

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS



LIBRARY BOARD MEETING

MAY 19, 2025

Danielle Rumple
PRESIDENT

Melissa Mark
VICE PRESIDENT

Jennifer Wheeler
SECRETARY

Wendy Friedman

Frank Pisano

Karen Rock

Rebekah Craft
LIBRARY
DIRECTOR



LEARN.CONNECT.DISCOVER.

MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

CORE VALUES

WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong Learning
- Innovation
- Welcoming Environment
- Integrity
- Collaboration
- Commitment to Excellence

ADOPTED APRIL 2022

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

Rumple, Danielle
PRESIDENT

843 Tottenham Rd.
Birmingham, MI 48009
Cell: (734) 693-3861
e-mail: danielle.rumple@gmail.com

Term expires 2025

Finance Committee
Strategic Planning
Committee

Mark, Melissa
VICE PRESIDENT

635 Puritan Ave.
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Term expires 2025

Building Committee,
Outreach Committee

Wheeler, Jennifer
SECRETARY

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Term expires 2027

Personnel Committee,
Policy Committee

Friedman, Wendy

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Term expires 2027

Outreach Committee
Building Committee

Pisano, Frank

612 Davis Ave.
Birmingham, MI 48009
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Term expires 2025

Finance Committee,
Building Committee

Rock, Karen

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Term expires 2027

Personnel Committee,
Strategic Planning
Committee

Awad, Marina
STUDENT REPRESENTATIVE

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Term expires February 2026



LEARN.CONNECT.DISCOVER.

AGENDA

Baldwin Public Library Board Meeting

Monday, May 19, 2025 at 7:30 p.m.

Rotary/Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of corrected March 17, 2025 Board Meeting Minutes p. 7
- B. Approval of April 21, 2025 Board Meeting Minutes p. 11
- C. Approval of April 2025 vendor payments in the amount of \$106,261.02,
including payments in excess of \$75,000. p. 15
- D. Approval of total expenses in the amount of \$364,744.91 p. 19

III. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries (Melissa Mark) p. 32
- D. Upcoming events of interest (Jaclyn Miller) p. 44

IV. Board Committee Reports	
A. Finance – Frank Pisano	p. 18
The next meeting of the Finance Committee will be held on Monday, June 9, 2025 at 4:00 p.m.	
B. Building – Wendy Friedman	p. 21
The next meeting of the Building Committee will be held on Friday, July 11, 2025 at 9:30 a.m.	
C. Outreach - Melissa Mark	
The next meeting of the Outreach Committee will be held on June 4, 2025 at 11:00 a.m.	
D. Strategic Planning –Karen Rock	p. 22
The Strategic Planning Committee meeting will meet on Monday, June 9, 2025 at 2:00 p.m.	
V. Library Report – Rebekah Craft and Jaclyn Miller	p. 25
VI. Liaisons	
A. Report from Friends of the Baldwin Public Library (Ryndee Carney)	p. 37
B. Beverly Hills (Andrew Drummond, Beverly Hills Village Council)	
C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)	
D. Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)	
VII. New & Miscellaneous Business	
VIII. Unfinished Business	
A. Negotiations of the proposed Administrative Services contract from the City of Birmingham	p. 40
B. Resolution amending budget and submitting tax rate request	p. 70
IX. Items removed from the Consent Agenda	
X. Information Only	
A. Upcoming events of interest	p. 44
B. <i>Birmingham Bloomfield Eagle</i> article “Public libraries confronted with influx of AI-generated audiobooks”	p. 46
C. <i>Downtown Publications</i> article “Time to finally settle library millage question”	p. 48
D. <i>Detroit Free Press</i> article “Advocates 'encouraged' by ruling to stop federal cuts to program for libraries, museums”	p. 50

- E. *NPR* article “States win a legal injunction against President Trump, pausing library funding cuts”

p. 53

XI. Closed Session

Closed session under Section 8(h) of the Open Meetings Act to discuss a confidential written legal opinion.

XII. Adjournment

The next regular meeting of the Library Board will take place on Monday, June 16, 2025 at 7:30 p.m.

Motion: *To adjourn the May 19, 2025 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
March 17, 2025**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Marina Awad (via Zoom).

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: One via Zoom.

All present recited the Pledge of Allegiance following establishment of quorum.

Wheeler read aloud the Library's Mission Statement.

1. General Public Comment Period: None.
2. Consent Agenda:
 - Motion to approve the consent agenda.**
 - A. Approval of February 24, 2025 Board Meeting Minutes**
 - B. Approval of February 27, 2025 Special Board Meeting Minutes**
 - C. Approval of February 28, 2025 Special Board Meeting Minutes**
 - D. Approval of February 2025 vendor payments in the amount of \$112,755.96, including payments in excess of \$75,000.**
 - E. Approval of total expenses in the amount of \$357,737.71**
 - 1st** Pisano
 - 2nd** Mark

A roll call vote was taken.
Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Rumble thanked Craft for putting together the 2025-2026 budget. The Rumble family attended the Mario Day event and had a great time. She also thanked staff for running the Battle of the Books and Miller for being an amazing host.

Board comments: None.

Staff Anniversaries: Mark recognized the following staff anniversaries: Julie Beckwell (6 years of service), Lisa Christie (19 years), Zoe Lusk (1 years), Sue Kalisky (9 years), Elisabeth Phou (20 years), Stuart Sturton (2 years), and Keegan Sulecki (1 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 66-67 of the March Board packet.

4. Board Committee Reports

Finance Committee:

Pisano reported that the Finance Committee met on March 10. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 20 of the March Board packet. The next meeting of the Finance Committee will take place on Monday, April 14, 2025 at 4:00 p.m. in the Delos Board Room.

Building Committee:

Friedman reported that the Building Committee met on March 10. Present were Friedman, Pisano, Craft, and Miller. Full minutes from this meeting are on pages 23-24 of the March Board packet. The next meeting of the Building Committee will take place on Monday, April 14, 2025 at 3:00 p.m. in the Delos Board Room.

The pitting of the atrium flooring is disappointing and concerning. The pitting issue began in December. Pisano believes this problem is the responsibility of PCI Dailey and MCD to resolve.

Outreach Committee:

Mark reported that the Outreach Committee met on March 4. Present were Friedman, Mark, Craft, and Miller. Full minutes from this meeting are on page 25 of the March Board packet. The Outreach Committee will meet next on April 1 at 11:00 a.m. in the Delos Board Room.

Strategic Planning Committee:

Rock reported that the Strategic Planning Committee met on March 17. Present were Rock, Rumble, Craft, Miller, and community member Jim Suhay. Suhay reviewed the strategic plan management process with the committee. The committee reviewed and revised the strategic planning committee work plan. Staff and Board members will provide input via online surveys. A community survey was reviewed and edited. The survey will be open to entries from March 19 through April 13. The Strategic Planning Committee will meet next on April 28 at 1:00 p.m.

5. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 29-35 of the March Board packet.

Pisano asked how the executive order to dismantle the Institute of Museum and Library Services (IMLS) will impact Baldwin. Craft said it will affect the budget, but to other libraries in the state with less tax revenue and museums in the state and around the country, it will be significant. Library of Michigan is looking at alternative funding for MelCat/Interlibrary Loan.

6. Liaisons

Friends: Ryndee Carney reported the next book sale will be April 26-27. Two sales are planned for 2025. The FOL Board voted to split the Book Sale Chairman into 3 positions – Book Sale, Book Shop, and Book Cellar. These positions will be promoted at Baldwin's CaRE Fair next month.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. New & Miscellaneous Business:

Public Budget Hearing for Fiscal Years 2025-26, 2026-27, & 2027-28:

Craft presented the Proposed Budgets for Fiscal Years 2025-2026, 2026-2027, & 2027-2028, found on pages 38 to 63 of the March 2025 Board packet. On April 26, Craft will present the Proposed Budget 2025-2026 to the City Budget Hearing. There will be a vote to take a disbursement from the Trust on the May 19 regular meeting.

Motion to approve the FY 2025-2026 budget as stated in the budget resolution on page 63 of the March 2025 Board packet.

1st Friedman

2nd Wheeler

Yeas: Friedman, Mark, Pisano, Rock, Rumples, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

8. Unfinished Business: None.

9. Items Removed from Consent Agenda: None.

10. Information Only: See pages 65-72 of the March Board packet.

11. Closed Session:

Closed session under Section 8(h) of the Open Meetings Act to discuss a confidential written legal opinion.

Motion to enter closed session under Section 8(h) of the Open Meetings Act to discuss a confidential written legal opinion.

1st Rock

2nd Mark

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumples, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

Motion to end the closed session and reconvene the open meeting.

1st Mark

2nd Wheeler

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumples, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

Motion to direct the Library Board President and Director Craft to talk with Library Counsel to come up with a plan for negotiations with the City of Birmingham prior to the discussion with City representatives on April 17.

1st Pisano

2nd Friedman

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

12. Adjournment:

Motion to adjourn the meeting.

1st Mark

2nd Rock

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 9:20 p.m. The next regular meeting is scheduled for Monday, April 21, 2025, at 7:30 p.m. in the Rotary & Donor Room.

Jennifer Wheeler, Secretary

Date



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
April 21, 2025**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Marina Awad.

Absent and excused: Melissa Mark.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: Three (two in-person; one via Zoom).

All present recited the Pledge of Allegiance following establishment of quorum.

Wheeler read aloud the Library's Mission Statement.

1. General Public Comment Period:
 - A. Member of the Public shared with the Board an *Audubon* magazine article about the decline of bird populations due to habitat loss.
 - B. Member of the Public is concerned about the City fighting the Library on its millage, and is glad Craft is engaging.
2. Consent Agenda:
 - Motion to approve the consent agenda.**
 - A. Approval of March 17, 2025 Board Meeting Minutes**
 - B. Approval of March 2025 vendor payments in the amount of \$107,642.44, including payments in excess of \$75,000.**
 - C. Approval of total expenses in the amount of \$367,928.07**
 - 1st** Pisano
 - 2nd** Rock
 - A roll call vote was taken.
 - Yeas: Friedman, Pisano, Rock, Rumble, Wheeler.
 - Nays: None.
 - Absent and excused: Mark.
 - The motion was approved unanimously.
3. Board Reports and Special Announcements:

President's report: Rumble is glad to see many outreach and training events. The CaRE Fair received a great response. She thanked Jeff Jimison for attending Pembroke Elementary's Celebrate the Arts event to share 3D printing technology from the Idea Lab. As a Friends volunteer, she was grateful to attend the Friends of the Library Volunteer Brunch arranged by Craft and Miller.

Board comments: Pisano enjoyed attending the CaRE Fair and found it educational. Friedman thanked Mark for coming up with the idea for the event and ensuring those organizations were in communication with the Library. She heard a good response from vendors, some of whom ran out of materials due to high event attendance.

Staff Anniversaries: Wheeler recognized the following staff anniversaries: Cameron Crawford (10 years of service), Carri Gvozdich (16 years), Rosemary Isbell (7 years), George Kasparian (29 years), and Hannah Stoloff (3 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 72-73 of the April Board packet.

4. Board Committee Reports

Finance Committee:

Pisano reported that the Finance Committee met on April 14. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 14 of the April Board packet. The next meeting of the Finance Committee will take place on Monday, May 12, 2025 at 4:00 p.m. in the Delos Board Room.

Building Committee:

Pisano reported that the Building Committee met on April 14. Present were Pisano, Craft, and Miller. Full minutes from this meeting are on pages 17-18 of the April Board packet. The next meeting of the Building Committee will take place on May 9, 2025 at 9:30 a.m. in the Director's Alcove.

The pitting of the atrium flooring is disappointing and concerning. The pitting issue began in December. Pisano believes this problem is the responsibility of PCI Dailey and MCD to resolve.

