

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS



LIBRARY BOARD MEETING

JANUARY 21, 2026

Danielle Rumple
PRESIDENT

Karen Rock
VICE PRESIDENT

Wendy Friedman
SECRETARY

Pam Graham

Frank Pisano

Jennifer Wheeler

Rebekah Craft
LIBRARY
DIRECTOR



LEARN. CONNECT. DISCOVER.

MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

CORE VALUES

WE ARE COMMITTED TO:

- Education and Lifelong Learning
- Welcoming and Inclusive Environment
- Intellectual Freedom
- Commitment to Excellence
- Equitable and Diverse Access
- Innovation
- Community Partnerships
- Integrity

ADOPTED SEPTEMBER 2025

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

Rumple, Danielle

PRESIDENT

843 Tottenham Rd.
Birmingham, MI 48009
Cell: (734) 693-3861
e-mail: danielle.rumple@gmail.com

Term expires 2029

Finance Committee
Building Committee,
Personnel Committee

Rock, Karen

VICE PRESIDENT

465 Pilgrim Ave.
Birmingham, MI 48009
Cell: (248) 219-2096
e-mail: kgrock13@gmail.com

Term expires 2027

Personnel Committee,
Building Committee,
Outreach Committee

Friedman, Wendy

SECRETARY

1369 Stanley Blvd.
Birmingham, MI 48009
Cell: (516) 316-9199
e-mail: wendyfriedman16@gmail.com

Term expires 2027

Outreach Committee
Finance Committee,
Policy Committee

Graham, Pam

884 Knox St.
Birmingham, MI 48009
Cell: (248) 408-6277
e-mail: pam.graham@baldwinlib.org

Term expires 2029

Building Committee,
Outreach Committee

Pisano, Frank

612 Davis Ave.
Birmingham, MI 48009
Home: (248) 646-0463
Cell: (248) 835-6058
e-mail: frank.pisano@baldwinlib.org

Term expires 2029

Finance Committee,
Policy Committee

Wheeler, Jennifer

1665 Holland St.
Birmingham, MI 48009
Cell: (248) 808-4495
e-mail: jennybwheeler@gmail.com

Term expires 2027

Personnel Committee,
Policy Committee

Awad, Marina

STUDENT REPRESENTATIVE

e-mail: marinagrace718@gmail.com

Term expires February 2026



LEARN. CONNECT. DISCOVER.

AGENDA

Baldwin Public Library Board Meeting

Wednesday, January 21, 2026 at 7:30 p.m.

Rotary/Donor Rooms

Agenda

The full Board packet is available online at www.baldwinlib.org on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

Consent Agenda

II. All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of December 15, 2025 Board Meeting Minutes p. 7
- B. Approval of December 2025 vendor payments in the amount of \$160,009.75, including payments in excess of \$75,000. p. 10
- C. Approval of total expenses in the amount of \$482,442.61 p. 15

IV. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries (Wendy Friedman) p. 31
- D. Upcoming events of interest (Jaclyn Miller) p. 35

V. Board Committee Reports

- A. Finance – Wendy Friedman p. 14

The next Finance Committee meeting will be held on Monday, February 9, 2026 at 4:00 p.m.

- B. Building – Pam Graham p. 17

The next Finance Committee meeting will be held on Monday, February 9, 2026 at 4:30 p.m.

- C. Outreach – The next Outreach Committee meeting will be held on Friday, January 23 at 10:30 a.m.

- VI. Library Report – Rebekah Craft & Jaclyn Miller p. 19

VII. Liaisons

- A. Report from Friends of the Baldwin Public Library (Ryndee Carney) p. 33
- B. Beverly Hills (Andrew Drummond, Beverly Hills Village Council)
- C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)
- D. Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)

VIII. New & Miscellaneous Business

IX. Unfinished Business

X. Items removed from the Consent Agenda

XI. Information Only

- A. Upcoming events of interest p. 35
- B. Publishers Weekly article “Post-B&T, Vendors Jostle for the Library Market” p. 37
- C. Press Release “State Librarian Randy Riley Remembered as Champion for Public Libraries” p. 40
- D. Baldwin Public Library 2025 State Aid Report Submission p. 42

XII. Adjournment

The next regular meeting of the Library Board will take place on Monday, February 23, 2026 at 7:30 p.m.

Motion: *To adjourn the January 21, 2026 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
December 15, 2025**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Pam Graham, Frank Pisano, Karen Rock, Danielle Rumble, and Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director and Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: 1 in person, 1 on Zoom.

All present recited the Pledge of Allegiance following establishment of quorum.

Rock read aloud the Library's Mission Statement.

1. Review of FY2024-25 Audit by Plante Moran, with Spencer Tawa:

Tawa reviewed the "Baldwin Public Library Board of Directors Presentation" found on pages 17-21 of the December Board packet. The library received an "unmodified opinion," which is the cleanest statement that can be given.

2. General Public Comment Period: None.

3. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of November 17, 2025 Board Meeting Minutes

B. Approval of November 2025 vendor payments in the amount of \$132,832.00, including payments in excess of \$75,000.

C. Approval of total expenses in the amount of \$416,174.67

1st Pisano

2nd Wheeler

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

4. Board Reports and Special Announcements:

President's report: Rumble reported 2025 subcommittee assignments:

Building: Graham, Rock, Rumble

Finance: Friedman, Pisano, Rumble
Outreach: Friedman, Graham, Rock
Personnel: Rock, Rumble, Wheeler
Policy: Friedman, Pisano, Wheeler

Rumble noted that the subcommittees are now comprised of Trustees from different board terms, so there is always continuity regardless of election changes.

Rumble thanked Youth Services for assistance with her work as District Reflections Chair for Birmingham Public Schools in judging film and literature selections for this year.

Board comments: Wheeler thanked the Idea Lab for helping her with various projects. Pisano thanked the Library and staff for staying open during Wintermarkt to offer a warm space for attendees.

Staff Anniversaries: Friedman recognized the following staff anniversaries: Mary MacMillan (11 years of service), Emma Moskovitz (3 years), Adam Redmond (2 years), and Jennifer Rohrer-Walbert (3 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 38-39 of the December Board packet.

5. Board Committee Reports

Finance Committee:

Pisano reported that the Finance Committee met on December 8. Present were Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 14 of the December Board packet. Pisano noted that the City's defined benefit plan is 85% funded. The next meeting of the Finance Committee will take place on Monday, January 12, 2026 at 4:00 p.m. in the Delos Board Room.

6. Library Report:

Craft and Miller presented highlights from the Library Report. Full details of the complete report are on pages 23-35 of the December Board packet.

The cause of the broken window in the Atrium is being investigated by the architect, builder, and glass company. This must be determined before ordering a new pane. The City will most likely pay for the replacement, and turnaround after ordering will be 12-14 weeks. Protective plastic sheeting was recommended and installed by Belfor. The corner of the Atrium and the sidewalk adjacent to the broken window has been blocked off for safety.

Craft, Miller, and Trustees discussed pausing the Library Board Student Representative until the application process and expectations can be examined and refined to ensure the position is both meaningful and impactful. Crossover with the Teen Advisory Board and an additional point of communication with the Library Board will also be considered. Craft proposed assessing the application and position expectations, reporting back to the Board in March, issuing an application solicitation in April, and having the student representative begin their one-year term in June or July. Public comment was taken via Zoom: Sheila Brice agrees to reassess and pause the process to find ways for students to truly contribute to the program.

Graham requested if active cardholder and current cardholder counts can be included in the next Statistical Dashboard report and staff agreed to make adjustments to the dashboard.

7. Liaisons

Friends: Carney reported the Friends are no longer accepting music CD donations, because they do not sell and they cannot be recycled. This month concludes the Friend's 75th anniversary year.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

8. New & Miscellaneous Business: Craft was approached by a patron who has sculpture designed by Marshall Fredericks sculpture, who would like to donate it to the Library. The sculpture depicts an otter holding a salmon and is around 42" tall, including the base. Craft would like the sculpture to be accessible to children and placed in the Children's Garden or the Youth Room area. Graham suggested contacting the Arts Board for their recommendations on installation.

Pisano noted the City Commission moved the time of their regular meeting from 7:30 p.m. to 7:00 p.m., and asked if the Library Board would like to discuss moving theirs back as well. Before the 2027 City calendar is issued, there can be further discussion on this matter.

9. Unfinished Business: None.
10. Items Removed from Consent Agenda: None.
11. Information Only: See pages 37-42 of the December Board packet.
12. Adjournment:

Motion to adjourn the meeting.

1st Rock

2nd Friedman

A voice vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumpel, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:31 p.m. The next regular meeting is scheduled for Wednesday, January 21, 2025, at 7:30 p.m. in the Rotary & Donor Room.

Wendy Friedman, Secretary

Date

Register of Claims
Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
	006638	ACTION MAT & TOWEL RENTAL, INC	70.72
	MISC	ANNA MARIE GLAROS	96.53
	006759	AT&T	802.10
	009535	BIRMINGHAM PAPERS	624.00
	003904	CAPITAL ONE BANK	6,233.57
	000902	CENGAGE LEARNING INC	167.93
	000605	CINTAS CORPORATION	292.92
	000575	DEMCO, INC	330.86
	MISC	DOW JONES & COMPANY INC.	1,323.00
	000585	FARMINGTON COMM. LIBRARY	8,088.73
	008164	GARY EISELE	76.30
	006666	GRID 4 COMMUNICATIONS INC.	249.48
	001090	INGRAM LIBRARY SERVICES	17,689.69
	010082	ISCG	7,304.43
	008827	KANOPY, INC	459.85
	004904	KONICA MINOLTA BUSINESS SOLUTIONS	11,021.20
	005550	LEE & ASSOCIATES CO., INC.	603.00
	MISC	LISA CHRISTIE	23.98
	003527	LOWER HURON SUPPLY CO INC	1,180.20
	006349	MIDWEST COLLABORATIVE FOR LIBRARY S	5,859.57
	002013	MIDWEST TAPE	9,916.60
	008336	NBS COMMERCIAL INTERIORS	1,040.00
	001194	NELSON BROTHERS SEWER	428.00
	000673	NEW YORK TIMES, THE	7,534.80
	006723	NEWMIND GROUP, INC	7,392.00
	006785	OVERDRIVE, INC.	24,070.33
	009612	PLAYAWAY PRODUCTS LLC	769.38
	008783	PRESIDIO NETWORKED SOLUTIONS GROUP	335.80
	003218	PROQUEST-CSA LLC	5,900.00
	002675	RESERVE ACCOUNT	5,000.00
	003785	SIGNS-N-DESIGNS INC	40.00
	000797	THE LIBRARY NETWORK	1,133.00
	009840	THOMAS S. KLISE COMPANY, INC	523.34
	009863	US BANK EQUIPMENT FINANCE	153.84
	009026	WELLS FARGO VENDOR FIN SERV	710.95
14800	009596	WP COMPANY LLC	2,205.00
14828	009920	CORPORATE DINING CONCEPTS	279.00
14831	009024	D.M. BURR GROUP	4,964.66
14878	005861	UNIQUE MGMT SERVICE, INC	51.50
306891	009202	AQUARIUM DESIGN INC	276.00
306927	010086	FOSTER, SWIFT, COLLINS & SMITH PC	6,923.20
306985	007408	T-MOBILE	831.00
307003	006638	ACTION MAT & TOWEL RENTAL, INC	35.36
307011	007129	BELFOR PROPERTY RESTORATION	1,263.00
307056	004493	ELITE IMAGING SYSTEMS, INC	1,638.25
307061	000585	FARMINGTON COMM. LIBRARY	1,326.01
307067	000249	GA BUSINESS PURCHASER LLC	356.62
307079	010082	ISCG	1,153.52

Register of Claims

Baldwin Public Library
300 W. Merrill Street
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
307086	004904	KONICA MINOLTA BUSINESS SOLUTIONS	2,346.45
307094	MISC	MELISSA MCDERMID-WIERCINSKI	65.00
307108	000801	POSTMASTER	370.00
307132	009863	US BANK EQUIPMENT FINANCE	69.93
307137	009026	WELLS FARGO VENDOR FIN SERV	129.54
307142	000627	CONSUMERS ENERGY	1,604.00
307143	000179	DTE ENERGY	6,675.61
Total:			160,009.75

I hereby certify that each of the above invoices are true and correct.

_____, 20____

Executive Library Director

Allowance of Vouchers

The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.

Secretary of the Baldwin Public Library Board

BOARD COMMITTEE REPORTS

Finance Committee

Building Committee

January 2026 Finance Committee Report

The Baldwin Public Library Board's Finance Committee met on Monday, January 12, 2026, at 4:00 p.m. in the Director's Alcove. Present were Danielle Rumple, Wendy Friedman, Frank Pisano, Rebekah Craft and Jaclyn Miller.

- There was no public comment.
- Craft shared an update on the FY 2025-26 budget, which is tracking as expected after six months
- Craft shared the preliminary FY2026-27 Budget. The final budget will be presented to the Library Board at their March 15, 2026 meeting.
 - As part of the City's Long-range Planning session on January 24, Craft will highlight several larger projects we hope to complete at the library in FY 26/27 and FY 27/28, including glass coatings to reduce bird strikes, lower level updates, and a whole building generator.
 - City Finance Director Mary Chavez shared projected millage information with Director Craft on January 9.
 - Budget considerations for FY2026-27 are based on Library Board approval to secure the maximum millage rate of 1.2665.
- Miller shared the Friends of the Baldwin Public Library expenditures.
- Pisano did not attend any City Finance meetings in late December and thus had no reports to share.

