

BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS



# LIBRARY BOARD MEETING

MARCH 16, 2026

Danielle Rumple  
PRESIDENT

Karen Rock  
VICE PRESIDENT

Wendy Friedman  
SECRETARY

Pam Graham

Frank Pisano

Jennifer Wheeler

Rebekah Craft  
LIBRARY  
DIRECTOR



LEARN. CONNECT. DISCOVER.

# MISSION

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

# VISION

The Baldwin Public Library will be an essential part of the community and the first choice for access to cultural, recreational, and learning opportunities.

# CORE VALUES

WE ARE COMMITTED TO:

- Education and Lifelong Learning
- Welcoming and Inclusive Environment
- Intellectual Freedom
- Commitment to Excellence
- Equitable and Diverse Access
- Innovation
- Community Partnerships
- Integrity

ADOPTED SEPTEMBER 2025

# BALDWIN PUBLIC LIBRARY BOARD OF DIRECTORS

**Rumple, Danielle**  
**PRESIDENT**

843 Tottenham Rd.  
Birmingham, MI 48009  
Cell: (734) 693-3861  
e-mail: danielle.rumple@gmail.com

Term expires 2029

Finance Committee  
Building Committee,  
Personnel Committee

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**Rock, Karen**  
**VICE PRESIDENT**

465 Pilgrim Ave.  
Birmingham, MI 48009  
Cell: (248) 219-2096  
e-mail: kgrock13@gmail.com

Term expires 2027

Personnel Committee,  
Building Committee,  
Outreach Committee

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**Friedman, Wendy**  
**SECRETARY**

1369 Stanley Blvd.  
Birmingham, MI 48009  
Cell: (516) 316-9199  
e-mail: wendyfriedman16@gmail.com

Term expires 2027

Outreach Committee  
Finance Committee,  
Policy Committee

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**Graham, Pam**

884 Knox St.  
Birmingham, MI 48009  
Cell: (248) 408-6277  
e-mail: pam.graham@baldwinlib.org

Term expires 2029

Building Committee,  
Outreach Committee

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**Pisano, Frank**

612 Davis Ave.  
Birmingham, MI 48009  
Home: (248) 646-0463  
Cell: (248) 835-6058  
e-mail: frank.pisano@baldwinlib.org

Term expires 2029

Finance Committee,  
Policy Committee

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**Wheeler, Jennifer**

1665 Holland St.  
Birmingham, MI 48009  
Cell: (248) 808-4495  
e-mail: jennybwheeler@gmail.com

Term expires 2027

Personnel Committee,  
Policy Committee

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LEARN. CONNECT. DISCOVER.

# AGENDA

# **Baldwin Public Library Board Meeting**

Monday, March 16, 2026 at 7:30 p.m.

Rotary/Donor Rooms

## *Agenda*

The full Board packet is available online at [www.baldwinlib.org](http://www.baldwinlib.org) on the Friday preceding the meeting.

This is an open meeting. All members of the public are invited to attend.

Call to order, pledge of allegiance, reading of the Library's mission statement, and establishment of a quorum.

### I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues, but will not debate items not on the agenda. The Board respectfully asks that comments be made as concisely as possible, when a motion has been made, or in the general public comment portion of the meeting. The maximum time for individual speakers should not exceed three minutes.

### II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a Board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of February 23, 2026 Board Meeting Minutes p. 7
- B. Approval of February 2026 vendor payments in the amount of \$159,508.43, including payments in excess of \$75,000. p. 11
- C. Approval of total expenses in the amount of \$420,781.96 p. 15

### IV. Board Reports and Special Announcements

- A. President's report
- B. Board comments
- C. Staff anniversaries (Wendy Friedman) p. 26
- D. Upcoming events of interest (Jaclyn Miller) p. 64

### V. Board Committee Reports

- A. Finance – Wendy Friedman p. 14

The next Finance Committee meeting will be held on Monday, April 13, 2026 at 4:00 p.m.

B. Building

The next Building Committee meeting will be held on Monday, April 13, 2026 at 4:45 p.m.

C. Outreach – Karen Rock

p. 17

The next Outreach Committee meeting will be held on Tuesday, April 7 at 1:00 p.m.

D. Policy

The next Policy Committee meeting will be held on Thursday, April 9 at 11:00 a.m.

VI. Library Report – Rebekah Craft & Jaclyn Miller

p. 19

VII. Liaisons

A. Report from Friends of the Baldwin Public Library (Ryndee Carney)

p. 28

B. Beverly Hills (Andrew Drummond, Beverly Hills Village Council)

C. Bloomfield Hills (Susan McCarthy, Bloomfield Hills City Commission)

D. Bingham Farms (Kathy Mechigian, Bingham Farms Village Council)

VIII. New & Miscellaneous Business

A. Public budget hearing for fiscal years 2026-27, 2027-28 & FY2028-29.

p. 32

**Suggested Board action:** Motion to approve the FY 2026-27 budget as stated in the budget resolution on pages 33-36.

IX. Unfinished Business

X. Items removed from the Consent Agenda

XI. Information Only

A. Upcoming events of interest

p. 64

B. C&G Newspaper Notice of Public Hearing

p. 66

C. Downtown Publications article "Library okays FOIA policy in independence bid"

p. 69

XII. Adjournment

The next regular meeting of the Library Board will take place on Monday, April 20, 2026 at 7:30 p.m.

***Motion:*** *To adjourn the March 16, 2026 Board Meeting.*

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).



**BALDWIN PUBLIC LIBRARY MINUTES,  
REGULAR MEETING  
February 23, 2026**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Pam Graham, Frank Pisano, Karen Rock, and Danielle Rumble.

Absent and excused: Jennifer Wheeler.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director and Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: 1 in person, 4 via Zoom.

All present recited the Pledge of Allegiance following establishment of quorum.

Rock read aloud the Library's Mission Statement.

1. General Public Comment Period:

Comment 1: Baldwin Public Library has an opportunity to reduce the toll of dead birds and educate the public about saving wild birds. Advocates for Library Board to take action and add Feather Friendly application to the FY26-27 budget to protect birds from window collisions.

Comment 2: Advocated for glass windows to be retrofitted with bird strike prevention. Long-term solutions are most fiscally responsible. Superior Township Library had acid-etched glass installed and have not had any documented strikes.

Comment 3: Sustainability includes saving wildlife. The Detroit Zoo and Wayne State University are taking measures to apply Feather Friendly applications to high-risk spaces. Hopes the Library Board will approve the bird strike prevention application. Detroit Bird Alliance can help monitor the impact of bird strike prevention to document the benefit.

2. Consent Agenda:

**Motion to approve the consent agenda.**

**A. Approval of January 21, 2026 Board Meeting Minutes**

**B. Approval of February 2, 2026 Special Board Meeting Minutes**

**C. Approval of January 2026 vendor payments in the amount of \$135,477.24, including payments in excess of \$75,000.**

**D. Approval of total expenses in the amount of \$419,357.35**

**1st** Rock

**2nd** Friedman

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

**President's report:** Ruple thanked staff for staying open through mid-Winter break and said she was sad to have missed the mini-golf event that her family has enjoyed in the past.

**Board comments:** Rock thanked Craft and staff who maintained Library functions on a very snowy January 25.

**Staff Anniversaries:** Friedman recognized the following staff anniversaries: Julia Eisenstein (2 years of service), Carlton Elam (6 years), Joel Felsenfeld (2 years), Theresa Hart (30 years), Syntha Green (10 years), Angela Shinozaki (9 years), and Sofia Silvis (4 years).

**Upcoming events of interest:** Miller reported upcoming events at the Library, full details of which are on pages 74 of the February Board packet.

4. Board Committee Reports

**Finance Committee:**

Friedman reported that the Finance Committee met on January 12. Present were Friedman, Pisano, Ruple, Craft, and Miller. Full minutes from this meeting are on page 16 of the February Board packet. The next meeting of the Finance Committee will take place on Monday, March 9, 2026 at 4:00 p.m. in the Director's Alcove.

The Board moved to discussion and exploration of potential items to preserve or discard in the FY26-27 budget. These items included: allocating tuition reimbursement for staff, installing a covered awning over the loading dock staircase, adding sound dampening measures within the building, hiring a marketing specialist, building additional study rooms between the Grand Hall and public computer area, expanding the Idea Lab footprint, installation of bird-strike deterrent measures, and budgeting for the increased Administrative Services fee paid to the City of Birmingham.

The Board agreed that every item included should specifically support Baldwin's Strategic Plan goals. Bird-strike prevention is expensive and does not support the Strategic Plan. The Administrative Services fee allocation should be increased to accommodate a high-end estimate with a 3% annual increase. Trustees compromised on including a part-time, or equivalent contracted services, marketing specialist in lieu of bird-strike prevention. Graham questioned a 11% overall increase in personnel costs, which Craft said included a \$1.50 wage increase across positions due to minimum wage increases and an additional part-time hire in Technical Services. The loading dock stairs canopy will be added to the budget, but can only be installed after the loading dock is reconstructed.

**Motion to have Director Craft include all items listed in her February 20, 2026 Budget Discussion memo in the FY2026-2027 Budget, with the changes: increase Administrative Services costs to \$225,000; include the canopy over the loading dock; add \$40,000 in salaries or contracted services for marketing to support the Strategic Plan; review the 11% increase in salaries; and delete the bird glass from the capital improvements line item.**

**1st** Graham

**2nd** Rock

A voice vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Ruple.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

**Building Committee:**

Graham reported that the Building Committee met on February 9. Present were Graham, Rock, Rumble, Craft, and Miller. The report from this meeting is on page 30 of the February Board packet. There has been no action on the replacement Atrium glass by the City. The committee discussed relocating the Idea Lab to the Jeanne Lloyd Room and determined the disadvantages outweighed the advantages of expanding the current footprint. The next meeting of the Building Committee will take place on Monday, April 13, 2026 at 4:45 p.m. in the Director's Alcove.

**Outreach Committee:**

Rock reported that the Outreach Committee met on January 23. Present were Friedman (via Zoom), Graham, Rock, Craft, and Miller. Full minutes from this meeting are on page 32 of the February Board packet. The next meetings of the Outreach Committee will take place on Tuesday, February 24, 2026 at 1:00 p.m and Tuesday, April 7 at 1:00 p.m.

**Library Report:**

Craft and Miller presented highlights from the Library Report. Miller reviewed the newly adjusted Statistical Dashboard with additional metrics requested from the Board. Full details of the complete report, including programs and services updates, are on pages 33-41 of the February Board packet.

5. **Liaisons**

**Friends:** Ryndee Carney reported that the Friends have formed a new subcommittee to examine new methods to attract members. Friends' memberships have declined from ~600 in 2009 to 180 in 2026.

**Beverly Hills:** There was no report.

**Bloomfield Hills:** There was no report.

**Bingham Farms:** There was no report.

6. **New & Miscellaneous Business:**

**Freedom of Information Act Policy:** Craft reviewed the memorandum found on page 44 of the February Board packet regarding the adoption of a FOIA Policy. The policy was written by Library Attorney for a fee of \$267. Responses to FOIA requests will be handled by the Director. The policy includes: procedures and guidelines, a written summary of procedures and guidelines, and detailed itemization steps to determine fees. Craft recommends the Board approve the resolution to approve the procedures and guidelines.

**Motion to approve the proposed Freedom of Information Act Policy as stated in the Resolution to Approve FOIA Procedures and Guidelines on pages 70 to 71.**

**1st** Pisano

**2nd** Rock

A voice vote was taken.  
Yeas: Friedman, Graham, Pisano, Rock, Rumble.  
Nays: None.  
Absent and excused: Wheeler.  
The motion was approved unanimously.

7. Unfinished Business: None.
8. Items Removed from Consent Agenda: None.
9. Information Only: See pages 73-87 of the February Board packet.
10. Adjournment:

**Motion to adjourn the meeting.**

**1st** Pisano

**2nd** Rock

A voice vote was taken.  
Yeas: Friedman, Graham, Pisano, Rock, Rumble.  
Nays: None.  
Absent and excused: Wheeler.  
The motion was approved unanimously.

The meeting was adjourned at 9:16 p.m. The next regular meeting is scheduled for Monday, March 16, 2026 at 7:30 p.m. in the Rotary & Donor Room.

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Wendy Friedman, Secretary

Date

**Register of Claims**  
**Baldwin Public Library**  
300 W. Merrill Street  
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
	009440	ALLIANCE ENTERTAINMENT, LLC	1,491.40
	009535	BIRMINGHAM PAPERS	624.00
	003904	CAPITAL ONE BANK	14,355.19
	000902	CENGAGE LEARNING INC	99.95
	004269	CENTER POINT LARGE PRINT	174.82
	000605	CINTAS CORPORATION	292.92
	000585	FARMINGTON COMM. LIBRARY	8,973.73
	010156	FOLLETT CONTENT SOLUTIONS LLC	118.15
	001090	INGRAM LIBRARY SERVICES	20,405.48
	008827	KANOPY, INC	449.65
	004904	KONICA MINOLTA BUSINESS SOLUTIONS	1,437.50
	005550	LEE & ASSOCIATES CO., INC.	1,639.80
	000795	LIBRARY DESIGN ASSOCIATES, INC.	9,187.00
	009533	LIBRARY IDEAS, LLC	879.24
	003527	LOWER HURON SUPPLY CO INC	438.90
	007927	MICHELLE HOLLO	358.75
	002013	MIDWEST TAPE	12,146.08
	001194	NELSON BROTHERS SEWER	155.00
	006785	OVERDRIVE, INC.	22,147.93
	007823	PITNEY BOWES GLOBAL FINANCIAL SERVI	493.83
	009612	PLAYAWAY PRODUCTS LLC	1,079.32
	000757	SCHOLASTIC INC	1,040.00
	009840	THOMAS S. KLISE COMPANY, INC	408.16
	009976	WEBLINK, INC.	145.00
	009026	WELLS FARGO VENDOR FIN SERV	72.02
15186	001194	NELSON BROTHERS SEWER	200.00
15249	008486	CONNECTEDSIGN, LLC	651.82
15251	009920	CORPORATE DINING CONCEPTS	279.00
15253	009024	D.M. BURR GROUP	4,964.66
15342	000902	CENGAGE LEARNING INC	199.90
15347	009840	THOMAS S. KLISE COMPANY, INC	306.32
15355	006666	GRID 4 COMMUNICATIONS INC.	255.20
15363	002013	MIDWEST TAPE	572.50
15365	008336	NBS COMMERCIAL INTERIORS	852.00
15377	005861	UNIQUE MGMT SERVICE, INC	82.40
307836	009202	AQUARIUM DESIGN INC	245.00
307921	009221	SUNSHINE POS	178.84
307959	004493	ELITE IMAGING SYSTEMS, INC	1,550.24
307970	004904	KONICA MINOLTA BUSINESS SOLUTIONS	4,687.50
307971	004904	KONICA MINOLTA BUSINESS SOLUTIONS	2,310.00
307972	004904	KONICA MINOLTA BUSINESS SOLUTIONS	2,346.45
307997	009026	WELLS FARGO VENDOR FIN SERV	72.02
308054	000249	GA BUSINESS PURCHASER LLC	356.62
308113	006638	ACTION MAT & TOWEL RENTAL, INC	70.72
308116	MISC	ANDRA SANDY	25.33
308118	006759	AT&T	683.08
308129	MISC	CAMERON CRAWFORD	13.64
308132	004269	CENTER POINT LARGE PRINT	60.14
308135	010196	COMMUNITY VOICE LA VOZ MI LLC	500.00
308136	000627	CONSUMERS ENERGY	1,604.00

**Register of Claims**

**Baldwin Public Library**

300 W. Merrill Street  
Birmingham, MI 48009

Check Number	Vendor #	Vendor	Amount
308140	000179	DTE ENERGY	6,818.02
308141	MISC	ELECTRICAL CONTRACTING	510.00
308142	004493	ELITE IMAGING SYSTEMS, INC	135.62
308144	010086	FOSTER, SWIFT, COLLINS & SMITH PC	1,228.20
308147	008489	PAUL GILLIN	33.25
308155	009037	INNOVATIVE INTERFACES INC	4,181.74
308159	MISC	JOSHUA KING	78.30
308160	004904	KONICA MINOLTA BUSINESS SOLUTIONS	13,720.00
308164	009533	LIBRARY IDEAS, LLC	265.10
308175	009478	ODP BUSINESS SOLUTIONS, LLC	376.77
308177	009612	PLAYAWAY PRODUCTS LLC	9,497.48
308206	009026	WELLS FARGO VENDOR FIN SERV	982.75
Total:			159,508.43

**I hereby certify that each of the above invoices are true and correct.**

\_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Executive Library Director

**Allowance of Vouchers**

**The Library Board of Directors of the Baldwin Public Library has examined the claims listed on the foregoing Register of claims and except for claims not allowed as shown on the Register such claims are hereby approved and dated in accordance with MCL 397.210a and the Birmingham City Charter.**

\_\_\_\_\_  
**Secretary of the Baldwin Public Library Board**

# BOARD COMMITTEE REPORTS

Finance Committee

Outreach Committee

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## March 2026 Finance Committee Report

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The Baldwin Public Library Board's Finance Committee met on Monday, March 9, 2026, at 4:00 p.m. in the Director's Alcove. Present were Danielle Rumple, Wendy Friedman, Frank Pisano, Rebekah Craft, and Jaclyn Miller.