Outreach Committee:

Friedman reported that the Outreach Committee met on April 1. Present were Friedman, Mark, Craft, and Miller. Full minutes from this meeting are on page 19 of the April Board packet. The Outreach Committee will meet next in June 2025.

Strategic Planning Committee:

Rock reported the Strategic Planning Committee received many responses from the community and staff surveys. The Strategic Planning Committee will next meet on Monday, April 28 at 1:30 p.m.

5. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 21-34 of the April Board packet. Craft will present the FY2025-2026 budget to the City Commission on Saturday, April 26.

Pisano asked about the future of microfilm digitization. Craft responded that while outsourcing digitization could cost sixty-to-eighty thousand dollars, the Idea Lab is investigating software that is nine-to-twelve thousand dollars and would allow library staff to digitize microfilm in-house. Pisano thanked Craft and library staff for their strong sense of budgetary responsibility concerning library services.

6. Liaisons

Friends: Ryndee Carney reported the Spring Book Sale will be held on Saturday, April 26 and Sunday, April 27. The Friends continue to bring in revenue through the Friends' Book Shop and online sales.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

7. New & Miscellaneous Business:

Contract for Integrated Library System services:

Craft reviewed details within the memo found on page 38 of the April Board packet. Pisano asked whether BPL would use Library Attorney Anne Seurnyck or City Attorney Mary Kucharek to review this upcoming contract. The Trustee's consensus was that the Library should use Seurnyck during this time.

There are five main ILS suppliers could potentially bid, in addition to the library's current system, Polaris.

Motion to publish the final draft of the Library's RFP for Integrated Library System services on MITN in order to receive competitive bidding.

1st Pisano

2nd Wheeler

Yeas: Friedman, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

Baldwin Public Library's Establishment:

Craft reviewed details within the memo found on page 67-69 of the April Board packet. Craft expressed disappointment with the lack of advanced notice or consultation from the City for their recent unilateral determinations. The Board supported comments provided to the City regarding their improper and illegal control of the Library millage. Rumble appreciated being able to speak at the recent meeting, but did not feel welcome to speak during the period for public comment. Rumble agreed with sending the Library's establishment information and having a cordial conversation with the City. The Board reached consensus on delivering these materials and retaining Seurnyck.

Public Comment:

1. A resident had questions about how the millage worked, and when the last millage vote was.
2. A resident asked, what happens if the vote for a new senior center vote does not pass? Will the City still withhold the Library millage? Pisano responded that the City has already reduced the Library's millage from 2008-2016 to use funds for other needs within the City's budget. It was only from 2016 through 2026 that the City allowed the Library to levy its full millage to pay for three phases of building renovations. The Board believes voter-approved millage funding should be used for Library purposes only.

Motion to direct Library Attorney Anne M. Seurnyck to release collected materials supporting Baldwin Public Library's establishment as a PA 164 10a City Library to Mary Kucharek, Beier Howlett, the City's Attorney.

1st Pisano

2nd Wheeler

Yeas: Friedman, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

8. Unfinished Business: None.
9. Items Removed from Consent Agenda: None.
10. Information Only: See pages 71-114 of the April Board packet.
11. Adjournment:

Motion to adjourn the meeting.

1st Friedman

2nd Rock

A voice vote was taken.

Yeas: Friedman, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

The meeting was adjourned at 8:38 p.m. The next regular meeting is scheduled for Monday, May 19, 2025, at 7:30 p.m. in the Rotary & Donor Room.

Jennifer Wheeler, Secretary

Date

Register of Claims

Page: 1/2

Baldwin Public Library

300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
	000843	BAKER & TAYLOR BOOKS	468.76
	000902	CENGAGE LEARNING INC	596.90
	000605	CINTAS CORPORATION	259.90
	000627	CONSUMERS ENERGY	1,038.00
	MISC	DANBOISE MECHANICAL INC.	13,659.00
	000575	DEMCO, INC	152.58
	MISC	GABRIELLE DOLENGA-WILES	56.70
	001090	INGRAM LIBRARY SERVICES	12,723.05
	008827	KANOPY, INC	517.65
	MISC	KATHRYN SKALESKI	7.14
	003527	LOWER HURON SUPPLY CO INC	1,240.45
	002013	MIDWEST TAPE	11,607.41
	009478	ODP BUSINESS SOLUTIONS, LLC	377.52
	006785	OVERDRIVE, INC.	21,551.29
	009612	PLAYAWAY PRODUCTS LLC	1,904.87
	008783	PRESIDIO NETWORKED SOLUTIONS GROUP	2,025.00
	008473	THE FINANCIAL TIMES LIMITED INC	1,921.00
	009840	THOMAS S. KLISE COMPANY, INC	385.70
	000158	VERIZON WIRELESS	103.84
	MISC	YVONNE GIBSON	9.99
13107	009920	CORPORATE DINING CONCEPTS	558.00
13110	009024	D.M. BURR GROUP	4,891.29
13129	008336	NBS COMMERCIAL INTERIORS	832.00
13139	005861	UNIQUE MGMT SERVICE, INC	41.20
13171	002013	MIDWEST TAPE	210.36
303105	009202	AQUARIUM DESIGN INC	240.00
303110	008355	BIRMINGHAM PUBLIC SCHOOLS	205.00
303119	MISC	CLINTON VALLEY PRODUCTS	1,980.00
303137	004493	ELITE IMAGING SYSTEMS, INC	1,446.59
303144	000249	GA BUSINESS PURCHASER LLC	324.64
303157	000639	MICHIGAN LIBRARY ASSN	150.00
303172	002675	RESERVE ACCOUNT	5,000.00
303185	MISC	TRAF-SYS, INC	240.00
303190	009863	US BANK EQUIPMENT FINANCE	69.93
303197	008309	ABSOLUTE LOCKSMITHS	100.00
303228	009030	SYNTHA GREEN	119.66
303233	MISC	JOSH CAMPEAU	205.80
303235	007492	STEPHANIE KLIMMEK	290.28
303239	000784	LAKESHORE LEARNING	393.95
303241	000797	THE LIBRARY NETWORK	299.00
303249	MISC	MORGAN KOSCIUK	115.58
303252	MISC	PIONEER VALLEY EDUCATIONAL PRESS	196.90
303270	009026	WELLS FARGO VENDOR FIN SERV	768.47
303275	006638	ACTION MAT & TOWEL RENTAL, INC	70.72
303276	007745	ALL COVERED	2,346.45
303281	006759	AT&T	231.40
303283	000843	BAKER & TAYLOR BOOKS	875.23
303289	003904	CAPITAL ONE BANK	4,174.59

Register of Claims

Page: 2/2

Baldwin Public Library300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
303296	000575	DEMCO, INC	250.28
303318	000179	DTE ENERGY	5,999.41
303320	008164	GARY EISELE	64.40
303329	004604	GORDON FOOD	106.90
303332	006666	GRID 4 COMMUNICATIONS INC.	249.44
303341	001090	INGRAM LIBRARY SERVICES	1,138.81
303349	MISC	LESLIE HAMILTON	16.99
303370	009612	PLAYAWAY PRODUCTS LLC	156.57
303377	MISC	SAMERA BERRY	5.39
303379	MISC	SENTRY AIR SYSTEMS INC	1,280.60
303382	MISC	STACIE MAKRIS	8.44
Total:			106,261.02

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director**Allowance of Vouchers**

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

Strategic Planning Committee

May 2025 Finance Committee Report

The Baldwin Public Library Board's Finance Committee met on Monday, May 12, 2025 at 4:00pm in the Delos Board Room. Present were Frank Pisano, Danielle Rumble, Rebekah Craft, and Jaclyn Miller.

- There was no public comment.
- The FY 2024-25 budget is tracking as expected after 10 months.
 - Craft submitted the end of the year budget to the city. The administrative services contract is still under discussion
 - County and State revenue should be disbursed in July.
- Craft recommends that the Trust board vote to withdraw \$59,320.23 from the Trust to be used programs and resources
- Miller shared April 2025 Friends of BPL Expenditures. She will submit a wish list in June for programs in the second half of 2025
- Pisano did not attend any meetings.
- The next meeting of the Finance Committee will be held on Monday, June 9, 2025 at 4:00 p.m. in the Delos Board Room.

FINANCIAL REPORT: April 2025

This report references the Revenue and Expense Report 2024-25, found on the following page. At 83.3% of the way through fiscal year 2024-2025, the Library has spent 77.1% of its budget and received 96.3% of its revenue. By this point of the year, the Library was budgeted to have spent 83.3% of its budget and to have received 83.3% of its revenue.

Two pay periods were recorded in the month.

Vendor payments in excess of \$75,000:

	\$	-
Total vendor payments in excess of \$75,000	\$	-
Balance of vendor payments less than \$75,000	\$	106,261.02
Total vendor payments	\$	106,261.02

City of Birmingham allocations:

Payroll Period Ending 03/29/25	\$	131,804.54
Payroll Period Ending 04/12/25	\$	102,969.78
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$	1,979.17
Retirement Cost (acct 711.0012)	\$	8,040.17
Total Payroll	\$	244,793.66

BS&A Software Charge (acct 811.0000)	\$	351.67
Administrative Services (acct. 813.0000)	\$	8,740.83
MML Insurance Premium (acct. 960.0400)	\$	535.00
Total City of Birmingham allocations	\$	254,421.16

Reconciling adjustments:

Refunds and Voids (Fines, Bags, Room Rentals, Magazines etc.)	\$	(104.65)
Audit Fees		
Water Bill		
Credit Card Fees	\$	197.38
City of Birmingham Parking	\$	3,970.00
Total Recon Adjustments	\$	4,062.73

Total expenses for the month	\$	364,744.91
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BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2024-25
April 2025

		Current Month Budget April 2025	Current Month Actual April 2025	Variance For Month	Y-T-D Budget 2024-2025	Y-T-D Actual 2024-2025	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2023-2024	10th Month of the year 83.33%
<u>REVENUES</u>										
TAXES	\$4,497,490	\$374,791	\$0	(\$374,791)	\$3,747,908	\$4,492,575	\$744,667	99.9%	\$4,174,572	100.0%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$0	\$1,250	(\$12,500)	(\$1,127)	\$11,373	7.5%	(\$1,294)	64.7%
COUNTY AND STATE REVENUE	\$95,000	\$7,917	\$0	(\$7,917)	\$79,167	\$27,380	(\$51,787)	28.8%	\$27,681	27.7%
GRANTS	\$0	\$0	\$0	\$0	\$0	\$25,885	\$25,885	0.0%	\$1,600	10.0%
COMMUNITY CONTRACTS	\$1,084,860	\$90,405	\$154,565	\$64,160	\$904,050	\$825,801	(\$78,249)	76.1%	\$791,190	75.1%
PATRON USE REVENUE	\$32,500	\$2,708	\$4,985	\$2,276	\$27,083	\$34,909	\$7,826	107.4%	\$32,344	90.6%
INVESTMENT INCOME	\$5,000	\$417	\$8,972	\$8,555	\$4,167	\$83,631	\$79,465	1672.6%	\$86,833	108.5%
OTHER REVENUE	\$0	\$0	\$0	\$0	\$0	\$118	\$118	0.0%	\$286	0.1%
TOTAL REVENUE	\$5,699,850	\$474,988	\$168,521.22	(\$306,466)	\$4,749,875	\$5,489,172.77	\$739,298	96.3%	\$5,113,211.95	89.4%
<u>EXPENSES</u>										
PERSONNEL SERVICES	\$3,164,800	\$263,733	\$230,633	(\$33,100)	\$2,637,333	\$2,453,262	(\$184,072)	77.5%	\$2,301,930	77.7%
SUPPLIES	\$164,000	\$13,667	\$14,597	\$931	\$136,667	\$118,484	(\$18,183)	72.2%	\$121,657	81.0%
CONTRACTED SERVICES	\$346,760	\$28,897	\$44,853	\$15,956	\$288,967	\$308,706	\$19,740	89.0%	\$258,331	82.4%
TECHNOLOGY & MAINTENANCE	\$158,000	\$13,167	\$2,161	(\$11,006)	\$131,667	\$118,393	(\$13,273)	74.9%	\$163,420	93.8%
UTILITIES	\$134,980	\$11,248	\$7,355	(\$3,893)	\$112,483	\$104,115	(\$8,368)	77.1%	\$95,555	81.3%
OTHER CHARGES	\$110,100	\$9,175	\$5,852	(\$3,323)	\$91,750	\$66,541	(\$25,209)	60.4%	\$87,657	75.9%
BUILDING IMPROVEMENTS & FURNISHING	\$179,000	\$14,917	\$0	(\$14,917)	\$149,167	\$93,024	(\$56,143)	52.0%	\$3,026,000	84.8%
COLLECTIONS	\$727,000	\$60,583	\$52,287	(\$8,296)	\$605,833	\$578,455	(\$27,378)	79.6%	\$580,314	87.9%
TOTAL EXPENSES	\$4,984,640	\$415,387	\$357,737.71	(\$57,649)	\$4,153,867	\$3,840,979.98	(\$312,887)	77.1%	\$6,634,863.88	82.3%
VARIANCE	\$715,210	\$59,601	(\$189,216)	(\$248,817)	\$596,008	\$1,648,192.79	\$1,052,184			
FUND BALANCE-BEGINNING OF YEAR						\$399,274.76				
FUND BALANCE-CURRENT						\$2,047,467.55				

