

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS



# LIBRARY BOARD MEETING

JUNE 16, 2025

Danielle Rumple  
PRESIDENT

Melissa Mark  
VICE PRESIDENT

Jennifer Wheeler  
SECRETARY

Wendy Friedman

Frank Pisano

Karen Rock

Rebekah Craft  
LIBRARY  
DIRECTOR



LEARN.CONNECT.DISCOVER.

# MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

# VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

# CORE VALUES

## WE ARE COMMITTED TO:

- Intellectual Freedom
- Equitable and Inclusive Access
- Education and Lifelong Learning
- Innovation
- Welcoming Environment
- Integrity
- Collaboration
- Commitment to Excellence

ADOPTED APRIL 2022

## BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

**Rumple, Danielle**  
**PRESIDENT**

843 Tottenham Rd.  
Birmingham, MI 48009  
Cell: (734) 693-3861  
e-mail: danielle.rumple@gmail.com

Term expires 2025

Finance Committee  
Strategic Planning  
Committee

**Mark, Melissa**  
**VICE PRESIDENT**

635 Puritan Ave.  
Birmingham, MI 48009  
(248) 644-8451  
e-mail: weir527@gmail.com

Term expires 2025

Building Committee,  
Outreach Committee

**Wheeler, Jennifer**  
**SECRETARY**

1665 Holland St.  
Birmingham, MI 48009  
Cell: (248) 808-4495  
e-mail: jennybwheeler@gmail.com

Term expires 2027

Personnel Committee,  
Policy Committee

**Friedman, Wendy**

1369 Stanley Blvd.  
Birmingham, MI 48009  
Cell: (516) 316-9199  
e-mail: wendyfriedman16@gmail.com

Term expires 2027

Outreach Committee  
Building Committee

**Pisano, Frank**

612 Davis Ave.  
Birmingham, MI 48009  
Home: (248) 646-0463  
Cell: (248) 835-6058  
e-mail: frank.pisano@baldwinlib.org

Term expires 2025

Finance Committee,  
Building Committee

**Rock, Karen**

465 Pilgrim Ave.  
Birmingham, MI 48009  
Home: (248) 540-9203  
e-mail: kgrock13@gmail.com

Term expires 2027

Personnel Committee,  
Strategic Planning  
Committee

**Awad, Marina**  
**STUDENT REPRESENTATIVE**

e-mail: marinagrace718@gmail.com

Term expires February 2026



LEARN.CONNECT.DISCOVER.

# AGENDA



## **Baldwin Public Library Board Meeting**

Monday, June 16, 2025 at 7:30 p.m.

Rotary/Donor Rooms

### *Agenda*

The full Board packet is available online at [www.baldwinlib.org](http://www.baldwinlib.org) on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

#### I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

#### II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of May 19, 2025 Board Meeting Minutes p. 9
- B. Approval of May 2025 vendor payments in the amount of \$117,759.87,  
including payments in excess of \$75,000. p. 13
- C. Approval of total expenses in the amount of \$480,917.19 p. 17

#### III. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries (Melissa Mark) p. 45
- D. Upcoming events of interest (Jaclyn Miller) p. 58

IV. Board Committee Reports

A. Finance – Frank Pisano

p. 16

The next meeting of the Finance Committee will be held on Monday, July 14, 2025 at 4:00 p.m.

**SUGGESTED BOARD ACTION**

To approve the following amendments to the FY 2024-25 Budget.

p. 19

Revenue		
271.0-000.000-402.0000	Birmingham Tax Revenue	\$32,475
271.0-000.000-528.0000	Federal Grants	\$3,450
271.0-000.000-588.0000	Cable Board Grant	\$22,435
271.0-000.000-591.0001	Beverly Hills Contract	\$14,502
271.0-000.000-619.0009	Proctor Fees	\$400
271.0-000.000-619.0010	Program Fees	\$400
271.0-000.000-646.0005	Copy Machine Fees	\$700
271.0-000.000-646.0007	Computer Printer Fees	\$1,000
271.0-000.000-646.0008	Fax Fees	\$300
271.0-000.000-647.0005	Sale of Items	\$125
271.0-000.000-647.0006	Vending Machine Fees	\$700
271.0-000.000-651.0003	Room Rentals	\$2,000
271.0-000.000-665.0001	Investment Income	\$35,000
271.0-000.000-677.0001	Sundry & Misc.	\$120
TOTAL CHANGE IN REVENUE		\$118,690

Expenses		
----------	--	--

271.0-790.000-702.0001	Salaries & Wages	\$71,126
271.0-790.000-711.0007	Worker's Compensation	\$2,041
271.0-790.000-742.0000	Computer Software	\$8,000
271.0-000.000-746.0000	Maintenance Supplies	\$1,500
271.0-000.000-748.0000	Technical Service Supplies	-\$9,000
271.0-790.000-753.0000	Idea Lab Supplies	\$1,000
271.0-000.000-801.0200	Legal	\$6,880
271.0-000.000-802.0100	Audit	-\$1,290
271.0-790.000-805.0100	Landscape Services	-\$1,500
271.0-790.000-811.0000	Other Contracted Services	\$38,000
271.0-000.000-814.0200	Marketing & Design Services	-\$4,250
271.0-000.000-830.0200	ILS Services	\$2,010
271.0-790.000-830.0300	Cataloging & ILL Services	-\$5,000
271.0-000.000-851.0000	Telephone	-\$2,000
271.0-790.222-920.0000	Electricity	-\$3,000
271.0-790.222-921.0000	Gas	-\$16,000
271.0-790.000-922.0000	Water & Sewage	\$12,022
271.0-790.000-901.0000	Printing	-\$3,800
271.0-790.000-955.0100	Programs	-\$100
271.0-000.000-957.0100	Training	-\$17,000
271.0-790.000-957.0300	Memberships & Dues	-\$5,000
271.0-000.000-958.0200	Parking	\$1,920
271.0-000.000-960.0600	Unemployment Claims	-\$1,000

271.0-790.000-971.0100	Machinery & Equipment	-\$31,059
271.0-790.000-972.0000	Furniture	\$32,500
271.0-790.000-977.0000	Building Improvements	\$3,000
<hr/> TOTAL CHANGE IN EXPENSES		\$80,000

- B. Building – Wendy Friedman  
The next meeting of the Building Committee will be held on Friday, July 11, 2025 at 9:30 a.m.
- C. Outreach - Melissa Mark p. 26  
The next meeting of the Outreach Committee will be held on July 23, 2025 at 11:00 a.m.
- D. Strategic Planning –Karen Rock p. 27  
The Strategic Planning Committee meeting will meet on Monday, July 21, 2025 at 1:00 p.m.
- V. Library Report – Rebekah Craft and Jaclyn Miller p. 37
- VI. Liaisons
  - A. Report from Friends of the Baldwin Public Library (Ryndee Carney) p. 46
  - B. Beverly Hills (Andrew Drummond, Beverly Hills Village Council)
  - C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)
  - D. Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)
- VII. New & Miscellaneous Business
  - A. Employee Compensation for FY 2025-26 p. 48  
**Suggested motion:** Motion to approve the FY 2025-26 Baldwin Public Library Pay & Benefits schedule and adopt a 3% pay increase for all staff members.
- VIII. Unfinished Business
  - A. Negotiations of the proposed Administrative Services contract from the City of Birmingham p. 54
- IX. Items removed from the Consent Agenda
- X. Information Only
  - A. Upcoming events of interest p. 58

B. Birmingham Youth Assistance Thank You Letter	p. 60
C. BPL Press Release "All Ages welcome for Summer Reading at the Baldwin Public Library	p. 61
D. Downtown Publications article "Two popular events in Birmingham this weekend"	p. 63
E. Birmingham Bloomfield Eagle article "Art and literature collide in summer reading program"	p. 64
F. Summer 2025 Baldwin Public Library Learn.Connect.Discover issue	p. 66

XI. Closed Session

Closed session under Section 8(h) of the Open Meetings Act to discuss a confidential written legal opinion.

XII. Adjournment

The next regular meeting of the Library Board will take place on Monday, July 21, 2025 at 7:30 p.m.

***Motion:*** To adjourn the June 16, 2025 Board Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta session pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).





**BALDWIN PUBLIC LIBRARY MINUTES,  
REGULAR MEETING  
May 19, 2025**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and, via Zoom, Student Representative Marina Awad.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director; Jaclyn Miller, Associate Director; Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: None.

All present recited the Pledge of Allegiance following establishment of quorum.

Wheeler read aloud the Library's Mission Statement.

1. General Public Comment Period: None.
2. Consent Agenda:
  - Motion to approve the consent agenda.**
  - A. Approval of corrected March 17, 2025 Board Meeting Minutes**
  - B. Approval of April 21, 2025 Board Meeting Minutes**
  - C. Approval of April 2025 vendor payments in the amount of \$106,261.02, including payments in excess of \$75,000.**
  - D. Approval of total expenses in the amount of \$364,744.91**
  - 1st** Friedman
  - 2nd** Mark
  - A roll call vote was taken.
  - Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.
  - Nays: None.
  - Absent and excused: None.
  - The motion was approved unanimously.
3. Board Reports and Special Announcements:

**President's report:** Rumble thanked everyone who came out to the Hometown Parade and Miller for bringing the book bike. She thanked the Friends of the Library for allowing her to speak and attend the annual meeting on May 13.

**Board comments:** Wheeler thanked Miller for bringing the book bike to the DPS event.

**Staff Anniversaries:** Mark recognized the following staff anniversaries: Melissa Behrens (6 years of service), Nadia Bertala (8 years), Sam Hollo (2 years), H Jennings (8 years), Jody Jennings (6 years), Emily Malek (4 years), Grace Noble (4 years), and Robbie Terman (7 years).

**Upcoming events of interest:** Miller reported upcoming events at the Library, full details of which are on pages 44-45 of the May Board packet.

4. Board Committee Reports

**Finance Committee:**

Pisano reported that the Finance Committee met on May 12. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 18 of the May Board packet. The next meeting of the Finance Committee will take place on Monday, June 9, 2025 at 4:00 p.m. in the Delos Board Room.

**Building Committee:**

Friedman reported that the Building Committee met on May 9. Present were Friedman, Pisano, Craft, and Miller. Full minutes from this meeting are on page 21 of the May Board packet. The next meeting of the Building Committee will take place on July 11, 2025 at 9:30 a.m. in the Delos Board Room.

**Outreach Committee:**

Mark reported the Outreach Committee will meet next on June 4 at 11:00 a.m.

**Strategic Planning Committee:**

Rock reported that the Building Committee met on April 2 and May 12. Present were Rock, Rumble, Craft, Miller, and community member Jim Suhay. Full minutes from this meeting are on pages 22-23 of the May Board packet. The next meeting of the Strategic Planning Committee will take place on June 9, 2025 at 2:00 p.m. in the Delos Board Room.

5. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 25-36 of the May Board packet.

The City is still working with the Engineering Department on repairing the loading dock.

The follow-up meeting with the Library and City attorneys concluded in agreement that the Baldwin Public Library was established as an independent PA 164 10a Library.

6. Liaisons

**Friends:** Ryndee Carney reported that the Friend's annual meeting was held on May 13. She thanked Rumble for speaking and Rock and Friedman for attending. The Friends elected officers, although they need to fill the position of Vice President. Paid memberships have surpassed 400, whereas at this time last year there were 250.

**Beverly Hills:** There was no report.

**Bloomfield Hills:** There was no report.

**Bingham Farms:** There was no report.

7. New & Miscellaneous Business:

**Negotiations of the proposed Administrative Services contract from the City of Birmingham:**

Craft reviewed details within the memo found on pages 40-42 of the April Board packet. Craft opened discussion by asking how independent the Board would like the Library to be from the City, and if she should proceed to obtain quotes for HR/payroll/financial services. The Board generally concluded that Craft should begin to research pricing for these services, after opening dialogue with City leaders about a possible transition. Craft emphasized prioritizing the community when reviewing the Library's options. If the Library pursued its own HR and payroll services, there would be a training period for some staff, and managing that process will need to be decided later on. Cost savings are likely if the Library pursued some of these services independently. Craft noted insurance is the most worrying aspect, as the current employee benefits are satisfactory.

Craft will begin dialogue with the City about independently requesting HR/payroll services quotes, before soliciting quotes.

**Books & Bites 2025:**

Pisano asked if Books & Bites will be held this year. Friedman responded that a decision regarding Books & Bites will be made this month. Several Board members worried it is too late in the year to plan and were concerned that the event did not have a concrete fundraising goal.

**Resolution Amending Budget and Submitting Tax Rate Request:**

This is a legal document to amend the Budget Resolution approved in March to indicate Baldwin's PA 164 10a status. All of this document text will be included in future annual budget resolutions.

**Motion to approve the Resolution Amending Budget and Submitting Tax Rate Request, found on page 70 of the May Board packet.**

**1st** Rumble

**2nd** Friedman

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

8. Unfinished Business: None.
9. Items Removed from Consent Agenda: None.
10. Information Only: See pages 71-114 of the April Board packet.
11. Closed Session: Closed session under Section 8(h) of the Open Meetings Act to discuss a confidential legal opinion.

**Motion to move into closed session.**

**1st** Wheeler

**2nd** Rock

A roll call vote was taken.

Yeas: Friedman, Mark Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

Closed session began at 8:33 p.m. and ended at 8:45 p.m.

**Motion to end the closed session and reconvene the open meeting.**

**1st** Friedman

**2nd** Mark

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

12. Adjournment:

**Motion to adjourn the meeting.**

**1st** Rock

**2nd** Wheeler

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:46 p.m. The next regular meeting is scheduled for Monday, June 16, 2025, at 7:30 p.m. in the Rotary & Donor Room.

---

Jennifer Wheeler, Secretary

Date

**Register of Claims**  
**Baldwin Public Library**  
300 W. Merrill Street  
Birmingham, MI 48009

Page: 1/2

Check Number	Vendor #	Vendor	Amount
	000843	BAKER & TAYLOR BOOKS	1,656.06
	MISC	BARBARA CONNOLLY	200.00
	003904	CAPITAL ONE BANK	6,928.89
	000902	CENGAGE LEARNING INC	74.97
	004269	CENTER POINT LARGE PRINT	174.82
	000605	CINTAS CORPORATION	259.90
	009319	COMPTON PRESS INDUSTRIES LLC	3,235.73
	000627	CONSUMERS ENERGY	1,038.00
	000575	DEMCO, INC	1,542.30
	000179	DTE ENERGY	7,759.58
	008164	GARY EISELE	76.30
	004604	GORDON FOOD	56.97
	MISC	GUARDIAN ALARM COMPANY	100.00
	001090	INGRAM LIBRARY SERVICES	14,596.65
	008827	KANOPY, INC	591.60
	003527	LOWER HURON SUPPLY CO INC	1,175.86
	MISC	MELISA NIKA	9.34
	007927	MICHELLE HOLLO	1,032.50
	002013	MIDWEST TAPE	12,510.53
	009623	NEWSBANK, INC	6,299.00
	009478	ODP BUSINESS SOLUTIONS, LLC	200.84
	006785	OVERDRIVE, INC.	19,290.22
	007823	PITNEY BOWES GLOBAL FINANCIAL	493.83
	009612	PLAYAWAY PRODUCTS LLC	643.10
	004072	SHOWCASES	515.10
	009840	THOMAS S. KLISE COMPANY, INC	446.44
	MISC	TODAY'S CLASSROOM LLC	14,195.72
	000158	VERIZON WIRELESS	103.94
13313	000902	CENGAGE LEARNING INC	109.99
13331	008336	NBS COMMERCIAL INTERIORS	832.00
13352	009920	CORPORATE DINING CONCEPTS	279.00
13355	009024	D.M. BURR GROUP	4,891.29
13362	007927	MICHELLE HOLLO	761.25
13369	005550	LEE & ASSOCIATES CO., INC.	4,775.00
13371	002013	MIDWEST TAPE	400.14
13382	005861	UNIQUE MGMT SERVICE, INC	51.50
13405	002013	MIDWEST TAPE	640.70
303533	009202	AQUARIUM DESIGN INC	270.00
303535	006759	AT&T	61.66
303607	007408	T-MOBILE	767.24
303614	009863	US BANK EQUIPMENT FINANCE	69.93
303646	000843	BAKER & TAYLOR BOOKS	806.66
303675	004493	ELITE IMAGING SYSTEMS, INC	1,750.65
303687	000249	GA BUSINESS PURCHASER LLC	324.64
303699	MISC	JENNIFER BOYD	30.00
303702	004904	KONICA MINOLTA BUSINESS SOLUTIONS	2,346.45
303714	006349	MIDWEST COLLABORATIVE	206.00
303723	009478	ODP BUSINESS SOLUTIONS, LLC	78.95



**Register of Claims**

Page: 2/2

**Baldwin Public Library**300 W. Merrill Street  
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
303729	009612	PLAYAWAY PRODUCTS LLC	444.53
303764	006638	ACTION MAT & TOWEL RENTAL, INC	70.72
303767	006759	AT&T	231.31
303769	000408	BALDWIN PUBLIC LIBRARY	33.18
303771	009535	BIRMINGHAM PAPERS	624.00
303772	008355	BIRMINGHAM PUBLIC SCHOOLS	675.58
303788	006666	GRID 4 COMMUNICATIONS INC.	250.84
303823	009026	WELLS FARGO VENDOR FIN SERV	768.47
Total:			117,759.87

**I hereby certify that each of the above invoices are true and correct.**

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Executive Library Director**Allowance of Vouchers**

**The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.**

\_\_\_\_\_  
**Secretary of the Baldwin Public Library Board**

## **BOARD COMMITTEE REPORTS**

Finance Committee

Outreach Committee

Strategic Planning Committee

---

## June 2025 Finance Committee Agenda

---

The Baldwin Public Library Board's Finance Committee met on Monday, June 9, 2025 at 4:00 p.m. in the Delos Board Room. Present were Frank Pisano, Danielle Rumble, Rebekah Craft, and Jaclyn Miller.

- Public comment - none
- Craft: FY 2024-25 budget report after eleven months.
  - Three payroll periods
  - Parking prices have gone up, so that cost is slightly higher than anticipated
  - Tax revenue was higher than anticipated; contract payments are all received
  - Penal fine disbursement is expected in July
  - Investment income was higher than anticipated
- Craft: Draft memo for the FY 2024-25 Budget amendment
  - With all proposed line adjustments, about \$2,000 more dollars will be added to the fund balance
- Craft: FY 2024-25 Salary increases and Staff Pay & Benefits Schedule
- Miller: May Trust expenditures with Friends of the Library funds
- Pisano attended the retirement board meeting, where it was recommended that they delete the BlackRock midcap and hire the Vanguard Midcap index; changing treasury investment strategy for potentially better returns.

The next meeting will be held on Monday, July 14, 2025 at 4:00 p.m. in the Delos Board

## FINANCIAL REPORT: May 2025

This report references the Revenue and Expense Report 2024-25, found on the following page. At 91.7% of the way through fiscal year 2024-2025, the Library has spent 86.7% of its budget and received 99.8% of its revenue. By this point of the year, the Library was budgeted to have spent 91.7% of its budget and to have received 91.7% of its revenue.

Three pay periods were recorded in the month.