- There was no public comment.
- Craft gave an update on the FY 2025-26 budget. After eight months it is tracking as expected.
- Craft shared the latest draft of FY2026-27 budget, narrative, and presentation with changes from the February board meeting included. The final budget will be presented to the Library Board at their March 16, 2026 Budget Hearing.
  - Discussion was held regarding all the budget considerations for FY2026-27, which are based on Library Board approval to secure the maximum millage rate of 1.2665.
- Craft reviewed the Friends of the Baldwin Public Library expenditures
- Pisano will attend the Investment Committee meeting on Thursday, March 12.

The next meeting of the Finance Committee will be held on Monday, April 13, 2026 at 4:00 p.m. in the Director's Alcove.

## FINANCIAL REPORT: February 2026

This report references the Revenue and Expense Report 2025-26, found on the following page. At 66.7% of the way through fiscal year 2025-2026, the Library has spent 64.4% of its budget and received 89.2% of its revenue. By this point of the year, the Library was budgeted to have spent 66.7% of its budget and to have received 66.7% of its revenue.

Two pay periods were recorded in the month.

### Vendor payments in excess of \$75,000:

	\$	-
<b>Total vendor payments in excess of \$75,000</b>	\$	-
Balance of vendor payments less than \$75,000	\$	159,508.43
<b>Total vendor payments</b>	<b>\$</b>	<b>159,508.43</b>

### City of Birmingham allocations:

Payroll Period Ending 01/31/26	\$	136,830.83
Payroll Period Ending 02/14/26	\$	115,315.98
Fixed Past Retirement Health Care Cost (acct 711.0004)	\$	389.67
Retirement Cost (acct 711.0010)	\$	8,757.00
<b>Total Payroll</b>	<b>\$</b>	<b>261,293.48</b>

BS&A Software Charge (acct 811.0000)	\$	-
Administrative Services (acct. 813.0000)	\$	-
MML Insurance Premium (acct. 960.0400)		
<b>Total City of Birmingham allocations</b>	<b>\$</b>	<b>261,293.48</b>

### Reconciling adjustments:

Refunds, Voids (Fines, Bags, Room Rentals, Magazines etc.)	\$	(4,876.97)
Audit Fees		
Credit Card Fees		\$365.02
City of Birmingham Parking	\$	4,492.00
Water Bill		
<b>Total Recon Adjustments</b>	<b>\$</b>	<b>(19.95)</b>

	<b>\$</b>	<b>420,781.96</b>
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BALDWIN PUBLIC LIBRARY  
REVENUE AND EXPENSE REPORT 2025-26  
February 2026

	2025-2026 Budget	Current Month Budget February 2026	Current Month Actual February 2026	Variance For Month	Y-T-D Budget 2025-2026	Y-T-D Actual 2025-2026	Variance For Y-T-D	% Received/ Spent	Prior year Y-T-D 2024-2025	8th Month of the year 66.67%
<b>REVENUES</b>										
TAXES	\$4,669,595	\$389,133	\$0	(\$389,133)	\$3,113,063	\$4,682,554	\$1,569,491	100.3%	\$4,492,575	107.6%
PROVISION FOR TAX LOSS	(\$15,000)	(\$1,250)	(\$212)	\$1,038	(\$10,000)	(\$2,296)	\$7,704	15.3%	(\$1,127)	56.3%
COUNTY AND STATE REVENUE	\$95,000	\$7,917	\$0	(\$7,917)	\$63,333	\$7,132	(\$56,201)	7.5%	\$7,011	7.0%
GRANTS	\$0	\$0	\$0	\$0	\$0	\$1,800	\$1,800	0.0%	\$1,050	6.6%
COMMUNITY CONTRACTS	\$1,117,400	\$93,117	\$0	(\$93,117)	\$744,933	\$479,338	(\$265,595)	42.9%	\$615,917	58.5%
PATRON USE REVENUE	\$35,950	\$2,996	\$3,622	\$627	\$23,967	\$27,084	\$3,118	75.3%	\$28,817	80.7%
INVESTMENT INCOME	\$15,000	\$1,250	\$28,715	\$27,465	\$10,000	\$84,752	\$74,752	565.0%	\$66,551	83.2%
OTHER REVENUE	\$500	\$42	\$0	(\$42)	\$333	\$49	(\$284)	0.0%	\$66	0.0%
<b>TOTAL REVENUE</b>	<b>\$5,918,445</b>	<b>\$493,204</b>	<b>\$32,125.16</b>	<b>(\$461,079)</b>	<b>\$3,945,630</b>	<b>\$5,280,413.77</b>	<b>\$1,334,784</b>	<b>89.2%</b>	<b>\$5,210,860.67</b>	<b>91.1%</b>

**EXPENSES**

PERSONNEL SERVICES	\$3,360,152	\$280,013	\$261,293	(\$18,719)	\$2,240,101	\$2,127,291	(\$112,811)	63.3%	\$1,964,988	66.3%
SUPPLIES	\$163,000	\$13,583	\$18,661	\$5,078	\$108,667	\$118,037	\$9,371	72.4%	\$90,076	60.0%
CONTRACTED SERVICES	\$486,157	\$40,513	\$28,076	(\$12,437)	\$324,105	\$307,394	(\$16,711)	63.2%	\$239,203	76.3%
TECHNOLOGY & MAINTENANCE	\$121,000	\$10,083	\$7,300	(\$2,784)	\$80,667	\$103,117	\$22,450	85.2%	\$114,472	65.7%
UTILITIES	\$136,000	\$11,333	\$8,422	(\$2,911)	\$90,667	\$86,854	(\$3,813)	63.9%	\$89,743	76.3%
OTHER CHARGES	\$108,370	\$9,031	\$5,718	(\$3,313)	\$72,247	\$63,454	(\$8,793)	58.6%	\$52,344	45.3%
BUILDING IMPROVEMENTS & FURNISHING	\$170,000	\$14,167	\$5,662	(\$8,505)	\$113,333	\$83,932	(\$29,401)	49.4%	\$93,024	2.6%
COLLECTIONS	\$767,000	\$63,917	\$85,649	\$21,732	\$511,333	\$532,595	\$21,262	69.4%	\$467,020	70.7%
<b>TOTAL EXPENSES</b>	<b>\$5,311,679</b>	<b>\$442,640</b>	<b>\$420,781.96</b>	<b>(\$21,858)</b>	<b>\$3,541,119</b>	<b>\$3,422,674.45</b>	<b>(\$118,445)</b>	<b>64.4%</b>	<b>\$3,110,871.11</b>	<b>38.6%</b>
<b>VARIANCE</b>	<b>\$606,766</b>	<b>\$50,564</b>	<b>(\$388,657)</b>	<b>(\$439,221)</b>	<b>\$404,511</b>	<b>\$1,857,739.32</b>	<b>\$1,453,229</b>			

**FUND BALANCE-BEGINNING OF YEAR**

\$1,483,003.40

**FUND BALANCE-CURRENT**

\$3,340,742.72

The fund balance should be not less than 25% of annual operating expenditures and not more than 35% of annual expenditures, except when the Library is building a fund balance in support of specific non-recurring projects.

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## February 2026 Outreach Committee Meeting Report

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The Outreach Committee met on Tuesday, February 24 at 1pm. in the Delos Board Room at the Baldwin Public Library. Present were Pam Graham, Wendy Friedman, Karen Rock, Rebekah Craft, and Jaclyn Miller.

- There was no public comment .
- Old Business
  - CaRE Fair Update. We have 12 respondents at this time. In 2025 at this time, we had 16 respondents.
  - We discussed the potential of adding an Outreach position, including what the job responsibilities would include.
  - Student Representative application. Miller updated the group on her conversation with staff who coordinate Kids Library Society and Teen Advisory Board. Miller will update the Board after the groups have their meetings at the end of February. Across all the City Boards, there were only 3 applications from students to fill rep positions
- New business
  - Library staff and board members are invited to participate in two upcoming parades in May. The Birmingham Hometown Parade will be held on May 17 and the Beverly Hills Memorial Day Parade will be held May 25. Miller will email the board with more details and an invitation to participate.
  - Adult Services staff will be moderating a new book club at the Cedarbrook senior community in Bloomfield Hills.
- Other items not on the agenda
  - Friedman submitted the ALA Libraries Transform grant application on February 2.
  - Graham suggested we investigate a way to embed at least one of our social media feeds on the website.
- The Outreach Committee will meet on April 7 at 1:00 p.m. in the Delos Board Room.



# LIBRARY REPORT

Statistical Dashboard

Collections & Services

Facility

Marketing & Communications

Personnel & Organization

Financial

Expenditures from FOBPL Donations

## Statistical Dashboard - February 2026

	Current Month	This month last year	Current FYTD	Previous FYTD	FY 25-26 Q3 Target
<b>Financials</b>					
Revenues	\$ 32,125	\$ 168,521	\$ 5,280,414	\$ 5,210,916	
Expenses	\$ 420,782	\$ 357,738	\$ 3,422,674	\$ 3,108,159	
<b>Circulation</b>					
Print Checkouts & Renewals*	26,554	26,871	227,584	232,678	
A/V Checkouts & Renewals	4,674	5,079	41,786	41,369	
e-Materials Checkouts	15,080	15,737	129,477	125,229	<b>142,500</b>
<b>Total Circulation</b>	<b>46,308</b>	<b>47,687</b>	<b>399,590</b>	<b>399,276</b>	<b>461,250</b>
% of Circ by Residents**	89.3%	90.8%	89.9%	90.9%	<b>92.0%</b>
% of Circ by Non-Residents	10.7%	9.2%	10.1%	9.1%	<b>8.0%</b>
<b>Cardholders</b>					
New Cardholders	228	***includes ~7500 patrons w/expiration date pushed			
Active Cardholders (1 year)	11,495	from 3/16/20 to 3/16/23 and who have not renewed			
Cardholders (3 years)***	29,793	cards; 3/26 stats will have significant drop			
<b>Other Statistics</b>					
In Person Visits	18,454	16,648	161,988	160,987	<b>168,750</b>
Study Room Use	344	316	3,387	3,700	
Rental Room Bookings	33	33	291	318	
Internal Room Bookings	55	53	481	444	
Idea Lab Visits	1,227	1,610	11,371	5,657	
MeL & ILL Items borrowed	638	623	5,568	5,920	
MeL & ILL Items loaned	644	637	5,294	5,723	
Self-Check Usage	62.0%	56.4%	60.0%	57.0%	
Wireless Sessions	2,258	2,144	22,140	19,972	<b>22,500</b>
Public Computer Usage	662	539	5,088	4,517	
Database Sessions	9,967	5,726	79,738	453,130	<b>54,000</b>
Library Volunteer Hours	13		40		<b>75</b>
Friends Volunteer Hours	53		514		<b>450</b>
Website Hits/Pageviews	29,606	29,478	241,800	236,052	<b>60,000</b>
<b>Program Attendance</b>					
Program Attendance for Adults	329	415	2,549	2,334	
# of Programs for Adults	16	27	156	138	
Program Attendance for Teens	174	68	1,313	913	
# of Programs for Teens	10	8	85	57	
Program Attendance for Youth	1,866	1,580	12,425	13,358	
# of Programs for Youth	78	70	507	481	
Computer Classes Attendance	37	73	247	446	
# of Computer Programs	6	8	42	51	
# of Idea Lab Programs	3	-	3	-	
Idea Lab Program Attendance	82	-	82	-	
Online Video Views	108	395	577	1,094	
<b>Total Program Attendance</b>	<b>2,514</b>	<b>2,531</b>	<b>17,111</b>	<b>16,382</b>	<b>23,250</b>
<b>Total # of Programs</b>	<b>110</b>	<b>113</b>	<b>790</b>	<b>497</b>	<b>750</b>
<b>Outreach Attendance</b>	296	361	<b>2,118</b>	2,201	
<b># of Outreach Programs</b>	20	17	<b>102</b>	57	

\*Books, Magazines & Pamphlets, Inter-library loans, Miscellaneous

\*\*Residents include people who live, work, or own property in our service area of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills

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## Key Metrics Report

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Action item updates and comparisons of actual statistics to projections are made on a quarterly basis—in the months of October, January, April, and July.

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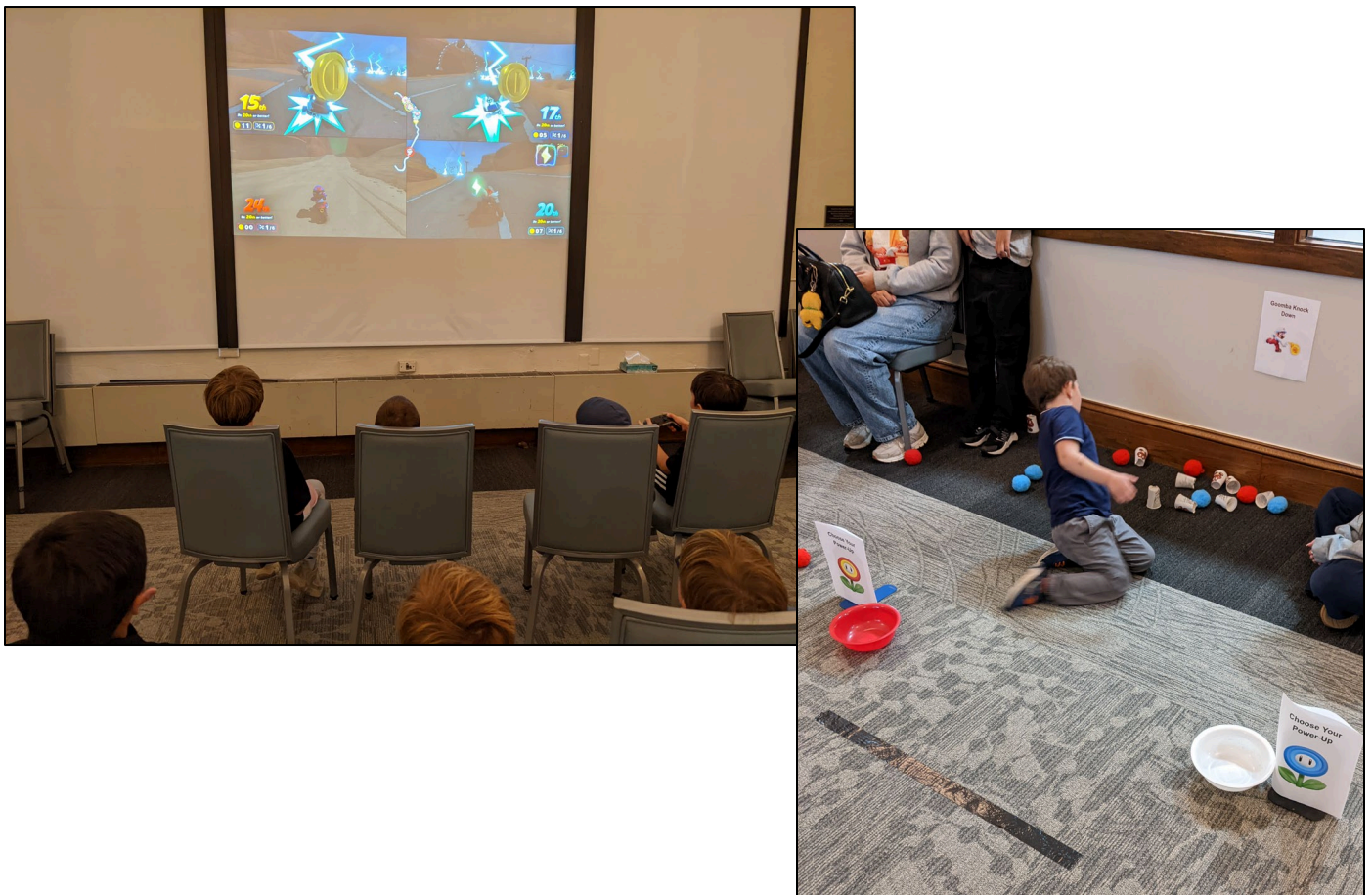
## Collections & Services

*Strategic goal: Improve collections and services to satisfy community needs and expectations*

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### *MAR10 Day Programming*

On March 10, Youth Services Librarian Josh Campeau hosted Nintendo enthusiasts who joined us for Mario & Co. themed games, activities, crafts, and racing!



### *Polaris Catalog*

On Monday, March 9, we upgraded our Polaris ILS software to the newest version. This allows staff to better denote items on display and also gives us more flexibility in annotating patron records.

We plan to upgrade our Polaris software to a new, more user-friendly platform on April 27. Staff continue to work behind the scenes preparing catalog records for this new platform.

### *Phone Backup System*

Our phone system controller unexpectedly reached its end of life the morning of March 2. We were without phone service in the building for a day and a half while the unit was replaced and new software was installed. Based on the recommendation of Eric Brunk, the City's IT Director, we purchased a virtual backup system at a cost of \$4,673. This should help eliminate future phone outages.