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

May 2025 Building Committee Report

The Baldwin Public Library Board's Building Committee met on Friday, May 9, 2025 at 9:30 a.m. in the Director's Alcove. Present were Wendy Friedman, Frank Pisano, Rebekah Craft, and Jaclyn Miller.

- There was no public comment.
- Old Business
 - PCI Dailey will be repairing and resealing the flooring in the front entry on June when the library is closed to the public. This work is included in the building warranty.
 - The roofing contractor has fixed the roof pitch over the front doorway, which eliminates the leak over the front entry.
 - PCI Dailey will also be completing the following warranty items:
 - Fix door hardware on Book Sorting Room to stop the hinges from rubbing at pinch points
 - Paint patched ceiling in first floor women's restroom
 - Address the FOL Bookshop shelving shifting/caulk issue at the walls where they are attached
 - Address the floor molding coming away from the pillar nearest the Info Desk
 - Address the separation/caulking of the hold shelves from the vertical supports
 - The Feather Friendly installation has been delayed until late May 2025 when temperatures will consistently be above 50 degrees.
 - Rebekah and Elisabeth are working together to determine a good furniture configuration to purchase for the Teen Scene
 - Grand Hall and Youth Room signage will be produced in the Idea Lab and added to better identify collections.
 - Using allocated budget funds, we will be purchasing the following items for the building before the end of June:
 - Youth Room picture book shelving - \$20,000; staff will install
 - 8 additional stacking chairs for Grams Discovery Room
 - 1 stool and 1 chair for the Adult Services Reference Desk
- We are in the process of hiring a new Operations Assistant and are interviewing 2 additional candidates.

The next Building Committee meeting will be held on Friday, July 11 at 9:30 a.m. in the Delos Board Room.

Strategic Planning Committee Report: Meeting #2

The Strategic Planning Committee met on Monday, April 28, 2025 at 1:30 p.m. in the Delos Board Room. Present were Danielle Rumble, Karen Rock, Rebekah Craft, Jaclyn Miller, and Community member Jim Suhay.

- There was no public comment.
- Committee members reviewed benchmark data and discussed possible uses for the census data, including potential programming or connections to be made
- Committee members reviewed the environmental scan and discussed areas on the survey in which Baldwin is not offering resources.
- Committee members reviewed and edited the final questions to be asked of the focus group members. Members stressed their preference for mostly open ended questions with the addition of more focused options if the conversation so calls for them.
- The committee reviewed the community leader questions and made suggestions to pare the list down to 3-5 questions, which Craft will send by email to community leaders. Craft will offer the option to reply electronically or by phone.
- Committee members reviewed survey responses and shared responses that were of note to them. The committee discussed how these suggestions will be incorporated into the SWOT analysis
- Adjustments were made to future meeting dates. The overall timeline is unaffected.
- The next meeting will be held on Monday, May 12 at 2:15 p.m.

Strategic Planning Committee Report: Meeting #3

The Strategic Planning Committee met on Monday, May 12, 2025 at 2:15 p.m. in the Delos Board Room. Present were Karen Rock, Danielle Rumble, Rebekah Craft, and Jaclyn Miller, along with community member Jim Suhay.

Agenda

- There was no public comment.
- The committee reviewed survey responses. Craft and Miller will compile a list of Strengths, Weaknesses, Opportunities and Threats and share the list with the Committee prior to the next session.
- Craft will share the Oakland County population trend report at the next meeting.
- The Committee reviewed focus group results and community leader responses received so far. Community readers have been asked to respond to the survey questions by June 6.
- The Committee reviewed the Mission, Vision, and Core Values. The mission and vision will stay the same. The Core Values will be adjusted in response to survey results. The revised Core Values are listed below:
 - **Education and Lifelong Learning** - Empowering individuals personally and professionally by facilitating the acquisition of credible and viable information
 - **Welcoming and Inclusive Environment** - Ensuring a respectful and safe space
 - **Intellectual Freedom** - Providing unfettered access to all points of view
 - **Commitment to Excellence** - Delivering high quality service in all we do
 - **Equitable and Diverse Access** - Offering a wide variety of resources and programs for everyone
 - **Innovation** - Anticipating changing customer needs with creative, relevant, and timely offerings
 - **Community Partnerships** - Meeting community needs by working together, seeking input, and offering assistance
 - **Integrity** - Demonstrating responsible stewardship, transparency, ethical behavior, and honesty
- The next meeting will be held on Monday, June 9 at 2:00 p.m.

LIBRARY REPORT

Statistical Dashboard

Programs & Services

Facility

Diversity & Equity

Community Outreach & Partnerships

Personnel & Organization

Financial

Expenditures from FOBPL Donations

Statistical Dashboard

April 2025

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 24-25 Q3 Target
Financials					
Revenues	\$ 168,521	\$ 18,232	\$ 5,489,173	\$ 5,443,189	
Expenses	\$ 357,738	\$ 697,747	\$ 3,840,980	\$ 6,634,738	
Circulation					
Circ (Charges & Renewals)	50,284	49,108	505,010	504,815	470,000
Self-Check Usage	58.9%	20.4%	57.7%	20.2%	
% of Circ by Residents*	90.7%	91.1%	90.9%	91.1%	92.0%
% of Circ by Non-Residents	9.3%	8.9%	9.1%	17.1%	8.0%
Interlibrary Loans					
Items borrowed	738	736	7,329	7,288	
Items loaned	659	749	7,096	7,679	
Technology Usage					
Database Sessions	6,054	6,006	57,190	62,174	35,000
Downloadable Content	16,690	14,277	160,042	146,848	150,000
Public Computer Usage	586	651	5,689	5,670	
Wireless Sessions	2,616	2,030	25,113	39,461	54,000
Program Attendance					
Program Attendance for Adults	296	212	3,037	1,912	
# of Programs for Adults	25	16	185	225	
Program Attendance for Teens	83	75	1,063	816	
# of Programs for Teens	11	6	76	55	
Program Attendance for Youth	1,733	1,209	17,879	16,119	
# of Programs for Youth	72	54	638	482	
Computer Classes Attendance	52	67	547	389	
# of Computer Programs	6	6	65	52	
Online Video Views	27	23	1,626	858	
Idea Lab Visits	897	170	8,204	1,944	
Total Program Attendance	3,088	1,756	32,356	22,038	26,000
Total # of Programs	114	82	964	814	1,000
Outreach Attendance	394	88	3,918	5,862	
# of Outreach Programs	17	1	134	49	
Visitors	20,688	19,009	203,589	179,114	160,000
Volunteer Hours	191	87	1,008	917	1,200
Social Media					
Website Hits/Pageviews	26,081	26,577	290,734	233,159	65,000
e-Newsletter Subscribers	72	(45)	10,624	10,812	11,000
Facebook Page Followers	3	17	3,574	3,481	4,200
TikTok Followers^	11	10	1,170	1,012	
Instagram Followers	10	14	2,557	2,355	3,000

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

^As of December 2022

Visitors incl. Terrace Door as of 4/2023

~WIFI stats have changed with new equipment installation

Key Metrics Report

Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

Programs & Services

Strategic goal: Adapt programs and services to meet the needs of the changing population

Bring Your Child to Work Day

Baldwin hosted City of Birmingham employees and their kids during Bring Your Child to Work Day on April 24, during which we had a story time, played Switch games and made Pokemon terrariums. Youth Librarian Alyssa's niece and nephew helped prepare for the story time, video games, and crafts. There was also a fun scavenger hunt available for the kids and their grown-ups to complete together. Employees and children had a chance to enjoy their pizza lunch in the Atrium before moving on in their tour. Separately, Ella P. helped her mom at work by creating a sample Picky Pad for the Teen program later that same day.



Free Comic Book Day – May 3

On May 3, BPL served as a pickup point for Free Comic Book Day. We had comics available for kids, teens, and adults to collect from the center gallery all day long. 189 comics were collected by visitors, with the most popular being Iron Man/Spidey & Friends for kids, and Star Wars and Spider Man for YA and Adults.



Teeny Tiny Art Show

During the month of April, 187 people voted for their favorite piece in our Tiny Art Show. The winner with 38.5% of the vote is Fantasy Princess Mouse by Giuliana R. (9th grade). In second place with 27.8% of the vote is Grey Skies by Nadine Shakarna (7th grade). In third place with 17.6% of the vote is Aquarium by Iris Hoffman (11th grade). Thanks to all our artists and voters!



Facility

Strategic goal: Create a welcoming, safe, and accessible building that meets the needs of our staff and users.

Salt Damage to Front Entry Flooring

PCI Dailey will be completing the following work on June 19 when the library is closed to the public at no charge to the library:

- Install new SR2 sealer application at entry slabs (includes totality of vestibule and first 3 slabs outside of vestibule entry)
- Repair existing SP3D sealer throughout addition space to cover patches of sealer that has been degraded.
- Re-application of joint sealer where it has cracked at existing cold joint in addition space.

Feather Friendly Test Installation

The Feather Friendly installation has been delayed until late May 2025 when temperatures will consistently be above 50 degrees.

Loading Dock

The City has begun working with a structural engineer to design the repairs to the loading dock and staff entrance staircase. The City will be covering this expense as they own the building. Craft put in a request to get a quote for a covered awning for the staircase so that staff do not have to shovel snow up the stairs in inclement weather. Depending on the cost, the Library would add this feature and pay for this with library funds. Staff from an engineering firm were out at the building on April 9 to do concrete testing in preparation for creating a scope of work for the project.

Idea Lab Mini-Split Cooling System

The mini-split cooling system in the Idea Lab has been fully installed. The total cost came in lower than expected because the HVAC company placed the unit controls in the lower level boiler room and the electrician did not have to run wires outside on the roof.

- Door and wall removal: \$1,980
- HVAC cost: \$13,659
- Electrical cost: \$4,597 (savings of \$1,288)
- **TOTAL: \$20,236**

Community Outreach and Partnerships

Strategic goal: Develop and strengthen BPL connections within the community.

