets explains. "They're like: 'Oh, you reminded me of books I loved as a kid.'"

After all, as Threets' Instagram bio reads: "Having fun isn't hard, when you've got a library card.

Main image: Gabrielle Lurie



## Parent Perceptions of Book Bans, Materials Selection, and Reading in School Libraries and Public Libraries 2024

## **Final Survey Report**

EveryLibrary Institute Book Riot January 2024

> by Martha McGehee with John Chrastka

The controversy surrounding book bans and censorship has taken center stage in the United States since the November 2021 elections in Virginia and Texas. The issue of "parents' rights" has dominated the political and social discussions about book bans and censorship, with numerous pro-censorship groups claiming "parental concerns" about book themes, topics, and characters as their authority as justification for book bans and censorship. To better understand if the attitudes of American parents and guardians toward book bans, censorship, and library practices line up with these special interest groups' rhetoric, we conducted an extensive survey of parents and guardians of children under 18 across the United States.

The survey aimed to uncover the truth about the current political and social moment for libraries and librarians and to provide a more nuanced understanding of public opinion that might not be represented in mainstream media or political rhetoric. We asked parents and guardians across America about their attitudes about school libraries and public libraries, school librarians and librarians in public libraries, and their comfort with sensitive content. The survey results provide valuable insights into the concerns and priorities of parents regarding their children's education and access to information.

The survey findings indicate that most American parents are opposed to book bans and censorship. They value the expertise of librarians and believe that these professionals play an important role in helping children navigate sensitive content. Furthermore, the survey results highlight the importance of parental involvement in children's reading and education. Most parents believe that they should have the final say in what their children read and should be involved in the selection of books for school and public libraries. The survey also revealed societal divisions on how to handle sensitive topics in literature and education settings. While some parents believe that books containing sensitive content should be banned entirely from libraries, and others believe that they should be available with appropriate age ratings or parental guidance, many parents are not uncomfortable with these themes. They would allow their children access at any age. The nuanced responses underscore the complexity of public opinion compared to the more polarized views often presented by so-called parents' rights groups.

The survey results have important implications for policymakers, educators, librarians, and the public. The survey can inform librarians in curating content and creating policies that align with community values and expectations. The results can also inform policymakers and educators in making decisions that reflect the actual views of parents rather than those of special interest groups. Sharing the results can contribute to a more informed discussion among the general public about the role of libraries and the nature of censorship.

## SURVEY FRAMEWORK

During the fall of 2023, <u>EveryLibrary Institute</u> and <u>Book Riot</u> partnered on a series of three surveys asking parents and guardians about their perceptions of public libraries, school libraries, and the library profession.

The surveys were conducted through Survey Monkey, and responses were collected via paid Survey Monkey collectors. Each survey began with a qualifying question asking respondents if they were the parents or legal guardians of a child under 18. Percentages in this report have been rounded down to the nearest whole number.

The "<u>Parents Perception of Public Libraries and Book Bans</u>" was conducted in September 2023. It gathered insights from 1,063 parents and guardians with children under 18 about their experiences and opinions about book bans, their trust in public libraries, and their understanding of librarians' book selection process.

The "<u>Parents' Perception of School Libraries and Librarians</u>" survey was conducted in November 2023. It gathered insights from 616 parents and guardians with children under 18 to understand their perceptions of school librarians, book bans, access to school libraries, and the involvement of parents in their children's reading choices.

<u>EveryLibrary Institute</u> and <u>Book Riot</u> also surveyed parents about how they perceived the trustworthiness of librarians as a profession. The "<u>Parent Perceptions</u> <u>of Librarians</u>" survey was conducted in October 2023 and surveyed 1,527 parents and guardians with children under 18– 1,004 in a survey asking them about their attitudes toward and characteristics of librarians, and 523 in a survey asking them to rank the trustworthiness of librarians and compare them to other professions.

## TOP LEVEL FINDINGS

- 85% of respondents say they trust librarians.\*
- 58% of parents think public librarians should be primarily responsible for what books are selected for the public library as opposed to elected officials, library boards, or parent groups.\*
- 92% of respondents say libraries are safe spaces for their children.\*
- 75% of respondents do not believe their libraries are experiencing book bans.\*
- 67% of respondents feel that book bans infringe on their rights to make decisions for their children.\*
- 75% of respondents report that neither they nor their child have checked out a book from the library that they felt was inappropriate.\*
- 63% of respondents agree or somewhat agree that "banning books is a waste of time" at the public library.
- 57% of respondents say banning books from the school library is an appropriate way to prevent children from learning about certain topics.
- 80% of respondents agree that "school libraries should have content rating systems.

\*Median number, between <u>Parents Perception of Public Libraries and Book Bans</u> and <u>Parents' Perception of School Libraries and Librarians</u> surveys.

#### EveryLlbrary Institute - January 2024 EveryLibraryInstitute.org | @ELInstituteNFP | 312-574-0316 | info@everylibraryinstitute.org

## KEY TAKEAWAYS

The surveys found that the majority of respondents trust librarians and want librarians to continue to have the power to select books for their libraries; they view libraries as safe places for their children, and have not personally encountered inappropriate library books or experienced a book ban in their community. They feel book bans infringe on their rights as a parent. These findings are discussed in greater detail in the section called "Library Experiences."

The findings support librarians' role as trusted sources of information. Librarians, alongside healthcare providers and educators, are considered one of the most trustworthy professions. A majority (56%) believe that librarians are and should be non-political. These findings are discussed in greater detail in the section called "Opinions About Library Professionals."

There is overwhelming support for the need for school librarians. More than 9 out of 10 respondents endorse having a school librarian in every school regardless of how they answer any other question in the survey. However, respondents have less understanding of school libraries and less trust in school librarians than public librarians. These findings are discussed in greater detail in the sections called "Opinions About Library Professionals" and "Perceptions of the Collection Development Process."

The level of familiarity with the public library does not correlate with support, however. Respondents who are most willing to see librarians jailed and books banned are, paradoxically, also more likely to have signed their child up for a library card. Surprisingly, respondents most comfortable with the idea of librarians being prosecuted were more likely to say that librarians should be given primary say in collection development decisions. These findings are discussed in greater detail in the section called "Insights into Respondent Attitudes." Parents are deeply divided about book bans and the nature of library collections and do not feel that they have an understanding of how books are selected for libraries. There are striking levels of discomfort around children's books with LGBTQ+ characters and themes as opposed to children's books about sexual education, social justice, and race or racism. Results show that parents favor increased oversight and restriction in school libraries. These findings are outlined in the sections called "Comfort with Children's Book Contents" and "Attitudes Toward Book Access."

# PARENT PERCEPTIONS OF LIBRARIANS AND LIBRARY BOOKS

### **Opinions About Library Professionals**

Parents almost unanimously agree that schools should have a school librarian on staff. A smaller though still overwhelming percentage believe that school librarians are trustworthy as professionals. While public librarians are slightly more trusted than school librarians, both are highly trusted.

- 91% of parents and guardians say that they trust public librarians and trust them to curate appropriate books and materials.
- 80% of parents and guardians say that they trust school librarians. 95% believe that every school should have a school librarian. 82% of parents trust school librarians to recommend age and content-appropriate books and materials to students.

Parents have a high level of trust in school and public librarians compared to similar professions. Librarians, alongside healthcare providers and educators, rank as the most trustworthy professions, with public librarians ranking as most trustworthy followed by doctors, school librarians, teachers, and nurses. Librarians are approachable to many respondents, well-known in the community, and advocates for lifelong learning. Most agree that they are experts at connecting people to their needs.

- 69% agree that a librarian is someone they can relate to.
- 53% agree that the librarian is well-known in the community.
- 85% agree that librarians support children's learning.
- 70% agree that librarians understand their community's needs.
- 77% agree that librarians make the library a place for fun and creativity.
- 78% agree that librarians are true advocates for lifelong learning.
- 77% agree that librarians are friendly and approachable.

- 75% agree that librarians are experts at connecting people to what they need.
- 83% agree that librarians know what books children would love.
- 67% agree that librarians are knowledgeable about their community.

When asked whether they think public librarians have a political agenda and if they should have one, parents appear to have mixed opinions. 35% of them believe that librarians have a political agenda and that they should. On the other hand, only 9% of parents feel that librarians do not have a political agenda but should have one. 12% of parents think that librarians have a political agenda but should not have one. The largest grouping of respondents, accounting for 44%, do not believe that librarians have a political agenda, nor do they think they should have one. Therefore, 79% of parents feel that librarians are doing what they should be doing, whether that means having a political agenda or not.

