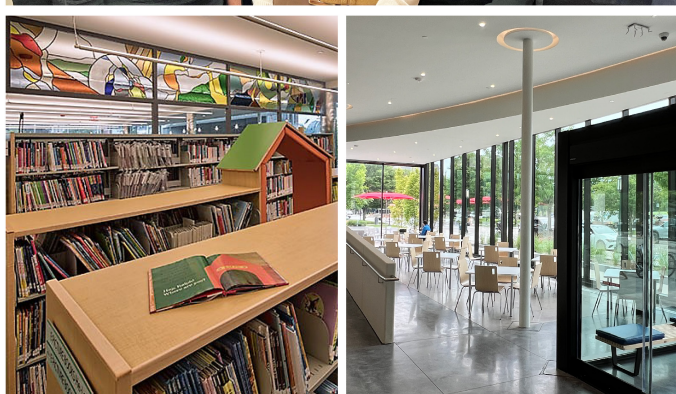


BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS



LIBRARY BOARD MEETING

JULY 15, 2024

Karen Rock
PRESIDENT

Danielle Rumble
VICE PRESIDENT

Melissa Mark
SECRETARY

Wendy Friedman

Frank Pisano

Jennifer Wheeler

Rebekah Craft
LIBRARY
DIRECTOR



LEARN.CONNECT.DISCOVER.

MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong Learning
- Innovation
- Welcoming Environment
- Integrity
- Collaboration
- Commitment to Excellence

ADOPTED APRIL 2022

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

Rock, Karen
PRESIDENT

465 Pilgrim Ave.
Birmingham, MI 48009 Home:
(248) 540-9203
e-mail: kgrock13@gmail.com

Term expires 2027

Personnel Committee,
Policy Committee

Rumple, Danielle
VICE PRESIDENT

843 Tottenham Rd.
Birmingham, MI 48009
Cell: (734) 693-3861
e-mail: danielle.rumple@gmail.com

Term expires 2025

Finance Committee

Mark, Melissa
SECRETARY

635 Puritan Ave.
Birmingham, MI 48009
(248) 644-8451
e-mail: weir527@gmail.com

Term expires 2025

Building Committee,
Outreach Committee

Friedman, Wendy

1369 Stanley Blvd.
Birmingham, MI 48009
Cell: (516) 316-9199
e-mail: wendyfriedman16@gmail.com

Term expires 2027

Outreach Committee

Pisano, Frank

612 Davis Ave.
Birmingham, MI 48009
Home: (248) 646-0463
Cell: (248) 835-6058
e-mail: frank.pisano@baldwinlib.org

Term expires 2025

Finance Committee,
Building Committee

Wheeler, Jennifer

1665 Holland St.
Birmingham, MI 48009
Cell: (248) 808-4495
e-mail: jennybwheeler@gmail.com

Term expires 2027

Personnel Committee,
Policy Committee

Walter, Kate
STUDENT REPRESENTATIVE

e-mail: katewalter350@gmail.com

Term expires February 2025



LEARN.CONNECT.DISCOVER.

AGENDA

Baldwin Public Library Board Meeting

Monday, July 15, 2024 at 7:30 p.m.

Rotary/Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of June 24, 2024 Board Meeting Minutes p. 7
- B. Approval of June 2024 vendor payments in the amount of \$173,129.56, including payments in excess of \$75,000. p. 12
- C. Approval of total expenses in the amount of \$422,811.74 p. 17

III. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries (Danielle Rumple) p. 31
- D. Upcoming events of interest (Jaclyn Miller) p. 86

IV. Board Committee Reports	
A. Finance – Danielle Rumble	p. 16
The next meeting of the Finance Committee will be held on Monday, August 12 at 4:00 p.m.	
B. Building – Frank Pisano	p. 19
The next Building Committee will take place on Monday, August 12 at 3:00 p.m.	
C. Outreach	
The next meeting of the Outreach Committee will take place on August 6 at 11:00 a.m.	
V. Library Report – Rebekah Craft and Jaclyn Miller	p. 21
VI. Liaisons	
A. Report from Friends of the Baldwin Public Library (Ryndee Carney)	p. 32
B. Beverly Hills (Andrew Drummond, Beverly Hills Village Council)	
C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
D. Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)	
VII. Phase 3: Renovation Update – Rebekah Craft	p. 33
VIII. New & Miscellaneous Business	
IX. Unfinished Business	
X. Items removed from the Consent Agenda	
XI. Information Only	
A. Upcoming events of interest	p. 86
B. Baldwin Press Release “Baldwin Library Opens New Expansion and Addition Featuring a Street-Level Entrance”	p. 88
C. <i>FOX2 Detroit</i> article “Michigan Activity Pass - Use your library card to access free summer fun”	p. 93
D. <i>Publisher’s Weekly</i> article “The Quiet Crisis Facing U.S. Public Libraries”	p. 95
E. <i>Detroit Free Press</i> obituary: Mary McCormack	p. 97
F. <i>NPR</i> article “What’s a book ban anyway”	p. 98
G. <i>Courthouse News Service</i> article “Internet Archive fights to preserve digital libraries in Second Circuit hearing”	p. 101
H. <i>The ‘Gander</i> article “Kids are more successful when they have a library”	p. 104
I. <i>Computers in Libraries</i> article “The state of digital content in public libraries”	p. 107

XII. Adjournment

The next regular meeting of the Library Board will take place on Monday, August 19, 2024 at 7:30 p.m.

Motion: *To adjourn the July 15, 2024 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
June 24, 2024**

Call to Order and Roll Call:

The meeting was called to order by President Karen Rock at 7:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, and Danielle Rumble.

Absent and excused: Jennifer Wheeler.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney, President

Contract community representatives present: None.

Members of the public present: One.

All present recited the Pledge of Allegiance following establishment of quorum.

Mark read aloud the Library's Mission Statement.

1. General Public Comment Period: None.

2. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of May 20, 2024 Board Meeting Minutes

B. Approval of May 2024 vendor payments in the amount of \$343,755.68, including payments in excess of \$75,000.

C. Approval of total expenses in the amount of \$412,769.56

1st Pisano

2nd Mark

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Rock thanked the Friends of the Library for their continued contributions through used media sales. She thanked Miller for providing items for the Quarton Lake Neighborhood Association welcome basket. Rock appreciated Craft's report about her experience at the Thinkspace conference held on Mackinac Island.

Board comments: None.

Staff Anniversaries: Rumble recognized the following staff anniversaries: Angelina Belotti (1 years of service), Debra Gantz (21 years), Megan Gusho (1 year), Jennifer Halpern (3 years), Jennifer Hassell (3 years), Sebastian

Hernandez (1 years), AJ Jawad (1 years), Mayoree Jones-Toubeaux (1 year), Daniel O'Brien (23 years), and Sheila Sweeting (3 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 90-91 of the June Board packet.

4. Board Committee Reports

Finance Committee:

Rumple reported that the Finance Committee met on June 10. Present were Pisano, Rumple, Craft, and Miller. Full minutes from this meeting are on page 16 of the June Board packet. The next meeting of the Finance Committee will take place on Monday, July 8, 2024 at 4:00 p.m. in the Delos Board Room.

Craft reviewed the suggested budget amendment memorandum on pages 19-21 of the June Board packet. Discussion was held about parking costs incurred by the Library, with a suggestion to potentially evaluate whether these costs should continue to be incurred or be paid by staff instead, as had been done during the 2008-2010 recession. SP Plus Corporation increased monthly parking pass and hourly parking rates after the Library budget had already been approved for this current fiscal year.

Motion to approve the following amendments to the FY 2023-24 Budget and to transfer \$229,772 from the Library's Trust Funds to the General Fund to ensure the Fund Balance minimum of \$125,000 is met.

1st Rumple

2nd Pisano

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumple.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

Building Committee:

Pisano reported that the Building Committee met last on June 17. Present were Mark, Pisano, Craft, and Miller. Full minutes from this meeting, and the May 20 meeting, are found on pages 26-28 of the June Board packet.

Mark inquired about the installation date for the mural by Wendy Popko. Craft is waiting to hear back from the artist, who had requested an extension.

The next meeting of the Building Committee will take place on Monday, July 8, 2024 at 1:30 p.m. in the Delos Board Room.

Policy Committee:

Rock reported that the Policy Committee met on May 31. Present were Wheeler, Rock, Craft, and Miller. Full minutes from this meeting can be found on page 29 of the June Board packet. The Policy Committee recommends the Board approve changes to the Library Card Policy, Fines and Fees Policy, Collection Development and Maintenance Policy, Staff Development Policy; and the Electronic Device, Network, and Internet Usage policy.

Motion to adopt proposed changes to the Library Card Policy, Fines and Fees Policy, Electronic Device, Network, and Internet Use Policy, Collection Development Policy, and Staff Development Policy as found on pages 30 to 43 of the June 2024 Board packet.

1st Rock
2nd Rumble

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

Rock reviewed a newly proposed Communications Policy with the Board. The Policy Committee recommended approving this policy in part to enable proactive handling of crisis communications.

Motion to adopt the Communications Policy as found on pages 44 to 46 of the June 2024 Board packet.

1st Rock
2nd Rumble

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

The next meeting of the Policy Committee will take place in October 2024.

Outreach Committee:

Friedman reported that the Outreach Committee met on June 3. Present were Friedman, Mark, Craft, and Miller. Full minutes from this meeting can be found on page 47 of the June Board packet. The next meeting of the Outreach Committee will be held on August 6 at 11:00 a.m. in the Delos Board Room.

5. **Library Report:**

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 49-59 of the June Board packet.

6. **Liaisons**

Friends: Ryndee reported the 4th Saturday Sale held on June 22 brought in \$667. The next 4th Saturday Sale will be held on July 27, potentially with all items priced at \$1. The Friends Board has 7 openings, with 7 people interested in joining. The FOL Board will vote on their acceptance to the Board during their July meeting.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. **Phase 3: Renovation Update:**

Craft provided a Phase 3 renovation update, complete details of which can be found on pages 63-78 of the June Board packet. The stairs are currently being re-leveled to make each step uniform. Tiling is expected to be finished Thursday. A final inspection of the stairs will also occur Thursday. Pending approval, there will be about a week and a half of cleaning, removing temporary walls, patching and painting, and other final items. Craft reviewed the photos on pages 70-78 of punch list items remaining.

Craft will contact the city engineer about addressing chips, cracks, and unevenness in the sidewalks in response to community member concerns. The Youth Room terrace entrance ramp will be removed after the main entrance is reopened.

8. New & Miscellaneous Business:

Update Salary and Benefits Schedule and Employee Pay Increases:

Craft reviewed the memorandum on page 80 of the June Board packet, which recommends a 3% increase for staff and flat rate increases for Pages and Substitute Librarians. Health insurance premiums will no longer be taken out of employee paychecks. Health benefits eligible employees may elect to receive a 1/3 stipend in lieu of health insurance through the City of Birmingham.

The Board discussed parking costs accrued by the Library.

Motion to approve the FY 2024-25 Baldwin Public Library Pay & Benefits Ranges schedule as shown on pages 82-83 and adopt a 3% pay increase for all staff members, excluding Pages and Substitute Librarians.

1st Pisano

2nd Rock

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

Request for deliberation on whether or not staff should be allowed to wear pride flag pins while working:

Craft reviewed the memorandum on pages 84-87 of the June Board packet, detailing pros and cons of allowing staff to wear pride flag pins while at work. Trustees deliberated: while Baldwin's values are inclusivity and diversity, it is important for all patrons to feel comfortable and for staff to appear neutral in all capacities while facing the public. Some represented the Library as a "safe neutral space" for patrons to interact with staff as "just people". Some are concerned this will lead to other causes, beliefs, or identities to become present or visible, inferring this would appear as a "perception of bias". Three options were presented: to allow, to disallow, or allow a trial period.

Motion to request staff not wear pride pins or buttons.

1st Pisano

2nd Rumble

A voice vote was taken.

Yeas: Mark, Pisano, Rock, Rumble.

Nays: Friedman.

Absent and excused: Wheeler.

The motion was approved.

9. Unfinished Business: None.

10. Items Removed from Consent Agenda: None.

11. Information Only: See pages 89-103 of the June Board packet.

12. Adjournment:

Motion to adjourn the meeting.

1st Rumple

2nd Mark

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumple.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

The meeting was adjourned at 9:04 p.m. The next regular meeting is scheduled for Monday, July 15, 2024, at 7:30 p.m. in the Rotary & Donor Room.

Melissa Mark, Secretary

Date

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Page: 1/2

Check Number	Vendor #	Vendor	Amount
	006638	ACTION MAT & TOWEL RENTAL, INC	20.00
	008355	BIRMINGHAM PUBLIC SCHOOLS	600.00
	005717	BSB COMMUNICATIONS, INC.	1,028.08
	001090	INGRAM LIBRARY SERVICES	10,937.71
	MISC	JOHN FIREK	18.74
	008827	KANOPY, INC	329.80
	MISC	KAREN DIETRICH	81.81
	MISC	KATHLEEN WESTLUND	7.43
	009902	LIBRARYPASS, INC.	2,373.46
	009351	MERRITT CIESLAK DESIGN PLC	1,285.00
	007927	MICHELLE HOLLO	612.50
	002013	MIDWEST TAPE	10,082.80
	009478	ODP BUSINESS SOLUTIONS, LLC	211.92
	006785	OVERDRIVE, INC.	9,542.78
	007252	RAY WIEGAND'S NURSERY INC.	806.92
	MISC	TARA PUTRUS	17.34
	000797	THE LIBRARY NETWORK	1,844.77
	009863	US BANK EQUIPMENT FINANCE	59.62
	000158	VERIZON WIRELESS	103.32
10915	001194	NELSON BROTHERS SEWER	450.00
10946	009840	THOMAS S. KLISE COMPANY, INC	145.44
10965	003527	LOWER HURON SUPPLY CO INC	1,099.48
10969	008336	NBS COMMERCIAL INTERIORS	1,736.00
10979	008473	THE FINANCIAL TIMES LIMITED INC	1,921.00
10980	005861	UNIQUE MGMT SERVICE, INC	20.60
11007	009840	THOMAS S. KLISE COMPANY, INC	48.72
11036	002013	MIDWEST TAPE	351.99
298502	009863	US BANK EQUIPMENT FINANCE	80.24
298514	006638	ACTION MAT & TOWEL RENTAL, INC	20.00
298519	009202	AQUARIUM DESIGN INC	240.00
298535	009024	THE D.M. BURR GROUP	4,819.00
298544	000249	GA BUSINESS PURCHASER LLC	284.64
298555	MISC	JEAN HILLMAN	20.99
298560	004904	KONICA MINOLTA BUSINESS SOLUTIONS	3,056.20
298565	MISC	LISA METER	27.00
298572	009478	ODP BUSINESS SOLUTIONS, LLC	168.35
298579	MISC	ROBERT STRATTON	54.59
298581	007098	SHAW SYSTEMS & INTEGRATION	1,828.50
298584	009221	SUNSHINE POS	178.84
298613	000902	CENGAGE LEARNING INC	61.58
298616	007822	REBEKAH CRAFT	545.19
298625	004493	ELITE IMAGING SYSTEMS, INC	1,190.17
298631	006666	GRID 4 COMMUNICATIONS INC.	228.21
298663	009698	PCI INDUSTRIES, INC	91,846.60
298690	MISC	TRAF-SYS, INC	240.00
298696	009026	WELLS FARGO VENDOR FIN SERV	768.47
298708	000408	BALDWIN PUBLIC LIBRARY	55.29
298714	003904	CAPITAL ONE BANK	4,306.78
298729	000179	DTE ENERGY	9,860.34
298751	008164	GARY EISELE	78.39

Register of Claims

Page: 2/2

Baldwin Public Library

300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
298781	000797	THE LIBRARY NETWORK	5,335.00
298792	000673	NEW YORK TIMES, THE	2,080.00
298800	MISC	PHOENIX NASH	17.96
Total:			173,129.56

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director**Allowance of Vouchers**

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

July 2024 Finance Committee Report

The Baldwin Public Library Board's Finance Committee met on Monday, July 8, 2024 at 4:00 p.m. in the Delos Board Room. Present were Frank Pisano, Danielle Rumble, Rebekah Craft, and Jaclyn Miller.