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## **Facility**

*Strategic goal: Maintain and improve the building's functionality and cleanliness*

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### *Youth Room Shades*

We have ordered shades for the north windows in the Youth Room. These should be installed by the end of April. In preparation for this, our electrician will be adding three additional outlets along the ceiling on the north side of the Youth Room.

### *Chair Replacements*

We were disappointed to notice that the "National Public Seating" chairs that were purchased in March 2024 for the Atrium and Birkerts Study Areas, were not holding up to use as anticipated, given the description and ratings of the furniture. When a second warranty claim was submitted to online retailer WebstaurantStore.com, the manufacturer indicated they wanted to "*make a fresh start on the chairs and replace all 75 of them since you have had repeat issues.*" The new chairs were placed in Birkerts and the Atrium at the end of February. Our thanks to all staff involved with moving, unboxing, unpacking, feet-covering, removing the old chairs for disposal, and replacing the new chairs.

### *Plumbing in First Floor Women's Restrooms*

Two of three toilet sensors in the first floor women's restroom were replaced on March 2.

### *Acoustical Study*

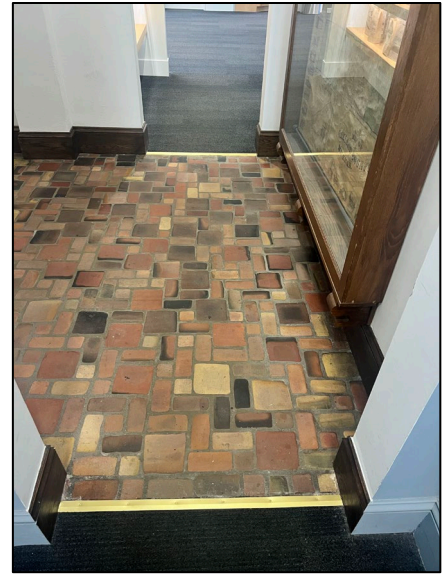
An acoustical study was performed in the library after hours on March 4. The acoustical engineer tested acoustics in the Atrium, Jeanne Lloyd Room, and Grams Discovery Room. Once the results are compiled and analyze, they will provide us with a list of suggested products to solve sound concerns we have in each space.

### *Atrium Window*

A replacement for the broken atrium window was ordered Wednesday, March 4 and has a 12-16 week lead time. Due to the uncertainty of the installation date, we've had to make adjustments to our programming schedule to accommodate the smaller amount of available space in the Atrium.

### *Flooring Transitions Installed*

On February 27, metal replacement transitions were installed where the carpet meets the tile outside the Idea Lab.



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## **Marketing and Communications**

*Strategic goal: Improve marketing and visibility of the Library*

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### *City of Birmingham*

- Craft has attended weekly City of Birmingham staff meetings. Miller submits content for the monthly and quarterly newsletter and Craft submits an update to the City Manager to be discussed as part of her report during the last Commission meeting of each month.

### *Beverly Hills*

Miller submitted information to the Village of Beverly Hills for inclusion in its weekly email and monthly newsletter.

### *Bingham Farms*

Miller submits monthly Board Meeting updates to the Library Liaison.

### *City of Bloomfield Hills*

Miller submits monthly Board Meeting updates to the Library Liaison.

### *Birmingham Next*

Rebekah Craft continues to host the Popular Reads book club on the first Monday of each month at 1:00 p.m. The group meets in a hybrid format at Next and on Zoom. Mick Howey moderates the Library's non-fiction book club, which meets virtually on the second Tuesday of every month at 10:00 a.m. Contact [Rebekah.craft@baldwinlib.org](mailto:Rebekah.craft@baldwinlib.org) to request the book and join the next discussion.

### *Birmingham Public Schools*

- The Baldwin Idea Lab donated gift certificates for 3 rolls of 3D filament to the Birmingham Education Foundation silent auctions.
- The Annual Battle of the Books event will be held at Groves High School the morning of March 14.

### *Friends of the Baldwin Public Library*

The Friends Board met on March 10 for their regular meeting. The group heard from their newly formed subcommittees on membership and social media, and remains committed to finding ways to expand membership and to better advertise all of the events and resources sponsored by Friends fundraising. They also developed a new plan to help schedule volunteers in the Book Cellar to reduce overlap and ensure that donations are sorted and the BookShop is restocked over more hours in the week.

### *Story Time Guild*

On February 27, Stephanie Klimmek met with 23 members of this group to discuss new picture books good for sharing aloud, and reviewed recommended fiction titles compiled from staff suggestions.



### *Student Representative Position*

In December, we discussed revamping the Student Representative to the Library Board position. At the Library Board meeting and in subsequent Outreach subcommittee meetings, we've been working to identify the goal of having a student involved with the Board and how we might appeal to students and encourage participation.

During conversations, the question of whether the goal of this relationship between the Board and Student was primarily to guide one student through a year of meetings and Library operations, or to ensure that Teens and the Library Board are in regular contact about Library experiences and suggestions.

With that in mind, Miller met with the staff coordinators who work with our Kids Library Society (grades 3 to 6) and Teen Advisory Board (grades 7 to 12), who then engaged their respective groups in conversation. We were happy to learn that there was some enthusiasm for getting the opportunity to share information and feedback with the Board on a regular basis. The final determination of what that looks like remains to be seen, until the Board has a chance to discuss whether this would be an acceptable attempt to keep students involved with the Board.

If the Board will rather keep the position to one student who continues to attend each meeting then it is proposed that we expand the age group to which we offer the opportunity and that the Student be given a regular, agenda-indicated chance to engage each month in conversation with the Board. That sharing opportunity may include a thing they learned about the Library in that month, a way they have participated in programming at the Library, or a suggestion for something they would like to see added to our offerings. The expectations of the Student would be laid out clearly from the onset, attendance in person at a minimum number of meetings would be required, and we could open applications on a rolling basis, as 6, 9 or 12 month terms were completed.

It is worth noting that at the City of Birmingham, only 3 students applied for positions with City committees and work groups, and that a student rep position is a rarity in the State of Michigan on library boards, likely due to the existence of Teen Advisory Boards at many libraries.

### *Marketing*

Michelle Hollo continues to work with Jaclyn Miller designing projects and marketing materials for the Library, including:

- Youth Program posters and fliers
- Promotional fliers for Teen programs
- Summer Reading program promotional material concepts
- Story Time Calendar

### *eNewsletters*

Robert Stratton has compiled and distributed the Library's four monthly eNewsletters (Adult Events, Teen Events, Youth Events). These newsletters promote upcoming programs and spotlight a library service each month.

Rebekah continues to send a monthly "Welcome to Baldwin" email to all new cardholders with follow-up information about the library and its services.

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## **Personnel and Organization**

*Strategic goal: Educate, train, and empower staff with tools to serve the public*

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### *All Staff Meetings*

An All Staff meeting was held on February 24. The next All Staff meeting will be held on March 27 at our Staff Development Day. Recordings of each meeting are sent to all staff.

### *Staff Book Club*

Our quarterly Staff Book Club was held on March 4, 2026. Participants discussed titles they read focused on Black History month. This is the first time we've offered a "choose your own adventure" type of book discussion and the format was well received by staff and many left the discussion with lots of new books on their "to-be-read" piles.

### *Staff Anniversaries*

**Julie Beckwell**, Access Services Assistant II, reached 7 years of service on March 3.

**Lisa Christie**, Adult Services Library Assistant III, reached 20 years of service on March 6.

**Zoe Lusk**, Page, reached 2 years of service on March 15.

**Sue Kalisky**, Substitute Youth Librarian, reached 10 years of service on March 6.

**Elisabeth Phou**, Teen Services Librarian II, will reach 21 years of service on March 28.

**Stuart Sturton**, Adult Services Librarian, reached 3 years of service on March 12.

**Keegan Sulecki**, Substitute Librarian, reached 2 years of service on March 10.

### *Staff Development Day*

While the Library is closed on Friday, March 27, staff will spend the day training on and reviewing policies and resources, existing and new. Over the course of the day, we will do some peer-to-peer training, and have a safety review with the Birmingham Police Department. In addition to Department Meetings, which are the only time in the whole year that everyone in the building can attend simultaneously because no one has to cover a desk, we will have sessions highlighting:

- Safety reviews
- Updates on our newer collections

- Building tours and supply/storage reviews for new or less-frequently scheduled staff
- AI discernment
- Conflict resolution, and how to support your coworker
- Tips for best customer service

We will also have a couple of opportunities to hear from our coworkers with quick presentations about things on which they are well-versed or passionate about and via an all-day human scavenger hunt. These mini-slideshows will not only hopefully connect people with similar interests, but inspire potential programming or event ideas, while bringing a little levity to the learning.

Last, but not least, we will spend a few minutes honoring our 19 coworkers celebrating milestone anniversaries this year, ranging from 5 to 30 years.

### *Volunteer Hours*

13 Library volunteer hours and 53 Friends volunteer hours were utilized in the month of February.

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## **Financial**

*Strategic goal: Develop a plan for current and future financial needs*

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Craft continues to monitor both the Library's budget and the performance of its Trust funds in order to ensure fiscal responsibility.

### *Stipends Awarded to Staff for Continuing Education*

Five Baldwin staff members have received \$1,800 grants totaling \$9,000 to attend conferences this spring. They include:

- Elisabeth Phou - Michigan Library Association Spring Institute in Grand Rapids, Michigan
- Alyssa Mandell - American Library Association Annual conference in Chicago, Illinois
- Jen Adams - Computers in Libraries conference in Arlington, Virginia
- Austin Dewalt - Computers in Libraries conference in Arlington, Virginia
- Patricia Henricks - Public Library Association conference in Minneapolis, Minnesota

Craft will present the FY2026-27 budget to the Library Board at the Budget Hearing on Monday, March 16, 2026 and to the City Commission at its Budget Hearing on Saturday, April 25, 2026.

<b>Baldwin Public Library: Friends Funds</b>	
<b>February 2026 Expenditures</b>	
<b>Adult Services</b>	
Books Unshelved supplies	\$ 149.31
Blind Date with a Book display supplies	\$ 59.57
Winter Reading Challenge	\$ 50.00
Book Bedazzling program supplies	\$ 137.77
Detroit Dames program fee	\$ 275.00
Seed Library supplies	\$ 262.50
Touch a Truck Program supplies	\$ 174.69
Program refreshments	\$ 62.33
<i>Total</i>	<i>\$ 1,171.17</i>
<b>Teen Services</b>	
Paperbacks & Snacks supplies	\$ 137.59
Winter Reading Challenge prizes	\$ 50.00
Teen Study Night program	\$ 183.40
Pizza & Pages supplies	\$ 127.98
Dungeons & Dragons program	\$ 114.47
Anti-Valentine's Day program	\$ 129.51
100 Books Before Graduation program	\$ 186.95
Cozy Teen Writing Program supplies	\$ 58.86
Derby Field Trip	\$ 34.15
Books Unboxed supplies	\$ 125.25
Escape Room program deposit	\$ 200.00
Program refreshments	\$ 175.83
<i>Total</i>	<i>\$ 1,523.99</i>
<b>Youth Services</b>	
Book Club supplies	\$ 26.25
Winter Reading Challenge prizes	\$ 200.00
Little Creatures presenter fee	\$ 375.00
Will You Be My Valentine program fees	\$ 96.93
Mini Golf program fees	\$ 249.82
Program supplies	\$ 238.92
<i>Total</i>	<i>\$ 1,186.92</i>
<b>Idea Lab</b>	
Game of Ur program supplies	\$ 274.87
Bitcrush Basement program supplies	\$ 690.06
Battery Adapter	\$ 30.38
Monitor Stands	\$ 75.96
<i>Total</i>	<i>\$ 1,071.27</i>
<b>Outreach &amp; Equipment</b>	
Learn.Connect.Discover newsletter printing	\$ 3,429.01
Prize Wheel for outreach events	\$ 135.98
<i>Total</i>	<i>\$ 3,564.99</i>

<b>Total Expenditures</b>	<b>\$ 8,518.34</b>
<b>February 2026 Balances</b>	
Adult Services	\$ 10,668.97
Teen Services	\$ 8,636.74
Youth Services	\$ 8,266.89
Idea Lab	\$ 1,369.36
Outreach & Equipment	\$ 1,049.27
<b>Total Balance</b>	<b>\$ 29,991.23</b>
<b>February In-Library Book &amp; Button Sale Cash Donations</b>	\$766.05
Submitted by Jaclyn Miller for March 9, 2026	



## NEW BUSINESS

# Proposed Budgets Fiscal Years 2026-27, 2027-28 & 2028-29

## Library Board

Danielle Rumble, President

Karen Rock, Vice President

Wendy Friedman, Secretary

Pam Graham

Frank Pisano

Jennifer Wheeler

## Library Director

Rebekah Craft



**Section 2: Chief Administrative Officer**

The Library Director shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.

**Section 3: Fiscal Officer**

The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

**Section 4: Public Hearings on the Budget**

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 26, 2026, and a public hearing on the proposed budget was held on March 16, 2026.

**Section 5: Estimated Revenues**

Estimated library fund revenues for the Fiscal Year including a voter-authorized millage of 1.2665 mill; and various miscellaneous revenues shall total \$4,912,810. The Board appropriates the following sums to defray expenses and meet liabilities for the Fiscal Year for Library purposes based on the statement of estimated revenues, all as forth in the attached Exhibit A and incorporated by reference into this Resolution:

**Section 6: Estimated Expenditures**

Estimated library fund expenditures for fiscal year July 1, 2026 to June 30, 2027, for the various library activities (line items ) shall total \$6,211,711 all as forth in the attached Exhibit A and incorporated by reference into this Resolution.

**Section 7: Millage Levy**

The Board hereby certifies that the electors of the City of Birmingham approved a property tax in the amount 1.75 mills (\$1.75 per \$1,000) at an election held in 1998. The purpose of the millage was to levy the tax to provide funds for operating, maintaining, and equipping the Baldwin Public Library and for all other library purposes authorized by law. Pursuant to PA 164, the Board hereby certifies that it shall levy on July 1, 2026, a property tax upon all taxable property within the City in the total amount of 1.2665 mill (\$1.2665 of tax for every \$1,000) on the taxable valuation of such property to provide funds for library purposes.

The Board hereby certifies that the millage to be levied on all taxable property in the City has been reduced, if necessary, to comply with Headlee and the Board has complied with the requirements of the Truth-in-Taxation Act, MCL 211.24e.

**Section 8: 2026 Tax Rate Request**

The President and Secretary of the Board are hereby authorized and directed to provide a certified copy of this Resolution and the executed 2026 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Oakland County Clerk and the Oakland County Equalization Department.

**Section 9: Adoption of Budget by Reference**

The general library fund budget of the Baldwin Public Library is hereby adopted in full as attached Exhibit A.

**Section 10: Appropriations not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

**Section 11: Periodic Fiscal Reports**

The Fiscal Officer shall transmit to the Board a report of financial operations at each Board meeting. The Chief Administrative Officer and Fiscal Officer shall monitor the budget and if it appears the expenditures will exceed appropriations shall present to the Library Board recommendations to keep expenditures from exceeding available revenue or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

**Section 12: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 13: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 14: Violations of This Act**

Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and any policy that may apply to any responsible employee.

**Section 15: Library Board Adoption**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing Resolution. Upon roll call vote, the following voted

aye: \_\_\_\_\_ . The following voted

nay: \_\_\_\_\_ . The President

declared the motion carried and the Resolution duly adopted on March 16, 2026.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )

)

COUNTY OF OAKLAND )

I, the undersigned, the duly qualified and acting Secretary of the Baldwin Public Library, Oakland County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Library Board at a meeting held on the 16<sup>th</sup> day of March 2026 at 7:30 p.m.