### **Perceptions of the Collection Development Process**

Fewer than half of parents feel that they know how book selection for libraries works. Over twice as many parents know how books are chosen for the public library compared to how many know how books are chosen for the school library.

- 47% of parents and guardians say they know how public librarians decide what books should be in a public library collection.
- 19% of parents and guardians say they know how school librarians decide what books should be in a library collection.

### **Attitudes Toward Book Access**

Opinions on the "effectiveness" of book bans are mixed. Most parents believe that book bans are ineffective in public libraries and infringe on their parental rights in any library. Additionally, many feel that book bans in school libraries can do more harm than good. Paradoxically, a majority also believes banning books from school libraries is acceptable for preventing children from being exposed to certain topics.

Despite support for book bans, only a minority of parents are experiencing or engaging with them firsthand.

- 40% of parents reported book ban activity in their community's public library in the past year.
- 33% of parents are aware of books being banned in their child's school library in the past year.
- 23% said that no books had been banned from a school library in their community.
- 63% of respondents agree or somewhat agree that "banning books is a waste of time" at the public library.
- 57% of respondents to the school library survey say banning books from the school library is an appropriate way to prevent children from learning about certain topics.
- 73% agree or somewhat agree that book bans at public libraries infringe on their right to make decisions for their children, and 62% agree that book bans from school libraries infringe on their right to make decisions for their children.
- 54% of parents agree that book bans in school libraries cause harm.

When asked about their opinion on book rating systems, most parents believe that school libraries should have content rating systems based on the ageappropriateness of the content, similar to the rating systems used for movies, TV shows, or video games. Half of the parents who responded to the survey agreed that school libraries should only contain books appropriate for every age group in the school (i.e., the youngest and most sensitive readers). Two-thirds think the school website should list every book available in the library. A majority also believe in proactive parental involvement, like being notified when their child checks out a book, or having the option to opt their children out of using the school library altogether. These results show that parents favor increased oversight and restriction in school libraries.

- 80% of respondents agree that "school libraries should have content rating systems based on their appropriateness for different age groups or contents, similar to the rating systems used for movies, TV shows, or video games."
- 50% agree that "school libraries should only contain books appropriate for every age group in the school."
- 67% think that the school website should have a list of every book in the school library.

### **Library Experiences**

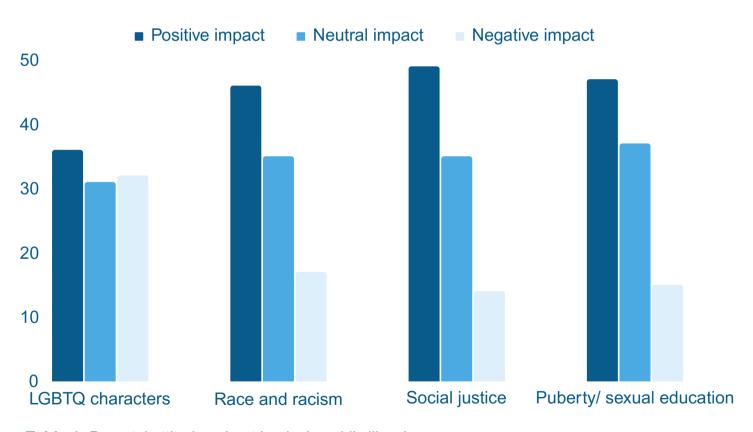
An average of 92% of parents agree that libraries are safe places for their children. Respondents were more likely to report that they or their child had found or checked out a book they considered inappropriate at the public library than at the school library. This is interesting because a smaller percentage of respondents believe that school librarians are trustworthy professionals.

Parents are more than twice as likely to know how books are selected in public libraries than in school libraries. As stated above, a majority also feel that banning books from the school library is an appropriate way to prevent children from learning about certain topics. This stands out because respondents reported lower levels of trust in school librarians, lower understanding of how school library collections are developed, and more willingness to see book bans in schools. However, there are more self-reported instances of respondents encountering books that troubled them and their children in public libraries than in school libraries.

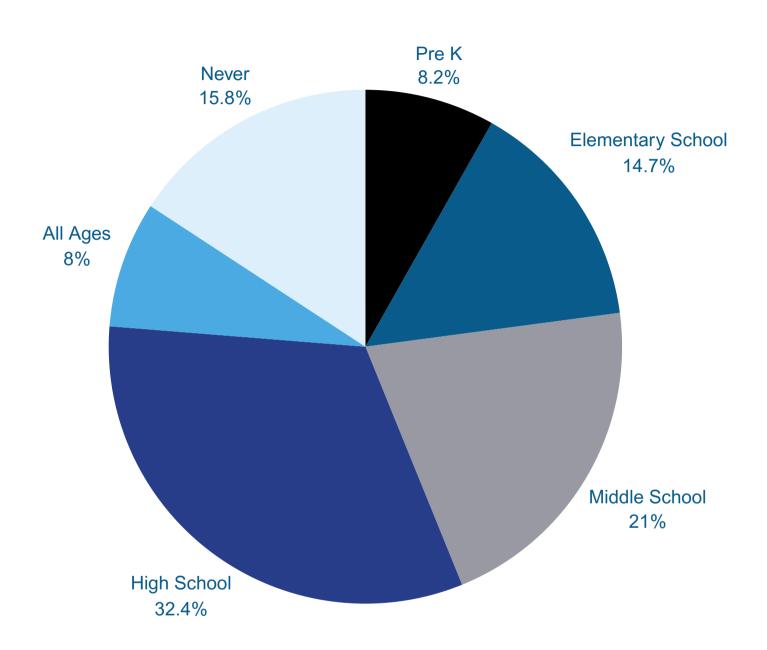
- 65% of respondents said 'no' when asked if a book that their child checked out from the public library made them (the parent) uncomfortable; 67% said 'no' when asked if their child has themself ever been uncomfortable with a book they checked out from the public library.
- 86% of respondents said 'no' when asked if a book that their child checked out for the school library made them (the parent) uncomfortable; 85% said 'no' when asked if their child has ever been uncomfortable with a book they checked out from the school library.
- 92% of all respondents say they feel their child/children are safe at the public library.
- 93% of all respondents say they feel their child/children are safe at the school library.

### **Comfort with Children's Book Contents**

Parents surveyed about materials at public libraries are least comfortable with children's books with LGBTQ+ characters and themes. They are most likely to consider children's books with LGBTQ+ characters and themes to be harmful to children. Parents are most comfortable with children's books about social justice in public libraries and are least likely to consider children's books about social justice to be harmful to children. Parents are significantly more comfortable with children's books about social justice to be harmful to children. Parents are significantly more comfortable with children's books about social justice to be harmful to children. Parents are significantly more comfortable with children's books about social justice to be harmful to children. Parents are significantly more comfortable with children's books about social justice to be harmful to children. Parents are significantly more comfortable with children's books about social justice to be harmful to children. Parents are significantly more comfortable with children's books about puberty and sexual education than they are with children's books with LGBTQ+ characters and themes. See Appendix B for responses in full.

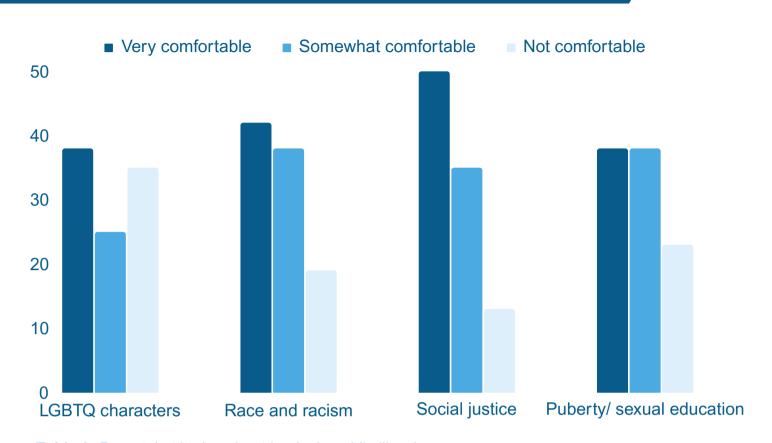


**Table 1:** Parental attitudes about books in public libraries. "In general, does having access to books with the following themes have a positive, negative, or neutral impact on children?"