### Vendor payments in excess of \$75,000:

	\$ -
<b>Total vendor payments in excess of \$75,000</b>	<b>\$ -</b>
Balance of vendor payments less than \$75,000	\$ 117,759.87
<b>Total vendor payments</b>	<b>\$ 117,759.87</b>

### City of Birmingham allocations:

Payroll Period Ending 04/26/25	\$ 130,193.24
Payroll Period Ending 05/10/25	\$ 104,675.33
Payroll Period Ending 05/24/25	\$ 104,607.25
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$ 1,979.17
Retirement Cost (acct 711.0012)	\$ 8,040.17
<b>Total Payroll</b>	<b>\$ 349,495.16</b>

BS&A Software Charge (acct 811.0000)	\$ 351.67
Administrative Services (acct. 813.0000)	\$ 8,740.83
MML Insurance Premium (acct. 960.0400)	\$ 535.00
<b>Total City of Birmingham allocations</b>	<b>\$ 359,122.66</b>

### Reconciling adjustments:

Refunds and Voids (Fines, Bags, Room Rentals, Magazines etc.)	\$ (239.34)
Audit Fees	
Water Bill	
Credit Card Fees	
City of Birmingham Parking	\$ 4,274.00
<b>Total Recon Adjustments</b>	<b>\$ 4,034.66</b>

<b>Total expenses for the month</b>	<b>\$ 480,917.19</b>
-------------------------------------	----------------------

BALDWIN PUBLIC LIBRARY  
REVENUE AND EXPENSE REPORT 2024-25  
May 2025

		Current Month Budget May 2025	Current Month Actual May 2025	Variance For Month	Y-T-D Budget 2024-2025	Y-T-D Actual 2024-2025	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2023-2024	11th Month of the year 91.67%
<b>REVENUES</b>										
TAXES	2024-2025 Budget	\$4,497,490	\$374,791	\$0	\$4,122,699	\$4,492,575	\$369,876	99.9%	\$4,174,572	100.0%
PROVISION FOR TAX LOSS		(\$15,000)	(\$1,250)	\$0	(\$13,750)	(\$1,127)	\$12,623	7.5%	(\$2,272)	113.6%
COUNTY AND STATE REVENUE		\$95,000	\$7,917	\$618	\$87,083	\$27,998	(\$59,085)	29.5%	\$31,103	31.1%
GRANTS		\$0	\$0	\$0	\$0	\$25,885	\$25,885	0.0%	\$16,000	100.0%
COMMUNITY CONTRACTS		\$1,084,860	\$90,405	\$187,801	\$994,455	\$1,013,601	\$19,146	93.4%	\$970,002	92.1%
PATRON USE REVENUE		\$32,500	\$2,708	\$4,597	\$29,792	\$39,506	\$9,714	121.6%	\$34,721	97.3%
INVESTMENT INCOME		\$5,000	\$417	\$6,672	\$4,583	\$90,303	\$85,720	1806.1%	\$91,347	114.2%
OTHER REVENUE		\$0	\$0	\$0	\$0	\$118	\$118	0.0%	\$286	0.1%
TOTAL REVENUE		\$5,695,850	\$474,988	\$199,687.47	\$5,224,863	\$5,688,860.24	\$463,998	99.8%	\$5,315,758.70	93.0%
<b>EXPENSES</b>										
PERSONNEL SERVICES		\$3,164,800	\$263,733	\$349,495	\$2,901,067	\$2,802,757	(\$98,310)	88.6%	\$2,636,079	89.0%
SUPPLIES		\$164,000	\$13,667	\$9,231	\$150,333	\$127,715	(\$22,619)	77.9%	\$126,597	84.3%
CONTRACTED SERVICES		\$346,760	\$28,897	\$26,025	\$317,863	\$334,732	\$16,868	96.5%	\$280,937	89.6%
TECHNOLOGY & MAINTENANCE		\$158,000	\$13,167	\$2,892	\$144,833	\$121,286	(\$23,548)	76.8%	\$165,025	94.7%
UTILITIES		\$134,980	\$11,248	\$8,798	\$123,732	\$112,912	(\$10,819)	83.7%	\$104,110	88.5%
OTHER CHARGES		\$110,100	\$9,175	\$8,909	\$100,925	\$75,450	(\$25,475)	68.5%	\$93,165	80.7%
BUILDING IMPROVEMENTS & FURNISHING		\$179,000	\$14,917	\$14,196	\$164,083	\$107,220	(\$56,864)	59.9%	\$3,026,000	84.8%
COLLECTIONS		\$727,000	\$60,583	\$61,372	\$666,417	\$639,827	(\$26,590)	88.0%	\$618,540	93.7%
TOTAL EXPENSES		\$4,984,640	\$415,387	\$480,917.19	\$4,569,253	\$4,321,897.17	(\$247,356)	86.7%	\$7,050,453.52	87.5%
VARIANCE		\$715,210	\$59,601	(\$281,230)	\$655,609	\$1,366,963.07	\$711,354			
FUND BALANCE-BEGINNING OF YEAR						\$399,274.76				
FUND BALANCE-CURRENT						\$1,766,237.83				

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.



# MEMORANDUM

DATE: June 13, 2025  
TO: Baldwin Public Library Board of Directors  
FROM: Rebekah Craft, Library Director  
SUBJECT: Budget Amendment for FY 2024-25

## INTRODUCTION

Annually, projected revenues and expenditures are provided by the Library Director in order to determine whether any additional adjustments are necessary to the Library's current year budget. When necessary, these adjustments are brought to the Library Board in June before the end of the fiscal year.

## BACKGROUND

The Uniform Budgeting Act requires budgets to be amended on a periodic basis as needed. As the fiscal year end approaches, department heads were asked to submit their final revenue and expenditure estimates for the fiscal year. These estimates were reviewed to determine whether additional budget adjustments are necessary.

## FISCAL IMPACT

Based on analysis by the Library Director of the FY 2024-25 budget through May 2024 and provided from department heads, the following is a list of the Library's recommended adjustments:

Revenue	
Birmingham Tax Revenue	\$32,475
Federal Grants	\$3,450
Cable Board Grant	\$22,435
Beverly Hills Contract	\$14,502
Proctor Fees	\$400
Program Fees	\$400
Copy Machine Fees	\$700
Computer Printer Fees	\$1,000
Fax Fees	\$300
Sale of Items	\$125
Vending Machine Fees	\$700
Room Rentals	\$2,000
Investment Income	\$35,000
Sundry & Misc.	\$120
<b>TOTAL CHANGE IN REVENUE</b>	<b>\$118,690</b>
Expenses	
Salaries & Wages	\$71,126
Worker's Compensation	\$2,041

Computer Software	\$8,000
Maintenance Supplies	\$1,500
Technical Service Supplies	-\$9,000
Idea Lab Supplies	\$1,000
Legal	\$6,880
Audit	-\$1,290
Landscape Services	-\$1,500
Other Contracted Services	\$38,000
Marketing & Design Services	-\$4,250
ILS Services	\$2,010
Cataloging & ILL Services	-\$5,000
Telephone	-\$2,000
Electricity	-\$3,000
Gas	-\$16,000
Water & Sewage	\$12,022
Printing	-\$3,800
Programs	-\$100
Training	-\$17,000
Memberships & Dues	-\$5,000
Parking	\$1,920
Unemployment Claims	-\$1,000
Machinery & Equipment	-\$31,059
Note: expenses reduced to purchase MS Office software	
Furniture	\$32,500
Building Improvements	\$3,000
<b>TOTAL CHANGE IN EXPENSES</b>	<b>\$80,000</b>
<i>Variance Between Revenue and Expenses</i>	<i>\$38,690</i>

## SUMMARY

Based on the analysis performed by the Library Director, it is recommended that the Library Board approve the suggested budget amendments as listed above.

## ATTACHMENTS

Comprehensive Budget, including Budget Amendment for 2024-25

## SUGGESTED BOARD ACTION

To approve the following amendments to the FY 2024-25 Budget.

Revenue		
271.0-000.000-402.0000	Birmingham Tax Revenue	\$32,475
271.0-000.000-528.0000	Federal Grants	\$3,450
271.0-000.000-588.0000	Cable Board Grant	\$22,435
271.0-000.000-591.0001	Beverly Hills Contract	\$14,502

271.0-000.000-619.0009	Proctor Fees	\$400
271.0-000.000-619.0010	Program Fees	\$400
271.0-000.000-646.0005	Copy Machine Fees	\$700
271.0-000.000-646.0007	Computer Printer Fees	\$1,000
271.0-000.000-646.0008	Fax Fees	\$300
271.0-000.000-647.0005	Sale of Items	\$125
271.0-000.000-647.0006	Vending Machine Fees	\$700
271.0-000.000-651.0003	Room Rentals	\$2,000
271.0-000.000-665.0001	Investment Income	\$35,000
271.0-000.000-677.0001	Sundry & Misc.	\$120
TOTAL CHANGE IN REVENUE		\$118,690

Expenses		
271.0-790.000-702.0001	Salaries & Wages	\$71,126
271.0-790.000-711.0007	Worker's Compensation	\$2,041
271.0-790.000-742.0000	Computer Software	\$8,000
271.0-000.000-746.0000	Maintenance Supplies	\$1,500
271.0-000.000-748.0000	Technical Service Supplies	-\$9,000
271.0-790.000-753.0000	Idea Lab Supplies	\$1,000
271.0-000.000-801.0200	Legal	\$6,880
271.0-000.000-802.0100	Audit	-\$1,290
271.0-790.000-805.0100	Landscape Services	-\$1,500
271.0-790.000-811.0000	Other Contracted Services	\$38,000
271.0-000.000-814.0200	Marketing & Design Services	-\$4,250
271.0-000.000-830.0200	ILS Services	\$2,010
271.0-790.000-830.0300	Cataloging & ILL Services	-\$5,000
271.0-000.000-851.0000	Telephone	-\$2,000
271.0-790.222-920.0000	Electricity	-\$3,000
271.0-790.222-921.0000	Gas	-\$16,000
271.0-790.000-922.0000	Water & Sewage	\$12,022
271.0-790.000-901.0000	Printing	-\$3,800
271.0-790.000-955.0100	Programs	-\$100
271.0-000.000-957.0100	Training	-\$17,000
271.0-790.000-957.0300	Memberships & Dues	-\$5,000
271.0-000.000-958.0200	Parking	\$1,920
271.0-000.000-960.0600	Unemployment Claims	-\$1,000
271.0-790.000-971.0100	Machinery & Equipment	-\$31,059
271.0-790.000-972.0000	Furniture	\$32,500
271.0-790.000-977.0000	Building Improvements	\$3,000
TOTAL CHANGE IN EXPENSES		\$80,000

**Baldwin Public Library: Budget Summary**  
**FY 2024-25**  
**Budget Amendment**

		FY 2024-25 Changes to Budget	FY 2024-25 Projected Year-End Budget	FY 2025-26 Proposed Budget	FY 2026-27 Proposed Budget	FY 2027-28 Proposed Budget
FY 2023-24 Actual	FY 2024-25 Budget					

**REVENUE**

Birmingham Tax Rev. (1.3142 mill in FY23-24; 1.2993 in FY24-25; 1.2789 in FY25-26; 1.2628 in FY26-27; 1.1962 in FY27-28)	\$4,178,377	\$4,460,100	\$32,475	\$4,492,575	\$4,669,595	\$4,882,679	\$4,881,669
Provision for Tax Loss	-\$6,093	-\$15,000	\$0	-\$15,000	-\$15,000	-\$15,000	-\$15,000
Federal Grants	\$16,000	\$0	\$3,450	\$3,450	\$0	\$0	\$0
State Grants	\$50,743	\$45,000	\$11	\$45,011	\$45,000	\$45,000	\$45,000
Local Contributions	\$1,107,925	\$1,134,850	\$39,509	\$1,174,359	\$1,167,400	\$1,200,920	\$1,235,440
Charges for Services	\$33,094	\$27,500	\$5,625	\$33,125	\$28,950	\$28,950	\$28,950
Fines	\$5,790	\$5,000	\$2,500	\$7,500	\$7,000	\$7,000	\$7,000
Investment income	\$142,596	\$5,000	\$35,000	\$40,000	\$15,000	\$15,000	\$15,000
Contribution from Private Srce	\$229,772	\$0	\$0	\$0	\$0	\$0	\$0
Sundry & Misc	\$305	\$0	\$120	\$120	\$500	\$500	\$500
<b>Total Revenue</b>	<b>\$5,758,508</b>	<b>\$5,662,450</b>	<b>\$118,690</b>	<b>\$5,781,140</b>	<b>\$5,918,445</b>	<b>\$6,165,049</b>	<b>\$6,198,559</b>

**EXPENSES**

Personnel	\$2,940,640	\$3,164,658	\$73,167	\$3,237,825	\$3,360,152	\$3,360,152	\$3,360,152
Supplies	\$134,419	\$164,000	\$1,500	\$165,500	\$163,000	\$157,000	\$161,000
Contracted Services	\$305,533	\$346,760	\$37,840	\$384,600	\$486,157	\$493,709	\$501,868
Technology & Maintenance	\$106,215	\$158,000	-\$4,990	\$153,010	\$121,000	\$121,000	\$123,000
Utilities	\$113,971	\$134,978	-\$6,978	\$128,000	\$136,000	\$140,080	\$144,280
Fees & Dues; Communication; Other Charges	\$107,164	\$110,100	-\$24,980	\$85,120	\$108,370	\$100,800	\$113,290
Capital Outlays (Bldg/Furn/Equip)	\$3,482,476	\$179,000	\$4,441	\$183,441	\$170,000	\$400,000	\$500,000
Collections	\$659,449	\$727,000	\$0	\$727,000	\$767,000	\$811,000	\$857,000
<b>Total Expenses</b>	<b>\$7,849,867</b>	<b>\$4,984,496</b>	<b>\$80,000</b>	<b>\$5,064,496</b>	<b>\$5,311,679</b>	<b>\$5,583,741</b>	<b>\$5,760,590</b>

**GENERAL FUND**

Total Revenue	\$5,758,508	\$5,662,450	\$118,690	\$5,781,140	\$5,918,445	\$6,165,049	\$6,198,559
Total Expenses	\$7,849,867	\$4,984,496	\$80,000	\$5,064,496	\$5,311,679	\$5,583,741	\$5,760,590
Variance Between Revenue and Expenses	-\$2,091,359	\$677,954	\$38,690	\$716,644	\$606,766	\$581,308	\$437,969

**NET CHANGE IN FUND BALANCE**

Beginning Fund Balance	\$2,498,443	\$399,275		\$399,275	\$1,077,229	\$1,683,995	\$2,265,303
End Fund Balance	\$399,275	\$1,077,229		\$1,115,919	\$1,683,995	\$2,265,303	\$2,703,271

# Baldwin Public Library: Revenues

FY 2024-25

## Budget Amendment

		FY 2023-24 Actual	FY 2024-25 Budget	FY 2024-25 Changes to Budget	FY 2024-25 Projected Year-End Revenue	FY 2025-26 Proposed Revenue	FY 2026-27 Proposed Revenue	FY 2027-28 Proposed Revenue
402.0000	Birmingham Tax Rev. (1.3142 mill in FY23-24; 1.2993 in FY24-25; 1.2789 in FY25-26; 1.2628 in FY26-27; 1.1962 in FY27-28)	\$4,178,377	\$ 4,460,100	\$32,475	\$4,492,575	\$4,669,595	\$4,882,679	\$4,881,669
414.0000	Provision for Tax Loss	-\$6,093	-\$15,000	\$0	-\$15,000	-\$15,000	-\$15,000	-\$15,000
	<b>Total B'ham Tax Rev.</b>	<b>\$4,172,284</b>	<b>\$4,445,100</b>	<b>\$32,475</b>	<b>\$4,477,575</b>	<b>\$4,654,595</b>	<b>\$4,867,679</b>	<b>\$4,866,669</b>

<b>528.0000</b>	<b>Federal Grants</b>	<b>\$16,000</b>	<b>\$0</b>	<b>\$3,450</b>	<b>\$3,450</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
-----------------	-----------------------	-----------------	------------	----------------	----------------	------------	------------	------------

567.0000	State Grant	\$38,762	\$38,000	\$0	\$38,000	\$38,000	\$38,000	\$38,000
573.0002	Local Community Stabilization Authority	\$11,981	\$7,000	\$11	\$7,011	\$7,000	\$7,000	\$7,000
	<b>Total State Grants</b>	<b>\$50,743</b>	<b>\$45,000</b>	<b>\$11</b>	<b>\$45,011</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>

581.0001	Penal Fines - County	\$52,172	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000
588.0000	Cable Board Revenue	\$0	\$0	\$22,435	\$22,435	\$0	\$0	\$0
591.0001	Beverly Hills Contract	\$586,173	\$603,758	\$14,502	\$618,260	\$621,870	\$640,530	\$659,740
591.0002	Bingham Farms Contract	\$129,072	\$132,942	\$0	\$132,942	\$136,930	\$141,040	\$145,270
591.0003	Bloomfield Hills Contract	\$340,508	\$348,150	\$2,572	\$350,722	\$358,600	\$369,350	\$380,430
	<b>Total Local Contributions</b>	<b>\$1,107,925</b>	<b>\$1,134,850</b>	<b>\$39,509</b>	<b>\$1,174,359</b>	<b>\$1,167,400</b>	<b>\$1,200,920</b>	<b>\$1,235,440</b>

619.0009	Proctor fees	\$360	\$100	\$400	\$500	\$350	\$350	\$350
619.0010	Program fees	\$0	\$0	\$400	\$400	\$0	\$0	\$0
646.0005	Copy machine fees	\$1,846	\$1,200	\$700	\$1,900	\$1,600	\$1,600	\$1,600
646.0008	Computer printer fees	\$4,482	\$4,000	\$1,000	\$5,000	\$4,500	\$4,500	\$4,500
646.0008	Fax fees	\$597	\$200	\$300	\$500	\$500	\$500	\$500
647.0005	Sale of Items	\$294	\$1,000	\$125	\$1,125	\$1,000	\$1,000	\$1,000
647.0006	Vending machine fees	\$1,439	\$1,000	\$700	\$1,700	\$1,000	\$1,000	\$1,000
651.0003	Room Rentals	\$24,076	\$20,000	\$2,000	\$22,000	\$20,000	\$20,000	\$20,000
	<b>Total Charges for Svcs</b>	<b>\$33,094</b>	<b>\$27,500</b>	<b>\$5,625</b>	<b>\$33,125</b>	<b>\$28,950</b>	<b>\$28,950</b>	<b>\$28,950</b>

<b>660.0000</b>	<b>Fines</b>	<b>\$5,790</b>	<b>\$5,000</b>	<b>\$2,500</b>	<b>\$7,500</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
<b>665.0001</b>	<b>Investment Income</b>	<b>\$142,596</b>	<b>\$5,000</b>	<b>\$35,000</b>	<b>\$40,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>665.0001</b>	<b>Contr from Private Srce</b>	<b>\$229,772</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>677.0001</b>	<b>Sundry &amp; Misc</b>	<b>\$305</b>	<b>\$0</b>	<b>\$120</b>	<b>\$120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

<b>Total revenue</b>	<b>\$ 5,758,508</b>	<b>\$ 5,662,450</b>	<b>\$ 118,690</b>	<b>\$5,781,140</b>	<b>\$5,918,445</b>	<b>\$6,165,049</b>	<b>\$6,198,559</b>
----------------------	---------------------	---------------------	-------------------	--------------------	--------------------	--------------------	--------------------