Baldwin Boosters Program Cancelled

In order for the Library to stay in compliance with recent changes to state employment law (Michigan's Youth Employment Standards Act), the Baldwin Booster summer youth volunteering program has been cancelled for 2025. The changes went into effect in April and the law mandates that any minors ages 14 to 17 must receive a work permit to volunteer at the Baldwin Public Library. Minors under the age of 14 are not eligible for a work permit and therefore, they cannot volunteer at Baldwin. If a student is aged 14 years or older and wants to volunteer this summer, they can contact teen@baldwinlib.org for information about volunteer opportunities. The Baldwin Booster volunteer program has been a mainstay at Baldwin for a long time, and we know many patrons will be disappointed. Patrons are encouraged to submit their feedback about changes to this law you to their Michigan State Representative at <https://www.house.mi.gov/>.

City of Birmingham

- Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.
- Jaclyn will be bringing the Book Bike to the Birmingham Department of Public Services Open House on Saturday, May 17.
- The Library will be participating in the Birmingham Hometown Parade on Sunday, May 18.

Beverly Hills

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.

Bingham Farms

Miller submits monthly Board Meeting updates to the Library Liaison.

City of Bloomfield Hills

- Miller submits monthly Board Meeting updates to the Library Liaison.
- H Jennings took part in a Speed Dating with Books event at The Village Club on May 7, alongside neighboring librarians, to share and recommend favorite titles.

Birmingham Public Schools

- As part of a thorough tour of downtown Birmingham, BPS second grade students go on a guided walk through the building to learn the history of the Library, Martha Baldwin's impact on Birmingham and library services, the lost (and found!) chandeliers, and the number of times the main entrance of the Library has moved or changed because we ran

out of space! Each student also receives a token “skeleton key” cut especially for these groups in the Idea Lab, to help them remember their visit. In total, staff will give tours to 24 classrooms between May 6 and May 23.

- Middle School students joined Stephanie Klimmek for their Birbery discussion on Friday, May 16. Stay tuned to the June report for the announcement of the Birbery Award Winner for 2025.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Cameron Crawford moderates the Library’s non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact Rebekah.craft@baldwinlib.org to request the book and join the next discussion.

Birmingham YMCA – Healthy Kids Day

Susan Dion hosted a BPL table at the Healthy Kids at the Y event on Saturday, April 26. During the program, 88 people made their way through all the displays and spoke with representatives from local groups. Susan took the prize wheel and let kids choose from a variety of items, including 3D prints from the Idea Lab, stickers, books and bookmarks.

Friends of the Baldwin Public Library

The Friends of the BPL met on Tuesday, May 13 for their regular monthly gathering and annual meeting. During the meeting, the membership in attendance heard from Director Craft, Library Board President Rumble, and Friends President Carney. Updated bylaws were approved and officers were selected for the year.

The April Used Book and Media Sale – one of two “big” sale weekends planned for 2025 raised about \$2,800 for the Friends over the weekend. They also took the opportunity to sell more of the surprise wrapped books, and carried those extras over to a bonus sale on May 10.

the313co clothing drive

Beginning on April 21 and continuing through May 16, BPL served as a collection point for a clothing drive coordinated by area students who are part of the313co.

Marketing

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:

- *Learn.Connect.Discover* newsletter drafts
- Youth Program posters and fliers
- Summer Reading Promotional pieces and t-shirt designs

- Teen program fliers
- Story Book Trail 2025 signage
- Updates to the Build Imagination bibliography
- TALK Text to Learn promotional bookmarks
- A fish tank “directory”, highlighting the types of fish living in the hallway aquarium. This was a request from our recent community survey results.



eNewsletters

Robert Stratton has compiled and distributed the Library’s four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month. Rebekah continues to send a monthly “Welcome to Baldwin” email to all new cardholders with follow-up information about the library and its services.

Personnel and Organization

Strategic goal: Train, empower, and equip members of the organization to best support users and each other.

Staff Communications

An All Staff meeting was held on April 22. The next All Staff meeting will be held on May 20. Recordings of each meeting are sent to all staff.

Staff Anniversaries

Melissa Behrens, Substitute Librarian, celebrated 6 years of service on May 5.

Nadia Bertala, Page, celebrated 8 years of service on May 3.

Sam Hollo, Page, celebrated 2 years of service on May 15.

H Jennings, Head of Adult Services, celebrated 8 years of service on May 14.

Jody Jennings, Library Assistant I, celebrated 6 years of service on May 6.

Emily Malek, Substitute Librarian, will celebrate 4 years of service on May 24.

Grace Noble, Library Assistant I, will celebrate 4 years of service on May 31.

Robbie Terman, Substitute Librarian, will celebrate 7 years of service on May 20.

Staff Training

Youth staff members Syntha Green and Morgan Kosciuk attended **Spring Institute** from April 10-11, 2025 in Frankenmuth. SI focuses on service to children, and was a popular conference this year, with a waiting list.

KOSCIUK: At Spring Institute, I got to attend some breakout sessions where I got ideas for library programs. I attended a Podcasting with Kids session where the presenter explained how podcast recording works, gave ideas for prompts for kids to use, and explained how to use different types of software to edit the podcasts. I also attended a breakout session focused on programming ideas for ages 5-8, including book club in a bag, history makers, and a STEM/tinker club. I enjoyed being able to get ideas from youth librarians that I can use in future programming.

GREEN: I heard many great speakers on a great variety of topics that are useful to my job. There was a great session on Music and Movement - I am always on the lookout for new-to-me songs to use in Story Time. My absolute favorite was a Lego session that had programming ideas. I was so inspired I have already talked to Josh about doing our own spin off program next summer.

The Michigan Association for the Education of Young Children's Annual Conference

(MiAEYC) was held in Grand Rapids from April 13-15. Three of our Youth services staff members – Josh Campeau, Stephanie Klimmek, and Alyssa Mandell - were able to attend this conference.

CAMPEAU: This conference focused specifically on development of children ages 0-5 and how to help educators manage their class/daycare/group of children. I learned a lot of interesting facts about the development of babies and toddlers. I hadn't realized 80% of brain development happened by age 3. The session I got the most out of was called Communication Starts with the Hands - The Impact of Simple Signing in Early Years. The speaker of the signing session was very knowledgeable and demonstrated how to do several basic signs. I'm excited to try out a simple sign or two in story time sessions and hope to develop my own skills to a basic level of understanding.

KLIMMEK: The focus of this year's MiAEYC annual conference was how to use music with young children and why it is important. I attended a couple sessions that focused very specifically on how to use music in different ways with young children. I learned new rhymes and songs and resources that I can use to make music in my story times. I also attended some sessions on how to make the environment at the Library and in story times more inclusive for neurodiverse children and caregivers as well as people who are deaf

and hard of hearing. The most emphasized adjustment, which was talked about in multiple sessions, was sound dampening. We need to find a way to make the program room and the Youth Room quieter and add as much sound dampening materials on the walls and ceiling as possible. This helps people with different sensory needs, patrons on the autism spectrum, patrons with ADHD, patrons that are deaf and hard of hearing and others. Many of the other things that were mentioned we are already doing which was encouraging. I look forward to implementing new songs and techniques in story time and finding a way to provide better sound absorption in the program room.

MANDELL: One of my top sessions was the Zumbini training which is a similar style to my story times just up another level of excitement and movement. The Zumbini program is a child-focused journey into the world of music, movement, and dance, and the natural response music provokes in both children and adults. They gave a good reminder that you are teaching to both the adult and child. Caregivers must enjoy the program too. The more silly and fun you are the more adults will participate. My other top session was "A Music Educator's Guide: Grow Your Musicianship to Support your Students' Musical and Social Emotional Learning." This session was taught by two music teachers who gave me a new way to look at how I use music in my story times, including giving me the inspiration to learn ukulele. Children learn music similar to language. It starts with babbling, then imitation, then assimilation. Therefore, using songs without words is more developmentally appropriate for young children. Also, when children stare at me during story time it is called the "audiation stare." It shows that the child is locked in to what they are hearing and their brains are processing the music! I also got a lot of inspiration for the Play Area from several sessions and visiting the Children's Museum. It was really cool to see that a lot of the toys they had in the museum we already have in rotation in the Play Area. Overall I came back to work inspired to try new things and improve the great things we are already doing

MLA Advocacy Day 2025

Rebekah Craft attended the Michigan Library Association Advocacy Day in Lansing, Michigan on April 30. In addition to hearing from speakers around the state talk about the importance of libraries and the recent threats to libraries with the federal cuts to the Institute of Museum and Library Services, she also met with Birmingham's State Representative Natalie Price and her legislative aid, Alimatou Sarr. The purpose of the visit was to ask for legislators to add funding to the state budget to pay for MeL interlibrary loan and database services. Price recognized the importance of libraries but passed the blame with the allocations in the state budget to her Republican colleagues. After the legislative visit, Craft was able to tour 10 different bookmobiles around the state that were on display and speak with outreach staff members who manage the vehicles.



Staffing Update

Josh King will be starting with us as an Operations Asst. in the Maintenance Department on May 19. Josh was at the CaRE Fair in April when he heard about our posting, and decided to apply. Josh brings some great experience in customer service and troubleshooting, which will come in extremely handy at the Library.

A posting for additional help in the Idea Lab is open until May 21, at which time interviews will be conducted.

Volunteer Hours

191 volunteer hours were utilized in the month of April.

Financial Stability

Strategic goal: Maintain and improve financial health.

Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility.

As a follow up to the meeting held on April 17, Craft met with City Manager Jana Ecker and the City's and Library's attorneys to further discuss formal recognition of Baldwin's establishment as a PA 164 10a library. The City of Birmingham agreed that the Library was established as an independent PA 164 10a Library and that the Library Board has the authority and autonomy to set the annual voter-approved millage rate each year.

Craft presented the FY2025-26 budget the City Commission at its Budget Hearing on Saturday, April 26, 2025.

Baldwin Public Library: Friends Funds	
April 2025 Expenditures	
Adult Services	
Books on Foot gift cards	\$ 200.00
Seed Library supplies	\$ 430.01
Books Unshelved	\$ 99.30
BYA gift bags	\$ 54.98
Talk Time refreshments	\$ 94.10
Total	\$ 878.39
Teen Services	
D&D Dungeonmaster fee - final	\$ 100.00
Book Club books	\$ 310.00
Food - D&D, TAB, Pizza and Pages, Animanga Club, P&S	\$ 176.39
Picky Pad program supplies	\$ 75.16
Total	\$ 661.55
Youth Services	
Books Unboxed supplies	\$ 128.14
Book Clubs refreshments	\$ 37.63
School Librarians In-Service lunch	\$ 230.85
Program supplies - Peeps, Fort, Cookbook Club	\$ 24.41
Toys for Story Time	\$ 169.95
Total	\$ 590.98
Idea Lab	
Thermaltake refund	\$ (102.43)
Kit supplies	\$ 326.95
Total	\$ 224.52
Outreach & Equipment	
Bike Maintenance	\$ 45.00
Total	\$ 45.00
Total Expenditures	\$ 2,400.44
April 2025 Balances	
Adult Services	\$ 4,873.37
Teen Services	\$ 3,147.45
Youth Services	\$ 5,559.57
Idea Lab	\$ (904.84)
Outreach & Equipment	\$ 1,851.85
Total Balance	\$ 14,527.40
April In-Library Book & Button Sale Cash Donations	\$921.71
Submitted by Jaclyn Miller for May 12, 2025	



OLD BUSINESS

MEMORANDUM

DATE: May 16, 2025
TO: Baldwin Public Library Board of Directors
FROM: Rebekah Craft, Library Director
SUBJECT: Administrative Services Agreement with City of Birmingham

On February 27, 2025, I received an updated Administrative Services contract from Birmingham Assistant City Manager Mark Clemence. This contract specifies a new base rate of \$219,067, plus a 3% annual increase for continuing the same level of services the Library is currently receiving. This is a 109% increase from our current annual rate of \$104,889.