- Public comment: None
- Craft reported on the FY 2023-24 budget report after twelve months. All line items are currently under the amended budget. We expect to receive State Aid and Penal Fines in early August and they will be added to the FY 2023-24 budget.
- The final payment to PCID for the Phase 3 project will be made after the final punch list is completed. The architectural fees are higher than anticipated by \$1,285 due to the additional design fees for the limestone panel near the front door. No additional contingencies are expected.
- Miller reported on June Friends of the Library expenditures. The Friends authorized a donation in June of \$17,650.
- Pisano did not attend any City meetings.

The next meeting will be held on Monday, August 12, 2024 at 4:00 p.m. in the Delos Board Room.

FINANCIAL REPORT: June 2024

This report references the Revenue and Expense Report 2023-24, found on the following page. At 100% of the way through fiscal year 2023-2024, the Library has spent 92.7% of its budget and received 99.0% of its revenue. By this point of the year, the Library was budgeted to have spent 100% of its budget and to have received 100% of its revenue.

Two pay periods were recorded in the month.

Vendor payments in excess of \$75,000:

	\$ -
Total vendor payments in excess of \$75,000	\$ -
Balance of vendor payments less than \$75,000	\$ 173,129.56
Total vendor payments	\$ 173,129.56

City of Birmingham allocations:

Payroll Period Ending 06/08/24	\$ 122,272.88
Payroll Period Ending 06/22/24	\$ 100,829.03
Employee Health Care Payroll Deduction 06/22/24	\$ (877.98)
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$ 2,838.58
Retirement Cost (acct 711.0010)	\$ 9,032.00
Total Payroll	\$ 234,094.51

BS&A Software Charge (acct 811.0000)	\$ 351.67
Administrative Services (acct. 813.0000)	\$ 8,740.83
MML Insurance Premium (acct. 960.0400)	\$ 514.17
Total City of Birmingham allocations	\$ 243,701.18

Reconciling adjustments:

Refunds (Fines, Bags, Room Rentals, Magazines etc.)	\$ (109.13)
Credit Card Fees	\$ 149.24
Water Bill	\$ 1,444.89
City of Birmingham Parking	\$ 4,496.00
Total Recon Adjustments	\$ 5,981.00

Total expenses for the month	\$ 422,811.74
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BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2023-24
June 2024

	Amended 2023-2024 Budget	Current Month Budget June 2024	Current Month Actual June 2024	Variance For Month	Y-T-D Budget 2023-2024	Y-T-D Actual 2023-2024	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2022-2023	12th Month of the year 100.00%
REVENUES										
TAXES	\$4,174,572	\$347,881	\$0	(\$347,881)	\$4,174,572	\$4,174,572	\$0	100.0%	\$3,872,162	100.1%
PROVISION FOR TAX LOSS	(\$2,000)	(\$167)	(\$978)	(\$811)	(\$2,000)	(\$2,272)	(\$272)	113.6%	(\$12,326)	82.2%
COUNTY AND STATE REVENUE	\$99,980	\$8,332	\$0	(\$8,332)	\$99,980	\$31,103	(\$68,877)	31.1%	\$96,962	91.5%
GRANTS	\$16,000	\$1,333	\$0	(\$1,333)	\$16,000	\$11,200	(\$4,800)	100.0%	\$16,407	0.0%
COMMUNITY CONTRACTS	\$1,053,253	\$87,771	\$85,751	(\$2,020)	\$1,053,253	\$1,055,753	\$2,500	100.2%	\$999,843	100.8%
PATRON USE REVENUE	\$35,700	\$2,975	\$4,175	\$1,200	\$35,700	\$38,896	\$3,196	109.0%	\$38,246	141.7%
INVESTMENT INCOME	\$80,000	\$6,667	\$4,513	(\$2,153)	\$80,000	\$91,347	\$11,347	114.2%	\$53,243	177.5%
OTHER REVENUE	\$229,772	\$19,148	\$229,877	\$210,730	\$229,772	\$230,066	\$294	100.1%	\$0	0.0%
TOTAL REVENUE	\$5,687,277	\$473,940	\$323,340	(\$150,600)	\$5,687,277	\$5,630,665.49	(\$56,612)	99.0%	\$5,064,537.72	101.1%
EXPENSES										
PERSONNEL SERVICES	\$2,962,180	\$246,848	\$234,095	(\$12,754)	\$2,962,180	\$2,870,174	(\$92,006)	96.9%	\$2,696,713	94.7%
SUPPLIES	\$150,150	\$12,513	\$6,114	(\$6,399)	\$150,150	\$132,710	(\$17,440)	88.4%	\$114,612	80.1%
CONTRACTED SERVICES	\$313,620	\$26,135	\$27,556	\$1,421	\$313,620	\$308,344.11	(\$5,276)	98.3%	\$498,428	99.8%
TECHNOLOGY & MAINTENANCE	\$174,300	\$14,525	\$1,777	(\$12,748)	\$174,300	\$166,802	(\$7,498)	95.7%	\$61,265	44.1%
UTILITIES	\$117,600	\$9,800	\$11,305	\$1,505	\$117,600	\$113,971	(\$3,629)	96.9%	\$102,073	97.2%
OTHER CHARGES	\$115,510	\$9,626	\$6,683	(\$2,943)	\$115,510	\$99,848	(\$15,662)	86.4%	\$71,012	87.2%
BUILDING IMPROVEMENTS & FURNISHING	\$3,567,111	\$297,259	\$97,182	(\$200,078)	\$3,567,111	\$3,123,181	(\$443,930)	87.6%	\$207,311	308.0%
COLLECTIONS	\$660,250	\$55,021	\$38,101	(\$16,920)	\$660,250	\$655,289	(\$4,961)	99.2%	\$646,386	99.5%
TOTAL EXPENSES	\$8,060,721	\$671,727	\$422,811.74	(\$248,915)	\$8,060,721	\$7,470,319.13	(\$590,402)	92.7%	\$4,397,801.38	97.1%
VARIANCE	(\$2,373,444)	(\$197,787)	(\$99,472)	\$98,315	(\$2,373,444)	(\$1,839,654)	\$533,790			
FUND BALANCE-BEGINNING OF YEAR							\$2,498,443.24			
FUND BALANCE-CURRENT							\$658,789.60			

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

Note: Of the \$4,165,640 in Birmingham net tax revenue, \$3,483,976 is for operating expenses, and \$681,664 is for funding the Phase 3 expansion and renovation.

July 2024 Building Committee Report

The Baldwin Public Library Board's Building Committee met on Monday, July 8 at 1:30 p.m. in the Board Room. Present were Missy Mark, Frank Pisano, Rebekah Craft, and Jaclyn Miller.

- There was no public comment.
- Phase 3 update
 - PCI Dailey working on final punch list items
 - Book drop relocated to Bates Street on July 3
 - Status of Certificate of Occupancy – passed our inspection on July 8
 - Reopening date – July 9
 - Vending machines – installed and working
 - September 15 Open House planning underway
 - Mural update – Craft heard back from Popko that the paint colors are finally working out; Popko is aware we are hoping for installation sooner than later.
- Staff Lounge – staff have purchased furniture, décor, and supplies for the lounge and the refresh is nearly complete.
- Gardens
 - Robert has planted perennials from Wiegand's nursery to spruce up the entrance using grant money from the Bloomfield Hills Garden Club.
 - DPS will repair the boxwood hedge on Martin street in July .
- Window cleaning was completed on July 6.
- A sample installation of Bird glass film will take place on July 9. The cost for this is \$1,807.
- BPS Artwork featuring student artwork from each of our four communities has been hung along the perimeter of the Youth Room.
- We are waiting on the completion of the Phase 3 project and subsequent shelving relocation before we begin working with a shelving and layout designer to carve out a new Teen Scene in the Birkerts addition close to the three study rooms.
- Craft is getting quotes for a mini split unit for the Idea Lab, to balance the heat generated by the Lab equipment. She will coordinate the project with the City's Building Department. The project is in the budget for 2024-25.
- We are awaiting installation of a new roof membrane over youth room and loading dock reconstruction after Phase 3 is complete. These are both city managed projects.
- The next meeting will be held on Monday, August 12 at 3:00 p.m. in the Delos Board Room.

LIBRARY REPORT

Statistical Dashboard

Programs & Services

Facility

Diversity & Equity

Community Outreach & Partnerships

Personnel & Organization

Financial

Expenditures from FOBPL Donations

Statistical Dashboard

June 2024						Better/ (Worse) Target	Off Target Cautionary On Target
	Current Month	This month last year	Current FYTD	Previous FYTD	FY 23-24 Q4 Target		
Financials							
Revenues	\$ 323,340	\$ 88,465	\$ 5,630,665	\$ 5,015,024			
Expenses	\$ 422,812	\$ 462,522	\$ 7,470,319	\$ 4,531,340			
Circulation							
Circ (Charges & Renewals)	52,738	51,574	603,874	561,855	470,000	133,874	On Target
Self-Check Usage	24.2%	54.6%	20.3%	49.8%			
% of Circ by Residents*	91.2%	91.3%	91.1%	91.7%	92.0%	-1%	
% of Circ by Non-Residents	8.8%	8.7%	8.9%	8.2%	8.0%	1%	
Interlibrary Loans							
Items borrowed	892	788	8,903	8,600			
Items loaned	817	775	9,203	9,828			
Technology Usage							
Database Sessions	4,433	5,355	72,158	56,521	35,000	37,158	On Target
Downloadable Content	14,394	12,848	176,100	150,273	150,000	26,100	On Target
Public Computer Usage	700	585	6,961	6,090			
Wireless Sessions	2,726	5,056	44,418	58,421	54,000	(9,582)	Off Target~
Program Attendance							
Program Attendance for Adults	337	166	2,871	2,470			
# of Programs for Adults	13	12	153	160			
Program Attendance for Teens	116	49	1,897	1,940			
# of Programs for Teens	7	6	73	70			
Program Attendance for Youth	2,050	3,103	22,913	21,538			
# of Programs for Youth	45	62	631	525			
Computer Classes	18	46	407	416			
# of Computer Programs	4	5	61	67			
Online Video Views	38	52	937	821			
Idea Lab Visits	160	378	2,314	2,598			
Total Program Attendance	2,719	3,824	31,339	29,873	26,000	5,339	On Target
Total # of Programs	69	85	918	822	1,000	(82)	Off Target
Outreach Attendance	90	2,002	10,724	11,379			
# of Outreach Programs	4	25	109	153			
Visitors	21,800	24,573	220,912	207,335	160,000	60,912	On Target
Volunteer Hours	105	116	1,125	1,397	1,200	(75)	Off Target
Social Media							
Website Hits/Pageviews	42,274	22,975	303,304	281,255	65,000	238,304	On Target
e-Newsletter Subscribers	-27	-16	10,776	11016	11000		On Target
Facebook Page Followers	9	14	3,497	3316	2800	697	On Target
TikTok Followers^	11	43	1,023	708			
Instagram Followers	30	19	2,391	2204	2000	391	On Target

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

^As of December 2022

Visitors incl. Terrace Door as of 4/2023

~WiFi stats have changed with new equipment installation

Key Metrics & Strategic Plan Status Report

Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

Key Metrics Explanation: July 2024

On Target = Met or exceeded goal, or no more than 0.1% below goal

Cautionary = 0.1% to 3% beneath goal

Off Target = More than 3% beneath goal

At the end of the 2023-24 fiscal year:

Financials

The numbers shown in the financial section of the dashboard are not final. A final report will be issued by September.

Circulation (On Target)

Circulation for the year was 7% higher than last year and 22% higher than our target. Most of our collections remained available throughout construction.

Technology Statistics:

- Database Sessions (On Target): The Library's database usage was 51% higher than the annual goal, if down slightly for the month of June. We added some new resources, and increased promotion of many of our databases this year, seeing a spike in usage in the immediately after databases were highlighted in social media posts.
- Downloadable Content (On Target): The Library's downloadable content usage remains extremely popular. Usage exceeded the yearly goal by nearly 15%. Ebook purchasing has changed slightly this year, and we joined forces with libraries across the state to share Libby resources when possible.
- Website Pageviews (On Target): Total pageviews were up significantly this year. The website was the primary source for updates on the Phase 3 construction project, which likely increased traffic. The aforementioned new databases are also linked through the library website, which may have also attributed to the increased clicks.

Visitors (On Target):

The number of people entering the library was 27% higher than the target number for FY 2022-23 and up 7% from last year. We are very pleased that people were undeterred by the construction project and continued to visit the library without hesitation.

Program Attendance (On Target):

Program attendance increased 4.5% over last year, and exceeded our FY2023-24 goal by 17%. It was our pleasure to welcome 31,339 guests to 918 programs this year. If summer popularity is any indicator, folks are very receptive to the slate of diverse and fun programs we've been offering and we hope to maintain or increase that participation heading into the new FY.

Social Media (On Target):

The number of our Facebook, TikTok, and Instagram followers are steady and slightly higher than last year. Some staff members were able to create some video posts this year, which had excellent engagement, and people were especially supportive when Phase 3 updates were shared.

Strategic Plan Action Items – 2024 Q2: We will provide a full update in the August Library Report.

Programs & Services

Strategic goal: Adapt programs and services to meet the needs of the changing population

Best Bets Collection

The Adult Services department debuted a new collection on July 9. The Baldwin's Best Bets consist of titles curated by staff from across genres to create an easy to browse, smaller selection of favorites for anyone looking for our top recommendations. It is located in the Grand Hall between the Claudia Ireland room and the staircase to the second floor.

Special thanks to Suzanne, Phoenix, Jessica, Julia, Dennis, Cameron, Brandon, Sheila, David, Lauren, and Grace for getting these books ready and on the shelves!



Books Unboxed & Books Unshelved

Our monthly subscription boxes are always a huge hit, but in June, both programs spiked in users. The coordinators prepared 60 boxes for kids and teens, and 39 boxes for adults. Our thanks to the Friends, for their support of the included goodies.



Comics Plus – new resource

Adult Services Librarian Mick Howey coordinated the subscription to Comics Plus to offer patrons another avenue to borrow comics and graphic novels with no waiting lists. This service kicked off on July 1.

Taylor Swift Party

Teen Librarian Elisabeth Phou reports that 35 kids and teens came to the library on June 13 to celebrate their love of Taylor Swift. They sang karaoke, posed with a life-size Taylor Swift cardboard cutout and got to take a Polaroid photo home with them, made friendship bracelets, put on temporary tattoos, made buttons, did trivia, and had themed snacks. It was loud and fun!



Facility

Strategic goal: Create a welcoming, safe, and accessible building that meets the needs of our staff and users.

Bird Anti-Collision Film Installation

On Tuesday, July 9 a sample of anti-collision film was installed on the southeast corner of the building. It will remain for 6-12 months as a test. Next week, signage will be placed below the glass educating passersby on the reasoning for the trial installation period. The sign will have a QR code that directs people to our website where we will host a survey soliciting feedback from the public about this window treatment.



