

REQUEST FOR PROPOSALS
For Baldwin Public Library Lower Level Updates

Sealed proposals endorsed **“BALDWIN PUBLIC LIBRARY LOWER LEVEL UPDATES”**, will be received at the Administrative Office, Baldwin Public Library, 300 West Merrill Street, Birmingham, Michigan, 48009; until 3:00 p.m. on Tuesday, June 23, 2026 after which time bids will be publicly opened and read.

Bidders will be required to attend a mandatory pre-bid meeting on Wednesday, May 20, 2026 at 2:00 p.m. in the Rotary Donor Room of the Baldwin Public Library, 300 W. Merrill Street, Birmingham, MI 48009. Bidders must register for the pre-bid meeting by Tuesday, May 19 by contacting Rebekah Craft at (248) 554-4681 or Rebekah.Craft@baldwinlib.org.

The Baldwin Public Library (the “Library”) is accepting sealed bid proposals from qualified professional firms to perform lower level updates of the Baldwin Public Library (BPL) including, removal of wallpaper, painting, carpeting, installation of a closet and door, removal of furniture, replacement of ceiling tiles, demolition of a closet and shelf unit, and replacement of toilet room partitions. This work must be performed as specified in accordance with the specifications contained in the Request For Proposals (“RFP”).

The RFP, including the specifications, may be obtained online from the Michigan Inter-governmental Trade Network at <http://www.mitn.info> or at the Baldwin Public Library, 300 West Merrill Street, Birmingham, Michigan, 48009, ATTENTION: Rebekah Craft, Library Director.

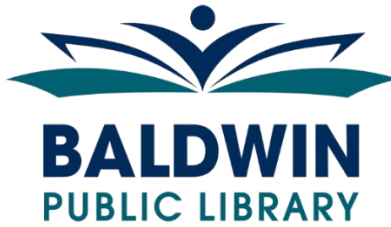
The acceptance of any proposal made pursuant to this invitation shall not be binding upon the Library until an agreement has been executed.

Submitted to MITN: Wednesday, May 6, 2026

Mandatory Pre-Bid Meeting: Wednesday, May 20, 2026 at 2:00 p.m.
Baldwin Public Library – Rotary Donor Room
RSVP to Rebekah.Craft@baldwinlib.org by 4:00 p.m.
on Tuesday, May 19, 2026

Deadline for Submissions: 3:00 p.m. on Tuesday, June 23, 2026

Contact Person: Baldwin Public Library
Attention: Rebekah Craft, Library Director
300 W. Merrill St.
Birmingham, MI 48009
Phone: 248.554.4681
Email: rebekah.craft@baldwinlib.org



REQUEST FOR PROPOSALS
For Baldwin Public Library Lower Level Updates

Contents

INTRODUCTION..... 4

REQUEST FOR PROPOSALS (“RFP”) 4

INVITATION TO SUBMIT A PROPOSAL 4

INSTRUCTIONS TO BIDDERS 5

EVALUATION PROCEDURE AND CRITERIA 6

TERMS AND CONDITIONS 6

CONTRACTOR’S RESPONSIBILITIES 7

LIBRARY’S RESPONSIBILITY 7

SETTLEMENT OF DISPUTES..... 7

INSURANCE 7

CONTINUATION OF COVERAGE..... 7

EXECUTION OF CONTRACT 8

INDEMNIFICATION 8

CONFLICT OF INTEREST 8

EXAMINATION OF PROPOSAL MATERIALS..... 8

PROJECT TIMELINE..... 8

SCOPE OF WORK 9

ATTACHMENT A – AGREEMENT FOR SERVICES 22

EXHIBIT A - AGREEMENT FOR SERVICES 33

EXHIBIT B - AGREEMENT FOR SERVICES 34

ATTACHMENT B - BIDDER’S AGREEMENT..... 35

ATTACHMENT C - COST PROPOSAL 36

ATTACHMENT D - IRAN SANCTIONS ACT VENDOR CERTIFICATION FORM . 37

ATTACHMENT E - QUESTIONS FOR BIDDERS..... 38

ATTACHMENT F – DRAWINGS & PRODUCT SHEETS 39

INTRODUCTION

For purposes of this request for proposals the Baldwin Public Library will hereby be referred to as “Library,” the private firm will hereby be referred to as “Contractor,” and the work to be completed will hereby be referred to as “Lower Level Updates.”

The Library is accepting sealed bid proposals from qualified professional firms to provide lower level updates to BPL including, removal of wallpaper, painting, carpeting, installation of a closet and door, removal of furniture, replacement of ceiling tiles, demolition of a closet and shelf unit, and replacement of toilet room partitions. This work must be performed as specified in accordance with the specifications outlined by the Scope of Work contained in this Request For Proposals (“RFP”).

During the evaluation process, the Library reserves the right where it may serve the Library’s best interest, to request additional information or clarification from proposers, or to allow corrections of errors or omissions. At the discretion of the Library, firms submitting proposals may be requested to make oral presentations as part of the evaluation.

It is anticipated the selection of a firm will be completed by July 20, 2026. An Agreement for Services (the “Agreement”) will be required with the selected Contractor. A copy of the Agreement is contained herein for reference. Contract services will commence upon execution of the Agreement by the Library.

REQUEST FOR PROPOSALS (“RFP”)

The purpose of this RFP is to request sealed bid proposals from qualified parties presenting their qualifications, capabilities, and costs to provide ILS software.

MANDATORY PRE-BID MEETING

Prior to submitting a bid, interested firms are required to attend a pre-bid meeting to conduct an on-site visit of the project location to make inquiries about the RFP. The pre-bid meeting is scheduled for Wednesday, May 20, 2026, at 2:00 p.m. in the Rotary Donor Room of the Baldwin Public Library located at 300 W. Merrill Street, Birmingham, MI 48009.

INVITATION TO SUBMIT A PROPOSAL

Proposals shall be submitted no later than Tuesday, June 23, 2026, to:

Baldwin Public Library
Attention: Rebekah Craft
300 W. Merrill St.
Birmingham, MI 48009
rebekah.craft@baldwinlib.org

One (1) print copy and one (1) electronic copy, in PDF format, of the proposal shall be submitted. The print copy of the proposal should be firmly sealed in an envelope, which shall be clearly marked on the outside, “**BALDWIN PUBLIC LIBRARY LOWER LEVEL UPDATES**,” and should be mailed or delivered to the address above. The electronic

version should be submitted to rebekah.craft@baldwinlib.org or included on a thumb drive in the sealed bid package. Any proposal received after the due date cannot be accepted and will be rejected and returned, unopened, to the proposer. A Contractor may submit more than one (1) proposal provided each proposal meets the functional requirements.

INSTRUCTIONS TO BIDDERS

1. Any and all forms requesting information from the Contractor must be completed on the attached forms contained herein (see Contractor's Responsibilities). If more than one (1) bid is submitted, a separate bid proposal form must be used for each.
2. Any request for clarification of this RFP shall be made in writing and delivered to: Baldwin Public Library, Attention: Rebekah Craft, Library Director, 300 West Merrill Street, Birmingham, Michigan 48009 or Rebekah.Craft@baldwinlib.org. Such request for clarification shall be delivered, in writing, no later than five (5) days prior to the deadline for submissions.
3. All proposals must be submitted following the RFP format as stated in this document and shall be subject to all requirements of this document including the instruction to Contractors and general information sections. All proposals must be regular in every respect and no interlineations, excisions, or special conditions shall be made or included in the RFP format by the Contractor.
4. The contract will be awarded by the Library to the winning Contractor, in its sole discretion, subject to all the terms and conditions set forth in this RFP, including, but not limited to, provision #1. The subsequent Agreement between the parties will require the completion of the work pursuant to these documents.
5. Each Contractor shall include in its proposal, in the format requested, the cost of performing the work. The Library is a sub-unit of the City of Birmingham, a tax-exempt municipal government located in Oakland County. Do not include such taxes in the proposal figure. The Library will furnish the successful Contractor with tax exemption information when requested.
6. Each Contractor shall include in its proposal the following information: Firm name, address, city, state, zip code, telephone number, and fax number. The Contractor shall also provide the name, address, telephone number and e-mail address of an individual in the Contractor's organization to whom notices and inquiries by the Library should be directed as part of its proposal.

EVALUATION PROCEDURE AND CRITERIA

The evaluation panel will consist of Library staff who will evaluate the written proposals and demos based on, but not limited to, the following criteria:

1. Ability to provide services as outlined.
2. Related experience with similar projects, Contractor background, and personnel qualifications.
3. Quality of materials proposed.
4. Overall costs.
5. References.

TERMS AND CONDITIONS

1. The Library reserves the right to reject any or all proposals received, waive informalities, or accept any proposal, in whole or in part, it deems best. The Library reserves the right to award the contract to the next most qualified Contractor if the initially successful Contractor does not execute a contract within ten (10) days after the award of the proposal.
2. The Library reserves the right to request clarification of information submitted and to request additional information of one (1) or more Contractors.
3. The Library reserves the right to terminate the Agreement to the winning Contractor at its discretion should it be determined that the services provided do not meet the specifications contained herein. The Library may terminate this Agreement at any point in the process upon notice to Contractor sufficient to indicate the Library's desire to do so. In the case of such a stoppage, the Library agrees to pay Contractor for services rendered to the time of notice, subject to the Agreement maximum amount.
4. Any proposal may be withdrawn up until the date and time set above for the opening of the proposals. Any proposals not so withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days, to provide the services set forth in the proposal.
5. The cost of preparing and submitting a proposal is the responsibility of the Contractor and shall not be chargeable in any manner to the Library.
6. The successful Contractor will be required to furnish a Performance Bond and a Payment Bond in an amount not less than one hundred percent (100%) of the Agreement price in favor of the Library conditioned upon the faithful performance of the Agreement, and completion on or before the date specified.
7. Library and Contractor will agree on a payment schedule suitable to both parties. Payments will be made within thirty (30) days after Contractor submits each invoice. Acceptance by Library is defined as authorization by the designated

Library representative to this project that all the criteria relevant to the particular invoice and included in the Scope of Work contained herein have been provided.

8. The Contractor will not exceed the timelines established for the completion of this project.
9. The successful Contractor shall enter into and will execute the Agreement as set forth and attached as Attachment A.

CONTRACTOR'S RESPONSIBILITIES

Each bidding Contractor shall provide the following as part of its proposal:

1. Complete and sign all forms requested for completion within this RFP.
 - a. Bidder's Agreement (Attachment B - page 35)
 - b. Cost Proposal (Attachment C - page 36)
 - c. Iran Sanctions Act Vendor Certification Form (Attachment D - page 37)
 - d. Questions for Bidders (Attachment E – page 38)
 - e. Agreement for Services (Attachment A - page 22 – **only if selected by the Library as the winning Contractor**)

LIBRARY'S RESPONSIBILITY

The Library will provide a designated representative (Rebekah Craft, Library Director, Rebekah.craft@baldwinlib.org, 248-554-4681) to work with the Contractor to coordinate both the Library's and Contractor's efforts and to inspect and verify any work performed by the Contractor.

SETTLEMENT OF DISPUTES

The successful Contractor agrees to certain dispute resolution avenues/limitations. Please refer to paragraph 13 of the Agreement attached as Attachment A for the details and what is required of the successful Contractor.

INSURANCE

The successful Contractor is required to procure and maintain certain types of insurances. Please refer to paragraph 11 of the Agreement attached as Attachment A for the details and what is required of the successful Contractor.

CONTINUATION OF COVERAGE

The Contractor also agrees to provide all insurance coverages as specified. Upon failure of the Contractor to obtain or maintain such insurance coverage for the term of the agreement, the Library may, at its option, purchase such coverage and subtract the cost of obtaining such coverage from the Agreement amount. In obtaining such coverage, the Library shall have no obligation to procure the most cost effective coverage but may contract with any insurer for such coverage.

EXECUTION OF CONTRACT

The Contractor whose proposal is accepted shall be required to execute the Agreement and to furnish all insurance coverages as specified within ten (10) days after receiving notice of such acceptance. Any contract awarded pursuant to any bid shall not be binding upon the Library until the written Agreement has been executed by both parties. Failure or refusal to execute the Agreement shall be considered an abandoned all rights and interest in the award and the contract may be awarded to another. The successful Contractor agrees to enter into and will execute the Agreement as set forth and attached as Attachment A.

INDEMNIFICATION

The successful Contractor agrees to indemnify the Library and various associated persons. Please refer to paragraph 12 of the Agreement attached as Attachment A for the details and what is required of the successful Contractor.

CONFLICT OF INTEREST

The successful Contractor is subject to certain conflict of interest requirements/restrictions. Please refer to paragraph 8 of the Agreement attached as Attachment A for the details and what is required of the successful Contractor.

EXAMINATION OF PROPOSAL MATERIALS

The submission of a proposal shall be deemed a representation and warranty by the Contractor that it has investigated all aspects of the RFP, that it is aware of the applicable facts pertaining to the RFP process and its procedures and requirements, and that it has read and understands the RFP. Statistical information which may be contained in the RFP or any addendum thereto is for informational purposes only.

PROJECT TIMELINE

RFP released	May 6, 2026
Deadline to register for pre-bid meeting	May 19, 2026 at 4:00 p.m.
Mandatory pre bid-meeting	May 20, 2026 at 2:00 p.m.
Deadline for vendor inquiries	June 15, 2026
Baldwin Public Library response to vendor inquiries	June 6, 2026
Proposals due at Baldwin Public Library	June 23, 2026 at 3:00 p.m.
Library Board approval & contract signed	July 15, 2026
Project timeline and staging finalized	August 14, 2026
Project completed no later than	April 30, 2027

The Contractor will not exceed the timelines established for the completion of this project.