**Table 2:** Parental attitudes about books in public libraries.

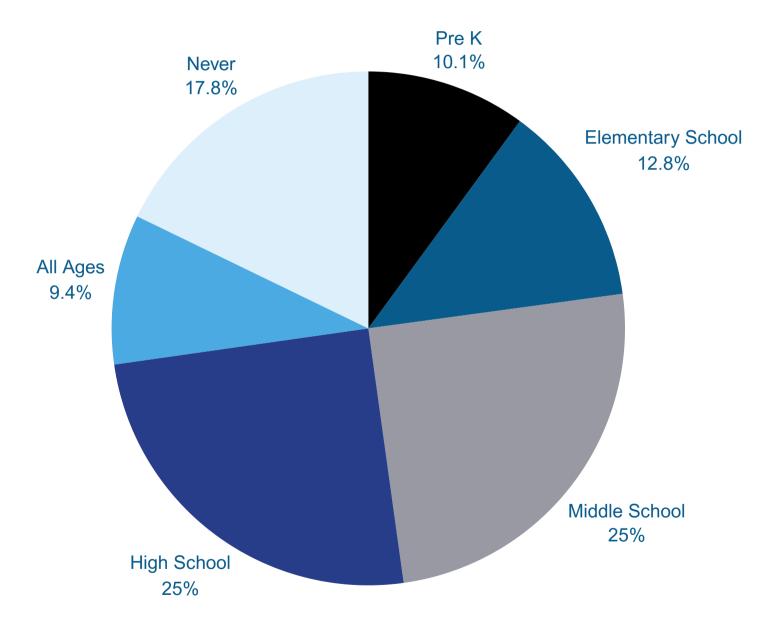
"At what age should children up to the age of 18 begin to have access to LGBTQ+ characters and themes in children's books?" See Appendix B for responses in full.



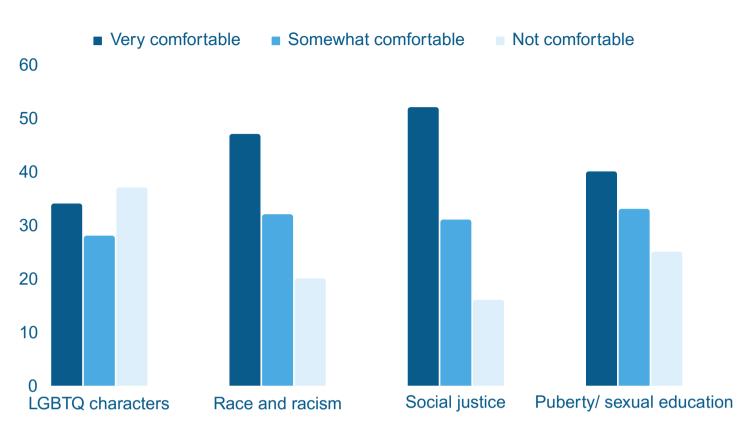
**Table 3:** Parental attitudes about books in public libraries. "On a scale of "Very comfortable" to "Not comfortable," how comfortable are you with the following themes in children's books?"

Parents surveyed about materials in school libraries are least comfortable with children's books featuring LGBTQ+ characters and themes and are most likely to say that books with LGBTQ+ characters should never be available to anyone of any age. Parents are less comfortable with children's books with children's books with LGBTQ+ characters and themes at the school library than the public library. These echo the findings of the public libraries survey.

Parents are most comfortable with children's books about social justice and are least likely to say that children's books about puberty and sexual education should never be available to any age. These also echo the findings of the public libraries survey. Parents are much more comfortable with children's books about puberty and sexual education than they are with children's books with LGBTQ+ characters and themes. This clashes with the narrative that children's books with LGBTQ+ characters and themes are inherently sexual and should be banned on these grounds. There is more comfort with books that are about sex than books that are considered to be inherently about sex because they have LGBTQ+ themes or characters.



**Table 4:** Parental attitudes about books in school libraries."At what age should children up to the age of 18 begin to have access to LGBTQ+ characters and themes in<br/>children's books?" See Appendix B for responses in full.



**Table 5:** Parental attitudes about books in school libraries.

"On a scale of "Very comfortable" to "Not comfortable," how comfortable are you with the following themes in children's books in school libraries?"

# POLITICAL IDENTITY AND ATTITUDES OF RESPONDENTS

#### **Republican Respondent Attitudes**

The issue of book bans vs. open access has been politicized by special interest groups, political actors, and issue-advocacy organizations across the political spectrum. Groups like Moms for Liberty and MoveOn both use book bans as a way to identify and cultivate new supporters for their broader social and political issues. It is, therefore, important to understand if there are similarities or differences between political perspectives and how those perspectives can manifest in public policy issues.

#### Toward School Libraries

The survey asked respondents to self-identify as either Republican (24%), Democrat (27%), Independent (26%), or not aligned (18%) and other (3%). In order to understand the political landscape behind libraries and book bans as a social issue, we ran comparative cross-tabs for self-identified Republican and Democrat parents and guardians; their political identities are evident in the responses.

When discussing school libraries, compared to the overall pool of respondents, Republican parents are **less** likely to say that book banning is an important issue when they vote. Interestingly, they trust school librarians to recommend age and content-appropriate books to their children.

Compared to the overall pool of respondents, Republican parents are **more** likely to say that people of any age should "never" have access to age-appropriate books with LGBTQ+ characters, say that parents should receive a notification about everything their child checks out at the school library, and say parents should be able to sign a form indicating that their child cannot access the school library.

Republican parents favor control and restriction more but are less motivated to act on their opinions about book bans at the polls than the general pool of respondents.

### Toward Public Libraries

The survey asked respondents to self-identify as either Republican (29%), Democrat (36%), Independent (20%), or not aligned (13%). In order to understand the political landscape behind libraries and book bans as a social issue, we ran comparative cross-tabs for self-identified Republican and Democrat parents and guardians.

Compared to the overall pool of respondents when discussing public libraries, Republican parents are slightly **less** likely to feel their child is safe at the library. They also say that librarians should be primarily responsible for which books are available for checkout at the library.

Compared to the overall pool of respondents, Republican parents are **more** likely to have a child with a library card and firmly agree that book banning is the right way to prevent children from seeing something inappropriate.

Republican parents are similar to the overall pool of respondents in library usage, report that they are "extremely aware" or very aware" of book bans and censorship in public libraries and school libraries around the United States over the past three years, and say that parent groups should be primarily responsible for which books are available for check out at the library.

Republican parents favor book bans and parent groups controlling what is available at the public library. The fact that they are slightly more likely to have a child with a library card than the general pool of respondents while being less likely to say that their child is safe at the library stands out.

#### **Democrat Respondent Attitudes**

#### Toward School Libraries

When discussing school libraries, compared to the overall pool of respondents, Democrat parents are less likely to say that people of any age should "never" have access to age-appropriate books with LGBTQ+ characters in school libraries, say that parents should receive a notification about everything their child checks out at the school library, and say that parents should be able to sign a form indicating that their child cannot access the school library.

Compared to the overall pool of respondents, Democrat parents are more likely to say that book banning is an important issue when they vote, say they are comfortable with LGBTQ+ characters and themes in children's books, and trust school librarians.

Democrat parents were less in favor of control and restriction and more motivated to act on their opinions about book bans at the polls than the general pool of respondents.

#### Toward Public Libraries

Compared to the overall pool of respondents, Democrat parents, when discussing public libraries, are **less** likely to firmly agree that book banning is the right way to prevent children from seeing something inappropriate or that parent groups should be primarily responsible for selecting books for the public library.

Compared to the overall pool of respondents, Democrat parents are **more** likely to be library users, have a child with a library card, feel their child is safe at the library, and are significantly more likely to report that they are "extremely aware" or "very aware" of book bans and censorship in public libraries and school libraries around the United States over the past three years. They are more likely to say that librarians should be primarily responsible for selecting books for the public library. Democrat parents are similar to the overall pool of respondents in library usage.

### **People Who Support Prosecuting School Librarians**

16% of respondents said "I agree" to the statement "school librarians should be prosecuted for giving children access to certain books."

The subset of respondents comfortable with prosecuting librarians will be referred to as "pro-prosecution respondents" going forward.

Compared to the overall pool of respondents, pro-prosecution respondents are less likely to be white or Democrat, have a child in public school, attend school board meetings, trust librarians, and feel their child is safe in the school library.

Compared to the overall pool of respondents, pro-prosecution respondents are more likely to be Republican, say they know how books are selected for the school library, say that a school library should restrict access to certain books based on a child's age or require parental permission to check out certain books, say that they are not comfortable with LGBTQ+ characters and themes in children's books, say that parents should receive a notification about everything their child checks out at the school library, say that parents should sign a form before their child can access the school library, and say that they or their child has checked out a book that they considered inappropriate.

Pro-prosecution respondents are similar to the overall pool of respondents in their likelihood to consider book banning an essential issue when voting.