# Baldwin Public Library: Expenses

FY 2024-25

## Budget Amendment

		FY 2023-24 Actual Expenses	FY 2024-25 Budgeted Expenses	FY 2024-25 Changes to Expenses	FY 2024-25 Projected Year-End Expenses	FY 2025-26 Proposed Expenses	FY 2026-27 Proposed Expenses	FY 2027-28 Proposed Expenses
<b>PERSONNEL</b>								
702.0001	Salaries & Wages	\$2,227,219	\$2,378,874	\$71,126	\$2,450,000	\$2,539,549	\$2,539,549	\$2,539,549
711.0001	F.I.C.A.	\$166,483	\$181,984	\$0	\$181,984	\$194,276	\$194,276	\$194,276
711.0002	Hospitalization	\$224,638	\$291,120	\$0	\$291,120	\$297,532	\$297,532	\$297,532
711.0003	Life Insurance	\$7,228	\$6,237	\$0	\$6,237	\$8,464	\$8,464	\$8,464
711.0004	Retirement Health Care	\$38,104	\$28,323	\$0	\$28,323	\$4,817	\$4,817	\$4,817
711.0005	Dental/Optical Insurance	\$17,049	\$16,236	\$0	\$16,236	\$20,556	\$20,556	\$20,556
711.0006	Long/Short Term Disability	\$12,382	\$13,872	\$0	\$13,872	\$15,615	\$15,615	\$15,615
711.0007	Worker's Compensation	\$8,060	\$6,423	\$2,041	\$8,464	\$8,350	\$8,350	\$8,350
711.0010	Retirement Employer Contrb.	\$108,384	\$96,482	\$0	\$96,482	\$116,761	\$116,761	\$116,761
711.0011	HRA Benefit	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000
711.0012	Retirement-Def. Contr. Emplr.	\$103,444	\$116,287	\$0	\$116,287	\$124,633	\$124,633	\$124,633
711.0013	Ret Hlth Svgs Contr Emplr.	\$26,648	\$27,820	\$0	\$27,820	\$28,600	\$28,600	\$28,600
	<b>Subtotal</b>	<b>\$2,940,640</b>	<b>\$3,164,658</b>	<b>\$73,167</b>	<b>\$3,237,825</b>	<b>\$3,360,152</b>	<b>\$3,360,152</b>	<b>\$3,360,152</b>

### SUPPLIES

727.0000	Postage	\$15,334	\$17,000	\$0	\$17,000	\$16,000	\$16,000	\$16,000
729.0000	Operating Supplies	\$26,356	\$30,000	\$0	\$30,000	\$32,000	\$35,000	\$38,000
742.0000	Computer Software	\$23,412	\$38,000	\$8,000	\$46,000	\$46,000	\$36,000	\$36,000
746.0000	Maintenance Supplies	\$11,254	\$12,000	\$1,500	\$13,500	\$13,000	\$14,000	\$15,000
748.0000	Technical Services Supplies	\$4,402	\$16,000	-\$9,000	\$7,000	\$5,000	\$5,000	\$5,000
753.0000	Idea Lab Supplies	\$36,521	\$36,000	\$1,000	\$37,000	\$36,000	\$36,000	\$36,000
799.0000	Equipment Under \$5,000	\$17,141	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000
	<b>Subtotal</b>	<b>\$134,419</b>	<b>\$164,000</b>	<b>\$1,500</b>	<b>\$165,500</b>	<b>\$163,000</b>	<b>\$157,000</b>	<b>\$161,000</b>

### CONTRACTED SERVICES

801.0200	Legal	\$1,799	\$4,120	\$6,880	\$11,000	\$11,250	\$11,500	\$12,000
802.0100	Audit	\$4,405	\$5,000	-\$1,290	\$3,710	\$5,000	\$5,200	\$5,500
805.0100	Landscape Services	\$1,621	\$3,500	-\$1,500	\$2,000	\$3,500	\$3,500	\$3,500
805.0200	Architectural Services	\$20,285	\$0	\$0	\$0	\$0	\$0	\$0
811.0000	Other Contracted Services	\$85,795	\$137,000	\$38,000	\$175,000	\$135,340	\$135,870	\$136,460
813.0000	Administrative Services	\$104,890	\$104,890	\$0	\$104,890	\$219,067	\$225,639	\$232,408
814.0200	Marketing & Design Services	\$14,020	\$17,250	-\$4,250	\$13,000	\$12,000	\$12,000	\$12,000
816.0100	Janitorial Contract	\$72,719	\$75,000	\$0	\$75,000	\$100,000	\$100,000	\$100,000
	<b>Subtotal</b>	<b>\$305,533</b>	<b>\$346,760</b>	<b>\$37,840</b>	<b>\$384,600</b>	<b>\$486,157</b>	<b>\$493,709</b>	<b>\$501,868</b>

### TECHNOLOGY & MAINTENANCE

830.0200	ILS Services	\$0	\$61,000	\$2,010	\$63,010	\$67,000	\$67,000	\$69,000
830.0300	Cataloging & ILL Services	\$11,022	\$17,000	-\$5,000	\$12,000	\$13,000	\$13,000	\$13,000
851.0000	Telephone	\$6,856	\$10,000	-\$2,000	\$8,000	\$10,000	\$10,000	\$10,000
933.0200	Equipment Maintenance	\$88,338	\$70,000	\$0	\$70,000	\$31,000	\$31,000	\$31,000
	<b>Subtotal</b>	<b>\$106,215</b>	<b>\$158,000</b>	<b>-\$4,990</b>	<b>\$153,010</b>	<b>\$121,000</b>	<b>\$121,000</b>	<b>\$123,000</b>

# Baldwin Public Library: Expenses

FY 2024-25

## Budget Amendment

		FY 2023-24 Actual Expenses	FY 2024-25 Budgeted Expenses	FY 2024-25 Changes to Expenses	FY 2024-25 Projected Year-End Expenses	FY 2025-26 Proposed Expenses	FY 2026-27 Proposed Expenses	FY 2027-28 Proposed Expenses
<b>UTILITIES</b>								
920.0000	Electricity	\$92,334	\$97,000	-\$3,000	\$94,000	\$105,000	\$108,150	\$111,400
921.0000	Gas	\$12,004	\$25,000	-\$16,000	\$9,000	\$16,000	\$16,480	\$16,970
922.0000	Water & Sewage	\$9,632	\$12,978	\$12,022	\$25,000	\$15,000	\$15,450	\$15,910
	<b>Subtotal</b>	<b>\$113,971</b>	<b>\$134,978</b>	<b>-\$6,978</b>	<b>\$128,000</b>	<b>\$136,000</b>	<b>\$140,080</b>	<b>\$144,280</b>

### FEES & DUES; COMMUNICATION; OTHER CHARGES

861.0000	Transportation	\$2,094	\$2,500	\$0	\$2,500	\$2,750	\$3,000	\$3,250
901.0000	Printing	\$4,930	\$12,000	-\$3,800	\$8,200	\$8,200	\$8,500	\$8,800
955.0100	Programs	\$176	\$100	-\$100	\$0	\$100	\$100	\$100
957.0100	Training	\$31,482	\$25,000	-\$17,000	\$8,000	\$25,000	\$15,000	\$25,000
957.0300	Memberships & Dues	\$7,173	\$9,000	-\$5,000	\$4,000	\$9,000	\$9,000	\$9,000
958.0200	Parking	\$46,710	\$52,080	\$1,920	\$54,000	\$53,640	\$55,250	\$56,910
960.0400	MML Insurance	\$6,170	\$6,420	\$0	\$6,420	\$6,680	\$6,950	\$7,230
960.0600	Unemployment Claims	\$7,316	\$1,000	-\$1,000	\$0	\$1,000	\$1,000	\$1,000
962.0000	Miscellaneous	\$1,113	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000
	<b>Subtotal</b>	<b>\$107,164</b>	<b>\$110,100</b>	<b>-\$24,980</b>	<b>\$85,120</b>	<b>\$108,370</b>	<b>\$100,800</b>	<b>\$113,290</b>

### CAPITAL OUTLAYS

971.0100	Machinery & Equipment	\$104,893	\$90,000	-\$31,059	\$58,941	\$90,000	\$90,000	\$90,000
972.0000	Furniture	\$726	\$12,000	\$32,500	\$44,500	\$50,000	\$10,000	\$10,000
977.0000	Building Improvements	\$3,376,858	\$77,000	\$3,000	\$80,000	\$30,000	\$300,000	\$400,000
	<b>Subtotal</b>	<b>\$3,482,476</b>	<b>\$179,000</b>	<b>\$4,441</b>	<b>\$183,441</b>	<b>\$170,000</b>	<b>\$400,000</b>	<b>\$500,000</b>

### COLLECTIONS

987.0500	Books: Adult	\$110,246	\$120,000	\$0	\$120,000	\$125,000	\$125,000	\$125,000
987.0700	Books: Youth	\$69,482	\$85,000	\$0	\$85,000	\$85,000	\$85,000	\$85,000
987.0900	Subscriptions: Adult	\$27,888	\$30,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000
987.1000	Subscriptions: Youth	\$1,744	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000
987.1100	Audiovisual: Adult	\$43,205	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000
987.1200	Audiovisual: Youth	\$24,523	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000
987.1800	Online Services	\$382,362	\$415,000	\$0	\$415,000	\$450,000	\$494,000	\$540,000
	<b>Subtotal</b>	<b>\$659,449</b>	<b>\$727,000</b>	<b>\$0</b>	<b>\$727,000</b>	<b>\$767,000</b>	<b>\$811,000</b>	<b>\$857,000</b>

<b>Total expenses</b>	<b>\$7,849,868</b>	<b>\$4,984,496</b>	<b>\$80,000</b>	<b>\$5,064,496</b>	<b>\$5,311,679</b>	<b>\$5,583,741</b>	<b>\$5,760,590</b>
-----------------------	--------------------	--------------------	-----------------	--------------------	--------------------	--------------------	--------------------

---

## June 2025 Outreach Committee Report

---

The Outreach Committee met on Wednesday, June 4 at 11:00 a.m. in the Delos Board Room at the Baldwin Public Library. Present were Wendy Friedman, Missy Mark, Rebekah Craft, and Jaclyn Miller.

- There was no public comment.
- Old Business
  - Baldwin staff will be representing the library at the following upcoming events:
    - July 13 – Farmers Market Kidzone booth featuring the Book Bike & Friends of the BPL
    - July 26 – Birmingham Shopping District: Day on the Town
  - After discussion, it was determined to postpone the 2025 Books and Bites event to 2026.
- New business
  - The Committee discussed the potential need for an Outreach position, in response to Strategic Plan survey results. Craft and Miller will develop a job description in the coming months to determine how best to utilize this potential staff member and cover any marketing and/or community opportunities we may be missing.
- The next Outreach Committee meeting will be held on July 23 at 11:00 am in the Delos Board Room.

---

## **Strategic Planning Committee Report: Meeting #4**

---

The Strategic Planning Committee met on Monday, June 9, 2025 at 2:00 p.m. in the Delos Board Room. Present were Karen Rock, Danielle Rumble, Rebekah Craft, Jaclyn Miller and Community member Jim Suhay as a consultant for the planning process.

- There was no public comment.
- The Committee conducted a SWOT Analysis, determined 5 Key Strategic Issues (KSI's), developed 5 Key Strategic Goals, and assigned goal champions for each goal.
- At the next meeting, to be held on Monday, July 21 at 1:00 p.m., the committee will discuss the following topics:
  - Develop Action Plans: assign to small working group.
  - Revise Key Metrics

---

## Baldwin Public Library Strategic Plan & Objectives: 2025-2028

---

**Mission:** The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

**Vision:** The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

### Core Values:

- **Education and Lifelong Learning** - Empowering individuals personally and professionally by facilitating the acquisition of credible and viable information
- **Welcoming and Inclusive Environment** - Ensuring a respectful and safe space
- **Intellectual Freedom** - Providing unfettered access to all points of view
- **Commitment to Excellence** - Delivering high quality service in all we do
- **Equitable and Diverse Access** - Offering a wide variety of resources and programs for everyone
- **Innovation** - Anticipating changing customer needs with creative, relevant, and timely offerings
- **Community Partnerships** - Meeting community needs by working together, seeking input, and offering assistance
- **Integrity** - Demonstrating responsible stewardship, transparency, ethical behavior, and honesty

### Strategic Goals

1. **Collections and Services** - Improve collections and services to satisfy community needs and expectations (*Goal champions: H Jennings, Stephanie Klimmek, Jeff Jimison*)
2. **Facility** - Maintain and improve the building's functionality and cleanliness. (*Goal champion: Jaclyn Miller*)
3. **Marketing and Communications** - Improve marketing and visibility of the Library (*Goal Champion: Jaclyn Miller*)
4. **Personnel & Organization** - Educate, train, and empower staff with tools to serve the public (*Goal Champion: Rebekah Craft*)
5. **Financial** - Develop a plan for current and future financial needs (*Goal Champion: Rebekah Craft*)


Baldwin Public Library Strategic Plan (2025-2028): Action Plan				
Strategic Goal 1 - Collections and Services: Improve collections and services to satisfy community needs and expectations			Champions - H, Steph, Jeff	
SWOT ANALYSIS				
O	Develop a special collection only featured at this library			
O	Growth in senior population (75+)			
O	Information Literacy			
O	Intergenerational programming			
O	Offer political community conversations			
S	Book club selection			
S	Inclusive			
S	Large print collection			
S	Offers something for everyone			
S	Popularity of some programs			
T	Censorship			
T	Decline in younger age group (under 35)			
W	Collection - Depth of collections			
W	Collection - Eccentric access via digitized microfilm			
W	Collection - Homeschool materials			
W	Collection - Lack of foreign language materials			
W	Collection - Library of Things content			
W	Collection - Many classic books not available in print in collection			
W	Collection - Online database access can be unreliable			
W	Operations - Idea Lab staffing/program access			
W	Operations - Kids Room video play table			
W	Operations - Need easier way to access MeL			
W	Operations - Youth Room play area offerings			
W	Programming - Classes need to be repeated more			
W	Programming - Increase programming for middle schoolers			
W	Programming - Needs more programming for the 20-40 age range			
W	Programs - Accessible programs for children			
W	Programs - Need more tech classes			
W	Technology - Technology infrastructure (software, hardware, number of outlets)			

	Strategic Objective & Action Plan	Responsibility	Expenses budgeted/used	Comments/Status
<b>A</b>				
1				
2				
3				
<b>B</b>				
1				
2				
3				
<b>C</b>				
1				
2				
3				
<b>SWOT ANALYSIS</b>				
O	Central location			
O	Use atrium and plaza in new ways			
S	Sustainability			
S	Central location			
S	Facility upgrades			
S	Idea Lab			
S	Lobby flexibility with Atrium and Plaza			
S	Safe, warm space			
S	Third Space			
T	Active shooters			
T	Cybersecurity			
W	Building - Lack of display space for materials			
W	Building - Lack of shelf space for collections			
W	Building - Lighting is too dim			
<b>Strategic Goal II: Facility - Maintain and improve the building's functionality and cleanliness.</b>				<i>Champion: Jaclyn</i>

W	Building - Martin Street building access				
W	Building - Need more individual study rooms/pods or study rooms				
W	Building - Noise levels around building				
W	Building - Seating options for varying mobility				
W	Building - Vending options are limited				
W	Building - Wayfinding and signage needs to be updated				
W	Building - Youth room water damage/extended closures				
W	Operations - Wait time/availability of Idea Lab programs and services				
W	Operations - Study room access and wait times				
W	Parking - expensive, only 1 five min spot, hard to schlep kids				
W	Technology - Inconsistent wifi in lower level				
W	Technology - Need backup system when power goes out				
	<b>Strategic Objective &amp; Action Plan</b>	<b>Responsibility</b>	<b>Expenses budgeted/used</b>	<b>Comments/Status</b>	
<b>A</b>					
1					
2					
3					
<b>B</b>					
1					
2					
3					
<b>C</b>					
1					
2					
3					
<b>D</b>					
1					
2					





2						
3						
<b>B</b>						
1						
2						
3						
<b>C</b>						
1						
2						
3						
Strategic Goal IV: Personnel & Organization - Educate, train, and empower staff with tools to serve the public						
Champion: Rebekah						
SWOT ANALYSIS						
	Creativity					
	Customer service					
	Friendly and helpful staff					
	Knowledgeable staff					
	Personalized service					
	Problem solving skills					
	Rated excellent or good by 98% of survey respondents					
	Welcoming environment					
	Unpredictable public with access to recording technology					
	Operations - Departments should all have in-depth instructions for job duties					
	Operations - Develop and clearly communicate interdepartmental goals					
	Operations - Staff cross training, interdepartmental teams					
Strategic Objective & Action Plan					Expenses budgeted/used	Comments/Status
<b>A</b>						
1						

<b>B</b>							
1							
2							
3							
<b>C</b>							
1							
2							
3							
<b>Strategic Goal V: Financial - Develop a plan for current and future financial needs</b>							<i>Champion: Rebekah</i>
<b>SWOT ANALYSIS</b>							
O	Autonomy as a legally recognized PA 164 library						
S	Low cost meeting rooms						
T	AI						
T	Cuts to MelCat						
T	Declining Headlee Millage						
T	Federal funding cuts to libraries/Mel						
T	Natural disasters						
T	Personal purchases if people don't want to wait						
T	Political divisions						
T	Possible recession						
T	Rising cost of materials						
W	Collection - Lack of audiobooks on Libby						
W	Collections - Long hold times for loans						
W	Operations - Building cleanliness						
W	Operations - Weekend hours, Friday evening hours, morning hours						
<b>Strategic Objective &amp; Action Plan</b>		<b>Responsibility</b>	<b>Expenses budgeted/used</b>	<b>Comments/Status</b>			
<b>A</b>							
1							

2									
3									
B									
1									
2									
3									
C									
1									
2									
3									



## LIBRARY REPORT

Statistical Dashboard

Programs & Services

Facility

Diversity & Equity

Community Outreach & Partnerships

Personnel & Organization

Financial

Expenditures from FOBPL Donations

## Statistical Dashboard

May 2025

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 24-25 Q4 Target
<b>Financials</b>					
Revenues	\$ 199,687	\$ 194,137	\$ 5,688,860	\$ 5,307,326	
Expenses	\$ 480,917	\$ 412,770	\$ 4,321,897	\$ 7,047,507	
<b>Circulation</b>					
Circ (Charges & Renewals)	47,601	46,321	552,611	551,136	470,000
Self-Check Usage	57.8%	17.5%	57.7%	20.0%	
% of Circ by Residents*	90.7%	91.1%	90.9%	91.1%	92.0%
% of Circ by Non-Residents	9.3%	8.9%	9.1%	8.8%	8.0%
<b>Interlibrary Loans</b>					
Items borrowed	666	723	7,995	8,011	
Items loaned	626	707	7,722	8,386	
<b>Technology Usage</b>					
Database Sessions	6,343	5,551	63,533	67,725	35,000
Downloadable Content	16,805	14,858	176,847	161,706	150,000
Public Computer Usage	586	591	6,275	6,261	
Wireless Sessions	3,050	2,231	28,163	41,692	54,000
<b>Program Attendance</b>					
Program Attendance for Adults	445	622	3,482	2,534	
# of Programs for Adults	19	12	204	140	
Program Attendance for Teens	1,408	965	2,471	1,781	
# of Programs for Teens	16	11	92	66	
Program Attendance for Youth	4,168	4,744	22,047	20,863	
# of Programs for Youth	90	104	728	586	
Computer Classes Attendance	36	0	583	389	
# of Computer Programs	7	5	72	57	
Online Video Views	19	41	1,645	599	
Idea Lab Visits	1,827	210	10,031	2,154	
<b>Total Program Attendance</b>	<b>7,903</b>	<b>6,582</b>	<b>40,259</b>	<b>28,620</b>	<b>26,000</b>
<b>Total # of Programs</b>	<b>132</b>	<b>132</b>	<b>1,096</b>	<b>849</b>	<b>1,000</b>
<b>Outreach Attendance</b>	2,754	4,722	6,672	10,634	
<b># of Outreach Programs</b>	31	56	165	105	
<b>Visitors</b>	<b>21,777</b>	<b>19,998</b>	<b>225,366</b>	<b>199,112</b>	<b>160,000</b>
<b>Volunteer Hours</b>	<b>61</b>	<b>103</b>	<b>1,069</b>	<b>1,020</b>	<b>1,200</b>
<b>Social Media</b>					
Website Hits/Pageviews	30,577	27,871	321,311	261,030	65,000
e-Newsletter Subscribers	(16)	(45)	10,608	10,803	11,000
Facebook Page Followers	9	17	3,583	3,488	4,200
TikTok Followers^	11	10	1,181	1,012	
Instagram Followers	34	14	2,591	2,361	3,000

\*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

^As of December 2022

Visitors incl. Terrace Door as of 4/2023

~WIFI stats have changed with new equipment installation

---

## Key Metrics Report

---

Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

---

## Programs & Services

*Strategic goal: Adapt programs and services to meet the needs of the changing population*

---

### *Seed Library Bonus – Potatoes*

In the week of May 18, the Seed Library was temporarily expanded to include potato growing starter kits. Staff introduced potatoes in 2024 and they were a huge hit. The 2025 kits were no different with 30 bags being claimed for use by home gardeners in just a few days.



