



**BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
April 20, 2026**

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumble at 7:30 p.m.

Library Board present: Wendy Friedman, Pam Graham, Frank Pisano, Karen Rock, Danielle Rumble, Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director and Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: None.

All present recited the Pledge of Allegiance following establishment of quorum.

Rock read aloud the Library's Mission Statement.

1. General Public Comment Period: None

2. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of March 16, 2026 Board Meeting Minutes

B. Approval of March 2026 vendor payments in the amount of \$151,295.81, including payments in excess of \$75,000.

C. Approval of total expenses in the amount of \$440,040.61

1st Friedman

2nd Rock

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Rumble lauded the volunteer appreciation brunch held on April 17, and appreciated reading staff's conference reports in the April Board packet.

Board comments: Friedman recognized Miller's work in organizing the CaRE Fair on April 11. Wheeler said that her son had a lot of fun at the Teen After-Hours Hide & Seek event on April 10.

Staff Anniversaries: Friedman recognized the following staff anniversaries: Morgan Bayour (1 year of service), Cameron Crawford (11 years), Carri Fritz-Gvozdich (17 years), Rosemary Isbell (8 years), George Kasparian (30 years), Jeannie Khezarjian (1 year), and Rae Stoloff (4 years).

Upcoming events of interest: Miller reported upcoming events at the Library, full details of which are on pages 74-75 of the April Board packet.

4. Board Committee Reports

Finance Committee:

Friedman reported that the Finance Committee met on April 13. Present were Friedman, Pisano, Rumble, Craft, and Miller. Full minutes from this meeting are on page 14 of the April Board packet. The next meeting of the Finance Committee will take place on Monday, May 11, 2026 at 4:00 p.m. in the Director's Alcove.

Building Committee:

Graham reported that the Building Committee met on April 13. Present were Graham, Rock, Rumble, Craft, and Miller. Full minutes from this meeting are on page 17 of the April Board packet. The next meeting of the Building Committee will take place on Monday, May 18, 2026 at 1:00 p.m. in the Director's Alcove.

Outreach Committee:

Rock reported that the Outreach Committee met on April 14. Present were Friedman, Graham, Rock, Craft, and Miller. Full minutes from this meeting are on page 19 of the April Board packet. The next meeting of the Outreach Committee will take place in June 2026.

Policy Committee:

Wheeler reported that the Policy Committee met on April 9. Present were Friedman, Pisano, Wheeler, Craft, and Miller. Wheeler reviewed proposed changes to several policies, which are listed in full on pages 20-21 of the April Board packet. The Policy Committee recommends Board approval of these changes.

The Artificial Intelligence Tools Policy was developed from multiple national examples, amalgamated to produce the best policy for BPL.

Graham suggested changing "per diem" to "limit" within the Staff Development Policy, subsection 'Meals', as the term "per diem" does not accurately fit the use-case of staff reimbursement.

Motion to adopt proposed changes to the Volunteer Policy, Library Card Policy, Fines and Fees Policy, Electronic Device, Network, and Internet Use Policy, Collection Development and Maintenance Policy, Financial Policy, and Staff Development Policy, as found on pages 22 to 39 of the April 2026 Board packet; and to include the term change of "per diem" to "limit" within the Staff Development Policy, subsection 'Meals'.

1st Pisano

2nd Friedman

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

Motion to adopt the Artificial Intelligence Tools Policy as found on pages 40 to 41 of the April 2026 Board packet.

1st Pisano

2nd Wheeler

A roll call vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumpel, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The next meeting of the Policy Committee will take place in October 2026.

Library Report:

Craft and Miller presented highlights from the Library Report. Craft reviewed the Q3 Strategic Plan updates and Miller provided the Q3 Key Metrics report. Full details of the complete report, including programs and services updates, are on pages 43-64 of the April Board packet.

5. Liaisons

Friends: Ryndee Carney thanked Craft and Miller for hosting the volunteer appreciation brunch and noted several new Friends volunteers attended. The Friends' Annual Meeting will be held on Tuesday, May 12 at 7:00 p.m. in the Jeanne Lloyd Room. Carney hopes for a good turnout to the Spring Book Sale that will be held on Saturday, May 16 and Sunday, May 17 in the Library's lower level.

Beverly Hills: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

6. New & Miscellaneous Business:

Next Chapter Library Internship Program:

Craft reviewed the memorandum on pages 68-70 of the April Board packet. Director Larry Neal from Clinton Macomb Public Library (CMPL) is launching a statewide internship program ("Michigan Next Chapter Intern Program") in Michigan in lieu of the since-ended national program "Inclusive Internship Initiative." Craft expressed interest in participating, and recommends the Board approve Baldwin's participation.

This program can be funded from a \$5,000 cushion in the staff budget. Rock recommended adding language to the posting to explain necessary travel to both CMPL and Library of Michigan in Lansing during the program timeline. Graham suggested including additional information about the initiative and its continuation of the national project's intent to the planned position posting. Craft noted the ideal candidate would be one from Baldwin's service area.

Motion to approve Baldwin's participation in the 2026 Michigan Next Chapter Intern Program.

1st Pisano

2nd Rock

Yeas: Friedman, Graham, Pisano, Rock, Rumpel, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously by a roll call vote.

7. Unfinished Business: None.
8. Items Removed from Consent Agenda: None.
9. Information Only: See pages 73-94 of the April Board packet.
10. Adjournment:

Motion to adjourn the meeting.

1st Friedman

2nd Wheeler

A voice vote was taken.

Yeas: Friedman, Graham, Pisano, Rock, Rumble, Wheeler.

Nays: None.

Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:29 p.m. The next regular meeting is scheduled for Monday, May 18, 2026 at 7:30 p.m. in the Rotary & Donor Room.

Wendy Friedman
Wendy Friedman, Secretary

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Date