Pro-prosecution respondents display a mistrust of librarians and libraries in their survey responses. They are also more likely to have had an incident of discomfort with a book their child checked out from a school library. They have less exposure to how the school library works since they are less likely to have a child in public schools or attend school board meetings. Despite the smaller likelihood that they have recent first-hand experiences with school libraries and school board meetings, they feel significantly more confident than the overall pool of respondents that they know how books are selected for the school library.

Laws that protect minors from harmful materials are in force in all 50 states. These laws prevent children from viewing material that is considered obscene and is not protected under the First Amendment. Even with strict laws in place to prevent children from exposure to harmful materials, lawmakers in 15 states in 2023 filed bills during the 2023 legislative session that would change obscenity laws to allow for the prosecution of librarians and educators about the books on their shelves. These bills put librarians and educators in a dangerous position. Two bills passed, with one being invalidated in court and one now in force in Indiana.

Because the current social and political climate has become so willing to consider criminal charges against librarians over books, we asked parents in the survey about their level of agreement with the concept of prosecuting librarians for giving children access to certain books through the library. The results are shocking. One-quarter of respondents said "I agree" with the statement "librarians should be prosecuted for giving children access to certain books." 23% said they somewhat agree. 9% were unsure.

Because of the prevalence of a "pro-prosecution" attitude among parents, we are focusing this section of the report on their answers. Compared to the overall pool of respondents, pro-prosecution respondents are much closer in their attitudes to the general pool of participants than those who were comfortable with jail time for school librarians. The variations between the two pools were less pronounced in this survey than the survey examining attitudes toward school librarians. Compared to the overall pool of respondents, pro-prosecution respondents are less likely to be Democrats (though not significantly) and have a child in public school.

Compared to the overall pool of respondents, pro-prosecution respondents are more likely to be Republican, say that book banning is an important issue when they vote, have a child with a library card, say that a book that their child checked out for the public library made them (the parent) or their child uncomfortable, say that people of any age should "never" have access to LGBTQ+ characters and themes in children's books, feel that book banning is the right way to prevent children from seeing something inappropriate, and report that they are "extremely aware" or very aware" of book bans and censorship in public libraries and school libraries around the United States over the past three years.

Strikingly, when asked, "Who should be primarily responsible for deciding which books should be available for checkout in a public library? (Check all that apply)" 60% of pro-prosecution respondents said that librarians should be primarily responsible for which books are available for check out at the library (58% of overall respondents for this survey stated this). 59% of pro-prosecution respondents said that parent groups should be primarily responsible for which books are available for checkout at the library (53% of overall). It stands out that pro-prosecution respondents are slightly more likely to say that librarians should be primarily responsible for selecting items for the library than parent groups.

Pro-prosecution respondents are similar to the overall pool of respondents in reporting that they use the public library and feel their child is safe there. The level of familiarity that this group has with the public library is slightly higher than the overall pool of respondents. They report that they use the public library and, interestingly, are more likely to have a child with a library card. The subset that is comfortable with prosecuting public librarians has more exposure to public libraries compared to the respondents overall. Conversely, those comfortable with prosecuting public librarians had less exposure to school libraries than the overall pool. This subset are also more likely to report an incident of discomfort with a book they or their child checked out from a public library.

Pro-prosecution respondents are activated on this issue and more likely to consider book banning an important issue when they vote and report that they are "extremely aware" or "very aware" of book bans and censorship in public libraries. This varies from pro-prosecution respondents for school librarians who were just as activated on this issue as the general pool of responses but not more.

# CONCLUSIONS AND RECOMMENDATIONS

The findings from the survey series reveal conflicting attitudes of American parents and guardians toward book bans, censorship, and library practices. While on the surface, the results of the surveys deliver positive news for librarians and their supporters by showing that most parents trust librarians and believe they should have the power to select books for their libraries, view libraries as safe spaces for their children, and have not encountered inappropriate library books or experienced a book ban in their communities.

A significant majority of respondents view book banning as either a waste of time or an infringement on their rights to make decisions for their children. This suggests a general disapproval of the practice among parents. This fact should inform our sector's engagement with the media and elected officials as well. Elected officials need to be reminded of how unpopular and unproductive book bans and censorship are viewed by parents and grandparents.

A high percentage of respondents feel that their children are safe at libraries and believe that librarians should primarily be responsible for selecting books in public libraries. However, many are unaware of the criteria librarians use for book selection. It is important for library leaders and pro-library advocacy groups to emphasize this fact. The rhetoric of parental control and parental concern tries to place a wedge between the trust parents have in librarians in schools and public libraries and the parents and families they serve. Part of this trust matrix is to share and explain the collection development and selection process to parents, the media, and policymakers. Without a current understanding of why a book is selected, it is difficult for parents to defend collection decisions when confronted by controversy.

Despite this generally positive framework, we see deep division and troubling trends about what parents want the future of libraries to be. For instance, a surprisingly high number of parents expressed their opinion that library workers should face prosecution, that students in public schools should require parental permission to use the library (so-called opt-in policies), and that librarians should not be responsible for what is available at the public library. These policies will cause a significant shift in how libraries operate if they have the mainstream traction that these surveys reveal they already have.

As a librarian, you have an obligation to uphold the civil rights of all minorities, including LGBTQ+, racial, and religious groups, and ensure their representation in library collections. However, there are times when parents may express discomfort with sensitive topics that they feel are inappropriate for their children to read. In such situations, you must adopt approaches that address these concerns while staying true to your professional commitments and legal obligations.

One approach to address some parents' discomfort with sensitive topics is through education and outreach. You can engage in community education initiatives to explain the importance of diverse books and their role in promoting understanding and empathy. By providing parents with a deeper understanding of the value of diverse books, you can help alleviate their concerns about their children's exposure to sensitive topics.

Another approach is to clearly communicate about the criteria and processes used for selecting books. Explaining the framework of civil rights or public accommodation laws, professional standards, and ethical guidelines can demystify the process and alleviate concerns about arbitrary or biased choices. By providing transparency in the selection process, you can help parents understand the reasons behind the inclusion of certain books in the collection.

Throughout this survey, we have seen how important it is to encourage and support higher levels of parental involvement in their school and public libraries. Librarians should help parents navigate the collection with their children and respect their right to guide their own children's reading while also maintaining a diverse collection. By providing parents with the tools they need to make informed decisions about their children's reading choices, you can help them feel more comfortable with the collection.

Invest in continuous professional development for librarians. This includes discussions with other librarians, library boards, school boards, and elected officials about sensitive materials. Stay informed about the legal and ethical frameworks governing library services, including the rights of minors to access information, is important. This knowledge can be crucial in discussions with parents and policy debates. Working with library boards, educational institutions, and policymakers to advocate for policies that support the inclusion of diverse materials in library collections is another approach that can be taken.

Librarians have a responsibility to counter false narratives about the contents of library collections and the process of book selection. These findings show that the belief that library users are allies is inaccurate. It is not enough to attract people to the library - maintaining parents' trust in schools and public libraries requires more. Librarians and supporters should take an active role in addressing misinformation about libraries in their communities.

Librarians can navigate the complexities of serving a diverse community while staying true to professional commitments and legal obligations. The goal is to create an environment where all patrons feel represented and respected and where uncomfortable topics can be explored in a safe and educational setting.

## APPENDIX A: DEMOGRAPHICS OF RESPONDENTS

# Survey 1 - Parents Perception of Public Libraries - Demographics of Respondents - October 2023

Please see https://www.everylibraryinstitute.org/parent\_perception\_public\_libraries\_2023

### 1,063 total respondents

- 853 parents or guardians responded to the survey. MOE +/- 4.6%
- 92% report visiting a public library at least once in the last 12 months, and 88% report having a library card.
- The education levels of respondents are 18% high school graduates, 28% college graduates, and 22% who have completed graduate school.
- 65% of responses are in households with an annual income below \$100,000.
- 85% of respondents are registered to vote.
- The age distribution of respondents is 18-29 (18.1%); 30-44 (30.1%); 45-60 (40.8%); >60 (11%).
- 88% of respondents are parents, 11% are grandparents, and a small percentage are foster parents, guardians, or other family members.
- Respondents reported their race as White 66.22%; Black or African American 9.56%; Hispanic or Latino 10.29%; Asian or Asian American 9.44%; American Indian or Alaska Native 1.09%; Native Hawaiian or other Pacific Islander 0.85%; Another race 2.54%.
- Respondents' self-reported political affiliations are Republican Party 28.97%; Democratic Party 35.94%; Independent 20.42%; None 13.57%.