### *TLN Shared Collections*

The TLN shared catalog system recently implemented an increase to the number of items allowed for checkout by patrons visiting from libraries not part of the TLN shared catalog. Previously guests were limited to 10 items, but that has been increased to 30. We appreciate the additional access for our patrons when they visit other TLN libraries

### *Tonies and Yoto Collections*

After many inquiries, we have added Tonies and Yoto items in the toy collection. These toys are a way for children to listen to music and stories





without a screen. With Tonies, the figure contains the story, and the figures work by setting them on top of a player. With Yoto, the card containing the story is inserted into a player. For now, we will start offering just the items that contain the story and patrons will need to supply their own players. This collection will be evaluated regularly, given the small size of the items and equipment necessary for them to work.

---

## Facility

*Strategic goal: Create a welcoming, safe, and accessible building that meets the needs of our staff and users.*

---

### *Feather Friendly expanded test installation*

Bird strike deterrent film installation was completed on Thursday, June 5. The film now covers two entire windows of Grams Discovery Room, one east facing and one south facing. The product will continue to be evaluated in 2025.



### *Teen Scene*

New furniture for the Teen Scene has been ordered and will ship the week of June 26. We have two additional chandeliers that were removed from the former Teen Scene. We will be working with our electrician to hang these above the new Teen furniture.

### *Front Entrance and Atrium Flooring*

The coating on the front vestibule and atrium flooring will be refinished while the library is closed on Thursday, June 19. The original coating failed and began causing pitting and etching just months after it was installed. This repair will be covered by the Phase 3 warranty.

---

## **Community Outreach and Partnerships**

*Strategic goal: Develop and strengthen BPL connections within the community.*

---

### *City of Birmingham*

- Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.
- A group from the Library participated in the Celebrate Birmingham Parade on Sunday, May 18. Thanks to Beverly, Danielle, Frank, Amy, Karen, Missy, Jenny, Paul, Thomas, and Henry for their candy distribution and banner carrying services.



### *Beverly Hills*

- Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.
- On Monday, May 26, a group from the Library walked in the Beverly Hills Memorial Day Parade. Thanks to Rebekah, Elisabeth, Ella, Jen, Mikey, Joel, Sandy, Beverly, Danielle, Steve, Gabrielle, and Reid for handing out candy and carrying our banner. After the parade, Jaclyn put the book bike on display and answered a few questions from folks who stayed for the events in Beverly Park.





### *Bingham Farms*

Miller submits monthly Board Meeting updates to the Library Liaison.

### *City of Bloomfield Hills*

Miller submits monthly Board Meeting updates to the Library Liaison.

### *Birmingham Public Schools*

- The Youth Staff were happy to learn that one of the Reflections video entries they reviewed earlier this year for the PTA contest went on to win a state and national award!
- Stephanie Klimmek attended the Pembroke Kindergarten welcome event on Friday, June 13, to talk to new students and their adults about the Library and to sign people up for Library cards.
- Middle School students joined Stephanie Klimmek for their Birbery discussion on Friday, May 16. The winner of this year's Birbery is *Last Dragon on Mars* by Scott Reintgen. The committee chose two honors this year: *First State of Being* by Erin Entrada Kelly, which won the Newbery, and *The Tenth Mistake of Hank Hooperman* by Gennifer Choldenko.



- Summer Reading visits wrapped up on June 6. Staff from Youth, Teen and Adult spent time in every school in the Birmingham district to promote the summer reading challenges and events.

### *Birmingham Next*

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Cameron Crawford moderates the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact [Rebekah.craft@baldwinlib.org](mailto:Rebekah.craft@baldwinlib.org) to request the book and join the next discussion.

### *Birmingham Youth Assistance*

On Saturday, May 17, BYA hosted their annual Touch a Truck program at Bingham Farms Elementary School. BPL Liaison Vicki Sower attended to represent the Library, bringing 150 craft bags to hand out to attendees. Their official thank you note can be found in the Information Only portion of the packet.

### *Friends of the Baldwin Public Library*

The Friends of the BPL met on Tuesday, June 10 for their regular monthly gathering. They recapped their annual meeting, discussed some ideas for managing inventory in the Book Cellar this summer prior to their Fall Sale, and considered ways to continue highlighting their 75<sup>th</sup> anniversary. Additionally, they also reviewed the Library Wish List for the second half of 2025, and generously agreed to fund all \$24,500 worth of requests from Library Staff.



### *Troy Public Library Summer Passport Program*

BPL will serve as one of the stops on the Troy Public Library's summer library passport. Beginning June 1, patrons can pick up a passport from Troy. Patrons will visit libraries to collect stamps at the designated locations. On or before August 18, patrons will return to Troy with their completed passports for stickers and raffle entries. TPL provided all supplies to participating libraries.

### *Marketing*

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:



- Youth Program posters and fliers
- Summer Reading Promotional pieces and game cards
- Teen program fliers
- Parent Resource Brochure Update
- New Toy flier template

### *eNewsletters*

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month.

Rebekah continues to send a monthly "Welcome to Baldwin" email to all new cardholders with follow-up information about the library and its services.

---

## **Personnel and Organization**

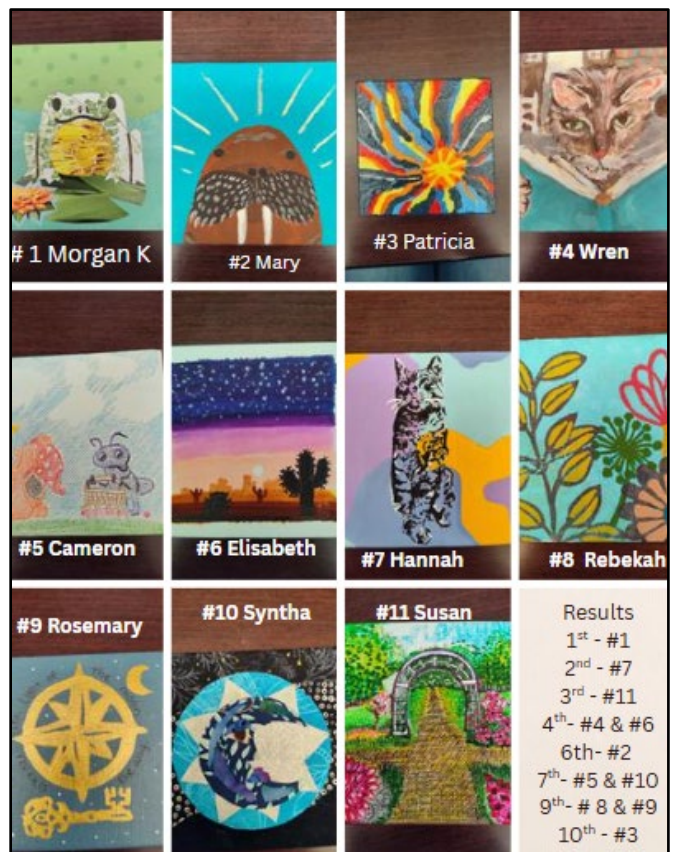
*Strategic goal: Train, empower, and equip members of the organization to best support users and each other.*

### *Shine Committee*

---

SHINE continued their commitment to staff morale and wellbeing with their Spring Step Challenge. The top three teams walked a total of 3,870,818 steps during the month-long challenge, many of them taken as they moved about the building completing their various tasks. One team member was overheard saying "ah well, extra steps for my team" when requested assistance on the upper level turned out to be unnecessary.

They also hosted a staff tiny art contest, and 11 of our team members submitted pieces to be voted on. Congratulations to Morgan, Hannah, and Susan on being the top three vote getters.



### *Staff Communications*

An All Staff meeting was held on May 20. The next All Staff meeting will be held on June 17. Recordings of each meeting are sent to all staff.

### *Staff Anniversaries*

**Debra Gantz**, Substitute Youth Librarian, reached 22 years of service on June 17.

**Megan Gusho**, Page, reached 2 years of service on June 12.

**Jennifer Halpern**, Library Assistant I, reached 2 years of service on June 12.

**Jennifer Hassell**, Adult Services Librarian, reached 4 years of service on June 1.

**Sebastian Hernandez**, Page, will reach 2 years of service on June 19.

**AJ Jawad**, Page, reached 2 years of service on June 12.

**Daniel O'Brien**, Page, reached 24 years of service on June 12.

**Sheila Sweeting**, Technical Services Assistant II, reached 4 years of service on June 12.

### *Staffing Update*

Two new staffers will be joining the Idea Lab in June. **Tess Campbell** and **Kait Aiken** will begin training on June 20. Along with their makerspace experience and enthusiasm, Tess and Kait also bring backgrounds in Circulation, Library Technology, and customer service.

Library Page **Cheyenne Nierhaus** has moved into the Maintenance Department as our newest Operations Assistant. Cheyenne has been with the Library since 2019 and is well versed in the building's layout and in customer assistance. Cheyenne shared that she likes writing poetry and enjoys reading magical realism. While we will miss her speedy shelving skills, we look forward to her detail-oriented work on maintenance related tasks around the building.

### *Volunteer Hours*

61 volunteer hours were utilized in the month of May. We anticipate a smaller number of volunteers than usual this summer, due to work permit requirements for volunteers under age 18.

---

## **Financial Stability**

*Strategic goal: Maintain and improve financial health.*

---

Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility.

<b>Baldwin Public Library: Friends Funds</b>	
<b>May 2025 Expenditures</b>	
<b>Adult Services</b>	
Free Comic Book Day	\$ 105.52
Seed Library supplies	\$ 247.80
Books Unshelved	\$ 139.88
Summer Reading Glassware prizes	\$ 22.49
General program supplies	\$ 15.98
Presenters: Birding, Walking Lightly, Chinese Cuisine	\$ 910.00
Total	\$ 1,441.67
<b>Teen Services</b>	
Food-TAB, Pizza & Pages, PB&Snacks, D&D, SRP Visits	\$ 252.04
Tiny art contest prizes	\$ 150.00
General program supplies	\$ 127.96
SRP kickoff face painting	\$ 320.00
Painting program presenter fee	\$ 75.00
Total	\$ 925.00
<b>Youth Services</b>	
Summer Reading Prizes	\$ 450.00
Presenter: Ventriloquist	\$ 495.00
General program supplies	\$ 256.49
Program supplies - No Bake, Button Making	\$ 107.40
Books Unboxed	\$ 80.48
Total	\$ 1,389.37
<b>Idea Lab</b>	
Total	\$ -
<b>Outreach &amp; Equipment</b>	
Candy for 2 parades	\$ 461.88
Total	\$ 461.88
<b>Total Expenditures</b>	<b>\$ 4,217.92</b>
<b>May 2025 Balances</b>	
Adult Services	\$ 3,431.70
Teen Services	\$ 2,222.45
Youth Services	\$ 4,170.20
Idea Lab	\$ (904.84)
Outreach & Equipment	\$ 1,389.97
<b>Total Balance</b>	<b>\$ 10,309.48</b>
<b>May In-Library Book &amp; Button Sale Cash Donations</b>	\$731.09
Submitted by Jaclyn Miller for June 9, 2025	

## NEW BUSINESS



# MEMORANDUM

---

DATE: June 13, 2025  
TO: Baldwin Public Library Board of Directors  
FROM: Rebekah Craft, Library Director  
SUBJECT: Employee Compensation for FY 2025-26

---

## INTRODUCTION

This memo outlines the rationale for the proposed rate adjustments and base pay increase of 3% for Baldwin Public Library employees. This 3% increase is higher than the 1.4% annual inflation rate in the Detroit-Warren-Dearborn area but less than the 4.6 percent increase in compensation costs in the Detroit Metropolitan Area over the last twelve months.

## BACKGROUND

Since 2022, Baldwin staff have received pay increases at the beginning of each fiscal year.

- July 2022: 5% rate increase
- June 2023: 4% rate increase, with some rate adjustments
- June 2024: 3% rate increase, with some rate adjustments

## CONSUMER PRICE INDEX

As reported by the Bureau of Labor Statistics on May 13, 2025, inflation is slowing down.

In April, the Consumer Price Index for All Urban Consumers rose 0.2 percent, seasonally adjusted, and rose 2.3 percent over the last 12 months, not seasonally adjusted.

## FY 2025-26 BALDWIN PUBLIC LIBRARY PAY & BENEFITS RANGES

The wages and benefits chart for all staff classifications is included after this memo.

Baldwin will maintain 23 full-time employees in FY 2025-26, and have a total of 46.2 full-time equivalent employees. Other provisions for salary and wages in the FY 2025-26 budget include:

- An increased wage for Library Pages from \$12.50 to \$13.75 on July 1, 2025, due to Michigan's next increase in minimum wage to \$13.73, which will go into effect in January 2026.
- All hourly staff will receive one hour of sick time per 30 hours worked, in line with Michigan's newly passed Earned Sick Time Act.
- The Library Assistant I pay range will increase from \$15.00 - \$18.95 to \$15.50 - \$19.50. Some current staff will receive a rate adjustment. Staff at the top of the pay range will receive a 3% increase.
- The Reference Assistant rate will increase from \$19.28 to \$20.00 and will also include time benefits and 401a contributions.

- The Substitute Librarian rate will increase from \$23.00 to \$24.00. This keeps the BPL Substitute Librarian rate in line with those of other comparable libraries.
- The Librarian pay range will change from \$24.00 - \$30.30 to \$25.50 - \$32.00. Some current staff will receive a rate adjustment while others will receive a 3% increase. This keeps BPL librarian salaries in line with those of other comparable libraries.
- Jeff Jimison, Idea Lab Supervisor, will be promoted to a Department Head, Cameron Crawford, Library Assistant III, will be promoted to Assistant Department Head, and Patricia Henricks will be promoted from Reference Assistant to Library Assistant III
- All other staff will receive a 3% increase

### **SUMMARY**

Due to the cost of living increases, I propose a 3% pay increase for Baldwin Library staff in addition to the enumerated pay adjustments listed above. This proposed annual increase is less than the 4.6 percent increase in compensation costs in the Detroit Metropolitan Area for the last twelve months. This rate increase is supported by the FY 2025-26 approved budget.

### **SUGGESTED BOARD ACTION**

Motion to approve the FY 2025-26 Baldwin Public Library Pay & Benefits schedule and adopt a 3% pay increase for all staff members.

## *Baldwin Public Library Pay & Benefits: FY2025-2026*

	<i>Pay Scale</i>				
	<b>Full- Time</b>	<b>Min Hourly Rate</b>	<b>Minimum Salary</b>	<b>Max Hourly Rate</b>	<b>Maximum Salary</b>
Director	Y	\$ 48.70	\$ 101,286	\$ 54.11	\$ 112,540
Associate Director	Y	\$ 39.00	\$ 81,120	\$ 45.00	\$ 93,600
Bookkeeper	Y	\$ 24.50	\$ 50,960	\$ 31.57	\$ 65,669
Office Administrator	Y	\$ 22.27	\$ 46,327	\$ 29.23	\$ 60,805
Operations Assistant	N	\$ 15.00		\$ 20.56	
Head of IT	Y	\$ 32.46	\$ 67,524	\$ 40.15	\$ 83,505
IT Coordinator	Y	\$ 24.16	\$ 50,261	\$ 29.22	\$ 60,772
IT Technician	N	\$ 17.86		\$ 22.72	
Department Head	Y	\$ 31.00	\$ 64,480	\$ 38.00	\$ 79,040
Asst. Department Head	Y	\$ 29.00	\$ 60,320	\$ 34.00	\$ 70,720
Librarian II (FT)	Y	\$ 28.00	\$ 58,240	\$ 32.00	\$ 66,560
Librarian (FT)	Y	\$ 25.50	\$ 53,040	\$ 30.00	\$ 62,400
Librarian (PT)	N	\$ 25.50		\$ 32.00	
Substitute Librarian	N	\$ 24.00		\$ 24.00	
Librarian Intern	N	\$ 21.50		\$ 21.50	
Reference Assistant	N	\$ 20.00		\$ 20.00	
Library Assistant III (FT)	Y	\$ 23.11	\$ 48,075	\$ 29.22	\$ 60,772
Library Assistant III (PT)	N	\$ 23.11		\$ 29.22	
Library Assistant II (FT)	Y	\$ 19.96	\$ 41,517	\$ 24.89	\$ 51,771
Library Assistant II (PT)	N	\$ 19.96		\$ 24.89	
Library Assistant I	N	\$ 15.50		\$ 19.50	
Library Page	N	\$ 13.75		\$ 13.75	

Family and Medical Leave Act (FMLA) is available to any employee who has been employed at least 12 months and has worked at least 1,250 hours in the past 12 months.

\*Librarians (except for Substitute Librarians) and Information Desk staff receive time and a half pay on Sundays. This does not apply to any other staff members.