\_\_\_\_\_  
Secretary

# Exhibit A

## Baldwin Public Library: Revenues FY 2024-25 through FY 2028-29 Budget Hearing: March 16, 2026

		FY 2024-25 Actual	FY 2025-26 Revenue	FY 2025-26 Changes to Revenue	FY 2025-26 Projected Year-End Revenue	FY 2026-27 Proposed Revenue	FY 2027-28 Proposed Revenue	FY 2028-29 Proposed Revenue
402.0000	Birmingham Tax Rev. (1.3142 mill in FY24-25; 1.2993 in FY25-26; 1.2665 in FY26-27; 1.2541 in FY27-28; 1.2419 in FY28-29)	\$4,492,269	\$ 4,669,595	\$0	\$4,669,595	\$4,912,810	\$5,113,150	\$5,323,920
414.0000	Provision for Tax Loss	-\$14,917	-\$15,000	\$0	-\$15,000	-\$15,000	-\$15,000	-\$15,000
	<b>Total B'ham Tax Rev.</b>	<b>\$4,477,351</b>	<b>\$4,654,595</b>	<b>\$0</b>	<b>\$4,654,595</b>	<b>\$4,897,810</b>	<b>\$5,098,150</b>	<b>\$5,308,920</b>
<b>528.0000</b>	<b>Federal Grants</b>	<b>\$25,885</b>	<b>\$0</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
567.0000	State Grant	\$41,264	\$38,000		\$40,000	\$40,000	\$40,000	\$40,000
573.0002	Local Community Stabilization Authority	\$7,630	\$7,000	\$0	\$7,000	\$7,000	\$7,000	\$7,000
	<b>Total State Grants</b>	<b>\$48,893</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$47,000</b>	<b>\$47,000</b>	<b>\$47,000</b>	<b>\$47,000</b>
581.0001	Penal Fines - County	\$56,607	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000
591.0001	Beverly Hills Contract	\$618,260	\$621,870	\$23,228	\$645,098	\$664,451	\$684,384	\$704,916
591.0002	Bingham Farms Contract	\$132,942	\$136,930	\$0	\$136,930	\$139,805	\$143,999	\$148,319
591.0003	Bloomfield Hills Contract	\$350,723	\$358,600	\$4,235	\$362,835	\$372,632	\$382,693	\$393,025
	<b>Total Local Contributions</b>	<b>\$1,158,533</b>	<b>\$1,167,400</b>	<b>\$27,463</b>	<b>\$1,194,863</b>	<b>\$1,226,887</b>	<b>\$1,261,076</b>	<b>\$1,296,260</b>
619.0009	Proctor fees	\$525	\$350	\$0	\$350	\$350	\$350	\$350
619.0010	Program fees	\$402	\$0	\$0	\$0	\$0	\$0	\$0
646.0005	Copy machine fees	\$1,903	\$1,600	\$0	\$1,600	\$1,600	\$1,600	\$1,600
646.0008	Computer printer fees	\$5,410	\$4,500	\$0	\$4,500	\$4,500	\$4,500	\$4,500
646.0008	Fax fees	\$556	\$500	-\$250	\$250	\$250	\$250	\$250
647.0005	Sale of Items	\$1,128	\$1,000	-\$400	\$600	\$600	\$600	\$600
647.0006	Vending machine fees	\$1,690	\$1,000	\$400	\$1,400	\$1,400	\$1,400	\$1,400
651.0003	Room Rentals	\$22,094	\$20,000	\$0	\$20,000	\$20,000	\$20,000	\$20,000
	<b>Total Charges for Svcs</b>	<b>\$33,708</b>	<b>\$28,950</b>	<b>-\$250</b>	<b>\$28,700</b>	<b>\$28,700</b>	<b>\$28,700</b>	<b>\$28,700</b>
<b>660.0000</b>	<b>Fines</b>	<b>\$7,705</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
<b>665.0001</b>	<b>Investment Income</b>	<b>\$133,465</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>677.0001</b>	<b>Sundry &amp; Misc</b>	<b>\$143</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
	<b>Total revenue</b>	<b>\$ 5,885,685</b>	<b>\$ 5,918,445</b>	<b>\$ 36,213</b>	<b>\$5,956,658</b>	<b>\$6,222,897</b>	<b>\$6,457,426</b>	<b>\$6,703,380</b>

**Baldwin Public Library: Expenses  
FY 2024-25 through FY 2028-29  
Budget Hearing: March 16, 2026**

		FY 2024-25 Actual	FY 2025-26 Expenses	FY 2025-26 Changes to Expenses	FY 2025-26 Projected Year-End Expenses	FY 2026-27 Proposed Expenses	FY 2027-28 Proposed Expenses	FY 2028-29 Proposed Expenses
<b>PERSONNEL</b>								
702.0001	Salaries & Wages	\$2,379,915	\$2,539,549	\$0	\$2,539,549	\$2,749,057	\$2,826,382	\$2,911,171
711.0001	F.I.C.A.	\$178,201	\$194,276	\$0	\$194,276	\$209,920	\$216,218	\$222,705
711.0002	Hospitalization	\$281,405	\$297,532	\$0	\$297,532	\$306,870	\$323,992	\$340,000
711.0003	Life Insurance	\$7,651	\$8,464	\$0	\$8,464	\$7,289	\$7,482	\$7,698
711.0004	Retirement Health Care	\$27,820	\$4,817	\$0	\$4,817	\$5,860	\$5,860	\$5,860
711.0005	Dental/Optical Insurance	\$14,796	\$20,556	\$0	\$20,556	\$23,040	\$22,524	\$22,524
711.0006	Long/Short Term Disability	\$13,426	\$15,615	\$0	\$15,615	\$15,942	\$16,384	\$16,875
711.0007	Worker's Compensation	\$8,162	\$8,350	\$0	\$8,350	\$7,403	\$7,603	\$7,831
711.0010	Retirement Employer Contrb.	\$96,482	\$116,761	\$0	\$116,761	\$118,780	\$118,780	\$118,780
711.0011	HRA Benefit	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000
711.0012	Retirement-Def. Contr. Emplr.	\$100,733	\$124,633	\$0	\$124,633	\$143,200	\$147,164	\$151,246
711.0013	Ret Hlth Svgs Contr Emplr.	\$28,279	\$28,600	\$0	\$28,600	\$30,420	\$30,420	\$30,420
	<b>Subtotal</b>	<b>\$3,137,870</b>	<b>\$3,360,153</b>	<b>\$0</b>	<b>\$3,360,153</b>	<b>\$3,618,781</b>	<b>\$3,723,809</b>	<b>\$3,836,110</b>

<b>SUPPLIES</b>								
727.0000	Postage	\$15,381	\$16,000	\$2,000	\$18,000	\$18,000	\$18,000	\$18,000
729.0000	Operating Supplies	\$28,708	\$32,000	\$0	\$32,000	\$35,000	\$38,000	\$40,000
742.0000	Computer Software	\$25,011	\$46,000	\$0	\$46,000	\$40,000	\$40,000	\$40,000
746.0000	Maintenance Supplies	\$13,199	\$13,000	\$0	\$13,000	\$14,000	\$15,000	\$16,000
748.0000	Technical Services Supplies	\$6,009	\$5,000	\$0	\$5,000	\$8,000	\$8,000	\$8,000
753.0000	Idea Lab Supplies	\$37,287	\$36,000	\$0	\$36,000	\$36,000	\$36,000	\$36,000
799.0000	Equipment Under \$5,000	\$9,591	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000
	<b>Subtotal</b>	<b>\$135,186</b>	<b>\$163,000</b>	<b>\$2,000</b>	<b>\$165,000</b>	<b>\$166,000</b>	<b>\$170,000</b>	<b>\$173,000</b>

<b>CONTRACTED SERVICES</b>								
801.0200	Legal	\$9,126	\$11,250	\$13,750	\$25,000	\$15,000	\$15,000	\$15,000
802.0100	Audit	\$3,710	\$5,000	\$0	\$5,000	\$5,200	\$5,500	\$5,800
805.0100	Landscape Services	\$0	\$3,500	\$0	\$3,500	\$3,500	\$3,500	\$3,500
811.0000	Other Contracted Services	\$146,784	\$135,340	\$0	\$135,340	\$140,000	\$140,000	\$140,000
813.0000	Administrative Services	\$104,890	\$219,067	\$0	\$219,067	\$225,000	\$231,750	\$238,703
814.0200	Marketing & Design Services	\$11,615	\$12,000	\$0	\$12,000	\$42,000	\$42,000	\$42,000
816.0100	Janitorial Contract	\$73,977	\$100,000	-\$25,000	\$75,000	\$78,000	\$85,000	\$85,000
	<b>Subtotal</b>	<b>\$350,102</b>	<b>\$486,157</b>	<b>-\$11,250</b>	<b>\$474,907</b>	<b>\$508,700</b>	<b>\$522,750</b>	<b>\$530,003</b>

<b>TECHNOLOGY &amp; MAINTENANCE</b>								
830.0200	ILS Services	\$0	\$67,000	\$13,000	\$80,000	\$81,000	\$83,000	\$85,000
830.0300	Cataloging & ILL Services	\$11,367	\$13,000	\$0	\$13,000	\$13,000	\$13,000	\$13,000
851.0000	Telephone	\$7,535	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000
933.0200	Equipment Maintenance	\$41,559	\$31,000	\$0	\$31,000	\$31,000	\$31,000	\$31,000
	<b>Subtotal</b>	<b>\$60,460</b>	<b>\$121,000</b>	<b>\$13,000</b>	<b>\$134,000</b>	<b>\$135,000</b>	<b>\$137,000</b>	<b>\$139,000</b>

**Baldwin Public Library: Expenses  
FY 2024-25 through FY 2028-29  
Budget Hearing: March 16, 2026**

		FY 2024-25 Actual	FY 2025-26 Expenses	FY 2025-26 Changes to Expenses	FY 2025-26 Projected Year-End Expenses	FY 2026-27 Proposed Expenses	FY 2027-28 Proposed Expenses	FY 2028-29 Proposed Expenses
<b>UTILITIES</b>								
920.0000	Electricity	\$93,190	\$105,000	\$0	\$105,000	\$108,150	\$111,400	\$116,970
226.0000	Rubbish	\$0	\$0	\$0	\$0	\$3,270	\$3,368	\$3,469
921.0000	Gas	\$9,211	\$16,000	\$0	\$16,000	\$16,480	\$16,974	\$17,823
922.0000	Water & Sewage	\$22,181	\$15,000	\$0	\$15,000	\$15,450	\$15,914	\$16,709
	<b>Subtotal</b>	<b>\$124,582</b>	<b>\$136,000</b>	<b>\$0</b>	<b>\$136,000</b>	<b>\$143,350</b>	<b>\$147,656</b>	<b>\$154,971</b>

**FEES & DUES; COMMUNICATION; OTHER CHARGES**

861.0000	Transportation	\$1,899	\$2,750	\$0	\$2,750	\$3,000	\$3,250	\$3,500
901.0000	Printing	\$8,006	\$8,200	\$0	\$8,200	\$8,500	\$8,500	\$8,500
955.0100	Programs	\$0	\$100	\$400	\$500	\$50,000	\$50,000	\$50,000
957.0100	Training	\$6,499	\$25,000	\$0	\$25,000	\$40,000	\$25,000	\$25,000
957.0300	Memberships & Dues	\$3,714	\$9,000	\$0	\$9,000	\$9,500	\$9,500	\$9,500
958.0200	Parking	\$54,980	\$53,640	\$0	\$53,640	\$62,000	\$65,100	\$67,053
960.0400	MML Insurance	\$6,420	\$6,680	\$0	\$6,680	\$6,880	\$7,087	\$7,299
960.0600	Unemployment Claims	-\$724	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000
962.0000	Miscellaneous	\$467	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000
992.0000	Principal Payments - Lease	\$15,356	\$0	\$0	\$0			
992.0100	Principal Payments - SBITA	\$62,825	\$0	\$0	\$0			
993.1000	Lease Interest Expense	\$1,707	\$0	\$0	\$0			
993.2000	Interest Expense - IT Subscriptions	\$185	\$0	\$0	\$0			
	<b>Subtotal</b>	<b>\$161,335</b>	<b>\$108,370</b>	<b>\$400</b>	<b>\$108,770</b>	<b>\$182,880</b>	<b>\$171,437</b>	<b>\$173,852</b>

**CAPITAL OUTLAYS**

971.0100	Machinery & Equipment	\$13,012	\$90,000	\$0	\$90,000	\$60,000	\$90,000	\$90,000
972.0000	Furniture	\$39,961	\$50,000	-\$20,000	\$30,000	\$60,000	\$20,000	\$10,000
977.0000	Building Improvements	\$79,805	\$30,000	\$110,000	\$140,000	\$350,000	\$400,000	\$300,000
	<b>Subtotal</b>	<b>\$132,778</b>	<b>\$170,000</b>	<b>\$90,000</b>	<b>\$260,000</b>	<b>\$470,000</b>	<b>\$510,000</b>	<b>\$400,000</b>

**COLLECTIONS**

987.0500	Books: Adult	\$109,812	\$125,000	\$60,000	\$185,000	\$185,000	\$185,000	\$185,000
987.0700	Books: Youth	\$79,995	\$85,000	\$60,000	\$145,000	\$145,000	\$145,000	\$145,000
987.0900	Subscriptions: Adult	\$22,323	\$30,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000
987.1000	Subscriptions: Youth	\$1,805	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000
987.1100	Audiovisual: Adult	\$33,795	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000
987.1200	Audiovisual: Youth	\$23,902	\$25,000	\$0	\$25,000	\$40,000	\$40,000	\$40,000
987.1800	Online Services	\$428,012	\$450,000	\$0	\$450,000	\$535,000	\$575,000	\$605,000
	<b>Subtotal</b>	<b>\$699,644</b>	<b>\$767,000</b>	<b>\$120,000</b>	<b>\$887,000</b>	<b>\$987,000</b>	<b>\$1,027,000</b>	<b>\$1,057,000</b>

<b>Total expenses</b>	<b>\$4,801,957</b>	<b>\$5,311,680</b>	<b>\$214,150</b>	<b>\$5,525,830</b>	<b>\$6,211,711</b>	<b>\$6,409,652</b>	<b>\$6,463,936</b>
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**Baldwin Public Library: Budget Summary**  
**FY 2024-25 through FY 2028-29**  
**Budget Hearing: March 16, 2026**

<b>FY 2024-25 Actual</b>	<b>FY 2025-26 Budget</b>	<b>FY 2025-26 Changes to Budget</b>	<b>FY 2025-26 Projected Year-End Budget</b>	<b>FY 2026-27 Proposed Budget</b>	<b>FY 2027-28 Proposed Budget</b>	<b>FY 2028-29 Proposed Budget</b>	

**REVENUE**

Birmingham Tax Rev. (1.3142 mill in FY24-25; 1.2993 in FY25-26; 1.2665 in FY26-27; 1.2541 in FY27-28; 1.2419 in FY28-29)	\$4,492,269	\$4,669,595	\$0	\$4,669,595	\$4,912,810	\$5,113,150	\$5,323,920
Provision for Tax Loss	-\$14,917	-\$15,000	\$0	-\$15,000	-\$15,000	-\$15,000	-\$15,000
Federal Grants	\$25,885	\$0	\$9,000	\$9,000	\$0	\$0	\$0
State Grants	\$48,893	\$45,000	\$0	\$47,000	\$47,000	\$47,000	\$47,000
Local Contributions	\$1,158,533	\$1,167,400	\$27,463	\$1,194,863	\$1,226,887	\$1,261,076	\$1,296,260
Charges for Services	\$33,708	\$28,950	-\$250	\$28,700	\$28,700	\$28,700	\$28,700
Fines	\$7,705	\$7,000	\$0	\$7,000	\$7,000	\$7,000	\$7,000
Investment income	\$133,465	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000
Sundry & Misc	\$143	\$500	\$0	\$500	\$500	\$500	\$500
<b>Total Revenue</b>	<b>\$5,885,685</b>	<b>\$5,918,445</b>	<b>\$36,213</b>	<b>\$5,956,658</b>	<b>\$6,222,897</b>	<b>\$6,457,426</b>	<b>\$6,703,380</b>

**EXPENSES**

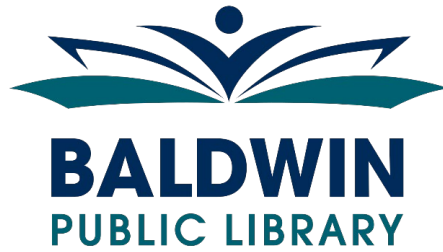
Personnel	\$3,137,870	\$3,360,153	\$0	\$3,360,153	\$3,618,781	\$3,723,809	\$3,836,110
Supplies	\$135,186	\$163,000	\$2,000	\$165,000	\$166,000	\$170,000	\$173,000
Contracted Services	\$350,102	\$486,157	-\$11,250	\$474,907	\$508,700	\$522,750	\$530,003
Technology & Maintenance	\$60,460	\$121,000	\$13,000	\$134,000	\$135,000	\$137,000	\$139,000
Utilities	\$124,582	\$136,000	\$0	\$136,000	\$143,350	\$147,656	\$154,971
Fees & Dues; Communication; Other Charges	\$161,335	\$108,370	\$400	\$108,770	\$182,880	\$171,437	\$173,852
Capital Outlays (Bldg/Furn/Equip)	\$132,778	\$170,000	\$90,000	\$260,000	\$470,000	\$510,000	\$400,000
Collections	\$699,644	\$767,000	\$120,000	\$887,000	\$987,000	\$1,027,000	\$1,057,000
<b>Total Expenses</b>	<b>\$4,801,956</b>	<b>\$5,311,680</b>	<b>\$214,150</b>	<b>\$5,525,830</b>	<b>\$6,211,711</b>	<b>\$6,409,652</b>	<b>\$6,463,936</b>

**GENERAL FUND**

Total Revenue	\$5,885,685	\$5,918,445	\$36,213	\$5,956,658	\$6,222,897	\$6,457,426	\$6,703,380
Total Expenses	\$4,801,956	\$5,311,680	\$214,150	\$5,525,830	\$6,211,711	\$6,409,652	\$6,463,936
Variance Between Revenue and Expenses	\$1,083,728	\$606,765	-\$177,937	\$430,828	\$11,186	\$47,774	\$239,444

**NET CHANGE IN FUND BALANCE**

Beginning Fund Balance	\$399,275	\$1,483,003		\$2,089,768	\$1,658,940	\$1,670,126	\$1,717,901
End Fund Balance	\$1,483,003	\$2,089,768		\$1,658,940	\$1,670,126	\$1,717,901	\$1,957,345
<i>Fund Balance 25% minimum</i>	<i>\$1,200,489</i>	<i>\$1,327,920</i>		<i>\$1,381,458</i>	<i>\$1,552,928</i>	<i>\$1,602,413</i>	<i>\$1,615,984</i>
<i>Fund Balance 35% maximum</i>	<i>\$1,680,685</i>	<i>\$1,859,088</i>		<i>\$1,934,041</i>	<i>\$2,174,099</i>	<i>\$2,243,378</i>	<i>\$2,262,378</i>



## Budget Narrative for FY 2026-27

### INTRODUCTION

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The Baldwin Public Library is **financially stable** and provides **exemplary services, programs, and collections** to the citizens of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills.