SCOPE OF WORK

Corridor

- Repair walls



- Prep and paint walls, elevator doors, and exit door (single color) - Sherwin Williams Snowbound 7004
- Install 12 (twelve) full height SS corner guards through hallway
- Replace ceiling tiles using Armstrong Ceilings: Brighton 2 ft. x 2 ft. Drop Ceiling Tile (or similar) - approximately 295 tiles
- Carpet base removal and replacement to match existing
- Carpet removal and replacement
 - Interface: Skinny Plank - Harmonize
Color: 104042 Iron
Modular carpet planks 25cm x 1m







Family Restroom

- Remove Wallpaper and skimcoat walls



- Prep and paint walls (single color) - Sherwin Williams Snowbound 7004
- Furnish and install frameless glass mirror (28"w x 42"h)
- Remove and install new ceiling hung toilet partitions
 - Bobrick AccentSeries - High Pressure Laminate (HPL) 1530
Color: Satin Stainless 4830K-18
Fixed piece 1: 3" x 84"
Door 1: 35" x 58"
Fixed piece 2: 24" x 84"



Rotary/Donor Meeting Rooms (Conference Room A/B)

- Create new closet with Fry Reglet reveals (final size of closet to be 54" deep x 23' long) and solid wood door with Fry Reglet reveals (48.5" wide by 89" tall)





(New closet door to match existing door shown above)

- Replace ceiling tiles using Armstrong Ceilings: Brighton 2 ft. x 2 ft. Drop Ceiling Tile (or similar) - approximately 340 tiles
- Carpet base removal and replacement to match existing
- Prep and paint walls (single color) - Sherwin Williams Snowbound 7004
- Carpet removal and replacement
 - Interface: Skinny Plank - Harmonize
 - Color: 104042 Iron
 - Modular carpet planks 25cm x 1m

Computer Room (Adult Services Office)

- Furniture removal and disposal of 8 workstations (all loose belongings will be handled by library staff).
- Remove and dispose of display screen and two cassettes in ceiling





- Demo existing closet and patch walls (closet is 47" wide by 29" deep)



- Demo existing built in shelving and countertop and patch walls



- Replace ceiling tiles using Armstrong Ceilings: Brighton 2 ft. x 2 ft. Drop Ceiling Tile (or similar) - approximately 135 tiles
- Carpet base removal and replacement to match existing
- Prep and paint walls (single color) - Sherwin Williams Snowbound 7004

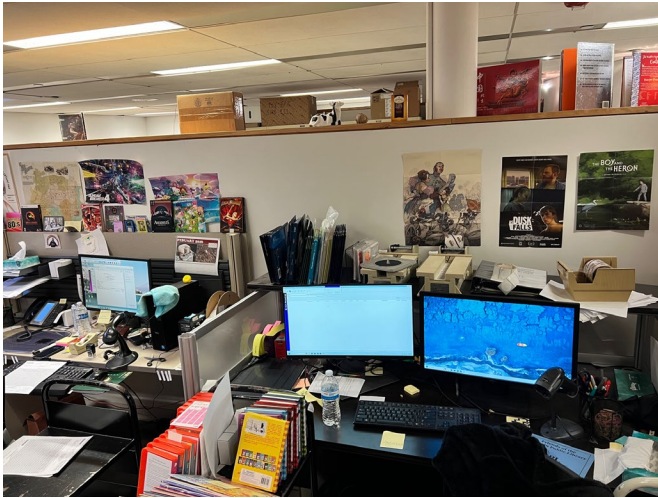
- Carpet removal and replacement
 - Interface: Skinny Plank - Harmonize
Color: 104042 Iron
Modular carpet planks 25cm x 1m

Technical Services Office

- Furniture removal and disposal of 10 workstations, 2 office workstations (all loose belongings will be handled by library staff).
- Furniture lift and reset 4 metal cabinets, 5 metal shelves (all loose belongings will be handled by library staff).









- Prep and paint walls (single color) - Sherwin Williams Snowbound 7004
- Replace ceiling tiles using Armstrong Ceilings: Optima White 2 ft. x 6 ft. Drop Ceiling Tile (or similar) - approximately 95 tiles
- Carpet base removal and replacement to match existing
- Prep and paint walls (single color) - Sherwin Williams Snowbound 7004
- Carpet removal and replacement
 - Interface: Skinny Plank - Harmonize
Color: 104042 Iron
Modular carpet planks 25cm x 1m

Women's Restroom

- Furnish and install frameless glass mirror (28"w x 42"h)



- Remove and install new ceiling hung toilet partitions -
 - Bobrick AccentSeries - High Pressure Laminate (HPL) 1530
Color: Satin Stainless 4830K-18
Fixed piece 1: 12" x 84"
Door 1: 23.5" x 58"
Fixed piece 2: 24" x 84"
Door 2: 35" x 58"
Fixed piece 3: 3" x 84"
Separating wall: 57" x 58"

Men's Restroom

- Furnish and install frameless glass mirror (28"w x 42"h)
- Remove and install new ceiling hung toilet partitions -
 - Bobrick AccentSeries - High Pressure Laminate (HPL) 1530

Color: Satin Stainless 4830K-18
Fixed piece 1: 3" x 84"
Door 1: 35" x 58"
Fixed piece 2: 23.5" x 84"



Project Assumptions

1. Lower level can be closed to the public to complete the work, however the work will need to be completed during a set period of time in coordination with the library after December 1, 2026 and before April 30, 2027 due to meeting room usage (Conference Room A/B - Rotary/Donor Meeting Rooms) for library programs.
2. Due to the number of staff members who will be displaced from both offices, office work should be completed in separate stages based on contractor suggestions.
3. Budget based on first shift, straight time work. Limited off hours work included.
4. Loose item moving by BPL staff.
5. Project figured in installation phases while working with BPL to limit operational effect.
6. Furniture lift included for items that can be moved - built in millwork or furniture will remain in place and carpet will abut.
7. Specific details to be coordinated with BPL.
8. BPL is open to recommended cost reductions, if applicable to any aspect of the project.

ATTACHMENT A – AGREEMENT FOR SERVICES

For Baldwin Public Library Lower Level Updates

This AGREEMENT FOR SERVICES, made this _____ day of _____, 2026 (the “Effective Date”), by and between BALDWIN PUBLIC LIBRARY, having its principal office at 300 West Merrill Street, Birmingham, Michigan 48009 (hereinafter sometimes called “Library”), and _____, having its principal office at _____ (hereinafter called “Contractor”), provides as follows:

WITNESSETH:

WHEREAS, the Library, through the Library Director, is desirous of having work completed to provide Lower Level Updates to the Library, including, removal of wallpaper, painting, carpeting, installation of a closet and door, removal of furniture, replacement of ceiling tiles, demolition of a closet and shelf unit, and replacement of toilet room partitions;

WHEREAS, the Library has heretofore advertised for bids for the procurement and performance of services required to provide Lower Level Updates (the “Services”), and in connection therewith, has prepared a request for sealed proposals (“RFP”), which includes certain instructions to bidders, specifications, terms and conditions;

WHEREAS, the Contractor has professional qualifications and capabilities that meet the project requirements and has made a bid in accordance with such request for cost proposals to provide Lower Level Updates; and

WHEREAS, the Library desires to accept the bid and retain the Contractor to provide the Services under the terms and conditions of this Agreement, and the Contractor is willing to perform such Services.

NOW, THEREFORE, in consideration of the mutual covenants, respective agreements, and undertakings herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Services**. The Contractor shall provide to the Library the Services set out in the Scope of Work within the RFP, attached hereto as Exhibit A.
2. **Interpretation**. It is mutually agreed by and between the parties that the documents consisting of the RFP to provide Lower Level Updates (including the Scope of Work contained therein) and the Contractor’s cost proposal dated _____, 2026 (the “Cost Proposal”) shall be incorporated herein by reference and shall become a part of this Agreement, and shall be binding upon both parties hereto. If any of the documents are in conflict with one another, this Agreement shall take precedence, then the RFP and Cost Proposal. The Cost Proposal is attached to this Agreement as Exhibit B.

3. **Provision of Services.** The Contractor shall provide the Services: (a) in accordance with the terms and subject to the conditions set forth in the respective Scope of Work within the RFP and this Agreement; (b) using personnel of required skill, experience, and qualifications; (c) in a timely, workmanlike, and professional manner; (d) in accordance with generally recognized industry standards in the Contractor's field; and (e) to the satisfaction of the Library.

4. **Contractor Obligations.** The Contractor shall: (a) assign only qualified, legally authorized employees and contractors to provide the Services; (b) comply with all applicable laws and regulations in providing the Services; (c) comply with all Library rules, regulations, and policies, of which it has been made aware, in its provision of the Services; and (d) maintain complete and accurate records relating to the provision of the Services under this Agreement, including records of the time spent and materials used by the Contractor in providing the Services, in such form as the Library shall approve, whereas, during the Term and for a period of one year thereafter, upon the Library's written request, the Contractor shall allow the Library to inspect and make copies of such records in connection with the provision of the Services.

5. **Payment.** The Library shall pay the Contractor for the performance of the Services pursuant to this Agreement in an amount not to exceed _____, as set forth in the Contractor's Cost Proposal within Exhibit B. The fees set forth in this Agreement shall cover and include all sales and use taxes, duties, and charges of any kind imposed by any federal, state, or local governmental authority on amounts payable by the Library under this Agreement, and in no event shall the Library be required to pay any additional amount to the Contractor in connection with such taxes, duties, and charges, or any taxes imposed on, or regarding, the Contractor's income, revenues, gross receipts, personnel, or real or personal property or other assets.

6. **Term.** This Agreement shall commence as of the Effective Date and shall continue thereafter until the completion of the Services under the Scope of Work contained in the attached RFP, unless sooner terminated pursuant to this Agreement (the "Term").

7. **Termination.** (a) The Library may terminate this Agreement upon its exercising of its option to terminate the Agreement in accordance with the RFP. (b) The Library may terminate this Agreement upon the Customer's breach of the conflict of interest requirements contained in Section 8. (c) Either party may terminate this Agreement effective upon written notice to the other party if a party: (i) breaches this Agreement and such breach is incapable of cure, or, with respect to a breach capable of cure, the breaching party does not cure such breach within thirty days after receipt of written notice of such breach from the non-breaching party; (ii) becomes insolvent or admits its inability to pay its debts generally as they become due; (iii) becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law, which is not fully stayed within seven days or is not dismissed or vacated within forty-five days after filing; (iv) is dissolved or liquidated or takes any corporate action for such purpose; (v) makes a general assignment for the benefit of creditors; or (vi) has a receiver, trustee, custodian, or similar agent appointed by order of any court of competent

jurisdiction to take charge of or sell any material portion of its property or business. (d) Upon expiration or termination of this Agreement for any reason, the Contractor shall promptly: (i) deliver to the Library all documents, work product, and other materials, whether or not complete, prepared by or on behalf of the Contractor in the course of performing the Services for which the Library has paid; (ii) return to the Library all Library-owned property, equipment, or materials in its possession or control; (iii) remove any Contractor-owned property, equipment, or materials located at the Library's location; (iv) deliver to the Library all documents and tangible materials (and any copies) containing, reflecting, incorporating, or based on the Library's Confidential Information; (v) provide reasonable cooperation and assistance to the Library, upon the Library's written request, in transitioning the Services to an alternate service provider; (vi) on a pro rata basis, repay all fees and expenses paid in advance for any Services which have not been provided; (vii) permanently delete all of the Library's Confidential Information from its computer systems; and (viii) certify in writing to the Library that it has complied with the requirements of this Section 7.

8. **Conflict of Interest**. If, after the Effective Date of this Agreement, any official of the Library, or spouse, child, parent, or in-law of such official or employee shall become directly or indirectly interested in this Agreement or the affairs of the Contractor, the Library shall have the right to terminate this Agreement without further liability to the Contractor if the disqualification has not been removed within thirty days after the Library has given the Contractor notice of the disqualifying interest. Ownership of less than one percent of the stock or other equity interest in a corporation or partnership shall not be a disqualifying interest. Employment shall be a disqualifying interest.

9. **Relationship of the Parties**. The Contractor and the Library agree that the Contractor is acting as an independent contractor with respect to the Contractor's role in providing the Services to the Library pursuant to this Agreement. As such, the Contractor shall be liable for its own actions, neither the Contractor nor its employees shall be construed as employees of the Library, and the Contractor shall control the conditions, time, details, and means by which it performs the Services. Nothing contained in this Agreement shall be construed to imply a joint venture or partnership between the parties, and neither party, by virtue of this Agreement, shall have any right, power, or authority to act or create any obligation, express or implied, on behalf of the other party, except as specifically outlined herein. Neither the Library nor the Contractor shall be considered or construed to be the agent of the other, nor shall either have the right to bind the other in any manner whatsoever, except as specifically provided in this Agreement, and this Agreement shall not be construed as a contract of agency. The Contractor shall not be entitled or eligible to participate in any benefits or privileges given or extended by the Library, or be deemed an employee of the Library. The Contractor shall be solely responsible for all federal, state, and local withholding taxes, FICA taxes, federal and state unemployment insurance contributions, state disability premiums, workers' compensation and any other employer contributions, and any and all similar taxes and fees relating to the fees earned by the Contractor hereunder.

10. **Confidentiality**. The Contractor acknowledges that in performing the Services pursuant to this Agreement, certain non-public, confidential, and/or proprietary information (including, but not limited to, specifications, samples, patterns, designs, plans, drawings, data, internal organization documents, methodology, personnel and financial information, business operations, customer lists, pricing, etc.) may be disclosed by the Library to the Contractor, whether disclosed orally or disclosed or accessed in written, electronic, or other form or media, and whether or not marked, designated, or otherwise identified as “confidential” (“Confidential Information”). All such Confidential Information of the Library disclosed to the Contractor is confidential, solely for the Contractor’s use in performing this Agreement, and may not be disclosed or copied unless authorized by the Library in writing. Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of the Contractor’s breach of this Agreement; (b) is obtained by the Contractor on a non-confidential basis from a third-party that was not legally or contractually restricted from disclosing such information; (c) the Contractor establishes by documentary evidence, was in the Contractor’s possession prior to the Library’s disclosure hereunder; or (d) was or is independently developed by the Contractor without using any Confidential Information. Upon the Library’s request, the Contractor shall promptly return all documents and other materials received from the Library. The Contractor recognizes that unauthorized exposure of such Confidential Information could irreparably damage the Library. Therefore, the Contractor agrees to use reasonable care to safeguard the Confidential Information and to prevent the unauthorized use or disclosure thereof. The Contractor shall inform its employees of the confidential or proprietary nature of such Confidential Information and shall limit access thereto to employees rendering the Services pursuant to this Agreement. The Contractor acknowledges and agrees that the Library shall be entitled to injunctive relief for any violation of this Section 10.

11. **Insurance**. The Contractor shall not commence work under this Agreement until it has, at its sole expense, obtained the insurance required under this Section 11. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with carriers acceptable to the Library.

a. **Insurance Coverage**. The Contractor shall maintain during the Term of this Agreement the types of insurance coverage and minimum limits as set forth below:

i. **Workers’ Compensation Insurance**: The Contractor shall procure and maintain, during the Term of this Agreement, Workers’ Compensation Insurance, including Employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

ii. **Commercial General Liability Insurance**: The Contractor shall procure and maintain during the Term of this Agreement, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than **\$1,000,000** per occurrence combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed

Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions (or equivalent); and (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable.

iii. **Motor Vehicle Liability**: The Contractor shall procure and maintain, during the Term of this Agreement, Motor Vehicle Liability Insurance, including all applicable no-fault coverages, with limits of liability of not less than **\$1,000,000** per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

iv. **Professional Liability**: The Contractor shall procure and maintain, during the Term of this Agreement, Professional Liability Insurance with limits of not less than **\$1,000,000** per claim if the Contractor will provide Services that are customarily subject to this type of coverage.

b. **Additional Insured**. Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be *Additional Insureds*: Baldwin Public Library, including all elected and appointed officials, all employee and volunteers, all boards, commissions, and/or authorities, and board members, including employees and volunteers thereof. This coverage shall be primary to any other coverage that may be available to the additional insured, whether any other available coverage by primary, contributing, or excess. Except where prohibited by law, the Contractor shall require its insurer to waive all rights of subrogation against the Library's insurers and the Library (as well as any of the persons associated with the Library listed above in this Section 11(b)).

c. **Cancellation Notice**. Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance (and Professional Liability Insurance, if applicable), as described above, shall include an endorsement stating the following: "Thirty (30) days Advance Written Notice of Cancellation or Non-Renewal, shall be sent to: Attention: Paul Gillin, Bookkeeper, Baldwin Public Library, 300 West Merrill Street, Birmingham, Michigan 48009".

d. **Proof of Insurance Coverage**. The Contractor shall provide the Library, on the Effective Date of this Agreement, Certificates of Insurance and/or policies, acceptable to the Library, as listed below:

i. Two copies of Certificate of Insurance for Workers' Compensation Insurance;

ii. Two copies of Certificate of Insurance for Commercial General Liability Insurance;

iii. Two copies of Certificate of Insurance for Vehicle Liability Insurance;

iv. Two copies of Certificate of Insurance for Professional Liability Insurance; and

v. If so requested, certified copies of all policies mentioned above.

e. **Coverage Expiration.** If any of the above coverages expire during the Term of this Agreement, the Contractor shall deliver renewal certificates and/or policies to the Library at least ten days prior to the expiration date.

f. **Maintaining Insurance.** Upon failure of the Contractor to obtain or maintain such insurance coverage for the term of the Agreement as provided in this Section 11, the Library may, at its option, purchase such coverage and subtract the cost of obtaining such coverage from the amounts due under this Agreement and the attached Exhibit B. In obtaining such coverage, the Library shall have no obligation to procure the most cost-effective coverage but may contract with any insurer for such coverage.