ESTA - Part-time staff eligible for one hour of sick time for every 30 hours worked per MI Earned Sick Time Act

## *Baldwin Public Library Pay & Benefits: FY2025-2026*

	<i>Benefits</i>								
	<b>Full-Time</b>	<b>Sunday 1.5 Time</b>	<b>Vacation/ Personal</b>	<b>Sick</b>	<b>Health Insurance</b>	<b>Dental/ Optical</b>	<b>Life Ins.</b>	<b>Long/ Short Term Care</b>	<b>Retirement</b>
Director	Y	N	Y	Y	Y	Y	Y	Y	Y
Associate Director	Y	N	Y	Y	Y	Y	Y	Y	Y
Bookkeeper	Y	N	Y	Y	Y	Y	Y	Y	Y
Office Administrator	Y	N	Y	Y	Y	Y	Y	Y	Y
Operations Assistant	N	N	N	ESTA	N	N	N	N	N
Head of IT	Y	N	Y	Y	Y	Y	Y	Y	Y
IT Coordinator	Y	N	Y	Y	Y	Y	Y	Y	Y
IT Technician	N	N	N	ESTA	N	N	N	N	N
Department Head	Y	N*	Y	Y	Y	Y	Y	Y	Y
Asst. Department Head	Y	N*	Y	Y	Y	Y	Y	Y	Y
Librarian II (FT)	Y	Y	Y	Y	Y	Y	Y	Y	Y
Librarian (FT)	Y	Y	Y	Y	Y	Y	Y	Y	Y
Librarian (PT)	N	Y	Y	Y	N	N	N	N	Y
Substitute Librarian	N	N	N	ESTA	N	N	N	N	N
Librarian Intern	N	N	N	ESTA	N	N	N	N	N
Reference Assistant	N	N	Y	Y	N	N	N	N	Y
Library Assistant III (FT)	Y	N*	Y	Y	Y	Y	Y	Y	Y
Library Assistant III (PT)	N	N*	Y	Y	N	N	N	N	Y
Library Assistant II (FT)	Y	N*	Y	Y	Y	Y	Y	Y	Y
Library Assistant II (PT)	N	N*	Y	Y	N	N	N	N	Y
Library Assistant I	N	Y	N	ESTA	N	N	N	N	N
Library Page	N	N	N	ESTA	N	N	N	N	N

Family and Medical Leave Act (FMLA) is available to any employee who has been employed at least 12 months and has worked at least 1,250 hours in the past 12 months.

\*Librarians (except for Substitute Librarians) and Information Desk staff receive time and a half pay on Sundays. This does not apply to any other staff members.

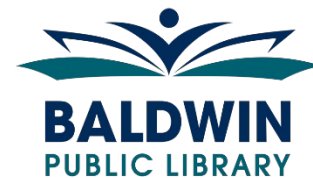
ESTA - Part-time staff eligible for one hour of sick time for every 30 hours worked per MI Earned Sick Time Act





OLD BUSINESS

# MEMORANDUM



---

DATE: June 13, 2025  
TO: Baldwin Public Library Board of Directors  
FROM: Rebekah Craft, Library Director  
SUBJECT: Update on the Administrative Services Agreement with City of Birmingham

---

On May 8, 2025, Craft and Library Attorney Anne Seurnyck met with City Manager Jana Ecker and City Attorneys Mary Kucharek and Tracy Gaudenzi. At the time Ecker and Kucharek took "the position that the Library is a PA 164 Section 10a Library, and is therefore, a free and independent entity." After the Library's establishment was agreed upon by all parties, I asked for time to speak with the Library Board about how you wish to proceed. Ultimately, the goal of the City and the Library is to provide/receive quality administrative services at the best cost to Birmingham residents.

After talking with several companies that offer payroll, HR, and outsourced accounting services, I learned that many of these third party vendors offer rates that are significantly lower than the City's new proposed Administrative Services contracted amounts.

The same group listed above met to discuss the City's proposed administrative services contract on June 11, 2025, the total of which is \$219,067. In the meeting, Kucharek asked me what I was looking for. I said that my preference would be to separate from the City's payroll, HR, and finance departments and have the library handle these services through lower cost third party vendors. By securing separate services, the Library can utilize the vendors when and how we need to instead of altering library processes to fit City functions.

Kucharek would like the Library to present a proposal to the City outlining the costs of services for which it is willing to pay.

**In order to develop a complete proposal to present to the City, we will need to consider the following items:**

*If we were to separate our services from the City, how would the library handle retirement pensions and retirement healthcare?*

Currently we have 18 retirees in the City's plan and one current employee eligible for the plan. We pay an annual fee for Defined Contribution Retirement benefits. In FY24-25 the fee was \$116,287. We would need to review this with an employment attorney at Foster Swift to determine how best to maintain service to Baldwin's retirees.

*Kucharek asked how we would like to handle the building.*

It is important for the Library to establish a Building Lease Agreement with the City of Birmingham. This Agreement would outline the Library's (Tenant's) Responsibilities and the City's (Landlord's) Responsibilities. Currently, the Library pays for daily janitorial services and supplies, the security system, all utilities, and interior updates, including but not limited to, paint, flooring, lighting, and renovations. The City pays for and manages repairs to the loading dock, roof, HVAC, exterior windows and doors, electrical systems, fire suppression system, elevators, and gas lines. They also coordinate and pay for annual inspections. On the grounds, the City handles snow removal on our sidewalks and driveway, lawn mowing, and the sprinkler system. The Library pays an annual fee to the DPS department for landscape services.

*How much separation would the Library like to make from the City of Birmingham?*

*Does the Library Board want to stay with the City for HR, Payroll, and Financial Services or go with a third party service?*

*If the Library wishes to become more independent, what is an appropriate amount to pay to transfer City records to a third party vendor?*

*Would the City of Birmingham allow the Library to have its own bank account and then develop a contract for an annual voucher payment between the City and the Library for transfer of tax funds?*

If the Library were to separate from the City, the Library would require its own independent bank account.

*Is there a way for the Library to join the City's group healthcare (medical, dental, vision) plan so that the City and Library can benefit from a larger group rate?*

If not, Craft will need to examine the cost of purchasing an independent plan for Library employees.

*Is there a way for Library employees to stay with the City's retirement account?*

If not, Craft will need to examine the cost of purchasing an independent plan for Library employees.



The Library will also need to consider how to manage other items that are shared between the City and the Library, including the annual audit, building insurance, phone system, and life insurance.

Depending on how the Board would like to move forward based on the discussion at the June 16 meeting, Craft will work with Seurnyck to research and develop contracts for administrative services and building responsibilities. Seurnyck will be present for a closed session at the July 21 Board meeting to review and finalize the contracts before they are presented to the City for review.

**INFORMATION ONLY**

---

## Upcoming Events of Interest

---

### **Bluey Bash: All Ages**

**Tuesday, June 17, 2025, 3:00pm - 3:45pm**

All ages with grown up(s) - Caregivers must stay with children during the program.

Celebrate your favorite Blue Heeler family with crafts and Bluey-approved games. Registration required.

### **Birdwatching and Birding**

**Wednesday, June 18, 2025, 7:00pm - 8:00pm**

Greg Bodker's beautiful photography will help you learn more about birds as he demonstrates the joys of birding you can have both in your backyard and area. Novice and aspiring birders will especially benefit from the program. Informative handouts will be provided to the participants.

### **Richard Paul Variety Puppet Show**

**Tuesday, June 24, 2025, 3:00pm - 4:00pm**

All ages with grown up(s). Caregivers must stay in the program with participants.

Music, magic, puppets, and your wildest imagination collide in this spectacular show from entertainer and ventriloquist, Richard Paul. Registration required.

### **The History of Chinese Cuisine: Four Great Traditions**

**Tuesday, June 24, 2025, 7:00pm - 8:00pm**

Join Freda Giblin to take a close look at four of the best known and most influential cuisines of China.

Discover the differences inspired by the unique flavors and regional cooking techniques and why these dishes are so popular around the world today.

### **Happy Little Painting Party for Teens: Grades 7-12**

**Thursday, June 26, 2025, 7:00pm - 8:30pm**

Find that happy little feeling as local artist Katie Rothley teaches us how to create our own happy little masterpieces. All supplies will be provided.

### **Native Wildflower Seed Balls**

**Monday, June 30, 2025, 7:00pm - 8:00pm**

Do native wildflowers, dirty hands, and throwing things appeal to you? If yes, join us in making native wildflower seed balls. These little balls will leave an explosion of color whenever you drop, or hurl them. Registration required.

### **Baffling Bill's Magic of Reading Show: All Ages**

**Thursday, July 10, 2025, 3:00pm - 4:00pm**

Registration opens one month before the program.

All ages with grown up(s). Caregivers must stay with the participant during the program.

Will Baffling Bill and Gus the Bunny read your mind? Hypnotize you? Or just amaze you with their astounding magic? Registration required.

**Kids Zone @ the Farmers Market****Sunday, July 13, 2025, 9:00am - 2:00pm**

Baldwin is hosting the KidsZone @ the Birmingham Farmers Market! Stop by during market hours to complete a fun craft.

**Michigan's Venice****Monday, July 14, 2025, 7:00pm - 8:00pm**

Few maritime landscapes in the Great Lakes remain so deeply and clearly inscribed by successive cultures as the St. Clair system— a river, delta, and lake found between Lake Huron and the Detroit River. Daniel Harrison, author of *Michigan's Venice: The Transformation of the St. Clair Maritime Landscape, 1640–2000*, joins us to discuss how its inhabitants navigated, claimed, and reshaped the region.

**Coming soon!****Notes in the Atrium****Tuesday, July 22, 2025, 3:00pm - 4:00pm**

Join us for an open air concert series in the new library atrium and plaza. Concerts are planned for July 22, August 5, and September 9 at 3:00 p.m. in the library's atrium.

**Adult Battle of the Books****Thursday, August 7, 2025, 7:00pm - 8:30pm**

Wrap up Summer Reading by battling other readers in a literary contest! Or just come have fun with friends who like to read. Your team, of up to five adults (18+), will read five books we've chosen covering a variety of genres and styles. [Battle registration](#) will remain open until all spots are full. Book themed spirit wear or costumes are encouraged but not required. Snacks will be provided and prizes will be given!

Reading List:

*They Called Us Enemy* by George Takei

*The House on Mango Street* by Sandra Cisneros

*The First State of Being* by Erin Entrada Kelly

*Fuzz* by Mary Roach

*Killers of a Certain Age* by Deanna Raybourn

**\*\*Please note that the Library will be closed on June 19 and July 4-6. Electronic materials are always available at [Baldwinlib.org](http://Baldwinlib.org).**



**Chair**  
Ann Nazareth Manning

May 28, 2025

**Vice Chair**  
Susan Robbins

Vicki Sower  
Baldwin Public Library  
300 W Merrill St  
Birmingham, MI 48009

**Treasurer**  
Richard Stasys

**Secretary**  
Eileen Pulker

Dear Vicki Sower,

**Past Chairperson**  
Dave Wind

**Members**  
Andrew G. Acho  
Judith Adelman  
Mary Jo Dawson  
Jill Fill  
Anna Herbert  
Curt Lawson  
Meg Sullivan Lopé  
Erin Payton  
Jennifer Rass  
Jay Reynolds  
Dr. Embekka Roberson  
Katie Schafer  
Vicki Sower  
Shelley Taub  
David Walker

Please accept our sincere thanks and appreciation for arranging the Craft to Go Table for our 15<sup>th</sup> Annual Touch-a-Truck event that was held on Saturday, May 17, 2025. We're so thankful you were part of this year's event that saw a crowd of nearly 700 people! With your participation, the event was a great success.

Your participation helped to make the event enjoyable for the children and their families. We hope that the Village of Beverly Hills will be able to participate again next year. We are planning on May 16th for the 2026 event.

Birmingham Youth Assistance has been providing service to youth and their families for 62 years. Please visit our website to learn more about what our organization is all about at: [www.birminghamyouthassistance.org](http://www.birminghamyouthassistance.org)

**Police Liaison**  
Det. J. Geml  
Sgt. K. McCanham

Sincerely,

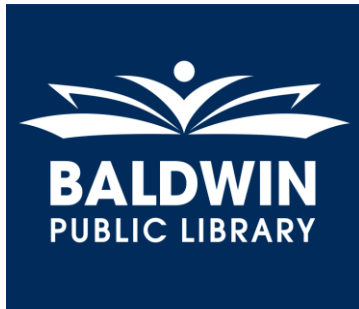
**Advisory Members**  
Sheriff Michael Bouchard  
Jason Clinkscale

Richard Stasys  
Event Co-chair  
Birmingham Youth Assistance

**Caseworker**  
Catherine Womack

**Administrative Assistant**  
Lynne Zacharias

*The mission of Birmingham Youth Assistance is to strengthen youth and families and to reduce the incidence of delinquency, abuse and neglect through community involvement.*



**FOR IMMEDIATE RELEASE**

Contact: Jaclyn Miller, Baldwin Public Library

Phone: 248-554-4682

Email: [Jaclyn.miller@baldwinlib.org](mailto:Jaclyn.miller@baldwinlib.org)

**All Ages welcome for Summer Reading at the Baldwin Public Library**

BIRMINGHAM, MI (May 23, 2025) – Readers of all ages are invited to participate in the Baldwin Public Library’s annual Summer Reading challenge. The Summer Reading program runs from June 13 through August 8, 2025.

Visit [www.baldwinlib.org/summer-reading](http://www.baldwinlib.org/summer-reading) for more information about the program, and details about each challenge. The 2025 Summer Reading Kickoff event will be held on Friday, June 13 from 3-5 p.m. at the Library. Activities and crafts are planned around the theme of “Color Our World”, and participants of all ages are invited to attend and enjoy the fun. The Friends of the Baldwin Public Library are the 2025 sponsors of the Summer Reading program.

Library staff are excited to share the plans for this year’s program. Stephanie Klimmek, Head of Youth Services, looks forward to “seeing kids find stacks of books that they want to read. Summer is a great time to check out piles of books and seeing the excitement of kids as they grab lots of books inspires me to read more, too!”

The Teen Services team has also been busy planning an exciting schedule of events. Teen Services Librarian Elisabeth Phou is excited about this year’s theme. “Color Our World lends itself to artistic programs, so we have a lot of options for teens. Painting, drawing, acting, and writing will all make appearances in our programming. This is also the first year we are offering a computer class just for teens. Our technology trainer will be teaching Canva to teens who are interested in graphic design” she said.

Kids and teens aren’t the only ones who can get in on the fun. Jen Hassell, Adult Services Librarian, hopes adults will also take part in the challenge. Hassell is looking forward to “the Rock Dot Painting program we have scheduled for July, which will give everyone an opportunity to show off their creativity. I’m excited to see what people come up with.”

Summer reading progress for all ages can be logged at [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org), beginning on June 13. This year, you can count minutes or complete activities to meet the challenge goals.

Prizes will be awarded at various points all summer long, so participants are encouraged to record their progress regularly.

The Baldwin Public Library is located in downtown Birmingham at 300 W. Merrill Street. The Library's hours are 9:30 a.m. to 9:00 p.m., Monday through Thursday, 9:30 a.m. to 5:30 p.m. Friday and Saturday, and 12:00 p.m. to 5:00 p.m. on Sunday. The Library's website [www.baldwinlib.org](http://www.baldwinlib.org) has information on how to register for a Library Card and access all of the Library's services.

###

## Two popular events in Birmingham this weekend

Published May 16, 2025

Two popular family-oriented events are taking place this weekend in Birmingham.

The Birmingham Hometown Parade, a celebration of the community, will take place this Sunday, May 18.

The parade will begin at 1 p.m. on Old Woodward north of Willits, continuing west on Maple to southbound Bates and end at Shain Park. Parade participants include public safety vehicles, unicyclists from the Redford Township Unicycle Club, the Baldwin Public Library, local businesses and many others.

At 4 p.m. there will be a variety of celebratory happenings at Shain Park, including activities for children and food.

The Birmingham Hometown Parade has been in existence for over four decades.

The department of public services (DPS) will host an open house on Saturday, May 17, from 10 a.m. to 2 p.m. at the DPS facility, 851 South Eton Street.

This free annual event is a family favorite with DPS trucks, fire trucks and equipment on display, a sandbox dig for little ones, informational exhibits and giveaways, plus complimentary grilled hot dogs and refreshments.

New this year: the open house will collect new and used bikes of all sizes for the Oakland County Sheriff's Re-CYCLE for Kids program, an initiative that gives bicycles and bike accessories to local kids in need.

The bike program is in partnership with Birmingham Police Department, 1-800Selfstorage.com, Flagstar, Changing Places Moving and the DG (Dan Gutfreund) Realty Group at Signature Sotheby's real estate firm.

Bikes are also being collected at Haynes and S. Old Woodward from 10 a.m. to 4 p.m.



## Art and literature collide in summer reading program

By: Mary Genson | June 10, 2025

BIRMINGHAM — School may be out, but that does not mean the learning has to stop. By participating in a summer reading program, children and teens can continue learning by reading all summer long. The Baldwin Public Library summer reading program runs June 13-Aug. 8.

Library Director Rebekah Craft said, "The focus is really on getting people excited about reading, helping students avoid the summer slide while they're out of school, so they don't lose too much of the knowledge they've gained throughout the year, and encouraging everyone to find books they love and explore."

The Friends of the Baldwin Public Library sponsor the library's summer reading programs.

"We've got something for every age, from kids to adults. And we are excited for the special programs that we host throughout the summer," Craft said.

The summer reading program for kids is similar to a bingo system. Points, which can be collected to save up for a free book, are given out to winners.

This year's theme is "Color Our World," announced by the Collaborative Summer Library Program.



Children participate in last year's summer reading program. The theme for this year's summer reading program is "Color Our World." Photo provided by Rebekah Craft.

"When I first heard the theme, I immediately thought about art and how we could incorporate creativity and art programs into summer reading," Elisabeth Phou, an adult and teen services librarian, said. "Arts and crafts are always pretty popular here with kids and teens, so I knew that I wanted to kind of take advantage of that theme and do some art programs."

Throughout the summer, there will be programs that foster creativity through cupcake decorating, painting a Bob Ross-style landscape, comic book drawing and improv theater.

To help Phou choose the teen programming, she runs a Teen Advisory Board for grades 7-12 throughout the school year.

"The members tell me what kind of programs they want, and I try to make it happen," Phou said.

Baldwin Public Library will be holding its summer reading kickoff 3-5 p.m. June 13. To get kids and teens excited about the start of this year's summer reading program, there will be fun activities at the event, such as face painting and chalk art. There will also be an ice cream truck at the kickoff. To sign up to participate in the summer reading program, register at [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org).

# LEARN CONNECT DISCOVER

SUMMER 2025 NEWSLETTER

- 2 PROGRAMS FOR CHILDREN
- 4 PROGRAMS FOR TWEENS & TEENS
- 5 COMPUTER CLASSES, IDEA LAB
- 6 PROGRAMS FOR ADULTS
- 7 DIRECTOR'S UPDATE, LIBRARY BOARD

**COLOR  
OUR  
WORLD**

read

learn

attend programs

complete challenges

log your progress

win prizes

JUNE 13 - AUGUST 08

**SUMMER READING 2025**

**BALDWINLIB.BEANSTACK.ORG**



**BALDWIN PUBLIC LIBRARY** ► SERVING THE COMMUNITIES OF  
BIRMINGHAM, BEVERLY HILLS, BINGHAM FARMS, & BLOOMFIELD HILLS



# SUMMER PROGRAMS FOR CHILDREN

BABIES TO GRADE 6



ALL PROGRAMS SUBJECT TO CHANGE. CHECK THE WEBSITE ([BALDWINLIB.ORG/CALENDAR](http://BALDWINLIB.ORG/CALENDAR)) FOR UP TO DATE INFORMATION AND LOCATIONS BEFORE HEADING TO ANY EVENT.