The Library’s total proposed total millage request is 1.2665 mills for FY 2026-27, which will allow the Library to run a balanced operating budget. This millage is the maximum amount that can be collected up to the approved Headlee adjusted maximum. In FY 2027-28, the Library plans to purchase and install a full building generator in order for the building to be used as a community resilience hub.

**The Library’s total proposed total millage rate is 1.2665 mills for FY 2026-27, 1.2541 mills for FY 2027-28, and 1.2419 mills for FY 2028-29.**

### MILLAGE RATE

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In 1998 the voters of Birmingham reinstated a millage rate of 1.75 mills for the Baldwin Library. In the past 28 years, the Headlee cap has reduced Baldwin’s maximum millage rate to 1.2665 mills in FY 2026-27. Below is a chart showing the **Library’s estimated maximum millage rate** for the next three fiscal years:

FY 2023-24	1.3143 mills	ACTUAL
FY 2024-25	1.3142 mills	ACTUAL
FY 2025-26	1.2993 mills	ACTUAL
FY 2026-27	1.2665 mills	<i>ESTIMATED</i>
FY 2027-28	1.2541 mills	<i>ESTIMATED</i>
FY 2028-29	1.2419 mills	<i>ESTIMATED</i>

### FUND BALANCE

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The Library is required to maintain an adequate fund balance in order to cover its \$125,000 insurance deductible, allow for a major equipment expenditure in case of an emergency, and permit the Library

to weather a financial emergency, such as would occur if one of the Library's contract communities gave notice to withdraw from its agreement with Baldwin.

On September 21, 2015, the Library Board approved the following Fund Balance Policy:

*To ensure the prudent financial management of the Baldwin Public Library ("Library"), the Library Board of Directors shall maintain an unassigned fund balance of not less than 25% of annual expenditures and of not more than 35% of annual expenditures, except where it is building its fund balance in support of specific non-recurring projects, which will be assigned as such. These percentages are based on the Library's previous fiscal year-end financial statement.*

At the end of FY 2024-25, the Library's fund balance was \$1,483,003. The Fund Balance at the end of each year is expected to hold the following amounts:

<b>FY 2026-27</b>	\$1,670,126
<b>FY 2027-28</b>	\$1,717,901
<b>FY 2028-29</b>	\$1,957,345

## **GRANTS AND OTHER FUNDRAISING**

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In FY 2025-26, staff members Elisabeth Phou, Patricia Henricks, Alyssa Mandell, Austin Dewalt, and Jen Adams received stipends totaling \$9,000 from the State of Michigan to attend library conferences.

## **BALDWIN PUBLIC LIBRARY TRUST**

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The Baldwin Public Library Trust is a **501(c)(3) organization** that provides support for the Library.

- Gifts and tribute funds under \$10,000 donated to the Library are added to the Trust. They are then spent as requested or in general support of the Library's mission and goals.
- Donations made by the Friends of the Library to the Library are divided into separate line items that relate to approved spending areas: Youth, Teen, Adult, Idea Lab, and Outreach. Expenditures and balances are reported to the Friends on a monthly basis.
- A named Endowment fund may be established for large gifts that are intended for the continuing support of the Library. These funds are established in perpetuity with the annual income used in accordance with the fund restrictions. A minimum of \$10,000 is needed to establish an Endowment fund. Baldwin currently has 28 such Endowment funds.

**In FY 2024-25, which ended in June 2025, the Trust received \$90,226.85 in revenue, and spent \$145,548.18.** Of those donations, \$48,000 came from the Friends of the Baldwin Public and \$42,226.85 came from interest earnings and general donations to the Trust.

**As of February 28, 2026, the total value of the Trust stood at \$2,358,868.64.** Much of that money consists of endowment investments and various kinds of restricted funds. **A total of \$666,143.13 is available as unrestricted general funds.**

Gift donations and Friends money are spent as they are received. **Earnings from the Endowment** are withdrawn only once a year in accordance with the Library's Trust Investment Policy. The policy states that the Trustees of the Baldwin Public Library Trust may approve the transfer of up to 5% of the Endowment's market value, as it stands at the end of April each year, so long as such a transfer does not reduce the endowment below its principal amount plus 5%. The formula uses a trailing five-year weighted average. **In May 2025, the Trustees approved the transfer of \$59,320.23 for expenditures** according to the various guidelines defined when the individual Endowment funds had been established. Given the current rate of return in the stock market, we expect to be able to transfer money out of the Endowment in May 2026.

The Directors of the Baldwin Public Library also serve as Trustees of the Baldwin Public Library Trust. *Trust donations and expenditures are not included in the Library's regular budget*, but all donations and expenditures are approved by the Trustees at the Trust's monthly meetings, and detailed information about the activities of the Trust can be found within each monthly Board packet, accessible at the Library Board's page on Baldwin's website at [www.baldwinlib.org/about/board](http://www.baldwinlib.org/about/board).

## **CONTRACTS WITH NEIGHBORING COMMUNITIES**

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The Library has provided library services to the Villages of Beverly Hills and Bingham Farms through contractual arrangements since the 1960s. The contract with Beverly Hills was approved again by voters in the November 3, 2020 election and the contract extends through 2030.

Since November 2011, Baldwin has also served the City of Bloomfield Hills through a contract that was renewed in 2020 and extends through November 14, 2026. After November 14, 2026, the contract "will be automatically renewed for successive two year periods unless terminated by either Baldwin or Bloomfield Hills providing six months advance written notice."

**Baldwin's three contract communities will provide \$1,176,887 in revenue in FY 2026-27. That is 18.9% of Baldwin's total operating budget and equivalent to approximately 0.3043 mills in Birmingham property tax revenue.**

## **ASSUMPTIONS AND REQUESTS FOR THE FY 2025-26 BUDGET**

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The **revenue** side of the proposed fiscal year 2026-27 budget includes the following assumptions and requests:

- **For operating expenses, the Library is setting the millage rate of 1.2665 mills.** FY26-27 is the first fiscal year since 2007 that the City of Birmingham has recognized the Library Board has the full autonomy to levy the Library's annual millage rate.
- **State aid and Oakland County penal fines** will remain roughly the same.
- The Library's **contractual agreements with Beverly Hills, Bingham Farms, and Bloomfield Hills** will bring in 2.8% more revenue in FY26-27 than they will in FY25-26, according to the stipulations of the individual contracts.
- **Patron use revenue** and **Fines** are expected to remain level.
- **Investment revenue**, which is the earnings on the Library's fund balance, is budgeted conservatively as earning \$15,000 but this amount may fluctuate based on market changes. In FY2024-25, the Library's fund balance earned \$133,465 in investment revenue.
- Whenever applicable, the Library has used information from the City of Birmingham and from our contract communities to generate these revenue numbers.

The **expense** side of the proposed fiscal year 2026-27 budget includes the following requests and assumptions:

<b>PERSONNEL</b>		<b>FY 2025-26 Projected Year- End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
702.0001	Salaries & Wages	\$ 2,539,549.00	\$ 2,749,057.00	8%
711.0001	F.I.C.A.	\$ 194,276.00	\$ 209,920.00	7%
711.0002	Hospitalization	\$ 297,532.00	\$ 306,870.00	3%
711.0003	Life Insurance	\$ 8,464.00	\$ 7,289.00	-14%
711.0004	Retirement Health Care	\$ 4,817.00	\$ 5,860.00	18%
711.0005	Dental/Optical Insurance	\$ 20,556.00	\$ 23,040.00	11%
711.0006	Long/Short Term Disability	\$ 15,615.00	\$ 15,942.00	2%
711.0007	Worker's Compensation	\$ 8,350.00	\$ 7,403.00	-11%
711.0010	Retirement Employer Contrb.	\$ 116,761.00	\$ 118,780.00	2%
711.0011	HRA Benefit	\$ 1,000.00	\$ 1,000.00	0%
711.0012	Retirement-Def. Contr. Emplr.	\$ 124,633.00	\$ 143,200.00	13%
711.0013	Ret Hlth Svgs Contr Emplr.	\$ 28,600.00	\$ 30,420.00	6%
	<b>Subtotal</b>	<b>\$ 3,360,153.00</b>	<b>\$ 3,618,781.00</b>	<b>7%</b>

- In FY 2026-27, Baldwin will have a total of **48.07 full-time equivalent employees, which includes 24 full-time employees.** Other provisions for salary and wages in the FY 2026-27 budget include:
  - **Promotion of a current part-time Librarian to a full-time Outreach Librarian** at an approximate additional cost of \$32,000. This expanded position will allow use to improve marketing and visibility of the library, which is one of our strategic goals. Last year, Baldwin staff presented 184 outreach programs that reached 7,902 patrons. While we are proud of our efforts to engage with the community, we believe we can

reach even more people with a dedicated outreach librarian. Areas of improvement that can be handled with this increase in staffing hours include:

- Attend events and engage with community to further tell the library's story, including library functions, community functions and professional functions.
  - Write more regular news releases for all library programs and events, special announcements, changes in service to promote community awareness of the library's resources, services, and programs
  - Develop, implement, and maintain the consistent use of the library's brand and messaging in all media and outlets, including press releases, photos, presentations, web pages, and media contacts.
  - Identify, establish, and promote partnerships with municipal, nonprofit, and business organizations in the community that mutually benefit the library.
  - Plan and coordinate large-scale library programs, including the 100th anniversary celebration in 2027.
  - Host additional work and civic groups from surrounding communities with a chance to talk up library services.
  - Coordinate pop-up library services in all of our contract community locations on a rotating basis.
  - Regularly review, update, and curate our small collections at senior centers and contract community offices.
- Addition of a new **part-time 20-hour per week position as a Library Assistant II** in Access Services has been added to account for additional processing time for new materials being ordered.
    - Staff in Access Services manage acquisitions, processing, and cataloging for all library materials, ensuring items are ready and accessible to the public. Over the past four years, we've strengthened cataloging procedures and launched new collections such as Vinyl LPs and the Library of Things, which require fully original records and in-house processing. The volume of new materials has grown steadily: 9,860 items in FY2022–2023, 11,624 items in FY2023–2024, and 14,008 items in FY2024–2025. In the current fiscal year, we increased the Collections budget by 26.7% to provide our patrons with more materials on a timely basis. In FY26-27, we will be increasing the Collections budget by 10%. With the recent closure of our main book vendor, Baker & Taylor, and unpredictable service from other existing book vendors, staff are having to do more internal processing of items.
  - Maintain the FY2025-26 increase of additional **Maintenance staff**, now totaling 2.78 FTE, to help ensure cleanliness of building and prompt room setups.
    - We now have Operations Assistants working nearly every hour that the library is open. They are able to focus on stocking supplies, emergency cleanups of bodily fluids, snow removal and light gardening maintenance, and performing deep cleaning and regular cleaning of areas our contracted cleaning crew is unable to reach each night.

- Increased hourly rate for Library Pages from \$13.75 to \$15.00 on July 1, 2026, due to **Michigan’s increase in minimum wage to \$15.00**, which will go into effect in January 2027.

	Full-Time	Min Hourly Rate	Minimum Salary	Max Hourly Rate	Maximum Salary
Director	Y	\$ 50.00	\$ 104,000	\$ 56.00	\$ 116,480
Associate Director	Y	\$ 41.00	\$ 85,280	\$ 46.00	\$ 95,680
Bookkeeper	Y	\$ 25.00	\$ 52,000	\$ 32.00	\$ 66,560
Office Administrator	Y	\$ 24.00	\$ 49,920	\$ 30.00	\$ 62,400
Department Head	Y	\$ 31.50	\$ 65,520	\$ 41.00	\$ 85,280
Asst. Department Head	Y	\$ 29.50	\$ 61,360	\$ 33.50	\$ 69,680
Librarian II (FT)	Y	\$ 29.50	\$ 61,360	\$ 33.50	\$ 69,680
Librarian (FT)	Y	\$ 26.00	\$ 54,080	\$ 32.00	\$ 66,560
Librarian (PT)	N	\$ 26.00		\$ 32.00	
Substitute Librarian	N	\$ 24.75		\$ 24.75	
Librarian Intern	N	\$ 23.00		\$ 23.00	
Reference Assistant	N	\$ 21.00		\$ 21.00	
Library Assistant III (FT)	Y	\$ 24.00	\$ 49,920	\$ 29.50	\$ 61,360
Library Assistant III (PT)	N	\$ 24.00		\$ 29.50	
Library Assistant II (FT)	Y	\$ 21.50	\$ 44,720	\$ 25.00	\$ 52,000
Library Assistant II (PT)	N	\$ 21.50		\$ 25.00	
Library Assistant I	N	\$ 17.00		\$ 22.00	
Operations Assistant	N	\$ 16.50		\$ 21.50	
Library Page	N	\$ 15.00		\$ 15.00	

- The Pay & Benefits Schedule for FY2026-2027 has been updated to accommodate the increase in Michigan’s minimum wage. Staff will receive the following raises for the fiscal year.
  - **12 Library Pages** will receive a \$1.25 or 9% raise bringing their hourly rate from \$13.75 to \$15.00 on July 1, 2026, due to Michigan’s increase in minimum wage to \$15.00, which will go into effect in January 2027.
  - **4 Reference Assistants** will receive a \$1.00 or 5% raise bringing their hourly rate from \$20.00 to \$21.00.
  - **14 Library Assistant Is** will receive a \$1.25 or 6-7% raise bringing their hourly rate within in the updated range of \$17.00 - \$22.00.
  - **14 Library Assistant IIs** will receive an 8-11% raise bringing their hourly rate within in the updated range of \$21.50 - \$25.00.
  - **57 remaining employees** will receive a 3% pay increase.

- **The Library will remain open 67 hours per week. The Library will be open 348 days per year and closed to the public 17 days during the year. Eligible staff will receive 11 pro-rated paid holidays.**

<b>COLLECTIONS</b>		<b>FY 2025-26 Projected Year-End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
987.0500	Books: Adult	\$ 185,000.00	\$ 185,000.00	0%
987.0700	Books: Youth	\$ 145,000.00	\$ 145,000.00	0%
987.0900	Subscriptions: Adult	\$ 30,000.00	\$ 30,000.00	0%
987.1000	Subscriptions: Youth	\$ 2,000.00	\$ 2,000.00	0%
987.1100	Audiovisual: Adult	\$ 50,000.00	\$ 50,000.00	0%
987.1200	Audiovisual: Youth	\$ 25,000.00	\$ 40,000.00	38%
987.1800	Online Services	\$ 450,000.00	\$ 535,000.00	16%
<b>Subtotal</b>		<b>\$ 887,000.00</b>	<b>\$ 985,000.00</b>	<b>10%</b>

- The Library will continue to provide a wide variety of materials, programs and services to the residents of our service area. The overall materials budget is increasing by 11.8% as compared to FY 2025-26.
- **The collections budget for FY 2026-27 will account for 16% of the operating expenses budget,** which conforms to public library best practices.
- The Library will continue to devote more of its materials budget to **online services** (e-books, e-audiobooks, streaming music, streaming video, databases, online learning programs, etc.), the area where the Library is experiencing the strongest increase in use.

<b>SUPPLIES</b>		<b>FY 2025-26 Projected Year-End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
727.0000	Postage	\$ 18,000.00	\$ 18,000.00	0%
729.0000	Operating Supplies	\$ 32,000.00	\$ 35,000.00	9%
742.0000	Computer Software	\$ 46,000.00	\$ 40,000.00	-13%
746.0000	Maintenance Supplies	\$ 13,000.00	\$ 14,000.00	7%
748.0000	Technical Services Supplies	\$ 5,000.00	\$ 8,000.00	38%
753.0000	Idea Lab Supplies	\$ 36,000.00	\$ 36,000.00	0%
799.0000	Equipment Under \$5,000	\$ 15,000.00	\$ 15,000.00	0%
<b>Subtotal</b>		<b>\$ 165,000.00</b>	<b>\$ 166,000.00</b>	<b>1%</b>

- **Operating Supplies and Maintenance Supplies** will increase by 7-9% to account for the high rate of inflation on consumable goods. Operating Supplies cover the replacement and purchase of air filters, office supplies, first aid kit supplies, labels, cases for electronics, RAM, SSD, external drives, batteries, lightbulbs, coffee machine lease for Atrium, charging cables, keys, paper, vacuum replacement, and storage containers. Maintenance Supplies include the purchase of hand soap, toilet paper, tissues, and hand towels, in addition to cleaning products.