12. **Indemnification.** To the fullest extent permitted by law, the Contractor and any entity or person for whom the Contractor is legally liable, shall indemnify, defend, and hold harmless the Library and its elected and appointed officials, employees, volunteers, officers, directors, agents, affiliates, and others working on behalf of the Library (each an "Indemnified Party") against any and all losses, damages, claims, demands, suits, liabilities, deficiencies, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including all costs and reasonable attorneys' fees, fees and the costs of enforcing any right to indemnification under this Agreement, and the cost of pursuing any insurance providers relating to, arising out of, or resulting from any claim of a third party or the Library arising out of or occurring in connection with the Contractor's negligence, willful misconduct, or breach of this Agreement. The Contractor shall not enter into any settlement without the Library's or Indemnified Party's prior written consent, as applicable. In compliance with MCL 691.991, nothing in this Agreement requires the Contractor to defend the Library, or to assume any liability or indemnify the Library or any other party, for any amount greater than the degree of fault of the Contractor and that of its subconsultants or subcontractors.

13. **Remedies.** (a) If the Contractor violates any provision of this Agreement, the Library shall, in addition to any damages to which it is entitled, be entitled to seek immediate injunctive relief against the Contractor prohibiting further actions inconsistent with the Contractor's obligations under this Agreement. (b) In the event the Contractor fails to satisfactorily perform any of the Services on a timely basis, the Library shall have the right, without prejudice to any other rights or remedies it may have under this Agreement or the Scope of Work within the RFP, to take one or more of the following steps: (i) suspend the Contractor's right and obligation to complete its performance of the Services until such time as the Contractor is able to demonstrate to the Library's reasonable satisfaction that the Contractor can satisfactorily meet its obligations under this Agreement; (ii) itself provide and engage a replacement service provider to provide any or all of the delayed or unsatisfactory Services; (iii) assign one or more of its

representatives to supervise and work with the Contractor to correct and mitigate the effects of the Contractor's breach; or (iv) withhold payment of any amounts otherwise due to the Contractor under this Agreement in a sufficient amount to set off against any damages caused to the Library as a consequence of the Contractor's breach. (c) To the extent a party is required to seek enforcement of this Agreement or otherwise defend against an unsuccessful claim of breach, the unsuccessful party shall be liable for all attorneys' fees and costs incurred by the successful party to enforce the provisions of this Agreement. (d) All rights and remedies provided in this Agreement are cumulative and not exclusive, and the exercise by either party of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any other agreement between the parties, or otherwise. Despite the previous sentence, the parties intend that the Contractor's exclusive remedy for the Library's payment breach shall be its right to damages equal to its earned but unpaid fees.

14. **Compliance with Laws**. The Contractor is in compliance with and shall comply with all applicable local, state, and federal laws, regulations, and ordinances. The Contractor has and shall maintain in effect all the licenses, permissions, authorizations, consents, and permits that it needs to carry out its obligations under this Agreement.

15. **Waiver of Jury Trial**. EACH PARTY ACKNOWLEDGES THAT ANY CONTROVERSY THAT MAY ARISE UNDER THIS AGREEMENT, INCLUDING EXHIBITS, ATTACHMENTS, AND APPENDICES ATTACHED TO THIS AGREEMENT, IS LIKELY TO INVOLVE COMPLICATED AND DIFFICULT ISSUES AND, THEREFORE, EACH SUCH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY LEGAL ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, ATTACHMENTS, OR APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.

16. **Severability**. If any provision of this Agreement is declared invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the parties shall negotiate in good faith to modify this Agreement to effect the original intent of the parties as closely as possible in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

17. **Assignment**. This Agreement shall be binding upon the successors and assigns of the parties hereto, but no such assignment shall be made by the Contractor without the prior written consent of the Library. Any attempt at assignment without prior written consent shall be void and of no effect.

18. **Anti-Discrimination in Employment Practices**. The Contractor agrees that neither it nor its subcontractors will discriminate against any employee or applicant for

employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, marital status, or other protected class. The Contractor shall inform the Library of all discrimination claims or suits asserted against it by the Contractor's employees who perform the Services pursuant to this Agreement. The Contractor shall provide the Library with periodic status reports concerning all such discrimination claims or suits, at intervals established by the Library in its sole discretion.

19. **Notices.** All notices requests, consents, claims, demands, waivers, and other communications under this Agreement (each, a "Notice") must be in writing and addressed to the other party at its address set forth below (or to such other address that the receiving party may designate from time to time in accordance with this Section 19). Unless otherwise agreed herein, all Notices must be delivered by email, personal delivery, nationally recognized overnight courier, or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only: (a) on receipt by the receiving party; and (b) if the party giving the Notice has complied with the requirements of this Section 19.

Notice to the Library:

Baldwin Public Library
Attention: Rebekah Craft
300 West Merrill St.
Birmingham, MI 48009
rebekah.craft@baldwinlib.org

With a copy of any Notice to the Library, which shall not constitute notice, to:

Foster, Swift, Collins & Smith, P.C.
Attention: Anne M. Seurnyck
1700 East Beltline, NE
Suite 200
Grand Rapids, MI 49525
aseurnyck@fosterswift.com

Notice to the Contractor:

20. **Governing Law.** This Agreement shall be governed by and performed, interpreted, and enforced in accordance with the laws of the State of Michigan without giving effect to the conflict of laws provisions thereof to the extent such principles or rules

would require or permit the application of the laws of any jurisdiction other than those of the State of Michigan.

21. **Choice of Forum**. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled either by commencement of a suit in Oakland County Circuit Court, the 48th District Court, or by arbitration. If both parties elect to have the dispute resolved by arbitration, it shall be settled pursuant to Chapter 50 of the Revised Judicature Act for the State of Michigan and administered by the American Arbitration Association with one arbitrator being used, or three arbitrators in the event any party's claim exceeds \$1,000,000. Each party shall bear its own costs and expenses and an equal share of the arbitrator's and administrative fees of arbitration. Such arbitration shall qualify as statutory arbitration pursuant to MCL § 600.5001 et. seq., and the Oakland County Circuit Court or any court having jurisdiction shall render judgment upon the award of the arbitrator made pursuant to this Agreement. The arbitration shall take place in Oakland County, Michigan. In the event that the parties elect not to have the matter in dispute arbitrated, any dispute between the parties may be resolved by the filing of a suit in the Oakland County Circuit Court or the 48th District Court.

22. **Fair Procurement Opportunity**. Procurement for the Library will be handled in a manner providing fair opportunity for all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the Library.

23. **Headings**. The headings or titles used in this Agreement are for reference and convenience only and shall not affect the meaning or interpretation of any provision of this Agreement.

24. **Survival**. The rights and obligations of the parties set forth in this Sections 6, 7, 9, 10, 11, 12, 13, 15, 19, 20, 21, and 24, and any right or obligation of the parties in this Agreement which, by its nature, should survive termination or expiration of this Agreement, will survive any such termination or expiration of this Agreement, and with respect to Confidential Information that constitutes a trade secret under applicable law, the rights and obligations set forth in Section 10 hereof will survive such termination or expiration of this Agreement until, if ever, such Confidential Information loses its trade secret protection other than due to an act or omission of the Contractor or its affiliates and its or their employees, officers, directors, shareholders, partners, members, managers, agents, independent contractors, service providers, sublicensees, subcontractors, attorneys, accountants, and financial advisors.

25. **Entire Agreement**. This Agreement, including and together with any related exhibits, schedules, attachments, and appendices, constitutes the sole and entire agreement between the parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, regarding such subject matter.

26. **Amendments**. No amendment to or rescission, termination, or discharge of this Agreement, including its exhibits, is effective unless it is in writing, identified as an

amendment to or rescission, termination, or discharge of this Agreement, and signed by an authorized representative of each party.

27. **Waiver**. No waiver by any party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

28. **No Third-Party Beneficiaries**. This Agreement benefits solely the parties and their respective successors and permitted assigns, and nothing in this Agreement, express or implied, confers on any third party any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

29. **Counterparts**. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. Notwithstanding anything to the contrary in this Agreement, a signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the said parties have caused this Agreement to be executed as of the Effective Date.

WITNESSES:

CONTRACTOR:

By: _____
Name: _____
Its: _____

LIBRARY:

BALDWIN PUBLIC LIBRARY

By: _____
Name: Danielle Rumble
Its: Library Board President

Approved:

Rebekah Craft, Director
(Approved as to substance)

Anne M. Seuryneck, Library Attorney
(Approved as to form)

Paul Gillin, Bookkeeper
(Approved as to financial obligation)

[Signature page to Agreement for Services]

EXHIBIT A - AGREEMENT FOR SERVICES
For Baldwin Public Library Lower Level Updates

RFP

See attached.

EXHIBIT B - AGREEMENT FOR SERVICES
For Baldwin Public Library Lower Level Updates

COST PROPOSAL

See attached.

ATTACHMENT B - BIDDER'S AGREEMENT
For Baldwin Public Library Lower Level Updates

In submitting this proposal, as herein described, the Contractor agrees that:

1. It has carefully examined the specifications, terms, and Agreement of the Request for Proposal and all other provisions of this document and understand the meaning, intent, and requirement of it.

2. It will enter into a written contract and furnish the item or items in the time specified in conformance with the specifications and conditions contained therein for the price quoted by the proponent on this proposal.

PREPARED BY
(Print Name)

DATE

TITLE

DATE

AUTHORIZED SIGNATURE

E-MAIL ADDRESS

COMPANY

ADDRESS

PHONE

NAME OF PARENT COMPANY

PHONE

ADDRESS

ATTACHMENT C - COST PROPOSAL
For Baldwin Public Library Lower Level Updates

In order for the bid to be considered valid, this form must be completed in its entirety. The cost for the Scope of Work as stated in the Request for Proposal documents is:

COST PROPOSAL	
ITEM	COST
Corridor	\$
Family Restroom	\$
Rotary Donor Room	\$
Adult Services Office	\$
Technical Services Office	\$
Women's Restroom	\$
Men's Restroom	\$
Miscellaneous Patching Allowance	\$
Project Management & Supervision	\$
Protection, cleaning supplies and equipment	\$
Rubbish and waste removal	\$
Construction Management Fee	\$
Insurance Fee	\$
TOTAL BID AMOUNT	\$

Firm Name _____

Authorized Signature _____ Date _____

ATTACHMENT D - IRAN SANCTIONS ACT VENDOR CERTIFICATION FORM
For Baldwin Public Library Lower Level Updates

Pursuant to Michigan Law and the Iran Economic Sanction Act, 2012 PA 517 (“Act”), prior to the Library accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must certify that it is not an “Iran Linked Business”, as defined by the Act.

By completing this form, the Vendor certifies that it is not an “Iran Linked Business”, as defined by the Act and is in full compliance with all provisions of the Act and is legally eligible to submit a bid for consideration by the Library.

PREPARED BY (Print Name)	DATE
---	-------------

TITLE	DATE
--------------	-------------

AUTHORIZED SIGNATURE	E-MAIL ADDRESS
-----------------------------	-----------------------

COMPANY

ADDRESS	PHONE
----------------	--------------

NAME OF PARENT COMPANY	PHONE
-------------------------------	--------------

ADDRESS

TAXPAYER I.D.#

ATTACHMENT E - QUESTIONS FOR BIDDERS
For Baldwin Public Library Lower Level Updates

1. Provide a description of completed projects that demonstrate the firm's ability to complete projects of similar scope, size, and purpose, and in a timely manner, and within budget.
2. Provide a written plan detailing the anticipated timeline for completion of the tasks set forth in the Scope of Work.
3. Provide a description of the firm, including resumes and professional qualifications of the principals involved in administering the project.
4. Provide a list of sub-contractors and their qualifications, if applicable.
5. Provide three (3) client references from past projects, including current phone numbers. At least two (2) of the client references should be for projects of similar nature and scope in the Contractor's proposal.

ATTACHMENT F – DRAWINGS & PRODUCT SHEETS
For Baldwin Public Library Lower Level Updates

See Attached

Baldwin Public Library - P1.0 Lower Level Plumbing Plan (2007)

Baldwin Public Library - A6.1 Lower Level Remodeling Plan (2007)

Baldwin Public Library - A105 Adult Services Office Plan (2016)

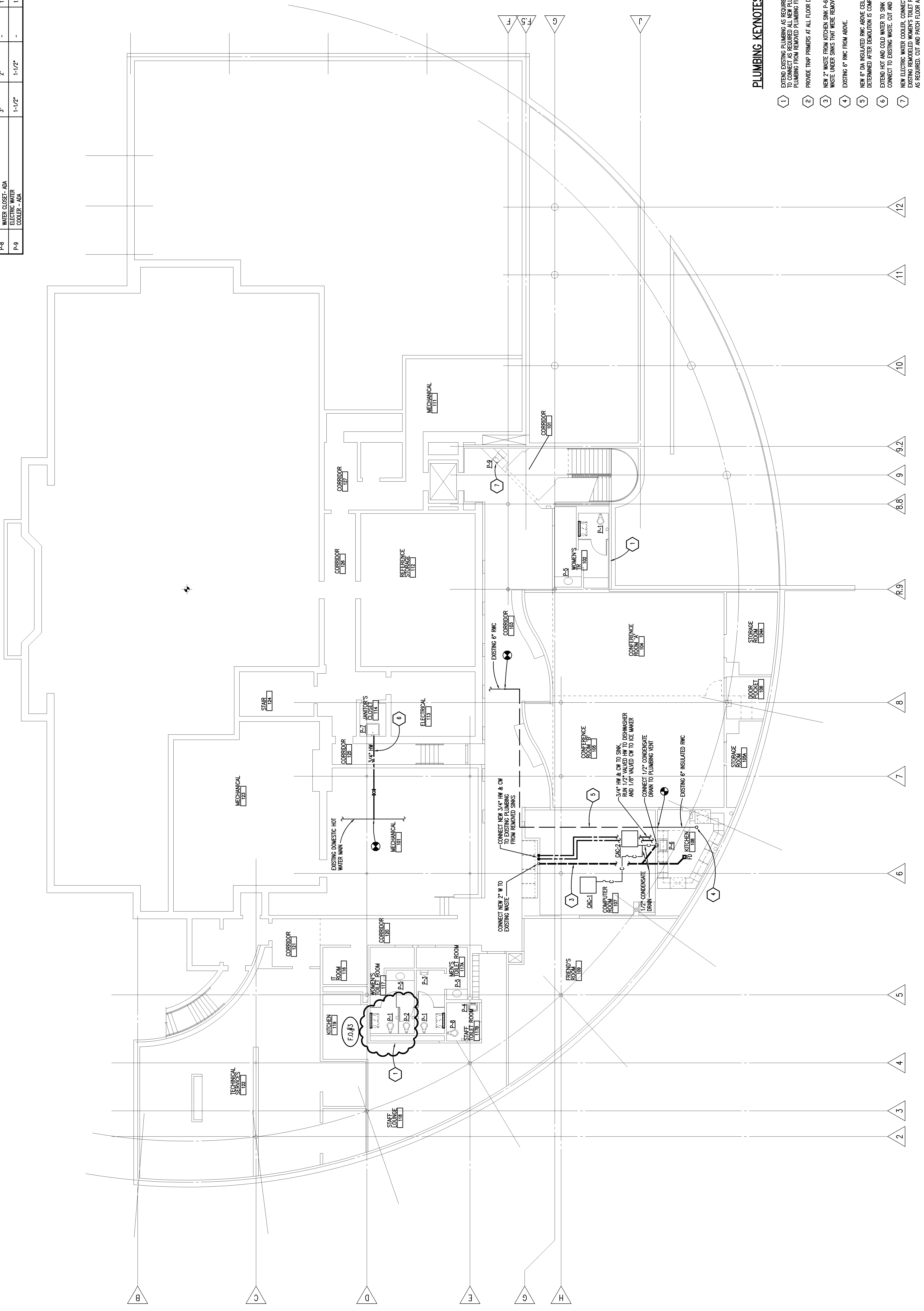
Baldwin Public Library – E200 Lower Level New Work Plan (2023)