Program registration opens one month in advance.



## JUNE



### SUMMER READING KICKOFF

FRIDAY, JUNE 13 FROM 3:00 TO 5:00 P.M.

**COLOR OUR WORLD** at Baldwin's Summer Reading kickoff. Visit the ice cream truck, get your face painted, and decorate the patio with chalk art. Sign up and track your progress at [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org). *Summer Reading runs from June 13 to August 8.*



### BALDWIN BOOSTER ORIENTATION

AGES 11 TO 18  
TUESDAY, JUNE 3 AT 7:00 P.M.

Earn community service hours by joining our Summer Reading Youth Volunteers. Applications will be available May 1 and are due June 8. Head to [baldwinlib.org/youth](http://baldwinlib.org/youth) for the application. Registration required for the orientation.

### BUBBLE PAINTING

GRADES 4 TO 6  
MONDAY, JUNE 16 AT 3:00 P.M.

Paint hydrangeas and other flowers using a technique called bubble painting. Registration required.

### BLUEY BASH

ALL AGES WITH GROWN UP(S)  
TUESDAY, JUNE 17 AT 3:00 OR 4:00 P.M.

Celebrate your favorite Blue Heeler family with crafts and Bluey-approved games. Registration required.

### JUNIOR LIBRARIAN

GRADES 1 TO 6  
WEDNESDAY, JUNE 18 AT 3:00 P.M.

Get a behind-the-scenes tour of the Library, learn what librarians do, and create your very own Library book display! Registration required.

### RICHARD PAUL VARIETY PUPPET SHOW

ALL AGES WITH GROWN UP(S)  
TUESDAY, JUNE 24 AT 3:00 P.M.

Music, magic, puppets, and your wildest imagination collide in this spectacular show from entertainer and ventriloquist, Richard Paul. Registration required.

### CREATION STATIONS

GRADES K TO 2 WITH GROWN UP(S)  
WEDNESDAY, JUNE 25 AT 3:00 P.M.

Use your imagination and a variety of supplies to make unique creations. Registration required.



## JUNE

### MARIO KART TOURNAMENT

GRADES 4 TO 6

MONDAY, JUNE 30 FROM 3 TO 4:30 P.M.

Put your racing skills to the test in this bracket style Mario Kart 8 Deluxe tournament.

Registration required.



## JULY

### PONY BEAD CREATIONS

GRADES 1 TO 3  
TUESDAY, JULY 1 AT 3:00 P.M.

Learn how to create beaded keychains, including the beloved lizard.

Registration required.

### STORY TIME BATTLE AT BARNUM PARK

ALL AGES WITH GROWN UP(S)  
WEDNESDAY, JULY 2 AT 10:30 A.M.

THURSDAY, AUGUST 14 AT 10:30 A.M.

Two librarians will battle it out through stories, songs, and activities, and you'll vote for your favorite. *We'll be at Barnum Park, weather permitting.* No registration required.

### DIY LOOK & FIND BOTTLES

GRADES K TO 2 WITH GROWN UP(S)

MONDAY, JULY 7 AT 3:00 P.M.

Fill an empty bottle with rice and trinkets to create your own Look & Find Bottle. Registration required.

### VIDEO GAMING CLUB: SUPER SMASH BROS ULTIMATE

GRADES 4 TO 6

TUESDAY, JULY 8 AT 4:30 P.M.

All gaming abilities are welcome to meet up with other gamers and play together. Registration required.



### BAFFLING BILL'S MAGIC OF READING SHOW

ALL AGES WITH GROWN UP(S)  
THURSDAY, JULY 10 AT 3:00 P.M.

Will Baffling Bill and Gus the Bunny read your mind? Hypnotize you? Or just amaze you with their astounding magic? Registration required.

### SENSORY ART

AGES 3 & UNDER WITH GROWN UP(S)

FRIDAY, JULY 11 AT 10:30 A.M.

Babies and toddlers will explore a variety of art techniques that delight the senses. Wear messy clothing. Registration required.



## JULY

### KIDS ZONE AT THE FARMERS MARKET

SUNDAY, JULY 13 FROM 9:00 A.M. TO 2:00 P.M.

Baldwin is hosting the Kids Zone at the Birmingham Farmers Market. Stop by during market hours to complete a fun craft! *No registration required.*

### NO BAKE KIDS RECIPES

GRADES 3 TO 6  
MONDAY, JULY 14 AT 4:30 P.M.

All skill levels are welcome at this simple but tasty cooking class. We are making vanilla ice cream! *Allergens may be present.* Registration required.

### COSTUME BALL

ALL AGES WITH GROWN UP(S)  
TUESDAY, JULY 15 AT 3:00 P.M.

Dress up in your favorite costume and join us for a special snack, crafts, and dancing. Registration required.

### BABY PROM

AGES 3 AND UNDER WITH GROWN UP(S)  
SATURDAY, JULY 19 AT 10:30 A.M.

Put on your fancy clothes and join us for a Baby Prom! There will be dancing, crafts, and photo ops. Registration required.

### JUNIOR GAMERS: SUPER MARIO 3D WORLD

GRADES 2 TO 3  
TUESDAY, JULY 22 AT 4:30 P.M.

Meet up with other gamers to try a video game together. Registration required.



### COMIC DRAWING WORKSHOP

GRADES 4 TO 6

WEDNESDAY, JULY 23 FROM 3:00 TO 4:15 P.M.

Join artist Adele Hawkins as she walks you through designing a cover of your own hypothetical super hero comic book. Registration required.

### MESSY ART DAY

PRESCHOOL TO GRADE 1 WITH GROWN UP(S)

FRIDAY, JULY 25 AT 10:30 A.M.

Come dressed to paint and explore different painting techniques. Registration required.



### SPY CAMP

GRADES 3 TO 6  
TUESDAY, JULY 29 AT 3:00 P.M.

There will be codes to crack, disguises, an obstacle course, and more! Registration required.

### DIY KALEIDOSCOPE

GRADES 2 TO 4  
WEDNESDAY, JULY 30 AT 3:00 P.M.

See the world in a new way after you create and decorate your own colorful kaleidoscope. Registration required.

# STORY TIMES

INCLUDING DAYS, EVENINGS  
AND WEEKENDS.

VISIT [BALDWINLIB.ORG/STORYTIME](http://BALDWINLIB.ORG/STORYTIME)  
FOR DATES AND MORE INFORMATION  
Story times use a first come, first served  
ticketing system starting 15 minutes  
before the story time begins.

*Weekly story times run June 16 through August 7.*

*No weekly story times the week of June 30.*

## AUGUST

### FINGER PAINTING

AGES 2 TO 5 WITH GROWN UP(S)

**FRIDAY, AUGUST 1 AT 10:30 A.M.**

Dive in fingers first at this hands-on art  
program. Wear clothes that can get messy.  
**Registration required.**

### ARTSY STORIES

GRADES K TO 2

**WEDNESDAY, AUGUST 6 AT 3:00 P.M.**

Bring picture books to life with different  
art projects and hands-on activities.  
**Registration required.**

### LIFE-SIZED BOARD GAMES

ALL AGES WITH GROWN UP(S)

**SATURDAY, AUGUST 9 AT 11:00 A.M.**

Families are invited to play a variety of  
life-sized board games together.  
**Registration required.**

### STUFFED ANIMAL SLEEPOVER

ALL AGES WITH GROWN UP(S)

**WEDNESDAY, AUGUST 20 AT 6:30 P.M.**

Bring your stuffed friend and wear your pjs  
for this sleepover themed story time. Leave  
your stuffed pal at the Library overnight. *Pick  
up your stuffie the next day.* **Registration required.**

### SUMMER CELEBRATION

STORY TIME ALL AGES WITH GROWN UP(S)

**THURSDAY, AUGUST 28 AT 10:30 A.M.**

Join us for a special story time celebrating  
the end of summer. **Registration required.**

## LOCAL AUTHOR FAIR

**APPLICATIONS ACCEPTED FROM  
AUGUST 1 THROUGH SEPTEMBER 15**

Back by popular demand on Saturday,  
November 15! Applications and  
guidelines for interested authors can  
be found on our website at [baldwinlib.  
org/youth](http://baldwinlib.org/youth) and will be accepted from  
August 1 to September 15.



## BOOK CLUBS FOR CHILDREN

Visit our Book Clubs page at [baldwinlib.org/  
book-clubs](http://baldwinlib.org/book-clubs) for more upcoming book selections.

### FAMILY BOOK CLUB

GRADES 3 TO 6 AND GROWN UP(S)

**TUESDAY, AUGUST 5 AT 7:00 P.M.**

*REMARKABLE RESCUE AT MILKWEED MEADOW  
BY ELAINE DIMOPOULOS*

Email Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register.

### Adventures IN BOOKS

GRADES 1 TO 3

**WEDNESDAYS AT 4:30 P.M.**

**JULY 9:** *SAM WU IS NOT AFRAID OF SHARKS* BY KATIE &  
KEVIN TSANG

**AUGUST 13:** *SEASHELL KEY* BY LOURDES HEUER

Email Synthia at [synthia.green@baldwinlib.org](mailto:synthia.green@baldwinlib.org) to register.

### BEYOND the Book

GRADES 1 TO 3

**THURSDAYS AT 7:00 P.M.**

**JULY 24:** *WHO WOULD WIN? ULTIMATE BUG RUMBLE*  
BY JERRY PALLOTTA

**AUGUST 28:** *PIZZA! A SLICE OF HISTORY* BY GREG PIZZOLI

Email Rosemary at [rosemary.isbell@baldwinlib.org](mailto:rosemary.isbell@baldwinlib.org)  
to register.

### KIDS GRAPHIC NOVEL BOOK CLUB

GRADES 3 TO 6

**MONDAYS AT 4:30 P.M.**

**JULY 21:** *KATIE THE CATSITTER* BY COLLEEN A.F. VENABLE

**AUGUST 18:** *THINGS IN THE BASEMENT* BY BEN HATKE

Email Josh at [josh.campeau@baldwinlib.org](mailto:josh.campeau@baldwinlib.org) to register.

### mother/DAUGHTER

GRADES 4 TO 6 AND MOMS

**TUESDAYS AT 7:00 P.M.**

**JULY 8:** *THE VICE PRINCIPAL PROBLEM* BY KEKLA MAGOON

**AUGUST 12:** *FIREFLY SUMMER* BY MORGAN MATSON

Email Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register.

### BOOKS AND BAGELS

GRADES 4 TO 6

**TUESDAYS AT 7:00 P.M.**

**JULY 22:** *FINALLY, SOMETHING MYSTERIOUS*  
BY DOUG CORNETT

**AUGUST 26:** *THE WORLD BETWEEN BLINKS*  
BY AMIE KAUFMAN & RYAN GRAUDIN

Email Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register.

### Kids COOKBOOK club

GRADES 3 TO 6

**MONDAY AT 6:30 P.M.**

**AUGUST 11:** *COOKING CLASS: 73 FUN RECIPES KIDS WILL  
LOVE TO MAKE AND EAT* BY DEANNA F. COOK

Email Synthia at [synthia.green@baldwinlib.org](mailto:synthia.green@baldwinlib.org) to register.

### moms BOOK CLUB

**WEDNESDAY AT 7:00 P.M.**

**JULY 16:** *THIS IS HAPPINESS* BY NIAL WILLIAMS

Email Susan at [susan.dion@baldwinlib.org](mailto:susan.dion@baldwinlib.org) to register.

## MONTHLY PROGRAMS

### WIGGLE WORMS-DROP IN

BIRTH TO 2 YEARS WITH GROWN UP(S)

**FRIDAYS FROM 10:30 TO 11:30 A.M.**

**JUNE 20 • JULY 18 • AUGUST 8**

Drop in for open-ended, unstructured play  
with your child and to socialize with other  
families. **No registration required.**

### BOOK EXPLORERS

GRADES K TO 2

**THURSDAYS AT 4:30 P.M.**

**JULY 31 • AUGUST 21**

Enjoy a snack along with stories, games,  
and crafts. **Registration required.**

### RUFF READERS

AGES 6 & UP

**TUESDAYS AT 6:30 P.M.**

**JUNE 17 • JULY 15 • AUGUST 19**

Sign up for a ten minute time slot to read to  
a registered Alliance of Therapy Dogs dog.  
**Registration required.**

### BRICK BUILDERS

GRADES 1 TO 3

**MONDAYS AT 4:30 P.M.**

**JUNE 23:** PASS THE BUILD CHALLENGE

**JULY 28:** BUILD AN AIRCRAFT

**AUGUST 25:** WORK TOGETHER BUILD THE BIGGEST TOWN  
Come join in the fun with different themed  
builds using LEGO bricks. **Registration required.**

### KIDS LIBRARY SOCIETY

GRADES 3 TO 6

**THURSDAYS AT 7:00 P.M.**

**JUNE 26 • JULY 17 • AUGUST 14**

Do you want to be more involved with the  
Library, hang out with friends and play some  
games? Join us for monthly meetings to talk  
about Library programs and play games.  
**Registration required.**

### PROJECT KIDSIGHT VISION SCREENING FOR KIDS

**TUESDAY, JUNE 24 FROM 2:30 TO 4:30 P.M.**

**THURSDAY, JULY 10 FROM 2:30 TO 4:30 P.M.**

**SATURDAY, AUGUST 9 FROM 10:30 A.M.**

**TO 12:30 P.M.**

This free vision screening for ages 6 months  
and older is fast, non-invasive, and has an  
accuracy rating of 98%. *Sponsored by the Beverly  
Hills Lions Club.*

## 1000 BOOKS BEFORE KINDERGARTEN

Encourage reading and help prepare  
your child for kindergarten. Earn prizes  
for every 250 books you read with your  
child before they enter Kindergarten!  
*Sponsored by the Bob and Jean Kelly Endowment.*  
Go to [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org) to register.

# SUMMER PROGRAMS FOR TWEENS & TEENS



\*PLEASE NOTE THAT PARENTS AND YOUNGER SIBLINGS MAY NOT ATTEND THESE PROGRAMS UNLESS NOTED.

\*\*CONTACT [TEEN@BALDWINLIB.ORG](mailto:TEEN@BALDWINLIB.ORG) TO SPECIFY ANY FOOD ALLERGIES OR DIETARY RESTRICTIONS



## SUMMER PROGRAMS

### BALDWIN BOOSTER ORIENTATION AGES 11 TO 18 TUESDAY, JUNE 3 AT 7:00 P.M.

Earn community service hours by joining our Summer Reading Youth Volunteers. Applications will be available May 1 and are due June 8. Head to [baldwinlib.org/teen](http://baldwinlib.org/teen) for the application. Registration required for the orientation.

### STUDY NIGHT WITH THERAPY DOGS GRADES 9 TO 12

SATURDAY, JUNE 7 FROM 5:30 TO 7:30 P.M.

Is school stressing you out? Maybe petting some dogs will help! After the Library closes to the public, high school students will have the whole Library to themselves! Pizza will be provided.

Registration NOT required.



### SUMMER READING KICKOFF

FRIDAY, JUNE 13 FROM 3:00 TO 5:00 P.M.

**COLOR OUR WORLD** at Baldwin's Summer Reading kickoff. Visit the ice cream truck, get your face painted, and decorate the patio with chalk art. Sign up and track your progress at [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org). Summer Reading runs from June 13 to August 8.

### MIDDLE SCHOOL CUPCAKE WARS

GRADES 6 TO 8

WEDNESDAY, JUNE 25 FROM 6:30 TO 8:00 P.M.

Test your decorating skills during our cupcake showdown! You'll have a set amount of time, ingredients, and cupcakes to come up with designs to fit our themes and impress our panel of judges. Registration required.

### HAPPY LITTLE PAINTING PARTY

GRADES 7-12

THURSDAY, JUNE 26 FROM 7:00 TO 8:30 P.M.

Find that happy little feeling as local artist Katie Rothley teaches us how to create our own happy little masterpieces. Registration required.

### INTRO TO IMPROV WITH OPENSOT THEATRE

GRADES 7-12

THURSDAY, JULY 10 FROM 7:00 TO 8:00 P.M.

OpenSpot Theatre will teach participants the basics of improv theater. All abilities and levels of experience are welcome.

Registration required.

## SUMMER PROGRAMS

### COMIC AND ZINE DRAWING WORKSHOP GRADES 7-12



WEDNESDAY, JULY 23 FROM 5:00-6:15 P.M.

Learn to draw comics with artist Adele Hawkins and create your own mini magazine, aka zine. Registration required.

### DIY: JUNK JOURNALING!

GRADES 7-12

WEDNESDAY, JULY 30 AT 7:00 P.M.

A junk journal is a book which is often made through recycled materials to be used as a way to collect and record memories, thoughts, ideas, and inspiration. Supplies are included, but feel free to bring your own stickers, washi tape, art, or other paper items for more personalized pages. Registration required.

### AFTER-HOURS LASER TAG

GRADES 7-12

FRIDAY, AUGUST 8 FROM 6:00 TO 8:00 P.M.

Celebrate the end of Summer Reading with laser tag in the library after we close. Grab your friends and get your game face on! Pizza and ice cream will be provided. Registration required.

## REPEATING PROGRAMS

### ANIMANGA CLUB GRADES 6-12

3RD WEDNESDAY OF THE MONTH AT 7:00 P.M.

JUNE 18 • JULY 16 • AUGUST 20

Join us for anime watch parties, fandom discussions, new manga recommendations from fellow readers, and snacks. Registration required.

### COZY WRITERS CLUB GRADES 7-12

3RD MONDAY OF THE MONTH AT 4:30 P.M.

JUNE 16 • JULY 21 • AUGUST 18

Learn the basics of storycrafting, meet other teens who like to write, and hone your skills. Hot tea, hot chocolate, and cookies will be provided. Registration required.

### TEEN CULINARY CLUB GRADES 7-12

QUARTERLY ON MONDAYS AT 7:00 P.M.

MONDAY, JULY 28: Prepare a dish from the book *The Ultimate Gamers Cookbook: Recipes for an Epic Game Night* by Andy Lunique and share it with fellow food lovers. Register by June 28 for a chance to win the book. If you have additional questions or need assistance acquiring a copy, please contact [teen@baldwinlib.org](mailto:teen@baldwinlib.org).

## BOOK CLUBS FOR TEENS & TWEENS

BOOKS PROVIDED BY THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY

### PIZZA AND PAGES GRADES 7 TO 12

1ST THURSDAY OF THE MONTH  
FROM 7:00 TO 8:00 P.M.

JUNE 5: *SANCTUARY* BY PAOLA MENDOZA AND ABBY SHER

JULY 3: *PROMISE BOYS* BY NICK BROOKS

AUGUST 7: *THRONE OF GLASS* BY SARAH J. MAAS

The first 10 to register will receive a free book to keep. Pizza will be provided. Registration required.

### PAPERBACKS AND SNACKS GRADES 6 TO 8

2ND WEDNESDAY OF THE MONTH  
FROM 7:00 TO 8:00 P.M.