Staff members make every effort to reuse, repurpose, and extend the life of these consumables, but our building is in heavy use and we need to provide adequate materials to members of the public.

- In FY 2024-25, we updated all computers to Office 2024 software. We are able to reduce the **Computer Software** for this coming fiscal year due to that previous purchase.
- The existing **Idea Lab Supplies** line item covers the purchase of program supplies, 3D filament, and equipment repairs. In addition, we will be able to sell our existing laser cutter and purchase an upgraded xTool P3 laser cutter as a replacement, which would be a significant upgrade to our current laser, in size and capability, and ease of use.
- The Library will continue to offer a mix of hybrid and in person programming. **The programming budget provided by the Friends of the Baldwin Public Library will be supplemented by an additional \$50,000 from the general fund.** This will allow the Library to bring in more prominent authors and live music events in response to survey feedback. It will also assist in providing additional programming to celebrate the building’s 100<sup>th</sup> anniversary in 2027 with special birthday events.
- The **Equipment Under \$5,000** line item is used for the purchase of office chairs, monitors, replacement laptop screens, and iPads, as needed.

<b>CONTRACTED SERVICES</b>		<b>FY 2025-26 Projected Year- End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
801.0200	Legal	\$ 25,000.00	\$ 15,000.00	-40%
802.0100	Audit	\$ 5,000.00	\$ 5,200.00	4%
805.0100	Landscape Services	\$ 3,500.00	\$ 3,500.00	0%
811.0000	Other Contracted Services	\$ 135,340.00	\$ 140,000.00	3%
813.0000	Administrative Services	\$ 219,067.00	\$ 225,000.00	3%
814.0200	Marketing & Design Services	\$ 12,000.00	\$ 42,000.00	71%
816.0100	Janitorial Contract	\$ 75,000.00	\$ 78,000.00	4%
	<b>Subtotal</b>	<b>\$ 474,907.00</b>	<b>\$ 508,700.00</b>	<b>7%</b>

- The **Legal Services** fee will be lower in FY2026-27 as we intend to finalize the Cooperative Agreement with the City of Birmingham by the end of this current fiscal year. It’s anticipated to decrease by 40% in FY26-27.
- The City of Birmingham is responsible for maintaining the grounds of the Library, per the City Charter. The **Landscape Services** line item is used to purchase additional perennial plantings for the Library to fill in existing gardens.
- The **Administrative Services** line item will be determined by the City and Library at an upcoming meeting to be held the week of April 6. A placeholder amount has been added to this line while both parties are undergoing negotiations.
- The **Marketing & Design Services** budget includes \$30,000 to hire a **marketing consultant** to provide an overall marketing audit, a customized marketing strategy, a web governance plan, and proactive marketing campaigns. Improving library visibility and marketing was

identified as one of the main goals of the FY2025-2028 Strategic Plan. This consulting support will help the library strengthen its marketing foundation, improve coordination, and ensure the community clearly understands the value and impact of the library. The focus will be on building systems, strategy, and campaigns that staff can sustain over time. Some portions of this developed plan could be covered by the expanded Outreach Librarian role mentioned above.

- The **Janitorial Contract** line item includes daily janitorial services, monthly carpet cleaning, monthly deep cleaning of 7 restrooms, biannual window cleaning, and annual furniture cleaning.

<b>TECHNOLOGY &amp; MAINTENANCE</b>		<b>FY 2025-26 Projected Year-End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/Decrease</b>
830.0200	ILS Services	\$ 67,000.00	\$ 81,000.00	17%
830.0300	Cataloging & ILL Services	\$ 13,000.00	\$ 13,000.00	0%
851.0000	Telephone	\$ 10,000.00	\$ 10,000.00	0%
933.0200	Equipment Maintenance	\$ 31,000.00	\$ 31,000.00	0%
<b>Subtotal</b>		<b>\$ 121,000.00</b>	<b>\$ 135,000.00</b>	<b>10%</b>

- The **ILS Services** line item increased in FY25-26 after the purchase of a new integrated library system that includes a more user-friendly and intuitive online catalog (launching April 2026), mobile app (launched January 2026), and SMS texting capabilities (launched February 2026).
- The **Cataloging & ILL Services** line item covers purchasing cataloging records and subscriptions from OCLC and our materials vendors. Baldwin's Technical Services staff use these to quickly import, edit, and release catalog records for newly-purchased material whenever possible rather than needing to create individual original catalog records for every incoming item. This line item also covers participation in OCLC's WorldShare program, allowing us to offer patrons the opportunity to use journals, books, and media from libraries outside of Michigan (often at no extra cost to patrons). OCLC is a global member-owned nonprofit association of over 29,000 libraries and is the leading provider of catalog records and shared systems/software.
- The **Equipment Maintenance** line item includes the annual subscription for our postage meter, an allowance to replace RFID pads, copiers and printers, annual maintenance of the materials handling system (sorter), and A/V equipment repair.

<b>UTILITIES</b>		<b>FY 2025-26 Projected Year-End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
920.0000	Electricity	\$ 105,000.00	\$ 108,150.00	3%
226.0000	Rubbish	\$ -	\$ 3,270.00	100%
921.0000	Gas	\$ 16,000.00	\$ 16,480.00	3%
922.0000	Water & Sewage	\$ 15,000.00	\$ 15,450.00	3%
<b>Subtotal</b>		<b>\$ 136,000.00</b>	<b>\$ 143,350.00</b>	<b>5%</b>

- Electricity, gas, and water and sewage utilities are budgeted to increase by 3%.
- The Library will assume payment of **Rubbish removal** five days per week through Car Trucking at a cost of \$3,270, per the new Cooperative Agreement with the City of Birmingham.

<b>FEES &amp; DUES; COMM; OTHER CHARGES</b>		<b>FY 2025-26 Projected Year- End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
861.0000	Transportation	\$ 2,750.00	\$ 3,000.00	8%
901.0000	Printing	\$ 8,200.00	\$ 8,500.00	4%
955.0100	Programs	\$ 100.00	\$ 35,000.00	100%
957.0100	Training	\$ 25,000.00	\$ 40,000.00	38%
957.0300	Memberships & Dues	\$ 9,000.00	\$ 9,500.00	5%
958.0200	Parking	\$ 53,640.00	\$ 62,000.00	13%
960.0400	MML Insurance	\$ 6,680.00	\$ 6,880.40	3%
960.0600	Unemployment Claims	\$ 1,000.00	\$ 1,000.00	0%
962.0000	Miscellaneous	\$ 2,000.00	\$ 2,000.00	0%
<b>Subtotal</b>		<b>\$ 108,370.00</b>	<b>\$ 167,880.40</b>	<b>35%</b>

- The **Transportation** line item is used for mileage to attend local conferences and consortium meetings and to make weekly deliveries to contract community offices, Next, and local senior centers.
- The **Training** budget provides funds for **staff continuing education and out-of-state conference attendance** (\$25,000). Whenever possible, conference attendance fees are supplemented through stipends from the Library of Michigan and through the Clarice G. Taylor and Linne Underdown Hage Forester Trust funds for professional development. This year, the training line item also earmarks \$15,000 to implement a new **tuition reimbursement program**. Baldwin does not currently offer a tuition reimbursement program for staff, however the City of Birmingham offers this program to its employees. The Library Board will have the opportunity to develop and approve the type of tuition reimbursement program it would like to implement with employees later in 2026 and can establish and set guidelines for the program to be instituted in a fiscally responsible manner.
- The City of Birmingham is considering increasing parking rates in City garages, which would go into effect in July 2026. The **Parking** line item includes a 13% increase to cover those rates.

<b>CAPITAL OUTLAYS</b>		<b>FY 2025-26 Projected Year- End Expenses</b>	<b>FY 2026-27 Proposed Expenses</b>	<b>% Increase/ Decrease</b>
971.0100	Machinery & Equipment	\$ 90,000.00	\$ 60,000.00	33%
972.0000	Furniture	\$ 30,000.00	\$ 60,000.00	50%
977.0000	Building Improvements	\$ 140,000.00	\$ 350,000.00	60%
	Subtotal	\$ 260,000.00	\$ 470,000.00	45%

- The **Machinery & Equipment** line item includes money to purchase replacement desktop computers, keep current equipment up to date, and upgrade network switches to better support the library's wi-fi network for patrons and staff.
- The **Furniture** line item includes money to replace small tables and chairs in the Youth play area and money to update and reconfigure the lower level staff offices to better utilize space. The staff offices were last updated in 2004.
- The **Building Improvements** line item includes:
  - \$180,000 to perform the following **improvements to the lower level**, which was last remodeled in 2007:
    - Replace toilet stall partitions, replace mirrors, remove wallpaper, and paint three public restrooms.



- Repair walls, paint, and replace carpet in the lower level hallway and Rotary Donor rooms.



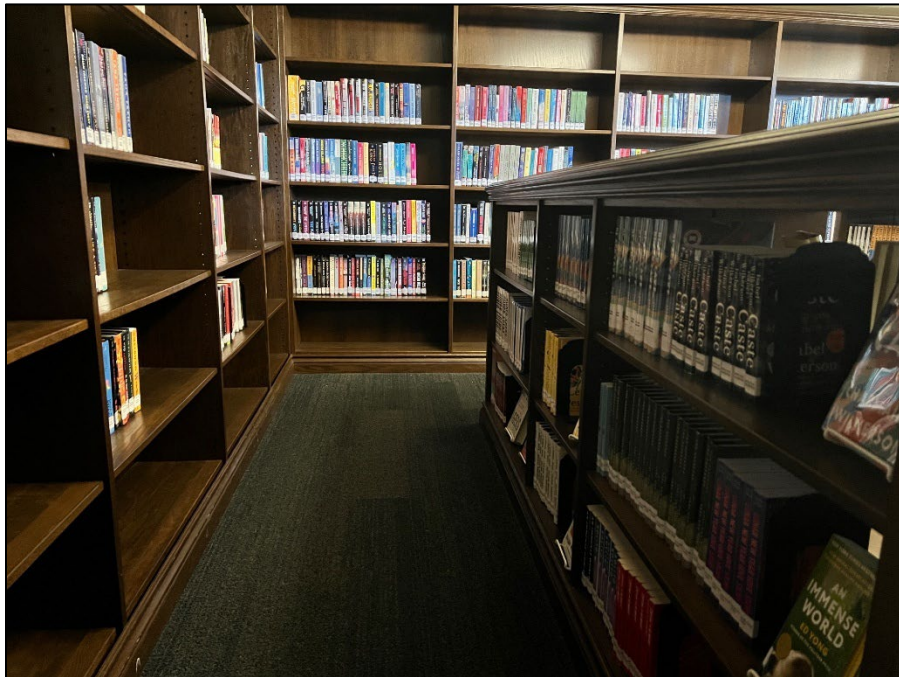
- Add a small storage closet to the Rotary Donor room to store unused chairs.



- Paint and carpet two staff offices.
- \$50,000 to **install a canopy over the staff entry staircase** to the lower level after the City of Birmingham replaces the loading dock.



- \$50,000 to **expand and reconfigure the Idea Lab** and by approximately 25%.
- **Update lighting** in dark spots around the building to improve visibility, at a cost of \$50,000, as identified as an area for improvement in the FY2025-2028 Strategic Plan.



- Painting and removal of dents in **curbside book drop** at a cost of \$5,000, which will be completed at a local autobody shop.



- \$15,000 to install **sound dampening measures** in the Jeanne Lloyd Room and Grams Discovery room.

## SUMMARY

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**The Library appreciates the strong support it receives from Birmingham and its contract communities.**

The 1.2665 mills it collects for operating expenses—along with its other revenue sources, such as income from its three contract communities—will allow Baldwin to expand its services, programs, and collections this year in support of its new strategic plan and also improve areas of the building in need of updates.

With the success of its three-phase building improvement plan, the Library is now able to meet the needs of all community members. In the next fiscal year, it is poised to devote more time to strengthen and improve services to its patrons as clarified in the Strategic Plan for 2025-2028 while also making upgrades to the lower level, which was last remodeled in 2008, and the Idea Lab, which saw more than 12,000 visitors last year.



learn.connect.discover  
**BALDWIN PUBLIC LIBRARY**



## Budget Hearing

Monday, March 16, 2026  
Rebekah Craft, Library Director

### MISSION:

The Baldwin Public Library in Birmingham, Michigan enriches lives by providing opportunities and resources for everyone to learn, connect, and discover.

# Budgetary Goals

Baldwin serves the residents of Birmingham, Beverly Hills, Bingham Farms, and the City of Bloomfield Hills.

Improve collections and services to satisfy community needs and expectations

Maintain and improve the building's functionality and cleanliness

Improve marketing and visibility of the library

Educate, train, and empower staff with tools to serve the public

Develop a plan for current and future financial needs

## Last year's usage

**246,859** ↑<sup>10.5%</sup>

Annual Visitors

**44,502** ↑<sup>29.5%</sup>

Program Attendance

**1,124** ↓<sup>0.1%</sup>

Volunteer Hours

**69,025** ↓<sup>-4.5%</sup>

Database Sessions

**193,861** ↑<sup>9.2%</sup>

eMaterials Circulation

**605,105** ↑<sup>0.2%</sup>

Total Circulation

**33,398**

Cardholders

**95,891**

Items in Circulation

**\$48,000**

Friends' Contribution

# Baldwin Public Library Trust

Total Value  
\$2,358,869

General  
Spendable  
Funds  
\$666,143

28 Named  
Endowments  
\$1,297,145

As of February 28, 2026

Additional  
Contributions  
Last Fiscal Year  
Totalled \$149,547

Baldwin supplements its  
general operating expenses  
with these generous  
donations

**\$59,320**

Distribution from Endowment Funds

**\$42,227**

Interest earning and donations to the Trust

**\$48,000**

Friends of the Baldwin Public Library contribution

# FY 2026-2027 Financials

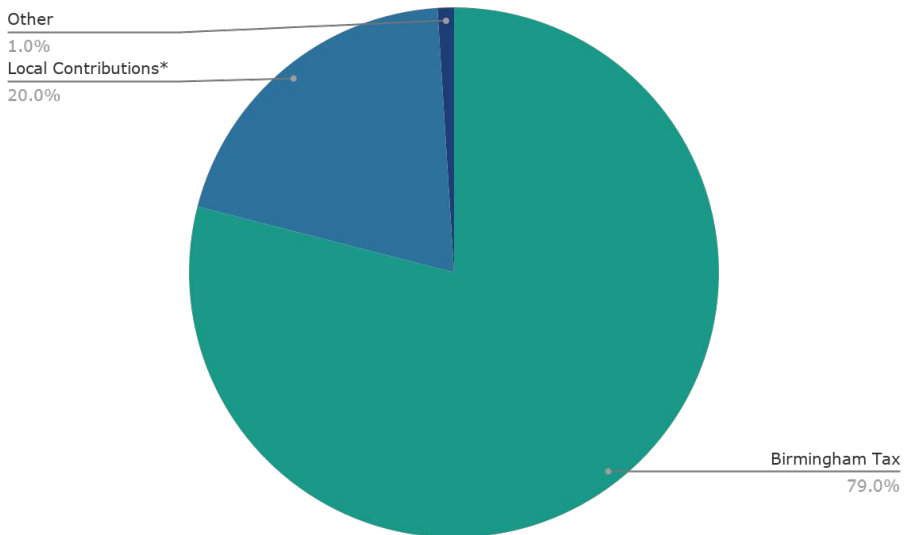
## REVENUE

Birmingham Tax Revenue	\$4,912,810
Provision for Tax Loss	-\$15,000
State Grants	\$47,000
Local Contributions	\$1,226,887
Charges for Services	\$28,700
Fines	\$7,000
Investment Income	\$15,000
Sundry & Misc.	\$500
<b>TOTAL</b>	<b>\$6,222,897</b>

## EXPENSES

Personnel	\$3,618,781
Supplies	\$166,000
Contracted Services	\$508,700
Technology & Maintenance	\$135,000
Utilities	\$143,350
Other Charges	\$182,880
Capital Outlays	\$470,000
Collections	\$987,000
<b>TOTAL</b>	<b>\$6,211,711</b>