Bobrick 1530 Series Toilet Partition Cut Sheet

Bobrick 1530 Series Toilet Partition Technical Data

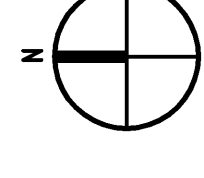
Interface Harmonize & Ground Waves Brochure

NAME	DESCRIPTION	SNV / WASTE	VENT	HM	CW	REMARKS
P-1	WALL MOUNTED WATER CLOSET - ADA	4"	2"	-	1"	
P-2	WALL MOUNTED WATER CLOSET	4"	2"	-	1"	
P-3	WALL MOUNTED URINAL - ADA	2"	1-1/2"	-	1"	
P-4	WALL MOUNTED LAVATORY - ADA	1-1/2"	1-1/2"	1/2"	1/2"	ASSE 1016 THERMOSTATIC MIXING VALVE
P-5	UNDERCOUNTER MOUNT SINGLE COMPARTMENT COUNTERTOP KITCHEN SINK WITH DRAIN BOARD AND WASTE DISPOSER	1-1/2"	1-1/2"	1/2"	1/2"	ASSE 1016 THERMOSTATIC MIXING VALVE
P-6	FLOOR MOUNTED SINK WITH DRAIN BOARD AND WASTE DISPOSER	3"	1-1/2"	1/2"	3/4"	WASTE DISPOSER - 3/4 HP, 120V, 60HZ
P-7	FLOOR MOUNTED WATER CLOSET - ADA	3"	2"	-	1"	
P-8	ELECTRIC WATER COOLER - ADA	1-1/2"	1-1/2"	-	1/2"	



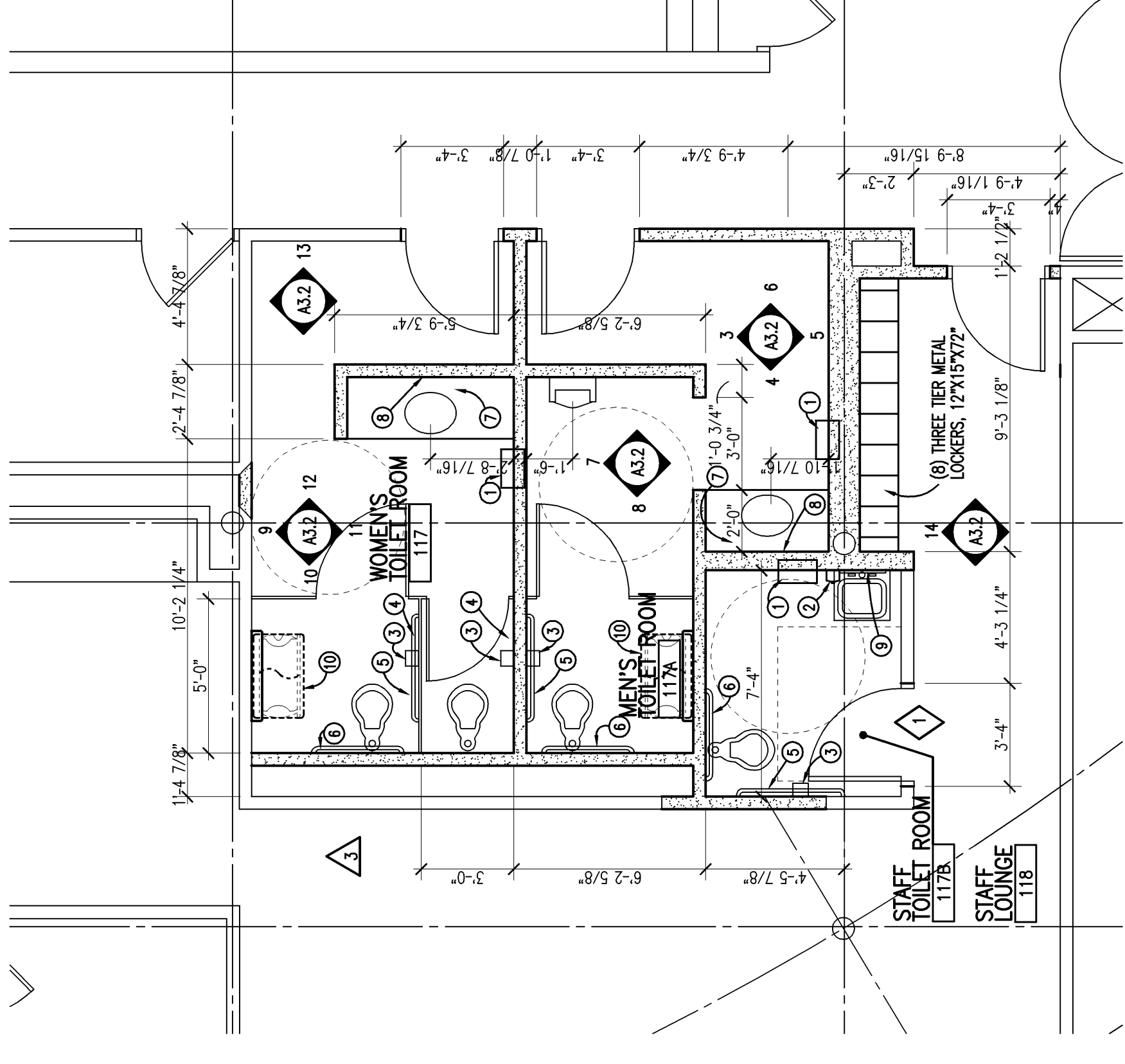
PLUMBING KEYNOTES:

1. EXTEND EXISTING PLUMBING AS REQUIRED AND SAW CUT AND PATCH FLOOR TO CONNECT AS REQUIRED ALL NEW PLUMBING FIXTURES TO EXISTING PLUMBING FROM REMOVED PLUMBING FIXTURES.
2. PROVIDE TRAP PRIMERS AT ALL FLOOR DRAINS.
3. NEW 2" WASTE FROM KITCHEN SINK P-6 AND NEW FLOOR DRAIN TO EXISTING WASTE UNDER SINKS THAT WERE REMOVED. CUT AND PATCH FLOOR AS REQUIRED.
4. EXISTING 6" PWC FROM ABOVE.
5. NEW 6" DIA INSULATED PWC ABOVE CEILING. EXACT LOCATION TO BE DETERMINED AFTER DEMOLITION IS COMPLETE.
6. EXTEND HOT AND COLD WATER TO SINK P-7. INSTALL FLOOR DRAIN AND CONNECT TO EXISTING WASTE. CUT AND PATCH FLOOR AS REQUIRED.
7. NEW ELECTRIC WATER COOLER. CONNECT TO EXISTING PLUMBING FROM EXISTING REMOVED WOMEN'S TOILET ROOM. EXTEND EXISTING PLUMBING AS REQUIRED. CUT AND PATCH FLOOR AS REQUIRED.

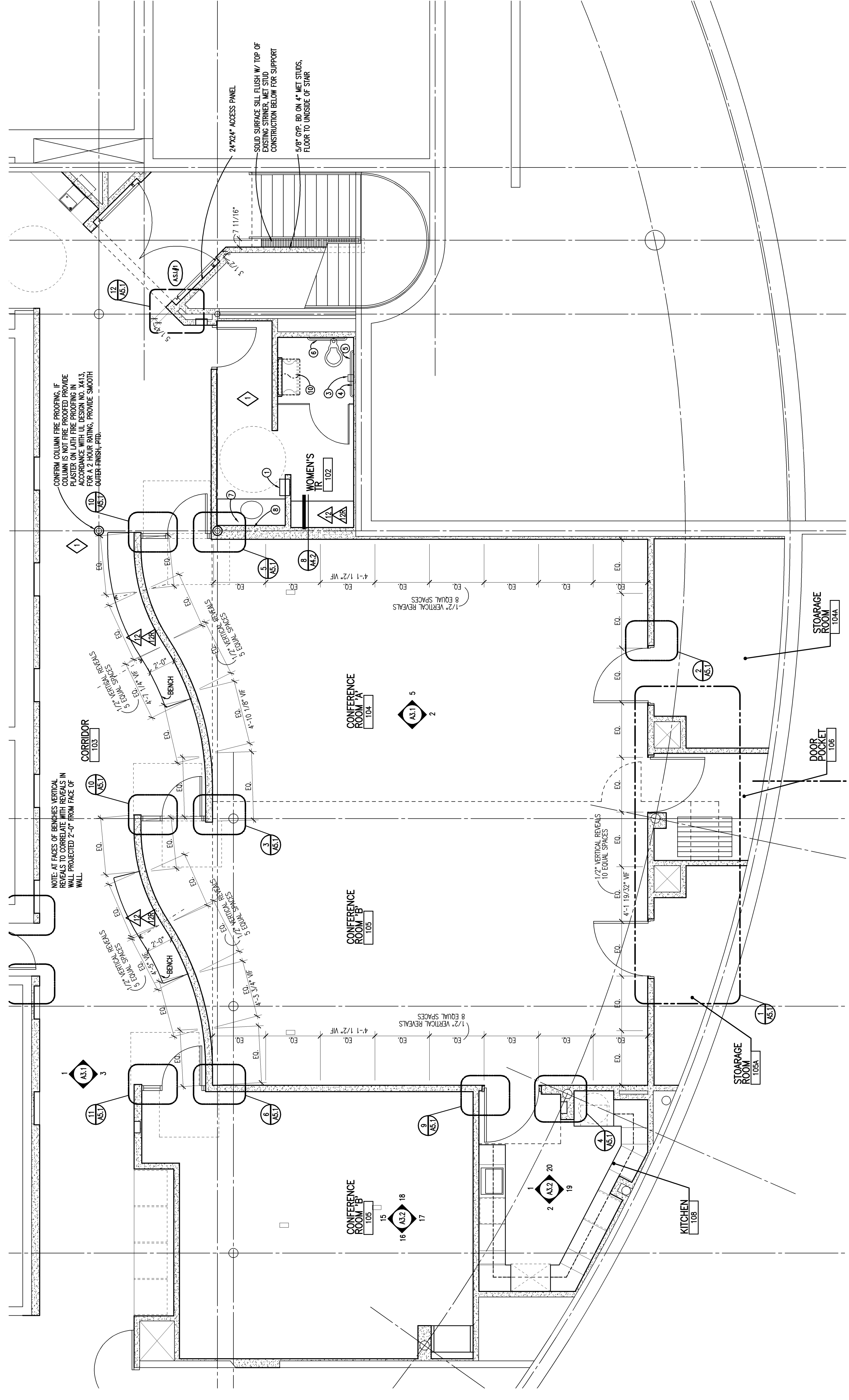


ACCESSORIES LEGEND	
①	COMBINATION, FULLY-RECESSED, 6-FOLD PAPER TOWEL DISPENSER (600 CAP.) AND WASTE RECEPTACLE (3.8 GAL.)
②	SURFACE-MOUNTED LIQUID SOAP DISPENSER (4.0 OZ. CAPACITY) (BOTTOM OF UNIT 4" ABOVE LAVATORY, FUM OR COUNTER)
③	SURFACE-MOUNTED, DOUBLE ROLL TOILET PAPER HOLDER
④	SURFACE-MOUNTED, SANITARY NAPKIN DISPOSAL UNIT
⑤	GRAB BAR (42" LONG)
⑥	GRAB BAR (36" LONG)
⑦	LAV MOUNTED SOAP DISPENSER
⑧	MIRROR
⑨	CHANNEL FRAME MIRROR (18"W x 36" H)
⑩	DIAPER CHANGING STATION

GENERAL NOTES	
A.	MOUNTING HEIGHTS AND POSITIONING SHALL BE AS INDICATED ON GENERAL INFORMATION SHEET (IG-1) U.O.A.