Freight Elevator

Due to a series of malfunctions, a switch was replaced in the freight elevator with one better suited to handling exposure to the elements. Because of the design of our in-dock lift, the elevator itself is often impacted when it rains or snows, and this replacement should help keep it running, even in inclement weather. Our thanks to John Galik in City Maintenance for coordinating that repair.

Garden Refresh

A big thanks to Robert Stratton (and helper Teddy!) for planting new perennials along the southwest side of the building, to revive the garden after construction. The plants were purchased with a grant the library received from the Bloomfield Hills Woman's National Farm and Garden Association.



New Firewall

On June 26, Head of IT Jamie Richards worked with TLN to replace our firewall. The new model will ensure better security and easier management on all computers. The installation went smoothly with minimal downtime, all occurring before the library opened for the day.

Diversity and Equity

Strategic goal: Provide and promote equitable and inclusive resources and opportunities for all populations

IDEA (Inclusion, Diversity, Equity, Access) Task Force

The group continues to meet monthly to accomplish the goals set forth by the Library Board. The Committee is working together to implement action items from the 2022-2025 Strategic Plan Action Plan.

The next SnackChat meeting will be on July 16, where staff will review tactics for extricating themselves from and deflecting conversations about politics; a timely review with elections on the not-so-distant horizon.

The next "Working on Knowing Each Other" (WOKE) Book Club will be held in September when they will meet to discuss *Cemetery Boys* by Aiden Thomas.

Project READY

The Youth Department will resume this curriculum in August.

Community Outreach and Partnerships

Strategic goal: Develop and strengthen BPL connections within the community.

City of Birmingham

Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.

Adult Services Reference Assistant Phoenix Nash represented BPL at the Movies in the Park event on June 7, and will go again on July 19, taking library information and Summer Reading promotional materials to share with attendees prior to the start of the film. Phoenix learned to ride the book bike in order to attend these events!

Beverly Hills

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.



Bingham Farms

Miller submits monthly Board Meeting updates to the Library Liaison.

City of Bloomfield Hills

Miller submits monthly Board Meeting updates to the Library Liaison.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Jaclyn Miller moderates the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact Rebekah.craft@baldwinlib.org to request the book and join the next discussion.

Birmingham YMCA

The Y Summer Campers are back! They have been visiting the youth room since early June, at 4 different times across 3 days per week.

Friends of the Baldwin Public Library

The board met on July 9 via zoom, and welcomed 6 new board members to bring their slate to 14. The Friends held a 4th Saturday Sale on June 22, generating \$667 in 4 hours of selling books, on a not-so-nice day. They will continue their 4th Saturday sales through the fall and host a larger 2-day sale in October. They decided not to have someone on site during the Wednesday concerts in Shain Park, due to the nature of the events, but will join us at the Farmers Market in July and September to talk to people from the book bike.

On the first day that the main entrance was opened, the Friends Bookshop was a flurry of activity, with many visitors mentioning they hadn't even seen the new space yet because they had entered in the youth room and never gone any further.

Marketing

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:

- *Learn.Connect.Discover* newsletter drafts
- Youth Program posters and fliers
- Additional Books on Foot badges

eNewsletters

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month. Rebekah continues to send a monthly "Welcome to

Baldwin" email to all new cardholders with follow-up information about the library and its services.

Personnel and Organization

Strategic goal: Train, empower, and equip members of the organization to best support users and each other.

Staff Communications

An All Staff meeting was held June 25. We continue to meet monthly, after the Library Board meeting, to share updates with all attendees. Our next all staff meeting will be held on July 16. Recordings of each meeting are sent to all staff.

Staff Anniversaries

Rebekah Craft, Director, reached 9 years of service on July 6.

Staffing Changes

Effective July 8, **Haylie May** will be our new Part Time Teen Services librarian in the Adult Services department. Haylie started working in our Access Services department and was promoted to Reference Assistant, and from there she became the Adult Services Intern. She has on occasion led Pizza and Pages, participated in school visits promoting summer reading, facilitates our Teens Night Out program, co-organizes the Books Unshelved program, and provides great e reader assistance while she's on the desk.

Volunteer Hours

105 volunteer hours were utilized in the month of June.

Financial Stability

Strategic goal: Maintain and improve financial health.

Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility.

Baldwin Public Library: Friends Funds	
June 2024 Expenditures	
Adult Services	
Books Unshelved	\$ 47.57
Summer Reading Programs - various	\$ 1,012.32
Summer Reading Prizes - Gift cards	\$ 470.00
Book Clubs	\$ 117.47
Total	\$ 1,647.36
Teen Services	
Pizza - TAB, Book Club	\$ 116.94
Books Unboxed	\$ 12.99
Snacks - Taylor Swift Party	\$ 138.95
Snacks - D&D programs	\$ 19.99
Summer Reading Prizes - Books, Gift Cards	\$ 616.31
Total	\$ 905.18
Youth Services	
Summer Reading Prizes	\$ 671.25
Summer program supplies - various	\$ 448.55
Cricut access	\$ 95.88
Presenter Fee - Puppet Show	\$ 450.00
Total	\$ 1,665.68
Idea Lab	
Refund, printer supplies	\$ (395.00)
Total	\$ (395.00)
Outreach & Equipment	
Vinyl Stickers for giveaway	\$ 270.00
Book Bike repairs	\$ 25.00
Total	\$ 295.00
Total Expenditures	\$ 4,118.22
June 2024 Balances	
Adult Services	\$ 11,518.28
Teen Services	\$ 3,241.43
Youth Services	\$ 3,347.52
Idea Lab	\$ 3,235.27
Outreach & Equipment	\$ 6,646.74
Total Balance	\$ 27,989.24
June In-Library Book & Button Sale Cash Donations	
Submitted by Jaclyn Miller for July 8, 2024	\$ 784.19

PHASE 3 RENOVATION
UPDATE:
July 2024

Phase 3 Updates: July 2024

Since our last meeting, the new entrance has opened to the public!

At some point in the next 2-3 weeks, we will need to close the front entrance for 1-2 days in order for the concrete contractor to place epoxy into all grout lines in the café and vestibule. For this reason, we are keeping the temporary ramp on the north side of the building in place to be used as a one-day entrance during the repair work.

Following this report are two punch lists for the project: MCD Architect's final punch list and the City of Birmingham's Engineering Department punch list for exterior concrete work. Tyler Wilson of PCI Dailey is working with the concrete contractor and the Engineering Department to remedy the items on the punch list.

The mural by Wendy Popko is in progress but significantly delayed.

Our Ribbon Cutting and Open House will be held on Sunday, September 15, 2024, from 1:00 to 3:00 p.m.

Project Budget

The project has a total contingency of \$141,966. The contingency has been used for the following items to date:

Carpet tiles for study room area	-\$6,710.00
Jersey Barrier Fencing	-\$34,309.00
Cove Lighting above Study Rooms	-\$11,450.00
Sitework changes	-\$2,942.00
Additional carpentry work for study rooms	-\$4,840.00
<i>HVAC revisions (credit)</i>	<i>+\$4,048.05</i>
18" GRG Plasterform Column Cover	-\$4,826.00
<i>Glass revisions in study rooms (credit)</i>	<i>+\$1,200.00</i>
<i>Landscape revisions (credit)</i>	<i>+2,360.00</i>
Restroom Column	-\$4,275.00
Electrical revisions	-\$6,066.00
Paint walls, door frames, base outside gallery	-\$500.00
Acrovyn kickplate for Access Services door	-\$500.00
Limestone base at new entrance	-\$14,975
Plaster skimcoat of original ramp wall	-\$975
Paint for Friends basement room	-\$762
Carpet installation for Friends room	-\$1,175
Lighting in Access Services Office	-\$2,715
Soffit for elevator	-\$2,600
Information desk revisions	-\$5,875

Restroom painting	-\$850
New Non-fiction wall painting	-\$272
Printer cabinet modifications	-\$1,275

The amount remaining in the contingency is \$41,682.



New entry on Merrill Street



Addition and garden planter



View of new front doors on Merrill street. Jeff in the Idea Lab used our new vinyl cutter to make the sign on the window.



Plaza on southeast corner of Bates and Merrill



View of plaza on southeast corner of Merrill and Bates.



The Siberian Ram sculpture by Marshall Fredericks in its new planter bed on the plaza. The plaza has been regularly used since opening to the public.



Hornbeam trees and plaza furniture



New street-level entry and book return slot



Book return slot (powerwashing to come)



AIA Design award and plaque commemorating three-phase expansion



Elevator and entry staircase



Entry staircase and Gunnar Birkerts skylight



Stairs and interior ramp



View of stairs, ramp, café, and Nanawall from just inside vestibule.



View of café and collaboration space from southeast corner of building.



Café and Nanawall



Coffee vending machine



Drink and snack vending machine



Café looking toward vestibule and elevator



Middle of ramp



Top of ramp looking to gallery



Joel and Cindy at Information Desk



View of top of stairs and the original 1980 Gunnar Birkerts skylight along with the Medieval Tapestry assemblage by Glen Michaels.



Theresa and Jessica sit at the information desk on opening day.



View of former vestibule and book sorting room.



Elevator and Hot Picks shelving



Hot Picks shelving and book sorting room

Baldwin Public Library: PHASE 3 RENOVATION BUDGET		
	Current Budget	
Renovation Costs		
Constr. Costs incl. FOL counter, Study Rooms, Snow Melt	\$	3,429,574
Deduct alts - Skylight \$239,030 and Light Cove \$11,450*		
Construction Manager Fee (2.5%)	\$	91,114
Liability Insurance	\$	14,578
Owner's Contingency	\$	141,966
Guaranteed Maximum Price	\$	3,677,232
Other Costs: not coordinated by PCI Dailey		
Architectural Fees	\$	264,000
Engineering Fees	\$	19,210
FFE & AV/Low Voltage Wiring	\$	115,000
Furniture Moving (Elevator Room, Circ Desk, Teen, Etc)	\$	5,000
Signage made by Idea Lab	\$	1,000
Endowment plaque installation	\$	1,750
Artpack: Siberian Ram sculpture relocation/storage	\$	19,800
Sorter Relocation	\$	50,000
TOTAL: Other Costs	\$	475,760
GRAND TOTAL	\$	4,152,992
Funding Sources		
Millage up to Headlee Cap for FY21-22 through FY25-26	\$	3,353,057
Existing Millage/Cash Reserves	\$	237,943
Transfer from Library Trust	\$	561,992
TOTAL FUNDS	\$	4,152,992

Deduct alternates*			
Skylight	\$	239,030	Remove
Friends counter	\$	5,300	Keep
Study rooms	\$	34,730	Keep
Light cove	\$	11,450	Keep
Snow melt	\$	85,110	Keep

Budget Approvals			
Construction (paid in FY22-23)	\$	54,959	
Arch Svcs (paid in FY22-23)	\$	244,000	
Construction (FY23-24 Budget)*	\$	3,622,273	
Arch. Svcs: Constr. Admin (FY23-24)	\$	20,000	
Sorter Relocation (FY23-24 Budget)	\$	50,000	
Other Fees (from Trust)	\$	161,760	
TOTAL FUNDS	\$	4,152,992	

*Requires FY23-24 budget adjustment

Additional Trust Funds Available			
Trust			
Van Dragt Donation	\$	74,909	
General Spendable Funds	\$	484,152	
Building Funds	\$	366,637	
TOTAL	\$	925,698	
Trust funds used for project	\$	(561,992)	
Remaining funds after project	\$	363,706	

Baldwin Public Library: PHASE 3 RENOVATION EXPENDITURES

PCI Dailey Construction Costs*	\$	Current Budget	Paid to Date	Projected	(Over)/Under
		3,677,232	\$ 3,250,131	\$ 3,677,232	
Pay Application #1 - paid in FY22-23			\$ 54,959		
Pay Application #2			\$ 116,304		
Pay Application #3			\$ 193,672		
Pay Application #4			\$ 343,353		
Pay Application #5			\$ 553,186		
Pay Application #6			\$ 481,601		
Pay Application #7	\$	3,677,232	\$ 361,430		
Pay Application #8	\$	(54,959)	\$ 285,424		
Pay Application #9	\$	518,947.00	\$ 236,966		
Pay Application #10			\$ 163,092		
Pay Application #11			\$ 368,299		
Pay Application #12			\$ 91,847		
Architectural Fees	\$	264,000	\$ 265,285	\$ 264,000	
Fees paid through June 2024			\$ 265,285	\$	1,285
Engineering Fees	\$	19,210		\$ -	\$ 19,210
FFE & AV/Low Voltage Wiring	\$	115,000		\$	\$ 37,958
MCR - Demolition & installation of low voltage wiring	\$	7,616			
NBS Relocate PA Equipment	\$	1,434			
NBS Gallery Speaker installation	\$	1,242			
Audio Rack Relocation in Rotary Room	\$	3,800			
Shaw security cameras	\$	572			
Shaw Door Counter for front entry	\$	4,411			
5 Idea Lab Adjustable Height Tables	\$	2,599			
2 Access Services Work Desks	\$	2,812			
3 Umbrellas with stands	\$	8,182			
Mural in café	\$	12,000			
6 outdoor tables with 24 chairs	\$	19,295			
10 white square indoor tables	\$	4,740			

Limestone base at new entrance	\$	(14,975)
Plaster skimcoat of side wall	\$	(975)
Paint for Friends basement room	\$	(762)
Carpet installation for Friends basement room	\$	(1,175)
Soffit for elevator (encapsulates ducts)	\$	(2,600)
Brighter lighting in Access Services office	\$	(2,715)
Information desk revisions	\$	(5,875)
First floor restroom painting	\$	(850)
New Non-fiction wall painting	\$	(272)
Printer cabinet modifications	\$	(1,275)
	\$	41,682
	\$	141,966
	\$	(100,284)

Updated 7/05/2024



BPL Phase 3: Punch List
As of 7/2/24
Attention: PCI DAILEY

Work Scope Issues:

1. Saw cut joints crooked+ chipping - discuss epoxy fill with architect
2. Mounting cover at shades at vestibule east wall
3. Fix caulk at diffuser to have a smooth finish
4. Replace caulk to match the plaster finish at ramp wall column base
5. Plaster finishing at end of ramp wall by existing building facade- clean up adjacent surfaces
6. Provide banding at new limestone at plaza
7. Hole patch at banding
8. Clean slurry from concrete wall at book return at main entrance
9. Chip at limestone corner- replace cap
10. Cleanout at entry landscaping to be cut down
11. Align doors to hang evenly when opened at electrical panel wall
12. Align lighting at underside of plaza bench
13. Clean gasket at top of sorting room glazing
14. Remove trim at column at circulation + seat gasket at glazing at top of stairs
15. Finish wood blocking at book sorting chute
16. Touch ups to hold shelving veneer and surround where not aligned and chipped
17. Finish landscaping wall at sidewalk + align pavers
18. Floor diffuser not aligned with each unit and not flush- fix gap + fix loose installation and lifting- several components are damaged discuss installation technique with the architect
19. Repair sidewalk concrete where damaged
20. Seat vent at book sorting ceiling
21. Hand rail holes at new stair to be finished for monolithic appearance

1.



2.



3.



4.



5.



6.



7.



8.



