



**BALDWIN PUBLIC LIBRARY MINUTES,  
REGULAR MEETING  
September 16, 2024**

Call to Order and Roll Call:

The meeting was called to order by President Karen Rock at 7:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Kate Walter.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney, via Zoom.

Contract community representatives present: None.

Members of the public present: Three.

All present recited the Pledge of Allegiance following establishment of quorum.

Mark read aloud the Library's Mission Statement.

1. General Public Comment Period:

1. One member of the public stated that the September 15 open house was an enjoyable event.

2. Consent Agenda:

**Motion to approve the consent agenda.**

**A. Approval of August 19, 2024 Board Meeting Minutes**

**B. Approval of August 2024 vendor payments in the amount of \$88,143.53, including payments in excess of \$75,000.**

**C. Approval of total expenses in the amount of \$346,534.76**

**1st** Pisano

**2nd** Mark

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

**President's report:** Rock thanked Craft and Miller for planning the Phase III open house. Rock thanked the Building Committee for their work getting to the end of Phase III. Rock thanked the Friends of the Library for their contributions toward reading programs.

**Board comments:** Mark provided her appreciation for the open house event, and thanked area directors and trustees who attended. Pisano said staff did a great job organizing the open house. Wheeler recognized the creativity that went into the open house. Rumble shouted out Youth Services staff.

**Staff Anniversaries:** Rumble recognized the following staff anniversaries: Diana Ancog (3 years of service), Beverly Banks (3 years), Brandon Bolek-Toubeaux (23 years), Ethan Cronkite (3 years), David Dapkus (7 years), Alyssa Gudenburr (2 years), Patricia Henricks (7 years), Jessica Hoeck (7 years), Jeff Jimison (7 years), Haylie May (3 years), Vicki Sower (17 years), and Lynn Szykiel (5 years).

**Upcoming events of interest:** Miller reported upcoming events at the Library, full details of which are on pages 38-39 of the September Board packet.

4. Board Committee Reports

**Finance Committee:**

Rumble reported that the Finance Committee met on September 9. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 14 of the September Board packet. The next meeting of the Finance Committee will take place on Monday, October 14, 2024 at 4:00 p.m. in the Delos Board Room.

The PCI Dailey final invoice is expected to arrive after they finish final items on the project punch list.

**Building Committee:**

Pisano reported that the Building Committee met on September 4. Present were Mark, Pisano, Craft, and Miller. Full minutes from this meeting are on pages 17-18 of the September Board packet. The next meeting of the Building Committee will take place on Monday, October 7, 2024 at 4:00 p.m. in the Delos Board Room.

5. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 19-33 of the September Board packet.

WiFi sessions recorded in the Statistical Dashboard have decreased month-over-month because of a change in equipment which impacted how frequently sessions timed out.

6. Liaisons

Friends: There was no report.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. New & Miscellaneous Business: None.

8. Unfinished Business: None.

9. Items Removed from Consent Agenda: None.

10. Information Only: See pages 37-45 of the September Board packet.

11. Adjournment:

**Motion to adjourn the meeting.**

**1st** Rumble  
**2nd** Friedman

A voice call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:02 p.m. The next regular meeting is scheduled for Monday, October 21, 2024, at 7:30 p.m. in the Rotary & Donor Room.

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Melissa Mark, Secretary

Date

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