The next meeting of the Finance Committee will be held on Monday, February 9, 2026 at 4:00 p.m. in the Director's Alcove.

FINANCIAL REPORT: December 2025

This report references the Revenue and Expense Report 2025-26, found on the following page. At 50.0% of the way through fiscal year 2025-2026, the Library has spent 48.6% of its budget and received 88.3% of its revenue. By this point of the year, the Library was budgeted to have spent 50.0% of its budget and to have received 50.0% of its revenue.

Two pay periods (plus one special) were recorded in the month.

Vendor payments in excess of \$75,000:

	\$ -
Total vendor payments in excess of \$75,000	<u>\$ -</u>
Balance of vendor payments less than \$75,000	\$ 160,009.75
Total vendor payments	<u>\$ 160,009.75</u>

City of Birmingham allocations:

Special Payroll Period Ending 12/05/25	\$ 16,450.74
Payroll Period Ending 12/06/25	\$ 137,550.63
Payroll Period Ending 12/20/25	\$ 115,606.56
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$ 389.67
Retirement Cost (acct 711.0010)	\$ 8,757.00
Total Payroll	<u>\$ 278,754.60</u>

BS&A Software Charge (acct 811.0000)	\$ 890.00
Administrative Services (acct. 813.0000)	\$ 33,333.30
MML Insurance Premium (acct. 960.0400)	\$ 556.67
Total City of Birmingham allocations	<u>\$ 313,534.57</u>

Reconciling adjustments:

Refunds, Voids (Fines, Bags, Room Rentals, Magazines etc.)	\$ (993.51)
Audit Fees	\$1,530.00
Credit Card Fees	\$0.00
City of Birmingham Parking	\$ 4,248.00
Water Bill	\$ 4,113.80
Total Recon Adjustments	<u>\$ 8,898.29</u>

\$ 482,442.61

BALDWIN PUBLIC LIBRARY
REVENUE AND EXPENSE REPORT 2025-26
December 2025

	2025-2026 Budget	Current		Y-T-D Budget 2025-2026	Y-T-D Actual 2025-2026	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2024-2025	6th Month of the year 50.00%
		Month December 2025	Month Actual December 2025						
REVENUES									
TAXES	\$4,669,595	\$389,133	\$0	\$2,334,798	\$4,680,470	\$2,345,672	100.2%	\$4,492,575	107.6%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	\$0	(\$7,500)	\$0	\$7,500	0.0%	(\$1,127)	56.3%
COUNTY AND STATE REVENUE	\$95,000	\$7,917	\$0	\$47,500	\$7,132	(\$40,368)	7.5%	\$7,011	7.0%
GRANTS	\$0	\$0	\$0	\$0	\$1,800	\$1,800	0.0%	\$0	0.0%
COMMUNITY CONTRACTS	\$1,117,400	\$93,117	\$0	\$558,700	\$479,338	(\$79,362)	42.9%	\$461,352	43.8%
PATRON USE REVENUE	\$35,950	\$2,996	\$2,445	\$17,975	\$18,795	\$820	52.3%	\$20,251	56.7%
INVESTMENT INCOME	\$15,000	\$1,250	\$0	\$7,500	\$40,081	\$32,581	267.2%	\$48,558	60.7%
OTHER REVENUE	\$500	\$42	\$0	(\$42)	\$49	(\$201)	0.0%	\$66	0.0%
TOTAL REVENUE	\$5,918,445	\$493,204	\$2,444,97	\$2,959,223	\$5,227,665.57	\$2,268,443	88.3%	\$5,028,686.76	88.0%

EXPENSES

PERSONNEL SERVICES	\$3,360,152	\$280,013	\$278,755	\$1,680,076	\$1,604,220	(\$75,856)	47.7%	\$1,493,988	50.4%
SUPPLIES	\$163,000	\$13,583	\$19,778	\$81,500	\$88,068	\$6,568	54.0%	\$69,286	46.1%
CONTRACTED SERVICES	\$486,157	\$40,513	\$60,504	\$243,079	\$244,718	\$1,640	50.3%	\$172,938	55.1%
TECHNOLOGY & MAINTENANCE	\$121,000	\$10,083	\$2,914	\$60,500	\$93,235	\$32,735	77.1%	\$110,936	63.6%
UTILITIES	\$136,000	\$11,333	\$12,393	\$68,000	\$70,769	\$2,769	52.0%	\$72,579	61.7%
OTHER CHARGES	\$108,370	\$9,031	\$4,881	\$54,185	\$47,422	(\$6,763)	43.8%	\$40,567	35.1%
BUILDING IMPROVEMENTS & FURNISHING	\$170,000	\$14,167	\$16,282	\$85,000	\$66,549	(\$18,451)	39.1%	\$91,178	2.6%
COLLECTIONS	\$767,000	\$63,917	\$86,936	\$383,500	\$367,554	(\$15,946)	47.9%	\$362,561	54.9%
TOTAL EXPENSES	\$5,311,679	\$442,640	\$482,442.61	\$2,655,840	\$2,582,535.10	(\$73,304)	48.6%	\$2,414,032.82	29.9%
VARIANCE	\$606,766	\$50,564	(\$479,998)	\$303,383	\$2,645,130.47	\$2,341,747			

FUND BALANCE-BEGINNING OF YEAR

\$1,483,003.40

FUND BALANCE-CURRENT

\$4,128,133.87

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

January 2026 Building Committee Report

The Baldwin Public Library Board's Building Committee met on Monday, January 12, 2026 at 4:30 p.m. in the Director's Alcove. Present were Danielle Rumple, Karen Rock, Pam Graham, Rebekah Craft, and Jaclyn Miller.

- There was no public comment.
- Old Business
 - Electrical work in the Teen Scene has been completed
 - Youth Terrace paving with path and steps to Martin Street sidewalk
 - The Committee discussed potentially adding an ADA ramp on the north side of the building to make the entrance fully accessible.
 - Currently there are no handicap parking spots on Martin Street adjacent to the library, so it is best for people who need to use the ramp or elevator to come in the accessible Merrill Street entrance.
 - Miller noted that adding a snow melt system to the ramp, stairs, and terrace would be ideal for keeping it open and accessibly during inclement weather.
 - Craft will reach out to PCID about the feasibility and estimated cost of the project
 - Grams Discovery Room Door has been replaced. Contractors are finishing up electrical work on January 20.
 - New workstations in Youth/Access Services were installed in December.
 - Steve of MCD Architects is working with the Stanley door rep to see what went wrong to cause our doors to need to have rollers replaced so soon.
 - Walk off carpet was installed in the vestibule in December.
 - Atrium window status
 - City has spoken with a new vendor who may be able to secure a replacement sooner than the estimated 14 weeks
 - Contractors will need one full day to replace the pane once it arrives
- New business
 - Donation of Marshall Fredericks Otter Sculpture – The donor would like it placed inside and noted that its finish had to be restored after it had been displayed outside.
 - Craft will seek an estimate from Art Pack on moving and securing the piece onsite and will work with Barbara Heller to locate an ideal placement inside the library

- Idea Lab ventilation
 - Staff will examine a few options to improve ventilation in the Idea Lab, including updating ventilation, purchasing a different type of laser cutter, or relocating the Lab to a different room in the Library.
- Soundproofing atrium ceiling
 - Craft will seek quotes for comparable products that can provide adequate sound dampening coverage in the atrium.
- Projects for the FY26-27 wish list
 - Lower Level refresh - \$200,000
 - Install new bathroom partitions and bathroom mirrors in restrooms, install new carpet in lower level hallway, meeting rooms, and staff offices, reconfigure desks in Adult Services and IT offices, repair walls and paint lower level hallway, meeting rooms, restrooms, and offices, and add a storage closet in Rotary Room for unused tables and chairs.
 - Add lighting in darker spots around the building to improve illumination
 - Add Feather Friendly project to Youth and Phase 3 windows
 - The Committee discussed the results from the online survey that has been open for feedback over the last 14 months. Results were split with respondents either disliking the cost or aesthetics of the product or people advocating for the library to protect birds with the installation of this product.
 - The Committee also discussed the public perception of spending money on a building enhancement that does not directly benefit patrons. Miller noted that the Library spends approximately \$50,000 per year on programming, which is the estimated cost of the window coating.
 - Ultimately, the Library Board will need to vote on whether or not to implement this project and if they wish to devote public funds to a project of this nature.
 - Refresh lower level hallway, restrooms, meeting rooms, Adult Services office, and Tech Services office
 - Add two quiet study rooms for one person in the hallway between the Adult computers and Grand Hall
 - Repair and repaint the outdoor dropbox
- The next Building Committee meeting will be held on Monday, February 9 at 4:30 p.m. in the Director's Alcove.

LIBRARY REPORT

2025-2028 Strategic Plan Update #1

Statistical Dashboard

Collections & Services

Facility

Marketing & Communications

Personnel & Organization

Financial

Expenditures from FOBPL Donations



MISSION, VISION & CORE VALUES



Mission: The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

Vision: The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

Core Values: Education and Lifelong Learning | Welcoming and Inclusive Environment | Intellectual Freedom | Commitment to Excellence | Equitable and Diverse Access | Innovation | Community Partnerships | Integrity

COLLECTIONS & SERVICES



Goal 1: Improve collections and services to satisfy community needs and expectations

- Added a second print release station for increased patron use
- Added a new self check station in the Teen Scene
- The dramatic play station is now available year-round in the play area
- Created a new Best Bets collection for Teens
- Conducted user surveys for the homeschool community and the disability and special needs community



LIBRARY FACILITY



Goal 2: Maintain and improve the building's functionality and cleanliness

- Door and hardware were replaced in Grams' Discovery Room with a unit better suited to our frequent use of that space
- New walk off carpet was added to the vestibule and front entry to better manage salt in the entryway
- Added sound absorption panels to study rooms
- Floor outlet, wall outlets, and new lighting added in Teen area



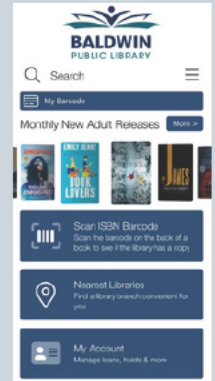


MARKETING & COMMUNICATIONS



Goal 3: Improve marketing and visibility of the Library

- Launched a new, fully accessible website in September 2025
- Debuted a new catalog app in January 2026
- Scheduled second annual Community and Resource Engagement Fair for April 11
- Presented Library 101 sessions in Fall 2025 & Winter 2026
- Hosted outreach events at the Goddard School, Midvale, Birmingham YMCA, Birmingham Optimist Club, Wee Care, Halloween Hoot, Wintermarkt

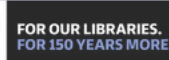


PERSONNEL & ORGANIZATION



Goal 4: Educate, train, and empower staff with tools to serve the public

- 16 staff members requested and will be able to attend national and statewide conferences in 2026
- Cameron Rooney-Crawford, Kristen Tait, and Sam Hollo were selected to present their proposed programs at the Innovative User Group conference
- Library Director Rebekah Craft awarded the 2025 Michigan Library Association's Public Librarian of the Year award

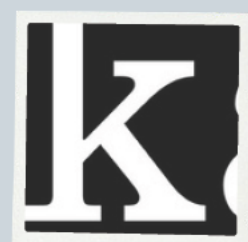
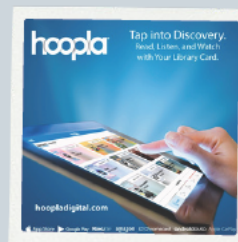
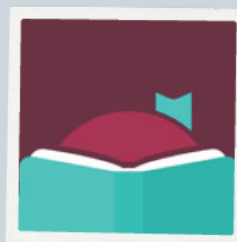


CURRENT & FUTURE FINANCIAL NEEDS



Goal 5: Develop a plan for current and future financial needs

- PINs were activated for security and budget management purposes, to ensure only valid card use for subscription services
- Conducted a salary comparison study among southeast Michigan libraries