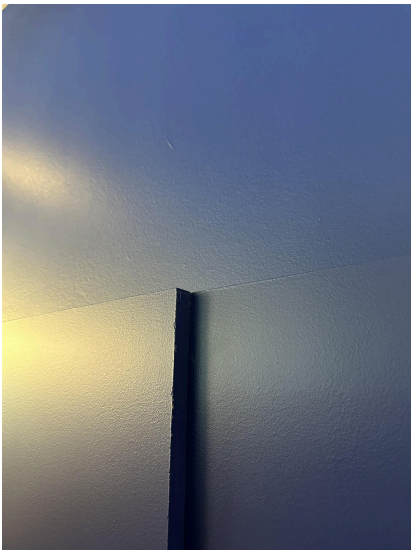
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10.



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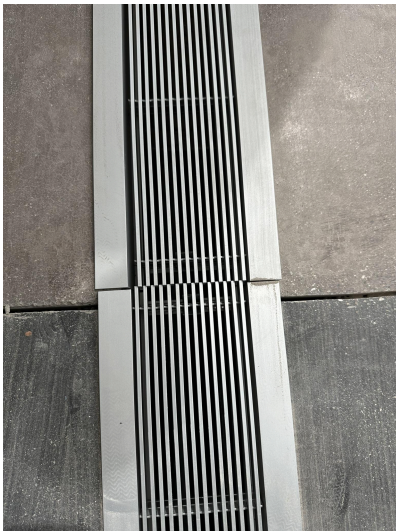
16.



17.



18.



19.



20.



21.
No photo



**BALDWIN PUBLIC LIBRARY
PUNCH LIST (7/9/2024)**

Note: A right of way permit was not applied for on this project.

1. An as-built needs to be submitted to the City and includes information about as built information about grades, inverts, storage volume, etc.
2. ADA truncated domes are the wrong type and have concrete on them. These needs to be cleaned.
3. The color concrete has issues with the finish.
4. Clean concrete slurry off the streetlight pole.
5. The concrete patch repair needs to be extend further out to the middle of the road and west due to not saw cutting the prior to removal.
6. Clean out concrete debris inside of catch basin on W. Merrill, and any catch basins used in the staging areas along W. Merrill and Bates Street.
7. Repair chipped curb west of the existing catch basin on W. Merrill.
8. Certain new sidewalk slabs exceed ADA requirements of 2% cross slope.
9. Existing sidewalk slab were chipped during the construction of new and needs to be addressed.
10. There is uneven concrete edge where the new color concrete meets existing sidewalk near library drop box.
11. Existing sidewalk slabs to remain were either damaged and chunks missing that need repairs.
12. Existing brick edge for landscaping needs to be reinstalled
13. The newer concrete color curb west of the entrance is cracked and needs repair.

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 2

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 3

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 4

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 5

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 5

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 7

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 8

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 8

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 10

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 10 and 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 10 and 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 11

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 12

Baldwin Public Library – Punchlist Photos



Punchlist Item No. 13

INFORMATION ONLY

Upcoming Events of Interest

Baffling Bill's Magic of Reading Show

Tuesday, July 16 — 2:00 p.m. to 3:00 p.m.

Join us for a magical adventure. Will Baffling Bill and Gus the Bunny read your mind? Hypnotize you? Or just amaze you with their astonishing magic? Come and see! Registration required.

Painted Book Edges Program

Wednesday, July 17 — 7:00 p.m. to 8:00 p.m.

Are you a fan of special edition books? Liven up your book shelves with a whole new palette during our Painted Book Edges Program! Join us at the library for a program where you can transform plain book edges into a one-of-a-kind masterpiece. Bring an old book with you, or use a provided notebook, and have fun painting your own design on the edges. They make for great gifts or additions to your own collection. Registration required. Attend in person only.

Studio Ghibli Double Feature

Thursday, July 18 — 4:30 p.m. to 8:30 p.m.

Make fancy ramen noodles, drink green tea, enjoy mochi ice cream for dessert, while watching *My Neighbor Totoro* and *Spirited Away* from the legendary Studio Ghibli. Grades 7-12. Registration required.

Check Us Out Chess

Saturday, July 20 — 3:00 p.m. to 5:00 p.m.

Celebrate International Chess Day by playing a game of chess at the Library. All skill levels are welcome, including those wanting to learn. Bringing a chess board is encouraged. Registration required.

Baby Play Stations

Monday, July 22 — 11:00 a.m. to 12:00 p.m.

Have fun with your little one at this program filled with activities that highlight different developmental milestones. No registration required.

Cookbook Club

Tuesday, July 23 — 6:30 p.m. to 8:00 p.m.

Join us for a delightful potluck-style gathering where we'll savor the flavors of Deb Perelman's cookbook, *"Smitten Kitchen Keepers."* Prepare a dish from the book and share it with fellow food lovers. *Please note that due to airborne peanut allergies, we kindly request avoiding any dishes containing peanuts.*

Idea Lab Event: Screen Printing Extravaganza

Wednesday, July 24 — 7:00 p.m. to 8:00 p.m.

Visit the library, and see our screen-printing rig in action! Choose one of our cool designs, and silkscreen print onto a tote bag! Registration required.

Chocolate Olympics

Thursday, July 25 — 7:00 p.m. to 8:00 p.m.

Put a sweet spin on the Summer Olympics. Compete in a variety of chocolate-based games, races, taste-testing, and more. Please note: allergens may be present. Grades 7-12. Registration required.

Friends 4th Saturday Sale

Saturday, July 27 — 10:00 a.m. to 2:00 p.m.

Stop by the Friends Sorting Room on the lower level to shop exciting new inventory!

D.I.Y. Terrific Tiles: Grades 4 to 6

Tuesday, July 30 — 7:00 p.m. to 8:00 p.m.

Registration opens one month before the program.

For children entering grades 4 to 6 in the fall. Design a tile coaster using Sharpies and your imagination.

Registration required.

Adult Battle of the Books

Thursday, August 1 — 7:00 p.m. to 8:30 p.m.

Wrap up Summer Reading by battling other readers in a literary contest to the death! Or just come have fun with friends who like to read. Your team, of up to five adults (18+), will read five books (listed below) covering a variety of genres and styles. Join us on Thursday, August 1st at 7pm in the Rotary Room to compete with other teams by answering trivia questions based on the books. Prizes and mayhem will ensue!

Nerf Wars

Friday, August 2 — 6:30 p.m. to 8:00 p.m.

Run, dodge, dive, and blast the competition in the library after hours! Play games like Capture the Flag, Eliminator, and Zombies vs Humans. Nerf blasters and darts will be provided but you can also bring your own equipment. Pizza and ice cream will be provided. Grades 7-12. Registration required.

Stuffed Animal Sleepover

Wednesday, August 7 — 6:30 p.m. to 7:30 p.m.

Wear your pajamas and bring your stuffed friend to a special sleepover story time! Leave your stuffed pal to spend the night while you go home. You can pick up your stuffy the next day and you will receive access to a digital slideshow of all the adventures they had overnight. Registration required. Registration opens one month before the program. For all ages with grown up(s).

Author Talk: Rod Sadler: Grim Paradise: The Cold Case Search for the Mackinac Island Killer

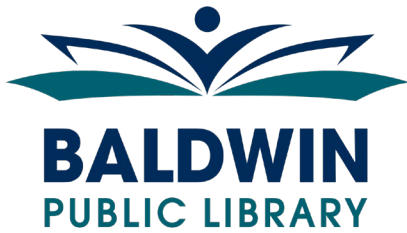
Monday, August 12 — 7:00 p.m. to 8:00 p.m.

When widow Frances Lacey was murdered in July 1960 on Mackinac Island, only a few meager clues were found by police, and the case soon turned cold. But more than sixty years later, will those same clues finally solve the mystery? Join retired police officer and the author of Grim Paradise: The Cold Case Search for the Mackinaw Island Killer Rod Sadler for a deep dive into the case. Registration is required.

Idea Lab Class: Down with the Thickness - Cutting Thicker Materials on the Laser

Wednesday, August 14 — 7:00 p.m. to 8:00 p.m.

Do you feel like you're in a rut, always cutting 3mm-thick plywood or acrylic on the Idea Lab's laser? Did you know you can cut much thicker materials? In this informative session, Jeff will demonstrate some techniques for getting satisfactory cuts on thicker materials, up to 20mm! Registration required.



FOR IMMEDIATE RELEASE

Contact: Rebekah Craft, Baldwin Public Library

Phone: 248-554-4681

Email: Rebekah.Craft@baldwinlib.org

**Baldwin Library Opens New Expansion and Addition
Featuring a Street-Level Entrance**

BIRMINGHAM, MI (July 10, 2024) – The Baldwin Public Library is thrilled to announce the opening of its new street-level front entrance and collaboration space. This transformative \$4.1 million project, funded through the library's voter-approved millage and generous donations to the library's Trust, marks the end of the library's three-phase improvement plan. The first phase of renovations included the library's adult services wing and was completed in 2017. Then the youth room was expanded and renovated during the second phase of improvements in 2020.

This final phase of improvements, which broke ground in July 2023, has been designed to enrich the library experience for patrons of all ages and connect the first two renovations together seamlessly.

Key highlights of the project include:

- Accessible street-level entrance equipped with an interior ramp and passenger elevator.
- 2,000 square feet addition to house a new vending café and collaboration space
- 3,000 square feet renovation of interior space with new furniture, flooring, and energy-efficient lighting.
- Centrally located information and checkout desk with integrated holds shelving and self-checkout machines
- Energy-efficient, glare-reducing glass windows and underground water detention system
- Outdoor plaza and gardens with native plantings
- Addition of four private study rooms for one or two people
- Used Bookshop for the Friends of the Baldwin Public Library

Jaclyn Miller, Baldwin's Associate Director, says, "I am so excited about offering all this new light-filled space for people to use and work together. Libraries have become third spaces in the past decade and we have been welcoming more and more visitors who are looking to study together or work collaboratively. I am happy we can now offer more space for our users to meet and work."

MCD Architects in Farmington, MI designed the project and integrated the new glass pavilion into the building's 1980 addition, originally designed by Gunnar Birkerts. PCI Dailey of Oak Park, MI handled the construction management.

The Library Board is working with local artist and muralist Wendy Popko to install a custom 30-foot mural above the new interior ramp that will be installed later this summer.

“Over the past nine years, we have worked diligently to update nearly all parts of this library to make it more accessible and inviting to our users. It is so exciting to reach the finish line and to be able to finally deliver a front entrance space that everyone can use. The challenging stairs and steep ramp of our previous entrance was an obstacle to many and that has been remedied with this addition,” said Library Director, Rebekah Craft.

A ribbon cutting and grand reopening will be held on Sunday, September 15, 2024 from 1:00 to 3:00 p.m., with remarks at 1:30 p.m. All are welcome and invited to attend.

For more information about the project, including budget updates, plans, progress photos, and past meeting information, visit www.baldwinlib.org/renovation.

The Baldwin Public Library is located in downtown Birmingham at 300 W. Merrill Street. The Library's hours are 9:30 a.m. to 9:00 p.m., Monday through Thursday, 9:30 a.m. to 5:30 p.m. Friday and Saturday and 12:00 p.m. to 5:00 p.m. on Sunday. The Library's website www.baldwinlib.org has information on how to register for a Library Card and access all of the Library's services.

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Michigan Activity Pass: Use your library card to access free summer fun

July 11, 2024 – Things to Do

<https://www.fox2detroit.com/news/michigan-activity-pass-use-your-library-card-access-free-summer-fun>



Troy Historic Village. Photo: MAP

DETROIT (FOX 2) - Your library card gives you more than just access to thousands of books - it also provides free and discounted fun around Michigan.

With your library card, you can access the Michigan Activity Pass (MAP). The MAP offers free admission and coupons for hundreds of places in Metro Detroit and beyond, including parks, museums, and theaters.

Some passes currently available in Southeast Michigan include buy one, get one free coupons for the Department of Natural Resources Outdoor Adventure Center, free day passes to nearby Michigan state park and recreation areas, and free tickets to the Michigan Flight Museum & Air Adventures.

The adventures don't stop in Metro Detroit – passes are available for activities across the state, including lighthouse tour discounts, skydiving coupons, and more.

For most MAP activities, you can get the pass by simply entering your library card number online. Others require you to call the venue, but most passes can be claimed online. One MAP can be checked out per library card every seven days, and they are valid for a week after they are claimed.

[Find a MAP here.](#)

<https://miactivitypass.org/>

Looking for more summer fun? Check out what's going on:

- [Camping nights return to Southeast Michigan metroparks](#)
- [Pet-friendly state park beaches](#)
- [Metro Detroit Pride guide](#)
- [Free concerts bring live entertainment to metroparks](#)

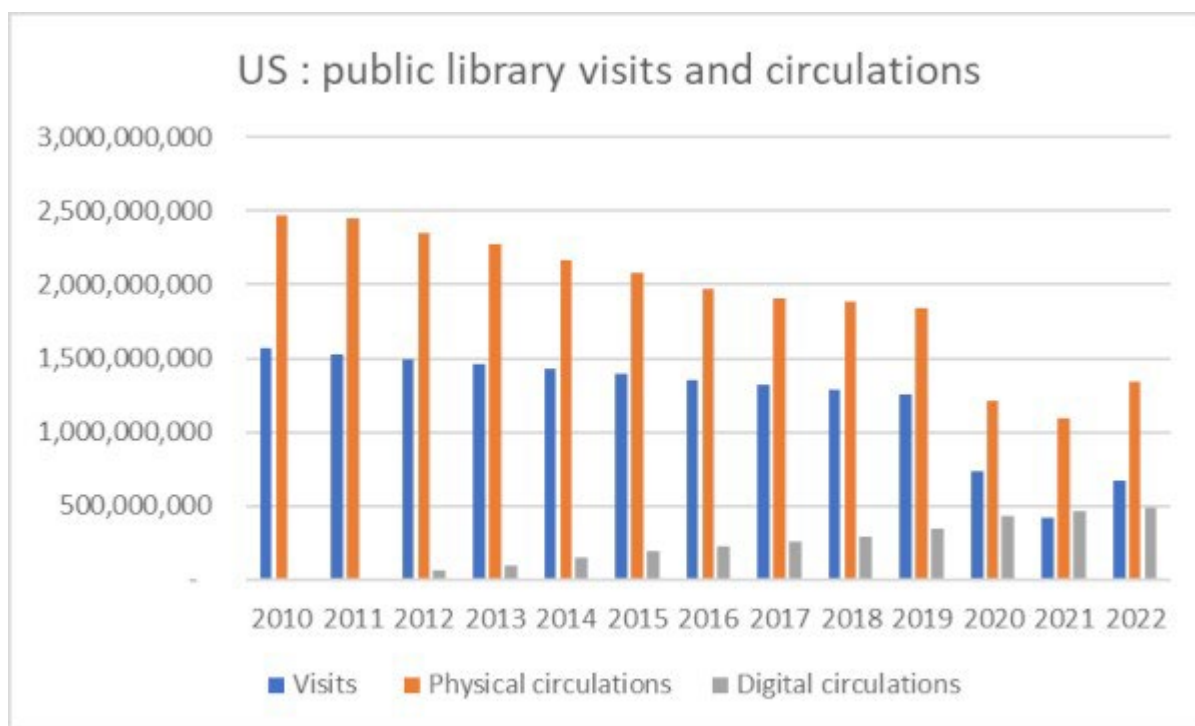


The Quiet Crisis Facing U.S. Public Libraries

The latest IMLS data show library visits are half what they were a decade ago—where is the response from library leaders?

June 28, 2024 – by Tim Coates

<https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/95383-the-quiet-crisis-facing-u-s-public-libraries.html>



The Freckle Report

According to most recent data from [the Institute of Museum and Library services annual Public Library Survey](#), released earlier this month, gate counts at U.S. public libraries (that is, in-person visits) rose in 2022 over 2021. Overall, however, physical library visits—which have been in a troubling decline for more than a decade—remain dramatically lower than before the pandemic. IMLS counted about 671 million physical visits in 2022 vs. roughly 1.25 billion in 2019, the year before the pandemic shutdowns. And over the last decade, the average number of library visits per user per year has fallen by nearly half (49.1%).