After receiving this contract, the Library Board held a Special Board meeting on February 28, 2025 and voted to engage in legal services with library attorney Anne M. Seuryneck of Foster Swift Collins & Smith PC.

Seuryneck reviewed the contract and at the March 17, 2025 Board Meeting urged the Library Board to settle the library's legal establishment before negotiating the contract for Administrative Services.

At the April 21, 2025 Library Board meeting, the Board voted to release [Seuryneck's legal opinion](#) on the library's establishment to the City Manager and City Attorney.

On May 8, 2025, Craft and Seuryneck met with City Manager Jana Ecker and City Attorneys Mary Kucharek and Tracy Gaudenzi. At the time Ecker and Kucharek took "the position that the Library is a PA 164 Section 10a Library, and is therefore, a free and independent entity." After the Library's establishment was agreed upon by all parties, I asked for time to speak with the Library Board about how you wish to proceed. Ultimately, the goal of the City and the Library is to provide/receive quality administrative services at the best cost to Birmingham residents.

The proposed Administrative Services contract from the City of Birmingham outlines the following charges:

Human Resources services	\$79,653
Payroll services	\$22,358
Assessing services	\$22,707
Treasury services	\$37,521
Finance services	\$56,828
TOTAL	\$219,067

Tax collection and assessment are statutory duties of the City, which the Library is not responsible for paying. This eliminates \$60,228 from the total contract amount proposed by the City of Birmingham.

Based on work completed for the Library by City staff, my initial proposal for a more equitable amount of payment for services to be completed by the City is on the following page. It includes the following amounts:

Human Resources services	\$41,900
Payroll services	\$24,594
Financial services	\$22,960
TOTAL	\$89,454

In addition to looking at using City staff to complete administrative work for the Library, I would also like to look at the cost of outsourcing these services to third party entities. Under PA 164, the City of Birmingham is required to collect all taxes for the Library and deposit the taxes into a Library fund. However, the law does not specify who is responsible for administering HR, payroll, and financial services. Some PA 164 libraries manage all of their HR, payroll, and financial services independent of their City/Township/Village. Some PA 164 libraries contract with their City/Township/Village for these services. And some PA 164 libraries operate at some point along the spectrum.

Before determining if it would be fiscally responsible to continue contracting with the City for these services, I would like to examine the cost of transitioning the library to operations independent of the City. In order to get a fair cost comparison for HR, payroll, and financial services, I think it is important to look into the costs of hiring an outside company to complete these types of professional services. PA 164 library directors I've spoken with use third parties including ADP, BambooHR, Paylocity, and Plante Moran for HR, payroll, and financial services.

Upon gathering prices for these services, the Library would be better equipped to present the City of Birmingham with a fair rate for Administrative Services at the start of negotiations. Alternately, if the City of Birmingham is not able to meet our desired amount for services, we could transition our services to a third party at a savings to Birmingham residents.

SUGGESTED BOARD ACTION

Motion to authorize Director Craft to research costs of HR, payroll, and financial services prior to engaging in contract negotiations with the City of Birmingham.

Proposed Expense Allocation by Department

HUMAN RESOURCES	# Employees	Rate	Fee	Notes
				Library HR employee manages: pre-hire paperwork, job posting, job application collection, interviewing, onboarding
				City HR manages: Workers comp claims, FMLA administration, ADA guidance, STD coverage, Workplace discrimination/harassment investigation, Guidance on Personnel issues, Insurance administration & guidance, AETNA Employee Assistance Program, Retirement Administration, Point of contact for Pension retirees, Personnel File Management, Rate/Position/Name/Status changes, Unemployment Insurance Agency claim processing, LTD, AD&D Life insurance quarterly reporting, Employment Law / regulation liability, EEOC annual reporting, OSHA annual reporting, 1095 Healthcare annual reporting
PT Employee Assistance	74	\$ 100.00	\$ 7,400.00	Above services for 74 part-time employees on as-needed basis
FT Employee Assistance	23	\$ 1,500.00	\$ 34,500.00	Above services for 23 full-time employees on as-needed basis
Total Expense			\$ 41,900.00	

PAYROLL	Cost	Rate	Fee	Notes
Library Allocation (22% of act.				
Payroll exp. In FY23-24)	\$ 111,792.00	22%	\$ 24,594.24	Baldwin has 97 out of total 430 employees
Total Expense			\$ 24,594.24	

TREASURY & FINANCE	#	Rate	Fee	Notes
Accounting Balance sheets	96 Hours	\$ 40.00	\$ 3,840.00	8 hours per month/96 hours a year, prepared by Anthony
Reconciling	96 Hours	\$ 45.00	\$ 4,320.00	8 hours per month/96 hours a year, prepared by Kathryn/Ryan
Daily Treasury deposit inputs	90 Hours	\$ 30.00	\$ 2,700.00	20 min/weekday or 90 hours/year
Pre-Audit Preparation			\$ 5,000.00	Finance Dept. allowance to prepare for Plante Moran audit
Finance Q&A services			\$ 5,000.00	Average of 2-3 questions per month
Check Issuing	700 Checks	\$ 3.00	\$ 2,100.00	\$3 flat fee per check, including check & envelope cost, postage (699 checks in last 12 months)
Total Expense			\$ 22,960.00	

TOTAL

\$ 89,454

INFORMATION ONLY

Upcoming Events of Interest

Story Time Battle: Bunnies vs. Bugs

Thursday, May 22, 2025, 10:30am - 11:00am

All ages with grown up(s). Two librarians will battle it out through stories, songs, and activities. Who will win? Vote for your favorite at the end of the program. Weather permitting, we will be outside on the Baldwin Plaza. No registration required.

Staying Safe Online

Thursday, May 22, 2025, 3:00pm - 4:15pm

The Staying Safe Online class empowers participants with essential strategies to protect their personal information and devices in an increasingly digital world. Participants will learn how to identify common online threats, such as phishing scams and malware, and implement best practices for creating strong passwords, managing privacy settings, and avoiding unsafe websites. By the end of the class, attendees will feel confident navigating the internet safely while minimizing risks to their online security.

Idea Lab Event: Open Laser Day!

Saturday, May 31, 2025, 11:00am - 4:00pm

Do you have an object that you'd like customized? Bring in your thing and we will laser engrave it for you! Many materials are compatible, including wood, leather, glass, coated/anodized metals, and more! We'll be in the lab all day, ready to engrave on your objects. See our website for sizing and material requirements. Registration required. Limit one per household.

Join or Die Film Screening

Sunday, June 1, 2025, 1:00pm - 4:00pm

Join or Die is a film about why you should join a club — and why the fate of America depends on it. Follow the story of America's civic unraveling through the journey of Robert Putnam, whose legendary "Bowling Alone" research into American community decline may hold the answers to our democracy's present crisis. Discussion with the director after film viewing.

Teen Study Night with Therapy Dogs: Grades 9-12

Saturday, June 7, 2025, 5:30pm – 7:30pm

Is school stressing you out? Maybe petting dogs will help! After the library closes to the public, the library will remain open for students in grades 9-12. Pizza will be provided. No registration required.

Summer Reading Kickoff!

Friday, June 13, 2025, 3:00pm - 5:00pm

Color Your World at Baldwin's Summer Reading kickoff. Visit the ice cream truck, get your face painted, and decorate the patio with chalk art. Sign up and track your progress at baldwinlib.beanstack.org. Summer Reading runs from June 13 to August 8.

Bubble Painting: Grades 4 to 6

Monday, June 16, 2025, 3:00pm - 4:00pm

Registration opens one month before the program.

For students going into Grades 4 to 6 in the fall. Caregivers must stay in the building during the program if the participant is ten years old or younger.

Paint hydrangeas and other flowers using a technique called bubble painting. Registration required.

Public libraries confronted with influx of AI-generated audiobooks

By: Mary Genson | April 22, 2025



The Baldwin Public Library has been finding AI-generated books on Hoopla. It has been reported that public libraries have noticed low-quality AI-generated books infiltrating their collection. Photo by Patricia O'Bienes.

BIRMINGHAM — Some Baldwin Public Library patrons may have been disappointed recently while using Hoopla, a free resource for library card holders to rent audiobooks, e-books, comics and more. Nationwide, public libraries that use Hoopla are seeing low-quality AI-generated books infiltrate their collection. This was brought to light by a 404 Media investigation.

On Hoopla, patrons are given a large selection of books to choose from. The recent issue that is arising is that there are now AI-generated books that appear similar to other popular books.

However, they will say in small print, "summary." Instead of being the full-length book a patron is expecting, it is a much shorter summary of it.

"(On these books) the cover art is not the cover art from the actual book. It's just another illustration that is kind of similar, but not, so if you have never seen the book cover before, you wouldn't know," Baldwin Public Library Director Rebekah Craft said.

Adult Services Librarian Mick Howey said that after he was notified about this issue, he went looking for these summaries and found about 400 of them on the first try.

"They didn't check out much, but every checkout was a patron not getting what they thought they were getting, and then the library getting charged for it," Howey said.

The impact of the issue

This problem is an issue for libraries because it causes them to be charged for books that patrons did not intend to check out.

When patrons rent a book from Hoopla, the library is charged a varying amount. The Baldwin Public Library offers 20 credits a month to each patron.

Other than being an annoyance to patrons who accidentally check out these books, it also wastes one of their credits.

Moving forward

A couple days after beginning the process of manually suppressing certain books so they do not show up for their patrons, Hoopla sent out an email stating that they removed thousands of AI books. Howey said he has noticed a difference in the number of AI content they are seeing.

"The problem has been greatly diminished," Howey said.

However, it is still possible that a patron could encounter an AI-generated title.

"It's at the stage now where Hoopla asked us and other libraries that if we see any of them, to let them know about it," Howey said.

He said Hoopla is now trying to get publishers to either not include any AI books or mark that the book was created by AI.

Since AI-generated books could still be on the platform, Howey offered some advice in identifying if a book was created by AI. He said it is important to check the length and make sure it is a reasonable amount of time for the size of the book. He also said patrons should look up the cover of the book they intend to check out and make sure the cover they see on Hoopla is comparable.

In the Birmingham City Manager Report for March 2025, the library also thanked substitute librarians Julia Eisenstein and Amber Davis for helping identify and flag these books.

Time to finally settle library millage question

Published April 23, 2025

The time has long passed for the city of Birmingham to settle once and for all the decades long argument over who truly has the authority to set the millage rate for the independent Baldwin Public Library.

The question is once again back before the city because of a recent suggestion that if the library would lower its millage rate in the future, then the proposed bond issue for construction of a community center to house the Next senior citizen group and the YMCA could be paid off without an increase in the overall millage rate for taxpayers.

It's nice in theory but the library has objected to the proposal. Library officials say the city is treating it as if it were a department of the city rather than a truly independent government unit. And dictating to the library what millage can be sought is a violation of state law, according to library folk.

City and library officials, along with legal counsel for both, were scheduled to meet as we were going to press with this issue to see if the library and city could come to some agreement to lower the Baldwin millage rate that was raised in past years to help fund a \$9 million series of construction projects at the library building, which is owned by the city. Under the proposed suggestion for a lower millage rate, the library would return its tax rate to what existed before the construction projects started.

Regardless of whether library officials agree to some reduction in the Baldwin tax rate, the overall argument about who has the power to set the library millage rate still needs to be resolved.

Here's how the argument stacks up. The charter for the city of Birmingham calls for a public library, which was formed according to Michigan Act 164 (1a). That state law gives specific autonomy to the library.