Statistical Dashboard

December 2025							
	Current Month	This month last year	Current FYTD	Previous FYTD	FY 25-26 Q2 Target	Better/ (Worse) Target	Off Target Cautionary On Target
Financials							
Revenues	\$ 2,445	\$ 2,613	\$ 5,227,666	\$ 5,018,857			
Expenses	\$ 482,443	\$ 370,743	\$ 2,582,535	\$ 2,413,874			
Circulation							
Circ (Charges & Renewals)	45,919	47,441	302,940	298,643	307,500	(4,560)	Cautionary
Self-Check Usage	56.6%	56.5%	59.8%	57.1%			
% of Circ by Residents*	89.4%	90.9%	90.1%	91.0%	92.0%	-2%	
% of Circ by Non-Residents	10.6%	9.1%	9.9%	9.0%	8.0%	2%	
Interlibrary Loans							
Items borrowed	591	622	4,189	4,507			
Items loaned	536	697	4,002	4,279			
Technology Usage							
Database Sessions	10,880	5,291	57,962	33,166	36,000	21,962	On Target
Downloadable Content	15,736	16,048	97,485	91,876	95,000	2,485	On Target
Public Computer Usage	529	446	3,826	3,424			
Wireless Sessions	2,888	2,454	16,998	14,886	15,000	1,998	Off target
Program Attendance							
Program Attendance for Adults	166	85	1,764	1,662			
# of Programs for Adults	10	7	116	86			
Program Attendance for Teens	72	108	893	678			
# of Programs for Teens	8	9	61	40			
Program Attendance for Youth	981	1,169	9,028	10,012			
# of Programs for Youth	41	52	362	337			
Computer Classes Attendance	0	0	152	300			
# of Computer Programs	0	0	29	34			
Online Video Views	211	164	312	372			
Idea Lab Visits	1,656	1,614	8,944	3,358			
Total Program Attendance	3,086	3,130	21,093	16,382	15,500	5,593	On Target
Total # of Programs	59	68	568	497	500	68	On Target
Outreach Attendance	201	311	1,513	2,201			
# of Outreach Programs	8	13	69	57			
Visitors	17,581	17,630	125,252	124,829	112,500	12,752	On Target
Volunteer Hours	10	70	378	625	500	(123)	Off Target
Social Media							
Website Hits/Pageviews	29,810	26,676	175,841	175,473	40,000	135,841	On Target
e-Newsletter Subscribers	10,364	(43)	10,407	10,620	10,500		Off Target
Facebook Page Followers	3,663	4	3,659	3,564	3,700	(41)	Off Target
TikTok Followers^	1,265	4	1,261	1,037			
Instagram Followers	2,725	5	2,720	2,483	2,700	20	Off Target

*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

Statistical Dashboard - Proposed Revisions for Discussion

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 25-26 Q2 Target
Financials					
Revenues	\$ 198,746	\$ 201,955	\$ 5,225,221	\$ 5,016,245	
Expenses	\$ 416,175	\$ 376,188	\$ 2,100,092	\$ 2,043,131	
Circulation					
Print Checkouts & Renewals	47,901	47,114	257,021	250,205	307,500
A/V Checkouts & Renewals					
e-Materials Checkouts	15,299	15,323	81,749	75,282	95,000
Total Circulation					
% of Circ by Residents*	91.0%	90.9%	90.2%	91.0%	92.0%
% of Circ by Non-Residents	9.0%	9.1%	9.8%	9.0%	8.0%
Cardholders					
New Cardholders	120	47114			
Active Cardholders (1 year)	10000				
Cardholders (3 years)	20000				
Other Statistics					
In Person Visits	20,168	20,199	107,671	107,199	112,500
Study Room Use					
MeL & ILL Items borrowed	566	669	3,598	3,885	
MeL & ILL Items loaned	591	610	3,466	3,582	
Self-Check Usage	62.6%	55.8%	60.5%	57.2%	
Wireless Sessions	3,036	2,656	14,110	12,432	15,000
Public Computer Usage	568	483	3,297	2,978	
Database Sessions	10,845	5,349	47,082	27,875	36,000
Volunteer Hours	162	89	368	555	500
Website Hits/Pageviews	31,149	26,676	146,031	150,636	40,000
Program Attendance					
Adult Program Attendance	361	326	1,598	1,577	
# of Programs for Adults	19	17	106	79	
Teen Program Attendance	167	49	821	570	
# of Programs for Teens	11	4	53	31	
Youth Program Attendance	1,881	1,832	8,047	8,843	
# of Programs for Youth	77	69	321	285	
Computer Classes Attendance	20	33	152	300	
# of Computer Programs	5	7	29	34	
Online Video Views	24	37	101	208	
Idea Lab Visits	1,185	847	7,288	1,744	
Total Program Attendance	3,638	3,124	18,007	13,242	15,500
Total # of Programs	112	97	509	429	500
Outreach Attendance	513	338	1,312	1,890	
# of Outreach Programs	25	13	61	44	

Key Metrics Report

Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

Key Metrics Explanation: January 2026

On Target = Met or exceeded goal, or no more than 0.1% below goal

Cautionary = 0.1% to 3% beneath goal

Off Target = More than 3% beneath goal

In the second quarter of FY2025-26:

Financials

Financials are tracking as expected halfway through the fiscal year.

Circulation (Cautionary)

Circulation is about 1.5% off the target for this quarter, which is likely the result of the aforementioned closure of Baker & Taylor, and the need to fulfill new inventory orders with other - overwhelmed – vendors. Circulation IS still higher than this time last year.

Technology Statistics:

- Database Sessions (On Target): Database sessions continue to see steady use as staff consider each renewal and addition of resources. *New York Times* All Access continues to play a large part in the usage increase.
- Downloadable Content (On Target): Usage was 2.5% higher than the goal and higher for the year to date. Downloadable content continues to be in high demand, and our consistent usage can be attributed to a large, varied selection, staff's attention to the holds ratio which helps us determine how many copies of something we need, and continually increasing usage of online magazines. In FY2024-25, magazine usage for the first half of the year was 11,279. In FY25-26, it was 14,455 - a little more than 25% higher.
- Website Pageviews (On Target): webpage views for the year are on target and up over this time last year. We are optimistic that this usage can be attributed to our shiny new webpage attracting visitors who are easily finding their desired information.

Visitors (On Target):

The number of people entering the library is very close to the same as this month last year, and up on the year thus far. We are about 10% over our goal.

Program Attendance (On Target):

Program attendance is 27% higher than our quarterly goal. Staff continue to seek out interesting topics for lectures, author visits, and instructional presenters, while book club, story time participation and Idea Lab attendance remain consistently popular.

Social Media (Off Target):

The number of our Facebook, TikTok, and Instagram followers are slightly off target, and vary month to month. Followers remain fairly steady even if they are not growing across platforms, and content is consistently shared. The most engagement this quarter came from the authors featured in the leadup to the Local Author Fair.

Collections & Services

Strategic goal: Improve collections and services to satisfy community needs and expectations

Book Explorers

The December Book Explorers had a great time making winter ornaments and searching for clues during a scavenger hunt at their monthly event.



Cotton Candy Science

During Winter Break, we had 60 would-be scientists of all ages on hand to learn about the science of candy, specifically how Cotton Candy works. The presenter shared the history of Cotton Candy, facts about how its made and gave everyone a sample, including some with questionable flavor combinations.

Database Additions

In December we added two new resources to our database offerings. We hope these will be valuable tools for patrons interested in tech, business, test prep and career moves. They can be found under Research & Learn on our webpage.



- **O'Reillys:** From their introductory message: OPL connects your users with in-demand technology and business content in a modern digital learning ecosystem. With its 60,000+ books, 3,000+ audiobooks, 30,000+ hours of video, on-demand courses, and resources such as early release titles and expert playlists, O'Reilly is a must-have tool for libraries striving to prepare today's learners for the future.
- **Peterson's Career and Test Prep:** Gale describes it as "an online learning resource that offers a central hub for standardized test prep, college planning, career assessment, job searches, and more."

Edmund Fitzgerald Investigations program

From an attendee of the program on Monday, January 12, during which shipwreck historian Ric Mixter, one of the few people to visit the wreck personally, joined us to share his insight into just what might have happened to the ship and crew "when the gales of November came early."

"Thank you for organizing the Edmund Fitzgerald talk last night. Extremely interesting and a very good speaker. Love seeing that many come to an evening event."



Idea Lab Update

From Jeff:

December 2025 was the busiest month in Idea Lab history! 270 bookings in a 28 day span, with some equipment (like the ever popular embroidery machine) reaching 100% utilization at times. That means, on some days in December, the machine was in use for 100% of the day! We are grateful to our library community for keeping us busy, and making the holiday season such an exciting and stimulating time.

We also enjoyed several exciting programs in December. Laserbeams & Letterpress was a big hit, and has already resulted in patron bookings on our new (old) letterpress machine. Requests for a “repeat performance” of that program have been frequent!

We also had our “Sock it to me!” program, in which we taught the attendees the workflow for our new 3D-printed sock embroidery attachment. That new attachment, now a permanent part of our collection of embroidery accessories, was designed and made in-house, saving us over \$300 versus a commercially available unit. Patrons have been asking about sock embroidery since we first unveiled our magnificent embroidery machine, and we're happy to finally offer it!



MAP Statistics for 2025

TLN shared an update for the year on Michigan Activity Pass usage and reported that Michigan libraries circulated a total of 22,832 MAP passes during the period January 1, 2025 through December 31, 2025. Any Baldwin cardholder can use their active number to borrow passes, which generally provide for free or reduced admission to over 400 points of interest around the state. In December, the three most popular attractions were Detroit Historical Museum, Outdoor Adventure Center, Detroit Institute of Arts.

YA Best Bets Collection

Given the success of the Best Bets collection – a curated list of 100 titles suggested by BPL Staff – a second subset has been selected for the YA Collection. You can find them near the New YA books in the Birkerts area.

Facility

Strategic goal: Maintain and improve the building's functionality and cleanliness

Grams' Discovery Room Door

Between December 22 and January 2, PCI Dailey removed the glass door and walls and installed a new wood door to the Grams Discovery Room. The original door hardware failed and repeatedly prevented access to the room. After several attempts to repair the door, the opener, the lock, and the handle, replacing the door was the last option.

This door now closes and locks securely so that staff can run story times without latecomers entering the room mid-program. The door closure mechanism is also much easier and safer to hold open when we are propping the door open to let people into a program. In their annual self-evaluations, almost all of the youth librarians noted that the malfunctions of this door was a major barrier to them doing their jobs effectively so we are grateful that the door was replaced while we were on story time break for the holidays.



Indoor Drop Box

The "Bookie Monster" was installed in the youth room on December 15. This new indoor drop box will serve patrons with little ones who are so excited to get to the Youth Room that they bypass all the return slots near the main entrance. In bonus functionality, it is on casters and can

be placed anywhere in the building, should we find ourselves in need of a temporary additional items return option.

YA Self Checkout Machine

We added a self checkout machine in the Teen Scene to give patrons an additional spot to check out materials independently.



Marketing and Communications

Strategic goal: Improve marketing and visibility of the Library

City of Birmingham

- Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.

Beverly Hills

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.

Bingham Farms

Miller submits monthly Board Meeting updates to the Library Liaison.

City of Bloomfield Hills

Miller submits monthly Board Meeting updates to the Library Liaison.

Birmingham Next

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Mick Howey moderates the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact Rebekah.craft@baldwinlib.org to request the book and join the next discussion.

Rebekah is presenting the following program at Next on Wednesday, January 21, at 1:00 p.m.

More to Discover at the Baldwin Public Library

Learn more about nearly everything offered at the Baldwin Public Library as Library Director, Rebekah Craft, shares resources and materials available to you with your library card. Rebekah will also chat about recently published great books that will keep you wanting to turn the page and answer any questions you may have. Whether you are a seasoned user or new to BPL, you'll learn something exciting!

Birmingham Public Schools – Battle of the Books

Battle of the Books registration opened on Monday, January 12 and a coaches meeting was held that same evening. As of January 15, eleven teams had already registered to take part in the annual trivia competition scheduled for March 14.

Friends of the Baldwin Public Library

The regular board meeting was rescheduled for January 20.

Library App

The soft launch of the new library app occurred on January 12. The app can be found in the App Store and the Google Play store if you search "Baldwin Public Library." Once staff have had a chance to get familiar with it in real life, marketing pieces will be shared and a formal announcement made. In the meantime, it is usable to search the catalog, manage holds, make lists, find links to our social accounts, store your library card electronically, scan book ISBNs "in the wild" and automatically search the library's catalog to see if it's available and place a hold.

Marketing

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:

- *Learn.Connect.Discover* newsletter drafts
- Youth Program posters and fliers
- Promotional fliers for Teen programs
- PIN Requirement fliers

- Outreach brochure updates (new board member information)

eNewsletters

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month.

Rebekah continues to send a monthly "Welcome to Baldwin" email to all new cardholders with follow-up information about the library and its services.

Personnel and Organization

Strategic goal: Educate, train, and empower staff with tools to serve the public

Staff Communications

An All Staff meeting was held on December 16. The next All Staff meeting will be held on January 27. Recordings of each meeting are sent to all staff.

Staff Anniversaries

Jaelyn Miller, Associate Director, reached 5 years of service on January 6.

Caroline Salucci, Youth Services Librarian, reached 21 years of service on January 4.

Staffing Update

On December 19, we welcomed the newest member of Access Services, Kindra Morgan. Coming from a background of grocery store work, Kindra recently completed an internship with Waterford Township Public Library as part of her Library Technician program at OCC, is a leftie (lefties unite!), has three pet cats, and moved from Ohio about ten years ago.

On January 12, new Operations Assistant Tori Underhill joined us in the Maintenance Department, coming to us with a variety of experiences in colleges, animal care, summer camps and with therapy dogs.

Volunteer Hours

10 volunteer hours were utilized in the month of December.

Financial

Strategic goal: Develop a plan for current and future financial needs

Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility.

Salary Comparison Study

Craft conducted a salary comparison study after the 2025 DSLRT (Detroit Suburban Libraries Round Table) report was released. The study compares Baldwin’s proposed FY2026-27 pay scale with current salaries among libraries in the same region and same class size.