## Operating Revenue

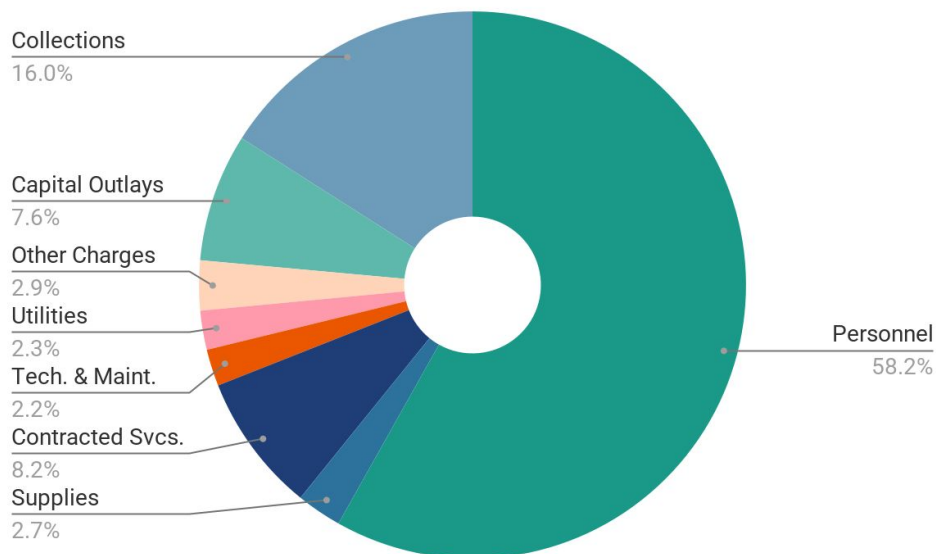


\*Beverly Hills, Bingham Farms, City of Bloomfield Hills, Penal Fines

# Revenue Summary

Levy **1.2665 mills** for **Operating Expenses**  
**18.9%** of revenue provided by **Contract Communities**  
**Penal Fines & State Aid** will stay level  
**Patron Use Revenue & Fines** are expected to stay level  
**Investment Income** conservatively estimated at \$15,000

## Operating Expenses



## Personnel Expenditures

**\$3,618,781**

**24 Full-Time** employees

**58.2%** of operating expenses

**48.07** Full-Time Equivalent Staff, including internal promotion of PT librarian to FT Outreach Librarian, new PT Library Asst. II

**Wage adjustments** due to MI

minimum wage increase plus **3%**

**increase for remaining staff**

## Expense Summary

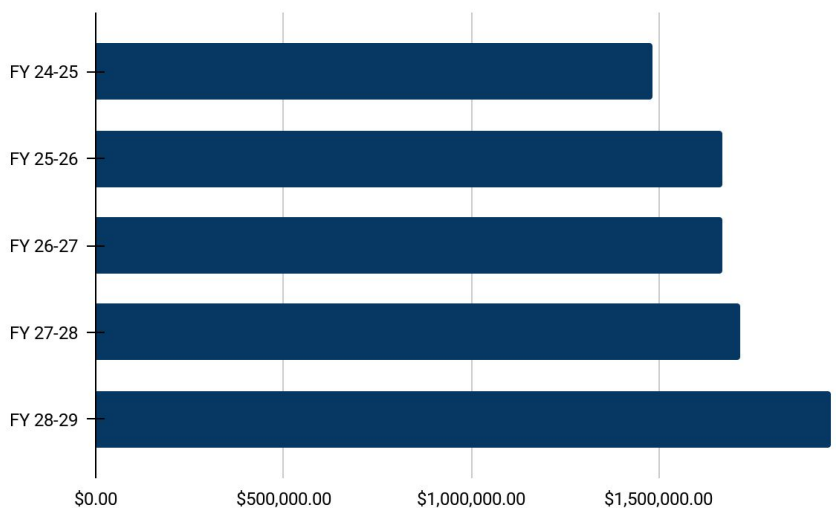
- **\$100,000** increase for **digital and physical collections**
- **\$30,000** for **marketing consultant**
- **\$15,000** for **tuition reimbursement** for staff
- **\$8,360** for **increased parking rates** in City garage
- **\$3,270** for **rubbish removal** fees assumed from City

# Capital Outlays Summary

- **\$180,000** for **lower level improvements** to carpet, paint, add closet, and update restroom partitions
- **\$60,000** for **staff office furniture reconfiguration** and **youth room furniture**
- **\$50,000** for expanding and reconfiguring **Idea Lab**
- **\$50,000** for **staff entry staircase awning**
- **\$50,000** for **lighting improvements**

## Fund Balance at End of FY

Unassigned fund balance should not be less than 25% or more than 35% of annual expenditures



# Next Steps

City **Budget Hearing:** April 25, 2026

Vote to take **disbursement from Trust:** May 18, 2026



**INFORMATION ONLY**

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## Upcoming Events of Interest

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**The Library will be closed on Friday, March 27, 2026 for Staff Development Day. It will reopen for regular hours on Saturday, March 28 at 9:30 a.m.**

**Detroit's Dynamite Dames: The Famous and Not-So-Famous Women Who Changed Detroit  
Monday, March 23, 2026, 7:00pm – 8:00pm**

Explore Detroit through the eyes of the women who shaped the city, from Madame de Cadillac to the Queen of Soul. Detroit Historical Society's Cate Waldeck joins us for a presentation that focuses on the lives of twelve trailblazing women who lived and worked in Detroit—some well-known, and others unsung—and their impact on the history of Detroit and the nation. Registration required. In person event.

**Lego Speed Build Challenge: Grades 6-8  
Wednesday, March 25, 2026, 7:00pm – 8:00pm**

Interested in testing your Lego building skills? Sign up with a friend, or we will pair you up to see what team can build a Lego set the fastest. To make it more challenging, one person will be holding the directions and explaining, and one assembling the pieces. Open to grades 6-8. Register here for this IN PERSON program.

**Idea Lab Class: From Sharpies to Laser Beams!  
Wednesday, March 25, 2026, 7:00pm – 8:00pm**

Laser engraving can seem intimidatingly high-tech. But it doesn't have to be! Come and learn how to turn your original artwork into beautiful engravings. Registration required.

**Oscars Trivia  
Thursday, March 26, 2026, 7:00pm – 8:00pm**

And the Oscar goes to...? Test your knowledge of Academy Award winning films throughout history up until today. Sign up as an individual or a group. Snacks will be provided and prizes will be awarded to the winning team. Teens and adults welcome. Registration required.

**Creature Feature Show: All Ages  
Monday, March 30, 2026, 10:30am - 11:30am**

Registration opens one month before the program. All ages with grown up(s). Register only the child. All ages with grown up(s). Caregivers must stay in the program with participants. Join us for a live animal show featuring one of our favorite presenters, Dan the Creature Man. Registration required.

**Let's Go Birding  
Monday, April 6, 2026, 7:00pm – 8:00pm**

"Let's Go Birding" is a followup to Greg Bodker's well received Birdwatching vs Birding program. The "Let's Go Birding" program uses different photos, videos, and stories to prepare the audience to go on a birding adventure in the field.

**Idea Lab Event: Make your own Traveler's Journals (Again!)**

**Wednesday, April 8, 2026, 7:00pm – 8:00pm**

Use Idea Lab tools to create a nifty refillable journal; when it fills up, just replace the pages! Registration required.

**After-Hours Hide & Seek for Teens Grades 7-12**

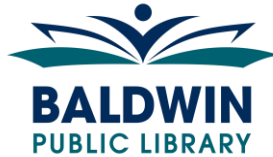
**Friday, April 10, 2026, 7:00pm – 9:00pm**

Play different versions of hide and seek throughout the library after we close to the public. Pizza will be served. Registration and permission form required.

**Matrix Planting for Home Gardeners**

**Saturday, April 14, 2026, 7:00pm – 8:00pm**

"Matrix Planting" has been one of the hottest design trends over the past few years. Join landscape designer and educator, Deborah Chud, for her engaging lecture as she explains this naturalist concept of incorporating perennials and grasses to imitate meadows. Deborah will demystify the complexities of this garden design concept and will give home gardeners a starting point for creating a personal version of matrix planting of their own.



Baldwin Public Library  
300 W. Merrill Street  
Birmingham, MI 48009  
248-647-1700

## NOTICE OF PUBLIC HEARING

**Monday, March 16, 2026 at 7:30 p.m.**  
**2026-2027 Budget Hearing**

The Baldwin Public Library Board of Directors will hold a public hearing on Monday, March 16, 2026, at 7:30 p.m., in the Rotary/Donor Room of the Baldwin Public Library, 300 W. Merrill, Birmingham, MI. Members of the public may attend in person or via Zoom.

This public hearing is being held to consider the 2026-2027 budget for the Baldwin Public Library. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

**Topic: Baldwin Public Library 2026-2027 Budget Hearing**

**Time: Mar 16, 2026 07:30 PM Eastern Time**

The public may participate via Zoom:

Join Zoom Meeting: <https://us02web.zoom.us/j/88033156263>

Meeting ID: 880 3315 6263

One tap mobile: +13017158592,,88033156263# US (Washington DC)  
+13126266799,,88033156263# US (Chicago)

Public comments may be presented either in person or in writing.

By 5:00 p.m. on Friday, March 13, 2026 you may obtain a copy of the proposed budget by going to the Library's website ([www.baldwinlib.org](http://www.baldwinlib.org)), asking at the Library's Adult Services Reference Desk (248-554-4650), or contacting Robert Stratton (248-554-4684).

Approved minutes of this hearing may be reviewed on the Library's website or at its Business Office.

THIS NOTICE IS GIVEN in accordance with Act 261, 1968 Public Act 267.

DATE POSTED: February 25, 2026

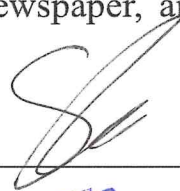
Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700, or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

*Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la biblioteca en el número (248) 647-1700 o al (248) 644-5115 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964).*

# Affidavit of Publication

State of Michigan }  
County of Oakland } ss.

Sabrina Barhydt, being duly sworn, deposes and says that an advertisement of 2 columns x 4.5 inches, a true copy of which is annexed hereto, was published in the **Birmingham-Bloomfield Eagle**, a newspaper printed and circulated in said State and County on 2-25-26, 20  ; and that    he/she is the principal clerk of the printers of said newspaper, and knows well the facts stated herein.



Subscribed and sworn to before me this 25th day  
of February, 20  .

Kimberly A. McGuire  
Macomb County, Michigan

KIMBERLY A. MCGUIRE  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF MACOMB  
MY COMMISSION EXPIRES Dec 22, 2030  
ACTING IN COUNTY OF

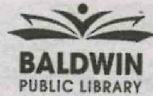
My commission expires 12-22-30



Your Community...  
Your Business...  
Your News...

• "Painted Perspectives" features new works by

WOODWARD AVE. in Bloomfield Hills, (248) 645-3200,  
science.cranbrook.edu



Baldwin Public Library  
300 W. Merrill Street  
Birmingham, MI 48009  
248-647-1700

### NOTICE OF PUBLIC HEARING

**Monday, March 16, 2026 at 7:30 p.m.**  
**2026-2027 Budget Hearing**

The Baldwin Public Library Board of Directors will hold a public hearing on Monday, March 16, 2026, at 7:30 p.m., in the Rotary/Donor Room of the Baldwin Public Library, 300 W. Merrill, Birmingham, MI. Members of the public may attend in person or via Zoom.

This public hearing is being held to consider the 2026-2027 budget for the Baldwin Public Library.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

**Topic: Baldwin Public Library 2026-2027 Budget Hearing**

**Time: Mar 16, 2026 07:30 PM Eastern Time**

The public may participate via Zoom:

Join Zoom Meeting: <https://us02web.zoom.us/j/88033156263>

Meeting ID: 880 3315 6263

One tap mobile: +13017158592,,88033156263# US (Washington DC)

+13126266799,,88033156263# US (Chicago)

Public comments may be presented either in person or in writing.

By 5:00 p.m. on Friday, March 13, 2026 you may obtain a copy of the proposed budget by going to the Library's website ([www.baldwinlib.org](http://www.baldwinlib.org)), asking at the Library's Adult Services Reference Desk (248-554-4650), or contacting Robert Stratton (248-554-4684).

Approved minutes of this hearing may be reviewed on the Library's website or at its Business Office.

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DATE POSTED: February 25, 2026

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Published: Birmingham-Bloomfield Eagle 02/25/2026

0353-2609

## **Library okays FOIA policy in independence bid**

March 5, 2026

The library board for the Baldwin Public Library has adopted its own Freedom of Information Act (FOIA) policy, signaling a further step in establishing the library as independent from control by the city of Birmingham.

At the library board's February 23 meeting, the board voted to adopt the FOIA policy that directs that any information requested relative to the library under the act to be handled by the library director as FOIA Coordinator, rather than having such requests routed through the city's established FOIA system. The vote of the board was unanimous, with library trustee Jennifer Wheeler absent from the session.

According to information supplied prior to the vote, the writing of the FOIA policy for the library cost \$267 in attorney fees charged by the legal counsel for the library.

In terms of content, the new POIA policy for the library basically adheres to such policy for the city of Birmingham and other municipalities in the state. The difference is that any future FOIA request will now be filed directly with the library by email at [webmaster@baldwinlib.org](mailto:webmaster@baldwinlib.org) or in written form mailed or delivered in person to Baldwin Public Library, FOIA Coordinator, 300 W. Merrill Street, Birmingham MI 48009.

In the case where an FOIA request is denied, appeals of such decisions will now be handled by the library board rather than the city commission.

The new policy also outlines the costs to be charged in most cases for an FOIA request.

Library officials noted that there were only five FOIA requests directed at the library in the past year.

The adoption of the new policy is one more step in establishing independence of the library board from the city commission following an agreement by the city in past months that the library was clearly an independent entity, including setting its own annual budget and millage rate, an issue that has lingered for decades in the city.

The library board is still considering placing other services now provided by the city with third party providers that may charge less than the city now gets from the Baldwin Public Library.



# BALDWIN PUBLIC LIBRARY TRUST

Trust Agenda

Trust Minutes

Trust Financial Reports

Gifts to Trust: Receipts

Check Register: Claims

# Baldwin Public Library Trust Meeting

Rotary Donor Room

Monday, March 16, 2026

Immediately following regular Board meeting

## **Agenda**

Call to order and establishment of a quorum

I. General Public Comment Period

The Library Board values public meetings and welcomes your comments on Library issues. The Board respectfully asks that comments be made as concisely as possible. We welcome your comments but will not debate items not on the agenda. The maximum time for individual speakers should not exceed three minutes.

II. Consent Agenda

All items on the consent agenda are considered routine and will be enacted by one motion and approved by a roll call vote. There will be no discussion of these items unless a board member or a citizen so requests, in which case the item will be removed from the general order of business and considered as the last item under new business.

- A. Approval of the February 23, 2026 minutes p. 73
- B. Acceptance of the February 2026 receipts of \$816.07 p. 80
- C. Approval of the February 2026 disbursements of \$13,770.78 p. 81

III. New and Miscellaneous Business

IV. Adjournment

The next Trust meeting will be held immediately following the next regular meeting of the Baldwin Public Library Board of Directors on Monday, April 20, 2026

**Motion:** To adjourn the March 16, 2026 Trust Meeting.

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the Library at the number (248) 647-1700 or (248) 644-3405 (for the hearing impaired) at least one day before the meeting to request help in mobility, visual, hearing, or other assistance.

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**BALDWIN LIBRARY BOARD MINUTES,  
TRUST MEETING  
February 23, 2026**

**1. Call to Order**

The meeting was called to order by President Danielle Rumble at 9:17 p.m.

Library Board present: Wendy Friedman, Pam Graham, Frank Pisano, Karen Rock, Danielle Rumble.

Absent and excused: Jennifer Wheeler.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director and Robert Stratton, Office Administrator.

Friends of the Library Liaison present: None.

Contract community representatives present: None.

Members of the public present: Two via Zoom.

**1. General Public Comment Period: None.**

**2. Consent Agenda**

**Motion to approve the consent agenda, which included the Trust minutes, as well as receipts and disbursements.**

**A. Approval of the January 21, 2026 minutes**

**B. Acceptance of the January 2026 receipts of \$34,292.84**

**C. Approval of the January 2026 disbursements of \$2,530.53**

1st Pisano

2<sup>nd</sup> Friedman

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

**3. New and Miscellaneous Business: None.**

**4. Adjournment:**

**Motion: To adjourn the meeting.**

1st Friedman

2nd Rock

A voice vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble.

Nays: None.

Absent and excused: Wheeler.

The motion was approved unanimously.

The meeting was adjourned at 9:19 p.m. The next Trust Meeting will be held on Monday, March 16, 2026, following the regular meeting in the Rotary Tribute & Donor Room.

---

Wendy Friedman, Secretary

Date

DRAFT

## Baldwin Public Library Trust: February 2026

February receipts totaled \$816.07. February disbursements totaled \$13,770.78.