2
 ENLARGED FLOOR PLAN
 SCALE: 1/4" = 1'-0"

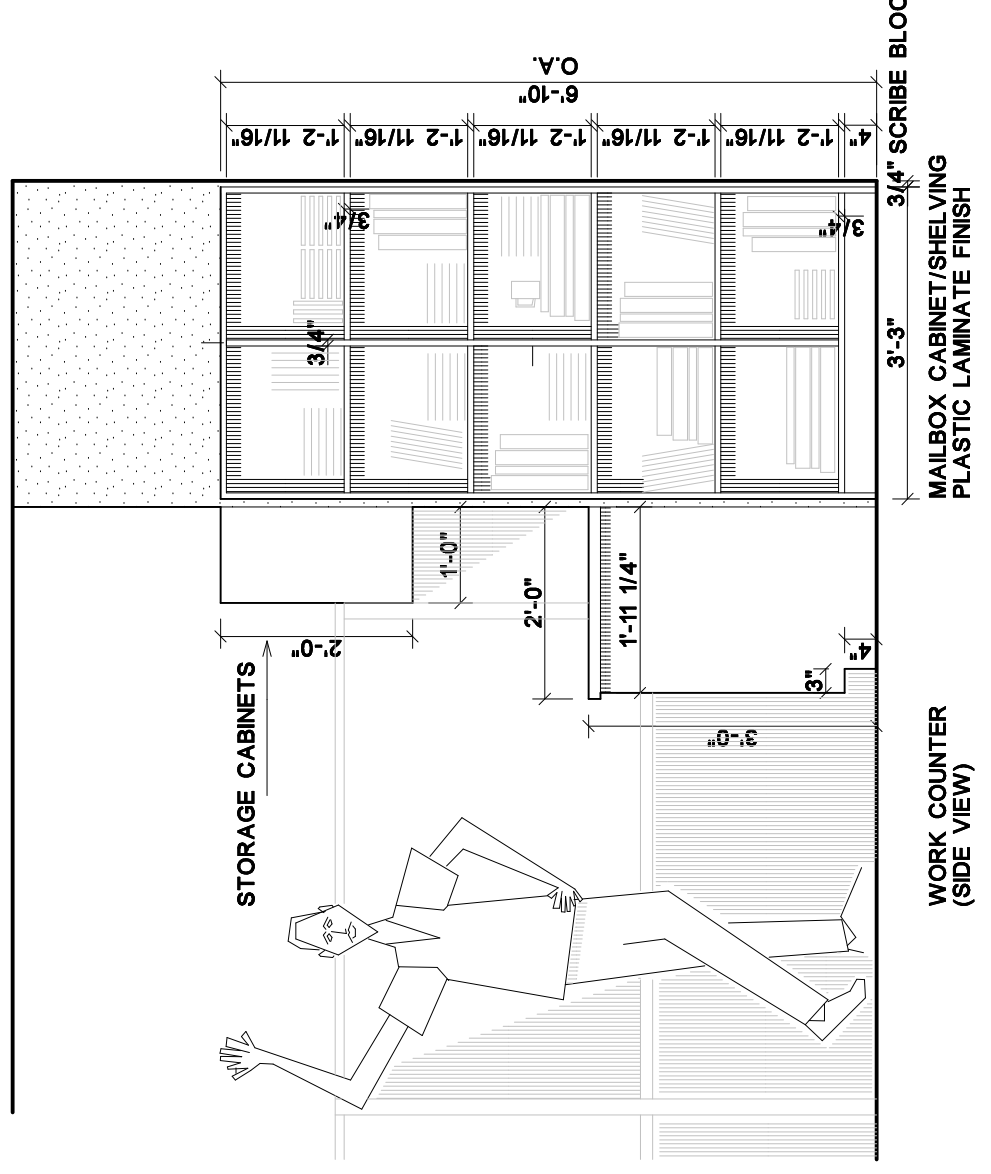


1
 ENLARGED FLOOR PLAN
 SCALE: 1/4" = 1'-0"

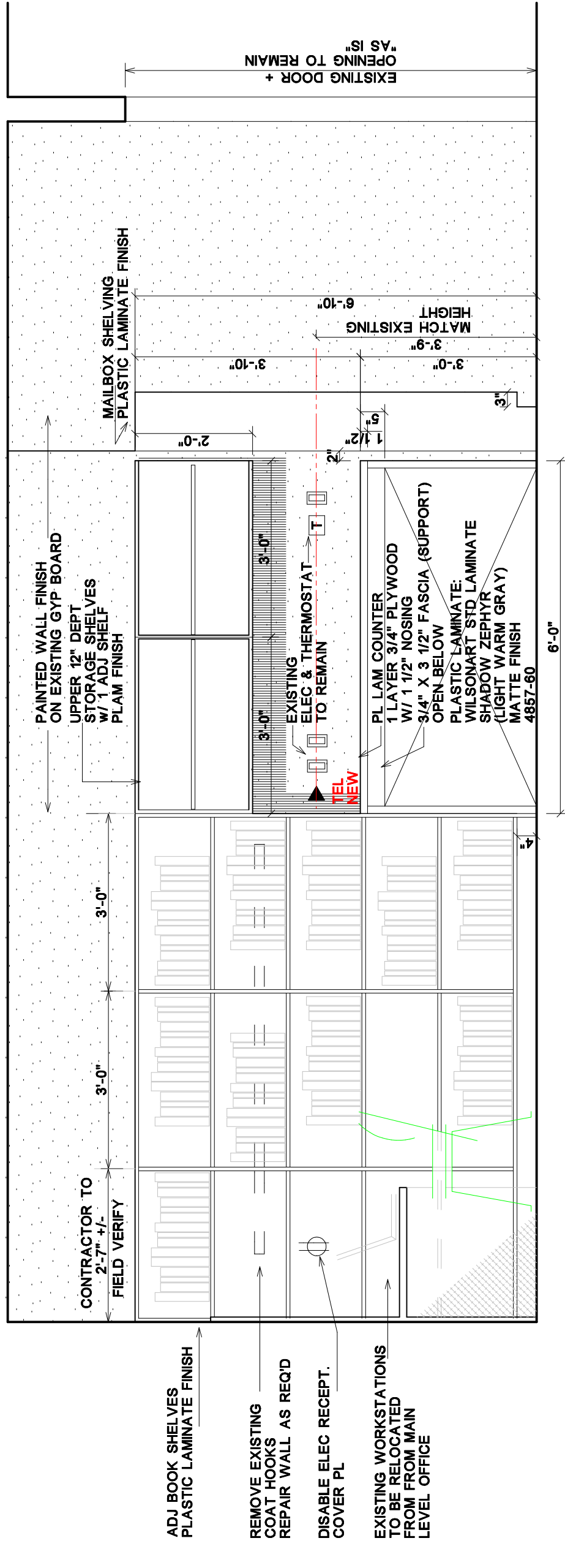
PROJECT TITLE
**Baldwin
 Public Library
 Lower Level
 Remodeling**

CITY OF
Birmingham
 SHEET TITLE
Enlarged Plans

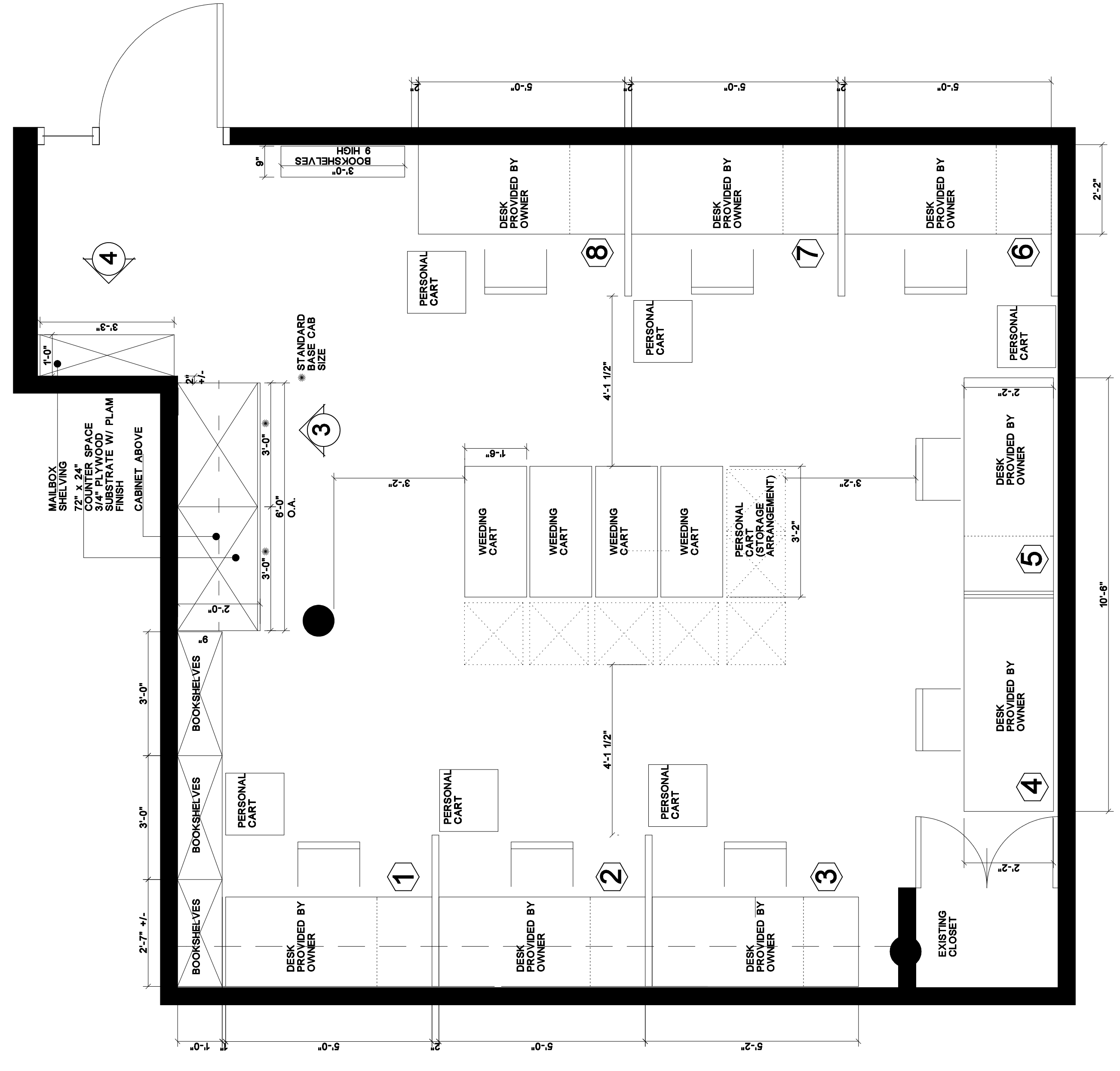
12.03.07	CONSTRUCTION SET
10.04.07	BIDS
08.17.07	FINAL DD
07.27.07	DD PENDING
DATE	ISSUED FOR:
DRAWN	EPS
CHECKED	ERS
APPROVED	KJ
PROJECT NO.	06040
SHEET NO.	A6.1



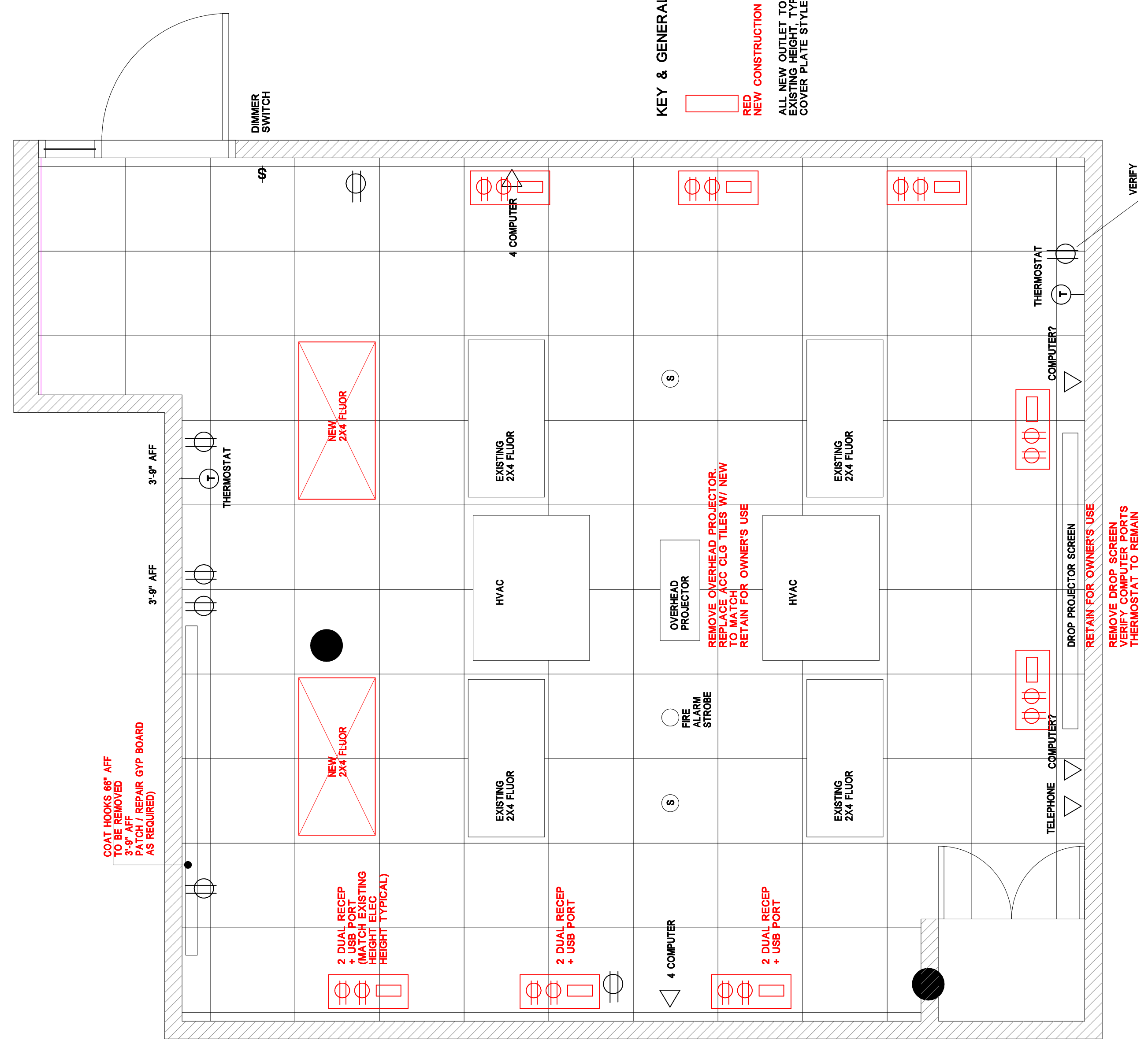
**4 Elevation
A.105 "Mailbox" Storage**



**3 Elevation
A.105 north wall shelving & cabinetry**



**1 PLAN
A.105 Adult Services Office**
plan 2B / with existing furniture



KEY & GENERAL NOTES

RED NEW CONSTRUCTION
 BLACK EXISTING

ALL NEW OUTLET TO MATCH EXISTING EXISTING HEIGHT, TYPE AND COVER PLATE STYLE

ISSUED:	
DD	08/08/22
50% CD	09/19/22
REVIEW	01/16/23
REVIEW	02/03/23
BID	02/06/23
ADDENDUM 3	03/27/23
BULLETIN 1	07/07/23
BULLETIN 3	08/28/23