Baldwin Public Library Pay Comparisons with DSLRT Libraries

	DSLRT Avg. Minimum	Baldwin Minimum	DSLRT Avg. Maximum	Baldwin Maximum	DSLRT Class V Maximum
Director	\$ 91,465	\$ 104,000	\$ 117,265	\$ 116,480	\$ 135,800
Associate Director	\$ 76,979	\$ 87,360	\$ 92,178	\$ 97,760	\$ 123,800
Bookkeeper	\$ 46,951	\$ 54,080	\$ 59,900	\$ 68,640	\$ 88,200
Office Administrator	\$ 47,978	\$ 49,920	\$ 64,139	\$ 64,480	\$ 79,100
Department Head	\$ 61,655	\$ 72,800	\$ 80,973	\$ 86,320	\$ 100,800
Asst. Department Head		\$ 64,480		\$ 72,800	
Librarian II (FT)		\$ 64,480		\$ 72,800	
Librarian (FT)	\$ 49,427	\$ 56,160	\$ 62,947	\$ 66,560	\$ 83,900
Substitute Librarian	\$ 20.74	\$ 25.50	\$ 24.50	\$ 25.50	\$ 31.50
Librarian Intern		\$ 23.00		\$ 23.00	
Reference Assistant		\$ 22.00		\$ 22.00	
Library Assistant III (FT)	\$ 19.42	\$ 24.00	\$ 25.35	\$ 29.50	\$ 28.02
Library Assistant II (FT)	\$ 17.19	\$ 22.00	\$ 22.40	\$ 26.50	\$ 27.69
Library Assistant I	\$ 15.60	\$ 17.00	\$ 20.27	\$ 22.00	\$ 25.38
Operations Assistant	\$ 17.32	\$ 17.00	\$ 22.56	\$ 22.00	\$ 28.02
Library Page	\$ 12.93	\$ 15.00	\$ 14.86	\$ 15.00	\$ 17.84

PIN Usage for online resources

For security and budget management purposes, PINs were activated for Kanopy, Overdrive and Hoopla services. Requiring a PIN protects accounts and will ensure that no one can simply enter a string of numbers using our prefix to check out or stream any electronic resource.

State Aid Report

Robert Stratton submitted Baldwin’s 2025 State Aid Report, which can be found in the Information Only section of the board packet, on January 7, 2026. This statistical report offers a full picture of the library’s usage in FY2024-25. Completion of this report is necessary to receive a portion of State Aid funding from the State of Michigan. Baldwin received \$41,264 in State Aid funding for FY2023-24.

Baldwin Public Library: Friends Funds	
December 2025 Expenditures	
Adult Services	
Local Author Fair supplies	\$ 66.95
Musical Theater Trivia Prizes	\$ 80.00
Wood for book displays	\$ 29.98
Program refreshments	\$ 333.04
Presenter fee	\$ 330.00
Books Unshelved supplies	\$ 309.59
Color your autumn program supplies	\$ 165.44
<i>Total</i>	<i>\$ 1,315.00</i>
Teen Services	
Returns	\$ (77.81)
Books Unboxed Supplies	\$ 320.73
Hunger Games pgm supplies	\$ 32.28
Pizza - Pizza & Pages, TAB. Half Day Matinee	\$ 254.40
Haunted Library supplies	\$ 126.46
D&D Fees Dec & Jan	\$ 200.00
Program snacks	\$ 26.00
<i>Total</i>	<i>\$ 882.06</i>
Youth Services	
Misc program supplies	\$ 282.25
No Bake program supplies	\$ 79.54
Summer Reading Prizes	\$ 17.98
Pgm snacks	\$ 22.00
Kids Library Society	\$ 57.96
Early Literacy Calendars	\$ 29.99
Book club supplies	\$ 46.26
<i>Total</i>	<i>\$ 535.98</i>
Idea Lab	
<i>Total</i>	<i>\$ -</i>
Outreach & Equipment	
Batteries for Halloween Hoot décor	\$ 39.98
<i>Total</i>	<i>\$ 39.98</i>
Total Expenditures	\$ 2,773.02
December 2025 Balances	
Adult Services	\$ 5,129.93
Teen Services	\$ 2,185.82
Youth Services	\$ 1,880.42
Idea Lab	\$ 440.63
Outreach & Equipment	\$ 2,114.26
Total Balance	\$ 11,751.06
December In-Library Book & Button Sale Cash Donations	\$762.98
Submitted by Jaclyn Miller for January 12, 2026	

INFORMATION ONLY

Upcoming Events of Interest

Book Bedazzling

Thursday, January 29, 2026, 6:30pm – 8:30pm

Come try the BookTok trend and bling out your favorite book. Bring your own book and bedazzle it! You provide the book and we provide the supplies. Paperbacks or hardcovers are fine, depending on if you want the diamond art on the book or the dust jacket. This program is open to teens and adults. Registration required.

Midnight on the Potomac

Monday, February 2, 2026, 7:00pm – 8:00pm

Acclaimed author Dr. Scott Ellsworth joins us to discuss his new book, *Midnight on the Potomac: The Last Year of the Civil War, the Lincoln Assassination, and the Rebirth of America*. Scott chronicles the final, tumultuous months of the Civil War, from the halls of the White House to secret spy networks and battlefields in Virginia, illuminating this consequential moment in American history through the experiences of political and military leaders, common soldiers, formerly enslaved people, and citizens. Registration Required.

Library 101 - What You Didn't Know You Needed to Know about BPL

Monday, February 9, 2026, 3:00pm – 4:00pm

Join Associate Director Jaclyn Miller for a review of resources and materials available to you with your library card. Whether you live, work, or go to school in our service area, are a seasoned user or new to BPL, you'll learn something exciting! Registration required. Attend in person, all ages welcome.

Freedom Confirmed: President Abraham Lincoln's Courage to Create Change

Monday, February 9, 2026, 7:00pm – 8:00pm

Rodney David Deal of the Detroit Historic Society delves into Abraham Lincoln's Civil War presidency and the history of American freedom and justice in the pivotal year of 1865. Rodney also discusses the creation and implications of the 13th amendment. Registration Required.

Monger's Provisions Teaches Us about Chocolate

Tuesday, February 10, 2026, 7:00pm - 8:00pm

Baldwin is pleased to host Monger's Provisions as co-owner Zach Berg takes us on a tasting tour of chocolates. Learn about interesting brands, flavor notes, and fun pairings. Registration is required for this in-person presentation.

Idea Lab Class: Intro to 3D Printing in The Idea Lab

Wednesday, February 11, 2026, 7:00pm – 8:00pm

In this class, Jeff will teach you everything you need to know to utilize the Idea Lab's premiere 3D printing service. From ways to design and source your 3D models, to submitting 3D print requests to the Lab itself, this class is a great jumping-off point for anyone interested in 3D printing. Kids must be accompanied by an adult.

Anti-Valentine's Day Party: Grades 7-12

Thursday, February 12, 2026, 7:00pm – 8:30pm

For teens who aren't into the lovey-dovey stuff, this event celebrates friendship and fun instead of romance. Snacks, games, and crafts are provided. Registration required.

Will You Be My Valentine? Preschool & up

Saturday, February 14, 2026, 10:30am – 11:30am

Make fun crafts to share with your loved ones.

Junior Librarian: Grades 1-3 & 4-6

Monday, February 16, 2026

Get a behind-the-scenes tour of the Library, learn what librarians do, and create your very own Library book display.

All Around Tape Town: Preschool

Tuesday, February 17, 2026, 10:30am – 11:30am

There's so much to discover in Tape Town! Rent a car, drive through the streets, and complete activities at places like the post office, bank, and grocery store.

Mini Golf: Kids, Teens, Adults

Wednesday, February 18, 2026, 4:00pm – 7:00pm

Ages 3 & up, teens, and adults.

Are you missing out on outdoor fun this winter? Join us at the Library to play a round of mini-golf with friends or as a family.

Idea Lab Event: Bitcrush Basement

Saturday, February 21, 2026, 10:00am – 5:00pm

Do you hate the thought of having to wait until NEXT YEAR for the Retro Expo? Well suffer no longer! The Idea Lab is hosting a MINI retro gaming event, focusing on vintage video game consoles that were repaired and restored by The Idea Lab. Come down to the Bitcrush Basement and chase your cares away with some classic gaming. Kids must be accompanied by an adult.



Post-B&T, Vendors Jostle for the Library Market

In a post-Baker & Taylor industry, vendors are investing in their library talent, technologies, and warehouse operations

By Nathalie op de Beeck | January 2, 2026



To streamline labor-intensive processing, vendors are hiring more workers.

Libraries of all sizes needed new places for their materials when wholesaler Baker & Taylor closed late last year, and vendors are trying to meet the demand. Those filling the post-B&T void include Amazon Business, Barnes & Noble, Bookazine, Brodart, Follett Content, Ingram Library Services, Junior Library Guild, Libraria, Mackin, Midwest Library Service, and others.

At Ingram, VP of library services Carolyn Morris says managing an “incredible increase” in the volume of account requests is “not a flip of the switch.” She adds, “We can’t go to double the units we do. But our infrastructure was already scalable.”

Ingram will introduce an updated back-end system for libraries and is refining its ipage ordering system to better field new and existing customers’ requests. The company has hired 12 new associates, including four librarian consultants, to augment its cataloging, electronic data interchange, sales, and customer service, plus 100 workers across four distribution centers. It is also working on reducing its backlog, with an expectation of returning to “our normal turnaround time” this month, Morris says.

Follett Content moved into the public library sector in September, having learned that librarians were waiting months for B&T orders. The company pre-packages many titles in its guaranteed FollettBound bookbinding, so they had units ready to go.

“We came to an inflection point,” says CEO Britten Follett. “Do we focus on small and middle-size libraries because we can do that out of the box, or do we invest to grow and meet the needs of the larger systems?” Sensing a “massive need,” Follett adds, the company began exploring ways to enhance its TitleWave collection development tool and design new options for the changing market with the goal of serving libraries of all sizes.

“We’re using the institutional knowledge that Follett had when we owned B&T, combined with some of the best talent at B&T”—including new hires—“because we want this done yesterday,” Follett says.

Other vendors are expanding, too. Libraria, which previously sold pre-K–12 titles, began offering adult titles as of January 1. Libraria has made “at least 10” strategic hires of ex-B&T personnel. “These are book-loving people who need book-loving jobs, and familiar industry faces that librarians recognize and trust,” says Libraria marketing specialist Sara Mantia. “We’re onboarding a lot of folks from B&T, including sales reps and catalogers.”

A recent entry to the field, Amazon Business, launched its Books for Libraries hub during the American Library Association conference last June. According to an Amazon spokesperson, “Our goal is to make the program accessible and valuable for the diverse library community, regardless of size or annual purchase budget.” Amazon Business promises “competitive, library-specific pricing and access to machine-readable cataloging records.” It recently has added “fully customizable, institution-specific 9XX grid functionality” and “solutions that help streamline workflows, including shelf-ready processing.”

Past B&T clients are weighing options going forward. Ellen Paul, executive director of the Connecticut Library Consortium, an organization of more than 1,000 libraries, prompted members to open secondary accounts when problems at B&T began. Paul says, “We’re on the side of the libraries, and it’s a best practice for libraries to have accounts with more than one vendor in case somebody is unable to meet their needs.”

Cheryl Lee, collections manager for the Santa Clara County (Calif.) Library District, agreed. “Libraries across the nation will tell you, after this incident, it’s never good to have just one vendor,” she says, noting that SCCLD works with Ingram, Libraria, Midwest, and other vendors. “We did a lot of our leasing collection through B&T, but we’ve migrated to [Ingram’s] inDemand to take its place. B&T falling by the wayside is devastating to the library community, but that doesn’t mean there aren’t other options out there.”

Ralph Bingham, executive director of the nonprofit LibraryLinkNJ, echoed Paul and Lee. “I worked at a county library system for years, and we were all in for B&T,” Bingham says. “We need to be paying attention to the financial state of the vendors and looking for warning signs like the lack of fulfillment.” In collaboration with the New Jersey Library Association, LibraryLinkNJ created a “materials acquisition” landing page to host vendors’ informational webinars and instructional videos.

Bingham sees customized book processing as the biggest hurdle. “There’s the sticker, the barcode in a certain place, mylar covers or not, even the electronic record and levels of cataloguing,” he says.

While vendors play catch-up, some libraries are completing their book processing in-house. At Tacoma Public Library in Washington, collections manager Lesley Caldwell has a team working with “a

laminator, mylar covers, stickers, everything we need." TPL, an Ingram client, has established a secondary account with Libraria as well.

CLC's Paul is curious what the exhibit floor will look like when the Public Library Association gathers in Minneapolis in April. "I don't think we're done seeing new vendors come into this marketplace, and I don't know if we're done seeing vendors exit," Paul says. "In the next two years, we'll see how all this shakes out."

A version of this article appeared in the 01/05/2026 issue of Publishers Weekly under the headline: Last Days of Distro

PRESS RELEASE

State Librarian Randy Riley Remembered as Champion for Public Libraries

Date: January 6, 2026

Media Contact

[Bob Wheaton](#), Director of Public and Governmental Affairs, 517-241-4395

[Ken Coleman](#), Department Spokesperson, 517-241-4395

LANSING – State Librarian Randy Riley is being remembered by the Michigan Department of Education (MDE) for his many contributions during a career dedicated to making reading more accessible to the public.