JUNE 11: *ZACHARY YING AND THE DRAGON EMPEROR* BY XIRAN JAY ZHAO

JULY 9: *THE STORM RUNNER* BY J.C. CERVANTES

AUGUST 13: *CLICK HERE TO START* BY DENIS MARKELL

The first 10 to register will receive a free book to keep. Snacks will be provided. Registration required.

## WRITING CONTEST

GRADES 7 TO 12

ENTRIES WILL BE ACCEPTED JULY 1 THROUGH AUGUST 31

Write a short short story between 75 and 200 words. \$50 Amazon gift cards will be awarded to one writer in each grade category: Grades 7-8, Grades 9-10, and Grades 11-12. The contest will be judged by librarians, and the winning stories will be featured on our website. Visit [baldwinlib.org/teen](http://baldwinlib.org/teen) for more details, contest rules and entry instructions.

## TEEN COMPUTER CLASSES

### CANVA FOR TEENS

THURSDAY, JULY 24 AT 3:00 P.M.

@ THE BALDWIN PUBLIC LIBRARY

In person event.

## SUMMER LEARNING

Use **BRAINFUSE** this summer to stay on track for fall learning with live homework help every afternoon, access to the Language lab or Writing Lab, and using the SkillsSurfer live lesson library. Get started at [baldwinlib.org/a-to-z-databases](http://baldwinlib.org/a-to-z-databases).



# SUMMER COMPUTER CLASSES

FOR ADULTS

REGISTRATION IS REQUIRED FOR ALL COMPUTER CLASSES. VIRTUAL PARTICIPANTS WILL RECEIVE A ZOOM LINK ONE HALF HOUR BEFORE CLASS.

**FOR FULL DETAILS AND TO REGISTER FOR THESE CLASSES, VISIT [BALDWINLIB.ORG/COMPUTER-CLASSES](http://BALDWINLIB.ORG/COMPUTER-CLASSES)**

## JUNE

### SELLING ONLINE

TUESDAY, JUNE 10 AT 7:00 P.M.

*Hybrid event. Attend in person or online.*

### GOOGLE DOCS

WEDNESDAY, JUNE 11 AT 3:00 P.M.

*Online event.*

### WORD: AN INTRODUCTION

THURSDAY, JUNE 12 AT 3:00 P.M.

*Hybrid event. Attend in person or online.*

### CHECK OUT EBOOKS FROM THE LIBRARY

WEDNESDAY, JUNE 18 AT 3:00 P.M.

*Online event.*

### VALUE LINE AND THE INVESTING CENTER AT BPL

TUESDAY, JUNE 24 AT 7:00 P.M.

*Hybrid event. Attend in person or online.*

### AI TOOLS

SATURDAY, JUNE 28 AT 3:00 P.M.

*Hybrid event. Attend in person or online.*

## JULY

### BUILD A WEBSITE

TUESDAY, JULY 1 & 8 AT 7:00 P.M.

*Hybrid event. Attend in person or online.*

### GOOGLE SLIDES

WEDNESDAY, JULY 9 AT 3:00 P.M.

*Online event.*

### POWERPOINT: CREATE A PRESENTATION

THURSDAY, JULY 10 AT 3:00 P.M.

*Hybrid event. Attend in person or online.*

### CANVA

THURSDAY, JULY 17 AT 3:00 P.M.

*Hybrid event. Attend in person or online.*

### ADOBE PHOTOSHOP: AN INTRODUCTION

TUESDAY, JULY 22 & 29 AT 7:00 P.M.

@ THE BALDWIN PUBLIC LIBRARY

*In person event.*



## AUGUST

### INSTAGRAM 101: CONNECTING AND SHARING SAFELY

SATURDAY, AUGUST 2 AT 3:00 P.M.

*Hybrid event. Attend in person or online.*

### ADOBE ILLUSTRATOR: AN INTRODUCTION

TUESDAY, AUGUST 5 AT 7:00 P.M.

@ THE BALDWIN PUBLIC LIBRARY

*In person event.*

### EXCEL: CREATE A BUDGET

TUESDAY, AUGUST 12 AT 7:00 P.M.

*Hybrid event. Attend in person or online.*

### GOOGLE SHEETS

WEDNESDAY, AUGUST 13 AT 3:00 P.M.

*Online event.*

### NYT & WSJ FROM HOME

WEDNESDAY, AUGUST 20 AT 3:00 P.M.

*Online event.*

### SMART TV

TUESDAY, AUGUST 26 AT 7:00 P.M.

*Hybrid event. Attend in person or online.*



## THE IDEA LAB: CLASSES·KITS·LIVE

**IMPORTANT MESSAGE!** TO ENSURE EVERYONE HAS AN EQUAL CHANCE TO PARTICIPATE, WE USE A LOTTERY-BASED SYSTEM. INSTEAD OF FIRST-COME, FIRST-SERVED REGISTRATION, YOU CAN SIGN UP FOR THE CHANCE TO BE RANDOMLY SELECTED TO PARTICIPATE IN OUR PROGRAMS. THIS CHANGE HELPS US MANAGE HIGH DEMAND AND OFFERS EVERYONE A FAIR OPPORTUNITY TO JOIN OUR EVENTS.

**THANK YOU FOR YOUR UNDERSTANDING, AND WE LOOK FORWARD TO SEEING YOU AT OUR NEXT PROGRAM!**

### EVENT: THE GRAND TOUR

WEDNESDAYS AT 7:00 P.M.

JUNE 4 · JULY 2 · AUGUST 6

Jeff will take you on a tour of the Idea Lab, including a quick demo of our exciting equipment. **Registration required.**

### CLASS: INTRO TO 3D PRINTING IN THE IDEA LAB

WEDNESDAY, JUNE 18 AT 7:00 P.M.

In this class, Jeff will teach you everything you need to know to utilize the Idea Lab's premiere 3D printing service. This class is a great jumping-off point for anyone interested in 3D Printing.

**Registration required.**

### LIVE & IN PERSON: CAMPING THINGS

WEDNESDAY, JULY 9, AT 7:00 P.M.

In this episode of Idea Lab Things, Jeff will talk about all kinds of neat 3D printed and Laser-Cut gear for your next trip into the great outdoors.

**Registration required for in-person attendance.**

Livestream on YouTube: [youtube.com/@BPLidealab](https://youtube.com/@BPLidealab)

### CLASS: "Ti for <sup>2</sup>" - LASER TECHNIQUES WITH TiO<sup>2</sup>

WEDNESDAY, JULY 23 AT 7:00 P.M.

Did you know that you can use Titanium Oxide in combination with the Idea Lab's carbon laser to make indelible black marks onto glass, ceramic, and more? In this class Jeff will demonstrate this amazing laser technique that will revolutionize your engraving projects! **Registration required.**

### KIT: LITHOPHANE LIGHT

MONDAY, JULY 28 AT 10:00 A.M.

Turn your favorite photo into a glowing work of art! A lithophane is a 3D printed panel with an image that appears when backlit. This take-and-make kit includes everything you need to create a custom 3D-printed lithophane nightlight. **Registration required.**

**Limit one per household.**

### CLASS: LIL' NAS - BUILDING A PI-BASED STORAGE PLATFORM

WEDNESDAY, AUGUST 13 AT 7:00 P.M.

In this class, Jeff will teach you how to build a powerful and compact NAS (Network Attached Storage) using a Raspberry Pi computer. *Learn how to store your data safely, and become your own cloud!* **Registration required.**

### EVENT: LEGO PRINTMAKING

WEDNESDAY, AUGUST 27 AT 7:00 P.M.

Get creative with an unexpected twist on printmaking—using LEGO bricks! In this hands-on workshop, you'll design and build your own relief print using flat LEGO tiles, then ink it up and press your unique design onto archival paper using a printing press. **Registration required.**



# SUMMER PROGRAMS FOR ADULTS

## JUNE

### SUMMER READING KICKOFF

FRIDAY, JUNE 13 FROM 3:00 TO 5:00 P.M.

**COLOR OUR WORLD** at Baldwin's Summer Reading kickoff. Visit the ice cream truck, get your face painted, and decorate the patio with chalk art. Sign up and track your progress at [baldwinlib.beanstack.org](http://baldwinlib.beanstack.org). *Summer Reading runs from June 13 to August 8.*

### BIRDWATCHING AND BIRDING

WEDNESDAY, JUNE 18 AT 7:00 P.M.

Greg Bodker's beautiful photography will help you learn more about birds as he demonstrates the joys of birding you can have both in your backyard and area. **Registration required. Attend in person only.**

### A HISTORY OF CHINESE CUISINE

TUESDAY, JUNE 24 AT 7:00 P.M.

Join Freda Giblin to take a close look at four of the best known and most influential cuisines of China. Discover the differences inspired by the unique flavors and regional cooking techniques and why these dishes are so popular around the world today. **Registration required. Attend virtually only.**

### NATIVE WILDFLOWER SEED BALLS

MONDAY, JUNE 30 AT 7:00 P.M.

Join us in making native wildflower seed balls. These little balls will leave an explosion of color wherever you drop or toss them. **Registration required. Attend in person only.**

## RESOURCES

### COMICS PLUS

Get unlimited, simultaneous access to thousands of digital comics, graphic novels, manga, and picture books with **COMICS PLUS!** Every title is available 24 hours a day, 7 days a week with your library card. Get started at [baldwinlib.org/ebooks](http://baldwinlib.org/ebooks)

### PRESS READER

Access more than 7,000 of the world's top newspapers and magazines as soon as they're available on shelves via **PRESS READER!** Get started at [baldwinlib.org/newspapers](http://baldwinlib.org/newspapers)

### BOOKS UNSHELVED

#### MONTHLY BOOK SUBSCRIPTION

Join our three month subscription book service and receive a surprise library book tailored to your preference each month. Visit [baldwinlib.org/books-unshelved](http://baldwinlib.org/books-unshelved) to subscribe.

## JULY

### MICHIGAN'S VENICE

MONDAY, JULY 14 AT 7:00 P.M.

Daniel Harrison, author of *Michigan's Venice: The Transformation of the St. Clair Maritime Landscape, 1640–2000*, joins us to discuss how inhabitants navigated, claimed, and reshaped the region. **Registration required. Hybrid event. Attend in person or online.**

### ROCK DOT PAINTING

THURSDAY, JULY 17 AT 6:30 P.M.

Join the Anton Art Center to create art pieces with dot painting. All supplies are included. Participants can bring their own "special rock" if they wish. **Registration required. Attend in person only.**

### TAMMY'S TASTINGS PRESENTS: COCKTAILS FROM AROUND THE WORLD

TUESDAY, JULY 22 AT 7:00 P.M.

Go on a vacation in your glass and get your passport stamped at several tropical ports as you make and taste cocktails from around the world. You'll learn how to make the best versions of perennial favorites like the Margarita and Mojito as well as several other tropical delights. **Registration required.**

## AUGUST

### ADULT BATTLE OF THE BOOKS

THURSDAY, AUGUST 7 AT 7:00 P.M.

Wrap up Summer Reading by battling other readers in a literary contest to the death! Prizes and mayhem will ensue! **Registration required. Attend in person only.**

### 3D PRINTED BIRD FEEDER

MONDAY, AUGUST 11 AT 7:00 P.M.

Keep your backyard birds happy and build a bird feeder from parts 3D printed in our own Idea Lab. **Registration required.**

## LECTURE SERIES

### GENEALOGY LECTURE SERIES

SECOND THURSDAY AT 7:00 P.M.

JUNE 12: INTRO TO GENEALOGICAL RESEARCH

JULY 10: LEVERAGING YOUR LIBRARY CARD IN YOUR GENEALOGICAL SEARCH

AUGUST 14: OVERLOOKED RESOURCES THAT ROCK!

**Registration required. Virtual Event**

## BOOK CLUBS FOR ADULTS

BPL BOOK CLUBS MEET ON ZOOM OR HYBRID (IN PERSON AND ON ZOOM). FOR MORE INFORMATION, OR TO RECEIVE AN INVITATION TO ONE OF THE MEETINGS, PLEASE EMAIL [ADULT.REFERENCE@BALDWINLIB.ORG](mailto:ADULT.REFERENCE@BALDWINLIB.ORG).

### NEXT POPULAR READS

FIRST MONDAY AT 1:00 P.M.

### GRAPHIC NOVELS FOR GROWNUPS

FIRST THURSDAY/SECOND TUESDAY AT 7:00 P.M.

### NEXT NONFICTION

SECOND TUESDAY AT 10:00 A.M.

### WEDNESDAY AFTERNOON

SECOND WEDNESDAY AT 2:00 P.M.

### PAGE TO SCREEN

SUNDAYS ONCE PER MONTH AT 1:00 P.M.

### 3RD TUESDAY

THIRD TUESDAY AT 7:00 P.M.

### COOKBOOK CLUB

TUESDAY, JULY 29 AT 6:30 P.M.

## REPEATING PROGRAMS

### ENGLISH LANGUAGE LEARNERS TALK TIME

TUESDAYS AT 10:00 A.M.

Join us to practice English conversation skills. We'll meet every Tuesday at the library. All levels are welcome. Coffee, tea, and snacks will be provided. **Attend in person only.**

### FRIDAY FLICKS

FRIDAYS AT 1:00 P.M.

Join us each Friday as we highlight a variety of films, including feature films and documentaries. **There will be no screening June 13 and July 4. Attend in person only.**

### GREAT BOOKS

FIRST WEDNESDAY OF THE MONTH AT 6:45 P.M.

JUNE 4: *LION FEUCHTWANGER: THE OPPERMANNS* BY LION FEUCHTWANGER, TRANS. JAMES CLEUGH

JULY 2: *THE SHADOW LINE* BY JOSEPH CONRAD

AUGUST 6: *PARADE'S END* BY FORD MADDUX FORD

This group meets at the library on the 1st Wednesday of each month at 6:45 P.M. to discuss celebrated classics of the Western canon. *Contact the group's facilitator, Deborah Savoie ([savoie.law@gmail.com](mailto:savoie.law@gmail.com)) for more information about the event.*



# SUMMER DIRECTOR'S UPDATE

## WHAT'S UP WITH DOWNLOADS?

Baldwin users check out more than 16,000 ebooks every month! While access to ebooks has much improved in the 15 years since we first started offering ebooks, downloading an ebook might present different challenges than purchasing an ebook or checking out a print library book.

We have two ebook providers with apps that we use:

- **Libby**, by Overdrive: has a catalog of ebooks and e-audiobooks that our librarians purchase for patron use. Generally, the books available in Libby are popular bestsellers available the first day the book is published. Even though these books are digital, Libby only allows one user to read the digital copy of the book at a time, just like print books. The average cost of an ebook is \$40 and the average cost of an e-audiobook is around \$90, so when we lease copy of an ebook, our money does not go as far as if we were purchasing a physical copy. Baldwin users can borrow books from other libraries in the state through our new partner collection (think: interlibrary loan, but digital). Visit [baldwinlib.org/ebooks](http://baldwinlib.org/ebooks) for directions on how to add "partner libraries," to your app.
- **Hoopla** offers a catalog of over 250,000 ebooks, e-audiobooks, graphic novels, albums, TV shows, and movies. Each title is available for use right away. We offer users 20 credits per month to download e-materials from Hoopla and we pay \$0.99 to \$4.99 per title that is checked out, which is known as a pay-per-use model. Please note that if an audiobook is available in Hoopla, we do not purchase a copy of the same book in the Libby app.

Here are some tips for getting the most out of digital books:

- Don't be dismayed by long hold times displayed in Libby. We have the ability to fulfill holds for Baldwin cardholders right away by purchasing a "rental" copy for our users. If this option is available for the book you've placed on hold, you will receive a notice that your hold is ready for you in just a few days.
- We recommend searching for the book you'd like to read in both Hoopla and Libby because we try not to purchase titles for Libby that are already available in Hoopla.
- If you'd like us to purchase an item, digitally or print, that we don't own, fill out a purchase suggestion on our website at [baldwinlib.org/purchase-suggestion](http://baldwinlib.org/purchase-suggestion). We spend more than \$175,000 on ebooks each year and want to make sure that we are purchasing the items you want to read.
- Baldwin staff members are here to help and can walk you through downloading a book to your personal device at any time. Just stop by the Adult or Youth Reference desks and ask how to get started. Alternatively, you can attend our Downloading eBooks class on June 18 at 3:00 p.m. to learn more.

*Rebekah Craft*

Rebekah Craft, Library Director [rebekah.craft@baldwinlib.org](mailto:rebekah.craft@baldwinlib.org) 248-554-4681

## BEHIND THE SCENES LIBRARY TOURS

**THURSDAY, JUNE 12 AT 11:00 A.M.**  
**MONDAY, JULY 21 AT 6:00 P.M.**  
**TUESDAY, AUGUST 12 AT 4:00 P.M.**

Join Director Rebekah Craft for a behind the scenes tour of the library. You'll visit staff areas, learn how items are added to the collection, and hear about new programs and services. The tour will meet in the atrium.  
**Registration required.**

## SPECIAL EVENTS

### NOTES IN THE ATRIUM TUESDAYS AT 3:00 P.M. IN THE ATRIUM

**JULY 1:** GEORGE I. SHIRLEY, TENOR

**JULY 22:** MATTHEW BALL AKA THE BOOGIE WOOGIE KID

**AUGUST 5:** LEONARDO BLUES

Join us for an open air concert series in the new library atrium and plaza.

### LOCAL AUTHOR FAIR APPLICATIONS ACCEPTED FROM AUGUST 1 THROUGH SEPTEMBER 15

Back by popular demand on Saturday, November 15! Applications and guidelines for interested authors can be found on our website at [baldwinlib.org/youth](http://baldwinlib.org/youth) and will be accepted from August 1 to September 15.

## LIBRARY BOARD



### Board Members:

Danielle Rumble, Karen Rock, Melissa Mark, Wendy Friedman, Jennifer Wheeler, Frank Pisano

### THE LIBRARY BOARD WILL MEET AT 7:30 P.M. ON:

**JUNE 16, 2025**

**JULY 21, 2025**

**AUGUST 18, 2025**

### SIGN UP FOR THE

**COLOR  
OUR  
WORLD**

### SUMMER READING PROGRAM!



[WWW.BALDWINLIB.ORG](http://WWW.BALDWINLIB.ORG)  
248-647-1700

## LIBRARY HOURS:

### MONDAY TO THURSDAY

9:30 A.M. TO 9:00 P.M.

### FRIDAY & SATURDAY

9:30 A.M. TO 5:30 P.M.

**SUNDAY:** 12:00 TO 5:00 P.M.

## LIBRARY CLOSED:

**JUNE 19:** JUNETEENTH

**JULY 4-6:** INDEPENDENCE DAY WEEKEND

**AUGUST 30-SEPTEMBER 1:**

LABOR DAY WEEKEND

## CONTACT US:

**WWW.BALDWINLIB.ORG**

**MAIN PHONE:** 248-647-1700

**ADULT SERVICES:** 248-554-4650

**CIRCULATION/RENEWALS:** 248-554-4630

**YOUTH SERVICES:** 248-554-4670

**IDEA LAB:** 248-554-4659

## PARKING:

2 Hours FREE Parking in the  
Chester Street Deck

**SUNDAYS:** All Parking is Free

\*Please note that all programs and events  
may be transitioned to virtual, at the  
discretion of the Library.