The current value of the Trust is \$2,358,868.64, divided up in the following way:

	<b>June 2025 - EOY</b>	<b>February 2026</b>
Total endowment investments*	\$ 1,175,624.57	\$ 1,297,144.55
Endowment funds distributed for use	\$ 206,593.83	\$ 183,914.70
<hr/> Total endowment funds	<hr/> \$ 1,382,218.40	<hr/> \$ 1,481,059.25
General spendable funds	\$ 586,790.38	\$ 666,143.13
Van Dragt fund	\$ -	\$ -
Building fund	\$ 132,466.59	\$ 147,220.17
Restricted funds**	\$ 40,987.12	\$ 41,228.44
Naming rights for Rotary Tribute Room	\$ 7,832.00	\$ 7,832.00
Naming rights for Burnett Reference Desk	\$ 9,385.65	\$ 9,385.65
Naming rights for Thal Reference Desk	\$ 6,000.00	\$ 6,000.00
<hr/> Total non-endowment funds	<hr/> \$ 783,461.74	<hr/> \$ 877,809.39
Total endowment funds	\$ 1,382,218.40	\$ 1,481,059.25
Total non-endowment funds	\$ 783,461.74	\$ 877,809.39
<hr/> Total of all Trust funds	<hr/> \$ 2,165,680.14	<hr/> \$ 2,358,868.64

\* The principal of the endowment funds is \$888,797.04.

\*\*Includes memorials and donations from the Friends of the Baldwin Public Library

As of February 28, the amount of money in the Trust that is undesignated stands at \$864,586.15.

**Baldwin Public Library Trust**  
**Endowment Funds Portfolio Performance Benchmarks**  
**As of February 28, 2026**

<u>Index</u>	<u>2026: YTD</u>	<u>2025: Entire Year</u>
S&P 500-Equity Benchmark	0.49%	16.39%
U.S. Aggregate-Bond Benchmark	1.75%	-0.20%
Blended Return of Both Benchmarks* <i>(S&amp;P 500: 75% and U.S. Aggregate: 25%)</i>	0.81%	12.24%
Baldwin Endowment Funds' Portfolio	3.19%	9.73%
<b>Endowment Funds' Performance Compared to Blended Return of Benchmarks</b>	<b>2.39%</b>	<b>-2.51%</b>

\*Since November 2017, the blended return has been calculated according to the Baldwin Endowment Funds' allocation of 75% equities and 25% fixed income, cash, and cash alternatives.

As of April 2020, this report was renamed "Endowment Funds Portfolio Performance Benchmarks," instead of "Portfolio Performance Benchmarks." The new title is more accurate, for it states clearly that the comparison between benchmarks and the Baldwin Trust's performance pertains only to the BPL Trust Endowment Funds Account at Raymond James. It does not take into account the BPL Trust General Funds Account at Raymond James or the Trust's Huntington Bank checking and money market accounts. The breakdown of the Trust's various accounts is shown on the "Balances by Financial Institutions Report," which follows this report in the Board packet. As of February 28, 2026, the breakdown was as follows:

Raymond James Endowment Funds Account	\$1,310,976.54
Raymond James Building Mutual Funds Account	\$610,928.76
Huntington Bank Checking Account	\$4,428.75
Huntington Bank Money Market Account	<u>\$432,534.59</u>
<b>Total</b>	<b>\$ 2,358,868.64</b>

Our Huntington Bank checking account and money market account have no stock or bond investments at all, and are non-volatile.

**BALDWIN PUBLIC LIBRARY TRUST  
BALANCES BY FINANCIAL INSTITUTIONS  
FEBRUARY 28, 2026**

Investment and Cash Report											
12_c	Prior Month Balance 01/31/26	Current Month Revenue	Year to Date Revenue	Current Month Expenses	Year to Date Expenses	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 02/28/26		
<b>Huntington Bank Checking:</b>											
Endowment Money	\$0.00	\$0.00	\$0.00	\$5,242.44	\$22,879.13	\$5,242.44			\$0.00		
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
Restricted Funds - Memorials and Friends	\$4,428.65	\$0.10	\$1.17	\$8,518.34	\$27,759.84	\$8,518.34			\$4,428.75		
Restricted Funds - Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
Restricted Funds - Covid and MAF Idea Lab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
Subtotal - Restricted Funds	\$4,428.65								\$4,428.75		
General Spendable Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00		
<b>TOTAL</b>	\$4,428.65	\$0.10	\$1.17	\$13,760.78	\$50,638.97	\$13,760.78	\$0.00	\$0.00	\$4,428.75		
<b>Huntington Bank Money Market:</b>											
Endowment Budgeted Funds	\$189,157.15	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	(\$5,242.44)		\$183,914.71		
Endowment Investment Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Building Fund	\$999.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$999.75		
Van Dragt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Restricted Funds	\$54,187.25	\$0.00	\$28,000.00	\$0.00	\$0.00	\$0.00	(\$8,518.34)		\$45,668.91		
Restricted Fund - Covid	\$516.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$516.43		
Restricted Fund - Idea Lab MAF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
General Spendable Funds	\$200,628.82	\$815.97	\$32,713.10	\$10.00	\$80.00	\$0.00	\$0.00		\$201,434.79		
<b>TOTAL</b>	\$445,489.40	\$815.97	\$60,913.10	\$10.00	\$80.00	\$0.00	(\$13,760.78)		\$432,534.59		
<b>Raymond James &amp; Associates:</b>											
Endowment Fund Investments	\$1,287,502.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,857.91	\$1,301,360.06		
Endowment Cash	\$9,616.26	\$0.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22	\$9,616.48		
Sub-total Endowment Funds	\$1,297,118.41	\$0.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,858.13	\$1,310,976.54		
General Spendable Funds Cash	\$2,033.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.04	\$2,033.28		
General Spendable Mutual Funds	\$459,296.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,415.85	\$462,711.87		
General Spendable Building Mutual Funds	\$145,104.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,078.69	\$146,183.61		
Sub-total General Spendable Funds	\$606,434.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,494.58	\$610,928.76		
<b>TOTAL</b>	\$1,903,552.59	\$0.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,352.71	\$1,921,905.30		
<b>Total All Funds</b>	\$2,353,470.64	\$816.07	\$63,514.27	\$13,770.78	\$50,718.97	\$13,760.78	(\$13,760.78)	\$18,352.71	\$2,358,868.64		

**BALDWIN PUBLIC LIBRARY TRUST  
ENDOWMENT BY INDIVIDUAL FUND  
FEBRUARY 28, 2026**

12d	PRINCIPAL AMOUNT OF FUND	PURPOSE	VALUE AS OF JULY 1, 2025	2025/26 DONATIONS	EARNINGS INCOME OUT	CHANGE IN VALUE		CURRENT VALUE OF ENDOWMENT INVESTMENTS
						JULY 1, 2025 to JUNE 30, 2026	118,919.98	
401	Frances Balfour	Adult Reading	\$13,638.32			\$1,337.99	\$14,976.31	
402	Gladys E. Brooks	Large Print Books/Senior Citizens Programs	\$56,513.57			\$5,544.34	\$62,057.90	
403	Jane Cameron	Baldwin Public Library	\$89,634.36			\$9,201.34	\$98,835.71	
404	Jane Martin Clark	Baldwin Public Library	\$6,819.16			\$668.99	\$7,488.15	
405	Jan Coil	Baldwin Public Library	\$14,197.29			\$1,404.89	\$15,602.17	
406	Aubrey & Grace Flood	Youth Services	\$6,819.16			\$668.99	\$7,488.15	
407	Paul R. Francis	Staff Appreciation	\$12,836.84	\$2,000.00		\$1,337.99	\$16,174.83	
408	Friends of the Library	Library Collections	\$43,642.91			\$4,281.56	\$47,924.47	
409	Priscilla Goodell	Baldwin Public Library	\$155,092.84			\$15,215.33	\$170,308.17	
410	Emmelene Hornac	Youth Services & Adult Reading	\$68,191.66			\$6,689.94	\$74,881.60	
411	H. G. Johnston	Reference Collection	\$8,609.12			\$849.62	\$9,458.74	
412	Bob & Jean Kelly	Youth Services Programs	\$13,728.57			\$1,405.96	\$15,134.53	
413	William Kernan, Jr.	Library Collections	\$34,095.85			\$3,344.97	\$37,440.82	
414	Merle L. Rominger	Reference Collection	\$342,091.94			\$33,568.78	\$375,660.72	
415	Rosso Family Foundation	Baldwin Public Library	\$13,638.34			\$1,337.99	\$14,976.33	
416	Marion G. Sweeney	Youth Services	\$14,903.18			\$1,525.31	\$16,428.48	
417	Stephen Vartanian	Audio Visual Material	\$13,638.34			\$1,337.99	\$14,976.33	
419	Clarice G. Taylor	Professional Development	\$83,825.48			\$8,008.23	\$91,833.70	
421	Eric & Julie Gheen	Adult Reading Print Books	\$12,815.26			\$1,337.99	\$14,153.25	
422	Ileane Thal	Baldwin Public Library	\$59,502.34			\$6,689.80	\$66,192.14	
423	Judith Nix	Adult & Youth Programs	\$18,957.67			\$2,034.74	\$20,992.42	
424	MAF-Rae Dumke	Architecture Books	\$12,860.73			\$1,337.99	\$14,198.72	
425	Linne Underdown Hage Forester	Professional Development	\$37,920.30	\$600.00		\$4,617.39	\$43,137.69	
426	Richard & Mary Henne Book Fund	Adult Reading Print Books	\$10,552.64			\$1,337.99	\$11,890.63	
427	Douglas R. Koschik	Building Improvements	\$19,547.49			\$2,482.50	\$22,029.99	
428	Gerald "Jerry" Dreer		\$11,551.20			\$1,351.37	\$12,902.56	
			\$1,175,624.56	\$2,600.00	\$0.00	\$118,919.98	\$1,297,144.54	

**BALDWIN PUBLIC LIBRARY TRUST  
ENDOWMENT FUNDS BY DESIGNATION  
FEBRUARY 28, 2026**

		Prior Month Balance 01/31/26	Current Month Revenue	Year to Date Revenue	Current Month Expense	Year to Date Expense	Transfer In	Transfer Out	Change in Investment Value	Ending Balance 02/28/26
12e										
<b>Gift &amp; Tribute Funds</b>	<b>Purpose</b>									
<b>General Spendable Funds</b>		\$661,921.28	\$815.97	\$32,713.10	\$10.00	\$80.00		\$3,415.88	\$666,143.13	
<b>Restricted Funds:</b>										
Building Fund		\$146,141.47	\$0.00	\$0.00	\$0.00	\$0.00		\$1,078.70	\$147,220.17	
Van Dragt Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
Memorials/Tributes		\$10,709.91	\$0.10	\$101.17	\$0.00	\$56.72			\$10,710.01	
Covid Project		\$516.43	\$0.00	\$0.00	\$0.00	\$0.00			\$516.43	
Restricted Fund - Idea Lab MAF		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	
Friends	Adult Services Programs	\$11,840.14	\$0.00	\$7,000.00	\$1,171.17	\$6,318.50			\$10,668.97	
	Young Adult Programs	\$10,160.73	\$0.00	\$8,700.00	\$1,523.99	\$7,597.35			\$8,636.74	
	Youth Services Programs	\$9,464.58	\$0.00	\$7,700.00	\$1,186.92	\$4,720.77			\$8,277.66	
	Idea Lab Program Supplies	\$2,440.63	\$0.00	\$2,000.00	\$1,071.27	\$2,225.80			\$1,369.36	
	Outreach & Equipment	\$4,614.26	\$0.00	\$2,500.00	\$3,564.99	\$6,840.70			\$1,049.27	
	<b>Sub-total Restricted</b>	\$195,888.15	\$0.10	\$28,001.17	\$8,518.34	\$27,759.84	\$0.00	\$1,078.70	\$188,448.61	
<b>Rotary Room Fund</b>	Naming Rights-Principal	\$7,832.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,832.00	
	Maintenance Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Ileana Thal Reference Desk</b>		\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	
<b>Miranda Burnett Reference Desk</b>		\$9,385.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,385.65	
<b>Total Gift and Tribute Funds</b>		\$881,027.08	\$816.07	\$60,714.27	\$8,528.34	\$27,839.84	\$0.00	\$4,494.58	\$877,809.39	
<b>Endowment Funds</b>										
<b>Endowment Budgeted Funds</b>	General Funds	\$54,047.06	\$0.00	\$0.00	\$1,824.46	\$4,890.68			\$52,222.60	
	Adult Large Print	\$2,215.04	\$0.00	\$0.00	\$0.00	\$1,181.20			\$2,215.04	
	Adult Services Department	\$31,635.55	\$0.00	\$0.00	\$0.00	\$1,452.85			\$31,635.55	
	Adult Audio Visual	\$13.73	\$0.00	\$0.00	\$0.00	\$730.12			\$13.73	
	Adult Reference	\$56,646.34	\$0.00	\$0.00	\$0.00	\$0.00			\$56,646.34	
	Adult Programs	\$14,761.21	\$0.00	\$0.00	\$537.52	\$4,837.52			\$14,223.69	
	Architecture	\$511.46	\$0.00	\$0.00	\$131.80	\$874.22			\$379.66	
	Youth Services Department	\$2,385.18	\$0.00	\$0.00	\$10.77	\$5,312.11			\$2,374.41	
	Youth Programs (Nix)	\$618.47	\$0.00	\$0.00	\$450.45	\$524.18			\$168.02	
	Professional Development	\$22,959.17	\$0.00	\$0.00	\$1,844.48	\$1,884.48			\$21,114.69	
	Staff Appreciation	\$1,664.11	\$0.00	\$200.00	\$442.96	\$1,191.77			\$1,221.15	
	Koschik Building Fund	\$1,699.82	\$0.00	\$0.00	\$0.00	\$0.00			\$1,699.82	
	<b>Sub-total</b>	\$189,157.14	\$0.00	\$200.00	\$5,242.44	\$22,879.13	\$0.00	\$0.00	\$183,914.70	
<b>Total Endowment Investments</b>	All Funds	\$1,283,286.42	\$0.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$13,858.13	\$1,297,144.55	
<b>Total Endowment Funds</b>		\$1,472,443.56	\$0.00	\$2,800.00	\$5,242.44	\$22,879.13	\$0.00	\$13,858.13	\$1,481,059.25	
<b>Total All Trust Funds</b>		\$2,353,470.64	\$816.07	\$63,514.27	\$13,770.78	\$50,718.97	\$0.00	\$18,352.71	\$2,358,868.64	

**TRUST RECEIPTS**  
February-26

12f\_

**Trust Money Mkt General Funds:**

Money Market Interest Income	\$ 815.97	\$ 815.97
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**Friends of BPL:**

- Adult Programs
- Teen Programs
- Youth Programs
- Idea Lab Program Supplies
- Outreach and Equipment

**Trust Money Mkt Restricted Funds:**

	\$	-
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**Memorial Book Fund:**

Checking Account Interest	\$ 0.10	\$ 0.10
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**Trust Money Mkt Endowment Fund:**

	\$	-
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<b>Total Receipts at Huntington Bank</b>	<b>\$ 816.07</b>	<b>\$ 816.07</b>
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**Raymond James**

	\$0.00	
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<b>Total Trust Receipts (Before Bank Fees)</b>	<b><u>\$816.07</u></b>	<b><u>\$816.07</u></b>
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<b>Monthly Banking Fee on Money Market Account</b>	<b><u>\$ (10.00)</u></b>	<b><u>\$ (10.00)</u></b>
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<b>Total Trust Receipts (Net)</b>	<b><u>\$806.07</u></b>	<b><u>\$806.07</u></b>
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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LIBRY BALDWIN PUBLIC LIBRARY TRUST					
02/03/2026	LIBRY	6455	009315	FIRST NATIONAL BANK OF OMAHA	2,088.66
02/03/2026	LIBRY	6456	009315	VOID	0.00 V
02/27/2026	LIBRY	6457	004867	BALDWIN PUBLIC LIBRARY TRUST	35.25 V
02/27/2026	LIBRY	6458	MISC	BRIAN CHRISTOPHER KEMP	100.00
02/27/2026	LIBRY	6459	003904	CAPITAL ONE BANK	20.57
02/27/2026	LIBRY	6460	009319	COMPTON PRESS INDUSTRIES LLC	3,429.01
02/27/2026	LIBRY	6461	MISC	DETROIT HISTORICAL SOCIETY	275.00
02/27/2026	LIBRY	6462	009315	FIRST NATIONAL BANK OF OMAHA	6,349.79
02/27/2026	LIBRY	6463	009315	VOID	0.00 V
02/27/2026	LIBRY	6464	009315	VOID	0.00 V
02/27/2026	LIBRY	6465	004604	GORDON FOOD	156.88
02/27/2026	LIBRY	6466	001090	INGRAM LIBRARY SERVICES	155.35
02/27/2026	LIBRY	6467	MISC	LITTLE CREATURES	375.00
02/27/2026	LIBRY	6468	009478	ODP BUSINESS SOLUTIONS, LLC	151.07
02/27/2026	LIBRY	6469	006432	ELISABETH PHOU	48.00
02/27/2026	LIBRY	6470	000757	SCHOLASTIC INC	536.85
02/27/2026	LIBRY	6471	MISC	STUART J. STURTON	39.35
02/27/2026	LIBRY	6472	004867	BALDWIN PUBLIC LIBRARY TRUST	35.25

LIBRY TOTALS:

Total of 18 Checks:	13,796.03
Less 4 Void Checks:	35.25
Total of 14 Disbursements:	<u>13,760.78</u>