### Survey 2 - Parents' Perception of Librarians - Demographics of Respondents -November 2023

Please see https://www.everylibraryinstitute.org/parent\_perceptions\_librarians\_survey\_2023

### 1004 total respondents on "Long Survey"

523 total respondents on "Short Survey"

- 76% of respondents have visited a library in the past year.
- 84% of respondents report having a library card.
- Schooling: Children in Pre-K 17.67%; Elementary School 40.68%; Middle School - 35.33%; High School - 44.27%.
- Type of School: 68% of responding parents have children in public schools;
  24% are in private schools; 9% are in charter schools; 9% are homeschooled;
  9% are not currently enrolled.
- Age of Parents and Guardians Responding: 18-26 = 4.5%; 27-42 = 41%; 43-58 = 47%; 59+ = 7.2%.
- Responding parents and guardians were 77% White, 11% Black or African American, 5.8% Hispanic or Latino, while 4.5% were Asian, API, or Native American.
- The respondent panel was 85% self-reported as a "Parent," 7% self-reported as a "Grand Parent," and the remainder as other relationships or legal guardian status.
- Household income for respondents was: Under \$50,000 = 27%; \$50,000 to \$100,000 = 26%; \$100,000 to \$200,000 = 27%; Over \$200k = 8.2%.
- Respondents self-report being aligned with the Republican Party at 28%, the Democratic Party at 45%, and Independents or non-aligned at 24%.

### Survey 3 - Parents' Perception of School Libraries and Book Bans -Demographics of Respondents - December 2023

Please see https://www.everylibraryinstitute.org/parent\_perception\_school\_libraries\_2023

### 616 total responses

- Relationship to the child / children in the household: 84% are a parent; 11% are a grandparent; the remainder have a family or legal guardian status.
- Children ages: Pre K = 22.08%; Elementary School = 39.51%; Middle School = 29.14%; High School = 43.93%.
- Of those in school, 78% are in Public School, 13% in Private School, 7% are homeschool, and 4.5% do not currently attend school.
- 85% of respondents say that their child has access to a school library and 68% report that their child has a public library card themselves.
- Relationship to the child/children: 85% parents, 10% grandparents, 10% other household arrangement.
- Age of respondents: 18-29 = 9.38%; 30-44 = 35.42%; 45-60 = 38.33%; > 60 = 16.88%.
- Race of respondents: White 71%, Black or African American 10%, Hispanic or Latino 7.5%, Asian or Asian American 3.5%, American Indian or Alaska Native 2%.
- Political affiliation of respondents: Republican Party = 25%; Democratic Party = 27%; Independent = 26%; None = 18%.
- 84% self-report being registered to vote.

# APPENDIX B: ALL SURVEY RESPONSES

# Survey 1 - Parents' Perception of Public Libraries and Book Bans - All Responses - October 2023

- A small majority of respondents (53%) do not know how librarians decide what books should be in a library collection.
- 43% report that their local library has age restrictions on children's library card borrowing privileges.
- 19% report that there are no restrictions on their child's card, and 37% are unsure.
- A supermajority (66%) of respondents said 'no' when asked if a book that their child checked out made them (the parent) uncomfortable.
- 67% said 'no' when asked if their child has ever been uncomfortable with a book they checked out.
- 92% of all respondents say their child/children are safe at the library.
- Only 13% of respondents say that children of any age should have access to age-appropriate books about race, social justice, sexual education, and LGBTQ+ themes.
- 9 out of 10 parents or guardians say that they are the ones who should make decisions about what books their own child reads. 65% report that book banning is an important issue when voting.
- Respondents are more comfortable with a child accessing age-appropriate children's books related to "social justice" and "race/racism" than they are with a child accessing age-appropriate children's books related to "LGBTQ+ characters" and "puberty and sexual education" themes.
- Respondents were most likely to feel comfortable with their child reading ageappropriate children's books containing "social justice" themes and least likely to feel comfortable with their child reading age-appropriate children's books with LGBTQ+ characters.

- Nearly 16% of respondents do not think children under 18 should have access to books with LGBTQ+ characters.
- 9% do not think children under 18 should read books about race/racism.
- There are significant differences between parents' perceptions of whether books with "social justice", "race/racism", "LGBTQ+", and "puberty and sexual education" themes have positive, negative, or neutral impacts on children.
- 50% report being "extremely aware" or "very aware" of attempts to ban books nationwide this year, and only 7% report being "not at all aware" of book bans.
- 40% think that a book has been banned at their local library this year.
- 64% agree or somewhat agree that "banning books is a waste of time".
- 74% agree or somewhat agree that book bans infringe on their right to make decisions for their children (42% agree; 32% somewhat agree).
- 57% say that reading opens children up to new ideas, new people, and new perspectives, and 44% say that teens should have access to books on controversial subjects and themes.
- 67% agree or somewhat agree that books about complex topics like race or sex belong in the library. That falls to 60% when asked about LGBTQ+ themes specifically.
- 33% say that some books in the children's section of public libraries are not appropriate for any child.
- 31% say that banning books is the right way to prevent children from seeing something inappropriate.
- 25% think that librarians should be prosecuted for giving children access to certain books while 41% do not.
- 90% of respondents agree or somewhat agree that they are the ones who should make decisions about what books their child reads.
- 95% believe that parents should be involved in helping their children decide what to read.
- 57% agree and 32% somewhat agree that books should be diverse and reflect multiple communities.
- 87% report using filters or blocks on their child's internet devices.

- 58% believe that librarians should make decisions about which books are in the library, while only 22% believe those choices should be made by local elected officials and 18% by the state legislature.
- 53% also believe that parent groups should be involved in collection development choices; 47% see library boards as playing that role.
- 65% report that book banning is an important issue when voting. Of those respondents who look at book bans as an important issue, 30% vote Republican, 41% vote Democrat, 18% vote Independent, and 9% are unaffiliated voters.

### Survey 2 - Parents' Perception of Librarians - All Responses - November 2023

- 92% trust children's librarians to select appropriate books and materials for the library.
- 92% trust librarians to recommend age and content-appropriate books and materials to them and their children.
- 90% report that they feel comfortable allowing their child to select their own materials (books, magazines, movies, audiobooks, games, etc.) from the library.
- 96% say they feel their children are safe in the library.
- When to rate their overall impression of the librarians across the country: 51% were very satisfied with librarians; 34% were satisfied; Only 6% were dissatisfied or very dissatisfied; 12% of the respondents were neither.
- 69% agree that a Librarian is someone they can relate to.
- 53% agree that the librarian is well-known in the community .
- 85% agree that librarians support children's learning.
- 70% agree that librarians understand their community's needs.
- 77% agree that librarians make the library a place for fun and creativity.
- 78% agree that librarians are true advocates for lifelong learning.
- 77% agree that librarians are friendly and approachable.
- 67% agree that librarians are knowledgeable about their community.
- 75% agree that librarians are experts at connecting people to what they need.
- 83% agree that librarians know what books children would love.
- 85% of parents say they are familiar with how to request a specific book at their library.

- 43% of parents say they are familiar with collection development policies at their library.
- 43% report knowing how to find their library's collection development policy.
- 43% are familiar with the Library Bill of Rights.
- 56% of parents say that they would know how to file a complaint to the library about a book they consider inappropriate.
- 62% of parents said that they were aware that a Master's Degree is required for many jobs in libraries.
- 9 out of 10 report being registered to vote.
- 7 out of 10 report that "Book banning is an issue that is important to you when you vote."

We asked respondents to rank various professions for their relative Trustworthiness and Untrustworthiness, both Public Librarians and School Librarians were in the Top 5 most trustworthy professions alongside health care and educators:

	Trustworthy	Untrustworthy		
Teachers	87.23%	12.77%		
+Public Librarians	91.04%	8.96%		
Police Officers	54.10%	45.90%		
Nurses	85.71%	14.29%		
Doctors	87.88%	12.12%		
Lawyers 19.64%		80.36%		

	Trustworthy	Untrustworthy		
Accountants	68.00%	32.00%		
Journalists	23.40%	76.60%		
Bankers	32.00%	68.00%		
Real Estate Agents	37.04%	62.96%		
Counselors/ Social Workers	60.61%	39.39%		
Plumbers	45.45%	54.55%		
Mail Carriers	69.70%	30.30%		
Veterinarians	74.19%	25.81%		
Politicians	6.11%	93.89%		
Dentists	57.14%	42.86%		
Religious Leaders	42.19%	57.81%		
+School Librarians	86.54%	13.46%		

When asked, "Do you feel that your child is capable of selecting their own reading materials from the library?" respondents said:

- Pre-K = 8.75%
- Elementary = 37.89%
- Middle School = 27.64%
- High School = 17.82%
- Any age = 6.94%
- Never = 0.96%

When asked if their child/children have a library card:

- · 64% report that "Yes, they do have a personal library card"
- 14% report that "They use my library card to check out books"
- 17% say, "No, they do not have a personal library card"

On the issue of "age-restricted" library cards, 35% report being Unsure if their library has an age restriction. Otherwise, 44% of parents say that their library is restricted by age, and the remaining 35% say that the library does not. Parents report that the most important resources available at their local library are:

- Having many types of books = 46.06%
- Knowledgeable staff = 40.72%
- Public computers = 33.26%
- Programs for families = 27.86%

Parents report that they use books (46%), computers (32%), and programs (27%) offered by their libraries most frequently and rely on knowledgeable staff (30%) when visiting their library.