The decade-plus declines are nationwide: In New York, visits have fallen by 47% since 2012; in Los Angeles by 74%; San Francisco by 65%; Chicago by 66%, Miami by 52%, Philadelphia by 72%. In the big county library systems, visits are also down by large margins: visits in King County (in Washington state) are down by 51%; Multnomah (in Oregon), 54%; Cuyahoga (Ohio) 61%; and Broward County (Florida) 48%.

Also of concern, the IMLS data show a continuing drop in the number of print books held in U.S. library collections. In 2022 there were 162 million fewer books on U.S. library shelves than in 2010, a roughly 20% decline.

So what's driving the decline in visits? For five years now [I have been publishing *The Freckle Report*](#), in which I present statistical evidence drawn from the IMLS (going back to 2010) alongside data from a consumer survey that I've been running since 2019 (with support from the EveryLibrary Institute). And [as I opined in *Publishers Weekly* last year](#), I remain convinced that shrinking print book collections is the single biggest factor contributing to the decline in U.S. public library usage.

I recently [concluded the user survey portion for the 2024 *Freckle Report*](#), and while the final report is forthcoming, my initial findings once again suggest that print books very likely hold the key to reversing the decline in library visits. For sure, more programming is not the answer to the decline in library usage. While many library programs are innovative and useful, the numbers show that library users are far more interested in reading and borrowing books from their libraries than attending programs.

Fortunately, despite more years of decline in physical visits, there is still great strength in U.S. public libraries. The data suggests that the shrinking gate counts is largely coming from existing users visiting libraries less often, rather than a falling number of people using libraries at all. There is no evidence to suggest that people's need or desire for libraries has waned.

On the contrary, much of the survey data (my own and elsewhere) shows that the desire for library books has remained steady over the last decade and that Americans, particularly parents and their children, value their library service. And despite a dangerous wave of book banning across the U.S., there is also no shortage of public and political support for libraries.

Of course, that could change. After all, when political leaders believe they are paying for something their constituents aren't using, experience dictates they will eventually look to slash that funding. On that score, the U.K. stands as a cautionary tale, where library funding has been slashed by more than 50% over the past decade, and a third of the U.K.'s public libraries have now closed.

In any other operation—whether commercial or non-profit—such steady declines in usage would be the cause of great alarm and would almost certainly lead to action. But curiously, [as I've pointed out in past articles](#), there has been scarcely any real discussion of these declines among U.S. library leaders, much less any ideas or potential actions to address the trend. I believe this must change. With the 2024 American Library Association annual conference now underway, I am once again calling—loudly, and urgently—for U.S. library leaders to address the troubling declines in library visits.

Tim Coates has worked in the book industry for four decades, including as the former CEO of Waterstone's and WH Smith in Europe. He has tracked, advised, commented on, and worked in the public library service for 20 years in the U.K., U.S., and other countries. He can be reached at tim@freckle.us.

Detroit Free Press

Mary McCormack

Posted online on July 8, 2024 – Published in The Detroit News, Detroit Free Press
<https://www.freep.com/obituaries/pdet0874573>

Mary Cornwall (Clark) McCormack, 93, passed away on July 6, 2024, in Harbor Springs, Michigan. Mary was born to Homer Webb Clark and Adeline Moore Clark on January 29, 1931, in Detroit, MI. She grew up in Detroit and went on to receive a bachelor's degree from Vassar University and a master's degree in library science from Wayne State University. On January 15, 1955, Mary wedded the love of her life, Donald Ralph McCormack at St. Joseph Episcopal Church in Detroit, MI. The two met previously on Waikiki beach in Oahu, Hawaii. Mary was visiting Hawaii as a part of her grand plan to work and travel her way around the world when she met Donald who was stationed in the Navy at Hickam Field and Pearl Harbor. The two fell head over heels for one another and went on to raise a beautiful family of two sons, Keith and Jordan McCormack in Birmingham, MI.



Throughout her career as a librarian, Mary worked for a number of public school systems and was elected to the board of Baldwin Public Library in Birmingham, MI. After her retirement and move to Petoskey, MI, she volunteered at the Petoskey District Library. She was an expert in the English language, and coauthored the book *Let's Do Lunch*. Mary was also an avid golfer, world traveler, knitter, pianist, and flutist. She was a longtime member of the American Association for the University of Women, the Women's Village Club of Birmingham, MI, and the Petoskey Bay View Country Club.

She is preceded in death by her parents; sister Adeline Barnes; and cousin Florence McClelland.

She is survived by her husband, Donald McCormack; sons Keith (Betsey) McCormack and Jordan (Laura) McCormack; ten grandchildren; and five great grandchildren.

A graveside service will be held at 11:00 AM on Tuesday July 9, 2024, at Greenwood Cemetery. A memorial service to commemorate her life will be held at a later date this year.

For those wishing to make a donation in her honor the family suggests memorials be made to the Baldwin Public Library at 300 W. Merrill St. Birmingham, MI 48009 or the Petoskey District Library at 500 East Mitchell Street Petoskey, MI 49770.

Services are in the care of Stone Funeral Home.



What's a book ban anyway? Depends on who you ask

July 10, 2024 – by Elizabeth Blair -- Heard on All Things Considered

<https://www.npr.org/2024/06/04/nx-s1-4941240/book-bans-schools-libraries-censorship>



Librarian Sabrina Jesram arranges a display of books during Banned Books Week at a public library branch in New York City on Sept. 23, 2022. Ted Shaffrey/AP

"Book ban" is one of those headline-ready terms often used by the news media, including NPR, for stories about the [surge](#) in book challenges across the U.S.

The American Library Association launched its annual [Banned Books Week](#) in 1982. There are banned book [clubs](#). States have introduced or passed [laws](#) that've been called [bans on book bans](#). Meanwhile, many people fighting to get books removed from school libraries are not fans of the term book ban.

The practice of censoring books has been around for [centuries](#). But what does it actually mean to ban a book today? The answer depends on who you ask. Here are a handful of definitions from people entrenched in the issue:

Kasey Meehan, program director of PEN America's Freedom to Read (speaking at a video press conference in April) : "We define a book ban as any action taken against a book based on its content that leads to a previously accessible book being completely removed from availability for students or where access to a book is restricted or diminished. PEN is perhaps a bit unique, and that's in contrast to ALA [American Library Association] and some others, in that we do include books that have been removed while awaiting review as a ban. We include that because we know books are undergoing review. As long as they are removed from access for students, those books can be removed for weeks, months, upwards of a year as we've seen in some cases."

NOTE: The American Enterprise Institute took exception to PEN America's definition. A [study](#) AEI conducted for the Educational Freedom Institute looked at PEN America's 2021-2022 "index of banned books" and found that "74 percent of the books" listed as banned "are listed as available in the same districts from which PEN America says those books were banned."

Emily Drabinski, president of the American Library Association: "A 'book ban' is the removal of a title from a library because someone considers it harmful or dangerous. A 'challenge' is when someone raises an objection to a library material or a program or a service. 'Reconsideration' is the formal process libraries go through to determine whether a book meets the library's selection criteria. We reserve 'book ban' for... a book that meets that criteria when it has been removed from a collection entirely. ... You often do find that books, they are challenged and then they undergo a review process and sometimes they end up being pulled and banned and other times they end up back on the shelves. I think sometimes our policymakers and many of the people who are active in the pro-censorship movement, they don't fully appreciate or understand the fact that many Americans, lots of them, don't have access to books in any other way except through their library, through their school or public or academic library."

Joe Tier, a self-described "concerned grandparent and parent living in Eldersburg, Maryland": "I think [the term book ban is] designed to be inflammatory and to obfuscate the constructive dialogue that should occur about age appropriate content. It can be a dog whistle that's used to incite anger against those who are opposed to limiting sexually explicit content in public school libraries. ... You really cannot ban anything, you know, material-wise these days because you have the Internet and you have PDFs. And so the term book ban is almost obsolete."

Mustafa Akyol, senior fellow at the Cato Institute and author of *Islam Without Extremes* (banned in Malaysia in 2017): "When [a book] is banned, it's not available, so it's not legal to sell it. That's what a book ban means. ... I was arrested at the Kuala Lumpur International Airport... After 18 hours of detainment by the Malaysian religion police, I was let go... Bookstores couldn't sell [*Islam Without Extremes*] in Malaysia. My book was not available... There might be some regimes who are even going after people for possessing a

copy of the book... I don't think there are literal book bans in the United States. When a book is banned, literally the authority says this book is not legal. ... Sometimes people use hyperbolic language to express their thoughts about a particular problem, and that might be a problem. And that divisive rhetoric then makes everything worse. So you cannot reasonably agree on some reasonable common ground and everybody becomes more and more strident and angry against each other. That in itself becomes a major problem for a democracy rather than just different opinion that people have on certain things."

Mona Kerby, Master's degree in School Librarianship coordinator at McDaniel College in Westminster, Maryland: "To me, 'banned' is the book's not on the shelf. But I could certainly see the different flavors of that word, and that's why a discussion about ideas is always so enriching. ... The few times I had some question about materials, those moments turned into wonderful opportunities between me and the parent just to discuss. And we both learned. So respecting one another's opinion and listening to another's opinion is not a bad skill to have."

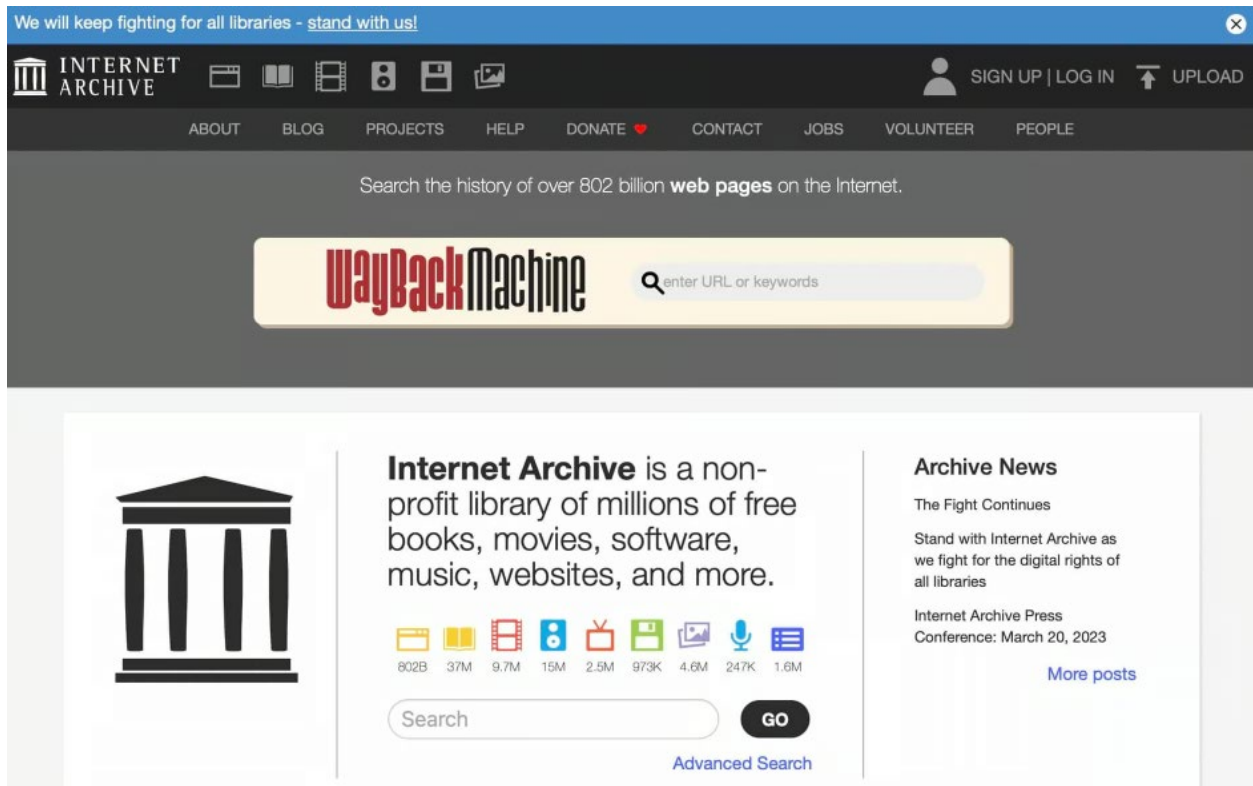
This story was edited for radio and digital by [Meghan Collins Sullivan](#).

Internet Archive fights to preserve digital libraries in Second Circuit hearing

Friday's arguments stem from a 2020 copyright suit in which four major U.S. publishers claimed that Internet Archive was illegally lending digital copies of their books.

June 28, 2024 – by Erik Uebelacker

<https://www.courthousenews.com/internet-archive-fights-to-preserve-digital-libraries-in-second-circuit-hearing/>



A federal judge in New York found that the Internet Archive, a nonprofit dedicated to providing "universal access to all knowledge," had infringed on publishers' copyrights by running an unlicensed ebook lending library. (Screenshot via Courthouse News)

MANHATTAN (CN) — The online library Internet Archive asked a panel of Second Circuit judges on Friday to toss a [lower court's ruling](#) that stated its digital stash of scanned books infringed on the copyrights of some of the largest book publishers in the county.

The service is functionally and legally identical to that of traditional brick and mortar libraries, the Internet Archive's attorney Joe Gratz told the court.

"This case asks whether it is unlawful for a library to lend a book it has bought and paid for to one person at a time, as libraries have always done," Gratz argued Friday. "And the answer is

no. Libraries have never had to pay publishers to lend the books they own, and that result should not change with the advent of digital technology.”

The Internet Archive started in 1996 as a nonprofit with the goal of providing “universal access to all knowledge” by archiving public web pages to preserve digital history. It later expanded its collections to include other pieces of media including movies, software, audio files and books.

Today, the Internet Archive is home to more than 835 billion web pages, 44 million print materials and 10.6 million videos.

It’s also home to copies of 127 books put out by four of the largest publishers in the country: Hachette Book Group, HarperCollins Publishers, Penguin Random House and Wiley. The publishers sued Internet Archive in 2020, claiming that the nonprofit’s use of their works violated copyright law.

Last year, Judge John Koeltl of the Southern District of New York agreed. He ruled in March 2023 that the Internet Archive’s distribution of their books “deprives the publishers of revenues to which they are entitled as the copyright holders.”

Gratz told the Second Circuit on Friday that Koeltl’s ruling against his client discounted the fact that the Internet Archive operates under fair use.

“The use of digital technology to do something more efficiently, that do the same thing more efficiently, is something that the courts recognize as something that is justified under fair use,” Gratz said.

Gratz cited the 1984 Supreme Court case *Sony Corp. of America v. Universal City Studios, Inc.*, which said copying complete TV shows for time shifting is considered fair use and does not violate copyright law.

“That is, for example, what is going on in the Sony case, where there is a different form that is more convenient using technology, but that conversion is justified because it serves the purposes of copyright,” Gratz argued.

While fair-use application remains somewhat objective in U.S. courts, copyright law states that fair use is more likely to be applied in cases where the use of a work is “transformative.” Gratz argued that the Internet Archive’s scanning of physical books to a digital format is just that.

“In [TVEyes](#) ... this court characterized converting something using digital technology in a different form, taking a broadcast and turning it into a digital transmission is a form of transformativeness,” Gratz said.