Riley died suddenly on Saturday night at age 63.

Riley, of East Lansing, had been state librarian since 2014 and was a Library of Michigan staff member since 1989.

“I am greatly saddened by the death of Randy Riley,” said State Superintendent Dr. Glenn Maleyko. “Randy was well-known and respected around the state and country for his advocacy for libraries, books and reading. He was a champion of making information available to everyone. He will be truly missed. My thoughts are with his family.”

A memorial service will be held Friday, Jan. 9, at 11 a.m. in the Michigan Library and Historical Center Forum, 702 W. Kalamazoo St., Lansing, with a small reception following. Randy Riley Memorial Fund contributions may be made to the [Library of Michigan Foundation by visiting its website](#).

Before being named state librarian, Riley was a key member of the team responsible for oversight of the Michigan eLibrary (MeL) and promoting its resources to school and public libraries and government agencies statewide. He helped coordinate outreach to educators, state employees, and librarians to ensure that they have easy access to information. Under his leadership the Library of Michigan redesigned the MeL website and installed discovery search capabilities for MeL.

He oversaw statewide database contracts and vendor relations and coordinated the Michigan Notable Books program.

Riley previously worked as a reference librarian, Michigan Selector, Michigan and Genealogy Special Collections coordinator, and as Special Collections supervisor at the Library of Michigan. He was an influential leader in statewide and national library organizations, including Chief Officers of State Library Agencies.

He earned a bachelor’s degree in education from Central Michigan University with a dual major in history and political science and a master’s degree of Information and Library Studies in the Archives and Records Management Program at the University of Michigan.

Riley is survived by his wife, Lori, a son, Sam, a daughter, Madeline, and his dog, Louie.

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The Library of Michigan is an agency within the Michigan Department of Education and is dedicated to providing the people of this state and their government one perpetual institution to collect, preserve and provide access to the story of the state, and to support libraries in their role as essential community anchors. To learn more, visit www.Michigan.gov/LibraryofMichigan.

PART I: ADMINISTRATIVE ENTITY INFORMATION

1. Report Start Period	07/01/2024
2. Report End Period	06/30/2025
3. FSCS	MI0019
4. Federal Employer Identification Number (FEIN)	38-6004664
5. UEI Number	J32HKEJRJNJ8
6. Current Legal Name of Main Library	Baldwin Public Library
7. Legal Name of Main Library at Reporting Year End	Baldwin Public Library
8. Street Address	300 West Merrill Street
9. City	Birmingham
10. Zip	48009
11. Mailing Address	300 West Merrill
12. Mailing City	Birmingham
13. Mailing ZIP Code	48009
14. County	Oakland
15. Township	City of Birmingham
16. Cooperative	The Library Network
17. Phone Number	2486471700
18. TDD Number	2486443405
19. Current Director's Name	Rebekah Craft
20. Email Address of Library Director	rebekah.craft@baldwinlib.org
21. Fax	2486476393
22. Web Address	www.baldwinlib.org
23. Has Friends Group?	Yes
24. Library Class	Class 5: Serve 26,000-49,999
25. Administrative Structure Code	Administrative Entity with a Single Direct Service Outlet
26. Library Establishment Type	City Sec 10a 1877 PA 164
26b. ReEstablishDate	
27. ReEstablishStatute	
28. Local Governance	Municipal Government
29. Type	City

Public Library Definition

A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following listed criteria. Check all that apply based on the federal definition of a public library.

Library has organized collection of printed or other library materials	Yes
Library has paid staff	Yes
Library has an established schedule in which services of the staff are available to the public	Yes
Library facilities necessary to support collection, staff, and schedule	Yes
Library is supported in whole or part with public funds	Yes
Geographic Code	OTH
Was there a legal service area boundary change during the reporting period?	No

Library Fines

Does your library collect fines for overdue materials? This does not include replacement fees for damaged or lost materials.

As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No
Currently Collecting overdue fines on non-print materials. (e.g. DVDs, Audiobooks, Library of things materials)	We do not collect fines for overdue materials .

PUBLIC LIBRARY SURVEY

PART II: OUTLETS

Outlet Name

Location		State assigned identification number	Library System ID	Outlet Name
Baldwin Public Library		MI0019-002		Baldwin Public Library

Outlet Address

Location	Physical Street Address	City	ZIP Code	County
Baldwin Public Library	300 West Merrill Street	Birmingham	48009	Oakland

Outlet Phone & Codes

Location	Phone	Outlet Type Code	Metropolitan Status Code
Baldwin Public Library	2486471700	Central Library	

Outlet Counts

Location	Area in Square Feet of outlet	Number of Bookmobiles	Public Service Hours Per Year	Number of Weeks Open
Baldwin Public Library	44,174	1	3,370	52

Contact

Contact

Location	Fax	Email	URL
Baldwin Public Library	2486476393	rebekah.craft@baldwinlib.org	baldwinlib.org

Contact Name

Location	Director Name	Title
Baldwin Public Library	Rebekah Craft	Director

Current Library Schedule

Location	Open Time Monday	Closed Time Monday	Open Time Tuesday	Closed Time Tuesday	Open Time Wednesday	Closed Time Wednesday	Open Time Thursday	Closed Time Thursday	Open Time Friday	Closed Time Friday	Open Time Saturday	Closed Time Saturday	Open Time Sunday	Closed Time Sunday
Baldwin Public Library	9:30am	9:00pm	9:30am	9:00pm	9:30am	9:00pm	9:30am	9:00pm	9:30am	5:30pm	9:30am	5:30pm	12:00pm	5:00pm

Alternate Dates

Location	Alternate Start Date	Alternate End Date
Baldwin Public Library		

Alternate Library Schedule

Location	Open Time Monday	Closed Time Monday	Open Time Tuesday	Closed Time Tuesday	Open Time Wednesday	Closed Time Wednesday	Open Time Thursday	Closed Time Thursday	Open Time Friday	Closed Time Friday	Open Time Saturday	Closed Time Saturday	Open Time Sunday	Closed Time Sunday
Baldwin Public Library														

PART III: OPEN HOURS AND SQUARE FOOTAGE SUMMARY

The information provided here is used to verify, for State Aid purposes, that the library (or the main library and its branches) met the minimum scheduled hours during the reporting year.

1. Number of Central Libraries	1
2. Average Hours per Week, Central(s)	67
3. Annual Scheduled Public Service Hours, Central(s)	3,370
4. Actual Annual Public Service Hours, Central(s)	3,370
5. Central Library(ies) Weeks Open	52
6. Number of Branch Libraries	0
7. Unduplicated Average Hours per Week, Branch(es)	
8. Annual Scheduled Public Service Hours, Branch(es)	
9. Actual Annual Public Service Hours, Branch(es)	
10. Branch(es) Weeks Open	
11. Number of Bookmobiles	0
12. Annual Scheduled Public Service Hours, Bookmobile(s)	
13. Actual Annual Public Service Hours, Bookmobile(s)	
14. Bookmobile(s) Weeks Open	1
15. Total Number of Outlets	67
16. Total Unduplicated Average Hours per Week	3,370
17. Total Annual Scheduled Public Service Hours	3,370
18. Total Annual Public Service Hours	3,370
19. Total Outlet Weeks Open	52
20. Central Library(ies) Square Feet	44,174
21. Branch(es) Square Feet	0
22. Total Square Feet	44,174

Legislative Districts

	District #	Name
MI Representative	6	Price, Natalie
MI Senate	8	McMorrow, Mallory
US Representative	11	Stevens, Haley

PART IV: PAID STAFF

Report figures as of the last day of the reporting year. Include all employees paid with library funds to do library work or to maintain the library building for the main library, all branches, bookmobiles, and other service outlets. All employees, whether or not they are certified by the Library of Michigan, are included. This should not include volunteers, since these figures may be used to determine average staff expenditures. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment. The Full Time Equivalent (FTE) staff is automatically figured by adding the total number of hours worked by all employees in each category, then dividing the total staff hours by 40 and rounding to two decimal places.

1. Number of ALA-MLS Librarians	41
2. Total Hours per Week worked by ALA-MLS Librarians	794.84
3. ALA-MLS FTE (40 Hours/wk)	19.87
4. Number of Other Librarians	
5. Total Hours per Week worked by Other Librarians	
6. Other Librarians FTE (40 Hours/wk)	0.00
7. Number of Total Librarians	41
8. Total Hours per Week worked by Total Librarians	794.84
9. Total Librarians FTE (40 Hours/wk)	19.87
10. Number of All Other Paid Staff	66
11. Total Hours per Week worked by All Other Paid Staff	966.54
12. All Other Paid Staff FTE (40 Hours/wk)	24.16
13. Number of Total Paid Employees	107
14. Total Hours per Week worked by Total Paid Employees	1,761.38
15. Total Paid Employees FTE (40 Hours/wk)	44.03

PART V: OPERATING INCOME

Report income used for operating expenditures as defined below. DO NOT include capital income, contributions to endowments, income passed through to another agency, or funds unspent in the previous fiscal year. This section provides detail of local, state and federal income for your library's reporting year. Include federal, state, or other grants, except for grants for capital expenditures. It is important to keep accurate financial records for each reporting year and to be able to track local, state, and federal funds separately. Although there must be a realistic relationship between total operating income and total operating expenditures, the figures will probably not balance exactly. It is important to report accurately, since the library must be able to verify any financial information with audited figures. For purposes of this report, INCOME is defined as actual cash or a documented monetary transfer to the library fund. Do not include in-kind services, pledges and grants not received. Total Local Operating Income is used to meet the 3/10 mill match requirement for State Aid. If your library's total service area does not meet this state aid standard, revenues from the total legal service area and the individual contracted municipalities will be reviewed. For this reason, the Operating Income section provides entry for each municipality served by your library. When completing the form: - If your legal service area is comprised of more than one municipality (for example, a whole county, a school district of two or more municipalities), the legal area income can be reported with the first service area data. - If you cannot break down miscellaneous "other public local income" by municipality, report it all in the first Legal Service Area listed. - Only local income needs to be broken down by municipality.

A. Legal Service Area

LSA Municipality	LSA Local Penal Fine Revenues	LSA Income from Voted Millage	LSA Appropriated Tax Income	LSA Other Local Government Income	LSA Total Local Government Income	LSA Fines, Fees, Donations	LSA Verified Info	LSA Municipality ID	LSA Municipality County	LSA Population Served	LSA Population Percent	LSA Service Area ID
Birmingham City	\$32,510	\$4,484,981				\$174,879		1529	Oakland	21,813	100.00%	1411

Subtotals

1.Subtotal Legal Service Area Population Served	21,813
2.Subtotal Local Penal Fine Revenues	\$32,510
3.Subtotal Income From Voted Millage	\$4,484,981
4.Subtotal Appropriated Tax Income	\$0
5.Subtotal Other Local Government Income	\$0
6.Subtotal Total Local Government Income	\$4,517,491
7.Subtotal Other Local Operating Income	\$174,879

PART VI: CAPITAL INCOME

1.Federal Capital Income	\$3,450
2.State Capital Income	\$0
3.Local Capital Income	\$0
4.Private Capital Income	\$0
5.Total Capital Income	\$3,450
6.Total Population Served	37,981

PART VII: OPERATING EXPENDITURES

Operating expenditures are the costs necessary to support the provision of library services. List only expenditures paid from library operating budgets for the fiscal year.

A. Staff Expenditures

1. Salaries and Wages	\$2,379,915
2. Employee Benefits	\$757,955
3. Total Staff Expenditures	\$3,137,870

B. Collection Expenditures

4. Print Materials Expenditure ¹	\$213,935
5. Other Physical Materials Expenditure	\$57,697
6. Electronic Content Expenditures	\$428,011
7. Total Collection Expenditures	\$699,643

C. Other Operating Expenditures

8. Other Operating Expenditures	\$795,286
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D. Total Operating Expenditures

9. Total Operating Expenditures	\$4,632,799
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PART VIII: CAPITAL OUTLAY

Include expenditures paid from your library capital budget for the acquisition of or additions to fixed assets such as building sites, new building additions, equipment, initial book stock, furnishings for new or expanded buildings, or vehicles, and other onetime, extraordinary projects. This excludes replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation.

1.Capital Expenditures for Electronic Access	\$36,378
2.Furnishings and Equipment Expenditures	\$52,973
3.Building Expenditures	\$79,805
4.Other Capital Expenditures	
5.Total Capital Expenditures	\$169,156

PART IX: LIBRARY COLLECTION

For each category, report the number of units (items) owned at the end of the reporting year. Items which are packaged together as a unit, e.g. two compact disks, two films, or two videocassettes, and which are generally checked out as a unit, should be counted as one physical unit. Subscriptions should be counted by number of subscriptions and not the number of issues.

1.Number of Print Materials	78,501
2.Audio (Physical Units)	4,831
3.Video (Physical Units)	11,550
4.Subscriptions (Non-electronic)	248
5.Other Circulating Physical Items	1,009

New Library Collection Data Elements

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

1.Did the administrative entity provide access to e-books purchased solely by the administrative entity?	Yes
2.Did the administrative entity provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
3.Did the administrative entity provide access to e-books provided by the state library agency or another state agency at no or minimal cost to the administrative entity?	No

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions.