When asked, "Do you think public librarians have a political agenda?" parents are not of one mind:

- Yes, and they should = 35%
- No, but they should = 9%
- Yes, and they should not = 12%
- No, and they should not = 44%

When asked, "Who should have the authority to select books in a public library?": (1 being the lowest ranking, 5 being the highest ranking)

- Librarians (3.6) and Library Boards (3.4) were rated highest, followed by
- Parents Groups (3.2), with
- Local Elected Officials (2.4) and State Legislatures (2.2) being ranked lowest.

The rankings are the same for school libraries, with School Librarians (3.6) and School Boards (3.3) ranking higher than Parent Groups (3.1), Local Elected Officials (2.5), and State Legislatures (2.3).

### Survey 3 - Parents' Perception of School Libraries and Book Bans - All Responses - December 2023

- 96% agree that every school should have a school librarian.
- 94% report feeling that their child or children are safe at the school library.
- 81% trust school librarians to select appropriate books and materials for school libraries.
- 82% trust school librarians to recommend age and content-appropriate books and materials to students.
- 86% say that their child has never checked out a book from the school library that made them feel uncomfortable.
- 86% of parents and grandparents have never been uncomfortable with a book their child checked out of a school library.
- Only 18% of respondents know how school librarians decide if a book should be in the school library's collection.
- Only 41% report having met their child's school librarian.
- While 39% say that parents should sign a permission form before students can access the school library, 58% say that parents should be able to sign a form indicating that their child cannot access the school library.
- Two-thirds of respondents agree that the school website should have a list of every book in the school library, and 57% say that parents should receive a notification about everything their child checks out.
- 86% believe children's book characters should be diverse and reflect many experiences.

- 87% believe that teenagers should have access to a wide range of books in their school library, including on complex and controversial subjects and themes.
- 60% believe that children have the right as students to decide their own reading materials.
- However, 76% say that parents themselves should be able to decide if their child is able to access information about challenging topics such as sex ed, racism, etc., and 49% agree that school libraries should only contain books appropriate for every age group in the school (i.e., the youngest and most sensitive readers).
- 80% agree with the statement that school libraries should have content rating systems based on their appropriateness for different age groups or contents, similar to the rating systems used for movies, TV shows, or video games.
- 54% agree with the statement that book bans in school libraries cause harm to children, while 42% believe that banning books is an appropriate way to prevent children from learning about certain topics.
- Only 16% agree with the statement that school librarians should be arrested for giving children access to certain books.
- 62% agree that banning books infringes on their rights as a parent to make decisions for their own child, but 32% would request that a book be banned from their school library "if it makes me or my child feel uncomfortable".
- 70% agree with the statement that "I am the one who is responsible for what my child reads".
- 85% agree with the statement, "There are some books that are inappropriate for all children".
- 67% report using parental blocks and filters on their phones/devices, apps, and the internet.
- 67% of parents are unsure if any books have been banned from their school library in the past year; 9.6% report that a book ban has occurred; 23% report that no bans have occurred.
- 56% say book banning is an issue that is important when they vote.

On a scale of "Very comfortable" to "Not comfortable," how comfortable are you with the following themes in children's books in the school library?

	VERY SOMEWHAT COMFORTABLE COMFORTABLE		NOT COMFORTABLE	
LGBTQ+ characters and themes in children's books?	34.52%	28.24%	37.24%	
Children's books about race/ racism?	47.53%	32.47%	20.0%	
Children's books about social justice?	52.32%	31.43%	16.24%	
Children's books about puberty and 40.47% sexual education?		33.69%	25.85%	

At what grade level is it appropriate for students to have access to the following:

	PRE K	ELEM SCHOOL	MIDDLE SCHOOL	HIGH SCHOOL	ALL OF THE ABOVE	NEVER
Age-appropriate books with LGBTQ+ characters	10.06 %	12.79%	24.95%	24.95%	9.43%	17.82%
Age-appropriate books about race/racism	13.47 %	32.42%	22.53%	13.89%	11.79%	5.89%
Age-appropriate books about social justice	11.37 %	24.42%	27.16%	18.11%	12.21%	6.74%
Age-appropriate books about puberty and sexual education	5.68%	18.95%	44.42%	17.26%	9.05%	4.63%

What is the appropriate grade level for a child to choose their own library books without adult supervision?

Pre-K 10.50% Elementary School 31.09% Middle School 27.33% High School 19.41% All of the above 10.30% Never 1.39%

Should a school library restrict access to certain books based on a child's age or require parental permission to check out certain books? Yes 60.32%

No 28.17% Unsure 11.51% Please visit

<u>https://www.everylibraryinstitute.org/parent\_perceptions\_survey\_2023</u> to view results from each survey and visit <u>bookriot.com</u> to read ongoing analysis and coverage of this survey.

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#### Please cite this report as:

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# CONTACT

Please visit <u>https://www.everylibraryinstitute.org/parent\_perceptions\_survey\_2023</u> to view results from each survey and visit <u>bookriot.com</u> to read ongoing analysis and coverage of this survey.

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## BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda Trust Minutes Trust Financial Reports Gifts to Trust: Receipts Check Register: Claims

### **Baldwin Public Library Trust Meeting**

Delos Board Room Monday, February 26, 2024 Immediately following regular Board meeting

#### Agenda

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

#### II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of the January 17, 2024 minutes p. 221
- B.Acceptance of the January 2024 receipts of \$35,108.21p. 228
- C. Approval of the January 2024 disbursements of \$13,465.04 p. 229

#### III. New and Miscellaneous Business

#### IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, March 18, 2024.

#### Motion: To adjourn the February 26, 2024 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un dia antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



#### 1. <u>Call to Order</u>

The meeting was called to order by President Karen Rock at 9:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumple, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director, and Robert Stratton, Office Administrator.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: One.

- 1. <u>General Public Comment Period:</u> None.
- 2. <u>Consent Agenda</u>

Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.

- A. Approval of the December 18, 2023 minutes
- B. Acceptance of the December 2023 receipts of \$3,410.62
- C. Approval of the December 2023 disbursements of \$2,360.69

1stPisano2ndRumpleA roll call vote was taken.Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.Nays: None.Absent and excused: None.The motion was approved unanimously.

- **3.** <u>New and Miscellaneous Business</u>: Pisano notes investments did not perform as well as the S&P500 and would like to receive an update from Jim Cummins from Raymond James at an upcoming Finance Committee meeting.
- 4. <u>Adjournment:</u>

#### Motion: To adjourn the meeting.

1st Wheeler
2nd Mark
A voice vote was taken.
Yeas: Friedman, Mark, Pisano, Rock, Rumple, Wheeler.

The motion was approved unanimously. The meeting was adjourned at 9:34 p.m. The next Trust Meeting will be held on Monday, February 26, 2024, following the regular meeting in the Delos Board Room.

Melissa Mark, Secretary	Date

### **Baldwin Public Library Trust: January 2024**

January receipts totaled \$35,108.21. January disbursements totaled \$13,465.04.

The current value of the Trust is \$2,256,183.43, divided up in the following way:

	June	2023 - EOY	Dec	cember 2023
Total endowment investments*	\$	1,062,322.97	\$	1,125,921.07
Endowment funds distributed for use	\$	202,855.49	\$	185,332.35
Total endowment funds	\$	1,265,178.46	\$	1,311,253.42
General spendable funds	\$	382,420.94	\$	474,930.01
Van Dragt fund	\$	63,450.66	\$	42,703.10
Building fund	\$	334,358.33	\$	358,198.40
Restricted funds**	\$	49,360.61	\$	44,374.96
Naming rights for Rotary Tribute Room	\$	9,337.89	\$	9,337.89
Naming rights for Burnett Reference Desk	\$	9,385.65	\$	9,385.65
Naming rights for Thal Reference Desk	\$	6,000.00	\$	6,000.00
Total non-endowment funds	\$	854,314.08	\$	944,930.01
Total endowment funds	\$	1,265,178.46	\$	1,311,253.42
Total non-endowment funds	\$	854,314.08	\$	944,930.01
Total of all Trust funds	\$	2,119,492.54	\$	2,256,183.43

\* The principal of the endowment funds is \$878,197.04

\*\*Includes memorials and donations from the Friends of the Baldwin Public Library

As of January 31, 2024, the amount of money in the Trust that is undesignated stands at \$903,434.76.