But U.S. Circuit Judge Beth Robinson, a Joe Biden appointee, wasn’t convinced. She raised concerns about Gratz comparing Internet Archive to brick-and-mortar libraries, and seemed skeptical that the service wasn’t infringing on the business of selling both ebooks and hard copies.

"There is, in the real world, a little more friction in the sort of market for passing a paper book from one person to another," Robinson said. "And I'm imagining that that's priced into the price of the paper book ... We know that there's a distinct market for those digital books, they're priced separately. So you're taking something from one market and you're inserting it into another market without ever having paid the premium in that new market."

Gratz countered that data shows digital lending by libraries has no effect on the market for print books and ebooks.

Elizabeth McNamara, who represents the publishing companies, disagreed. She said siding with the Internet Archive would be a "radical change" to existing copyright law that would "destabilize the digital economy" for all media, not just books.

"Internet Archive is making a complete, exact digital copy of the publishers' print books and distributing them around the world so that they can be read — the exact same purpose for which the publishers are publishing these works," McNamara said.

McNamara rejected the notion that the Internet Archive was performing a harmless public service. She argued that there are legitimate fears of writers and publishers becoming discouraged from producing and distributing their works, should the court rule against her clients.

"Much of [the Internet Archive's] brief and amici try to create the impression that the public interest is on their side," McNamara said. "It is not."

McNamara argued that protection of copyright incentivizes artists to create new works that benefit society, and that the Internet Archive's digital lending service "is in direct conflict with that basic principle."

"You don't really think that people are going to stop writing books because of the controlled digital lending, do you?" asked Donald Trump-appointed U.S. Circuit Judge Steven Menashi.

"Well, I think publishers are going to go down the tubes if they do not have the revenue," McNamara shot back.

The parties sparred for over an hour on Friday, going well past the 20 minutes allotted for the arguments on this matter. Joining Menashi and Robinson on the three-judge panel was U.S. Circuit Judge Maria Kahn, who was appointed by Biden last year. The judge's didn't immediately issue a ruling on Friday.

THE 'GANDER

Kids are more successful when they have a library—here's how former teachers plan to bring more to Michigan

July 10, 2024 – by Lucas Henkel

<https://gandernewsroom.com/2024/07/10/kids-are-more-successful-when-they-have-a-library-heres-how-former-teachers-plan-to-bring-more-to-michigan/>



Local librarians rejoice as Michigan Democrats make a plan to put libraries in more public schools.

For Michiganders like Melissa Cole, having a library in her school was a game-changer.

“My parents didn’t take me to the library. I learned to love books when I was young because I had a school library,” said the DeWitt native in an interview with The ‘Gander.

As an elementary school student, Cole volunteered at her school’s library and assisted her school librarian. She said having regular access to a library while at school inspired her passion for reading and learning—leading her to pursue a master’s degree in library and information science from Wayne State University when she got older.

"I became a librarian because I've spent a lifetime reading and learning, and it's become my passion, but that's not the main thing I love about my job—it's the people that I get to serve," she said.

Cole has worked as a librarian for the Capital Area District Library for nearly 17 years and has seen first-hand how having regular access to a library makes an impact on Michigan students and their families.

But the number of school libraries and librarians in Michigan has [declined over the past two decades](#), causing a [disproportionate ratio](#) of students to school librarians. With only 567 [full-time librarians available](#) for the state's million-plus students, school districts—and their students—are [suffering](#).

For decades, [studies](#) have shown a positive correlation between strong school library programs and student achievement.

"Having a library right at school and having a librarian there who's going to help them and guide them is so important," said Cole.

That's why Cole and other education advocates are rejoicing over legislation proposed by former educators-turned Michigan legislators that would put libraries—and certified librarians—in every one of Michigan's public schools.

[Senate Bills 741, 742, and 743](#)—otherwise known as the "Library in Every School" legislation—were introduced by state Senators Darrin Camilleri (D-Trenton) and Rosemary Bayer (D-West Bloomfield) [earlier this year](#) to help boost literacy rates among public school students.

Sen. Camilleri, who also serves as chair of the Senate Pre-K12 Appropriations Subcommittee, said [in an interview](#) earlier this year that the bills spell out different requirements for different-sized schools to ensure that smaller, rural school districts will not be disproportionately burdened with the new library law—this includes an allowance for part-time librarians at schools with fewer than 300 students.

"Literacy skills are critical skills. Media literacy, evaluating resources, sorting fact from fiction, understanding how to analyze informational texts—these are arguably some of the most important skills that our kids are leaving our schools with," said Rachel Goldberg, a librarian at Wines Elementary and department chair for the elementary libraries in Ann Arbor.

When there's a professional librarian in the school, Goldberg says, those skills are baked into the curriculum—which has led to [improved academic outcomes](#), especially in [low-income schools and schools with a higher population of students with special needs](#). Evolving technology makes those librarians even more essential.

"We have access to resources beyond the walls of the library," Goldberg said. She added that helping students differentiate fact from fiction is crucial in an increasingly digital world.

"I'll teach them how to find reliable sources. It's more of how we interweave all of these different sources of information recognizing that our kids are getting information from more places than ever before."

The library bills were introduced in April before the Senate Education Committee and were met with a [mostly positive reception](#). The bill package will need to pass through both the state Senate and state House of Representatives before Gov. Gretchen Whitmer will be able to sign them into law.

"Libraries are places where all young people can be successful," said Goldberg.

"Every single person should be able to walk in and feel good about themselves, feel connected, see stories where their lives are reflected, and be able to explore their own interests."

By
Michael
Blackwell
and
Carmi
Parker



The State of Digital Content in Public Libraries

2024

Libraries are generally unable to make a shift to primarily digital holdings even as the number of patrons who want digital comes to rival or even exceed the number of patrons who want print.

While the relationship between public libraries and the Big Five publishers on ebook access has been strained for more than a decade, it has become even more contentious in the last 6 years.¹ In 2018, Penguin Random House switched from a perpetual license to 24-month expiration on all ebooks. In 2019, Hachette and Simon & Schuster switched from a perpetual license to 24-month expiration on all ebooks and e-audiobooks. Also in 2019, Macmillan “windowed” all library ebooks for 8 weeks after release. However, the publisher restored delivery on the street date in March 2020 after finding that library demand for its titles was negatively impacted by the policy.

Macmillan provoked librarians to try legislative action to get fair terms. These efforts found some success at the state level: A Maryland bill became law, and a New York bill passed. The New York bill was vetoed by the governor under great pressure not only from book publishers, but by associations for film, television, music, and advertising—in short, any media outlet with a stake in having digital content licensed rather than owned by consumers. The Maryland law, which was based on proposed federal law, did not withstand a legal challenge in 2022. It was struck down under copyright as going too far by mandating that publishers set certain price terms.

However, librarians have learned from this example. Legislators in many more states have taken up the gauntlet, using new terms that are more likely to pass a legal challenge. From the librarian perspective, there is need for legislation: The Big Five—with their vast percentage of bestselling and high-demand titles—have still higher costs associated with them than before. Many libraries, especially smaller ones, struggle to provide digital content even though demand is higher than ever. In addition to legislation and advocacy, a number of innovative practices—and with medium-sized and independent publishers pioneering license terms—demonstrate some necessary progress toward more sustainable library digital content operations.

The Need for Action: Big Five Cost Increases to Libraries

A comparison of Big Five title prices for consumers compared to costs for libraries shows an interesting and con-

flicting trend. In ReadersFirst’s Publisher Price Watch (readersfirst.org/publisher-price-watch), there’s an apples-to-apples comparison on the same titles in audiobook and ebook formats between the two groups; it is instructive to see what the publishers are doing in the retail case as context for price changes in the library market.² Notably, Big Five prices for consumer titles in digital audiobooks (using Audible titles) have gone down markedly from May 2022 to December 2023, with the average being a decrease of 22.5% (see Table 1).

TABLE 1: BIG FIVE CONSUMER PRICES FOR DIGITAL AUDIOBOOKS

AUDIBLE PRICES	MAY 2022	DECEMBER 2023	% CHANGE
Hachette	\$25.29	\$21.23	-16.0%
HarperCollins	\$26.41	\$20.98	-20.5%
Macmillan	\$22.61	\$16.71	-26.1%
Penguin Random House	\$27.51	\$19.90	-27.7%
Simon & Schuster	\$21.31	\$16.60	-22.1%
Average	\$24.63	\$19.08	-22.5%

Ebook prices on the Kindle format for the same titles have risen slightly on average, up 1.8%, with one publisher making a larger increase and another a larger decrease (see Table 2).

TABLE 2: KINDLE EBOOK CONSUMER PRICES

KINDLE ON AMAZON	MAY 2022	DECEMBER 2023	% CHANGE
Hachette	\$14.04	\$14.44	2.8%
HarperCollins	\$12.88	\$13.09	1.7%
Macmillan	\$14.19	\$14.25	0.4%
Penguin Random House	\$14.74	\$13.84	-6.1%
Simon & Schuster	\$13.24	\$14.69	11.0%
Average	\$13.82	\$14.06	1.8%

Consumer print costs have gone up slightly more than consumer ebook costs, at 3%, perhaps reflecting higher costs in physical materials (see Table 3).

TABLE 3: CONSUMER PRICES FOR PRINT EDITIONS

PRINT PRICES ON AMAZON	MAY 2022	DECEMBER 2023	% CHANGE
Hachette	\$16.13	\$17.98	11.5%
HarperCollins	\$16.71	\$16.00	-4.2%
Macmillan	\$16.52	\$16.47	-0.3%
Penguin Random House	\$17.41	\$17.52	0.6%
Simon & Schuster	\$16.43	\$17.75	8.1%
Average	\$16.64	\$17.14	3.0%

By contrast, the cost of these items for libraries on OverDrive has risen dramatically. Other library vendors might offer different pricing, but most vendors generally accept and pass along the publisher's library retail price, often without lowering it (a habit we deplore) when the publishers may offer the infrequent sale. Digital audio shows a substantial increase, especially when compared to the even larger decrease that consumers are seeing. We thank Macmillan for lowering costs slightly, but HarperCollins—which had been offering somewhat better prices—has apparently decided that library costs should be much, much more. A 17.5% increase in a year? Really?

TABLE 4: LIBRARY PRICES FOR OVERDRIVE E-AUDIO TITLES

OVERDRIVE E-AUDIO	MAY 2022	DECEMBER 2023	% CHANGE
Hachette	\$65.00	\$65.00	0.0%
HarperCollins	\$67.56	\$79.39	17.5%
Macmillan	\$55.49	\$52.88	-4.7%
Penguin Random House	\$89.30	\$91.20	2.1%
Simon & Schuster	\$76.99	\$78.99	2.6%
Average	\$70.87	\$73.49	3.7%
Multiple of Audible price	2.88	3.85	

The average costs are up nearly 4%. Titles are now on average 3.85 times above the cost for the same consumer title (see Table 4). Ebook costs have also increased for libraries and at a higher percentage than for consumers. We thank Penguin Random House and Macmillan for holding the line. We call out HarperCollins again for a huge increase (see Table 5).

That libraries are paying four times as much on average than consumer digital costs is nothing surprising. Librarians have long noted a figure of three to four times the con-

sumer amount, so that ratio is simply holding true. More interesting is that libraries are paying for digital more than three times what consumers pay for print, when libraries actually pay even less for print than consumers. Through our print jobbers, discounts off new-title Big Five hardcover prices are typically more than 40%. With Big Five titles, libraries buy many, many more print copies than we license in digital. But library print buying is not generally seen as a threat to publishers' existence or to authors' royalties in a way that, as we shall see, library digital is sometimes portrayed. Indeed, publisher participation in library conferences is common and even lavish. This discrepancy begs the question of why libraries are charged so much more in digital. We shall explore this topic later, but for now, we suggest that it is little wonder why libraries increasingly find digital content unsustainable.

TABLE 5: LIBRARY PRICES FOR OVERDRIVE EBOOK TITLES

OVERDRIVE EBOOK	MAY 2022	DECEMBER 2023	% CHANGE
Hachette	\$64.25	\$68.25	6.2%
HarperCollins	\$24.10	\$28.39	17.8%
Macmillan	\$60.00	\$60.00	0.0%
Penguin Random House	\$55.00	\$55.00	0.0%
Simon & Schuster	\$58.19	\$61.44	5.6%
Average	\$52.31	\$54.62	4.4%
Multiple of Kindle price	3.79	3.88	
Multiple of print price	3.14	3.19	

We cannot offer as many titles as we could even 3 years ago, especially since most libraries are unable to raise their materials budgets, with everything else costing more and funding often remaining flat. Shifting funds from print to digital is problematic: We cannot ignore our print readers, especially children—the print book experience is often better for young readers than digital is—and those on the wrong side of the digital divide. Even factoring in the need for processing, shelving, and moving between branches, print still offers a far better “bang-for-book.” It is hard to justify paying \$75 for a 2-year ebook license on Colleen Hoover's *Too Late* and Erin Hilderbrand's *The Five-Star Weekend* when the print price is \$11.50; a hardcover often easily lasts more than 2 years and even 100 or more circulations. Higher prices than the already previously high costs when compared to print are driving increasing librarian advocacy.

The need for action is exacerbated by the other licensing terms under which we get digital. We thank Penguin Random House for adding a 1-year metered license to the existing perpetual (not that we think any license will be forever) one-copy/one-user model on e-audiobooks. A lower-price me-

tered license coupled with a perpetual license better allows libraries to meet high demand up front without paying over and over for the same titles. We wish Penguin would adopt this option for ebooks as well, as our collection breadth is negatively impacted by continually replacing ebooks rather than diversifying our holdings with new books, as we do with print. We surveyed four library systems to get some idea of just how much library budget must go to trying to maintain the existing digital collection (see Table 6).

TABLE 6: PERCENT OF BUDGET FOR REPLACING EXPIRED DIGITAL COPIES AT SELECTED LIBRARY SYSTEMS

LIBRARY SYSTEM	POPULATION SERVED	% OF ANNUAL BUDGET TOWARD REPLACING EXPIRED COPIES
Digital Downloads Collaboration (Ohio)	+1 million	8%
Fairfax County Public Library (Virginia)	+1.14 million	10%
Ocean State Libraries (Rhode Island)	+1.1 million	22%
Washington Digital Library Consortium (Washington)	850,000	22%

No system replaces digital titles unless they have at least one existing patron reserve. Existing demand and the need to keep up with high-demand new titles generally prevent even well-funded libraries from keeping titles without holds once their license expires. The proportion of titles with expiring (aka “exploding”) licenses has increased since 2018, now comprising 60%–70% of the collections. The percentage of the budget spent on replacements varied widely by library/consortium, depending on the demand for items, holds ratio, price of items, number of copies originally licensed, need to keep up with new titles on limited budgets, importance of keeping a title in the collection for long-term use (especially, perhaps, popular series titles), and length of the item (especially if an audiobook is many hours long). Little wonder, then, that at least for Big Five titles, library digital collections are a shadow of our print holdings. Building a deep and rich digital collection featuring worthwhile older titles, debut authors, or niche publications is all but impossible under today’s license terms. Libraries are generally unable to make a shift to primarily digital holdings even as the number of patrons who want digital comes to rival or even exceed the number of patrons who want print.

Library Response

Libraries have responded to the challenge of unsustainable digital collections through formal legislative action, by partnering with some smaller publishers, and by developing new and creative selection processes. The legislation, it should be noted, is generally aimed at the Big Five and some large academic publishers that generally offer perpetual ac-

cess but at prices that can range into the many hundreds of dollars. The aim is to create more fair licensing options while stretching limited funds as much as possible.