1.Did the administrative entity provide access to e-serials purchased solely by the administrative entity?	Yes
2.Did the administrative entity provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
3.Did the administrative entity provide access to e-serials provided by the state library agency or another state agency at no or minimal cost to the administrative entity?	No

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions

1. Did the administrative entity provide access to e-audio purchased solely by the administrative entity?	Yes
2. Did the administrative entity provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
3. Did the administrative entity provide access to e-audio provided by the state library agency or another state agency at no or minimal cost to the administrative entity?	No

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions.

1. Did the administrative entity provide access to e-video purchased solely by the administrative entity?	Yes
2. Did the administrative entity provide access to e-video purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
3. Did the administrative entity provide access to e-video provided by the state library agency or another state agency at no or minimal cost to the administrative entity?	Yes

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions.

1. Did the administrative entity provide access to research databases purchased solely by the administrative entity?	Yes
2. Did the admin entity provide access to research databases purchased via a consortium, coop, or other similar group at the local, regional, or state level?	Yes
3. Did the admin entity provide access to research databases provided by the state library agency or another state agency at no or minimal cost to the admin entity?	Yes

Online Learning Platforms

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions.

1. Did the admin entity provide access to online learning platforms purchased solely by the admin entity?	Yes
2. Did the admin entity provide access to online learning platforms purchased via a consortium, coop, or other similar group at the local, regional, or state level?	Yes
3. Did the admin entity provide access to online learning platforms provided by the state library agency or another state agency at no or minimal cost to the admin entity?	No

PART X: LIBRARY SERVICES

If exact amount is unknown, enter an estimate. If an actual count of the data element is unavailable, determine an annual estimate by an actual count during a typical week in October and multiplying the count by 52. A "Typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open). This technique can be used to estimate library visits, circulation transactions, reference transactions, interlibrary loans and number of users of electronic resources.

A. Library Visits

1. Library Visits	245,659
Are physical visits counted or estimated?	Counted

B. Summer Reading Participation

1. Do You Offer a Structured Summer Education and Enrichment Program for Children?	Yes
2. How Many Children Signed Up For This Program	502
3. How Many Children Completed This Program	137
4. Do You Offer a Structured Summer Education and Enrichment Program for Teens?	Yes
5. How Many Teens Signed Up For This Program?	139
6. How Many Teens Completed This Program	62
Total Participation	641

C(a). Summer Reading Events

Count all summer reading programs targeted at audiences from 0-18, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

	Total	Onsite	Offsite	Virtual
Number of Summer Reading Events For Children Ages 0-5	82	67	15	
Attendance at (Live: In Person or Virtual) Summer Reading Events For Children Ages 0-5	2,466	2,046	420	
Number of (Live: In Person or Virtual) Summer Reading Events For Children Ages 6-11	58	44	14	
Attendance at (Live: In Person or Virtual) Summer Reading Events For Children Ages 6-11	2,605	1,299	1,306	
Number of (Live: In Person or Virtual) Summer Reading Events For Teens Ages 12-18	15	7	8	
Attendance at (Live: In Person or Virtual) Summer Reading Events For Teens Ages 12-18	1,708	213	1,495	

-C(b). Programming (non summer reading)

A program is any library planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.

Do not count Summer Reading Events again here.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume

writing assistance, homework assistance, and mentoring activities.

	Total	Onsite	Offsite	Virtual
Number of (Live: In Person or Virtual) Program Sessions For Children Ages 0-5	406	317	89	
Attendance at (Live: In Person or Virtual) Programs For Children Ages 0-5	20,435	11,217	9,218	
Number of (Live: In Person or Virtual) Program Sessions For Children Ages 6-11	206	148	58	
Attendance at (Live: In Person or Virtual) Programs For Children Ages 6-11	6,376	2,210	4,046	120
Teen Programs (Live: In Person or Virtual) Ages 12-18	101	85	15	1
Teen Program Attendance (Live: In Person or Virtual) Ages 12-18	1,257	1,022	227	8
Adult Programs (Live: In Person or Virtual)	224	187	15	22
Adult Program Attendance (Live: In Person or Virtual)	3,246	2,385	341	520
General Programs (Live: In Person or Virtual)	83	62		21
General Program Attendance (Live: In Person or Virtual)	620	278		342

C(c). Alternate Activities and Early Literacy

The number of Library Created Virtual Recorded On Demand Content	8
Total Views of Recorded Library Created Virtual On Demand Content (within 30 days of release date)	432
The number of self directed activities (also known as passive programming) provided	20
The Total Usage of Self Directed Activity Opportunities	1,340
Do any of your programs focus on early literacy for ages 0-5?	Yes
How many of the Children's Programs reported in the sections above were focused on Early Literacy?	488
Report Total Early Literacy Program Attendance for the programs reported in the sections above.	13,686

Program Totals (All)

This section consists entirely of automatically calculated fields. If totals do not appear to be correct, refresh your report using CTRL + F5 or your browser's refresh button.

Total Number of In-Person Onsite Program Sessions (A total of the programs reported above that were held at the library)	917
Total Attendance at In-Person Onsite Programs	20,670
Total Number of In-Person Offsite Program Sessions (A total of the programs reported above that were held Offsite)	214
Total Attendance at In-Person Offsite Programs	17,053
Total Number of Live Virtual Program Sessions (A total of the programs reported above that were held Live virtually)	44
Attendance at Live Virtual Program Sessions	990
Total Number of Live Program Sessions For Children Ages 0-5	488
Attendance at Live Programs For Children Ages 0-5	22,901
Total Number of Live Program Sessions For Children Ages 6-11	264
Attendance at Live Programs For Children Ages 6-11	8,981
Total Children's Programs	752
Total Children's Program Attendance	31,882
Total Teen Programs	116
Total Teen Program Attendance	2,965
Total Number of Live Program Sessions	1,175
Total Attendance at Live (Virtual or In Person) Programs	38,713

D. Circulation Transactions

Does The Library Provide "Outside Services" for the Circulation of Physical Materials at any Outlet?	Yes
Does your library circulate electronic devices capable of providing remote internet access (Hotspots, laptops with mobile broadband, etc)	Yes
Circulation of Internet Devices	484
Did your library offer automatic renewal for any physical materials during the reporting period?	Yes
1.Circulation of Physical Children's Materials	246,312
2.Circulation of Physical Non-Children's Materials	358,406
3.Circulation of Other Physical Items	315
4.E-Book Circulation	74,347
5.E-serial Circulation	25,701
6.E-audio Circulation	83,482
7.E-video Circulation	9,934
Total Physical Circulation	605,033

E. Reference Transactions

8.Reference Transactions	39,572
Are Reference transactions Counted or Estimated?	Estimated

F. Interlibrary Loans

9.Number of items loaned to other libraries	8,356
10.Number of items borrowed from other libraries	8,629
Does your library participate in MeLCAT?	Yes
Does your library offer AV borrowing through MeLCat?	Yes
Does your library participate in MeL's Visiting Patrons services?	No

G. Uses (Sessions) of Public Internet Computers Per Year

11. Uses (Sessions) of Public Internet Computers Per Year	6,960
Reporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count

H. Uses of Wireless Logins Per Year

12. Uses of Wireless Logins Per Year	31,139
Reporting Method for Wireless Sessions	Annual Count
Does the Library Intentionally Provide Wi-Fi Internet Access to Users Outside The Building at One or More Outlet After Normal Operating Hours?	Yes

I. Number of active registered borrowers

13. Number of active registered borrowers	30,457
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J. Internet Terminals

Click on Outlet's name to enter internet information for each outlet. Do not include service outlets that are not administered by the library system. Use a Speed Test (Ookla <https://www.speedtest.net/> Google Fiber Speedtest <http://speedtest.googlefiber.net/> etc...) to complete the connection speeds portion using current data.

Library Name	Connection Download Speed	Connection Upload Speed	Connection Type	Public Terminals	Staff Terminals
Baldwin Public Library	200.1-300 Mbps (Broadband Speed)	50.1 Mbps or Greater	T1	17	44

Total

14. Total Staff Terminals	44
15. Total Public Terminals	17

PART XI: CERTIFICATION OF PUBLIC LIBRARY PERSONNEL

This section verifies that appropriate numbers and levels of staff worked at the library during the reporting year to meet the minimum standards for State Aid. Only staff that are CERTIFIED by the Library of Michigan and worked during the REPORTING YEAR need to be listed on this page. If a new CERTIFIED staff member was hired during the reporting year, please provide a hire date. If a certified staff member (including the director) left during the reporting year, please provide a departure date. For example, if the directorship changed during the reporting year, list the previous director with his or her departure date and the current director immediately below with his or her date of hire.

A. Director Certification Information

Please enter the information for your current director.

1. Director's Name	Rebekah Craft
2. Title	Library Director
3. Director's SSN (last 4 digits)	████
4. Director's Avg Hrs Worked/Week	40
5. Director's Certification Level (I, II, III, or IV)	I
6. Director's Hire Date	07/06/2015
7. Director's Departure Date	

B. Library Personnel Certification Information

Title	Name	Last 4 Digits Social Security Number	Avg. Hours Worked Per Week	Certification Level	Hire Date if New in Reporting Year	Departure Date in Reporting Year	Head of Entity	Verified Information?	Certification Expiration Date
Library Director	Rebekah Craft	████	40	I			TRUE	TRUE	
Associate Director	Jaelyn Miller	████	40	I			FALSE	TRUE	
Librarian	Elisabeth Phou	████	40	I			FALSE	TRUE	
Librarian	H Jennings	████	40	I			FALSE	TRUE	
Librarian	Diane V. Sower	████	40	I			FALSE	TRUE	
Librarian	Stephanie Klimmek	████	40	I			FALSE	TRUE	
Librarian	Syntha Green	████	40	I			FALSE	TRUE	

Librarian	Rosemary Isbell		40	I	FALSE	TRUE
Librarian	Michael Howey		40	I	FALSE	TRUE

PART XII: CURRENT NONRESIDENT FEES INFORMATION

1.Non-Resident Fee	No
2.NR Fee Annual or One Time	
3.Fee schedule or non-resident rate (Example: \$35/family,\$25/individual)	
4.Full Library Service for Contracted Municipalities	Yes

PART XIII: TECHNOLOGY

1.Total number of computers that the library provides for use by staff only	44
2.Total number of computers that the library provides for public use	17
3.Is your library circulation system automated?	Yes
4.Total income budgeted for the library's Integrated Library System	\$80,000
5.Circulation System Vendor Name	Innovative Interfaces, Inc., a ProQuest Company
6.Is your card catalog automated?	Yes
7.Card Catalog Vendor Name	Innovative Interfaces, Inc., a ProQuest Company
8.Patron Initiated ILL	Yes
9.Do you offer a Remote Catalog?	Yes
10.Do you provide Self Checkout?	Yes
11.Is your Circulation System Shared?	No
12.Do you provide Wireless Internet Access to Patrons?	Yes

PART XIV: SALARY AND BENEFIT INFORMATION

Using the library's CURRENT pay scale for each position, indicate the average hours worked per week, the minimum and maximum salary range and the minimum and maximum hourly rate earned for one year for the classifications listed for the main library. Report salary information for filled and vacant positions. Position titles may not reflect exact titles used at your library; use the closest match.

