



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
March 18, 2024**

Call to Order and Roll Call:

The meeting was called to order by President Karen Rock at 7:30 p.m.

Library Board present: Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Kate Walter.

Absent and excused: Wendy Friedman, Melissa Mark.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

All present recited the Pledge of Allegiance following establishment of quorum.

Pisano read aloud the Library's Mission Statement.

1. General Public Comment Period: None.

2. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of February 26, 2024 Board Meeting Minutes

B. Approval of February 2024 vendor payments in the amount of \$317,008.41, including payments in excess of \$75,000.

C. Approval of total expenses in the amount of \$556,730.19

1st Rumble

2nd Wheeler

A roll call vote was taken.

Yeas: Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: Friedman, Mark.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Rock thanked the Youth Services staff for the effort put in for Battle of the Books, and thanked the Friends of the Baldwin Public Library and Book Beat Oak Park for their sponsorship of the event.

Board comments: None.

Staff Anniversaries: Rumble recognized the following staff anniversaries: Julie Beckwell (5 years of service), Lisa Christie (18 years), Sue Kalisky (8 years), Elisabeth Phou (19 years), Stuart Sturton (1 year), and Maggie Weddell (4 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 92-93 of the March Board packet.

4. Board Committee Reports

Finance Committee:

Rumple reported that the Finance Committee met on March 11. Present were Pisano, Rumple, Craft, Miller, and Jim Cummins & Connor Brannagan from Raymond James. Full minutes from this meeting are on page 14 of the March Board packet. The next meeting of the Finance Committee will take place on Monday, April 8, 2024 at 4:00 p.m. in the Delos Board Room.

Policy Committee:

Wheeler reported that the Policy Committee met on January 30. Present were Wheeler, Rock, Craft, and Miller. Full minutes from this meeting are on page 17 of the March Board packet. The Policy Committee reviewed the Code of Conduct and suggested the Board approve changes to the Food and Beverage and Solicitation subsections as found on pages 18-20 of the March Board packet.

Motion to adopt proposed changes to the Library Code of Conduct as found on pages 18-20 of the March 2024 Board Packet.

1st Wheeler

2nd Rock

A voice vote was taken.

Yeas: Pisano, Rock, Rumple, Wheeler.

Nays: None.

Absent and excused: Friedman, Mark.

The motion was approved unanimously.

The next meeting of the Policy Committee will take place in May 2024.

5. Library Report:

Craft and Miller presented highlights from the Library Report. The next quarterly update for the Strategic Dashboard will be presented in April. Battle of the Books was held on March 9. The top three teams were: Do-Readers, Team Caution, and The Starbooks. Idea Lab Supervisor Jim Jimison attended Greenfield Elementary's STEAM Night on March 5, and has been invited to attend upcoming events at Harlan and Pembroke elementary schools. Joel Felsenfeld and Julia Wehr have been hired to staff the Circulation Desk. Julia Eisenstein and Sam Ingerson have been hired as substitute librarians. Melissa Behrens and Becky Nelson, current Youth Substitute Librarians, will now also be working as Adult Substitute Librarians.

Full details of the complete report are on pages 21-31 of the March Board packet.

6. Liaisons

Friends: There was no report.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. Phase 3: Renovation Update:

Craft provided a Phase 3 renovation update and shared a slideshow of progress photos, as shown on pages 37-47 of the March Board packet. The NanaWall door system has been installed, as have the perimeter windows. Plaster has been applied to the ramp to match the limestone finish found elsewhere in the building. The Siberian Ram sculpture has been installed a month early, saving about \$5,000 on installation and additional storage fees. Information Desk revisions will cost \$5700 because of errors in millwork shop drawings. There will be an additional fee to change the color of white spandrel glass sections above the NanaWall to match the metal framing.

8. New & Miscellaneous Business:

Public Budget Hearing for Fiscal Years 2024-2025, 2025-2026, 2026-2027

Craft presented the Proposed Budgets for Fiscal Years 2024-2025, 2025-2026, & 2026-2027, found on pages 64 to 89 of the March 2024 Board packet. On April 27, Craft will present the Proposed Budget 2024-2025 to the City Budget Hearing. During the May meeting there will be a vote to take a disbursement from the Trust.

Motion to approve the FY 2024-2025 budget as stated in the budget resolution on page 90 of the March 2024 Board packet.

1st Wheeler
2nd Rumble
Yeas: Pisano, Rock, Rumble, Wheeler.
Nays: None.
Absent and excused: Friedman, Mark
The motion was approved unanimously.

9. Unfinished Business: None.

10. Items Removed from Consent Agenda: None.

11. Information Only: See pages 91-100 of the March Board packet.

12. Adjournment:

Motion to adjourn the meeting.

1st Wheeler
2nd Rumble
A voice vote was taken.
Yeas: Pisano, Rock, Rumble, Wheeler.
Nays: None.
Absent and excused: Friedman, Mark.
The motion was approved unanimously.

The motion was approved unanimously. The meeting was adjourned at 8:26 p.m. The next regular meeting is scheduled for Monday, April 15, 2024, at 7:30 p.m. in the Delos Board Room.