Legislative Efforts

While the Maryland ebook law being struck down was a disappointment for libraries in 2022, the setback has suggested more fruitful legal strategies. Six state legislatures have put forward bills since then: Connecticut, Hawaii, Massachusetts, Rhode Island, Tennessee, and Vermont. At the time of this writing, none have passed; however, Connecticut and Massachusetts’ bills look poised to be the next ones to become law. The Association of American Publishers (AAP) has launched determined opposition, including hiring lobbyists and sending letters to legislators threatening to sue. A last-minute lobbying tactic derailed the Hawaii bill in 2023, vacating a vote by a favorable legislature. Legislators are generally favorably disposed to the library cause, as an article from two Connecticut bill sponsors suggests.³ Legislators support bills to ensure greater access to content, especially by less advantaged constituents, while pointing to a fiscally irresponsible drain on tax dollars under the current terms.

State library associations and librarian advocates have been instrumental in helping to bring the bills forward, but they have been mightily assisted by Kyle Courtney and Juliya Ziskina of the Ebook Study Group (ebookstudygroup.org). Both are attorneys and copyright experts. They have drafted sample legislation, “law based on consumer protection, contract law, and contract preemption to regulate library ebook contracts with publishers,” and they will customize proposed legislation based on an individual state’s existing consumer laws.⁴ Rather than mandate that a publisher set prices, as the Maryland law did, the new language stipulates what a state considers fair pricing. Publishers do not have to adjust their prices accordingly, but they can only license in a state under the state’s fair terms. Publishers that do not meet those terms are locked out. Unlike the Maryland law, these bills do not run afoul of copyright: “They do not mandate contracts between publishers and libraries or force publishers to sell to libraries. Instead, they regulate the terms of those contracts.”⁵ Some legislation adopted by various states includes other important terms, such as the following:

- Libraries may make preservation copies, even of licensed titles, as they are allowed to do with print works.
- Libraries may lend digital works via interlibrary loan systems, a practice that Big Five licenses often forbid.
- Libraries are not blocked from licensing materials at the time of publication to the public.

- Libraries are not prevented from sharing the terms under which they license digital materials. (Revealing contractual terms is currently prevented by many vendor licenses.)

If these laws pass, libraries in those states could see Big Five publishers cease to license there, leaving the market to independent publishers, which mostly already offer fair terms. Major publishers that choose this course would also be facing risk. Librarians in other states might voluntarily choose to refrain from licensing from publishers that pull out of markets. Libraries spend considerable sums on digital content. The Big Five publishers have seemingly been uncomfortable in the library ebook market, but losing a large share of it would arguably not be in their economic interest.

Public Advocacy

Advocacy with the public, often in support of ebook bills, has been undertaken by many groups. ALA,⁶ state library associations, the Urban Libraries Council and Canadian Urban Libraries Council,⁷ Chief Offices of State Library Agencies (COSLA) and its members,⁸ and the Digital Public Library of America (DPLA)⁹ have worked to expand library access and to call out unfair terms. The Readers-First Working Group—to which both authors belong—has pivoted from advocating for a better library digital experience through technology to advocacy of, and studies on, fair terms.¹⁰ Fight for the Future has created a petition signed by more than 1,000 authors, opposing a future in which “libraries are reduced to a sort of Netflix or Spotify for books, from which publishers demand exorbitant licensing fees in

A Justification of Library Advocacy

Until now, this article has made much of how current Big Five terms are unfair, without examining the publishers' concerns or counter arguments. We should, in fairness, consider those. We will not engage in mere straw-man arguments. The AAP (Association of American Publishers) presented arguments on behalf of the publishers in testimony about the Massachusetts ebook bill, as fairly represented by Alison Kuznitz. We summarize from her report:¹³

Library ebooks bills conflict with the U.S. Copyright Act.

False. Publishers can publish what they want and charge what they want. They just can't license in states with ebook laws except under the state's fair terms.

Under these bills, authors will not be compensated.

False. If given fair terms, librarians would probably put more funds into digital licenses. In fact, more authors would be compensated, especially those whose books are not bestsellers, as libraries strive for varied and deeper content. The income might be distributed differently, but the total amount of income could grow. Readers would discover—and perhaps buy—more books. Libraries, we argue, help with discovery of titles. Access through us often leads to sales, especially of new authors. We suggest that the library/publisher relationship is symbiotic. Publishers could easily ensure authors were compensated with the additional amounts.

Intellectual property would be devalued.

False. We pay far less for print per title than for digital, and fair digital costs would simply reflect roughly what publishers get from print from libraries. How would this devalue the content?

Greater access to ebooks through libraries would lead to piracy.

False. Piracy is a problem, but it does not stem from library ebooks. They are digitally protected. The people borrowing them don't need to pirate. Not only is there no proof of this claim, but it defies logic.

This legislation threatens the entire creative economy.

False. Fair ebook laws do not undermine licensing, if that is the concern, as it appears to be. They merely regulate licenses. These laws would discourage the publishers from taking advantage of a loophole in current copyright that allows them to charge unfair prices when compared to print through licensing.

Referencing licensing as the basis of the creative economy brings up a point that the AAP seems eager to hide. Digital is being treated differently—and arguably unfairly to libraries and readers—than print. They are all books. It is high time to look at copyright with an eye to fulfilling its dual purpose. It exists to protect creator rights but also—as copyright law dictates—to “promote the Progress of Science and useful Arts.” Why should licensing be allowed to be so unfair when compared to hundreds of years of practice that has led to a balance between author and reader? Does it make sense for libraries to pay far more for something they will never own? Perhaps if four or five states pass fair ebook laws, Congress will find reason to act.

*The proportion of titles with expiring
(aka “exploding”) licenses has increased
since 2018, now comprising
60%–70% of the collections.*



perpetuity while unaccountable vendors force the spread of disinformation and hate for profit” and saying that “[p]ublishers must balance profits for the most prominent authors and shareholders with the right of the public to free, unsurveilled access to knowledge and information—as well as the right of emerging authors to be collected, preserved, and discovered.”¹¹ In 2024, Library Futures (libraryfutures.net), led by Jennie Rose Halperin and Michelle Reed, in addition to other advocacy efforts, released the Ebooks For Us (ebooksforus.com) site. It includes comics and games such as *The Price Is Wrong*, in which visitors are asked to guess what costs less than \$500 among an espresso maker, a stand mixer, or a library ebook. Upon guessing, the visitor discovers that “[d]igital textbooks can cost over \$600 for e-books that are limited to one user,”¹² with specific examples. The aim is to bring awareness, and concern or outrage, to the problem for people who are not library insiders. The site can be useful in states that are putting forward legislation. It does have a Take Action option, in which citizens or legislators can sign up to get more information. Should a coalition of the aforementioned groups decide to act in concert nationally, or internationally with Canadian libraries and readers, the site could be one place to organize efforts.

Publisher Partnerships

While the Big Five terms are making library digital content unsustainable, librarians cannot lay all their troubles at the doors of the publishers. By continuing a model in digital that works well enough in print—boosting circulation and pleasing many patrons by loading up on many copies of popular titles—librarians have exacerbated the problem. Of course, we want to give as many readers as we can what they want as quickly as we can. But paying high prices for this premium Big Five content, as we have seen in many instances, gives publishers no incentive to compete and all but guarantees that our ebook holdings will largely remain boutique collections. Some vendors and librarians have begun to experiment with ways to deliver more sustainable, but still quality (if not the top bestselling), titles.

The DPLA has been one leader in this movement, under the guidance of the director of ebook services, Micah May. One effort has been to bring both exclusive Amazon and Audible content to libraries for the first time, through the independent and nonprofit Palace Project. The Audible exclusives in particular, available through no other source,

are likely to be in high demand. Of particular note are the licensing terms. Titles may be licensed for 40 circulations (10 of which may be simultaneous) for 2 years with unlimited loans (one at a time), 26 loans, or five loans. This variety provides librarians with some choice for spending funds most effectively, and we wish the Big Five would consider greater flexibility. Older titles are priced very competitively, while new titles are at least competitive with Big Five prices. On the downside, no perpetual access licenses are offered, complicating long-term access to titles we might wish to keep.

The DPLA has been able to strike deals for the same variable licensing with some 100 medium-to-small publishers and include a perpetual option at competitive pricing. Also available on a perpetual license are high-quality titles from independent publishers. For example, Jon Fosse, who won the 2023 Nobel Prize in Literature, has perpetual access books (in translation) on license for \$17.95. And while some of these works would be available from many library ebook vendors, the DPLA has gone a step further with the Indie Selections project. Reviewers pick out titles that may escape more traditional library review sources, bringing notice to worthwhile reads, including diverse material, and supporting lesser-known authors on terms that are very sustainable for libraries. Discovery is one of the main challenges preventing a great deal of library access to such works. This is a worthy adjunct to the long-standing work of the Indie Author Project, which has “assisted in getting more than 12,000 indie authors into their local libraries [and] worked with top curation partners and librarians to identify hundreds of these as the best indie ebooks available to readers—so they can be sustainably circulated to library patrons with confidence.”¹⁴

The DPLA and Palace Project have worked with Unlimited Listens to bring more than “3,500 titles [including] Christian, Classics, Children’s, Westerns and Clean Romance titles from more than 60 publishers. More than 50 titles per month will be added, [with] Spanish, Self-development, and other catalog verticals by Q4. Unlimited Lis-

tens offers a tremendous value with its unlimited access subscription model start[ing] as little as \$500.” When one 2-year audiobook license from the Big Five can cost \$135, it is nice to see a possible bargain. It is also nice to see an organization offering a subscription model. Having a variety of titles always available at a set cost is advantageous. Pay-per-use models—in which patrons select from a range of titles and the library pays every time—can be budget busters. They can create patron resentment if a library needs to scale back services. The proof of utility will be in the title list. Will patrons want them? With patrons often choosing something that is on hand at the moment even as they wait for high-demand titles, it seems likely these titles will be a helpful and cost-effective supplement.

Libraries and (again) some small publishers are further experimenting with an ownership model. Rather than licensing, libraries would actually own the ebooks, as they do with print, doing away with the licensing model that the big publishers are working so hard to keep. The Brick House Cooperative has been one pioneer through its BRIET project, which touts “ebooks, for libraries, for keeps.”¹⁵ Authors and publishers upload their ebooks by invitation and tag them with metadata. Librarians can then browse the titles, buy them for costs in the \$10 range, and upload them into catalogs accessible for online reading. Integration into ebook platforms, where most librarians would like them, may require some additional work. Still, this is a promising start. Ownership would certainly solve the problem of long-term access presented by licensing, even the so-called perpetual access model, which only holds for as long as the publisher has the rights.

The DPLA has also begun work on a model that would allow owned digital titles to be accessed without “building the tech infrastructure required to host hundreds of thousands of ebooks. ... [I]n the model we are developing, libraries would own the titles, just as they do with physical books. Libraries would be able to both transfer their books to other libraries and to update books as needed for preservation or to adapt to new formats. Rights holders would retain copyright to their works and all subsidiary rights. Lending would be restricted to one reader at a time with DRM unless waived by the rights holder. We would also provide libraries the option of hosting their books in Palace Marketplace or another provider.”¹⁶ Seamless ownership of ebooks integrated into libraries’ existing digital platform offers great advantages for possible preservation, especially of important local content. We doubt that the Big Five will ever embrace this model, but partnerships with other publishers have considerable potential for sustainable and quality digital content.

Variable Hold Queues

The problem of meeting increasing demand in a time of rising costs has prompted some librarians to question the traditional licensing strategy of meeting demand for pricey Big Five bestsellers. Ordering librarians typically have a

hold ratio: the number of reserves that are placed against the quantity of copies owned before obtaining more. For example, a well-funded system might have a hold ratio of 2-to-1 for bestselling hardcovers. If 10 copies are owned, more copies will be ordered if more than 20 patrons place reserves on the title. Digital titles are also ordered based on hold ratios, but it would be the rare library in which digital books use the same hold ratio as the print collection due to the higher digital costs. A hold queue of 6-to-1 might be more common, but these numbers vary greatly by library. Rather than relicense all titles at this standard hold ratio, however, ordering librarians are looking at how less costly but still-in-demand items might instead be prioritized by using variable hold queues. Parker’s hold ratios look like Table 7.

TABLE 7: HOLD RATIOS

	12-MONTH LICENSE	ALL OTHER LICENSES	RATIO
Tier 1	Less than \$20	Less than \$40	6-to-1
Tier 2	\$20–\$30	\$40–\$60	9-to-1
Tier 3	\$30–\$40	\$60–\$80	12-to-1
Tier 4	More than \$40	More than \$80	18-to-1

Items exceeding \$80 on a 2-year or perpetual license will only have copies added if at least 18 patrons are waiting for every copy, while items under \$40 will be relicensed more frequently. This way of selecting is a significant paradigm shift. In effect, high-priced digital audiobooks—many of which cost more than \$80—and some expensive ebooks will be relicensed but only when demand is spectacularly high. These titles might be eagerly sought by patrons, but the waiting list will be long. Meanwhile, less costly items are likely to become more readily available. Since adopting these variable ratios, Parker’s consortium has seen the collection grow while the cost-per-circ fell by 25%. As much as we might wish to provide ready access to pricey titles, the practice is simply not sustainable. We know from one study that the most avid digital readers like bestsellers but are satisfied with waits on those titles if many other interesting titles are available to read in the moment.¹⁷ This strategy has proven beneficial in the following three ways:

- More books are immediately available—Browsing patrons who want something new to read right away have much more to choose from. There are hundreds of indie publishers offering excellent, reasonably priced books in a range of genres and subjects.
- More books will remain in the collection over time—Indie publishers mostly offer perpetual use licenses, so this tactic allows the collection to grow and get better, rather than remaining static.
- We use taxpayer funds more responsibly—We still offer access to the most popular bestsellers from the Big Five

but constrain how many of their expensive titles we offer in the midrange of popularity. We channel the longtail of our purchasing to the publishers who provide books that are just as good as those of the Big Five, with prices and terms that are much more aligned with our stewardship obligations.

Intellectual Freedom and Digital Books

The biggest threat to library access for many Americans is not Big Five licensing practices or even (for once) public funding for libraries. Rather, it is unprecedented legislative efforts to ban books fueled by small, but vocal groups based on partisan political grounds. Some bills go so far as to threaten librarians with fines and even jail time for providing access to “obscene” books, even though none of the books in question meet the definition of obscenity. Library digital content provides an innovative way to support reading while these frankly unconstitutional laws go down in legal battles. We laud the efforts of Books Unbanned, a group of five large urban libraries that provide free library cards to anyone age 13–21 nationwide to access books that are banned in many areas.¹⁸ The funding comes from library foundations, since local public funding cannot work outside local areas. We also salute the DPLA’s Banned Book Club, which uses geolocation to offer a free Palace Project card to anyone living in an area where books have been banned, enabling access to frequently removed works.¹⁹ Although funded in part through grants, the DPLA is a nonprofit. The ability to protect reading through digital works will be difficult under current Big Five licenses, at least if their works are to be included.

We also wish to thank the Big Five publishers, most especially Penguin Random House, for their work supporting libraries and fighting legislation that’s hostile to reading during this time. Perhaps this shared fight will be one path to a better partnership. Librarians need quality works to fulfill our mission and thus need publishers. Publishers, we assert, need libraries. Would print-equivalent library digital prices, even under licensing, really disadvantage publishers—and their authors—when a balanced print book market has existed with libraries for hundreds of years? We think not. Until such time as federal action might clarify how copyright law is to apply to licensed work, however, libraries will have no choice but to continue legislative advocacy, increase partnerships with and reward innovative smaller publishers, and form creative, new strategies to fulfill our traditional mission of providing reading through shared public resources in an increasingly digital age. ■

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is a librarian with Whatcom County Library System and an executive committee member for the Washington Digital Library Consortium. She is also a guest faculty member with the University of Washington’s iSchool and a ReadersFirst Working Group member. Parker is honored to be named a 2021 Mover & Shaker by *Library Journal*.