### Baldwin Public Library Trust Endowment Funds Portfolio Performance Benchmarks As of January 31, 2024

Index	<u>2024: YTD</u>	2023: Entire Year
S&P 500-Equity Benchmark	1.59%	24.23%
U.S. Aggregate-Bond Benchmark	-0.66%	5.53%
Blended Return of Both Benchmarks* (S&P 500: 75% and U.S. Aggregate: 25%)	1.03%	19.57%
Baldwin Endowment Funds' Portfolio	-0.38%	9.80%
Endowment Funds' Performance Comp to Blended Return of Benchmarks	oared -1.41%	-9.76%

\*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of January 31, 2024, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,139,753.07
Raymond James Building Mutual Funds Account	\$700,249.65
Huntington Bank Checking Account	\$3,723.56
Huntington Bank Money Market Account	\$412,457.15
Total	\$ 2,256,183.43

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Huntington Bank money market account and are therefore safe from market fluctuation.

Investment and Cash Report									
	<b>Prior Month</b>	Current		Current				Change in	Ending
	Balance	Month	Year to Date	Month	Year to Date	Transfer	Transfer	Investment	Balance
	12/31/23	Revenue	Revenue	Expenses	Expenses	E	Out	Value	01/31/24
Huntington Bank Checking:									
Endowment Money	\$0.00	\$0.00	\$0.00	\$2,986.14	\$17,651.21	\$2,986.14			\$0.00
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$896.37	\$20,747.56	\$896.37			\$0.00
Restricted Funds	\$3,723.43	\$0.13	\$1.11	\$3,486.47	\$26,866.76	\$3,486.47			\$3,723.56
Restricted Funds - Covid and MAF Idea Lab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Subtotal - Restricted Funds	\$3,723.43								\$3,723.56
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$6,086.06	\$6,228.39	\$6,086.06			\$0.00
TOTAL	\$3,723.43	\$0.13	\$1.11	\$13,455.04	\$71,493.92	\$13,455.04	\$0.00		\$3,723.56
Huntington Bank Money Market:									
Endowment Budgeted Funds	\$189,824.38	\$0.00	\$128.07	\$0.00		\$0.00	(\$2,986.14)		\$186,838.24
Endowment Investment Funds	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Building Fund	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00
Van Dragt Fund	\$43,599.47	\$0.00	\$0.00	\$0.00		\$0.00	(\$896.37)		\$42,703.10
Restricted Funds	\$31,461.12	\$21,630.00	\$21,880.00	\$0.00		\$0.00	(\$3,486.47)		\$49,604.65
Restricted Fund - Covid	\$516.43	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$516.43
Restricted Fund - Idea Lab MAF	(\$84.03)	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		(\$84.03)
General Spendable Funds	\$125,496.74	\$13,478.08	\$75,902.31	\$10.00	\$70.00	\$0.00	(\$6,086.06)		\$132,878.76
TOTAL	\$390,814.11	\$35,108.08	\$97,910.38	\$10.00	\$70.00	\$0.00	(\$13,455.04)		\$412,457.15
Raymond James & Associates:									
Endowment Fund Investments	\$1,126,874.19	\$0.00	\$0.00			\$0.00	\$0.00	(\$2,966.01)	\$1,123,908.18
Endowment Cash	\$16,858.96	\$0.00	\$900.00			\$0.00	\$0.00	(\$1,014.07)	\$15,844.89
Sub-total Endowment Funds	\$1,143,733.15	\$0.00	\$900.00			\$0.00	\$0.00	(\$3,980.08)	\$1,139,753.07
General Spendable Funds Cash	\$1,379.53	\$0.00	\$0.00			\$0.00	\$0.00	\$0.29	\$1,379.82
General Spendable Mutual Funds	\$336,923.52	\$0.00	\$0.00			\$0.00	\$0.00	\$3,749.52	\$340,673.04
General Spendable Building Mutual Funds	\$354,294.24	\$0.00	\$0.00			\$0.00	\$0.00	\$3,902.56	\$358,196.80
Sub-total General Spendable Funds	\$692,597.28	\$0.00	\$0.00			\$0.00	\$0.00	\$7,652.37	\$700,249.65
TOTAL	\$1,836,330.43	\$0.00	\$900.00			\$0.00	\$0.00	\$3,672.29	\$1,840,002.72
Total All Funds	\$2,230,867.97	\$35,108.21	\$98,811.49	\$13,465.04	\$71,563.92	\$13,455.04	(\$13,455.04)	\$3,672.29	\$2,256,183.43

# BALDWIN PUBLIC LIBRARY TRUST BALANCES BY FINANCIAL INSTITUTIONS JANUARY 31, 2024

# BALDWIN PUBLIC LIBRARY TRUST ENDOWMENT BY INDIVIDUAL FUND JANUARY 31, 2024

						CHANGE IN	
						VALUE	CURRENT
	PRINCIPAL		VALUE AS OF	2023/24	EARNINGS	JULY 1, 2023 to	VALUE OF
	AMOUNT		JULY 1, 2023 DONATIONS	DONATIONS	INCOME OUT	JUNE 30, 2024	ENDOWMENT
FUND NAME	OF FUND	PURPOSE				62,698.10	INVESTMENTS
401 Frances Balfour	\$10,000.00	Adult Reading	\$12,483.77			\$713.94	\$13,197.71
402 Gladys E. Brooks	\$41,437.86	,437.86 Large Print Books/Senior Citizens	\$51,729.36			\$2,958.42	\$54,687.78
403 Jane Cameron	\$68,770.00 Programs	Programs	\$81,694.52			\$4,909.77	\$86,604.29
404 Jane Martin Clark	\$5,000.00	\$5,000.00 Baldwin Public Library	\$6,241.88			\$356.97	\$6,598.85
405 Jan Coil	\$10,500.00	Baldwin Public Library	\$12,985.01			\$749.64	\$13,734.65
406 Aubrey & Grace Flood	\$5,000.00	\$5,000.00 Youth Services	\$6,241.88			\$356.97	\$6,598.85
407 Paul R. Francis	\$10,000.00	\$10,000.00 Staff Appreciation	\$11,682.29			\$713.94	\$12,396.23
408 Friends of the Library	\$32,000.00	Library Collections	\$39,948.35			\$2,284.61	\$42,232.96
409 Priscilla Goodell	\$113,718.00	\$113,718.00 Baldwin Public Library	\$141,963.53			\$8,118.80	\$150,082.32
410 Emmelene Hornac	\$50,000.00	\$50,000.00 Youth Services & Adult Reading	\$62,418.91			\$3,569.71	\$65,988.61
411 H. G. Johnston	\$6,350.00	\$6,350.00 Reference Collection	\$7,875.98			\$453.35	\$8,329.33
412 Bob & Jean Kelly	\$10,508.00	Youth Services Programs	\$12,515.37			\$750.21	\$13,265.58
413 William Kernan, Jr.	\$25,000.00	\$25,000.00 Library Collections	\$31,209.48			\$1,784.85	\$32,994.33
414 Merte L. Roninger	\$250,890.00	\$250,890.00 Reference Collection	\$313,125.44			\$17,912.07	\$331,037.51
415 Rosso Family Foundation	\$10,000.00	\$10,000.00 Baldwin Public Library	\$12,483.79			\$713.94	\$13,197.73
416 Marion G. Sweeney	\$11,400.00	Youth Services	\$13,286.99	\$300.00		\$813.89	\$14,400.88
417 Stephen Vartanian	\$10,000.00	\$10,000.00 Audio Visual Material	\$12,483.79			\$713.94	\$13,197.73
419 Clarice G. Taylor	\$59,852.76	\$59,852.76 Professional Development	\$76,915.18			\$4,273.13	\$81,188.31
421 Eric & Julie Gheen	\$10,000.00	Adult Reading Print Books	\$11,660.71			\$713.94	\$12,374.65
422 Ileane Thal	\$39,998.98	\$39,998.98 Baldwin Public Library	\$44,498.08			\$2,855.69	\$47,353.77
423 Judith Nix	\$15,207.48	\$15,207.48 Adult & Youth Programs	\$17,201.90			\$1,085.72	\$18,287.62
424 MAF-Rae Dumke	\$10,000.00	\$10,000.00 Architecture Books	\$11,706.18			\$713.94	\$12,420.12
425 Linne Underdown Hage Forester	\$33,909.96	Professional Development	\$32,782.06	\$600.00		\$2,420.97	\$35,803.03
426 Richard & Mary Henne Book Fund	\$10,000.00	\$10,000.00 Adult Reading Print Books	\$9,398.09			\$713.94	\$10,112.03
427 Douglas R. Koschik	\$18,554.00	554.00 Building Improvements	\$17,405.33			\$1,324.65	\$18,729.98
428 Gerald "Jerry" Dreer	\$10,100.00		\$10,385.10			\$721.08	\$11,106.18
	\$878,197.04		\$1,062,322.97	\$900.00	\$0.00	\$62,698.10	\$1,125,921.07