MLS Librarians Salary Information

Please complete this section for all library employees under the categories listed if the staff members hold accredited masters degrees in library science

1.MLS Director Average Hrs/Wk	40
2.MLS Director Minimum Salary	\$101,286
3.MLS Director Maximum Salary	\$112,540
4.MLS Director Minimum Hourly Wage	48.70
5.MLS Director Maximum Hourly Wage	54.11
6.MLS Assistant Director Average Hrs/Wk	40
7.MLS Assistant Director Minimum Salary	\$81,120
8.MLS Assistant Director Maximum Salary	\$93,600.00
9.MLS Assistant Director Minimum Hourly Wage	39.00
10.MLS Assistant Director Maximum Hourly Wage	45.00
11.MLS Department/Branch Head Average Hrs/Wk	40
12.MLS Department/Branch Head Minimum Salary	\$64,480
13.MLS Department/Branch Head Maximum Salary	\$79,040
14.MLS Department/Branch Head Minimum Hourly Wage	31.00
15.MLS Department/Branch Head Maximum Hourly Wage	38.00
16.MLS Senior Level Librarian Average Hrs/Wk	40
17.MLS Senior Level Librarian Minimum Salary	\$58,240
18.MLS Senior Level Librarian Maximum Salary	\$66,560
19.MLS Senior Level Librarian Minimum Hourly Wage	28.00
20.MLS Senior Level Librarian Maximum Hourly Wage	32.00
21.MLS Mid Level Librarian Average Hrs/Wk	40
22.MLS Mid Level Librarian Minimum Salary	\$53,040
23.MLS Mid Level Librarian Maximum Salary	\$62,400
24.MLS Mid Level Librarian Minimum Hourly Wage	25.50
25.MLS Mid Level Librarian Maximum Hourly Wage	30.00
26.MLS Entry Level Librarian Average Hrs/Wk	28
27.MLS Entry Level Librarian Minimum Salary	\$37,128
28.MLS Entry Level Librarian Maximum Salary	\$46,592
29.MLS Entry Level Librarian Minimum Hourly Wage	25.50
30.MLS Entry Level Librarian Maximum Hourly Wage	32.00

Non MLS Librarians Salary Information

Please complete this section for all library employees under the categories listed if staff members DO NOT hold accredited masters degrees in library science

1.Non MLS Director Average Hrs/Wk	
2.Non MLS Director Minimum Salary	
3.Non MLS Director Maximum Salary	
4.Non MLS Director Minimum Hourly Wage	
5.Non MLS Director Maximum Hourly Wage	
6.Non MLS Assistant Director Average Hrs/Wk	
7.Non MLS Assistant Director Minimum Salary	
8.Non MLS Assistant Director Maximum Salary	
9.Non MLS Assistant Director Minimum Hourly Wage	
10.Non MLS Assistant Director Maximum Hourly Wage	
11.Non MLS Department/Branch Head Average Hrs/Wk	40
12.Non MLS Department/Branch Head Minimum Salary	\$67,524
13.Non MLS Department/Branch Head Maximum Salary	\$83,505
14.Non MLS Department/Branch Head Minimum Hourly Wage	32.46
15.Non MLS Department/Branch Head Maximum Hourly Wage	40.15
16.Non MLS Senior Level Librarian Average Hrs/Wk	
17.Non MLS Senior Level Librarian Minimum Salary	
18.Non MLS Senior Level Librarian Maximum Salary	
19.Non MLS Senior Level Librarian Minimum Hourly Wage	
20.Non MLS Senior Level Librarian Maximum Hourly Wage	
21.Non MLS Mid Level Librarian Average Hrs/Wk	
22.Non MLS Mid Level Librarian Minimum Salary	
23.Non MLS Mid Level Librarian Maximum Salary	
24.Non MLS Mid Level Librarian Minimum Hourly Wage	
25.Non MLS Mid Level Librarian Maximum Hourly Wage	
26.Non MLS Entry Level Librarian Average Hrs/Wk	24
27.Non MLS Entry Level Librarian Minimum Salary	\$26,832
28.Non MLS Entry Level Librarian Maximum Salary	\$26,832
29.Non MLS Entry Level Librarian Minimum Hourly Wage	21.50
30.Non MLS Entry Level Librarian Maximum Hourly Wage	21.50

Library Support Staff Salary Information

Please complete this section for all library support staff not listed in the sections above regardless of MLS/Non MLS designation.

1.Computer/Technology Specialist Average Hrs/Wk	24
2.Computer/Technology Specialist Minimum Salary	\$22,289
3.Computer/Technology Specialist Maximum Salary	\$28,355
4.Computer/Technology Specialist Minimum Hourly Wage	17.86
5.Computer/Technology Specialist Maximum Hourly Wage	22.72
6.Library Clerk Average Hrs/Wk	24
7.Library Clerk Minimum Salary	\$19,344
8.Library Clerk Maximum Salary	\$24,336
9.Library Clerk Minimum Hourly Wage	15.50
10.Library Clerk Maximum Hourly Wage	19.50
11.Library Page Average Hrs/Wk	20
12.Library Page Minimum Salary	\$14,300
13.Library Page Maximum Salary	\$14,300
14.Library Page Minimum Hourly Wage	13.75
15.Library Page Maximum Hourly Wage	13.75

Director Benefit Information

22.Director Health Insurance	Yes
23.Director Dental Insurance	Yes
24.Director Life Insurance	Yes
25.Director Pension	No
26.Director Vision Insurance	Yes
27.Director Paid Sick Leave	Yes
28.Director Paid Vacation	Yes
29.Director Paid Holidays	Yes
30.Director Deferred Compensation	No
31.Director Disability	Yes
32.Director Paid Personal Days	Yes
33.Director Longevity	No
34.Director Other Benefits	None

Full Time Employee Benefits

35.FT Health Insurance	Yes
36.FT Dental Insurance	Yes
37.FT Life Insurance	Yes
38.FT Pension	No
39.FT Vision Insurance	Yes
40.FT Paid Sick Leave	Yes
41.FT Paid Vacation	Yes
42.FT Paid Holidays	Yes
43.FT Deferred Compensation	No
44.FT Disability	Yes
45.FT Paid Personal Days	Yes
46.FT Longevity	No
47.FT Other Benefits	

Part Time Employee Benefits

48.PT Health Insurance	No
49.PT Dental Insurance	No
50.PT Life Insurance	No
51.PT Pension	No
52.PT Vision Insurance	No
53.PT Paid Sick Leave	Yes
54.PT Paid Vacation	Yes
55.PT Paid Holidays	Yes
56.PT Deferred Compensation	No
57.PT Disability	No
58.PT Paid Personal Days	Yes
59.PT Longevity	No
60.PT Other Benefits	

PART XV: CURRENT MILLAGE INFORMATION

Provide current millage information as of the date you are filing out the survey rather than by fiscal year reporting period.

1. Millage Rate	1.7500
2. Millage Authorization Date	Nov-98
3. Millage Rate Levied	1.2790
4. Millage Expiration Date	
5. Millage Voted in Perpetuity	Yes
6. Millage is for Operating, Debt, or Both?	Operating
7. Millage Rate (2)	0.0000
8. Millage Authorization Date (2)	
9. Millage Rate Levied (2)	0.0000
10. Millage Expiration Date (2)	
11. Millage Voted in Perpetuity (2)	No
12. Millage is for Operating, Debt, or Both? (2)	
13. Millage Rate (3)	0.0000
14. Millage Authorization Date (3)	
15. Millage Rate Levied (3)	0.0000
16. Millage Expiration Date (3)	
17. Millage Voted in Perpetuity (3)	No
18. Millage is for Operating, Debt, or Both? (3)	

PART XVI: TRUSTEES REPORT

List the names of the Trustees who are serving at the time this report is filed. Be sure to complete the "Term Expires" column. DO NOT LIST TRUSTEES WHOSE TERMS HAVE EXPIRED AT THE TIME OF FILING THIS REPORT. Library Staff Members may not be voting members of the Board of Trustees. School District Libraries organized under Public Act 451, 1976, must report both their legal School Board and their Library Advisory Board. If a Board position is vacant at the time of filing, make an entry for the vacant position to verify that your Board will have the appropriate number of Trustees. When the position is filled, contact Joseph Hamlin to report the new Board member and term at hamlinj2@michigan.gov or (517) 335-1501.

Trustee Title	Trustee Name	Trustee Email	Trustee Voting Member?	Trustee Address 1	Trustee Address 2	Trustee City	Trustee State	Trustee Code	Trustee Zip	Trustee Phone	Trustee Term Expires	Trustee Verified Info
President	Danielle Rumble	danielle.rumple@gmail.com	Yes	843 Tottenham Rd.		Birmingham	MI	48009		7346933861	11/06/2029	
Vice President	Jennifer Wheeler	jennybwheeler@gmail.com	Yes	1665 Holland St.		Birmingham	MI	48009		2488084495	11/02/2027	
Secretary	Wendy Friedman	wendyfriendman16@gmail.com	Yes	1369 Stanley Blvd.		Birmingham	MI	48009		5163169199	11/02/2027	
Trustee at Large	Pam Graham	pam.graham@baldwinlib.org	Yes	884 Knox St.		Birmingham	MI	48009		2484086277	11/06/2029	
Trustee at Large	Frank Pisano	frank.pisano@baldwinlib.org	Yes	612 Davis Ave.		Birmingham	MI	48009		2486460463	11/06/2029	
Trustee at Large	Karen Rock	kgrock13@gmail.com	Yes	465 Pilgrim Ave.		Birmingham	MI	48009		2485409203	11/02/2027	

Select the option which describes how your library Board members are designated

The Library Trustees are:	Elected
Is this a governing or advisory library board?	Governing

PART XVII: CERTIFICATION OF INFORMATION

Please complete the fields below

1.Authorized Official Name	Rebekah Craft
2.Authorized Official Title	Director
3.Authorized Official Phone Number	2485544681
4.Authorized Official Email	rebekah.craft@baldwinlib.org
5.Authorized Official Sign Date	01/07/2026
6.Contact Person Name	Rebekah Craft
7.Contact Person Title	Director
8.Contact Person Phone Number	2485544681
9.Contact Person Email	rebekah.craft@baldwinlib.org
10.Contact Person Sign Date	01/07/2026
11.Director Name	Rebekah Craft
12.Director Phone Number	2485544681
13.Director Email	rebekah.craft@baldwinlib.org
14.Director Sign Date	01/07/2026
I certify that the information provided on this application truly represents the library's activities, that the financial information can be verified by audit and the reported information is made available to the library board.	Yes
I certify that state aid funds were used for expenses that are consistent with at LEAST ONE of the purposes AND ONE of the priorities of the Library Services & Technology Act (20 USC Chapter 72 Subchapter II). Click on this text to see the full list	Yes

¹, 4. verified(0-2026-01-07)

BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

Baldwin Public Library Trust Meeting

Rotary Donor Room

Wednesday, January 21, 2026

Immediately following regular Board meeting

Agenda

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of the December 15, 2025 minutes p. 79
- B. Acceptance of the December 2025 receipts of \$6,988.74 p. 86
- C. Approval of the December 2025 disbursements of \$4,612.69 p. 87

III. New and Miscellaneous Business

IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, February 23, 2026

Motion: To adjourn the January 21, 2026 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN LIBRARY BOARD MINUTES,
TRUST MEETING
December 15, 2025**

1. Call to Order

The meeting was called to order by President Danielle Rumble at 8:31 p.m.

Library Board present: Wendy Friedman, Pam Graham, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler, and Student Representative Marina Awad (via Zoom)

Absent and excused: None.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director and Robert Stratton, Office Administrator.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: None.

1. General Public Comment Period: None.

2. Consent Agenda

Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.

A. Approval of the November 17, 2025 minutes

B. Acceptance of the November 2025 receipts of \$1,715.23

C. Approval of the November 2025 disbursements of \$3,062.86

1st Pisano

2nd Wheeler

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. New and Miscellaneous Business: None.

4. Adjournment:

Motion: To adjourn the meeting.

1st Pisano

2nd Rock

A voice vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:34 p.m. The next Trust Meeting will be held on Wednesday, January 21, 2026, following the regular meeting in the Rotary Tribute & Donor Room.

Wendy Friedman, Secretary

Date

DRAFT

Baldwin Public Library Trust: December 2025

December receipts totaled \$6,998.74. December disbursements totaled \$4,612.69.

The current value of the Trust is \$2,283,386.33, divided up in the following way:

	<i>June 2025 - EOY</i>	December2025
Total endowment investments*	\$ 1,175,624.57	\$ 1,255,786.27
Endowment funds distributed for use	\$ 206,593.83	\$ 190,546.95
Total endowment funds	\$ 1,382,218.40	\$ 1,446,333.22
General spendable funds	\$ 586,790.38	\$ 647,314.00
Van Dragt fund	\$ -	\$ -
Building fund	\$ 132,466.59	\$ 143,544.22
Restricted funds**	\$ 40,987.12	\$ 22,977.24
Naming rights for Rotary Tribute Room	\$ 7,832.00	\$ 7,832.00
Naming rights for Burnett Reference Desk	\$ 9,385.65	\$ 9,385.65
Naming rights for Thal Reference Desk	\$ 6,000.00	\$ 6,000.00
Total non-endowment funds	\$ 783,461.74	\$ 837,053.11
Total endowment funds	\$ 1,382,218.40	\$ 1,446,333.22
Total non-endowment funds	\$ 783,461.74	\$ 837,053.11
Total of all Trust funds	\$ 2,165,680.14	\$ 2,283,386.33

* The principal of the endowment funds is \$888,797.04.

**Includes memorials and donations from the Friends of the Baldwin Public Library

As of December 31, the amount of money in the Trust that is undesignated stands at \$844,497.51

Baldwin Public Library Trust
Endowment Funds Portfolio Performance Benchmarks
As of December 31, 2025

<u>Index</u>	<u>2025: YTD</u>	<u>2024: Entire Year</u>
S&P 500-Equity Benchmark	16.39%	23.31%
U.S. Aggregate-Bond Benchmark	-0.20%	-0.13%
Blended Return of Both Benchmarks* <i>(S&P 500: 75% and U.S. Aggregate: 25%)</i>	12.24%	17.45%
Baldwin Endowment Funds' Portfolio	9.73%	10.81%
Endowment Funds' Performance Compared to Blended Return of Benchmarks	-2.51%	-6.64%

*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of December 31, 2025, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,269,618.26
Raymond James Building Mutual Funds Account	\$595,612.33
Huntington Bank Checking Account	\$4,428.49
Huntington Bank Money Market Account	<u>\$413,727.25</u>
Total	\$ 2,283,386.33

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile.