Some city officials say that the controlling document is the city charter, which does not say that the city commission has the power to set the tax limit for the library. In fact, the charter is vague on this specific point, saying "It shall be the duty of the (library) board of directors to prepare an estimate of the amount of money necessary for the support and maintenance of such library for the ensuing fiscal year, which estimate shall not exceed one and three-quarters ($1\frac{3}{4}$) mills on the dollar of the taxable property of the city and to report such estimate prior to April 1 of each year to the city commission for assessment and collection as provided by law." The city charter also provides that the library board "shall have the exclusive control of the expenditure of all moneys deposited to the credit of the library fund."

When we point this out to city officials, they say past city attorneys have issued opinions on this, giving control to the city commission. When we counter that an opinion from the Michigan Attorney General says otherwise, we are told that the opinion involved a township library, not a city library. We say that is nonsense – the Michigan law governing formation of libraries covers all libraries, township, village and city ones. You get our drift – both sides are prepped for endless debate.

To finally settle the issue, the library and city have two choices.

First, the city or library could ask state Representative Natalie Price to request that the state Attorney General clarify that a past opinion should also govern the current debate in Birmingham or perhaps issue a new opinion itself, keeping in mind that the office of Attorney General does not have to honor all requests.

Failing to get a review from Lansing, then the library could file a friendly lawsuit to ask a court to decide this issue for the city. It has been done before in other municipalities where the courts have determined that independent units of a government, like a parks and recreation commission for example, are not beholden to the overall government unit.

Regardless of whether the recent city and library meeting produces an agreement, it is time for this issue to finally be put to rest.

Advocates 'encouraged' by ruling to stop federal cuts to program for libraries, museums

Published May 7, 2025 – by Christina Hall

A federal judge in Rhode Island issued a preliminary injunction May 6 in a [lawsuit](#) filed by 21 states, including Michigan, challenging federal cuts to agencies that provide support to public libraries and museums, minority-owned businesses and workers across the country.

Attorneys general, including Michigan's AG Dana Nessel, [sued the Trump administration](#) in April, saying the cuts would dismantle the [Institute of Museum and Library Services](#) (IMLS); the Minority Business Development Agency, and the Federal Mediation and Conciliation Service.

They said the cuts are illegal, arguing that the agencies are created and funded by Congress. The cuts to the three agencies and four others were in a March 14 [executive order](#) by President Donald Trump.

U.S. District Chief Judge John McConnell Jr. agreed with the states.

"This Executive Order violates the Administrative Procedures Act ('APA') in the arbitrary and capricious way it was carried out. It also disregards the fundamental constitutional role of each of the branches of our federal government; specifically, it ignores the unshakable principles that Congress makes the law and appropriates funds, and the Executive implements the law Congress enacted and spends the funds Congress appropriated," he [wrote in granting the states' motion](#).

The ruling came days after a federal court in Washington, D.C., granted a temporary restraining order to block the administration from further dismantling the IMLS, according to the [American Library Association](#), which filed a lawsuit with others. IMLS had a staff of 77, now it has 12, according to the recent preliminary injunction, and more than 1,000 grants were terminated.

Steven Bowers, executive director of [The Library Network](#) and president of the [Library Cooperatives of Michigan](#), indicated in a statement May 7 that library advocates are encouraged by the preliminary injunction.

"The Institute provides important grants to libraries and museums serving the public. To label the work of [IMLS](#) as fraudulent or wasteful is disingenuous. The programs resulting from IMLS grants are audited and reported on annually," he said.

Bowers indicated the state grants program from IMLS equates to about 75 cents per person and is only .003% of the federal budget, as approved and appropriated by Congress.

"For this small amount of financial investment, libraries are able to provide essential services to the communities that they serve. In Michigan, we are able to provide the 24/7 access Michigan eLibrary (Mel.org) to all residents, in part due to IMLS funding. MeL and MeLCat provide residents, schools, higher education, public libraries, and businesses library services and resources statewide."

Debbie Mikula, executive director of the Michigan Library Association, said the recent judicial decisions are "good news," but the "bad news" is Trump "zeroed-out the budget for fiscal year 2026" for IMLS.

"We're in a little bit of a quandary with things coming at us so fast," she said.

Mikula said federal dollars support the state's electronic library and interlibrary loan program, which allows people to get materials from a library in another county in another part of the state delivered to their local library for free.

She said advocates are working hard at the state level to try to prevent the programs from going away. At the same time, they're unsure whether Congress is going to put money back into the budget for IMLS, which funds the programs.

The federal funds are small, Mikula said, but "that little money is critical" to the programs' success and it allows every citizen in the state to have access to information. She said a Livonia woman who was an online graduate student saved \$600 in one semester by accessing materials she needed through the electronic library database.

Nessel, [in a news release May 6](#), said: "Stripping federal funding and dismantling congressionally funded agencies has become a troubling and unlawful pattern within the Trump White House. Eliminating agencies that support local public and school libraries and halting projects that keep classrooms warm, ventilated, and safe is not just harmful to our communities and students — it's illegal. I'm grateful two separate Courts agreed, and we secured relief to protect students, libraries, and other vital programming across our state."

In the [education-related](#) case, Nessel indicated a federal court in New York granted a preliminary injunction in a lawsuit challenging the Department of Education's decision March 28 to abruptly end the period of time for education agencies to use congressionally-appropriated funding to mitigate the immediate and long-term impacts of the pandemic on K-12 students.

She indicated the department tried to prohibit the use of funds despite ongoing construction and mitigation efforts that were set to continue through March 2026, the previously approved deadline. The order prevents the department from enforcing its decision to rescind the ability for school districts to use the funding, according to Nessel's release.

In regard to federal funding for museums and libraries, more than [\\$8 million](#) in federal dollars came to Michigan in fiscal year 2024 from IMLS, according to its website. Nearly \$4.8 million went to the [Library of Michigan](#); \$1.6 million to [individual libraries](#), and \$1.77 million to

museums, which advocates said help museums across Michigan (of which there are about 650) stretch projects or things they can't fund within normal operations.

The state was anticipated to receive about \$4.7 million under the IMLS program this fiscal year, according to an April 4 release from Nessel's office announcing the lawsuit. It stated the 2024 funding accounted for 75% of all funding to support statewide library services and resources and their users.

In the April release, Nessel said the Library of Michigan was forced to cancel a summer grant program to support small and rural libraries, a program that typically provided 130-150 grants each year, as a result of Trump's executive order.

Michigan has just shy of 400 public libraries, 87 academic libraries, nearly 3,000 school libraries, 650 museums and hundreds of historical organizations that use the resources funded with federal dollars, according to a prior joint statement from seven associations and groups representing libraries and museums.

One of the biggest impacts of cuts would be to the [Michigan Electronic Library](#), which is funded by IMLS grant money and would be in jeopardy unless replacement funds are found if federal funds dry up. That is the centralized catalog and service created to share materials among all types of libraries in the state. The databases are used extensively by school and academic libraries, advocates said.

In Michigan, 368 out of 397 public libraries, and 52 out of 79 academic libraries, use MeLCat as an integral part of their daily circulation of library materials, according to Nessel's release in April.

The Michigan eLibrary eContent includes statewide access to subscription magazines, newspapers, reference books, eBooks and more. Last year, Michigan residents accessed 19.2 million trusted articles and journals through this service. The MeLCat Catalog offers statewide access to physical books and other items. One million items were loaned throughout Michigan through this service in 2024.

Advocates said students use the services daily for tools for early literacy, research databases and test prep.

Federal funds also have provided training for librarians; tech support; summer reading materials and help for libraries, museums and historical societies to preserve their [local community](#) history. Tribal libraries in Michigan received more than \$500,000 in federal funds through the IMLS grants.

Bowers previously told the Free Press that funding was in place through September, but come Oct. 1, it was an unknown. And the timing couldn't be worse — right after schools start up again for the new school year.



States win a legal injunction against President Trump, pausing library funding cuts

Published May 6, 2025 – by Andrew Limbong



On Tuesday, a federal judge issued a preliminary injunction on President Trump's attempt to dismantle the Institute of Museum and Library Services. Above, the building that houses the offices of the IMLS in Washington, D.C. (Jacquelyn Martin/AP)

A federal judge has halted President Trump's attempt to eliminate the [Institute of Museum and Library Services](#) – the agency which provides federal funding to libraries and museums across the country.

On March 14, Trump issued an executive order calling for the elimination "to the maximum extent consistent with applicable law," of seven government entities, including the IMLS. In response, attorneys general from 21 states sued the president to stop him from dismantling three of those agencies – the IMLS, the Minority Business Development Agency and the Federal Mediation and Conciliation Service.

District court Judge John J. McConnell Jr., who was nominated to the court by President Obama in 2011, issued an injunction on the EO Tuesday, stating that it violated the Administrative Procedure Act.

"It also disregards the fundamental constitutional role of each of the branches of our federal government; specifically, it ignores the unshakable principles that Congress makes the law and appropriates funds, and the Executive implements the law Congress enacted and spends the funds Congress appropriated," McConnell wrote.

Rhode Island attorney general Peter Neronha called the preliminary injunction a "win for the public interest" in a statement Tuesday. "When the Trump Administration attempts to dismantle these agencies, it is making a targeted, concerted effort to prohibit everyday people from accessing their full potential."

NPR has reached out to lawyers from the Trump administration, but has yet to hear back.

The IMLS was established by Congress in 1996. It is the main source of federal funding for public libraries. Through its [Grants to States](#) program, it particularly [helps small and rural libraries](#) provide services for its patrons. In 2024 the IMLS budget was \$294 million.

Shortly after President Trump issued his EO, he installed Keith E. Sonderling as the IMLS's new acting director. And on March 31, the agency's employees were put on [administrative leave](#) with pay for up to 90 days. Some states also had their grants rescinded, while others were left in limbo with no one staffed at the agency to process grants.

There is currently a separate lawsuit against President Trump to stop the dismantling of IMLS, coming from the American Library Association and the American Federation of State, County and Municipal Employees (AFSCME), the largest union representing museum and library workers.

Meghan Collins Sullivan edited this story.

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Rotary Donor Room

Monday, May 19, 2025

Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- | | |
|--|-------|
| A. Approval of the April 21, 2025 minutes | p. 58 |
| B. Acceptance of the April 2025 receipts of \$1,146.40 | p. 68 |
| C. Approval of the April 2025 disbursements of \$13,844.13 | p. 69 |

III. New and Miscellaneous Business

- A. **Suggested motion:** To transfer \$59,320.23 from the Baldwin Public Library's Trust Endowment Funds, an amount that has been calculated according to the formula contained in the Baldwin Public Library's Trust Investment Policy. The \$59,320.23 transferred into money market and checking accounts will be spent in accordance with the various guidelines established when the individual Endowment funds were established, and in cases where there was no specific designation, in a manner consistent with the financial policies of the Library and in furtherance of the mission of the Baldwin Public Library.

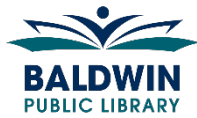
IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, June 16, 2025

Motion: To adjourn the May 19, 2025 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,
TRUST MEETING
April 21, 2025**

1. Call to Order

The meeting was called to order by President Danielle Rumble at 8:38 p.m.

Library Board present: Wendy Friedman, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Marina Awad.

Absent and excused: Melissa Mark.

Library Staff present: Rebekah Craft, Director and Jaclyn Miller, Associate Director.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

1. General Public Comment Period: None.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.

A. Approval of the March 17, 2025 minutes

B. Acceptance of the March 2025 receipts of \$1,205.64

C. Approval of the March 2025 disbursements of \$7,699.10

1st Rock

2nd Friedman

A roll call vote was taken.

Yeas: Friedman, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

3. New and Miscellaneous Business: Friedman drafted a thank you letter to staff for their efforts with the staff survey. Friedman read the letter and asked if other Trustees would sign on. All agreed. Friedman will send the letter to Director Craft who will email it to all staff members.

4. Adjournment:

Motion: To adjourn the meeting.