**BALDWIN**  
PUBLIC LIBRARY

300 West Merrill  
Birmingham, MI 48009

NON - PROFIT  
ORGANIZATION  
U.S. POSTAGE  
**P A I D**  
PERMIT # 111  
BIRMINGHAM  
MI 48009

Time-sensitive content enclosed

THANKS TO THE FOBPL FOR SPONSORING THE SUMMER 2025 ISSUE OF THE  
LEARN.CONNECT.DISCOVER NEWSLETTER AND MANY OF OUR PROGRAMS!



### JOIN THE FRIENDS OF THE BALDWIN PUBLIC LIBRARY

**MEMBERSHIP LEVELS:** ☐ NEW MEMBER ☐ RENEWING MEMBER  
☐ \$15 INDIVIDUAL ☐ \$25 BUSINESS/ASSOC.  
☐ \$20 FAMILY ☐ \$50+ SUSTAINING

PLEASE PRINT

**FULL NAME:** \_\_\_\_\_

**STREET:** \_\_\_\_\_ **CITY:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

### BOOK SALES:

#### FALL BOOK SALE

- SATURDAY, NOVEMBER 15
- SUNDAY, NOVEMBER 16

FOR HOURS AND SALE  
INFORMATION, VISIT  
**BALDWINLIB.ORG/  
BOOK-SALES**

### SHOP

FRESH INVENTORY IN THE  
LOBBY AT THE FRIENDS'  
BOOKSHOP DURING LIBRARY  
BUSINESS HOURS

### FOLLOW US

ON FACEBOOK:  
**@FRIENDSOFBALDWIN  
PUBLICLIBRARY**

PLEASE MAKE CHECKS PAYABLE TO FRIENDS OF THE BALDWIN PUBLIC LIBRARY AND MAIL WITH THIS FORM TO  
FRIENDS OF THE BALDWIN PUBLIC LIBRARY, 300 W. MERRILL, BIRMINGHAM, MI 48009.



**LEARN.CONNECT.DISCOVER.**

**BALDWIN PUBLIC LIBRARY**



300 WEST MERRILL, BIRMINGHAM, MI 48009



## BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

## **Baldwin Public Library Trust Meeting**

Rotary Donor Room

Monday, June 16, 2025

Immediately following regular Board meeting

### ***Agenda***

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- |   |       |
|---|-------|
| A. Approval of the May 19, 2025 minutes                 | p. 77 |
| B. Acceptance of the May 2025 receipts of \$1,875.03    | p. 84 |
| C. Approval of the May 2025 disbursements of \$9,946.68 | p. 85 |

III. New and Miscellaneous Business

IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, July 21, 2025

***Motion:*** To adjourn the June 16, 2025 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,  
TRUST MEETING  
April 21, 2025**

**1. Call to Order**

The meeting was called to order by President Danielle Rumble at 8:46 p.m.

Library Board present: Wendy Friedman, Melissa Mark, Frank Pisano, Karen Rock, Danielle Rumble, and Jennifer Wheeler.

Library Staff present: Rebekah Craft, Director and Jaclyn Miller, Associate Director.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

**1. General Public Comment Period: None.**

**2. Consent Agenda**

**Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.**

**A. Approval of the April 21, 2025 minutes**

**B. Acceptance of the April 2025 receipts of \$1,146.40**

**C. Approval of the April 2025 disbursements of \$13,844.13**

1<sup>st</sup> Pisano

2<sup>nd</sup> Friedman

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

**3. New and Miscellaneous Business:**

**Motion to transfer \$59,320.23 from the Baldwin Public Library's Trust Endowment Funds, an amount that has been calculated according to the formula contained in the Baldwin Public Library's Trust Investment Policy. The \$59,320.23 transferred into money market and checking accounts will be spent in accordance with the various guidelines established when the individual Endowment funds were established, and in cases where there was no specific designation, in a manner consistent with the financial policies of the Library and in furtherance of the mission of the Baldwin Public Library.**

1<sup>st</sup> Pisano

2<sup>nd</sup> Rock

A roll call vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

4. Adjournment:

**Motion: To adjourn the meeting.**

1st        Pisano

2nd        Wheeler

A voice vote was taken.

Yeas: Friedman, Mark, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:50 p.m. The next Trust Meeting will be held on Monday, June 16, 2025, following the regular meeting in the Rotary Tribute & Donor Room.

---

Jennifer Wheeler, Secretary

Date

## Baldwin Public Library Trust: May 2025

May receipts totaled \$1,875.03. May disbursements totaled \$9,946.68.

The current value of the Trust is \$2,082,514.48, divided up in the following way:

	<b>June 2024 - EOY</b>	<b>May 2025</b>
Total endowment investments*	\$ 1,130,701.05	\$ 1,134,911.05
Endowment funds distributed for use	\$ 218,537.84	\$ 209,825.66
Total endowment funds	\$ 1,349,238.89	\$ 1,344,736.71
General spendable funds	\$ 514,855.26	\$ 564,894.45
Van Dragt fund	\$ 16,663.66	\$ -
Building fund	\$ 118,787.20	\$ 127,387.93
Restricted funds**	\$ 37,762.23	\$ 22,277.74
Naming rights for Rotary Tribute Room	\$ 9,337.89	\$ 7,832.00
Naming rights for Burnett Reference Desk	\$ 9,385.65	\$ 9,385.65
Naming rights for Thal Reference Desk	\$ 6,000.00	\$ 6,000.00
Total non-endowment funds	\$ 712,791.89	\$ 737,777.77
Total endowment funds	\$ 1,349,238.89	\$ 1,344,736.71
Total non-endowment funds	\$ 712,791.89	\$ 737,777.77
Total of all Trust funds	\$ 2,062,030.78	\$ 2,082,514.48

\* The principal of the endowment funds is \$888,797.04.

\*\*Includes memorials and donations from the Friends of the Baldwin Public Library

As of May 31, the amount of money in the Trust that is undesignated stands at \$748,395.91



**Baldwin Public Library Trust**  
**Endowment Funds Portfolio Performance Benchmarks**  
**As of April 30, 2025**

<b><u>Index</u></b>	<b><u>2025: YTD</u></b>	<b><u>2024: Entire Year</u></b>
S&P 500-Equity Benchmark	-0.51%	23.31%
U.S. Aggregate-Bond Benchmark	2.45%	-0.13%
Blended Return of Both Benchmarks* (S&P 500: 75% and U.S. Aggregate: 25%)	1.00%	17.45%
Baldwin Endowment Funds' Portfolio	-0.58%	10.81%
<b>Endowment Funds' Performance Compared to Blended Return of Benchmarks</b>	<b>-1.58%</b>	<b>-6.64%</b>

\*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of May 31, 2025, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,148,743.04
Raymond James Building Mutual Funds Account	\$528,294.43
Huntington Bank Checking Account	\$4,427.37
Huntington Bank Money Market Account	<u>\$401,049.64</u>
<b>Total</b>	<b>\$ 2,082,514.48</b>

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile.

**BALDWIN PUBLIC LIBRARY TRUST  
BALANCES BY FINANCIAL INSTITUTIONS  
MAY 31, 2025**

Investment and Cash Report										
12_c		Prior Month Balance 04/30/25	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 05/31/25
Huntington Bank Checking:	Endowment Money									
	Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$5,510.33	\$69,540.72	\$5,510.33			\$0.00
	Restricted Funds - Memorials and Friends	\$0.00	\$0.00	\$0.00	\$0.00	\$16,663.66	\$0.00			\$0.00
	Restricted Funds - Building	\$4,427.19	\$0.18	\$2.31	\$4,376.90	\$42,445.82	\$4,376.90			\$4,427.37
	Restricted Funds - Covid and MAF Idea Lab	\$0.00	\$0.00	\$0.00	\$0.00	\$1,999.07	\$0.00			\$0.00
	Subtotal - Restricted Funds	\$0.00	\$0.00	\$0.00	\$0.00	(\$34.02)	\$0.00			\$0.00
	General Spendable Funds	\$0.00	\$0.00	\$0.00	\$49.45	\$5,790.26	\$49.45			\$4,427.37
TOTAL		\$4,427.19	\$0.18	\$2.31	\$9,936.68	\$136,405.51	\$9,936.68	\$0.00		\$4,427.37
Huntington Bank Money Market:	Endowment Budgeted Funds									
	Endowment Investment Funds	\$156,015.77	\$0.00	\$2.43	\$0.00	\$0.00	\$59,320.23	(\$5,510.33)		\$209,825.67
	Building Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Van Dragt Fund	\$999.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$999.75
	Restricted Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Restricted Funds	\$31,046.49	\$50.00	\$26,925.00	\$0.00	\$0.00	\$0.00	(\$4,376.90)		\$26,719.59
	Restricted Fund - Covid	\$516.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$516.43
Restricted Fund - Idea Lab MAF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
General Spendable Funds	\$161,222.80	\$1,824.85	\$22,373.41	\$10.00	\$110.00	\$110.00	\$0.00	(\$49.45)	\$162,988.20	
TOTAL		\$349,801.24	\$1,874.85	\$49,300.84	\$10.00	\$110.00	\$59,320.23	(\$9,936.68)		\$401,049.64
Raymond James & Associates:	Endowment Fund Investments									
	Endowment Cash									
	Sub-total Endowment Funds	\$1,156,434.80	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	(\$15,145.32)	\$1,141,289.48
	General Spendable Funds Cash	\$16,772.04	\$0.00	\$10,600.00			\$0.00	(\$59,320.23)	\$50,001.75	\$7,453.56
	General Spendable Mutual Funds	\$1,173,206.84	\$0.00	\$10,600.00			\$0.00	(\$59,320.23)	\$34,856.43	\$1,148,743.04
	General Spendable Building Mutual Funds	\$1,191.72	\$0.00	\$0.00			\$0.00	\$0.00	\$0.15	\$1,191.87
	General Spendable Building Mutual Funds	\$381,625.48	\$0.00	\$0.00			\$0.00	\$0.00	\$18,923.78	\$400,549.26
General Spendable Building Mutual Funds	\$120,577.38	\$0.00	\$0.00			\$0.00	\$0.00	\$5,975.93	\$126,553.31	
Sub-total General Spendable Funds	\$503,394.57	\$0.00	\$0.00				\$0.00	\$0.00	\$24,899.86	\$528,294.43
TOTAL		\$1,676,601.41	\$0.00	\$10,600.00			\$0.00	(\$59,320.23)	\$59,756.29	\$1,677,037.47
Total All Funds		\$2,030,829.84	\$1,875.03	\$59,903.15	\$9,946.68	\$136,515.51	\$69,256.91	(\$69,256.91)	\$59,756.29	\$2,082,514.48

**MAY 31, 2025**

[illegible]

**BALDWIN PUBLIC LIBRARY TRUST  
ENDOWMENT FUNDS BY DESIGNATION  
MAY 31, 2025**

		Prior Month Balance 04/30/25	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 05/31/25
12e										
<b>Gift &amp; Tribute Funds</b>	<b>Purpose</b>									
<b>General Spendable Funds</b>		\$544,205.16	\$1,824.85	\$22,373.41	\$59.45	\$5,900.26			\$18,923.89	\$564,894.45
<b>Restricted Funds:</b>										
Building Fund		\$121,411.96	\$0.00	\$0.00	\$0.00	\$1,999.07			\$5,975.97	\$127,387.93
Van Dragt Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$16,663.66				\$0.00
Memorials/Tributes		\$10,860.63	\$50.18	\$3,427.31	\$158.98	\$2,205.23				\$10,751.83
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00				\$516.43
Restricted Fund - Idea Lab MAF		\$0.00	\$0.00	\$0.00	\$0.00	(\$34.02)				\$0.00
Friends										
Adult Services Programs		\$5,573.37	\$0.00	\$5,200.00	\$1,441.67	\$13,086.58				\$4,131.70
Young Adult Programs		\$3,147.45	\$0.00	\$6,100.00	\$925.00	\$7,118.98				\$2,222.45
Youth Services Programs		\$5,559.57	\$0.00	\$7,700.00	\$1,389.37	\$6,877.32				\$4,170.20
Idea Lab Program Supplies		(\$904.84)	\$0.00	\$2,000.00	\$0.00	\$5,400.94				(\$904.84)
Outreach & Equipment		\$1,851.85	\$0.00	\$2,500.00	\$461.88	\$7,756.77				\$1,389.97
<b>Sub-total Restricted</b>		<b>\$148,016.42</b>	<b>\$50.18</b>	<b>\$26,927.31</b>	<b>\$4,376.90</b>	<b>\$61,074.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,975.97</b>	<b>\$149,665.67</b>
<b>Rotary Room Fund</b>										
Naming Rights-Principal		\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$7,832.00
Maintenance Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$1,505.89			\$0.00	\$0.00
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$6,000.00
Miranda Burnett Reference Desk		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$9,385.65
<b>Total Gift and Tribute Funds</b>		<b>\$715,439.23</b>	<b>\$1,875.03</b>	<b>\$49,300.72</b>	<b>\$4,436.35</b>	<b>\$68,480.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,899.86</b>	<b>\$737,777.77</b>
<b>Endowment Funds</b>										
<b>Endowment Budgeted Funds</b>										
General Funds		\$46,582.40	\$0.00	\$0.00	\$2,335.96	\$24,782.34	\$12,866.84			\$57,113.28
Adult Large Print		\$656.72	\$0.00	\$0.00	\$32.67	\$1,429.89	\$2,852.79			\$3,476.84
Adult Services Department		\$28,586.93	\$0.00	\$0.00	\$553.86	\$6,182.28	\$5,548.65			\$33,581.72
Adult Audio Visual		\$142.99	\$0.00	\$0.00	\$0.00	\$418.35	\$688.46			\$831.45
Adult Reference		\$39,999.11	\$0.00	\$0.00	\$1,056.00	\$10,226.95	\$17,703.23			\$56,646.34
Adult Programs		\$17,217.34	\$0.00	\$0.00	\$1,136.81	\$7,488.33	\$4,999.75			\$21,080.28
Architecture		\$763.88	\$0.00	\$0.00	\$0.00	\$3,687.71	\$648.67			\$1,412.55
Youth Services Department		\$2,614.83	\$0.00	\$0.00	\$320.76	\$6,095.82	\$5,471.97			\$7,766.04
Youth Programs (Nix)		\$233.59	\$0.00	\$0.00	\$19.27	\$1,338.95	\$477.88			\$692.20
Professional Development		\$16,898.23	\$0.00	\$2.43	\$20.00	\$5,157.26	\$6,140.94			\$23,019.17
Staff Appreciation		\$1,602.73	\$0.00	\$0.00	\$35.00	\$959.03	\$938.24			\$2,505.97
Koschik Building Fund		\$717.02	\$0.00	\$0.00	\$0.00	\$267.92	\$982.80			\$1,699.82
<b>Sub-total</b>		<b>\$156,015.77</b>	<b>\$0.00</b>	<b>\$2.43</b>	<b>\$5,510.33</b>	<b>\$68,034.83</b>	<b>\$59,320.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$209,825.66</b>
<b>Total Endowment Investments</b>		<b>\$1,159,374.84</b>	<b>\$0.00</b>	<b>\$10,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$59,320.22)</b>	<b>\$34,856.43</b>	<b>\$1,134,911.05</b>
<b>Total Endowment Funds</b>		<b>\$1,315,390.61</b>	<b>\$0.00</b>	<b>\$10,602.43</b>	<b>\$5,510.33</b>	<b>\$68,034.83</b>	<b>\$59,320.22</b>	<b>(\$59,320.22)</b>	<b>\$34,856.43</b>	<b>\$1,344,736.71</b>
<b>Total All Trust Funds</b>		<b>\$2,030,829.84</b>	<b>\$1,875.03</b>	<b>\$59,903.15</b>	<b>\$9,946.68</b>	<b>\$136,515.51</b>	<b>\$59,320.22</b>	<b>(\$59,320.22)</b>	<b>\$59,756.29</b>	<b>\$2,082,514.48</b>

**TRUST RECEIPTS**  
**May-25**

12f\_

**Trust Money Mkt General Funds:**

The Birmingham Barber Shop In Honor of A. Michael Deller	\$	150.00	
Terry Meyer in Memory of Sally Wolf	\$	489.56	
Jelane Caspar	\$	97.52	

Money Market Interest Income	\$	1,087.77	\$	1,824.85
------------------------------	----	----------	----	----------

**Friends of BPL:**

- Adult Programs			
- Teen Programs			
- Youth Programs			
- Idea Lab Program Supplies			
- Outreach and Equipment		\$	-

**Trust Money Mkt Restricted Funds:**

	\$	-
--	----	---

**Memorial Book Fund:**

Roxanne J. Sander in Memory of Phebe Wong	\$	50.00	
Checking Account Interest	\$	0.18	\$ 50.18

**Trust Money Mkt Endowment Fund:**

	\$	-
--	----	---

<b>Total Receipts at Huntington Bank</b>	\$	1,875.03	\$	1,875.03
--	----	----------	----	----------

**Raymond James**

	\$0.00
--	--------

<b>Total Trust Receipts (Before Bank Fees)</b>	<u>\$1,875.03</u>	<u>\$1,875.03</u>
--	-------------------	-------------------

<b>Monthly Banking Fee on Money Market Account</b>	\$ (10.00)	\$ (10.00)
--	------------	------------

<b>Total Trust Receipts (Net)</b>	<u>\$1,865.03</u>	<u>\$1,865.03</u>
-----------------------------------	-------------------	-------------------

05/30/2025 10:07 AM  
User: 2540  
DB: Birmingham

CHECK REGISTER FOR CITY OF BIRMINGHAM  
CHECK DATE FROM 05/30/2025 - 05/30/2025

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
05/30/2025	LIBRY	6325	MISC	BACKYARD BIRDS AND BEYOND	560.00
05/30/2025	LIBRY	6326	000843	BAKER & TAYLOR BOOKS	443.62
05/30/2025	LIBRY	6327	004867	BALDWIN PUBLIC LIBRARY TRUST	58.69
05/30/2025	LIBRY	6328	MISC	CAREY AND PAUL GROUP	495.00
05/30/2025	LIBRY	6329	MISC	CLAUDIA KIMBLE	320.00
05/30/2025	LIBRY	6330	009315	FIRST NATIONAL BANK OF OMAHA	5,770.64
05/30/2025	LIBRY	6331	009315	VOID	0.00 V
05/30/2025	LIBRY	6332	009315	VOID	0.00 V
05/30/2025	LIBRY	6333	MISC	FREDA GIBLIN	100.00
05/30/2025	LIBRY	6334	004604	GORDON FOOD	308.78
05/30/2025	LIBRY	6335	009030	SYNTHA GREEN	75.00
05/30/2025	LIBRY	6336	001090	INGRAM LIBRARY SERVICES	503.00
05/30/2025	LIBRY	6337	009060	ROSEMARY ISBELL	19.27
05/30/2025	LIBRY	6338	MISC	KATHERINE SARA ROTHLEY	75.00
05/30/2025	LIBRY	6339	000797	THE LIBRARY NETWORK	1,056.00
05/30/2025	LIBRY	6340	009612	PLAYAWAY PRODUCTS LLC	110.98
05/30/2025	LIBRY	6341	MISC	STUART J. STURTON	40.70

LIBRY TOTALS:

Total of 17 Checks:	9,936.68
Less 2 Void Checks:	0.00
Total of 15 Disbursements:	9,936.68