Endnotes

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18. See Books Unbanned. bklynlibrary.org/books-unbanned.
19. See “The Banned Book Club.” thebannedbookclub.info.

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Rotary Donor Room

Monday, July 15, 2024

Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- | | |
|--|--------|
| A. Approval of the June 24, 2024 minutes | p. 117 |
| B. Acceptance of the June 2024 receipts of \$26,001.49 | p. 124 |
| C. Approval of the June 2024 disbursements of \$238,606.54 | p. 125 |

III. New and Miscellaneous Business

IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, August 19, 2024.

Motion: To adjourn the July 15, 2024 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,
TRUST MEETING
June 24, 2024**

1. Call to Order

The meeting was called to order by President Karen Rock at 9:04 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, and Danielle Rumble.

Absent and excused: Jennifer Wheeler.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director, and Robert Stratton, Office Administrator.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

1. General Public Comment Period: None.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.

A. Approval of the May 20, 2024 minutes

B. Acceptance of the May 2024 receipts of \$3,140.50

C. Approval of the May 2024 disbursements of \$47,999.24

1st Pisano

2nd Rumble

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

3. New and Miscellaneous Business: None.

4. Adjournment:

Motion: To adjourn the meeting.

1st Rumble

2nd Pisano

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously. The meeting was adjourned at 9:07 p.m. The next Trust Meeting will be held on Monday, July 15, 2024, following the regular meeting in the Rotary Tribute & Donor Room.

Melissa Mark, Secretary

Date

DRAFT

Baldwin Public Library Trust: June 2024

June receipts totaled \$26,001.49. June disbursements totaled \$238,606.54.

The current value of the Trust is \$2,062,030.78, divided up in the following way:

	June 2023 - EOY	June 2024
Total endowment investments*	\$ 1,062,322.97	\$ 1,130,701.05
Endowment funds distributed for use	\$ 202,855.49	\$ 218,537.84
Total endowment funds	\$ 1,265,178.46	\$ 1,349,238.89
General spendable funds	\$ 382,420.94	\$ 514,855.26
Van Dragt fund	\$ 63,450.66	\$ 16,663.66
Building fund	\$ 334,358.33	\$ 118,787.20
Restricted funds**	\$ 49,360.61	\$ 37,762.23
Naming rights for Rotary Tribute Room	\$ 9,337.89	\$ 9,337.89
Naming rights for Burnett Reference Desk	\$ 9,385.65	\$ 9,385.65
Naming rights for Thal Reference Desk	\$ 6,000.00	\$ 6,000.00
Total non-endowment funds	\$ 854,314.08	\$ 712,791.89
Total endowment funds	\$ 1,265,178.46	\$ 1,349,238.89
Total non-endowment funds	\$ 854,314.08	\$ 712,791.89
Total of all Trust funds	\$ 2,119,492.54	\$ 2,062,030.78

* The principal of the endowment funds is \$878,197.04

**Includes memorials and donations from the Friends of the Baldwin Public Library

As of June 30, the amount of money in the Trust that is undesignated stands at \$699,672.42

Baldwin Public Library Trust
Endowment Funds Portfolio Performance Benchmarks
As of June 30, 2024

<u>Index</u>	<u>2024: YTD</u>	<u>2023: Entire Year</u>
S&P 500-Equity Benchmark	14.48%	24.23%
U.S. Aggregate-Bond Benchmark	0.0%	5.53%
Blended Return of Both Benchmarks* (S&P 500: 75% and U.S. Aggregate: 25%)	10.86%	19.57%
Baldwin Endowment Funds' Portfolio	5.28%	9.80%
Endowment Funds' Performance Compared to Blended Return of Benchmarks	-5.58%	-9.76%

*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of June 30, 2024, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,144,533.05
Raymond James Building Mutual Funds Account	\$484,128.59
Huntington Bank Checking Account	\$4,225.06
Huntington Bank Money Market Account	<u>\$429,144.08</u>
Total	\$ 2,062,030.78

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile. All of the funds donated for the Library's Youth Room expansion and renovation are in our Huntington Bank money market account and are therefore safe from market fluctuation.

BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS JUNE 30, 2024

12_c	Investment and Cash Report										Change in Investment Value	Ending Balance 06/30/24
	Prior Month Balance 05/31/24	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out					
Huntington Bank Checking:												
Endowment Money	\$0.00	\$0.00	\$0.00	\$2,624.36	\$43,368.69	\$2,624.36						\$0.00
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$46,787.00	\$0.00						\$0.00
Restricted Funds	\$3,724.22	\$0.84	\$2.61	\$3,618.22	\$51,281.00	\$4,118.22						\$4,225.06
Restricted Funds - Covid and MAF Idea Lab	\$0.00	\$0.00	\$0.00	\$1,299.99	\$1,299.99	\$1,299.99						\$0.00
Subtotal - Restricted Funds	\$3,724.22											\$4,225.06
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$41.97	\$11,496.37	\$41.97						\$0.00
TOTAL	\$3,724.22	\$0.84	\$2.61	\$7,584.54	\$154,233.05	\$8,084.54	\$0.00					\$4,225.06
Huntington Bank Money Market:												
Endowment Budgeted Funds	\$222,668.09	\$0.00	\$153.07	\$0.00	\$0.00	\$0.00	(\$2,624.36)					\$220,043.73
Endowment Investment Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
Building Fund	\$4,238.82	\$0.00	\$0.00	\$231,012.00	\$266,773.18	\$229,772.00	\$0.00					\$2,998.82
Van Dragt Fund	\$16,663.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$16,663.66
Restricted Funds	\$28,908.63	\$17,650.00	\$39,630.00	\$0.00	\$0.00	\$0.00	(\$4,118.22)					\$42,440.41
Restricted Fund - Covid	\$516.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$516.43
Restricted Fund - Idea Lab MAF	\$1,265.97	\$0.00	\$1,350.00	\$0.00	\$0.00	\$0.00	(\$1,299.99)					(\$34.02)
General Spendable Funds	\$138,216.37	\$8,350.65	\$94,856.58	\$10.00	\$120.00	\$0.00	(\$41.97)					\$148,515.05
TOTAL	\$412,477.97	\$26,000.65	\$135,989.65	\$231,022.00	\$266,893.18	\$229,772.00	(\$8,084.54)					\$429,144.08
Raymond James & Associates:												
Endowment Fund Investments	\$1,133,523.43	\$0.00	\$0.00			\$0.00	\$0.00				\$2,549.01	\$1,136,072.44
Endowment Cash	\$7,992.38	\$0.00	\$900.00			\$0.00	\$0.00				\$468.23	\$8,460.61
Sub-total Endowment Funds	\$1,141,515.81	\$0.00	\$900.00			\$0.00	\$0.00				\$3,017.24	\$1,144,533.05
General Spendable Funds Cash	\$380.88	\$0.00	\$0.00			\$0.00	\$0.00				\$548.48	\$929.36
General Spendable Mutual Funds	\$361,833.75	\$0.00	\$0.00			\$0.00	\$0.00				\$5,348.97	\$367,182.72
General Spendable Building Mutual Funds	\$340,221.21	\$0.00	\$0.00			\$0.00	(\$229,772.00)				\$5,567.30	\$116,016.51
Sub-total General Spendable Funds	\$702,435.84	\$0.00	\$0.00			\$0.00	(\$229,772.00)				\$11,464.75	\$484,128.59
TOTAL	\$1,843,951.65	\$0.00	\$900.00			\$0.00	(\$229,772.00)				\$14,481.99	\$1,628,661.64
Total All Funds	\$2,260,153.84	\$26,001.49	\$136,892.26	\$238,606.54	\$421,126.23	\$237,856.54	(\$237,856.54)				\$14,481.99	\$2,062,030.78

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
JUNE 30, 2024**

		Prior Month Balance 05/31/24	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 06/30/24
12e										
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$500,938.86	\$8,350.65	\$94,856.58	\$51.97	\$11,616.37			\$5,617.73	\$514,855.26
Restricted Funds:										
Building Fund		\$343,952.17	\$0.00	\$0.00	\$231,012.00	\$266,773.18			\$5,847.02	\$118,787.20
Van Dragt Fund		\$16,663.66	\$0.00	\$0.00	\$0.00	\$46,787.00				\$16,663.66
Memorials/Tributes		\$9,528.91	\$0.84	\$352.61	\$0.00	\$203.83				\$9,529.75
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00				\$516.43
Restricted Fund - Idea Lab MAF		\$1,265.97	\$0.00	\$1,350.00	\$1,299.99	\$3,384.02				(\$34.02)
Friends	Adult Services Programs	\$7,365.64	\$5,800.00	\$13,550.00	\$1,147.36	\$13,168.38				\$12,018.28
	Young Adult Programs	\$296.61	\$3,850.00	\$8,150.00	\$905.18	\$8,077.60				\$3,241.43
	Youth Services Programs	\$413.20	\$4,600.00	\$6,580.00	\$1,665.68	\$9,457.59				\$3,347.52
	Idea Lab Program Supplies	(\$898.90)	\$3,000.00	\$6,000.00	(\$395.00)	\$10,253.38				\$2,496.10
	Outreach & Equipment	\$6,541.74	\$400.00	\$5,000.00	\$295.00	\$8,036.19				\$6,646.74
	Sub-total Restricted	\$385,645.43	\$17,650.84	\$40,982.61	\$235,930.21	\$366,141.17	\$0.00	\$0.00	\$5,847.02	\$173,213.09
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
	Maintenance Funds	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Miranda Burnett Reference Desk		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,385.65
Total Gift and Tribute Funds		\$911,307.83	\$26,001.49	\$135,839.19	\$235,982.18	\$377,757.54	\$0.00	\$0.00	\$11,464.75	\$712,791.89
Endowment Funds										
Endowment Budgeted Funds	General Funds	\$69,537.45	\$0.00	\$128.07	\$508.67	\$20,376.94				\$69,028.78
	Adult Large Print	\$3,025.71	\$0.00	\$0.00	\$971.77	\$3,497.40				\$2,053.94
	Adult Services Department	\$34,242.83	\$0.00	\$0.00	\$597.73	\$3,095.06				\$33,645.10
	Adult Audio Visual	\$761.49	\$0.00	\$0.00	\$0.00	\$634.02				\$761.49
	Adult Reference	\$49,170.06	\$0.00	\$0.00	\$0.00	\$2,475.20				\$49,170.06
	Adult Programs	\$23,950.68	\$0.00	\$0.00	\$11.72	\$2,547.42				\$23,938.96
	Architecture	\$4,451.59	\$0.00	\$0.00	\$0.00	\$0.00				\$4,451.59
	Youth Services Department	\$9,084.19	\$0.00	\$0.00	\$89.97	\$5,734.84				\$8,994.22
	Youth Programs (Nix)	\$979.82	\$0.00	\$0.00	\$57.82	\$490.79				\$922.00
	Professional Development	\$22,053.06	\$0.00	\$0.00	\$20.00	\$1,515.12				\$22,033.06
	Staff Appreciation	\$2,920.38	\$0.00	\$25.00	\$366.68	\$1,101.73				\$2,553.70
	Koschik Building Fund	\$984.94	\$0.00	\$0.00	\$0.00	\$1,900.17				\$984.94
	Sub-total	\$221,162.20	\$0.00	\$153.07	\$2,624.36	\$43,368.69	\$0.00	\$0.00	\$0.00	\$218,537.84
Total Endowment Investments	All Funds	\$1,127,683.81	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,017.24	\$1,130,701.05
Total Endowment Funds		\$1,348,846.01	\$0.00	\$1,053.07	\$2,624.36	\$43,368.69	\$0.00	\$0.00	\$3,017.24	\$1,349,236.89
Total All Trust Funds		\$2,260,153.84	\$26,001.49	\$136,892.26	\$238,606.54	\$421,126.23	\$0.00	\$0.00	\$14,481.99	\$2,062,030.78

TRUST RECEIPTS
June-24

12f_

Trust Money Mkt General Funds:

Christina Schell for Julia Diane French Memorial Tree	\$	325.88	
Hanna Proenza	\$	6.37	
Jessica Wagner for Julia Diane French Memorial Tree	\$	326.86	
Trott Foundation	\$	5,000.00	
Catherine M. Zimmerman and Paula A. Caducio	\$	1,000.00	

Money Market Interest Income	\$	1,691.54	\$	8,350.65
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Friends of BPL:

- Adult Programs	\$	5,800.00	
- Teen Programs	\$	3,850.00	
- Youth Programs	\$	4,600.00	
- Idea Lab Program Supplies	\$	3,000.00	
- Outreach and Equipment	\$	400.00	\$ 17,650.00

Trust Money Mkt Restricted Funds:

	\$	-
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Memorial/Book Fund:

Checking Account Interest	\$	0.84	\$	0.84
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Trust Money Mkt Endowment Fund:

	\$	-
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Total Receipts at Huntington Bank	\$	26,001.49	\$	26,001.49
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Raymond James

	\$0.00
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Total Trust Receipts (Before Bank Fees)	<u>\$26,001.49</u>	<u>\$26,001.49</u>
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Monthly Banking Fee on Money Market Account	<u>\$ (10.00)</u>	<u>\$ (10.00)</u>
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Total Trust Receipts (Net)	<u>\$25,991.49</u>	<u>\$25,991.49</u>
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06/27/2024 02:51 PM
User: 2540
DB: Birmingham

CHECK REGISTER FOR CITY OF BIRMINGHAM
CHECK DATE FROM 06/28/2024 - 06/28/2024

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
06/28/2024	LIBRY	6144	MISC	ABSOLUTELY BAFFLING MAGIC	450.00
06/28/2024	LIBRY	6145	000843	BAKER & TAYLOR BOOKS	102.81
06/28/2024	LIBRY	6146	004867	BALDWIN PUBLIC LIBRARY TRUST	59.99
06/28/2024	LIBRY	6147	MISC	CAROLINE SALUCCI	30.57
06/28/2024	LIBRY	6148	004269	CENTER POINT LARGE PRINT	853.62
06/28/2024	LIBRY	6149	001086	CITY OF BIRMINGHAM	229,772.00
06/28/2024	LIBRY	6150	008736	COMERICA COMMERCIAL CARD SRVC	209.13 V
06/28/2024	LIBRY	6151	MISC	FEDEX	87.00
06/28/2024	LIBRY	6152	009315	FIRST NATIONAL BANK OF OMAHA	4,878.84
06/28/2024	LIBRY	6153	009315	VOID	0.00 V
06/28/2024	LIBRY	6154	009315	VOID	0.00 V
06/28/2024	LIBRY	6155	004604	GORDON FOOD	417.78
06/28/2024	LIBRY	6156	001090	INGRAM LIBRARY SERVICES	348.55
06/28/2024	LIBRY	6157	008336	NBS COMMERCIAL INTERIORS	1,240.00
06/28/2024	LIBRY	6158	000757	SCHOLASTIC INC	646.25
06/28/2024	LIBRY	6159	009126	AMAZON CAPITAL SERVICES INC	209.13
LIBRY TOTALS:					
Total of 16 Checks:					239,305.67
Less 3 Void Checks:					209.13
Total of 13 Disbursements:					239,096.54