BALDWIN PUBLIC LIBRARY MINUTES,
REGULAR MEETING
July 20, 2026

Call to Order and Roll Call:

The meeting was called to order by President Danielle Rumple at 7:30 p.m.

Library Board present: Wendy Friedman, Pam Graham, Frank Pisano, Karen Rock, Danielle Rumple, Jennifer Wheeler.

Absent and excused: None.

Library Staff present: Rebekah Craft, Director, Jaclyn Miller, Associate Director and Robert Stratton, Office Administrator.

Friends of the Library liaison present: Ryndee Carney.

Contract community representatives present: None.

Members of the public present: One via Zoom.

All present recited the Pledge of Allegiance following establishment of quorum.

Rock read aloud the Library's Mission Statement.

1. General Public Comment Period: None

2. Consent Agenda:

Motion to approve the consent agenda.

A. Approval of June 15, 2026 Board Meeting Minutes

B. Approval of June 2026 vendor payments in the amount of $151,962.13, including payments in excess of $75,000.

C. Approval of total expenses in the amount of $427,783.27

1st Pisano
2nd Rock
A roll call vote was taken.
Yeas: Friedman, Graham, Pisano, Rock, Rumple, Wheeler.
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

3. Board Reports and Special Announcements:

President's report: Rumple lauded the commemoration ceremony of the Marshall M. Fredericks 'Otto the Otter' sculpture, donated to the Library by Dr. Franziska Schoenfeld and Family, and thanked Craft for managing the logistics. Rumple thanked Miller for her work in coordinating HVAC repairs in the Library. Rumple thanked staff who attended the annual ALA conference in Chicago. Rumple thanked librarian Vicki Sower for hosting the "An Evening with Chef Mary Brady" event. Rumple thanked librarian Ethan Cronkite for going above and beyond in providing excellent customer service for her family.

Board comments: Rock congratulated Craft on her FOX2 interview. Friedman reported she is working on a statewide initiative with the University of Michigan MIDAS School concerning guardrails and governance policies for AI usage. A discussion event is scheduled for October 8 in Ann Arbor, which will include high profile speakers and elected officials.

Staff Anniversaries: Friedman recognized the following staff anniversaries: Rebekah Craft (11 years of service), Amber Davis (2 years), and Kim Goodrich (2 years).

Upcoming events of interest: Craft reported upcoming events at the Library, full details of which are on pages 70-71 of the July Board packet.

Report from Friends of the Baldwin Public Library: Ryndee Carney reported that the Friends' financials are tracking almost exactly with this time last year. There are two Friends Board openings, including Book Sale Coordinator and Volunteer Coordinator.

4. <u>Board Committee Reports</u>

<u>Finance Committee</u>:

Friedman reported that the Finance Committee met on July 13. Present were Rumple, Friedman, Craft, and Miller. Full minutes from this meeting are on page 16 of the July Board packet. The next meeting of the Finance Committee will take place on Monday, August 10, 2026 at 4:00 p.m. in the Delos Board Room.

Pisano asked Craft for the status of the proposed City Library Cooperative Agreement. Craft stated that City Attorney Tracy Gaudenzi had promised an updated draft of the agreement by July 13, but that the Library had not received anything as of July 20.

<u>Building Committee</u>:

Rock reported that the Building Committee met last on June 30. Present were Rumple, Rock, Graham, Craft, and Miller. Full minutes from this meeting are on pages 21-22 of the July Board packet. The next meeting of the Building Committee will take place on Friday, August 14 at 1:00 p.m.

Library staff are awaiting the next heavy rain to confirm whether or not roof repairs over the Youth staff offices have been completely repaired.

<u>Outreach Committee</u>:

Graham reported that the Outreach Committee met last on June 29. Present were Friedman, Graham, Craft, and Miller. Full minutes from this meeting are on page 23 of the July Board packet. The next meeting of the Outreach Committee will take place on Friday, July 24 at 1:00 p.m. in the Delos Board Room.

5. <u>Library Report:</u>

Craft and Miller presented highlights as shown in the Library Report. Craft reviewed the Strategic Plan Q4 update and Miller reviewed the FY2025-2026 Key Metrics report. Full details of the complete Library Report, including programs, services, and staffing updates, are on pages 25-44 of the July Board packet.

6. <u>Liaisons</u>

<u>Beverly Hills</u>: There was no report.

Bloomfield Hills: There was no report.

Bingham Farms: There was no report.

New & Miscellaneous Business:

RFP for Lower-Level Updates

Six responses to the Library's RFP for Lower Level Updates were received, with bids totaling between $149,000-$247,000. The Building Committee selected the submissions from PCI One Source and Sachse as finalists, and Craft worked with both companies to value engineer the project to fit within the Library's budget. Sachse updated their bid to $133,800.00, and PCI One Source updated their bid to $124,570.84. The Board expressed gratitude for Craft's work in reducing the bid figures. Trustees commented on the familiarity and reliability of PCI One Source, having engaged in Library projects previously.

Motion to select PCI One Source to complete Lower Level Updates, in the total amount of $124,570.84, to be paid out of account 971.0000 (Building Improvements).

1st Pisano
2nd Wheeler
A voice vote was taken.
Yeas: Friedman, Graham, Pisano, Rock, Rumple, Wheeler.
Nays: None.
Absent and excused: None.
The motion was approved unanimously.

7. Unfinished Business:

Tuition Assistance Program

Craft revised the drafted program text based on suggestions made during the June Board meeting and reviewed it with City of Birmingham HR. The Board recommended the library's attorney look over the text before it goes through Board approval. Graham recommended to clarify that the start/end date on the Application for Tuition Assistance form is specific to a singular upcoming semester, so that it is not seen as indefinite approval. Rock asked for clarification on whether or not the reimbursement will be taxed. Pisano asked for clarification on how the money will be refunded to the library if a recipient leaves employment at Baldwin before the 12-month required period after completing a course. Craft will consult the library's attorney and present the updated draft to the Library Board in August.

8. Items Removed from Consent Agenda: None.

9. Information Only: See pages 69-84 of the July Board packet.

10. Adjournment:

Motion to adjourn the meeting.

1st Pisano
2nd Friedman
A voice vote was taken.
Yeas: Friedman, Graham, Pisano, Rock, Rumple, Wheeler.
Nays: None.
Absent and excused: None.

The motion was approved unanimously.

The meeting was adjourned at 8:34 p.m. The next regular meeting is scheduled for Monday, August 17, 2026 at 7:30 p.m. in the Rotary & Donor Room.

Wendy Friedman, Secretary Date