33610 GRAND RIVER
FARMINGTON, MI, 48335
www.mcdarchitects.com
248-374-0001

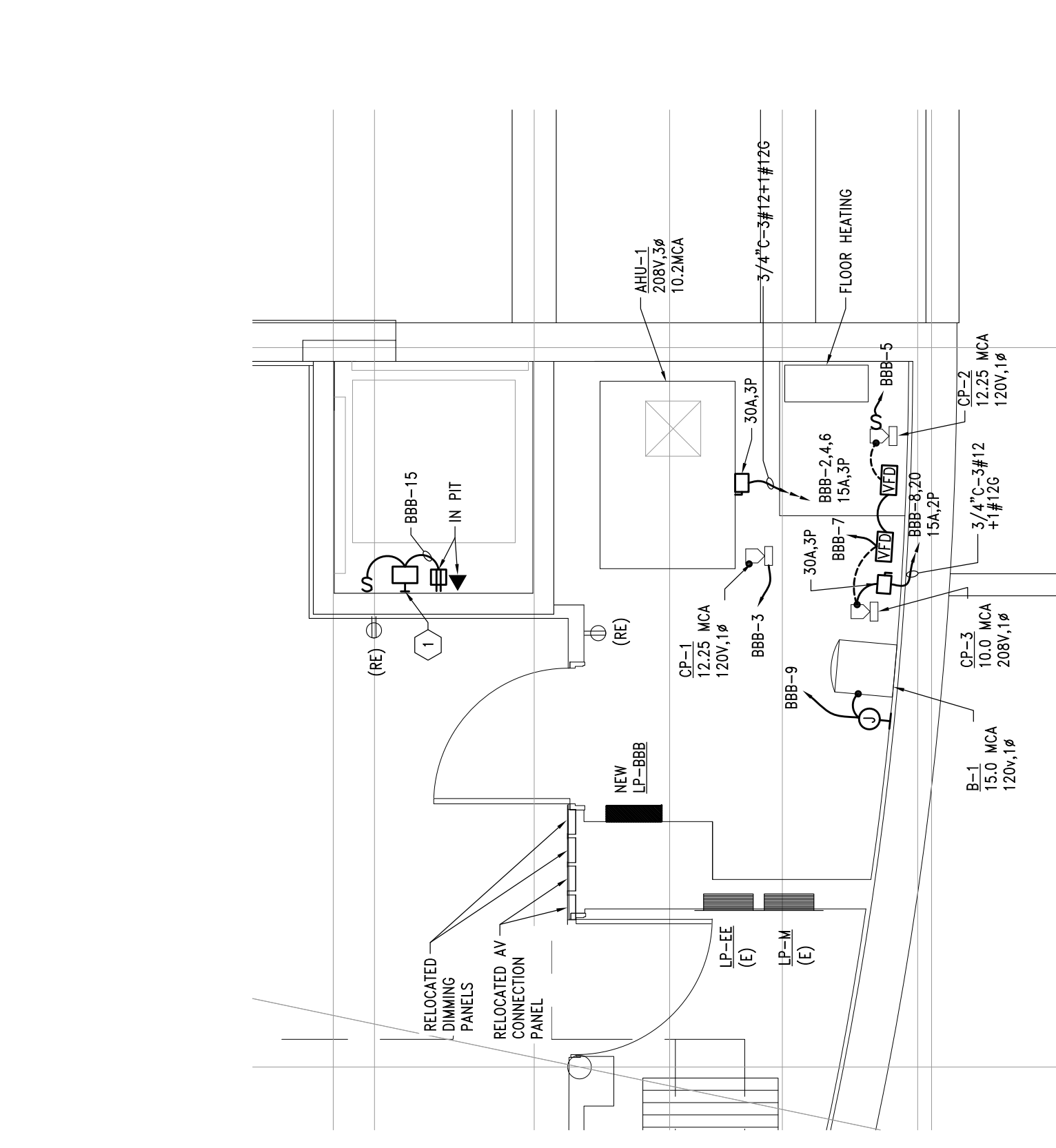


ADDITION + RENOVATION
FOR:

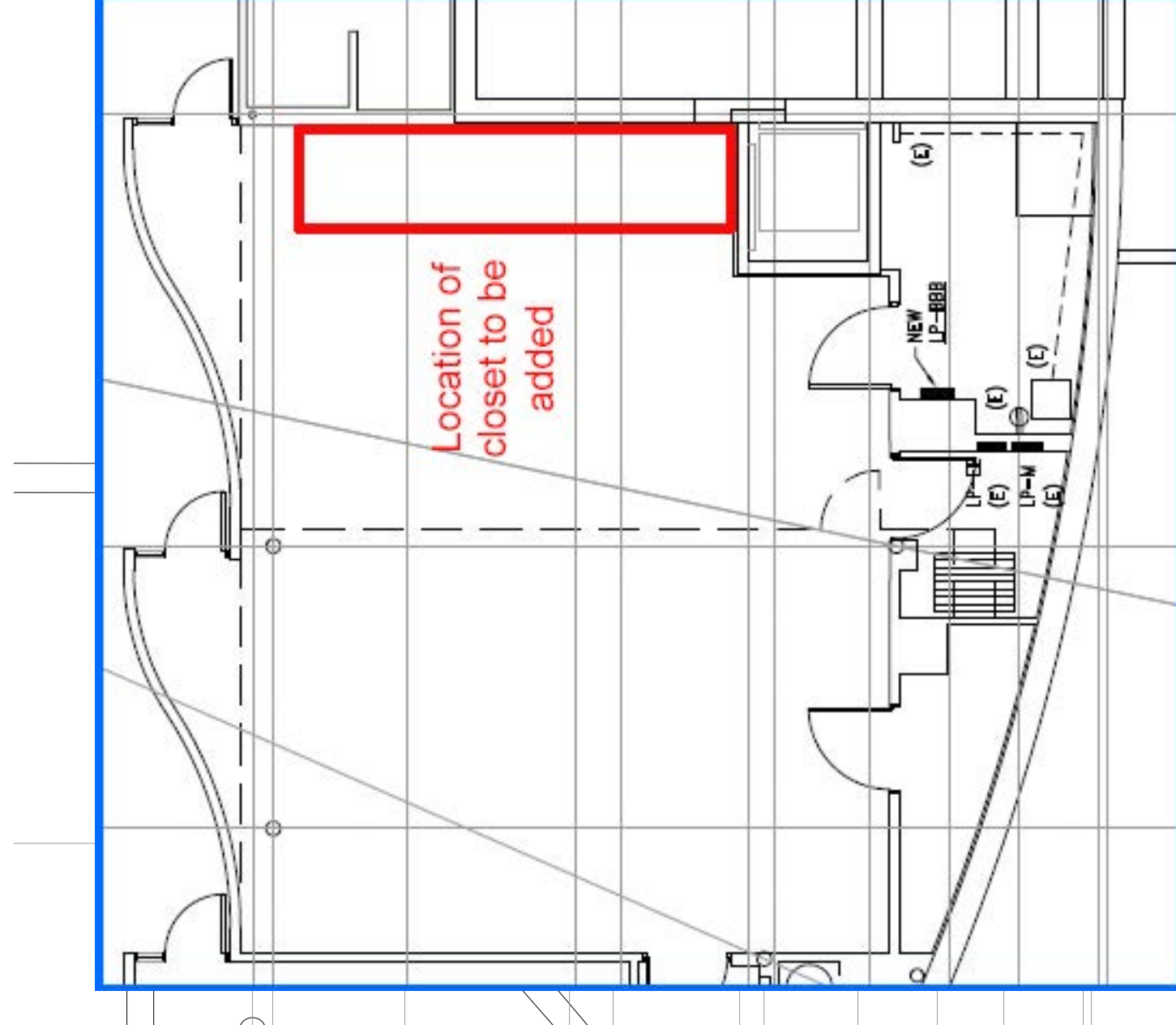
**BALDWIN
PUBLIC
LIBRARY**
300 W. MERRILL ST.
BIRMINGHAM, MI

**LOWER LEVEL
NEW WORK PLAN -
POWER**

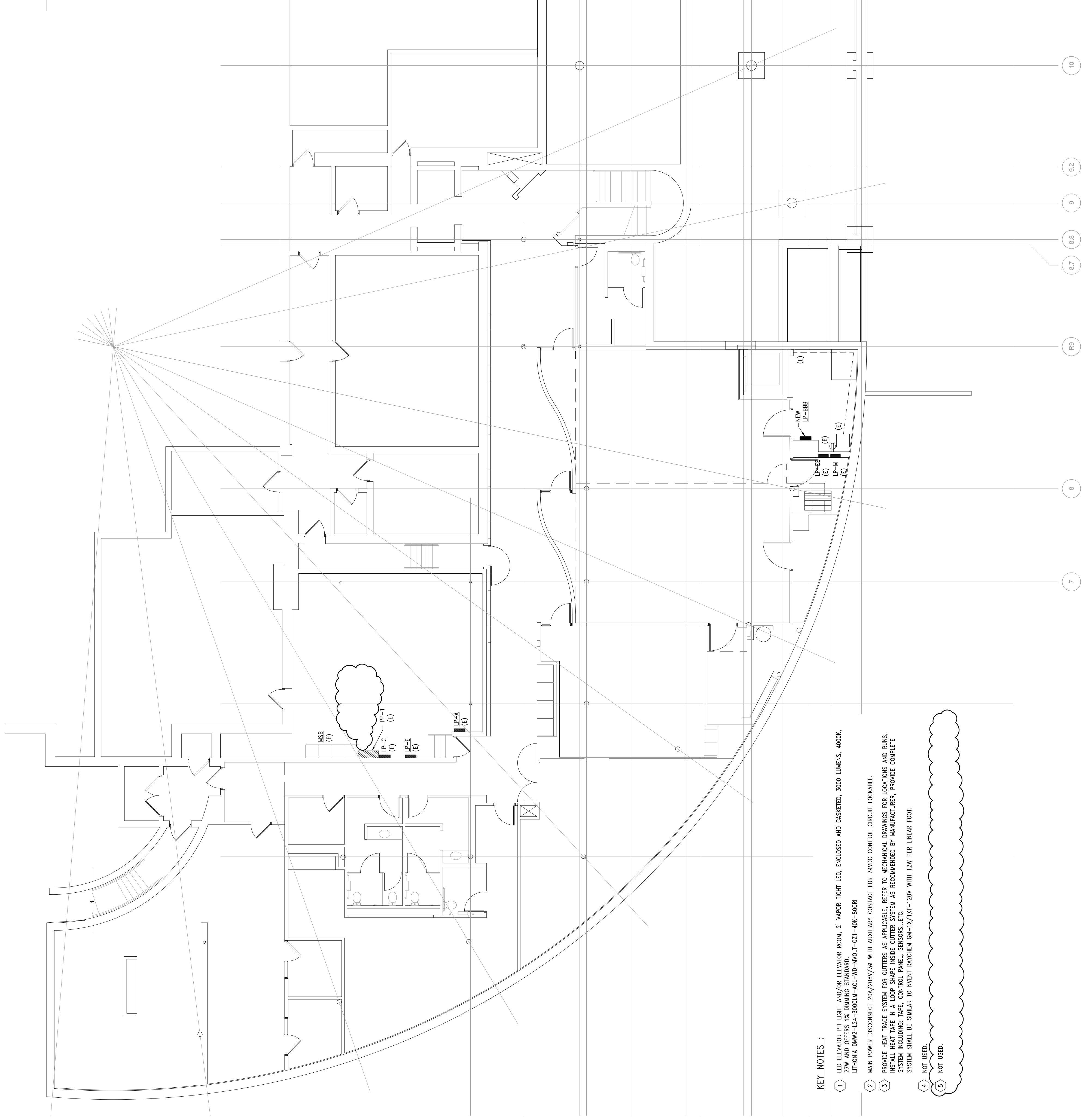
DRAWN BY:	SM
APPROVED BY:	WZ
PROJECT NO.:	SHEET NO.
21262	E-200



2 ENLARGED ELEVATOR ROOM
SCALE: 1/4" = 1'-0"



Location of closet to be added



KEY NOTES :

- 1 LED ELEVATOR PIT LIGHT AND/OR ELEVATOR ROOM, 2" VAPOR TIGHT LED, ENCLOSED AND GASKETED, 3000 LUMENS, 4000K, 27W AND OFFERS 1% DIMMING STANDARD.
LUDORA DMWP-LA-3000K-ACC-WP-WHWT-621-6R-80CR
- 2 MAIN POWER DISCONNECT 20A/208V/3Ø WITH AUXILIARY CONTACT FOR 24VDC CONTROL CIRCUIT LOCKABLE.
- 3 PROVIDE HEAT TRACE SYSTEM FOR OUTLETS, AS APPLICABLE. REFER TO MECHANICAL DRAWINGS FOR LOCATIONS AND RUNS. INSTALL HEAT TAPE IN A LOOP SHAP INSIDE GUTTER SYSTEM AS RECOMMENDED BY MANUFACTURER, PROVIDE COMPLETE SYSTEM INCLUDING: TAPE, CONTROL PANEL, SENSORS, ETC.
- 4 NOT USED.
- 5 NOT USED.

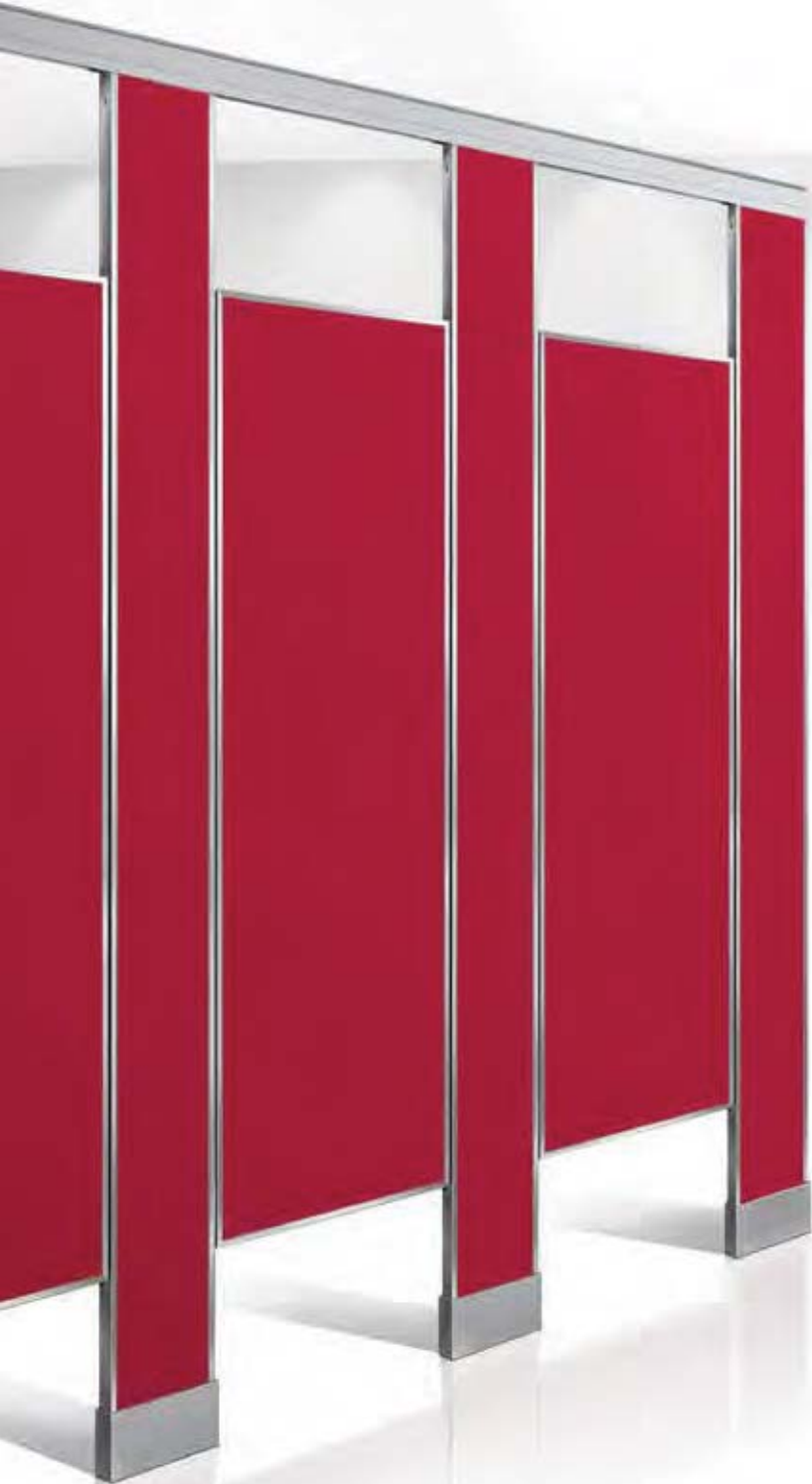
1 LOWER LEVEL NEW WORK PLAN - POWER
SCALE: 1/8" = 1'-0"

AccentSeries – High Pressure Laminate (HPL) 1530



DESIGN

ECONOMICAL



Color shown Wilsonart HPL Hollyberry D307-60

Features

- Stainless steel edge trim
- Impact and graffiti-resistant
- 1" Doors, stiles and panels
- Concealed stainless steel hardware
- Class B ASTM E 84 Interior Wall and Ceiling Finish Classification
- Emergency access doors

Material Specifications

High-pressure laminated plastic with a 45 lb density, industrial grade, resin-impregnated particle board substrate and stainless steel edge trim.