		Prior Month	Current	Year to	Current	Year to			Change in	Ending
		Balance	Month	Date	Month	Date	Transfer	Transfer	Investment	Balance
Gift & Tribute Funds	Purpose	12/31/23	Revenue	Revenue	Expense	Expense	E	Out	Value	01/31/24
General Spendable Funds		\$463,798.33	\$13,478.08	\$75,902.31	\$6,096.06	\$6,298.39			\$3,749.66	\$474,930.01
Restricted Funds:										
Building Fund		\$354,295.69	\$0.00	\$0.00	\$0.00	\$0.00			\$3,902.71	\$358,198.40
Van Dragt Fund		\$43,599.47	\$0.00	\$0.00	\$896.37	\$20,747.56				\$42,703.10
Memorials/Tributes		\$9,631.95	\$0.13	\$251.11	\$0.00	\$0.00				\$9,632.08
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00				\$516.43
Restricted Fund - Idea Lab MAF		(\$84.03)	\$0.00	\$0.00	\$0.00	\$2,084.03				(\$84.03)
Friends	Adult Services Programs	\$6,732.81	\$7,750.00	\$7,750.00	\$1,947.40	\$6,851.25				\$12,535.41
	Young Adult Programs	\$134.08	\$4,300.00	\$4,300.00	\$1,026.81	\$4,061.76				\$3,407.27
	Youth Services Programs	\$2,726.72	\$1,980.00	\$1,980.00	\$202.51	\$3,700.90				\$4,504.21
	Idea Lab Program Supplies	\$445.46	\$3,000.00	\$3,000.00	\$309.75	\$6,613.77				\$3,135.71
	Outreach & Equipment	\$6,127.88	\$4,600.00	\$4,600.00	\$0.00	\$3,555.05				\$10,727.88
	Sub-total Restricted	\$424,126.46	\$21,630.13	\$21,881.11	\$4,382.84	\$47,614.32	\$0.00	\$0.00	\$3,902.71	\$445,276.46
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
	Maintenance Funds	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89
lleane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Miranda Burnett Reference Desk		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,385.65
Total Gift and Tribute Funds		\$912,648.33	\$35,108.21	\$97,783.42	\$10,478.90	\$53,912.71	\$0.00	\$0.00	\$7,652.37	\$944,930.01
Endowment Funds										
Endowment Budgeted Funds	General Funds	\$71,658.34	\$0.00	\$128.07	\$1,351.99	\$6,727.05				\$70,306.35
	Adult Large Print	\$590.94	\$0.00	\$0.00	\$199.98	\$2,301.20				\$390.96
	Adult Services Department	\$29,298.45	\$0.00	\$0.00	\$291.73	\$2,172.42				\$29,006.72
	Adult Audio Visual	\$71.49	\$0.00	\$0.00	\$0.00	\$634.02				\$71.49
	Adult Reference	\$33,902.41	\$0.00	\$0.00	\$0.00	\$0.00				\$33,902.41
	Adult Programs	\$21,475.50	\$0.00	\$0.00	\$0.00	\$0.00				\$21,475.50
	Architecture	\$3,801.47	\$0.00	\$0.00	\$0.00	\$0.00				\$3,801.47
	Youth Services Department	\$6,210.04	\$0.00	\$0.00	\$1,058.50	\$4,093.33				\$5,151.54
	Youth Programs (Nix)	\$933.85	\$0.00	\$0.00	\$0.00	\$0.00				\$933.85
	Professional Development	\$16,009.85	\$0.00	\$0.00	\$0.00	\$1,415.12				\$16,009.85
	Staff Appreciation	\$2,465.98	\$0.00	\$0.00	\$83.94	\$308.07				\$2,382.04
	Koschik Building Fund	\$1,900.17	\$0.00	\$0.00	\$0.00	\$0.00				\$1,900.17
	Sub-total	\$188,318.49	\$0.00	\$128.07	\$2,986.14	\$17,651.21	\$0.00	\$0.00	\$0.00	\$185,332.35
Total Endowment Investments	All Funds	\$1,129,901.15	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,980.08)	(\$3,980.08) \$1,125,921.07
Total Endowment Funds		\$1,318,219.64	\$0.00	\$1,028.07	\$2,986.14	\$17,651.21	\$0.00	\$0.00	(\$3,980.08)	(\$3,980.08) \$1,311,253.42
			10001						00 010 00	00 010 100 10
Total All Trust Funds		\$2,230,867.97	\$35,108.21	\$98,811.49	\$13,465.04	\$71,563.92	\$0.00	\$0.00	\$3,672.29	\$2,256,183.43

#### TRUST RECEIPTS January-24

Trust Money Mkt General Funds: Jelane Caspar in Memory of John W. Neumann Joanne Gartland in honor of Julie Dawson Jim and Suzanne Reinhart Family Charitable Fund Lemuel Carroll and Pamela M. DeWeese in Memory of Marion Beck Anne Calomeni Rackeline Hoff Laura Whitesides Host Gary and Anne Caldwell Sheryl Henderson Amy L. and Frank J. Pisano David Bloom Jane C. McKee	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	48.51 75.00 100.00 999.99 1,000.00 1,000.00 1,154.70 1,154.70 1,154.70 1,500.00 4,000.00	
Money Market Interest Income	\$	1,190.48	\$ 13,478.08
Friends of BPL: - Adult Programs - Teen Programs - Youth Programs - Idea Lab Program Supplies - Outreach and Equipment Memorial/Book Fund:	\$ \$ \$ \$	7,750.00 4,300.00 1,980.00 3,000.00 4,600.00	\$ 21,630.00
Checking Account Interest	\$	0.13	\$ 0.13
Trust Money Mkt Endowment Fund:			\$ -
Total Receipts at Huntington Bank	\$	35,108.21	\$ 35,108.21
Raymond James			
			\$0.00
Total Trust Receipts (Before Bank Fees)		<u>\$35,108.21</u>	<u>\$35,108.21</u>
Monthly Banking Fee on Money Market Account	\$	(10.00)	\$ (10.00)
Total Trust Receipts (Net)		<u>\$35,098.21</u>	<u>\$35,098.21</u>

#### CHECK REGISTER FOR CITY OF BIRMINGHAM CHECK DATE FROM 01/01/2024 - 01/31/2024

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY	BALDWIN	PUBLIC	LIBRARY TRUST		
01/09/2024	LIBRY	6056	009315	FIRST NATIONAL BANK OF OMAHA	3,697.33
01/09/2024	LIBRY	6057	009315	VOID	0.00 V
01/19/2024 01/19/2024	LIBRY LIBRY	6058 6059	004867 000902	BALDWIN PUBLIC LIBRARY TRUST CENGAGE LEARNING INC	51.84 199.98
01/19/2024	LIBRY	6060	004604	GORDON FOOD	129.23
01/19/2024	LIBRY	6061	009030	SYNTHA GREEN	58.94
01/19/2024	LIBRY	6062	001090	INGRAM LIBRARY SERVICES	1,272.21
01/19/2024	LIBRY	6063	MISC	RICHARD JAMES BELL	250.00
01/19/2024	LIBRY	6064	000757	SCHOLASTIC INC	131.22
01/19/2024	LIBRY	6065	MISC	TAMMY'S TASTINGS	200.00
01/19/2024	LIBRY	6066	009450	VAULT OF MIDNIGHT, INC	361.70
01/26/2024	LIBRY	6067	009315	FIRST NATIONAL BANK OF OMAHA	4,160.09 V
01/26/2024	LIBRY	6068	000757	SCHOLASTIC INC	442.50 V
01/26/2024	LIBRY	6069	MISC	SUTHERLAND FELT COMPANY	2,500.00 V
01/26/2024	LIBRY	6070	009315	FIRST NATIONAL BANK OF OMAHA	4,160.09
01/26/2024	LIBRY	6071	000757	SCHOLASTIC INC	442.50
01/26/2024	LIBRY	6072	MISC	SUTHERLAND FELT COMPANY	2,500.00

LIBRY TOTALS:

Total of 17 Checks:

Less 4 Void Checks:

Total of 13 Disbursements:

7,102.59

20,557.63