1st Rock

2nd Friedman

A voice vote was taken.

Yeas: Friedman, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: Mark.

The motion was approved unanimously.

The meeting was adjourned at 8:48 p.m. The next Trust Meeting will be held on Monday, May 19, 2025, following the regular meeting in the Rotary Tribute & Donor Room.

Jennifer Wheeler, Secretary

Date

DRAFT

Baldwin Public Library Trust: April 2025

April receipts totaled \$1,146.40. April disbursements totaled \$13,844.13.

The current value of the Trust is \$2,030,829.84, divided up in the following way:

	June 2024 - EOY	April 2025
Total endowment investments*	\$ 1,130,701.05	\$ 1,159,374.84
Endowment funds distributed for use	\$ 218,537.84	\$ 156,015.77
Total endowment funds	\$ 1,349,238.89	\$ 1,315,390.61
General spendable funds	\$ 514,855.26	\$ 544,205.16
Van Dragt fund	\$ 16,663.66	\$ -
Building fund	\$ 118,787.20	\$ 121,411.96
Restricted funds**	\$ 37,762.23	\$ 26,604.46
Naming rights for Rotary Tribute Room	\$ 9,337.89	\$ 7,832.00
Naming rights for Burnett Reference Desk	\$ 9,385.65	\$ 9,385.65
Naming rights for Thal Reference Desk	\$ 6,000.00	\$ 6,000.00
Total non-endowment funds	\$ 712,791.89	\$ 715,439.23
Total endowment funds	\$ 1,349,238.89	\$ 1,315,390.61
Total non-endowment funds	\$ 712,791.89	\$ 715,439.23
Total of all Trust funds	\$ 2,062,030.78	\$ 2,030,829.84

* The principal of the endowment funds is \$888,797.04.

**Includes memorials and donations from the Friends of the Baldwin Public Library

As of April 30, the amount of money in the Trust that is undesignated stands at \$711,199.77.

Calculation of Potential Spending from Baldwin Public Library Trust Endowment Funds at 4/30/2025

Weighted Value of Endowment Market Value over Five-Year Period:									
Date			4/30/2021	4/30/2022	4/30/2023	4/30/2024	4/30/2025	Totals	
Value at April 30 of Year			\$1,413,888.97	\$1,176,298.93	\$1,094,969.14	\$1,148,291.74	\$1,173,206.84		
Adjustments for Donations to Endowments:									
(Add Gifts to Prior Years' Market Values)									
4/30/2022			\$1,713.70						
4/30/2023			\$10,183.06	\$10,183.06					
4/30/2024			\$900.00	\$900.00	\$900.00				
4/30/2025			\$10,600.00	\$10,600.00	\$10,600.00	\$10,600.00			
Adjusted Values			\$1,437,285.73	\$1,197,981.99	\$1,106,469.14	\$1,158,891.74	\$1,173,206.84		
Weight per Year			10%	15%	20%	25%	30%		100%
Weighted Values			\$143,728.57	\$179,697.30	\$221,293.83	\$289,722.94	\$351,962.05		\$1,186,404.69
Calculated Maximum Possible Withdrawal (5% of Weighted Value of Endowment Market Value)									5%
Principal of Endowments									\$888,797.04
"Principal of Endowments" Plus 5%									105%
									\$933,236.89
Value of Endowment Funds on 4/30/2025									\$1,173,206.84
Less Maximum Possible Withdrawal									\$59,320.23
Value of Endowment Funds on 4/30/2025 after Maximum Possible Withdrawal									\$1,113,886.61
Since the calculated maximum withdrawal will still leave the endowment value above the principal plus 5%, it is permissible.									
Recommended Withdrawal from the Endowment									\$59,320.23
From the Baldwin Public Library Trust Investment Policy, last updated on 05-15-23: "It is the policy of BPLT to approve the transfer of up to 5% of its Endowment market value (so long as such transfer will not reduce the endowment below its principal amount plus 5%) at the end of each April for the following year, using a trailing five year weighted average. Such transferred funds may be used by the Library Director, consistent with the financial policies of the Library, throughout BPL's fiscal year on expenses which further BPL's mission to provide a first class library to its users. In calculating weighted average market values, the earliest market value will be given a 10 percent weighting, the second market value a 15 percent weighting, the third market value a 20 percent weighting, the fourth market period a 25 percent weighting, and the latest a 30 percent weighting. Any gifts or additional deposits received during the latest valuation year will be added to the prior four years' market values in order to be given full weight in the payout calculation."									

**BALDWIN PUBLIC LIBRARY TRUST
FISCAL 2024/25
ENDOWMENT INTEREST ALLOCATION**

		\$ 59,320.23	
		0.0511657	
<u>NAME</u>	<u>PURPOSE</u>	<u>VALUE AS OF</u> <u>APRIL 30 2025</u>	<u>% OF VALUE</u>
Frances Balfour	Adult Reading	\$ 13,455.49	\$ 688.46
Gladys E. Brooks	Large Print Books/Senior Citizens	\$ 55,755.97	\$ 2,852.79
Jane Cameron	Adult Programs/Writers Live	\$ 88,377.05	\$ 4,521.87
Jane Martin Clark	Baldwin Public Library	\$ 6,727.74	\$ 344.23
Jan Coil	Baldwin Public Library	\$ 14,005.32	\$ 716.59
Aubrey & Grace Flood	Youth Services	\$ 6,727.74	\$ 344.23
Paul R. Francis	Staff Appreciation	\$ 12,654.01	\$ 647.45
Friends of the Library	Library Collections	\$ 43,057.86	\$ 2,203.09
Priscilla Goodell	Baldwin Public Library	\$ 153,013.77	\$ 7,829.06
Emmelene Hornac	Youth Services & Adult Reading	\$ 67,277.51	\$ 3,442.30
H. G. Johnston	Reference Collection	\$ 8,493.02	\$ 434.55
Bob & Jean Kelly	Youth Services Programs	\$ 13,536.45	\$ 692.60
William Kernan, Jr.	Library Collections	\$ 33,638.78	\$ 1,721.15
Merle L. Roninger	Reference Collection	\$ 337,504.99	\$ 17,268.68
Rosso Family Foundation	Baldwin Public Library	\$ 13,455.51	\$ 688.46
Marion G. Sweeney	Youth Services	\$ 14,694.75	\$ 751.87
Stephen Vartanian	Audio Visual Material	\$ 13,455.51	\$ 688.46
Clarice G. Taylor	Professional Development	\$ 82,731.20	\$ 4,233.00
Eric & Julie Gheen	Adult Reading Print Books	\$ 12,632.43	\$ 646.35
Ileane Thal	Baldwin Public Library	\$ 58,588.22	\$ 2,997.71
Judith Nix	Youth & Adult Programs	\$ 18,679.64	\$ 955.76
MAF-Rae Dumke	Architecture Books	\$ 12,677.90	\$ 648.67
Linne Underdown Hage Forester	Professional Development	\$ 37,289.36	\$ 1,907.94
Richard & Mary Henne Book Fund	Adult Reading Books	\$ 10,369.81	\$ 530.58
Douglas R. Koschik	Building Improvements	\$ 19,208.27	\$ 982.80
Jerry Dreer	General and Staff Appreciation	\$ 11,366.54	\$ 581.58
		\$ 1,159,374.84	\$ 59,320.23
General			
Jane Martin Clark		\$ 6,727.74	\$ 344.23
Jan Coil		\$ 14,005.32	\$ 716.59
Priscilla Goodell		\$ 153,013.77	\$ 7,829.06
Rosso Family Foundation		\$ 13,455.51	\$ 688.46
Ileane Thal		\$ 58,588.22	\$ 2,997.71
Jerry Dreer		\$ 5,683.27	\$ 290.79
			\$ 12,866.84
Staff Appreciation			
Paul R. Francis		\$ 12,654.01	\$ 647.45
Jerry Dreer		\$ 5,683.27	\$ 290.79
			\$ 938.24
Adult Department			
Frances Balfour		\$ 13,455.49	\$ 688.46
Friends of the Library		\$ 21,528.93	\$ 1,101.54
Eric & Julie Gheen		\$ 12,632.43	\$ 646.35
Richard & Mary Henne		\$ 10,369.81	\$ 530.58
Emmelene Hornac		\$ 33,638.76	\$ 1,721.15
William Kernan, Jr.		\$ 16,819.39	\$ 860.58
			\$ 5,548.65
Adult Large Print - Gladys E. Brooks		\$ 55,755.97	\$ 2,852.79
Adult Programs/Writers Live			
Jane Cameron		\$ 88,377.05	\$ 4,521.87
Judith Nix		\$ 9,339.82	\$ 477.88
			\$ 4,999.75
Adult AV - Stephen Vartanian		\$ 13,455.51	\$ 688.46

**BALDWIN PUBLIC LIBRARY TRUST
FISCAL 2024/25
ENDOWMENT INTEREST ALLOCATION**

Adult Reference		
H. G. Johnston	\$ 8,493.02	\$ 434.55
Merle L. Roninger	\$ 337,504.99	\$ 17,268.68
		<u>\$ 17,703.23</u>
Adult Architecture - MAF-Rae Dumke		
	\$ 12,677.90	\$ 648.67
Youth Department		
Aubrey & Grace Flood	\$ 6,727.74	\$ 344.23
Friends of the Library	\$ 21,528.93	\$ 1,101.54
Bob & Jean Kelly	\$ 13,536.45	\$ 692.60
Emmelene Hornac	\$ 33,638.76	\$ 1,721.15
William Kernan, Jr.	\$ 16,819.39	\$ 860.58
Marion G. Sweeney	\$ 14,694.75	\$ 751.87
		<u>\$ 5,471.97</u>
Youth Programs - Judith Nix		
	\$ 9,339.82	\$ 477.88
Professional Development		
Clarice G. Taylor	\$ 82,731.20	\$ 4,233.00
Linne Underdown Hage Forester	\$ 37,289.36	\$ 1,907.94
		<u>\$ 6,140.94</u>
Building Fund - Douglas R. Koschik		
	\$ 19,208.27	\$ 982.80
Total	\$ 1,159,374.84	\$ 59,320.23

Baldwin Public Library Trust
Endowment Funds Portfolio Performance Benchmarks
As of April 30, 2025

<u>Index</u>	<u>2025: YTD</u>	<u>2024: Entire Year</u>
S&P 500-Equity Benchmark	-5.31%	23.31%
U.S. Aggregate-Bond Benchmark	2.37%	-0.13%
Blended Return of Both Benchmarks* (S&P 500: 75% and U.S. Aggregate: 25%)	-3.39%	17.45%
Baldwin Endowment Funds' Portfolio	-3.48%	10.81%
Endowment Funds' Performance Compared to Blended Return of Benchmarks	-0.09%	-6.64%

*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of April 30, 2025, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,173,206.84
Raymond James Building Mutual Funds Account	\$503,394.57
Huntington Bank Checking Account	\$4,427.19
Huntington Bank Money Market Account	<u>\$349,801.24</u>
Total	\$ 2,030,829.84

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile.

**BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS
APRIL 30, 2025**

Investment and Cash Report										
12_c		Prior Month Balance 03/31/25	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 04/30/25
Huntington Bank Checking:										
Endowment Money		\$0.00	\$0.00	\$0.00	\$4,664.91	\$64,030.39	\$4,664.91			\$0.00
Van Dragt Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$16,663.66	\$0.00			\$0.00
Restricted Funds - Memorials and Friends		\$4,227.01	\$0.18	\$2.13	\$3,956.26	\$38,068.92	\$4,156.26			\$4,427.19
Restricted Funds - Building		\$0.00	\$0.00	\$0.00	\$0.00	\$1,999.07	\$0.00			\$0.00
Restricted Funds - Covid and MAF Idea Lab		\$0.00	\$0.00	\$0.00	\$0.00	(\$34.02)	\$0.00			\$0.00
Subtotal - Restricted Funds		\$4,227.01								\$4,427.19
General Spendable Funds		\$0.00	\$0.00	\$0.00	\$5,212.96	\$5,740.81	\$5,212.96			\$0.00
TOTAL		\$4,227.01	\$0.18	\$2.13	\$13,834.13	\$126,468.83	\$14,034.13	\$0.00		\$4,427.19
Huntington Bank Money Market:										
Endowment Budgeted Funds		\$160,680.68	\$0.00	\$2.43	\$0.00	\$0.00	\$0.00	(\$4,664.91)		\$156,015.77
Endowment Investment Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Building Fund		\$999.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$999.75
Van Dragt Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Restricted Funds		\$35,202.75	\$0.00	\$26,875.00	\$0.00	\$0.00	\$0.00	(\$4,156.26)		\$31,046.49
Restricted Fund - Covid		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$516.43
Restricted Fund - Idea Lab MAF		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
General Spendable Funds		\$165,299.54	\$1,146.22	\$20,548.56	\$10.00	\$100.00	\$0.00	(\$5,212.96)		\$161,222.80
TOTAL		\$362,699.15	\$1,146.22	\$47,425.99	\$10.00	\$100.00	\$0.00	(\$14,034.13)		\$349,801.24
Raymond James & Associates:										
Endowment Fund Investments		\$1,168,958.44	\$0.00	\$0.00			\$0.00	\$0.00	(\$12,523.64)	\$1,156,434.80
Endowment Cash		\$18,045.74	\$0.00	\$10,600.00			\$0.00	\$0.00	(\$1,273.70)	\$16,772.04
Sub-total Endowment Funds		\$1,187,004.18	\$0.00	\$10,600.00			\$0.00	\$0.00	(\$13,797.34)	\$1,173,206.84
General Spendable Funds Cash		\$1,824.39	\$0.00	\$0.00			\$0.00	\$0.00	(\$632.67)	\$1,191.72
General Spendable Mutual Funds		\$384,390.16	\$0.00	\$0.00			\$0.00	\$0.00	(\$2,764.68)	\$381,625.48
General Spendable Building Mutual Funds		\$121,450.44	\$0.00	\$0.00			\$0.00	\$0.00	(\$873.06)	\$120,577.38
Sub-total General Spendable Funds		\$507,664.98	\$0.00	\$0.00			\$0.00	\$0.00	(\$4,270.41)	\$503,394.57
TOTAL		\$1,694,669.16	\$0.00	\$10,600.00			\$0.00	\$0.00	(\$18,067.75)	\$1,676,601.41
Total All Funds		\$2,061,595.32	\$1,146.40	\$58,028.12	\$13,844.13	\$126,568.83	\$14,034.13	(\$14,034.13)	(\$18,067.75)	\$2,030,829.84

APRIL 30, 2025

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
APRIL30, 2025**

		Prior Month Balance 03/31/25	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 04/30/25
12e										
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$551,527.41	\$1,146.22	\$20,548.56	\$5,222.96	\$5,840.81			(\$3,245.51)	\$544,205.16
Restricted Funds:										
Building Fund		\$122,436.86	\$0.00	\$0.00	\$0.00	\$1,999.07			(\$1,024.90)	\$121,411.96
Van Dragt Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$16,663.66				\$0.00
Memorials/Tributes		\$12,616.27	\$0.18	\$3,377.13	\$1,755.82	\$2,046.25				\$10,860.63
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00				\$516.43
Restricted Fund - Idea Lab MAF		\$0.00	\$0.00	\$0.00	\$0.00	(\$34.02)				\$0.00
Friends	Adult Services Programs	\$6,251.76	\$0.00	\$5,200.00	\$678.39	\$11,644.91				\$5,573.37
	Young Adult Programs	\$3,809.00	\$0.00	\$6,100.00	\$661.55	\$6,193.98				\$3,147.45
	Youth Services Programs	\$6,150.55	\$0.00	\$7,700.00	\$590.98	\$5,487.95				\$5,559.57
	Idea Lab Program Supplies	(\$680.32)	\$0.00	\$2,000.00	\$224.52	\$5,400.94				(\$904.84)
	Outreach & Equipment	\$1,896.85	\$0.00	\$2,500.00	\$45.00	\$7,294.89				\$1,851.85
	Sub-total Restricted	\$152,997.40	\$0.18	\$26,877.13	\$3,956.26	\$56,697.63	\$0.00	\$0.00	(\$1,024.90)	\$148,016.42
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
	Maintenance Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89	\$0.00	\$0.00	\$0.00	\$0.00
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Miranda Burnett Reference Desk		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,385.65
Total Gift and Tribute Funds		\$727,742.46	\$1,146.40	\$47,425.69	\$9,179.22	\$64,044.33	\$0.00	\$0.00	(\$4,270.41)	\$715,439.23
Endowment Funds										
Endowment Budgeted Funds	General Funds	\$47,377.94	\$0.00	\$0.00	\$795.54	\$22,446.38				\$46,582.40
	Adult Large Print	\$669.50	\$0.00	\$0.00	\$12.78	\$1,397.22				\$656.72
	Adult Services Department	\$29,246.83	\$0.00	\$0.00	\$659.90	\$5,628.42				\$28,586.93
	Adult Audio Visual	\$142.99	\$0.00	\$0.00	\$0.00	\$418.35				\$142.99
	Adult Reference	\$39,999.11	\$0.00	\$0.00	\$0.00	\$9,170.95				\$39,999.11
	Adult Programs	\$17,427.22	\$0.00	\$0.00	\$209.88	\$6,351.52				\$17,217.34
	Architecture	\$763.88	\$0.00	\$0.00	\$0.00	\$3,687.71				\$763.88
	Youth Services Department	\$4,374.03	\$0.00	\$0.00	\$1,759.20	\$5,775.06				\$2,614.83
	Youth Programs (Nix)	\$248.58	\$0.00	\$0.00	\$14.99	\$1,319.68				\$233.59
	Professional Development	\$18,083.91	\$0.00	\$2.43	\$1,185.68	\$5,137.26				\$16,898.23
	Staff Appreciation	\$1,629.67	\$0.00	\$0.00	\$26.94	\$924.03				\$1,602.73
	Koschik Building Fund	\$717.02	\$0.00	\$0.00	\$0.00	\$267.92				\$717.02
	Sub-total	\$160,680.68	\$0.00	\$2.43	\$4,664.91	\$62,524.50	\$0.00	\$0.00	\$0.00	\$156,015.77
Total Endowment Investments	All Funds	\$1,173,172.18	\$0.00	\$10,600.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,797.34)	\$1,159,374.84
Total Endowment Funds		\$1,333,852.86	\$0.00	\$10,602.43	\$4,664.91	\$62,524.50	\$0.00	\$0.00	(\$13,797.34)	\$1,315,390.61
Total All Trust Funds		\$2,061,595.32	\$1,146.40	\$58,028.12	\$13,844.13	\$126,568.83	\$0.00	\$0.00	(\$18,067.75)	\$2,030,829.84

TRUST RECEIPTS
April-25

12f_

Trust Money Mkt General Funds:

Money Market Interest Income	\$ 1,146.22	\$ 1,146.22
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Friends of BPL:

- Adult Programs		
- Teen Programs		
- Youth Programs		
- Idea Lab Program Supplies		
- Outreach and Equipment	\$	-

Trust Money Mkt Restricted Funds:

	\$	-
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Memorial Book Fund:

Checking Account Interest	\$ 0.18	\$ 0.18
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Trust Money Mkt Endowment Fund:

	\$	-
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Total Receipts at Huntington Bank

	\$ 1,146.40	\$ 1,146.40
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Raymond James

		\$0.00
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Total Trust Receipts (Before Bank Fees)

	<u>\$1,146.40</u>	<u>\$1,146.40</u>
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Monthly Banking Fee on Money Market Account

	\$ (10.00)	\$ (10.00)
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Total Trust Receipts (Net)

	<u>\$1,136.40</u>	<u>\$1,136.40</u>
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04/29/2025 09:39 AM
User: 2540
DB: Birmingham

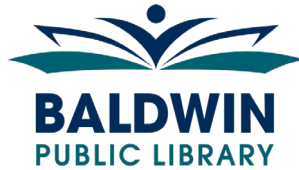
CHECK REGISTER FOR CITY OF BIRMINGHAM
CHECK DATE FROM 04/29/2025 - 04/29/2025

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
04/29/2025	LIBRY	6309	000843	BAKER & TAYLOR BOOKS	373.64
04/29/2025	LIBRY	6310	MISC	BRIAN CHRISTOPHER KEMP	100.00
04/29/2025	LIBRY	6311	MISC	CHUBE	981.00
04/29/2025	LIBRY	6312	007403	SUSAN DION	37.63
04/29/2025	LIBRY	6313	009315	FIRST NATIONAL BANK OF OMAHA	3,990.48
04/29/2025	LIBRY	6314	009315	VOID	0.00 V
04/29/2025	LIBRY	6315	009315	VOID	0.00 V
04/29/2025	LIBRY	6316	004604	GORDON FOOD	31.96
04/29/2025	LIBRY	6317	001090	INGRAM LIBRARY SERVICES	1,634.06
04/29/2025	LIBRY	6318	009060	ROSEMARY ISBELL	14.99
04/29/2025	LIBRY	6319	009857	JACLYN MILLER	71.38
04/29/2025	LIBRY	6320	000784	LAKESHORE LEARNING	169.95
04/29/2025	LIBRY	6321	MISC	MORGAN KOSCIUK	23.48
04/29/2025	LIBRY	6322	006432	ELISABETH PHOU	22.97
04/29/2025	LIBRY	6323	000486	PLANTE & MORAN PLLC	4,200.00
04/29/2025	LIBRY	6324	009612	PLAYAWAY PRODUCTS LLC	2,382.59

LIBRY TOTALS:

Total of 16 Checks:	14,034.13
Less 2 Void Checks:	0.00
Total of 14 Disbursements:	14,034.13



**RESOLUTION AMENDING BUDGET AND
SUBMITTING TAX RATE REQUEST**

At a meeting of the Library Board of the Baldwin Public Library ("Library Board"), County of Oakland, State of Michigan, held at the Library on March 17, 2025, at 7:30 p.m., prevailing Eastern Time.

PRESENT: Rumble, Mark, Wheeler, Friedman, Pisano, Rock
ABSENT: none

The following preamble and resolution were offered by Friedman and supported by Wheeler;

WHEREAS, the Baldwin Public Library is a city library established under Section 10a of the City, Village and Township Libraries Act, 1877 PA 164; and

WHEREAS, voters in the City of Birmingham ("City") approved a millage in 1998 at a rate of 1.75 mills that has been reduced by the Headlee Amendment to 1.2931 mills in 2025; and

WHEREAS, the Library Board held a budget hearing on March 17, 2025 that included \$4,669,5965 in revenue that would require a levy of 1.2789 mills for the 2025 tax year; and

WHEREAS, pursuant to PA 164, the Library Board approves the tax rate to be authorized and report it to the City; and

WHEREAS, the City must levy the amount reported by the Library Board and levy it in the same manner as other taxes in the City; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library Board approves and certifies the levy of a total millage rate of 1.2789 mills to be levied in July 2025.
2. The Library Board amends the previously approved budget for the July 1, 2025 to June 30, 2026 to include the tax rate request of 1.2789 mills.
3. The Library Director shall submit a copy of this Resolution to the City of Birmingham Clerk and Treasurer as soon as possible.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the Secretary of the Library Board of the Baldwin Public Library, certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a meeting held on May 19, 2025, and that the meeting was in full compliance with the Open Meetings Act, 1976 PA 267, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

Jennifer Wheeler, Secretary