Standard Hardware



Notes	Price Index
Rapid Response: 10-days, up to 15 compartments, 35 standard colors/patterns.	Accent 1.7
5-year warranty	Metal 1.0

Note: See page 14 for HPL color selections.

HPL Standard Colors/Patterns

Designer White D354-60					
White Carrara 4924-38					
Antique White 1572-60					
Natural Almond D30-60					
Beige 1530-60					
Grey 1500-60					
Satin Stainless 4830K-18*					
Platinum D315-60					
Desert Zephyr 4841-60					
Natural Canvas 7022-58					
Grey Nebula 4622-60					
Pewter Mesh 4878-38					
Evening Tigris 4674-60					
Natural Tigris 4669-60					
Wheat Strand 6212-58					
Slate Grey D91-60					
Shadow D96-60					
Tungsten EV 4814-60					
Spiced Zephyr 4859-60					
Windswept Bronze 4794-60					
Burnt Strand 6307-58					
Graphite Nebula 4623-60					
Green Tigris 4667-60					
Chestnut Woodline 5884-58					
Chocolate Warp 5881-58					
Navy Grafix 7018-58					
Brittany Blue D321-60					
Smokey Brown Pear 5488-58					
Figured Mahogany 7040A-60					
Xanadu 7945K-38*					
Spectrum Blue 851-58					
Hollyberry D307-60					
Leaf Green 8820-58					
Basalt Slate 3690-58					
Black 1595-60					



*Premium colors carry an up-charge not to exceed 10% of total cost. Panels over 60" wide with directional patterns and finishes will be spliced, joining the 2 pieces on the particle board at an additional charge. HPL colors are printed reproductions and are for descriptive purposes only. Refer to manufacturer's samples for absolute color fidelity. Color guides and samples are available from Bobrick on request. Lead-time for a substantial selection of stocked Wilsonart and FORMICA colors, on orders of up to 15 compartments, is 5 business days for 1550/1540 and 20 business days for 1530/1040/1030 after order approval. Visit bobrick.com for the latest colors and patterns.

Wilsonart is a registered trademark of Wilsonart International, Inc.; FORMICA, and the FORMICA Anvil logo are registered trademarks of The Diller Corporation. © 2015 The Diller Corporation.



Technical Data

AccentSeries™ HIGH PRESSURE LAMINATE (HPL) PARTITIONS AND SCREENS WITH STAINLESS STEEL EDGES

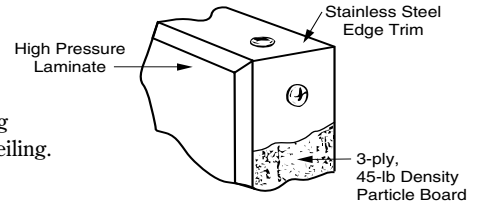
1530 SERIES

Specify Product Application:

- Toilet Partitions
- With Outswing Door
- Urinal Screens

Specify Series Required:

- 1531 Series Floor-Anchored
- 1532 Series Overhead-Braced
- 1535 Series Wall-Hung Urinal Screens
- 1538 Series Ceiling-Hung for 8' (244cm) Ceiling or as required up to 10' (308cm) Ceiling.



STANDARD-SIZE COMPONENTS:

Stiles: For compartments – 3", 4", 5", 6", 7", 8"^a, 10", 12", 16", 18", 20", or 24" (8, 10, 13, 15, 18, 20, 25, 30, 41, 46, 51, or 61cm) wide; for screens – 6" (15cm) wide. **Floor-anchored** – 69" (175cm) high; **overhead-braced** – 82-5/16" (209cm) high; **ceiling-hung** – 83" (211cm) high for 8' (244cm) ceilings or as required up to 10' (305cm) ceilings.

Doors: 58" (147cm) high. **Inswing doors** are standard for 22" to 37" (56–94cm) widths in whole-inch increments. **Outswing^b doors** are standard for 25" to 37" (64–94cm) widths in whole-inch increments.

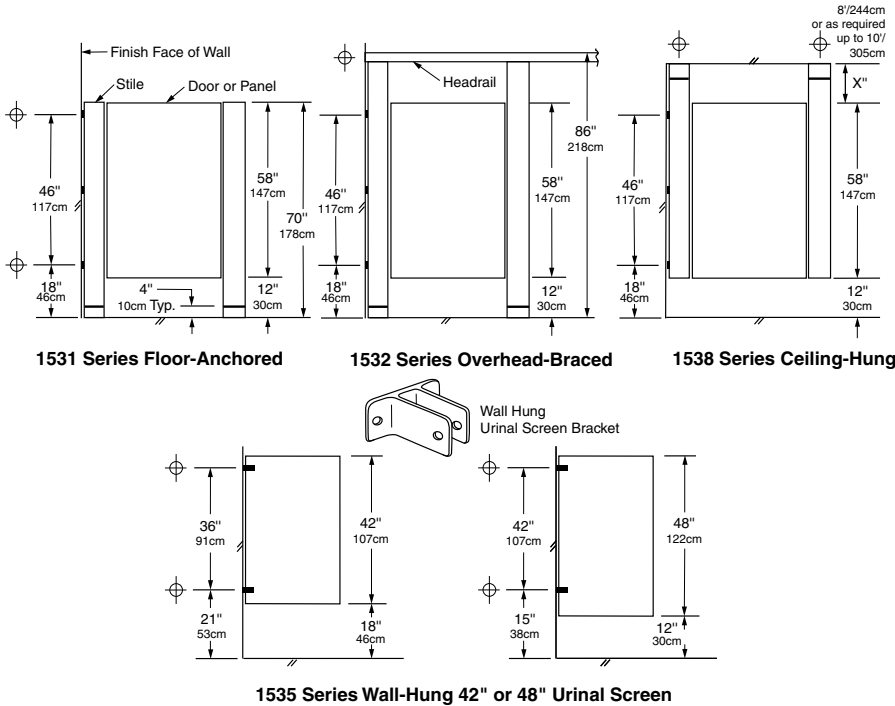
Wall Posts: 1-1/2" wide, 58" high (4 x 147cm).

Panels: For Compartments – Up to 84" (213cm) wide; 58" (147cm) high. For wall-hung screens – 42" or 48" (107 or 122cm) high; 18" or 24" wide (46 or 61cm). For ceiling-hung and floor-anchored screens – 58" (147 cm) high; 24", 36", 48", or 60" (61, 91, 122, or 152cm) wide.

^a Minimum 8" (20cm) wide stile recommended for ceiling-hung and floor-anchored compartments.

^b Use outswing doors to comply with local codes requiring access for physically disabled persons.

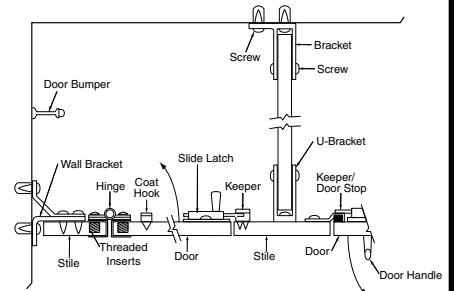
COMPARTMENT AND SCREEN ELEVATIONS



TYPICAL HARDWARE DETAILS

Concealed Stainless Steel Door Hardware and Concealed Mounting Brackets

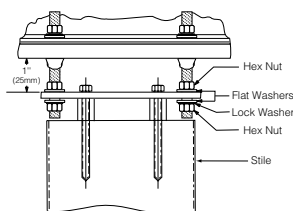
Standard gaps are provided at all walls and between components to allow for hardware attachment. Wall gaps are standard 1/2" to 1"



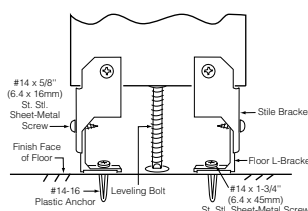
These mounting points require wall backing. For suggested backing methods, Bobrick Advisory Bulletins TB-32 for ceiling-hung installations and TB-46 for floor-anchored are available upon request.

TYPICAL INSTALLATION DETAILS

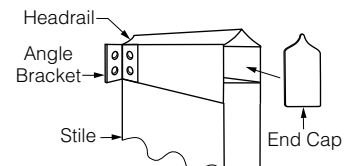
Floor-Anchored or Ceiling-Hung Leveling Device (Ceiling Leveling Device Shown)



Overhead-Braced Floor Leveling Device



Overhead-Bracing



MATERIALS:

Stiles — 1" (25mm) finished thickness: 3-ply, 45-lb (20.4-kg) density, resin-impregnated particle board; surfaces and edges are .050" (1.3mm) thick, high-pressure plastic laminate with colored face sheets and matte finish. ¹ Edges are routed to allow flush fit of edge trim. Edge trim is 18-8, Type-304 stainless steel channel with satin finish.

Leveling Device — Overhead-Braced Series: 12-gauge (2.8mm), 3" x 1-1/4" (75 x 32mm) plated steel stile bracket factory installed to bottom of stile. Furnished with leveling bolt, shoe retainer, floor L-bracket, plastic anchor #14-16, #14 x 5/8" (M6.3 x 16mm) stainless steel sheet-metal screws and #14 x 1-3/4" (M6.3 x 45mm) stainless steel sheet-metal floor screws.

Leveling Device — Floor-Anchored or Ceiling-Hung: 3/8" x 1" (10 x 25mm) steel bar, zinc-chromate plated, bolted to stile using 6" x 3/8" (152 x 10mm) diameter carbon steel lag bolt. Furnished with 3/8" (10mm) diameter threaded rods, hex nuts, washers, spacer sleeve (ceiling-hung only), expansion shield and shoe retainer.

Shoe: 18-8, Type-304, 22-gauge (0.8mm) stainless steel with satin finish; 4" (102mm) high. One-piece shoe is open-ended, and may be mounted blind against wall using shoe clip fastener on wall side.

Panels and Doors — 1" (25mm) finished thickness: 3-ply, 45-lb (20.4-kg) density, resin-impregnated particle board; surfaces and edges are .050" (1.3mm) thick, high-pressure plastic laminate with colored face sheets and matte finish. ¹ Edges are routed to allow flush fit of edge trim. Edge trim is 18-8, Type-304 stainless steel channel with satin finish.

Headrail (For 1532 Series Compartments Only): Extruded anodized aluminum with satin finish. Enclosed construction with vandal-resistant sloping top. Face has raised grip-resistant edge.

Designer's Notes: Headrails with integral curtain tracks and hooks are available for compartments without doors. Optional vinyl curtains are available.

Wallpost: 1-1/2" (38mm) x 1" (25mm) x 58" (147cm), 16 gauge (1.6mm) thick, 18-8, Type-304 stainless steel. Pre-drilled for door mounting hardware.

Door and Mounting Hardware — Hinges, door latches, door keepers, and coat hooks are constructed of stainless steel with satin finish. Theft-resistant, stainless steel pin-head torx screws are furnished for all inswing and outswing doors. Mounting brackets are constructed of 18-8, Type-304, heavy-gauge stainless steel with satin finish. Stainless steel pin-head torx screws are furnished for mounting brackets. Toilet compartment door is locked from inside by sliding door latch into keeper. A locked compartment may be opened from outside by lifting door to disengage latch from keeper. Door pull handles (2) are provided for installation on both sides of the Wheelchair Accessible and Ambulatory Toilet Compartment door adjacent to the door latch, 34" minimum to 48" maximum above the floor, to comply with ADA Section 604.8.2.2.

INSTALLATION:

Bobrick installation instructions are packed with each shipment and are available also in advance on request.

Notes:

1. Where water from showers or hose-down cleaning comes in contact with partitions, Bobrick 1080 Series water-resistant, solid phenolic partitions are recommended.
2. Ceiling-hung partitions require structural members (not furnished by Bobrick) in ceiling. For suggested types of ceiling support systems, see Bobrick Advisory Bulletin TB-32.
3. Wall backing is required to secure the mounting brackets of panels, stiles, and wall posts. For suggested wall backing, see Bobrick Advisory Bulletin TB-46.
4. Floor-anchored stiles are furnished with expansion anchors and threaded rods. The expansion anchors require minimum 2" (50mm) penetration into minimum 3" (75mm) thick structural concrete.
5. Bobrick stainless steel partition-mounted washroom accessories are available for mounting in panels between two compartments. See current Bobrick Catalog for description of accessories. Cutouts in panels can be pre-cut for Bobrick models at factory if location and size of all cutouts and Bobrick model numbers are furnished at time of order.

GUARANTEE:

The Bobrick toilet partition panels, doors and stiles are warranted for a period of 5 years against breakage, corrosion, delaminating and defects in workmanship from the date of purchase for the periods set forth (this limited warranty is conditioned on the toilet partitions being properly installed, used and serviced). Spraying down or hosing HPL partitions voids warranty. Any products returned to Bobrick under this guarantee will be repaired or replaced at no charge.

SPECIFICATION:

High pressure laminate _____ (insert one: toilet partitions or urinal screens) shall be _____ (insert one: floor-anchored, ceiling-hung, overhead-braced or wall-hung). Stiles, panels, and doors shall have a finished thickness of 1" (25mm). Core of panels, doors, and stiles shall be 3-ply, 45-lb (20.4-kg) density, resin-impregnated particle board. Stiles shall have a one-piece, Type-304, satin-finish stainless steel shoe that is 4" (102mm) high. Surfaces and edges shall be .050" (1.3mm) thick, high-pressure laminate with colored face sheets and matte finish; ¹ bonding shall be done using adhesives especially formulated to prevent delamination from moisture and heat normally existing in public washrooms. Stiles, panels, and doors shall be _____ (insert color name and number from current Bobrick Catalog). Headrails for overhead-braced compartments shall be anodized aluminum with satin finish. Hinges, slide latches, door keepers and coat hooks shall be stainless steel with satin finish. Theft-resistant, stainless steel pin-head torx screws are furnished for all inswing and outswing doors. Mounting brackets shall be 18-8, Type-304, heavy-gauge stainless steel with satin finish. Stainless steel pin-head torx screws shall be furnished for all mounting brackets. Toilet compartment door shall be locked from inside by sliding door latch into keeper. A locked compartment may be opened from outside by lifting door to disengage latch from keeper. Edge trim shall be 18-8, Type-304 stainless steel channel with stain finish. Edges of stiles, panels and doors shall be routed to allow flush fit of edge trim.