**BALDWIN PUBLIC LIBRARY TRUST
BALANCES BY FINANCIAL INSTITUTIONS
DECEMBER 31, 2025**

Investment and Cash Report											
12_c	Prior Month Balance 11/30/25	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 12/31/25		
Huntington Bank Checking:											
Endowment Money	\$0.00	\$0.00	\$0.00	\$1,829.67	\$16,246.88	\$1,829.67			\$0.00		
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
Restricted Funds - Memorials and Friends	\$4,428.38	\$0.11	\$0.91	\$2,773.02	\$18,110.78	\$2,773.02			\$4,428.49		
Restricted Funds - Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
Restricted Funds - Covid and MAF Idea Lab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
Subtotal - Restricted Funds	\$4,428.38								\$4,428.49		
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
TOTAL	\$4,428.38	\$0.11	\$0.91	\$4,602.69	\$34,357.66	\$4,602.69	\$0.00		\$4,428.49		
Huntington Bank Money Market:											
Endowment Budgeted Funds	\$192,176.63	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	(\$1,829.67)		\$190,546.96		
Endowment Investment Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Building Fund	\$999.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$999.75		
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Restricted Funds	\$30,190.99	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$2,773.02)		\$27,417.97		
Restricted Fund - Covid	\$516.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$516.43		
Restricted Fund - Idea Lab MAF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
General Spendable Funds	\$187,467.51	\$6,788.63	\$25,504.45	\$10.00	\$60.00	\$0.00	\$0.00		\$194,246.14		
TOTAL	\$411,351.31	\$6,988.63	\$25,804.45	\$10.00	\$60.00	\$0.00	(\$4,602.69)		\$413,727.25		
Raymond James & Associates:											
Endowment Fund Investments	\$1,255,572.58	\$0.00	\$0.00			\$0.00	\$0.00	\$3,701.91	\$1,259,274.49		
Endowment Cash	\$9,530.35	\$0.00	\$2,600.00			\$0.00	\$0.00	\$813.42	\$10,343.77		
Sub-total Endowment Funds	\$1,265,102.93	\$0.00	\$2,600.00			\$0.00	\$0.00	\$4,515.33	\$1,269,618.26		
General Spendable Funds Cash	\$2,767.40	\$0.00	\$0.00			\$0.00	\$0.00	\$0.10	\$2,767.50		
General Spendable Mutual Funds	\$449,101.04	\$0.00	\$0.00			\$0.00	\$0.00	\$1,412.34	\$450,513.38		
General Spendable Building Mutual Funds	\$141,885.45	\$0.00	\$0.00			\$0.00	\$0.00	\$446.00	\$142,331.45		
Sub-total General Spendable Funds	\$593,753.89	\$0.00	\$0.00			\$0.00	\$0.00	\$1,858.44	\$595,612.33		
TOTAL	\$1,858,856.82	\$0.00	\$2,600.00			\$0.00	\$0.00	\$6,373.77	\$1,865,230.59		
Total All Funds	\$2,274,636.51	\$6,988.74	\$28,405.36	\$4,612.69	\$34,417.66	\$4,602.69	(\$4,602.69)	\$6,373.77	\$2,283,386.33		

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT BY INDIVIDUAL FUND
DECEMBER 31, 2025**

12d	FUND NAME	PRINCIPAL AMOUNT OF FUND	PURPOSE	VALUE AS OF JULY 1, 2025	2025/26 DONATIONS	EARNINGS INCOME OUT	CHANGE IN VALUE		CURRENT VALUE OF ENDOWMENT INVESTMENTS
							JULY 1, 2025 to JUNE 30, 2026	77,561.70	
401	Frances Balfour	\$10,000.00	Adult Reading	\$13,638.32			\$872.66	\$14,510.98	
402	Gladys E. Brooks	\$41,437.86	Large Print Books/Senior Citizens Programs	\$56,513.57			\$3,616.11	\$60,129.68	
403	Jane Cameron	\$68,770.00	Baldwin Public Library	\$89,634.36			\$6,001.28	\$95,635.64	
404	Jane Martin Clark	\$5,000.00	Baldwin Public Library	\$6,819.16			\$436.33	\$7,255.49	
405	Jan Coil	\$10,500.00	Baldwin Public Library	\$14,197.29			\$916.29	\$15,113.58	
406	Aubrey & Grace Flood	\$5,000.00	Youth Services	\$6,819.16			\$436.33	\$7,255.49	
407	Paul R. Francis	\$10,000.00	Staff Appreciation	\$12,836.84	\$2,000.00		\$872.66	\$15,709.50	
408	Friends of the Library	\$32,000.00	Library Collections	\$43,642.91			\$2,792.51	\$46,435.42	
409	Priscilla Goodell	\$113,718.00	Baldwin Public Library	\$155,092.84			\$9,923.71	\$165,016.55	
410	Emmelene Hornac	\$50,000.00	Youth Services & Adult Reading	\$68,191.66			\$4,363.30	\$72,554.95	
411	H. G. Johnston	\$6,350.00	Reference Collection	\$8,609.12			\$554.14	\$9,163.26	
412	Bob & Jean Kelly	\$10,508.00	Youth Services Programs	\$13,728.57			\$916.99	\$14,645.56	
413	William Keman, Jr.	\$25,000.00	Library Collections	\$34,095.85			\$2,181.65	\$36,277.50	
414	Merle L. Rominger	\$250,890.00	Reference Collection	\$342,091.94			\$21,894.15	\$363,986.09	
415	Rosso Family Foundation	\$10,000.00	Baldwin Public Library	\$13,638.34			\$872.66	\$14,511.00	
416	Marion G. Sweeney	\$11,400.00	Youth Services	\$14,903.18			\$994.83	\$15,898.01	
417	Stephen Vartanian	\$10,000.00	Audio Visual Material	\$13,638.34			\$872.66	\$14,511.00	
419	Clarice G. Taylor	\$59,852.76	Professional Development	\$83,825.48			\$5,223.11	\$89,048.58	
421	Eric & Julie Gheen	\$10,000.00	Adult Reading Print Books	\$12,815.26			\$872.66	\$13,687.92	
422	Ileane Thal	\$49,998.98	Baldwin Public Library	\$59,502.34			\$4,363.21	\$63,865.55	
423	Judith Nix	\$15,207.48	Adult & Youth Programs	\$18,957.67			\$1,327.09	\$20,284.77	
424	MAF-Rae Dumke	\$10,000.00	Architecture Books	\$12,860.73			\$872.66	\$13,733.39	
425	Linne Underdown Hage Forester	\$34,509.96	Professional Development	\$37,920.30	\$600.00		\$3,011.54	\$41,531.84	
426	Richard & Mary Henne Book Fund	\$10,000.00	Adult Reading Print Books	\$10,552.64			\$872.66	\$11,425.30	
427	Douglas R. Koschik	\$18,554.00	Building Improvements	\$19,547.49			\$1,619.13	\$21,166.62	
428	Gerald "Jerry" Dreer	\$10,100.00		\$11,551.20			\$881.39	\$12,432.58	
		\$888,797.04		\$1,175,624.56	\$2,600.00	\$0.00	\$77,561.70	\$1,255,786.26	

**BALDWIN PUBLIC LIBRARY TRUST
ENDOWMENT FUNDS BY DESIGNATION
DECEMBER 31, 2025**

		Prior Month Balance 11/30/25	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 12/31/25
12e										
Gift & Tribute Funds	Purpose									
General Spendable Funds		\$639,122.95	\$6,788.63	\$25,504.45	\$10.00	\$60.00			\$1,412.41	\$647,314.00
Restricted Funds:										
Building Fund		\$143,088.20	\$0.00	\$0.00	\$0.00	\$0.00			\$446.03	\$143,544.22
Van Dragt Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
Memorials/Tributes		\$10,709.64	\$0.11	\$100.91	\$0.00	\$56.72				\$10,709.75
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00				\$516.43
Restricted Fund - Idea Lab MAF		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
Friends	Adult Services Programs	\$6,444.93	\$0.00	\$0.00	\$1,315.00	\$4,857.54				\$5,129.93
	Young Adult Programs	\$3,067.88	\$0.00	\$0.00	\$882.06	\$5,348.27				\$2,185.82
	Youth Services Programs	\$2,416.40	\$0.00	\$0.00	\$535.98	\$3,418.01				\$1,880.42
	Idea Lab Program Supplies	\$440.63	\$0.00	\$0.00	\$0.00	\$1,154.53				\$440.63
	Outreach & Equipment	\$2,154.24	\$0.00	\$0.00	\$39.98	\$3,275.71				\$2,114.26
	Sub-total Restricted	\$168,848.35	\$0.11	\$100.91	\$2,773.02	\$18,110.78	\$0.00	\$0.00	\$446.03	\$166,521.46
Rotary Room Fund	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00
	Maintenance Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ileane Thal Reference Desk		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Miranda Burnett Reference Desk		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,385.65
Total Gift and Tribute Funds		\$831,188.95	\$6,788.74	\$25,605.36	\$2,783.02	\$18,170.78	\$0.00	\$0.00	\$1,858.44	\$837,053.11
Endowment Funds										
Endowment Budgeted Funds	General Funds	\$54,833.36	\$0.00	\$0.00	\$194.32	\$2,474.24				\$54,639.04
	Adult Large Print	\$2,215.04	\$0.00	\$0.00	\$0.00	\$1,181.20				\$2,215.04
	Adult Services Department	\$32,862.57	\$0.00	\$0.00	\$695.58	\$921.41				\$32,166.99
	Adult Audio Visual	\$660.84	\$0.00	\$0.00	\$647.11	\$730.12				\$13.73
	Adult Reference	\$56,646.34	\$0.00	\$0.00	\$0.00	\$0.00				\$56,646.34
	Adult Programs	\$14,761.21	\$0.00	\$0.00	\$0.00	\$4,300.00				\$14,761.21
	Architecture	\$639.63	\$0.00	\$0.00	\$35.38	\$649.63				\$604.25
	Youth Services Department	\$2,525.66	\$0.00	\$0.00	\$85.10	\$5,245.96				\$2,440.56
	Youth Programs (Nix)	\$618.47	\$0.00	\$0.00	\$0.00	\$73.73				\$618.47
	Professional Development	\$22,959.17	\$0.00	\$0.00	\$0.00	\$40.00				\$22,959.17
	Staff Appreciation	\$1,754.51	\$200.00	\$200.00	\$172.18	\$630.59				\$1,782.33
	Koschik Building Fund	\$1,699.82	\$0.00	\$0.00	\$0.00	\$0.00				\$1,699.82
	Sub-total	\$192,176.62	\$200.00	\$200.00	\$1,829.67	\$16,246.88	\$0.00	\$0.00	\$0.00	\$190,546.95
Total Endowment Investments	All Funds	\$1,251,270.94	\$0.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,515.33	\$1,255,786.27
Total Endowment Funds		\$1,443,447.56	\$200.00	\$2,800.00	\$1,829.67	\$16,246.88	\$0.00	\$0.00	\$4,515.33	\$1,446,333.22
Total All Trust Funds		\$2,274,636.51	\$6,988.74	\$28,405.36	\$4,612.69	\$34,417.66	\$0.00	\$0.00	\$6,373.77	\$2,283,386.33

TRUST RECEIPTS
December-25

12f_

Trust Money Mkt General Funds:

Amy M. Underdown	\$	1,000.00	
Susan and Laird Johnston Foundation	\$	200.00	
Anonymous	\$	4,615.83	
Jacquelin Riley	\$	100.00	
Money Market Interest Income	\$	872.80	\$ 6,788.63

Friends of BPL:

- Adult Programs
- Teen Programs
- Youth Programs
- Idea Lab Program Supplies
- Outreach and Equipment

Trust Money Mkt Restricted Funds:

\$ -

Memorial Book Fund:

Checking Account Interest	\$	0.11	\$ 0.11

Trust Money Mkt Endowment Fund:

Michigan Library Association (Craft Librarian of the Year - Francis)	\$	200.00	\$ 200.00

Total Receipts at Huntington Bank

\$ 6,988.74 \$ 6,988.74

Raymond James

\$0.00

Total Trust Receipts (Before Bank Fees)

\$6,988.74 \$6,988.74

Monthly Banking Fee on Money Market Account

\$ (10.00) \$ (10.00)

Total Trust Receipts (Net)

\$6,978.74 \$6,978.74

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
12/02/2025	LIBRY	6432	009315	FIRST NATIONAL BANK OF OMAHA	1,353.65
12/02/2025	LIBRY	6433	009315	VOID	0.00 V
12/02/2025	LIBRY	6434	004604	GORDON FOOD	245.74
12/02/2025	LIBRY	6435	001090	INGRAM LIBRARY SERVICES	16.20
12/30/2025	LIBRY	6436	MISC	BRIAN CHRISTOPHER KEMP	200.00
12/30/2025	LIBRY	6437	009840	THOMAS S. KLISE COMPANY, INC	647.11
12/30/2025	LIBRY	6438	007403	SUSAN DION	46.26
12/30/2025	LIBRY	6439	009315	FIRST NATIONAL BANK OF OMAHA	1,080.47
12/30/2025	LIBRY	6440	009315	VOID	0.00 V
12/30/2025	LIBRY	6441	001090	INGRAM LIBRARY SERVICES	643.30
12/30/2025	LIBRY	6442	009060	ROSEMARY ISBELL	39.96
12/30/2025	LIBRY	6443	MISC	RICHARD EARL MIXTER II	330.00

LIBRY TOTALS:

Total of 12 Checks:	4,602.69
Less 2 Void Checks:	0.00
Total of 10 Disbursements:	4,602.69