_____ (insert one: Toilet Partitions, Dressing Compartments, Urinal Screens) shall be _____

Series (insert series number) of Bobrick Washroom Equipment, Inc., Clifton Park, New York; Jackson, Tennessee; Los Angeles, California; Bobrick Washroom Equipment Company, Scarborough, Ontario; Bobrick Washroom Equipment Pty. Ltd., Australia; and Bobrick Washroom Equipment Limited, United Kingdom.

¹ Non-standard colors may utilize .035" to 0.39" thick, high pressure laminate.



Harmonize & Ground Waves

www.interface.com

United States Headquarters

1280 West Peachtree St. NW,
Atlanta, GA 30309
1.800.634.6032

Canadian Headquarters

233 Lahr Drive
Belleville, ON K8N 5S2
1.800.267.2149 ext.52128

Brazilian Headquarters

Av. Das Nações Unidas 14261,
25 andar, sala 25- 122,
Brooklin Paulista,
São Paulo SP 04578 - 000 Brasil
+5511 2196-0900

Latin American Headquarters

Montes Urales # 415 Piso 6
Lomas de Chapultepec
Miguel Hidalgo, CDMX,
11000 Mexico
+ 52 55 2791 6812

CIM # IFS00643 05/2021



Climate change is undeniable. And reversible. Our mission is to prove it.
Join the #ClimateTakeBack and help create a climate fit for life.

Interface®

Harmonize™ Ground Waves™ & Ground Waves Verse™

Harmonize, Ground Waves and Ground Waves Verse, in our clever 25 cm x 1 m tile, combine to create a pitch-perfect look for innovative spaces that are designed to transform and inspire us.

Harmonize blends just the right notes of color, contrast and texture. Mix shades to explore your own compositions or create a more muted environment when one colorway seamlessly covers the floor.

Ground Waves tunes into a more colorful range, with the introduction of two different accent bands to each of the 12 neutrals in this shared palette. The accent bands present in a varied frequency, making each tile seem unique. Turn up the volume with Ground Waves Verse adding a bold wash of color to the floor. Combine all three and tap into an entirely new set of possibilities.



Harmonize™ Colorline



104039 COBALT



104040 MIDNIGHT



104041 ICEBERG



104042 IRON



104043 GRAVEL



104044 PEWTER



104045 LAUREL



104046 MESQUITE



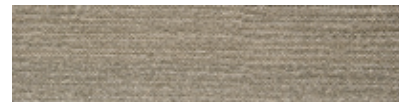
104047 GULL



104048 DRIFTWOOD



104049 PRAIRIE



104050 FLAX

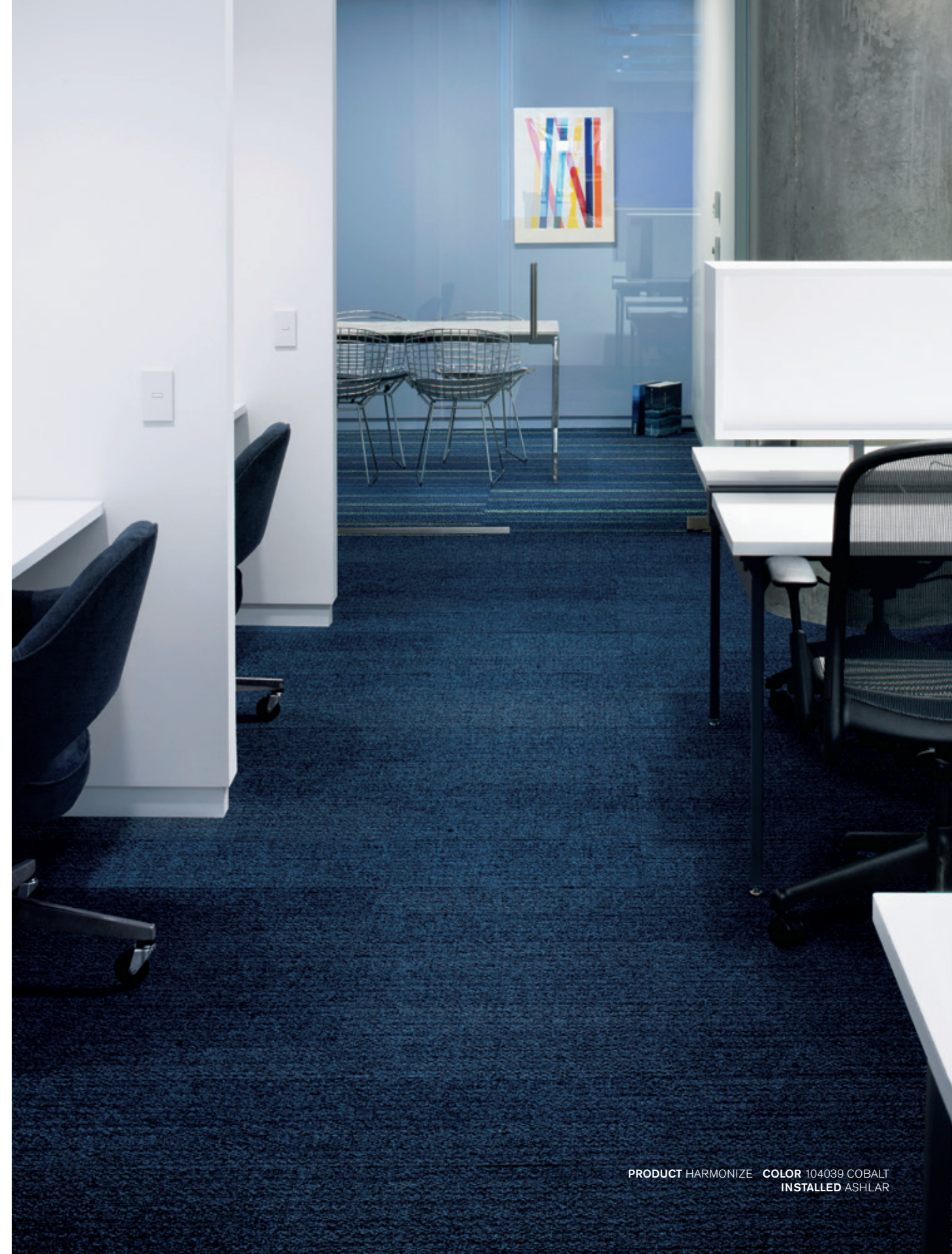
Specifications



Modular, 25 cm x 1 m	138720AK00
Backing System	GlasBac® Tile
Yarn Manufacturer	Aquafil
Yarn System	100% Recycled Content Nylon
Color System	100% Solution Dyed
Construction	Tufted Textured Loop
Preservative Protection	Intersept®
Soil/Stain Protection	Protekt ² ®
Pile Thickness	0.106 in., 2.7 mm
Pile Density	5,434
Fiber Modification Ratio	1.9 - 2.2
Total Recycled Content	68%
Indoor Air Quality	CRI Green Label Plus #GLP0820

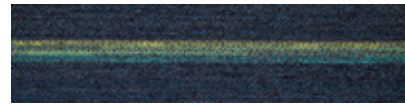


www.interface.com

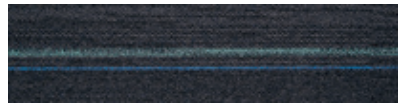


PRODUCT HARMONIZE COLOR 104039 COBALT
INSTALLED ASHLAR

Ground Waves™ Colorline



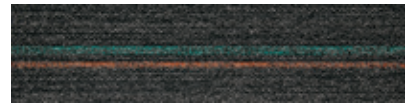
104051 COBALT/COLORS



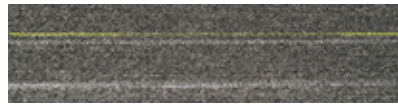
104052 MIDNIGHT/COLORS



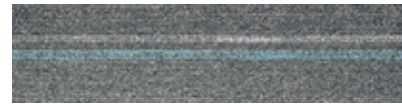
104053 ICEBERG/COLORS



104054 IRON/COLORS



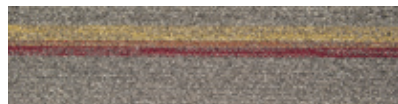
104055 GRAVEL/COLORS



104056 PEWTER/COLORS



104057 LAUREL/COLORS



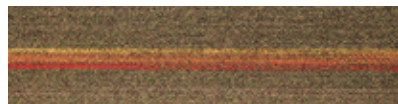
104058 MESQUITE/COLORS



104059 GULL/COLORS



104060 DRIFTWOOD/COLORS



104061 PRAIRIE/COLORS

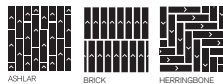


104062 FLAX/COLORS

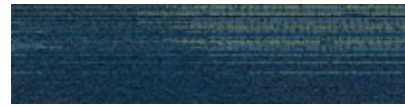
Specifications



Modular, 25 cm x 1 m	138730AK00
Backing System	GlasBac® Tile
Yarn Manufacturer	Aquafil
Yarn System	100% Recycled Content Nylon
Color System	100% Solution Dyed
Construction	Tufted Textured Loop
Preservative Protection	Intersept®
Soil/Stain Protection	Protekt®
Pile Thickness	0.088 in., 2.2 mm
Pile Density	6,545
Fiber Modification Ratio	1.9 - 2.2
Total Recycled Content	68%
Indoor Air Quality	CRI Green Label Plus #GLP0820



Ground Waves Verse™ Colorline



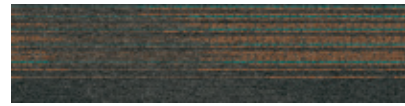
104899 COBALT/COLORS



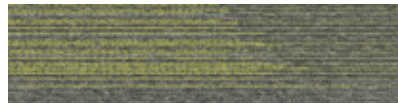
104900 MIDNIGHT/COLORS



104901 ICEBERG/COLORS



104902 IRON/COLORS



104903 GRAVEL/COLORS



104904 PEWTER/COLORS



104905 LAUREL/COLORS



104906 MESQUITE/COLORS



104907 GULL/COLORS



104908 DRIFTWOOD/COLORS



104909 PRAIRIE/COLORS



104910 FLAX/COLORS

Specifications



Modular, 25 cm x 1 m	163130AK00
Backing System	GlasBac® Tile
Yarn Manufacturer	Aquafil
Yarn System	100% Recycled Content Nylon
Color System	100% Solution Dyed
Construction	Tufted Textured Loop
Preservative Protection	Intersept®
Soil/Stain Protection	Protekt ² ®
Pile Thickness	0.088 in., 2.2 mm
Pile Density	6,545
Fiber Modification Ratio	1.9 - 2.2
Total Recycled Content	68%
Indoor Air Quality	CRI Green Label Plus #GLP0820



PRODUCT GROUND WAVES VERSE COLOR 104907 GULL/COLORS
 INSTALLED ASHLAR

Why Our Modular Flooring?



i2® Modular Carpet

Minimize waste & save money. Interface's i2™ styles have mergeable dye lots. That means i2 tiles from different dye lots always blend with tiles of the same color, even when individual tiles are selectively replaced years later. This minimizes the need for attic stock and saves money. And i2 styles that install non directionally generate an average of only 1.5% installation waste as compared to 3-4% for typical modular carpet and an average of 14% for traditional roll carpet.



TacTiles™

No glue installation. Our revolutionary TacTiles installation system eliminates the need for glue, adhering carpet tiles securely together to form a floor that “floats” for greater flexibility, easier replacement and long-term performance. The result? Less mess, less waste and virtually no VOCs, not to mention an environmental footprint that is over 90% lower than that of traditional glue adhesives. TacTiles are approved for use on GlasBac™, GlasBacRE, CQuest™GB, Graphlar™ and Graphlex™.



Intersept®

Mold protection. Our proprietary preservative, Intersept, protects our modular carpet against mold growth and odor-causing bacteria—guaranteed. Intersept treated carpet, with proper maintenance, shows no mold or bacterial growth when tested per the ASTM E2471 Standard Test Method. Intersept is EPA approved for safe use in carpet, water insoluble and contains no halogens, heavy metals, phenols or formaldehyde. Intersept is standard in Interface carpet tile products backed with GlasBac, GlasBacRE, CQuestGB, ReadyBac™, and CushionBac Renew™.



ReEntry™

Keep flooring out of landfills. Through our ReEntry program, we reclaim our carpet tile and Sound Choice™ LVT. Vinyl backed carpet tile is recycled into new CQuest™GB carpet tile backing. The result? Carpet tile products with up to 85% total recycled content, including as much as 25% post-consumer content.



Sustainability Transparency

Transparency and certified sustainability leadership come standard on Interface products, including published ingredients in HPDs (Health Product Declarations) and published EPDs (Environmental Product Declarations), which are based on full life cycle assessment (LCA). And, Interface carpet products are certified to the NSF 140 Sustainable Carpet Assessment Standard. Additionally, Interface flooring and recommended adhesives are 3rd party certified for low VOC emissions in compliance with California Department of Public Health (CDPH) Standard Method v1.2–2017. Carpet products made in our US facilities are made with 99% renewable energy.



Carbon Neutral Floors™

The flooring products that we sell, including carpet tile, are carbon neutral across their full product life cycle through our third party verified Carbon Neutral Floors™ program. To find out more, visit interface.com/carbonneutralfloors.



Environmental Product Declaration (EPD) – A statement of product ingredients and environmental impacts over the entire life cycle of a product. A comprehensive life cycle assessment (LCA) is performed to ISO standards to develop an EPD, after which both the EPD and LCA must be third party verified.



Sustainable Assessment for Carpet – The only carpet sustainability standard in North America that evaluates the environmental impact of carpet for its entire lifecycle.



CRI Green Label Plus – An independent testing program that identifies carpet and adhesives with very low emissions of VOCs to help improve indoor air quality.

Samples

Order samples at interface.com. You'll receive email order confirmations, 24/7 access to order status and more. Not near a computer? You can also request samples by calling one of the numbers below.

United States 1.877.605.1500
Canada 1.866.398.3192

Brazil + 5511.2196.0900
Latin America + 52.55.6395.5100

interface.com

Register at interface.com to:

- Browse products and order samples
- View carpet in a variety of room scenes
- Browse floor designs, change colors, view as a grid or in a room, download and share
- Check order status and inventory availability
- Sign up to get the latest information on Interface products and news

InterCircle Sample Return

Help us close the loop on the carpet sampling process. Through our InterCircle Sample Return program, sample materials stay out of the landfill and are re-used as samples until it is time to recycle them into new carpet. By reducing sample production material and diverting old materials from the landfill, we can reduce our overall environmental footprint.

Call 1.877.605.1500 (U.S.) or 1.866.398.3192 (Canada) to order a sample return bag with a prepaid return label.

All product specifications reflect averages derived from product sample testing, are subject to normal manufacturing and testing tolerances and inherent pattern variances, and may be changed without notice. For more information about these and other important attributes of the product(s) described herein, including recycled content and product warranty information, please see interface.com/disclaimer.



Printed on 50% post consumer waste (PCW) fiber manufactured using wind power.

We have tried our very best to accurately represent product colors. However, due to the nature of printed materials, color of actual products may vary slightly. Please request a sample to see actual product color.